

Agenda

Rangiora-Ashley Community Board

Wednesday 13 May 2026

7pm

Council Chamber
215 High Street
Rangiora

Members:

Liz McClure (Chairperson)
Jim Gerard QSO (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Wendy Doody
Alan Geeves
Jason Goldsworthy
Diana Hawkins
Duncan Lundy
Bruce McLaren
Brent Robinson
Joan Ward

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD
IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 MAY 2026 AT
7PM.**

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL/COMMUNITY BOARD**

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1. <u>APOLOGIES</u>		
2. <u>CONFLICTS OF INTEREST</u>		
3. <u>CONFIRMATION OF MINUTES</u>		
3.1. <u>Minutes of the Rangiora-Ashley Community Board – 8 April 2026</u>		8-16
<i>RECOMMENDATION</i>		
THAT the Rangiora-Ashley Community Board:		
(a) Confirms , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 April 2026.		
3.2. <u>Matters Arising (From Minutes)</u>		
3.3. <u>Notes of the Rangiora-Ashley Community Board – 8 April 2026</u>		17
<i>RECOMMENDATION</i>		
THAT the Rangiora-Ashley Community Board:		
(a) Receives , the circulated notes of the Rangiora-Ashley Community Board meeting, held on 8 April 2026.		
4. <u>DEPUTATIONS AND PRESENTATIONS</u>		
Nil.		
5. <u>ADJOURNED BUSINESS</u>		
Nil.		

6. REPORTS

6.1. Kippenberger Sculpture Options – Aria Huang (Greenspace Landscape Planner) and Mel Foster (Community Development Facilitator – Arts Strategy Implementation)

18-57

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260414095183.
- (b) **Approves** Proposal 1 (Victoria Dowall) to proceed to detailed design, fabrication, and installation.
- (c) **Approves** the revised location for the Kippenberger Sculpture, as shown in Figures 2 and 3 of this report.
- (d) **Notes** that the final decision on the preferred proposal rests with the Rangiora–Ashley Community Board, with the Waimakariri Public Arts Trust (WPAT) acting in an advisory capacity.
- (e) **Notes** that, in accordance with the Project Brief (Expressions of Interest for Artists), the Waimakariri Public Arts Trust (WPAT) has assessed the submissions for artistic merit and supports the concepts presented for the Board’s consideration and selection of a preferred option.
- (f) **Notes** that Waimakariri Public Arts Trust (WPAT) have expressed preference for Proposal 1 (Victoria Dowall), which has four panels reflecting the breadth of Kippenberger’s contribution to community and country.
- (g) **Notes** that the previously allocated budget of \$30,000 from the Rangiora–Ashley General Landscaping Budget will fund all aspects of the project, including conceptual design, detailed design, fabrication, and installation.
- (h) **Notes** that ongoing maintenance of the selected sculpture will be accommodated within the current parks and reserves maintenance contract, as part of the park furniture category.
- (i) **Notes** that due to the timeframes associated with the process to fabrication, this project may extend beyond the current financial year, and that the budget for uncompleted work will be carried forward into the 2026/27 financial year as a work in progress.

6.2. Road Naming – Bellgrove Rangiora Limited – Scott Morrow (Rates Officer – Property Specialist)

58-67

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260423102580.
- (b) **Approves** the following proposed road names for the new subdivision shown as Roads 9 - 11 on the subdivision plan (Trim: 260423102585).

Road 9. Stableford Road

Road 10. Greenway Street

Road 11. Augusta Drive
- (c) **Notes** the Rangiora - Ashley Community Board may replace any of the names with a name of their own choice.

6.3. **Applications to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

68-121

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260325083908.
- (b) **Approves** a grant of \$..... to the Rangiora Squash Club towards the purchase of training equipment for new players.
OR
- (c) **Declines** a grant to the Rangiora Squash Club.
- (d) **Approves** a grant of \$..... to the Abbeyfield Waimakariri Inc towards hosting an Auction of Promises to raise funds for its Abbeyfield House in Rangiora.
OR
- (e) **Declines** a grant to the Abbeyfield Waimakariri Inc.
- (f) **Approves** a grant of \$..... to Rachel's House Trust towards hosting the Big Splash event in Rangiora.
OR
- (g) **Declines** a grant to Rachel's House Trust.
- (h) **Approves** a grant of \$..... to TimeBank Waimakariri towards printing costs for promotional pamphlets.
OR
- (i) **Declines** a grant to TimeBank Waimakariri.

6.4. **Ratification of the Rangiora-Ashley Community Board's Submissions to the Waimakariri District Council and Environment Canterbury's Draft 2026-27 Annual Plans – Thea Kunkel (Governance Team Leader)**

122-131

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 260415096145.
- (b) **Ratifies** its submission to the Waimakariri District Council draft 2026-27 Annual Plan (Trim Ref: 260414095848).
- (c) **Ratifies** its submission to Environment Canterbury's draft 2026-27 Annual Plan (Trim Ref: 260330086340).
- (d) **Notes** that the Board Chairperson and/or Deputy Chairperson will speak at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Thursday, 7 May 2026.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for April 2026**

132

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the report from the Rangiora-Ashley Community Board Chairperson (Trim: 260504108245).

9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 8 April 2026.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 13 April 2026.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 April 2026.**
- 9.4. **Approval of the Transportation Procurement Strategy 2026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.**
- 9.5. **New Zealand Transport Agency Procedural Audit Report March 2026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.**
- 9.6. **May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/2025 and 2025/026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.**
- 9.7. **Aquatics April Update – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards**
- 9.8. **Libraries Update to April 2026 – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards**

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items.9.1 to 9.8.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10. **MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members is included in the agenda.

11. **CONSULTATION PROJECTS**

11.1. **Stock Movement Bylaw 2026**

<https://letstalk.waimakariri.govt.nz/stock-movement-bylaw-2026>

Consultation closes on Thursday 21 May 2026.

11.2. **Woodend/Pegasus Area Strategy Review**

<https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review>

12. **BOARD FUNDING UPDATE**

12.1. **Board Discretionary Grant**

Balance as at 30 April 2026: \$7,247.

12.2. **General Landscaping Fund**

Balance as at 30 April 2026: \$29,290.

13. **MEDIA ITEMS**

14. **QUESTIONS UNDER STANDING ORDERS**

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 June 2026 in the Council Chamber.

Workshop

- *Traffic in Rangiora – Joanne McBride (Roading and Transport Manager) 30mins*
- *Members Forum*

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON 8 APRIL 2026 AT 7PM.

PRESENT

L McClure (Chairperson), J Gerard (Deputy Chairperson), R Brine, W Doody, A Geeves, D Hawkins, D Lundy, B McLaren, B Robinson and J Ward.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), G MacLeod (Greenspace Manager), and A Connor (Governance Support Officer).

There were no members of the public present.

1. APOLOGIES

Moved: J Gerard

Seconded: W Doody

THAT the Rangiora-Ashley Community Board:

- (a) **Receives and sustains** apologies for absence from K Barnett and J Goldsworthy.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 11 March 2026

Moved: A Geeves

Seconded: B Robinson

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 11 March 2026.

CARRIED

3.2. Matters Arising (From Minutes)

There were no matters arising from the minutes.

3.3. Notes of the Rangiora-Ashley Community Board – 11 March 2026

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the circulated notes of the Rangiora-Ashley Community Board meeting, held on 11 March 2026.
- (b) **Agrees** to use the notes of the Board's workshop on Road Naming as a guide when considering adding new names to the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List until such time as the Council's Naming Policy has been reviewed.

CARRIED

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

In light of the Board's earlier resolution to use the notes from the Road Naming Workshop as guidance when considering additions to the Pre-Approved Rangiora–Ashley Community Board Road and Reserve Names List, J. Gerard moved a Procedural Motion to resume consideration and debate on Item 6.4, "*Request for Inclusion of New Names to the Pre-Approved Rangiora–Ashley Community Board Road and Reserve Names List*," which laid on the table from the Board meeting of 11 February 2026.

Copies of Item 6.4, "Request for Inclusion of New Names to the Pre-Approved Rangiora–Ashley Community Board Road and Reserve Names List" were tabled.

Moved: J Gerard

Second: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Agrees** to resume the consideration and debate on Item 6.4 "*Request for Inclusion of New Names to the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List*" which laid on the table at the Board meeting held on 11 February 2026.

CARRIED

5.1. Request for Inclusion of New Names to the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List – T Kunkel (Governance Team Leader)

B McLaren sought clarity on whether the name Purvis was put forward by a family member. S Hart commented that the name was suggested by Fiona Hill; however, there was no indication in F Hill's request whether she was a member of the Purvis family.

Moved: J Gerard

Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260126012243.
- (b) **Approves** including the name Dalkeith in the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List.

CARRIED

Moved: J Gerard

Seconded: D Hawkins

- (c) **Declines** the inclusion of the name Purvis in the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List.

LOST

In terms of Section 22.9 of the Standing Orders, if a motion is lost, the status quo will remain.

Moved: R Brine

Seconded: J Ward

- (c) **Approves** the inclusion of the name Purvis in the Pre-Approved Rangiora-Ashley Community Board's Road and Reserve Names List.

CARRIED

J Gerard noted that members would recall that the original report had come before the Board in response to a request from an individual seeking to include a family name on the Pre-Approved Rangiora–Ashley Community Board Road and Reserve Names List. He reminded members that the Board had deemed it prudent to workshop the criteria for adding names to the list before making any further decisions, and that the item was therefore set aside until that workshop was completed.

J Gerard further commented that the Board had since held the workshop and adopted the workshop notes as guidance for determining which names should be included on the list. He observed that the Board's position was clear: it would not consider requests initiated by individuals seeking to have roads or reserves named after members of their own families. While the Board retained the discretion to consider family names where it believed they had merit, such proposals should not originate from family members themselves.

D Hawkins noted that although Dalkeith was associated with the Corbett family, it was not a family name and could therefore be considered for inclusion on the Pre-Approved Rangiora–Ashley Community Board Road and Reserve Names List.

J Ward observed that the Corbett family had made a significant contribution to the Rangiora area over many years. Considering the family history, she expressed strong support for recognising the family's contribution within the subdivision to be developed on a property where the family had lived for a considerable time.

R Brine commented that he struggled to understand why Purvis did not qualify for inclusion on the list, as most of the streets in Rangiora were named after people. The Purvis family had been part of the Rangiora community since 1897 and lost three children who served during the Second World War.

6. REPORTS

6.1. Cust Domain Football Review – K Howat (Parks and Facilities Team Leader)

G MacLeod spoke to the report, noting that 12 games had been played at the Cust Domain during the 2025 football season. He advised that feedback from other users of the domain had been positive, with the Equestrian Club expressing appreciation for the football club's relocation of the second pitch further from the horse arena, and the local resident representative indicating support for how the season had been managed.

W Doody queried whether the Cust Domain had better drainage than the Pearson Park football ground. G MacLeod clarified that the decision to utilise the Cust Domain had not been related to drainage issues, but rather to accommodate the Oxford Football Club's growing membership and the resulting need for additional field capacity.

L McClure asked what feedback had been received from the Equestrian Club. G MacLeod advised that the feedback had been mostly positive, although some members of the club had chosen not to use their facility during soccer games.

In response to a query from D Hawkins, G MacLeod confirmed that it was generally expected that introducing more legitimate users to a space would contribute to a stronger sense of community.

W Doody further asked whether the toilets were suitable for the increased level of use. G MacLeod noted that the toilets were compliant and not scheduled for renewal in the near future. He added that some users had expressed a desire for upgrades and were willing to contribute to the process.

Moved: B McLaren

Seconded: W Doody

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260316077481.
- (b) **Notes** that based on the feedback received from the Cust Domain Advisory Group Oxford Football Club will continue to use the Cust Domain.
- (c) **Notes** that feedback on the presence of football remained either positive or with no adverse impacts identified.
- (d) **Notes** that the Cust Domain Advisory Group remains the primary forum for ongoing communication and coordination between football, equestrian, and informal user groups.
- (e) **Notes** that no additional operational costs or maintenance pressures were identified during the season and that the Domain mowing and maintenance programme remained sufficient to support football activities.
- (f) **Notes** that no issues arose relating to parking, toilets, turf condition, or general reserve infrastructure.
- (g) **Notes** that staff will continue to liaise with the Cust Domain Advisory Group to see how the activity mix at the Domain progresses.

CARRIED

L McLaren thanked staff for reporting back to the Board on the agreement's progress and noted that all users had provided positive feedback.

W Doody was pleased to see the Cust Domain being utilised more extensively than in the past.

D Lundy commented that this was a very positive outcome for all users, observing that community assets should be well utilised for the benefit of the wider community.

J Ward noted that it was encouraging to see community groups working collaboratively and making good use of the facility.

6.2. **ANZAC Day Services 2026** – T Kunkel (Governance Team Leader)

S Hart took the report as read, noting the following:

- The Rangiora RSA Dawn Service would be held at 6.30am on Saturday, 25 April 2026.
- The Loburn War Memorial Service was to be held at 1.30 pm.
- The Council had not appointed a representative to the Fernside service, and the Board representative would therefore lay the wreath on behalf of the Board and the Council.

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 260316076891.
- (b) **Appoints** Board member A Geeves to attend the Dawn Parade to be held at 6.30am on Saturday, 25 April 2026, at the Rangiora RSA.
- (c) **Appoints** Board member R Brine to attend the RSA Memorial Service to be held at 9.30am on Saturday, 25 April 2026, at Rangiora High School and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

- (d) **Appoints** Board member D Lundy to attend the Cust Anzac Day service to be held at 10am on Saturday, 25 April 2026, at the Cust Community Centre and Cenotaph and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (e) **Appoints** Board member L McClure to attend the Fernside Anzac Day Service, to be held at 10am on Saturday, 25 April 2026 at the Fernside Hall and to lay a wreath on behalf of the Council and the Board.
- (f) **Appoints** Board member(s) L McClure, J Gerard and B Robinson to attend the Rangiora Anzac Day Service to be held at 11.30am on Saturday, 25 April 2026, at the Rangiora Cenotaph, and to lay a wreath. Noting that the wreath will be laid by a Council representative.
- (g) **Appoints** Board member(s) D Hawkins and D Lundy to attend the Anzac Day Service at 1.30pm on Saturday, 25 April 2026, at the Loburn War Memorial and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

CARRIED

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for March 2026**

Moved: L McClure

Seconded: D Hawkins

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the report from the Rangiora-Ashley Community Board Chairperson (Trim: 260401088526).

CARRIED

9. **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 4 March 2026.
- 9.2. Woodend-Sefton Community Board Meeting Minutes 10 March 2026.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 March 2026.
- 9.4. Proposed Stock Movement Bylaw 2026 – Draft for Formal Public Consultation Request – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.5. Rangiora Airfield Governance Review 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.6. Health, Safety and Wellbeing Report January 2026 to February 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.7. Enterprise North Canterbury's Approved Six-Month Report to Council 31 December 2025, Draft Statement of Intent for the Financial Year Beginning 1 July 2026 and ENC Actual Expenditure to 31 December 2025 – Report to Audit and Risk Meeting 17 March 2026 – Circulates to all Boards.
- 9.8. Water Services Alternative Rating Structure Review – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.9. Fee Waiver Terms of Reference and Grants Scheme Update – Report to Council Meeting 31 March 2026 – Circulates to all Boards

- 9.10. Storm Related Tree Damage Response – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.11. Council Submissions to Central Government for the Local Government Consultation Period, February 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.12. ANZAC Day Services 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.13. Adoption of the 2025-2028 Governance Statement – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.14. Health, Safety and Wellbeing Report February 2026 to March 16 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards

Moved: D Lundy

Seconded: A Geeves

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.14.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

J Gerard:

- Attended several District Licensing Committee training sessions.
- Attended the Business Breakfast Meeting with Brad Olsen.
- Attended the Waimakariri Access Group's Training Day.
- A Rangiora Town Hall Discussion Group were planning for the organisation of the 100-year celebration of the Rangiora Town Hall.
- Assist with Meals on Wheels.
- Attended Rangiora Museum public meeting with Bernard Kingsbury as the speaker.
- Attended the Council's Draft 2026/27 Annual Plan drop-in session in Rangiora.

B McLaren:

- Attended the Swannanoa School Fair, where Council staff represented several service areas, including Civil Defence, the Pop-up Library, and Resource Recovery.
- Participated in a hui with Ngāi Tūāhuriri, hosted at Tuahiwi Marae. The hui was well attended, with excellent engagement and open discussion on matters of mutual interest.
- Attended the official opening of a new community housing complex in Southbrook, a private initiative supported by the Council.
- Supported the Volunteer Expo at the Rangiora Library, where more than 30 volunteer organisations were represented.
- Attended the "Car Wars" event at the Plough Hotel, organised by Cars'nGoon, a local car-enthusiasts club.
- Visited the new Council pensioner units currently under construction in Kaiapoi.
- Attended the Mayor's Taskforce for Jobs Business Breakfast, featuring guest speaker Brad Olsen.
- Attended the monthly North Canterbury Neighbourhood Support meeting and noted that the organisation had now completed the Charitable Trust process.
- Was interviewed by Danny Cowser, a PhD student whose thesis examines how local government interacts with the public.
- Attended the Doggy Pool Party at the Oxford Pool, held to mark the final day of the outdoor pool season. More than 100 dogs and their owners were in attendance.
- Visited the Kate Valley Landfill, where it was noted that the site had capacity for a further 100–150 years, even if it were to receive all waste from the South Island.

- Attended the LGNZ Zoom meeting with the Minister of Local Government, during which an update was provided on the relationship between central, regional, and local government and the key issues currently facing the sector.
- Attended the Annual Plan drop-in sessions in Rangiora and Kaiapoi; however, only two members of the public were in attendance.
- Attended a street-corner meeting with residents of Baynons Road, Clarkville, who raised concerns regarding the proposed route for thousands of truck movements associated with gravel extraction for the Woodend Bypass.
- Assisted with the Citizenship Ceremony.
- Attended the monthly public speaker event hosted by the Rangiora and Districts Early Records Society. Bernard Kingsbury, known as the unofficial Mayor of Cust, delivered an excellent presentation on the history of Cust and the surrounding area, including his extensive research into early Māori sites. It was noted that the next speaker, Jim Gerard, would present on 23 April 2026 at the Rangiora Museum.
- Attended the Waimakariri Stash Swap at Ruataniwha, Kaiapoi. This was the fourth time the event had been held. Members of the public were able to drop off and collect good-quality, unused, or excess craft supplies at no cost. The event was very popular and well attended.
- Joined the Kaiapoi Museum Committee meeting.
- Completed Situational Safety training delivered by OPSEC Solutions, focusing on techniques for managing aggressive behaviour through de-escalation and disengagement.

A Geeves:

- Attended the Waimakariri Access Group Training Day.
- Attended the Kaiapoi River Carnival.

W Doody:

- The building of new pensioner housing in Kaiapoi was almost complete. As many other Council-owned pensioner housing was out of date, they were being refurbished to modern standards.
- Pop-up libraries would be in Cust on 10 April 2026.
- Fernside residents wanted to create a book exchange located at the Fernside Hall.

R Brine:

- Southern Community Hub Steering Group meetings. They were awaiting the outcomes of funding applications to create a concept plan.

D Lundy:

- Met with a resident regarding a car wrecking yard and its legitimacy. Council staff were investigating.
- Attended an Emergency Hub meeting at Southbrook School
- Organised a Loburn Domain meeting.

D Hawkins:

- Loburn Domain Meeting:
 - The timing of the ANZAC service was discussed to ensure that parking demands did not conflict with local rugby activities.
 - The Ashley Rugby Club had requested that the Council investigate the removal of pine and Douglas fir trees, noting that they caused shading and were approaching harvestable age.
 - It was noted that the exterior toilet doors were lockable from the outside, creating a risk that users could be inadvertently locked in. Council confirmed that addressing this issue would be treated as a safety priority.

- The bark on the path leading to the lower ground was identified as needing replenishment.
- Further investigation was required regarding the gum trees located in the lower-ground hedge.
- The pottery club had suggested installing signage on the rear of the clubrooms to direct visitors to various areas of the grounds and facilities.
- An ongoing request for lighting at the turn-off from Loburn Whiterock Road into the Loburn Domain was raised. An additional suggestion was to illuminate the Loburn Domain sign.

B Robinson:

- Attended the Mayor's Taskforce for Jobs Business Breakfast with speaker Brad Olsen.
- Attended the Festival of Colour in Victoria Park.
- Attended the Greypower Annual General Meeting and ordinary meeting. Bikes and e-scooters speeding on footpaths were a large concern.

J Ward:

- Attended Audit and Risk Committee meeting.
- Attended the Annual Plan drop-in session. No members of the public attended.
- Attended an Environment Canterbury drop-in session at the Rangiora Airfield, where options for a secondary stop bank along the Ashley River were discussed.
- Met with the Council Auditors.
- Attended the Southern Community Hub meeting.

11. CONSULTATION PROJECTS

11.1. Waimakariri District Council Draft Annual Plan 2026-27

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2026-27>

Consultation closed on Monday 20 April 2026.

11.2. Woodend/Pegasus Area Strategy Review

<https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review>

The Board noted the consultation Projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 March 2026: \$7,247.

12.2. General Landscaping Fund

Balance as at 31 March 2026: \$29,290.

The Board noted the funding updates

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

16. NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 13 May 2026 in the Council Chamber.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.0PM.

CONFIRMED

Chairperson

Date

Workshop

- *Landscaping Budget Review –Grant MacLeod (Greenspace Manager) Members Forum*

NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 11 MARCH 2026, AT 8.19PM.

PRESENT

L McClure (Chairperson), J Gerard (Deputy Chairperson), R Brine, W Doody, A Geeves, D Hawkins, D Lundy, B McLaren, B Robinson and J Ward.

APOLOGIES

K Barnett and J Goldsworthy.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), G MacLeod (Greenspace Manager) and A Connor (Governance Support Officer).

1. General Landscaping Budget Review – G MacLeod (Greenspace Manager).

Presentation: Trim: 260420099135.

