

MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY, 1 APRIL 2025, WHICH COMMENCED AT 9AM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, J Goldsworthy, T Fulton, N Mealings (arrived at 9.03am), P Redmond, J Ward, and P Williams.

IN ATTENDANCE

J Millward (Chief Executive), G Cleary (General Manager Utilities and Roading), C Brown (General Manager Community and Recreation), S Hart (General Manager Strategy, Engagement and Economic Development), J McBride (Roading and Transport Manager), R Kerr (Rangiora Eastern Link Programme Manager), K Waghorn (Solid Waste Asset manager), K Howat (Parks and Facilities Team Leader), S Docherty (Policy and Corporate Planner), K Brocas (Senior Advisor Project Delivery), T Kunkel (Governance Team Leader), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Advisor).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

- 2.1 Deputy Mayor Atkinson and Councillor Mealings declared conflicts of interest in Items 8.1, 8.7 and 19.4 as they were Commissioners for the District Plan.
- 2.2 Councillor Fulton declared a conflict of interest in Item 8.4 as he was a Trustee of the Oxford Health and Fitness Trust.

3. TABELING OF LATE REPORT

Mayor Gordon indicated that a late report had been submitted via a supplementary agenda, which needed to be formally received.

Moved: Councillor Ward

Seconded: Councillor Blackie

That the Council:

Resolves to receive the late report, *Timing of Payment of Development Contributions for Goodall Lane*, which would be considered in the Public Excluded section of the meeting.

CARRIED

4. PROCEDURAL MOTION

Moved: Mayor Gordon

Seconded: Councillor Ward

That the Council:

- (a) **Resolves** to leave reports 8.6 and 8.7 to lie on the table until after the Council had been briefed on these matters and that the reports to be considered at the Extraordinary Council meeting to be held on 27 May 2025.

CARRIED

5. **CONFIRMATION OF MINUTES**

5.1 **Minutes of a meeting of the Waimakariri District Council held on Tuesday 4 March 2025**

Moved: Councillor Cairns

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 4 March 2025.

CARRIED

MATTERS ARISING (from Minutes)

None.

6. **DEPUTATIONS AND PRESENTATIONS**

6.1 **Bancorp Treasury Services – Miles O'Connor**

M O'Connor was in attendance and updated the Council on the proposed changes to the Council's Treasury Policy. Bancorp was recommending changes to the Interest Rate Risk Management parameters, which included a reduction in fixed-rate hedging timeframes, a slight decrease in minimum fixed-rate hedging percentages and a slight increase in the maximum hedging percentage in the new to 10-year timeframes. While acknowledging the recent reduction of credit ratings across the sector, he stated that the Council was one of the most respected councils in relation to finance and debt management, and it was in a good financial position.

Councillor Redmond asked whether, in M O'Connor's professional opinion, he would consider the Council's debt to be out of control. M O'Connor did not believe the Council's debt was out of control, as collaborated by the fact that the Council's debt revenue was currently at 134% when the limit was 219%. He also reiterated that the Council was respected for its financial and debt management.

In response to Councillor Fulton's query regarding markets anticipating interest rates and how that impacted the Council's debt, M O'Connor responded that rates were anticipated to rise to approximately 3.5% over the coming months.

Councillor Ward queried whether it was good practice to develop infrastructure through generational funding, given that the Waimakariri was a growth district. M O'Connor believed that development should be spread over generations as it was impractical and financially imprudent to expect the current residents to pay for the development and progress of the region on their own.

Councillor Goldsworthy asked when M O'Connor would advise the Council to consider longer-term swaps to lock in the best rate, given the long and short-term rates. M O'Connor noted that currently, the Council could lock into five to six years at 3.75%; however, rates could drop slightly lower, and he would advise that if the Council could get between 3.6% and 3.65%, it would be doing well.

The Mayor thanked M O'Connor for his presentation and noted that he was confident that the Council's debt and finances were being well managed. He was also comfortable with the situation as it stood, noting that he was proud of the way the Council was conducting its business with well-considered development during a difficult financial period.

Report 8.1 Amendment to the Treasury Policy was taken at this time. However, the order of the agenda was retained in the minutes to mitigate confusion.

6.2 Drucilla Kingi Patterson

D Kingi Patterson briefed the Council regarding her initiative to host a Centennial Day Celebration in Lyttleton on 16 December 2025 to commemorate the arrival of the first four ships. She stated that she had addressed the Christchurch City Council on the same matter, and her presentation had been well received.

D Kingi Patterson tabled the Lyttleton Centennial Day documentation (Trim Ref: 250402056916) and highlighted her plans to promote the event. She noted that she would be presenting to the Kaiapoi-Tuahiwi Community Board on the same matter in the near future and was hoping to get its support for holding a historic display in the Kaiapoi Gallery.

Mayor Gordon commended D Kingi Patterson on her passion for this project and her initiative in commemorating the arrival of the first four ships after consulting with the Settler Group. He suggested that she speak to the Chairperson of the Kaiapoi-Tuahiwi Community Board, Jackie Watson, as she was very involved with the Kaiapoi Gallery.

