

MINUTES OF A MEETING OF THE UTILITIES AND ROADING COMMITTEE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY 18 MARCH 2025 AT 9 AM.

PRESENT

Councillors J Ward (Chairperson), R Brine (left 10:27am), N Mealings, P Redmond, P Williams and Mayor D Gordon (left 10:53am).

IN ATTENDANCE

Councillors B Cairns and T Fulton.

G Cleary (General Manager Utilities and Roading), C Brown (General Manager Community and Recreation), J McBride (Roading and Transport Manager), K Waghorn (Solid Waste Asset Manager), M Maxwell (Strategy and Business Manager), H Downie (Strategy and Centres Team Leader), S Binder (Senior Transportation Engineer), D Young (Senior Engineering Advisor), G Maxwell (Project Support Coordinator), and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the Utilities and Roading Committee held on Tuesday, 25 February 2025.

3.2

Moved: Councillor Williams

Seconded: Councillor Mealings

THAT the Utilities and Roading Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the Utilities and Roading Committee held on 25 February 2025 as a true and accurate record.

CARRIED

3.3 Matters Arising (From Minutes)

There were no matters arising.

4 DEPUTATION/PRESENTATIONS

Nil.

5 REPORTS

5.1 Town Centre Upgrades Budget – Additional Kerb and Channel Replacement in Raven Quay – D Young (Senior Engineering Advisor)

D Young noted that the Council has allocated a budget for upgrading the District's town centres. At this stage, this budget has not been allocated to any specific projects. There

was currently \$20,000 budgeted for the 2024/25 financial year, which had not been allocated. He explained that a significant pipe replacement project was taking place in Raven Quay. As a result of those works, some of the existing kerb and channel needed replacing. There was also a further length of kerb and channel that was in poor condition, which the Roading staff had requested to be replaced as part of this contract. However, there were approximately 37 meters in between these two sections, which was in reasonable condition, and it was not justifiable to replace it using the Kerb and Channel Replacement Budget. While this section was not cracked or in poor condition, it was ageing, in light of Raven Quay's significance to the Kaiapoi Town Centre, staff was suggested that the replacement of this section be funded from the Town Centre Upgrades budget

Councillor Redmond asked if 37 meters in between these two sections of the kerb and channel had a life expectancy of a further 30 years. D Young explained that it was difficult to ascertain as the Council records showed that it was installed in the 1970s. What often happened at the time was that the same installation date was given to all of the existing assets in a project, so it was difficult to tell how old this section really was.

Councillor Mealings enquired if this section of pavement was replaced later, would the works at that time damage the road and the new footpath and how much disruption would it cause. D Young noted there would undoubtedly be the need to cut back into the new seal to replace the full footpath, and at each end where they butted in, there would be some degree of disruption.

Moved: Councillor Williams

Seconded: Councillor Brine

THAT the Utilities and Roading Committee:

- (a) **Receives** Report No. 250305036264.
- (b) **Approves** the expenditure of up to \$20,000 on the Raven Quay kerb and channel and associated footpath to be funded by the Town Centre Upgrades budget (PJ100359.000.5134) which has a budget of \$20,000 in the 2024/25 financial year.
- (c) **Notes** that this will be carried out as a variation to the existing Contract 23/36 Raven Quay 3 Waters renewals, to be valued on the submitted contractual rates.
- (d) **Circulates** this report to the Kaiapoi Tuahiwi Community Board for information.

CARRIED

Councillor Williams supported the motion because of Raven Quay's significance to the Kaiapoi Town Centre, and it made sense to replace all the kerbs and channels simultaneously.

Council Brine agreed with Council Williams' comments and noted that he also supported the motion.

Mayor Gordon agreed with the comments and thought the project had been managed very well. Therefore, he also endorsed the motion.

Councillor Mealings commented that the Council was often criticised for doing new road works and not long after pulling that up to add something new. This provided the Council with an opportunity to install a continuous new pavement.

6 **PORTFOLIO UPDATES**

6.1 **Roading – Councillor Philip Redmond**

The construction season was continuing across a number of sites around the district.

