

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE A&P ROOM, OXFORD TOWN HALL, MAIN STREET, OXFORD ON WEDNESDAY 7 JUNE 2023 AT 7PM.**

**PRESENT**

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, R Harpur, N Mealings, P Merrifield and M Wilson.

**IN ATTENDANCE**

G Cleary (General Manager Utilities and Roading), J McBride (Roading and Transport Manager), G Stephens (Design and Planning Team Leader), S Binder (Senior Transportation Engineer), A Mace-Cochrane (Transportation Engineer), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were three members of the public present.

**1. APOLOGIES**

There were no apologies.

**2. PUBLIC FORUM**

There were no members of the public present for the public forum.

**3. CONFLICTS OF INTEREST**

There were no conflicts declared.

**4. CONFIRMATION OF MINUTES**

**4.1. Minutes of the Oxford-Ohoka Community Board – 3 May 2023**

Moved: M Brown                      Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 3 May 2023, as a true and accurate record.

**CARRIED**

**4.2. Matters Arising**

There were no matters arising.

**5. DEPUTATIONS AND PRESENTATIONS**

**5.1. Oxford Dark Sky Initiative - Raul Elias-Drago**

R Elias-Drago spoke to the Board noting that the Oxford Dark Sky Initiative's goal was to restore and preserve the Oxford night sky which was based on three pillars. Quality lighting policies that addressed light pollution such as glare, clutter, sky glow, light trespass through pointed lights, dimmed lights, shielding lights and several other tactics. This required community support through education and outreach. Better living by better lighting endorsed the belief that human health was improved by utilising light which did not affect the circadian rhythm, melatonin production, adrenaline, blood pressure and improved rest and stress levels. Light also effected animals many of who

needed the dark to feed, and reproduce. Darkness was also very closely tied to culture, identity, songs, dances and the Māori creation story was based on the stars.

An added bonus to achieving dark sky accreditation was the effect on the districts economy as it would bring more visitor traffic, both local and international with the potential for increasing jobs in the Oxford area and income to the whole district.

To achieve accreditation the Oxford Forest conservation area would be identified as an international dark sky park and would become the core area. The park had no electricity, fixtures, or lighting and therefore was an easy accreditation. This would allow the use of the Dark Sky logos for marketing and the publicity would build momentum, to achieve funding for the changes to be affected in the wider Oxford area. Community outreach, and education of the community would lead to the second step which would include the periphery area which would include Oxford township to become accredited. This second part of the accreditation was more relaxed and allowed time for money to be raised for the required changes to lighting.

N Mealings noted that a lot of people were interest in this initiative. She stated that she loved going to the observatory and knew that there was a lot of interest in the dark sky initiative. She enquired if this was the first time that this much progress had been made to gain accreditation and R Elias-Drago replied in the affirmative.

N Mealings noted that when the Board and Council discussed lighting options the dark sky option had been kept in mind. R Elias-Drago acknowledged that the lighting policy was the Council's responsibility, and the Group would be approaching the Council during the Long Term Plan process to consider lighting options that would enhance the chances of accreditation such as installing street lighting that complied with the requirements which included specific lighting colours, shading of lights and timing of lighting.

R Harpur supported the initiative and asked how much work would be required in Oxford township to reduce the light to a level which would allow decent astronomy activity. R Elias-Drago replied that from an astronomy perspective there were a few areas which include sports lighting which could be redirected downward and reducing the time for the field lights to operate. Street lighting could be lowed with the colour and frequency changed with some shading to the lights from above. R Harpur also asked if Oxford would be the only dark sky accreditation in Canterbury. R Elias-Drago replied that this would be the only one in Canterbury and could be developed into a dark sky trail which would start at Tekapo and finish at Kaikoura.

R Harpur asked if the Group was being supported the University of Canterbury and R Elias-Drago replied that representatives would attend the scheduled meeting 9 June 2023.

S Barkle asked what made Oxford a contender for this type of project. R Elias-Drago replied that Google Maps had software which enabled a reading of sky brightness and lighting pollution and the area around Oxford was already documented as having very dark sky with the ability to see the milky way with the naked eye. S Barkle asked if there was the possibility of an expanded area going forward. R Elias-Drago replied that achieving the core area was the first step and with the assistance of Enterprise North Canterbury would be applying for funding to expand the observatory.

T Fulton asked about farm light pollution and queried if there needed to be consultation with them to get their support. R Elias-Drago replied that with in the dark sky guidelines lighting for work was permitted, however there needed to be more information shared and education on better practices.

T Robson asked if the Group had spoken with the rugby club and A&P Association and R Elias-Drago replied that both groups had been supportive.

Moved: M Brown                      Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Writes** a letter of support to the Dark Sky Initiative.

**CARRIED**

**6. ADJOURNED BUSINESS**

Nil.