Councillor Fulton agreed with the Mayor's comments; however, he questioned if D Kingi Patterson would be interested in other historic areas within the district. D Kingi Patterson acknowledged that there were plenty of areas to be considered. However, she was awaiting a response from the Settlers Group before moving forward.

Councillor Redmond thought this was an excellent idea and asked what the Christchurch Mayor, Phil Mauger, had said about the proposed celebration. D Kingi Patterson replied that she had not yet had the opportunity to speak to Mayor Mauger personally on the matter.

The Mayor noted that D Hill from the North Canterbury News was in attendance and suggested that D Kingi Patterson speak to him. He also suggested that she apply to Enterprise North Canterbury for funding for any exhibition or event in Kaiapoi. The Mayor thanked D Kingi Patterson for her presentation.

7. ADJOURNED BUSINESS

Nil.

8. REPORTS

8.1 Rangiora Eastern Link: Decision on Preferred Route – J McBride (Roading and Transport Manager) and R Kerr (REL Programme Manager)

Having previously declared conflicts of interest, Deputy Mayor Atkinson and Councillor Mealings left the Council Chamber and did not participate in the Item's consideration.

The report sought approval for the preferred route for the Rangiora Eastern Link (REL), which was included in key planning documents such as the Canterbury Regional Land Transport Plan, the Long Term Plan and the Proposed District Plan. The REL was proposed to mitigate severe congestion due to growing traffic volumes, improve transport links for new growth areas and decrease safety risks. The Strategic and Economic Cases Document supported this decision and would inform the request for co-funding from the National Land Transport Programme.

Mayor Gordon asked if Marsh Road residents had been consulted about the proposed recommendation. R Kerr advised that, given the tight timeframe, the Marsh Road residents had not yet been consulted; however, he did not believe there would be an issue.

Councillor Ward requested confirmation that the designated western option could be progressed without delay, and R Kerr replied that, from a consenting perspective, that was correct.

Councillor Ward then asked if the western option would allow for the expansion of the pond. R Kerr noted that the expansion could be carried out with both options. Councillor Ward sought confirmation that the area north of the pond was zoned commercial and was not suitable for residential, to which R Kerr concurred.

Councillor Redmond questioned if there were other ways developers could address urban form if the western link was chosen. R Kerr replied, given the angle of the rail crossing, that the sections were triangular and there were development solutions for irregular sections to be developed well. Councillor Redmond explained that he was asking in response to a concern raised by a developer who would be impacted if the western link was adopted. Councillor Redmond referred to the feedback from residents and their concern regarding ingress and egress options and queried if the Council could include in the recommendation that these matters be considered during the detailed design phase. R Kerr agreed that this was possible.

Responding to Councillor Fulton's enquiry, J McBride replied that as the REL was still working its way through the District Plan process, she could not comment on its impact on the Rangiora Town Strategy and the District Plan. The District Plan would look at how the project would tie in with wider plans for growing development in Rangiora. The activity proposed on the land tied in with what was proposed development in the Southbrook area. There was a limitation on what activity could occur in the area because of the ponds themselves.

Councillor Fulton enquired if this would also tie in with the stormwater and environmental plans. J McBride replied that the REL would have to go through a consenting process, and part of that would assess how stormwater was managed, discharged, and treated. This would occur alongside the development of the road. There were opportunities to tie in with the stormwater pond at the very south end of Rangiora, on the north side of Lineside Road. However, that would be worked on during the next stage of consenting and the detailed design process.

Councillor Goldsworthy asked what the difference in cost between the options would be and was advised that the difference related to travel times which would be greater for Option 2.

In response to a query regarding Development Contributions, J McBride noted that development contributions covered some significant projects throughout the Waimakariri District, and most of the cost for this project was covered by development contributions from the Bellview development.

Councillor P Williams questioned whether the funds earmarked for the project should be ringfenced. J McBride noted that the funds would be separated over time. Development Contributions could be held for up to ten years for any given project, and the time could be extended if necessary.

Mayor Gordon noted that the decision required from the Council today was to identify the best route, with the funding and other aspects of the project requiring further work and feedback to the Council in time.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 250319046056.
- (b) **Adopts** Option B.1 Rangiora Eastern Link, west of Wastewater Treatment Plant (WWTP), as the preferred route for the Rangiora Eastern Link.
- (c) **Notes** that the Concept Design does not include a connection from the Rangiora Eastern Link to Marsh Road westbound.
- (d) **Endorses** the Rangiora Eastern Link Strategic and Economic Cases. (250319046050).
- (e) **Notes** the concerns of affected landowners regarding safe ingress and egress to their properties and requests their concerns be addressed in the detailed design stage.

CARRIED

Mayor Gordon thanked R Kerr for his work on this project to date. He noted conversations with many residents and business owners who understood and supported what the Council was trying to achieve in reducing congestion on Southbrook Road. The REL was a viable project for the use of Development Contributions, which would be part of a coordinated plan to deal with traffic congestion in the Waimakariri District. Mayor Gordon also thanked Councillor Ward for her persistence and lobbying for this project, which had resulted in the project being moved up the priority list. He noted it was important to get the right alignment for the best long term results.

