MINUTES A MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 11 SEPTEMBER 2019 AT 7PM.

PRESENT

J Gerard (Chairperson), D Lundy (Deputy Chairperson), K Barnett, R Brine, M Clarke, K Galloway, D Gordon, J Hoult, S Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), C Roxburgh (Water Asset Manager), G MacLeod (Greenspace Manager), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

Item 7.3 – J Hoult declared conflicts of interest.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 13 August 2019

Moved K Barnett seconded P Williams

THAT the Rangiora-Ashley Community Board:

(a) Amends the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 13 August 2019. Item 11.10, bullet point 1, last sentence should refer to Hurunui Neighbourhood Support rather than North Canterbury Neighbourhood Support.

(b) Confirms the amended Minutes of the Rangiora-Ashley Community Board meeting, held on 13 August 2019, as a true and accurate record.

3.2 Minutes of the Public Excluded portions of a meeting of the Rangiora-Ashley Community Board held on Tuesday 13 August 2019

Moved R Brine seconded D Lundy

THAT the Rangiora-Ashley Community Board:

(c) Confirms the circulated Minutes of the public excluded portion of the Rangiora-Ashley Community Board meeting, held on 13 August 2019, as a true and accurate record.

CARRIED

4 MATTERS ARISING

There were no matters arising.
5 DEPUTATIONS AND PRESENTATIONS

There were no deputations.

6 ADJOURNED BUSINESS

There was no adjourned business.

7 REPORTS

7.1 Request for Approval to proceed with Consultation on Poyntzs Road joining with West Eyreton and Summerhill Water Supplies – C Roxburgh (Water Asset Manager)

C Roxburgh advised that the purpose of the report was to seek the Board’s endorsement to consult with the Poyntzs Road, West Eyreton and Summerhill communities on the proposed upgrade of the Poyntzs Road water supply. The upgrade was required to ensure that the water complied with Drinking Water Standards for New Zealand (DWSNZ). The Poyntzs Road scheme was currently supplied by a single well that did not meet protozoal requirements. While UV treatment would resolve this issue, it would however not address the risk of noncompliance with nitrate levels in future.

C Roxburgh reported that a number of options were explored, including the drilling of a new deep well. However, it was found that the best option was to join with the Poyntzs Road scheme with West Eyreton and Summerhill Water Supplies due to their location and spare capacity.

C Roxburgh further advised that the Advisory Groups endorsed the joining with funding Option C, as discussed in the report, which was a replication of Summerhill joining West Eyreton.

In response to questions, C Roxburgh confirmed that the first 14 Poyntzs Road properties to be joined had 19 unit connections which could be plumbed in directly. However, the other properties had restrictions which would require a tank and pump. Although this created concerns regarding fairness, the Board agreed that these concerns should not stop the consultation on the overall project. The staff could at the same time work on a solution with the 19 unit property owners.

C Roxburgh reported that the Oxford-Ohoka Community Board approved the report subject to minor changes to the consultation document around improving clarity of rating impact. After the Rangiora-Ashley Community Board approved the report, it would be submitted to the Utilities and Roading Committee for consideration and recommendation to the incoming Council. This would provide the Council with an opportunity to become familiar with the project prior to the consultation going to the community.

K Barnett referred to the consultation plan and asked if staff believed that they would receive meaningful feedback during mid-November to mid-December. She enquired if there was any risk in delaying the consultation process until after Christmas. C Roxburgh commented there might be some risk as nitrate levels were increasing, and while not meeting nitrate requirements was low likelihood it had a high consequence.

C Prickett sought clarity about the preparation for this consultation compared to that for the Garrymere Water Scheme. C Roxburgh advised that Garrymere Water Scheme was more complex. There was no Poyntzs Road Advisory Group, however residents did receive a letter last year. In comparison to Garrymere Water Scheme the rate increase would not be as significant and
as there was the opportunity to subsidise 50% of the cost using the district wide UV rate.

C Prickett asked how many of the 19 unit connection properties did not have water tanks. C Roxburgh reported that the figure was not currently known, but after the last Advisory Group meeting a letter was sent asking that question. It should however be noted that those with a 19 unit allocation were the minority. The actual average flow was similar to that of those on the West Eyreton and Summerhill Schemes.

Moved D Gordon seconded P Williams

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee recommends:

(a) **Receives** report No. 190828120309.

(b) **Notes** that an upgrade to the Poyntzs Road scheme is required to achieve compliance with the Drinking-water Standards for New Zealand.

(c) **Notes** that the optimum way to achieve this upgrade is by installation of a pipeline from West Eyreton the Poyntzs Road, and that the optimum pipe route has been determined to be the Main Race Road alignment, following previous consultation with residents on two potential pipe routes.