**7. REPORTS**

**7.1. Approval to Consult on the 2023-2027 Waimakariri District Speed Management Plan (Oxford-Ohoka Ward Area) – S Binder (Senior Transportation Engineer) and A Mace-Cochrane (Transportation Engineer)**

S Binder spoke to the report which sought the Board's recommendation to the Council to consult on the 2023-2027 Waimakariri District Speed Management Plan. He gave a brief overview of the Plan and reiterated that this report was only asking to go out to consultation.

N Mealings asked what the consequence would be if the Board did not approve the report going to consultation. S Binder explained that Council would still be required to prepare a speed management plan even if the Board did not support all the speed limits proposed. Once the plan went out for consultation the Board would be able to inform the Council of their opposition to certain of the limits via a submissions process.

N Mealings noted that Raddens Road and Jeffs Drain Road speed limits were proposed to drop from 100km/h to 60km/h whereas other similar roads in that area were proposed to lower to 80km/h and enquired what was the rationale behind those changes. A Mace-Cochrane explained that was to ensure consistency as Butchers Road was proposed to be reduced to 60km/h as well.

T Fulton noted that the Road to Zero advert had seven different groups exiting a car highlighting the different aspects of vehicle and road safety. The speed management plan only addressed one aspect of road safety, speed. He asked if there was an element reciprocal funding from Waka Kotahi for safety improvements if we adopted the proposed lower speeds. S Binder replied that there was no indication that in passing the plan the Council would gain further funding from Waka Kotahi. However, it would set the Council up for requesting additional funding for the infrastructure changes that could result from the implementation of the plan.

T Fulton asked if these proposed changes anticipated Council works particularly the Mandeville roundabout and the potential South Eyre roundabout. S Binder noted that the roundabouts were driven more by site specific safety concerns however they would have the effect of dropping the speeds across the corridor.

S Barkle enquired, with speed limits being reduced across the rural district how this would affect emergency services responding to a life and death situation. S Binder replied that this was part of an ongoing conversation the Council would need to have with FENZ, St Johns and the Police. There had been a divergence of opinions across all the stakeholders, however he believed that by reducing the number of serious accidents would reduce the need for emergency services as motor vehicle crashes tended to be the highest number of incidents that the three agencies were called to.

P Merrifield asked what happened to a 70km/h speed limit. S Binder could not answer the question however the setting of speed limits rule had allowed Council's to use a 70km/h speed limit if it was justified.

P Merrifield believed that it was short sighted to lower speed limits and then not enforce them. He queried what Council were doing about driver education. S Binder acknowledged that the Police were resource constrained however staff were in discussions with Waka Kotahi regarding safety camera enforcement.

M Wilson asked what the Council's plan was to get feedback from youth during the consultation and S Binder explained that staff were still working through the details of the consultation.

T Robson asked if Council would be holding drop in sessions during the consultation phase especially in the Oxford and Mandeville areas. He acknowledged that the speed limit changes were going to have the biggest effect on the Boards ward as it was predominantly a commuting ward, and believed the effect was going to be disproportionately onerous for its communities.

T Fulton thought it was really important to understand some of the dynamics of people for instance coming from Oxford, he went out to Tram Road every morning and saw the cars coming from Oxford and the lifestyle patterns and work patterns that people had. It was essential to their way of life in the way that they drove and commuted that they had that freedom to have that speed and open run to town. People went into town and were in by 7am and were home by 3:30pm to pick up their kids from school.

S Barkle asked if there was any scope for leaving one of those main roads at a higher speed and then reducing the other narrower smaller roads down so that there was at least one faster option. S Binder replied that was feedback staff could take on board, however this would cause other challenges by applying two different speed limits which would create the perception that one was the better route which would cause a substantial increase in traffic on some roads which caused problems for people entering and exiting the preferred routes.

Moved: M Brown                      Seconded: T Fulton

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 230421056268.
- (b) **Notes** that the Board will be submitting.

*AND*

**THAT** the Oxford-Ohoka Community Board recommends:

**THAT** the Council:

- (c) **Approves** consultation being undertaken on the Draft Waimakariri Speed Management Plan 2023-2027 (refer to Attachment i), which outlines proposed speed limit changes for implementation between 2023 and June 2027.
- (d) **Approves** the inclusion of the school speed limits, within the Board's ward area (listed in Table 1) being included within the Draft Waimakariri Speed Management Plan 2023-2027 (refer to Attachment i).

