

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 12 MAY 2025 AT 5.30PM.

PRESENT

S Powell (Chairperson), B Cairns, R Mather, M Paterson and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation, and Environment), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

Moved: S Powell

Seconded: R Mather

THAT apologies for absence be received and sustained from I Fong and P Redmond.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 15 April 2025

Moved: M Paterson

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board Meeting held on 15 April 2025.

CARRIED

3.2 Minutes of the Extraordinary Woodend-Sefton Community Board Meeting – 28 April 2025

Moved: M Paterson

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Extraordinary Woodend-Sefton Community Board Meeting held on 28 April 2025.

CARRIED

3.3 Matters Arising

There were no matters arising from the minutes.

3.4 **Notes of the Woodend-Sefton Community Board Workshop– 15 April 2025**

Moved: A Thompson

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives**, the circulated Notes of the Woodend-Sefton Community Board workshop, held on 15 April 2025.

CARRIED

4 **DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

Nil.

5 **ADJOURNED BUSINESS**

5.1 **Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe reported the application from the Pegasus Residents Group was laid on the table at the Boards April 2025 meeting with a request to provide a quote for the morning tea. The quote had been received and therefore she took the report as read.

A Thompson noted this was the third year the group had applied for funding towards its Matariki Morning Tea. He sought clarity on if the fund was intended to be used for repeated expenditures. K Rabe clarified the criteria stated repeated expenditure would not be funded however it was at the Board's discretion whether to grant the funding or not. For some small groups the Board was their only source of funding and therefore in the past the Board had granted the same group for the same project multiple times.

B Cairns questioned how many groups applied to other Boards for the same event multiple years in a row. K Rabe replied it happened occasionally however the result of the application depended on the Board's knowledge of local groups and whether the event was a popular event with the community.

B Cairns further asked if they applied to other funding streams like RATA or Lotteries. S Powell stated Pegasus Residents Group had not been successful in other funding applications to bigger funding stream in recent years.

Moved: S Powell

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250428071805.
- (b) **Approves** a grant of \$300 to the Pegasus Residents' Group Inc. towards hosting a Matariki morning tea at Pegasus Bay School.

CARRIED

S Powell stated she was happy to support \$300 as she felt the quote was expensive and she believed the group was able to look at other local options to fund the difference. She also noted it was unlikely the Board would support the same application in years to come.

B Cairns felt this was a good event supporting residents of Pegasus and was supportive of the recommendation.

R Mather concurred with previous comments noting the group had funds and hoped in the future they could investigate other ways of funding the event. She also would prefer the

funding was going towards catering provided by a local community group rather than a commercial entity.

6 **REPORTS**

6.1 **Ratification of the Woodend-Sefton Community Board's submission on the Regional Consultation under the New Speed Rule – Kay Rabe (Governance Advisor)**

K Rabe took the report and submission as read.

Moved: R Mather

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250225030587.
- (b) **Retrospectively ratifies** its submission to the New Zealand Transport Agency's Regional Consultation under the New Speed Rule – South of Rangiora Woodend Road to South of the Cam River Bridge (Trim 250226031382).

CARRIED

R Mather commented this was a good submission however the outcome was disappointing.

6.2 **Ratification of the Woodend-Sefton Community Board's submission to the Waimakariri District Council and Environment Canterbury's draft 2025-2026 Annual Plans – Kay Rabe (Governance Advisor)**

K Rabe took the report and submissions as read.

Moved: R Mather

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250414065370.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council's draft 2025-26 Annual Plan (Trim Ref: 250326051801).
- (c) **Retrospectively ratifies** its submission to Environment Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250326051910).
- (d) **Notes** that the Board Chairperson and/or Deputy Chairperson will speak at the Environment Canterbury and Waimakariri District Council Submission Hearings to convey the Board's view in person on Tuesday, 6 May 2025.

CARRIED

R Mather noted these were two good submissions and thanked S Powell for the work she had put into developing and presenting them at the hearings.

7 **CORRESPONDENCE**

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairpersons Report for April 2025

- Residents were pleased with the new bus stop in Ravenswood.

Moved: S Powell

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250505076728).

CARRIED

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 2 April 2025.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 9 April 2025.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 14 April 2025.
- 9.4. Transport Choices (Strategic Cycleway) Project Update – Report to Council Meeting 4 March 2025 – Circulates to Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards
- 9.5. Submission to Central Government Consultations October 2024 to March 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards
- 9.6. ANZAC Day Services 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards
- 9.7. Health, Safety and Wellbeing Report February 2025 to Current – Report to Council Meeting 1 April 2025 – Circulates to all Boards

Public Excluded

- 9.8. Submission of District Drinking Water Safety Plans – Report to Utilities and Roading Committee Meeting 15 April 2025 – Circulates to all Boards

Moved: B Cairns

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.7.
- (b) **Receives** the separately circulated public excluded information in item 9.8.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

R Mather:

- Attended the Pegasus Day Art Show at Pegasus Bay School. It was an excellent display with a variety of art on display.
- Attended the Pegasus Community Centre Project Steering Group meeting.
- The topic of the very well attended Ronel's Community Cuppa on the Waimakariri District Council Draft Annual Plan with the Mayor, elected members and several council staff present. It was a good opportunity for residents to ask questions and have a one-to-one discussion with the Mayor, Elected Members and staff at the end of the event.
- Delivered Chatter and Woodpecker Magazines for the Greypower Meeting.
- Was incredibly disappointed and angry with the decision to increase the speed limit from Pineacres corner to Woodend. It was treated as a popularity vote rather than giving

consideration to safety concerns and the crash history. It was an appalling judgement from NZTA and the Government.

