

Agenda

Woodend-Sefton Community Board

Monday 14 November 2022

5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Shona Powell (Chairperson)

Mark Paterson (Deputy Chairperson)

Brent Cairns

Ian Fong

Rhonda Mather

Philip Redmond

Andrew Thompson

AGENDA CONTENTS – WOODEND-SEFTON COMMUNITY BOARD MEETING

<u>Item Number</u>	<u>Item Topic</u>	<u>Page numbers</u>
4.1	Confirmation of Minutes -	9-12
7	Staff Reports	
7.1	Road Naming – Ravenswood Stage 6	13-22
7.2	Woodend-Sefton Community Board General Landscaping Budget and Discretionary Grant Fund – Update for the 2022/2023 Financial Year	23-30
8	Correspondence	
8.1	State Highway One Woodend Safety Improvements and Pegasus/Ravenswood Roundabout – James Caygill, Waka Kotahi	31-34
9	Chairperson’s Report	
9.1	Chairperson’s Report for September and October 2022	35-36
11	Members Information Exchange	
11.1	Rhonda Mather	37-38
11.2	Ian Fong	39
11.3	Brent Cairns	40-41

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 14 NOVEMBER 2022 AT 5.30PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>BOARD MEMBERS DECLARATION</u>	

The Waimakariri District Council adheres to the following legislation with regard to the swearing in of elected members:

3.1 Local Government Act 2002 - Schedule 7 – Clause 14: Declaration by Member

- (1) A person may not act as a member of a local authority until:
 - (a) that person has, at a meeting of the local authority following the election of that person, made an oral declaration in the form set out in subclause (3); and
 - (b) a written version of the declaration has been attested as provided under subclause (2).
- (2) The written declaration must be signed by the member and witnessed by:
 - (a) the chairperson; or
 - (b) the mayor; or
 - (c) a member of the local authority; or
 - (d) the chief executive of the local authority; or
 - (e) in the absence of the chief executive, some other officer appointed by the chief executive.
- (3) The form of the declaration must consist of the following elements:

Declaration by mayor or member.

“I, *[Full Legal Name]*, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Kaiapoi-Woodend Ward, the powers, authorities, and duties vested in or imposed upon me as Member of the Woodend-Sefton Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at: *[place, date]*

Signature:

Signed in the presence of: *[mayor or chairperson or member or chief executive of local authority]*”.

The Chief Executive, or an appointed representative, will invite the Board members to read and sign declaration forms:

Andrew Thompson

4 **CONFIRMATION MINUTES**

4.1 **Minutes of the Woodend-Sefton Community Board – 27 October 2022** 9-12

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 27 October 2022.

4.2 **Matters Arising**

5 **DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

Nil.

6 **ADJOURNED BUSINESS**

Nil.

7 **REPORTS**

7.1 **Road Naming – Ravenswood Stage Six – Scott Morrow (Rates Officer – Property Specialist)** 13-22

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 221102191442
- (b) **Rescinds** the decision of the Woodend-Sefton Community Board on 13 December 2021 to approve the road name Edlin Street as part of stage 6 of Ravenswood.
- (c) **Approves** the road name Robinson Street to replace the road marked as Road# 7 on the attached plan.
- (d) **Notes** the Woodend-Sefton Community Board may replace any proposed road name with a name of its choice.

7.2 **Woodend-Sefton Community Board General Landscaping Budget and Discretionary Grant Fund – Update for the 2022/2023 Financial Year – Kay Rabe (Governance Advisor)**

23-30

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221101189323.
- (b) **Notes** that the 2022/23 Woodend-Sefton Community Board General Landscaping Budget as of 31 October 2022 is \$13,090.
- (c) **Notes** that the 2022/23 Woodend-Sefton Community Board Discretionary Grant Fund has a current balance of \$5,710.
- (d) **Notes** that the Woodend-Sefton Community Board Discretionary Grant Fund will be advertised through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis.

8 CORRESPONDENCE

8.1 **State Highway One Woodend Safety Improvements and Pegasus/Ravenswood Roundabout – James Caygill, Waka Kotahi**

31-34

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the correspondence regarding State Highway One Woodend Safety Improvements and Pegasus/Ravenswood Roundabout (TRIM: 220906153957).

9 CHAIRPERSON'S REPORT

9.1 **Chairperson's Report for September and October 2022**

35-36

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 221107194148).

10 MATTERS FOR INFORMATION

- 10.1 **Oxford-Ohoka Community Board Meeting Minutes 7 September 2022.**
- 10.2 **Rangiora-Ashley Community Board Meeting Minutes 14 September 2022.**
- 10.3 **Kaiapoi-Tuahivi Community Board Meeting Minutes 19 September 2022.**
- 10.4 **Three Waters Reform - Transition Support Package Agreement with Dept of Internal Affairs – Report to Council Meeting 6 September 2022 – circulates to All Boards.**
- 10.5 **District Regeneration - Annual Progress Report to June 2022 – Report to Council Meeting 6 September 2022 – Circulates to All Boards.**
- 10.6 **July 2022 Flood Response - Emergency and Immediate Works Expenditure – Report to Council meeting 6 September 2022 – Circulates to All Boards.**
- 10.7 **Adoption of Policy - Briefings and Workshops – Report to Council meeting 6 September 2022 – Circulates to All Boards.**

