

Agenda

Woodend-Sefton Community Board

Monday 11 August 2025

5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Shona Powell (Chairperson)

Mark Paterson (Deputy Chairperson)

Brent Cairns

Ian Fong

Rhonda Mather

Philip Redmond

Andrew Thompson



WAIMAKARIRI
DISTRICT COUNCIL

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WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 11 AUGUST 2025 AT 5.30PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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1	<u>APOLOGIES</u>	
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3.1	<u>Minutes of the Woodend-Sefton Community Board Meeting – 14 July 2025</u>	7-12
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms , as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board meeting held on 14 July 2025.	
3.2	<u>Matters Arising (from minutes)</u>	
3.3	<u>Notes of the Woodend-Sefton Community Board Workshop – 14 July 2025</u>	13-14
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Receives , the circulated notes of the Woodend-Sefton Community Board workshop, held on 14 July 2025.	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
	Nil.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	

6 REPORTS

6.1 Surf Life Saving Update – Chrissy Taylor-Claude (Parks Officer) and Grant MacLeod (Greenspace Manager)

15-34

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250715128820.
- (b) **Notes** the 2025 – 2026 season dates for a fully-funded surf lifesaving service at Pegasus and Woodend Beaches from 22 December 2025 to 25 January 2026 and for a weekday service at Waikuku Beach from 15 December 2025 to 6 February 2026 with volunteers covering weekends at Waikuku Beach.
- (c) **Notes** in May 2025, Council approved additional budget of \$41,502 for Surf Life Saving New Zealand to extend the patrol season from 99 to 110 days. The total budget for the upcoming season is \$162,192, and annual inflation adjustments will be applied in future budgets.
- (d) **Notes** staff will communicate relevant details to the wider community on finalised patrol dates.

6.2 Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund – Kay Rabe (Governance Advisor)

35-52

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250703120583.
- (b) **Approves** a grant of \$......to the Woodend Spring Flower Show Committee towards printing costs, engraving of trophies, insurance and prizes.

OR

- (c) **Declines** the application from the Woodend Spring Flower Show Committee.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairpersons Report for July 2025

53

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250804142707).

9 **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 2 July 2025.**
- 9.2. **Rangiora-Ashley Community Board Meeting Minutes 9 July 2025.**
- 9.3. **Kaipoi-Tuahiwi Community Board Meeting Minutes 21 July 2025.**
- 9.4. **May 2025 Flood Event Response and Recovery – Expenditure and Funding Sources – Report to Council Meeting 1 July 2025 – Circulates to all Boards**
- 9.5. **Adoption of Alcohol Control Bylaw – Report to Council Meeting 1 July 2025 – Circulates to all Boards**
- 9.6. **Libraries Update to 3 July 2025 – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards**
- 9.7. **Aquatics July Report – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards**
- 9.8. **Youth Action Plan Early Engagement Update – Report to Community and Recreation Committee Meeting 15 July 2025 – Circulates to all Boards.**
- 9.9. **Project Update Under Infrastructure Resilience Fund 2024/25 and May 2025 Flood Recovery Progress Update – Report to Utilities and Roading Committee Meeting 15 July 2025 – Circulates to all Boards.**

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.9.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10 **MEMBERS' INFORMATION EXCHANGE**

54-55

- 10.1 **Rhonda Mather**

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- 10.2 **Philip Redmond**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 **CONSULTATION PROJECTS**

Nil.

12 **BOARD FUNDING UPDATE**

- 12.1 **Board Discretionary Grant**

Balance as at 31 July 2025: \$9,455.

- 12.2 **General Landscaping Budget**

Balance as at 31 July 2025: \$14,640, carry forward to be determined.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 8 September 2025 at the Woodend Community Centre, School Road, Woodend.

Workshop

- *School Speed Zone Planning – Peter Daly (Road Safety Coordinator) and Joanne McBride (Roading and Transport Manager – 30 minutes*
- *Members Forum*

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 14 JULY 2025 AT 5.30PM.

PRESENT

S Powell (Chairperson), B Cairns, R Mather, P Redmond and A Thompson.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), D Caird (Senior Policy Analyst) and A Willis (Contract Specialist), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: S Powell Seconded: P Redmond

THAT apologies for absence be received and sustained from M Paterson and I Fong.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 9 June 2025

Moved: P Redmond Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board Meeting held on 9 June 2025.

CARRIED

3.2 Matters Arising (from minutes)

There were no matters arising.

3.3 Notes of the Woodend-Sefton Community Board Workshop– 9 June 2025

Moved: B Cairns Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives**, the circulated Notes of the Woodend-Sefton Community Board workshop, held on 9 June 2025.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 **REPORTS**

6.1 **Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund and 2025/26 General Landscaping Budget – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting this was an annual report the Board received at the beginning of each financial year setting out its General Landscaping Budget and Discretionary Grant Budget. She noted that as the Community Boards had undertaken a significant review of the Discretionary Grant Funding criteria in late 2024, staff would not be reviewing the criteria again until after the elections and the new Board was elected.

S Powell noted that in its Annual Plan submission, the Board had requested that the general landscaping budget be reviewed, however given the amount allocated for the 2025/26 financial year that had not occurred. K Rabe explained that item would be discussed at a workshop being set up with the Mayor, Councillors and Community Board members in the near future.

P Redmond noted the discretionary grant form has examples of what the Board could fund, which included costs associated with events. He queried what sort of events this referred to and if this should be clarified as community events. K Rabe stated most of the applications that came through were for community events.

Moved: P Redmond

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250618110792.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2025/26 is \$14,640, with a carry forward from the 2024/25 financial year to be reported back in August 2025.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2025/26 is \$6,980, with a carry forward from the 2024/25 financial year of \$2,875, bringing the total to \$9,855.
- (d) **Approves** the Board's Draft Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089866).
- (e) **Approves** the Board's Draft Discretionary Grant Accountability Form (Trim No. 210603089980).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2025/26 financial year (July 2025 to June 2026).

CARRIED

P Redmond commented that he found it difficult to be fair when considering the discretionary grant applications with the purpose of the fund to benefit the wider community in some respects, however this was sometimes difficult to define.

R Mather noted it was a challenge to define and to know if the Board were getting it right. However, it was a discretionary fund which indicated that the Board should use its discretion when making decisions. She was pleased that the carryover from the previous year had occurred and which now put the onus on the Board to find groups who required funding assistance.

6.2 **Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting the Woodend Netball Club sought funds towards hosting their end-of-season prize-giving. She noted that other Community Boards had provided funding for prizegiving events in the past. The Club were not an incorporated society, however they were a sports club which she felt allowed them to apply to the fund.

B Cairns enquired if the Club were aware that if they went to the library, they could get their certificate lamination for \$2 instead of \$3.75. K Rabe would inform the Club.

P Redmond asked if the Board had funded any similar applications. K Rabe noted that the Board had not.

Moved: R Mather Seconded: S Powell

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250618110653.
- (b) **Approves** a grant of \$400 to the Woodend Netball Club towards hosting the end-of-season prize-giving.

CARRIED

R Mather commented that it was clear that the Club could get the lamination done quite a bit cheaper. She had concerns about the proposed funding to be spent on treats, however she supported funding the Club a lesser amount than requested.

S Powell noted that she supported funding for the Woodend Netball Club; however, she believed that \$750 was quite expensive for a local prizegiving. The Board needed to consider it that the money came from ratepayers.

B Cairns was impressed with the Club's fundraising which included merchandise sales and pie sales. He agreed that \$400 was a more appropriate amount.

7 **CORRESPONDENCE**

7.1 **Woodend to Ravenswood Footpath Connection – Joanne McBride (Roading and Transportation Manager) and Kieran Straw (Civil Projects Team Leader)**

Trim Reference: 250703120853.

7.2 **Toilet Renewal and Waikuku Beach Development Plan Wording – Julie Mason (Landscape Architect)**

Trim Reference: 250703120874.

Moved: S Powell Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the tabled information in items 7.1 and 7.2.

CARRIED

8 **CHAIRPERSON'S REPORT**

8.1 **Chairpersons Report for June 2025**

Moved: S Powell Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250707122766).

CARRIED

9 **MATTERS FOR INFORMATION**

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 4 June 2025.
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 11 June 2025.
- 9.3 Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 June 2025.
- 9.4 Bylaw Programme Update June 2025 – Report to Council Meeting 3 June 2025 – Circulates to all Boards
- 9.5 Stock Movement Bylaw 2020 Review – Report to Council Meeting 3 June 2025 – Circulates to all Boards
- 9.6 Section 155 Report for Review of Signage Bylaw 2019 – Report to Council Meeting 3 June 2025 – Circulates to all Boards.
- 9.7 Health, Safety and Wellbeing Report April 2025 to Current – Report to Council Meeting 3 June 2025 – Circulates to all Boards.
- 9.8 190 High Street Bin Storage Issues and Options – Report to Utilities and Roding Committee Meeting 17 June 2025 – Circulates to all Boards.
- 9.9 Infrastructure Resilience Fun Proposed Projects for 2025/26 and Work Plan Following the May 2025 Flood Event – Report to Utilities and Roding Committee Meeting 17 June 2025 – Circulates to all Boards.
- 9.10 Adoption of the Annual Plan 2025/2026 – Report to Council Meeting 17 June 2025 – Circulates to all Boards.

