

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA, COMMENCING AT 9AM ON TUESDAY, 3 JUNE 2025.

PRESENT:

Mayor D Gordon, Deputy Mayor Atkinson, Councillors A Blackie, R Brine, B Cairns, T Fulton, J Goldsworthy (*left at 11.49am and returned at 1:15pm*), N Mealings, P Redmond and P Williams.

IN ATTENDANCE:

J Milward (Chief Executive), G Cleary (General Manager Utilities and Roding), S Hart (General Manager Strategy, Engagement and Economic Development), C Brown (General Manager Community and Recreation), C Roxburgh (Project Delivery Manager), R Hawthorne (Property Unit Manager), S Nichols (Governance Manager), G Steele (Property Acquisitions Manager), H Downie (Strategy and Centres Team Leader), J Eggleton (Project Planning and Quality Team Leader), S Docherty (Policy and Corporate Planning Team Leader), K Brocas (Senior Advisor – Project Delivery), D Caird (Senior Policy Analyst), S Maxwell (Roding Compliance Officer), L Mealings (Graduate Policy Analyst), S Milosavljevic (Senior Policy Planner) and T Kunkel (Governance Team Leader).

Four members of the public attended the meeting.

1. APOLOGIES

Moved: Deputy Mayor Atkinson

Seconded: Councillor Cairns

THAT the Council:

Receives and sustains an apology for leave of absence from Councillor Ward.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts declared.

3. ACKNOWLEDGMENTS

3.1 The Mayor congratulated the following Waimakariri District residents who were honoured as part of the 2025 King's Birthday honours:

- Mr Graham Brown for his 40-year contribution to the food and hospitality industry, particularly as a global ambassador for New Zealand-farmed venison.
- Mr Ron Ealam for his contribution to Land Search and Rescue for more than 50 years.
- Mr Norm Williamson for his contribution to agriculture and leadership within the Amuri Basin farming community.
- Mr Butch Green (Ngāti Porou) for his contribution as an influential musician and swing band leader in Christchurch for over 30 years.
- Ms Audrey Mattinson for her more than 30 years contributions to Scottish Country Dance in the Canterbury region.
- Mrs Jackie Watson for her contribution to the arts since 1991 and her community service.

3.2 The Mayor noted the passing of Mr Russell Bain, who served as a Waimakariri District Councillor from 1989 to 1992. The Council observed a moment of silence in respect of the passing of Mr R Bain.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday, 6 May 2025

Moved: Councillor Fulton

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 6 May 2025.

CARRIED

MATTERS ARISING (from Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

Nil.

6. ADJOURNED BUSINESS

Nil.

7. REPORTS

7.1 Local Water Done Well – Submission of Water Services Delivery Plan – J Millward (Chief Executive) and G Cleary (General Manager Utilities and Roding)

G Cleary spoke to the report and advised that approval was being sought to submit the Council's Water Services Delivery Plan (WSDP) to the Department of Internal Affairs (DIA) for review and approval. The Council must submit its final WSDP to DIA by 3 September 2025. The content of the draft WSDP, as included in the Council agenda, had been completed; however, staff was in the process of formatting the layout of the plan to align with the Council's Annual and Long Term Plan format. He noted that the submission of the WSDP would initiate a substantial amount of work. However, the Council was fortunate that its water services had largely been ringfenced, accounting for the costs of water services delivery and the rating for those services. Nevertheless, the Council would need to strengthen the ringfencing of the costs by entering into service-level agreements, including fees, with various Council units.

J Millward observed that although the WSDP was for ten years, the Council's infrastructure strategy extended for over 100 years. The Council had, for many years, set the bar for best practice in water services delivery. The WSDP would demonstrate to the DIA that the Council could continue to provide the service in the most cost-efficient manner to its communities.

Councillor Fulton inquired whether the future joint arrangements with the Hurunui and Kaikoura District Councils would be dependent on the delivery models chosen by those councils. J Millward noted that the Council currently provided support services to other councils and would be prepared to enter into similar shared services arrangements with the Hurunui and Kaikoura District Councils. However, the Kaikoura District Council still needed to decide whether to enter into a Council Controlled Organisation (CCO) with the Hurunui District Council.

Councillor Fulton asked how far away the Council was from being compliant, and G Cleary replied that the Council was approximately 90% compliant, because its water delivery service was already ringfenced. However, there was still much work to be done internally to ensure future compliance with Taumata Arowai and DIA regulations.

Councillor Blackie questioned whether the Council had provided sufficient justification for choosing an internal business unit, in light of the seemingly continued support for joint North Canterbury water service delivery entity. G Cleary commented that there were good reasons why the Council opted for an internal business unit, just as there were good reasons for the Hurunui and Kaikoura District Councils to establish a CCO. However, this did not exclude entering into a shared services arrangement with the Hurunui and Kaikoura District Councils. He did agree that the Council could explain to the public that it did consider a joint service arrangement with the Hurunui and Kaikoura District Councils.

Councillor Redmond questioned whether the governance structure of the proposed internal business unit would require an independent oversight committee. G Cleary explained that it was envisaged that the governance structure would be finalised after the 2025 Local Government elections. However, no need had been identified for a separate oversight committee, but that would be a Council decision. The internal business unit would pay the Council for shared services, including Human Resources, Information Technology, customer support, and governance. Establishing an independent oversight committee may incur additional overhead costs; one of the rationales for choosing an internal business unit model was to maximise the benefits of any shared overhead costs.

J Millward commented that the Local Government (Water Services Preliminary Arrangements) Act 2024 aimed to separate water services delivery from the rest of the Council's business to ensure that there was no cross-subsidising. The Council was confident that it was in the best position to ensure the successful ringfencing of its water services. Regarding charging, in the future, water cannot be charged based on capital value and would need to be charged on a per metric basis or a fixed charge basis, which the Council has already done. In many ways, the new regulations represented the status quo for the Council; however, it would still need to report to the Commerce Commission on particular measures that required further development.

Councillor Mealings suggested that the Council's infrastructure planning, which extended for 100 years and beyond, should be highlighted in the WSDP. J Millward noted that staff had tried to demonstrate the Council's current practices by showing how it actually funded its asset replacement. However, additional information on the Council's Infrastructure Strategy could be included in the WSDP.

Moved: Councillor Fulton

Seconded: Councillor Blackie

THAT the Council:

Receives Report No. 250410063192.