Councillor Ward stated that she was delighted with the progress on this project, which had been on the table since year 2000. She noted that many businesses in the Southbrook area were supportive of reducing congestion. She thanked staff for the detailed business case; however, she requested that staff highlight the advantages of this project if the New Zealand Transport Agency (NZTA) suggested that this becomes a toll road.

Councillor Fulton supported the motion and agreed that this was a logical and fair option that would give landowners in the vicinity much-needed certainty going forward. He asked that extensive consultation with affected parties should always be part of significant decisions such as this.

Councillor Williams hoped that the funding through Development Contributions would not expire; however, agreed that the best route had been adopted.

Mayor Gordon did not believe the road would be tolled, given that the road would probably fall under the jurisdiction of the Council. However, if the NZTA considered it a continuation of Lineside Road (SH), there may be some discussion needed in the future. He noted that the eastern route was not designated and would have taken time and increased costs. He acknowledged that residents of Marsh Road could be affected by the Council's decision. However, felt that the Council could work with them to achieve a good outcome. Mayor Gordon believed that this was the biggest and most significant decision this Council would make this term, which would impact future growth and future-proof the district roading network.

Deputy Mayor Atkinson and Councillor Mealings returned to the table at 11.03am.

8.2 **Solid Waste and Waste Handling Bylaw Terms and Conditions Amendments to Include Early Collection Areas** – K Waghorn (Solid Waste Asset Manager)

K Waghorn took the report as read, and there were no questions from elected members.

Moved: R Brine

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 250319046051.
- (b) **Approves** the proposed changes to Solid Waste and Waste Handling Bylaw Terms and Conditions:
 - a. Amend Section 21 Time for placement and removal of bins as below:
 - ii) *In a Standard Collection Area, where collections commence at 7:00 am and are completed by 6:00 pm, to ensure collection bins are to be placed at kerbside on the day of collection before 7.00 am but no earlier than 6:00 pm on the day before collection.*
 - Add new iii) In an Early Collection Area, to ensure collection bins are to be placed at kerbside on the day of collection before 6:30 am but no earlier than 6:00 pm on the day before collection or such other times as notified by Council.*
 - b. Amend Section 22 Time for placement of refuse bags for collection as below:
 - i) *In a Standard Collection Area, where collections commence at 7:00 am and are completed by 6:00 pm, to ensure collection bags are to be placed at kerbside on the day of collection before 7.00 am but no earlier than 6:00 pm on the day before collection.*

Add new ii) In an Early Collection Area, to ensure collection bags are to be placed at kerbside on the day of collection before 6:30 am but no earlier than 6:00 pm on the day before collection or such other times as notified by Council.

- (c) **Notes** that the Council may, from time to time approve changes to the Terms and Conditions by resolution at a meeting as this does not materially affect the Bylaw.
- (d) **Notes** that staff will be undertaking a letter drop to all residents in the impacted area and plan to speak to St Joseph's School, Bainswood House and the Rangiora Medical Centre in Victoria Street to ensure they can make plans to have their bins placed out for collection at the earlier collection time.

CARRIED

The meeting adjourned at 11.06am for refreshments and reconvened at 11.41am.

8.3 **Mainpower Stadium Management Agreement and Carpet Tile Purchase** – C Brown
(General Manager Community and Recreation)

The report sought approval to enter into a management agreement with the North Canterbury Sport and Recreation Trust (the Trust) for the management of the MainPower Stadium, to enter into a lease for the stadium's commercial areas, and to purchase the carpet tiles currently owned by the Trust.

Councillor Blackie queried if the Trust's liability cover could be extended. C Brown confirmed that the Trust currently had the maximum cover of \$10 million and could not extend this any further for the commercial areas. The Council was continuing discussions regarding the ownership of equipment such as televisions and other technology at the stadium.

In response to Councillor Fulton's query, C Brown advised that the cost of hiring the carpet tiles to protect the sprung wooden floor when holding events was high, which discouraged groups from using the facility for non-sport-related events. If the Council took over the loan for the tiles, it could lower the cost and also extend the loan time.

Councillor Redmond questioned why the Council would take over equipment such as televisions and other technology, given that this equipment was several years old and would need to be replaced or maintained shortly. C Brown explained that originally, the Trust had raised funds to purchase this equipment. However, in normal circumstances, this equipment would have been part of the stadium's fitout costs and would have been the Council's responsibility to maintain. In a supplementary question Councillor Redmond asked if the Trust was aware of the recommendations being presented to the Council today, and C Brown verified that the Trust was comfortable with the direction of the discussions.

Councillor Williams enquired if the tiles and any other equipment being considered for transfer had been depreciated and if the assets had been appropriately valued. C Brown noted that the tiles had not been considered for depreciation, as they were in good condition, and some damaged tiles had already been replaced. The balance of the loan was \$60,000, and that was the price that the Council would pay for the tiles by transferring the loan.

In response to Councillor Goldsworthy's query regarding the Trust's performance, C Brown replied that, in his opinion, the Trust was performing well.

Mayor Gordon asked what the expected lifespan of the tiles was and was advised that staff were unable to answer the question. However, the tiles would now be included on the asset register, attract depreciation costs, and be scheduled for replacement at the appropriate time.

