

# Waimakariri District Council

# Agenda

Tuesday 17 June 2025

Commencing at 11.30am  
Council Chamber  
215 High Street  
Rangiora

**Members:**

Mayor Dan Gordon  
Deputy Mayor Neville Atkinson  
Cr Al Blackie  
Cr Robbie Brine  
Cr Brent Cairns  
Cr Tim Fulton  
Cr Jason Goldsworthy  
Cr Niki Mealings  
Cr Philip Redmond  
Cr Joan Ward  
Cr Paul Williams



WAIMAKARIRI  
DISTRICT COUNCIL

<b><u>AGENDA CONTENTS – COUNCIL MEETING 17 JUNE 2025</u></b>		
<b><u>Item Number</u></b>	<b><u>Item Topic</u></b>	<b><u>Pages</u></b>
<b>Confirmation of Minutes</b>		
3.1	Council Annual Plan Deliberation Minutes – 27 May 2025	
<b>Staff Reports</b>		
5.1	Adoption of the Annual Plan 2025/2026	13 – 17
5.2	Rates Resolution 2025/26	18 – 28
5.3	Te Kōhaka o Tuhaitara Trust - Statement of Intent for the Year ending 30 June 2026	29 – 44



The Mayor and Councillors

**WAIMAKARIRI DISTRICT COUNCIL**

A meeting of the **WAIMAKARIRI DISTRICT COUNCIL** will be held in the **COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA** on **TUESDAY 17 JUNE 2025** commencing at **11:30am**.

Sarah Nichols  
GOVERNANCE MANAGER

**Recommendations in reports are not to be construed as  
Council policy until adopted by the Council**

**BUSINESS**

Page No

1. **APOLOGIES**

2. **CONFLICTS OF INTEREST**

*Conflicts of interest (if any) to be reported for minuting.*

3. **CONFIRMATION OF MINUTES**

3.1 **Minutes of a meeting of the Waimakariri District Council held on Tuesday 27 May 2025**

*Circulated separately*

*RECOMMENDATION*

**THAT** the Council:

- (a) **Confirms** as a true and correct record the minutes of a meeting of the Waimakariri District Council held on Tuesday 27 May 2025.

4. **MATTERS ARISING FROM THE MINUTES**

5. **REPORTS**

5.1 **Adoption of the Annual Plan 2025/2026 – Nicole Robinson (General Manager Finance and Business Support) and Sylvia Docherty (Policy and Corporate Planning Team Leader)**

13 - 17

*RECOMMENDATION*

**THAT** the Council:

- (a) **Receives** Report No. 250604099902.
- (b) **Adopts** the Annual Plan 2025/2026 (*Trim document 250526092828*) commencing 1 July 2025.
- (c) **Authorises** the Chief Executive to make necessary minor edits and corrections to the Annual Plan 2025/2026 prior to printing.
- (d) **Circulates** this report to the Community Boards for information.

*RECOMMENDATION***THAT** the Council:

- (a) **Receives** Report No. 250603098108
- (b) **Resolves** to set and assess the following rates under the Local Government (Rating) Act 2002 and in accordance with the relevant provisions of the Annual Plan 2025-2026 and Funding Impact Statement for the 2025/2026 year, on rating units in the Waimakariri District for the financial year commencing on 1 July 2025 and ending on 30 June 2026.

Rates are inclusive of the Goods and Services Tax (GST).

All section references are to the Local Government (Rating) Act 2002.

Targeted rating area boundaries are available at [waimakariri.govt.nz](http://waimakariri.govt.nz) or at any Council Service Centre.

**1. GENERAL RATES**

- (a) a general rate set under Section 13 as a rate in the dollar on the rateable capital value for all rateable land; and
- (b) a uniform annual general charge set under Section 15 as a fixed amount per rateable rating unit.

Uniform annual general charge per rateable rating unit	\$135.00
General rate in the dollar on rateable capital value	\$0.000456

**2. EARTHQUAKE RECOVERY RATE**

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District.

Fixed amount per rateable rating unit	\$144.08
---------------------------------------	----------

**3. ROADING RATES**

Targeted rates set under Section 16-18 comprising a fixed amount per rateable rating unit in the District; and a rate in the dollar on the rateable capital value for all rateable land in the District.

Fixed amount per rateable rating unit	\$133.72
Roading rate in the dollar on rateable capital value	\$0.000557

**4. NORTH EYRE ROAD & BROWNS ROAD SEAL EXTENSION LOAN RATE**

A targeted rate set under section 16-18 as a fixed amount per rateable rating unit in the North Eyre Road and Browns Road Seal Extension rating area where a lump sum contribution has not been previously been paid.

Fixed amount per rateable rating unit	\$1,206.91
---------------------------------------	------------

**5. THONGCASTER ROAD & BROWNS ROCK ROAD SEAL EXTENSION LOAN RATE**

A targeted rate set under sections 16-18 as a fixed amount per rateable rating unit in the Thongcaster Road & Browns Rock Road Seal Extension rating area where a lump sum contribution has not previously been paid.

Fixed amount per rateable rating unit	\$331.65
---------------------------------------	----------

**6. BARKERS ROAD SEAL EXTENSION LOAN RATE**

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Barkers Road Seal Extension rating area where a lump sum contribution has not previously been paid.

Fixed amount per rateable rating unit	\$216.17
---------------------------------------	----------

**7. RIVERSIDE ROAD AND INGLIS ROAD SEALING LOAN RATE**

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in The Riverside Road and Inglis Road Sealing area where a lump sum contribution has not been previously been paid.

Fixed amount per rateable rating unit	\$193.71
---------------------------------------	----------

**8. COMMUNITY PARKS AND RESERVES, BUILDINGS AND GRANTS RATES**

Targeted rates set under Sections 16-18 on a differential basis according to where the land is situated and the use to which the land is put, and targeted to each rateable rating unit or separately used or inhabited part of a rateable rating unit as follows:

Fixed amount per separately used or inhabited part of a rateable rating unit in the Town Residential category	\$646.50
Fixed amount per rateable rating unit in the Town Commercial category	\$646.50
Fixed amount per rateable rating unit in the Town Vacant category	\$85.00
Fixed amount per separately used or inhabited part of a rateable rating unit in the Rural Residential category	\$561.50
Fixed amount per rateable rating unit in the Rural Commercial category	\$561.50

A full explanation of the differential categories is in the Funding Impact Statement contained in the Annual Plan 2025/2026 available at [waimakariri.govt.nz](http://waimakariri.govt.nz) or at any Council Service Centre.

**9. COMMUNITY LIBRARY AND MUSEUMS RATE**

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and each separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$233.79
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$233.79

**10. COMMUNITY SWIMMING POOLS RATE**

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$188.89
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$188.89

**11. CANTERBURY MUSEUM OPERATIONAL LEVY RATE**

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$30.40
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$30.40

**12. CANTERBURY MUSEUM REDEVELOPMENT LEVY RATE**

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$8.20
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$8.20

**13. PEGASUS SERVICES RATE**

Targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit situated in the Pegasus Town boundary.

Fixed amount per rateable rating unit	\$74.51
---------------------------------------	---------

**14. ANIMAL CONTROL (STOCK) RATE**

A targeted rate set under Sections 16-18 as a rate in the dollar on the rateable capital value on rating units situated in the Residential 4A, Residential 4B and rural zones in the Waimakariri District Council District Plan, operative at 14<sup>th</sup> March 2025.

Rate in the dollar on rateable capital value	\$0.000006
--	------------

**15. COMMUNITY BOARD RATES**

Targeted rates set Under Sections 16-18 as a fixed amount per rateable rating unit plus a rate in the dollar on the rateable capital value in each of the Community Board areas.

Rate in the dollar on rateable capital value on each rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$0.000008
Fixed amount per rateable rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$23.93
Rate in the dollar on rateable capital value on each rating unit situated in the Rangiora-Ashley Community Board area	\$0.000006
Fixed amount per rateable rating unit situated in the Rangiora-Ashley Community Board area	\$21.71
Rate in the dollar on rateable capital value on each rating unit situated in the Woodend-Sefton Community Board area	\$0.000008
Fixed amount on per rateable rating unit situated in the Woodend-Sefton Community Board area	\$27.30
Rate in the dollar on rateable capital value on each rating unit situated in the Oxford-Ohoka Community Board area	\$0.000006

Fixed amount per rateable rating unit situated in the Oxford-Ohoka Community Board area	\$32.39
---	---------

**16. PROMOTION AND ECONOMIC DEVELOPMENT RATE**

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on each rating unit that is used for business purposes.

Rate in the dollar on rateable capital value	\$0.00014
--	-----------

**17. RANGIORA CBD AREA MAINTENANCE AND STREET WORKS RATE**

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units situated in the Rangiora Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0001248
--	-------------

**18. KAIAPOI CBD AREA MAINTENANCE AND STREET WORKS RATE**

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units in the Kaiapoi Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0002426
--	-------------

**19. KERBSIDE RUBBISH AND RECYCLING COLLECTION RATE**

A targeted rate set under Sections 16-18 as a fixed amount per separately used or inhabited part of a rating unit within the Kerbside Collection Contract areas excluding the Ohoka Kerbside recycling area to which the rubbish and recycling service is available.

Fixed charge per separately used or inhabited part of a rating unit to which the Kerbside Rubbish and Recycling Collection service is available	\$122.00
---	----------

**20. OHOKA KERBSIDE RECYCLING COLLECTION RATE**

A targeted rate set under Sections 16-18 as a fixed amount on each separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area.

Fixed charge per separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area	\$112.00
--	----------

**21. KERBSIDE BIN RUBBISH COLLECTION**

A targeted rate set under Sections 16-18 as a fixed amount per rubbish wheelie bin provided to rating units within the Kerbside Collection Contract areas including the Ohoka Kerbside Recycling Area.

Fixed charge per 80 litre rubbish wheelie bin	\$119.60
Fixed charge per 140 litre rubbish wheelie bin	\$160.10

## 22. KERBSIDE ORGANICS BIN COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per organics wheelie bin provided to rating units within the Kerbside Collection Contract areas (excluding the Ohoka Kerbside Recycling Area).

Fixed charge per 80 litre organics wheelie bin	\$98.20
Fixed charge per 140 litre organics wheelie bin	\$133.10
Fixed charge per 240 litre organics wheelie bin	\$188.60

## 23. WATER RATES

Targeted rates for water supply set under Sections 16-19 as follows:

On a differential basis according to the provision or availability of the service, a fixed amount per separately used or inhabited part of a rating unit that is provided with an unrestricted connection to the Cust, Rangiora, Kaiapoi, Waikuku Beach, Woodend-Tuahiwi-Pegasus, Oxford Township water supplies. A fixed amount (40% of the rate for an unrestricted connection) for each unit of water supplied is set on rating units provided with a restricted connection to the above named water supplies.

