

# Agenda

## Rangiora-Ashley Community Board

Wednesday 10 May 2023

7pm

Council Chamber  
215 High Street  
Rangiora

**Members:**

Jim Gerard (Chairperson)  
Kirstyn Barnett (Deputy Chairperson)  
Robbie Brine  
Ivan Campbell  
Murray Clarke  
Monique Fleming  
Jason Goldsworthy  
Liz McClure  
Bruce McLaren  
Joan Ward  
Steve Wilkinson  
Paul Williams

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**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 10 MAY 2023 AT 7PM.**

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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	<b><u>BUSINESS</u></b>	PAGES
<b>1. <u>APOLOGIES</u></b>		
<b>2. <u>CONFLICTS OF INTEREST</u></b>		
<b>3. <u>CONFIRMATION OF MINUTES</u></b>		
3.1. <b><u>Minutes of the Rangiora-Ashley Community Board – 12 April 2023</u></b>		8-17
<i>RECOMMENDATION</i>		
<b>THAT</b> the Rangiora-Ashley Community Board:		
(a) <b>Confirms</b> , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 12 April 2023.		
3.2. <b><u>Matters Arising (From Minutes)</u></b>		
3.3. <b><u>Notes of the Rangiora-Ashley Community Board Workshop – 12 April 2023</u></b>		18-19
<i>RECOMMENDATION</i>		
<b>THAT</b> the Rangiora-Ashley Community Board:		
(a) <b>Receives</b> the notes of the Rangiora-Ashley Community Board Workshop held on 12 April 2023.		
<b>4. <u>DEPUTATIONS AND PRESENTATIONS</u></b>		
4.1. <b><u>Rangiora Fire Station Project</u></b>		
Tim Tootell (Property Manager Seismic, Fire and Emergency New Zealand) will be in attendance to update the Board on project plans and site constraints.		
<b>5. <u>ADJOURNED BUSINESS</u></b>		
Nil.		

## 6. REPORTS

### 6.1. Road Naming – Mission Downs Estates Subdivision – Scott Morrow (Rates Officer – Property Specialist)

20-28

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230426057956.
- (b) **Approves** the following proposed road name for a private Right of Way as shown on the attached plan.
  - 1. Mission Downs Lane (Pvt)
- (c) **Notes:** That the Community Board may replace any proposed name with a name of its choice.

### 6.2. Rangiora-Ashley General Landscaping Budget – Grant Stephens (Greenspace Design and Planning Team Leader)

29-35

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230428059344.
- (b) **Notes** the Dudley Youth Space as a potential future project and requests staff include this in the General Landscaping Budget report for the 2023/24 financial year for consideration of budget allocation.
- (c) **Approves** the allocation of \$14,000 towards the interim upgrade of Canterbury Street Reserve noting that this will include the reconfiguring of the swings and the provision of a slide and picnic table.
- (d) **Approves** the allocation of \$6,000 towards two park benches at Millton Memorial Reserve.
- (e) **Approves** the allocation of the remaining budget of \$6,495 towards the Cust Domain Planting noting that this would not only be used for planting but would provide support for the raising of additional external funding.
- (f) **Notes** that this would allocate all existing budget and leave no remaining budget for allocation within this financial year.

### 6.3. Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2022/23 – Thea Kunkel (Governance Team Leader)

36-71

#### *RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230419054962.
- (b) **Approves** a grant of \$..... to the North Canterbury Adventure Club towards the cost of first aid training, the purchase of a first aid kit with extra supplies and a life tube for swimming.  
**OR**
- (c) **Declines** the application from the North Canterbury Adventure Club.



- (d) **Approves** a grant of \$..... to the Rangiora Dramatic Society (Rangiora Players) towards the purchase of a printer/copier/scanner for its club room.

**OR**

- (e) **Declines** the application from the Rangiora Dramatic Society (Rangiora Players).

- (f) **Approves** a grant of \$..... to the Rangiora Volunteer Fire Brigade towards the purchase of a replacement dishwasher.

**OR**

- (g) **Declines** the application from the Rangiora Volunteer Fire Brigade.

6.4. **Ratification of the Rangiora-Ashley Community Board's submission to the Waimakariri District Council and Environmental Canterbury's Draft 2023/24 Annual Plans – Thea Kunkel (Governance Team Leader)**

72-79

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230418053852.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft 2023/24 Annual Plan (Trim Ref: 230406048765).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's Draft 2023/24 Annual Plan (Trim Ref: 230403045879).
- (d) **Notes** that the Chairperson did speak to the Council submission at the Council's Draft Annual Plan hearing.

7. **CORRESPONDENCE**

7.1. **Correspondence for April 2023**

80-81

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the Rangiora Ashley Community Board Facebook regulations (Trim 230503062417).

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for April 2023**

82

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230503062420.

9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 6 April 2023.**

9.2. **Woodend-Sefton Community Board Meeting Minutes 11 April 2023.**

9.3. **Kaipoi-Tuahiwi Community Board Meeting Minutes 17April 2023.**

9.4. **Waimakariri District Council Growth Projections for LTP 2024/34 – Report to Council meeting 4 April 2023 – Circulates to all Boards.**

- 9.5. ANZAC Day Services 2023 – Report to Council meeting 4 April 2023 – Circulates to all Boards.
- 9.6. Health, Safety and Wellbeing Report March 2023 – Report to Council meeting 4 April 2023 – Circulates to all Boards.
- 9.7. Ayers Street Generator Installation Request for Invited Tenders – Report to Management Team 13 April 2023 Circulates to the Rangiora-Ashley Community Board.
- 9.8. East Belt Rain Gardens – Report to Utilities and Roothing Committee meeting 18 April 2023 – Circulates to the Rangiora-Ashley Community Board.
- 9.9. Patronage figures for Public Transport Boardings from Park and Ride Sites – Report to Utilities and Roothing Committee meeting 18 April 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board and Rangiora-Ashley Community Board.

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.9.

**Note:**

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting Agendas.*

**10. MEMBERS' INFORMATION EXCHANGE**

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

*Any written information submitted by members will be circulated via email prior to the meeting.*

**11. CONSULTATION PROJECTS**

There are currently no consultation projects.

**12. BOARD FUNDING UPDATE**

**12.1. Board Discretionary Grant**

Balance as at 31 April 2023: \$10,709.

**12.2. General Landscaping Fund**

Balance as at 31 April 2023: \$26,495.

**13. MEDIA ITEMS**

**14. QUESTIONS UNDER STANDING ORDERS**

**15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

## **NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 June 2023.

### **Briefing**

- ***Board processes, functions, activities, submissions and standing orders***  
– *S Hart (General Manager Strategy, Engagement and Economic Development)*

#### **Grounds for excluding the public:**

To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a)).

### **Workshop**

- ***Members Forum***

**MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 12 APRIL 2023 AT 7PM.**

**PRESENT:**

J Gerard (Chairperson), K Barnett (Deputy Chair), R Brine, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, J Ward, S Wilkinson, and P Williams.

**IN ATTENDANCE**

Mayor D Gordon

S Hart (General Manager Strategy, Engagement and Economic Development), K Nutbrown (Communications and Engagement Advisor), P Cull (Emergency Management Officer), H Downie (Senior Advisor Strategy and Program), S Binder (Senior Transportation Engineer), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

Six members of the public including a media representative were in attendance.

**1. APOLOGIES**

There were no apologies.

**2. CONFLICTS OF INTEREST**

R Brine advised his daughter was a Radiographer employed by Pacific Radiology.

**3. CONFIRMATION OF MINUTES**

**3.1. Minutes of the Rangiora-Ashley Community Board – 8 March 2023**

Moved: P Williams

Seconded: B McLaren

**THAT** the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 8 March 2023.

**CARRIED**

**3.2. Matters Arising (From Minutes)**

J Gerard advised that the Utilities and Roding Committee had raised concerns with the Proposed Railway Road Cycleway alignment near PAK'NSAVE and had therefore requested a Safety Audit of the proposed Scheme Concept in relation to Southbrook Road. The matter would be considered again at the next Utilities and Roding Committee meeting to be held on 18 April 2023.

**3.3. Notes of the Rangiora-Ashley Community Board Workshop – 8 March 2023**

Moved: B McLaren

Seconded: J Goldsworthy

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the notes of the Rangiora-Ashley Community Board Workshop held on 8 March 2023.

**CARRIED**

#### **4. DEPUTATIONS AND PRESENTATIONS**

##### **4.1. Family Health and Urgent Care Centre Update - Mayor Gordon and Dr Lorna Martin**

Mayor Gordon (Community Representative: Waitaha Primary Health), Dr L Martin (Chairperson: Waitaha Primary Health) attended the meeting in person, K Andrews (Chief Executive South Link Health) and Dr M Tilyard (Clinical Advisor and Executive Director South Link Health) attended the meeting via audio-visual link.

Mayor Gordon advised that South Link Health was expected to begin building the Family Health and Urgent Care Centre (the Facility) later this year adjacent to the Rangiora Health Hub. An agreement had recently been signed with Pacific Radiology to offer a full range of radiological services including ultrasound, Computed Tomography scans (CT) and Magnetic Resonance Imaging (MRI) at the centre.

K Andrews added that it had been a journey to get to this point, the resource consent was granted late last year, and they were now in the design phase, and were liaising with partners to ensure the proposed Facility would meet their needs. The design process was expected to be completed by July 2023, with building commencing by September 2023. With an expected build time of 16 to 18 months, it was hoped that the Facility would be operational by early 2025.

Mayor Gordon noted that while the general practice would enrol patients similar to any other practice, the Urgent Care Facility would be open to residents' from 8am to 10pm who were "in an emergency situation". He undertook to continue to advocate for a full 24hr facility in the district.

Dr L Martin commented that the Facility had been a long time coming and acknowledged frustrations of the community. There had been a lot of hard work carried out by the South Link Group, and she was pleased to see progress.

In response to a question from P Williams, Dr M Tilyard explained that nonacute radiological services needed to be referred through a general practitioner. An agreement between Te Whatu Ora Health New Zealand and Pacific Radiology for Accident Compensation Corporation (ACC) would need to be in place for services to be provided at the facility.

K Barnett questioned how the practice would approach staffing the medical facility. Dr L Martin agreed there had been staffing difficulties around New Zealand. However, they were actively recruiting.

K Barnett asked if people from outside the district would be able to use the Urgent Care Facility. Dr L Martin confirmed that the facility would be accessible for any person that required urgent care. However, to consult a general practitioner a person would need to be enrolled at the practice.

S Wilkinson asked if the facility being open till 10pm would be subject to staff availability. Dr L Martin advised that they did not foresee a problem with staffing the Urgent Care Facility. Their agreement with Te Whatu Ora required the Urgent Care Facility to be open 8am to 10pm, thus it would be their responsibility to ensure staff availability.

S Wilkinson questioned if the current challenges at the Riccarton facility would occur at the Rangiora facility. Dr M Tilyard advised that ACC had backtracked on its proposal to cut funding to Urgent Care Facilities, and ACC funding would be a key component of revenue for the Rangiora facility.

Mayor Gordon and the Chairperson thanked the deputation for attending the meeting and providing an update on the facility.

#### 4.2. **Relay for Life – Don Young**

The update on the Relay for Life event held on 1 April 2023 did not occur, as the deputation was not present.

#### 4.3. **Emergency Management Services – Paul Cull**

P Cull provided an update on Emergency Volunteer Teams which included the Waimakariri District's Welfare Team, Sector Post Teams and the NZRT12 which was a highly trained rescue team. He outlined a new model for Community Emergency Hubs which staff were helping establish. These would take the place of Sector Posts and connect local communities to the official Emergency Response Team. There were currently 22 sector posts in the Waimakariri District.

P Cull explained that three things were required for the establishment of a Community Emergency Hub – a physical sign at a predetermined location, a box of 'stationary' and a Very High Frequency (VHF) Radio. The VHF Radio was vital to ensure uninterrupted, communication with the local hubs. This need had been demonstrated following Cyclone Gabrielle. People considering establishing an Emergency Hub would need to attend two training sessions, whereafter they would also receive guidance to assist in planning the necessary response. The district now had three established Emergency Hub – the Cust Community Network, Pegasus Residents Group, and the Woodend Community Centre.

J Gerard asked what role the Board had regarding Community Emergency Hubs. P Cull requested members to promote the initiative with community groups who would potentially be interested in establishing a Hub. It was noted that Soroptimists, the Rangiora Lions Club, Rotary Club of Rangiora and Timebank may all be interested and should be approached.

M Fleming questioned if the district was being divided into sections to create the Community Emergency Hubs. P Cull explained it was important to establish Hubs where emergencies may occur. Not all Hubs would be public facing, for example a retirement village could service its own community.

M Clarke raised the lack of a community organisation in Ashley Village and suggested there needed to be a Community Emergency Hub there.

S Wilkinson commented that the recent emergency response in Auckland highlighted there was work required in this space. He asked what success would look like. P Cull replied that the goal would be to establish 30 Community Emergency Hubs and staff would be pleased if 15 Hubs could be established within the next year.

### 5. **ADJOURNED BUSINESS**

Nil.

### 6. **REPORTS**

#### 6.1. **Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2022/23 – Thea Kunkel (Governance Team Leader)**

T Kunkel explained that the Rangiora and Districts Early Records Society Inc were requesting \$800 to purchase folding chairs for public events at the museum. This would enable more people to be comfortable while attending public events, as currently, people had to stand. The Society also wished to purchase a teardrop flag to advertise that the

museum was open, thereby attracting more visitors. Previously the Board granted the Society \$500 to replace its scanner.

P Williams commented that the Council had chairs in storage and suggested that the Council may be in a position to donate the chairs to the museum. S Hart undertook to investigate the possible donation of the chairs.

P Williams noted that the museum had requested \$800, generally Discretionary Grants were a maximum of \$500 in any one financial year. He questioned if granting \$800 would not be setting a precedent. P Williams further noted that the unallocated Discretionary Grant funding, would be rolled over to the next financial year.

T Kunkel acknowledged that the Discretionary Grants Criteria stated that the Board generally granted \$500 per annum, however, the Board did have discretion to decide on the amount to be granted, there should be no precedent if each application were evaluated on merit. She acknowledged that the unallocated funding would be carried forward to the next financial year, hence the reason for the Board had \$18,069 to allocate this financial year. T Kunkel noted that the Council allotted the funds to the Board to distribute to community groups and organisations in need. It was therefore better to allocate the funds and assist the community rather than carrying it over to the next financial year.

S Wilkinson questioned how the Board determined precedent and expressed concerned that the Board may be spending the funds for the sake of spending. J Gerard commented that toward the end of the financial period the Board may be more generous with grants. However, he did not agree with S Wilkinson, as he believed the Board took a responsible view on each decision they made.

Moved: J Ward

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230329043897.
- (b) **Approves** a grant of \$800 to the Rangiora and Districts Early Records Society Inc towards the costs of purchasing folding chairs and a teardrop flag, provided that the Council was unable to donate suitable chairs to the Society.

**CARRIED**

K Barnett expressed understanding for the questioning and believed it was unfair to be more generous with groups who applied later in the financial year. She commented that the Board did get an annual opportunity to review the Application Criteria and suggested at this year's review the Board could consider increasing the annual grant allocations considering the inflationary environment. In regards to the Rangiora and Districts Early Records Society, she supported the granting of \$800 due to the great value that the Rangiora Museum brought to the community.