Moved: P Redmond

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.10.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

B Cairns

- Waimakariri Access Group meetings – the Council's Roding team spoke about the new bylaw proposed regarding bollards/sandwich boards and obstructions on footpaths.
- North Canterbury Neighbourhood Support –were reviewing its annual strategy.
- Kaiapoi Food Forest Annual General Meeting – new Chairperson was appointed; educational building had been put on hold until funds were found to complete project.
- Attended Waimakariri Road Safety Meeting.
- Pegasus Park Run – celebrating 400 runs.
- Our Places and Spaces event, workshop talked to groups about the good and not so good of reserves.
- Hikurangi and tsunami events, Pegasus and Pines Beach were well attended based on population base. Kaiapoi had low numbers, at one of those two people were from Christchurch.
- The Sterling Teddy Bears picnic – grandchildren of residents were hosted.
- Kaiapoi High School end of term event – Cactus Leadership program.
- Kaiapoi Museum monthly meeting – consultant was being contracted to provide guidance of collections. An engineer had viewed the stairway to establish the suitability of having a lift.
- Reverend Sandy farewell event from St Barts Church, Kaiapoi.
- Rangiora Promotions Annual General Meeting – made a profit of in excess of \$50,000 for the year.
- Inclusive Sports event at Mainpower stadium – two hour event, lots of smiles and lots of fun.
- Church working bee – small group of residents cleaning the hall and doing maintenance.
- Northbrook Reserve meeting to discuss the possibility of a food forest in the reserve, staff were to report back to the Community Board.

- Food Secure North Canterbury meeting – North Canterbury mapping of food producers and growers, Oxford would be holding cooking for men classes.
- Waimak United young women's football tournament – three-day tournament with 779 players attending from around the South Island.
- Kaiapoi Promotions monthly meeting – looked to hold a Women in Business seminar, spring festival.
- Enterprise North Canterbury funding meeting and discussed and approve/consider applications – Down By the River were to hold a jazz event in multiple locations in the district in October 2025.
- Mayoral meet the residents drop in session in Silverstream.
- Met with an event planner to discuss Waitangi day 2026.
- Kaiapoi Art expo opening, have a go event on the Saturday.
- Blackwells Winter festival – lots of people in town for the art and winter event.
- Youth Action Plan meeting – discussed presentation to the Community and Recreation Committee regarding the process, over 1,110 submissions from ages 12 to 24 year olds.
- Noaia visit regarding food forest designs and how he could help regarding youth training program.

R Mather

- It was good to see some things progressing well, such as the bus stop in Ravenswood, the Ravenswood path, start of the shelter at the dog park and hopefully the seats on Pegasus Boulevard would be installed by the end of 2025.

P Redmond

- Attended a Royal Commonwealth Society Lunch to celebrate King Charles III birthday.
- Attended various Rural Drainage Group meetings. Generally, very favourable comments.
- Attended Ronel's Last Cuppa – discovered Al knew all about Ronel. For six years she had helped with social connection and isolation.
- Waimakariri Health Advisory Group – were to write a letter with the Mayor to Awanui Labs over poor service in Kaiapoi.
- Waimakariri Road Safety Working Group – Girls can do car Maintenance.
- Attended several Mayoral drop ins at Waikuku and Kaiapoi.
- Attended several Tsunami presentations. Mixed numbers attended. Another round of drop ins were coming up in August 2025 in Waikuku, Oxford and Woodend.
- North Canterbury Sport and Recreation Trust Board Meeting – new sauna almost operational at Mainpower Stadium.
- District Licensing Committee Training – himself, Councillor P Williams and N Atkinson and Board Member J Gerard were commissioners. Their terms outlived the elections, but several new members would be inducted next term.
- Roothing Portfolio – there was a spike in roading complaints specifically potholes which was reflective of the weather events in April and May.
- Received a letter from the Ombudsmen regarding the State Highway One speed limit increase from 80km/h to 100km/h.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 1 July 2025: \$9,855.

12.2 General Landscaping Budget

Balance as at 1 July 2025: \$14,640, carry forward to be determined.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 11 August 2025 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 6:03PM.

CONFIRMED

Chairperson

Date

Workshop (6:04pm to 7:20pm)

- *Woodend Pegasus Area Strategy – Dianna Caird (Senior Policy Analyst)*
- *Members Forum*

NOTES OF A WORKSHOP OF THE WOODEND-SEFTON COMMUNITY BOARD WORKSHOP HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 14 JULY 2025 AT 6.04PM.

PRESENT

S Powell (Chairperson), B Cairns, R Mather, P Redmond and A Thompson.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), D Caird (Senior Policy Analyst), A Willis (Contract Specialist), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1. **Woodend Pegasus Area Strategy** – D Caird (Senior Policy Analyst) and A Willis (Contract Specialist) Trim Ref: 250716130132

Questions/Issues:

- The makeup of the Advisory Group – looking at the previous area strategy for Woodend and Pegasus, the Steering Group included the Mayor, three Councillors and three Community Board members. There should definitely be more than one Councillor and one Community Board member on the new Advisory Group.
- Although the presentation noted it was out of scope, detailed urban design for Woodend Town Centre. Did that mean that staff could look at a high level urban design and planning function and if so, where was the Woodend Town Centre actually located?

The Woodend Town Centre (for this project) as the local commercial area along State Highway One which would be redesignated to a local road. So, there would be urban design requirements included with that. In the District Plan the original town centre in Woodend was designated a local centre, however with the Ravenswood development the opportunity allowed a more contiguous and larger town centre. This plan or strategy would not identify details such as park bench here but may say something regarding a pedestrian environment and seating, which would result in an action later included in the detailed design.

- Was Ravenswood the Key Activity Centre. Which was different from a town centre?
Yes, it was the Key Activity Centre which was slightly different from a town centre. In the last plan the Council did not land on a Key Activity Centre. Ravenswood was known to be a development that was going to happen and there was uncertainty as to whether it would become the Woodend Town Centre. There was more certainty now, the development had occurred a significant amount of commercial capacity had been taken up in the Ravenswood area.
- Woodend/Pegasus had not had an area strategy for a number of years as it had been out of date for five years. Staff were now calling this a plan but plans by their nature were designed to be reviewed so would that happen?

Ideally, the plan would be reviewed on a regular basis however the main issue was the uncertainty around the Bypass.

- The strategy was old history, in such a high growth the Board did not want the area to be in the same position it had been with no direction for a significant time.

A Strategy should be longer term focused; it set the compass direction and focus. The question was where did we want to be in ten years' time. That could have a longer timeframe as the outcomes could take a longer time to get to. The new strategies that the Council were building now essentially had implementation plans which could be regularly reviewed aligned with the Council's corporate planning cycle which included Annual and Long Term Plans.

- Concerned at this stage it seemed to be solely led by Council staff.

That was one of the reasons staff were presenting to the Board, they were trying to be open with the public consultation, which would include targeted consultation and an Advisory Group in the first instance. Staff believed this plan would form itself from the input the Council got from the community.

- Ravenswood had its own town centre planning, if the commercial area in Woodend was still going to be a local centre it needed some focus as when the Bypass happened the Council needed to make sure the businesses in Woodend flourished.
- What was the scope in terms of the Stokes Development and was Waikuku then included because of its proximity?

What the Council understood from the Stokes Development was like a lot of subdivisions, which had quite detailed planning of how everything slotted in prior to implementation. The Council would be looking at how it could interact with the area already developed. The Council would not go in and tell them how to do what they were doing; they were working within the District Plan. The Council were more concerned about how the development influenced the neighbouring areas. Staff were aware that Stokes and Waikuku would influence this area and where the Council facilities and infrastructure demands were.

- *There was a submission that came from the District Plan from Waikuku seeking to rezone a significant area for general industrial. There was a question at the time if a industrial zone was needed and if it was in the right place. Waikuku could be included in the strategy as it was the northern extent of the urban environment. As a minimum staff would need to consider what impacts that would have on the Woodend area more generally in terms of transport movements and how they provided support through housing and labour markets.*
- Was marketing a part of this to get people to come into Woodend?

There were some gateway treatments. Looking at the former strategy and the submission from the Board to support promotion. That would all be included and way finding would need to be a part of this.