A fixed amount per rateable rating unit connected to the Summerhill, West Eyreton, Poyntz Road, Garrymere and Ohoka restricted water supplies together with a fixed amount for each unit of water supplied.

A fixed amount per unit of water supplied from Oxford Rural No. 1, Oxford Rural No. 2 and Mandeville (including the Fernside extension) water supplies.

(1 unit of water = 1,000 litres/day)

Targeted rate for Water UV Treatment set as a fixed amount per rateable rating unit on all rating units connected to a Waimakariri District Council water supply.

Targeted loan rates set under Sections 16-18 on a differential basis according to the provision or availability of a service, on rating units in the Tuahiwi residential area that are serviced by the Woodend-Tuahiwi-Pegasus Water Supply, where a lump sum contribution has not been paid. Loan rates are set as a fixed amount on each rateable rating unit that is connected to the Woodend-Tuahiwi-Pegasus Water Supply, with a reduced amount payable on rating units that are not connected (pipeline share). The lower differential reflects the cost of installing the main pipeline and does not include the cost of property connections.

Targeted loan rate set as a fixed amount per rateable rating unit in the rural land adjacent to the Tuahiwi residential area that have a restricted connection to the Woodend-Tuahiwi-Pegasus Water supply, where a lump sum contribution has not been paid.

Targeted loan rate set as a fixed amount per unit of water in the Fernside Water Loan area.

Ashley Rural water rates are collected on behalf of the Hurunui District Council.

Cust	\$1,813.10
Cust – restricted supply per unit of water	\$725.24
Summerhill – per unit of water	\$146.70
Summerhill – per rating unit	\$1,216.90
Fernside Loan Rate per unit of water	\$82.90
Rangiora	\$466.60
Rangiora – restricted supply per unit of water	\$186.64
Kaipoi	\$334.40



Kaiapoi – restricted supply per unit of water	\$133.76
Waikuku Beach	\$667.60
Waikuku Beach – restricted supply per unit of water	\$267.04
Woodend-Tuahiwi-Pegasus	\$477.70
Woodend-Tuahiwi– Pegasus restricted supply per unit of water	\$191.08
Tuahiwi rural water loan rate	\$778.30
Tuahiwi residential area water connection loan rate	\$667.11
Tuahiwi residential area water pipeline loan rate	\$489.22
West Eyreton—per unit of water	\$117.30
West Eyreton—per rating unit	\$1,201.10
Oxford Township	\$772.10
Oxford Township – restricted supply per unit of water	\$308.84
Oxford Rural Water No 1 per unit of water	\$616.80
Oxford Rural Water No 2 per unit of water	\$531.40
Water UV Treatment rate – per rating unit	\$87.48
Mandeville – per unit of water	\$371.50
Ohoka – per unit of water	\$26.14
Ohoka – per rating unit	\$1,344.27
Poyntzs Road – per unit of water	\$94.00
Poyntzs Road – per rating unit	\$1,100.00
Garrymere – per unit of water	\$59.04
Garrymere – per rating unit	\$2,191.24
Ashley Rural Water- per unit of water	\$1,251.99

#### 24. WAIMAKARIRI WATER RACE RATES

Targeted rates set under Sections 16-18 as a fixed amount per rateable rating unit where the Waimakariri water race system is available assessed on a differential basis according to the area of land within each rating unit; together with a targeted rate per hectare of land area.

Small holdings for which special arrangements have been made to pipe water from this scheme are charged the special fixed charge only.

Area Rate (per Hectare)	\$8.91
Fixed amount per rateable rating unit (properties over .4046 ha land area)	\$142.00
Fixed amount per rateable rating unit (properties less than or equal to .4046 ha)	\$137.00
Special fixed amount per rateable rating unit for piped supply	\$142.00

#### 25. SEWER RATES

A targeted rate under Sections 16-18 per water closet or urinal within a rating unit connected to the Eastern Districts Sewer in Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Loburn Lea and Fernside.

A targeted rate set under Sections 16-18 as a fixed charge per rateable rating unit in the Oxford sewer rating area.

Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit located in the Ohoka Utilities Connection Loan area and the Fernside Sewer Loan rating area and the Loburn Lea Sewer loan rating area.

Eastern Districts (Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Fernside, Loburn Lea) per WC or urinal.	\$658.30
Ohoka Utilities Sewer Connection Loan Rate fixed amount per rateable rating unit	\$249.62
Loburn Lea Sewer Loan Rate fixed amount per rateable rating unit	\$1,075.19
Oxford Sewer Operating Rate fixed amount per rateable rating unit	\$1,466.60
Fernside Sewer Loan Rate fixed amount per rateable rating unit	\$1,005.51

## 26. URBAN STORMWATER DRAINAGE RATES

Targeted rates set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Rangiora, Oxford, Pegasus and Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas.

Targeted rate set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Kaiapoi urban drainage rating area on a differential basis according to where the land is situated.

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit on the properties in Alexander Lane that benefit directly from the private stormwater pump, to be charged in addition to the Kaiapoi urban drainage rate.

Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area excluding the Island Road rural extension	\$0.001448
Fixed amount per rateable rating unit in the Alexander Lane Drainage Rating area	\$120.00
Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area Island Road Extension	\$0.000724
Rate in the dollar on rateable land value in Rangiora urban drainage rating area	\$0.0008925
Rate in the dollar on rateable land value in Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas	\$0.0006703
Rate in the dollar on rateable land value in the Oxford urban drainage rating area	\$0.0010184
Rate in the dollar on rateable land value in the Pegasus urban drainage rating area	\$0.0008031

## 27. RURAL LAND DRAINAGE RATES

Targeted rates for Rural drainage set under Sections 16-18 on all rateable rating units situated within the separate rural drainage targeted rating areas:

Waimakariri Coastal Rural	20% collected as a fixed amount per rateable rating unit and 80% by a rate per hectare of land
Cust	Rate per hectare of land
Clarkville	50% collected as a fixed amount per rateable rating unit and 50% as a rate per hectare of land

Oxford, Ohoka & Waimakariri Central Rural	20% collected as a fixed amount per rateable rating unit and 80% as a rate in the dollar on the rateable land value
Loburn Lea	Rate in the dollar on rateable land value
Ohoka fixed amount per rateable rating unit	\$81.00
Ohoka rate in the dollar on rateable land value	\$0.0004687
Loburn Lea rate in the dollar on rateable land value	\$0.0021134
Oxford fixed amount per rateable rating unit	\$59.00
Oxford rate in the dollar on rateable land value	\$0.0002673
Clarkville fixed amount per rateable rating unit	\$222.00
Clarkville rate on land area (per hectare)	\$59.28
Waimakariri Coastal Rural fixed amount per rateable rating unit	\$66.00
Waimakariri Coastal Rural rate on land area (per hectare)	\$44.06
Waimakariri Central fixed amount per rateable rating unit	\$89.00
Waimakariri Central rate in the dollar on rateable land value	\$0.0003448
Cust rate on land area (per hectare)	\$78.55

- (c) **Resolves** that rates are due and payable by four equal instalments on the dates listed below and resolves pursuant to Sections 57 and 58 that a penalty amounting to 10% of the amount unpaid will be added to any amount of the current instalment remaining unpaid seven days after the due date of that instalment. No penalty will be applied where a ratepayer has entered into an arrangement by way of a direct debit authority and honours that arrangement so that all current years rates will be paid in full by 30th June in that rating year or such other date agreed to by the Council.

Instalment	Due Date	Penalty Charge Applies
1	20 August 2025	27 August 2025
2	20 November 2025	27 November 2025
3	20 February 2026	27 February 2026
4	20 May 2026	27 May 2026

- (d) **Resolves** pursuant to Sections 57 and 58 a penalty charge amounting to 10% of the amount of unpaid rates from previous financial years, remaining unpaid at 3 July 2025 will be added on 3 July 2025 and a further penalty charge of 10% will be added on 6 January 2026 to rates for previous years still remaining unpaid as at 6 January 2026.
- (e) **Resolves** that rates shall be payable by cash or eftpos (debit card) at any of the following places during office opening hours:

Rangiora Service Centre, 215 High Street, Rangiora  
Kaiapoi Service Centre, 176 Williams Street, Kaiapoi  
Oxford Service Centre, 34 Main Street, Oxford

Or online at [waimakariri.govt.nz](http://waimakariri.govt.nz), by a direct debit facility established by the Council, internet banking or direct credit.

5.3 **Te Kōhaka o Tuhaitara Trust - Statement of Intent for the Year ending 30 June 2026 – Chris Brown (General Manager Community and Recreation)**

29 - 44

*RECOMMENDATION*

**THAT** the Council:

- (a) **Receives** report N° 250612106668
- (b) **Receives** the Statement of Intent for Te Kōhaka o Tuhaitara Trust for the year ending 30 June 2026 (TRIM 240215022313)
- (c) **Notes** the change to the SOI presented to Council in March relating to Objective and Performance Target 8.
  - ~~Develop two performing biota nodes per year to progress the long-term goal of indigenous coastal forest along the length of the Tūhaitara Park.~~
  - *Undertake a stock take of existing biota nodes and prepare a forward work plan which identifies maintenance and development requirements to ensure sustainable ecosystem services and ongoing volunteer support is fostered.*
- (d) **Receives** the financial plan which identifies actions Te Kohaka o Tuhaitara Trust plan to undertake to balance the budget.

6. **QUESTIONS (UNDER STANDING ORDERS)**

7. **URGENT GENERAL BUSINESS (UNDER STANDING ORDERS)**

8. **NEXT MEETING**

Note the Council will consider/adopt the District Plan on Tuesday 24 June 2025 at 1pm, in the Council Chamber, Rangiora.

The next scheduled ordinary meeting of the Council is on Tuesday 1 July 2025 commencing at 9am, to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** LTC-03-21 / 250604099902**REPORT TO:** COUNCIL**DATE OF MEETING:** 17 June 2025**AUTHOR(S):** Nicole Robinson, General Manager Finance & Business Support  
Sylvia Docherty, Policy & Corporate Planning Team Leader**SUBJECT:** Adoption of the Annual Plan 2025/2026**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
Chief Executive**1. SUMMARY**

- 1.1. The purpose of this report is to recommend to Council the adoption of the Annual Plan 2025/2026.
- 1.2. The Draft Annual Plan 2025/2026 signalled a districtwide rates increase of 4.98%. After considering the community and staff submissions to the Draft Annual Plan, the districtwide average rate increase remains unchanged at 4.98%. This increase is consistent with achieving the Council's Financial Strategy set out in its Long-Term Plan 2024-2034.