**Table 1.** Extents of school speed limits within the Board's ward area.

School name	Cat.	Proposed Speed Limit	Road Extents	Speed Limit Type
Oxford Area School	1	30 km/h	Bay Road (20 m north of Main Street to 600 m north of Main Street)	Permanent
			Showgate Drive (Bay Road to end of formed public road)	
			Dohrmans Road (Bay Road to end of formed public road)	
Ohoka School	1	30 km/h	Jacksons Road (Mill Road to 550 m south of Mill Road)	
Swannanoa School	2	60 km/h	Tram Road (355 m east of Two Chain Road to 195 m west of Tupelo Place)	
View Hill School	2	60 km/h	Island Road (500 m west of Rampaddock Road to 600 m east of Harmans Gorge Road)	
West Eyreton School	2	60 km/h	School Road (210 m north of North Eyre Road to 260 m south North Eyre Road)	
			North Eyre Road (140 m west of School Road to 340 m east of School Road)	

- (e) **Notes** that Council, as a Road Controlling Authority, must set safe speed limits outside of all schools by June 2027, with 40% of these needing to occur by June 2024, as required by the *Land Transport Rule: Setting of Speed Limits 2022*.
- (f) **Notes** that the proposed school zone extents are subject to change after consultation progresses with each school.
- (g) **Notes** that the permanent 60 km/h speed zone (outside of Swannanoa School) proposed on Tram Road is subject to the surrounding Tram Road area being reduced to 80 km/h;
- (h) **Approves** the inclusion of the following speed limits, within the Board's ward area listed in Table 2 – Table 11, within the Draft Waimakariri Speed Management Plan 2023-2027 (refer to Attachment i).
- i. Oxford town centre roads listed in Table 2,

**Table 2.** Proposed speed limits for the Oxford town centre.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
<b>Main Street – 93 Main Street to 23 Main Street</b>	50	40
<b>Coney Street – Main Street to end of formed road</b>	50	40
<b>Meyer Street – Main Street to end of formed road</b>	50	40

<b>Redwood Place – Main Street to end of formed road</b>	50	40
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- ii. Mandeville area roads listed in Table 3,

**Table 3.** Proposed speed limits for the Mandeville area.

<b>Road Name and Extents</b>	<b>Existing speed limit (km/h)</b>	<b>Proposed speed limit (km/h)</b>
<b>McHughs Road – No. 10 Road to 50 m south of Tram Road</b>	100	60
<b>Mandeville Road – McHughs Road to 70 m south of Ohoka Meadows Drive</b>	100	60
<b>Bradleys Road – 50 m north of Tram Road to 400 m north of Modena Place</b>	100	60
<b>Wards Road – Bradleys Road to 300 m north of Makybe Drive</b>	100	60

- iii. North of Tram Road/Mandeville area roads listed in Table 4,

**Table 4.** Proposed speed limits for the north of Tram Road/Mandeville area.

<b>Road Name and Extents</b>	<b>Existing speed limit (km/h)</b>	<b>Proposed speed limit (km/h)</b>
<b>Two Chain Road – Tram Road to Swannanoa Road</b>	100	80
<b>Pattersons Road – Two Chain Road to McRoberts Road</b>	100	80
<b>Clear View Lane – Pattersons Road to end of formed road</b>	100	60
<b>Mandalea Road – Pattersons Road to McRoberts Road</b>	100	60
<b>Cameo Drive – Mandalea Road to end of formed road</b>	100	60
<b>Tupelo Place – Tram Road to end of formed road</b>	100	80
<b>No. 10 Road – Pattersons Road to Tram Road</b>	100	80
<b>Wards Road – Pattersons Road to 50 m northwest of Makybe Drive</b>	100	80
<b>Dawsons Road – Pattersons Road to Wards Road</b>	100	80
<b>Ashworths Road – Dawsons Road to Mill Road (unsealed)</b>	100	60

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Aschens Road -Ashworths Road to end of formed road (unsealed)	100	60
McRoberts Road – Pattersons Road to Mill Road	100	80
McRoberts Road – Mill Road to Barkers Road (unsealed)	100	60
Barkers Road – McRoberts Road to Main Drain Road (unsealed)	100	60
Main Drain Road – Two Chain Road to Threlkelds Road (unsealed)	100	60
Ashworths Road – Mill Road to Plaskett Road	100	80
Bradleys Road – Main Drain Road to 20 m north of Hallfield Drive	100	60
Bradleys Road – Mill Road to 400 m north of Modena Place	100	80
Mill Road – McRoberts Road to 20 m west of Bradleys Road	100	80

iv. North of Tram Road/Ohoka area roads listed in Table 5,

**Table 5.** Proposed speed limits for north of Tram Road/Ohoka areas.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Whites Road – 210 south of Mill Road to Tram Road	100	80
Jacksons Road – 770 m south of Mill Road to Tram Road	100	80
Raddens Road – Tram Road to Jeffs Drain Road	100	60
Jeffs Drain Road – Tram Road to Butchers Road	100	60
Christmas Road – Mill Road to Butchers Road	100	60
Butchers Road – Christmas Road to Ohoka Road	100	60
Gardiners Road – Tram Road to end of formed road (unsealed)	100	60

v. South of Tram Road/north of South Eyre Road/Mandeville area roads listed in Table 6,