- It was world Myalgic Encephalomyelitis/Chronic Fatigue Syndrome (ME/CFS) day.

M Paterson:

- Attended the Woodend ANZAC Day service. Feedback received was that the service was too long.
- Attended Woodend Community Association meeting. Held its 'Clean up Woodend' event where they collected rubbish from three streets. The next event would be communicated through the school in hopes for better participation.
- A large amount of aggressive behaviour had been received towards the rugby club and its sponsors regarding the lights in Gladstone Park. All correspondence had been referred to the Police. The rugby club was hoping to resolve any issues occurring from lights for surrounding residents however all communications had been anonymous and therefore they were unable to obtain any specific information.

A Thompson:

- Commended Environment Canterbury and the Council on their proactiveness in Waikuku Beach with the flooding event.

B Cairns:

- Attended the Pegasus Residents Group Inc. monthly meeting. Points included:
 - Whether a Hikurangi Information Public Meeting could be held in Pegasus.
 - The Gladstone Park lights shining on neighbouring properties.
 - Speaking to Lake Hood to establish what and how their lake was managed.
 - Discussed new members.
 - The Matariki event would be held at the school and in the evening a walk would take place where Joseph Hullen would give a talk.
 - At the Annual General Meeting they hoped to have Mike Kwant talk about the Pegasus Bay Bylaw.
 - They spoke about how hard it was to fill in Enterprise North Canterbury funding forms.
- Attended the Rangiora Hikurangi public meeting regarding tsunami and earthquake preparedness. Meetings were going to be held in Woodend, Pines Beach and Pegasus. Had also asked for a meeting to be held in Waikuku Beach.
- Attended the Woodend, Pegasus and two Kaiapoi ANZAC Day events. Also attended the Loburn War memorial Striking of the Flag.
- Attended Food Secure North Canterbury meeting. discussed syntropic food forests, funding of trees and plants for community food forests, resilience explorer and the Waimakariri District Council use for climate resilience which could be used to map food producers and growers in times of emergency.
- Pruned and mulched at the Pegasus/Woodend food forest.
- Conducted a pruning workshop at Sefton School.
- Attended a Road Safety Working Group Meeting.
- Attended the Welcoming Communities Action plan Group meeting. A draft plan would soon be given to the Council.
- Attended a Youth Action Plan meeting. A survey would be released shortly.
- Assisted at the Easter Friday event in Silverstream.
- Met with the Mayor and the Enterprise North Canterbury Funding team regarding event funding.
- Assisted David Hill in a wellbeing talk.
- Attended the Dudley Pool walkaround to review the accessibility services.
- Attended Big Brother Big Sister fund raising breakfast.
- Invited along with the Mayor to The Sterling everything pumpkin evening meal.
- Attended the Waimakariri Access group meeting. after the meeting reported trip hazards along High Street, Rangiora.
- Attended the Kaiapoi Garden Club 'Newcomers' afternoon tea.
- The Pines Kairaki Food Forest planting would be held on 18 May at 10am.

11 **CONSULTATION PROJECTS**

11.1 **Alcohol Control Bylaw Review 2025**

<https://letstalk.waimakariri.govt.nz/alcohol-control-bylaw-review-2025>

Consultation closes Friday 30 May 2025.

11.2 **2025 Environmental Awards**

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications close Saturday 28 June 2025.

12 **BOARD FUNDING UPDATE**

12.1 **Board Discretionary Grant**

Balance as at 30 April 2025: \$2,675.

12.2 **General Landscaping Budget**

Balance as at 30 April 2025: \$14,326.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

16 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: S Powell

Seconded: B Cairns

That the public is excluded from the following parts of the proceedings of this meeting.

- 16.1 Public Excluded Minutes of the Woodend-Sefton Community Board meeting of 28 April 2025

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
16.1	Public Excluded Minutes of the Woodend-Sefton Community Board meeting of 28 April 2025	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiation and maintain legal privilege. LGOIMA Section 7 (2)(a), (g), and (i).

CARRIED

CLOSED MEETING

The public excluded portion of the meeting was held from 6.04pm to 6.05pm.

OPEN MEETING

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 9 June 2025 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 6.06PM.

CONFIRMED



Chairperson

9 June 2025

Date

Workshop – 6.06pm to 6.30pm

- *Members Forum*