Attachments:

- i. Annual Plan 2025/2026 (TRIM 250526092828) (*circulated separately*)

**2. RECOMMENDATION****THAT** the Council:

- (a) **Receives** Report No. 250604099902.
- (b) **Adopts** the Annual Plan 2025/2026 (*Trim document 250526092828*) commencing 1 July 2025;
- (c) **Authorises** the Chief Executive to make necessary minor edits and corrections to the Annual Plan 2025/2026 prior to printing.
- (d) **Circulates** this report to Community Boards for information.

**3. BACKGROUND**

- 3.1. The Local Government Act 2002 Section 95 states the Council must prepare and adopt an annual plan for each financial year.
- 3.2. The Draft Annual Plan 2025-2026, Consultation Document and supporting information were adopted by the Council for public consultation on Tuesday 4 March 2025.
- 3.3. Key topics that the Council outlined for feedback within the Consultation Document were:
- Delivery of water services - Local Water Done Well

- Transport programme
  - Outside Factors Driving Cost Increases
  - Rates Policy – rate remission and discount for early payment
  - Development Contributions policy
- 3.4. The Council received a total of 787 submissions and heard 23 submissions on 6 May 2025.
  - 3.5. As a result of the submissions the Council resolved to include a number of changes to the AP. These changes made as a result of submission have been summarised on page 6 of the AP, headed “Key Changes to the AP”.
  - 3.6. The overall financial effect of the changes has retained the average district-wide rate for the 2025/2026 financial year at 4.98% that was consulted within the draft AP.
  - 3.7. The total average rate for 2025/2026 is 4.98% slightly more than the rate increase of 4.73% signalled in the LTP for 2025/2026 (Year 2 of the 10-year LTP). This change is due to the asset valuations and resulting depreciation.
  - 3.8. The 4.98% increase is an average district increase and the rating effect to each individual property will differ depending on each circumstance. That is, what services are provided and whether there has been a change in level of service provided to the property or whether there has been a change to the property value compared to the prior year. Average samples of properties across the district have been included within the Annual Plan to indicate the rating movement.
  - 3.9. Achieving a balance between affordable rate levels and maintaining the level of service delivery has been a challenge. Key factors that have been addressed within the Annual Plan are set out below.
    - 3.9.1. Continuing general inflation impacting the Local Government sector will increase the cost-of-service delivery. The Business and Economic Research (BERL) forecast for the Local Government sector for cost increases in 2025 year is 3.4%, compared with current CPI of 2.2%.
    - 3.9.2. An increase in three waters assets values by 27% at the 30 June 2024 valuation has had a direct impact on depreciation expense in 2024/25.
    - 3.9.3. Rising insurance premiums, with an increase of over 40% in 2024/25 and further increases expected in 2025/26, will continue to impact the cost of services.
    - 3.9.4. Falling interest rates have allowed a reduction in forecast interest costs, helping offset some of the cost increase.
    - 3.9.5. Lower than requested NZTA funding for roading for the period 2024 -2027 has required the roading programme for maintenance, renewal and capital works to be revised and reduced to stay within LTP funding levels.
    - 3.9.6. The Government’s proposal that water regulation (quality and economic) is funded by local government will further increase costs.
  - 3.10. There are other factors that may have an impact on future costs, including continuing Government reforms and upcoming contract renewals for the maintenance of roads and greenspace. No specific allowance has been made for these factors due to the uncertainties involved, and as such there is some risk of future cost pressures.

- 3.11. The Annual Plan 2025/2026 is in line with year 2 of the Long Term Plan 2024/2034 with no significant changes and therefore is not required to be audited.

#### **Updated Development Contributions Policy and Schedules**

- 3.12. At the meeting on 3 June 2025 the Council approved the 2025/26 Development Contribution (DC) Policy and Schedules. The DC schedule is a reflection of the growth budgets and growth figures within the Council's budgets. Therefore, the only changes to the schedules were a result of either changes to budgets or rating units since the schedule was drafted and presented to the Council in January. Some minor amendments to the DC Policy were also approved.

#### **Amendments to Rates Policy**

- 3.13. At the meeting on 27 May 2025 the Council approved amendments to the Rates Policy that included removing Section 4, discount for early payment of rates in the current financial year and adding a new rates remission policy as Section 6.16 fixed charges on multiple dwellings. The updated Rates Policy also amended the definition of a separately used or inhibited part of a rating unit for use in calculating liability for targeted rates under Clause 7, Schedule 3 of the Local Government (Rating) Act 2002. These changes had been consulted as part of the Draft Annual Plan consultation.

#### **Delivery of Water Services**

- 3.14. In February 2025, Council approved consulting with the community on the preferred water services delivery model of an in-house water services business unit. Consultation of the preferred water services delivery model was completed through the special consultative procedure for the Draft Annual Plan 2025/26.
- 3.15. At the meeting on 27 May 2025, the Council received the summary and analysis of submissions on the delivery of water services and approved the adoption of an in-house water services business unit delivery model.

### **4. ISSUES AND OPTIONS**

- 4.1. The Council has the option of adopting the Annual Plan or it may request that further changes be made.
- 4.2. Depending on the significance of the change, it could be considered minor and therefore the changes are covered by the recommendations provided within this report. However, if a change requested is significant, may require a special consultative procedure.
- 4.3. The Management Team has reviewed this report and support the recommendations.
- 4.4. **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report. These have been considered throughout the consultation and within the final plan for approval.

### **5. COMMUNITY VIEWS**

#### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report.

Te Ngāi Tūāhuriri and Te Rūnanga o Ngāi Tahu have made submissions to the Draft Annual Plan in relation to Local Water Done Well. Both submissions have not indicated

whether or not they support the Council's preferred option and have provided comments for Council consideration.

## 5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report and have had the opportunity to make submissions as part of the consultation process on the draft Annual Plan.

## 5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report and have had the opportunity to make submissions as part of the consultation process on the draft Annual Plan.

# 6. OTHER IMPLICATIONS AND RISK MANAGEMENT

## 6.1. Financial Implications

There are financial implications of the decisions sought by this report. The financial effects are summarised below.

Table 1: shows the comparison of the rate consulted on and the rate as a result of changes to the LTP

Annual Plan 2025 / 2026	Draft for Consultation	Final for Adoption	Change
Rates for the average property	\$4,208	\$4,208	-

Note: the above figures allow for the movements in properties and the percentage movement is shown inclusive and exclusive of the new bin collection rates.

The rates above show the 2025/2026 increase excluding Environment Canterbury (ECan). ECan have proposed an average rates increase of 9.9%.

The Draft Annual Plan 2025/26 proposed a District average rate increase of 4.98%. The Long-Term Plan signalled an increase of 4.73%. This increase is consistent with the Council's Financial Strategy which is designed to keep the Council's sound financial health over the coming ten years.

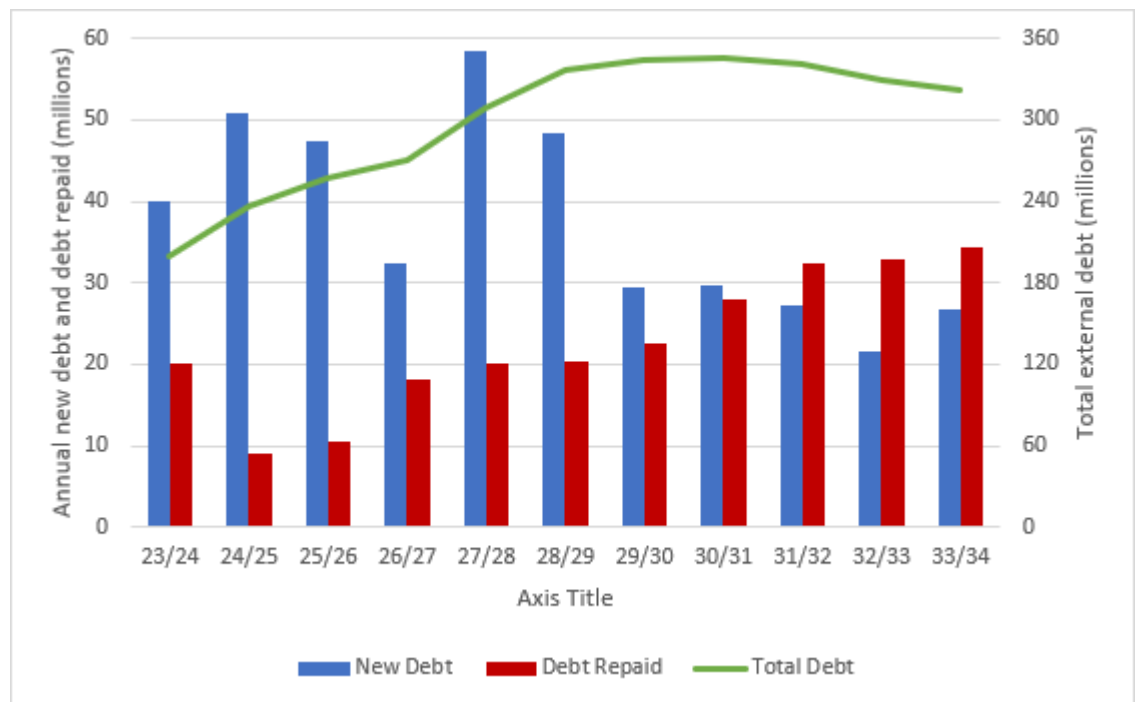
The forecast accounting surplus for the year is \$36.2m. This includes non-cash vested assets revenue of \$26.5m (this is the value of land and infrastructure assets transferred to the Council from land developers). Excluding vested assets, the surplus is \$9.7m. This surplus is required to fund capital expenditure.

By 30 June 2026 the Council's net asset value is estimated to be \$2,853m with net debt of \$256m. The forecast net debt is well within Council's Treasury Policy limits as set out in the table below.