Moved: Councillor Brine

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 250321048567.

- (b) **Approves** the execution of the Management Agreement with the North Canterbury Sport and Recreation Trust for the management of the indoor courts, large function room, sports house office space and the common areas of Mainpower Stadium for a term of ten years plus two rights of renewal of five years.
- (c) **Approves** the execution of the commercial lease with the North Canterbury Sport and Recreation Trust for the lease of the fitness centre, physio rooms and the Cafe at Mainpower Stadium for a term of ten years plus two rights of renewal of five years.
- (d) **Approves** the purchase of the carpet tiles and floor trollies from the North Canterbury Sport and Recreation Trust for \$60,000.
- (e) **Notes** Council will pay a fee to the North Canterbury Sport and Recreation Trust to cover the staffing costs of operating the areas covered under the management agreement.
- (f) **Notes** that all revenue from the areas covered under the management agreement will be collected by the Council. This will include hire fees, naming rights, and signage. In addition, the Council will also receive revenue for the commercially leased areas, including the gym, café and physio rooms.
- (g) **Notes** the management fee from Council to North Canterbury Sport and Recreation Trust will be paid monthly, and the revenue from the managed area will be received monthly by Council.
- (h) **Notes** that the indemnity and liability cover of the North Canterbury Sport and Recreation Trust is limited to \$10 million, and any losses beyond this amount would be incurred by the Council.
- (i) **Notes** that the North Canterbury Sport and Recreation Trust (NCRST) have purchased equipment, including furniture and IT equipment, for MainPower Stadium. These items are currently listed as trust assets in the agreement; however, staff will continue to work with the NCRST regarding the ownership and replacement of these items.
- (j) **Notes** the purchase cost of the carpet tiles is estimated to be recouped through hire fees in eight years.

CARRIED

Councillor Brine supported the motion, noting that much work had gone into this agreement, which he believed was a good compromise and fair to both parties.

Councillor Ward stated she was happy to support this motion. She noted the importance of the relationship with the Trust and believed that this was a strong partnership delivering high-quality services and outcomes to the district.

Councillor Redmond gave a brief overview of his history with the MainPower Stadium and noted that running the stadium was no simple matter. However, he believed that a good outcome had been found and endorsed the agreement.

Mayor Gordon believed that this decision was made in good faith and would benefit the community by lowering hire charges. The stadium was built as a multi-functional facility catering not only to sports but to other functions as well, and the carpet tiles protected the flooring, which in turn was protecting the Council's assets. He spoke favourably about the Trust as partners and that any profits made were put back into sporting programmes. Trustees were all voluntary and were selected for their skill set to oversee the management and running of the stadium.

Councillor Ward suggested that a clause in the agreement stating that the hirer would replace any damaged tiles at cost be included when the tiles were hired.

8.4 **Oxford Health and Fitness Trust Loan Repayments** – K Howat (Parks and Facilities Team Leader)

Having previously declared conflicts of interest, Councillor Fulton left the Council Chamber and did not participate in the Item's consideration.

The report sought approval for the Oxford Health and Fitness Trust (the Trust) to delay the commencement of loan repayments until November 2025. The Trust made this request due to a budget shortfall of \$10,000 to cover the prewire electrical and installation costs of heat pumps and the extension of the concrete access area for disabled access.

Councillor Goldsworthy questioned whether this loan was at a fixed or floating rate, and C Brown replied that it was fixed for 12 months and would then be reassessed.

Moved: Deputy Mayor Atkinson Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** Report No.250320047563.
- (b) **Approves** the repayment of the \$200,000 loan to the Oxford Health and Fitness Trust to be amended to commence in November 2025 and conclude in October 2035.
- (c) **Notes** that monthly loan repayments would be adjusted to reflect interest capitalised until payments begin in November.
- (d) **Notes** that the loan will have no effect on rates.
- (e) **Notes** that should the Oxford Health and Fitness Trust was to fold, the ownership of the facility and assets would pass to the Council as per the Trust Deed.

CARRIED

Councillor Ward noted that \$200,000 was a reasonable loan and that the Trust had used local builders, supporting the district's economy.

Councillor Mealings stated that the Trust had done an outstanding job and had previously proved to the Council that it could pay the loan back in record time. She was proud of what the Trust had achieved over the years.

Mayor Gordon concurred with Councillor Mealing's comments.

Councillor Fulton returned to the meeting at 12.25pm.

8.5 **Submissions to Central Government Consultations October 2024 to March 2025** – S Docherty (Policy and Corporate Planning Team Leader)

S Docherty presented the report, which provided the Council with the opportunity to endorse its submissions to the Central Government between October 2024 and March 2025.

There were no questions from elected members.

Moved: Councillor Redmond Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Report No. 250320047812.
- (b) **Endorses** the submission on the Smokefree Environments and Regulated Products Amendment Bill No. 2 (Trim: 241004171905).
- (c) **Endorses** the submission on the Water Services Authority levy for Councils and CCOs (Trim: 241004171905).