For the next applicant, T Kunkel advised that at the end of each season, the Rangiora Cricket Club employed a specialist groundskeeper to do maintenance and repairs on its grass cricket wickets at its home ground at Dudley Park, to ensure they are ready for the start of the next season in term four. Dudley Park had become an excellent venue for cricket, and annual maintenance and repairs keep it that way.

Moved: K Barnett

Seconded: J Goldsworthy

- (c) **Approves** a grant of \$500 to the Rangiora Cricket Club towards the costs of repairing the grass cricket wickets at Dudley Park.

**CARRIED**

T Kunkel reminded the Board that they invited Brent Cairns to discuss the establishment and success of the Kaiapoi Food Forest at its meeting on 14 December 2023. At the meeting, Mr Cairns indicated that the first step to establishing a food forest in Rangiora would be for the Trust to host an educational class in Rangiora for people interested in setting up a food forest. These people would then be expected to design their own food forest, which would be submitted to the Board for approval. Hence the Trust was hosting a Food Forest Design Course in Rangiora on 16 April 2023.

P Williams asked where the Food Forest Establishment Course would be hosted and was advised that the course would take place at the Dudley Pavilion. P Williams noted that the Council provided for organisations to apply for fee waivers for costs.

S Wilkinson sought clarity regarding costs, noting that if twenty people attended the course the Food Forest would make \$1,800 from hosting the course. K Barnett noted that training events were fundraiser for the Food Forest.

Moved: B McLaren

Seconded: K Barnett

- (d) **Approves** a grant of \$180 to the Kaiapoi Food Forest Trust toward sponsorship of Rangiora residents to attend a course about establishing a Food Forest.

**CARRIED**

P Williams against

## 6.2. **ANZAC Day Services 2023 – Thea Kunkel (Governance Team Leader)**

T Kunkel introduced the annual report to allocate members to represent the Board at ANZAC Day functions.

Moved: J Goldsworthy

Seconded: R Brine

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230329043878.
- (b) **Appoints** Board member M Fleming to attend the RSA service at the Rangiora High School to be held at 9.30am on Tuesday, 25 April 2023, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board members K Barnett and B McLaren to attend the Cust and West Eyreton Anzac Day service to be held at the Cust Community Centre and the Cust Cenotaph at 10am on Tuesday, 25 April 2023, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member J Gerard and L McClure to attend the Rangiora Anzac Day Service to be held at 11.30am on Tuesday, 25 April 2023, at the Rangiora Cenotaph, and to lay a wreath.
- (e) **Appoints** Board member L McClure to attend the Fernside Anzac Day Service to be held at 10.00am on Tuesday, 25 April 2023, at the Fernside Hall, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

**CARRIED**



6.3. **Amendments to Standing Orders for the Rangiora-Ashley Community Board – Thea Kunkel (Governance Team Leader)**

*This report was withdrawn prior to the meeting.*

7. **CORRESPONDENCE**

7.1. **Memo regarding Waimakariri Integrated Transport Strategy Project**

H Downie advised that the memo provided an opportunity for all Community Boards to discuss the Waimakariri Integrated Transport Strategy Project. Board Chairpersons were members of the Integrated Transport Strategy Stakeholder Working Group and feedback from the Board could be provided through that channel. The Draft Integrated Transport Strategy would again be presented to Community Boards with public consultation in June 2023.

B McLaren acknowledged the community feedback in relation to lack of mode choice for public transport and asked if there were any plans to extend bus services to, for example, Cust and Oxford. H Downie noted the strategy could address that at a high level, however Environment Canterbury (ECan) was a stakeholder and involved in the development of the strategy and Council staff would be assisting ECan with more routine reviews of services.

K Barnett asked if there was funding to support the strategy. H Downie advised that the Government funding model was changing and a key point of drafting the strategy was to position the Council in the best place to seek funding.

Moved: K Barnett

Seconded: J Gerard

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** memo No. 230321039242.

**CARRIED**

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for March 2023**

Moved: J Gerard

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230404047363.

**CARRIED**

9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 7 March 2023.**

9.2. **Woodend-Sefton Community Board Meeting Minutes 13 March 2023.**

9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 March 2023.**

9.4. **Response to draft Residual Disinfection Exemption Application Report – Report to Council meeting 7 March 2023 – Circulates to the Rangiora-Ashley Community Board.**

9.5. **Drainage and Stockwater Alternative Rating Structure – Report to Council meeting 7 March 2023 – Circulates to all Boards.**

9.6. **Submission on Proposals for the Smoked Tobacco Regulatory Regime – Report to Council meeting 7 March 2023 – Circulates to all Boards.**

- 9.7. Pecuniary Interests Register – Report to Council Meeting 7 March 2023 – Circulates to all Boards.
- 9.8. Amendments to Standing Orders for Council, Committee, Sub-Committees and Hearing Panels – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 9.9. Health, Safety and Wellbeing Report February 2023 – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 9.10. Enterprise North Canterbury’s Six-Month progress and financial report to 31 December 2022, six month progress report on the promotion of the Waimakariri District to 31 December 2022 and Draft Statement of Intent for the Financial year beginning 1 July 2023 – Report to Audit and Risk Committee 14 March 2023 – Circulates to all Boards.
- 9.11. Waimakariri District Council Spraying and Chemical Usage – Waterways and Roothing Spraying Information – Report to CWMS Waimakariri Water Zone Committee meeting 6 March 2023 – Circulates to all Boards.
- 9.12. Library Update to 9 March 2023 – Report to Community and Recreation Committee meeting 21 March 2023 – Circulates to all Boards.
- 9.13. July 2022 Flood Response Update – Report to Utilities and Roothing Committee 21 March 2023 – Circulates to all Boards.

Moved: J Goldsworthy

Seconded: L McClure

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.13.

**CARRIED**

## 10. MEMBERS’ INFORMATION EXCHANGE

### K Barnett

- Attended Relay for life – good support for a charitable event.

### I Campbell

- Met with residents of Chapel and Yaxleys Road, Loburn regarding roading issues. J McBride had followed up with grading on Stonyflat Road.
- Accompanied a resident to a meeting with Enterprise North Canterbury (ENC) and was impressed with what they had to offer.

### M Clarke

- Had spoken to D Young regarding an alternative cycle route.
- Attended Greypower meeting where he was now a Committee member. There were 580 members.

### M Fleming

- Attended Volunteer Expo at Kaiapoi library as TimeBank Waimakariri representative and noted the impressive range of volunteer groups and passionate volunteers.
- Noted the Back-to-Basics Timebank event occurring during the weekend.

### J Goldsworthy

- Commented that a few organisations were struggling for funding as funders were tightening purses and encouraged members to spread the word about the Discretionary Grant fund.
- Age-Friendly Waimakariri concerned they did not see artistic expressions of themselves in strategic planning.
- Was a participant in the Relay for Life event.

- Civil Defence Cadets – undergoing a revamp which would allow for a greater number of students to be trained.
- Had a debrief with the Council team who assisted with the Cyclone Gabrielle relief in the North Island, there were several learnings for elected members.

### **R Brine**

- Speaking with resident concerned with Kippenberger Avenue development.

### **L McClure**

- Attended All Boards Briefing.
- Attended Kaiapoi Community Garden Open Day – made connections with various people.
- Attended Social Media briefing with Kim Nutbrown to work through the basics of a Community Board page for Facebook.
- Attended Teachers Strike.
- Attended Waimakariri Health Advisory Group Strategic and Terms of Reference review.
- Attended Community Garden brief with Grant McLeod to discuss concept of a community garden in Rangiora.
- Attended Board Workshop.
- Attended Relay for Life event.

### **B McLaren**

- Attended Northland Field Days.
- Attended Pride Picnic in the Park celebrating diversity in the community.
- Met with the Rangiora Early Records Society Committee and followed up with several questions to the Greenspace Team which were well answered.
- Attended South Island Agricultural Field Days.
- Raised concern regarding photos used in Council publications that were not reflective of the district.
- Attended St John's Anglican Church Fair.
- Attended Relay for Life event.
- Attended Elevate Market in the Park.

### **J Ward**

- The Utilities and Roading Committee were awaiting a further report regarding safety aspects of cycle lane alignment near Pak'n'Save.
- Attended several meetings regarding the Long-Term Plan including around Roading Capital Priorities for the next 10years. Considered Eastern Link and Skewbridge priorities.
- Attended Air Training Corp quiz night.
- Attended Southbrook Road Working Group meeting, the school was happy with road markings.
- The Canterbury Museum had provided a briefing to the Council on future plans and funding. The main museum had now closed for upgrades and there were some smaller exhibition spaces open.
- Was attending the upcoming Zone 5/6 meeting in Queenstown.
- Noted the upcoming Rangiora Airfield meeting to view progress.

**P Williams**

- Had attended a number of Drainage Group meetings, drainage needed a district wide approach.
- Looking at a potential solution to Cones Road flooding.
- Busy with Council, Utilities and Roading and Airport meetings.

J Gerard asked if there had been discussion on a district wide drainage rate and P Williams advised that was a serious consideration.

**S Wilkinson**

- Attended Elevate Market in the Park.
- Attended Relay for Life event.
- Attended Volunteer Expo.
- Met with Big Brother Big Sister and looking at being a mentor and have introduced them to a potential sponsor in the Event Hire arena.
- Met with Bellyful and was looking to work with them on strategies. Families in need was the biggest challenge.
- Met with Wendy Howe to follow-up on Next Steps tool and coordination between community groups.
- Met with owners of ram-raided jewellery shop who had been impressed with the police reaction.
- Met with owners of Nom Noms following social media coverage of anti-social activity outside their restaurant. The owners believed the event had been blown out of proportion.

**11. CONSULTATION PROJECTS****11.1. Draft Annual Plan 2023/24**

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2023-24>

Consultation closes Monday 17 April 2023.

**11.2. Wolffs Road Suspension Bridge**

<https://letstalk.waimakariri.govt.nz/wolffs-road-suspension-bridge>

Consultation closes Monday 17 April 2023.

The Board noted the consultation projects.

**12. BOARD FUNDING UPDATE****12.1. Board Discretionary Grant**

Balance as at 28 February 2023: \$12,189.

**12.2. General Landscaping Fund**

Balance as at 28 February 2023: \$26,495.

The Board noted the funding update.

**13. MEDIA ITEMS**

Nil.

**14. QUESTIONS UNDER STANDING ORDERS**

Nil.

**15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 May 2023.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.30PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 12 APRIL 2023, AT 8.30 PM.**

**PRESENT:**

J Gerard (Chairperson), K Barnett, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren J Ward, S Wilkinson and P Williams.

**IN ATTENDANCE**

S Hart (General Manager Strategy, Engagement and Economic Development), H Downie (Senior Advisor Strategy and Program), S Binder (Senior Transportation Engineer), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

**APOLOGIES**

There were no apologies.

1. **Cenotaph Corner Intersection Improvement Project** – H Downie (Senior Advisor – Strategy and Program), S Binder (Senior Transport Engineer) and Matthew Noon (Abley).

Key Points:

- The Council was investigating options for improved pedestrian connectivity through Cenotaph Corner.
- Welcome feedback from the Board.

Questions/ Issues/ Observations:

- *People did not like crossing as the crossing light had a quick phase from green to red. Was it possible to alter?*  
This was an option.
- *Was it possible to have a crossing signal with four corners crossing at once?*  
As the intersection was not square, one of the diagonal crossings was 38m, which took a long time to cross and reduced the level of service to other users who would be required to wait longer.
- *Did the raised intersection option come within budget?*  
There was \$250,000 committed in the budget and a raised intersection was expected to be less.
- *How would noise be mitigated for residents close to the raised platform, for example 5am trucks?*  
While raised platforms were relatively new in New Zealand, adjustments had been made to the slopes of the platforms to ensure it was not noisy.
- *How would the speed limit review impact on pedestrian use?*  
The speed limit on Ashley Street would be reduced to the speed traffic was currently travelling. In addition, a raised platform would slow down traffic.
- *It was requested that the left turn be retained and that the intersection not be looked at in isolation as changes would impact other areas as Ivory and Ashley Streets were a main thoroughfare.*  
Staff noted there was another project to immediately follow that would look at treatment/ streetscape to the east.
- *Some members commented that they did not believe connectivity through the intersection was problematic, as the public was used to it.*
- *Other members commented it would be nice to have pedestrian activity to improve the feel of the area.*

## 2. **Speed Management Plan – Full Plan Speed Limit – S Binder** (Senior Transport Engineer)

### Key Points:

- The interim Speed Management Plan focused on town centres and schools.
- The full Speed Management Plan could now be combined.
- All Pegasus and the bulk of Wooded would be 40km/hr. Rangiora was planned for six years down the track.

### Questions/ Issues:

- *There was concerns about different speed limit rules applied to different schools, as consistency would be better.*
- *Was the deadline compulsory – what would happen in the case of a change in Government?*
- Completing a Speed Management Plan was compulsory, but the speed reduction itself was not. Staff were operating under the current requirements and, therefore, could not comment on possible future changes in policy.
- *Did Waka Kotahi expect a reduction to 80km/hr for all 100km/hr roads?*  
Yes, for a road to remain 100km/hr Waka Kotahi required physical separation. They had completed a desktop rating of each road. Consistency was one of the strong guidelines.
- *What was the coordination with neighbouring districts?*  
It was confirmed that staff would engage with neighbouring Councils.
- *Were school zones speed reduction ‘when children are present’ signs useful?*
- While the signs were cheaper than variable speed limit signs, they were problematic as ‘when children are present’ was not enforceable, and staff preferred to move away from them.
- *What was the process?*  
The process would follow:
  - Staff would present recommendations,
  - Elected members would provide feedback,
  - Council would provide final approval.
- Predicting what would happen if the Speed Management Plan differed from what Waka Kotahi recommended was difficult. However, the Plan would most probably be set back with comments.
- *Could Waka Kotahi withhold funding if they did not approve of the plan?*  
Staff were not aware of that precedent. The Waimakariri District Council was not the only Council that had concerns.
- *Could Waka Kotahi withhold funding if they did not approve with the plan?*  
Staff were not aware of that precedent. They were not the only Council who had concerns.

### Actions:

It was requested that staff investigate what other Territorial Authorities were doing around the country and provide an update to the Board.

## 3. **MEMBER’S FORUM**

- A concern was raised about specific wording in the Board's draft submission to the Council's 2023/24 Annual Plan.
- The Chairperson requested members to indicate whether the proposed wording change was supported, and most members did not support the suggested amendment.

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 9.30PM.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-26/ GOV-26-11-06/ 230426057956**REPORT TO:** RANGIORA - ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 10 May 2023**AUTHOR(S):** Scott Morrow Rates Officer – Property Specialist**SUBJECT:** Road Naming – Mission Downs Estates Subdivision**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)\_\_\_\_\_  
General Manager  
\_\_\_\_\_  
Acting Chief Executive**1. SUMMARY**

- 1.1. This report seeks a decision by the Rangiora - Ashley Community Board to approve a new road name as part of a rural subdivision in Loburn.
- 1.2. The land being developed is Lot 3 DP 339491 known as 652 Carrs Road, Loburn and will be subdivided into approximately 10 new lots.

**Attachments:**

- I. Plan of the subdivision showing the new road to be named. (Trim 230426057986)
- II. Waimakariri District Council Policy for Road Naming. (Trim 120712043907)
- III. Pre-approved Road Naming List for Rangiora-Ashley. (Trim 221026186036)

**2. RECOMMENDATION****THAT** the Rangiora - Ashley Community Board:

- (a) **Receives** Report No. 230426057956
- (b) **Approves** the following proposed road name for a private Right of Way as shown on the attached plan.
  1. Mission Downs Lane (Pvt)
- (c) **Notes:** That the Community Board may replace any proposed name with a name of its choice.