Measure	Limit	Actual 2024	Forecast 2026	Forecast 2034
Gross interest paid on term debt will not exceed 15% of gross operating revenue	15.0%	8.4%	7.1%	7.3%
Net debt as percentage of operating revenue shall not exceed 250%	250%	138%	148%	117%
Net cash inflow from operating activities exceeds gross annual interest expense by two times	2.0 times	2.6 times	4.6 times	5.3 times
Net interest is a maximum of 25% of rates revenue	25.0%	8.2%	8.9%	8.3%
Total debt as a percentage of total assets will not exceed 15%	15%	6.4%	8.2%	7.6%
Liquidity ratio of greater than 110% (LGFA ratio)	110%	117%	153%	177%



The following graph shows total debt, new debt and provision for repayment of debt over the ten years of the 2024-2034 Long Term Plan.



## 6.2. Sustainability and Climate Change Impacts

The recommendations in this report do have direct sustainability and/or climate change impacts. Sustainability and Climate Change Impacts have been considered in each of the Council activity statements.

## 6.3 Risk Management

The Key Assumptions and Risks determined within the LTP have been used as the underlying basis in preparation of the Annual Plan.

## 6.3. Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

# 7. CONTEXT

## 7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy. Changes made as a result of submissions made through the consultation with the community and staff reports are not significant.

## 7.2. Authorising Legislation

*Local Government Act 2002*

## 7.3. Consistency with Community Outcomes

All Council community outcomes are relevant to the actions arising from recommendations in this report.

## Authorising Delegations

This is matter for the Council to decide.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** RAT-01-01, GOV-01-11/250603098108**REPORT TO:** Council**DATE OF MEETING:** 17<sup>th</sup> June 2025**AUTHOR(S):** Lee Palmer, Credit Controller**SUBJECT:** Rates Resolution 2025-2026**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)  
General Manager  
Chief Executive**1. SUMMARY**

- 1.1. This report is to meet the requirements of Section 23 of the Local Government (Rating) Act 2002 which requires that rates must be set by a resolution of Council.
- 1.2. Section 24 of the Local Government (Rating) Act 2002 requires that the Council state the financial year to which the rates apply and the due dates for payment in its resolution setting the rates.

**2. RECOMMENDATION****THAT** the Council:

- (a) **Receives** Report No. 250603098108
- (b) **Resolves** to set and assess the following rates under the Local Government (Rating) Act 2002 and in accordance with the relevant provisions of the Annual Plan 2025-2026 and Funding Impact Statement for the 2025/2026 year, on rating units in the Waimakariri District for the financial year commencing on 1 July 2025 and ending on 30 June 2026.

Rates are inclusive of the Goods and Services Tax (GST).

All section references are to the Local Government (Rating) Act 2002.

Targeted rating area boundaries are available at [waimakariri.govt.nz](http://waimakariri.govt.nz) or at any Council Service Centre.**1. GENERAL RATES**

- (a) a general rate set under Section 13 as a rate in the dollar on the rateable capital value for all rateable land; and
- (b) a uniform annual general charge set under Section 15 as a fixed amount per rateable rating unit.

Uniform annual general charge per rateable rating unit	\$135.00
General rate in the dollar on rateable capital value	\$0.000456

## 2. EARTHQUAKE RECOVERY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District.

Fixed amount per rateable rating unit	\$144.08
---------------------------------------	----------

## 3. ROADING RATES

Targeted rates set under Section 16-18 comprising a fixed amount per rateable rating unit in the District; and a rate in the dollar on the rateable capital value for all rateable land in the District.

Fixed amount per rateable rating unit	\$133.72
Roading rate in the dollar on rateable capital value	\$0.000557

## 4. NORTH EYRE ROAD & BROWNS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under section 16-18 as a fixed amount per rateable rating unit in the North Eyre Road and Browns Road Seal Extension rating area where a lump sum contribution has not been previously been paid.

Fixed amount per rateable rating unit	\$1,206.91
---------------------------------------	------------

## 5. THONGCASTER ROAD & BROWNS ROCK ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under sections 16-18 as a fixed amount per rateable rating unit in the Thongcaster Road & Browns Rock Road Seal Extension rating area where a lump sum contribution has not previously been paid.

Fixed amount per rateable rating unit	\$331.65
---------------------------------------	----------

## 6. BARKERS ROAD SEAL EXTENSION LOAN RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the Barkers Road Seal Extension rating area where a lump sum contribution has not previously been paid.

Fixed amount per rateable rating unit	\$216.17
---------------------------------------	----------

## 7. RIVERSIDE ROAD AND INGLIS ROAD SEALING LOAN RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in The Riverside Road and Inglis Road Sealing area where a lump sum contribution has not been previously been paid.

Fixed amount per rateable rating unit	\$193.71
---------------------------------------	----------

## 8. COMMUNITY PARKS AND RESERVES, BUILDINGS AND GRANTS RATES

Targeted rates set under Sections 16-18 on a differential basis according to where the land is situated and the use to which the land is put, and targeted to each rateable rating unit or separately used or inhabited part of a rateable rating unit as follows:

Fixed amount per separately used or inhabited part of a rateable rating unit in the Town Residential category	\$646.50
Fixed amount per rateable rating unit in the Town Commercial category	\$646.50
Fixed amount per rateable rating unit in the Town Vacant category	\$85.00
Fixed amount per separately used or inhabited part of a rateable rating unit in the Rural Residential category	\$561.50
Fixed amount per rateable rating unit in the Rural Commercial category	\$561.50

A full explanation of the differential categories is in the Funding Impact Statement contained in the Annual Plan 2025/2026 available at [waimakariri.govt.nz](http://waimakariri.govt.nz) or at any Council Service Centre.

## 9. COMMUNITY LIBRARY AND MUSEUMS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and each separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$233.79
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$233.79

## 10. COMMUNITY SWIMMING POOLS RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$188.89
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$188.89

## 11. CANTERBURY MUSEUM OPERATIONAL LEVY RATE

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$30.40
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$30.40

**12. CANTERBURY MUSEUM REDEVELOPMENT LEVY RATE**

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit in the District that is used for business purposes; and per separately used or inhabited part of a rateable rating unit in the District that is used for residential purposes.

Fixed charge per rateable rating unit used for business purposes	\$8.20
Fixed charge per separately used or inhabited part of a rateable rating unit used for residential purposes	\$8.20

**13. PEGASUS SERVICES RATE**

Targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit situated in the Pegasus Town boundary.

Fixed amount per rateable rating unit	\$74.51
---------------------------------------	---------

**14. ANIMAL CONTROL (STOCK) RATE**

A targeted rate set under Sections 16-18 as a rate in the dollar on the rateable capital value on rating units situated in the Residential 4A, Residential 4B and rural zones in the Waimakariri District Council District Plan, operative at 14<sup>th</sup> March 2025.

Rate in the dollar on rateable capital value	\$0.000006
--	------------

**15. COMMUNITY BOARD RATES**

Targeted rates set Under Sections 16-18 as a fixed amount per rateable rating unit plus a rate in the dollar on the rateable capital value in each of the Community Board areas.

Rate in the dollar on rateable capital value on each rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$0.000008
Fixed amount per rateable rating unit situated in the Kaiapoi-Tuahiwi Community Board area	\$23.93
Rate in the dollar on rateable capital value on each rating unit situated in the Rangiora-Ashley Community Board area	\$0.000006
Fixed amount per rateable rating unit situated in the Rangiora-Ashley Community Board area	\$21.71
Rate in the dollar on rateable capital value on each rating unit situated in the Woodend-Sefton Community Board area	\$0.000008
Fixed amount on per rateable rating unit situated in the Woodend-Sefton Community Board area	\$27.30
Rate in the dollar on rateable capital value on each rating unit situated in the Oxford-Ohoka Community Board area	\$0.000006
Fixed amount per rateable rating unit situated in the Oxford-Ohoka Community Board area	\$32.39

**16. PROMOTION AND ECONOMIC DEVELOPMENT RATE**

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on each rating unit that is used for business purposes.

Rate in the dollar on rateable capital value	\$0.00014
--	-----------

**17. RANGIORA CBD AREA MAINTENANCE AND STREET WORKS RATE**

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units situated in the Rangiora Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0001248
--	-------------

**18. KAIAPOI CBD AREA MAINTENANCE AND STREET WORKS RATE**

A targeted rate set under Sections 16-18 as a rate in the dollar on rateable capital value on rating units in the Kaiapoi Central Business District rating area that are used for business purposes.

Rate in the dollar on rateable capital value	\$0.0002426
--	-------------

**19. KERBSIDE RUBBISH AND RECYCLING COLLECTION RATE**

A targeted rate set under Sections 16-18 as a fixed amount per separately used or inhabited part of a rating unit within the Kerbside Collection Contract areas excluding the Ohoka Kerbside recycling area to which the rubbish and recycling service is available.

Fixed charge per separately used or inhabited part of a rating unit to which the Kerbside Rubbish and Recycling Collection service is available	\$122.00
---	----------

**20. OHOKA KERBSIDE RECYCLING COLLECTION RATE**

A targeted rate set under Sections 16-18 as a fixed amount on each separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area.

Fixed charge per separately used or inhabited part of a rating unit in the Ohoka Kerbside Recycling Area	\$112.00
--	----------

**21. KERBSIDE BIN RUBBISH COLLECTION**

A targeted rate set under Sections 16-18 as a fixed amount per rubbish wheelie bin provided to rating units within the Kerbside Collection Contract areas including the Ohoka Kerbside Recycling Area.

Fixed charge per 80 litre rubbish wheelie bin	\$119.60
Fixed charge per 140 litre rubbish wheelie bin	\$160.10

## 22. KERBSIDE ORGANICS BIN COLLECTION

A targeted rate set under Sections 16-18 as a fixed amount per organics wheelie bin provided to rating units within the Kerbside Collection Contract areas (excluding the Ohoka Kerbside Recycling Area).

Fixed charge per 80 litre organics wheelie bin	\$98.20
Fixed charge per 140 litre organics wheelie bin	\$133.10
Fixed charge per 240 litre organics wheelie bin	\$188.60

## 23. WATER RATES

Targeted rates for water supply set under Sections 16-19 as follows:

On a differential basis according to the provision or availability of the service, a fixed amount per separately used or inhabited part of a rating unit that is provided with an unrestricted connection to the Cust, Rangiora, Kaiapoi, Waikuku Beach, Woodend-Tuahiwi-Pegasus, Oxford Township water supplies. A fixed amount (40% of the rate for an unrestricted connection) for each unit of water supplied is set on rating units provided with a restricted connection to the above named water supplies.

A fixed amount per rateable rating unit connected to the Summerhill, West Eyreton, Poyntz Road, Garrymere and Ohoka restricted water supplies together with a fixed amount for each unit of water supplied.