Key Points:

- Greenspace was facilitating a review of the General Landscape Budget process with each Community Board.
- The review outcomes were to be provided to Council as part of the Draft 2027-2037 Long Term Plan.
- The Board received an annual discretionary sum to allocate towards landscape projects within its area, such as seats, planting or local walkways, etc.
- These projects were initiated by the Board and could be in response to information brought to the Board's attention by their community or Council staff (no applications).
- The funds may be allocated to one project or divided between multiple projects.
- Following project allocation, staff coordinate implementation.
- Greenspace staff would collate comments and present back to the Community Boards for feedback

Questions/Issues/Feedback:

- *Who was responsible for the maintenance of any plantings completed through the General Landscaping budget?*
- The General Landscaping Budget was treated as a Capital Budget, meaning its purpose was to create an asset. Staff advised that any ongoing maintenance costs associated with a proposed project would be included in the report to the Board and would need to be accommodated within the existing maintenance budget. If the required maintenance could not be met within that budget, a further report would need to be presented to the Council requesting additional funding.
- *Requests that the Board be provided with a timeline of how the current process works and a timeline of all projects currently underway or that had previously stalled.*

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 8.39PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: EXT-03-10 / TRIM: 260414095183

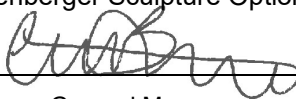
REPORT TO: Rangiora–Ashley Community Board

DATE OF MEETING: 13 May 2026

AUTHOR(S): Aria Huang, Greenspace Landscape Planner
Mel Foster, Community Development Facilitator – Arts Strategy Implementation

SUBJECT: Kippenberger Sculpture Options

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek approval from the Rangiora–Ashley Community Board for a preferred concept design for a sculpture to be installed on Kippenberger Avenue, in recognition of Sir Howard Kippenberger.
- 1.2. The report also seeks approval to revise the approved location of the sculpture. Subsequent changes to the site following approval of the sculpture location have created an opportunity for a more suitable alternative location. Details of the previously approved location, the rationale for the proposed change, and the proposed new location are provided in Sections 4.11–4.16 of this report.
- 1.3. In June 2025, the Rangiora–Ashley Community Board allocated \$30,000 from the General Landscaping Budget (101045.000.5224) to cover all aspects of the project, including conceptual design, detailed design, artwork fabrication and installation.
- 1.4. In December 2025, the Board approved the issuance of a Project Brief to seek Expressions of Interest (EOI) from artists for the sculpture (refer to Attachment iii).
- 1.5. Staff have worked in collaboration with the Waimakariri Public Arts Trust (WPAT) to manage the EOI process. Two submissions were received by the closing date, both of which were assessed by WPAT and are presented for the Board's consideration.
- 1.6. The full proposals from the artists are attached to this report for the Board's consideration.
- 1.7. Waimakariri Public Arts Trust (WPAT) have expressed preference for Proposal 1 (Victoria Dowall), which has four panels reflecting the breadth of Kippenberger's contribution to community and country.
- 1.8. Subject to the Board's decision, staff will proceed to support the selected artist through detailed design, fabrication, and installation at the approved site location.

Attachments:

- i. Proposal 1 – Victoria Dowall (TRIM: 260413095181)
- ii. Proposal 2 – Sam Mahon (TRIM: 260414095182)
- iii. Project Brief - Expressions of Interest for Artist - Kippenberger Sculpture (TRIM: 251113216804)

2. **RECOMMENDATION**

THAT the Rangiora–Ashley Community Board:

- (a) **Receives** Report No. 260414095183.
- (b) **Approves** Proposal 1 (Victoria Dowall) to proceed to detailed design, fabrication, and installation.
- (c) **Approves** the revised location for the Kippenberger Sculpture, as shown in Figures 2 and 3 of this report.
- (d) **Notes** that the final decision on the preferred proposal rests with the Rangiora–Ashley Community Board, with the Waimakariri Public Arts Trust (WPAT) acting in an advisory capacity.
- (e) **Notes** that, in accordance with the Project Brief (Expressions of Interest for Artists), the Waimakariri Public Arts Trust (WPAT) has assessed the submissions for artistic merit and supports the concepts presented for the Board’s consideration and selection of a preferred option.
- (f) **Notes** that Waimakariri Public Arts Trust (WPAT) have expressed preference for Proposal 1 (Victoria Dowall), which has four panels reflecting the breadth of Kippenberger’s contribution to community and country.
- (g) **Notes** that the previously allocated budget of \$30,000 from the Rangiora–Ashley General Landscaping Budget will fund all aspects of the project, including conceptual design, detailed design, fabrication, and installation.
- (h) **Notes** that ongoing maintenance of the selected sculpture will be accommodated within the current parks and reserves maintenance contract, as part of the park furniture category.
- (i) **Notes** that due to the timeframes associated with the process to fabrication, this project may extend beyond the current financial year, and that the budget for uncompleted work will be carried forward into the 2026/27 financial year as a work in progress.

3. **BACKGROUND**

- 3.1. In June 2025, Rangiora–Ashley Community Board approved the allocation of \$30,000 from their General Landscaping Budget (101045.000.5224) towards a sculpture to be placed on Kippenberger Ave, celebrating the avenue’s namesake, Sir Howard Kippenberger.
- 3.2. In December 2025, the Board approved the issuance of a Project Brief to seek artistic expressions of interest (EOI) for the sculpture. The approved Project Brief (TRIM 251113216804) is attached to this report, and the associated report is referenced as TRIM 251125224641.
- 3.3. The Project Brief was issued on 19 January 2026 and advertised via the Council’s website and social media channels, as well as through the Waimakariri Public Arts Trust (WPAT) network. Staff have worked in collaboration with WPAT to manage the EOI process.
- 3.4. Two artists provided submissions by the closing date of 27 February 2026. Submissions received were from Victoria Dowall and Sam Mahon.
- 3.5. The Council has previously supported both artists through artwork acquisition. The Waimakariri Art Collection Trust holds a bronze sculpture by Sam Mahon (currently in storage), and Victoria Dowall was commissioned to complete two Chorus cabinet artworks within the district.
- 3.6. Both submissions were assessed by the Waimakariri Public Arts Trust (WPAT) against criteria including artistic quality, uniqueness, expertise, and overall impact. The Trust identified Proposal 1 (Victoria Dowall) as its preferred option. Staff also undertook an operational and maintenance assessment of both proposals and supports Proposal 1 from a practical implementation perspective. A detailed summary of assessments is provided in Section 4.4 – 4.9 of this report.

- 3.7. In order for staff to progress this project, a decision is required from the Board to select a preferred proposal from the two options or, to decline both proposals and seek further expressions of interest. Should the Board choose a preferred proposal, following this decision, staff will support the selected artist through detailed design, fabrication, and installation stages.

4. **KEY ISSUES**

- 4.1. Both proposals respond to Sir Howard Kippenberger's legacy; however, they differ in their approach to form, narrative, materials, and public interaction. The following section provides a summary and comparison of the two shortlisted proposals for the Board's consideration. Full submissions are attached (TRIM: 260413095181 and TRIM: 260414095182).

4.2. **Proposal 1 (Victoria Dowall)**



- 4.2.1. This proposal is a multi-panel, immersive installation comprising four corten steel panels (each approximately 2.4m high by 1.2m wide), arranged to allow public movement through and around the artwork.
- 4.2.2. Each panel represents a different aspect of Kippenberger's life:
- Panel 1: Portrait and overarching identity
 - Panel 2: Military service and connection to the 28th Māori Battalion
 - Panel 3: Community and sporting contributions
 - Panel 4: Legal and intellectual achievements
- 4.2.3. Additional elements include:
- Circular cut-out imagery within each panel
 - Incorporated kōwhaiwhai pattern referencing Council identity
 - Crushed limestone pathway and boulders to create a landscaped setting
 - Proposed in-ground lighting

4.2.4. The concept emphasises interaction, storytelling, and representation of multiple facets of Kippenberger's life. The full proposal is provided in Attachment One (TRIM: 260413095181).

4.3. **Proposal 2 (Sam Mahon)**



4.3.1. This proposal is a single figurative sculpture depicting Sir Howard Kippenberger in a reflective pose, either seated or standing, engaged in research and contemplation. The top of the plinth would be just below shoulder height, 1.4 meters, allowing the viewer and pedestrian to feel part of the narrative.

4.3.2. The concept focuses on:

- Kippenberger as a scholar and soldier, with emphasis on his intellectual engagement with war history

- A moment of pause, symbolising foresight and reflection on conflict
- 4.3.3. Design features include:
- A realistic human figure, cast in concrete
 - A plinth incorporating symbolic carvings representing the four theatres of war (Greece, Crete, Africa, Italy), including motifs such as the owl, Minotaur, scarab and lily, each of which can also be associated with elements of war.
 - Subtle references to community life (e.g. cricket and golf elements at the base)
 - A potential inscription reflecting his commitment to truth in historical record
- 4.3.4. The proposal presents a traditional, contemplative memorial form with strong narrative focus on Kippenberger's identity as a soldier and scholar. The full proposal is provided in Attachment Two (TRIM: 260414095182).

Overall Assessment

- 4.4. The key distinction between the two proposals lies in their approach to memorialisation.
- 4.4.1. The Dowall proposal creates an experiential and interpretive space, encouraging movement, engagement, and exploration of multiple aspects of Kippenberger's life.
- 4.4.2. In contrast, the Mahon proposal presents a more traditional monument, centred on a single sculptural figure representing Kippenberger as a reflective soldier and scholar.
- 4.5. Both submissions were assessed by the Waimakariri Public Arts Trust (WPAT) against criteria including artistic quality, uniqueness, technical expertise, and overall impact. WPAT identified Proposal 1 (Victoria Dowall) as their preferred option, noting that it most fully responds to the project brief. The Trust considered the design to be visually engaging and highly visible from the roadway, with strong opportunities for public interaction, interpretive storytelling, and integration of lighting elements. It was also considered to effectively reflect Sir Howard Kippenberger's contributions at both local and national level.
- 4.6. From a Greenspace and operational perspective, both proposals are considered feasible for installation within the site; however, they present different long-term considerations. The Dowall proposal utilises corten steel panels, which are durable and suitable for external environments, developing a natural protective patina over time. Care would be required to ensure detailing avoids overly fine or vulnerable elements, and that all edges are appropriately finished to mitigate potential safety risks. The inclusion of boulders and crushed limestone is considered low-maintenance, with minimal ongoing intervention required beyond general site upkeep.
- 4.7. The Mahon proposal presents a robust and solid sculptural form with high inherent durability; however, as a figurative artwork, it may present greater challenges in the event of damage or vandalism, particularly in relation to repair or replacement of detailed elements. Consideration would also need to be given to ensuring the scale and siting of the figure achieves appropriate visibility and legibility within the wider site context.
- 4.8. The Mahon proposal is a single figurative sculpture depicting Sir Howard Kippenberger in a reflective pose. The plinth incorporates symbolic motifs intended to reference the four theatres of war in which he served. While the artistic intent is clearly articulated within the proposal, it is acknowledged that some symbolic imagery may carry multiple or less familiar meanings for members of the public. Without interpretive context, this may result in varied understandings of the symbolism. The proposal remains a respectful and traditional commemorative form; however, it offers a more singular narrative approach with less opportunity for layered interpretation or public interaction.
- 4.9. Taking into account the assessment provided by the WPAT, alongside operational considerations from a Greenspace perspective, Proposal 1 (Victoria Dowall) is considered to most closely align with the intent of the project brief. It offers a strong combination of interpretive storytelling, public engagement, visibility, and integration within the site context, while remaining operationally feasible and low-maintenance over the long term.

Proposed Relocation Following Site Changes

- 4.10. The Board previously approved the location of the Kippenberger memorial sculpture on Kippenberger Avenue, positioned on the mound to the east of the wastewater pumping station (identified as location “A” in Figure 1 below).



Figure 1: Previously approved location (“A”)

- 4.11. Since that approval, the stock underpass in this area has been removed, filled, and landscaped. These works have resulted in a revised landform and a more open, simplified site. As a result, an opportunity has emerged to revisit the placement of the sculpture, with an alternative location toward the eastern extent of the site (identified as location “B” in Figure 2 below) now offering potential advantages.
- 4.12. In light of these changes, location “A” is now considered less optimal due to its proximity to wastewater infrastructure and its limited visibility. The site sits adjacent to a wastewater pumping station, which may not provide the most appropriate setting for a memorial of this significance. It is also located within a critical underground services area, creating potential constraints for installation and ongoing maintenance access.
- 4.13. Visibility at location “A” is also constrained, as the wastewater facility obstructs views of the sculpture for eastbound traffic travelling toward Woodend, reducing its overall prominence and public presence.
- 4.14. By comparison, the proposed alternative location (“B”) better responds to the updated site conditions. It takes advantage of the revised landform, provides improved visibility for both eastbound and westbound traffic, and offers a more prominent and appropriate setting for the memorial.
- 4.15. Accordingly, it is recommended that the Board consider approval of the revised location (“B”) for the Kippenberger sculpture.



Figure 2: Previously approved location ("A") and proposed new location ("B")



Figure 3: Recent site photo showing the proposed new location ("B")

5. **OPTIONS**

- 5.1. Staff are seeking direction from the Board regarding the selection of a preferred sculpture proposal for the Kippenberger Memorial. Three options are presented for the Board's consideration.

Option 1 – Approve a sculpture proposal to proceed (Recommended Option)

- 5.1.1. That the Board approve one of the two shortlisted sculpture proposals.
- 5.1.2. Should the Board proceed with this option, staff would recommend Proposal 1 (Victoria Dowall) based on this being the proposal preferred by WPAT and taking into account the feedback from Greenspace that either option is appropriate with limited ongoing maintenance requirements.

Option 2 – Approve a sculpture proposal with minor amendments

5.1.3. That the Board approve one of the proposals, subject to minor amendments.

5.1.4. This option allows the Board to refine aspects of the preferred design. If these are minor, depending on the nature and extent of the requested changes, further consultation with WPAT and the selected artist may be required. This may have some impact on project timelines; however, the project would continue to progress.

Option 3 – Decline both proposals

5.1.5. This option is not recommended, as the Board has previously allocated funding to deliver a sculpture commemorating Sir Howard Kippenberger. The Expressions of Interest process has been completed, and submissions have been assessed by WPAT, resulting in two proposals being presented. Declining both proposals would delay the project and require a new Expressions of Interest and assessment process to be undertaken.

5.2. The Management Team has reviewed this report and supports the recommendations.

6. STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**Mana Whenua Engagement**

6.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua.

Groups, Organisations and the Wider Community

6.2. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report.

Waimakariri Public Arts Trust (WPAT)

6.2.1. Staff have worked in collaboration with WPAT to develop and deliver the Expressions of Interest process. WPAT has undertaken the assessment of the two proposals for the Board's consideration. Subject to the Board's decision, staff will continue to work with WPAT to support and monitor the selected artist through the detailed design, fabrication, and installation stages.

Rangiora Returned Services Association (RSA)

6.2.2. The Rangiora RSA was invited to provide input during the Expressions of Interest process; no changes to the Project Brief were required at that stage. Staff will continue to keep the RSA informed and seek feedback during the detailed design phase once a preferred proposal has been selected by the Board.

Implications for Community Wellbeing

6.3. There are implications on community wellbeing by the issues and options that are the subject matter of this report.

6.3.1. The Kippenberger Sculpture project is expected to positively contribute to community wellbeing by enhancing the visual amenity of Rangiora and increasing public awareness of a significant historical figure with strong local ties. As the sculpture will be located in a prominent public space, a level of community interest and engagement is anticipated. Overall, the project is expected to contribute to the cultural and creative value of the area.

Community Outcomes and Strategic Priorities

6.4. The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Cultural

- Public spaces express our cultural identities and help to foster an inclusive society.

- The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.
- Waimakariri's diversity is freely expressed, respected and valued.
- There is an environment that supports creativity and innovation for all.

Social

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation

6.5. The Council's Strategic Priorities are relevant to the actions arising from recommendations in this report.

Enhance community wellbeing, safety, inclusivity and connectedness

- Waimakariri District is a high growth area with an increasingly diverse population. We want to build a wellbeing centred community where all feel safe and welcome; are accepted and connected.

7. OTHER IMPLICATIONS AND RISK MANAGEMENT

Financial Implications

- 7.1. There are financial implications for the decisions sought by this report.
- 7.2. The total project budget of \$30,000 is funded by the Rangiora Ashley Community Board's General Landscape Budget (101045.000.5224) and will be paid to the successful artist. This fee covers all components of the commission, including conceptual development, detailed design, fabrication, and installation. Payments will be made in the following instalments:
- Signing of agreement - \$2,500
 - Detailed design - \$2,500
 - Beginning of fabrication - \$10,000
 - Installation - \$10,000
 - Acceptance of works (10 days after installation) - \$5,000.
- 7.3. The total commission fee is fixed at \$30,000 regardless of the selected proposal, and any differences in production cost between the two design options will be managed by the artist within this agreed budget.
- 7.4. Ongoing maintenance requirements for both proposals are expected to be broadly similar and will be managed within the current parks maintenance contract. However, there may be differences in long-term repair or replacement costs. Proposal 1 (Victoria Dowall), comprising four corten steel panels, may allow for individual panel replacement if damaged, with relatively low material replacement costs. Proposal 2 (Sam Mahon), being a more figurative sculptural form in concrete, may present higher cost in the event of repair, vandalism, or replacement of damaged components.
- 7.5. There is therefore sufficient budget included in the current financial year to complete this project.
- 7.6. Due to the timeframes associated with the process to fabrication, this project may extend beyond the current financial year, and that the budget for uncompleted work will be carried forward into the 2026/27 financial year as a work in progress.

Community Resilience and Sustainability

- 7.7. The recommendations in this report do not have sustainability and/or climate change impacts.

Risk Management

- 7.8. There are risks arising from the adoption/implementation of the recommendations in this report.

- 7.8.1. It is possible that members of the community may not like the sculpture or its location. One important outcome from public art is the stimulation of conversation and opinion and an appreciation for the role art can play in our public spaces. It is hoped that this sculpture will generate conversation regarding art. However, given its cost, location and size it is unlikely to generate significant negative opinion or dislike where the location or installation will need to be revisited.
- 7.8.2. With any public art, there is a risk of vandalism. This may mean that from time to time the sculpture may need to be repaired or cleaned to maintain its condition. It is thought this sculpture in this location is likely to have a low risk of frequent vandalism.
- 7.8.3. All artwork has a life span when exposed to the elements and can degrade over time. It is recommended that Council and WPAT assess the condition of the piece and its location after a period of 15 years to ensure it continues to add value to the setting and serve its purpose.
- 7.8.4. There is a low risk that changes to the environment may mean that the sculpture is required to be shifted or removed. Should this occur, then staff would consult with WPAT and the Community Board around other possible locations for the sculpture.
- 7.8.5. Proposal 2 includes symbolic elements within the plinth intended to reference the four theatres of war in which Sir Howard Kippenberger served. While the intent is outlined in the proposal, some of these motifs may not be widely recognised or consistently understood across the community.
- 7.8.6. Imagery drawn from mythology and cultural symbolism can carry a range of interpretations. Elements such as the minotaur, owls, scarab beetles, and lilies have varied meanings across different contexts, which may not be immediately clear, particularly where the sculpture is viewed from passing vehicles without supporting interpretive information.
- 7.8.7. As a result, responses to these symbolic elements may vary. While some may appreciate the layered meaning, others may find the symbolism unclear or less aligned with the commemorative intent.

Health and Safety

- 7.9. There are health and safety risks arising from the adoption/ implementation of the recommendations in this report.
 - 7.9.1. The installation of the sculpture will be carried out in accordance with appropriate health and safety guidelines to ensure it does not pose any ongoing risk to the public. Some projects require work to be undertaken within Council reserves (and/or Road reserves) and in particular holes being dug and the use of tools and/or machinery. If approved, staff would require any contractors/volunteer community groups to be Sitewise approved and/or to submit an appropriate health and safety plan (Site Specific Safety Plan – SSSP).

8. CONTEXT

Consistency with Policy

- 8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

Authorising Legislation

- 8.2. Local Government Act 2002.

Authorising Delegations

- 8.3. The Rangiora-Ashley Community Board has delegated authority to approve the recommendations in this report.



Kippenberger Memorial

SCHOLAR LEADER SOLDIER

Victoria Dowall

March 2026

Background

Kia ora my name is Victoria Dowall and I am a local artist based in Kaiapoi. I studied at the University of Canterbury gaining a Bachelor of Arts with a double major in Art History and History. During this time I made and sold my paintings. I currently work as a multi disciplinary artist including painting, resin and street art. I exhibit my art work nationally including the Christchurch Art Show. I have also contributed to local community art projects including painting three chorus cabinets in the Waimakariri. I enjoy contributing to local community art projects including my shortlisted entry for the Welcome to Kaiapoi sign and this submission for a memorial honouring local hero Sir Howard Kippenberger.

CONCEPT

I have created the concept Scholar, Leader, Soldier for the proposed artwork on Kippenberger Avenue. This concept represents Sir Howard “Kip” Kippenberger for his notable contributions to many spheres.

I believe it will foster community engagement and interaction while strengthening local identity as they celebrate Howard Kippenberger. The space is immersive allowing the community to move in between the panels, walk around the memorial and rest on the boulders and enjoy the space.

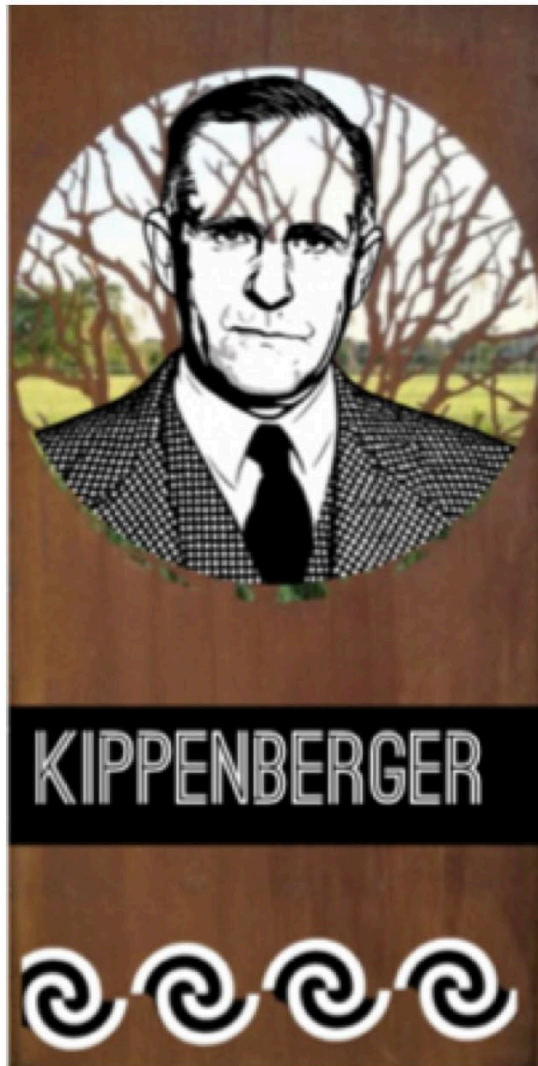
The four panel design is constructed of Corten steel and each panel measures 1.2 metres wide and 2.4 metres high. Large boulders are incorporated into the memorial including a crushed limestone walkway as an immersive experience.

Each panel has a circular cutout image, a plaque with titles, and a kowhaiwhai design near the base. This design is the Waimakariri council koru logo repeated to create a kowhaiwhai design, acknowledging Kippenberger’s time as a councillor.

My original submission also included a pou in the design of Kippenberger’s walking stick (tokotoko) gifted to him by the 28th Māori Battalion. The Waimakariri Arts Trust stated this could be included in Phase II. The pou is traditionally a carved wooden post, representing the relationship between people (tāngata whenua), the environment, and their history, serving as guardians, symbols of cultural identity, and markers of land guardianship. The Kippenberger Pou could be made out of wood or modern materials including steel or acrylic.

In my original proposal an informative plaque of Kippenberger’s achievements and contributions was to be displayed at the base of the pou. This has been amended to feature on the Scholar panel.

Panel 1



2.4m

1.2m

The first panel is a stencil portrait of Kippenberger. It can be seen from either direction entering or exiting Rangiora.