**3. BACKGROUND**

- 3.1 The developer, Mission Downs Trustee Limited is undertaking a rural subdivision of approximately 10 new lots in Carrs Road, Loburn.
- 3.2 There is a private Right of Way which has been created as part of this development and it has been identified that it requires road naming. This is because there are more than five lots with access from the right of way.



#### **4. ISSUES AND OPTIONS**

- 4.1. The developer has provided just the one name to be considered to be named for the development. This name was not taken from the list of pre-approved road names.
- 4.2. The name Mission Downs comes from the original name of the farm and the old farm cottage dating back to the 1940's was located near the road alongside the current subdivision entrance. The farm woolshed is still located in this position.
- 4.3. The Council's road naming policy states that a private road can be named if it has a minimum of four lots with access. It also mentions that names of a local significance are preferred for the naming of new roads.
- 4.4. The need for a road name has come about as there will be up to 10 new lots with access from the private Right of Way which can cause a lack of available numbering. Rural addresses are applied using distance based, so providing a road name will allow for consistency in the street numbering for the emergency services and visitors.
- 4.5. The name proposed by the developer fits with the policy, as it is not the same or similar to any existing road name in the District.
- 4.6. Whilst the developer has provided their preferred choices for a new private road name, the Rangiora-Ashley Community Board has the option to approve the name as proposed or choose an alternative name from the list of pre-approved of road names.

##### **Implications for Community Wellbeing**

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.7. The Management Team has reviewed this report and support the recommendations.

#### **5. COMMUNITY VIEWS**

##### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report. It has been noted that the Council's Road Naming Policy is due to be reviewed in 2023 with a view to engage with Mana Whenua going forward.

##### **5.2. Groups and Organisations**

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

##### **5.3. Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However the proposed name does have some local significance to the area.

#### **6. OTHER IMPLICATIONS AND RISK MANAGEMENT**

##### **6.1. Financial Implications**

The developer will meet the cost of the new road name blades or signage for the development.

##### **6.2. Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

##### **6.3. Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

**6.3 Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

**7. CONTEXT****7.1. Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

**7.2. Authorising Legislation**

Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

**7.3. Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

**7.4. Authorising Delegations**

The Rangiora-Ashley Community Board has the delegated power on behalf of the council to approve the naming of new roads.



Scott Morrow

Rates Officer – Property Specialist

Trim: 230426057986

# Road Naming Plan

## 952 Carrs Road Loburn.

23

**WAIMAKARIRI DISTRICT COUNCIL**  
**- APPROVED APPLICATION -**  
**RC205318**  
**APPROVED by Authorised Officer**  
**Wendy Harris 25/11/2020**

10  
 102.01ha  
 2.1ha ROW  
 104.1ha TOTAL

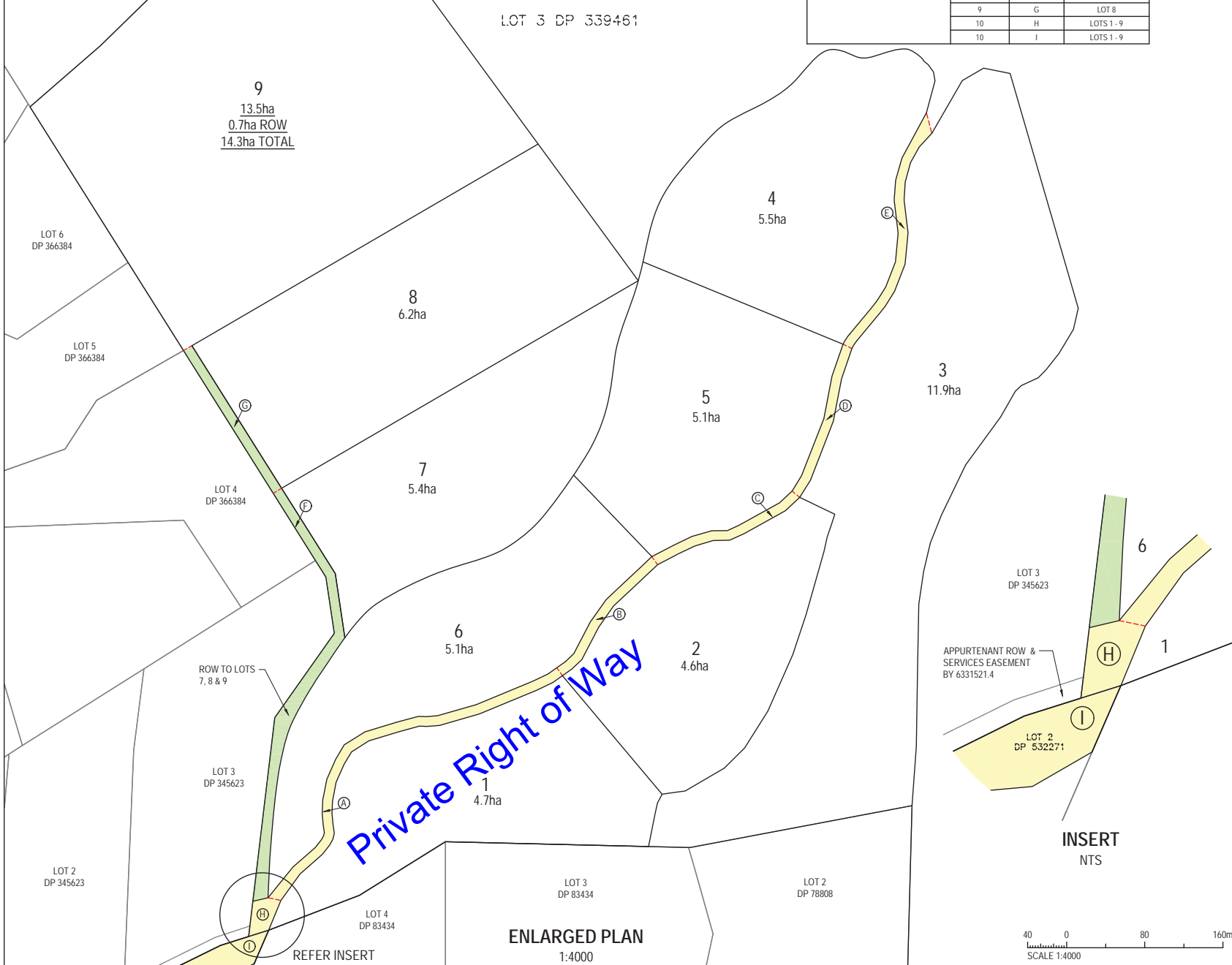
### MEMORANDUM OF EASEMENTS

PURPOSE	SERVIENT TENEMENT (BURDENED LAND)		DOMINANT TENEMENT (BENEFITED LAND)
	LOT No	SHOWN	
RIGHT OF WAY AND SERVICES	10	A	LOTS 1-6
	10	B	LOTS 2-6
	10	C	LOTS 2-5
	10	D	LOTS 3-5
	10	E	LOTS 3-4
	9	F	LOTS 7-8
	9	G	LOT 8
	10	H	LOTS 1-9
	10	I	LOTS 1-9



NOTES: A3

- ALL AREAS AND DIMENSIONS ARE APPROXIMATE ONLY AND SUBJECT TO SURVEY.
- THIS PLAN IS PREPARED FOR RESOURCE CONSENT PURPOSES ONLY.
- ADDITIONAL EASEMENTS MAY BE REQUIRED.
- A SUBDIVISION CONSENT HAS NOT BEEN ISSUED IN RESPECT OF THIS PROPOSED LAYOUT.
- LOTS 1-9 HAVE NO DIRECT ROAD FRONTAGE.



REV	DATE	COMMENT	BY	APP
A	19.07.19	ISSUED FOR INFORMATION	LK	MH
B	22.01.20	LOTS REVISED	LK	MH
C	21.04.20	DETAILS ADDED	AH	MH
D	21.09.20	ROW DETAILS AMENDED	AH	MH

RECORD OF TITLE 162344  
 TOTAL AREA = 167.8709ha  
 REGISTERED OWNERS: MISSION DOWNS TRUSTEE LTD AND GCG BROWN

PREPARED BY:  
  
 M. J. HANRAHAN  
 Registered Professional Surveyor  
 DATE: 13.10.20

CLIENT:  
 MISSION DOWNS TRUSTEE LTD  
 CARRS ROAD  
 LOBURN

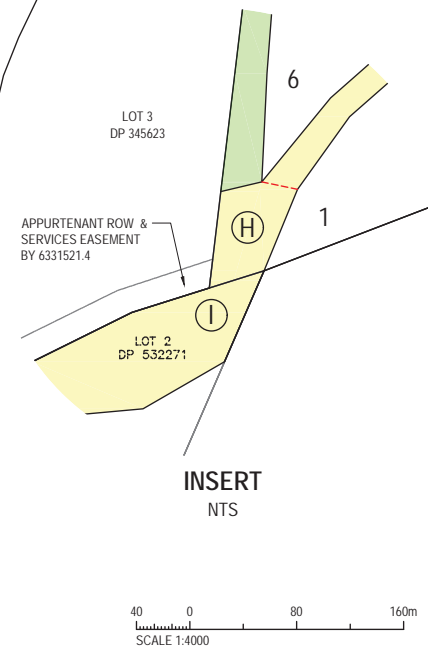


ADDRESS: 7/158 CAVENDISH ROAD  
 CHRISTCHURCH  
 (03) 365 1888  
 PHONE: www.misura.nz  
 WEBSITE:

DRAWN	L.KIDWELL	DATE	20.03.20
SURVEYED	-	DATE	-
APPROVED	M.HANRAHAN	DATE	21.04.20

PROJECT:  
 PROPOSED SUBDIVISION  
 LOTS 1 - 10 BEING A SUBDIVISION OF  
 LOT 3 DP 339461 & LOT 2 DP 532271

SCALE: 1:4000 DRAWING NUMBER: 18022-00-002 D



Private Right of Way

ENLARGED PLAN  
 1:4000

REFER INSERT

INSERT  
 NTS

## POLICY

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### *Roads and Streets*

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## NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

### 1 Introduction

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

### 2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

### 3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

### 4 Policy Statement

- 4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.
- 4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "Private Road".  
  
All private roads that are to be named, are to have a minimum of four lots with access from the private road.
- 4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.
- 4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

## **POLICY**

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### ***Roads and Streets***

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#### **NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

#### **4.8 Naming of streets in new subdivisions:**

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

#### **4.9 Approval Criteria and Weighting**

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

- (a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
- (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
- (c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
- (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

## POLICY

### Roads and Streets

#### NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

##### 4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

**POLICY**

**Roads and Streets**

**NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

Road Type Cont...	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

*\*AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

**5 Links to other policies and community outcomes**

This policy should be read in conjunction with:

- 5.1 *Local Government Act 1974 s319(j).*
- 5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.
- 5.3 Community Outcome:

*There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.*

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

- 5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

**6 Adopted by and date**

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

**7 Review**

Review every six years or sooner on request.

<b>Blundell</b>	Associations with Strong family Devon-locality
<b>Borrell</b>	(full name Win Borrell)
<b>Breach</b>	Early farmers in south Rangiora
<b>Duffell</b>	Family had owned land in various parts of the District from 1850 and had a long association with Rangiora
<b>Galloway</b>	John Galloway, teacher at Rangiora High School 1930's to 1960's and local golf identity
<b>Gilsenan</b>	Glisenan family resided in the northers West Belt area
<b>Horoeka</b>	Native Plant (Lancewood)
<b>Horton</b>	Husband prominent in Salvation Army and wife Ivy (nee Geddes) centenarian
<b>Hunnibell</b>	Early local bootmaker
<b>James Seed</b>	Ran falx mill and general store in Southbrook and was the local ropemaker
<b>Kahikatea</b>	Native Plant that grows in district (White Pine)
<b>Koromiko</b>	Native plant that grows in district (Hebe)
<b>Laird</b>	Coalman
<b>Lane (Frederick)</b>	Mayor in 1921
<b>Langley (Doris)</b>	Business women who ran a well known dairy and had many years service to photographic and early records societies
<b>Les Farr</b>	Mayor 1961-1971
<b>Loffhagen</b>	Long time residents of the ward
<b>Pulley</b>	Resient request
<b>Phyllis Hollow</b>	Senior Mistress of RHS when Nursery school established in 1938
<b>Relph</b>	Mayor 1905-08
<b>Robinson</b>	Early settler and son was a builder of several early Hight Street buildings
<b>Rowland (Colin)</b>	Long time resident with involvement in sport and community groups (do not use with street to avoide addition of as s)
<b>Sansom</b>	Rangiora Borough Councillor from 1888-1914 and Maor three times (1892-94, 1901-2 and 1912-14)
<b>Schluter</b>	Local farming family who gifted Hagen Reserve
<b>Sheehan</b>	Returned Service Association involvement
<b>Skilling</b>	Eealy local blacksmith and later engineers



**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR INFORMATION**

**FILE NO and TRIM NO:** GOV-26-11-06/230428059344

**REPORT TO:** RANGIORA ASHLEY COMMUNITY BOARD

**DATE OF MEETING:** 10 May 2023

**AUTHOR(S):** Grant Stephens – Greenspace Design and Planning Team Leader

**SUBJECT:** Rangiora Ashley General Landscaping Budget

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Acting Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to seek approval from the Rangiora Ashley Community Board for allocation of the Board's General Landscaping Budget. This report includes three projects raised by the Board at a previous workshop (Canterbury Street Reserve Playspace – Ashley, Millton Memorial Reserve – Rangiora and Dudley Youth Project – Rangiora. Also included is information on a fourth project Cust Domain Planting that the Board has shown interest in through their Annual Community Plan.
- 1.2. There is currently \$26,495 available to allocate and staff have estimated the costs for each project within this report. With the recommendation that the Youth project awaits budget allocation from the next financial year, all other projects could be achieved using the available budget. As the recommended budget for Cust Domain Planting is made up of the remaining budget, this would mean that all budget would be allocated and there would be no further budget for allocation within this financial year. The Board will then get a new allocation of budget from the next financial year for distribution to future projects in July.

**2. RECOMMENDATION**

**THAT** the Rangiora Ashley Community Board:

- (a) **Receives** Report No. 230428059344.
- (b) **Notes** the Dudley Youth Space as a potential future project and requests staff include this in the General Landscaping Budget report for the 2023/24 financial year for consideration of budget allocation.
- (c) **Approves** the allocation of \$14,000 towards the interim upgrade of Canterbury Street Reserve noting that this will include the reconfiguring of the swings and the provision of a slide and picnic table.
- (d) **Approves** the allocation of \$6,000 towards two park benches at Millton Memorial Reserve.
- (e) **Approves** the allocation of the remaining budget of \$6,495 towards the Cust Domain Planting noting that this would not only be used for planting but would provide support for the raising of additional external funding.
- (f) **Notes** that this would allocate all existing budget and leave no remaining budget for allocation within this financial year.

### 3. **BACKGROUND**

- 3.1. The General Landscaping Budget is a discretionary sum the Board can allocate towards landscape projects within their ward. There have been many varying projects that this money has been spent on over the years to enhance the landscape of the Rangiora Ashley area. Projects have included such things as the Loburn Domain Memorial, Millton Reserve, Cust Domain park bench and rugby post etc.
- 3.2. The current budget for this Board is \$26,495 yet to be allocated within the 22/23 financial year. This is made up from a carry over of \$305.00 and an allocation of \$26,190 within the Annual Plan. At the request of the board, Greenspace Community Engagement Officer Grant Stephens ran a workshop with the Board to discuss potential options. This workshop included information about what had previously spent, what is available to spend and information on some potential ideas. As a response to this workshop, the board requested a detailed report on the following three projects Millton Reserve, Ashley Playground and Dudley Youth Area.