A fixed amount per unit of water supplied from Oxford Rural No. 1, Oxford Rural No. 2 and Mandeville (including the Fernside extension) water supplies.

(1 unit of water = 1,000 litres/day)

Targeted rate for Water UV Treatment set as a fixed amount per rateable rating unit on all rating units connected to a Waimakariri District Council water supply.

Targeted loan rates set under Sections 16-18 on a differential basis according to the provision or availability of a service, on rating units in the Tuahiwi residential area that are serviced by the Woodend-Tuahiwi-Pegasus Water Supply, where a lump sum contribution has not been paid. Loan rates are set as a fixed amount on each rateable rating unit that is connected to the Woodend-Tuahiwi-Pegasus Water Supply, with a reduced amount payable on rating units that are not connected (pipeline share). The lower differential reflects the cost of installing the main pipeline and does not include the cost of property connections.

Targeted loan rate set as a fixed amount per rateable rating unit in the rural land adjacent to the Tuahiwi residential area that have a restricted connection to the Woodend-Tuahiwi-Pegasus Water supply, where a lump sum contribution has not been paid.

Targeted loan rate set as a fixed amount per unit of water in the Fernside Water Loan area.

Ashley Rural water rates are collected on behalf of the Hurunui District Council.

Cust	\$1,813.10
Cust – restricted supply per unit of water	\$725.24
Summerhill – per unit of water	\$146.70
Summerhill – per rating unit	\$1,216.90
Fernside Loan Rate per unit of water	\$82.90

Rangiora	\$466.60
Rangiora – restricted supply per unit of water	\$186.64
Kaiapoi	\$334.40
Kaiapoi – restricted supply per unit of water	\$133.76
Waikuku Beach	\$667.60
Waikuku Beach – restricted supply per unit of water	\$267.04
Woodend-Tuahiwi-Pegasus	\$477.70
Woodend-Tuahiwi– Pegasus restricted supply per unit of water	\$191.08
Tuahiwi rural water loan rate	\$778.30
Tuahiwi residential area water connection loan rate	\$667.11
Tuahiwi residential area water pipeline loan rate	\$489.22
West Eyreton—per unit of water	\$117.30
West Eyreton—per rating unit	\$1,201.10
Oxford Township	\$772.10
Oxford Township – restricted supply per unit of water	\$308.84
Oxford Rural Water No 1 per unit of water	\$616.80
Oxford Rural Water No 2 per unit of water	\$531.40
Water UV Treatment rate – per rating unit	\$87.48
Mandeville – per unit of water	\$371.50
Ohoka – per unit of water	\$26.14
Ohoka – per rating unit	\$1,344.27
Poyntzs Road – per unit of water	\$94.00
Poyntzs Road – per rating unit	\$1,100.00
Garrymere – per unit of water	\$59.04
Garrymere – per rating unit	\$2,191.24
Ashley Rural Water- per unit of water	\$1,251.99

## 24. WAIMAKARIRI WATER RACE RATES

Targeted rates set under Sections 16-18 as a fixed amount per rateable rating unit where the Waimakariri water race system is available assessed on a differential basis according to the area of land within each rating unit; together with a targeted rate per hectare of land area.

Small holdings for which special arrangements have been made to pipe water from this scheme are charged the special fixed charge only.

Area Rate (per Hectare)	\$8.91
Fixed amount per rateable rating unit (properties over .4046 ha land area)	\$142.00
Fixed amount per rateable rating unit (properties less than or equal to .4046 ha)	\$137.00
Special fixed amount per rateable rating unit for piped supply	\$142.00

## 25. SEWER RATES

A targeted rate under Sections 16-18 per water closet or urinal within a rating unit connected to the Eastern Districts Sewer in Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Loburn Lea and Fernside.

A targeted rate set under Sections 16-18 as a fixed charge per rateable rating unit in the Oxford sewer rating area.



Targeted loan rates set under Sections 16-18 as a fixed amount per rateable rating unit located in the Ohoka Utilities Connection Loan area and the Fernside Sewer Loan rating area and the Loburn Lea Sewer loan rating area.

Eastern Districts (Rangiora, Waikuku Beach, Woodend, Woodend Beach, Pines Kairaki, Tuahiwi, Kaiapoi, Pegasus, Swannanoa, Mandeville, Ohoka, Fernside, Loburn Lea) per WC or urinal.	\$658.30
Ohoka Utilities Sewer Connection Loan Rate fixed amount per rateable rating unit	\$249.62
Loburn Lea Sewer Loan Rate fixed amount per rateable rating unit	\$1,075.19
Oxford Sewer Operating Rate fixed amount per rateable rating unit	\$1,466.60
Fernside Sewer Loan Rate fixed amount per rateable rating unit	\$1,005.51

## 26. URBAN STORMWATER DRAINAGE RATES

Targeted rates set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Rangiora, Oxford, Pegasus and Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas.

Targeted rate set under Sections 16-18 as a rate in the dollar on the rateable land value on each rating unit situated in the Kaiapoi urban drainage rating area on a differential basis according to where the land is situated.

A targeted rate set under Sections 16-18 as a fixed amount per rateable rating unit on the properties in Alexander Lane that benefit directly from the private stormwater pump, to be charged in addition to the Kaiapoi urban drainage rate.

Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area excluding the Island Road rural extension	\$0.001448
Fixed amount per rateable rating unit in the Alexander Lane Drainage Rating area	\$120.00
Rate in the dollar on rateable land value in the Kaiapoi urban drainage rating area Island Road Extension	\$0.000724
Rate in the dollar on rateable land value in Rangiora urban drainage rating area	\$0.0008925
Rate in the dollar on rateable land value in Coastal Urban (Woodend, Waikuku and Pines/Kairaki) urban drainage rating areas	\$0.0006703
Rate in the dollar on rateable land value in the Oxford urban drainage rating area	\$0.0010184
Rate in the dollar on rateable land value in the Pegasus urban drainage rating area	\$0.0008031

## 27. RURAL LAND DRAINAGE RATES

Targeted rates for Rural drainage set under Sections 16-18 on all rateable rating units situated within the separate rural drainage targeted rating areas:

Waimakariri Coastal Rural	20% collected as a fixed amount per rateable rating unit and 80% by a rate per hectare of land
Cust	Rate per hectare of land
Clarkville	50% collected as a fixed amount per rateable rating unit and 50% as a rate per hectare of land
Oxford, Ohoka & Waimakariri Central Rural	20% collected as a fixed amount per rateable rating unit and 80% as a rate in the dollar on the rateable land value
Loburn Lea	Rate in the dollar on rateable land value

Ohoka fixed amount per rateable rating unit	\$81.00
Ohoka rate in the dollar on rateable land value	\$0.0004687
Loburn Lea rate in the dollar on rateable land value	\$0.0021134
Oxford fixed amount per rateable rating unit	\$59.00
Oxford rate in the dollar on rateable land value	\$0.0002673
Clarkville fixed amount per rateable rating unit	\$222.00
Clarkville rate on land area (per hectare)	\$59.28
Waimakariri Coastal Rural fixed amount per rateable rating unit	\$66.00
Waimakariri Coastal Rural rate on land area (per hectare)	\$44.06
Waimakariri Central fixed amount per rateable rating unit	\$89.00
Waimakariri Central rate in the dollar on rateable land value	\$0.0003448
Cust rate on land area (per hectare)	\$78.55

- (c) **Resolves** that rates are due and payable by four equal instalments on the dates listed below and resolves pursuant to Sections 57 and 58 that a penalty amounting to 10% of the amount unpaid will be added to any amount of the current instalment remaining unpaid seven days after the due date of that instalment. No penalty will be applied where a ratepayer has entered into an arrangement by way of a direct debit authority and honours that arrangement so that all current years rates will be paid in full by 30th June in that rating year or such other date agreed to by the Council.

Instalment	Due Date	Penalty Charge Applies
1	20 August 2025	27 August 2025
2	20 November 2025	27 November 2025
3	20 February 2026	27 February 2026
4	20 May 2026	27 May 2026

- (d) **Resolves** pursuant to Sections 57 and 58 a penalty charge amounting to 10% of the amount of unpaid rates from previous financial years, remaining unpaid at 3 July 2025 will be added on 3 July 2025 and a further penalty charge of 10% will be added on 6 January 2026 to rates for previous years still remaining unpaid as at 6 January 2026.

- (e) **Resolves** that rates shall be payable by cash or eftpos (debit card) at any of the following places during office opening hours:

Rangiora Service Centre, 215 High Street, Rangiora  
 Kaiapoi Service Centre, 176 Williams Street, Kaiapoi  
 Oxford Service Centre, 34 Main Street, Oxford

Or online at [waimakariri.govt.nz](http://waimakariri.govt.nz), by a direct debit facility established by the Council, internet banking or direct credit.

### 3. **BACKGROUND**

- 3.1. The Council has been through the process of drafting, consulting and adopting the Annual Plan which includes its funding requirements for the 2025/2026 year. This resolution is

required in terms of Sections 23 and 24 of the Local Government (Rating) Act 2002 and is the final step in setting the rates for the new financial year.

- 3.2. References to Rating Policy maps have been removed from the resolution as maps are now available directly from the Council website, or any Council Service Centre.
- 3.3. Consultation on the 2025/26 rates occurred prior to the adoption of the new District plan. The Animal Control Rate is based on District Plan zoning and for 2025/26 will continue to be based on the zones in the District Plan that was operative in March 2025 when the Annual Plan was open for consultation. This will change to the new District Plan from the 2026/27 rating year.

#### **4. ISSUES AND OPTIONS**

##### **4.1. Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.2. The Management Team has reviewed this report and support the recommendations.

#### **5. COMMUNITY VIEWS**

##### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

##### **5.2. Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

##### **5.3. Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

#### **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

##### **6.1. Financial Implications**

There are not financial implications of the decisions sought by this report. This report reflects the funding decisions made in the Annual Plan 2025/2026 Council deliberations.

##### **6.2. Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

##### **6.3. Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report. If the correct procedure is not followed, the Council may be challenged through the Courts as to the validity of its rates. A Legal review of the rates resolution was carried out in 2021 during the 2021-2031 Long Term Plan process. A review will be carried out prior to the 2026/27 rating year.

##### **6.4. Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

## **7. CONTEXT**

### **7.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### **Authorising Legislation**

Local Government (Rating) Act 2002, Relevant sections are referenced in the report.

#### **Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

### **7.2. Authorising Delegations**

Rates must be set by resolution of Council.

