

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD VIA ZOOM ON WEDNESDAY 6 APRIL 2022 AT 7PM.

PRESENT

D Nicholl (Chairperson), T Robson (Deputy Chairperson), S Barkle, W Doody, S Farrell, R Harpur and N Mealings.

IN ATTENDANCE

T Tierney (Manager Planning and Regulation), G Stephens (Greenspace Design and Planning Team Leader), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

1. APOLOGIES

Moved: D Nicholl Seconded: N Mealings

THAT an apology for absence be received and sustained from M Brown.

CARRIED

2. PUBLIC FORUM

There were no members of the public present for the public forum.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. CONFIRMATION OF MINUTES

4.1. Minutes of the Oxford-Ohoka Community Board – 2 March 2022

Moved: S Farrell Seconded: W Doody

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 2 March 2022, as a true and accurate record.

CARRIED

4.2. Matters Arising

S Farrell asked if there had been any more information regarding the EV stations in Oxford. Council staff were going to liaise with the Oxford Farmers Market about having the EV stations available 24/7. T Tierney confirmed that V Thompson had been in touch with the Farmers Market, she endeavoured to follow up with V Thompson and report back to the Board.

S Farrell provided the Board with an update on the campaign to reduce the speed limit in Main Street, Oxford. She reported that she had met with Mayor Gordon and J McBride (Roading and Transport Manager) to discuss the matter. She was concerned that a report on the speed limit in Main Street, Oxford would be submitted to the Board, without Council staff conversing with Waka Kotahi about their views and advice to Oxford residents. Mayor Gordon

had undertaken to organise a virtual meeting with Waka Kotahi to discuss the matter.

T Robson requested an update on the stockpile of soil at the Mandeville Sports Club which contained asbestos. The Greenspace Team endeavoured to follow up on the progress of removing the soil.

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Oxford Ohoka General Landscaping Budget – G Stephens (Design and Planning Team Leader)**

G Stephens spoke to the report noting the Board workshop held in November 2021 to identify possible projects. He highlighted the following projects across the Board's ward that staff was recommending for budget allocation:

- \$3,000 towards the flying fox in the Ohoka Domain which was nearing completion.
- \$3,500 towards purchasing and installing a picnic table in the Swannanoa Domain as identified in the Landscape Plan that was done for Swannanoa Domain.
- \$1,500 towards landscaping around the Rodeo Shed at the Mandeville Domain, the Rodeo Club would be erecting the shed on site, however, they requested support to do some planting around it.
- \$1,500 towards seeding wildflower over the potential unmarked graves that had been identified in the area to the south of the Oxford Cemetery.
- \$350 towards the Oxford Community Gardens to help plant and grow some bee friendly plants.
- \$3,000 towards the Mandeville Village Reserve picnic tables.

G Stephens noted that this left two projects that were previously discussed with the Board for future consideration, one was the pump track at the Mandeville Domain and protection of the West Eyreton train platform heritage site.

R Harpur questioned if the unmarked graves to the south of the Oxford Cemetery would be marked, or was the intention to over sow the whole area with the wildflowers. G Stephens explained the intention was to over sow the whole area with the wildflowers to create garden beads of wildflowers that went over the unmarked graves. At this time, it would not be practical to mark the graves as there were no historic information as to who could have been buried there.

R Harpur further asked if any additional funding allocations were needed for the rural dog exercising area at the Oaks Reserve in Oxford. G Stephens explained that the Board had been successful in their bid to the Council's 2021/31 Long Term Plan and had secured sufficient funding for the rural dog exercising area. No additional funding would therefore be needed in the 2021/22 financial year.

S Farrell noted that there was some opposition to rodeos in the community, she therefore expressed a concern that the Board may receive negative feedback from allocating funding to the Rodeo Club. G Stephens noted that the New Zealand Rodeo Cowboys Association were proud of their sport and had a long association with the Mandeville Sports Club, he did not believe that the Board would receive any backlash for providing money towards landscaping.

S Barkle noted the Swannanoa Domain Concept Plan had been in place since 2014, she wondered why no progress had been made in implementing the plan since then. G Stephens explained that it used to be Council policy to draft a concept plan for each Council domain and reserve, which served as the management plans for that domain or reserve. However, the Council had subsequently shifted to an Omnibus System where all neighbourhood reserves would fall under a Neighbourhood Reserves Management Plan. Moving to the different management technique meant that many of the previous Domain Concept Plans became obsolete.