The workshop closed at 7:20pm.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RES-20 / TRIM 250715128820

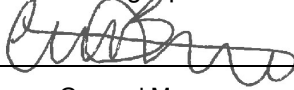
REPORT TO: WOODEND SEFTON COMMUNITY BOARD

DATE OF MEETING: 11 August 2025

AUTHOR(S): Chrissy Taylor-Claude, Parks Officer
Grant MacLeod, Greenspace Manager

SUBJECT: Surf Life Saving Update

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to present to the Woodend Sefton Community Board the dates and level of service for the 2025-2026 surf lifesaving season.
- 1.2. The report also updates the Board on key statistics from Surf Life Saving New Zealand (SLSNZ) supported by anecdotal evidence for the 2024-2025 summer season.
- 1.3. Surf Life Saving New Zealand is the leading beach and coastal safety, drowning prevention and rescue authority in Aotearoa. SLSNZ is a charitable entity which Council contracts to deliver surf lifesaving services within the district.
- 1.4. Council's directive sets the length of the season and SLSNZ have demonstrated a willingness to extend patrol periods based on what is requested of them via staff and Elected Member reports. SLSNZ have submitted preferred dates that provide for 110 patrol days and the report recommendation aligns with this and also the request from the Woodend Sefton Community Board.
- 1.5. Council received requests from the Pegasus Residents Group Inc. and the Woodend Sefton Community Board to extend the lifeguard staffing dates. The requested extension alongside wage increases resulted in a report to Council in September 2024 to increase funding for the 2024-25 summer season which was approved.
- 1.6. At that time, no changes were made to future years' budgets, leaving the 2025-26 allocation insufficient to maintain an extended service. This resulted in a further report to Council in May 2025. The original budget allocated \$120,690 for the 2025-26 season, covering approximately 99 patrol days. An additional \$41,502 was approved by Council in May 2025 to extend the season to 110 patrol days, bringing the total 2025-26 budget to \$162,192. Annual inflation adjustments will be incorporated into future budgets.
- 1.7. The confirmed dates and levels of service for the 2025-2026 surf lifesaving season have been informed by data gathered by SLSNZ, council vehicle counters at the beach entrances, and a community volunteer who has been collecting data over the last few seasons.
- 1.8. Patrols cover Pegasus, Waikuku, and Woodend over the traditional school holiday summer period. The increase in patrol days allows for 40 days at Waikuku (eight weeks, with weekends serviced by volunteers) and 35 days each for Pegasus and Woodend (five weeks full service).

1.9. See below table for proposed 2025/2026 dates:

Beach	Start	Finish	Days	2024/2025 Days
Waikuku Weekends	8 November	15 March	38 (volunteer lifeguards)	38 (volunteer lifeguards)
Waikuku Weekdays	15 December	6 February	40	39
Waikuku Total Days			78	77
Pegasus	22 December	25 January	35	30
Woodend	22 December	25 January	35	30

1.10. The dates are different at different beaches because Waikuku Beach attracts more users. This can be seen in the report provided by SLSNZ (attachment i). Along with this, the Waikuku Beach Surf Life Saving Club operates from Waikuku Beach and have their own club building. The club provides qualified surf lifesaving volunteers for the weekends during the summer season and provides sporting and training opportunities for the community.

Attachments:

i. Surf Life Saving New Zealand Report 2024-2025. Trim: 250508081205.

2. **RECOMMENDATION**

THAT the Woodend Sefton Community Board

- (a) **Receives** Report No. 250715128820.
- (b) **Notes** the 2025 – 2026 season dates for a fully-funded surf lifesaving service at Pegasus and Woodend Beaches from 22 December 2025 to 25 January 2026 and for a weekday service at Waikuku Beach from 15 December 2025 to 6 February 2026 with volunteers covering weekends at Waikuku Beach.
- (c) **Notes** in May 2025, Council approved additional budget of \$41,502 for Surf Life Saving New Zealand to extend the patrol season from 99 to 110 days. The total budget for the upcoming season is \$162,192, and annual inflation adjustments will be applied in future budgets.
- (d) **Notes** staff will communicate relevant details to the wider community on finalised patrol dates.

3. **BACKGROUND**

- 3.1. Surf Life Saving New Zealand (SLSNZ) is the leading beach and coastal safety, drowning prevention and rescue authority in Aotearoa. SLSNZ delivers proactive lifeguarding and essential emergency rescue services, along with a range of public education beach safety programmes, member education, training and development, and is a highly respected sport.
- 3.2. SLSNZ services are carried out as a charity and rely on the generosity of the public, commercial partners, foundations and trusts for donations and financial contributions to lead and support lifeguarding services. SLSNZ represents 74 surf lifesaving clubs with 18,000+ members, including more than 4,500 volunteer Surf Lifeguards. Lifeguards patrol over 80 locations each summer and provide emergency call-out rescue services throughout Aotearoa, saving hundreds of lives each year and ensuring thousands return home safe after a day at the beach.
- 3.3. The Waimakariri catchment is serviced by 62 volunteer lifeguards and 15 paid lifeguards employed by SLSNZ. These lifeguards come from clubs throughout the Canterbury region.

- 3.4. Lifeguards are provided at Waikuku, Pegasus, and Woodend beaches during the summer season. Waikuku Beach has paid lifeguards during the week and public holidays and volunteer lifeguards in the weekends. Woodend and Pegasus have paid lifeguards during weekdays and weekends.
- 3.5. The Woodend Sefton Community Board and interested members of the public (particularly volunteers who carry out data recording at the beaches) were keen to see further weekends catered for towards the end of January and potentially the start of February. This is due to anecdotal evidence that people are still visiting the beach during this period and community leaders believe they would benefit from an extended patrol season.
- 3.6. During the 2024 Long Term Plan submissions, Council received requests from the Pegasus Residents Group Inc and the Woodend Sefton Community Board to extend the staffed lifeguard dates by two weeks. The requested extension alongside wage increases resulted in a report to Council in September 2024 to increase funding for the 2024-25 summer season from \$118, 000 to \$140,000 which was approved.
- 3.7. At this time, no changes were made to future years' budgets, leaving the 2025–26 allocation insufficient to maintain an extended service. This resulted in a further report to Council in May 2025. The original budget allocated \$120,690 for the 2025–26 season, covering approximately 99 patrol days. An additional \$41,502 was approved by Council to extend the season to 110 patrol days, bringing the total 2025-26 budget to \$162,192. Annual inflation adjustments will be incorporated into future budgets.
- 3.8. To inform this report, SLSNZ provided a Paid Lifeguard Service Request, which included recommended patrol dates, service delivery details, historical data, and a Club Coastal Safety Report for Waikuku, Woodend, and Pegasus beaches. SLSNZ recommended increasing the patrol season from 99 to 110 days. This is based on annual assessments of rescue and intervention data, reflecting increased beach usage and population growth.
- 3.9. It is worth noting that the 2024–25 summer season experienced relatively wet weather, which can affect public use of coastal areas. Despite this, data collected from vehicle counters and a dedicated community volunteer, along with ongoing advocacy from local representatives—particularly the Woodend Sefton Community Board— shows demand for lifeguard services at the district's beaches.
- 3.10. Prior to the report in May 2025, an interested community member presented a deputation to the Board their preference for dates. The recommendation of this report has considered the information presented under this deputation.

4. **ISSUES AND OPTIONS**

- 4.1. Council approved additional budget for the 2025- 2026 season and subsequent seasons. The additional budgets allow for 110 patrol days which is an increase on 99 days.
- 4.2. See below a table of the proposed dates for the 2025-2026 season.

Beach	Start	Finish	Days	2024/2025 Days
Waikuku Weekends	8 November	15 March	38 (volunteer lifeguards)	38 (volunteer lifeguards)
Waikuku Weekdays	15 December	6 February	40	39
Waikuku Total Days			78	77
Pegasus	22 December	25 January	35	30
Woodend	22 December	25 January	35	30

4.3. Option 1: Support the recommended dates listed above.

Staff recommend this option because these dates were advocated by SLSNZ knowing there was a preference from Council staff to extend the patrol days. The dates are those reasonably practicable for SLSNZ, considering staffing capacity and referring to the data collected by SLSNZ. Extension of patrol days allows SLSNZ and Council staff to gather data on beach usage for a longer period to inform evidence-based decisions on future patrol dates.

4.4. Option 2: Recommend alternative dates than those listed above.

Staff do not recommend this option because the proposed dates have been recommended by SLSNZ based on actual statistics. These dates are an extension of the previous service and provides the opportunity to gather data for a longer patrolled season. This option may be selected if the Community Board wished to shift the dates to a later date. Should this option be selected, the proposed dates would need to be presented to SLSNZ for consideration as to whether this is possible. Should SLSNZ be amenable to any date changes, these would be brought back to the Board for approval.

4.5. Staff will continue collaborating with SLSNZ and the Woodend Sefton Community Board to finalise patrol dates and communicate relevant details to the wider community for future seasons.

4.6. **Implications for Community Wellbeing**

There are positive implications on community wellbeing by the issues and options that are the subject matter of this report. The increased funding and patrol dates will provide ongoing support for community beach activities and help ensure the safety of beach users in our community.