**WAIMAKARIRI DISTRICT COUNCIL**

**REPORT FOR DECISION**

**FILE NO and TRIM** GOV-01-15, FIN-01 / 250612106668  
**NO:**

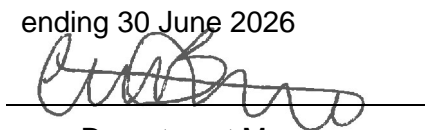
**REPORT TO:** Council

**DATE OF MEETING:** 17 June 2025

**AUTHOR(S):** Chris Brown, General Manager Community and Recreation

**SUBJECT:** Te Kōhaka ò Tuhaitara Trust - Statement of Intent for the Year ending 30 June 2026

**SIGNED BY:**  
(for Reports to  
Council, Committees  
or Boards)

  
Department Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to present the Statement of Intent (SOI) for Te Kōhaka ò Tuhaitara Trust (TKTT) for the year ending 30 June 2026 for consideration by the Council
- 1.2. The draft SOI was presented to the Councils Audit and Risk Committee March 2025 meeting.
- 1.3. Under its delegation the Audit and Risk Committee is able to consider the SOI and provide comment that it wishes the Trustees to consider in the SOI and any other information in relation to the CCO.
- 1.4. TKTT is required to consider the comments from Shareholders (Council & Ngai Tahu) within two months of the 1 March 2025 and deliver the completed SOI to the Shareholders on or before 30 June 2025.
- 1.5. The Audit and Risk Committee considered the draft SOI provided by the Trust recommending the eleven proposed changes. The Audit and Risk committee also requested that TKTT report back before the 30<sup>th</sup> June 2025 outlining where additional funding or cost savings to balance the budget will come from.
- 1.6. This report provides the requested financial plan and also identifies one small change to the SOI regarding the performance target 8 which relates to the development of two biota nodes per year.
- 1.7. Al Blackie (Chairperson) will attend the meeting to speak to the report.

**Attachments:**

- i. Extracts from Schedule 8 Local Government Act 2002
- ii. Draft Statement of Intent for Te Kōhaka ò Tuhaitara Trust for the year ending 30 June 2026 (TRIM 240215022313)

## 2. **RECOMMENDATION**

**THAT** the Council:

- (a) **Receives** report N° 250612106668
- (b) **Receives** the Statement of Intent for Te Kōhaka o Tuhaitara Trust for the year ending 30 June 2026 (TRIM 240215022313)
- (c) **Notes** the change to the SOI presented to Council in March relating to Objective and Performance Target 8.
  - ~~Develop two performing biota nodes per year to progress the long term goal of indigenous coastal forest along the length of the Tūhaitara Park.~~
  - *Undertake a stock take of existing biota nodes and prepare a forward work plan which identifies maintenance and development requirements to ensure sustainable ecosystem services and ongoing volunteer support is fostered.*
- (d) **Receives** the financial plan which identifies actions Te Kohaka O Tuhaitara Trust plan to undertake to balance the budget.

## 3. **BACKGROUND**

- 3.1. TKTT is a Council Controlled Organisations (CCOs) as determined under the Local Government Act (LGA), as the Council appoints 50% or more of the Trustees.
- 3.2. Under section 64 of the LGA, the CCO must have a Statement of Intent that complies with clauses 9 and 10 of Schedule 8, provided in section 7.2 of this report.
- 3.3. One of the principal objectives of a control-controlled organisation is to achieve the objectives of its shareholder Council, as specified in the Statement of Intent.
- 3.4. The draft SOI was presented to the Councils Audit and Risk Committee March 2025 meeting. There were 11 proposed changes to the SOI. The Committee did not have any specific comment on the changes proposed by the TKTT. The Council did however resolve the following:
  - (e) **Requests** that Te Kōhaka o Tūhaitara Trust report back to the Audit and Risk Committee before 30 June 2025 outlining where the additional funding or cost savings to balance the budget will come from.

## 4. **ISSUES AND OPTIONS**

- 4.1. As requested by the Audit and Risk Committee please find below a report which has been prepared by the Chair of the Trust Al Blackie outlining the Trusts Financial Strategy to improve the budget balance.

### 1. **Financial forward plan for Te Kōhaka o Tūhaitara Trust**

#### 1.1. *Introduction*

*This document provides a summary of the key developments and financial position for Te Kōhaka o Tūhaitara Trust. It includes updates on staffing and governance changes, project progress, financial overview, funding status, and forestry operations.*

## 1.2. *Strategic Adjustment: Transition to Maintenance-Only Operations*

- 1.2.1. *In light of the current financial constraints and the increasing difficulty in securing consistent external funding, the Trust has made the strategic decision to scale back its operational scope to a “maintenance-only” model. This approach is a proactive measure aimed at ensuring the long-term financial sustainability of the organisation while continuing to uphold its core responsibilities.*
- 1.2.2. *The decision is underpinned by several key considerations:*
- 1.2.3. *Preservation of Core Functions: By focusing on essential maintenance activities, the Trust can continue to protect and manage the ecological, cultural, and recreational values of the parklands under its care, even in the absence of significant new project funding.*
- 1.2.4. *Mitigation of Financial Risk: Reducing operational expenditure helps to mitigate the risk of budget overruns and financial shortfalls, particularly in a climate where traditional funding sources—such as grants and donations—are becoming increasingly competitive and less predictable.*
- 1.2.5. *Resource Allocation Efficiency: A maintenance-only model allows the Trust to allocate its limited resources—both financial and human—more efficiently, ensuring that existing assets and infrastructure are preserved and remain safe, functional, and accessible to the community.*
- 1.2.6. *Stability During Transition: This strategy provides a stable operational baseline while the Trust explores alternative funding avenues, including commercial partnerships, land leases, and asset realignment. It also allows time to reassess priorities and rebuild capacity for future growth when conditions improve.*
- 1.2.7. *Alignment with Long-Term Vision: While the Trust operates under a 200-year vision, this interim adjustment reflects a pragmatic response to immediate fiscal realities. It ensures that the organisation remains resilient and capable of delivering on its long-term objectives once financial conditions stabilise.*
- 1.2.8. *This strategic shift is not a retreat from the Trust’s mission, but rather a recalibration—one that prioritises stewardship, sustainability, and accountability in the face of constrained resources.*

## 1.3. *Staffing and Governance Changes*

- *Manager Resignation: The General manager resigned in January after six months in the role. His duties were successfully taken over by two senior Rangers with a manager now appointed to continue the operational work of the Trust.*
- *Ranger Changes: Ranger resigned to focus on academic studies. New fix term Ranger appointed as well as 10 hour per week support role to focus on sourcing external funding support.*
- *New Appointments: Neville Atkinson and Prudence Stone joined as Trustees. We are awaiting new Iwi-side appointments to the co-governance board.*

## 1.4. *Project Progress*

- *Huria/Mahinga Kai planting is progressing well with volunteer support. The waka entrances are completed, and paths and interpretive signage are underway.*
- *As a result of the current financial position and ongoing staff changes over the last few years the Trust has made a decision to slow down the development of additional biota nodes in the Park. Additional biota nodes require operational input to manage volunteers, buy plants etc. The current biota nodes require assessment to ensure that they are supported by their host volunteer organisation and receiving the appropriate maintenance*

*and management. This consolidation approach is appropriate in order to reduce current cost increases but also make sure the current 'house is in order' before further expansion.*

### 1.5. *Financial Overview*

*Staffing Savings: Significant staff movements have occurred over the last 6 months to intentionally reduce the operational staff wages requirement. This has resulted in the revision of the staff structure and re-writing of the position descriptions to have a more operational focus. Currently there are only 3 remaining staff on permanent contracts with others either fixed term or casual as required. \$75,000 per annum estimated annual cost savings as a result. Should additional external funding be obtained staff will be recruited on a project-by-project basis.*

### 1.6. *Funding Status*

*Secured: \$3,000 from Canterbury Gaming.*

*Missed: A critical \$300,000 DOC grant, impacting Biota Nodes and planting projects.*

*Huria/Mahinga Kai: Funding secured through to June 2026, with maintenance funds set aside.*

### 1.7. *Funding Opportunities Under Review*

- 1. Leasing Kairaki sections (two developers interested).*
- 2. NZMCA interest in a second motorhome park.*
- 3. Firewood sales from forestry slash piles.*
- 4. Commercial concessions (e.g., mobile recreation business, horse trekking).*
- 5. Potential rent increases from lessees.*
- 6. Discussions with LINZ on leasing restrictions.*
- 7. Possible insurance payout.*

### 1.8. *Forestry*

*An agreement has been reached with WDC to sell ETS credits to repay Council for the 2022 fire cleanup and fund replanting of affected areas. A project group is working on transferring forestry assets to WDC. This forestry transfer has been in part done to limit the ongoing financial risks that are present should a fire effect an area not insured.*

### 1.9. *Closing Reflection*

*Although we function under a 200-year vision, let us mention a saying from Scottish philosopher Thomas Carlyle:*

*"Our main business is not to see what lies dimly at a distance, but to do what lies closely at hand."  
Nga mihi nui, Al Blackie*

2. In preparing the financial strategy above the Trust has identified a change to the statement of intent. This is in relation to performance target 8 which previously identified the development of two biota nodes per year. The change is identified below:

~~Develop two performing biota nodes per year to progress the long-term goal of indigenous coastal forest along the length of the Tūhaitara Park.~~

*Undertake a stock take of existing biota nodes and prepare a forward work plan which identifies maintenance and development requirements to ensure sustainable ecosystem services and ongoing volunteer support is fostered.*

If the recommendations in this report are approved the SOI will be updated to reflect the above proposed change.

- 2.1. The Council have the option to:



- 2.1.1. Accept the SOI and financial strategy as presented including the identified change to target 8.;
- 2.1.2. Request TKTT consider amending the SOI. The Council could also seek additional information be provided regarding the Trusts financial strategy
- 2.2. The Management Team has reviewed this report and supports the recommendations.

### 3. **COMMUNITY VIEWS**

#### 3.1. **Mana whenua**

Te Runanga o Ngāi Tahu are a settler party to the Trust and have representation on the Trust.

#### 3.2. **Groups and Organisations**

There are groups and organisations likely to have an interest in the subject matter of this report and the Trust engage directly with these entities in relation to the services provided and work programme.

#### 3.3. **Wider Community**

The wider community have not specifically provided their views on the SOI or financial strategy of the Trust as contained in this report. Information regarding the Trust financial position is provided in Councils annual and Long Term plan documentation.