### 4. **ISSUES AND OPTIONS**

- 4.1. The Rangiora Ashley Community Board requested further information on the following nine projects which are discussed below;

#### **Canterbury Street Reserve - Ashley Play Space**

- 4.2. Canterbury Reserve in Ashley Village is a small neighbourhood reserve servicing the Ashley community. Currently the reserve includes a small flying fox, basketball hoop, and a swing set which includes a standard swing and a toddler swing. As shown in the image below, the arrangement of this play equipment is haphazard and does not have much play value. There is budget available for the re-development of this reserve in the 2024/25 financial year but in the meantime, staff have received a number of requests from residents wanting additional equipment to make the space more useable while they await the redevelopment. The main requests have centred on providing additional seating and the provision of swings. At some point one of the standard swings was replaced with a toddler swing (likely due to a request from the community) but this means that there is only one standard swing. Generally people like to have two standard swings as then they can have social interaction between users. A small non expensive slide was suggested also.



- 4.3. Staff have visited the reserve to identify if there are any quick fixes that could be done before the reserve is renovated and agree that it does not current meet our expected levels of service. There is a large space beside the swings which is currently not used but already has sofffall installed so it would be easy to install additional equipment in this space with only the cost of this equipment required. A picnic table would be an ideal addition as well to provide some seating space.
- 4.4. Staff have looked at options for play equipment noting that anything that is done now should be done in a way that can be re-utilised in any future play space redevelopment and have the following recommendations;

- 4.5. Swing reconfiguration: By installing a new stand alone Lullaby Swing at the end of the current swing set we could replace the existing toddler swing with a standard strap swing. This would ensure that there was provision for toddlers but also two strap swings which older children can use together. The overall cost of this change would be **\$2,500** installed.



Example: Lullaby Swing Set

- 4.6. Slide: A small double slide could be installed in the remaining section of soft fall which would easily be reutilised into any future re-design. Ideal for younger children, this enables kids to race each other. All up, this would be approximately **\$7,000** including purchase and install.



Example: Double Slide

- 4.7. A picnic table could be added within the reserve which would enable a space for grandparents to sit and watch their children and also for youth to congregate. This reserve is right by the bus stop so kids waiting for the school bus currently sit in the reserve. A picnic table would provide a comfortable space to do so. A picnic table would cost approximately **\$4,500** installed.



Example Picnic Table

- 4.8. The combined cost of a double slide, new swing and picnic table would be **\$14,000**. Which fits within the current budget available for allocation.

### **Dudley Youth Space**

- 4.9. The Waimakariri Youth Council have had an ongoing project to make small interventions at Dudley Skate Park to bring a more diverse range of people into the area in the hope that this will decrease antisocial interactions. As part of this, they developed a master plan with a number of individual projects. The feature project of an activation platform has now been completed and staff have received positive feedback from users around this new space. The deck was mainly funded through the Council's Annual Plan process with additional funding secured from McAlpines, Aotearoa Gaming Trust and Waghorn Builders. They are now working on a mural for the wall of the Squash Building that faces out to the park.
- 4.10. At the workshop, it was suggested that some funds could be put towards the next stage of their project at Dudley. Greenspace staff have spoken with the Youth Development Facilitator about the scope and timing of this project and ascertained that at this point, the focus is on the mural and activating the stage. Funding is secured for the mural and the activation would be funded from other sources than the general landscaping budget. At this stage, they are therefore not seeking additional budget.
- 4.11. The next project on their list is a picnic table with the intention that they would work with the organisation Y'dot to engage some of the youth to actually construct and install the picnic table. Staff estimate that this will cost approximately \$4,500. While the Youth Council are not currently seeking budget, it is good to be aware that this project is on the cards in the near future and the Board could choose to carry some budget forward to next year earmarked for when they are ready to approach the Board. Likewise, the Board could choose to wait for their next allocation in June and consider this project on its merits as part of next year's budget allocation. It is unlikely that the Youth Council will be ready to begin this project within the next five months so Staff recommend waiting for the next financial year.
- 4.12. **Millton Memorial Reserve**
- 4.13. This project has been an ongoing project that the Board have been contributing to as part of their Town Entrances project. Work has been underway to develop the landscape and then plant trees with the intention that the majority of these would be planted this planting season. Staff are currently arranging a planting day to be held at the reserve for May 25<sup>th</sup> which will include the Sorroptimists and Rotary Club who are both keen to help plant trees in the reserve.
- 4.14. In a previous report to the Board, it was discussed that due to the desire for a specific irrigation system at the reserve, some of the elements within the plan such as seating and some pathways would not be completed as part of this development so that the budget could be allocated towards this irrigation system. This system will be installed once the trees are in place so that we can ensure that the water is going to the correct location efficiently. At the workshop it was raised that the Board could choose to allocate some of their budget towards Millton. The Board could choose to give budget towards the project as a whole or, could put this towards a specific element such as providing budget for additional seating within the reserve. Staff estimate that we could install two seats within the reserve for \$6,000 to provide an area for rest to people walking through the arboretum.
- 4.15. **Cust Domain Planting**
- 4.16. Since the workshop with the Board, staff have become aware that the Board are supportive of the request from Cust Domain to replant the area where pine trees were recently felled. Staff are working with this group to determine the nature of this planting for which there is currently no budget available. This is a project that the Board have raised as a priority in their Annual Community Plan. While this project was not raised during the workshop, staff

have included this within the report as the Board could choose to provide funding for the first stage of planting at Cust using their General Landscaping Budget.

- 4.17. The project to replant this area will require significant budget and likely be done across successive planting seasons due to the scale of the area (circled in red below). If the Board chose to support all of the other projects recommended, this would leave \$6,495 that could be allocated to stage one of planting at Cust Domain. Likewise, this could be raised if the Board chose not to allocate to one or more of the other projects. It is possible that this project may be able to be part funded with external funds. Many funders want to know that a project is supported both in principal and financially by Council before they grant funds towards it. This budget allocation would therefore support staff applying to external funders such as the Green Philanthropy Fund for additional funds for this project.



- 4.18. The decision on the exact location and style of planting would need to be made in consultation with the Cust Domain Advisory Group.
- 4.19. The Management Team have reviewed this report and support the recommendations.

#### **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.20. The Management Team has reviewed this report and support the recommendations.

## **5. COMMUNITY VIEWS**

### **5.1. Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

### **5.2. Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Staff have been approached by the Cust Advisory Group seeking support for replanting at Cust Domain. They would be appreciative of any funds available for this project and Staff would work with the group to determine the exact location and style of planting. The Soroptimists and Rotary have both shown keen interest (and donated trees) to the planting at Millton and intend to be at the upcoming planting day – to which all Board members will also be invited to attend also. Staff are in direct contact with the Youth Council and will support them when they are ready to seek funds for the next stage of their project. There are no other groups or organisations associated with the other projects.



### 5.3. **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. No consultation has been undertaken with the wider community to date regarding any of these proposals. The Canterbury Street Reserve Playspace project at Ashley has been raised by numerous locals within Ashley as a request to staff. Staff do not think consultation with the wider community is required for any of the mentioned projects as they are all in keeping with current ongoing projects or, in the case of Ashley, we are adding to an existing play space. In depth consultation with the community will occur when we do the play space renewal but this is to tide the space over until that time and will create a better service to the community in that time. For all of the projects recommended, staff believe that these will all have a positive impact on the community and users of the space without any perceived negative effects.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. This budget is included in the Annual Plan/Long Term Plan.

- 6.2. The Rangiora Ashley Community Board currently has a balance of **\$26,495** to allocate towards new landscape projects within their ward. Four projects have been discussed within this report which are; Canterbury Street Reserve (Ashley) Play Space, Dudley Youth Space, Millton Memorial Reserve and Cust Domain Planting.

- **Canterbury Street Reserve:** Staff believe that the cost of reconfiguring the swings and the provision of a slide and picnic table will cost approximately **\$14,000**.
- **Dudley Youth Space:** While the next project the Youth Council are looking to do is the picnic table (approx. **\$4,500**), this will not be for another five to six months and staff therefore recommend that the Board consider this as part of the budget allocation from the next financial year.
- **Millton Memorial Reserve:** It is recommended that budget could be put towards the provision of two park benches within the reserve which would have a combined estimated cost of **\$6,000**.
- **Cust Domain Planting.** Budget could be put towards this wider project to get the ball rolling. At this stage it is recommended that the remaining **\$6,495** could be allocated to this with the potential that this seed funding could support the raising of additional external funding.

- 6.3. The combined total of the projects recommended in this report would be **\$26,495** which is equal to the budget available to allocate by the board and would therefore leave no budget for further allocation within this financial year. The Board will then get a new allocation of budget from the next financial year for distribution to future projects.

### 6.4. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts. There will be a positive impact on the environment with the biodiversity planting at Cust Domain and is a great opportunity to increase indigenous vegetation and habitats that support indigenous fauna within our reserves. The tree planting at Millton Memorial Reserve will help to sequester carbon from the atmosphere.

### 6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

### 6.3 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

All projects require work to be undertaken within Council reserves (and/or Road reserves) and in particular holes being dug and the use of tools and/or machinery. If approved, staff would require any contractors to be Sitewise approved and to submit an appropriate health and safety plan (Site Specific Safety Plan - SSSP). This would need to be approved by the project manager prior to construction beginning on site.

## 7. **CONTEXT**

### 7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. **Authorising Legislation**

Local Government Act and the Reserves Act 1977, and Greenspace staff will determine any specific legislation which is relevant and ensure that consultation falls within that legislation.

### 7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

#### **Public spaces and facilities are plentiful, accessible and high quality**

- There is a wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meets the changing needs of our community.

#### **There are areas of significant indigenous vegetation and habitats that support indigenous fauna**

- Conservation, restoration and development of significant areas of vegetation and/or habitats is actively promoted.

### 7.4. **Authorising Delegations**

The Rangiora Ashley Community Board have the delegation to approve the allocation of the Rangiora Ashley General Landscape Budget.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-11-06 / 230419054962

**REPORT TO:** RANGRIOA-ASHLEY COMMUNITY BOARD

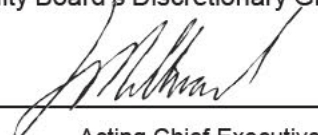
**DATE OF MEETING:** 10 May 2023

**AUTHOR(S):** Thea Kunkel, Governance Team Leader

**SUBJECT:** Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2022/23

**ENDORSED BY:**  
(for Reports to Council, Committees or Boards)

\_\_\_\_\_ General Manager

\_\_\_\_\_  Acting Chief Executive

**1. SUMMARY**

The purpose of this report is to consider three applications for funding received from:

Name of Organisation	Purpose	Amount Requested
North Canterbury Adventure	Towards the cost of first aid training, the purchase of a first aid kit with extra supplies and a life tube for swimming.	\$1,000
Rangiora Dramatic Society (Rangiora Players)	Towards the purchase of a printer/ copier/scanner.	\$400
Rangiora Volunteer Fire Brigade	Toward the purchase of a replacement dishwasher.	\$5,000
<b>Total</b>		<b>\$6,400</b>

**Attachments:**

- i. Application from the North Canterbury Adventure Club (Trim:230331045356).
- ii. Application from the Rangiora Dramatic Society (Rangiora Players) (Trim:230419054731).
- iii. Application from the Rangiora Volunteer Fire Brigade (Trim:230414051934).
- ii. A spreadsheet showing the previous two years' grants.
- iv. Board funding criteria 2022/23 (Trim Ref: 210603089776).

**2. RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230419054962.
- (b) **Approves** a grant of \$..... to the North Canterbury Adventure Club towards the cost of first aid training, the purchase of a first aid kit with extra supplies and a life tube for swimming.  
**OR**
- (c) **Declines** the application from the North Canterbury Adventure Club.



- (d) **Approves** a grant of \$..... to the Rangiora Dramatic Society (Rangiora Players) towards the purchase of a printer/copier/scanner for its club room.  
**OR**
- (e) **Declines** the application from the Rangiora Dramatic Society (Rangiora Players).
- (f) **Approves** a grant of \$..... to the Rangiora Volunteer Fire Brigade towards the purchase of a replacement dishwasher.  
**OR**
- (g) **Declines** the application from the Rangiora Volunteer Fire Brigade.

### 3. **BACKGROUND**

- 3.1. The **North Canterbury Adventure Club** is requesting funding towards first aid training for purchasing a first aid kit with extra supplies and a life tube to be used when swimming.
- 3.2. The **Rangiora Dramatic Society** is seeking funding to purchase a new printer/copier/scanner for their club room.
- 3.3. The **Rangiora Volunteer Fire Brigade** is seeking funding to purchase a new dishwasher for its training rooms which other community groups also use.
- 3.4. The current balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund for 2022/23 is **\$10,709**.

### 4. **ISSUES AND OPTIONS**

#### ***North Canterbury Adventure Club (the Club)***

- 4.1 The Club was established by a group of home-schooling families in 2018 and meets primarily outdoors, around North Canterbury, for students to explore and have free play. The Club allows families to organise outings and activities and share knowledge, skills, and talents to grow and learn together. The Club is open to all ages, from pre-schoolers to teenagers.
- 4.2 The Club meets weekly at a different outdoor location around the Waimakariri District to do outdoor learning or other outdoor activities, such as sports. The Club intends to run an ongoing first aid training programme with two committee members being trained every six months, which will eventually mean there will always be six qualified members at any given time. To be effective, this will require the purchase of not only a first aid kit but also additional supplies to ensure that there will be sufficient supplies in case of an emergency. As meets are conducted at various locations, the Club would also like to purchase a life tube for when activities include water sports or swimming. The Club estimates that approximately 1,000 people from all sectors of society will benefit from the equipment. While it is true that the direct benefit would be to students, their families who would assist with the outdoor activities would also benefit.
- 4.3 This project will only proceed if this application is successful. It is estimated that 40% of the students in the Club are from the Rangiora-Ashley Ward, and this is the first time the Club has applied for Board funding. The Club is hosting a sausage sizzle fundraising and running a community disco. However, the Club is also applying to:

<b>Community Board</b>	<b>Request</b>	<b>Funding</b>
Oxford-Ohoka Community Board	Sporting equipment	\$900
Kaiapoi-Tuahiwi Community Board	Shade tent and electric pump <i>Declined on 17 April 2023</i>	\$825
Woodend-Sefton Community Board	Sporting equipment	\$855

### **Rangiora Dramatic Society (Rangiora Players) (*the Group*)**

- 4.4 The Rangiora Players were initially formed as the Rangiora Dramatic Society in 1880, although the Group has not been continuously active since then. The Group, now called The Rangiora Players, commenced productions in 2002, and they generally perform two significant plays a year, which include comedies, dramas, and the classics. The Group is always pleased to welcome new members to the society, and community members of all ages are welcome to join.
- 4.5 The Group would like to purchase a printer/copier/scanner for their theatre (Rangiora Players Little Theatre) and clubhouse based at Northbrook Studios. The printer will likely reduce the Group's operational costs, ultimately impacting the quality of productions staged for the community.
- 4.6 It is estimated that at least 50% of the Group comes from the Rangiora-Ashley Ward, with smaller percentages coming from the rest of the district and Christchurch. If this application is unsuccessful, the equipment will not be purchased, as no other funding has been applied for and no fundraising undertaken. This is the first time that the Group has applied to the Board for funding.