Moved: W Doody

Seconded: S Farrell

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 220325044720.
- (b) **Notes** the Board currently had \$13,350 available to allocate to general landscape projects within the Oxford-Ohoka ward from the Board's General Landscaping Budget (PJ 101052.000.5224).
- (c) **Approves** the allocation of \$3,000 towards a grant to the Ohoka Residents Association towards the completion of the Flying Fox and associated landscaping at the Ohoka Domain.
- (d) **Approves** the allocation of \$3,500 towards a picnic table to be purchased and installed at the Swannanoa Domain as per the Swannanoa Domain Master Plan.
- (e) **Notes** Option Two for Swannanoa Domain of planting 10 trees as per the Swannanoa Domain Master Plan and keep this on the table for future allocation from funds when these become available in the next financial year.
- (f) **Approves** the allocation of a grant of \$1,500 towards the landscaping around the Rodeo Shed at the Mandeville Domain.
- (g) **Approves** the allocation of \$1,500 towards purchasing and spreading wildflower seeds over the unmarked graves at Oxford Cemetery as per the plan within this report (Trim 220325044720).
- (h) **Approves** the allocation of a grant of \$350 towards the Oxford Community Gardens for the purchase of bee friendly plants/seeds and potting mix.
- (i) **Notes** there was currently \$500 allocated (October 2020) to the installation of the two picnic tables at Mandeville Village Reserve. These were going to be installed by the Residents Association however this had not been completed and no longer looks to be likely.

- (j) **Approves** the allocation of an additional \$3,000 towards the installation of these picnic tables so that Greenspace Staff could engage a contractor to undertake this work.
- (k) **Notes** this leaves the Board \$300 remaining in the Oxford-Ohoka Community Board's General Landscaping Budget.
- (l) **Approves** \$300 being allocated to contingency for the above projects to be used as required should any of these come in over budget at time of implementation.
- (m) **Notes** this would complete the allocation of the available budget within the Oxford-Ohoka Community Board's General Landscaping Budget for the 21/22 financial year.

CARRIED

7.2. Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2021/22 – T Kunkel (Governance Team Leader)

T Kunkel spoke to the report, noting that the Clarkville Playcentre was known to the Board, as the Board had previously granted the centre funding. The centre was requesting funding to purchase new bikes and scooters for their three to five year olds, they had a new painted track and would like for the children to be able to use the track.

W Doody questioned if the centre had applied to any other Community Boards for funding. T Kunkel advised that ad applied to the Kaiapoi-Tuahiwi Community Board for funding towards a mud kitchen, however, the application was declined.

Moved: D Nicholl Seconded: N Mealings

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 220317039106.
- (b) **Approves** a grant of \$376 to the Clarkville Playcentre towards the cost of purchasing bikes and scooters.

CARRIED

N Mealings and S Barkle noted that a large number of the children that attended the Clarkville Playcentre was from the Ohoka area. They therefore supported the motion.

7.3. Ratification of the Oxford-Ohoka Community Board's submission to the Waimakariri District Council and Environmental Canterbury's Draft 2022/23 Annual Plans – T Kunkel (Governance Team Leader)

T Kunkel took the report as read.

Moved: T Robson Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 220323043334.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft Annual Plan 2022/23 (Trim Ref: 220321041661).

- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's Draft Annual Plan 2022/23 (Trim Ref: 220323043407).

CARRIED

8. CORRESPONDENCE

8.1. Change in Greenwaste Composting Facility

Moved: T Robson Seconded: S Farrell

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information on the change in Greenwaste Composting Facility (Trim 220322042180).

CARRIED

9. CHAIRPERSON'S REPORT

9.1. Chairperson Report for March 2022

Attended a North Canterbury Neighbourhood Support Meeting – It was suggested at the last meeting that the manager increase her hours from twenty to thirty hours a week.

Moved: D Nicholl Seconded: T Robson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the verbal report from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. MATTERS FOR INFORMATION

- 10.1. Rangiora-Ashley Community Board Meeting Minutes 9 March 2022 (Trim 220308032770)
- 10.2. Woodend-Sefton Community Board Meeting Minutes 14 March 2022 (Trim 220308032926)
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 March 2022 (Trim 22032804547)
- 10.4. Land Acquisition 260 Revells Road – Report to Council Meeting 1 March 2022 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 10.5. Health Safety and Wellbeing Report March 2022 – Report to Council Meeting 1 March 2022 – Circulates to all Boards.
- 10.6. Libraries Update – Report to Community and Recreation Committee Meeting 15 March 2022 – Circulates to all Boards.
- 10.7. Fill and Connection of Oxford Road Water Race R3N-1 to Stormwater System Proposal – Report to Utilities and Roading Committee Meeting 22 March 2022 – Circulates to the Rangiora-Ashley Community Board.

PUBLIC EXCLUDED REPORTS

- 10.8. Variation to Contract 18/18 Solid Waste Facilities and Maintenance: Transportation and Disposal of Green waste to Alternate Facility – Report to Management Team Meeting 14 March 2022 – Circulates to the Oxford-Ohoka Community Board.

Moved: R Harpur Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.7.
- (b) **Receives** the public excluded information in Item 10.8, which would remain in public excluded and which was circulated separately.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

S Farrell

- Attended the Oxford Promotions Association Annual General Meeting which resulted in the change of Chairman and Secretary.
- Did a Snap, Send, Solve regarding the unsightly mess on the corner of North Eyre Road and Tram Road.
- Proposed Mural on the public toilets – She noted her frustration because there had been no guidance and it now had to go to Manu Whenua for input on whether native birds and flora could be painted on a public toilet.