- (a) **Approves** the submission of the attached Water Services Delivery Plan to the Department of Internal Affairs for review and approval.
- (b) **Delegates** authority to the Mayor and the Chief Executive to finalise the Water Services Delivery Plan (WSDP) with staff and provide certification on behalf of the Council that the WSDP complies with Local Government (Water Services Preliminary Arrangements) Act 2024, and the information contained in the WSDP is true and accurate.
- (c) **Notes** that staff will update the Water Services Delivery Plan document into a professional formatting layout, similar to an Annual Plan document, ready to submit to the Department of Internal Affairs following the approval of this report.
- (d) **Notes** that a Water Services Delivery Plan must be submitted to the Department of Internal Affairs by 3 September 2025 for their review and approval.
- (e) **Notes** that the Council approved the adoption of an in-house water services business unit delivery model in May 2025 at its 2025/26 Annual Plan Deliberations.

- (f) **Notes** that staff have drafted a Water Services Delivery Plan which follows the in-house water services business unit model, previously adopted by the Council, and details the scope of the delivery model and how it will accommodate Drinking Water, Wastewater, Stormwater, Rural Land Drainage and Stockwater.
- (g) **Notes** that the Council's adopted model, which also considered Hurunui District Council and Kaikoura District Council in the consideration of a joint water services delivery model, allows for the continuation of joint arrangements with these councils on an as-needed basis, and any future joint arrangements.
- (h) **Notes** that the Council must ensure the financial sustainability of its drinking water and wastewater services by 30 June 2028. The Water Services Delivery Plan details the implementation plan for how the Council will achieve full compliance with economic regulation requirements by the start of the 2027/28 Financial Year.
- (i) **Notes** that the finalised Water Services Delivery Plan (WSDP) must be published on the Council's website by December 2025 following the Department of Internal Affairs' review and acceptance of the submitted WSDP.

Lost

Councillor Fulton believed that it was essential to adequately describe the collaborative nature of the Council's discussion with the Hurunui and Kaikoura District Councils, but also to recognise that it responded to the wishes of its own communities. Hence, the decision to opt for an internal business unit; however, the Council would still be open to providing support services to neighbouring councils.

Amendment

Moved: Councillor Redmond

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 250410063192.
- (b) **Approves** the submission of the attached Water Services Delivery Plan (WSDP) to the Department of Internal Affairs (DIA) for review and approval.
- (c) **Delegates** authority to the Mayor and the Chief Executive to finalise the Water Services Delivery Plan (WSDP) with staff and provide certification on behalf of the Council that the WSDP complies with Local Government (Water Services Preliminary Arrangements) Act 2024, and the information contained in the WSDP is true and accurate.
- (d) **Notes** that staff will update the Water Services Delivery Plan document into a professional formatting layout, similar to an Annual Plan document, ready to submit to the Department of Internal Affairs following the approval of this report.
- (e) **Notes** that a Water Services Delivery Plan must be submitted to the Department of Internal Affairs by 3 September 2025 for their review and approval.
- (f) **Notes** that the Council approved the adoption of an in-house water services business unit delivery model in May 2025 at its 2025/26 Annual Plan Deliberations.
- (g) **Notes** that staff have drafted a Water Services Delivery Plan which follows the in-house water services business unit model, previously adopted by the Council, and details the scope of the delivery model and how it will accommodate Drinking Water, Wastewater, Stormwater, Rural Land Drainage and Stockwater.
- (h) **Notes** that the adopted delivery model allows for the continuation of joint arrangements with the Hurunui and Kaikoura District Councils on an as-needed basis, and any future joint arrangements will be dependent on the delivery models which Hurunui and Kaikoura District Councils choose.

- (i) **Notes** that the Council must ensure the financial sustainability of its drinking water and wastewater services by 30 June 2028. The Water Services Delivery Plan details the implementation plan for how the Council will achieve full compliance with economic regulation requirements by the start of the 2027/28 Financial Year.
- (j) **Notes** that the finalised Water Services Delivery Plan must be published on the Council's website by December 2025, following the Department of Internal Affairs' review and acceptance of the submitted WSDP.

CARRIED
8:3

A Division was called.

For: 8 Mayor Gordon, Deputy Mayor Atkinson, Councillors Cairns, Goldsworthy, Mealings, Redmond, and Williams.

Against: 3 Councillors Blackie, Brine, and Fulton.

The motion became the Substantive Motion.

Councillor Redmond supported the motion, as he did not believe that a narrative explaining the Council's relationship with the Hurunui and Kaikoura District Councils was the purpose of the report, which was for the Council to approve the submission of the WSDP. Furthermore, Councillor Redmond supported the establishment of an internal business unit, as did the majority of the Waimakariri residents. He questioned the governance structure of the proposed internal business unit, which would be addressed after the 2025 Local Government elections.

Deputy Mayor Atkinson observed that this was a significant milestone in a long process, which included consultation with not only Hurunui and Kaikoura District Councils but also other interested parties. He supported the establishment of an internal business unit and did not believe that the Council required a CCO, as staff was already capable of ensuring water service delivery.

Mayor Gordon commented that the Council had been a leader in Local Water Done Well initiatives and had worked hard in conjunction with other councils, the government and opposition parties on this matter. He noted that the Council wrote to every household in the Waimakariri District explaining its position. Seven hundred and sixty-four of the 787 submissions the Council received on its draft 2025/26 Annual Plan included feedback on Local Water Done Well, of which 97.2% supported the Council's preferred option. It was not that the Council did not wish to work with Hurunui and Kaikoura District Councils; instead, the Council was in a different position and had other needs. The Council extensively considered the option of establishing a joint entity with the Hurunui and Kaikoura District Councils. The Council was prepared to provide support services to neighbouring councils; the same as it did currently.

Mayor Gordon noted that he was proud of the Council's role in the Local Water Done Well initiatives. The Council could put forward its preferred option of an internal business unit, due to the hard work its staff had done in this field. He therefore thanked the staff for their dedication to ensuring the Waimakariri District's water infrastructure was in such a good condition. Mayor Gordon suggested that elected members should keep an open mind regarding the governance of the proposed internal business unit. However, a Council Portfolio Holder may be the way of ensuring oversight.

Councillor Fulton supported the establishment of an internal business unit. However, he believed that the Council should take every opportunity to explain its actions and relationships clearly to the public.

7.2 **2025/26 Development Contribution Policy and Schedules for Adoption with the 2025/26 Annual Plan** – C Roxburgh (Project Delivery Manager) and J Eggleton (Project Planning and Quality Team Leader)

C Roxburgh spoke to the report, noting that the Council approval was sought for the 2025/26 Development Contribution Policy and Schedules. The public was consulted on the proposed changes to policy and schedules as part of the Council's draft 2025/26 Annual Plan. However, some additional minor amendments were proposed to the Schedules due to budget changes. Further changes were also proposed to the Policy, which included clarifying terminology to ensure it aligned with the proposed changes in definition as part of the District Plan process, specifically with respect to 'granny flats'. Also, the refinement of the reserves land valuation approach in light of recent case law on this matter.