Corten steel

Aluminium name plate on both sides
Not cutout to avoid backwards lettering

Stencil cutout of kowhaiwhai created from repeated Waimakariri council logo. This represents Kippenberger's time as a councilman.

Panel 1

This portrait of Sir Howard “Kip” Kippenberger is from 1952 after he was knighted and during the time he was president for the RSA. This portrait shows a man who had made vast contributions to his community and country.

This portrait was also selected to represent all of his achievements not just his military service.

The title “Kippenberger” features lower in the panel with the Waimakariri kowhaiwhai cutout below.

There is in-ground lighting flush with ground that will feature on the west side with the option to include the east side. This illumination will draw the eye to the memorial and create interesting shadows.

Panel 2

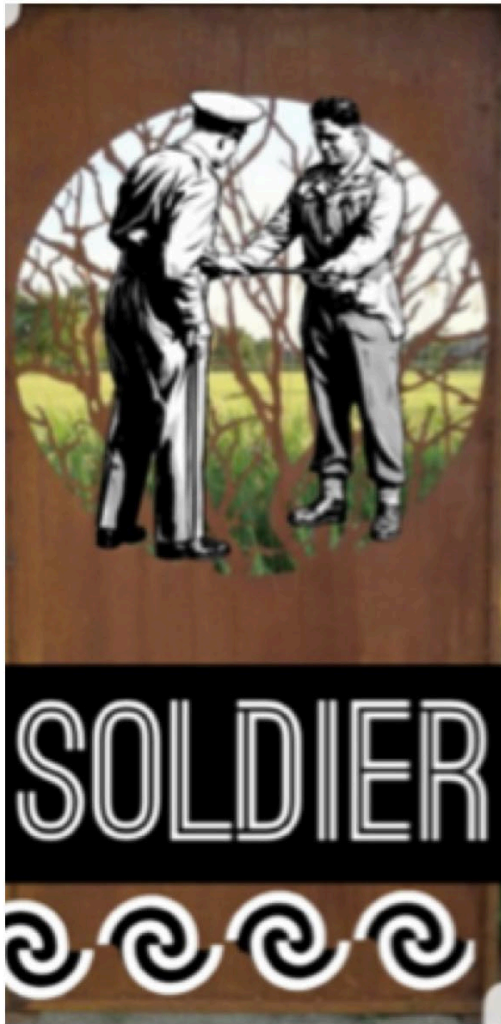
Here is an excerpt from The Army Museum detailing the importance of Kippenberger’s tokotoko:

“In presenting the stick to Kippenberger, the battalion's commanding officer, Lieutenant Colonel Pita Awatere explained the significance of the carvings. Beneath the round ball on the top (which served as a hand grip) was a whakawaewae figure with traditional slant eyes, bared teeth and protruding tongue which embodied the spirit of the 28th Battalion. This whakawaewae stood on top of a bodiless upokowheku which has two faces carved around the sides of the stick, one to observe the advance and the other to guard the rear.

The tongue reaches down the length of the stick in a haehae (spiral) pattern, ever looking for food and to lick up the Germans.”

The cutout on this panel depicts Kippenberger receiving his tokotoko. Kippenberger was “ Genuinely loved and respected by the 28th Battalion. He was in later years quoted as saying”Nothing in my life has given me greater pride than to have been brigadier of the Maori Battalion in 6 important battles and about 12 lesser ones...It had been one of the experiences of my life and it is a source of satisfaction to me to know that i have retained not only their confidence but their friendship...” Earlier this same post war day he was welcomed on to a marae..”as son of the soil”.

Panel 2



This stencil cutout depicts Kippenberger receiving his tokotoko from Battalion C.O. Lt. Col. Peta Awatere (28th (Maori Battalion) after his partial recovery and return to North Italy in 1945. Carved by Rua Kaika.

It commemorates a great man and inspiring military leader who became a symbol of New Zealand achievement, as well as acknowledging the pain and cost of New Zealand's war involvement.

Same formatting as panel 1

Panel 3

This circular cut out includes a golf club with the Rangiora Golf Course tree line, acknowledging his contribution to Rangiora golf, and a cricket wicket acknowledging his love of cricket. This panel reflects his leadership with the Rangiora sporting community.

Panel 4

The circular design is a simplified version of New Zealand's law crest, acknowledging his work as a barrister and solicitor with the Rangiora community.

On Kip's return to New Zealand in 1946 he was appointed editor in chief of the War History Branch of the Department of Internal Affairs. It. John Pascoe, the illustrations editor of the project, believed that Kippenberger was 'the only man in this country who combined all the qualities of soldier, scholar and administrator necessary for editing an ambitious series of war histories'.

Kip also contributed in other intellectual pursuits including acting as the President of the RSA and as a councilman for the Rangiora Boroughs.

Panel 3



Panel 4



Same format as panel 1

This panel features a cutout of New Zealand's law crest. It signifies Kippenberger's intellectual pursuits including his law career. He enrolled at Canterbury College, and by 1920 had qualified to practise as a solicitor. He moved to Rangiora to manage an office of the Christchurch law firm of Johnston, Mills and White. Four years later he was made a partner. He qualified as a barrister in 1926.

This panel also will feature a plaque for information about Kippenberger on the west side.

Fabrication and installation

Pricing is a very rough ballpark as many companies did not offer free quotes. Some simply did not respond to my enquiries. They did not want to put in a lot of time and effort when the contract had not been secured.

I did manage to work with one company who was very generous with their time and expertise.

Here is the estimated pricing for this project:

Corten steel with circular cutout designs and kowhaiwhai motifs x4

Aluminium for the words x 8

And information plaque x 1

\$11,500 including gst

Installation process and costs: wind element to be considered and any other environmental factors.

Install including posts and concrete: \$2500 including gst

Pathway: crushed limestone with a 5 metre radius approximately \$1000 (potential to for go this as it may require upkeep that the council is not willing to provide.)

3-4 boulders from \$250 and up each on the crushed limestone or existing grass

ground preparation: I have no pricing around this but would consult with a landscaper once environmental factors have been considered.

At this time I am uncertain of inspections to work around existing plumbing, drainage etc.

Council resource consent or permits: I am not aware of any expectations around this.

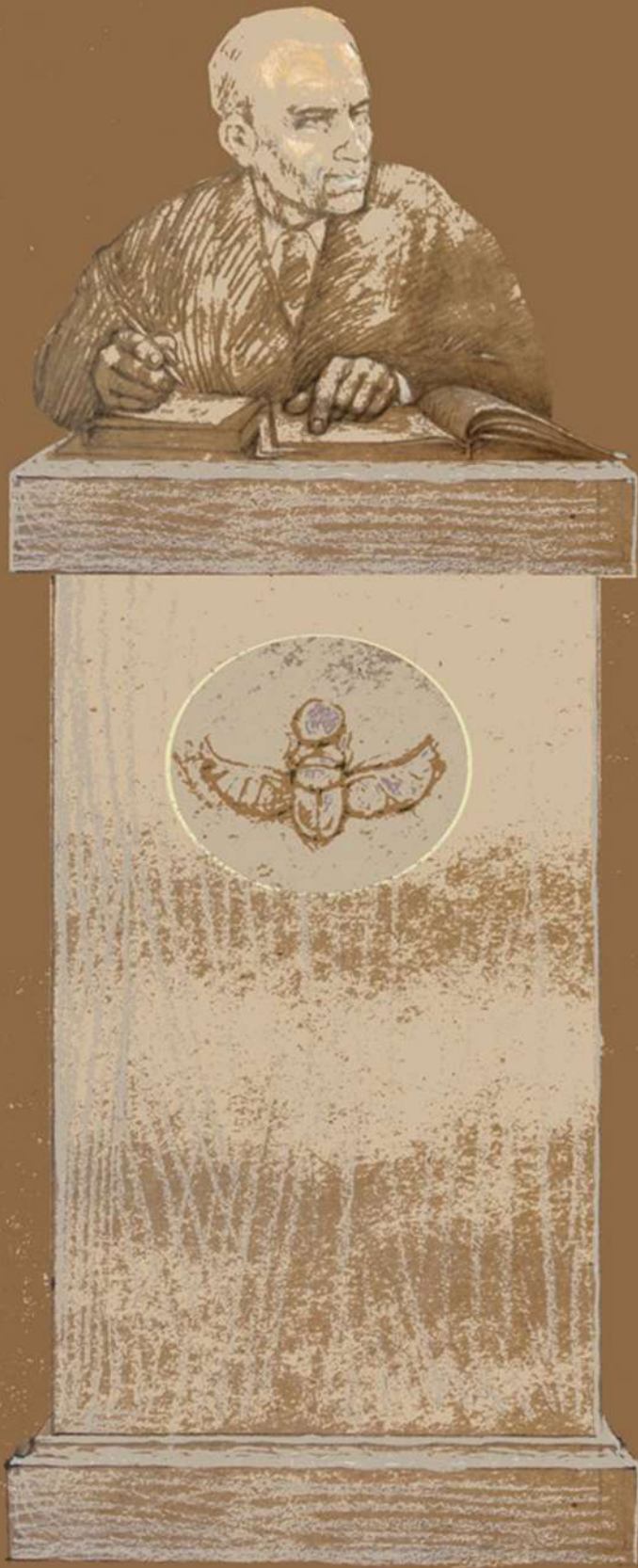
Traffic management: I am aware this maybe necessary but I do not have an estimate at this time.

Lighting: 4-8 in-ground spotlights. I have a contact for this but no quotes at this time.

There is still a lot of work to be done on the 4 cutout designs to make them ready for laser cutting. The images shown are rough concepts which need to be simplified and perfected

Thank you for your consideration. Ngā mihi nui,

Victoria Dowall



Aria Huang

From: Sam Mahon [REDACTED]
Sent: Tuesday, 24 February 2026 3:59 PM
To: Aria Huang
Subject: Submission kippenberger
Attachments: 1000011871.jpg; 1000011889.jpg; 1000011493.jpg; 1000011873.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Caution: [THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

To Aria Huang, Waimakariri District Council. 24/2/2026

Sculpture submission from Sam Mahon, [REDACTED]

Contact: [REDACTED]

With regard to a design for a sculpture representing the life of Howard Kippenberger:

My immediate thoughts are these: While I understand the council's desire not to present the public with yet another monument to war, the fact cannot be ignored that Kippenberger was first and foremost a soldier. During the eighteen years of peace between wars he was, as we know, deeply involved in the local community. Although he was a member of the council I cannot find that he made more of an impact there than any other councillor. The same could be said of his achievements in golf and cricket. What we *can* say, is that he was steeped in community affairs and seemed to have the community at heart. This sense of family seems to have been applied also to the men under his command during the second world war. It is the same quality that endeared Freyberg to the NZEF. The fact that he kept a sand-board in his legal office on which to imagine battle-ground strategies makes it clear that in the first place he was always a soldier, and in the second that he predicted the fires in Europe would sooner or later reignite.

My imagining of a monument would be exactly this, the fact that he was a deeply read man. He seemed always to be studying, whether it was on behalf of the community, or his passion for war history, leaders and tactics of war. When he returned from Italy he was given the job of writing the NZ army second world war history. It was a job that consumed him for the rest of his days. But in his job as an historian he was under pressure politically and personally to alter what he saw as plain fact. He was critical of Leslie Andrew's command during the battle of Crete, for example, and may well have lost an old friendship in the pursuit of accuracy. He was greatly distressed by his own lack of judgement in the case of Ruweisat Ridge, one of the great tragedies of the African campaign. It seems he had an overarching aversion to censorship of any kind with regard to documenting these histories. Which makes sense when you consider the friends he must have lost.

Voltaire's view: 'To the living we owe respect, to the dead we owe only the truth'. A dictum which would make quite an apposite by-line on any monument to Howard Kippenberger.

My view would be to depict the man in his research. He pauses, he is glancing up and peering away toward Europe where he fully expects the next horrific chapter will be written.

There were four theatres of war for Kippenberger: Greece, Crete, Africa and Italy. The symbols of each country could be carved into the plinth. The owl, Minator, scarab and lily, one on each face.

Resting up against the base of the plinth could be a cricket and golf ball. Everything cast in concrete is possible in this design because there is nothing that can be easily snapped off. (The pen and pages would be blended). However, we have our own foundry if it was decided that the figurative part should be bronze.

The committee would also recognise that for any statue over two meters an engineering component is needed. I constructed something of similar dimensions for a portrait of Graham Condon in Papanui some years ago. It required a 3.8 tonne concrete base.

I will send some examples of my work in a second email.

Kind regards, Sam Mahon



Kippenberger Sculpture Kippenberger Avenue, Rangiora

Project Brief

Seeking Artistic Expressions of Interest

1. Summary

Project Summary	
Commission	A sculpture to be placed on Kippenberger Avenue celebrating the avenue's namesake, Sir Howard Kippenberger.
Stages	Stage 1 - Concept Submission Stage 2 - Shortlisting Stage 3 - Design Approval Stage 4 - Full Art Concept development Stage 5 - Fabrication Stage 6 - Installation Stage 7 - Final Acceptance
Commissioner	Waimakariri District Council
Location	Kippenberger Avenue, Rangiora
Audience	Members of the community and visitors. Main audience is in passing traffic, some foot traffic from the nearby walkway.
Project Budget	\$30,000 (+GST if applicable)
Project Concept Submissions	Closes 4.00pm, Friday, 27 February 2026.

2. Overview

Project Background

The Rangiora Ashley Community Board has requested a sculpture be placed on Kippenberger Avenue to commemorate the avenue's namesake, Sir Howard Kippenberger, 1897- 1957.

Kippenberger was best known as a decorated soldier who became commander of the New Zealand Division in the Second World War. Known as Kip, he was deemed as being New Zealand's most popular and talented military leader.

He was also well known for his contributions in the local community.

To date Rangiora has remembered Kippenberger by renaming the road out of Rangiora towards Woodend as 'Kippenberger Avenue', and the Cenotaph site at the corner of High and Ivory Streets as 'Kippenberger War Memorial Reserve'.

Artistic Project Objectives

Rangiora-Ashley Community Board (RACB) members have expressed that this artwork needs to focus on Kippenberger as a person and in particular his time in Rangiora, with an intentional focus on not becoming another war memorial or military statue.

A wide range of artistic styles and approaches are encouraged, from bold, colourful, and eye-catching designs to abstract forms and panel cutouts. While innovative concepts are preferred, traditional statue-style sculptures will also be taken into consideration.

They would like to honour Kippenberger as not only a soldier who served valiantly to protect our freedoms, but also a man with passionate interests and community spirit. It is therefore important that this art doesn't appear as a 'war memorial' but rather celebrates Kippenberger for all aspects of his life.

Elements that could be incorporated are outlined below:

- **Law and Order** – Kippenberger's career as a barrister
- **Democracy** – eight years serving on the Rangiora Borough Council
- **Team Sport** – his passion for cricket and captaining of the Rangiora Cricket Team
- **Recreation** – his interest in golf as a founding member of the Rangiora Golf Club
- **Distinguished Service** – the exceptional military career and leadership shown by Kippenberger through two world wars.

It is envisaged that the artwork would be large enough so that it is easily viewed by road users and pedestrians. The artwork would need to be at least 2 – 3 metres in size in order to be seen well.

RACB have requested an information panel be supplied either at the base or to the side which provides information as to who Kippenberger was, why he is important and the meanings behind the sculpture. This may be produced as a separate item but it is preferred that this is incorporated in the artwork itself.

The Council may decide to enhance the sculpture with complementary fencing or plantings as needed.

Design considerations/limitations:

The objectives for the design should include:

- Artistic excellence and innovation ensuring originality and high-quality craftsmanship;
- Durability with consideration for environmental conditions and long-term integrity;
- Ownership structure including guidelines for movement, maintenance, relocation or disposal;
- Community engagement fostering public interaction and strengthening local identity;
- Site compatibility reflecting the topography, character and intended use of the location;
- Health & safety consideration to exposed areas where children could insert hands or climb.

The structure should not include:

- Moving parts or materials that would prove as a distraction to passing motorists;
- A water feature as this would pose significant long-term operational concerns and would require substantial capital investment.

Site Information

On mound to the east of the wastewater station on Kippenberger Avenue, Rangiora opposite Devlin Avenue turnoff. See site map below.

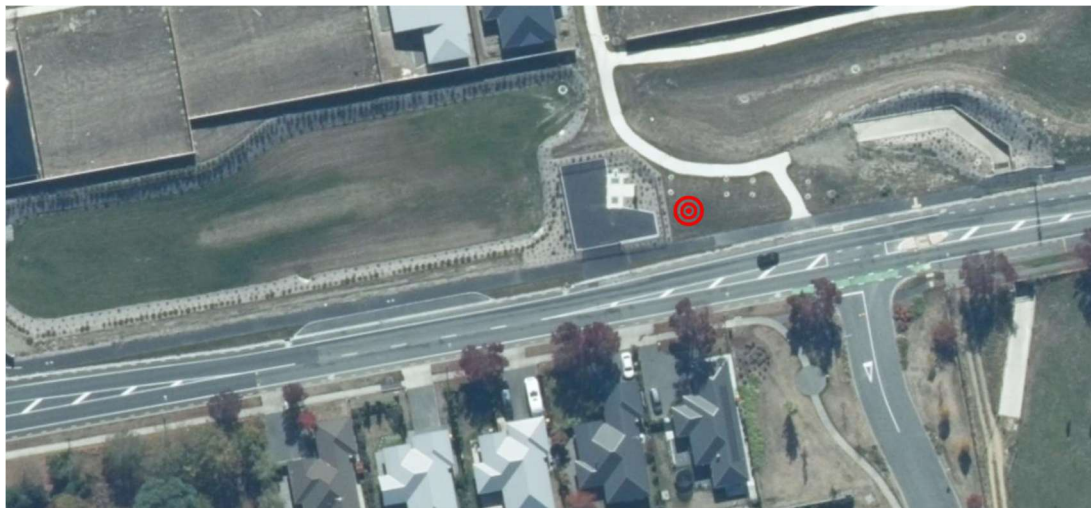


Figure 1 - Proposed site - Kippenberger Avenue, Rangiora.

3. Commission

Artist Opportunity

The Waimakariri District Council with the support of the Waimakariri Public Arts Trust is seeking an artist to create an artwork for display on Kippenberger Avenue.

The project provides an opportunity for skilled and experienced artist/s to make their mark on Rangiora by having their work potentially selected and permanently exhibited on a main thoroughfare.

Concept Submission

Artists are invited to submit a concept/s, including the following information:

- A drawn or computer-generated visual portrayal of the concept (provided as a JPG or PDF);
- Written statement outlining the meaning of the concept;
- Details of estimated size and materials used;
- Projected timeline for fabrication;
- Installation and future maintenance requirements.

Project Stages:

Stage 1 - Concept Submission

All concepts should be submitted to the Waimakariri District Council by Friday, 27 February 2026.

These will be initially reviewed internally to ensure the project criteria has been met before submission to Waimakariri Public Arts Trust trustees for consideration.

Stage 2 - Shortlisting

The Waimakariri Public Arts Trust will discuss and assess the submissions and shortlist the concepts to the three that they consider to be the most suitable in achieving the objectives. Unsuccessful candidates will be notified at this time.

Stage 3 - Rangiora-Ashley Community Board Approval

The three shortlisted designs will be presented in a report to the Rangiora-Ashley Community Board (RACB). At this meeting RACB members will choose and endorse a concept and the three artists will be notified of the outcome shortly thereafter.

Stage 4 - Full Art Brief development

Upon approval, Council staff will work with the artist to fully develop the artistic brief which will be incorporated into a Public Arts Commission and Installation Agreement. This will include expected project timelines and payment schedule.

Stage 5 – Fabrication

Once the detailed design is approved, the artist will proceed with fabrication of the sculpture in accordance with the agreed specifications and timeline.

Progress updates may be requested at key milestones.

Stage 6 – Installation

The artist will coordinate with Council on-site to install the completed sculpture, ensuring compliance with all safety and site preparation requirements.

Stage 7 – Final Acceptance

Following installation, Council will inspect and formally accept the completed work.

Final payment will be made 10 days after acceptance.

Artist's Fee

The successful artist will be paid \$30,000 (+ GST if applicable). This fee covers all aspects of this project including conceptual design, detailed design, artwork fabrication and all installation costs.

This will be split into progress payments as follows:

- Signing of agreement - \$2,500
- Detailed design - \$2,500
- Beginning of fabrication - \$10,000
- Installation - \$10,000
- Acceptance of works (10 days after installation) - \$5,000

Project Partners

This is a project of the Waimakariri District Council's Rangiora Ashley Community Board and is being delivered with support from the Waimakariri Public Arts Trust.

Design concepts must be submitted to:

Aria Huang, Waimakariri District Council

Email: Aria.Huang@wmk.govt.nz

All design concepts must be received before the application close off date of Friday, 27 February 2026.

Please provide a phone number that you can be reached on when you submit your concept.

4. Timeline

Activity	Date Due
Issue EOI brief to artists	19 January 2026
Deadline for concepts	27 February 2026
WPAT evaluations concluded	6 March 2026
Report taken to RACB meeting – concept choice made	15 April 2026
Applicants contacted	Prior to 20 April 2026

This timeline may be subject to minor changes once Community Board meeting dates have been confirmed.

5. Submission Requirements and Conditions

Communication

All communications relating to this project brief seeking clarification or additional information should be directed to:

Project Manager – Aria Huang

Email: Aria.Huang@wmk.govt.nz

Or

Waimakariri District Council – phone: 0800 965 468

General Conditions

The Waimakariri District Council with the support of the Waimakariri Public Arts Trust reserves the right to:

- Reject all or any concepts if they don't meet the project objectives,
- Request and obtain information from artists as required.
- Discuss a concept with the artist at any time before or after the selection of the preferred applicants and upon any terms and conditions.
- Amend the closing deadline date or any other date in the process.
- Amend, suspend or cancel this Project Brief or any associated documents in its entirety,
- Re issue the Project Brief to receive more concepts if there are not enough submissions or enough that meet the project objectives.

The Waimakariri District Council will not be bound to give reasons for decisions made because of the Project Brief, or as an outcome of the evaluation, but may do so where it considers this appropriate.

Error and Omissions

If the Waimakariri District Council discover errors and/or omissions in your response, Waimakariri District Council staff will attempt to notify you as soon as practicable and will require you to either confirm or as the situation requires, withdraw your concept. The Waimakariri District Council accepts no responsibility for any errors or inaccurate descriptions in this Project Brief, or any associated application documents.

No Warranties or Representations

The Waimakariri District Council makes no representations and give no warranties as to the information provided in this Project Brief.

Ownership of Response Documents

The concepts submitted to the Waimakariri District Council in response to this Project Brief shall be retained by the Council. Concepts will not be returned to the parties at the end of the project process.

Information Complete and Accurate

By submitting your Concept, you warrant that all information provided by you to the Waimakariri District Council in relation to your Concept is complete and accurate in all material respects and will not breach any third-party intellectual property rights.

Notification of submission Outcome

Council project staff will notify by phone or email the applicants that have been short listed to Stage Three. No legal relationship is created between the parties. Council project staff will notify all unsuccessful applicants by email within one week of the RACB meeting to let the know if their concepts have been successful.