4.7. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be negatively affected by or have a specific interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. This includes surf lifesaving clubs such as Waikuku Beach Surf Life Saving Club who provide lifeguards and surf lifesaving services to the community, along with sports opportunities for the community. Another group that would be interested is the Pegasus Residents Group Inc. who have stated support in previous Long Term Plan discussions. There are also volunteers who have carried out data collection and have indicated their preference to see longer patrol seasons and recently did a deputation to the Woodend Sefton Community Board in April 2025.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Surf Life Saving New Zealand provide a community good by supplying lifeguards during the summer season to ensure everyone can have fun at the beach with peace of mind that lifeguards are providing patrol services.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report.

This budget is included in the Annual Plan/Long Term Plan.

The original budget allocated to the 2025-26 season was \$120,690 which would have allowed for approximately 99 patrol days. Additional budget of \$41,502 has been approved by Council to extend patrol services from 99 days to 110 days. This equates to a rates increase of 0.04%. The total annual cost to deliver 110 days of service is \$162,192 with inflation added every year.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report. Risks are reduced by the increased funding and extended service provision, protecting our community.

6.4. **Health and Safety**

There are no additional health and safety risks arising from the adoption/implementation of the recommendations in this report. Funding and extra patrol days improves health and safety at Waimakariri beaches as it allows the lifeguards and surf lifesaving staff to keep the community safe.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Environmental

- Our communities are able to access and enjoy natural areas and public spaces.

Economic

- Enterprises are supported and enabled to succeed.
- There is access to meaningful, rewarding, and safe employment within the district.
- Our district recognises the value of both paid and unpaid work.

Social

- Our community groups are sustainable and able to get the support they need to succeed.
- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Council commits to promoting health and wellbeing and minimising the risk of social harm to its communities.

7.4. Authorising Delegations

Woodend-Sefton Community Board has delegated authority to approve the recommendations in this report.



SURF LIFE SAVING®
NEW ZEALAND

Waimakariri District Council

Beaches

Surf Lifesaving - Paid Lifeguard Service Report
2024/2025



Surf Life Saving New Zealand's (SLSNZ) vision is that 'No one drowns at the beach in Aotearoa New Zealand' and our purpose is to save lives, develop and support great New Zealanders and ensure the safety of our community's at the beach and on the water'.

Surf Life Saving New Zealand is the national association representing 74 surf lifesaving clubs with 18,000+ members, including more than 4,500 volunteer Surf Lifeguards. SLSNZ is the leading beach and coastal safety, drowning prevention and rescue authority in Aotearoa.

We are truly unique, delivering proactive lifeguarding and essential emergency rescue services, a range of public education beach safety programmes, member education, training and development, as well as a highly respected sport.

SERVICE BACKGROUND & PURPOSE

Our purpose is to save lives, develop and support great New Zealanders and ensure the safety of our community's at the beach and on the water.

The Service we deliver in the Waimakariri District Council catchment ensure that we are delivering on our purpose and support on of the many pillars that make up our vision " no on drowns at the beach in Aotearoa New Zealand.

The Waikuku Beach surf life saving service starting in 1975 has been in place for a number of years both in a paid and Voluntary aspect. The paid service has been delivered with the support of the council and the voluntary service by the clubs and its many membership.

The Woodend Beach service has been in existence for a number of year with a number of incarnations of facilities from nothing to the "tardus" to what is in place now the "chair" this service has been though out its time a paid seven day a week service.

The Pegasus Beach service has been in place for since the road was pushed through from the village. The original concepts for the area were layout by Bob Robertson where amazing. The service started and had a reset with delivery and now patrols out of a council supplied mobile patrol tower.

The Pine Beach service has not been in place for a number of years and since post earthquakes and the final removal of the old clubhouse not considered a need for a return in the near future

FATAL DROWNING SNAP SHOT - CANTERBURY

We, Surf Life Saving New Zealand, are saying “enough is enough”. No more unnecessary deaths from drowning on our beaches and along our coastline. The statistics represented in the Figures below have been drawn from the National Beach & Coastal Safety Report, 10-Year Overview / 2014-24 & 1-Year Overview / 2023-24. This report is our way of drawing a line in the sand.

CANTERBURY / WAITAHA

Figure 7.40

2014-24: Canterbury Region Beach and Coastal Fatal Drownings and Fatal Drowning Rate per 100,000 Population (n=20).

During 2023-24, there was one beach and coastal drowning fatality within the Canterbury Region, which is lower than the ten-year average of two per year. The 2023-24 fatal drowning rate (0.14 per 100,000 pop.) was less than the ten-year average (0.31 per 100,000 pop.).

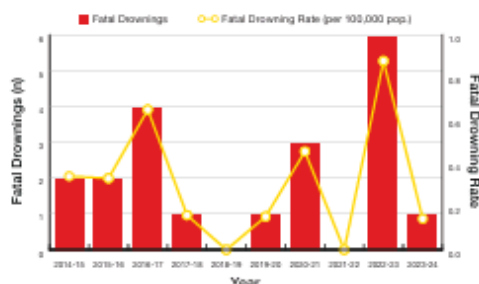


Figure 7.41

2014-24: Canterbury Region Beach and Coastal Drownings by Activity (n=20).

Within the Canterbury Region during 2014-24, the majority of beach and coastal drowning fatalities occurred during underwater activity (n=6) and boating (n=6).

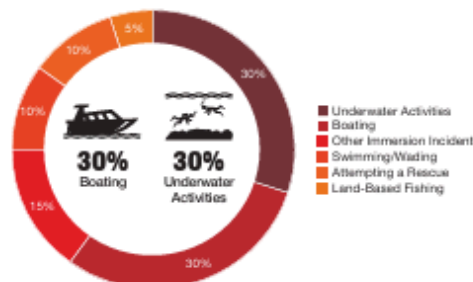
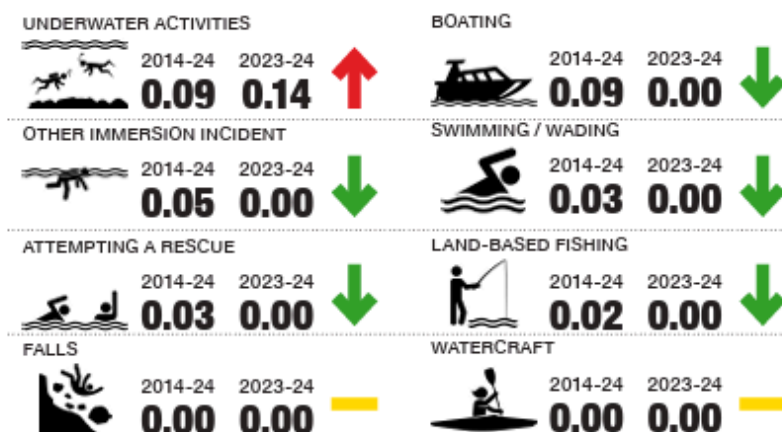


Figure 7.42

Comparison of Beach and Coastal Fatal Drowning Rates (per 100,000 pop.) by Activity in the Canterbury Region: 2014-24 (ten-year average) and 2023-24.

Within the Canterbury Region the 2023-24 fatal drowning rates (per 100,000 pop.) for underwater activity was greater than its respective ten-year average.



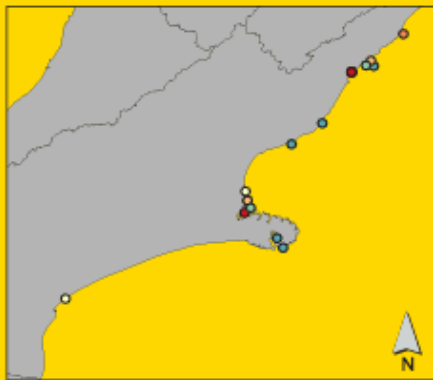
FATAL DROWNING SNAP SHOT - CANTERBURY

We call on those who have the authority, the legal or the moral responsibility, to work with us and our drowning prevention partners to stop the death toll from getting worse, and to reduce it to a level where we can be proud as an island nation to say 'we have no preventable drownings on our beach and coastal areas'.

New Zealand has a 70% HIGHER Beach and Coastal Fatal Drowning rate per capita, compared to Australia. Our Fatal Drowning Toll is something every New Zealander should see as a national tragedy and we all have a responsibility to address.