(d) **Notes** that three funding options have been identified for consideration by the communities for the upgrade, following consultation with the West Eyreton and Summerhill Water Supply Advisory Groups.

(e) **Approves** staff to consult with the affected communities on the proposal and funding options identified, based on the draft consultation material attached, noting that the consultation material is currently in draft format and will be refined prior to distribution to residents.

(f) **Notes** that an identical report has been presented to the Oxford-Ohoka Community Board at their September meeting.

CARRIED

D Gordon noted there had been an informative meeting with the Summerhill and West Eyreton Advisory Groups and a range of issues was discussed. When the Summerhill and West Eyreton Schemes were upgraded they were required to reduce and put into tanks. D Gordon commented he took on board the comments of K Barnett regarding the consultation period. Changing the consultation dates might not change the outcome, but it could change the quality of consultation.

P Williams agreed with D Gordon, and stated that this was the last scheme required to meet the DWSNZ. He stressed that the nitrate levels were of concern.

K Barnett again raised concerns regarding the consultation period as there might be a number of people who were not aware of the history of the scheme. It was therefore important everyone had the required information.

D Lundy reluctantly supported the recommendation. He was dubious of a long consultation but could however see the sense of extending into next year. He commented that 19 unit connection properties did have a value.
7.2  **Tree Removal request outside 124 High Street, Rangiora – E Sard**  
(Greenspace Community Assets Officer)

G MacLeod spoke to the report noting that Mr Irvine (the person requesting the tree removal) had spoken to the Business Centres team and had a meeting on site with Ed Sard (Greenspace Community Assets Officer). Mr Irvine raised concerns with tree debris damaging his newly installed guttering. He believed the trees were too large to be compatible with the street environment.

G MacLeod further advised that staff were recommending that the trees be retained. They were being actively managed and were important for the character of High Street.

J Gerard enquired if gutter guards could overcome most of difficulties of debris, which G MacLeod replied yes.

In response to questions, G MacLeod reported that he was not aware of any damage caused by the trees. Although Council could up its service with regard to managing the leaves and debris, it should be noted that there would be a cost implication to an increased level of service.

C Prickett asked if staff were happy with the tree choice. G MacLeod replied that the American Sweetgums were acceptable, however other species could be considered as part of succession planting in terms of the Town Centre Strategy.

J Hoult noted the cost of removing the tree did not take into consideration the cost associated lighting services and assets.

M Clarke expressed a concern regarding the precedence that would be set if the trees were removed. Especially in light that there have been no other complaints from business owners in the last five months.

Moved G Miller seconded D Gordon

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 190828120194

(b) **Approves** the retention of two American Sweetgum (*Liquidambar styraciflua*) trees located in ornamental planters outside 124 High Street, Rangiora.

**CARRIED**

G Miller commented he would hate to see the character of High Street lost and there would be minimal amount of debris with the regular maintenance the tree received.

D Gordon commended Mr and Mrs Irvine for the work that they had undertaken in High Street and commented that the development looked stunning. It was good the older building had been retained. He appreciated their concerns but believed there would be a public outcry if the trees were removed. He believed staff could work on ways to mitigate the effects.

7.3  **Applications to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2019/20 – T Kunkel (Governance Adviser)**

T Kunkel noted that the Woodend-Sefton Community Board had approved $500 to North Canterbury Neighbourhood Support. The gazebo was to replace one that was damaged.
K Barnett asked if there had been further clarification around school funding. J Gerard however noted that the proposed vegetable garden was not part of the school curriculum.

Moved G Miller seconded K Galloway

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190820115802.

(b) Approves a grant of $500 to the Southbrook School Board of Trustees towards the cost of the further development of their outdoor food garden.

CARRIED

G Miller believed it was a worthwhile project and K Galloway supported the application.

J Hoult left the table.

Moved R Brine seconded S Lewis

(c) Approves a grant of $500 to North Canterbury Neighbourhood Support towards the cost of purchasing a promotional gazebo.

CARRIED

J Hoult returned to the table.

7.4 Update on the work being done by the Waimakariri Student Volunteer Army who was awarded the 2018 Waimakariri Youth Development Grant – Thea Kunkel (Governance Adviser)

T Kunkel spoke briefly to the report.

Moved P Williams seconded S Lewis

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190805108810.

(b) Acknowledges the work being undertaken by the Waimakariri Student Volunteer Army.

(c) Notes the process to be undertaken for the awarding of the 2019 Youth Development Grant.