Elimination

The Waimakariri District Council may eliminate any party from this process if that party:

- Has materially breached a term or condition of the process in this design brief.
- Has submitted a Concept that considers a material error, omission or inaccuracy.
- Has not submitted all listed requirements for the concept submission.

Confidentiality

To the extent that it is legally able to, the Waimakariri District Council will use best endeavours to keep Stage One and StageTwo, confidential and not disclose confidential information to third parties without the applicant's consent. However, it is likely that notification of those artists selected to Stage Three will be made public via a staff report to the Rangiora-Ashley Community Board and Councillors.

It is acknowledged by applicants that the Waimakariri District Council is subject to legislation including (but not limited to) the Local Government Official Information and Meetings Act 1987 and accordingly information provided by the applicants may be required to be disclosed under such legislation.

The Waimakariri District Council will not be in breach of its obligations if it is required to disclose confidential information to an appropriate authority because of relevant legislative processes.

Disclaimer

The Waimakariri District Council will not be liable in any other way whatsoever for any direct or indirect damage, loss or cost incurred by any applicant or any other person in respect of or in relation to this process.

6. Complaints Process

The Waimakariri District Council is committed to ensuring the process is impartial and without prejudice.

If you wish to raise any concerns related to the listed processes, please contact us to register your feedback.

Waimakariri District Council Arts Facilitator

Mel Foster

Email: Mel.Foster@wmk.govt.nz

Phone: 0800 965 468 (0800WMKGOV)

Appendix A

ABOUT SIR HOWARD KIPPENBERGER

See full details of Kippenberger's life at Appendix B, sourced from the Dictionary of New Zealand Biography, Te Ara.

Military background

Kippenberger fought with distinction, leading men in Greece, Crete, North Africa, Italy before losing both feet on a landmine in Cassino. Following the war, he continued to serve, being appointed chief of the War History Branch of the Department of Internal Affairs.

Kip was genuinely loved and respected by the 28th Battalion and was in later years quoted as saying *"Nothing in my life has given me greater pride than to have been brigadier of the Maori Battalion in six important battles and about 12 lesser ones"*.

On Anzac Day 1983, a brass plaque in honour of Kippenberger was unveiled in the Christchurch Cathedral. Dedicated by returned service men and women of Canterbury, it commemorates a great man and inspiring military leader who became a symbol of New Zealand achievement, as well as acknowledging the pain and cost of New Zealand's war involvement.

Other interests

Kippenberger served on the Rangiora Borough Council from 1927 – 1936, during which time he chaired the Finance Committee until 1931. Kippenberger was a barrister and managed the Rangiora office of the Christchurch law firm Johnston, Mills and White.

He had a passion for golf and was a founding member of the Rangiora Golf Club and Captain of the Rangiora A Grade cricket team.

Sources:

Glyn Harper. 'Kippenberger, Howard Karl', Dictionary of New Zealand Biography, first published in 2000. Te Ara - the Encyclopedia of New Zealand).

<https://28maoribattalion.org.nz/photo/treasured-gesture-kip-28th>



Figure 2 - Major-General Kippenberger in 1946

Credit: National Library of New Zealand, Wellington



Figure 3 - Sir Howard Kippenberger, 1952
Credit: National Library of New Zealand, Wellington



Figure 4 - Battalion C.O. Lt. Col. Peta Awatere (28th (Maori Battalion) presenting a carved walking stick (tokotoko) carved by Rua Kaika to Kippenberger after his partial recovery and return to North Italy in 1945.

Credit: Kippenberger Library photo. Denis Clough archive

APPENDIX B

by Glyn Harper

Howard Karl Kippenberger was born at Ladbrooks, south of Christchurch, on 28 January 1897. He was the eldest child of Karl Kippenberger, a head teacher and Methodist local preacher, and his wife, Annie Elizabeth Howard. His great-grandparents had emigrated from Germany in 1862.

Howard attended school at Ladbrooks and later at Prebbleton. When the family moved to Oxford to take up farming, he went to board in Christchurch in order to attend Christchurch Boys' High School. His secondary schooling was not a great success, and he was invited to leave for lack of attendance and general poor performance.

Kippenberger enlisted in the New Zealand army in January 1916, advancing his age by 18 months to ensure he would serve overseas. Joining the New Zealand Division just as it was committed to the third phase of the battle of the Somme on 15 September 1916, he survived this nightmare of trench warfare, experiencing constant artillery barrages and taking part in two frontal attacks. During his 23 days in the front line all of Kippenberger's close friends in the Canterbury Battalion were killed or wounded.

After the division was withdrawn from the Somme, Kippenberger was made a battalion sniper. On 10 November 1916 he was wounded in the arm by shrapnel from a New Zealand artillery shell that had dropped short of its mark. The wound was serious, and his arm was temporarily paralysed with some doubt as to whether he would ever regain full use of it. He was hospitalised in England for two months. On 18 December 1916 the medical authorities recommended that he be returned to New Zealand as unfit for war service for 12 months. He was discharged from the army in April 1917.

Kippenberger then turned to the law for a career. He enrolled at Canterbury College, and by 1920 had qualified to practise as a solicitor. He moved to Rangiora to manage an office of the Christchurch law firm of Johnston, Mills and White. Four years later he was made a partner. He qualified as a barrister in 1926. On 28 September 1922 Kippenberger married Ruth Isabel Flynn at Lyttelton; they were to have two sons and a daughter.

Kippenberger kept busy in Rangiora. From 1927 to 1936 he served on the borough council, chairing the finance committee in 1931. He pursued his passion for cricket as a slow bowler, and captained the Rangiora A grade side.

A keen golfer who played off a handicap⁵⁴ of eight, he was a founding member and later president of the Rangiora Golf Club.

What marked Kippenberger out from the ordinary during these years was his preparation for potential military command. This involved an intensive study of past campaigns in order to master the theory of warfare, and then military training to convert this theory into practice. He joined the Territorial Force in 1924, and on 14 July 1936 was made a lieutenant colonel and given command of the 1st Battalion of the Canterbury Regiment. In September 1939, when war was declared on Germany, Kippenberger was given command of the 20th Canterbury–Otago Battalion, and in January 1940 he again sailed for war.

Like all the units of the division, 20th Battalion had to be built up from scratch and first saw action in the ill-fated Greek campaign of March–April 1941. Most units spent many days preparing fortified positions only to evacuate them without firing a shot. The division was involved in several rearguard actions, yet for most the campaign resembled one long withdrawal – the hardest and most tiring of all the phases of war. Kippenberger commanded his battalion well and did not lose control of it during the difficult stages of the withdrawal. He also oversaw the demolition of two strategic passes, which he carried out with great coolness and determination.

The withdrawal from Greece was followed by the battle for Crete. In a campaign that highlighted the command failings of the New Zealand Division, Kippenberger was one of the few senior New Zealand officers to emerge with his reputation enhanced. His performance while leading the composite 10th Brigade earned him a DSO and marked him out as a cool and decisive battlefield commander. Throughout the campaign Kippenberger was well forward with the action. His quick thinking and command abilities prevented a rout of panicking New Zealand troops, while the counterattack on Galatos, which he organised, was a stunning success; unfortunately, it brought only a temporary respite. During the difficult withdrawal to Sphakia, and while suffering from a sprained ankle, Kippenberger kept an iron grip on 20th Battalion when many other units disintegrated.

Kippenberger's next action, his first in North Africa, was in November 1941. Operation Crusader was a mixed success. During the fighting he commanded seven successful actions in four days and was promoted to temporary brigadier after the battle. He enhanced his own reputation during the campaign and was mentioned in dispatches. But he also made several serious mistakes, which led to his wounding and capture (he and 19 others subsequently made a daring escape). Most painful of all, his mistakes contributed to his beloved 20th Battalion being virtually annihilated on Belhamed.

Kippenberger's appointment as brigadier was made permanent in May 1942. He developed his full potential as a military leader while commanding 5th

New Zealand Infantry Brigade in the desert campaigns of 1942 and 1943, and earned a bar to his DSO in February 1942. He began rather shakily with successive disasters at Minqâr Qaim, Ruweisat Ridge and El Mreir. But from August 1942 success followed success: Alam Halfa, El Alamein (where Kippenberger's brigade was one of only two in the Eighth Army to take all its objectives), Medenine (the most successful defensive battle in North Africa), and the left hooks of El Agheila, Tripoli and Tebaga Gap. However, at the end of the campaigns in North Africa, a worn-out Kippenberger committed his greatest tactical blunder of the war. At Takrouna he marched his brigade into a lethal killing ground and the resultant heavy casualties reduced him to tears.

Kippenberger's abilities confirmed him as the most obvious successor to Bernard Freyberg as commander of the New Zealand Division, which he had led in North Africa for short periods during Freyberg's absence. In Italy, Freyberg was elevated to a temporary corps command and Kippenberger was appointed to command the division. Unfortunately for him, his first battle was at Cassino, the strongest part of the Germans' defensive line. Kippenberger's first attempt to take Cassino was very narrowly defeated, and while planning a second attack he was seriously wounded on 2 March 1944 when he stepped on an anti-personnel mine while descending Mt Trocchio and lost both his feet.

Kippenberger was hospitalised in England and fitted with artificial feet. He received the rank of major general, and in September 1944 was appointed to command the unit responsible for the smooth relocation of prisoners of war to New Zealand. The appointment was made at the specific request of the New Zealand War Cabinet. He held this post until 1946. It was an administrative task in which he was largely a figurehead and signing authority, the demanding paperwork being carried out by a dedicated staff who came to revere their new commanding officer. Kippenberger insisted on personally seeing off each departing draft of ex-POWs and speaking to every man in it.

On his return to New Zealand in 1946 Kippenberger was appointed editor in chief of the War History Branch of the Department of Internal Affairs. It proved an inspired choice. John Pascoe, the illustrations editor of the project, believed that Kippenberger was 'the only man in this country who combined all the qualities of soldier, scholar and administrator necessary for editing an ambitious series of war histories'. He led a team of writers, editors and researchers, and the high quality of the 23 volumes produced under his editorship owes much to the vision and leadership ability of the project's founding editor. Kippenberger held it together for its first difficult decade, during which there was a threat of its being disestablished and attempts to block the publication of three of the volumes. He firmly but tactfully turned such threats aside.

In 1949 Kippenberger's own account of the war, *Infantry Brigadier*, was published to wide acclaim. The book is a detailed and well-written account of his part in the Second World War, and shows much of its author's modesty,

reflectiveness, soundness of judgement, humane concern for his men, and dry sense of humour. It has been translated into seven languages, and is still used as a textbook of infantry tactics.

In 1948 Kippenberger was elected president of the New Zealand Returned Services' Association, a position he held for the next seven years. He was also on the boards of the New Zealand Patriotic Fund, and the National Art Gallery and Dominion Museum, and was a member of the Canteen Fund Board, as well as being regimental colonel of the Canterbury Regiment. He remained a prominent public figure until the end of his life, although he was so quietly spoken as to be somewhat ineffective as a platform orator. Many honours and awards were given to Kippenberger in recognition of his war service. In 1944 he was made a CBE, and in 1945 he was appointed a CB and made an officer of the US Legion of Merit. He was knighted in 1948, and received an honorary LLD from the University of New Zealand in 1955.

Kippenberger was involved in controversy over his stand against the 1949 rugby tour of South Africa because of the exclusion of Maori players. After he publicly expressed his views in the Christchurch Press, there was a storm of protest from a rugby-mad New Zealand. While Kippenberger received many letters of support for his statements (including some from South Africa), the tone of the letters of condemnation was extremely hostile and aggressive. For Kippenberger, the issues involved in this dispute were very clear. If Maori were good enough to represent New Zealand on the battlefields of the world, this representation should not be compromised on South Africa's rugby fields. It was a battle he lost. As he wrote to a friend, 'I say it with some bitterness, Rugby is King and the dead are only bones'.

Kippenberger's natural tolerance was strained as the Cold War gave more prominence to the issue of domestic communism. He gave representatives of the Communist Party of New Zealand leave to speak before the RSA's national convention in 1950, but during the Korean War he publicly lambasted communists as 'rogues or dupes or traitors either potential or intended'.

In the post-war years, Kippenberger's health was not good and he suffered from frequent headaches and blackouts. On 4 May 1957, while preparing for his wife's release from hospital, where she had been seriously ill, Kippenberger collapsed and went into a coma. He died the following day in Wellington Hospital of a cerebral haemorrhage. Ruth Kippenberger died in 1967.

Howard Kippenberger was New Zealand's most popular military commander, and perhaps its most talented. He was of average height and rather slight in build and gave the impression of being wiry. Charles Upham said he had 'a keen, alert look about him', while another soldier said that he had 'steely eyes' that 'bloody near looked into your soul'. No other New Zealand commander inspired such loyalty and devotion from those who served with him. In

September 1943 Driver A. O. Eyles composed a military march he named 'Kippenberger'. On Anzac Day 1983, in Christchurch cathedral, a brass plaque in honour of Kippenberger was unveiled and dedicated by returned servicemen and women of the Canterbury province: '“Kip” was the most respected man in the New Zealand Army ... He had a phenomenal memory for names and faces, he was no man to insist on rank, and his very manner of speech seemed to the Kiwis to be absolutely right'.

During the war years, and even more so after them, Kippenberger became a symbol of New Zealand achievement. He symbolised for many, too, the pain and the cost of New Zealand's participation in the war. His military library was purchased from his estate by the New Zealand Army in 1957. It is now housed in the Kippenberger Military Archive and Research Library, Queen Elizabeth II Army Memorial Museum, in Waiouru.

Links and sources

Bibliography

Harper, G. *Kippenberger*. Auckland, 1997

Pascoe, J. '“Kip”: the good soldier'. *New Zealand's Heritage* 89 (1973): 2472–2474

Ross, A. 'Kippenberger, Howard Karl'. In *An encyclopaedia of New Zealand*. Ed. A. H. McLintock. Wellington, 1966

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WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-26/ GOV-26-10-05/ 260423102580

REPORT TO: RANGIORA - ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 May 2026

AUTHOR(S): Scott Morrow Rates Officer – Property Specialist

SUBJECT: Road Naming – Bellgrove Rangiora Limited

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. This report seeks a decision by the Rangiora – Ashley Community Board to approve new road names as part of Stage 3 of the Bellgrove development encompassing approximately 128 new lots in Rangiora.
- 1.2. The land parcel being developed is Lot 6000 DP 626192 being 174 East Belt, Rangiora.

Attachments:

- i. Plan of the subdivision showing the new roads to be named. (Trim 260423102585)
- ii. Waimakariri District Council Naming Policy. (Trim 230321039443)
- iii. Pre-approved Road Naming List for Rangiora-Ashley Community Board. (Trim 221026186036)

2. RECOMMENDATION

THAT the Rangiora - Ashley Community Board:

- (a) **Receives** Report No. 260423102580.
- (b) **Approves** the following proposed road names for the new subdivision shown as Roads 9 - 11 on the attached plan.
- Road 9. Stableford Road
- Road 10. Greenway Street
- Road 11. Augusta Drive
- (c) **Notes** the Rangiora - Ashley Community Board may replace any of the names with a name of their own choice.

3. BACKGROUND

- 3.1 The developer, Bellgrove Rangiora Limited in partnership with Ngāi Tahu Properties Limited is undertaking a further stage of the residential development, which is created from 174 East Belt, Rangiora.
- 3.2 There are 3 roads to be named, all of which will be vested to the Waimakariri District Council.

4. **ISSUES AND OPTIONS**

- 4.1. The developer has provided the names for the new roads as part of this development.
- 4.2. The names for Stages 1-2 of Bellgrove had been allocated using previous and historic property owners as well as names from the pre-approved road name list for the Rangiora – Ashley Community Board area. The developer feels that they have diminished any potential naming options with the use of the names for Stage 1-2.
- 4.3. The names for this current stage have been proposed based around the proximity of the nearby Rangiora Golf Club and golf related terminology. The name Fairway Drive was approved as part of the previous stage.
- 4.4. The name Stableford is a golf scoring system and combines Roads 8 & 9 shown on the plan. Road 10 is Greenway which is derived from golf also and is a road connecting with Road 11. Augusta shown is as Road 11 on the plan will be a long loop drive and is named after the well known US golf course.
- 4.5. It was discussed between staff and the developer that there was no need to name Road 8 as this is a short road which connects to Road 9 and is likely to only have a maximum of one or two properties with access from it.
- 4.6. The road types as proposed by the developer fit with the definitions provided in the Council's Naming Policy. The type 'Drive' is described as a wide main roadway without many cross streets. A 'Road' is an open roadway primarily for vehicles and 'Street' is a public road way in an urban area.
- 4.7. The names have been checked against the Council's Street name database and none of them are the same or similar to any existing road names. We do have some names containing Green, such as Greenfield and Greengrass but the name Greenway is different enough as not to cause any confusion.
- 4.8. The Board may choose to replace any of the proposed names with a name of their choice, either from the list of pre-approved road names.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.9. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report.

The developer will meet the costs of the new road name blades.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4. **Authorising Delegations**

The Rangiora - Ashley Community Board has the delegated power on behalf of the council to approve the naming of new roads.



ROAD Names - Stage 3

Road Name Methodology & Comments :

The Road names proposed for Stage 3 of the BELLGROVE Subdivision Development have been selected using the following criteria :

- Most Names in Stages 1-2 of the BELLGROVE Rangiora Development have been allocated using previous / historic owners – the pool of these past owners is now exhausted
- ROAD 3 in Stage 2 was named FAIRWAY Drive reflecting the Rangiora Golf Club proximity using appropriate Golf game related terminology
- Stage 3 is bounded on the North & East Boundaries by the Rangiora Golf Club - we are using further Golf related names for the Stage 3 Road Names

Road #	Location / Description	Name(s)	Comment
3	East-West Local Collector Rd in Stage 3C	FAIRWAY Drive	This main portion of this Road has already been named FAIRWAY Drive in Stage 2 and is a continuation of that road to the future Golf Links Rd intersection FAIRWAY = Golf Game Term
8 + 9	Loop Crescent in Stage 3A joining Stage 2C	STABLEFORD Road	Combines the very short Road 8 and Road 9 as a Crescent STABLEFORD = Golf Game term
10	Street in Stage 3A	GREENWAY Street	Shortish North – South Street connecting AUGUSTA Drive GREENWAY = Golf Game Term
11 + 14	Loop Drive in Stages 3A-B	AUGUSTA Drive	Long Loop drive combining Road 11 in Stage 3 and Future Road 14 in Stage 4A AUGUSTA = Famous Golf Club Course





LEGEND

- ALLOTMENTS ≤400m²
- SUPERLOTS
- RESERVE
- STORMWATER RESERVE
- ROAD TO VEST
- FUTURE SHOW HOME VILLAGE
- LINK RESERVE

NOTE:
CONCEPT PLAN ONLY. AREAS AND DIMENSIONS ARE APPROXIMATE ONLY AND SUBJECT TO FINAL DESIGN AND SURVEY.

147 RESIDENTIAL ALLOTMENTS

 www.aurecongroup.com		CLIENT BELLGROVE, RANGIORA	REV K 2025-08-29 REISSUE FOR DISCUSSION - STAGE 3 & 4 UPDATES J 2025-08-21 ISSUE FOR DISCUSSION - STAGE 3 & 4 UPDATES I 2025-04-30 BOUNDARY ADJUSTED IN CLOUDED AREA H 2024-12-06 ISSUE FOR APPROVAL - AMENDMENTS TO LOTS 478-513 G 2024-11-25 ISSUE FOR APPROVAL - S92 RFI UPDATES F 2024-08-19 ISSUE FOR APPROVAL E 2024-07-18 REISSUE FOR DISCUSSION - MORE ALLOTMENTS D 2024-07-16 REISSUE FOR DISCUSSION	DATE 2024-12-06	REVISION DETAILS	APPROVED J TRIST	SCALE 1:750	SIZE A1	FOR APPROVAL APPROVED J TRIST	PROJECT STAGE 3 CONCEPT LAYOUT
		REVIEWED L KEATS	DATE 2024-12-06	TITLE	DRAWING No. 509177 - 0000 - DRG - UU - 1003 - K					

Naming Policy

1. Introduction

This policy describes how the Council allocates names to new roads, streets, parks, reserves and Council owned assets.

2. Purpose

The purpose of the policy is to provide Council staff and the public with information about how the Council manages the naming and renaming of its various assets and facilities within its boundaries.

3. Scope

3.1. The scope of the policy covers naming procedures and criteria for the following types of infrastructure within the district:

- Naming of roads and streets
- Naming of parks and reserves
- Naming of Council assets, including open spaces, facilities, swimming pools, and Council owned buildings and properties (excluding utilities).

3.2. When undertaking its processes to name Council owned or managed infrastructure or assets, the policy includes Council's obligations under the Treaty of Waitangi and recognises the importance of the Memorandum of Understanding with our Treaty partner, Te Ngāi Tūāhuriri Rūnanga.

4. Policy objectives

- 4.1. The overall policy objective is to ensure roads, streets, parks, reserves and Council assets or facilities naming procedures reflect local identity.
- 4.2. The policy provides direction to the public or Council staff about how to apply for approval to name, rename or dedicate Council property, buildings, or park elements.
- 4.3. The policy will provide clarity and consistency in the naming of all Council assets.

5. Policy statement

5.1. Overview approach

When naming all roads, streets, parks, reserves and facilities, the Council and its representatives will seek to work with Te Ngāi Tūāhuriri Rūnanga to select suitable options, which:

- Tell the story of Waimakariri and reflect the district's natural and cultural heritage
- Do not cause confusion with existing names in the Waimakariri District or neighbouring districts
- Pay homage to the historical significance of particular locations

- Acknowledge the cultural significance of the area to Te Ngāi Tūāhuriri
- Reflect local flora, fauna, and topographical features of the district.

6. Naming of roads and streets

- 6.1. The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 6.2. Re-naming of existing streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 6.3. Where a street is named for the first time, or a street name is altered, then the District Land Registrar, the Chief Surveyor, Fire and Emergency New Zealand, Chorus, MainPower, valuation service provider, NZ Police, Civil Defense, and the Canterbury Regional Council shall be informed of the new name or change.
- 6.4. Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 6.5. All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "Private Road" as per the Engineering Code of Practice.
- 6.6. All private roads that are to be named are to have a minimum of four lots with access from the private road.
- 6.7. **Council's 'List of Approved but Unallocated Road Names':**
 - 6.7.1. The list of unallocated potential road names for the Waimakariri District is maintained by the Governance Department. Names approved for addition to the List of Approved but Unallocated Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.
 - 6.7.2. From time to time a road name may no longer need to be used as two or more roads may be joined into one road, or a road may be permanently closed. In both cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.
 - 6.7.3. The review of the list will be undertaken every six years in line with the approach set out in clause 5.1 above.
- 6.8. **Naming of Streets in New Subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.
- 6.9. **Road Type:**

The road type should be one that most accurately reflects the type of roadway that is being named. Selection of Road Name from AS/NZS 4819:2011 should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011 (see Appendix 1).