### **Rangiora Volunteer Fire Brigade (*the Brigade*)**

- 4.7 The Brigade is a 100% volunteer station and has operated in Rangiora for nearly 150 years. They have a crew of 39 individuals who attend calls within the Waimakariri District and run a water tanker and a support vehicle. The Brigade operate 24/7, 365 days per year. The Brigade members train every week for 2 hours, which keeps their skill set and any changes to procedures up to date. On average, the Brigade attends 380 to 420 calls per year.
- 4.8 The Brigade wishes to replace its 15-year-old commercial dishwasher used during training and also by other community emergency services and training organisations, which means that firefighters from the whole district will benefit from this initiative. As volunteers attending training need to be fed and hydrated, the dishwasher is an essential piece of equipment that assists in efficiently running training sessions. In addition, as all members are volunteers, it is essential to get them home to their families as soon as possible and fast clean up quickly is, therefore, a priority.
- 4.9 As a dishwasher is not funded by Fire and Emergency New Zealand's operational grants, the Brigade must apply for grants or fundraise. Therefore, if this application is unsuccessful, then the ability to replace the dishwasher is unlikely in the near future. This is the Brigade's first application to the Board for funding.
- 4.10 The Board may approve or decline grants per the grant guidelines.
- 4.11 **Implications for Community Wellbeing**  
There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.12 The Management Team has reviewed this report.

## **5. COMMUNITY VIEWS**

### **5.1 Mana whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū may be affected by or have an interest in the subject matter of this report.

## 5.2 **Groups and Organisations**

No other groups and organisations other than those which applied are likely to be affected by or to have an interest in the subject matter of this report.

## 5.3 **Wider Community**

The wider community will benefit from all of the projects presented to the Board in this report and cover all demographics of society.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1 **Financial Implications**

The Annual Plan for 2022/23 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to \$10,160. An amount of \$7,909 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$18,069 this financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values. The current available balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund 2022/23 is \$10,709.

### 6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

It should be noted that the application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year. The Board should consider each application on its merit and have the discretion to allocate funding above \$500. However, it is recommended that the Board should provide good reasons for deviating from the criteria to avoid setting unintended expectations or precedents.

### 6.4 **Health and Safety**

All health and safety related issues would fall under the auspices of the Groups and Clubs applying for funding.

## 7. **CONTEXT**

### 7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2 **Authorising Legislation**

Not applicable.

### 7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

### 7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.



**Groups applying for Board Discretionary Grants 2022/2023**Name of Group: North Canterbury Adventure Clun (Homeschool Group)Address: [REDACTED] Rangiora, 7400Contact Person within Organisation: Carly [REDACTED]Position within Organisation: PresidentContact phone number: [REDACTED]Email: [REDACTED]**Describe what the project is and what the grant funding be used for?** *(Use additional pages if needed)*

The funding will be used to train up our committee members in an ongoing training programme. We plan to train two committee members every 6 months so there is will eventually always be 6 members qualified at any given time. We would also like to purchase a first aid kit and extra supplies so that we always have the essentials on hand, as well as a life tube for swimming days.

What is the timeframe of the project/event date? This will be a ongoing first aid training initiative.Overall Cost of Project: 1000 Amount Requested: 1000How many people will directly benefit from this project? 1000Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical)     Cultural/ethnic minorities     District  
 Preschool     School/youth     Older adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20 %    Rangiora-Ashley 40 %    Woodend-Sefton 20 %    Kaiapoi-Tuahiwi 20 %

Other (please specify): \_\_\_\_\_

If this application is declined, will this event/project still occur?  Yes  No

If No, what are the consequences to the community/organisation?

The group will continue to meet, we just wont have the first aid trained committee members as a resource at every event/meet-up. We wont be able to have the first aid supplies available for use in case of an emergency.

What are the direct benefit(s) to the participants?

Families attending know they can attend events and meet-ups knowing the organisation has health and safety measures in place in case of an emergency.

What is the benefit(s) to your organisation?

If the organisation is seen as being responsible and pro-active around health and safety more families are more likely to get involved and the group has more first aid supplies for emergencies.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

We are always visiting different parks, reserves and outdoor spaces around the community/district. Its good to having first aid qualified people out and about in the community.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We will be doing sausage sizzles and a community disco.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

We are applying to the Oxford/Ohoka and Woodend/Sefton boards for sports equipment. Kaiapoi/Tuahiwī for a sun shelter and electric pump.

Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Carly Tata

Date: 28 March 2023





North Canterbury Adventure Club was established in 2018 by a group of home schooling mums who saw the need to create a community group that facilitated weekly interactive activities for the North Canterbury homeschooling community. Since 2018 the group has grown from just a few families to more than 400 in 2023. Group events and weekly gatherings are open to all to participate in and on average we have around 80-100 people attending on any given day.

Adventure Club is open to all ages, from preschoolers through to teenagers. We even encourage (and often have) grandparents come along and get involved in the action. As the group and the needs of our community have grown over the years, we have evolved to meet the needs of various ages and cater for different developmental needs. Over the past year we have established a youth group that meets once a week, and we offer additional activities as needed or instigated by the group. Another group specifically for primary aged children meets at a separate location at the same time the youth group meets.

We hold parent information and education evenings, as well as social evenings for parents to empower them in their roles as first teachers on their home schooling journey.

**Below is an example of our typical weekly/monthly meet-up opportunities and activities:**

**Mondays (11-3pm)** Outdoor free play at different parks, rivers, beaches, reserves and other local destinations around the North Canterbury region.

**Tuesdays (6:30-7:30pm)** Family circuit training for all ages.

**Wednesdays (11:30-3pm)** Extra-curricular activities to educational venues/classes, hikes, and overnight trips to DOC huts around North Canterbury and the wider Canterbury area. All ages are welcome.

**Thursdays (6:30-7:30pm)** Family circuit training for all ages.

**Fridays (1-3:30pm)** Homies Youth Group and Adventure Club Primary Group

We also offer a range of other activities and opportunities throughout the year. Some of these include:

- St John in Schools classes
- Ski/snowboard days with lessons
- Education programmes at the Christchurch Art Gallery, Air Force Museum and the Canterbury Museum
- Overnight hikes and outdoor survival skills
- Sports days (triathlons and race days etc)
- Camping trips, including Spring Camp at Mt Hutt Retreat
- Community fundraising disco
- Home school market and expo

We are always looking for ways to strengthen our community and educate them around safety as we do spend a lot of our time outdoors. With this in mind, we regularly promote and educate our children and parents about water safety and have annual first-aid classes through St John in Schools to refresh everyone's knowledge.

Our core aim as a community is to provide regular opportunities for parents to be involved in learning through play alongside their children, and to role model to their children that learning is an adventure that never ends.



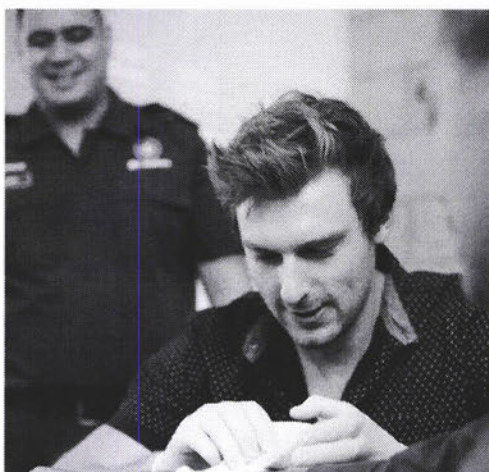
# Rangiora/Ashley Board



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Home > First Aid Training > Public Courses > First Aid > First Aid Level 1



## First Aid Level 1

\$195.00 (incl. GST)

This one day course is ideal for first aiders in workplaces and anyone wanting to learn the basics of first aid.

- Minimum qualification requirement for a workplace first-aider valid for 2 years
- Take our [First Aid Refresher](#) course within 2 years of completing this course for a time and cost saving re-certification
- Eligible for NZQA unit standards 6401 and 6402.
- Mask wearing, social distancing and contact tracing may be required depending on alert levels at the time of course.
- Please read the full course information and prerequisites before booking. First aid courses are non-refundable.
- Please refer to [our training terms & conditions](#).

## St John Ambulance First Aid Kit

\$82.50 (incl. GST)

A kit designed specifically with young families in mind containing all the essentials to treat common childhood first aid emergencies with enough space to add your own items.

Includes a box of 20 designer ambulance plasters.

Dimensions: 48cm X 27cm X 6cm.

In stock

Option:

Each

Quantity:

- 1 +

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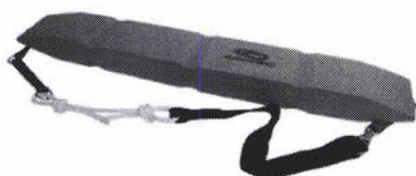
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North Canterbury Adventure Club 3rd quarter reconciliation			
Opening balance		0	
Deposits		\$2,414.66	
Withdrawals		717.24	
Closing balance		\$1,697.42	
Date	Detail	Deposit	Withdrawal
18/7/22	Muir camp deposit		\$25
18/7/22	White camp deposit		\$25
18/7/22	Ford Disco tickets x2		\$10
19/7/22	Tata Fundraising prior to holding account		\$50
19/7/22	Tata Camp deposit		\$25
19/7/22	Johnson camp deposit		\$25
20/7/22	Sligting camp deposit		\$25
20/7/22	Abrahams camp deposit		\$25
22/7/22	Williams camp deposit		\$25
23/7/22	King camp deposit		\$25
25/7/22	Laird camp deposit		\$25
27/7/22	Keegan camp deposit		\$25
29/7/22	Jesson camp deposit		\$25
29/7/22	Fisher camp deposit		\$25
29/7/22	White disco tickets		\$15
29/7/22	Thompson disco tickets		\$20
29/7/22	Fisher disco tickets		\$15
29/7/22	Jaunay camp deposit		\$25
29/7/22	Smith camp deposit		\$25
30/7/22	Money collected from events prior to holding a bank	\$28.43	
30/7/22	King disco tickets	\$20	
30/7/22	Reimbursement for disco hall booking		\$43.60
31/7/22	Camp deposit paid to Mt Hutt		\$350
1/8/22	Muir disco tickets	\$30	
1/8/22	Tata disco tickets	\$30	
1/8/22	Bell disco tickets	\$20	
1/8/22	Harwood camp deposit	\$25	
2/8/22	Williams disco tickets	\$15	
3/8/22	Abrahams disco tickets	\$10	
3/8/22	Brass disco tickets	\$20	
4/8/22	Joss disco tickets	\$15	
5/8/22	Reid disco tickets	\$25	
8/8/22	Jesson disco tickets	\$20	
8/8/22	Jordan Reid disco tickets x2, accidentally transferrec	\$50	
8/8/22	White disco ticket	\$5.00	
9/8/22	Carly reimbursement disco decorations, sports balls		\$157.44
9/8/22	Carly reimbursement \$40 accidentally transferred into group account by Jord		\$40
10/8/22	Disco door takings	\$166	
10/8/22	Jo Reimbursement for spike ball		\$26
22/8/22	Josh Shaw ski trip payment for Ellie	\$50	

23/8/22	Carly Tata ski trip x3	\$150	
25/8/22	Renee Clayton camp deposit	\$25	
29/7/22	Ward Ski trip x3	\$150	
30/8/22	Fitzpatrick ski trip x3	\$150	
31/8/22	Interest	\$0.03	
1/9/22	White ski trip x2	\$100	
1/9/22	service fee		\$0.20
5/8/22	Muir ski trip x3	\$150	
5/8/22	Bosher ski trip x2	\$100	
7/9/22	Martin Zapata ski trip x3	\$150	
8/9/22	Jean Williams ski trip Rosie and Keiran	\$100	
10/9/22	Hunter Lovell ski trip	\$50	
12/8/22	Kirsty Abraham's ski trip x2	\$100	
13/9/22	Kirsty ski trip accidentally paid twice	\$100	
13/9/22	Reimbursed Kirsty for 2nd ski trip payment		\$100
14/9/22	Feary ski trip x2	\$100	
14/9/22	Bank reimbursement for fee	\$0.20	

North Canterbury Adventure Club 4th quarter reconciliation			
Opening balance		\$1,697.42	
Deposits		\$2,810.00	
Withdrawals		\$3,977.80	
Closing balance		\$529.62	
Date	Detail	Deposit	Withdrawal
15/9/22	Jesson ski trip x3	\$150.00	
15/9/22	Barrish ski trip x2	\$100.00	
21/9/22	King ski trip x3	\$150.00	
21/9/22	Tata extra 2 for ski trip	\$100.00	
21/9/22	Payment to Porter Heights ski trip		\$1,850.00
24/9/22	Forrester ski trip x1	\$50.00	
27/9/22	Keegan camp payment	\$60.00	
29/9/22	Johnson (Reuben) camp	\$170.00	
29/9/22	Fisher camp	\$80.00	
30/9/22	Abrahams camp	\$80.00	
30/9/22	Shaw Camp	\$50.00	
30/9/22	Bosher Camp	\$105.00	
30/9/22	Jaunay Camp	\$170.00	
30/9/22	Muir Camp	\$125.00	
30/9/22	White Camp	\$75.00	
3/10/2022	Harwood Camp	\$200.00	
3/10/2022	Jesson Camp	\$65.00	
3/10/2022	Holland Camp	\$77.00	
3/10/2022	Tata Camp	\$150.00	
3/10/2022	Williams Camp	\$83.00	
3/10/2022	Clayton Camp	\$125.00	
3/10/2022	Clayton camp payment for Alayna	\$85.00	
3/10/2022	Service Fee		\$0.20
5/10/2022	Keegan camp	\$36.00	
7/10/2022	Muir Camp	\$46.00	
7/10/2022	King Camp	\$42.00	
7/10/2022	Jaunay Camp	\$68.00	
7/10/2022	White Camp	\$46.00	
7/10/2022	Abrahams camp	\$16.00	
7/10/2022	Williams Camp	\$38.00	
8/10/2022	Fisher camp refund		\$59.00
8/10/2022	Keegan camp refund		\$35.00
9/10/2022	Mt Hutt Retreat payment		\$2,024.00
10/10/2022	Johnson (Reuben) camp	\$60.00	
11/10/2022	Tata Camp	\$76.00	
11/10/2022	Bosher Camp	\$29.00	
12/10/2022	Jesson camp	\$29.00	
12/10/2022	Clayton camp	\$55.00	
12/10/2022	Clayton camp (Alayna)	\$19.00	
13/10/22	Harwood Camp refund		\$9.00



Groups applying for Board Discretionary Grants 2022/2023 <sup>48</sup>Name of Group: Rangiora Dramatic Society, known as Rangiora PlayersAddress: C/- RD7, Rangiora 7477Contact Person within Organisation: David [REDACTED]Position within Organisation: President

Contact phone number: \_\_\_\_\_

**Describe what the project is and what the grant funding be used for?** (Use additional pages if needed)

The Rangiora Players seek to purchase a printer / copier / scanner for their theatre and clubhouse, the Rangiora Players Little Theatre, situated in the Northbrook Studios Complex.. The model is a Brother DCPL3551CDW, RRP \$549.95, but we believe it may be able to be purchased for less, depending on the competitive situation at the time of purchase.

What is the timeframe of the project/event date? ImmediateOverall Cost of Project: 549Amount Requested: 400How many people will directly benefit from this project? Hundreds

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)     Cultural/ethnic minorities     District  
 Preschool     School/youth     Older adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 3 %    Rangiora-Ashley 50 %    Woodend-Sefton 2 %    Kaiapoi-Tuahiwi 9 %Other (please specify): Christchurch 24%, remainder unclassified.If this application is declined, will this event/project still occur?     Yes     No

If No, what are the consequences to the community/organisation?