**Table 6.** Proposed speed limits for the south of Tram Road/north of South Eyre Road/Mandeville areas.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Two Chain Road – Tram Road to North Eyre Road	100	80
North Eyre Road – Two Chain Road to Mandeville Road	100	80
No. 10 Road – Tram Road to South Eyre Road	100	80
West Denbie Lane – North Eyre Road to end of formed road	100	80
Logans Road – North Eyre Road to Mandeville Road	100	80
Mandeville Road – 70 m south of Ohoka Meadows Drive to South Eyre Road	100	80
Baileys Road – Mandeville Road to Whites Road	100	80
Whites Road – Baileys Road to Tram Road	100	80
Baileys Road – Whites Road to Edmunds Road (part unsealed)	100	60
Edmunds Road – Baileys Road to Tram Road	100	60
Chiltons Road – Baileys Road to Mandeville Road	100	60
Moffatts Road – Mandeville Road to South Eyre Road (unsealed)	100	60

- vi. South of Tram Road/north of South Eyre Road/Ohoka area roads listed in Table 7,

**Table 7.** Proposed speed limits for the south of Tram Road/north of South Eyre Road/Ohoka areas.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Woods Road – Tram Road to end of formed road	100	60
Burgesses Road – Tram Road to South Eyre Road (part unsealed) *KTCB Ward Boundary	100	60

- vii. South of South Eyre Road area roads listed in Table 8,

**Table 8.** Proposed speed limits for the south of South Eyre Road area.



Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Diversion Road – South Eyre Road to Harrs Road (unsealed)	100	60
Harrs Road – South Eyre Road to 1340 m south of South Eyre Road	100	80
Harrs Road – 1340 m south of South Eyre Road to end of formed road (unsealed)	100	60
Clothiers Road – South Eyre Road to end of formed road	100	80
Harpers Road – South Eyre Road to end of formed road <b>*KTCB Ward Boundary</b>	100	80

viii. South Eyre Road and Tram Road, as listed in Table 9,

**Table 9.** Proposed speed limits for South Eyre Road/Tram Road.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
South Eyre Road – Tram Road to 50 m west of Diversion Road <b>*KTCB Ward Boundary (partial extent)</b>	100	80
Tram Road – 200 m west of South Eyre Road to 20 m west of Two Chain Road (excluding proposed Swannanoa permanent 60 km/h school zone)	100	80

ix. Oxford rural area roads listed in Table 10,

**Table 10.** Proposed speed limits for the Oxford rural area.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Weld Street – 400 m east of High Street to Powells Road	80	60
Barracks Road – Powells Road to 120 m east of Powells Road	80	60
Powells Road – Weld Street to Ashley Gorge Road	100	60

Sales Road – Ashley Gorge Road to 50 m east of Powells Road (unsealed)	100	60
Victoria Street – 400 m east of High Street to Powells Road	100	60
Mcjarrows Road – Powells Road to 650 m east of Powells Road	100	60
Plachatsh Lane – Powells Road to end of formed road	100	60

- x. Cust peri-urban roads listed in Table 11,

**Table 11.** Proposed speed limits for the Cust peri-urban area.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Cust Road – 1782 Cust Road to 85 m west of Tippings Road <b>*RACB Ward Boundary (partial extent)</b>	80	60
Tippings Road – Cust Road to 50 m north of Cust Road <b>*RACB Ward Boundary</b>	80	60

- xi. Intersection Speed Zones listed in Table 12,

**Table 12.** Proposed variable speed limits for Intersection Speed Zones.

Road Name and Extents	Existing speed limit (km/h)	Proposed speed limit (km/h)
Ashley Gorge Road (German Road intersection) – 150 m east of the German Road intersection to 150 m west of the German Road intersection	100	60 (VSL)
Oxford Road (Tram Road intersection) – 150 m east of the Tram Road intersection to 150 m west of the Tram Road intersection	100	60 (VSL)
Tram Road (Two Chain Road intersection) – 150 m east of the Two Chain Road intersection to 150 m west of the Two Chain Road intersection	100	60 (VSL)
Tram Road (Earlys Road intersection) – 150 m east of the Earlys Road intersection to 150 m west of the Earlys Road intersection	100	60 (VSL)

- (i) **Notes** that staff received a petition from residents on Powells Road, McJarrows Road, and Victoria Street (refer to Attachment ii for detail) to reduce the speed limit to 60 km/h. Staff have assessed the area and

put forward several proposed speed limit changes in order to ensure consistency of speed limits in the area.