- 10.8 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Oxford-Ohoka Community Board Meeting 7 September 2022 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.
- 10.9 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Rangiora-Ashley Community Board Meeting 14 September 2022 – Circulates to Oxford-Ohoka, Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards.
- 10.10 Aquatics September Update – Report to Community and Recreation Committee Meeting 20 September 2022 – Circulates to All Boards.
- 10.11 Library update to 8 September – Report to Community and Recreation Committee Meeting 20 September 2022 – Circulates to All Boards.
- 10.12 Annual Report to the Alcohol Regulatory and Licensing Authority 2022 – Report to District Planning and Regulation Committee Meeting 20 September 2022 – Circulates to All Boards
- 10.13 Analysis of Recent Reports Covering Regional Water Quality Trends and Issues – Report to Land and Water Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.14 Solid Waste Services and Waste Data Update for 2021/22 – Report to Utilities and Roothing Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.15 2021-2022 Flood Recovery: September Update – Report to Utilities and Roothing Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.16 Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plant Annual Compliance Monitoring Reports 2021 – 2022 – Report to Utilities and Roothing Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.17 Approval of the Transportation Procurement Strategy – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 10.18 July 2022 Flood Response – Forecast Costs and Funding Sources – Report to Council Meeting 4 October 2022 – Circulates to All Boars
- 10.19 Submissions: Water Services Entity Bill, Proposed National Policy Statement for Indigenous Biodiversity, and ME 1669 Discussion Document: Managing Wetlands in the CMA – Report to Council Meeting 4 October 2022 – Circulates to All Boards
- 10.20 Health, Safety and Wellbeing Report September 2022 – Report to Council Meeting 4 October 2022 – Circulates to All Boards
- 10.21 Council meeting schedule – Report to Council Meeting 27 October 2022 – Circulates to All Boards

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 10.1 to 10.21.

Note:

1. *The links for Matters for Information were previously circulated separately to members.*

11 MEMBERS' INFORMATION EXCHANGE

11.1 Rhonda Mather 37-38

See report.

11.2 Ian Fong 39

See report.

11.3 Brent Cairns 40-41

See report.

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12 CONSULTATION PROJECTS

12.1 Proposed District Plan Further Submissions

Closes Monday 21 November 2022.

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-the-proposed-district-plan>

12.2 Smith Street Speed Limit

Opens closes Monday 28 November 2022.

<https://letstalk.waimakariri.govt.nz/smith-street-speed-limit>

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 31 October 2022: \$5,710.

13.2 General Landscaping Fund

Balance as at 31 October 2022: \$13,090.

14 MEDIA ITEMS

15 QUESTIONS UNDER STANDING ORDERS

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 12 December 2022 at the Woodend Community Centre, School Road, Woodend.

Workshop

- *Staff Update*
 - *Community Board Plan*
 - *Workshops for December*

- *Members Forum*

MINUTES FOR THE INAUGURAL MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON THURSDAY 27 OCTOBER 2022 AT 4.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, I Fong, R Mather and P Redmond.

IN ATTENDANCE

Mayor D Gordon, and Deputy Mayor N Atkinson.

J Millward (Acting Chief Executive), T Tierney (General Manager Planning, Regulation and Environment), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

At the commencement of the meeting, the Acting Chief Executive, J Millward, took the Chair and welcomed the newly elected Board members to the inaugural meeting of the third term of the Woodend-Sefton Community Board.

1 APOLOGIES

Moved: S Powell

Seconded: R Mather

THAT an apology for absence be received and sustained from A Thompson.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 BOARD MEMBERS' DECLARATIONS

3.1 Local Government Act 2002 - Schedule 7 – Clause 14: Declaration by Member

The Acting Chief Executive invited the following Board members, to read and sign their declaration forms as required in terms of Clause 14 of Schedule 7 of the Local Government Act, 2002:

- Brent Cairns
- Ian Fong
- Rhonda Mather
- Mark Paterson
- Shona Powell
- Philip Redmond

4 REPORTS

4.1 Appointment of Chairperson and Deputy Chairperson – K Rabe (Governance Advisor)

J Millward introduced the report and explained the process for the Chair and Deputy Chair election process.

Moved: R Mather

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No: 221004171342.
- (b) **Resolves** to call for nominations of Chairperson and Deputy Chairperson and uses system (A) for voting in the event of more than one member being nominated.

CARRIED

Moved: R Mather

Seconded: I Fong

- (c) **Appoints** Board Member Shona Powell as Chairperson of the Woodend-Sefton Community Board to take immediate effect from 27 October 2022 until the end of the 2022-25 triennial term in October 2025.
- (d) **Notes** Remuneration will be appropriately adjusted for the Chairperson from 28 October 2022.

CARRIED

The Acting Chief Executive then vacated the Chair in favour of the elected Chairperson, S Powell.

S Powell called for nominations for Deputy Chairperson.

Moved: I Fong

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (e) **Appoints** Board Member Mark Paterson as Deputy Chairperson of the Woodend-Sefton Community Board to take immediate effect from 27 October 2022 until the end of the 2022-25 triennial term.

CARRIED

4.2 Local Government Act - First Meeting following the Triennial General Election Requirements – J Millward (Acting Chief Executive)

J Millward took the report as read.

Moved: P Redmond

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No 221004171395.
- (b) **Receives** legislative material that has been circulated.

CARRIED

4.3 **Code of Conduct – S Nichols (Governance Manager)**

K Rabe spoke to the report, noting that the Standing Orders and Code of Conduct from the previous term were still operative. However, both documents would be reviewed and brought to the Board for consideration in December 2022..

Moved: I Fong

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221004171370.
- (b) **Receives** the 2022 Elected Members Code of Conduct document (Trim 190625089193).
- (c) **Receives** the 2022 Community Board Standing Orders (Trim 201007134141).
- (d) **Notes** that both the Code of Conduct and Standing Orders will be reviewed by the Board at its December 2022 meeting.

CARRIED

4.4 **Woodend-Sefton Community Board's Meeting dates from October 2022 to December 2023 – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting that both Sefton Hall and Waikuku Beach Hall had been confirmed for the dates identified in the recommendation.

I Fong enquired if the Board wished to hold more meetings at the Sefton Hall for example, was there provision for the Board to review venues later. K Rabe confirmed that the Board could change any of the meeting dates or venues via a resolution throughout the year.

Moved: S Powell

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 220727127568.
- (b) **Resolves** to hold meetings at the Woodend Community Centre, School Road, Woodend, commencing at 5.30pm, on the following dates:
 - 14 November 2022
 - 12 December 2022
 - 13 March 2023
 - 8 May 2023
 - 12 June 2023
 - 10 July 2023
 - 14 August 2023
 - 11 September 2023
 - 9 October 2023
 - 13 November 2023
 - 11 December 2023

- (c) **Resolves** to hold a meeting at the Sefton Hall, Earlys Road, Upper Sefton Road, Sefton, commencing at 5.30pm, on 13 February 2023, subject to the availability of the venue, with the alternative backup venue being the Woodend Community Centre.
- (d) **Resolves** to hold a meeting at the Waikuku Beach Community Hall, Park Terrace, Waikuku Beach, commencing at 5.30pm, on Tuesday 11 April 2023, subject to the availability of the venue, with the alternative backup venue being the Woodend Community Centre.