### 4. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

#### 4.1. **Financial Implications**

The Council has budget provision in the 2025/26 Draft Annual Plan for Operating expenditure totalling \$308,550 which is a 2.3% increase on 2024/25 consisting of:

<b>Activity</b>	<b>2024/25 Budget</b>	<b>2025/26 Draft Budget</b>
Operating Grant, including audit fees (140.100.2410)	246,750	252,180
Directors insurance (135.332.2312)	10,390	10,910
Meeting fees (135.332.2465)	3,130	3,200
Lease – Camp (163.738.2391)	19,060	19,480
Lease – Forestry (167.532.2332)	22,290	22,780
<b>Total</b>	<b>301,620</b>	<b>308,550</b>

Note that this does not include reserve funds or additional grants which are addressed through other reports or committees.

The Council also provides for the accounting, payroll and administrative services for the Trust. Included in the above is audit fees, rates and software costs that are paid directly on behalf of the Trust. The Council has also invested time in providing Human Resource related support to the Trust through the current staffing transition period.

The below table extract taken from the Statement of Intention for year ending 30 June 2028 as included in this report as an attachment based on current estimates Trust is running at a loss. The Trust will be required to find further funding sources or reduce operational expenditure to balance budgets.

The below table was the budget completed for the March 2025 meeting to Audit and Risk.

Revenue			2025/ 26	2026/ 27	2027/ 28
Leases & Licenses			36,078	36,078	36,078
Regeneration land leases			6,865	37,764	37,764
Maintenance contracts(Kaiapoi Pa)			5,000	5,000	5,000
Grants			695,184	374,380	357,692
Interest			2,689	2,700	2,800
Miscellaneous			350	350	350
Donations			800	800	800
<b>Additional revenue required</b>			<b>60,000</b>	<b>90,000</b>	<b>105,000</b>
<b>Total Revenue</b>			<b>806,966</b>	<b>547,072</b>	<b>545,484</b>
Trustees					
Staff			256,264	264,012	271,995
Office			7,666	8,037	8,426
Vehicle			29,762	31,215	30,404
Audit/Legal			37,021	41,523	45,875
Misc Insurance/Rates			24,397	26,935	32,552
Marketing/ promoting			1,500	3,535	3,572
Park Maintenance			448,010	168,910	150,015
Capital work			-	-	-
Depreciation			52,044	52,044	60,000
<b>Total Expenditure</b>			<b>856,664</b>	<b>596,211</b>	<b>602,840</b>
<b>Net Surplus/Loss</b>			<b>( 49,698)</b>	<b>( 49,139)</b>	<b>( 57,356)</b>

The below table is a new budget estimate that shows reduction in staff operating costs. This shows the additional revenue required significantly drop from previous estimated budget.

<b>Te Kōhaka o Tūhaitara Trust Projections</b>					
<b>Revenue</b>			<b>2025/26</b>	<b>2026/27</b>	<b>2027/28</b>
Leases & Licenses			36,868	36,868	36,868
Regeneration land leases			6,865	37,764	37,764
Maintenance contracts(Kaiapoi Pa)			5,000	5,000	5,000
Grants			695,184	374,380	357,692
Interest			2,689	2,700	2,800
Miscellaneous			350	350	350
Donations			800	800	800
<b>Additional revenue required</b>			<b>36,000</b>	<b>38,000</b>	<b>50,000</b>
<b>Total Revenue</b>			<b>783,756</b>	<b>495,862</b>	<b>491,274</b>
Trustees					
Staff			234,341	212,828	219,311
Office			7,666	8,037	8,426
Vehicle			29,762	31,215	30,404
Audit/Legal			37,021	41,523	45,875
Misc Insurance /Rates			24,397	26,935	32,552
Marketing/ promoting			1,500	3,535	3,572
Park Maintenance			448,010	168,910	150,015
Capital work			-	-	-
Depreciation			52,044	52,044	60,000
<b>Total Expenditure</b>			<b>834,741</b>	<b>545,027</b>	<b>550,156</b>
<b>Net Surplus/Loss</b>					
<b>Net Surplus/ loss</b>			<b>(50,985)</b>	<b>(49,165)</b>	<b>(58,881)</b>
<b>less depn</b>			<b>1,059</b>	<b>2,879</b>	<b>1,119</b>

Grants revenue includes a contribution from Ngai Tahu of \$53,010 in years 2025/26 and 2026/27 and \$26,505 in 2027/28. The remainder of the balance are grants provided from the Council, of which in 2025/26 the Council provided \$340,000 of funding for the Huria Reserve.

Park maintenance is higher in 2025/26 than subsequent years due to the costs associated with the Huria Reserve and the timing of the work completed.

This report includes a financial strategy as requested by the Audit and Risk Committee to address the above identified budget balance shortfall.

#### 4.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. The work that TKTT undertake directly impacts positively such as ensuring all work programmes and maintenance activities are consistent with the Park's cultural, biodiversity, ecological, and recreation values.

#### 4.3. **Risk Management**

There is a financial risk that the trust is unable to successfully implement the financial strategy provided and is therefore not able to balance the budget. There are number of factors that could influence this including the success of external funding.

### 5. **CONTEXT**

#### 5.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

#### 5.2. **Authorising Legislation**

Local Government Act specifies the requirements of a Council Controlled Organisation (CCO) accountability and reporting to the Council. Key extracts are provided in Attachment 1 from Schedule 8 of the Local Government Act 2002:

#### 5.3. **Consistency with Community Outcomes**

The work of Te Kohaka o Tuhaitara Trust contributes to the outcomes and are provided within the Council's annual plan that:

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.
- The natural and built environment in which people live is clean, healthy, and safe.
- Public spaces express our cultural identities and help to foster and inclusive society.
- The distinctive character of our takiwā / district, arts and heritage are preserved and enhanced.

#### 5.4. **Delegations**

The Audit and Risk Committee has the jurisdiction to "review annually draft performance agreements, including Statement of Corporate Intent of the Council-controlled organisations and recommend adoption to Council" (Delegation S-DM 1022).

Chris Brown  
General Manager Community and Recreation

## *1 Purpose of statement of intent*

*The purpose of a statement of intent is to—*

- (a) state publicly the activities and intentions of a council controlled organisation for the year and the objectives to which those activities will contribute; and*
- (b) provide an opportunity for shareholders to influence the direction of the organisation; and*
- (c) provide a basis for the accountability of the directors to their shareholders for the performance of the organisation.*

## *2 Statements of intent for council-controlled organisations*

*The board of a council-controlled organisation must deliver to its shareholders a draft statement of intent on or before 1 March each year.*

## *3 Completion of statements of intent*

*The board must—*

- (a) consider any comments on the draft statement of intent that are made to it within 2 months of 1 March by the shareholders or by any of them; and*
- (b) deliver the completed statement of intent to the shareholders on or before 30 June each year.*

## *4 Modifications of statements of intent by board*

*The board may, by written notice, modify a statement of intent at any time if the board has first—*

- (a) given written notice to the shareholders of the proposed modification; and*
- (b) considered any comments made on the proposed modification by the shareholders or by any of them within—*
  - (i) 1 month after the date on which the notice under paragraph (a) was given; or*
  - (ii) any shorter period that the shareholders may agree.*

## *5 Modifications of statements of intent by resolution of shareholders*

*(1) Despite any other provision of the Act or of the constitution of any council-controlled organisation, the shareholders of a council-controlled organisation may, by resolution, require the board to modify the statement of intent by including or omitting any provision or provisions of the kind referred to in clause 9(1)(a) to (i), and any board to whom notice of the resolution is given must comply with the resolution.*

*(2) Before giving notice of the resolution to the board, the shareholders must consult the board concerned as to the matters to be referred to in the notice.*

*6 Statement of intent required if exemption granted under section 7 revoked. If an exemption granted under section 7 is revoked, the council-controlled organisation must,—*

- (a) if there is more than 6 months remaining in the financial year, prepare a statement of intent for that financial year; or*
- (b) if there is not more than 6 months remaining in the financial year, prepare a statement of intent for the following financial year.*

## *7 Obligation to make statements of intent available*

*A completed statement of intent and each modification that is adopted to a statement of intent must be made available to the public by the board within 1 month after the date on which it is delivered to the shareholders or adopted, as the case may be.*

### *8 Savings of certain transactions*

*A failure by a council-controlled organisation to comply with any provision of this schedule or with any provision in a statement of intent does not affect the validity or enforceability of any deed, agreement, right, or obligation entered into, obtained, or incurred by that organisation.*

### *9 Contents of statements of intent*

*A statement of intent must, to the extent that is appropriate given the organisational form of the council-controlled organisation, specify for the group comprising the council-controlled organisation and its subsidiaries (if any), and in respect of the financial year immediately following the financial year in which it is required by clause 3(b) to be delivered and each of the immediately following 2 financial years, the following information:*

- (a) the objectives of the group; and*
  - (b) a statement of the board's approach to governance of the group; and*
  - (c) the nature and scope of the activities to be undertaken by the group; and*
  - (d) the ratio of consolidated shareholders' funds to total assets, and the definitions of those terms; and*
  - (e) the accounting policies of the group; and*
  - (f) the performance targets and other measures by which the performance of the group may be judged in relation to its objectives; and*
  - (g) an estimate of the amount or proportion of accumulated profits and capital reserves that is intended to be distributed to the shareholders; and*
  - (h) the kind of information to be provided to the shareholders by the group during the course of those financial years, including the information to be included in each half-yearly report (and, in particular, what prospective financial information is required and how it is to be presented); and*
  - (i) the procedures to be followed before any member or the group subscribes for, purchases, or otherwise acquires shares in any company or other organisation; and from any local authority (whether or not the local authority has agreed to provide the compensation); and*
  - (k) the board's estimate of the commercial value of the shareholders' investment in the group and the manner in which, and the times at which, that value is to be reassessed; and*
  - (l) any other matters that are agreed by the shareholders and the board.*
- (2) If a council-controlled organisation has undertaken to obtain or has obtained compensation from its shareholders in respect of any activity, this undertaking or the amount of compensation obtained must be recorded in—*
- (a) the annual report of the council-controlled organisation; and*
  - (b) the annual report of the local authority.*
- (3) Any financial information, including (but not limited to) forecast financial information, must be prepared in accordance with generally accepted accounting practice.*

## **DRAFT STATEMENT OF INTENT FOR THE YEAR ENDING 30 JUNE 2025**

### **INTRODUCTION**

Te Kōhaka o Tūhaitara Trust is a creation of Statute under the Ngāi Tahu (Tūtaepatu Lagoon Vesting) Act 1998, that gave effect to certain provisions of the Deed of 'On Account Settlement', signed on 14 June 1996 by the Crown and Te Runanga o Ngāi Tahu as representative of Ngāi Tahu, -

- (a) By vesting Tūtaepatu Reserve in Te Runanga o Ngāi Tahu; and
- (b) By providing for the establishment of a recreation reserve at Woodend.