- (d) **Endorses** the submission on the Commerce Commission levy for Councils and CCOs (Trim: 241212221558).
- (e) **Endorses** the submission on the Resource Management (consenting and other system changes) Amendment Bill (Trim: 250117007022).
- (f) **Endorses** the submission on the National Emergency Management Agency (NEMA) review of Section 33 of the Guide to the National Civil Defence Management Plan (Trim: 250213023292).
- (g) **Endorses** the submission on the Local Government Water Services Bill (Trim: 250218026371).
- (h) **Endorses** the submission on the Speed Limit Reversals – transitional changes 2024-25 (Trim: 250221028609).
- (i) **Circulates** the report and submissions to all the Community Boards for their information.

CARRIED

Councillor Redmond commended S Docherty on the quality of the submissions.

8.6 Delegations Under the Fast-track Approvals Act 2024 – W Harris (Planning Manager)

As per the procedural motion, moved by Mayor Gordon the report was left on the table until after the Council had been briefed on this matter. It would be considered at the May 2025 Council meeting.

8.7 Delegation to Make Decisions on Behalf of Council as Requiring Authority – J Millward (Chief Executive)

As per the procedural motion, moved by Mayor Gordon the report was left on the table until after the Council had been briefed on this matter. It would be considered at the May 2025 Council meeting.

8.8 Conduct and Communications Policy – K Brocas (Senior Advisor Project Delivery)

K Brocas presented the report, which advised the Council of the Conduct and Communications Policy adopted by the Management Team at an operational level on 10 March 2025.

Councillor Redmond noted that this was a significant policy and enquired why it had not been the subject of a Council workshop. K Brocas explained that the policy would be applicable to staff and, as such, was considered an operational matter. However, elected members could choose to progress a similar policy.

In response to a query from Councillor Redmond, K Brocas noted that the policy was developed by using the Ombudsman's guidance documents and met all the requirements. After the Policy was adopted, it would be filed with the Ombudsman.

Councillor Redmond then asked if other councils had adopted a similar policy and was told that many had, some of them more rigorous than the one before the Council.

Councillor Fulton queried who decided when the level of persistence exceeded the norm. K Brocas stated that it was based on what the average person would consider 'more than normal'. A General Manager would then assess the matter prior to any further action. Each matter would be considered on a case-by-case basis.

Councillor Cairns asked what percentage of communications would be considered unreasonable. K Brocas replied that it was difficult to quantify the percentage accurately. However, it had become apparent that steps had to be taken to protect staff if necessary.

The Mayor advised that a workshop would be held later in the year to determine whether there was a desire to develop a similar document for elected members.

J Millward noted that this policy did not restrict residents' communication; rather, it was there to ensure appropriate methods of communication were established in some cases. This policy would be reassessed over time.

Moved: Councillor Redmond

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 250227032221.
- (b) **Notes** the Conduct and Communications Policy (Trim: 250225030798] has been adopted by the Management Team at an operational level on 10 March 2025.
- (c) **Notes** that individual Councillors may choose to apply the Conduct and Communications Policy or its strategies in part or in full in their personal capacity and request support through the Chief Executive.

CARRIED

Councillor Redmond noted that the policy was received and hoped that this policy would only be used occasionally and in a balanced manner.

Mayor Gordon commented that it was a shame a Conduct and Communications Policy was necessary; however, it was unacceptable for members of the public to disrespect the staff.

6.1 **ANZAC Day Services 2025** – T Kunkel (Governance Team Leader)

T Kunkel took the report as read.

Councillor Blackie noted that he would be happy to be a backup for any Councillors who were unable to cover their commitment on the day and, as such, would not put his name forward for attending services.

Councillor Fulton noted that there often seemed to be confusion about the time of the West Eyreton service and asked if a notice could be erected at the hall displaying the time of the service. T Kunkel noted that the RSA managed the services. However, she would relay the message to them.

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Receives** Report No 250317044016.
- (b) **Appoints** Mayor Gordon, Deputy Mayor Atkinson and Councillors Mealings, Fulton, to attend the Ohoka Anzac Day service to be held at 11am on Thursday, 24 April 2025, at Ohoka Hall, Mill Road, and to lay a wreath. Noting that the wreath will be laid in conjunction with an Oxford-Ohoka Community Board member.
- (c) **Appoints** Mayor Gordon and Councillor Cairns to attend the Woodend Anzac service to be held at 6pm on Thursday, 24 April 2025, at the Woodend Community Centre, and to lay a wreath at the Woodend War Memorial.
- (d) **Appoints** Councillors Williams and Redmon to attend the Sefton Anzac service to be held at 6pm on Thursday, 24 April 2025, at the Sefton War Memorial and to lay a wreath. Noting that the wreath will be laid in conjunction with a Woodend-Sefton Community Board member.