C Roxburgh noted that the Council would have to consider some more substantial changes to the Policy in the future, as the Local Administration Funding Bill proposed the introduction of development levies, which would replace development contributions. Further regulations regarding granny flats were also expected, in light of the new stand-alone dwellings that would be allowed without building consents, which would be a development contribution trigger.

Councillor Cairns sought clarity on the 75/25 split between growth and level of service, which had been revised. C Roxburgh explained that the proposed 60/40 growth and level of service split was only for the outer East Rangiora development as negotiated with the developer. The Development Contribution Schedules now reflected the split in the development agreement the Council had with Bellgrove.

Moved: Mayor Gordon

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 250527094952.
- (b) **Approves** the 2025/26 Development Contribution Policy and Maps to be effective from 1 July 2025, at the start of the new financial year (Trim 240925164481 and 250121008896).
- (c) **Approves** the 2025/26 Development Contribution Schedules to be effective from 1 July 2025, at the start of the new financial year (Trim 250121008896).
- (d) **Notes** that there are five changes proposed to the Development Contribution Schedules following the 2025/26 Annual Plan consultation period as listed below, with the remainder of the development contribution amounts proposed to be adopted in accordance with the figures that were included within the Annual Plan consultation document. The proposed changes are:

	Adopted Annual Plan 2024/25	Draft Annual Plan 2025/26 for Consultation	Proposed Final 2025/26 Annual Plan
District Roothing	10,121	10,888	10,549
East Woodend Roothing	7,022	7,826	7,022
Outer East Rangiora Roothing	5,298	5,298	4,277
District Wide Reserves	1,630	1,389	1,573
Neighborhood Reserves, incl. District Wide	15,943	16,017	16,201

- (e) **Notes** that any consent and/or any connection applications received prior to 1 July 2025 will be subject to the 2024/25 Development Contribution Schedule, in accordance with the 2024/25 Development Contribution Policy, while any consent and/or new connection applications received from 1 July 2025 onwards will be subject to the new Policy and Schedules.

CARRIED

Mayor Gordon supported the motion, noting that the Council always strived to ensure that its development contributions were fair and accurate to ensure the cost of development was covered. The Council entered into individual development agreements with larger developers to ensure that they contribute to the infrastructure development in these areas. He commended staff for the work being done to negotiate complex development contributions with developers, and for ensuring the Council's interests were being met.

Councillor Fulton supported the motion, commenting that as a growth district, the Council needed a mechanism to fund the growth, hence the importance of development contributions.

7.3 **Parking Management Plans for Rangiora and Kaiapoi Town Centres – Final Plans for Adoption** – H Downie (Strategy and Centres Team Leader) on behalf of the Parking Management Plan Project Advisory Group (PAG)

H Downie spoke to the report, advising that the Council was requested to adopt the final Rangiora and Kaiapoi Town Centre Parking Management Plans (PMPs). The PMPs were a culmination of considerable work undertaken since the project commenced in March 2024. In summary, this work involved a strategic context review, early engagement with businesses and the broader community, a stakeholder workshop attended by elected members, detailed technical investigations and analysis, and extensive public consultation. The PMPs aimed to manage and meet parking demand and supply out to 2040 for the two town centres through a combined strategy of optimising existing assets, managing demand and increasing supply.

Mayor Gordon asked whether any significant changes were being proposed to the PMPs since the matter was workshopped with the Council. H Downie confirmed that all the initiatives included in the PMPs were based on the feedback received from elected members and the public during consultation.

Moved: Councillor Goldsworthy

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 250506078279.
- (b) **Adopts** the Rangiora Town Centre Parking Management Plan (Trim 250502076136) and the Kaiapoi Town Centre Parking Management Plan (Trim 250512082282).
- (c) **Notes** that the Rangiora Town Centre Parking Management Plan and the Kaiapoi Town Centre Parking Management Plan have been endorsed by the Parking Management Plan Project Advisory Group, whose Terms of Reference includes to 'review the final Plan(s), provide feedback, and support it being recommended to Council for adoption', and on whose behalf this report is written.
- (d) **Notes** that the development of the Rangiora Town Centre Parking Management Plan and the Kaiapoi Town Centre Parking Management Plan has been informed by a series of technical assessments and considerable early stakeholder engagement, including elected member involvement, and that wider community feedback on proposed approaches to managing and meeting parking demand and supply was sought through the formal public consultation process during February and March 2025.

- (e) **Notes** that 51 submissions were received during formal public consultation, which are summarised in Trim 250313043016.
- (f) **Notes** that the Rangiora Town Centre Parking Management Plan and Kaiapoi Town Centre Parking Management Plan reflect the PAG's recommendations, following public consultation, and the content discussed and feedback gained at previous Council workshops.
- (g) **Notes** that the Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards have been engaged in this project, by way of workshops held, members' attendance at the Inquiry by Design stakeholder workshop, and the opportunity for the Community Boards to submit on the proposed approaches during public consultation.
- (h) **Notes** that following adoption, staff will develop costs and prepare funding bids for any actions that require additional or redirected funding, which will be considered through the Annual Plan and/or Long Term Plan processes, on which the community has the opportunity to comment.
- (i) **Nominates** the General Manager, Strategy, Engagement and Economic Development to confirm any minor edits to the Rangiora Town Centre Parking Management Plan and Kaiapoi Town Centre Parking Management Plan (final print-ready version) as required prior to finalising.
- (j) **Notes** that the work on the Parking Management Plans has highlighted the opportunity to make minor updates to the District Parking Strategy adopted by Council in 2021 to bring it in line with current information and data, and to ensure there is consistency across Council's strategic documents including the Rangiora Town Centre Parking Management Plan and Kaiapoi Town Centre Parking Management Plan and the Council's Moving Forward: Waimakariri Integrated Transport Strategy 2035+ adopted in 2024.
- (k) **Approves** the updated District Parking Strategy (Trim 250527094331), which contains editorial updates as listed in 4.7 of this report, noting that the changes are minor and do not amend the directions and objectives of the Strategy, and noting that, in summary, these updates:
 - (i) Provide consistency with the Parking Management Plans' target parking occupancy range and with references and intent in the Parking Management Plans to graduated paid parking as a measure to manage demand.
 - (ii) Place a more consistent focus on urban intensification as a factor impacting on parking supply and demand, given that the National Policy Statement on Urban Development is now in legislation.
 - (iii) Provide more clarity in references to active modes, parking, and infrastructure.
 - (iv) Provide scope for introducing resident parking permit schemes as a strategic tool.
- (l) **Circulates** this report to the Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards, acknowledging their involvement during the course of the Parking Management Plan project.