CARRIED

5 QUESTIONS UNDER STANDING ORDERS

Nil.

6 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The first ordinary meeting of the Woodend-Sefton Community Board was scheduled for 5:30pm, Monday 14 November 2022 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 4.44pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-26/GOV-26-09-06/ 221102191442**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 14 November 2022**AUTHOR(S):** Scott Morrow, Rates Officer – Property Specialist**SUBJECT:** Road Naming – Ravenswood Stage 6.**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)_____
General Manager

Acting Chief Executive**1. SUMMARY**

- 1.1. This report is seeking a decision by the Woodend-Sefton Community Board to rescind the decision of 13 December 2021 to approve a new road name as part of stage 6 of Ravenswood subdivision.
- 1.2. It has been found that the name Edlin Street has already been approved for use in another development and therefore the name approved for Ravenswood Stage 6 needs to be changed.

Attachments:

- i. Plan of the subdivision showing the new road to be named. (Trim 221102191281)
- ii. The Pre-approve Road Naming List for all Boards. (Trim 221026186036)
- iii. Policy for the Naming of Roads in the District. (Trim 120712043907)

2. RECOMMENDATION**THAT** the Woodend-Sefton Community Board

- (a) **Receives** Report No. 221102191442
- (b) **Rescinds** the decision of the Woodend-Sefton Community Board on 13 December 2021 to approve the road name Edlin Street as part of stage 6 of Ravenswood.
- (c) **Approves** the road name Robinson Street to replace the road marked as Road# 7 on the attached plan.
- (d) **Notes** the Woodend-Sefton Community Board may replace any proposed road name with a name of its choice.

3. BACKGROUND

- 3.1 The Council staff have contacted Ravenswood Developments after it was found that a new road name which originally approved for use in stage 6 of Ravenwood had subsequently been approved for a subdivision in Pegasus stage R13/14.

4. ISSUES AND OPTIONS

- 4.1. Road names were initially approved on 13 December 2021 for future stage 6 of Ravenswood. The name Edlin wasn't immediately removed from the list of Pre-approved road names and subsequently the name was chosen for Pegasus stage R13/14.

- 4.2. The developer Ravenswood Developments Limited are happy for the name change and has proposed an alternative name of Robinson Street for stage 6. This name is from the Pre-approved road name list for Woodend Sefton Community Board and is named after Ivor and Mary Robinson.
- 4.3. It was felt by staff that it would be more appropriate to replace the name which was approved for Ravenswood stage 6 as this hasn't yet been developed, whereas Pegasus stage R13/14 is currently under construction.
- 4.4. The staff have put a process in place for future road naming so that any names which have been approved are taken off the list so as not to cause any further confusion.
- 4.5. The road types used in the road naming process needs to fit within the guidelines as outlined in the Council's Road Naming Policy.
- 4.6. The Council's Policy for the naming of roads states that a new road name should not be the same or similar to an existing road name.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.7. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are no financial implications of the decisions sought by this report.

The developer will meet the costs of the road name blades.

This budget is not included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4. **Authorising Delegations**

The Woodend-Sefton Community Board has the delegated power on behalf of the Waimakariri District Council to approve the naming of new roads.