7. Naming of parks and reserves

- 7.1. The Council's four Community Boards have the delegated authority for the naming of parks and reserves within their respective wards.
- 7.2. The Community Boards shall take the following factors into consideration when approving names for parks and reserves:
 - It is desirable for small neighbourhood reserves to be named after the main street they are located on to enable them to be easily located

- Names of rural neighbourhood reserves with community catchments should have some relationship to the community they are located within to enable them to be located and to signify their connection to the community
- Reserves should only be named after the person/family subdividing the land if the chosen name fits into one of the categories listed under clause 5.1.

8. Naming of Council assets

8.1. Naming where there is no sponsorship:

- 8.1.1. Where there is no sponsorship, the decision on naming will be made by the relevant committee of Council according to the current delegations.
- 8.1.2. Selection of a name will be made in accordance with clause 5.1.

8.2. Naming where there is sponsorship:

- 8.2.1. The final decision for naming of corporate assets will rest with the Council, including naming opportunities as a result of gifts or sponsorships.
- 8.2.2. Where the naming opportunity is as a result of sponsorship or gift, the following factors must be considered alongside Clause 5.1 above:
 - The significance of the contribution made relative to the construction and operating costs of the item being named
 - The cost of establishing the naming option
 - A sunset clause associated with the length of time that the name will be used. Naming agreements may be renewed if the appropriate gift or sponsorship is received
 - The degree of exclusivity requested by the sponsor and the corresponding restrictions regarding advertising or use of competitors' brands
 - Names of tobacco companies or alcohol companies and products will not be used.
- 8.2.3. Applications for naming rights from major donors shall be submitted in writing to the Chief Executive for consideration of the Council. The written request shall include the following:
 - Biographical information if named after an individual or organisation
 - Documentation providing the detail of the terms and quantum of payment being proposed and the consideration required from the Council
 - The Chief Executive will report to relevant committee of Council which may make a recommendation to Council, to be considered in committee.
- 8.2.4. Existing names will not be changed without consideration of the historical significance of the existing name, the impact on the individual or organisation previously named and the cost and impact of changing existing signage, rebuilding community recognition, and updating records. Each application will be considered on a case-by-case basis.

9. Responsibilities

- 9.1. The naming of roads and streets will be administered by the Roading and Transport Unit of the Council.
- 9.2. The naming of parks and reserves or other Council assets or facilities will be administered by the Community and Recreation Department of Council.

10. Questions

- 10.1. Any questions regarding the naming of roads and streets should be directed to the Roading and Transport Manager in the first instance.
- 10.2. Any questions regarding the naming of parks or reserves or other Council assets should be directed to the Community and Recreation Manager in the first instance.

11. Relevant documents and legislation

- AS/NZS 4819:2011 Geographic Information – Rural and Urban addressing (for naming of roads and streets)
- Local Government Act 1974 S317 - S319 (j) naming of roads and streets
- Parks and Recreation, Recreation and Reserves Management, Reserve Naming (QS-R015) (for naming parks and reserves)
- Reserves Act 1977 s16(10) (for naming roads and reserves)
- Memorandum of Understanding with Te Ngāi Tūāhuriri Rūnanga.

12. Effective date

2 May 2023

13. Review date

2 May 2029

14. Policy owned by

General Manager, Strategy, Engagement and Economic Development

15. Approval

Adopted by Waimakariri District Council on 2 May 2023

PRE-APPROVED NEW ROAD NAME LISTS FOR COMMUNITY BOARDS

KEY

Kaipoi-Tuahiwi Community Board (KTCB)
Rangiora-Ashley Community Board (RACB)
Oxford-Ohoka Community Board (OOCB)
Woodend-Sefton Community Board (WSCB)

Board	Historic Names	Reference
RACB	Borrell	Prominent in netball and one of the first two women councillors (full name Win Borrell)
RACB	Breach	Early farmers in south Rangiora
RACB	Dalkeith	The family arrived in the Waimakariri District in 1959 and purchased The Plough Hotel in Rangiora in 1964. Throughout their tenure, they provided significant support and sponsorship to numerous community organisations.
RACB	Duffell	Family had owned land in various parts of the District from 1850 and had a long association with Rangiora
RACB	Gilsenan	Glisenan family resided in the norther West Belt area
RACB	Horoeka	Native Plant (Lancewood)
RACB	James Seed	Ran falx mill and general store in Southbrook and was the local ropemaker
RACB	Kahikatea	Native Plant that grows in district (White Pine)
RACB	Koromiko	Native plant that grows in district (Hebe)
RACB	Laird	Coalman
RACB	Lane (Frederick)	Mayor in 1921
RACB	Langley (Doris)	Business women who ran a well known dairy and had many years service to photographic and early records societies
RACB	Les Farr	Mayor 1961-1971
RACB	Loffhagen	Long time residents of the ward
RACB	Pulley	Resient request
RACB	Purvis	The Purvis family has been part of the Rangiora community since 1897. The wider Purvis family had seven children, three of whom served during the Second World War.
RACB	Phyllis Hollow	Senior Mistress of RHS when Nursery school established in 1938
RACB	Relph	Mayor 1905-08
RACB	Robinson	Early settler and son was a builder of several early Hight Street buildings
RACB	Sansom	Rangiora Borough Councillor from 1888-1914 and Maor three times (1892-94, 1901-2 and 1912-14)
RACB	Schluter	Local farming family who gifted Hagen Reserve
RACB	Sheehan	Returned Service Association involvement
RACB	Skilling	Eealy local blacksmith and later engineers

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 260325083908


REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD


DATE OF MEETING: 13 May 2026

AUTHOR(S): Thea Kunkel, Governance Team Leader

SUBJECT: Applications to the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

1.1 The purpose of this report is to consider the following four applications:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Rangiora Squash Club	Towards the purchase of training equipment	\$1,000	The application partially complies with the Criteria: <ul style="list-style-type: none"> Only 50% of attendees are from the Rangiora-Ashley Ward. The criteria require that grant funding be limited to projects primarily within the Board area or benefiting its residents.
Abbeyfield Waimakariri Inc	Towards hosting the Auction of Promises	\$600	The application partially complies with the Criteria: <ul style="list-style-type: none"> The application does not clearly state the purpose of the funds.
Rachel's House Trust	Towards hosting the Big Splash Event	\$1,000	The application partially complies with the Criteria: <ul style="list-style-type: none"> The application does not clearly state the purpose of the funds.
TimeBank Waimakariri	Towards the cost of printing promotional pamphlets	\$500	The application partially complies with the Criteria: <ul style="list-style-type: none"> Only 50% of attendees are from the Rangiora-Ashley Ward. The criteria require that grant funding be limited to projects primarily within the Board area or benefiting its residents.
Total:		\$3,100	

1.2 The current balance of the Rangiora-Ashley Board's 2025/26 Discretionary Grant Fund is \$7,247.

Attachments:

- i. Application form from Rangiora Squash Club (Trim Ref: 260325083439).
- ii. Application form from Abbeyfield Waimakariri Inc (Trim Ref: 260416097469).
- iii. Application form from Rachel's House Trust (Trim Ref: 260421100399).
- iv. Application form from TimeBank Waimakariri (Trim Ref: 260423102108).
- v. A spreadsheet shows the grants for the previous two years.
- vi. The Board Discretionary Grant Funding Criteria for the 2025/26 financial year (Trim Ref: 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 260325083908.
- (b) **Approves** a grant of \$..... to the Rangiora Squash Club towards the purchase of training equipment for new players.

OR

- (c) **Declines** a grant to the Rangiora Squash Club.
- (d) **Approves** a grant of \$..... to the Abbeyfield Waimakariri Inc towards hosting an Auction of Promises to raise funds for its Abbeyfield House in Rangiora.

OR

- (e) **Declines** a grant to the Abbeyfield Waimakariri Inc.
- (f) **Approves** a grant of \$..... to Rachel's House Trust towards hosting the Big Splash event in Rangiora.

OR

- (g) **Declines** a grant to Rachel's House Trust.
- (h) **Approves** a grant of \$..... to TimeBank Waimakariri towards printing costs for promotional pamphlets.

OR

- (i) **Declines** a grant to TimeBank Waimakariri.

3. BACKGROUND

- 3.1 The **Rangiora Squash Club** seeks funding to purchase training equipment for new players, which includes rebound nets, squash balls and safety glasses. This application does not meet the following Board Discretionary Grant Funding Criteria:
 - (a) Only 50% of attendees are from the Rangiora-Ashley Ward.
- 3.2 **Abbeyfield Waimakariri Inc** seeks funding to host its 'Auction of Promises', which is a fundraiser for its Abbeyfield House in Rangiora. This application does not meet the following Board Discretionary Grant Funding Criteria:
 - (a) The application should clearly state the purpose for which the funds will be used
- 3.3 **Rachel's House Trust** seeks funding to host the Big Splash community event in Rangiora. This application does not meet the following Board Discretionary Grant Funding Criteria:
 - (a) The application should clearly state the purpose for which the funds will be used.

- 3.4 **TimeBank Waimakariri** seeks funding to cover the cost of printing promotional pamphlets. This application does not meet the following Board Discretionary Grant Funding Criteria:
- (a) Only 50% of attendees are from the Rangiora-Ashley Ward.
- 3.5 The current balance of the Rangiora-Ashley Community Board's 2025/26 Discretionary Grant fund is \$7,247.

4. **ISSUES AND OPTIONS**

Rangiora Squash Club (the Club)

4.1 Information provided by the Club:

- 4.1.1 The Club is seeking funding to purchase rebound nets, squash balls, and safety glasses for its Junior Programme. The Junior Programme attracts participants of a wide range of ages and abilities. The proposed equipment will support skill development for junior players and provide beginners with a safe and accessible introduction to the sport. This specialised training gear will enhance the programme by improving technique, strengthening safety practices, and contributing to a positive overall participant experience.
- 4.1.2 Access to appropriate training equipment provides a safer learning environment, supports faster skill development, reduces discouragement among less experienced players, and helps lower costs for families by supplying equipment before they commit to purchasing their own. For the Club, this equipment would increase coaching capacity, enable better support for a range of skill levels, and enhance opportunities to promote the sport, contributing to long-term membership growth. The wider community also benefits through improved access for local schools, allowing them to offer introductory "taster" sessions that broaden physical activity opportunities for students. The Club draws approximately 50% of its participants from the Rangiora–Ashley Ward.
- 4.1.3 The total cost of the equipment is \$1,384, and the Club is requesting a contribution of \$1,000 towards this initiative. No other funding has been secured; however, the project will proceed regardless of the application outcome. Staff have requested additional information regarding the Club's current financial position. The Club has also identified several works planned for the near future, including:
- Court floor and wall maintenance, including replacement of the court floor
 - Installation of heat pumps
 - Upgrades to bathrooms, changing rooms, and the kitchen
 - Replacement of window joinery
 - Replacement of carpeted areas with hard flooring
 - Installation of solar panels
 - Installation of insulation.

4.2 Council Evaluation:

- 4.2.1 The application meets the Board's Discretionary Grant Criteria, as it was submitted by a community-based sports organisation and the requested funding of \$1,000 is in line with the specified \$1,000 limit per application.
- 4.2.2 However, the Board's Discretionary Grant Application Criteria require that grant funding be limited to projects primarily within the Board area or benefiting the residents of the area. It should be taken into consideration that only approximately 50% of participants will be from the Rangiora-Ashley Ward.
- 4.2.3 Based on the financial information provided, it appears that the Club has significant funds available; however, the Club has confirmed that these funds are earmarked for major capital works.
- 4.2.4 This is the first time the Club is applying to the Board for funding.

Abbeyfield Waimakariri Inc (the Group)

4.3 Information provided by the Group:

- 4.3.1 Abbeyfield was founded by Richard Carr Gomm in response to the social isolation experienced by many older people. The Abbeyfield model provides safe, secure housing where residents can live with companionship and appropriate support. Abbeyfield New Zealand Incorporated was established as a charitable organisation in 1992. While operating autonomously, Abbeyfield NZ benefits from its membership in an international network, which provides access to shared knowledge, resources, and operational expertise.
- 4.3.2 It is the Group's goal to establish an Abbeyfield House in Rangiora, comprising of 14 studio units along with shared communal spaces. Residents will pay rent that covers operational costs, including meals. This model provides an affordable housing option for individuals reliant on the national superannuation and the living alone allowance. The house will be largely volunteer-managed, with a housekeeper/cook serving as the sole paid staff member.
- 4.3.3 The Group is seeking \$600 assistance to support its first major fundraising event for the establishment of an Abbeyfield House in Rangiora. The Group proposes to host an *Auction of Promises* on Saturday, 16 May 2026, at the Rangiora RSA. Event costs include the liquor licence, staging, catering, advertising, and printing. However, the application does not clearly state the purpose of the funds. Tickets will be priced at \$20, with a target attendance of 140 people, generating an estimated \$2,800 in ticket sales.
- 4.3.4 The event is aimed at adults, particularly older adults, and will provide opportunities for social engagement and entertainment. It is anticipated that approximately 70% of attendees will be from the Rangiora-Ashley Ward, with the remaining attendees evenly distributed across the Waimakariri District. The event is also expected to generate wider district benefits through increased economic activity for the host venue and by raising the profile of participating businesses, organisations, and individuals.
- 4.3.5 The Group operates under the oversight of Abbeyfield New Zealand Inc. Abbeyfield Properties Ltd will manage the construction of the house and will be the ultimate owner of the building.
- 4.3.6 No other grant funding has been sought for this initiative; however, sponsorship and donated 'promises' have already been secured, and the event will proceed regardless of the outcome of the application.

Council Evaluation:

- 4.4.1 The application meets the Board's Discretionary Grant Criteria, as it is submitted by a not-for-profit organisation and the requested funding of \$600 is in line with the specified \$1,000 limit per application.
- 4.4.2 The majority of attendees are expected to be from the Rangiora-Ashley Ward, and there would be some economic benefits for the district as well as promoting businesses, organisations and individuals who have offered their services for auction.
- 4.4.3 Although the application indicated that the funds would be used for event-related costs, including the licence, staging, catering, advertising, and printing, it did not clearly state the specific purpose of the funds as required under the Board's criteria.
- 4.4.4 This is the Group's first application for Community Board funding.

The Rachel's House Trust (RHT)

4.5 Information provided by the Trust:

- 4.5.1 RHT is a non-government service that began in 2008 as a full wrap-around support initiative in response to a need within the local community for accommodation and assistance for pregnant teens. RHT now supports all parents and whānau with young children and works alongside other community organisations, complementing the services they provide. The organisation also assists expectant mothers and connects them with support, offering ongoing support for parents and their children. RHT is a visible and approachable agency equipped to provide practical help, advice, advocacy, counselling, mentoring, workshops, one-on-one support, and material assistance.
- 4.5.2 The Big Splash event, formerly organised by the Rangiora Promotions Association, is a well-established and much-loved community event held during winter. With the Association's recent change in focus, RHT's Management Board has agreed to take on the organisation of this popular community fundraiser, which has a proven record of success. RHT is confident in its decision to host the event as a major fundraiser to support the RHT's ongoing operating costs.
- 4.5.3 The event would benefit Rangiora, with participants enjoying a fun night out in the middle of winter and family and friends getting together to dress up and enjoy a fun night of comedic entertainment, dinner, and drinks at the local RSA. The event is also a great marketing tool for local businesses via sponsorship or participation as one of the jumpers who raise funds on behalf of RHT. The event will boost the area economically, especially for the Rangiora RSA, which will provide catering on the night.
- 4.5.4 RHT is requesting a grant of \$1,000 to assist with costs associated with delivering the event, including catering, sound and lighting provision, and event coordination. However, the application does not clearly state the purpose of the funds. It is anticipated that approximately 75% of Big Splash participants will be from the Rangiora–Ashley Ward, with the remainder coming from other parts of the Waimakariri District and a small number from the Hurunui District.
- 4.5.5 RHT has confirmed funding of \$1,500 from Visit Waimakariri, along with additional financial and in-kind sponsorships from several Rangiora businesses. If this application is unsuccessful, the event will still proceed; however, RHT seeks the Board's support to help ensure the event can raise the maximum possible funds for the Trust. The event will proceed regardless of the outcome of the application.

4.6 Council Evaluation:

- 4.6.1 The application meets the Board's Discretionary Grant Criteria, as it is submitted by a not-for-profit organisation and the requested funding of \$1,000 is in line with the specified \$1,000 limit per application.
- 4.6.2 The majority of attendees are expected to be from the Rangiora-Ashley Ward, and there would be some minor economic benefits for the Rangiora ward area.
- 4.6.3 Although the application indicated that the funds would be used for event-related costs, including catering, sound and lighting provision, and event coordination, it did not clearly state the specific purpose of the funds as required under the Board's criteria.
- 4.6.4 RHT has received the following funding during the last five years, and all Accountability Forms have been received.

Date	Project	Amount
August 2023	Entertainers for Music with Michal Show	\$435
March 2024	Presenters for the Brainwave Trust talk	Declined
June 2025	Catering for the Big Splash event	\$1,000
Total		\$1,435

- 4.6.5 It should be noted that this is the second year RHT has applied for funding for the Big Splash event, and the Board may wish to consider whether the associated costs could be regarded as ongoing or annual operating expenditure for RHT. Given the iconic nature of the Big Splash event, the Board may also wish to recommend that RHT apply to the Council for funding through the Annual Plan or Long-Term Plan processes in future years.

TimeBank Waimakariri (TBW)

4.7 Information provided by the TBW:

- 4.7.1 TimeBank Waimakariri was established in Rangiora on 13 September 2018. Time banking operates on the principle that community members exchange their skills and services with one another using time credits, which can then be redeemed for the time and skills of other members. This model helps foster a vibrant, healthy, and well-connected community by recognising and valuing the contribution every individual can make. TBW is inclusive of all community members, reflecting its core principle that “everyone has something of value to contribute”.
- 4.7.2 TBW seeks \$500 to print 2,000 updated information pamphlets to promote the organisation within the local community at events, libraries, and other public locations. The pamphlets will provide clear, up-to-date information about TBW’s purpose and the services it offers. In addition, the proposed pamphlets are expected to raise awareness of TBW among new district residents, particularly those with limited internet access. The information pamphlets will be distributed across the wider Waimakariri District, with approximately 50% allocated to Rangiora–Ashley residents and facilities.
- 4.7.3 No other fundraising initiatives have been undertaken to support this project; however, the project will proceed regardless of the outcome of the application.

4.8 Council Evaluation:

- 4.8.1 The application meets the Board’s Discretionary Grant Criteria, as it is submitted by a community-based organisation and the requested funding is below the specified \$1,000 limit per application.
- 4.8.2 However, the Board’s Discretionary Grant Application Criteria require that grant funding be limited to projects primarily within the Board area or benefiting the residents of the area. It should be taken into consideration that only approximately 50% of participants will be from the Rangiora-Ashley Ward.
- 4.8.3 TBW previously received a grant of \$500 from the Board in March 2021 to support the delivery of its ‘Back to Basics’ event. The associated Accountability Form has been received.

4.9 **Implications for Community Wellbeing**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting recreational and community initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

- 4.10 The current balance of the Rangiora-Ashley Community Board’s 2025/26 Discretionary Grant fund is \$7,247. If the all the applications are granted, the balance would be \$4,147 for the remaining month of the 2025/26 financial year, which ends on 30 June 2026.
- 4.11 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in, the subject matter of this report.

5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community will likely be affected by or interested in the report's subject, as recreational and community events provide opportunities for social interaction, improve mental wellbeing, and boost people's self-confidence.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The Council's 2025-26 Annual Plan includes a budget provision of \$14,510 for the Rangiora-Ashley Community Board to approve grants to community groups for the 2025/26 financial year (July 2025 to June 2026). A carryover of the 2024/25 financial year amounted to \$3,049; thereby bringing the 2025/26 Discretionary Grant Fund to a balance of \$17,559.

6.1.2 The current balance of the Rangiora-Ashley Board's 2025/26 Discretionary Grant Fund is \$7,274. If all the applications are granted, the balance would be \$4,147 for the remainder of the 2025/26 financial year.

6.1.3 The application criteria specify that grants are generally limited to \$1,000 in any financial year (July to June); however, groups can apply twice a year, provided the applications are for different projects. Where applicable, GST values are calculated and added to the appropriately registered groups if the decided benefits exceed the Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks associated with adopting and implementing the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the organisations and groups that have applied for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Rangiora Squash Club

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Committee Member

Contact phone number: [REDACTED] Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

The Rangiora Squash Club is seeking funding to purchase equipment to assist our Junior Coaching Program. This growing program attracts a wide range of abilities and ages. Having this training equipment will help juniors develop their technique, provide beginners with an introduction to the game, and enable them to learn skills in a more beginner friendly environment. Ultimately, this specialized training equipment will help make the sport more accessible, enjoyable, and safe.

The grant funding will be used to purchase the following: Rebound nets, squash balls and safety glasses.

What is the timeframe of the project/event date? We would like to purchase before Term 3 (Monday 20th July)

Overall cost of project/event: \$1383.86 Amount requested: \$1000

How many people will directly benefit from this project? Community

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15% Rangiora-Ashley 50% Woodend-Sefton 20% Kaiapoi-Tuahiwi 15%

Other (please specify): _____

What are the direct benefit(s) to the participants? 76

1. Provides a safer more controlled environment for learning.
2. Enables beginners to develop skills faster and reduces discouragement, especially for the less able.
3. Lower the cost for families by providing some equipment, which will enable more children to try squash without needing to purchase gear straightaway.

What is the benefit(s) to your organisation?

1. Enable the club to offer more junior coaching and cater to the various abilities, particularly at the beginner level.
2. Increase the exposure of the game and encourage our junior players.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

1. It will enable greater access for local schools, as the beginner equipment will allow our club to host "taster" sessions for school groups.

This gives students the opportunity to try a new sport at no cost and supports schools in offering a wider variety of physical activity options. 2. It will provide long-term sustainability of squash in the district, by introducing more young

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

None

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? ⁷⁷ Yes No

If No, what are the consequences to the community/organisation?

- Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
 Bank Statement (*Bank Statements will remain confidential*)
 Supporting costs, quotes or event budgets
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
 I declare that all details contained in this application form are true and correct to the best of my knowledge.
 I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
 I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: *A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.*

Signed: [REDACTED] _____ Date: 18/03/2026

Rangiora-Ashley Community Board

Discretionary Grant Application

Enclosed with The Rangiora Squash Club application

The grant funding will be used to purchase the following equipment:

- **2 × Rebound Net Sets – \$199 each**
- These nets offer a more manageable training environment for beginners, helping them build fundamental skills to transfer onto a full court.

<https://squashnz.co.nz/shop> (Squash Rally Wall+ Rackets + Balls Package)

- **4 × 12 Pack of Squash Balls – \$83.99 per pack**
Beginner-appropriate balls that are essential to the running of the program.
<https://www.rebelsport.co.nz/product/8216756/prince-blue-dot-squash-ball-12-pack/>

- **10 × Safety Glasses – \$64.99 each**
Protective eyewear required for junior participation, ensuring safety for all players, especially those who do not have their own equipment.
https://www.playerssports.co.nz/product/17368/tecnifibre-squash-glasses-white-green/64145?gad_source=1&gad_campaignid=22681470422&gbraid=0AAAAADtValOK4zbA0-Ef8aB684x7TV5Ua&gclid=Cj0KCQjwsdnNBhC4ARIsAA_3heiSeXbcFH1FGGjsdYDJ5Y5WuxUrOQIYC9L_PF2GcruwZ1lpO5qnAm4aAquMEALw_wcB

Statement of Financial Performance

Rangiora Squash Rackets Club Inc. For the year ended 30 September 2025

	NOTES	2025	2024
Revenue			
Revenue from providing goods or services	1	46,148	31,403
Interest, dividends and other investment revenue	1	326	730
Other revenue	1	700	-
Total Revenue		47,174	32,133
Expenses			
Costs related to providing goods or service	2	40,041	30,647
Total Expenses		40,041	30,647
Surplus/(Deficit) for the Year		7,132	1,486

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Rangiora Squash Rackets Club Inc.