CARRIED

Councillor Goldsworthy commended staff for the management of the extensive process that led to the development of the PMPs. He noted that it was quite often the management of perceptions about parking rather than fundamental issues. The PMPs would provide the public with a roadmap for how the Council would be managing parking in the Rangiora and Kaiapoi Town Centres. He, therefore, supported the motion.

Councillor Cairns concurred with the comments made by Councillor Goldsworthy. However, he also noted that one of the concerns raised by different business owners was the need to balance staff and customer parking. He praised staff for liaising with numerous business owners.

7.4 **Formation of East and West Mixed-Use Business Area Working Group** – K Brocas
(Senior Advisor – Project Delivery)

K Brocas took the report as read, noting that Council approval was being sought for the formation of the East and West Mixed-Use Business Area Working Group (Working Group) and the approval of the Working Group's Terms of Reference. The establishment of the Working Group followed the briefing held with the Council in April 2025 to discuss its aspirations for the development of the East and West Mixed-Use Business Areas in Kaiapoi.

Councillor Redmond observed that it was recommended that three Kaiapoi-Woodend Ward Councillors serve on the proposed Working Group. He asked whether all four Kaiapoi-Woodend Ward Councillors could be included in the Working Group. S Hart noted that it was the Council's prerogative to decide how many elected members to appoint to the Working Group.

Mayor Gordon questioned who would be chairing the Working Group, and K Brocas advised that, as per the Working Group's Terms of Reference, Councillor Cairns, as the Council Portfolio Holder for Business, Promotion and Town Centres, would serve as Chairperson.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 250507079527.
- (b) **Notes** that at the Council's Briefing on 8 April 2025, the Council indicated a desire for an East and West Mixed-Use Business Area Working Group to be established.
- (c) **Approves** the Terms of Reference for the East and West Mixed-Use Business Area Working Group (Trim 250507079532).
- (d) **Appoints** Deputy Mayor Neville Atkinson, Councillors Brent Cairns, Al Blackie, Philip Redmond and Tim Fulton, to the East and West Mixed-Use Business Area Working Group.
- (e) **Appoints** the Kaiapoi-Tuahiwi Community Board Chairperson, Jackie Watson, to the East and West Mixed-Use Business Area Working Group.
- (f) **Notes** that the East and West Mixed-Use Business Area Working Group will be supported by S Hart, General Manager, Strategy, Engagement and Economic Development, R Hawthorne Property Manager, M Bacon, Development Planning Manager, D Roxborough, Strategic and Special Projects Manager and K Brocas Senior Advisor – Project Delivery.
- (g) **Notes** that the East and West Mixed-Use Business Area (MUBA) Working Group will deliver a report that will be presented for consideration to the new Council following its formation, with recommendations around potential use, tenure, timeframes and process for progressing the East and West MUBA land parcels' development.
- (h) **Notes** that the Terms of Reference for the East and West Mixed-Use Business (MUBA) Area Working Group as (Trim 250507079532) reflect the East and West MUBA Working Group concluding at the end of this current term of Council, noting a new Council may wish to review portfolios.
- (i) **Nominates** the General Manager, Strategy, Engagement and Economic Development to approve any minor edits to the East and West Mixed-Use Business Area Working Group Terms of Reference as required.

- (j) **Circulates** this report and attachments to the Kaiapoi-Tuahiwi Community Board for information.

CARRIED

Deputy Mayor Atkinson supported the motion, noting that the Council had been requesting the development of the East and West Mixed-Use Business Area for some time, to ensure that the objectives outlined in the Kaiapoi Town Centre Plan and the Waimakariri Residential Red Zone Recovery Plan were achieved. He acknowledged the attachment that the community may have to the land after the earthquake. However, it had been 15 years, and the Council needed a strategy to develop the pieces of land in Kaiapoi that had not been regenerated after the earthquake, ensuring that Kaiapoi functioned as a cohesive entity. Deputy Mayor Atkinson believed that the Council would have to accept some risk in developing these areas and accommodating the people willing to live there. He, therefore, hoped that the process would not be bogged down in bureaucracy in an effort to ensure zero risk.

Councillor Fulton supported the motion and expressed the hope that the Council would take this opportunity to create some enticing and engaging developments in Kaiapoi.

Councillor Mealings also supported the motion, as she believed that Kaiapoi deserved to be rebuilt better. The Council had a once-in-a-lifetime opportunity to restore Kaiapoi to the jewel in the crown of the Waimakariri District.

Mayor Gordon noted that the Kaiapoi Town Centre was already looking beautiful, especially around the Kaiapoi River area. The Council sometimes forget all that it had already achieved with the regeneration of Kaiapoi. These were various projects underway that would further enhance the Kaiapoi Town Centre, such as the Kaiapoi Bridge project; a partnership project with the Harper family. Mayor Gordon believed the Working Group would be in the best position to lead the proposed East and West Mixed-Use Business Area development. He agreed that all four Kaiapoi-Woodend Ward Councillors should serve on the Working Group and noted that any Councillor who may be interested were welcome to attend Working Group meetings.

7.5 Bylaw Programme Update June 2025 – S Docherty (Policy and Corporate Planning Team Leader)

S Docherty spoke to the report, noting that the Council had 14 active bylaws. The Local Government Act 2002 (LGA) provided the Council with a framework for developing and reviewing bylaws. Bylaws had to be reviewed within five years after the date on which the bylaw was enacted. Recognising that a significant proportion of the Council's bylaws were currently under review, staff had undertaken a review of processes to ensure that the analysis and recommendations provided to the Council aligned with best practice. As part of the review, staff would also assess the effectiveness of the bylaws, including awareness, compliance, implementation, evidence and unintended consequences.

S Docherty reported that the public consultation on the draft Alcohol Control Bylaw 2025 ended on 30 May 2025, and a total of seven submissions were received in support of the bylaw. No submitters suggested changes to the draft Bylaw, nor did they wish to be heard on the matter. As there is no need to activate the hearing panel, staff would submit a report to the Council in July 2025, recommending the adoption of the bylaw.

Responding to a question from Councillor Fulton, S Docherty explained that the Local Government (Water Services) Bill made provision for consideration of new water bylaws by the Council. The timeframes set by LGA for the review of bylaws were the minimum timeframes; however, the Council could review bylaws at any time. So, bylaws could be reviewed to account for changes in the Council's practices.

Councillor Fulton questioned if the wider community would be consulted during the review of bylaws which affected a large portion of the community, such as the Stockwater Race Bylaws. S Hart commented that as part of compliance with Section 155 of the LGA, the Council ensured that all interested parties, stakeholders and the wider public were engaged when developing and reviewing bylaws.