Ongoing costs for the organisation, and these costs remove funding from our core activities, which ultimately impacts production quality for the community attendees.

What are the direct benefit(s) to the participants?

The direct benefits are the immediate availability of copying, printing and printing, functions which occur during routine operations and in production preparation.

What is the benefit(s) to your organisation?

49

Saving of time and money.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The benefits to the district and community is that the Society is not spending money on non-core activities, enabling those monies to improve patron safety, enjoyment and utility.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Nothing other applied for; the difference between any donation received and the purchase price will be paid from society operating funds.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

- Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: David BuckleyDate: 15/4/2023

The Rangiora Players  
C/- 157 Cones Road  
RD7  
Rangiora, 7477



15 April 2023

Attached within this file please find an application to the Rangiora-Ashley Community Board requesting grant assistance with the purchase of a printer / scanner / copier for the Rangiora Players Little Theatre. We do hope that the Board can help us with this purchase.

The model of printer might not be an obvious choice, and there are certainly cheaper multi-function printers available, but it was quite hard to find *any* printer that is compatible with our needs and constraints, notably:

- The Theatre building is sometimes unoccupied for a period of some weeks, for example, Christmas, and during this period the electricity is switched off for safety. Some kinds of printer assume they will have continuous power, particularly ink-jets, and will become clogged up in the absence of power, necessitating repair. Laser printers can survive not being used without degradation.
- Some printers, most notably HP, require a more-or-less continuous Internet connection, they "phone home" to deliver, as a minimum, usage data, though HP push their scheme of their automatic ordering of consumables as a preferred feature. The Theatre does not have an internet connection.
- We don't really want a permanent computer at the Theatre, as computers need to update themselves, which also requires an Internet connection which we don't have. Many affordable printers require the presence of a computer to operate.
- If someone brings in their laptop to connect to the printer to print, we need a printer that can just be connected to and printed, not requiring an Internet connection or difficult software installation.
- We need a printer that we can just put a USB memory stick into, and print or scan to or from the memory stick, and also need to print from a mobile phone if needed.

This list of constraints severely limits the possible choices of printers.

The actual price of the printer is variable, depending on many factors; providing they have stock, we would probably purchase from Warehouse Stationery in Rangiora, they will price-match any official supplier, and they are local to the Theatre. A couple of illustrative pricing screenshots are illustrated below.

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DCPL3551CDW



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# Reserves Statement

The Rangiora Players have the following accounts reserved for designated purposes:

<b>Name on Bank Statement</b>	<b>Balance at 31/12/2022</b>
BUILDING ACCOUNT	\$8,509.84
TECHNICAL ACCOUNT	\$946.60
BNZ ACCOUNT – Achiever (Savings)	\$15,260.42

## Savings Account

The Savings account are the rainy day funds, funds that the committee have been prudently building in case of hard times. Hard times are not unknown in theatre, all it takes is a show to not sell well for there to be a big hit on the bank account. The experience of Gasping, even though it was as long ago as 2009, was a shocking financial experience and it has not been forgotten by the Society. For ticket sales, we use the industry standard of 60% to estimate production income. For Gasping, we achieved a little under 3%. Obviously, at this level of ticket sales, with the level of expenses commensurate with a Rangiora Town Hall production, the production incurred a whopper of a loss.

This account also holds funds that will contribute to improvements in the theatre complex. We have received approval from the Council as landowner to expand the footprint of the theatre. The purposes of these future enhancements are to improve the theatre experience for both the patrons, and the cast and crew. The primary focus of this work is to improve health and safety, and secondarily to improve comfort and convenience, and thirdly, utility.

One phase of the upgrades was completed towards the end of 2021 with the rebuilding of the auditorium doors to allow safe egress of patrons; although this project looks like we just turned the doors around, there was significant other works required to enable this, including changes to heat pump plumbing, and rewiring the “old” part of the theatre. In addition, the foyer floor was strengthened to remove bounce and stop the creaking.

## Building Account

The Building Account is for the running costs of the theatre, nominally for repairs, outstanding work, which includes the intention to repair the leaking spouting and repaint the roof, not to mention the annual insurance bill.

## Technical Account

The Technical Account was set up October 2010 as the holder of the Technical Fund, this being a “ring fenced” account for the internal hire department.

Over a decade ago, the players noticed that for every production we were spending a large amount of money to external suppliers for hiring technical equipment, and thus we formulated a long term plan, which was that we would form an internal hire department that we would hire from, at somewhat preferential rates compared to the “real” hire companies, and that hire department would operate as an independent unit in financial terms, having its own bank account, and be

## STATEMENT IN RELATION TO THE REVIEW OF ACCOUNTS

## RANGIORA DRAMATIC SOCIETY

For the year ended 31<sup>st</sup> December 2022

## 1. Statement of Accounting Policies

Measurement based adopted has been used where applicable to match expenditure with income for the current year. All amounts are inclusive of GST.

There have been no changes in accounting policy.

## 2. Control over Income

As is not unusual with voluntary organisations control over cash receipts, prior to being receipted and banked, is very limited. Therefore it is not possible to verify the accuracy or completeness of all the items of cash receipts.

I see nothing to suggest that all cash received has not been properly accounted for but with income from items such as ticket sales there are numbers of different people involved in the handling of cash.

## 3. Reviewers Report

I have examined the books of accounts and records of the Society and obtained all the explanations and information that I consider necessary to be satisfied that the Financial Reports fairly reflects the results of activities for the year ended 31<sup>st</sup> December 2022.

It is my unqualified opinion that the report fairly reflect the financial position of the Society As at 31<sup>st</sup> December 2022.



B E Keetley  
Reviewer

27<sup>th</sup> February 2023

**RANGIORA DRAMATIC SOCIETY**

**INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2022**

<b>INCOME</b>			<b>EXPENDITURE</b>		
<b>2021</b>			<b>2021</b>		
340	Subscriptions	220.00		Script and Play Reading	
9	Interest	86.85		Technical	960.00
11023	Ticket Sales	10661.70	13451	Building	11521.84
			834	Production Expenses	7895.77
27848	Other-Grants, Insurance, Govt	7217.30	1	Ticket & Progr	1.44
750	Catering	2309.70	1096	EFT POS	999.04
	Resurgent	7600.00	688	Catering	3245.57
			1962	Sundries	908.79
			117	Publicity	497.98
			1991	Power	1681.47
	Expenditure over Income	6265.43	764	Secretaries Expenses	118.04
			505	Wardrobe	382.55
			157	Set	1575.04
			134	Props	469.80
				Sound System	2240.65
				Ghost Train Refund WDC	1863.00
			16664	Income over Expenditure	
		<u>34360.98</u>			<u>34360.98</u>

## RANGIORA DRAMATIC SOCIETY

BALANCE SHEET FOR YEAR ENDED 31<sup>ST</sup> DECEMBER 2022

## Liabilities

Accruals' 31<sup>st</sup> December 2021

37398.39

Expenditure over Income

(6578.72)

30819.67

## Assets

Building Account BNZ

8509.84

Working Account BNZ

6102.81

Technical Account BNZ

946.60

EFTPOS Account BNZ

Achiever Account BNZ

15260.42

30819.67

## Summary of Financial Position

### Liabilities

Nil

### Assets

Building Account	8509.84
Working account	6102.81
Technical Account	946.6
EFTPOS account	0
Savings Account	15260.42
Total at bank	<u>\$30,819.67</u>
Theatre building valuation	318000
Inflationary provision	44000
Workshop	78000
Inflationary provision	9000
Contents of above	43230
Lighting and such	37465
Total	<u>\$529,695.00</u>
Grand Total Assets	\$560,514.67

**Groups applying for Board Discretionary Grants 2022/2023**

Name of Group: Rangiora Volunteer Fire Brigade

Address: [REDACTED], Rangiora

Contact Person within Organisation: Grant [REDACTED]

Position within Organisation: Senior Firefighter

Contact phone number: \_\_\_\_\_ Email: [REDACTED]

**Describe what the project is and what the grant funding be used for? (Use additional pages if needed)**

Replacement of a 15 year old commercial dishwasher that is utilized during training and use of our training room by other community emergency services and training organizations. This room is used to keep our training for local responses up to date. Benefiting the whole district from our firefighters being up to date with latest techniques. During these events we cater for the team.

What is the timeframe of the project/event date? ASAP

Overall Cost of Project: 5092.00 Amount Requested: 5000.00

How many people will directly benefit from this project? 1000s

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka \_\_\_\_\_% Rangiora-Ashley 100 % Woodend-Sefton \_\_\_\_\_% Kaiapoi-Tuahiwi \_\_\_\_\_%

Other (please specify): \_\_\_\_\_

If this application is declined, will this event/project still occur?  Yes  No

If No, what are the consequences to the community/organisation?

[REDACTED]

What are the direct benefit(s) to the participants?

Making sure our firefighters are feed and hydrated after long duration events and also during training sessions. These range from 1st aid to MVC rescues.

What is the benefit(s) to your organisation?

60

Ability to clean up quickly and get members away home to their families. To be able to offer catering to our members while training during their own time due to being volunteers.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Our fire fighters will attend to learn the latest / safest ways to undertake emergency situations. Having catering is an enticement to attend and ability to clean up quickly gets everyone home.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  Yes  NoIf yes, name of parent group: Rangiora Vounteer Firebrigade charitable trust

What is the relationship between your group and the parent group?

One in the same

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Due to this item not being funded under FENZ operational grants we have to apply for grants or fund raise to replace this sort of equipment ourselves.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

- Enclosed  Financial Balance Sheet and Income & Expenditure Statement  
(*compulsory – your application cannot be processed without financial statements*)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Grant A HetheringtonDate: 13/04/2023



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# Starline GLV

Undercounter Dishwasher

**W 535mm x D 595mm x H 845mm**

The Starline GLV is a compact yet powerful undercounter dishwasher that is simple to use and easy to maintain. The GLV combines a small versatile footprint with heavy duty stainless steel construction and componentry, a powerful wash pump, and a rapid rinse recovery system including a booster pump – a combination of features which have made it New Zealand's most popular commercial undercounter dishwasher for over a decade.

With class-leading water consumption rates and rinse heating performance, the Starline GLV provides excellent wash results with short and efficient cycles, being both economical to run and environmentally friendly. It also features Washtech's hybrid control system, combining IP65 stainless steel switches with tried-and-tested mechanical switchgear and a customisable electronic timer, offering superior longevity and reliability.

Since 1981, Washtech dishwashers have been designed and manufactured in New Zealand to meet the unique local conditions and regulations. Being New Zealand based means that Washtech dishwashers are backed by the most extensive service network and parts availability in New Zealand.

## Standard Features

- 60 and 150 second cycles
- Capacity of up to 960 glasses / 840 plates per hour
- Low water consumption of 2.6 litres per cycle
- Compatible with 435mm and 450mm racks
- Powerful 0.5HP dishwasher grade wash pump
- Heavy-duty stainless steel construction
- Heavy-duty stainless steel componentry including double filtration featuring stainless steel components
- Suitable for sites with low water pressure, booster pump equipped
- Washtech hybrid controls
- Quick connection including:
  - Water supply hose
  - Detergent and rinse aid pump lines
  - Drain pump with outlet hose
- Easy-clean composite wash filter

## Includes:

- 1 x 450mm dish rack (600 70081)
- 1 x 450mm cup rack (600 70080)
- 1 x cutlery container (C660503)



# WASHTECH

## Starline GLV

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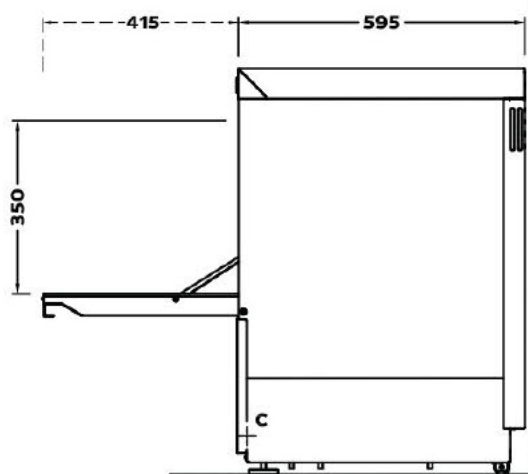
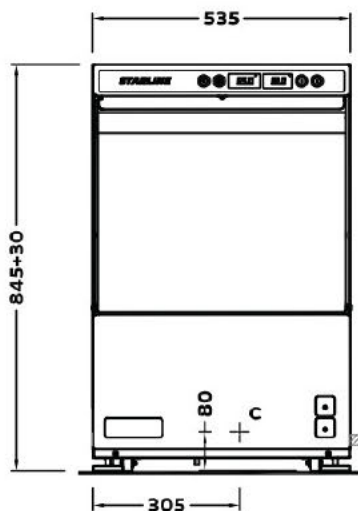
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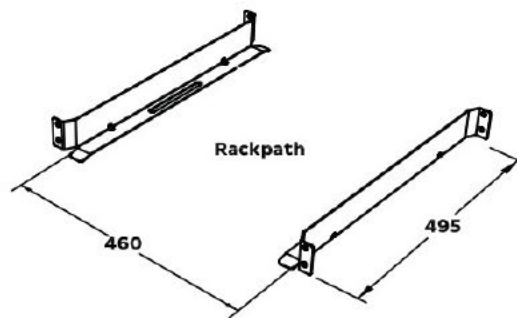
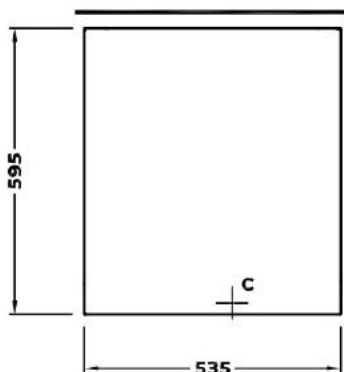
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In line with policy to continually develop and improve its products, Washtech reserves the right to change specifications and design without notice.

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- C Power - 1P/25A
- A Water Supply Hot
- B Waste
- H Detergent
- J Rinse Aid



### A - Hot Water\*

Temperature 65°C  
 Connection 3/4" male; hose supplied  
 Pressure 100-350kPa  
 Flow 10 litres per min  
 Quality Potable - refer table  
 Backflow Prevention AVB  
 Consumption 2.4 litres per cycle

### B - Waste - Pumped Drain

Connection 20mm male; drain pump outlet hose supplied (up to 25mm connection)  
 Outlet Temp No greater than wash water temp (default = 60°C to 65°C)

C - Electrical	V	Hz	A/phase
Single phase	240	50	25
Single phase	240	50	15

### Dimensions

	Machine	Packed
Width (mm)	535	540
Depth (mm)	595	640
Height (mm) **	845	875
Weight (kg)	66	68
Volume (m <sup>3</sup> )		0.29

### Water Quality

	Min	Max
pH	7	8
Hardness (ppm)	20	100
Cl-		100
SO <sub>4</sub>		400
Fe		0.1
Mn		0.5
Cu		0.05
Cl <sub>2</sub>		0.1

Isolating switch must be within 1m of, and not directly behind the machine.

Refer to operator manual for installation instructions.





**PREPARED FOR: Rangiora Fire Brigade; QUOTE REF NO. BM5488**

8 March 2023

**Attention: Neil  
Rangiora Fire Brigade  
Rangiora**

Dear Neil

Thank you for giving Aitken & Co Ltd the opportunity to submit the following quotation. I am pleased to quote our pricing and terms as detailed on the following pages.