- (j) **Notes** that the Oxford town centre speed limits cannot be decided on until September 2023, when a year passes following the last time these were discussed at the Council (as per the *Local Government Act 2002*); however, under guidance from governance, it is deemed acceptable to consider these for consultation.
- (k) **Notes** that Intersection Speed Zones (ISZ) operate on the major road through an intersection and only turn on when a vehicle approaches on the side road.
- (l) **Notes** that in order to meet requirements regarding minimum length of a road for a speed limit, the removal of any of the proposals from the above tables will require staff to investigate the impact on proposals in the surrounding area and bring an updated report to the Council.
- (m) **Notes** that the proposed speed limits are framed around a regional approach, which has been agreed by staff across Canterbury RCAs and as listed below, which has alignment with the Road to Zero Strategy and the *Land Transport Rule: Setting of Speed limits 2022* guidelines.
- 80 km/h on rural sealed roads.
  - 60 km/h on rural unsealed roads.
  - 40 km/h in urban and settlement areas.
  - 30 km/h around schools, where not deemed Category Two school.
- (n) **Notes** that while this approach is in line with national strategy, it has also been adapted to the local context, and is intended to provide consistency of speed limits, both within the district and on neighbouring Canterbury Council roads.
- (o) **Notes** that Draft Waimakariri Speed Management Plan 2023-2027 also proposes changes to speed limits in the following areas:
- i. North-eastern rural portion of the district (i.e., Sefton/Ashley).
  - ii. South-eastern rural portion of the district (i.e., Swannanoa/Mandeville/Fernside).
  - iii. Rangiora town centre.
  - iv. Kaiapoi town centre.
  - v. Oxford town centre.
  - vi. Sefton urban area.
  - vii. Ashley urban area.
  - viii. Urban roads in Woodend, Pegasus, and Ravenswood.
  - ix. Peri-urban roads in Waikuku and Waikuku Beach.
  - x. All school zones.
  - xi. Roads which have been overlooked in previous speed limit reviews or have been requested by the relevant Community Board.
- (p) **Notes** that following Consultation on the Speed Management Plan, it is recommended that the full Council hold hearings for any submitters who wish to be heard.
- (q) **Notes** that the regional speed management principles included within Attachment i have been developed at a regional level and will be consulted upon as part of the Regional Speed Management Plan.

**LOST**



may arise during the detailed planning phase, provided the approved budgets and levels of service are met, and the changes included in Quarterly Financial reporting.

- (d) **Endorses** the indicative Roading Programme for the 2024/25, 2025/26 and 2026/27 years.

**CARRIED**

J McBride provided the Board with an update on the Waimakariri Gorge Bridge. She explained that there were a lot of issues with movement on the deck between the timber boards on the bridge and the deck had a lot of deterioration over a short space of time. Staff were working closely with Selwyn District Council and Beca who were the structural engineers involved on options for deck replacement. As part of the Annual Plan process staff had asked Council for additional budget for WDC's share of funding. As the bridge was a boundary bridge, it was 50% owned by Selwyn District Council. Staff were also in the process of working with Waka Kotahi and in the hope of achieving the replacement within the next twelve months.

N Mealings asked how it came to be that the Council did not have control over either of the Waimakariri bridges. J McBride replied that traditionally the maintenance of the bridges had fallen to the authority that was on the southern side of the river.

7.3. **Oxford Ohoka General Landscaping Budget – G Stephens (Design and Planning Team Leader)**

G Stephens took the report as read and highlighted the one additional item added since the workshop on this topic which was the request for funding for the FlagTrax. In regard to the Oxford FlagTrax there had been some confusion on who was responsible for the maintenance of the FlagTrax after they had been installed. He noted that there was currently a targeted rate for Rangiora and Kaiapoi to maintain and put up the seasonal flags during the year. Oxford had never had a targeted rate however there was a period of time when Council had put flags up however with changes to the health and safety regulations around working at height this became uneconomical and FlagTrax had been installed as the most efficient option. There was miscommunication between Oxford Promotions Action Committee on the management and maintenance of the system into the future. Currently there was no budget for replacements or maintenance.

P Merrifield noted with the macrocarpa seat at \$3,500 it was quite expensive. G Stephens replied that the cost included installation. As to the cost of the bench this was the average price for a sturdy and hardwearing item that would have a long lifespan. The Board had previously worked with the Oxford Menz Shed however the overall price had not been much cheaper, however it did mean that the money went back into the local community.

N Mealings noted with the two locations for the seat, staff did not that there were some existing benches that residents had installed. She asked if staff had spoken with anyone that lived in the areas proposed. G Stephens noted that staff had not consulted specifically with any residents, the intent was once the Board approved the location staff would engage with the affected parties and if they were not supportive staff would come back to the Board. N Mealings suggested that no decision be made on the location of the seats and volunteered to speak with the community for its preferred location.

T Robson noted in terms of the Ashley Gorge walking track, the intention was to have it as a wheelchair accessible walking track.

Moved: N Mealings                      Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 230526077176.
- (b) **Notes** the Board currently has \$13,733 available to allocate to general landscape projects within the Oxford Ohoka ward from the Boards General Landscaping Budget (PJ 101052.000.5224).
- (c) **Approves** the allocation of \$3,500 towards a grant for the Ashley Gorge Advisory Group towards the costs of upgrading the Williams Flat Track.

**CARRIED**

Moved: R Harpur                      Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

- (d) **Approves** the allocation of \$3,500 towards a seat within the Ohoka Stream Walkway. The location to be approved at a later date.
- (e) **Notes** N Mealings and staff would consult with the adjoining landowners to determine the exact location and orientation of the seat in the Ohoka Stream Walkway.