FATAL DROWNING SNAPSHOT

10-YEAR OVERVIEW | 2014-24



TOTAL FATAL DROWNINGS: 20

AVERAGE FATAL DROWNINGS

2

PER YEAR

AVERAGE FATALITY

0.31

PER 100,000 POPULATION



70%
MALE

30%
FEMALE



KEY DEMOGRAPHIC

AGE / GENDER

35-54

YEAR-OLD MALES

ACTIVITY



UNDERWATER ACTIVITIES

1-YEAR OVERVIEW | 2023-24

FATAL DROWNINGS

1

AVERAGE FATALITY

0.14

PER 100,000 POPULATION

FATAL DROWNINGS BY LOCATION



FATAL DROWNINGS BY ACTIVITY



LIFEGUARD OPERATIONS SNAPSHOT

During the 2024-2025 season Surf Life Saving patrolled both a volunteer and a paid service throughout the summer at Woodend, Pegasus and Waikuku. Paid lifeguards on the weekdays and holiday weekends and Volunteers on the weekends from mid November to mid March

Yellow = Volunteer Lifeguards 2345
Red = Paid Lifeguards 2524



2,345

Voluntary Patrol Hours

2,524

Paid Lifeguard Hours



5,707

Total Hours

131

Patrolling Members

43.57

Average Hours

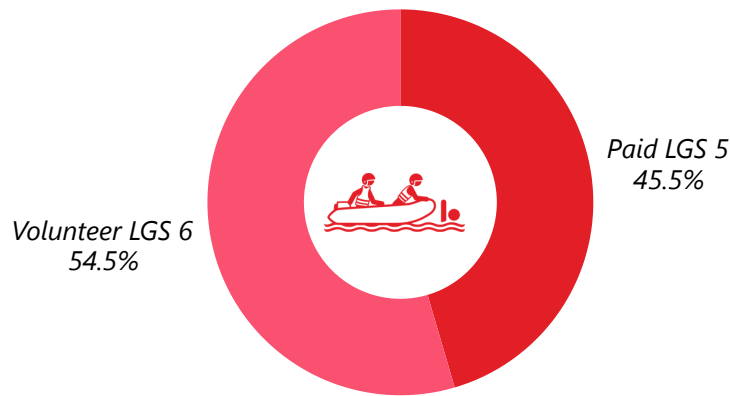
Our Volunteer lifeguarding workforce in the Waimakariri catchment is made up of 76 Lifeguards who update and refresh their qualifications at the start of each season through their local Surf Club.

Surf Life Saving New Zealand employs 15 Lifeguards to work across the Waimakariri catchment and had 10 lifeguards working at any one time. These guards come of clubs throughout the Canterbury region





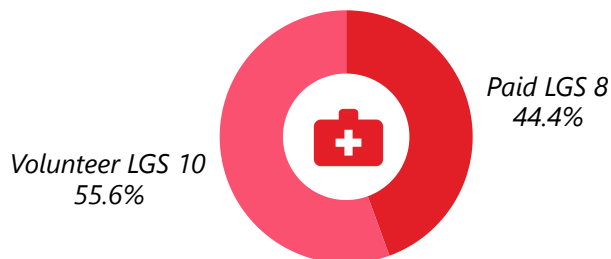
LIFEGUARD OPERATIONS SNAPSHOT



11 Rescues = Lives Saved

The statistics shown cover the WDC patrolled beaches and show the breakdown between contract lifeguard services and the volunteer services (weekend services) in the area.

11 Rescues were carried out across the Waimakariri Region which resulted in a direct life saved, if Surf Lifeguards did not intervene the person would have likely drowned.

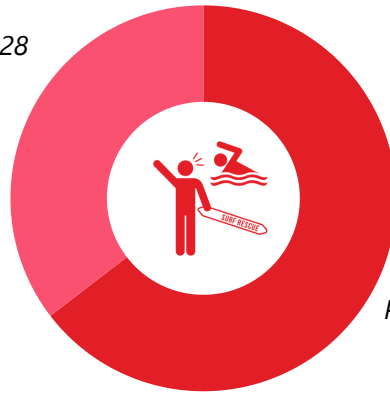


Surf Lifeguards also attended to a number of first aid incidents, 1 of which were major and required hospital treatment. Minor first aids are recorded for people who received first aid but did not need to go to hospital.

18 First Aids

LIFEGUARD OPERATIONS SNAPSHOT

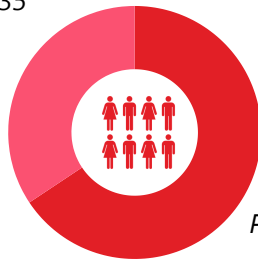
Volunteer LGS 328
35.4%



Paid LGS 598
64.6%

926 Preventive Actions (PA)

Volunteer LGS 2635
34.3%



Paid LGS 5038
65.7%

7673 People Involved in PAs

The statistics shown cover the WDC patrolled beaches and show the breakdown between contract lifeguard services and the volunteer services (weekend services) in the area.

Preventive Actions are actions taken by Surf Lifeguards to reduce harm or risk to members of the public, these include moving the flags to a safer area and talking to people about the dangers.

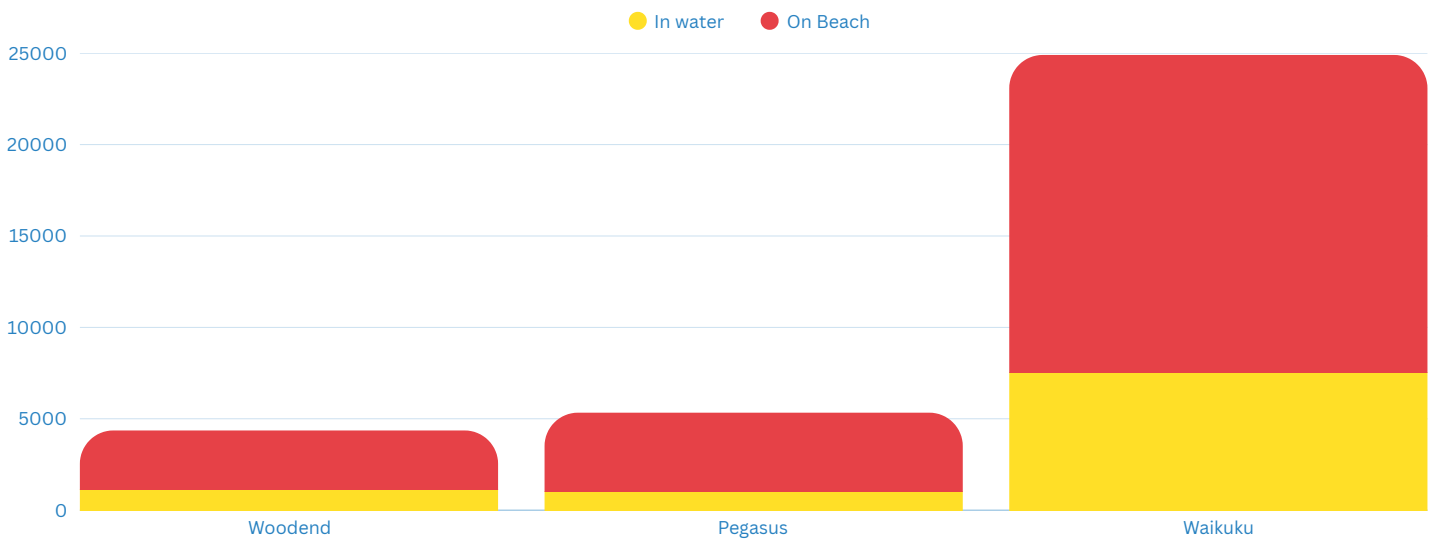
Each year Surf Lifeguards interact with over 7,500 people educating them on the local hazards and dangers. Without these preventive actions, more people would likely get into trouble.

LIFEGUARD SERVICE DELIVERY 2024-2025

Southern Region, like the rest of New Zealand is surrounded by sandy beaches and sparkling harbours. With many kilometres of pristine coastlines, you simply can't avoid spending some time on, in or near the water, it's our nation's favourite playground! below are total head counts for the service.

With over 34597 hourly recorded individual head counts over the season in the Waimakariri District Council catchment. this is based on a total in water head count of 9752 and a beach head count of 24845

That is over 34597 people travelling through or to the beaches in the Summer months. If we took a 50% of that there is 17000 people who have travelled , engaged and enjoyed the service provided at local Beaches. this is a quarter of the population of the Waimakariri District, or close to the population of Rangiora.



EMPLOYMENT & ASSESSMENT PROCESSES

Nationally, Surf Lifeguard positions are advertised centrally from SLSNZ during July and August for the coming summer. Applicants are then screened to ensure that they are appropriately qualified and able to legally work in NZ.

Those that meet the standard are invited to attend an assessment day at a location that suits them (SLSNZ offers multiple assessment locations and dates across the country). Local assessments were run in Christchurch at the Council Aquatics facilities and in Dunedin with the remaining candidates from around New Zealand sending in times which had been signed off by an endorsed assessor.