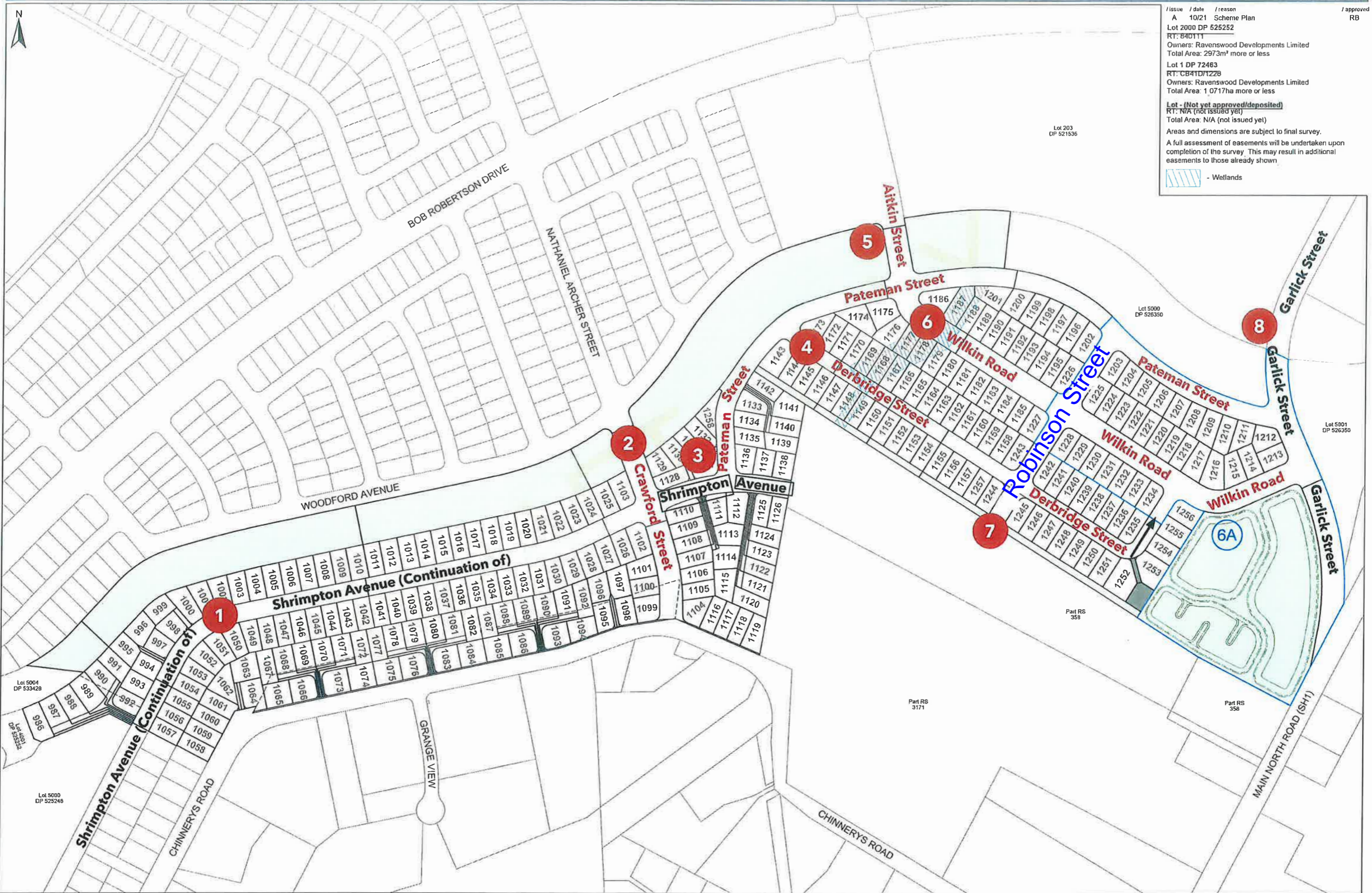
Scott Morrow

Rates Officer - Property Specialist

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contractor to locate all existing services & verify all dimensions before commencing work

Issue	Date	Reason	Approved
A	10/21	Scheme Plan	RB
Lot 2000 DP 525252			
RT: 640111			
Owners: Ravenswood Developments Limited			
Total Area: 2973m ² more or less			
Lot 1 DP 72463			
RT: CB41D/1228			
Owners: Ravenswood Developments Limited			
Total Area: 1 071ha more or less			
Lot - (Not yet approved/deposited)			
RT: N/A (not issued yet)			
Total Area: N/A (not issued yet)			
Areas and dimensions are subject to final survey.			
A full assessment of easements will be undertaken upon completion of the survey. This may result in additional easements to those already shown.			
 - Wetlands			



CAD ref: 41768 - Scheme Plan (Stage 6).dwg

Sheet - of -

do DAVIS OGILVIE
 ENGINEERS / SURVEYORS / PLANNERS

Davis Ogilvie & Partners Limited
 Level 1 24 Moorhouse Avenue, Addington, Christchurch 8140
 Office 0800 999 333 Email hello@do.co.nz
 www.do.co.nz

**Proposed Subdivision of Lot 2000 DP 525252, Lot 1 DP 72463 and Lot -
 Ravenswood Stages -**

RAVENSWOOD
 NORTH CANTERBURY

Design	Drawn	QA Check	Dwg
RB/BL	BL	RB	400
Scale: A1	Date	File	Issue
1:1500	10/21	41768	A

PRE-APPROVED NEW ROAD NAME LISTS FOR COMMUNITY BOARD

KEY

Woodend-Sefton Community Board (WSCB)

Board	Historic Names	Reference	Date Adopted
WSCB	Barnett (Walter Lawry)	Manager of Woodend Ceamery	
WSCB	Betty Wright	Farming family in Ravenswood	
WSCB	Brockenhurst	Farm where Ravenswood is located (name to be used in conjunction with development on pegasus side of SH@ where farm was situated)	
WSCB	Catherine		
WSCB	Catton (Eleanor)	Novelist	
WSCB	Cooper (Anton)	Top New Zealand Cyclist	
WSCB	Corlett (Alfred)	Early settler in Woodend	
WSCB	Counsell (James)	Stock dealer and butcher in Woodend	
WSCB	Crawford	Serviceman from the WWII	
WSCB	Croydon	Place where John Raven was born	
WSCB	Curnick	Serviceman from the 19-14 war	
WSCB	Curtis (Alfred)	Miller at Ravenswood	
WSCB	Dearbridge	Charles Dearbridge Board in Herefordshire in England and farmed property in Woodend	
WSCB	Dellow (Rev John)	Methodist minister at Woodend	
WSCB	Drake	Serviceman from the WWII	
WSCB	Ealgeson	Serviceman from the WWII	
WSCB	Field	Serviceman from the WWII	
WSCB	Flutey (Charles)	Farmed in woodend and born at Okains Bay	
WSCB	Frame (Janet Paterson)	Author	
WSCB	Graham	Serviceman from the WWII	
WSCB	Gregg	Serviceman from the WWII	
WSCB	Griffiths (Thomas)	Farmer at Waikuku and was one of the first elected members of the local school committee	
WSCB	Grimwood (Robert)	Miller in Ravenswood	
WSCB	Haslam (Rev JF)	Methodist minister at Woodend	
WSCB	Hayman	Serviceman from the 19-14 war	
WSCB	Herridge	Fred Herridge Farmer Clergyman	
WSCB	Hulme (Keri-Ann Ruhi)	Novelist and Poet	
WSCB	Joughin (Rev Thomas Alfred)	Wesleyan Methodist minister	
WSCB	Kotua (Rau)	An early resident of Woodend	
WSCB	Lacebark	Native Plant	
WSCB	Lancewood	Native Plant	
WSCB	Lemonwood	Native Plant	
WSCB	Leunens (Christine)	Novelist	
WSCB	Lovegrove	Woodend family	
WSCB	Luisetti	Early Woodend family	
WSCB	Mahy (Margaret)	Author of Children's and Young Adult books	
WSCB	Mander (Jane)	Novelist	
WSCB	McConachy	Serviceman from the WWII	
WSCB	McMillan	Catherine McMillan - postmistriss for Saltwater Creek settlement	
WSCB	Morriss	Serviceman from the 19-14 war	
WSCB	Nathaniel Archer	Ravenswood flour mill (name to be used with full name so as not to confuse with Archer Place in Rangiora)	
WSCB	Oakleigh	Name of pastoral run accured by John Raven	
WSCB	Olearia	Plant	
WSCB	Parker	Serviceman from the WWII	

WSCB	Pateman	Edward C Pateman Farmer of Beaconsfield Farm Woodend
WSCB	Platt	Serviceman from the WWII
WSCB	Quinn (John A)	Farmer at Ravenswood
WSCB	Rhodes	Owend sheep station next to John Raven's farm
WSCB	Ribbonwood	Native Plant
WSCB	Robertshaw	Serviceman from the WWII
WSCB	Robinson	Farmer in the Ravenswood area
WSCB	Rudd	Serviceman from the WWII
WSCB	Sills (Robert)	Contractor in Woodend
WSCB	Standage (Rev CH)	Methodist minister
WSCB	Steadman (Thomas)	Miller in Woodend
WSCB	Te Pakiaka	name of farm in Woodend run by Frederick Horrell
WSCB	Tinker (Walter)	Wool classer
WSCB	Walsh (Dame Frances Rosemary)	Screenwriter and Film Producer
WSCB	Whiteywood	
WSCB	Witte (Bernard P H)	Brickmaker at Woodend
WSCB	Woodford	Pioneer of flour milling in Woodend

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

1 Introduction

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

4 Policy Statement

- 4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.
- 4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "*Private Road*".

All private roads that are to be named, are to have a minimum of four lots with access from the private road.
- 4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.
- 4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

- (a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
- (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
- (c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
- (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Type Cont...	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

**AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

- 5.1 *Local Government Act 1974 s319(j).*
- 5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.
- 5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

- 5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-09-06 / 221101189323

REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

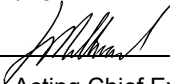
DATE OF MEETING: 14 November 2022

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Woodend-Sefton Community Board General Landscaping Budget and Discretionary Grant Fund – Update for the 2022/23 Financial Year

SIGNED BY:
(for Reports to Council, Committees or Boards)

_____ General Manager

_____  Acting Chief Executive

1 SUMMARY

- 1.1 The purpose of this report is to provide updates to the Woodend-Sefton Community Board (the Board) on the available funds in Woodend-Sefton General Landscaping Budget and the Woodend-Sefton Community Board Discretionary Grant Fund for the remainder of the 2022/23 financial year.

Attachments:

- i. Discretionary Grant Application Form (Trim Ref: 210603089821)
- ii. Spreadsheet of Discretionary Grant 2022/23 allocations to date.

2 RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221101189323.
- (b) **Notes** that the 2022/23 Woodend-Sefton Community Board General Landscaping Budget as of 31 October 2022 is \$13,090.
- (c) **Notes** that the 2022/23 Woodend-Sefton Community Board Discretionary Grant Fund has a current balance of \$5,710.
- (d) **Notes** that the Woodend-Sefton Community Board Discretionary Grant Fund will be advertised through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis.

3 BACKGROUND

- 3.1 **General Landscaping Budget:** On 25 October 2016, the Council created General Landscaping Budgets for each Community Board by delegating to each Board the allocation of a set annual amount of discretionary and unspecified funding for the improvement, enhancement or replacement of amenity, recreation and roading assets. This fund is not a contestable fund.
- 3.2 **Discretionary Grant Fund:** The Council annually allots funds to each of the four Boards for allocation to various Community Groups within their wards. Community Groups or Not-for-Profit Organisations can apply for funding to assist them with community events/projects and/or resources. The amount allocated by the Council for 2022/23 was \$4,300 and an unspent amount of \$2,325 was carried forward from the 2021/22 budget, thereby bringing the total of the 2022/23 Discretionary Grant fund to a total of \$6,625.

4 **ISSUES AND OPTIONS**

The Woodend-Sefton Community Board General Landscaping Budget (General Landscaping Budget)

- 4.1 The General Landscaping Budget is a discretionary sum that the Board may allocate towards landscape projects within their community. Community Boards often identify community landscaping enhancement projects which this budget can be used for. Equally, members of local communities often have suggestions for minor landscaping improvements, such as additional seating, paving or signage or something similar.
- 4.2 The 2022/23 General Landscaping Budget as of 1 July 2022 was \$13,090 with no carry over funds from the previous financial year. This budget is yet to be fully allocated or spent.
- 4.3 During the 2021/22 financial year the Woodend-Sefton Community Board allocated the following funding to projects in the community which are still being implemented:

Project Description	Status	Budget Allocated
Woodend Beach Entrance Sign	Pending implementation	\$5,330
Welcome to Woodend Signs	Pending implementation	\$12,810
Owen Stalker Park Signs	Pending implementation	\$3,500
Total		\$21,640

- 4.4 Greenspace staff will lead a workshop after this meeting to assist the Board in identifying a range of potential projects for funding during the 2022/23 financial year. Some funding has already been 'ring-fenced' by the previous Board for future projects and this will be further considered. If the Board chooses to allocate all or part of the 2022/23 Landscaping Fund (\$13,090), a report seeking the Board's formal approval for funding will then be presented to the December 2022 Board meeting.
- 4.5 Greenspace staff recommend that, where possible, it would be beneficial for the Board to decide upon General Landscaping Budget projects before March of each year. As this would allow the department to initiate projects before the end of a financial year.

The Woodend-Sefton Community Board's Discretionary Grant Fund

- 4.6 The 2022/23 Discretionary Grant Fund approved by the Council for the Board was \$4,300. An unspent amount of \$2,325 was carried forward from the 2021/22 financial year, thereby bringing the Discretionary Grant Fund to a total of \$6,625 for this financial year.
- 4.7 As from 1 July 2022 to 30 September 2022 the previous Board allocated an amount of \$915 to various community organisations, thus leaving a balance of \$5,710 for the current Board to allocate during the remainder for the financial year.
- 4.8 Not all eligible groups may be aware of the fund, so it is anticipated that Community Board members will continue to be pro-active in this regard, through networking and community groups they interact with. It is recommended that the Board regularly review the remaining balance of the fund to ensure that it is on track to be spent before the end of June 2023.
- 4.9 Staff will advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis. Application forms are available on the Council website, from Service Centres or by contacting the Governance Support Team.
- 4.10 There are no implications on community wellbeing by the issues and options that are the subject matter of this report. However, utilisation of funding in the community does aid the enhancement of community wellbeing.
- 4.11 The Management Team have reviewed this report and support the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, they may wish to apply for funding for events and projects.

5.2 Groups and Organisations

Community groups and organisations are likely to be affected by, or to have an interest in the subject matter of this report, as the Board's Discretionary Grant fund could assist them to achieve community-based programmes during the current financial year.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However, it should be noted that the funding allocated to community groups and for beautification will increase the general feeling of wellbeing within the Board's community.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

6.1.1 The current balance of the Woodend-Sefton General Landscaping Budget for the 2022/23 financial year is \$13,090.

6.1.2 The 2022/23 Woodend-Sefton Community Board Discretionary Grant Fund has a current balance of \$5,710.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any one financial year (July to June), even though a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups, if decided benefits exceed Board resolved values.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report as this report is for information only. Any allocation of funds will be subject to a separate future report(s) presented to the Board.

6.4. Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Not applicable

7.3. Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4. Authorising Delegations

The Community Boards have delegated authority for both funds.

GOVERNANCE

Woodend-Sefton Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Woodend-Sefton community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Woodend-Sefton Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2022/2023

28

Name of Group: _____

Address: _____

Contact Person within Organisation: _____

Position within Organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall Cost of Project: _____ Amount Requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

People with disabilities (mental or physical) Cultural/ethnic minorities District
Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Spreadsheet showing Woodend-Sefton Community Board Discretionary Grants
2021/22 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
Woodend-Sefton Community Board 10.138.100.2410			(2021/22) \$4,180 + Carry forward \$2300 = \$6,480			\$6,480
	12-Jul	Nil				
	9-Aug	Returned as event cancelled Waimakariri Older Person's Expo Committee	Older Person's Expo	\$500	\$ 500.00	\$ 5,980.00
	13-Sep	Meeting Cancelled				
	11-Oct	Pegasus Bay School	Withdrawn Pegasus Bay Art Show	\$500	-	\$ 5,980.00
	11-Oct	Life Education Trust	Delivery of the Healthy Harold Programme	\$500	\$500	\$ 5,480.00
	8-Nov	Nil				
	13-Dec	Nil				
	15-Feb	Nil				
	11-Apr	Pegasus Residents Group	Battery for AED	\$635	\$635	4,845.00
	11-Apr	Woodend Netball Club	Kiwi netball hoop and nets	\$500	\$500	4,345.00
	11-Apr	Ronel's Community Cuppa	Community Event costs	\$500	\$500	3,845.00
	9-May	Nil				
	6-Jun	St Barnabas Church	Soil and seed	\$ 500.00	\$690	3,135
	6-Jun	Good Night Sleep Tight	Towards winter night kits	\$ 500.00	\$810	\$2,325

Spreadsheet showing Woodend-Sefton Community Board Discretionary Grants
2022/23 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
			(2022/23) \$4,300 + Carry forward \$2,325 = \$6,625			\$6,625
	11-Jul	North Canterbury Federation of Womens Institute	Hire of hall and craft supplies	\$200.00	\$200.00	\$6,425
	11-Jul	Woodend School	Glentui Camp	\$500	Declined	\$ 6,425.00
	8-Aug	Woodend Fire Brigade	towards safety signage for support vehicle	As much as possible		

GOV-26-09-04 / 220906153957
6 September 2022

James Caygill
Director Regional Relationships
West Coast / Canterbury / Otago / Southland
Waka Kotahi NZ Transport Agency

Email: james.caygill@nzta.govt.nz

Dear James

Re: SH1 Woodend Safety Improvements and Pegasus/Ravenswood Roundabout

This letter is a follow up to your visit to Woodend and the Pegasus/Ravenswood roundabout on Friday 2nd September with the Mayor and the Chair of the Woodend-Sefton Community Board. Thank you for taking the time to come and see the issues first-hand.

As outlined to you previously, the Board is pleased that there has been some progress but the community is still wanting answers and more specifically some action on the safety improvements through Woodend. Given locals have been waiting for three years since the last consultation in 2019, with no update since the signalised pedestrian crossing was installed, this is understandable.

The Board is supportive of the proposed safety improvements in Woodend to create breaks in the traffic to allow people to move around Woodend and turn onto and off SH1 more safely. Below is an outline of some of the issues raised.

Pegasus/Ravenswood/SH1 roundabout

The Pegasus Ravenswood roundabout is on the main SH1 freight route for the South Island, which means a large number of heavy vehicles. Pegasus is a town of over 4,000 residents and growing fast. Ravenswood has 1,256 sections of which only a handful are left for sale. In addition, there is also 8.7ha earmarked for a retirement village and 7.8ha subject to a private plan change application. The hospitality precinct is under construction and due to open in mid-2023, with restaurants including Joes Garage, Lone Star, and a coffee shop. These along with the supermarket, McDonalds, and the service station will make this an easy and popular stopping off point for travellers on SH1 as well as locals and visitors. All of these factors make for a very busy and key intersection.

When the roundabout was built there was no road on the Ravenswood side and little demand for pedestrians or cyclists to cross SH1. However, the environment at the roundabout has changed significantly, particularly in the last year with increased traffic on the four legs, with far more turning movements and a large increase in the usage by pedestrians and cyclists. There is an urgent need for action to ensure it is safe for all users as it will only get busier.

Speed reduction

During consultation by Waka Kotahi - NZ Transport Agency (NZTA) in 2019 many submitters gave feedback on their concerns with both safety and speed at the roundabout, including the Board, even though it wasn't included in the proposals. The Board would like to see the speed reduced to 50km/h from Woodend to just north of the roundabout where it changes to 80km/h.

This would also remove one speed limit change in a very short distance on SH1.

Visibility

As you witnessed, visibility at the roundabout is poor because of its height, for both pedestrians and drivers. When you are standing in the pedestrian refuge in the middle of the road you have no visibility of traffic approaching from the north. Reducing the speed limit to 50 km/h would hopefully help mitigate any increase in speed from drivers with the increased visibility.



This photo was taken on an ordinary day traffic wise from the south east corner looking to the north which shows the volume and type of traffic that pedestrians and cyclists have to cross through

Safety for cyclists and pedestrians

Many Pegasus residents enjoy walking and cycling with a large uptake of e-bikes. There are also a significant number of mobility scooter and trike users. Informal monitoring since November last year at varying times of the day, has shown that there is an average of between four and five walkers/cyclists on the path between the Ravenswood commercial area and the intersection of Pegasus Boulevard and Infinity Drive. You saw this yourself during your visit during the drive up the Boulevard. Many more would like to be able to cycle or walk across but use their car as they feel unsafe.

There is a great deal of encouragement, both at a national and at a local level for cycling, walking and using the bus to reduce the number of car trips being taken. At the moment travel options are extremely limited. To get between Pegasus and the Ravenswood commercial area, where the supermarket and ATMs are, you either have to go in a private vehicle or risk crossing at the roundabout. The bus route does not go into Ravenswood.

The same applies to SH1 between the northern end of Woodend and the Ravenswood/Pegasus roundabout. There is no path for cyclists and pedestrians and the road narrows at a culvert. This was pointed out to you as being seriously unsafe.

Safety improvements sought

- Speed reduction to 50 km/h
- Reduction in the height of the roundabout to improve visibility
- Some funding toward a cycle/walkway between the roundabout and the north end of Woodend
- Feasibility of an underpass for cyclists and pedestrians investigated as a matter of urgency. If an underpass is not feasible because of the water table for example, then traffic lights would

be the next best option. However, pedestrians and cyclists should be able to cross without any conflict with turning traffic.

As a point of reference, construction is underway for a roundabout and pedestrian/cyclist underpass at SH8B/Barry Avenue at Cromwell between the retail precinct and the new Wooing Tree Estate. Last year NZTA lodged a request with the Environmental Protection Authority to limit new dwelling building consents in the estate until the construction of the roundabout and completion of a pedestrian/cyclist underpass by the developer. NZTA also said that they did not support a mid-block pedestrian crossing and refuge, even as an interim measure.

If this is the stance of NZTA around safety for pedestrians and cyclists then it should it not also apply to the much busier Pegasus/Ravenswood roundabout?

Median Barriers

The proposal that was consulted on in 2019 included median barriers between Waikuku and the Pegasus roundabout and between Woodend and the Williams Street intersection (Pineacres). If this proposal goes ahead there are a couple of issues.

1. Between Woodend and Pineacres there are a number of properties along this stretch of road and they are able to use bus stops along there. Would residents be able to cross the road to get to and from the bus stops with the median barrier in place?
2. With the median barriers in place the width of SH1 on these sections will be narrowed to the point that it could be extremely unsafe for cyclists. Given there is no alternative for cyclists that is safe, close by and fit for road cycles, would NZTA assist with funding safe cycleways between Waikuku and Woodend and between Woodend and Kaiapoi as a priority?

Waikuku

In 2019 the feedback report to the community from NZTA included a number of possible safety improvements through Waikuku. The only one actioned to date is the speed reduction to 60 km/h, which board members have heard is making a positive difference to locals. Related questions are:

3. Are there any plans for the other proposals in the safety improvement package, which included:
 - Upgrade the bus stop and make it safe for pedestrians to cross
 - Review unsafe road parking
 - Village safety improvements designed to slow down traffic e.g. signs, line marking and landscaping
 - Flush median to make it safe to turn right in and out of driveways

In 2019 the feedback to NZTA included a number of submitters stating that turning right out of Waikuku Beach Road north onto SH1 was very difficult. This is still an issue and some drivers turn left, travel down the road then turn right into a driveway and then head north. In addition, if someone does attempt to turn right, particularly at busy times this blocks the visibility of drivers turning left.

4. Is there anything proposed to help drivers turning right out of Waikuku Beach Road?

Funding and Timeline Questions

5. Is full funding available to implement the safety improvements and is it available as soon as design work is completed?

6. What is the timeline for each of the following?
 - a. communicating with the community regarding the proposals
 - b. design work
 - c. construction work
7. What needs to happen and what is the timeline to get all safety improvements at the Pegasus/Ravenswood roundabout funded as we view this as urgent?

The Board would like to continue to work with NZTA to implement the safety improvements for the community as they will allow people to move safely and easily around the area whether that is by vehicle, on foot or bicycle whilst still recognising the need for traffic flow on SH1. These are a priority to maintain safety until the Woodend Bypass is built.

We look forward to your reply to our questions.

Kind regards



Shona Powell
Chair – Woodend-Sefton Community Board

cc Mayor Dan Gordon, Waimakariri District Council

CHAIRPERSON'S REPORT – September/October 2022

CHAIR'S DAIRY		DISCUSSION POINTS
Date	Events attended	Community Feedback/Issues Raised
6 Sept	Presentation to Council on behalf of Board on Walking and Cycling Network Plan	Requested that the Woodend to Kaiapoi and Pegasus/Ravenswood roundabout to Woodend paths be moved to priority one. Woodend Community Assoc. also spoke about the Woodend the Kaiapoi path, Members of the public and Pegasus Residents' Group came in support. A good hearing from Councillors.
8 Sept	Waimakariri Access Group	AGM plus regular monthly meeting. Voted as Chair for next 12 months. Looking at having educational day in March 2023 where attendees get opportunities to move around the town in a wheelchair, using a walker or with goggles to limit vision. Date to be confirmed.
12 Sept	WSCB monthly meeting	Final meeting of the term. Acknowledged Andrea Allen and John Archer as members not standing for re-election, all members for their work during the term, Simon as the manager and governance staff.
21 Sept	Community Service Awards	Well deserved awards going to very humble people that do not think what they do is that special. The highlights were the new Youth Awards with the Youth Council members doing a wonderful job of reading the citations and seeing the proud recipients with their families.
1 October	Tree Planting, Woodend Recreation Reserve	With Mayor to commemorate Queen Elizabeth II and ascension of King Charles III.
4 October	Attended Council meeting	To hear the decision on the Walking and Cycling Network Plan. Both paths that I had spoken with Councillors about at their previous meeting, the Woodend to Kaiapoi and the Pegasus/Ravenswood roundabout to Woodend paths were changed to priority one. Thank you to Councillors for listening to the community.
11 -31 October	Various training for elected members	Attended the meet and greet, media training, Finance 101, Situational Safety Awareness training.
27 October	Inaugural meeting of WSCB for this term	Swearing in of Board members and Councillors appointed to the Board.
2 November	Volunteered at Pegasus Community Centre	Very busy morning. Book cave was very popular but also quite a few questions.
	Cyber security and Diligent training for Chairs	Very useful training which gives Chairs better tools to chair meetings and keep information secure.
2-3 November	Fire event Pegasus/Woodend Beach	Spent time at Woodend Community Centre where Woodend Beach campground residents had been evacuated. Overnight spent just talking with the residents and visitors that stayed overnight. On Thursday helping Civil Defence volunteers and evacuees where I could. A big thanks to the volunteer firefighters, their families, Coastguard, Civil Defence Volunteers, Rapid Response Unit, Community Team staff from WDC and all the individuals and businesses that provided food, water, and other assistance to firefighters and evacuees. The response from the evacuees that spent time at the community centre was real appreciation for everything that was being done for them. It was a privilege to be with them.

CHAIR'S STATEMENT

- Conducted an online survey through the Pegasus and Ravenswood Facebook pages around the need for a safe crossing point at the Pegasus/Ravenswood roundabout for pedestrians and cyclists. The results will be presented to Waka Kotahi and will provide an indication of the demand for a safe crossing point and the safety interventions residents think are needed.

Main issues raised by residents were:

- Future of Waikuku Beach campground
- What is happening with the youth facilities promised for Pegasus
- Lack of action on Woodend safety improvements
- Ongoing concerns around safety for pedestrians and cyclists at SH1/Pegasus/Ravenswood roundabout
- Need for a safe shared path between the Pegasus/ Ravenswood roundabout and Woodend

Shona Powell

Woodend-Sefton Community Board

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of October 2022*

Member Name: Rhonda Mather

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
11 Oct	Meet and greet for successful candidates	Lovely to meet everyone and some for the first time.
12 Oct	Ronel's Community Cuppa for Pegasus residents (held at PCC) 2 nd Wednesday of the month.	42 people present. Guest speaker was Dan Rosewarne. He spoke about bus routes, SH1 safety and light rail. I have his powerpoint presentation if anyone wants a copy sent to them.
13 Oct	WDC Community Networking Forum held at Rangiora	As always, a good mix of people and lots of information about things such as the curtain bank and social services available.
17 Oct	Ravenswood Community Cuppa (held at Pegasus Community Centre)	Third time this event has been held. 26 people present. Guest speakers were Waimakariri Library staff. Very informative and several people joined the library on the spot.
14 Oct	Waiora Links Community Trust planning meeting	Planning for two end of year events: WLCT launch event on 30 Nov to which WSCB members are invited and WLCT Combined Christmas Community Cuppa on 14 Dec which is open to all residents of the Woodend, Pegasus and Waikuku area.
18 Oct	WDC Induction	Planning 101, Health and Safety and Media training.
19 Oct	WDC Induction	Governance 101
20 Oct	WDC Induction	Finance 101
21 Oct	WLCT monthly board meeting	
25 Oct	WDC Induction	Department intros and key aspects. Very interesting and informative. Hoping to receive the powerpoint for future reference.

27 Oct	WSCB Inaugural meeting and swearing in.	Thanks for the photos.
31 Oct	WDC Situational Safety Awareness training	I felt the time could have been used more effectively, though some good information was shared.

Other:

- A significant fire in the Tuhaitara Coastal Park was cause for concern, especially given that it was started by fireworks. It seemed to result in acting as a deterrent from people letting off fireworks on Guy Fawkes night, as it was the quietest Guy Fawkes I have heard in my 11 years at Pegasus. I am in favour of a ban on the sale and use of fireworks, with the exception of carefully controlled public events held well away from housing and animals (and forests and scrublands).
- Continuing my 'Not-for-Profit Admin' course at Hagley College on a Monday evening. This started in February and will finish on 21 November.

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of October 2022*

Member' Name: Ian Fong

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
14.10.22	Nth Canty Sports Awards - Nth Canty School Principals table	Meet and greet. Invited to attend Sefton and Leithfield School Board of Trustees meeting to discuss any WDC issues
30.10.22	Waikuku Beach Repair Cafe	Meet and Greet locals

Other:

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of November 2022*

Member' Name: Brent Cairns

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
	Waikuku Repair cafe	Well supported community event that brought people together and has the potential to reduce waste.
	Greater Chch Partnership	Many local councils, Manu whenua and central Govt departments coming together to build stronger without boundaries GCP.
	North Canterbury Neighbourhood Support	Working with Pegasus Residents Group to have residents sign up to Getsready – sign ups receive a welcome pack with helpful tools and are soon to receive “Good Home” vouchers.
	Community Patrol Meeting	Looking for new people to join and help with patrols around the district.
	Bellgrove Break Dirt subdivision	1300 sections going up for sale.
	Gladstone park and flooding issues on lower fields	Question was asked re storm water system on Hakatere Road, where it discharges. This maybe the issue as the water is allowed to infiltrate. Council are having assessments done and the outcome will be available in around two weeks.
	Invited to attend Aqualand update	Set to open on 3 rd December, which will bring people to the district. Opportunities for marketing!
	Pegasus/Woodend Food Forest	Many from the Community came to the very wet first planting day and many again have helped move mulch and do more plantings. All trees and plants were donated by local groups and businesses, costing nil to ratepayers. Shortage of mulch which I am seeking help from Greenspace to address. Thank you to Mark Paterson for sorting watering system... trees and plants are thriving, rabbits are an issue.

	Woodend Community Garden	Andy and a small team have started well building the community garden. Have donated several trays of plants and helped when I can.
	Pegasus and Ravenswood cuppa events	Library presentation – more than books – the team do a great job.
	Briefing from Taumata Arowai	Re chlorination

Other:

North Canterbury Neighbourhood support AGM on the 23rd November at Kaiapoi Library at 7pm – please come along and hear what the organisation is doing to make communities resilient and safe.