Tūtaepatu Lagoon is defined in Schedule 1 of the Act; and the recreational lands are defined in schedule 2 of the Act.

The Act required the Waimakariri District Council and Te Runanga o Ngāi Tahu (The Settlers) to establish a Trust to manage and administer the reserves. By a Deed, dated 31 August 1998, the Settlers established a charitable Trust known as Te Kōhaka o Tūhaitara Trust, whereby the trustees shall be 3 appointed by the Waimakariri District Council and 3 from Te Runanga o Ngāi Tahu. The Ngāi Tahu (Tūtaepatu Lagoon Vesting) Act 1998 provides the legal mechanism for this to be achieved.

Te Kōhaka o Tūhaitara Trust is a Council Controlled Organisation (CCO) under the Local Government Act 2002, because the Council appoints half of the trustees.

Accordingly, the Trust must prepare an annual Statement of Intent and meet certain reporting requirements under the Local Government Act.

The purpose of the Statement of Intent is to specify the purpose, direction and objectives of the Trust and thereby providing an accountability mechanism for the operation of the Trust.

### **THE OBJECTS OF THE TRUST**

The object of the Trust is to manage and administer the Reserve under the management plan prepared in accordance with the Trust Deed for so long as the Reserve is classified as a Recreation Reserve pursuant to the Reserves Act.

### **NATURE AND SCOPE OF ACTIVITIES**

Tūhaitara Coastal Park covers approximately 700ha of land along the coastline from the Waimakariri River mouth to Waikuku Township. Stretching along the coast for 10.5 kilometres it comprises many natural features of local, regional and national importance to the people of New Zealand. As a coastal park it will provide a range of opportunities to preserve Ngāi Tahu values, retain and enhance biodiversity, and provide recreational and educational opportunities for all people.

The Minister of Conservation has appointed the Trust as a local authority for the purpose of the Reserves Act 1977.

The Trust has commenced implementation of the adopted Management Plan.

The Reserves Act does not apply to the Tūtaepatu Lagoon, although the Tūhaitara Coastal Park and Waikuku Beach Reserves Management Plan does. Part B Waikuku Beach Reserve, which is administered by the Waimakariri District Council, is a separate Reserve but is also subject to the Reserve Management Plan as the land is contiguous.

## GOVERNANCE ARRANGEMENTS

The Trust's policies and objectives are detailed in the Tūhaitara Coastal Reserve Management Plan. The Statement of Intent is the Trust's annual work programme aimed at meeting the vision *To create a coastal reserve which is founded on and expresses strong ecological, conservation and cultural values and provides opportunity for compatible recreation and education activities for all people of New Zealand and to uphold the mana of Ngai Tahu Whanui by protecting and enhancing the mahinga kai values of Tūtaepatu lagoon.*

The Trust is required to meet at least twice per year to provide governance over the Trust's activities, and copies of minutes are distributed to the Settlers. The Trust meets monthly to ensure that the expectations required by the management plan are realised.

All staff, volunteer and contractors working in the Tūhaitara Coastal Park are required to comply with the Te Kōhaka o Tūhaitara Trust Coastal Park Safety Management Plan.



## OBJECTIVES & PERFORMANCE TARGETS 2024 -2025

All of the listed performance targets will be prioritised and evaluated with consideration to the success in obtaining external funding and the needs of our adjoining communities.

The Trust will:

1. Manage and administer the Reserve in accordance with the approved Reserve Management Plan.
2. Ensure all reporting mechanisms to the Settlers are timely and within their statutory timeframes.
3. Ensure that the health and safety and employment conditions of Trust staff, contractors, and visitors meet relevant legislation.
4. Ensure concessions for events and other activities on Trust land will have Health and Safety Plans and Public Liability Insurance. (Note: Concessions are not just for events, but can be for ice cream vehicles, coffee vehicles, and research activities; they are a mechanism to control all activities.)
5. Ensure that lease agreements are compatible with the Reserve Management Plan and finalised where necessary to maximise the revenue potential for the Trust.
6. Promote the cultural significance and history of the land. and ensure this is reflected in new programmes.
7. Maximise the opportunities for additional partnerships and sustainable funding to continue with the rehabilitation of Tūhaitara Coastal Park.
8. Develop two performing biota nodes to progress the long-term goal of indigenous coastal forest along the length of the Tūhaitara Park.
9. Continue the rehabilitation of Tūhaitara Coastal Park.
10. Ensure that access and maintenance programmes are in line with strategic plans and priorities and that they are appropriately resourced.
11. Ensure all work programmes and maintenance activities are consistent with the Park's cultural, biodiversity, ecological, and recreation values.
12. Provide and maintain a minimum 25 kilometres of walking, cycling, and bridle trails within the park for recreational purposes.
13. Finalise the design and commence the installation of 'our stories' interpretive signage and art features at key cultural and environmental sites.
14. Lease 10 sections in the Kairaki Regeneration Area.

## OBJECTIVES & PERFORMANCE TARGETS 2024 -2025 HURIA RESERVE

1. Complete the installation of the entrance way landscape plan
2. Plant **2,000**m<sup>2</sup> mahinga kai species
3. Design and plan next landscaping stage
4. Order plants for 2025 autumn planting
5. Continue design of interpretive signage and materials

## **INFORMATION TO BE PROVIDED TO THE SETTLORS**

The Trust shall present:

- A six-monthly report on the Trust's activities shall be provided, in accordance with the Local Government Act 2002, on the financial performance and position and its progress towards the Performance Targets and other Measures contained in the Statement of Intent.
- An Annual Report shall be prepared in accordance with the Local Government Act 2002, and the reporting requirements prescribed from time to time by the Settlers.
- Copies of the minutes of meetings.
- The MOU between the Trust and the WDC sets out the partnership and requirements
- Ngāi Tahu have informed the Trust that it should report directly to Ngāi Tūahuriri Runanga which will be done quarterly.

## **OTHER REQUIREMENTS**

### **Ratio of Trustee Funds to Total Assets**

The ratio of Trust Funds to Total Assets shall be maintained at a minimum of least 90%.

**Trust Funds** means the Trust equity of the trust as at balance date.

**Total Assets** means all current and non-current assets of the Trust as at balance date.

### **Profits and Financial Reserves to be Distributed**

The Trust will not distribute any profits or financial reserves during the financial year.

### **Interests in Other Organisations**

The Trust will not purchase or accept an ownership interest in any other organisation, without the prior approval of the Settlers.

### **Commercial Value of the Trust**

The Trustees' estimate of the value of the Trust is the level of Trust equity shown in the latest audited financial statements. The Trustees will consider the Trust's value annually as part of the preparation of the Annual Report.

### **Activities the Trust is Seeking Compensation from the Council**

The Council provides administrative support and financial management for the Trust and compensates the three Council appointed trustees with meeting allowances.

From time to time the Trust may request the Council to assist the Trust by contributing to various projects on the Trust land. Other than in these circumstances, there are no activities that the Trust is seeking compensation from the Council, other than for any land leased to the Council, which will be on normal commercial terms and conditions.

### **Accounting Policies**

Refer to Appendix 1

## Appendix 1

### **STATEMENT OF ACCOUNTING POLICIES**

#### **REPORTING ENTITY AND STATUTORY BASE**

Te Kōhaka o Tūhaitara Trust is a Trust established to manage and administer the Recreation Reserve contained in the deed of interest of Ngāi Tahu Whanau and other New Zealanders in terms of the Reserves Act 1977.

The financial statements will be prepared in accordance with New Zealand Generally Accepted Accounting Practice.

#### **MEASUREMENT SYSTEM**

The accounting principles recognised as appropriate for the measurement and reporting of financial performance and financial position on a historical cost basis are followed by the Trust.

#### **ACCOUNTING POLICIES**

The following specific accounting policies that materially affect the measurement of financial performance and financial position are applied:

**(a) Fixed Assets**

Fixed assets are recorded at valuation deemed appropriate at the time of transfer, by Quotable Value New Zealand. Valuation was based on a fair market value. Depreciation is recognised in the Statement of Financial Performance on a straight-line basis over the estimated life of each part of an item of property, plant and equipment. The estimated useful life for the current and comparative periods are as follows:

Property, plant and equipment 3-40 years.

**(b) Goods and Services Tax (GST)**

The Trust is registered for GST. The financial statements are prepared exclusive of GST, with the exception of receivables and payables, whose invoices include GST.

**(c) Receivables**

Receivables are stated at expected realisable value, after a provision (if any) for doubtful balances.

**(d) Reduced Disclosure Regime**

The Trust qualifies for Reduced Disclosure Reporting. Full advantage will be taken of all Reduced Disclosure reporting exemptions.

#### **CHANGES IN ACCOUNTING POLICIES**

There have been no changes in accounting policies.

## Appendix 2

### Financial Projections

#### Te Kōhaka o Tūhaitara Trust

	2024/25	2025/26	2026/27
<b>Revenue</b>			
Leases & Licenses	46,258.27	74,308.27	75,794.44
Maintenance contracts	5,000.00	5,100.00	5,202.00
Grants & Donations	729,556.09	729,556.09	729,556.09
Interest	1,134.32	1,157.01	1,180.15
Miscellaneous	6,250.00	6,375.00	6,502.50
<b>Total Revenue</b>	<b>788,198.68</b>	<b>816,496.37</b>	<b>818,235.17</b>
<b>Operating Expenditure</b>			
Trustees	1,250.00	1,275.00	1,300.50
Staff	262,510.00	267,760.20	273,115.40
Office	9,300.00	9,486.00	9,675.72
Vehicle	34,622.00	35,314.44	36,020.73
Audit/Legal	24,565.00	29,587.00	29,587.00
Misc	6,500.00	6,630.00	6,762.60
Marketing/Promotions	7,000.00	7,140.00	7,282.80
 Capital works	 30,262.00	 30,867.24	 31,484.58
Park Maintenance	410,500.00	418,710.00	427,084.20
 Depreciation	 60,000.00	 61,200.00	 62,424.00
<b>Total Expenditure</b>	<b>846,509.00</b>	<b>867,969.88</b>	<b>884,737.54</b>
<b>Net Surplus/Loss</b>	<b>- 58,310.32</b>	<b>- 59,476.53</b>	<b>- 60,666.06</b>