Basis of Overall Assessment:

- Experience Assessment – Completed on application
- Swimming Competency - 400m Pool Assessment
- Theory and Cognitive Assessment - Theory Test
- Cardiovascular Fitness Assessment – 3km Run
- Personality and Attitude Assessment

Basis of Lifeguard Appointments:

There are three factors we consider in lifeguard appointments:

- The performance of the candidate on assessment day
- Current qualifications held and determination of the candidate to upskill before, during and post season.
- Past seasons Performance reviews

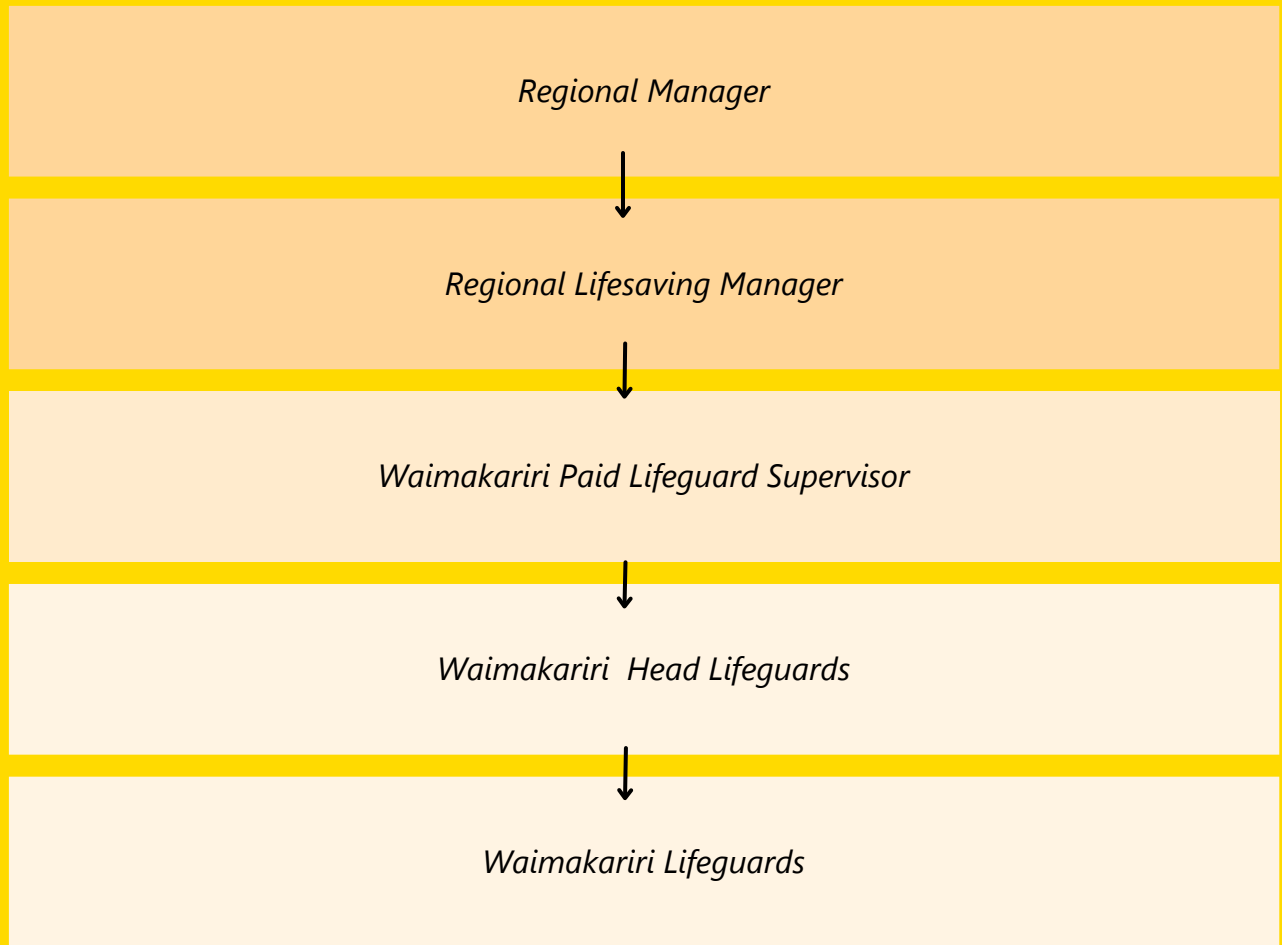
Southern Region employed 86 Surf Lifeguards, and had a peak of 56 lifeguards working at any one time (inclusive of the Waimakariri and Dunedin areas).

These lifeguards were required to pass basic fitness competencies prior to commencing seasonal employment in a range of leadership roles across the area.

A combination of Fixed Term and Casual Contracts were given to guards primarily based on the roster offered to each individual and also encompassing each individual's qualifications, experience and their performance at the assessment day.

Before commencing lifeguarding services, each lifeguard is required to attend a training induction day with other lifeguards from the area they are rostered to work.

STAFFING STRUCTURE



RECOMENDATIONS

Waikuku - that the service runs from the 15 December 2025 through to the 6th of February 2026

This will be supported by the volunteer weekend service from the 8th of November 2025 through to the 15th of March 2026.

Pegasus - that the service runs from the 22nd December 2025 through to the 25th of January 2026.
This is a fully funded Council service

Woodend - that the service runs from the 22nd December 2025 through to the 25th of January 2026.
This is a fully funded Council service

Waimakariri				Living Wage	28.95	
Regional Lifeguard Programme						
Expenditure (excluding GST)						2025
Wages						
Wages						102,562.00
Stat Holiday Wages						
Christmas Day, Boxing Day, New Years Day, Day after New Years.						
Regular & Stat Holiday Wage Sub Total						14,684.00
						117,246.00
					Holiday pay	9,379.68
					Kiwisaver	3,798.77
					ACC	2,405.89
					SUBTOTAL	132,830.34
Travel Expenses	Days	\$ per Day				
Regional Lifeguard Supervisor	50.00	50.00		2,500.00		
					SUBTOTAL	2,500.00
Uniforms						
Uniform Item		# of guards	Cost per guard	Total cost per item		
total Uniform		11.00	283.24	3,115.64		
					SUBTOTAL	3,115.64
Training						
Induction and training	2 days					
					SUBTOTAL	5,536.00
Equipment/Supplies/Facilities						
Lifeguard Equipment	Lifeguards	Cost Each		Total cost per item		
Equipment across season	11.00	315.00		3,465.00		
Hire of Club Equipment/Hire of Clubroom Facilities				-		
(Includes Quad bike/Tractor/IRB/Defib etc)					SUBTOTAL	3,465.00
					TOTAL	147,446.98
Administration						
(All admin costs and any additional hours required)(10%)						14,744.70
					TOTAL SERVICE EXPENDITURE	162,191.68



WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 250703120583**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 11 August 2025**AUTHOR(S):** Kay Rabe, Governance Advisor**SUBJECT:** Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund**ENDORSED BY:**(for Reports to Council,
Committees or Boards)_____
General Manager_____
Chief Executive**1 SUMMARY**

1.1 The purpose of this report is to consider an application for funding received from:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Woodend Spring Flower Show Committee	Towards printing costs, hall hire, engraving of trophies, insurance and prizes	\$750	The application partially complies with the criteria
Total:		\$750	

Attachments:

- i. Application from the Woodend Spring Flower Show Committee (Trim: 250702120155).
- ii. Spreadsheet showing the previous two years' grants.
- iii. Board Discretionary Grant Funding Criteria for the 2025/26 financial year (Trim: 210603089821).

2 RECOMMENDATION**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250703120583.
- (b) **Approves** a grant of \$.....to the Woodend Spring Flower Show Committee towards printing costs, engraving of trophies, insurance and prizes.
OR
- (c) **Declines** the application from the Woodend Spring Flower Show Committee.

3 BACKGROUND

- 3.1 The **Woodend Spring Flower Show Committee** seeks funding towards printing costs, hall hire, engraving of trophies, insurance and prizes.
- 3.2 The current balance of the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund is \$9,455.

4 **ISSUES AND OPTIONS**

Woodend Spring Flower Show Committee (the Committee)

4.1 Information provided by the show:

- 4.1.1 The Woodend Spring Flower Show started in 1932 with a group of farmers' wives wanting to showcase their flowers and produce. Surviving the war and the Great Depression, the show continues the tradition of highlighting beautiful spring flowers in North Canterbury. In 2015, the show was combined with the National Daffodil Society to bring the show to Woodend.
- 4.1.2 The show is held annually, and community members can enter competitions in various categories, including flowers, vegetables, handicrafts, and baking, to showcase their talents. There is also a daffodil display by the New Zealand Daffodil Society.
- 4.1.3 People from all over the Waimakariri District are expected to attend the show, with approximately 80% from the Woodend-Sefton area. The show is run by a committee of volunteers from the Woodend Garden Club and the Pegasus/Woodend Lions. It offers opportunities for people to showcase their talent, provides social interaction, and attracts visitors from outside the Waimakariri District, thereby promoting the district and supporting economic growth.
- 4.1.4 The expected cost of the event is approximately \$4,500, and the Committee has requested \$750 to cover the costs of printing, hall hire, insurance, engraving of trophies and prizes. The Committee has arranged for local businesses to advertise in the competition booklet. There will also be an entry fee payable by visitors to the show. If this application is unsuccessful, the event will still proceed. However, it may mean that committee members may have to fund some of the event themselves.

4.2 Council Evaluation:

- 4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from community-based groups associated with the Woodend Garden Club and the Woodend/Pegasus Lions. The requested grant of \$750 is in line with the amount that the Board would normally consider.
- 4.2.2 However, the Committee has indicated that some of the funding would be used for hall hire. The show is traditionally held in the Woodend Community Centre, which is a Council-owned facility. It is not sensible to grant Discretionary Grant funding, allocated to the Board by the Council, to a group to pay for the use of a Council facility. It is therefore suggested that the Board consider stipulating that the funding should not be used for hall hire.
- 4.2.3 This is the second time the Committee has applied for funding to host the Spring Flower Show in Woodend. In July 2024, the Board granted the Committee \$500, and the required Accountability Form was received.