As at 30 September 2025

	NOTES	30 SEPT 2025	30 SEPT 2024
Assets			
Current Assets			
Bank accounts and cash			
Bank and cash/(bank overdraft)			
Cheque Account		1,451	5,033
Simple Saver		31,335	20,570
Cash on Hand		196	199
Total Bank and cash/(bank overdraft)		32,982	25,801
Total Bank accounts and cash		32,982	25,801
Mitre 10 Vouchers		200	-
Total Current Assets		33,182	25,801
Non-Current Assets		142,304	142,355
Total Assets		175,486	168,156
Total Assets less Total Liabilities (Net Assets)		175,486	168,156
Accumulated Funds			
Accumulated surpluses or (deficits)		171,744	164,414
Capital contributed by owners or members		3,742	3,742
Total Accumulated Funds		175,486	168,156

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Resources and Commitments

Rangiora Squash Rackets Club Inc. For the year ended 30 September 2025 Cash Basis

	2025	2024
Bank Accounts and Cash		
Bank and cash/(bank overdraft)	32,982	25,801
Total Bank Accounts and Cash	32,982	25,801
	2025	2024
Other Resources		
Current		
Inventory		
Stock on Hand	721	772
Total Inventory	721	772
Total Current	721	772
Non Current		
Other Non Current		
Buildings	138,769	138,769
Furniture and Fittings	15,355	15,355
Less Accumulated Depreciation on Furniture and Fittings	(12,502)	(12,502)
Total Other Non Current	141,622	141,622
Total Non Current	141,622	141,622
Total Other Resources	142,343	142,394
	2025	2024
Equity		
Current year earnings	7,132	1,486
Equity/Members funds	3,742	3,742
Retained earnings/Accumulated funds	164,651	162,967
Total Equity	175,525	168,195

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Profit and Loss

Rangiora Squash Rackets Club Inc.

For the period 1 January 2026 to 16 March 2026

1 JAN-16 MAR 2026

Trading Income

Bar Sales	990.01
Interclub Entries	10.00
Interest Income	3.25
Key Card Sales	20.00
Other Revenue	183.40
Shirt Sales	332.50
Subscriptions	7,150.56
Total Trading Income	8,689.72

Gross Profit

8,689.72

Operating Expenses

Bank Fees	140.32
Bar Purchases	216.87
Cleaning	468.00
Interclub Entries Expense	240.00
Light, Power, Heating	1,233.06
Subscriptions Expense	55.20
T-Shirt Expenses	521.81
Total Operating Expenses	2,875.26

Net Profit

5,814.46

Statement Transactions Report for Rangiora Squash Rackets Club Incorporated

Printed By [REDACTED]

Report Date 16/03/2026

Report Time 06:16:19 PM

Page 1 of 3

Account Number [REDACTED]	Statement Opening Balance as at 01/01/2026	\$ 2,092.69
	Statement Closing Balance as at 16/03/2026	\$ 3,066.40
Account Name Rangiora Squash	Net Movement	\$ 973.71

Other Party Name	MTS Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
[REDACTED]						\$ 1,331.00	02/01/2026	\$ 3,423.69
						\$ 10.00	13/01/2026	
						\$ 40.00	13/01/2026	\$ 3,473.69
						\$ 10.16	14/01/2026	\$ 3,483.85
						\$ 45.11	15/01/2026	\$ 3,438.74
						\$ 55.20	20/01/2026	
						\$ 162.00	20/01/2026	\$ 3,221.54
						\$ 1,617.61	02/02/2026	
						\$ 428.98	02/02/2026	\$ 4,410.17
						\$ 41.40	04/02/2026	
						\$ 131.11	04/02/2026	
						\$ 162.00	04/02/2026	
						\$ 521.81	04/02/2026	\$ 3,636.65
						\$ 96.02	05/02/2026	\$ 3,732.67
						\$ 52.72	06/02/2026	
						\$ 95.00	06/02/2026	\$ 3,880.39
						\$ 82.23	09/02/2026	\$ 3,962.62
						\$ 10.00	10/02/2026	
						\$ 52.67	10/02/2026	\$ 4,025.29
						\$ 47.50	12/02/2026	
	\$ 115.50	12/02/2026	\$ 4,188.29					
	\$ 62.99	13/02/2026	\$ 4,251.28					
	\$ 142.50	15/02/2026						

Statement Transactions Report for Rangiora Squash Rackets Club Incorporated

Printed By [REDACTED]

Report Date 16/03/2026

Report Time 06:16:19 PM

Page 2 of 3

Account Number [REDACTED]	Statement Opening Balance as at 01/01/2026	\$ 2,092.69
	Statement Closing Balance as at 16/03/2026	\$ 3,066.40
Account Name Rangiora Squash	Net Movement	\$ 973.71

Other Party Name	MTS Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance	
[REDACTED]					\$ 43.26		15/02/2026	\$ 4,350.52	
						\$ 52.83		16/02/2026	\$ 4,403.35
						\$ 39.46		17/02/2026	\$ 4,442.81
						\$ 78.23		19/02/2026	
						\$ 361.20		19/02/2026	\$ 4,159.84
						\$ 25.40		20/02/2026	\$ 4,185.24
						\$ 36.35		23/02/2026	\$ 4,221.59
						\$ 9.14		24/02/2026	\$ 4,230.73
						\$ 169.32		26/02/2026	\$ 4,400.05
						\$ 16.00		27/02/2026	\$ 4,416.05
						\$ 10.16		02/03/2026	
						\$ 3,999.95		02/03/2026	\$ 8,426.16
						\$ 85.76		08/03/2026	
						\$ 144.00		08/03/2026	
						\$ 240.00		08/03/2026	
						\$ 442.88		08/03/2026	
						\$ 4,500.00		08/03/2026	\$ 3,013.52
							\$ 25.32	09/03/2026	\$ 3,038.84
							\$ 27.00	10/03/2026	\$ 3,065.84
							\$ 50.51	12/03/2026	\$ 3,116.35
	\$ 49.95		15/03/2026	\$ 3,066.40					
TOTAL					\$ 7,373.26	\$ 8,346.97			

Statement Transactions Report for Rangiora Squash Rackets Club Incorporated

Printed By [REDACTED]

Report Date 16/03/2026

Report Time 06:16:39 PM

Page 1 of 2

Account Number [REDACTED]	Statement Opening Balance as at	01/01/2026	\$ 40,084.38
	Statement Closing Balance as at	16/03/2026	\$ 44,930.13
Account Name Rangiora Squash	Net Movement		\$ 4,845.75

Other Party Name	MTS Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
[REDACTED]						\$ 22.00	05/01/2026	\$ 40,106.38
[REDACTED]						\$ 5.00	08/01/2026	\$ 40,111.38
[REDACTED]						\$ 5.00	09/01/2026	\$ 40,116.38
[REDACTED]						\$ 22.00	15/01/2026	\$ 40,138.38
[REDACTED]						\$ 22.00	17/01/2026	\$ 40,160.38
[REDACTED]						\$ 5.00	18/01/2026	\$ 40,165.38
[REDACTED]						\$ 30.00	19/01/2026	\$ 40,195.38
[REDACTED]						\$ 10.00	27/01/2026	\$ 40,205.38
[REDACTED]						\$ 1.70	31/01/2026	\$ 40,207.08
[REDACTED]						\$ 5.00	01/02/2026	\$ 40,212.08
[REDACTED]						\$ 22.00	02/02/2026	\$ 40,234.08
[REDACTED]						\$ 47.50	05/02/2026	\$ 40,281.58
[REDACTED]						\$ 5.00	09/02/2026	\$ 40,286.58
[REDACTED]						\$ 5.00	10/02/2026	\$ 40,291.58
[REDACTED]						\$ 10.00	13/02/2026	\$ 40,301.58
[REDACTED]						\$ 5.00	14/02/2026	\$ 40,306.58
[REDACTED]						\$ 22.00	15/02/2026	\$ 40,328.58
[REDACTED]						\$ 10.00	17/02/2026	
[REDACTED]						\$ 22.00	17/02/2026	\$ 40,360.58
[REDACTED]						\$ 30.00	19/02/2026	\$ 40,390.58
[REDACTED]					\$ 2.00		21/02/2026	\$ 40,388.58
[REDACTED]						\$ 1.55	28/02/2026	\$ 40,390.13
[REDACTED]						\$ 5.00	01/03/2026	\$ 40,395.13

Statement Transactions Report for Rangiora Squash Rackets Club Incorporated

Printed By [REDACTED]

Report Date 16/03/2026

Report Time 06:16:39 PM

Page 2 of 2

Account Number [REDACTED]	Statement Opening Balance as at	01/01/2026	\$ 40,084.38
	Statement Closing Balance as at	16/03/2026	\$ 44,930.13
Account Name Rangiora Squash	Net Movement		\$ 4,845.75

Other Party Name	MTS Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]			\$ 10.00	02/03/2026	\$ 40,405.13
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]			\$ 5.00	05/03/2026	\$ 40,410.13
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]			\$ 4,500.00	08/03/2026	\$ 44,910.13
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]			\$ 5.00	13/03/2026	\$ 44,915.13
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]			\$ 5.00	15/03/2026	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]			\$ 10.00	15/03/2026	\$ 44,930.13
TOTAL					\$ 2.00	\$ 4,847.75		

What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Abbeyfield Waimakariri

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: _____

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

We are seeking assistance with the cost of running an Auction of Promises, on Saturday 16 May at the Rangiora RSA. The funds we are seeking will meet the projected excess of expenditure over income from ticket sales. The event will involve the auctioning of at least 35 promised goods or services. The costings are based on the sale of 140 tickets at \$20.00 which will total \$2800.00. Projected expenditure \$3435 and includes \$1375 to the RSA for a liquor licence, additional stageing and food for 22 tables at \$50.00. Publicity via the local media is projected as \$1515.00. Projected printing costs, the cost of using Humanitix ticketing service and incidental expenses are projected as \$545. We have also received some sponsorship from Harcourts. Members will be volunteering their time to set up and run the event.

What is the timeframe of the project/event date? Saturday 16 May

Overall cost of project/event: \$3435.00

Amount requested: \$600.00

How many people will directly benefit from this project? 140 attendees

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 10% Rangiora-Ashley 70% Woodend-Sefton 10% Kaiapoi-Tuahiwi 10%

Other (please specify): The event will be widely publicised and may attract people from outside the District as well.

What are the direct benefit(s) to the participants? 88

Participants will directly benefit from an evening of fellowship/entertainment. Those who choose to buy Auction items will benefit from the enjoyment of the service/promise that they choose to buy.

What is the benefit(s) to your organisation?

The benefit for Abbeyfield Waimakariri Inc. is that the money raised at the auction will go towards the building of an Abbeyfield House in Rangiora. This house will provide an affordable supportive communal living environment for 14 older people at any one time.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

The benefits of this Auction of Promises are that it will contribute economic activity for the host venue, the Rangiora RSA. It will increase the profile of the businesses and other organisations and individuals that contribute the promised goods or services. Ultimately the funds raised will help to build an Abbeyfield House for older members of the community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: Abbeyfield New Zealand Inc.

What is the relationship between your group and the parent group?

Abbeyfield New Zealand has oversight of the activities of Abbeyfield Waimakariri Inc. Its property company, Abbeyfield Properties Ltd., will oversee the building of the house and be the ultimate owner of the building.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We have not sought any additional fundraising in terms of direct cash assistance. We have some sponsorship from Harcourts Real Estate to the value of approximately \$340.00. Some of a range of "promises" that will be auctioned will be released to the community through our planned advertising campaign, and this is in the process of being finalised.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e. other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

We have not made any other applications for funds from the listed organisation for this project.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? ⁸⁹ Yes No

If No, what are the consequences to the community/organisation?

- Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
 Bank Statement (*Bank Statements will remain confidential*)
 Supporting costs, quotes or event budgets
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
 I declare that all details contained in this application form are true and correct to the best of my knowledge.
 I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: [REDACTED] _____

Date: 9 April 2026 _____

Abbeyfield Waimakariri Incorporated

[REDACTED]
 Email: [REDACTED]



9 April 2026

Ms McClure,
 The Chair,
 Rangiora/Ashley Community Board,
 C/o Waimakariri District Council,
 Rangiora.

Dear Ms McClure

Re: Request for assistance with costs for Auction of Promises

Please find the accompanying application form requesting Rangiora/Ashley Community Board assistance with the cost of holding an Auction of Promises to raise funds for our Abbeyfield House in Rangiora. This fundraising event will be held at the Rangiora RSA on Saturday May 16, 2026.

Our Abbeyfield House will have 14 studio units and communal living areas. Residents at an Abbeyfield House pay rent which covers the cost of running the house, which includes the cost of their meals which are prepared for them. While residents are expected to eat their meals together, they otherwise live independently. Living at an Abbeyfield House is currently affordable for people reliant only on their national superannuation payments and a living alone allowance. The house is managed by volunteers, and a housekeeper/cook is the only paid employee.

We are working with Abbeyfield Properties Ltd. and its project managers to design our Abbeyfield House, which is likely to cost between \$3.5 to \$4.0 million dollars. Abbeyfield New Zealand is applying to the government for funds from its Flexi Fund to assist with the cost of our Abbeyfield House, and we will also be seeking support from other philanthropic organisations.

Since we came together in 2021 and established Abbeyfield Waimakariri Inc. we have maintained a relatively low profile for our fundraising. We have been mainly involved catering, and the sale of preserves at local markets, plus two garage sales and two quiz evenings at the Charles Upham Village. To date we have raised just over \$120,000.00.

We see our Auction of Promises as the start of our major community fundraising effort. Our initial objective is to raise \$350,000.00 from the community. We are happy to answer any questions that you may have about our Auction of Promises or about Abbeyfield in general.

Yours sincerely

pp

[REDACTED]
 [REDACTED]

Abbeyfield Waimakariri Inc

Auction of Promices - estimated costs GST inclusive.

	sub	Total
RSA		
Liquor licence	240	
Additional staging	35	
Food 22 tables @ \$50	1100	1375
Media		
North Canterbury News	1265	
Radio	250	1515
Printing and incidental		
Paper and envelopes	150	
Catalogue expenses	150	
Incidental	100	400
Humanitix		
3% of cost of tickets sold	84	
30 cents per ticket sold	42	
GST on charges	19	145
		3435
Value of Harcourts sponsorship		340
Presentation boxes		100
Receipts from tickets 140 @ \$20		2800
Excess projected expenses excluding sponsorship and presentation boxes		635

Term Investment

92

Available
\$0.00

Balance
\$79,642.40



Transactions

Date

01/03/2026 - 31/03/2026

Updated on 07 Apr 2026 at 09:31:11

Date	From / To	Description	Debit	Credit	Balance
28 Mar 2026		Closing balance			\$79,642.40
28 Mar 2026	[Redacted] INT WBC	\$51.69, Exempt		\$51.69	
24 Mar 2026		Closing balance			\$79,590.71
24 Mar 2026	[Redacted] INT WBC	\$58.83, Exempt		\$58.83	
15 Mar 2026		Closing balance			\$79,531.88
15 Mar 2026	[Redacted] INT WBC	\$112.00, Exempt		\$112.00	
14 Mar 2026		Closing balance			\$79,419.88
14 Mar 2026	[Redacted] INT WBC	\$144.49, Exempt		\$144.49	

32 Day Notice Saver⁹³Available
\$31,760.52Balance
\$31,760.52

Transactions

Date

31/03/2026 - 07/04/2026



Updated on 07 Apr 2026 at 09:30:31

Date	From / To	Description	Debit	Credit	Balance
31 Mar 2026		<i>Closing balance</i>			\$31,760.52
31 Mar 2026	Return	\$80.72, Less PIE Tax, \$0.00		\$80. 72	

Non Profit Organisation 94



Available
\$9,675.59

Balance
\$9,675.59

Transactions

Date

31/03/2026 - 07/04/2026

Updated on 07 Apr 2026 at 09:30:07

Date	From / To	Description	Debit	Credit	Balance
31 Mar 2026		Closing balance			\$9,675.59
31 Mar 2026	Soroptimist Internat	Soroptimists, Catering, 16 March		\$980.00	

**ABBEYFIELD WAIMAKARIRI INC. 2025/26 INCOME AND EXPENDITURE STATEMENT
(unaudited)**

Income	2024/25	2025/26	Expenditure	2024/25	2025/26
Subscription	270.00	390.00	Apron/shirt production	431.25	0
Apron/shirts sales	540.00	95.00	Catering	3754.62	8035.83
Catering	16,185.60	30079.60	Sales	671.70	454.56
General sales	6,888.00	6475.70	Project/Promotion	80.85	66.40
Project (Quiz Garage sale)	1380.00	2582.60	Administration	1727.77	4152.69
Raffles	857.00	1218.00	Total	6666.19	12709.48
Donations	5,390.00	21430.00			
Rebate	12.00	0			
Interest	2,668.32	3435.57			
	34,190.92	65706.47			

BANK RECONCILIATION 31 MARCH 2025

	\$	
Opening Balance	68,081.52	
Income	65,706.47	
Less expenditure	12,709.48	121,078.51
Closing Bank accounts		
Trading account	9,675.59	
32 Day Saver Account	31,760.52	
Fixed Deposit	79,642.40	121,078.51

Organisation name	Abbeyfield Waimakariri Incorporated
For the year ended	31/03/2025

Statement of cash received and cash paid

	Note	Current year \$	Last year \$
Opening balance in bank account(s) - at the start of the financial year		40,557	15,589
Plus cash received from operating activities			
Donations, koha, bequests and other fundraising		31,240	30,109
General grants received		-	-
Service delivery grants/contracts		-	-
Membership fees and subscriptions	2	282	280
Sale of goods or services (commercial activities)		-	-
Interest or dividends received		2,668	1,197
Other cash received		-	54
Total		34,190	31,640
Less cash paid for operating activities			
Fundraising costs		4,938	5,188
Employee remuneration and other employee related costs		-	-
Volunteer related costs		-	-
Costs related to sale of goods or services (commercial activities)	3	-	-
Other costs related to delivery of entity objectives		-	-
Grants and donations paid		-	-
Other cash paid		1,727	1,485
Total		6,665	6,673
Total GST paid or refunded in the financial year		-	-
Cash surplus or (deficit) from operating activities		27,525	24,967
Plus cash received from other activities			
Sale of investments		-	-
Sale of other assets	4	-	-
Cash received from loans and borrowings		-	-
Total		-	-
Less cash paid for other activities			
Purchase of investments		-	-
Purchase of other assets	5	-	-
Repayment of loans and borrowings		-	-
Total		-	-
Cash surplus or (deficit) from other activities		-	-
Income tax paid or refunded (if applicable)		-	-
Increase/(decrease) in cash		27,525	24,967
Closing balance in bank account(s) - at the end of the financial year		68,082	40,556
Represented by:			
Closing balance of bank account - 00		10,128	5,041
Closing balance of bank account - Saver		11,239	1,612
Balance invested in term deposit		46,715	33,903
Cash on hand		-	-
Total cash balances held		68,082	40,556

What happens now?

97

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Rachel's House Trust

Address: _____

Contact person within organisation: ██████████

Position within organisation: _____

Contact phone number: ██████████ Email: funding@rachelshouse.org.nz

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

We are requesting funding towards the costs of our annual fundraising event, The Big Splash. The costs we are applying for are: Sound & Lighting, Event Coordination or Catering and these amounts are included in the Event Budget

The Big Splash At its heart, The Big Splash invites locals and businesses to embrace a fun theme, dress up in creative (and often hilarious) costumes, and raise funds on behalf of the Trust. The highlight of the evening sees participants take a daring plunge into a pool of icy water—right in the middle of winter—all in the name of charity.

What is the timeframe of the project/event date? Friday 26 June 2026

Overall cost of project/event: \$16,000.00 Amount requested: \$1,000.00

How many people will directly benefit from this project? 1500

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical) Cultural/ethnic minorities District

Preschool School/youth Adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 5% Rangiora-Ashley 75% Woodend-Sefton 10% Kaiapoi-Tuahiwi 5%

Other (please specify): Hurunui - 5%

What are the direct benefit(s) to the participants? 98

The participants of the event benefit by being a part of a great community fundraising event and enjoying a fun night out in the middle of winter. The event is a chance for family, friends and colleagues to get together, dress up, meet at the RSA and enjoy a fun night of comedic entertainment, dinner and drinks at the popular local Rangiora RSA Club. The funds raised will benefit a huge number of our vulnerable demographic, parents, carers and their children.

What is the benefit(s) to your organisation?

Raising awareness, shining a spotlight on the vital family services our Trust provides to our community. The money raised directly supports the Trust's ongoing operations. This enables the continuation—and growth—of essential services for local families who rely on accessible, compassionate support.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

At its core, the event strengthens community connection. It brings together people of all ages—families, friends, local businesses, and organisations—in a relaxed, social setting where everyone shares in the fun. There ' s also a strong boost to local pride and participation. Importantly, The Big Splash contributes to community wellbeing.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We have secured \$1500 from Visit Waimakariri towards promotion and coordination costs aswell as some sponsorship from local businesses. We are still seeking additional funding to cover the shortfall.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Enterprise North Canterbury

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

We applied to the Community Board in 2025 for The Big Splash and we received \$1000 towards this same cost.

If this application is declined, will this event/project still occur? ⁹⁹ Yes No

If No, what are the consequences to the community/organisation?

We hope it will still occur, however that final decision will be made by our Management Board taking into consideration our event budget and if those costs are covered.

- Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
 Bank Statement (*Bank Statements will remain confidential*)
 Supporting costs, quotes or event budgets
 Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  _____

Date: 20 April 2026

Rachel's House Trust

Young Parent Support
 PO Box 6, Rangiora 7440
 Upstairs Gables Arcade, 96 High Street, Rangiora
 Website: <http://www.rachelstrust.org.nz/>
 Email: hubadmin@rachelshouse.org.nz
 Phone: 021 191 0103



Rangiora/Ashley Community Board
 215 High Street
 Private Bag 1005
 Rangiora 7440

20 April 2026

Application for Event Funding – Rachel's House Trust

Dear Rangiora/Ashley Community Board,

We are writing to apply for a grant of **\$1,000.00 (excl GST)** to support the event costs for **The Big Splash 2026**, a community fundraising event in aid of Rachel's House Trust. The costs we are needing to fund are: Sound & Lighting, Catering and Event Coordination costs which are all detailed in the attached event budget.

Rachel's House Trust (RHT) is a non-government organisation established in 2008 in response to a clear need within our local community for accommodation and support for pregnant teenagers. Since then, we have grown into a full wrap-around service supporting all parents and whānau with young children.