#### **QUOTATION SUMMARY**

The products and pricing are specified on the attached schedule. Please note all prices are in \$NZD and exclude GST.



The total price can be summarised as follows:

<b>ITEMS AS SCHEDULED</b>	
<b>Delivery</b>	<b>Freight Free</b>
<b>Installation</b>	<b>Your Care</b>
<b>Sub-total price</b>	<b>Depends on option chosen</b>
<b>GST</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$</b>


The following schedule of equipment quotation is based on the information supplied.

**PREPARED FOR: Rangiora Fire Brigade; QUOTE REF NO. BM5488**



**SCHEDULE OF EQUIPMENT AND STAINLESS STEEL**

<i>Item No</i>	<i>Code</i>	<i>Description</i>	<i>QTY</i>	<i>List Price</i>	<i>Aitkens Price</i>
	<p style="text-align: center;"><b>XU</b></p> 	<div style="text-align: center;">  <p><b>Starline Signature by Washtech Economy Undercounter Dishwasher</b></p> <p>With Drain Pump 500mm rack Low water consumption 2.6l/cycle Up to 1080 dishes per hour/ 1500 glasses per hour QuikConnect installation – all connections external to machine supplied 575 wide x 600 deep x840 high (mm)</p> <p><b>REFER TO ATTACHED SPECIFICATION SHEET FOR ALL TECHNICAL DETAILS</b></p> <p>1 year parts and labour warranty Only applies if installed by a Washtech approved installer and servicing is carried out as per manufacturer's instructions</p> </div>	1	\$4850.00	\$4186.00

PREPARED FOR: Rangiora Fire Brigade; QUOTE REF NO. BM5488

	<p style="text-align: center;"><b>GM</b></p> 	<div style="text-align: center; background-color: #0056b3; color: white; padding: 5px; font-weight: bold; font-size: 1.2em;">             STARLINE by Washtech         </div> <p style="text-align: center; font-weight: bold;">             Starline by Washtech              Professional Undercounter              Glasswasher and Light Duty              Dishwasher              With Rinse Pump &amp; Drain Pump         </p> <p style="text-align: center;">             450mm rack              QuikStart 60,120,180 sec per cycle              SoftStart to protect              crockery/glassware              Information electronic display              Low water consumption 2.2l/cycle              Up to 840 plates per hour/              960 glasses per hour              Reverse osmosis friendly         </p> <p style="text-align: center;">             500 wide x 555 deep x860 high (mm)         </p> <p style="text-align: center;">             REFER TO ATTACHED SPECIFICATION              SHEET FOR ALL TECHNICAL DETAILS         </p> <p style="text-align: center;">             1 year parts and labour warranty              Only applies if installed by a Washtech              approved installer and servicing is carried              out as per manufacturer's instructions         </p>	<p>1</p>	<p>\$5080.00</p>	<p><b>\$4384.00</b></p>
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**PREPARED FOR: Rangiora Fire Brigade; QUOTE REF NO. BM5488**

<p><b>GLV</b></p> 	 <p><b>Starline Signature by Washtech High Performance Undercounter Dishwasher With Rinse Pump &amp; Drain Pump</b></p> <p>450mm racks                  QuikStart 60, 150 second cycle times                  Max 840 dishes / 960 glasses per                  hour                  Hot water 2.6l/cycle</p> <p>535 wide x 595 deep x 840 high (mm)</p> <p>REFER TO ATTACHED SPECIFICATION                  SHEET FOR ALL TECHNICAL DETAILS                  1 year parts and labour warranty                  Only applies if installed by a Washtech                  approved installer and servicing is carried                  out as per manufacturer's instructions</p>	<p>1</p>	<p>\$5900.00</p>	<p><b>\$5092.00</b></p>
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**INDENT: THE ABOVE PRODUCTS ARE A SPECIAL ORDER ITEM AND ARE NON-RETURNABLE.**

# Balance Sheet

## Rangiora Volunteer Fire Brigade As at 31 March 2023

	31 MAR 2023	31 MAR 2022
<b>Assets</b>		
<b>Bank</b>		
ANZ V sa		266
Br gade Account	15,396	22,209
Canteen Account	11,476	7,778
erm Depos t	21,220	20,730
erm Depos t 150th	20,460	20,000
erm Depos t 150th 2	10,000	
<b>Total Bank</b>	<b>78,552</b>	<b>70,983</b>
<b>Current Assets</b>		
Accounts Rece vab e	710	304
Canteen F oat	630	630
Stock on Hand	3,230	1,836
<b>Total Current Assets</b>	<b>4,570</b>	<b>2,769</b>
<b>Fixed Assets</b>		
Br gade Assets Purchased	147,450	143,677
Less Accumu ated Deprec at on on Br gade Assets Purchased	(109,676)	(101,020)
<b>Total Fixed Assets</b>	<b>37,774</b>	<b>42,657</b>
<b>Total Assets</b>	<b>120,896</b>	<b>116,410</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Accounts Payab e	2,704	378
GS	(157)	793
Round ng		
ncome rece ved n Advance	700	
ANZ V sa	837	
<b>Total Current Liabilities</b>	<b>4,084</b>	<b>1,171</b>
<b>Total Liabilities</b>	<b>4,084</b>	<b>1,171</b>
<b>Net Assets</b>	<b>116,812</b>	<b>115,238</b>
<b>Equity</b>		
Current Year Earn ngs	1,573	4,407
Retained Earn ngs	115,238	110,832
<b>Total Equity</b>	<b>116,812</b>	<b>115,238</b>



		2021/22 = \$9,870 = carry forwards \$7,100 Total <b>\$16,970</b>				\$ 16,970.00
14-Jul	Southbrook School Board Trustees	Purchase of whiteboard tables	5-Jul-22	\$500	\$500	\$ 16,470.00
14-Jul	Cust-West Eyerton Playcentre	Hiring the Birdlife Production	14-Sep-21	\$250	\$250	\$ 16,220.00
11-Aug	Returned as event cancelled Waimakariri Older Person's Expo Committee	Older Person's Expo		\$500	\$500	\$ 15,720.00
11-Aug	Rangiora Playcentre	Installation of RCD unit at power board	17-Feb-22	\$500	\$500	\$ 15,220.00
11-Aug	Returning as event cancelled Ashley Playcentre	Re-bark the play area		\$500	\$500	\$ 14,720.00
11-Aug	McAlpines Pipe Band	Drum sticks and refurbish side drums		\$500	\$500	\$ 14,220.00
8-Sep	Meeting Cancelled					
13-Oct	Life Education Trust	Delivery of the Healthy Harold Programme	4-Jul-22	\$500	\$500	\$ 13,720.00
13-Oct	North Canterbury Swim Club	Best time ribbons		\$1,116	\$500	\$ 13,220.00
10-Nov	Nil					
8-Dec	Rangiora Community Patrol	Patrol car maintenance		\$500	\$500	\$ 12,720.00
8-Dec	Soroptimist of North Canterbury	advertising	4-Feb-22	\$500	\$500	\$ 12,220.00
9-Feb	declined North Canterbury Pride	picnic in Victoria Park		\$250	\$0	\$ 12,220.00
9-Mar	Southbrook Netball Club	towards hall hire, storage and Player of the day trophies		\$500	\$512	\$ 11,708.00
13-Apr	Lie on table Muscular Dystrophy Ass	towards hosing monthly support group		\$ 800.00		
13-Apr	Rangiora Cricket Club	towards purchase of cricket balls	18-May-22	\$496	\$496	\$ 11,212.00
13-Apr	Cust & Districts Historical records society	Towards having historic booklet scanned and printed		\$665	\$665	\$ 10,547.00
11-May	Muscular Dystrophy Ass	towards hosing monthly support group		\$ 800.00	\$500	\$ 10,047.00
11-May	Okuku Pony club	towards hire of St John ambulance for event		\$500	\$500	\$ 9,547.00
8-Jun	North Loburn School	Towards soil and equipment for garden to table		\$486	\$486	\$ 9,061.00
						Ashley Playcentre returning grant of \$500

14-Dec	The Lions Club of Rangiora NZ Inc	Dog agility stations at Milton Reserve		\$500	\$500	\$17,569
14-Dec	Cust Bowling Club	Paint for fences and buildings		\$452	Declined	

## GOVERNANCE

### Rangiora-Ashley Community Board

# Discretionary Grant Application

## Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
* Wages	✓ New equipment
* Debt servicing	✓ Toys/educational aids
* Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
* Stock or capital market investment	✓ Safety equipment
* Gambling or prize money	✓ Costs associated with events
* Funding of individuals (only non-profit organisations)	✓ Community training
* Payment of any legal expenditure or associated costs	
* Purchase of land and buildings	
* Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
* Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

## Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

## What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

### Post to:

Governance Team  
Waimakariri District Council  
Private Bag 1005  
Rangiora 7440

### Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

**Email:** records@wmk.govt.nz

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-09-06 / 230418053852


**REPORT TO:** RANGIORA-ASHLEY COMMUNITY BOARD

**DATE OF MEETING:** 10 May 2023

**AUTHOR(S):** Thea Kunkel, Governance Team Leader

**SUBJECT:** Ratification of the Rangiora-Ashley Community Board's submission to the Waimakariri District Council and Environmental Canterbury's Draft 2023/24 Annual Plans

**SIGNED BY:**

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> General Manager	 <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Acting Chief Executive
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**1 SUMMARY**

The purpose of this report is to retrospectively ratify the Rangiora-Ashley Community Board's (the Board) submissions to the Waimakariri District Council's and Environmental Canterbury's (ECan) 2023/24 Draft Annual Plan.

Attachments:

- i. The Rangiora-Ashley Community Board Submission to the Waimakariri District Council Draft 2023/24 Annual Plan (Trim Ref: 230406048765).
- ii. The Rangiora-Ashley Community Board Submission to Environmental Canterbury's Draft 2023/24 Annual Plan (Trim Ref: 230403045879).

**2 RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230418053852.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft 2023/24 Annual Plan (Trim Ref: 230406048765).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's Draft 2023/24 Annual Plan (Trim Ref: 230403045879).
- (d) **Notes** that the Chairperson did speak to the Council submission at the Council's Draft Annual Plan hearing.

**3 BACKGROUND**

- 3.1 At the Board's meeting on 7 March 2023, ECan Councillor G Edge provided an overview of ECan's draft Annual Plan. In addition, the Acting Chief Executive provided an overview of the Council's draft Annual Plan at the All-Boards' Workshop on 9 March 2023.
- 3.2 Subsequently, the Board held a workshop to discuss the content of its submissions on 29 March 2023. After that, various drafts, based on members' views, were circulated to Board members for review and comment.

- 3.3 The finalised submission to ECan was approved by the Chairperson on Monday, 3 April 2023 and was lodged on the same day. The finalised submission to the Council was approved by the Chairperson on 17 April 2023 and lodged on 18 April 2023.

#### **4 ISSUES AND OPTIONS**

- 4.1 The Board's goal is to actively participate in ECan and the Council's Annual and Long Term budget processes to ensure equitable spending across the Waimakariri District whilst being mindful of rates affordability.
- 4.2 As part of the Annual Plan process, the Board also aims to advocate to ECan and the Council on key issues and priorities for the Rangiora-Ashley Ward area.
- 4.3 Although ECan did not formally consult on their Draft 203/24 Annual Plan, they did seek feedback from 27 February 2023 to 3 April 2023. Public consultation on the Council's Draft 2023/24 Annual Plan occurred from 17 March 2023 to 17 April 2023.
- 4.4 The Board is now requested to ratify the attached submissions retrospectively.
- 4.5 **Implications for Community Wellbeing:**  
There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.6 The Management Team have reviewed this report.

#### **5 COMMUNITY VIEWS**

- 5.1 **Mana Whenua**  
Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.
- 5.2 **Groups and Organisations**  
No other groups and organisations are likely to be affected by or have an interest in the subject matter of this report. However, Board members welcomed feedback from community groups at the various meetings they attended to gauge the community's feelings regarding rates and Council expenditure.
- 5.2 **Wider Community**  
The wider community is likely to be affected by or have an interest in the subject matter of this report. Therefore, ECan and the Council launched significant publicity campaigns to request community feedback on their Draft 2023/24 Annual Plans.

#### **6 IMPLICATIONS AND RISKS**

- 6.1 **Financial Implications**  
Should the Council decide to implement some of the Board submission points, there may be budget implications for the Council. The Board do not receive funding from sources other than the Council.
- 6.2 **Sustainability and Climate Change Impacts**  
The recommendations in this report do not have sustainability or climate change impacts.
- 6.3 **Risk Management**  
There are no risks arising from the adoption of the recommendations in this report.

#### 6.4 **Health and Safety**

There are no health and safety-related issues from the adoption of the recommendations in this report.

### 7 **CONTEXT**

#### 7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

#### 7.2 **Authorising Legislation**

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community.

#### 7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

#### 7.4 **Authorising Delegations**

The Board is required to advocate on behalf of the Community to ECan and the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process.



TRIM Ref: 230406048765

17 April 2023

Mayor D Gordon  
Waimakariri District Council  
215 High Street  
**RANGIORA 7400**

E-mail: records@wmk.govt.nz

Dear Sir

## **SUBMISSION ON THE WAIMAKARIRI DISTRICT COUNCIL'S DRAFT 2023/24 ANNUAL PLAN**

**The Chairperson wishes to be heard regarding this submission.**

The Rangiora- Ashley Community Board (the Board) thanks the Council for the opportunity to submit the 2023/24 Draft Annual Plan (the Plan).

### **Key issues for Consultation**

#### **(a) *Investment needed to meet new Water Standards***

The Board supports the Council's application for exemption on having chlorinated water, as Waimakariri residents on urban schemes do not want chlorinated public water. However, the Board understands why residual disinfection is necessary and, therefore, expressed their support for installing UV treatment at all Council schemes in its Rangiora-Ashley Community Board Plan 2022-2025.

However, considering Taumata Arowai's refusal of the Council's Cust Chlorine Exemption Application, in which they concluded that the UV treatment proposed by the Council is not a complete treatment barrier for viruses, the Board does not believe that UV treatment will result in a positive outcome to the exemption process. Hence, the Board's concerns about the proposed fast-tracking of UV treatment projects at the cost of \$6 million. The Board would instead suggest that the Council refrains from spending more money on UV treatment until Taumata Arowai has made a final decision on the Council's Exemption Applications.

In addition, should the exemption applications be unsuccessful, the Board encourages the Council to continue exploring alternatives to chlorine. Or, if chlorine is used, take steps to ensure the doses are not excessive (it is understood that an effective dose should not be detectable by taste or smell). The Board also encourages the Council to undertake an extensive public education campaign, including the advice to put a jug of tap water in your fridge. Within a few hours, any chlorine taste or smell will dissipate.

The Board thus supports the Council's preferred option, except for fast-tracking UV treatment projects.

**(b) Stormwater Upgrades needed to respond to Extreme Weather Events**

The Board agrees that having well-functioning stormwater infrastructure is vital to our community getting through extreme major weather events. The Board, therefore, supports the Council's preferred option.

**(c) Inflation fuelling higher Roading Costs**

The Board again wishes to express its disappointment that Waka Kotahi chose not to fund all the Council projects submitted through the National Land Transport Programme (NLTP). The Board is troubled that the Council had to cut capital and maintenance expenditures on roading projects. It was noted with concern that the Roading Capital Works Programme Budget of the Rangiora-Ashley Ward is not set to increase from the 2024/25 financial year to the 2026/27 financial year. The Board believes that sufficient attention will not be given to the conductivity and safety of certain sections of Ward's roading network, such as the Townsend Road culvert (Rangiora), the Flaxton Road Roundabout (Rangiora) and the Stoneyflat/ Chapel Roads intersection (Loburn).