4.3 The Board may approve or decline grants as per the grant guidelines.

4.4 **Implications for Community Wellbeing:**

There are social and cultural implications, as community events allow the people to socialise and interact with others, decreasing feelings of isolation and improving a sense of wellbeing.

4.5 The current balance of the Board's 2025/26 Discretionary Grant Fund is \$9,455. If the application is granted, the balance will be \$8,705 for the rest of the financial year.

4.6 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by this event but may have a general interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or have an interest in this report's subject matter.

5.3 **Wider Community**

The wider community will likely be interested in the report's subject, as community events encourage social interaction, which improves mental health, contributes to community wellbeing and reduces isolation in the disability community.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2025/26 Annual Plan included a budget provision of \$6,980 for the Board to approve grants to community groups during the 2025/26 financial year (July 2025 to June 2026).

6.1.2 Two thousand eight hundred and seventy-five dollars were carried over from the Board's 2024/25 Discretionary Grant Fund, bringing the balance for the Woodend-Sefton Community Board's 2025/26 Discretionary Grant to \$9,855. If the application is granted, the Board will have a balance of \$8,705 for the remaining financial year.

6.1.3 The application criteria specify that grants are customarily limited to \$750 per application, with a maximum of \$1,000 per financial year. However, groups can apply twice a year, provided the applications are for different projects. Where applicable, GST values are calculated and added to the appropriately registered groups if the decided benefits exceed the Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks associated with the adoption and implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the groups or organisations that have applied for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.
There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

39

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe your project or event and what the grant funding will specifically be used for. *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall cost of project/event: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

People with disabilities (mental or physical)	Cultural/ethnic minorities	District
Preschool	School/youth	Adults
	Whole community/ward	

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

What are the direct benefit(s) to the participants? 40

What is the benefit(s) to your organisation?

What are the benefits, economic or otherwise, to the Woodend-Sefton community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

- Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
Bank Statement (*Bank Statements will remain confidential*)
Supporting costs, quotes or event budgets
Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  _____ Date: _____



THE WOODEND SPRING FLOWER SHOW



0877

Account information

Account type	Business Premium Current Account	Account number	
Statement number	00020	Opening balance	4,429.01
Statement period	31 May 2025 - 30 Jun 2025	Closing balance	4,578.01

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WOODEND SPRING FLOWER SHOW**Statement of Financial Performance for the year ended 31 December 2024**

	2024	2023
	\$	\$
INCOME		
Advertising/sponsors	605.00	865.00
Donations	250.00	250.00
Raffle	1206.50	1389.50
Grant	900.00	400.00
Interest	88.20	98.18
Stall Sites	160.00	310.00
Sales	0.00	10.00
Craft Day	83.00	98.00
Show Entry	1347.00	855.90
Devonshire Teas	<u>523.00</u>	<u>486.00</u>
TOTAL INCOME:	<u>5162.70</u>	<u>4762.58</u>
EXPENSES		
Advertising/Printing	1136.80	1156.93
Insurance	345.00	345.00
Venue Hire	647.42	477.24
Prizes & Judges Gifts	1210.00	1210.73
Raffle	200.00	200.00
Craft Day	203.86	177.82
Devonshire Teas & Lunches	225.31	535.84
Engraving & Trophies	201.40	378.50
Stationery	391.60	32.18
RWT	<u>39.68</u>	<u>160.56</u>
TOTAL EXPENSES:	<u>4601.07</u>	<u>4674.80</u>
Surplus	561.63	87.78

WOODEND SPRING FLOWER SHOW

Statement of Financial Position as at 31 December 2024

	2024	2023
	\$	\$
ASSETS		
Bank Account	4361.44	3799.81
 MEMBER'S FUNDS:		
Opening Balance	3799.81	3712.03
Plus Surplus	<u>561.63</u>	<u>87.78</u>
Closing Balance	<u>4361.44</u>	<u>3799.81</u>



Confirmation of booking: REF240336433

1 message

Waimakariri Customer Services <office@wmk.govt.nz>
To: pamjcleeve@gmail.com

Tue, Mar 19, 2024 at 11:53 AM

Hi Woodend Spring Flower Show

Thank you for making your booking with us. Your booking reference is REF240336433.

Just to confirm we have the main details correct, please check them below.

Venue	Area	From	To
Woodend Community Centre	Whole Complex	Fri 3 Oct 2025 12:00 p.m.	Fri 3 Oct 2025 11:00 p.m.

If any of these details are incorrect please contact our booking team on 0800 965 468.

If you require a key for your booking, please remember to collect this during our opening hours:

Rangiora: Mon - Fri 8.30 am to 5pm (except Public Holidays).

Kaipoi Service Centre: Mon - Fri 9.00am to 5pm (except public holidays).

We will send you an invoice at the end of the month for that month's booking(s).

Please note fees are set on the 01st of July for each financial year. Therefore if your booking is placed prior to the 01st of July but the event date is after the 01st of July and you are an on account customer the amount will change and will be confirmed with you at the time of invoice.

If you have any questions check out our [Booking FAQ](#). Or please feel free to contact us Mon to Fri 8.30am to 5pm. Have your booking reference number handy: REF240336433

The Bookings Team
office@wmk.govt.nz

0800 965 468 (0800 WMK GOV)



Confirmation of booking: REF240336446

1 message

Waimakariri Customer Services <office@wmk.govt.nz>
To: pamjcleeve@gmail.com

Tue, Mar 19, 2024 at 11:55 AM

Hi Woodend Spring Flower Show

Thank you for making your booking with us. Your booking reference is REF240336446.

Just to confirm we have the main details correct, please check them below.

Venue	Area	From	To
Woodend Community Centre	Whole Complex	Sat 4 Oct 2025 8:00 a.m.	Sat 4 Oct 2025 6:00 p.m.

If any of these details are incorrect please contact our booking team on 0800 965 468.

If you require a key for your booking, please remember to collect this during our opening hours:

Rangiora: Mon - Fri 8.30 am to 5pm (except Public Holidays).

Kaiapoi Service Centre: Mon - Fri 9.00am to 5pm (except public holidays).

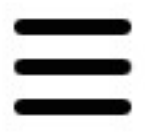
We will send you an invoice at the end of the month for that month's booking(s).

Please note fees are set on the 01st of July for each financial year. Therefore if your booking is placed prior to the 01st of July but the event date is after the 01st of July and you are an on account customer the amount will change and will be confirmed with you at the time of invoice.

If you have any questions check out our [Booking FAQ](#). Or please feel free to contact us Mon to Fri 8.30am to 5pm. Have your booking reference number handy: REF240336446

The Bookings Team
office@wmk.govt.nz

0800 965 468 (0800 WMK GOV)



Fab Faces: Face Painting & Balloon Twisting



Contact Us

Thanks for your interest in having Fab Faces at your next celebration!

Our standard services (face painting, balloon twisting when done alongside face painting and glitter tattoos) are generally \$130/hour + travel but to allow us to quote you properly, we ask that you complete the booking request form below...

Please note that we generally have a minimum booking time of one and a half hours - contact us to have a chat if you require a shorter time (please note that prices will reflect the alteration). Our corporate prices are also + GST.

If you are ready to make your booking please get in touch right away to secure your preferred time and date.

We look forward to helping you organise your event entertainment!





Christchurch

Postal Code *

7691

Delivery 7691, Set Up & Collection Cost: \$15.55

Event Hire Bouncy Castle Price: \$250

Total Price: \$265.55

Click Here to Continue

NAVIGATION

Home

Testimonials

Bounce Houses

Contact Fun HQ

Spreadsheet Showing Woodend-Sefton Community Board Discretionary Grant for the 2024/25 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Woodend-Sefton Community Board 10.138.100.2410			(2024/25) \$6,830				\$6,830
	8-Jul	Woodend Spring Flower Show	Towards hall hire and insurance costs	4-Nov-24	\$1,000	\$500	\$6,330
	8-Jul	North Canterbury Pony Club	Towards cost of St John's services	18-Oct-24	\$500	\$200	\$6,130
	8-Jul	Hope Trust	Towards a projector and screen	31-Oct-24	\$705	\$705	\$5,425
	12-Aug	Oxford Community Trust	towards catering costs for Day Out event		\$750	Declined	\$5,425
	9-Sept	Sefton Netball Club	towards purchase of equipment	19-May-25	\$500	\$500	\$4,925
	9-Sept	Woodend Fire Brigade	Christmas Light Display	13-Feb-25	\$500	\$500	\$4,425
	9-Sept	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower	funds not claimed	\$500	\$500	\$3,925
	11-Nov	Waiora Links Community Trust	Entertainment for family event	3-Mar-25	\$750	\$500	\$3,425
	15-Apr	Pegasus Residents' Group	Matariki Morning Tea	4-Jul-25	\$ 500.00	\$300	\$3,125
	15-Apr	Woodend Indoor Bowls Club	Set of indoor bowls	Awaiting for bowls to arrive to enable payment	\$750	\$750	\$2,375
							\$2,375
		Inclusive sports				\$500	\$2,875