RHT works alongside other community organisations, complementing existing services. We connect with expectant mothers and provide ongoing, practical and emotional support for parents and their children. Our services include advocacy, counselling, mentoring, workshops, one-on-one support, connect groups, and assistance with material needs. We also support families in accessing housing, education, and financial assistance, while providing a safe and empowering environment where vulnerable families can build a positive future—for as long as it takes.

Our services extend across a wide range of support initiatives, including:

- A Whānau Drop-in Centre
- A free Baby Store providing essential items such as furniture, clothing, and bedding
- Food parcel distribution
- One-on-one support with a Social Worker and Senior Support Worker
- Mentoring programmes connecting clients with trusted community members
- Playgroups fostering connection for young families

We regularly collaborate with organisations such as Christchurch Women's Hospital, Oranga Tamariki, midwives, and medical centres, who refer clients to us for the specialised, ongoing support we provide.

Our work has a lasting impact—empowering young parents to make informed, positive life choices, strengthening families, and ultimately improving outcomes for future generations within our community.

To help fund our ongoing operations, our Management Board has committed to delivering **The Big Splash**, a proven and popular fundraising event. With the support and event expertise of Belinda Topp from Ideal Events, we are confident in delivering another successful and engaging community event.

The Big Splash invites community members and local businesses to sign up as “participants,” raising funds through sponsorship before taking the plunge into a pool of icy water in the middle of winter. The event is held at the Rangiora RSA Club and provides an entertaining evening featuring live music, raffles, food, and community engagement. Participants compete to raise the most funds, with prizes awarded as donations to charities of their choice—further extending the event’s positive impact.

This event not only raises vital funds for Rachel’s House Trust but also strengthens community connection, raises awareness of our services, and provides a fun, inclusive opportunity for locals to come together in support of a meaningful cause.

If our application is successful, we will acknowledge the support of the Rangiora/Ashley Community Board through our Facebook page, website, and AGM, and we would be pleased to include your logo in our event marketing and promotional materials.

Thank you for considering our application and for your ongoing support of initiatives that strengthen our community.

Thank you for your consideration.

Kindest regards,

Belinda Topp
Funding Administrator


funding@rachelshouse.org.nz

Balance Sheet

Rachel's House Trust As at 31 March 2026

31 MAR 2026

Assets

Bank

Business Prepaid Mastercard	260.43
Online Saver	1,002.44
Rachel's House Trust	97,402.82
Total Bank	98,665.69

Current Assets

Accounts Receivable	200.00
Prepayments	2,094.20
Total Current Assets	2,294.20

Fixed Assets

Computer Equipment	6,688.57
Office Equipment	4,773.05
Total Fixed Assets	11,461.62

Total Assets **112,421.51**

Liabilities

Current Liabilities

Accounts Payable	1,066.37
GST	3,609.53
Total Current Liabilities	4,675.90

Total Liabilities **4,675.90**

Net Assets **107,745.61**

Equity

Current Year Earnings	89,262.10
Retained Earnings	18,483.51
Total Equity	107,745.61

Profit and Loss

Rachel's House Trust For the year ended 31 March 2026

2026

Trading Income

Donations	22,124.12
Fundraising	22,995.78
Grants	171,320.21
Interest Income	16.36
Other revenue	166.94
Total Trading Income	216,623.41

Gross Profit

216,623.41

Operating Expenses

ACC	1,357.61
Bank Fees	48.00
Client Support Exp	108.40
Client Workshops	1,760.26
Consulting & Accounting	1,230.44
Contractors	3,530.00
Counselling for Clients	156.52
Electricity	2,750.52
Food Purchases	1,172.33
Fundraising Expenses	12,440.15
General Expenses	1,869.19
Insurance	1,068.04
Printing & Stationery	58.25
Rent	11,840.04
Salaries	80,268.49
Supervision	900.00
Team Leader Budget	2,409.03
Telephone & Internet	853.48
Training	726.08
Travel Allowance	2,499.96
Website Expenses	314.52
Total Operating Expenses	127,361.31

Net Profit

89,262.10

The Big Splash 2026 - Draft Budget		
Excluding GST		
Expenditure		
Coordination	Amount	Notes
Event Co-ordination & Management	\$9,093.42	
Olivia Marshall - On the day staff	\$245.00	
Andrea O'Malley - On the day staff	\$255.00	
Lydia van't Wout - On the day staff	\$151.20	
Kiwisaver	\$19.54	
Event Costs		
Promotion - Social Media	\$500.00	Boost Facebook event (advertise participant recruitment and table bookings)
Posters and Flyers	\$100.00	
Catering Costs (Table Platters)	\$1,356.52	130pax @ \$10.43pp
Event Photography	\$1,000.00	
Table Centre Pieces	\$700.00	Life in Bloom
Prizes for Winners	\$500.00	Top 3 to raise the most money
Venue Hire	\$200.00	
Liquor License Fee	\$180.00	
Givealittle Service Fee	\$512.10	(Excl GST)
Entertainment		
MC and Radio Advertisement	\$1,800.00	
Sound and Lighting	\$653.98	Spectrum Sound and Lighting
Total	\$17,266.76	
Income		
Visit Waimakariri Funding	\$1,500.00	Event Coordination \$900, Event Promotion \$600
Raine & Horne	\$3,000.00	Principal Sponsorship
Snap Fitness	\$600.00	Sponsorship
Mitre 10	\$300.00	Sponsorship
Kirsten Smart Photography	\$300.00	Sponsorship
New World	\$300.00	Sponsorship
Linkup Plumbgin	\$300.00	Sponsorship
Woodend Nurseries	\$200.00	Sponsorship
Saunders Robinson Brown	\$200.00	Sponsorship
Rangiora RSA Club	\$200.00	In-kind sponsorship
Compass FM	\$1,800.00	In-kind sponsorship
Kirsten Smart Photography	\$1,000.00	In-kind sponsorship
Life in Bloom	\$700.00	In-kind sponsorship
Rangiora Community Board Funding	\$1,000.00	Catering Costs - Funding TBC
Table Income	\$3,300.00	Based on 2025
Raffle Income	\$650.00	Based on 2025
Chocolate Wheel	\$250.00	Based on 2025
Givealittle Top Ups	\$350.00	Based on 2025
TOTAL	\$15,950.00	
Deficit/Profit	\$1,316.76	



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Westpac New Zealand Ltd
PO Box 934
Shortland Street
Auckland 1140
Phone: 0800 400 600

21 March 2026

Rachel's House Trust



Non - Profit Organisation

Account name: **Rachel's House Trust**
[Redacted]
Trading as

Account number: [Redacted]
Statement Opening date: **22 February 2026**
Statement Closing date: **21 March 2026**
Statement number: **205**

1001111.00237.01.00585

At a glance

your current balance

\$62,072.46

Other balances

TYPE	BALANCE \$
Savings	1,002.40



Rachel's House Trust

[Redacted]

Account number: [Redacted]
Statement Closing date:
Statement number:

21 March 2026
205

Your transactions

			OPENING BALANCE		47,172.53	
TYPE	NAME OF OTHER PARTY	TRANSACTION PARTICULARS	MONEY OUT \$	MONEY IN \$	DATE	BALANCE \$
				388.34	23 Feb	
			6.79		23 Feb	
			425.50		23 Feb	
			4.00		23 Feb	47,124.58
				20.00	24 Feb	47,144.58
				2.00	26 Feb	
				4.00	26 Feb	47,150.58
				2.00	27 Feb	
				20.00	27 Feb	
				75.00	27 Feb	47,247.58
			1,134.67		01 Mar	46,112.91
			7.00		02 Mar	
			37.60		02 Mar	
			138.65		02 Mar	
			3,520.54		02 Mar	42,409.12
				17,680.00	05 Mar	60,089.12
				2.00	06 Mar	
				4.00	06 Mar	60,095.12
			356.50		09 Mar	
			550.00		09 Mar	59,188.62
			71.59		11 Mar	59,117.03
				3.00	12 Mar	59,120.03
				2.00	13 Mar	
				75.00	13 Mar	

continued on next page

CR Credit
DD Direct debit

OD Overdrawn
DE Direct entry

AP Automatic payment

BP Bill Payment

DC Direct credit



RSA



The Rangiora RSA Club (Inc)

**82 Victoria Street
Rangiora 7400**

Phone: 03 313 7123

Email: rangiorarsa@gmail.com

Belinda Topp

Rachel's House Trust

96 High Street, Level 1, The Gables Arcade, Rangiora 7400.

15/04/2026

Dear Belinda,

As per our previous discussion we can offering catering for your event at \$12pp.

For the platters for 130 people the total amount will be \$1560 including GST.

Please let me know if you have any questions.

Yours sincerely

Charlotte Chapman

Rangiora RSA Functions, Events and Spitfire Restaurant Manager



What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: TimeBank Waimakariri

Address: _____

Contact person within organisation: ██████████

Position within organisation: _____

Contact phone number: ██████████ Email: tbwaimakariri@gmail.com

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

What is the timeframe of the project/event date? _____

Overall cost of project/event: 684.25 Amount requested: 500

How many people will directly benefit from this project? 2000

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical) Cultural/ethnic minorities District

Preschool School/youth Adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 5% Rangiora-Ashley 50% Woodend-Sefton 15% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

What are the direct benefit(s) to the participants? 110

Participation in TimeBank Waimakariri gives our members a sense of belonging to a community, of being a valued and contributing member of society. In our rapidly growing district and with busy modern lives and the higher cost of living people are becoming more isolated and have fewer social interactions. With more diverse members and activities we hope to achieve our values - Respect, Reciprocity, Social Connection, Learning and Sustainability.

What is the benefit(s) to your organisation?

Our organisation is open to anyone becoming a member eg any age, culture, background etc. These pamphlets will enable us to promote our organisation to more people in the district, in particular to those that do not have access to the internet or do not use social media.

What are the benefits, economic or otherwise, to the Rangiora-Ashley community or wider district?

Our gatherings and events are open to all members and the public either free or with koha/donation to allow as many to participate as possible. Our TimeBank enables connections, collaborating, a sense of belonging and building a community!

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? ¹¹¹ Yes No

If No, what are the consequences to the community/organisation?

- Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
 Bank Statement (*Bank Statements will remain confidential*)
 Supporting costs, quotes or event budgets
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
 I declare that all details contained in this application form are true and correct to the best of my knowledge.
 I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  _____

Date: 23/04/2026 _____



tbwaimakariri@gmail.com
www.timebankwaimakariri.co.nz

23rd April 2026

Rangiora Ashley Community Board

Private Bag 1005

Rangiora 7440

To whom it may concern

Please find enclosed our application form and associated documentation in relation to an application for funding from the Rangiora – Ashley Community board for \$500.00 towards printing new information brochures for TimeBank Waimakariri. These pamphlets will enable us to promote our organisation to more people in the district, in particular to those that do not have access to the internet or do not use social media.

ABOUT TIMEBANK WAIMAKARIRI

The vision of TimeBank Waimakariri is to cultivate a connected, inclusive community where everyone's contributions are valued.

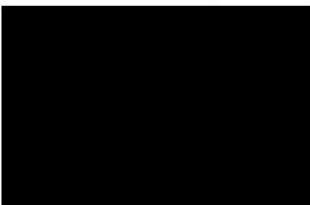
The first TimeBank in New Zealand was started in Lyttelton in 2005. Seeing the success of the Lyttelton TimeBank a steering group knew it would be great to have a TimeBank in the Waimakariri. On the 13th of September 2018 TimeBank Waimakariri was officially launched.

TimeBank Waimakariri is a community of people who help and support each other sharing services, skills, talents and knowledge in exchange for time credits instead of cash. At TimeBank Waimakariri we believe that everyone has something of value to share with others. And everyone's time is of equal value.

TimeBank Waimakariri is governed by a committee made up of TBW members who volunteer their time to the organisation. TimeBank Waimakariri employs a part time coordinator.

Thank you for the opportunity to submit an application. I would be happy to speak to this application if required and I can be contacted on [REDACTED] or via email at tbwaimakariri@gmail.com

Ngā mihi



TimeBank Waimakariri Coordinator

QUOTE

Timebank Waimakariri

Date
8 Apr 2026
Expiry
8 May 2026
Quote Number
QU-0536
Reference
Mandy
GST Number
100-588-587

Wilson Print Ltd
 341c Flaxton Road
 Southbrook
 PO Box 348
 RANGIORA 7440
 P. 03 313 7208

Description	Quantity	Unit Price	Amount NZD
X 1000 A4 folded to DLE 128gsm matt	1.00	470.00	470.00
X 1500 A4 folded to DLE 128gsm matt	1.00	530.00	530.00
X 2000 As above A4 folded to DLE 128gsm matt	1.00	595.00	595.00
		Subtotal	1,595.00
		TOTAL GST 15%	239.25
		TOTAL NZD	1,834.25

Terms

Client to supply print ready pdf

TimeBank Waimakariri	27 March 2026			
INCOME & EXPENDITURE				
14 Feb to 28 Mar 2026				
Bank Balance @ 13 February 2026	\$16,726.31			
INCOME:				
Fundraisers				
Grants (NZ Lottery)				
Interest				
Workshop Income	35.00			
Total Income	35.00			
Bank Sub-Total	16761.31			
EXPENDITURE				
Advertising				
Coordinator Pay	1280.45			
Event Costs				
Gifts				
Mobile Phone				
Police Vetting				
Venue Hire	46.90			
Website Costs				
Total Expenditure	1327.35			
Bank Balance @ 27 Mar 2026	\$15,433.96	Upcoming payments		
		Coordinator Pay		1200.00
Cash On Hand	50.00			
Total of Funds Available	\$15,483.96			

TimeBank Waimakariri	@ 27 March 2026			
Budget/Actual Report	2025			
	Actual	Budget	Balance	
Balance brought forward			7121.20	
INCOME:				
Grants	17500	20000	2500	32500
Fundraisers	61	61	0	0
Interest	0	0	0	7
Workshop Income	35	35		
Total Income	17596	20096	9621	32507
EXPENDITURE:				
Advertising	198	2000	1802	632
Bank Charges	0	40	40	0
Committee Training	0	150	150	0
Coordinator Pay	8621	18000	9379	24326
Event Costs	0	0	0	1918
Gifts	75	0	-75	158
Miscellaneous	0	100	100	0
Mobile Phone	0	0	0	1479
Police Vetting	26	600	574	89
Printing/Stationery	0	800	800	0
Venue Hire	363	2500	2137	0
Website	0	500	500	637
Total Expenditure	9283	24690	15407	29239
Budget Balance		-4594	-5786	

Statement Transactions Report for TimeBank Waimakariri Incorporated

Printed By [REDACTED] Report Date 28/03/2026 Report Time 04:51:51 PM Page 1 of 1

Account Number [REDACTED]	Statement Opening Balance as at 13/02/2026	\$ 16,726.31
	Current Balance as at 04:51:51 PM 28/03/2026	\$ 15,463.96
Account Name TimeBank Waimak	Net Movement	-\$ 1,262.35

Other Party Name	MTS Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
[REDACTED]	BP [REDACTED]	ceramicskoha		50		\$ 35.00	22/02/2026	\$ 16,761.31
[REDACTED]	DC [REDACTED]	868425	FI0001582485	00	\$ 46.90		02/03/2026	
[REDACTED]	DC [REDACTED]	TBW Coordina	FI0001581460	00	\$ 1,280.45		02/03/2026	\$ 15,433.96
[REDACTED]	[REDACTED]	Ceramicclass		50		\$ 30.00	28/03/2026	
TOTAL					\$ 1,327.35	\$ 65.00		

Statement Transactions Report for TimeBank Waimakariri Incorporated

Printed By [REDACTED]

Report Date 19/04/2026

Report Time 10:25:22 AM

Page 1 of 1

Account Number [REDACTED]	Statement Opening Balance as at	05/03/2026	\$ 15,433.96
	Statement Closing Balance as at	05/04/2026	\$ 14,407.31
Account Name TimeBank Waimak	Net Movement		-\$ 1,026.65

Other Party Name	MTS	Particulars	Analysis Code	Reference	TC	Debit	Credit	Date	Balance
[REDACTED]	BP	[REDACTED]	Ceramicclass		50		\$ 30.00	28/03/2026	\$ 15,463.96
[REDACTED]	DC	[REDACTED]		FI0001637322	00	\$ 46.90		02/04/2026	
[REDACTED]	DC	[REDACTED]		FI0001637330	00	\$ 909.75		02/04/2026	\$ 14,507.31
[REDACTED]	DC	[REDACTED]	Meta ad	FI0001639302	00	\$ 100.00		03/04/2026	\$ 14,407.31
TOTAL						\$ 1,056.65	\$ 30.00		

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2024/25 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance	
		2024/25 = \$ 14,200				\$ 14,200.00	
10-Jul	Waimakariri United Football Club	Towards Bibs for in-house teams	28-Jul-25	\$920	\$600	\$13,600	
10-Jul	North Canterbury Federation of Women's Institute	Towards hosting a craft day	26-Jul-24	\$300	\$110	\$13,490	
10-Jul	Southbrook Netball Club	towards annual prize giving, storage and new netballs	Declined	\$1,000	\$0	\$13,490	
10-Jul	St Joseph's School Rangiora	towards hosting a cultural Festival	Declined	\$1,000	\$0	\$13,490	
10-Jul	The Salvation Army Just Brass Band	towards hosting free music lessons	9-Apr-25	\$1,000	\$500	\$12,990	
14-Aug	Cust/West Eyreton Playcentre	towards maintaining the first aid kit	funds not claimed	\$410	\$205	\$12,785	
14-Aug	Oxford Community Trust	towards catering costs for Day Out event	Declined	\$750		\$12,785	
14-Aug	Saracens Rugby Club	Towards sending teams to the Global Games Festival	10-Oct-24	\$1,000	\$250	\$12,535	
11-Sep	North Loburn School	Towards bark for playground	Declined	\$1,652	\$0	\$12,535	
11-Sep	Southbrook school 150th Jubilee Committee	Towards the purchase of a bench	28-Nov-24	\$750	\$750	\$11,785	
11-Sep	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower	Funds not claimed	\$500	\$250	\$11,535	
Rangiora-Ashley Community Board 10.137.100.2410	13-Nov	North Loburn Home and School Committee	Towards seeds, compost	18-Jun-25	\$1,000	\$750	\$10,785
	13-Nov	North Canterbury BMX Club Inc	Towards aspholding	18-Dec-24	\$1,000	\$1,000	\$9,785
	12-Mar	Rangiora Volunteer Fire Brigade	Towards gazebos	22-Apr-25 returning \$985 as whole \$2000 not spent	\$1,000	\$1,015	\$8,770
	12-Mar	Rangiora Cricket Club	Towards new cricket balls	5-May-25	\$1,000	\$1,000	\$7,770
	9-Apr	Rangiora Community Patrol	Dash cams	29-Jul-25	\$775	\$775	\$6,995
	9-Apr	Big Brothers Big Sisters	New Office computer	15-Jul-25	\$1,000	\$1,000	\$5,995
	14-May	Rangiora and Districts Early Records Society Inc	New printer		\$1,000	\$1,000	\$4,995
	14-May	Rangiora Players	New Lighs for stage		\$1,000	\$1,000	\$3,995
	14-May	Momentum Charitable Trust	Towards support programmes	Declined	\$7,180	\$0	\$3,995
	14-May	North Canterbury Radio Trust	Network switch	12-Aug-25	\$401	\$401	\$3,594
	11-Jun	Southbrook Community Sports Club Inc	Towards new register and Totalpos	Withdrawn	\$1,000		\$3,594
	11-Jun	Rachel's House Trust	Towards catering costs for Big Splash	event to be held 22 August 2025	\$1,000	\$1,000	\$2,594
		Inclusive Sports				\$250	\$2,844
		Cust Playcentre				\$205	\$3,049

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant
for the 2025/26 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
	Carry forward 2024/25 =3,049	2025/26 = \$14,510				\$ 17,559.00
9-Jul	North Canterbury Classics Leisure Marchers Inc	registration costs for 15 members to the National Leisure Marching event	Declined	\$535	\$0	\$17,559
9-Jul	Community Colleges New Zealand - Comcol North Canterbury	Purchase solar panel, connectors and battery for compostable toilet	16-Dec-25	\$1,000	\$1,000	\$16,559
9-Jul	North Canterbury Musical Society Inc	towards the purchase of a heat pump	19-Dec-25	\$957	\$957	\$15,602
9-Jul	North Canterbury Floral Art Group	towards hosting a Floral Art Demonstration and	10-Dec-25	\$1,000	\$500	\$15,102
13-Aug	Southbrook Community Sports Club	Towards plan design drawings	waiting for community workshop February	\$575	\$575	\$14,527
13-Aug	The Mainland Staffordshire Bull Terrier Society	towards a branded gazebo	declined receiving funds	\$750	\$400	\$14,527
13-Aug-25	North Canterbury Pony Club	Hiring of toilets	Declined	\$840	\$0	\$14,527
10-Sep	Ashgrove Netball Club	Towards uniforms and bibs		\$1,000	\$1,000	\$13,527
10-Sep	North Canterbury Youth Cricket Club	Towards the purchase of warm up equipment		\$1,000	\$1,000	\$12,527
10-Sep	The Hope Community Trust	towards the purchase of shelving		\$912	\$912	\$11,589
12-Nov	Empire marching Team	Towards uniforms and bibs		\$938	\$562	\$11,027
12-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000	\$500	\$10,527
12-Nov	Mahi Matatoa Trust	Towards first aid training		\$780	\$780	\$9,747
10-Dec	McCullough Guards Leisure Marching	Towards hosting the National Leisure Marching Event	declined	\$5,000		\$9,747
11-Feb	Friends of Dudley Park	Towards establishment of the Group	On Hold	\$1,000		
11-Mar	Okuku Pony Club	Towards Prize ribbons		\$1,000	\$1,000	\$8,747
11-Mar	North Canterbury Scout Group	Towards attending the Jamboree		\$1,000	\$1,000	\$7,747
11-Mar	Rangiora Boxing Club	Towards the cost of hosting the Golden Gloves tournament		\$500	\$500	\$7,247
13-May	Rangiora Squash Club	Towards training equipment		\$1,000		
13-May	Abbeyfield New Zealand Inc	Hosting the Auction of Promises		\$600		
13-May	Rachel's House Trust	Hosting the Big Splash		\$1,000		
13-May	TimeBank Waimakariri	Towards printing promotion pamphlets		\$500		

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$1,000 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 260415096145

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 13 May 2026

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Ratification of the Rangiora-Ashley Community Board's submissions to the Waimakariri District Council and Environment Canterbury's draft 2026-27 Annual Plans

SIGNED BY:  General Manager  Chief Executive

1 SUMMARY

- 1.1 The purpose of this report is to retrospectively ratify the Rangiora-Ashley Community Board's (the Board) submissions to the Waimakariri District Council's (the Council) and Environment Canterbury's (ECan) draft 2026-27 Annual Plans.
- 1.2 The Board held a workshop on 1 April 2026 to discuss its submission. As the submission deadline fell before the next scheduled meeting, the established practice is to circulate the draft submission to Board members for review, incorporate any amendments, and have the Chair sign the final submission on the Board's behalf. If the Board decided to withdraw its submission, staff would do so as requested.