- Focus areas for staff:
 - Resealing continued through March 2025, with a section of Oxford Road, Kennedys Hill Road, and Mt Thomas Road being resealed last week. Tram Road (east of Island Road) was programmed to be resealed on Thursday.
 - Cones Road would be resealed between Fawcetts Road and the Ashley River Bridge next week (Stop / Go would be in place).
 - Resealing was planned for Barkers Road, Foothills Road, Hill Street and Ayre St over the next week.
 - Asphalt was to be laid at the intersection of River Road and Cones Road.
 - Asphalt surfacing was underway on a section of Ohoka Road between the Island Road intersection and the bridge (west of Giles Rd). This was being done as night work.
 - Pavement rehabilitation works were continuing on Mill Road, Ohoka. The first section of overlay between Bradleys Road and Whites Road had been sealed, with the exception of a 60-meter section at the eastern end. Work had moved to the section between Whites Road and Wilsons Drive. Drainage improvements are also being undertaken as part of this wider programme of works.
 - Mowing and spraying had continued around the district, along with routine road marking activities.
- Capital:
 - Riverside Road Seal Extension had been progressing well, with the full length of the road now sealed. The final touches, including driveway sealing, signs, markings, and berm reinstatement, were currently underway.
 - The Kerb and Renewal work was complete on Ashgrove Street. EDR Contracting had been making good progress and had now moved to Alfred Street with a one-way traffic flow in place. Stephens Street and then Edward Street would follow on. This contract was expected to be completed in early May 2025.
 - Pidgeon Contracting had started works on Kippenberger Avenue as part of the Urbanisation Project.
 - Watermain renewals were continuing on Ashley Street, south of Coldstream Road.
 - The Town Hall carpark construction contract had been awarded to EDR Contracting.
 - The tender for Charles Street Kerb and Channel Replacement had just closed and was currently being evaluated.
- Other works:
 - Work was continuing on Raven Quay, Kaiapoi to upgrade the storm water, water and sewer networks.
 - Work to repair and replace a section of kerb at the Blackett Street / King Street roundabout would start the week of 24 March 2025. The northbound lane into the roundabout would be closed, and traffic would be detoured.
 - Environment Canterbury was carrying out tree removal works on Main Drain Road, with a closure in place.
- Events:
 - Oxford A&P Show would be held on 29 March 2025.

Councillor Cairns asked about the damage to the Charles Street roundabout. J McBride understood that someone had tried to remove some of the lettering it but was unsuccessful. Council staff would be repairing the letter.

6.2 Drainage, Stockwater and Three Waters (Drinking Water, Sewer and Stormwater) – Councillor Paul Williams

- Water
 - Overall the UV upgrades were progressing well:
 - The control system for the new UV units at South Belt, Rangiora, was currently being modified and was expected to be operational by the end of March 2025.
 - The West Eyreton UV installation works had commenced on site and were due to be completed in May.
 - The Ohoka water treatment plant upgrade was currently out for tender and was expected to be awarded in April.
 - The Garrymere water supply had a bore pump failure over the weekend. The Water Unit and 3 Waters staff worked with external contractors to a tanker in water and replace the pump within 24 hours.
- Wastewater
 - Construction of the septage disposal facility was progressing well and was expected to be commissioned in March 2025.
 - The Water Services Authority – Taumata Arowai were consulting on new wastewater environmental performance standards, which may assist in obtaining wastewater discharge consents in the future. Submissions were due by 24 April 2025 and were currently being worked on by staff.
- Drainage / Stockwater
 - The second round of drainage advisory groups for the year had continued. Central Rural and Coastal Rural have been held over the past two weeks and Clarkville was on 19 March 2025. There had been good feedback from all groups both on the maintenance works undertaken and also the financial position of each scheme.

Councillor Fulton queried the UV treatment at the Oak Reserve and the damage to the adjacent native trees. He thought that most of those trees would be lost because of the clearance that was required. He noted that the large pine tree had been removed which the Board would preserve for community use. He sought an update on the trees when that site was finished.

6.3 Solid Waste– Councillor Robbie Brine

- The Cust Hotel has been listed for sale
 - Staff will monitor this and engage with the current and new owners to discuss how this may impact the Council facility on the site.
- The current Government adopted its updated “Waste and Resource Efficiency Strategy” on 7 March.
 - This strategy replaces the “Te Rautaki Para | New Zealand waste strategy,” which the previous Government adopted in March 2023.
 - This appears to be a relatively high level and generally aligns with the current direction Waimakariri was taking.
 - Staff would review it and ensure it is considered in the Council’s upcoming Waste Minimisation Plan Review.
 - The strategy and the waste and resource efficiency work plan were attached for information.
- Response to a letter calling for the progress of a Container Returns Scheme for beverage containers, of which the Council was one of many supporters. The

Environment Minister stated that she is not currently considering policy options for a container return scheme. However, the Waste Minimisation Act 2008 and the Litter Act 1979 are being reviewed by the Ministry for the Environment. The Minister had instructed officials to undertake public consultation on the policy options and proposals, which was expected to take place in the first half of 2025.

- Other matters:
 - The Canterbury Waste Joint Committee and Canterbury Regional Landfill Joint Committee would meet on Monday 7 April 2025. No agenda had been advised at this stage.
 - The Canterbury Waste Minimisation Grant would be open for applications soon and would close at the end of May 2025. Christchurch City Council staff were looking to make changes to the application process so it was easier for applicants to do.

Councillor Cairns asked in regard to the Cust Hotel and neighbouring stables if there was a heritage listing on that building. Councillor Brine endeavoured to follow up and report back.

6.4 **Transport – Mayor Dan Gordon**

- Acknowledged all the road works and works that were going on in the district. He commended the staff for the work that was happening there.
- It was good to see the Woodend Bypass's next stages progressing. The Council had an update from the New Zealand Transport Agency on 11 March 2025, and it was progressing quickly. The Council wanted to ensure that the project proceeded and was not delayed.
- There were ongoing discussions around transport around investment. He had a meeting with the Minister in Wellington recently. There were some new proposals that he outlined around congestion charging. He seemed committed to progressing with mass rapid transit.
- He had an upcoming meeting with the Minister for Regional Development, the Honourable S Jones, where he had been asked to present the transport issues for Canterbury.
- He had been invited to a meeting with the Local Government Minister with the Canterbury Mayors, he would raise the things that were important to Waimakariri.