**CARRIED**

P Merrifield abstained

Moved: T Fulton                      Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (f) **Approves** the allocation of \$5,150 towards historic signs within West Eyreton including the previously allocated \$1,850 from the Oak Reserve West Eyreton project noting that this would mean that a seat would need to await future budget allocation.
- (g) **Approves** Greenspace staff working with a sub-group consisting of Councillor Tim Fulton, Board member Mark Brown and Community Member Bernard Kingsbury to finalise the exact location and style of these signs.

**CARRIED**

Moved: T Fulton                      Seconded: M Brown

**THAT** the Oxford-Ohoka Community Board:

- (h) **Approves** the allocation of \$1,500 towards the purchase of two new FlagTrax for Oxford.
- (i) **Notes** that Greenspace staff would work with Oxford Promotions Action Committee to identify potential budget opportunities to cover the remaining installation costs and to create an ongoing Memorandum of Understanding as to the running of these flags and who is responsible for the costs associated with this.
- (j) **Notes** that leaves the Board \$83 remaining in the Oxford Ohoka Community Boards General Landscaping Budget.
- (k) **Approves** \$83 being allocated to contingency for the above projects to be used as required should any of these projects come in over budget at time of implementation.
- (l) **Notes** this would complete the allocation of the available budget within the Oxford Ohoka Community Boards General Landscaping Budget for the 22/23 financial year.

**CARRIED**

7.4. **Member for Representation Review Working Party – S Nichols (Governance Manager)**

K Rabe took the report as read.

M Brown noted that he was on the Working Party last term. The meetings were about where the future for Local Government was headed. There was a growing population and if the current four Community Boards would be sufficient.

K Rabe noted that numbers of voters would significantly increase with the voting age probably being lowered to sixteen which could affect the ward boundaries.

Moved: R Harpur                      Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230516070962.
- (b) **Appoints** Board member P Merrifield (non-Councillor) to the Representation Review Working Party.
- (c) **Notes** that one member (non-Councillor) from each of the Rangiora-Ashley, Kaiapoi-Tuahiwi, Woodend-Sefton and Oxford-Ohoka Community Boards would be appointed by their respective Boards to be members of the Representation Review Working Party.
- (d) **Notes** Councillors Goldsworthy, Mealings and Redmond had been appointed by the Council, alongside the Mayor to the membership of the Representation Review Working Party.
- (e) **Notes** the initial work of the group was to determine with further clarity the need to undertake a full Representation Review prior to the 2025 Local Body elections, and report back to the Council prior to December 2023.
- (f) **Notes** the working party meetings would most likely be held on Thursday mornings, on a regular basis once membership is fully established.

**CARRIED**

7.5. **Update of Standing Orders – T Kunkel (Governance Team Leader)**

K Rabe took the report as read.

Moved: M Brown                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230525076202.
- (b) **Adopts** the updated Community Board June 2023 (Trim 230524076131), effective from 8 June 2023.

**CARRIED**

8. **CORRESPONDENCE**

Nil.

## 9. **CHAIRPERSON'S REPORT**

### 9.1. **Chairperson's Report for May 2023**

T Robson thanked the Board members for their attendance at the public meeting which he believed went well.

Moved: N Mealings                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report (Trim. 230529077880) from the Oxford-Ohoka Community Board Chairperson.

**CARRIED**

N Mealings thanked T Robson for organising the public meeting and noted that he had done an exceptional job and presented the information well.

## 10. **MATTERS FOR INFORMATION**

- 10.1. Rangiora-Ashley Community Board Meeting Minutes 8 May 2023.
- 10.2. Woodend-Sefton Community Board Meeting Minutes 10 May 2023.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 April 2023.
- 10.4. Spraying and Chemical Usage - Waterways and Roding Spraying Information – Report to Water Zone Committee meeting 6 March 2023 – Circulates to all Boards.
- 10.5. Waimakariri District Council Bylaw and Policy Review Programme– Report to Council meeting 2 May 2023 – Circulates to all Boards.
- 10.6. Three Waters Transition: Scope of Property Transfer– Report to Council meeting 2 May 2023 – Circulates to all Boards.
- 10.7. Voting Method and Representation Review for 2025 Election – Report to Council meeting 2 May 2023 – Circulates to all Boards.
- 10.8. Health, Safety and Wellbeing Report April 2023 – Report to Council meeting 2 May 2023 Circulates to all Boards.
- 10.9. Update of Standing Orders for Council, Cttees, Sub-Cttees Joint Cttees and Hearings– Report to Council Extraordinary meeting 16 May 2023 – Circulates to all Boards.
- 10.10. Aquatics May Update – Report to Community and Recreation Committee meeting 23 May 2023 – Circulates to all Boards.
- 10.11. Libraries update to May 11, 2023– Report to Community and Recreation Committee meeting 23 May 2023 – Circulates to all Boards.
- 10.12. Water Quality and Compliance Annual Report 2021-22 – Report to Utilities and Roding Committee meeting 23 May 2023 – Circulates to all Boards.
- 10.13. On-Demand UV Disinfection headworks site configurations – Report to Utilities and Roding Committee meeting 23 May 2023 – Circulates to all Boards.
- 10.14. Health, Safety and Wellbeing Report – May 2023 – Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 10.15. Submission: Electric Vehicle Charging Infrastructure Strategy– Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 10.16. Customer Satisfaction Survey 2022– Report to Council meeting 6 June 2023 – Circulates to all Boards.