Councillor Redmond commented that bylaws were being updated more often than the Government updated statutes. He inquired if staff would prefer that Section 158 of the LGA be amended to provide for less frequent reviews of bylaws. S Docherty acknowledged that bylaw review entailed a great deal of work. Nevertheless, she believed that reviewing a new bylaw after five years and revising changes to existing bylaws after ten years was effective because situations and the Council's priorities change.

Moved: Councillor Mealings

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 250518087553.
- (b) **Notes** work on the Bylaw Programme currently includes the following Bylaws:
 - (i) Alcohol Control Bylaw 2018
 - (ii) Parking Bylaw 2019
 - (iii) Signage Bylaw 2019
 - (iv) Stock Movement Bylaw 2020
 - (v) Wastewater Bylaw 2015.
- (c) **Notes** that feasibility studies are underway for possible Bylaws related to animal control, freedom camping and public spaces.
- (d) **Notes** staff will report to the Council on the progress or feasibility of each Bylaw separately.
- (e) **Circulates** this report to Community Boards for information.

CARRIED

Councillor Mealings supported the motion, noting that there was much work ahead for the Policy and Corporate Planning Team due to the required engagement, research and analysis necessary for bylaw reviews.

Councillor Redmond supported the motion; however, he still questioned the need for reviewing bylaws more frequently than the Government updates statutes, especially in light of the extensive work undertaken during the review process. Nevertheless, he acknowledged that there needs to be a balance between being responsive to the community's needs and seemingly unnecessary work. Councillor Redmond praised the staff for their work in this field.

Mayor Gordon commended the Policy and Corporate Planning Team for their work in reviewing the Council's bylaws, policies, and strategies. Also, for facilitating the Council's comments to the numerous policies, plans and statutes that the Government were proposing.

7.6 **Stock Movement Bylaw 2020 Review** – D Caird (Senior Policy Analyst) and S Maxwell (Roading Compliance Officer)

D Caird spoke to the report, highlighting that the Section 155 Local Government Act 2002 (LGA) review identified that, although most Waimakariri farmers complied with the Council's Stock Movement Bylaw 2020, it was no longer deemed fit for purpose in its current form. A replacement bylaw was required due to outdated clauses, making the bylaw easier to administer, increasing clarity, and aligning with best practices in plain language.

The Waimakariri District, as a growth district, was attracting more farmers who may not be familiar with the best stock movement practices. Therefore, the Council needed to have a clear bylaw in place so that people would understand what was acceptable. Furthermore, the bylaw had to ensure that stock was moved safely with minimal risk to farmers and road users.

Councillor Fulton inquired whether the Council could consider using temporary fencing to protect the road and the road verge during stock movement. D Caird noted that there was a provision in the Council's Stock Movement Bylaw 2020 to use temporary fencing; however, it may not be clear. The use of temporary fencing under certain conditions, such as wet weather, could be included in the replacement bylaw.

Councillor Fulton further asked if the replacement bylaw would make provision for the reimbursement of damaged property during stock movement, such as damage to post boxes and gates. D Caird noted that property damage was likewise covered by the Council's current Stock Movement Bylaw; however, it may also not be clear. The damage should be fixed by the farmer as soon as possible to the satisfaction of the property owner. This condition would be made more evident in the replacement bylaw. Additionally, the Council was considering requiring notification of all stock movements, thereby enabling it to monitor any damage that may be caused by the movement.

Mayor Gordon questioned if many submissions were received regarding the replacement Stock Movement Bylaw, whether public hearings would be held. S Docherty confirmed that if objections were received to the proposed review bylaw during public consultation, a report would be submitted to the Council to convene public hearings.

Moved: Councillor Fulton

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Report No. 250515086574.
- (b) **Receives** the Section 155 Report for the review of the Stock Movement Bylaw 2020 (Trim 250513083805).
- (c) **Approves** the findings of the Section 155 Report on the review of the Stock Movement Bylaw 2020, which was undertaken in accordance with the requirements of the Local Government Act 2002, demonstrating that:
 - i. A bylaw is the most appropriate way of addressing the perceived problems when farmers move livestock on roads.
 - ii. The current Bylaw is not fit for purpose.
 - iii. The current Bylaw is consistent with the New Zealand Bill of Rights Act 1990.
 - iv. A replacement Bylaw is required because:
 - Out-of-date clauses need to be removed.
 - There is the potential for the addition of some clauses to make the bylaw easier to administer and increase clarity
 - There are a significant number of administrative changes required to bring the Bylaw up to date with the current template and to align with plain language best practices. These changes will increase the clarity of the bylaws.
- (d) **Endorse** staff to investigate potential changes to the Stock Movement Bylaw 2020, as per the outcomes of the Section 155 review process.
- (e) **Notes** that work on the Stock Movement Bylaw will continue to progress following Council's approval of the findings of the Section 155 Report. The intention would be to undertake public consultation after reporting to the Council in early 2026. Following this, staff will present an updated Bylaw to Council for consideration and adoption.

- (f) **Circulates** this report and attachments to Community Boards for information.

CARRIED

Councillor Fulton supported the motion, commenting that the Policy and Corporate Planning Team seemed to have a clear understanding of the bylaw review process to be undertaken.

Councillor Goldsworthy also supported the motion, noting that he was interested in the Waimakariri District's farming community's views on stock movement, which would hopefully come to light during public consultation.

7.7 **Section 155 Report for Review of Signage Bylaw 2019** – L Mealings (Graduate Policy Analyst) and S Milosavljevic (Senior Policy Planner)

L Mealings spoke to the report, detailing the Section 155 review process and the findings of the Council Signage Bylaw 2019 review. The review commenced in November 2024 with internal stakeholder interviews on the effectiveness of the Bylaw, with external stakeholder engagement progressing over January and February 2025. The review revealed that the Bylaw required some minor administrative changes, as well as significant changes in relation to Footpath Signage and advertising. Also, digital signage and trailer/vehicle signage had been identified as emerging issues which would need to be reassessed when this Bylaw was next reviewed in 2030. It was also suggested that consideration be given to the implementation of the Bylaw to support awareness and its effectiveness.

Councillor Cairns expressed concern regarding event signage, which appeared to remain visible around the Waimakariri District long after the events had taken place. He questioned whether the Council Signage Bylaw 2019 required the removal of event signage. L Mealings noted that the Bylaw dictated that any sign about an event should not be erected more than six weeks prior to the event and should be removed within seven days of the event. However, the Section 155 review had indicated that event signage was not always removed within the required time.