- (e) **Appoints** Mayor Gordon, Deputy Mayor Atkinson and Councillor Cairns to attend the Pegasus Dawn Service to be held at 5.50am on Friday, 25 April 2025, at Pegasus Lake, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Woodend-Sefton Community Board member.
- (f) **Appoints** Councillors Goldsworthy and Brine to attend the Dawn Parade to be held at 6am on Friday, 25 April 2025, at the Rangiora RSA.
- (g) **Appoints** Mayor Gordon and Deputy Mayor Atkinson to attend the Kaiapoi Dawn Service to be held at 6.30am on Friday, 25 April 2025, at the Kaiapoi War Memorial at Raven Quay, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Kaiapoi-Tuahiwi Community Board member.
- (h) **Appoints** Councillors Mealings and Fulton. to attend the Oxford Anzac Day service to be held at 9am on Friday, 25 April 2025, at the Oxford Cenotaph, and to lay a wreath.
- (i) **Appoints** Councillors Brine and Goldsworthy to attend the RSA Memorial Service to be held at 9.30am on Friday, 25 April 2025, at Rangiora High School and to lay a wreath. Noting that the wreath will be laid in conjunction with a Rangiora-Ashley Community Board member.
- (j) **Appoints** Mayor Gordon and Councillors Cairns and Redmond to attend the Kaiapoi Citizens' Anzac Day Service to be held at 10am on Friday, 25 April 2025, at the Kaiapoi Cenotaph (Trousselot Park), and to lay a wreath.
- (k) **Appoints** Deputy Mayor Atkinson and Councillor Blackie to lay a wreath on behalf of the people of Zonnebeke, Belgium, at the Kaiapoi Citizens' Anzac Day Service to be held at 10am on Friday, 25 April 2025, at the Raven Quay Cenotaph.
- (l) **Agreed** that members of the Rangiora-Ashley Community be requested to represent the Council at the Cust Anzac Day service to be held at 10am on Friday, 25 April 2025, at the Cust Community Centre and Cenotaph and to lay a wreath.
- (m) **Appoints** Councillor Williams to attend the Fernside Anzac Day Service, to be held at 10am on Friday, 25 April 2025 at the Fernside Hall. Noting that the wreath will be laid in conjunction with a Rangiora-Ashley Community Board member.
- (n) **Appoints** Mayor Gordon and Councillors Brine and Williams to attend the Rangiora Anzac Day Service to be held at 11am on Friday, 25 April 2025, at the Rangiora Cenotaph, and to lay a wreath.
- (o) **Appoints** Deputy Mayor Atkinson and Councillor Redmond to lay a wreath on behalf of the people of Zonnebeke, Belgium, at the Rangiora Anzac Day Service to be held at 11am on Friday, 25 April 2025, at the Rangiora Cenotaph.
- (p) **Appoints** Councillors Mealings and Fulton to attend the West Eyreton Anzac Day Wreath-Laying service to be held at 11.30am on Friday, 25 April 2025, at the West Eyreton Memorial Gates, and lay a wreath. Noting that the wreath will be laid in conjunction with an Oxford-Ohoka Community Board member.
- (q) **Appoints** Councillors Goldsworthy and Williams to attend the Striking of the Flag at 2pm on Friday, 25 April 2025, at the Loburn War Memorial.
- (r) **Notes** that the Community Boards will be represented and lay wreaths at the various local Royal New Zealand Returned and Services Association (RSA) ANZAC Services within the District.
- (s) **Circulates** a copy of this report to all Community Boards for information.

CARRIED

9. **MATTERS REFERRED FOR DECISION**

9.1 **Amendment to Treasury Policy** - G Bell (Acting General Manager Finance and Business Support)

J Millward took the report as read. There were no questions from elected members.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council

- (a) **Amends** interest rate risk management section (section 3.5) of the Treasury Policy, effective from 1 April 2025, to the following limits:

Current limits for proportion of interest rates fixed	Proposed limits for proportion of interest rates fixed
Minimum 50% to Maximum 100% for years 0 – up to 3 years	Minimum 40% to a Maximum 100% for years 0 – up to 2 years
Minimum 30% to a Maximum 80% for years 3 – up to 6 years	Minimum 25% to a Maximum 80% for years 2 – up to 4 years
Minimum 0% to a Maximum 50% for years 6 – up to 10 years.	Minimum 0% to a Maximum 60% for years 4 – up to 10 years.

- (b) **Notes** that staff have held off putting in place interest rate hedging for year 6 of the policy (2030) to allow the Council to make a decision on the proposed policy change.
- (c) **Notes** that staff have pre-funded the required debt repayments for the 2025 calendar year to maintain the Council's strong liquidity position.

CARRIED

Mayor Gordon noted that the reason the Council chose to receive external financial advice was to ensure that good fiscal decisions were made. It was important to understand the Council's overall position and the global implications when making financial decisions. He did not accept the suggestion that the Council was in a compromised position because of its debt. If the Council were to slow down its development programmes, as some suggested, then its level of services would have to be significantly reduced, which would not be appreciated by Waimakariri residents. He reiterated that the Council was prudent when managing its finances and that it was in a good financial position.

9.2 **Consideration of Options for Progressing the Kaiapoi to Woodend Walking and Cycling Connection (Better Off Funding)** – J McBride (Roading and Transportation Manager) and K Straw (Civil Projects Team Leader)

J McBride spoke to the report, noting the Kaiapoi-Tuahiwi Community Board had asked staff to undertake two further actions. The first was to consult with the residents along Old North Road regarding the proposal and bring a report back to the Board. Staff were currently carrying out some consultation, and once that was complete, they would report back to the Community Board. Staff had also contacted Environment Canterbury; the Board asked that staff consider whether the new proposed floodgate structure could be a part of the cycle network. Environment Canterbury was still working through the design for that; if that connection was considered, it would be alongside or with the Smith Street connection.