10.17. Establishment of a Promotions Associations Review Working Group – Report to Council meeting 6 June 2023 – Circulates to all Boards.

10.18. Draft Road Reserve Management Policy – Report to Council meeting 6 June 2023 – Circulates to all Boards.

Moved: M Brown                      Seconded: M Wilson

**THAT** the Oxford-Ohoka Community Board:

(a) **Receives** the information in Items.10.1 to 10.18.

**CARRIED**

## 11. **MEMBERS' INFORMATION EXCHANGE**

### **S Barkle**

- New information on the Woodstock Quarries Resource Consent application was up on Environment Canterbury's website, under a new tab. There had been a delay with three of the joint witness statements. The process was still aiming to be held the same hearing date.

### **T Fulton**

- In May 2023 there was a noticeable spike in enquiries into the conditions of sealed roads in the western half of the district. (From approximately Two Chain Road and a lot down North Eyre Road). Most of enquiries had been lodged via service requests.
- It seemed that secondary roads such as North Eyre Road and Two Chain road, had an increase of heavy contracting trucks, logging trucks, cartage trucks which was putting pressure on roads. Most of these roads were not built with the width required for these vehicle and people were having to pull over to allow them to pass. There were booms of spraying contractors going along these roads. It was really intimidating for some people.

### **M Brown**

- Spent time reading through the various Council minutes. Consultation on the Housing Policy was coming up which would be important as there was social housing in Oxford. The Council had approved a Promotions Association Working Group which could potentially affect the Oxford Promotions Action Committee. There was also the Draft Road Reserve Management Plan which talked about Rural Seal Extension Policy, Private Funding of Seal Extension Policy, Formation of Unformed Roads Policy, Road Reserves Fencing and Grazing Policy, Stock Underpasses Policy, Vehicle Crossings, Entranceway and Driveway Surfacing Materials Policy. The draft policy had also been extended to include other roading functions including Roadside berms, unformed legal roads, road corridor usage including storage, utilities, work zone traffic management, road surfacing.
- Reviewed the Customer Services report to Council. There was 95% overall satisfaction for the Oxford Library. 93% satisfaction for the Oxford Transfer Station, its location and disposal. The most dissatisfied areas were the opening hours of the Oxford Transfer Station which was only Friday afternoons and Sundays. Overall dissatisfaction for the Oxford Community Pool with 42%. 28% of people were unsatisfied with unsealed rural roads. 27% unsatisfied with sealed rural roads and 21% unsatisfied with small settlement roads. People were wanting better maintenance for sealed roads, a greater range of books at the library, covering for the pool and better maintenance of drainage ditches.

- He noted from the Oxford Promotions Action Committee (OPAC) meeting the Lions had attended and they had a new president. There was a proposal that the Lions may look at major fundraising project to cover the Oxford pool.

### **M Wilson**

- Attended the National Council of Woman – Network of Elected Woman. Great night.
- Wasted Symposium: Ageing and Addiction Seminar – the question that was being asked of our older people really mattered and needed to be normalised.

### **R Harpur**

- Meeting in Mandeville for the drainage problems at Millfield. Councillors Williams and Redmond attended along with Council staff. He thought it was a very productive meeting, they were going to attend an Ohoka Rural Drainage Advisory Group Meeting.

S Barkle noted that they did not attend it was only brought up when she mentioned it and the feeling was that it was nothing to do with that group.

- Attended All Boards Briefing – difficulty some clubs were having filling all necessary requirements for funding applications.
- Attended Grey Power meeting.
  - Falling membership discussed and reasons why were given. Currently 556 members down from 700+ pre covid. Grey Power representatives were looking at having meetings in Oxford to cater for elderly in the region.
  - St Georges Hospital had a new cancer machine.
  - New buildings at the Hillmorton Hospital and Waipapa.
  - Demolition of St Margarets had started.
  - Big discussion around the “Haere Mai” sign at Burwood. A number of members thought that there should be an English translation whereas some find the comment racist.
  - Members met with the Mayor recently regarding e-scooters on the main street of Rangiora. Grey Power were to write to school principals to make them aware of the scooter problem. They were not wanting the same rules applied to mobility scooters.
  - Guest speakers from HOPE organisation talked about the services they offer including OP Shop, Community gardening, Counselling, Food bank and Support and Advocacy.

M Brown noted that he was the Boards representative for the Oxford Rural Drainage Advisory Group, and they only talked about drains that were on a targeted rate, that was all they were interested in.