Moved: Councillor Cairns

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No.250123010714.
- (b) **Receives** the Section 155 Report for the review of the Signage Bylaw 2019 (Trim No. 250123010727).
- (c) **Approves** the findings of the Section 155 Report on the review of the Signage Bylaw 2019, which was undertaken in accordance with the requirements of the Local Government Act 2002, demonstrating that:
 - (i) The Signage Bylaw 2019 is the most appropriate way of addressing problems associated with signage on Council-owned land and premises within the District.
 - (ii) The Signage Bylaw 2019 is not considered to be the most appropriate form of Bylaw with regard to uncertainty.
 - (iii) The Signage Bylaw 2019 is potentially inconsistent with the *New Zealand Bill of Rights Act 1990* (NZBORA) but is a justified limitation consistent with s5 of NZBORA.
 - (iv) Improvements to the current Bylaw are recommended to include minor administrative changes and a more significant amendment to clause 9, related to Footpath Signage and Advertising.

- (d) **Endorse** staff to investigate the potential for a replacement Signage Bylaw, as per the outcomes of the Section 155 review process.
- (e) **Notes** that work on the Signage Bylaw will continue to progress following Council's approval of the findings of the Section 155 Report. The intention would be to undertake public consultation after reporting to the Council in early 2026. Following this, staff will present an updated Bylaw to Council for consideration and adoption.
- (f) **Circulates** this report and attachments to Community Boards for information.

CARRIED

Councillor Cairns supported the motion, as he believed that the Signage Bylaw 2019 played a significant role in keeping the Waimakariri District visually organised and uncluttered.

Councillor Williams supported the motion, noting that the construction of signage should also be reviewed.

7.8 Pegasus Bay Forestry Fire November 2022 – Salvage Report and Planting Program – R Hawthorne (Property Unit Manager)

R Hawthorne spoke to the report and provided a brief overview of the salvage operation undertaken after the fire in November 2022, which damaged approximately 87.6 hectares of trees. The Council and the Te Kōhaka O Tūhaitara Trust (the Trust) shared responsibility for the salvage operations, with the Trust's share of the wider salvage costs and losses amounting to \$165,472.82, which would be paid to the Council. The Council-owned forestry estate was insured, and following the fire, most of the 41.9 hectares damaged or destroyed had been cleared and replanted. The Trust had indicated that it would fund the replanting of 32.1 hectares of its forestry; however, it did not wish to be a commercial forestry operator and had, therefore, enquired about the Council's willingness to expand its forestry operation.

Responding to Councillor Redmond's question, R Hawthorne noted that the forestry to be transferred to the Council was considered an asset and not a liability. However, although there was potential for profit, there was also a significant risk.

Councillor Redmond further questioned whether the Trust felt that the potential risk outweighed the potential profit, hence the request for the forestry to be transferred to the Council. R Hawthorne was unwilling to comment on behalf of the Trust; However, the Trust had indicated that it was not set up to manage a commercial forestry operation.

Councillor Redmond inquired if there would be a tax liability associated with Carbon Credits to the Council if it opted to take over the forestry. R Hawthorne agreed that the Carbon Credits could be considered a liability in the event of a fire if the trees were not insured. However, the Carbon Credits were attached to the land and not the trees to be harvested. There was no tax liability, but a penalty could be incurred if the land was not replanted within the specified timeframe.

Councillor Fulton asked if there was precedent for the Council to take on assets, which could be liabilities, from community organisations. R Hawthorne noted that the Council already operates a commercial forestry operation on the Trust land, which may be considered a precedent. He stressed that the Council would need to consider all the risks associated with a commercial forestry operation before agreeing to the Trust's proposal.

Councillor Fulton questioned whether it was prudent to request the Trust to reimburse the Council if it could not afford to pay the \$165,472.82. R Hawthorne advised that the Trust acknowledged that debt owed to the Council for its support in dealing with the aftermath of the fire and was willing to reimburse the Council accordingly.

Regarding the setting of a precedent and liability, Deputy Mayor Atkinson asked whether there was less risk based on the fact that the Council was a settlor member of the Trust. R Hawthorne noted that if the Council and the Trust did not act, the Ministry of Primary Industries could act due to the failure to replant the trees within the prescribed time, which would place the Trust in a detrimental financial position. The Council, as a settlor member, would be liable for 50% of the Trust's debts.

Councillor Williams inquired about the cost to the Council of leasing the 271 hectares from the Trust, and R Hawthorne replied that the Council was currently paying \$16,000 per annum; however, the lease agreement was due for review, which was expected to increase the rent to \$23,000 per annum.

Councillor Williams further questioned how the Trust would be sourcing the \$165,472.82 to reimburse the Council. R Hawthorne advised that the Trust intended to sell some of its 14,880 Carbon Credits to cover this reimbursement and fund the replant.

In response to Councillor Fulton's question, R Hawthorne confirmed that the Council ensure that the trees to be planted adhere to the rules and regulations set by the Ministry of Primary Industries with regards to plant lifespan, planting time, etc.

Moved: Councillor Redmond

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 250523092016.
- (b) **Notes** that Te Kōhaka O Tūhaitara Trust have agreed to reimburse the Council for costs associated with the Pegasus Bay Forestry Fire, assessed as being \$165,472.82. An invoice will be raised in the current financial year for the funds owing. These funds will go to the Forestry Revenue Account 10.167.050.1515.
- (c) **Notes** that the Council leases 271 hectares from the Te Kōhaka O Tūhaitara Trust for forestry purposes.
- (d) **Notes** that the Te Kōhaka O Tūhaitara Trust propose to fund the replant of 32.1 Ha of their forestry at an estimated cost of \$161,470, but do not wish to be a commercial forestry operator. They propose that this forestry be transferred to the Council and the lease be varied.
- (e) **Accepts** the proposal referenced in 2 (d), delegating to the Chief Executive and the Property Manager authority to progress this transfer and vary the lease.

CARRIED

Councillor Redmond supported the motion, as the Council could mitigate its risk by insuring commercial forestry. It would benefit the Trust, and he did not believe there would be a downside to the Council from taking over the Trust's forestry operation.

Councillor Blackie supported the motion, noting that the Trust could not afford the losses resulting from the 2022 fire, in which it lost \$1,000,000 worth of trees, nor could it afford the replanting costs. Also, the Trust did not wish to be a commercial forestry operator.

Mayor Gordon thanked the Council-appointed trustees to the Trust for the work they did to protect the Council and the Trust's interests. He also commended staff for the work being done after the 2022 fire. He suggested that the Council's Communications and Engagement be requested to draft a statement regarding the Council's position on this matter.

7.9 **Forestry Lease and Operations on Te Kōhaka O Tūhaitara Trust Land** – R Hawthorne
(Property Unit Manager)

R. Hawthorne spoke to the report, noting that the Council's takeover of the Te Kōhaka O Tūhaitara Trust's (the Trust's) commercial forestry operator would alleviate the risk to the Trust, as the Council was able to insure the trees. The Council had reviewed the merchantable value of the forestry blocks to be taken over by the Council, and harvesting the trees would significantly contribute to replanting. However, not all the forestry blocks were of the same standard, and the Council would therefore need to conduct further detailed due diligence investigations on specific blocks before taking ownership.