Mayor Gordon sought clarification of the Better Off Funding that the Council applied to use it for this purpose. J McBride noted that the Council applied for this specific project, if it was not used for this project, staff would need to look at relocating that budget, and it could be put forward to a 3 Waters project.

THAT the Council

- (a) **Approves** the expenditure of the existing Better-Off budget to the construction of the amended design (Option Two) within this report for the cycleway between Smith Street and Lees Road, and for a footpath from Lees Road to Pineacres if budget allows, at an estimated cost of \$962,100, to be funded from the Kaiapoi to Woodend Cycleway budget (PJ102289) which has an available budget of \$965,090.
- (b) **Approves** the amended Plan of Works (Trim 241220227289), including the installation of seven additional “watts profile” speed humps in Old North Road to ensure a low-speed environment suitable for a Neighbourhood Greenway.
- (c) **Notes** that the recommendations included within this report remove the off-road shared path on Old North Road and instead provide provision for a Neighbourhood Greenway only.
- (d) **Notes** that the low-speed environment for the “Neighbourhood Greenway” will be reinforced with additional shared space signage, and associated line marking (including green slurry).
- (e) **Notes** that the recommendations also include a provisional item for a footpath connection from Lees Road to Pineacres, to be installed if budgets allow.
- (f) **Notes** that the completion of the facilities between Smith Street and Pineacres Intersection will provide the first stage to any future connection through to Woodend following the completion of the Belfast to Pegasus Motorway Extension.
- (g) **Notes** that design components of Smith Street to Pineacres have previously been approved by the Council through the Transport Choices Programme.
- (h) **Notes** that the Better Off Funding was sought specifically for the purpose of delivering the Kaiapoi to Woodend Cycleway and that this budget is required to be spent by 30 June 2027.
- (i) **Notes** that should the recommendations in this report not be supported, then staff would take a further report to Council requesting the relocation of funding to a 3 Waters Project.
- (j) **Considers** consulting with the affected property owners on Old North Road. Then, a report should be submitted to the Kaiapoi-Tuahiwi Community Board for information.
- (k) **Considers** consultation with Environment Canterbury regarding the upgrading of the Cam River Floodgate to ensure accessibility. Whereafter a report should be submitted to the Kaiapoi-Tuahiwi Community Board for information.

CARRIED

Councillor Williams Against

Deputy Mayor Atkinson noted that the development of a link between Kaiapoi and Woodend needed to move forward, and this was a way of starting the development. He did not agree with the Smith Street connection, as he thought there needed to be a connection over the Cam River at the bridge, which would negate the use of the Smith Street connection.

Councillor Blackie observed he had some misgivings about cycleways to nowhere. However, he was interested to see how it would link with Woodend eventually.

Councillor Williams did not support the motion. He believed that there were major water problems that the Council had not budgeted for that the Better Off Funding could be used for rather than developing half a cycleway.

Councillor Fulton noted that when finished, the link between Kaiapoi and Woodend would complete the Waimakariri Eastern Link Cycleway. If the funding provided by the Central Government was not used, the Council would be no closer to completing a regional cycle link. He, therefore, supported the motion.

Councillor Redmond supported the motion, as it was a matter of prioritising a basic cycleway and a connection between Pineacres and Kaiapoi. The Council had cut back on various other cycleway proposals, and the link between Kaiapoi and Woodend would be a functional cycleway. The Kaiapoi-Tuahiwi Community Board endorsed this report. He commented that when this report was drafted, there were no major three-waters projects.

10. **HEALTH, SAFETY AND WELLBEING**

10.1 **Health, Safety and Wellbeing Report February 2025 to Current** - J Millward (Chief Executive)

J Millward took the report as read. There were no questions by elected members.

Moved: Councillor Goldsworthy Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No 250319046472.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

11. **CORRESPONDENCE**

11.1 Correspondence from Drucilla Kingi Patterson (250304035284)

11.2 Local Government New Zealand Quarterly Report November 2024 to February 2025

Moved: Councillor Mealings Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Items 11.1 and 11.2 for information.

CARRIED

12. **REPORT FOR INFORMATION FROM THE KAIAPOI-TUAHIWI COMMUNITY BOARD**

12.1 **Delay to Construction Completion Date for CON23/36 Raven Quay** – T Matthews (Senior Project Engineer)

Moved: Councillor Ward Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Item 12.1 for information.

CARRIED

13. **COMMITTEE MINUTES FOR INFORMATION**

13.1 Minutes of the Utilities and Roading Committee meeting 25 February 2025

13.2 Minutes of the Community and Recreation Committee meeting 25 February 2025

13.3 Minutes of the District Planning and Regulation Committee meeting 25 February 2025

13.4 Minutes of the Utilities and Roading Committee meeting 18 March 2025

Moved: Deputy Mayor Atkinson

Seconded: Councillor Blackie

THAT the Council:

(a) **Receives** Items 13.1 to 13.4 be received for information.