R Harpur

- Attended a virtual meeting of the Mandeville Sports Club.
- Received a letter from a resident of Ohoka Meadows which was signed by 22 of the 23 residents there who were concerned about a pond which no longer existed at the entrance to Ohoka Meadows.

S Barkle

- Attended a virtual meeting of the Waimakariri Health Advisory Group – The Group discussed the extended hours for the health hub. The Oxford Hospital was closed temporarily due to staffing shortages, however, there was concern it could potentially stay closed. The Coldstream Road Covid centre had closed.

W Doody

- The Council's updated Backflow Prevention Policy which was to protect the drinking water from any discretion going back into the water was approved. The policy was first adopted by the Council in 2014, and it therefore seemed timeously for the policy to be reviewed. The policy also now fell under the auspice of the new Water Services Act 2020, which came into effect in November 2021 and the updated policy is now aligned with this Act and the draft Drinking Water Standards. An obligation was placed on water suppliers to protect networks from backflow. There were now dedicated filling points where contractors may take water for construction works. Contractors need to apply for a permit, there was, however, no charge for this.
- Council approved a twelve month permit to extend Flamingo Scooters to continue their commercial services in the Waimakariri District for up to 300 scooters.
- Social and Affordable Housing Working Group had a site visit to a facility in Woolston to see if it would fit into the Waimakariri District.
- Kathy Graham (Road safety Coordinator/Journey Planner) has resigned and Ian Kennedy (Road Maintenance Engineer) would be retiring.
- One of the local heritage coordinators, Sally O'Connell, was continuing her local heritage tour featuring street and road signs across the district.

N Meetings

- Local Government New Zealand Rural and Provincial Sector Workshops (Virtual)
- Ohoka Private Plan Change meeting - Organised a meeting with key Ohoka residents, herself, the Mayor and (Manager Planning and Regulation) to answer questions about procedure, timelines.
- Council Briefings.
- Christchurch City Council Coastal Hazards Working Group - work on Coastal Hazards Plan Change and Coastal Hazards Adaptation Framework consultations.
- Arohata te awa Working Group meeting - Ongoing project work.
- Oxford Community Networking Forum - Various community service providers with representatives working in the youth, elderly, disabled, mental health, migrants, and volunteer sectors as well as food banks, Wellbeing North Canterbury and Oxford Community Trust. Covid impacts across all. Particular concern for youth as well as cutbacks to care and 'temporary' closure of Oxford Hospital.
- Greater Christchurch Partnership meeting - Currently focussed on Greater Christchurch Strategic Transport Planning and Investment which closely relates to future MRT and Spatial Planning.
- Local Government New Zealand Zone 5 and 6 Conference - Focus on reforms: Three Waters, Resource Management Act, Future for Local Government and NEMA reform added. Local Government New Zealand had requested that the Government not introduce any further reforms this term.
- Community and Recreation Meeting - Discussed Oxford Hospital temporary closure and elder homecare issues; Aquatics update- doing well in challenging circumstances with staffing, patronage etc.; Libraries- new cards available: free with new memberships, \$2 replacements.
- Council Briefing - Met with Environment Canterbury Councillors regarding: Environment Canterbury Annual Plan.
- Alcohol and Drug Harm Reduction Steering Group - Martin Pinkham interim lead.
- Housing (Social/Affordable) Working Group.
- Land and Water Committee Meeting - Added 10 new wells in Carleton and Swannanoa to private well study which previously only included Cust and Eyreton. (39 total now). 67% Eyreton, 89% Cust, 30% Carleton, 40% Swannanoa exceeded required median of half the MAV of 5.65mg/L Nitrate-nitrogen in PC7 LWRP for private wells. No correlation found between increasing well depth and decreasing nitrates. REALLY IMPORTANT for people to check their private wells!
- Utilities and Roading Briefing - new Drinking Water standards.
- Waimakariri Youth Council meeting - Guest speaker from Sport Canterbury. Discussed ongoing Environmental and Dudley Park projects, WaiYouth events (decisions pending restrictions) and current consultations.
- Extraordinary Council Meeting - Voted to remove Vaccine pass requirements and mandates in line with Government recommendations.
- Butchers Road Bridge was much missed by the community, however, would need to be replaced. In the meantime, Residents had reported difficulty with cycling and walking on alternative Mill Road route to Kaiapoi.

12. CONSULTATION PROJECTS

12.1. Migrant Experiences

<https://letstalk.waimakariri.govt.nz/migrant-experiences>

12.2. E-Scooters

<https://letstalk.waimakariri.govt.nz/e-scooter-trial>

Consultation runs throughout trial and closes April 2022.

The Board noted the consultation projects.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 30 March 2022: \$4,387.

13.2. General Landscaping Fund

Balance as at 26 January 2022: \$12,710.

The Board noted the funding updates.

14. MEDIA ITEMS

Nil.

15. QUESTIONS UNDER STANDING ORDERS

Nil.

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

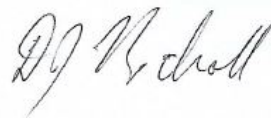
Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board will be held on Monday 4 May 2022 at 7pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.24pm.

CONFIRMED



Chairperson

4 May 2022