### **P Merrifield**

- Noticed on public forums that people had been complaining about Tram Road and the sealing and how their 4WDs and cars were disappearing off the road. He admitted that some of the patches were not very good but thought they had gone a bit overboard with their complaints. He asked when they graded roads why they put the shingle back in the holes, but it was not compacted.

G Cleary replied that they could carry out work directly on the potholes, where the potholes were very bad the contractors did compact the fill. Council had been considering the use of a tow behind roller when grading.

Hurunui had been doing that with some success, staff had some discussions, and it was likely in the future that they would look at that.

### **N Mealings**

- Rachel Thorntons farewell morning tea.
- Council Draft Annual Plan 2023/24 Hearings – Council heard presentations of submitters to the Annual Plan.
- Attended Elected Members Woman’s event hosted by the National Council of Woman – Networking function and discussion on how to encourage more woman to run for office.
- Council Workshop – topics discussed included standing orders review and development of a Regional Destination Management Plan.
- Integrated Transport Strategy Forum – This was the second stakeholder working group session following on from the work done in the first one, feedback from which would be used to underpin a new draft strategy to go out for public consultation in August / September 2023.
- Property Portfolio Working Group meeting.
- Whakawhanake Kainga Committee meeting – Greater Christchurch Spatial Plan draft for consultation – principle of putting development of scale next to passenger transport scale.
- Propose District Plan Hearings – Hearings had commenced. Four days hearing submissions on streams 1 and 2.
- Extraordinary Council meeting – Officially appointed Jeff Millward as CEO to the Waimakariri District Council.
- Mandeville Sports Club Board meeting – Dog signage, eastern boundary community tree planting day planned for June / July 2023, leisure track.
- Drainage and Stockwater Woking Party – new working group to examine whether the current structures were fit for purpose.
- Presentation to University of Canterbury Politics Class – Presented to first year political science students regarding challenge of balancing climate change issues and growth.
- Utilities and Roding Chairperson briefing.
- Utilities and Roding Committee meeting – as minuted.
- Community and Recreation Committee meeting - Waimakariri District Council had gained access to the Mayor’s Taskforce for Jobs programme on a six month pilot to place twelve young people aged 16-24, or older with disability or other barriers to employment into work; Waimakariri District Council second nationally in applications to Creative Communities; Libraries have new craft packs available which were very popular.
- Mandeville Sports Club all Clubs meeting – conveyed information as per above (Trust Board meeting) See [www.mandevillesports.co.nz](http://www.mandevillesports.co.nz) for more detail. Rugby – successful club day, Tri Trust Rugby second game held. Summer/winter sport transition.
- Natural Environment Strategy Working Group meeting – Working through a development of a Natural Environment Strategy for Waimakariri District Council owned properties.
- Public Meeting regarding Quarry / Landfill Resource Consent application – the Board held a public meeting at the Oxford Town Hall to update the community on the status of proceedings and to answer procedural questions on the Woodstock Quarry / Landfill application.

- Annual Plan Deliberations – Originally proposed as 14.4% (unacceptably high), work programmes were reviewed for savings, resulting in a 5.97% projection, which after deliberations, Council settled on a 6.24% rise as it was decided to fully fund the \$220k road maintenance shortfall according to the wishes of most respondents. (The rise still sat below the current 6.7% inflation rate and previous 7.2% inflation rate at time of budget drafting). Other news of interest: Wilson Drive pipe upgrade project included in 23/24 year, and The Oaks Dog Park was budgeted in current year for development. West Eyreton Oaks Reserve and pit master plan still to be confirmed pending understanding of pit status under reforms.
- Waimakariri Youth Council meeting – held in Oxford Town Hall in June 2023. New members were settling in well.
- Portfolio catchup.
- All Boards Briefing – Presentations from Waimakariri Youth Council and Citizens Advise Bureau, with presentations from Council staff regarding Next Steps website and Discretionary Grant Fund.
- Ohoka Mandeville Rural Drainage Advisory Group meeting – A drop in was planned at the Mandeville Sports Centre for 10 July 2023 to discuss potential plans for Mandeville groundwater resurgence channel – need a staged approach. Strong group desire to being works forward.
- Council meeting – as minuted.

## 12. **CONSULTATION PROJECTS**

There are no current consultation projects.

## 13. **BOARD FUNDING UPDATE**

### 13.1. **Board Discretionary Grant**

Balance as at 31 May 2023: \$39.

### 13.2. **General Landscaping Fund**

Balance as at 31 May 2023: \$13,090.

The Board noted the funding update.

## 14. **MEDIA ITEMS**

Nil.

## 15. **QUESTIONS UNDER STANDING ORDERS**

Nil.

## 16. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

## **NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 5 July 2023 in the Council Chamber, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.50pm.

**CONFIRMED**



Chairperson  
5 July 2023

- |   |
|---|
| <p style="text-align: center;"><b>Workshop</b></p> <ul style="list-style-type: none"><li>• <i>Members Forum</i></li></ul> |
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