Moved: Councillor Blackie

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Receives** Report No. 250523092243.
- (b) **Notes** Council leases 271 hectares from the Te Kōhaka O Tūhaitara Trust for forestry purposes.
- (c) **Notes** that the Te Kōhaka O Tūhaitara Trust has requested the transfer of ownership of existing merchantable forestry stands to the Council and for the lease to be varied to accommodate this and better reflect shared management functions and costs.
- (d) **Delegates** to the Chief Executive and the Property Manager authority to progress the transfer of ownership of the tree stands noted in the Te Kōhaka O Tūhaitara Trust Old Crop Merchantability Report (Trim 250523092249) to the Council, subject to further detailed due diligence on specific blocks.
- (e) **Delegates** to the Chief Executive and the Property Manager authority to amend the existing lease to better reflect the areas, roles and responsibilities of the parties associated with the commercial, forestry operation, subject to the due diligence activities mentioned in 2 (d).

CARRIED

Councillor Blackie supported the motion, noting that the forestry area in the Tūhaitara Coastal Park was unique, as it also served as a recreational area visited by many people each year. The Trust, therefore, found it challenging to secure the forestry area and was grateful that the Council was willing to take it over.

Deputy Mayor Atkinson noted that the Trust had extensively discussed its forestry operations. It would have preferred to plant the entire area with native plants; however, it was unaffordable. Hence, the best solution for the Trust was for the Council to take over the forestry areas. He therefore supported the motion.

Councillor Goldsworthy left the meeting at 11.49am to attend to an emergency as part of the Rangiora Volunteer Fire Brigade.

7.10 **Local Government New Zealand (LGNZ) Annual Conference Attendance** – S Nichols
(Governance Manager)

S Nichols took the report as read.

Responding to a question from Mayor Gordon, S Nichols confirmed that, because the LGNZ Annual Conference was being held in Christchurch, there was sufficient budget for seven Councillors to attend.

Moved: Deputy Mayor Atkinson

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** report No. 25042307370.
- (b) **Approves** Deputy Mayor Atkinson, and Councillors Fulton, Mealings, Redmond, Cairns, Goldsworthy and Ward attending the Local Government New Zealand Conference on 16 and 17 July 2025 in Christchurch, accompanying the Mayor and Chief Executive.
- (c) **Notes** that a report from attendees will be provided to a future workshop to discuss information and opportunities learnt from the attendance.

CARRIED

8. HEALTH, SAFETY AND WELLBEING

8.1 Health, Safety and Wellbeing Report April 2025 to Current - J Millward (Chief Executive)

J Millward spoke to the report, noting that the staff member who was unwell at the Dudley Aquatics Centre and had been placed in the Side Safety (recovery) position had fully recovered.

Moved: Councillor Brine

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No 250520089787.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

9. COMMITTEE MINUTES FOR INFORMATION

- 9.1 Minutes of the Utilities and Roading Committee meeting 15 April 2025
- 9.2 Minutes of the District Planning and Regulation Committee meeting 15 April 2025
- 9.3 Minutes of the Community and Recreation Committee meeting 20 May 2025
- 9.4 Minutes of the District Planning and Regulation Committee meeting 20 May 2025

Moved: Councillor Williams

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Items 9.1 to 9.4 for information.

CARRIED

10. **COMMUNITY BOARD MINUTES FOR INFORMATION**

- 10.1 Minutes of the Oxford-Ohoka Community Board meeting 7 May 2025
- 10.2 Minutes of the Woodend-Sefton Community Board meeting of 12 May 2025
- 10.3 Minutes of the Rangiora-Ashley Community Board meeting of 14 May 2025
- 10.4 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 19 May 2025

Moved: Councillor Blackie

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** Items 10.1 to 10.4 for information.

CARRIED

11. **COUNCIL PORTFOLIO UPDATES**

11.1 **Iwi Relationships** – Mayor Dan Gordon

No discussion emanated from this point.

11.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

The last Greater Christchurch Partnership meeting was held a few months back. The Greater Christchurch Partnership was being reviewed to determine whether it was still fit for purpose. The reviewer met with all the Council's representatives on the partnership panel, and he hoped to report back before the end of the term.

Councillor Mealings advised that Tracy Tierney has resigned as the Director of the Greater Christchurch Partnership, and that J Millward was appointed as the interim Chairperson of the Chief Executive Working Group.

Responding to a question from Councillor Cains, Mayor Gordon noted his surprise at Environment Canterbury's (ECan) proposal to develop a commuter rail from Rangiora and Rolleston into Christchurch, as the matter was not discussed with the Council. He noted that the option of commuter rail had been raised on many previous occasions, and the Council's position was that such a proposal needed to be backed by an extensive business case, which would prove the feasibility of the project. The project would also require substantial support from the Central Government.

Mayor Gordon observed that the Central Government had been criticised for its lack of investment in transport in Canterbury, hence the need for commuter rail. However, in his estimate, the region had received approximately \$1.5 billion in investment in transport infrastructure, including the Woodend Bypass, the second bridge over the Ashburton River in Ashburton, and the renewal of the Pages Road Bridge in Christchurch.

11.3 **Government Reforms** – Mayor Dan Gordon

Mayor Gordon noted that he had raised a concern with the Local Government Minister, the Honourable S Brown, regarding the Department of Internal Affairs (DIA) undertaking a benchmarking of councils so close to the Local Government elections in October 2025. The matter was discussed at the Mayoral Forum, and Mayor S Broughton had indicated that the DIA's metric may include concessions for growth councils and councils which had experienced natural disasters.

J Millward observed that the Council would have 14 days to respond to the proposal to DIA's benchmarking. He believed that it would be challenging to benchmark councils against each other, as they operated in vastly different environments, despite delivering similar services. He, therefore, did not know if the information included in the DIA's annual reports would benefit communities.

11.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

Mayor Gordon reported that at the Mayoral Forum meeting held on 30 May 2025, it was agreed that each council would work with ECan to establish a Canterbury Water Management Strategy Zone Committee (CWMZC), which would work best for its district.

Councillor Fulton expressed his disappointment in the correspondence received from Arapata Ruben regarding the E. coli levels in the Cam River. He acknowledged that, if the information provided was accurate, the E. coli levels had to be addressed. However, the correspondence stated that the Waimakariri Zone Committee had failed, which he did not believe was true. It was agreed that staff would respond to correspondence and clarify the Council's position.

Councillor Fulton commended ECan's Area Engineer for Waimakariri, Fred Brooks, for the willow clearance and gravel management being done in the Eyre River.