Spreadsheet Showing Woodend-Sefton Community Board Discretionary Grant for the 2025/26 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Woodend- Sefton		Carry Forward 2024/25 = 2875	(202526) \$6,980				\$9,855
	14-Jul	Woodend Netball Club	towards Prize Giving		\$750	\$400	\$9,455
	11-Aug	Woodend Beach Community Christmas Party (Woodend Community Association)	Woodend Beach Community Christmas Party		\$750		
	11-Aug	Woodend Spring Flower Show Committee	Printing, hall hire, engraving of trophies, insurance and prize money		\$750		

GOVERNANCE

Woodend-Sefton Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board can fund:	Examples (but not limited to) of what the Board cannot fund:
✓ New equipment/materials	✗ Wages
✓ Toys/educational aids	✗ Debt servicing
✓ Sporting equipment	✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
✓ Safety equipment	✗ Stock or capital market investment
✓ Costs associated with events	✗ Gambling or prize money
✓ Community training	✗ Funding of individuals (only non-profit organisations)
	✗ Payment of any legal expenditure or associated costs
	✗ Purchase of land and buildings
	✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
	✗ Payment of fines, court costs or mediation costs, IRD penalties

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

CHAIRPERSON'S REPORT July 2025**Shona Powell, Woodend Sefton Community Board (WSCB)**

CHAIR'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Events attended</i>	<i>Community Feedback/Issues Raised</i>
10 July	Waimakariri Access Group	Regular monthly meeting. AGM is on 14 August 10am for morning team, meeting at 10.30am in Council Chambers.
11 July	Kaiapoi Art Expo	Opening night - wonderful art and chatted with many of the artists.
14 July	Pre-meeting catch-up	Regular catch up prior to Board meeting
	WSCB Board meeting	Regular monthly meeting at Woodend Community Centre
16 July	Pegasus Residents' Group AGM	Good turnout. Guest speaker was Mike Kwant and Sylvia Docherty from Council about the Northern Pegasus Bay Bylaw
22 July	Public drop-in at Waikuku Beach Hall	For Community Facilities Development Plan. Some good feedback from locals.
	The Woodpecker Trust AGM	Good turnout with Paul Croft from Ravenswood Developments as the amin guest speaker.
23 July	Chairs Meeting with Mayor	A quick catch up prior to All Boards
	All Boards Presentation	Included an update on requirement for variable speed limits outside all schools, either static or electronic variable speed signs.
25 July	Public drop-in at Waikuku Beach Hall	Second drop-in held on the Community Facilities Development Plan, this one was in the evening. Again, good feedback received.
26 July	Volunteering at Pegasus Community Centre	Steady morning with the book cave popular as usual for books and puzzles.

CHAIR'S STATEMENT
<ul style="list-style-type: none"> • Wrote Board column for August issue of The Woodpecker – update on the Woodend to Ravenswood path along SH1, Bird signs around Pegasus Lake, new shelter at Gladstone Dog Park and a brief introduction of the project planning for the future in the Woodend Pegasus area • Worked with Greenspace to get some changes made to the Community Facilities Development Plan Let's Talk online page • Managing Board Facebook page
<p>Main issues raised by residents were:</p> <ul style="list-style-type: none"> • Concern being expressed around the housing development between Ravenswood and Gressons Road being included in the District Plan with the impact on drainage, roads, access to health services and education • Street trees in various Pegasus streets. Visited two residents about trees outside their property with large roots and liaised with Greenspace around what was happening. A report will be coming to the Board regarding these street trees after the arborist has reported back • Residents have been very happy that the path connecting Ravenswood and Woodend along SH1 will be getting underway, hopefully in October • SH1 which is the responsibility of NZTA - Waka Kotahi <ul style="list-style-type: none"> – still concerns around safety for pedestrians and cyclists at Pegasus/Ravenswood roundabout until new overbridge is in place as part of Woodend Bypass project – concerns around a possible toll and if tolled whether enough traffic will bypass Woodend to ensure safety and less congestion – Waikuku Beach Road intersection with SH1 is an ongoing safety concern for some residents. • Pegasus Lake – the future. Still the misconception that it comes under Council.

WOODEND-SEFTON COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

Member Name: Rhonda Mather

July 2025

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
3 July	Waiora Links dinner	Attended a mid-winter Christmas dinner at The Good Home for some of the volunteers involved with Waiora Links. All present were very complimentary of the food and service.
10 July	Mayor's Drop-in	Attended the Mayor's drop-in session at Sefton Hall.
14 July	Woodend-Sefton Community Board (WSCB) meeting	Attended the monthly Board meeting
16 July	Pegasus Residents Group Inc AGM	Attended the Pegasus Residents' Group AGM held at Pegasus Bay School. Included a long and wide-ranging report, plus Mike Kwant giving an interesting talk. Mayor, Gerard Cleary and Community Board Chair on hand to answer questions.
22 July	Waikuku Beach Drop-in	Attended drop-in held at Waikuku Beach Hall regarding the Waikuku Beach Community Facilities Development Plan. Some good conversations were had.
22 July	Woodpecker AGM	Attended the AGM of The Woodpecker Community Trust held at the Woodend Community Centre. This included an interesting update from Paul Croft on Ravenswood commercial area plans.
23 July	All Boards Session	Attended All Boards meeting. Again it was disappointing to see how many Board members were absent.
25 July	Waikuku Beach drop-in	Attended drop-in held at Waikuku Beach Hall regarding the Waikuku Beach Community Facilities Development Plan. Some good conversations were had. It seemed that most of those attending (over the 2 sessions) were in favour of the proposed development, but want it all done straight away.

Other:

- Continued to liaise with Julie, Greenspace, regarding locations for seats on Pegasus Boulevard. Julie is waiting on the outcome of two meetings to see if there might be additional funding from community sources to enable an additional seat by the Infinity Drive roundabout.
- Followed up via email with Te Kōhaka o Tūhaitara Trust (TKoTT) on presence of possums at residences close to the Kaitiritiri Ridge.
- Followed up via email with TKoTT and Waimakariri District Council (WDC) re issue with motorbikes on Kaitiritiri Ridge. WDC have agreed to assist with installation of "no motorbikes or quad bikes" signage along the Ridge area and also to replace existing WDC signage at Gladstone Park with signs that are easier to see.
- New monthly community cuppa starting at the Pegasus Community Centre on Wednesday 13th August. I have offered to assist with organising guest speakers and the August speaker will be Gerard Cleary.
- St Barnabas 'Cuppa in the Communi-tea' has changed to the second Tuesday of the month. While it is great that residents have two options each month for a morning tea social event, it would be better

if they were in different weeks, rather than one day after the other. Hopefully both events will continue to thrive.

- Liaised with President of North Canterbury GreyPower to ensure they continue to receive Chatter and Woodpecker magazines after September.

WOODEND-SEFTON COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of July 2025

Member' Name: Philip Redmond

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
2 July 2025	Kaiapoi Promotion Association	Speakers on marketing business in a recession. Reasonable attendance.
3 July 2025	Art on the Quay	Good Numbers.
11 July 2025	Corcoran French Kaiapoi Art Expo	Open night – very successful event.
	Mayoral Drop-in at Silverstream	
12 July 2025	Blackwells Winter Festival	Ice-carving and entertainment – well supported.
16 – 17 July 2025	LGNZ Conference Christchurch	Bishop-housing growth trumps environmental concerns. RMA reforms and changes Local Government (Systems improvement) Amendment Bill LG Act – removal of four wellbeing introduced.
	Ombudsman response to OIA complaint re: NZTA consultation data	Declined to uphold complaint – agencies not required to create information to respond.
19 July 2025	Waimakariri District Council Social Club	Mercury Rising at RSA – low attendance.
21 July 2025	District Licensing Committee Training	Recent cases discussed.
	Neill Price Funeral.	Held at Kaiapoi Club 300 – 400 attended.
22 July 2025	The Woodpecker Trust AGM	Woodend Community Centre – well attended. Paul Croft guest speaker.
23 July 2025	Resident meeting with staff regarding Pemberton's Road, Sefton speed limit	Staff reviewing signage.
	All Boards session	School Speed Zones, Community Board Submission policy, \$40k budget.
24 July 2025	Citizenship Ceremony	47 residents, predominantly South African.
	Abbeyfield AGM	Very well attended.
25 July 2025	Waikuku Beach Drop In	Waikuku Beach Community Facilities Plan.
27 July 2025	Seafarers Service at St Bartholomew's Kaiapoi	
28 July 2025	DP Drop-in at Kaiapoi	Steady numbers.
30 July 2025	Kaiapoi, East Residents Assn planting event	Japanese Consul general, Rewi Ally Foundation, Kaiapoi Highschool and Japanese students.

Other: