

Woodend-Sefton Community Board

Agenda

Monday 12 September 2022

6.00pm

**Council Chamber
215 High Street
Rangiora**

Members:

Shona Powell (Chair)

Andrew Thompson (Deputy Chair)

Andrea Allen

John Archer

Mark Paterson

Philip Redmond

Sandra Stewart

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON MONDAY 12 SEPTEMBER 2022 AT 6.00PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>CONFIRMATION MINUTES</u>	
3.1	<u>Minutes of the Woodend-Sefton Community Board – 8 August 2022</u>	8-15
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 8 August 2022.	
3.2	<u>Matters Arising</u>	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
	Nil.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	

6 REPORTS

6.1 Approval to Consult on Woodland Estate Reserve Concept Plan – Grant Stephens (Greenspace Design and Planning Team Leader)

16-28

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM 220901151768.
- (b) **Notes** that there is currently \$400,000 allocated to the development of Woodlands Estate from the Land Development – Neighbourhood budget.
- (c) **Approves** public consultation be carried out on the Woodlands Estate Concept Plan, shown in attachment i (Trim: 220901151748).
- (d) **Notes** Following consultation staff will bring a revised Concept Plan to the board for approval, this plan will take in to account consultation feedback and where these lead to changes in design this will be included in this report.
- (e) **Notes** the recommendations within this report support Greenspace to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing.

6.2 Waikuku Beach Reserve Spatial Activity Plan – Martin McGregor (Senior Advisor Community and Recreation)

29-35

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220901151262
- (b) **Notes** that the Waikuku Reserve Draft Spatial Activity Plan is informed by existing uses, proposals received from the community, the existing Waikuku Beach Reserve Management Plan and the recent engagement undertaken with the Waikuku Community.
- (c) **Notes** The Draft Waikuku Beach Reserve Spatial Activity Plan compliments and is intended to be used in conjunction with the existing Waikuku Beach Reserve Management Plan. As such the Draft Spatial Plan covers the same areas identified in the Reserve Management Plan.
- (d) **Notes** that the purpose of the draft spatial activity plan is to guide future decision making regarding the use of the reserve areas, there is no money included in the LTP for the delivery of any projects that may be identified in the plan.
- (e) **Provides** feedback on the Draft Waikuku Beach Spatial Activity Plan.
- (f) **Approves** the undertaking of community engagement on the Draft Waikuku Beach Reserve Spatial Activity Plan to seek further feedback from the community. A communications plan will be prepared for this consultation in an effort to acquire better participation in the process.

6.3 **Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Kay Rabe (Governance Advisor)**

36-41

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (g) **Receives** Report No. 220628109454.
- (h) **Notes** that of the \$6,480 allocated to the Board for the 2021/22 financial year, \$4,155 was distributed for events and projects within the community.
- (i) **Notes** that the remaining \$2,325 was carried forward to the 2022/23 financial and added to the 2022/23 allocation of \$4,300, bringing the current financial year's total to \$6,625.
- (j) **Circulates** a copy of this report to all other Community Boards for information.

6.4 **Potential New Road Names for Addition to the Pre-Approved Woodend Sefton Road and Reserve Name List – Kay Rabe (Governance Advisor)**

42-54

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220809135710.
- (b) **Approves** the suggested two names by a Kaiapoi resident, for inclusion to the Master Woodend Pre-Approved Road and Reserves Name List:
 - i. Lovegrove
 - ii. McMillan or Catherine
- (c) **Notes** that the name 'Orchard', has already been used within the District, and can therefore not be considered for inclusion.
- (d) **Approves** the list of new names (included as Attachment iv. of the report) for inclusion on the Master Woodend Pre-approved Road and Reserve Name List and noting the names deemed unsuitable due to those or similar names already in use within the district.
- (e) **Request** Council staff to write to the public requesters to advise the outcome of the Community Board decision.

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for August 2022**

55

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 220905153098).

9 MATTERS FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 3 August 2022.
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 10 July 2022.
- 9.3 Kaiapoi-Tuahwi Community Board Meeting Minutes 15 August 2022.
- 9.4 Consultation: Conservation Reform Discussion Document & Exposure Drafts of Amendments to NPS Freshwater 2020 and NES Freshwater 2020 – Report to Council Meeting 2 August 2022 – Circulates to all Boards.
- 9.5 Health Safety and Wellbeing Report July 2022 – Report to Council meeting 2 August 2022 – Circulates to all Boards.
- 9.6 Annual Report on Dog Control 2021/22 – report to District Planning and Regulation Committee meeting 23 August 2022 – Circulates to all Boards.
- 9.7 Library Update to 4 August 2022 – Report to Community and Recreation Committee Meeting 16 August 2022 – Circulates to all Boards.
- 9.8 Waka Kotahi Procedural Audit Report May 2022 – Report to Utilities and Roading Committee Meeting 23 August 2022 – Circulates to all Boards.
- 9.9 2021-2022 Flood Events – Service Requests and Further Investigations Update – Report to Utilities and Roading Committee Meeting 23 August 2022 – Circulates to all Boards.

Public Excluded

- 9.10 CWMS Zone Committee 2022 Membership Refresh Appointments – Report to Council Public Excluded Meeting 2 August 2022 – Circulates to all Boards.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.9.
- (b) **Receives** the public excluded information in Item.9.10, which would remain in public excluded and which was circulated separately.

Note:

- 1. *The links for Matters for Information were circulated separately to members.*
- 2. *Copies of the Public Excluded items were circulated separately to members.*

10 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 August 2022: \$5,710.

12.2 General Landscaping Fund

Balance as at 31 August 2022: \$13,090.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

This is the final meeting of the Woodend-Sefton Community Board for the 2019-2022 electoral term.

The new Woodend-Sefton Community Board will be sworn into office late October 2022, with standard meetings resuming from mid-November 2022. Further Information will be advertised and listed on the Council's website.

Workshop

- *Adoption of Policy – Briefings and Workshops TRIM: 220826147285 – Sarah Nichols (Governance Manager) Pages 56-68*
- *Members Forum*

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD AT WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON
MONDAY 8 AUGUST AT 6.00PM.**

PRESENT

S Powell (Chairperson), A Thompson (Deputy Chairperson), A Allen, J Archer, M Paterson, P Redmond and S Stewart.

IN ATTENDANCE

T Tierney (General Manager Planning, Regulation and Environment), G MacLeod (Community Greenspace Manager), D Young (Senior Engineering Advisor), A Mace-Cochrane (Graduate Engineer), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 11 July 2022

Moved: A Thompson

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 11 July 2022.

CARRIED

3.2 Matters Arising

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Adoption of the Waimakariri District Walking and Cycling Network Plan and Infrastructure Prioritisation Programme – D Young (Senior Engineering Advisor) and A Mace-Cochrane (Graduate Engineer)

D Young took the report as read and provided the Board with an overview of the recommendation. He noted that Council staff wanted to show both the Community Board's and the wider community that the public feedback had been taken into account and was reflected in recommendations. He noted that the Council had set up a Walking and Cycling Reference Group to assist with this project, which was now essentially completed. However Council staff believed that there was merit in reinstating this Group, with a change in their Terms of Reference to assist in a number of other activities that were currently underway in relation to cycle ways. In conclusion, D Young gave a brief overview of possible funding sources available, which were being investigated so as to achieve outcomes in the future.

J Archer noted that the recommendation did not include a link between Woodend and Pegasus Boulevard. D Young explained that the recommendations included additional items that resulted from public consultation, while the link between Pegasus and Woodend was an already acknowledged link. However there was an opportunity to move the link forward in the priorities timeframe if the Board so wished.

A Allen enquired what the impact on Central Government funding was likely to be if there was a change in Government after the 2023 elections. D Young was unable to answer the question, however believed that there were unlikely to be changes to this sort of funding in the short term.

Furthermore, A Allen noted that D Young had mentioned the funding offered for cycling initiatives in relation to the first and last kilometre, which she believed would fit the Pegasus to Woodend link being where first and last kilometre would be from Pegasus through to Kaiapoi or Rangiora for commuters and enquired if this could be a catalyst to move this link up in priority. D Young agreed, however he had not been involved in the conversations either with Central Government or the Greater Christchurch Partnership, but understood that priority was likely to be given to the more urban areas as it would encourage bus patronage when access to bus routes were out of comfortable walking distance.

A Allen challenged that and asked why it had been included, in the Walking and Cycling Network Plan if it was about getting people onto public transport. D Young advised that it had been included because there would be elements of the Walking and Cycling Plan that encouraged people to cycle to a core bus terminal or park and ride facilities.

A Thompson noted that as per the prioritisation table in the agenda, the Woodend to Pegasus link was at priority three at a cost of \$450,000. He asked what determined the priorities. D Young explained that this was done prior to the community consultation and was largely driven by Council staff's applying a multi criteria analysis based on ten different criteria, which scored each route.

A Thompson also commented that there were two projects in the Board's area, Sandhill Road and the Woodend to Pegasus path. He asked if the Board could change the priorities of the Woodend to Pegasus path as it was half the size of the Sandhill Road path, and therefore less expensive. D Young noted that path could be move up the priority list, however, the Council was aware that Waka Kotahi was still determining a final design on safety improvements in the area which may include a cycle/pedestrian link.

S Powell noted that Waka Kotahi was planning to put median barriers along State Highway One, which made it unsafe to cycle down by narrowing the road, therefore the cycle/pedestrian path was becoming more urgent. D Young replied that there was a case that could be made to reprioritise this project, however, whether it was successful, given the national priorities on funding, was debateable.

S Powell enquired about way-finding and other signage, which was raised by the Board as well as by a number of other submitters. She noted the way-finding signage funding had been removed to enable the Tuahiwi footpath to be added. D Young explained that \$660,000 had been set aside for infrastructure. The Council was keen on getting the way-finding sites identified and installed, but believed that it was going to take all of 2022/23 to identify the correct placement of the signage.

S Powell asked with Enterprise North Canterbury accessing funding towards the improvement of the coastal track between Kaiapoi and Waikuku how did that fit with the Board's desire for a pathway down State Highway One between Woodend and Kaiapoi. K Rabe noted that the funding had been acquired from a tourism source as a multi-day recreational cycle trip rather than a commuter route.

S Powell noted the Board's concern, regarding the reprioritisation of the Woodend to Pegasus link as well as the Woodend to Kaiapoi link. She believed that the Woodend to Kaiapoi link was needed to enable student's access to schools and sports events. She further noted that feedback from submitters, including the AA and the Woodend Community Association wanted the prioritisation of the Woodend to Kaiapoi link moved to number one.

M Paterson questioned if there was any reason that the community could not source funding for the footpath between Pegasus and Woodend as they did with the Jill Creamer Trail. D Young noted that, while he believed it was a good initiative, there were however a few issues to address as the footpath was on State Highway One, and required agreement from several agencies.

S Powell noted that the proposed route from Pegasus Boulevard to Bob Robertson Drive was graded one, and believed that in the definition of a grade one path, crossing State Highway One did not remotely fit into the definition.

Moved: P Redmond

Seconded: A Allen

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220628109399.
- (b) **Notes** that formal submissions from the Oxford-Ohoka and Woodend-Sefton Community Boards had been taken into account with the recommendations below.
- (c) **Notes** that any further feedback from the Board from this meeting would be included for the Council's consideration.

RECOMMENDS THAT the Council:

- (d) **Receives** Report No. 220628109399 (v2).
- (e) **Adopts** the recommended Walking and Cycling Network Plan (TRIM No. 220725126302).
- (f) **Adopts** the amended Walking and Cycling Network Plan prioritisation programme (TRIM No. 220726126399).

- (g) **Notes** the following additions were recommended to the draft Walking and Cycling Plan based on community and Community Board submissions:
- a. **North Eyre Road** (between No. 10 Road and Earlys Road).
 - b. **North Eyre Road** (between Poyntzs Road and Tram Road).
 - c. **Two Chain Road** (between Pattersons Road and North Eyre Road).
 - d. **Pattersons Road** (between Two Chain Road and Wards Road).
 - e. **Wards Road** (between Makybe Drive and Pattersons Road).
 - f. **Whites Road** (between Mill Road, Ohoka, and Tram Road).
 - g. **Tram Road** (upgrade of level of service between Whites Road and Mandeville Town).
 - h. **Easterbrook Road** (from Cust River – bridge from Bradleys Road to Fernside Road).
 - i. **Fernside Road** (between Easterbrook Road and Townsend Road).
 - j. **Townsend Road** (upgrade of level of service between Fernside Road and the South Brook).
 - k. **Mill Road, Ohoka** (between Threlkelds Road and Christmas Road).
 - l. **Christmas Road** (between Mill Road, Ohoka, and Butchers Road).
 - m. **Butchers Road** (between Christmas Road and Ohoka Road).
 - n. **Bramleys Road** (between Tuahiwi Road and Lineside Road).
 - o. **Greens Road** (between Tuahiwi Road and Church Bush Road).
 - p. **Church Bush Road** (between Greens Road and Tuahiwi Road).
 - q. **Te Pouapatuki Road** (between Greens Road and Rangiora Woodend Road).
 - r. **State Highway One** (between Gressons Road and Pegasus Boulevard).
 - s. **Bridge Street** (between Reserve Road and the beach access).
 - t. **Domain Terrace** (between Park Terrace and the campground access).
 - u. **Waikuku Beach Domain** (between Domain Terrace and Reserve Road).
 - v. **Cones Road** (between Dixons Road and Carrs Road).
 - w. **Carrs Road** (between Cones Road and Station Road).
 - x. **Station Road** (between Carrs Road and Loburn Whiterock Road).
 - y. **Hodgsons Road** (between Swamp Road and 110 Hodgsons Road).
 - z. **Loburn Whiterock Road** (upgrade level of service between Loburn Domain and Dixons Road).
- (h) **Recommends** that staff re-instate the Walking and Cycling Reference Group under new Terms of Reference, which staff would draft and bring back to Council in a separate report.
- (i) **Notes** that there was a budget of \$490,000 within PJ101229.000.5135 for the 2022/23 financial year, of which, \$40,000 was allocated towards the design of walking and cycling infrastructure within the priority one group, with the remainder contributing to wayfinding and other signage, addressing existing deficiencies in the network, and beginning the priority one projects.

- (j) **Notes** that there was a budget of \$660,000 within PJ101229.000.5135 for construction of walking and cycling infrastructure in the 2023/24 financial year.
- (k) **Notes** that the prioritisation programme associate with the Walking and Cycling Network Plan would follow and be considered as part of the next Annual Plan.
- (l) **Notes** that the Walking and Cycling Network Plan sets a strategic framework, and would require further costing and prioritisation through the LTP process.
- (m) **Notes** that consultation for the two options in Kaiapoi, completing of the Kaiapoi to Woodend link, would be consulted on during the design phase of the Sandhill Road portion.
- (n) **Notes** that 82% of survey respondents support an increase of funding to deliver the Network Plan, and that staff would take a separate submission to the Long Term Plan to seek additional funding.
- (o) **Notes** that consideration of funding opportunities to advance the implementation of the plan was also being explored through the 'Better Off' funding stream, as part of the Three Waters Reform.
- (p) **Notes** that staff were exploring the opportunity to apply for funding through the Climate Emergency Response Fund, which may be used to for additional modal change projects, or to fund cycle ways that qualify under this additional fund.
- (q) **Notes** that the plan and prioritisation of routes would be reviewed internally (in conjunction with Community Boards and the Council) every three years and publicly consulted upon every six years.

Additional Recommendation:

- (r) **Requests** the Council increase the priority of the Pegasus State Highway One to Woodend Link to priority one.
- (s) **Requests** the Council include way finding and other signage addressing existing deficiencies in the network.

CARRIED

P Redmond thanked the Council staff for the work done on this project. He commented that the Board had nothing in the priority one category, hence the suggestion that the Pegasus to Woodend link be moved to priority one, which reflected both the Board's submission and the other community submissions in respect to that area. He do not believe that the Woodend to Kaiapoi area should be included as it was a large project which would require a lot of work.

A Allen endorsed the comments of P Redmond noting this was an emotional issue for the Board. She supported the addition of recommendation (r) for the Council to move the Pegasus to Woodend link to priority one.

S Powell commented that the link between Pegasus and Woodend and the link between Pegasus and Kaiapoi was something the Board had been advocating for, for years. She again highlighted that there were no priority one links in the Board's area and noted that the Board's area had also not received any of the Shovel Ready Funding for projects. She commented that the Woodend Community Association had done a fantastic job with the Jill Creamer Trail, which was a project that the Council had not had to put any funding towards.

6.2 **Application to the Woodend-Sefton Community Board's 2022/23 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe took the report as read, noting that the Woodend Fire Brigade were seeking money towards signage for their primary support vehicle.

Moved: A Allen

Seconded: S Powell

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 220726127102.
- (b) **Approves** a grant of \$715.30 to the Woodend Fire Brigade towards signage for its primary support vehicle.

CARRIED

A Allen commented that she supported the funding the entire cost towards the required signage as the Woodend Fire Brigade was an essential service to the area and never asked for anything they just served the community.

S Powell commented that the request was extremely valid. She was disappointed that Fire and Emergency New Zealand did not cover signage in support the work of the Fire Brigade. The community completely relied on the fire brigade in this area to attend accidents and medical events. This was an essential project as volunteers sometimes were unable to arrive prior to the engine leaving the station and extra crew were sent out in the support vehicle, which should be easily identifiable as an emergency vehicle.

7 **CORRESPONDENCE**

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairperson's Report for July 2022**

- Made a personal submission to the Three Waters Water Entities Bill.
- Attended the Community Cuppa in Pegasus – it was their fifth birthday.
- There had been a new Community Trust set up in the Board's area. It was called the Waiora Links Community Trust, and would support the three communities of Waikuku, Pegasus and Woodend/Ravenswood. Its aim was to establish connections within their area and one of the areas of focus would be on community facilities. It was also going to set up a community cuppa for Ravenswood residents.
- Wrote the monthly Woodpecker Newsletter article.
- Had drafted the letter to Waka Kotahi regarding the Woodend safety improvements.

Moved: S Powell

Seconded: S Stewart

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

CARRIED

9 MATTERS FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 6 July 2022.
- 9.2 Kaiapoi-Tuahiwi Community Board Meeting Minutes 18 July 2022.
- 9.3 Oxford-Ohoka Community Board Meeting Minutes 20 July 2022.
- 9.4 Waimakariri District Climate Change Scenario Technical Report – Report to Council Meeting 5 July 2022 – circulates to all Boards.
- 9.5 Health, Safety and Wellbeing Report July 2022 – Report to Council Meeting 5 July 2022 – circulates to all Boards.
- 9.6 Elected Member Remuneration 2022/23 – report to Council Meeting 12 July 2022 – Circulates to all Boards.
- 9.7 Enterprise North Canterbury Approved Statement of Intent beginning 1 July 2022; Updated Enterprise North Canterbury Business Plan and Budget 2022/23; and Promotion of Waimakariri District Plan – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.8 Annual Report and audited accounts for Enterprise North Canterbury for the year end 30 June 2021 – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.9 Annual Report to Te Kohaka o Tuhaitara Trust for the year ended 30 June 2021 – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.10 Proposed Rooding Capital Works Programme for 2022/23 – Report to Utilities and Rooding Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.11 Wastewater Treatment Plant Compliance Reporting – Report to Utilities and Rooding Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.12 May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Rooding Committee Meeting 19 July 2022 – Circulates to all Boards.

Moved: M Paterson

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.12

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

M Paterson

- Flooding had been a big issue at Woodend Beach, the manholes had over flowed and the Council had to do a lot of pumping. Gladstone Park also had some big issues. Both Woodend and Waikuku Beaches were of concern with global warming and what was the solution long term.
- Been using Snap, Send, Solve – great tool.

S Stewart

- From the recent flooding events there had been 550 service requests lodged.
- There were two new members of the CWMS Water Zone Committee.
- CWMS Water Zone Committee Workshop – Tim Chambers from Otago University had funding of \$1.2 million from the Health Research Council to compile a national database on contaminants in drinking water, which focused on private wells. Christchurch City Council had invited him to test private wells for nitrate and he would be in the Waimakariri District during August 2022.

J Archer

- Attended the Art on the Quay.

P Redmond

- Gambling Policy Review Hearing – interesting to hear both sides of the spectrum. The intention was to minimize the harm generated by gambling. Gambling was quite often linked to drugs, alcohol and suicide.
- Attended Ronal's Cuppa in Pegasus.
- Flooding on Upper Sefton Road which gave rise to some issues with local residents. There had been query's regarding the time it took from when a service request was lodged until flood signage went up during which there were two motor accidents. Some remedial work had occurred by scraping the road edges for the water to run off.
- Attended an update on the economic development at Lacebark in Kaiapoi which was run by Enterprise north Canterbury – very successful.
- Attended the Prospective Candidates evening.
- Had a complaint about a dog running around the Pegasus Lake not under effective control – there was signage and the area was enforced.
- Building consents – very busy. PIMs were high but LIM numbers were down dramatically.
- Attended the Local Government New Zealand Annual General Meeting on Zoom – a remit was passed that directed Local Government New Zealand consult with its members before taking a decision on a significant matter.
- Attended the Waimakariri Health Advisory Group – no update on the health hub in Rangiora.

A Thompson

- Flooding – Council was very proactive. It was a long term issue.

A Allen

- Discussion of the suggested new road names tabled and agreement that the names be checked and those suitable would be included in a report to the September meeting.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE**12.1 Board Discretionary Grant**

Balance as at 31 July 2022: \$6,425.

12.2 General Landscaping Fund

Carryover from 2021/22: To be determined.

Allocation for 2022/23: \$13,090.

Balance as at 31 July 2022: \$13,090 plus carryover.

The Board noted the funding updates.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board would be held at the Woodend Community Centre, School Road, Woodend on Monday 12 September 2022 at 6pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.22pm
CONFIRMED

Chairperson

Date

Briefing

- *Future Plan for Pegasus – Chris Simpson - Postponed*

Workshop

(7.22pm to 8pm)

- *General Landscape Update – Grant Macleod (Community Greenspace Manager)*
 - *Woodend Beach Playground located in a flood plain, which should be returned to wetlands, and relocated to higher grounds when redeveloped.*
 - *Woodend Beach toilet still on track for upgrade and should be completed in 2023/24 year.*
 - *Waikuku Beach hedge report to come to the Board in the near future. Tender came in under budget.*
 - *Waikuku dune damage and praise for the work G Byrnes of Te Kohaka Trust is doing in this area.*
 - *North Pegasus Bay Bylaw Review – data being gathered.*
 - *Gladstone Park flooding and drainage issues*
 - *Youth Project and Woodend Beach signs and Welcome to Woodend signs delayed.*
 - *Lighting of Pou and gardens have been included on maintenance programme to keep them neat and tidy.*

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06/220901151768

REPORT TO: WOODEND SEFTON COMMUNITY BOARD

DATE OF MEETING: 12 September

AUTHOR(S): Grant Stephens – Greenspace Design and Planning Team Leader

SUBJECT: Approval to Consult on Woodland Estate Reserve Concept Plan

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek approval to consult with the wider community for the Woodlands Estate Reserve Concept Plan. Woodlands Estate is a new subdivision within the northern Woodend geographic area that Council is developing the play and recreation spaces within. This playground is required to meet the Council's play standards and also the levels of service outlined within the Play Space strategy. Consultation will be undertaken with affected land owners and those within the Woodlands Estate Development. This will be in the form of 'Let's Talk' Flyers and utilising Councils Online platform, website and social media.
- 1.2. There is \$400,000 allocated to develop Woodlands Estate Reserve from the Land Development Neighbourhood budget. Initial cost estimates put this proposal within this budget. The play space within the plan includes public toilets, play equipment, table tennis table, mini learn to ride track and a kick a ball space. Other elements such as seating, rubbish bins and a fountain are also included.
- 1.3. If approved for consultation, staff will review feedback and bring a revised Concept Plan to the board for approval, this plan will take in to account consultation feedback and where these lead to changes in design this will be included in the report. The recommendations within this report support Council to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing

Attachments:

- i. Woodlands Estate Concept Plan (Trim: 220901151748)

2. RECOMMENDATION

THAT the Woodend Sefton Community Board

- a. **Receives** Report No. TRIM 220901151768
- b. **Notes** that there is currently \$400,000 allocated to the development of Woodlands Estate from the Land Development – Neighbourhood budget.
- c. **Approves** public consultation be carried out on the Woodlands Estate Concept Plan, shown in attachment i (Trim: 220901151748)
- d. **Notes** Following consultation staff will bring a revised Concept Plan to the board for approval, this plan will take in to account consultation feedback and where these lead to changes in design this will be included in this report.
- e. **Notes** the recommendations within this report support Greenspace to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing

3. **BACKGROUND**

- 3.1. Woodlands Estate is a new subdivision within the northern Woodend geographic area. Following a private developer's agreement (PDA) between the developer and Council, agreement has been reached for Council to design and install the required neighbourhood reserve/playground in this subdivision. This playground is required to meet the Council's play standards and also the levels of service outlined within the Play Space strategy.
- 3.2. Woodlands Estate Reserve is located at 82 Parsonage Road, Woodend and sits between new housing to the North and West, existing housing to the South and a storm water management area to the East. Currently the land is bare grass and has not been developed although the Storm Water Management area is now complete and fully developed. The map below shows the location of this reserve in relation to the wider Woodlands Estate Development;



- 3.3. Due to challenges with work capacity, Greenspace Staff engaged Jacobs Consultants to project manage the design and delivery of this playspace and reserve. Their design consultant DCM Urban have created a landscape plan for the space and staff are seeking approval from the Woodend Sefton Community Board to consult with the surrounding community on this design.

4. **ISSUES AND OPTIONS**

- 4.1. The Woodlands Estates Playground Concept Plan (Attachment i: 220901151748) includes the following items;
- The Witches Tower Play Structure (Includes 2 x slides, stairs, climbing net and tower)
 - Four Bay Swing Set – 2 x Adult, 1 x Toddler and 1x Baby Swings
 - Concrete Table Tennis Table
 - Set of Three Mushroom Climbers
 - Mini 'Learn to Ride' Loop Track
 - Open Lawn Area/Kick a Ball Space
 - Picnic Table, Park Benches, Rubbish Bin and Drinking Fountain
 - Public Toilets

Also included is a wide buffer planting of native plantings between the neighbouring properties and the play space and a number of shade trees. The linkage path links Parsonage Road to the road on the Northern Boundary and into the wider development.

- 4.2. This will also help draw people into the reserve. Greenspace Staff have reviewed the plan and believe that it meets the expected levels of service for a play space catering this community. The table tennis table is in lieu of a more traditional half basketball court and recognises innovation in providing other types of activities which might be of interest to youth and older park users.
- 4.3. The Play Space will be mainly covered with bark mulch, however rubber matting will be provided under the swings and at the main nodes of the play structure. This will support accessibility and inclusivity while also reducing ongoing maintenance costs of replacing bark in high wear areas. Indicated on the plan is also the location of an old sheep dip. This was removed and remedied by the developer and has been signed off by Ecan but care has been taken just in case to ensure no deep excavations or play equipment is located in this area.
- 4.4. The toilets are located to the northern end of the reserve due to the previous provision of a sewer lateral being installed here for this purpose. Staff understand that the sewer pipe mains are approximately 5m deep around this reserve so it would be costly to put in a new lateral. This location is not visible from the properties which have currently been built (who have a 1.8m fence and native screening) and away from the original houses on the other side of Parsonage Road. It is hoped that the toilet will be installed prior to the development of housing across the road on the northern boundary.
- 4.5. Now that a plan has been developed, Greenspace Staff are seeking approval to consult with the wider community to find their thoughts and feedback on the plan. This feedback will help us ascertain if the plan meets the expectations and needs of the surrounding community.
- 4.6. Jacobs have created a consultation plan for this project which includes a 'Lets Talk' Council flyer being delivered to effected residents and the wider Woodlands Estate development. This will direct them to Council's online consultation platform for feedback. Links will also be available on Council's social media and website pages.
- 4.7. The results of this consultation will be collated and used to drive any required changes to the concept plan before staff bring a final plan back to the Board for consideration. Should the Board approve the plan, staff will begin the procurement and implementation of this plan on site.

Implications for Community Wellbeing

- 4.8. There are implications on community wellbeing by the issues and options that are the subject matter of this report. The provision of recreation spaces and play areas is part of the expected levels of service Council provides. These spaces not only encourage recreation but are social interaction nodes which help build connectivity within communities. The design of this space provides for the needs of mainly younger children however youth are catered for with the table tennis table and also the seating areas. While all of the equipment is not fully accessible, care has been taken to increase inclusivity with the strategic use of rubber matting.
- 4.9. There is a positive benefit to local children when play spaces are installed. Play is an important part of a child's development as it builds imagination and creativity, fosters cognitive growth (for healthy brain development), delivers well-being benefits (can help reduce anxiety and boost joy and self-esteem), improves literacy (socialising and by observing others), encourages greater independence and promotes physical fitness. The development of this space also allows a functional, inviting and safe space for parents and care-givers to utilise at the same time. The recommendations within this report support Greenspace to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing
- 4.10. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report. As per our standard procedure, a project brief will be provided to the Rununga through Mahaanui Kurataiao as part of the consultation process.

5.2. **Groups and Organisations**

There are no specific groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Staff will provide a copy of the plan and consultation material to the developer. As they have passed the provision of this space over to Council, and the plan meets the expected levels of service, staff do not see a high likelihood in any concerns being raised. Jacobs are in the process of identifying any other groups such as preschools in the area who may use the space in the future and might be interested in providing feedback.

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. No specific consultation has been undertaken with the wider community to date regarding the development of this plan and the recommendations would allow staff to understand their views and ideas on the current proposal through community consultation. This report is seeking approval to consult with the public on the concept plan with any feedback being collated and brought back to the Board.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. There is a budget of \$400,000 assigned to the development of Woodlands Estate Reserve, from the Land Development – Neighbourhood budget. This budget comes from development contributions. While there are no financial implications of the recommendation to undergo consultation. There is a risk that this will create community expectation that something of similar scale and play benefit will be provided within this reserve. As there is budget allocated and the current design is within this, staff do not believe that this will be an issue.

Following consultation staff will develop a revised Concept Plan which will take in to account consultation feedback and the current construction costs which have a high level of unpredictability. Should these costs change and lead to major changes in scope being required there is a contingency budget available otherwise staff would need to reduce the scope, this will be included in the report for Concept Plan Approval at that stage.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report have minimal sustainability or climate change impacts. We work with local (NZ) play equipment suppliers, and where possible try to choose equipment that is manufactured in New Zealand rather than imported from other countries. Some components may not be available locally and are imported as part of the manufacturing process.

6.3 **Risk Management**

There are limited risks arising from the adoption/implementation of the recommendations in this report. As this report is only seeking approval to consult, it does not tie Council to having to spend budget or take action. However, there is a risk that this will create community expectation that something of similar scale and play benefit will be provided within this reserve. As there is budget allocated and the current design is within this, staff do not believe that this will be an issue.

There is a risk that consultation feedback may show that the public are not supportive of particular aspects of the plan. Staff will take this into account and adapt the plan where practical to suit the results of the feedback received and will provide a summary of all feedback to the Board along with the revised plan for consideration.

6.4 **Health and Safety**

There are health and safety risks arising from the implementation of the recommendations in this report. Approval to consult will require the Lets Talk flyers to be delivered to each resident. These risks are minor and easily mitigated by following the guidelines within Safe Working in the Field Manual.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

- Reserves Act 1977
- Neighbourhood Reserves Management Plan 2015
- Building Act (in relation to regulations around the development of this site)
- New Zealand Standards 5828.2015: Playground equipment and surfacing

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Public spaces and facilities are plentiful, accessible and high quality

- There is a wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meets the changing needs of our community.

There is a strong sense of community within our District

- There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

There are wide ranging opportunities for people to contribute to the decision making that affects our District

- The Council makes information about its plans and activities readily available
- The Council takes account of the views across the community including mana whenua

7.4. **Authorising Delegations**

The Woodend - Sefton Community Board have the delegation to approve taking the proposed draft concept plan out for public consultation.



WOODLANDS ESTATES PLAYGROUND FOR WDC AND JACOBS

1 SEPT 2022

PROJECT NO. 2022_088

REVISION C



WOODLANDS ESTATES LANDSCAPE CONCEPT PLAN

Project no: 2022_088
 Document title: LANDSCAPE CONCEPT
 Revision: C
 Date: 1 SEPTEMBER 2022
 Client name: JACOBS AND WDC

Author: Becky Darragh
 File name: \\goose\storage\4_DCM - Projects\2022_088 Woodlands Estates Concept\3_Working Files\3_InDesign\2022_088_Woodlands Estate Concept_C.indd

DOCUMENT HISTORY AND STATUS

REVISION	DATE	DESCRIPTION	BY	REVIEW	APPROVED
A	19/08/2022	Landscape Concept	BD / JR	DCM	
B	30/08/2022	Landscape Concept	BD/ JR	DCM	
C	01/09/2022	Landscape Concept	BD/JR	DCM	



DCM URBAN DESIGN LIMITED

10/245 St Asaph Street
 Christchurch 8011

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LEGEND

- A** Robinia Witch's Tower (2 x slides, stairs, climbing net and tower) (Playground Centre)
- B** Euroflex mushroom seats (set of 3) (Playground Centre)
- C** Wood chip soft fall surfacing
- D** Numat 'Pour and Play' Rubber softfall in high use areas
- E** 4 Bay Timber Swing (1x toddler seat, 1 x baby seat, 2 standard swings)
- F** Mini 'Learn to ride' loop track with road markings and signs
- G** Concrete Table Tennis Table
- H** Portland Picnic Table on paving
- I** Portland Seats on coloured concrete surfacing
- J** Indicative Toilet location
- K** Low shrubs and groundcover planting
- L** Specimen shade tree
- M** Open lawn area
- N** 5m wide buffer planting to residential boundary
- O** Water fountain (SFNZ)
- P** R100 Tilt bin (SFNZ)
- Q** Location of sheep dip (as per WDC Site location plan)
- R** Existing low planting
- S** Vertical timber slat screen with bench seat in front to provide wind protection for table tennis
- T** Bollards @ 1.5m centres to road frontages with 1 x 3m wide drop chain maintenance access

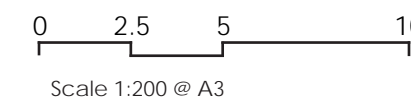


LANDSCAPE CONCEPT PLAN - (SCALE - 1:200 @ A3)

WOODLANDS ESTATES LANDSCAPE CONCEPT

LANDSCAPE CONCEPT PLAN

WDC AND JACOBS



PARSONAGE ROAD FOOTPATH



WOODLANDS ESTATES PLAYGROUND CONCEPT
PERSPECTIVE 1
JACOBS AND WDC



WOODLANDS ESTATES PLAYGROUND CONCEPT
PERSPECTIVE 2
JACOBS AND WDC



WOODLANDS ESTATES PLAYGROUND CONCEPT
PERSPECTIVE 3
JACOBS AND WDC

PLAYGROUND EQUIPMENT



The Witch's Tower ADA stairs
(Playground People)



4 Bay Timber Swing - 2x Standard swings, 1x Toddler Swing, 1x Baby Swing
(Playground Centre)



Concrete Table Tennis Table
(Urban Effects)



Set of 3 Euroflex Mushrooms
(Playground People)

STREET FURNITURE



Portland Picnic Set (1)
(SFNZ)



Portland Picnic Bench (2)
(SFNZ)



R100 Tilt Bin (1)
(SFNZ)



Minus Drinking Fountain (1)
(Logic Street Scene)



Coaster Timber Bollard-Dressed Pine
(Approx 60 removable)
(Logic Street Scene)

TREES



Sweet Gum
(*Liquidambar styraciflua*)



Deciduous Magnolia
(*Magnolia iolanthe*)



Forest Pansy
(*Cercis canadensis*)



London Plane Tree
(*Platanus x acerifolia*)



Southern Magnolia
(*Magnolia grandiflora*)

SHRUBS



NZ Broadleaf
(*Griselinia littoralis*)



Dwarf pittosporum
(*Pittosporum 'Hedgehog'*)



Emerald gem hebe
(*Hebe 'Emerald Gem'*)



Hebe
(*Hebe subalpina*)

GROUNDCOVERS



Phormium Sweet Mist
(*Phormium tenax 'Sweet Mist'*)



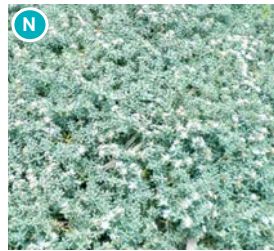
Miniature toetoe
(*Chionochloa flavicans*)



NZ Iris
(*Libertia Peregrinans*)



Panakenake
(*Pratia angulata*)



NZ Daphne
(*Pimelea prostrata*)



Orange NZ Sedge
(*Carex testacea*)



Silver tussock
(*Poa cita*)



Lomandra
(*Lomandra tanika*)



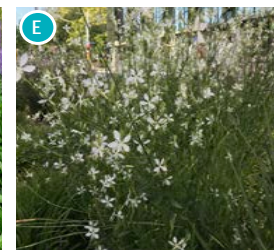
Groundcover coprosma
(*Coprosma acerosa 'Red rocks'*)



Dwarf Mountain flax
(*Phormium 'Emerald Green'*)



Liriope 'Royal Purple'
(*Liriope muscari*)



White Gaura 'Sparkle White'
(*Gaura lindheimeri*)

A. PLANTING PALETTE

HARD LANDSCAPE MATERIALS



PATHWAYS
Broom finish concrete

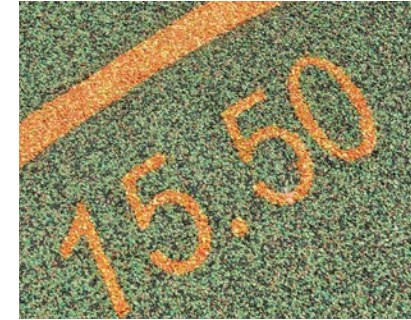


PLAYGROUND SEATING AREA
Coloured concrete



PICNIC AREA
Concrete paving

SOFT LANDSCAPE MATERIALS



PLAYGROUND SOFTFALL (High use)
Numat Pour 'n' Play Rubber softfall



PLAYGROUND SOFTFALL
Woodchip safety surfacing



PARK
Lawn

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: Res 20/220901151262


REPORT TO: WOODEND-SEFTON COMMUNITY BOARD


DATE OF MEETING: September 12th, 2022

AUTHOR(S): Martin McGregor, Senior Advisor Community and Recreation

SUBJECT: Waikuku Beach Reserve Spatial Activity Plan

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Acting Chief Executive

1.**SUMMARY**

- 1.1. The purpose of this report is to seek feedback from the Woodend Sefton Community Board on the draft Waikuku Beach Reserve Spatial Activity plan and to gain approval to consult with the Waikuku Community on the draft plan.
- 1.2. In 2021 Council received a number of proposals for new facilities to be developed in the Waikuku Beach Reserve area. To date requests have been made of Council for space to be made available for a Clubrooms (Northside Board Riders Club), a beach volleyball court and a pump track. The Waikuku Beach Surf Lifesaving Club is also weighing up options relating the future of their clubrooms.
- 1.3. The Waikuku Beach Reserve has a number of lease holders and regular user groups and is an important asset to the Waikuku Community. To ensure informed decisions are made in a coordinated and consultative manner, a spatial plan is necessary to deliver the best immediate and long term use of the reserve area. This spatial activity plan will be in line with the objectives and policies of the Waikuku Beach Reserve Management Plan 2010.
- 1.4. An initial consultation was undertaken with the Waikuku Community in June of this year seeking ideas and/or suggestions for the reserve spaces. A good level of interaction was recorded but only small amount of feedback was received from the community. This feedback has been factored into the draft spatial activity plan and is summarised further below.

Attachments:

- i. Draft Waikuku Reserve Spatial Plan - 220905153517

2.**RECOMMENDATION**

THAT the Woodend Sefton Community Board:

- (a) **Receives** Report No. 220901151262
- (b) **Notes** that the Waikuku Reserve Draft Spatial Activity Plan is informed by existing uses, proposals received from the community, the existing Waikuku Beach Reserve Management Plan and the recent engagement undertaken with the Waikuku Community.
- (c) **Notes** The Draft Waikuku Beach Reserve Spatial Activity Plan compliments and is intended to be used in conjunction with the existing Waikuku Beach Reserve Management

Plan. As such the Draft Spatial Plan covers the same areas identified in the Reserve Management Plan.

- (d) **Notes** that the purpose of the draft spatial activity plan is to guide future decision making regarding the use of the reserve areas, there is no money included in the LTP for the delivery of any projects that may be identified in the plan.
- (e) **Provides** feedback on the Draft Waikuku Beach Spatial Activity Plan.
- (f) **Approves** the undertaking of community engagement on the Draft Waikuku Beach Reserve Spatial Activity Plan to seek further feedback from the community. A communications plan will be prepared for this consultation in an effort to acquire better participation in the process.

3. **BACKGROUND**

- 3.1. During 2021 elected members and staff were approached by a number of individuals or groups wishing to develop new activities within the Waikuku Beach Reserve area. These activities all required an allocation of space within the reserve. To ensure that the purpose of the reserve is retained and the functionality of the area is considered a coordinated approach to planning the use of the reserve is required.
- 3.2. New activities that have been proposed for the reserve include beach volleyball, a pump track and club rooms for North Side Board Riders Surfing Club. These proposals have been brought to Council through approaches to both elected members and staff.
- 3.3. A report was tabled at the April meeting of the Woodend-Sefton Community Board where the scope and action plan for the creation of the Spatial Activity Plan was approved along with the first round of community engagement.
- 3.4. Community engagement was undertaken in June of this year seeking feedback from the community on initiatives or ideas that they may wish to see in the reserve areas. This feedback has informed the development of the draft spatial plan.

4. **ISSUES AND OPTIONS**

- 4.1. Community engagement process was undertaken via the Lets Talk Waimakariri website. A flyer was circulated to residents and advertising was undertaken in local newspapers and publications. A total of 88 people visited the project page and 15 people engaged in the feedback process. Six ideas were submitted by residents these included:
 - Upgrade skate ramp to a skate park.
 - A drinking fountain for humans and dogs at Kiwi Ave reserve for walkers from Pegasus.
 - A sealed pump track for skaters, bikers, balance bikes and scooters.
 - Kid's miniature road safety track.
 - Boardwalks and stepping stones around flying fox area to combat flooding.
 - Repair the old time dial in the forest.
- 4.2. Other than the pump track proposal there was no other engagement from the initial groups who had made approaches to Council with ideas for the Waikuku Reserve areas, this included the clubrooms for the Northside Board Riders and the Volleyball Court. Both groups were notified that the engagement process was taking place.
- 4.3. The Canterbury District Health Board (CDHB) also provided a written submission in support of the creation of the spatial activity plan. The CDHB submission emphasised the positive impact of recreation space and supporting infrastructure on community wellbeing and health.

- 4.4. The purpose of the spatial activity plan is to aid staff and the Community Board when making decisions regarding the allocation of space in the reserve and the assessment of new proposed activities. It also gives the residents clarity when approaching Council with initiatives and peace of mind that an informed and coordinated approach is taken when decisions are made regarding the use of the reserve space.
- 4.5. Without detailed plans the costs associated with the implantation of any of the proposals that have been received by Council is still unknown. The viability of the projects will need to be assessed once the costs have been identified and an assessment of fund raising capability has been completed. All requests for the introduction of a new activity or built infrastructure will still need to go through the normal approval processes, the spatial plan is an informing document only.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The creation of a spatial activity plan will enable more opportunities for the community to participate in physical activity. Physical activity has a positive impact on individual's physical health and mental wellbeing. Gathering formally or informally to participate in physical activity also creates opportunities for social interaction and strengthens communities.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report.

The Spatial Activity Plan will need to be consistent with the existing Reserve Management Plan therefore will not result in any significant change in use of the area. However Te Ngai Tuahuriri hapu may have an interest due to a number of important ecological and cultural sites in the vicinity of the reserve. If consultation is approved, Staff will submit a project brief to the Rununga through Mahaanui Kurataiao for their feedback as part of the consultation phase as per Council's MOU with the Rununga,

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. There are a number of groups that have land leases or are existing users of the area which may have an interest in this process these include:

- Waikuku Beach Surf Life Saving Club
- Northside Board Riders Club
- Waikuku Boxing Club
- Surf Wise Surf School.
- Waikuku Beach Holiday Park
- Waikuku Beach Play Centre
- Waikuku Beach Volunteer Fire Service.
- Te Kohaka o Tuhaitara Trust

5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

The Waikuku Reserve is an informal recreation space for the wider Waikuku Community, with a number of informal groups accessing the beach and estuary areas via the transport routes and carparks. These include but are not limited to; local residents, horse riders, surfers, white baiters and kite surfers. Waikuku is also visited by residents outside the Waikuku Township for access to the beach and estuary including the patrolled beach area. Activities that may alter the accessibility of certain areas or change the demand on infrastructure at certain times such as parking may generate interest in this process from casual users.

Local residents who utilise the reserve area as a recreation space will also have an interest in this process and any enhancements that may be planned or any impacts that may occur on their existing use.

Due to the variety of users of this space initial engagement with the community was undertaken to ensure all ideas or new initiatives were captured. This information has fed into the draft spatial plan. There will now be another opportunity for the community and user groups to provide feedback on the draft spatial plan pending approval from the Community Board.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are not financial implications of the decisions sought by this report.

The development of this spatial activity plan does not commit Council to any financial commitments and there is currently no associated budget included in the LTP. However the completion of this plan may lead to a bid for funding in the 2024 Long Term Plan by either staff or the community. The nature of any bid will not be known until the completion of this process therefore it is not possible at this time to determine what the funding may be for or where it should come from. Any request could vary widely in terms of quantum dependent on the project and/or Councils involvement.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts. However given the number of high value ecological areas in the vicinity, the impact on these areas needs to be considered through this process and have been factored into the draft plan.

6.3 **Risk Management**

There are risks arising from the adoption/implementation of the recommendations in this report.

The delivery of any projects proposed during this process will rely heavily on the ability of volunteers to finance and deliver these projects. The expectations of the community may not align with the timeframes and capability of the groups or individuals to deliver. There is a risk that community expectations may be raised but a particular project may not come to fruition or may not be delivered in a palatable timeframe.

The community or groups may see the alignment of their project with the spatial activity plan as full and final approval from Council. All requests for the introduction of a new activity or built infrastructure will still need to go through the normal approval processes, the spatial plan is an informing document only. Projects may require leases or building

consents and final designs will need to be assessed for compatibility and environmental impact. Staff will ensure that groups are aware of this during the consultation/design process.

6.3 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

The planning and layout of activity zones has considered how they interact with and accommodate existing activities and infrastructure. Consideration has also been given to what health and safety challenges they may pose to the public once implemented.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act

Reserve Management Act 1977

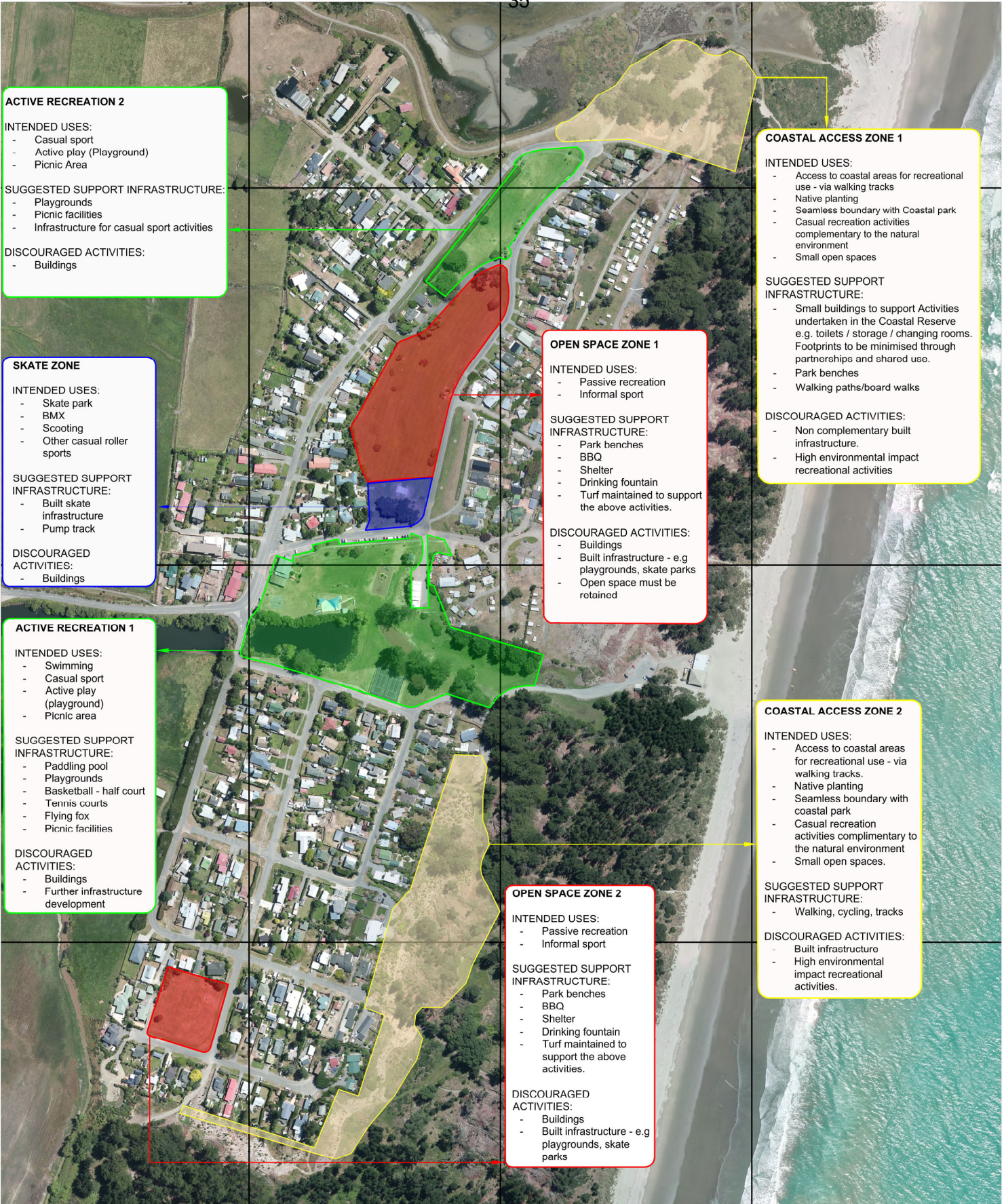
7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- **Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity**
 - There is a wide variety of public places and spaces to meet people's needs.
 - There are wide-ranging opportunities for people to enjoy the outdoors.
 - The accessibility of community and recreation facilities meets the changing needs of our community.
 - Public spaces express the unique visual identity of our district.
- **There is a strong sense of community within our District**
 - There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life, and recreational and cultural activities.
- **There are wide ranging opportunities for people to contribute to the decision making that affects our District**
 - The Council makes information about its plans and activities readily available
 - The Council takes account of the views across the community including mana whenua
 - The Council makes known its views on significant proposals by others affecting the District's wellbeing
 - Opportunities for collaboration and partnerships are actively pursued.
- **People's needs for mental and physical health and social services are met**
 - There are wide ranging opportunities to support people's physical health, social and cultural wellbeing.

7.4. **Authorising Delegations**

The Woodend-Sefton Community Board have the delegation to approve the recommendations contained within this report.



ACTIVE RECREATION 2

INTENDED USES:

- Casual sport
- Active play (Playground)
- Picnic Area

SUGGESTED SUPPORT INFRASTRUCTURE:

- Playgrounds
- Picnic facilities
- Infrastructure for casual sport activities

DISCOURAGED ACTIVITIES:

- Buildings

SKATE ZONE

INTENDED USES:

- Skate park
- BMX
- Scooting
- Other casual roller sports

SUGGESTED SUPPORT INFRASTRUCTURE:

- Built skate infrastructure
- Pump track

DISCOURAGED ACTIVITIES:

- Buildings

ACTIVE RECREATION 1

INTENDED USES:

- Swimming
- Casual sport
- Active play (playground)
- Picnic area

SUGGESTED SUPPORT INFRASTRUCTURE:

- Paddling pool
- Playgrounds
- Basketball - half court
- Tennis courts
- Flying fox
- Picnic facilities

DISCOURAGED ACTIVITIES:

- Buildings
- Further infrastructure development

OPEN SPACE ZONE 1

INTENDED USES:

- Passive recreation
- Informal sport

SUGGESTED SUPPORT INFRASTRUCTURE:

- Park benches
- BBQ
- Shelter
- Drinking fountain
- Turf maintained to support the above activities.

DISCOURAGED ACTIVITIES:

- Buildings
- Built infrastructure - e.g playgrounds, skate parks
- Open space must be retained

OPEN SPACE ZONE 2

INTENDED USES:

- Passive recreation
- Informal sport

SUGGESTED SUPPORT INFRASTRUCTURE:

- Park benches
- BBQ
- Shelter
- Drinking fountain
- Turf maintained to support the above activities.

DISCOURAGED ACTIVITIES:

- Buildings
- Built infrastructure - e.g playgrounds, skate parks

COASTAL ACCESS ZONE 1

INTENDED USES:

- Access to coastal areas for recreational use - via walking tracks
- Native planting
- Seamless boundary with Coastal park
- Casual recreation activities complementary to the natural environment
- Small open spaces

SUGGESTED SUPPORT INFRASTRUCTURE:

- Small buildings to support Activities undertaken in the Coastal Reserve e.g. toilets / storage / changing rooms. Footprints to be minimised through partnerships and shared use.
- Park benches
- Walking paths/board walks

DISCOURAGED ACTIVITIES:

- Non complementary built infrastructure.
- High environmental impact recreational activities

COASTAL ACCESS ZONE 2

INTENDED USES:

- Access to coastal areas for recreational use - via walking tracks.
- Native planting
- Seamless boundary with coastal park
- Casual recreation activities complimentary to the natural environment
- Small open spaces.

SUGGESTED SUPPORT INFRASTRUCTURE:

- Walking, cycling, tracks

DISCOURAGED ACTIVITIES:

- Built infrastructure
- High environmental impact recreational activities.

— Open Space Zone — Active Recreation zone — Skate zone — Coastal zone

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-09-06 / 220628109454

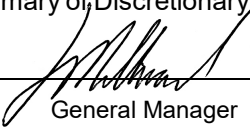
REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

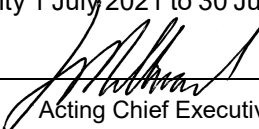
DATE OF MEETING: 12 September 2022

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Acting Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to update the Woodend-Sefton Community Board on the Board's Discretionary Grant applications for the 2021/22 financial year, including accountability forms received to date.

Attachments:

- i. Accountability Form (Trim Ref: 210603089895).
- ii. All Accountability forms for the 2021/22 financial year (Trim Ref: 220901150857). Circulated separately on the website.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220628109454.
- (b) **Notes** that of the \$6,480 allocated to the Board for the 2021/22 financial year, \$4,155 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$2,325 was carried forward to the 2022/23 financial and added to the 2022/23 allocation of \$4,300, bringing the current financial year's total to \$6,625.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

3. BACKGROUND

- 3.1. The Council allocates the Woodend-Sefton Community Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies that have strong links to, and benefit, the communities of the Woodend-Sefton area.
- 3.2. The allocation for the 2020/21 financial year was \$6,480. This amount was higher than the Council allocation due to previous carry-over funding and reduced number of applications being received primarily related to Covid-19 lockdown impacts on community and social activity in the ward.
- 3.3. In keeping with the Council's Sustainability Policy the Accountability forms and attachments have been uploaded to the web and can be accessed through the Community Board page.

4. **ISSUES AND OPTIONS**

4.1. By 30 June 2022, the Board had considered eight applications of which seven were approved, one withdrawn and one event was cancelled due to Covid restrictions. Applications for funding have been impacted by Covid restrictions resulting in a lower number of applications for the 2021/22 financial year.

4.2. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
Waimakariri Older Person's Expo Committee	Older Person's Expo	\$500	August 2021	Cancelled
Pegasus Bay School	Pegasus Bay Art Show	\$500	October 2021	Withdrawn
Life Education Trust	Delivery of the Healthy Harold Programme	\$500	October 2021	Invoice paid: 22 November 2021 Accountability received: 4 July 2022
Pegasus Residents Group	Battery for Wiakuku AED	\$635	April 2022	Invoice paid: 8 June 2022 Accountability received: 5 July 2022
Woodend Netball Club	Kiwi Netball hoop and nets	\$500	April 2022	Invoice paid: 15 July 2022 Awaiting Accountability
Ronel's Community Cupper	Catering costs	\$500	April 2022	Invoice paid: 25 May 2022 Awaiting Accountability
St Barnabas Church	Soil and seed	\$690	June 2022	Awaiting Invoice
Good Night Sleep Tight	Winter night kits for children	\$810	June 2022	Invoice paid: 11 July 2022 Awaiting Accountability

4.3. At the time of writing this report, two Accountability Forms had been received. Reminder letters were regularly sent to the groups, with the last being sent in July 2022. Five Accountability Forms are outstanding, however, St Barnabas Church and Good Night Sleep Tight only received funding in June 2022, and groups had six months to return their Accountability Forms from the date of the event/purchase occurring.

4.4. The Waimakariri Older Person's Expo Committee requested funding for hosting an Older Persons Expo, however, this event had to be cancelled due to Covid restrictions, and the funds have been returned.

4.5. Pegasus Bay School requested funding for hosting the Pegasus Bay Art Show, however, this application was withdrawn as the event was cancelled due to Covid restrictions.

4.6. The Life Education Trust requested funding assistance in delivering the Healthy Harold Programme in Waimakariri. While Covid heavily impacted the Trust's onsite visits over the past 12 months, the Trust was still able to reach approximately 1,500 primary and intermediate school children within Waimakariri.

- 4.7. Pegasus Residents Group applied for funding on behalf of the Waikuku community towards a new batter for its AED. The new battery was installed in February 2022 and had a life expectancy of four years.
- 4.8. There are implications on community wellbeing by the issues and options that are the subject matter of this report as the funding allocated to community groups and for community events increased the general feeling of wellbeing within various communities.
- 4.9. The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

No groups and organisations are likely to be affected by or have an interest in the subject matter of this report. However, it should be noted that the Board's Discretionary Grant fund assisted community groups and organisations in achieving community-based programmes.

5.3. **Wider Community**

The wider community is not likely to be affected by or be interested in this report's subject matter. However, the funding allocated to community groups and for community events increased the general feeling of wellbeing within the Board's community.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

The 2021/31 Long Term Plan includes budgetary provision for the Woodend-Sefton Community Board to approve grants to community groups up to \$4,180 in the 2021/22 financial year. An unspent amount of \$2,300 was carried forward from the 2020/21 financial year, thereby bringing the Discretionary Grant Fund to \$6,480 for the 2021/22 financial year.

The Board allocated \$4,155 of this funding to community groups and organisations during the 2021/22 financial year, with the remaining \$2,325 being carried forward to the 2022/23 financial year and added to the 2022/23 allocation of \$4,300, bringing the current financial year's total to \$6,625.

Groups must complete and return an Accountability Form to be eligible for future funding.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4. Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT**7.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Not applicable.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4. Authorising Delegations

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

GOVERNANCE

Woodend-Sefton Community Board

**Accountability Form for 2022/2023
Discretionary Grant Recipients**

For funding provided during the period July 2022 – June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: _____

Date: _____ Amount allocated: \$ _____

Purpose for grant: _____

Please give details of how money was spent:

_____	\$ _____
_____	\$ _____
_____	\$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

Use additional pages if necessary)

Continued over page

Two authorised signatories to complete the details below.⁴¹

Date: _____

Date: _____

First contact name: _____

Second contact: _____

Signature: _____

Signature: _____

Position: _____

Position: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Address: _____

Address: _____

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005 Rangiora 7440

OR

com.board@wmk.govt.nz

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06 / 220809135710

REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

DATE OF MEETING: 12 September 2022

AUTHOR(S): Kay Rabe (Governance Adviser)

SUBJECT: Potential New Road Names for Addition to the Pre-Approved Woodend Sefton Road and Reserve Name List

ENDORSED BY:
(for Reports to Council, Committees or Boards)


General Manager


Acting Chief Executive

1 SUMMARY

The purpose of this report is to seek the Woodend-Sefton Community Board's approval to add new names to the Woodend Pre-Approved Road and Reserves Name List.

Attachments:

- i. Master Pre-Approved Road and Reserve Name List (Trim Ref: 190321037831).
- ii. Waimakariri District Council Naming of Roads and Streets (including private roads) Policy (S- CP4505).
- iii. Correspondence from P McMillan (Trim Ref: 220704112537).
- iv. List of suggested names researched by A Allen (Trim Ref: 220815140033).

2 RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220809135710.
- (b) **Approves** the suggested two names by a Kaiapoi resident, for inclusion to the Master Woodend Pre-Approved Road and Reserves Name List:
 - i. Lovegrove
 - ii. McMillan or Catherine
- (c) **Notes** that the name 'Orchard', has already been used within the District, and can therefore not be considered for inclusion.
- (d) **Approves** the list of new names (included as Attachment iv. of the report) for inclusion on the Master Woodend Pre-approved Road and Reserve Name List and noting the names deemed unsuitable due to those or similar names already in use within the district.
- (e) **Request Council** staff to write to the public requesters to advise the outcome of the Community Board decision.

3. BACKGROUND

- 3.1 The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the local area's identity and ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

- 3.2 The Council's four Community Boards have the delegated authority to name new streets and roads and alter existing street names within their respective wards.

4. **ISSUES AND OPTIONS**

- 4.1 A Master List of Pre-approved Road names was compiled for the Woodend Sefton area to assist developers when submitting requests for road names within the area with names that reflect local significance.
- 4.2 Potential road names will remain on the pre-approved list until they are either allocated to a road or removed as the result of a list review. In addition, from time to time, a road name may no longer need to be in use as two or more roads may be joined into one road or a road may be permanently closed. In both cases, the road name(s) may be returned to the list.
- 4.3 In October 2021 staff sent letters to all community groups in the Board's area requesting names to be submitted for inclusion to its pre-approved list.
- 4.4 Earlier this year staff received a request for the following names to be considered and added to the List of Pre-approved Road names for Kaiapoi. However, the following names have more local historical, cultural, environmental or geographical significance to the Woodend-Sefton area.

4.3.1 Lovegrove

The Lovegrove family were very early arrivals to Canterbury and George Federick arrived in 1851 and was the first Station Manager at Stonyhurst. He also purchased land at Waikuku and his son Arthur and his family settled there. Arthur was appointed Agenda to the Methodist Times in Woodend and both Arthur and Phoebe are buried in the Woodend Methodist Church cemetery.

4.3.2 McMillan

Henry and his wife Catherine arrived in Canterbury in 1875 and settled at Saltwater Creek where Catherine was the Post Mistress for many years. Their large family lived at Saltwater Creek and in Waikuku and the surrounding areas.

4.3.3 Orchard

The Council's Land Information Officer has confirmed that 'Orchard' is already in use as Orchard Place in Clarkville. As names included in the pre-approved list may not be the same or similar to a street or road already in existence in the District, the name Orchard cannot be added to the Pre-approved Road names for the Woodend-Sefton area.

- 4.4 At its meeting of 9 May 2022, the Board considered the matter of adding further names to its Pre-approved list. It was agreed that Community Board member A Allen would research suitable names and present them to the Board for its consideration. A Allen tabled her suggested names at the Board's 8 August 2022 meeting. Staff have checked the supplied names for suitability (refer attachment iv Trim Ref 220815140033).
- 4.5 In terms of the Council's Naming of Roads and Streets (including private roads) Policy, the following factors have to be taken into account in selecting the road names for the pre-approved list:
- (a) The proposed name has local historical, cultural, environmental or geographical significance
 - (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
 - (c) Significant and well known or previously well-known names of farms, properties or run holdings.
 - (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, or who have been long term residents.

- 4.6 It should be noted that the Policy is scheduled for review within the next 12 to 18 months, at which time Māori names of local significance could be included in conjunction with local iwi representatives and Mana whenua. The Pre-Approved Road and Reserves Name Lists will also be submitted to the Community Boards for review in the first quarter of 2023, following the Local Government Elections.
- 4.6 Once the names are approved for the Master List of Pre-Approved Woodend Road and Reserve Names, the staff will distribute the updated list to developers to enable them to choose future road names within the Board's area. The updated list will also be displayed on the Council's website under the Woodend-Sefton Community Board page.
- 4.7 It should be noted that the rights of a subdivision developer to promote preferred road names for the subdivision may be taken into consideration, however, the final decision regarding road names will be made by the Community Boards.
- 4.8 There are no significant implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.9 The Management Team has reviewed this report.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, any Maori names to be included in a pre-approved list shall be chosen in conjunction with local iwi representatives and Mana whenua to ensure the appropriateness of meaning and correct spelling.

5.2 Groups and Organisations

Community groups and organisations are not likely to be affected by or be interested in this report's subject matter.

5.3 Wider Community

The wider community is not likely to be affected by or be interested in this report's subject matter. However, proposed names have local, historical or cultural significance to the area.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are no financial implications to the decisions sought by this report. Developers are responsible for the cost of road name signs as per the Policy.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are minimal risks arising from the adoption/implementation of the recommendations in this report, with low risk to correct spelling of names.

6.4 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Local Government Act 1974 section 319 (1) (j).

7.3 **Consistency with Community Outcomes**

7.3.1 People are friendly and caring, creating a strong sense of community in our District.

7.3.2 There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.3.3 The road naming guidelines contribute to the distinctive character of our towns, villages and rural areas being maintained.

7.3.4 The careful selection of road names also contribute to the District being well served by emergency services”.

7.4 **Authorising Delegations**

The Woodend-Sefton Community Board has the delegated power on behalf of the Council to approve the naming of new roads within its area.

Master List of Pre-approved Woodend-Sefton Road Names

21 March 2019

Aitkin	Early Settlers in the area.
Antill	William Antill - A stock dealer and butcher, Woodend.
Archer	Nathaniel Archer - Flower Miller, Ravenswood Roller Flour Mill. Note: name to be used in conjunction with full name as Archer Place in use in Rangiora.
Barnett	Walter John Lawry Barnett - Manager of the Woodend Creamery.
Borland	Robert J Borland - Early settler, Woodend.
Brockenhurst	The name of the farm where Ravenswood is located. Note: Name to be used in conjunction with development on Pegasus side of SH1 where the farm was situated.
Chambers	Fred Chambers -Farmer, butcher, Woodend.
Cleaver	Henry Cleaver - Early settler, Woodend.
Corlett	Alfred Corlett - Early settler, Woodend.
Cousins	Richard Cousins - Farmer Waikuku.
Counsell	James Counsell - Stock dealer and butcher, Woodend.
Crawford	James Crawford - Farmer, Pegasus.
Crossley	John (Dampier-Crossley) - Farmer of Brockenhurst Estate.
Croydon	Name of town where John Raven was born.
Curtis	Alfred Curtis - Miller, Ravenswood.
Cutler	Thomas Cutler - Headmaster, Woodend.
Dellow	Rev John Dellow - Methodist minister, Woodend
Derbridge	Charles Derbridge - Born in Herefordshire in England, farmed property in Woodend.
Edlin	George Edlin - Early settler, Woodend.
Eldridge	Thomas Eldridge - Sawmiller, Woodend.
Ellmers	Fred Ellmers - Early settler, Woodend.
Flutey	Charles Flutey - Born in Okains Bay but farmed land in Woodend.
Gossett	C H Gossett - Vicar, Woodend, 1885.
Griffiths	Thomas Griffiths - Farmer Waikuku, was one of first elected members of the local school committee.
Grimwood	Robert Grimwood - Miller, Ravenswood.
Haslam	Rev J H Haslam - Methodist minister, Woodend.
Henshaw	Joshua Henshaw - Wool manager.
Herridge	Fred Herridge - Farmer, clergyman, Ravenswood
Higgins	Early settler, Woodend.
Joughin	Rev Thomas Alfred Joughin - Wesleyan Methodist minister.
Jury	Arthur Jury - A miller, Ravenswood.
Kotua	Rau Kotua - An early Resident of Woodend.
Ligget	Robert Ligget - Farmer of "Tullyhue" Waikuku.
Lorimer	James Lorimer - A ploughman, Woodend.
Luisetti	Early Woodend family. (also on Rangiora Road Naming list)
McQuillan	Robert McQuillan - Farmer Waikuku, Woodend.

Merhrtens	Henrich Merhrtens - Farmer, Woodend.
Oakleigh	Name of pastoral run acquired by John Raven.
Pateman	Edward C Pateman - Farmer of Beaconsfield Farm, Woodend.
Quinn	John A Quinn. Farmer at Ravenswood.
Rhodes	Owned sheep station next to John Raven.
Rudd	John Rudd - A farmer, Woodend.
Salkeld	John Salkeld - A carpenter and undertaker, Woodend.
Sills	Robert Sills - Contractor, Woodend.
Skevington	Charles Skevington - Born in Bedfordshire farmer, Waikuku.
Stackwood	Daniel Stackwood - An early Resident.
Standage	Rev C H Standage - A Methodist minister.
Steadman	Thomas Miller Steadman - Woodend.
Stonyer	William Stonyer - Built the Ravenswood Mill.
Te Pakiaka	Name of farm in Woodend, run by Frederick Horrell.
Thirlwall	William Thirlwall - A gardener at 'Wairoa'.
Tinkler	Walter Tinkler - Wool classer.
Weaver	Thomas Weaver - A farmer, Woodend.
Wilkin	Owned sheep station next to John Raven.
Witte	Bernard P H Witte - A brick maker, Woodend.
Woodford	Pioneer of flour milling in Woodend.

Disclaimer: All names submitted to the Woodend-Sefton Community Board for consideration are received in good faith. The Board does not check spelling or history details. Errors will be accepted and corrected where possible.

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

1 Introduction

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

4 Policy Statement

- 4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.
- 4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "*Private Road*".

All private roads that are to be named, are to have a minimum of four lots with access from the private road.
- 4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.
- 4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

- (a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
- (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
- (c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
- (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Type Cont...	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

**AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

- 5.1 *Local Government Act 1974 s319(j).*
- 5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.
- 5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

- 5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.

Re: Road names for new subdivisions

Dear Sir/Madam,

I wonder if I may put forward some names that could be used for new roads and streets in the Ravensdown subdivision or the new Woodend one if they have not already been allocated.

LOVEGROVE

The Lovegrove family were very early arrivals into Canterbury and George Frederick arrived in 1851 and was the first Station Manager at Stonyhurst. He also purchased land at Waikuku and his son Arthur and his family settled there and lived there the rest of their lives. Arthur and Phoebe Lovegrove are buried in the Woodend Methodist Church cemetery. Arthur was appointed Agent for the Methodist Times in Woodend in 1926.

ORCHARD

William Orchard arrived on the Randolph one of the First Four Ships and moved to Waikuku around 1857 where he purchased a farm. William operated a ferry across the Ashley river at one time and his son Hiram built Polesworth the house situated on the SH1 in Waikuku still lived in today. William and his wife Mary are both buried in the Woodend Methodist Church cemetery in Woodend.

MCMILLAN

Henry and his wife Catherine arrived into Canterbury in 1875 and settled at Saltwater Creek where Catherine was for many years the Post Mistress. Their large family lived at Saltwater Creek and in Waikuku and surrounding areas.

Thank you
Patsy McMillan
25 Otaki St
Kaiapoi

**PROPOSED NEW NAMES FOR THE WOODEND-SEFTON
PRE APPROVED NEW ROAD AND RESERVE NAME LIST**

Available names for inclusion to list:

Women

Leunens – Christine (Novelist)

Walsh – Dame Frances Rosemary (Screenwriter and Film Producer).

Frame – Janet Paterson (Author)

Catton – Eleanor (Novelist and Screenwriter)

Hulme – Keri Ann Ruhi (Novelist and Poet)

Mahy – Margaret (Author of Childrens and Young Adult books)

Mander – Jane (Novelist)

Anton Cooper – Top New Zealand Cyclist

Wooden Service Men from 1914 - 1918

Hayman – L.

Curnick – J.

Morriss – F.S.

Woodend Service Men from WWII

Crawford – R.J.

Drake – J.K

Eagleson – W.W

Field – F.A

Graham – D , J , R and W

Gregg – N.M

McConachey – J and J.A.S

Parker – R.

Platt – H.A

Robertshaw – E.K

Rudd – M.

New Zealand Native Plants

Kauri

Nikau

Whiteywood

Puka

Olearia

Ribbonwood

Lemonwood

Lacebark

Names not suitable for inclusion:

Grace – Patricia Frances (Maori Writer) – already in use

Wevers – Lydia Joyce (Literary Historian) – similar name *Weaver* already in use

Luisetti – already on the list for allocation

Thirwell – already in use in Woodend
Banks – already in use in Rangiora
Thomas – already in use in Rangiora
Robinson – already in the list for allocation
Cross – already in use in Sefton
Brown – similar names already in use *Browns* and *Browns Rock*
Burnet – similar name already in use in Oxford *Barnett*
Burrows – already in use
Cox – already in use in Tuahiwi
Cutler – already allocated to Woodend Estates
Dench – already in use in Rangiora
Eder – already in use in Woodend
Little – already in use in Woodend
Sheppard – already in use in Kaiapoi
Smith – already in use in Kaiapoi
Southern – already in use
Whitlow – already in use
Wilson – already in use in Ohoka and *Wilson's* in Oxford
Ti Kouka – already in use in Pegasus
Beech – already in use in Rangiora and similar to *Beach* in Kaiapoi

CHAIRPERSON'S REPORT- August 2022

CHAIR'S DAIRY		DISCUSSION POINTS
Date	Events attended	Community Feedback/Issues Raised
8 August	WSCB meeting	Regular monthly meeting
11 August	Waimakariri Access Group	Chaired regular monthly meeting. AGM to be held on 8 th September.
15 August	Ravenswood Community Cuppa	The inaugural community cuppa held for Ravenswood residents. A really good attendance for the first one. Great to see people meeting each other and talking about their community. Talked to the group about what is happening around the community and using Snap Send Solve. Questions about safety for drivers, cyclists and pedestrians at the Pegasus/Ravenswood roundabout and through Woodend.
16 August	Spoke at the select committee hearing on the Water Entities Bill	Three Waters reform - this was my personal submission asking for a pause and for government to work with Councils to come up with the way forward. I did acknowledge I was chair of the Board and in that role, I spoke with many locals who were keen to express their views.
17 August	Volunteered at Pegasus Community Centre	Steady morning for a weekday. Book cave was very popular but also quite a few questions.
	Met with new Labour MP Dan Rosewarne	Catch up with new MP Dan Rosewarne, who lives locally. A good opportunity to talk with MP Dan about the issues facing the area.
22 August	Chairs and Deputy Chairs catch up with Mayor	Always a valuable session where we can share what is happening in our areas and get an update from the Mayor.
16 August	All Boards Briefing	An update on everything 'flooding'.
25 August	Public drop-in session on Housing Intensification, Pegasus Community Centre	Very well attended. Attendees valued the chance to sit down with planning staff and ask questions and raise concerns what it might mean for them. Questions raised whether covenants would be of use to prevent some intensive development of sections in newer areas.
2 Sept	On-site visit with James Caygill from Waka Kotahi - NZTA	Met with James, along with the Mayor, at the Pegasus roundabout to highlight the safety issues, particularly for pedestrians and cyclists. James got a first-hand view of what it is like to cross SH1 there on foot, with the traffic volumes and poor visibility. Also had a discussion around the long-awaited Woodend safety improvements.

CHAIR'S STATEMENT

- Wrote WSCB column for the September issue of The Woodpecker
- Trial to mitigate the algal bloom in Lake Pegasus started this month. Unfortunately, algal bloom was detected just days later. Good in that there will be continual monitoring of the lake which should produce valuable data to track what happens.

Main issues raised by residents were:

- Lack of action on Woodend safety improvements
- Ongoing concerns around safety for pedestrians and cyclists at SH1/Pegasus/Ravenswood roundabout
- Need for a safe shared path between the Pegasus/ Ravenswood roundabout and Woodend and a cycleway between Woodend and Kaiapoi has become a hot topic.

Shona Powell

Woodend-Sefton Community Board