Deputy Mayor Atkinson asked Councillor Fulton to liaise with ECan to prevent debris from being left in the tributaries to the Kaiapoi River when removing vegetation from waterways, as it was creating navigational safety hazards.

11.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Councillor Mealings highlighted the following:

- Canterbury Climate Change Partnership Plan (CCPP) – Tonkin and Taylor had been working with the Canterbury Climate Change Working Group to establish the matrix for the Motoring and Evaluation Plan, which would determine the success of the CCPP. Also, a Communication Plan was being developed for the CCPP and councils were requested to share interesting events and programmes to be included in the plan, such as community planting days.
- The Canterbury Climate Champions Reference Group had evolved into the Climate Change Action Planning Reference Group, which would advocate for climate resilience regionally and in individual Councils.
- The possibility was being investigated to use the Resilience Explorer Programme to map food security data, and staff was, therefore, working with various community organisations and the Council's Community Development Team.
- Progress of the Council and District Climate Risk Assessment Projects had been delayed due to staff needing to respond to the recent severe weather events.
- Organisational Sustainability Strategy Review and Implementation Programme was being reviewed, to ascertain if the strategy was still fit for purpose
- The energy audit of the Council's Aquatic Facilities had been completed, and the potential energy savings identified had allowed the Council to get a full Energy Efficiency and Conservation Authority (EECA) subsidy. It was estimated that the Council could potentially save \$120,900 in energy costs per annum, without incurring much additional costs. It was also suggested that the Council may wish to explore the installation of solar panels on the Aquatic Facilities' roofs to heat its pools in the future.
- Canterbury Biodiversity Strategy Revitalisation workshop - attended the second workshop for the Revitalisation of the Canterbury Biodiversity Strategy, attended by a diverse range of people from pest control groups, biodiversity trusts, QE2 Trust, ecologists, and local government, as well as those from DOC, KiwiRail, Lyttleton Port, Fed Farmers, etc. Feedback from that would be incorporated and brought back to stakeholders as part of the revitalisation of the Canterbury Regional Council's strategy.
- Mudfish Celebration evening - attended a nighttime event hosted by the Waimakariri Landcare Trust at the Bennetts Stream diversion, celebrating our native taonga, the kowaro/ mudfish.
- O'Kair Lagoon Planting Day - took part in the planting day organised by the Waimakariri Biodiversity Trust, also attended by UC's Student Volunteer Army.

- 11.6 **International Relationships** – Deputy Mayor Neville Atkinson
No discussion emanated from this point.
- 11.7 **Property and Housing** – Deputy Mayor Neville Atkinson
No discussion emanated from this point.

12. QUESTIONS

(under Standing Orders)

Nil.

13. URGENT GENERAL BUSINESS

(under Standing Orders)

Nil

14. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be, it was moved:

Moved: Councillor Blackie

Seconded: Deputy Mayor Atkinson

That the public be excluded from the following parts of the proceedings of this meeting:

- 14.1 Confirmation of Public Excluded Minutes of Council meeting of 6 May 2025
- 14.2 259 Boys Road, Rangiora – Easement and Compensation
- 14.3 May 2025 Flood Event – Indicative Emergency Response and Forecast Recovery Costs
- 14.4 Eyre River Bridge Damage

The general subject of each matter considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
MINUTES			
14.1	Confirmation of Public Excluded Minutes of Council meeting of 6 May 2025	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Sections 7(2) (a) and (i).
REPORTS			
14.2	259 Boys Road, Rangiora – Easement and Compensation	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i)
14.3	May 2025 Flood Event – Indicative Emergency Response and Forecast Recovery Costs	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. LGOIMA Sections 7(h)
14.4	Eyre River Bridge Damage	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons. LGOIMA Sections 7(2) (a)

CARRIED

CLOSED MEETING

The public excluded portion of the meeting was held from 12.25pm to 1.21pm.

Resolution to resume in Open Meeting

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

THAT the Council

- (a) **Approved** the open meeting resuming, and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

CARRIED

OPEN MEETING

- 15.3 **May 2025 Flood Event – Indicative Emergency Response and Forecast Recovery Costs** – G Cleary (General Manager Utilities and Roading), K Simpson (3 Waters Manager), J McBride (Roading and Transport Manager) and M Liu (Infrastructure Resilience Manager)

Moved: Councillor Redmond

Seconded: Councillor Williams

THAT the Council:

- (b) **Receives** Report No. 250523091929.
- (c) **Notes** that the forecast costs for responding to the May 2025 flood event and recovery from the flood damages are \$879,922, of which \$352,500 will be funded from existing budgets, leaving \$605,000 of unbudgeted expenditure.
- (d) **Notes** additional budget of \$530,422 for recovery from the flood damages and implementing immediate improvement works will be sought from the Council at its July 2025 meeting, with preliminary funding sources as follows:

Asset Area	Total Estimate	Indicative Breakdown				Possible Co-funding through NZTA
		Initial Response	Immediate Recovery Works	To be funded by existing Budgets	Additional Funding Required (Estimate)	
Roading	\$632,422*	\$130,000	\$502,422	\$160,000	\$475,422	\$322,535.22*
Stormwater	\$85,000	\$65,000	\$20,000	\$30,000	\$55,000	-
Land Drainage	\$15,000	-	\$15,000	\$15,000	-	-
Rivers	\$7,500	-	\$7,500	\$7,500	-	-
Wastewater	\$140,000	\$100,000	\$40,000	\$140,000	-	-
TOTAL	\$879,922	\$295,000	\$584,922	\$352,500	\$530,422	\$322,535.22

- (e) **Notes** that co-funding for the Roading response assumes an application for Emergency Event Response will be approved by the New Zealand Transport Agency (NZTA), at a funding assistance rate (FAR) of 51%. There is a risk that this may not be approved, as the funding rules anticipate events being larger than a 1-in-10-year event. The NZTA share (51%) would be \$322,535.22, meaning the remaining Council's share would be \$309,886.78 (49%). This is subject to the funding approval process as a qualifying event.

- (f) **Notes** that a workshop will be held with the Utilities and Roading Committee to provide a complete overview of the flood event, response and further works required.
- (g) **Notes** that a subsequent report will be brought to the Council seeking approval for the unbudgeted expenditure and the funding sources, once New Zealand Transport Agency funding is known.
- (h) **Resolves** that the recommendations in this report be made publicly available but that the contents remain public excluded as there is good reason to withhold in accordance with Section 7(h) of the Local Government Official Information and Meetings Act; "enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities".

CARRIED

15. NEXT MEETING

The next ordinary meeting of the Council was scheduled for 9am on Tuesday, 1 July 2025, to be held in the Council Chamber, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 1.30PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

1 July 2025

Date