Councillor Redmond noted in regard to the Woodend Bypass, the Canterbury Grass Skink a lizard that was in the way. At the Kaiapoi-Tuahiwi Community Board meeting they agreed to collaborate with the New Zealand Transport Agency to relocate or assist and provide a site. Mayor Gordon was not aware of that. He commented that the sooner a suitable habitat could be found for that the better. The project was proceeding at pace.

7 **MATTER REFERRED FROM THE RANGIORA-ASHLEY COMMUNITY BOARD**

7.1 **Proposed Early Collection Area: Percival, Victoria and Murray Streets, Rangiora – K Waghorn (Solid Waste Asset Manager)**

K Waghorn spoke to the report, noting the Rangiora-Ashley Community Board approved the change of the three streets in Rangiora to an earlier collection time due to Percival Street, Victoria Street and Murray Street having long-term parking, which was causing challenges with collections. If the rubbish could be collected between 6:30 a.m. and 7 a.m., the truck drivers would be able to beat the long-term parkers and get out quickly. The issue of noise had been raised, and staff would be undertaking some investigations to determine the noise levels.

Mayor Gordon asked if effective communication of the changes to the residents had been considered. K Waghorn explained that she was drafting a letter, and staff would drop it off and speak with the impacted businesses and schools.

Councillor Fulton questioned if the earlier collection would disturb people's sleep. K Waghorn noted that if there was a lot of glass, it may be a problem. The residents left their parking around 7 a.m., and the new all-day parkers arrived between 7 a.m. and 8 a.m., so staff anticipated little disruption.

Moved: Councillor Brine

Seconded: Councillor Redmond

THAT the Utilities and Roothing Committee:

- (a) **Approves** designating the following streets as "Early Collection Streets":
 - i. Victoria Street from No. 7 to 59, between Northbrook Road and Queen Street.
 - ii. Percival Street from No. 69 to 119A, between Victoria Street and Queen Street.
 - iii. Murray Street from No. 1A/2 to No. 35, between George Street and Queen Street.
- (b) **Notes** that these collections would not start earlier than 6:30 am and are more likely to commence at 6:45 am.
- (c) **Notes** that the school, residents and residential facilities in these streets will be notified about the change in collection times at least one week in advance of the change in the collection time.

CARRIED

Councillor Brine commented that this was considered at the Solid and Hazardous Waste Working Party Meeting and the Rangiora Ashley-Community Board, where good questions had been raised, which he was sure staff and the contractor would be ahead of if there were any issues.

Councillor Redmond supported the motion. He noted that 6:45 am was not particularly early; in Christchurch City, bins had to be out by 6 am, and the trucks started collecting at 6am, which did not seem to be a problem there, so he did not see a later start here being a problem.

8 MATTERS FOR INFORMATION

8.1 **Contract 24-107 Supply of Liquid Caustic for Water Treatment Tender Evaluation and Contract Award Report – Don Young (Senior Engineering Advisor) and Tjaart van Rensburg (Water Unit Manager)**

(Report No. 250225031219 to Management Team Operation meeting of 5 March 2025)

8.2 **Contract 24/105 Supply of Sodium Hypochlorite for Water Treatment - Tender Evaluation and Contract Award Report – Don Young (Senior Engineering Advisor) and Tjaart van Rensburg (Water Unit Manager)**

(Report No. 250225030450 to Management Team Operation meeting of 5 March 2025)

Moved: Councillor Williams

Seconded: Mayor Gordon

THAT the Utilities and Roothing Committee

- (a) **Receives** the information in Items 8.1 and 8.2.

CARRIED

9 QUESTIONS UNDER STANDING ORDERS

Nil.

10 URGENT GENERAL BUSINESS

Nil.

11 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Mayor Gordon

Seconded: Councillor Mealings

That the public be excluded from the following parts of the proceedings of this meeting:

9.1 Confirmation of Public Excluded Minutes from 10 December 2024.

9.2 Contract 24/61 – Kerb and Channel Renewals 2024/2025 Tender Evaluation and Contract Award Report.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public.
9.1	Confirmation of Public Excluded Minutes from 25 February 2025	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege. LGOIMA Section 7 (2)(a), (g) and (i).
9.2	Contract 202504 Town Hall Car Park Expansion Tender Evaluation and Contract Award Report	Good reason to withhold exists under Section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege. LGOIMA Section 7 (2)(a), (g) and (i).

CLOSED MEETING

The public excluded portion of the meeting commenced at 9:37am and concluded at 9:42am.

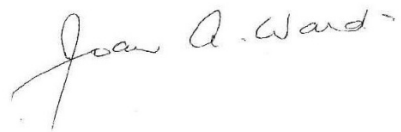
OPEN MEETING

NEXT MEETING

The next meeting of the Utilities and Roothing Committee would be held on Tuesday 15 April 2025 at 9am.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 11:12AM.

CONFIRMED



Chairperson

15 April 2025

Date