The Board also wishes to urge the Council to prioritise funding for the Priority One projects identified in the Council's Walking and Cycling Network Plan and Infrastructure Prioritization Programme, which include:

- **Ashley Street/Ivory Street/Percival Street** – On-road cycle lanes (connecting existing).
- **Railway Road/Torlesse Street/Coronation Street/Ellis Road** – Separated path or shared path (dependent on scheme design) and neighbourhood greenway.
- **Dixons Road/Loburn Whiterock Road/Hodgsons Road** (Rangiora Leigh Holiday Park to Loburn School) – Gravel shared path (Note. the Dixons Road Bridge will remain a deficiency in this link until budget to construct a clip-on becomes available in the future).

Walking positively impacts people's mental and physical health and alertness. However, multi-use paths are badly lacking in the rural areas of the District. Therefore, the Board wishes to actively advocate for developing multi-use paths in new subdivisions in rural areas and near rural schools. Allowing children to walk or cycle to school helps promote their independence and opens up their community to them to access. Although many urban school children have the option to walk to school, rural school children do not due to the lack of safe walkways and/or cycleways. The Board believes that it is essential that children grow up knowing that there are alternatives to just using cars.

In addition, the Board acknowledges that sufficient parking in the Rangiora Town Centre remains a challenge and therefore wishes to request the Council to invest in 'smart parking' technology to enable the public to utilise the existing parking better.

Hence, the Board supports that Council fully fund the shortfall of \$1.28 million, which means that the District's road network receives the maintenance and renewals needed. (Option C)

## **Other key issues for Discussion**

### **(a) Central Government-led Reforms**

The Board would also like to commend the Mayor and the Council on handling the many challenges faced by the changing environment of local government, especially the handling of the Three Waters Review and other Central Government reform programmes. The Board opposes the Three Waters Reform and supports the Council's stance on this matter.

### **(b) Climate Change and Sustainability**

Food is an essential part of people's daily lives, and having reliable access to affordable, nutritious, and safe food is fundamental to the health and wellbeing of the community. The Board, therefore, encourages the Council to support community-led initiatives to improve access to food, such as community gardens and food forests. The Food Forests aims to support a community's food security by providing local foraging opportunities and increasing community participation in growing food. In addition, Community Gardens provide food security, friendship, and lifelong garden skills for future generations by creating a general feeling of wellbeing in a supportive environment collectively growing produce.

Hence, the Board requests the Council to support food security initiatives by providing suitable spaces for the location of Food Forests and community gardens in the Rangiora-Ashely Ward. It is also suggested that the Council consider assisting with some initial funding to see these initiatives through their establishment phase. The food security initiatives would be community driven, supported, and nurtured once established, bringing together all walks of life, all ages, and all skill levels.

### **(c) Community Facilities**

The Board urges the Council to consider bringing the expansion and upgrade of the Trevor Inch Memorial Library forward. The Library is about more than a place to browse books. People use the Library for various social interactions such as Toddlertime, Lego Club, Waimakariri Rainbow Meetups and other group or personal meetings. The Library is a safe haven for all community members, especially children, vulnerable youths, and older people.

The Board acknowledges the importance of swimming pools in the District and is grateful for the facilities offered by Dudley Aquatic Facility. However, the Board notes that this facility is already almost at capacity. The Board would therefore like to request that consideration be given to expanding (on a user pays basis) the pool to include children's play features such as wave pools and hydro slides. In light of the District's ageing population, the Board also believes the Council should consider providing hydro and water therapy facilities at the Dudley Aquatic Facility.

With the District's population projected to be between 95,000 and 100,000 by 2050, the Board requests the Council to ensure that the necessary community facilities are developed in the ever-growing rural residential areas.

### **(d) Rubbish and Recycling**

The Board supports the upgrade of Southbrook Resource Recovery Park and the ongoing educational programme to ensure residents are aware of what can and cannot be recycled.

**(e) Safer Communities**

The Board is aware that increased growth also brings increased challenges that our local communities and businesses face, such as increased crime. The Board, thus, encourages the Council to do all it can to ensure a visible New Zealand Police presence in the Rangiora Town Centre and review its CCTV network to improve safety and security.

Rangiora streetscapes

**(f) Rangiora streetscapes**

Over 60% of Waimakariri residents view Rangiora as their primary destination for shopping and services. People place a greater emphasis on town centre experiences, which means providing a mix of activities, well-designed public spaces, and an attractive environment are increasingly important. The Council is consequently requested to ensure that the landscaping, historic buildings and public spaces along High Street, Rangiora are well maintained and revitalised. Creating a pleasant pedestrian environment that encourages people to walk, shop, and linger in cafés and other public spaces is essential.

**(g) Proposed Rates increase**

The Board appreciate the Council's financial prudence in keeping the rate increases as low as possible. The Board feels the average Waimakariri household would be unable to absorb extra financial burdens in the current difficult times.

The Board would like to thank the Council for considering its submission to the 2023/24 Draft Annual Plan.



Jim Gerard QSO

Chairperson: Rangiora-Ashley Community Board

**Rangiora-Ashley Community Board**  
Rangiora Service Centre  
215 High Street  
RANGIORA  
7400

TRIM Ref: 230403045879

31 March 2023

The Chairperson  
Environmental Canterbury Council  
200 Tuam Street  
CHRISTCHURCH, 8011

E-mail: [mailroom@ecan.govt.nz](mailto:mailroom@ecan.govt.nz)

Dear Sir

#### **SUBMISSION ON ENVIRONMENTAL CANTERBURY'S DRAFT 2023/24 ANNUAL PLAN**

The Rangiora-Ashley Community Board (the Board) thank you for the opportunity to comment on the Draft Annual Plan 2023/24. However, the Board would like to raise its concern regarding the lack of formal consultation on Environment Canterbury's (ECan) Draft Annual Plan 2023/24.

In essence, the Board supports the Waimakariri District Council's submission on ECan's draft Annual Plan 2022/23. The Board would, however, like to raise the following concern:

The Board is very concerned about the continued unrealistic high increase in proposed ECan rates. ECan's rates have increased approximately 50% over the last three years, hence the Board believes that the rate increases are spiralling out of control. The Board feels that the proposed 10% rate increase is too high for the average Waimakariri household to absorb in the current difficult financial times. The extra cost will add to families' financial burden and stress. The Board, therefore, requests that ECan reassesses and considers other funding solutions, such as taking on debt for more extended periods, borrowing, or sourcing Central Government funding rather than expecting ratepayers to bear all the costs.

The Board thanks you once again for the opportunity to comment.



Jim Gerard QSO  
Chairperson  
Rangiora-Ashley Community Board

Contact:

Thea Kunkel, Governance Team Leader [com.board@wmk.govt.nz](mailto:com.board@wmk.govt.nz)  
C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

## **WDC Facebook Regulations**

External – to be displayed on the page.

### **Privacy and Legal**

This is the official Rangiora-Ashley Community Board Facebook page.

Our guidelines:

We respect everyone's right to express their views and opinions and encourage open civil dialogue. When commenting on this page we do ask that you follow the below guidelines.

- Be polite and respectful with your comments and views.
- Do not post anything that could be considered prejudicial, harmful, disrespectful, rude, racist, off-topic, inflammatory, offensive, harassment, discriminatory, hateful or otherwise inappropriate. This includes personal attacks and trolling of other online community members.
- Do not post any objectionable material, misinformation, personal or private information of elected members, Council staff or other Facebook users and individuals.
- Unsolicited advertising or repetitive spam comments are not welcome.
- Comments containing swear words will automatically be hidden.
- This page is not to be used for electioneering or promoting or commenting on political campaigns, groups or candidates. Any comments related to an election campaign will be removed.
- Keep comments relevant to the Rangiora-Ashley Community Board page and thread.
- Posts are only to be used for non-commercial purposes. We actively monitor the comments on this page. We reserve the right at our discretion to delete any comments that don't comply with our guidelines or which we otherwise think are inappropriate and (if required) block users.

In instances where there are too many comments failing to follow the moderation guidelines or if it is a sensitive topic which may generate the types of comments that would take away from the matter at hand or spread misinformation, we reserve the right to turn off comments on the post.

Facebook's Community Standard policies outline what is and isn't allowed on Facebook - [www.facebook.com/communitystandards/](http://www.facebook.com/communitystandards/)

### **About Rangiora Ashley Community Board**

The Rangiora-Ashley Community Board has eight elected Board members. The four Rangiora-Ashley Waimakariri District Councillors are also appointed to the Board by the Council giving the Board a total membership of twelve.

The purpose of the community board is to represent, and act as an advocate for the interests of its community on a local level.

The Rangiora-Ashley Community Board is not the Council nor is it a committee of the Council. The Board works collectively with the Council to achieve community goals. The Board is also responsible for any areas delegated to it by the Council.

This page is for discussion about Rangiora-Ashley Community Board activities and projects and for us to share great work being done in our communities by schools, organisations and individuals. Any advertising posts not authorised by The Rangiora-Ashley Community Board will be removed.

This page is monitored between the hours of 8.30am - 5.00pm weekdays. We will endeavour to respond to your Facebook enquiries within 24 hours.

### **Moderation:**

We reserve the right to remove comments which are not on topic or relevant, disrespectful, rude, abusive, or considered spam. We won't comment on political issues or get involved in debates. Subject matter outside the jurisdiction or control of Rangiora Ashley Community Board may be removed.

### **Admins**

Liz McClure

Kirstyn Barnett

Bruce McLaren

### **Internal code of conduct. (Not for display on page)**

- No political posts.
- Posts only reflecting fact and consensus of the Board and not opinion of individuals on the Board maybe be posted.
- Questions on the post maybe answered by admins only.
- Do not continue to engage with posts after initial questions and clarifications are made. This prevents engagement leading to arguments.
- Keep all interactions with the public positive.
- Seek support from Council Communications team if there are any concerns or questions over matters arising from the page.



## CHAIRPERSON'S REPORT

*For the month of April 2023*

<b>CHAIRPERSON'S DIARY</b>	
<b><i>Date</i></b>	<b><i>Events attended</i></b>
Tuesday 4 April	Rangiora Promotions Board meeting.
Wednesday 5 April	Southbrook School Travel Plan Working Group meeting.
Tuesday 11 April	RACB Pre Board meeting with staff.
Wednesday 12 April	On site Drainage meeting at Ballarat Road.
	Rangiora-Ashley Community Board meeting.
Thursday 13 April	Ashley Friendship meeting.
	Rangiora Promotions Association meeting with Ross Ditmer and Council staff.
Friday 14 April	Meeting with Governance Staff.
Saturday 15 April	Site meeting with Mayor D Gordon, Councillor P Redmond and PAK'N'SAVE representative about cycleway.
Monday 17 April	Meeting with Council staff to discuss Annual Plan.
	Meeting with Simon Hart.
Tuesday 18 April	Meeting with Councillor P Redmond regarding Standing Orders.
	Attended Civil Aviation Authority Meeting.
Thursday 20 April	Rangiora Promotions Association - Rangiora Connections Event.
Monday 24 April	Meeting with M Fleming, Liz McClure, Brent Cairns regarding Community Gardens.
Tuesday 25 April	Attended Anzac Service with L McClure and M Fleming.

Jim Gerard  
 Chairperson  
**Rangiora-Ashley Community Board**

**RANGIORA-ASHLEY COMMUNITY BOARD**  
**MEMBERS INFORMATION EXCHANGE**

*For the month of April 2023*

**Monique Fleming**

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
13 April 2023	Waimakariri Access Group meeting	<ul style="list-style-type: none"> <li>• Integrated Transport Strategy (Shane Binder)- WAG feedback</li> <li>• Pegasus Beach viewing platform (Mike Kwant) – feedback from WAG on the proposed design. A similar platform planned for Waikuku? 2024.</li> <li>• WAG members to present to library staff on how to best handle a customer with a disability.</li> <li>• Banking frustrations for those unable to do internet banking- having to hand over wads of cash (e.g \$1000's for a mobility scooter).</li> <li>• Accessible Sports Day – 29 September 2023</li> </ul>
15 April 2023	Back to Basics (Eco-Educate and TimeBank Waimakariri collaboration)	Great community event, very social and good connections made between people/ local groups
16 April 2023	Food Forest Workshop	Food forest concept and design c/o Kaiapoi Food Forest
24 April 2023	Keep Rangiora Beautiful	Westpac Garden planting completed. Planning for weeding and new plantings at Rangiora Hospital
25 April 2023	Anzac Day service at Rangiora High School Parade on High St	Fabulous service at Rangiora High. exceptional speech by Amelia Green (Head girl)!
26 April 2023	Greenspace representative + Liz McLure and Brent Cairns	Discussion about creating a Food forest in Rangiora and potential locations.
3 May 2023	Big Brothers Big Sister Breakfast	Fundraising event
6 May 2023	KRB planting	Flaxton pond replacement planting

## Liz McClure

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
1 April	Relay for Life	Excellent Event
4 April	WHAG	Bimonthly meeting
5 April	Southbrook School Travel Plan Working Group	Continued discussions for the School Travel Plan
12 April	RACB Meeting	Monthly meeting
15 April	Back to Basics Expo	Promoted the Food Security Initiative for Rangiora
24 April	Food Forest Brainstorming	Met with Cr Brent Cairns, Jim, Monique for a brainstorming session
25 April	ANZAC Day	10am – Fernside Memorial Hall Service with Cr Paul Williams 11.30am – Rangiora Service
26 April	Food Forest Discussion	Met with Chrissy Taylor-Claude, Wendy along with Cr Brent Cairns and Monique to progress with the Food Security Initiative for Rangiora
<b>OTHER:</b>	<ul style="list-style-type: none"> <li>• 2 May – Rangiora Volunteer Fire Brigade Quiz Night</li> <li>• 3 May – Big Brothers, Big Sisters Fundraising Breakfast</li> </ul>	

**Bruce McLaren**

<b>MEMBER'S DIARY</b>		<b>DISCUSSION POINTS</b>
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
01-04-2023	Elevate Market in the Park, Victoria Park	
01-04-2024	Relay for Life, Dudley Park	
11-04-2024	Recycling bin audit fail follow-up with Rangiora High School	I met the Principal and head of the School Board to help me understand how they had failed four consecutive yellow recycling bin audits, with the subsequent loss of their 29 bins. They are happy for everything to go to landfill.
12-04-2023	RACB meeting	
17-04-2023	Rangiora Community Patrol (RCP) meeting	Councillor and previous Board Member I Clark founded the patrol almost 30 years ago and donated memorabilia from that time to the RCP. They were very grateful and wrote to him with their appreciation for his work and told him that the material was now available to patrollers via the RCP archives. Also, RCP has had a significant increase in volunteers joining the patrol. Unfortunately, Chair C Barker will step down at the AGM, to be held at MainPower Stadium on 15 May at 7:30pm.
25-04-2023	ANZAC wreath laying at Cust then Rangiora	Attended with K Barnett. Moving and poignant ceremonies.
April 2023	Rangiora Early Records Society	RACB representative. They are very grateful for the Community Board grant for the chairs and flag. Also, Council staff were very quick to respond to maintenance and other issues I had raised with them, which is also much appreciated.
April 2023	North Canterbury Musicals, "Grease"	Fly crew, supporting this asset to the community.