CARRIED

14. COMMUNITY BOARD MINUTES FOR INFORMATION

14.1 Minutes of the Rangiora-Ashley Community Board meeting 12 February 2025

14.2 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 17 February 2025

14.3 Minutes of the Oxford-Ohoka Community Board meeting of 5 March 2025

14.4 Minutes of the Woodend-Sefton Community Board meeting of 11 March 2025

14.5 Minutes of the Rangiora-Ashley Community Board meeting of 12 March 2025

14.6 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 17 March 2025

Moved: Councillor Williams

Seconded: Councillor Brine

THAT the Council:

(a) **Receives** Items 14.1 to 14.6 be received for information.

CARRIED

15. MAYORS DIARY - THURSDAY, 20 FEBRUARY 2025 TO FRIDAY, 14 MARCH 2025

Moved: Deputy Mayor Atkinson

Seconded: Councillor Cairns

THAT the Council:

(a) **Receives** Report no. 250325050489.

CARRIED

16. COUNCIL PORTFOLIO UPDATES

16.1 **Iwi Relationships** – Mayor Dan Gordon

Mayor Gordon did not provide an update.

16.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

Mayor Gordon did not provide an update.

16.3 **Government Reforms** – Mayor Dan Gordon

Mayor Gordon did not provide an update.

14.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

Councillor Fulton did not provide an update.

14.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Councillor Mealings did not provide an update.

14.6 **International Relationships** – Deputy Mayor Neville Atkinson

Deputy Mayor Atkinson did not provide an update.

14.7 **Property and Housing** – Deputy Mayor Neville Atkinson

Deputy Mayor Atkinson did not provide an update.

17. **QUESTIONS**

Nil.

18. **URGENT GENERAL BUSINESS**

Nil.

19. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Councillor Cairns

Seconded: Councillor Ward

That the public be excluded from the following parts of the proceedings of this meeting.

19.1 Confirmation of Public Excluded Minutes of Council meeting of 4 March 2025

19.2 Section 17 A Review of Greenspace Service Delivery

19.3 Equestrian Well 4 Development – Procurement Approach and Timing of Expenditure Against Budget

19.4 Delegations for Appeals on Resource Consent Decisions

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
MINUTES			
19.1	Confirmation of Public Excluded Minutes of Council meeting of 4 March 2025	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). LGOIMA Sections 7(2) (a) and (i).
REPORTS			
19.2	Section 17 A Review of Greenspace Service Delivery	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).
19.3	Equestrian Well 4 Development – Procurement Approach and Timing of Expenditure Against Budget	Good reason to withhold exists under section 7	of the Local Government Information and Meetings Act: “enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities”. LGOIMA Section 7(2)(h)
19.4	Delegations for Appeals on Resource Consent Decisions	Good reason to withhold exists under section 7	Section 7(g) of the Local Government Official Information and Meetings Act to maintain legal professional privilege. LGOIMA Section 7(g)

19.5	Timing of Payment of Development Contributions for 8 Goodall Lane	Good reason to withhold exists under section 7	making available the information is likely to unreasonably prejudice the commercial position of the developer and Council), (h) (enable Council to carry out, without prejudice or disadvantage, commercial activities) and (i) (enable Council to carry on, without prejudice or disadvantage, negotiations). LGOIMA Section 7(2) (bii)
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CARRIED

CLOSED MEETING

The public excluded portion of the meeting was held from 1pm to 3:59pm.

Resolution to resume in Open Meeting

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

THAT the Council

- (a) **Approved** the open meeting resuming, and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

CARRIED

OPEN MEETING

19.2 Delegations for Appeals on Resource Consent Decisions – W Harris (Planning Manager)

Moved: Councillor Redmond

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** Report No. 250310039492.
- (b) **Notes** that the following delegation exists in relation to appeals against resource consent decisions under the Resource Management Act 1991, including in relation to the appeal by Woodstock Quarries Ltd.

Section	Delegation	Officer
s. 269-291	Authority to determine and direct Council involvement in environmental proceedings.	1, 2, & 10
General	Authority to participate in mediation of any resource management-related proceeding before the Court, including the power to commit the Council to a binding agreement to resolve the proceedings provided it does not exceed the individual financial or other delegated authorities	1, 2, 8, & 10
<u>Officer Key</u>		
Development Planning Manager		1
Planning Manager		2
Project Delivery Manager		8
General Manager Planning, Regulation and Environment		10

- (c) **Requires** staff to consult with the Mayor, District Planning and Regulation Committee Chair, and Chief Executive for the Council's position prior to responding to the Court regarding the potential for mediation.

- (d) **Requires** staff to consult with the Mayor, District Planning and Regulation Committee Chair, and Chief Executive on the Council's position in relation to key issues for the appeal.
- (e) **Resolves** that the recommendations in this report be made publicly available but that the contents remain public excluded as there is good reason to withhold in accordance with Section 7(g) of the Local Government Official Information and Meetings Act to maintain legal professional privilege.

CARRIED

18. NEXT MEETING

The next ordinary meeting of the Council was scheduled for Tuesday, 6 May 2025, commencing at 9 a.m., in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 4:01PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

6 May 2025

Date