Attachments:

- i. The Rangiora-Ashley Community Board Submission to the Waimakariri District Council draft 2026-27 Annual Plan (Trim Ref: 260414095848).
- ii. The Rangiora-Ashley Community Board Submission to Environment Canterbury's draft 2026-27 Annual Plan (Trim Ref: 260330086340).

2 RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 260415096145.
- (b) **Ratifies** its submission to the Waimakariri District Council draft 2026-27 Annual Plan (Trim Ref: 260414095848).
- (c) **Ratifies** its submission to Environment Canterbury's draft 2026-27 Annual Plan (Trim Ref: 260330086340).
- (d) **Notes** that the Board Chairperson and/or Deputy Chairperson will speak at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Thursday, 7 May 2026.

3 **BACKGROUND**

3.2 The Board's goal is to actively participate in ECan and the Council's budget processes to ensure equitable spending across the Waimakariri District, whilst being mindful of rates affordability. As part of the Annual Planning process, the Board aims to advocate to ECan and the Council on key issues and priorities for the Rangiora-Ashley area, through their Annual and Long Term Plan Processes.

3.3 The submission period for ECan's draft 2026-27 Annual Plan closed on 31 March 2026, and the submission period for the Council's draft 2025-26 Annual Plan closed on 20 April 2026.

4 **ISSUES AND OPTIONS**

4.2 The Board's submission on ECan's draft 2026–27 Annual Plan, was prepared based on members' views and the Board's previous submissions. It was circulated to members for review and comment.

4.3 The finalised submission on ECan's draft 2026–27 Annual Plan was approved by the Chairperson and lodged on 31 March 2026.

4.4 The Council's Chief Executive and General Manager Finance and Business Support provided an overview of the Council's draft 2026–27 Annual Plan at the All-Boards Session on 18 February 2026. Subsequently, the Board held a workshop on 1 April 2026 to discuss its submission to the Council's draft 2026–27 Annual Plan.

4.5 The finalised submission to the Council's draft 2026–27 Annual Plan was approved by the Chairperson and lodged on 17 April 2026.

4.6 As the submission deadline fell before the next scheduled meeting, the established practice is to circulate the draft submission to Board members for review, incorporate any amendments, and have the Chair sign the final submission on the Board's behalf. If the Board decided to withdraw its submission, staff would do so as requested.

4.7 The following options are, therefore, available to the Board:

4.6.1 **Option One:** Retrospectively ratify its submissions to the Council's and ECan's draft 2025–26 Annual Plans. This is the recommended option.

4.6.2 **Option Two:** Request that specific points within the submissions to the Council's and ECan's draft 2025–26 Annual Plans be withdrawn.

4.7 **Implications for Community Wellbeing:**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. The Board aims to advocate to ECan and the Council on key issues and priorities to ensure the overall wellbeing of the Rangiora-Ashley Community.

4.8 The Management Team have reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or have an interest in this report's subject matter.

5.3 **Wider Community**

The wider community is likely to be affected by or have an interest in this report's subject matter. Board members based their submissions on feedback from the Rangiora-Ashley community.

6 **IMPLICATIONS AND RISKS**

6.1 **Financial Implications**

Should the Council decide to implement some of the Board submission points, there may be budget implications for the Council. The Board do not receive funding from sources other than the Council.

6.2 **Sustainability and Climate Change Impacts**

The Board's submissions to the Council and ECan's draft 2025-26 Annual Plans raise various concerns about sustainability and climate change.

6.3 **Risk Management**

There are no risks arising from adopting the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety-related issues from adopting the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Board is required to advocate on behalf of the Community to ECan and the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process.

Our Ref: Trim 260330086340

16 April 2026

Mayor D Gordon
Waimakariri District Council
215 High Street
RANGIORA 7400

E-mail: records@wmk.govt.nz

Dear Sir

SUBMISSION TO THE WAIMAKARIRI DISTRICT COUNCIL'S DRAFT 2026-27 ANNUAL PLAN

The Chairperson wishes to be heard regarding this submission.

The Rangiora-Ashley Community Board (the Board) thanks the Council for the opportunity to submit to the 2026-27 draft Annual Plan (the Plan). The Board shares the Council's commitment to make the Waimakariri District a great place, in partnership with our communities, and supports its social, cultural, environmental, and economic outcomes. The Board also endorses the Council's strategic priorities for:

- Protecting and enhancing the resilience of the Waimakariri District's natural and built environment.
- Enhance community wellbeing, safety, inclusivity and connectedness.
- Advance an integrated and accessible transport network
- Enable economic development and sustainable growth
- Embrace partnership with Ngāi Tūāhuriri.

Key issues for Consultation

(a) *Changes to Local Government*

The Board supports the Council's position in response to recent changes in local government legislation.

Changes to Regional Councils

The Board acknowledges the rationale for abolishing regional councillors and replacing them with Combined Territorial Boards (CTBs) to streamline local and regional governance by removing overlapping responsibilities between regional councils and territorial authorities. However, it has concerns regarding the proposal that CTBs be composed of Mayors. Mayors are elected to represent their own districts; there is a risk they may prioritise local interests over regional needs. This could undermine cohesive regional planning and create tension between districts. In addition, Mayors already carry substantial workloads across diverse urban and rural

communities. Adding complex regional responsibilities, such as environmental regulation, regional transport planning, and civil defence, may stretch capacity and reduce effectiveness. The Board is also concerned that voting on CTBs may be weighted by population, meaning larger councils could dominate decision-making. Smaller districts may feel their voices are diminished, raising concerns about equitable representation. The Board believe that the establishment of the CTBs is laying the groundwork for creating a Greater Christchurch 'mega city', which it does not support.

Resource Management Act (RMA) Changes

The Board acknowledges that proposed RMA reforms have the potential to reduce unnecessary regulatory burden, facilitate more timely development, and support the delivery of essential infrastructure and housing. At the same time, the Board recognises that residents of the Waimakariri District hold strong views regarding growth and its potential effects, and that these matters must be carefully managed, such as the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn.

Rates Capping

The Board is not opposed to rates capping, with the understanding that it would exclude water charges. Provided that provision is made for the Council to exceed the proposed rates cap in extreme circumstances, such as:

- natural disasters
- major emergency events
- growth expenditure

Infrastructure Funding and Financing Amendment Bill

The Board supports the Bill's intent to streamline levy proposals and processes to increase uptake of infrastructure funding and financing arrangements. It supports unlocking growth in the Waimakariri District and, therefore, supports proposals that help achieve this. However, it shares the Council's concerns about some of the mechanisms proposed to achieve this and therefore supports the Council's submission to the Environment Select Committee on this matter.

Development levies

The Board supports the principle that growth should fund growth, while cautioning that development must not be driven solely by growth targets at the expense of broader community outcomes.

Waimakariri's view

The Board endorses the Council's summary and assessment of the recent legislative changes. It also strongly supports the view that central government should provide increased financial support to local authorities, including the return of GST collected on rates and equitable contributions for services utilised by central government agencies.

(b) Local Water Done Well

The Board wishes to commend the Council for being among the first local authorities in New Zealand to establish its future water services structure under the Government's Local Water Done Well legislation. The Board notes that 97.2% of respondents to the Council's public consultation supported the preferred option of establishing an internal business unit to manage water services, reflecting strong community support for retaining local ownership and control.

The Board acknowledges that the Council has invested more than \$100 million in water infrastructure over the past two decades to ensure assets are maintained to a high standard, and that it has adopted a 150-year Infrastructure Strategy to sustainably fund these assets for the benefit of the community. The Board is encouraged that the Council's cost projections indicate Waimakariri is positioned to remain among the lowest-cost councils in New Zealand with respect to water service provision by 2034.

The Board considers that the Council has demonstrated professionalism, accessibility, and a solutions-focused approach throughout the national Three Waters reform process. It congratulates the Mayor and the Council for their leadership and constructive engagement on this issue at a national level.

However, the Board is concerned about the Waimakariri's smaller rural water supply schemes, such as Cust, Summerhill and Garrymere, and their ability to manage the cost of increased maintenance and regulatory monitoring.

(c) Rangiora Eastern Link Road

The Board is aware of Rangiora's continued population growth and the need to invest in essential infrastructure such as arterial roads to enable development, growth, and efficient movement around the Waimakariri District. The Board acknowledges that the proposed Rangiora Eastern Link Road would help reduce congestion through Southbrook and provide an alternative link to State Highway One. However, the Board is concerned by the significant increase in expected construction costs, from an estimated \$37.9 million to \$65 million. The Board strongly believes that the development of the proposed Rangiora Eastern Link Road should only proceed only once construction funding has been secured from the New Zealand Transport Agency.

In light of the continuous growth in traffic, the Board requests the Council to consider prioritising the Townsend/Fernside/Flaxton route by:

- Addressing the Townsend /Fernside corner.
- Bringing forward funding for the Skew Bridge in West Kaiapoi.
- Implementing road safety options at the Lineside Road crossing with Mulcocks and Bramley Roads.
- Improve road conditions on the route to Kaiapoi and the Eastern route via Woodend, including Boys Rd and SH1 intersections.
- Improve road conditions on Rangiora-Woodend Road.

(d) Capital Programme

The Board supports the Council's intention to review its approach to the Capital Works Programme to ensure that project timeframes are realistic and aligned with both growth patterns and the practical timing of capital delivery. The Board also endorses the Council's proposal to reduce the 2026/27 Capital Works Budget to approximately \$61 million, rather than the previously signalled \$73 million, in order to reflect the delivery capacity demonstrated in the 2023/24 and 2024/25 financial years.

The Board agrees that this represents an achievable and prudent target over the longer term, noting that underspending in some years has resulted in carryover budgets that can be effectively managed within this revised programme.

The Board wishes to encourage the Council to liaise with the Community Board on Capital Work Programme priorities as part of its 2027/37 Long Term Plan process.

Additional Comments:

(e) Rates

The Board commends the Council for maintaining not only some of the lowest rate increases sector-wide over the past six years, but also keeping the proposed rates at 4.91% in this challenging economic climate. The Board believes that the average Waimakariri household cannot absorb extra financial burdens. The Board acknowledges the growing pressure on the Council to deliver services and infrastructure at an affordable cost, given increases in external factors that seem to be the cost of doing business in the current financial climate.

(f) Tolling of the Woodend Bypass

The Board has always strongly supported the proposed Woodend Bypass and thus supports the project's objectives. But it believes that introducing the proposed tolling will negate its original intent. Hence, the Board urges the Council to advocate to the Central Government against tolling the proposed route, due to the following concerns:

- Currently, a portion of traffic from North-East Rangiora and north of the Ashley River uses Woodend/Ravenswood to access State Highway 1 and travel South. The southern toll point (Pineacres–SH71) would re-route extra vehicles onto Lineside Road, Rangiora-Woodend Road, and through Southbrook, worsening congestion and 'rat running', thereby compromising safety for the Board's community.
- The proposed tolls would see a regular commuter paying around \$5 per day, or \$1,300 a year, a significant burden in the current cost-of-living climate. The Board believes that the average Waimakariri household would be unable to absorb the cost in the current challenging financial times. The extra cost will, therefore, add to families' financial burden and stress.
- In addition to the proposed toll, the maintenance cost of local roads is expected to increase due to the increase in use by drivers wishing to avoid paying the toll. Given that the New Zealand Transport Agency has already cut its subsidy to the Waimakariri District, the Board expects that the increased road maintenance costs will have to be borne by Waimakariri ratepayers.
- Tolling here would be inconsistent with SH1 projects in Selwyn, which have been funded without tolls. It's unfair for North Canterbury residents to be singled out.

(g) Loburn Domain Upgrades

The Board supports the maintenance work proposed by the Loburn Domain Advisory Group and strongly encourages the Council to prioritise the following actions:

- Removal of hazardous pine trees in various areas where they pose a risk of falling during high winds. Their root systems are encroaching onto walkways and shading the rugby fields during winter. Secondary-growth trees have been planted among the pines and are expected to thrive once the pines are removed.

- Refreshing the bark surface on the pathway leading to the lower ground adjacent to the pine trees.
- Clearing the creek alongside the main building, as regrowth and vegetation are obstructing water flow.
- Mowing the large bank area between the two playing fields, which is currently not being maintained by contractors.
- Replacing the toilet doors, as the existing doors can be locked from the outside, creating a safety concern.
- Installing directional signage at the clubrooms to guide visitors to key areas and facilities, including the pottery club, war memorial, and lower grounds.
- Installing lighting at the entrance from Loburn Whiterock Road into the Loburn Domain to improve visibility and safety.

(h) Community Safety

The Board is aware that increased growth also brings increased challenges to our local communities and businesses, such as increased crime. The Board encourages the Council to do all it can to ensure a visible New Zealand Police presence in the Rangiora Town Centre, review the local CCTV network to improve safety and security and to work alongside local businesses to promote vigilance and protection against community crime.

The Board urges the Council to support local organisations committed to improving safety, including the Rangiora Volunteer Fire Brigade, the St John Ambulance Service, North Canterbury Neighbourhood Support, and Rangiora Community Patrol.

(i) Recycling Infrastructure

The Board encourages ongoing educational programmes to ensure residents are aware of what can and cannot be recycled. The Board encourages the Council to invest in developing better recycling infrastructure, support ongoing recycling initiatives, promote reduction and reuse, and work with local businesses and schools to build confidence, consistency, and a desire to recycle, so that this is adopted easily and becomes a regular daily practice.

The Board would like to thank the Council for considering its submission to the draft 2026-27 Annual Plan.

The Board thanks you once again for the opportunity to comment.



Liz McClure
Chairperson
Rangiora-Ashley Community Board

Contact:

Thea Kunkel, Governance Team Leader com.board@wmk.govt.nz
C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

Our Ref: Trim 260330086340

30 March 2026

Councillor Deon Swiggs
The Chairperson
Environmental Canterbury Regional Council
200 Tuam Street
CHRISTCHURCH, 8011

E-mail: mailroom@ecan.govt.nz

Dear Sir

SUBMISSION ON ENVIRONMENTAL CANTERBURY'S DRAFT 2025/26 ANNUAL PLAN

The Rangiora-Ashley Community Board (the Board) thanks Environment Canterbury (ECan) for the opportunity to comment on its draft 2026/27 Annual Plan and wish to advise as follows:

- (a) The Board acknowledges the significant effort ECan has invested in holding the proposed rates increase to 2.9% while sustaining essential service levels in a challenging financial climate. The Board recognises the pressures this place on the organisation and appreciates the effectiveness with which services continue to be delivered.
- (b) The Board affirms its support for the planned programme to upgrade the stopbank systems along the Ashley Rakahuri River. The river constitutes one of the Rangiora-Ashley Ward's most significant and enduring natural hazards, presenting considerable risk to communities throughout the area. The proposed upgrades represent a material enhancement to the area's flood-protection infrastructure and will deliver a meaningful reduction in risk for a substantial proportion of our residents.
- (c) The Board supports a complete review of the current rating approach for the Ashley Rakahuri River rating area, together with consideration of a more consistent application of rating collection across the Waimakariri District. The Council encourages ECan to undertake this work with the intention of presenting a revised rating framework for consideration as part of the 2027–2037 Long-Term Plan.
- (d) The Board is aware that Ashley residents are generally supportive of the proposed upgrades to the Ashley–Rakahuri flood protection systems, including river protection works and stopbank improvements, which may or may not involve gravel extraction. Views on gravel extraction itself are mixed.

The prevailing perspective among rural residents (based on feedback received) is that removing excess gravel reduces downstream flood risk by increasing channel capacity, thereby allowing more water to be contained before stopbanks are overtopped. It is also considered to improve the “clean-out” of algae and sediment, particularly in the lower reaches of the Ashley–Rakahuri River.

- (e) The Board recognises and strongly supports ECan's programme to modernise and appropriately scale public transport services to and within the Waimakariri District. The Board is aware that progress has been constrained by insufficient funding allocations from the New Zealand Transport Agency. The Board considers it essential for its communities that current levels of service, including total service hours, are maintained. Public transport is a critical service that enables residents to access employment, education, and essential services.
- (f) The Board endorses any Waimakariri District Council's submission on ECan's draft 2026/27 Annual Plan which impact the Rangiora-Ashley Ward.

The Board thanks you once again for the opportunity to comment.



Liz McClure
Chairperson
Rangiora-Ashley Community Board

Contact: Thea Kunkel, Governance Team Leader com.board@wmk.govt.nz
C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

RANGIORA-ASHLEY COMMUNITY BOARD

CHAIRPERSON'S REPORT FOR APRIL 2026

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Email communication with Dr Morgan Williams	Would like a memorial seat for Dr Lawson Thompson in Rangiora	Liaising with Greenspace to make this work
1 April – Annual Plan Workshop		
3 April – Easter Market in Victoria Park		
7 April - Agenda Meeting		
7 April - Meeting with Mayor		
7 April - Town Hall 100 Years Planning Meeting		
7 April – RACB Meeting		
14 April - Utilities and Roading	Workshop on Speed Limits	
14 April - McPhail Ave and REL engagement		
14 April – – WDC/ECan	Update from ECan on the consultation process and document for submissions for the proposed flood mitigation works for the Ashley River	I have asked for an RACB workshop to bring board members up to date on this
17 April – Poppy Day		
21 April - WHAG		
22 April - Town Hall Event planning – catering	Town Hall Event – lead meeting	
23 April - Town Hall Event planning - catering		
23 April - Rangiora Museum – Jim Gerard		
25 April – ANZAC Day		

RANGIORA-ASHLEY COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE FOR APRIL 2026

Member's Name: Alan Geeves

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Waimakariri Access Group Meeting	Presented their submission to the Council's Annual Plan	<p>This is a submission to the council, but notes for us are as follows:</p> <ul style="list-style-type: none"> • Request for a Changing Places fully accessible toilet, possibly at Dudley pool or the Pavilion development. • A request for mobility parks at Dudley skate park. • A request to review the pedestrian crossings on High Street, where the raised plantings cause visibility hazards for disabled people and children. • A request to review the pedestrian crossings on High Street, where the raised plantings cause visibility hazards for disabled people and children. • Request for four pedestrian crossings at the High Street/ King Street roundabout. • A request to require developers to be required to submit plans for an accessibility audit
Unfortunately, I missed a few other events due to a family bereavement		

Member's Name: Jim Gerard

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
RACB Annual Plan workshop		
Briefing, Pre RACB meeting		
Rangiora Town Hall 100 years old	A group organising the 100 years celebration of the Town Hall.	
Speak to Rangiora Ladies Group RACB meeting		
U @ R meeting (speed limits)		

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Rangiora Museum meeting	Attended with Councillor Bruce McLaren. Issues resolved	
Rangiora Town Hall 100 yrs		
Meals on Wheels		
Speak to Museum Group		
Look at the Bowling Club Building	Look at and discuss the possible future of building with Councillor Bruce McLaren	
ANZAC Parade Rangiora	Huge Crowd	
Rangiora Town Hall 100 years		

Member's Name: Diana Hawkins

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
2/4 Water Race Advisory Group meeting	<p>More information update by the Council to the group.</p> <p>A WIL member was not present and did not leave a report. Tim Stokes suggested that the "new pond" was due to start construction in May. Current international events may affect this timing.</p> <p>Margaret Spencer-Bowers suggested the new "Raised Pond" company did not have the required easements over water races/WIL and other private land.</p> <p>Also, a suggestion that there is considerable opposition to the Pond and its potential to affect LIM reports due to potential failure. Opposition to the Pond would be considerably mitigated if LIM's were not affected.</p>	<p>Council to investigate costs for a replacement culvert in Swannanoa Rd, and to investigate and cost possible preventative maintenance on 2 sections of piped water race in the Cust township. Also, some investigation into costs allocated to Water-races, that might not/should not have been.</p> <p>Council to investigate the easement matter, but suggested that all necessary paperwork was in order.</p> <p>Council is investigating/reviewing the average recurrence interval, which determines LIM notification, for all issues, not just this concern.</p> <p>Council and the community are part of a liaison group to help address communications and concerns associated with the Pond.</p>
25/4 Dawn Parade at Rangiora RSA Flag raising event at Loburn Domain War Memorial	<p>A beautiful morning service. Very respectful, with both the Australian and NZ anthems, sung without musical support.</p> <p>A number of very positive comments regarding the Loburn Memorial, and the inclusiveness of the Action noted – active deployment, not just WWI and WWII</p>	<p>Congratulations to all, the RSA for the dawn service, which, for the 2 years it's been running, has been well supported by the public and council</p> <p>Well done to those who designed and promoted the Loburn War Memorial. Both the public and the RSA referred to it as "the best memorial" in Waimakariri.</p>

Member's Name: Bruce McLaren

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
4 April. Church Street Market	Monthly community event. This was a special Easter market.	
6 April. East Belt property flooding	Contacted by a resident after the construction of a new council footpath resulted in significant runoff into their property, flooding their whole front garden.	SnapSendSolve lodged with photos of the problem, including the flooding. Service request was quickly logged.
7 April. Rangiora Town Hall 100 th Anniversary 2026	I attended the meeting of the committee who are planning the celebration for our iconic Town Hall.	Celebration scheduled - 5 September.
8 April. RACB monthly meeting	See minutes	See minutes.
14 April. McPhail Ave meeting	Residents were briefed on the Rangiora Eastern Link road.	
15 April. LGNZ Zoom with the National Council	LGNZ webinars and their other educational material are a good way to inform our roles as elected officials.	
16 April. Visited the Eco Educate workshop	School holiday program that got kids off screens and into the garden	Well done, Eco Educate.
18 April. Lehmans Road damage	Observed near the intersection of Johns Rd.	SnapSendSolve lodged and repaired.
22 April. LGNZ Zoom with Brad Olsen	Infometrics Senior Economist, Brad, expertly described the fuel situation and what it means for councils.	
23 April. Attended Citizenship Ceremony in Rangiora	A significant day for our newest New Zealanders as the Mayor took their Oath of Allegiance.	This also tangentially aligns with the Welcoming Waimakariri strategy.
23 April. Rangiora & Districts Early Records Society monthly public speaker	RACB member Jim Gerard was this month's guest speaker, and he was excellent.	The next public speaker is on 28 May at 7:30 at the Rangiora Museum.
24 April. ANZAC services	<ul style="list-style-type: none"> • Ohoka Service and wreath laying • Woodend Service and wreath laying 	Every year, it seems like more people attend these services.
25 April. ANZAC services	<ul style="list-style-type: none"> • Rangiora RSA dawn parade • Rangiora High School service and wreath laying • Rangiora Cenotaph service and wreath laying • Loburn War Memorial striking of the flag 	
30 April – 1 May LGNZ conference	I attended this 2-day event held at the Christchurch Town Hall.	
Activities as a Councillor:	<ul style="list-style-type: none"> • Council meeting 	See minutes of these meetings

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
	<ul style="list-style-type: none"> • Draft Annual Plan public drop-in session at Woodend • Oxford A&P Show • Pegasus Community Centre Steering Group meeting • Kaiapoi South MUBA site visit • Draft Annual Plan public drop-in session at Pegasus • Property Asset Working Group meeting • Parking and Traffic Bylaw 2026 Hearing • Kaiapoi Museum committee meeting • PARS Project Steering Group meeting • Community & Recreation Committee meeting 	