CARRIED

7.5 Summary of Discretionary Grant Accountability 1 July 2018 to 30 June 2019 – Thea Kunkel (Governance Adviser)

T Kunkel reported that 26 applications were received in the previous financial year with 25 approved. Most Accountability Forms had been received, of the seven still to be received all were still within the time frame required to submit. No funding applications would not be considered for organisations until their outstanding Accountability Forms had been received.

Moved D Lundy seconded C Prickett

THAT the Rangiora-Ashley Community Board:

(a) Receives report No 190717100678

(b) Circulates a copy of this report to all of the Community Boards.
8 CORRESPONDENCE
Moved D Gordon seconded R Brine

THAT the Rangiora-Ashley Community Board:

(a) Receives the Coastguard North Canterbury Update (Trim No 190816114840).

CARRIED

K Galloway requested a letter of thanks be sent to the Coastguard on behalf of the Board for the work they did for the community.

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for August 2019
Moved J Gerard seconded R Brine

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 190904123786.

10 MATTERS FOR INFORMATION

10.1 Woodend-Sefton Community Board meeting minutes – 12 August 2019
(Trim No 190813112615).

10.2 Kaiapoi-Tuahiwi Community Board meeting minutes – 19 August 2019
(Trim No 190820115834)

The Rangiora-Ashley Community Board receives the information in Items 10.1-10.2.

Note:

1. Agenda links were circulated via email as they became available during the month.

2. Matters for Information were circulated separately to members.

11 MEMBERS’ INFORMATION EXCHANGE

11.1 M Clarke
- Attended speed limit consultation and noted lack of interest from public.
- Attended Greypower meeting – main concern was cost of rates. The running of mayoral debate at time of Council meeting was commented on.
- Christchurch District Health Board – had written a letter requesting infusion unit for Rangiora Health Hub.

11.2 J Hoult
- Assisting with learner driver mentoring programme.
- Attended ECan presentation for Plan Change 7.
- Timebank – the new committee was positive.
- Attended sod turning for Coldstream Road Multi-Use stadium.

11.3 S Lewis
- Assisting with learner driver mentoring programme.
- Attended Rangiora High School information evening.
- Attended Rangiora Players performance and North Canterbury Wearable Arts and was impressed with the talent displayed.
- Attended Meet the Candidates session in Pegasus.
11.4 **G Miller**
- Attended Plan Change 7 workshop.

11.5 **C Prickett**
- Attended sod turning for Coldstream Road Multi-Use stadium.
- Sustainability Strategy – was concerned with upgrades for Council building as related to sustainability.
- Attended Town Centre lighting meeting.
- Attended Natural Hazards workshop was surprised to learn the Waimakariri coastline had grown.

11.6 **P Williams**
- Attended Airport meeting.
- Attended West Eyreton Advisory Group meeting.
- Attended Sustainability Strategy meeting, believed things needed addressing for the future.
- Attended Plan Change 7 meeting.
- Attended housing meeting.
- Attended Mayoral debate.

11.7 **K Barnett**
- Attended Rangiora High School event for Wuhan students on behalf of Mayor.
- Attended first meeting of Land & Water Group meeting. Currently looking at testing of private wells.
- Attended housing meeting.
- Youth Spaces Working Group – Youth Council was coordinating.
- Sustainability Strategy – this was a start point. There would be Champions within Council.
- Attended sod turning for Coldstream Road Multi-Use stadium.

11.8 **D Gordon**
- Commented it was a busy time, he had attended a number of the same meetings noted.
- Town Centre lights – there had been a good across town discussion. There would be a report back on the lights of Conway Lane in due course.
- Noted Chris Neason had received the Gold Star Award, her husband Mike had previously received this. Suggested the board write to congratulate them on this achievement.
- Attended North Loburn School Hawke Bike Track viewing.
- Rangiora Airfield Advisory Group – summary of submissions on Plan Change was 9 support, 4 support in part and 3 oppose. Although there were still hurdles this was encouraging, it had been a district wide consultation.
- Rangiora Art Society – noted the Don Hawkins new room.
- Attended North Canterbury Musical Society AGM. Gayle Fox had received a lifetime achievement award.
- Attended Honda Forest Planting.
- Attended Wearable Arts.
- Plan Change 7 – was worried the direction it was heading. The Waimakariri Zone Committee had completed exceptional work that had not been picked up. Things added that had not been consulted on. There was a real impact for farmers.

11.9 **D Lundy**
- Attended Natural Hazards consultation.
- Attended North Loburn Hall bike track viewing. Was impressed with their enhanced understanding of agricultural past and future.
• Plan Change 7 – noted concerns.
• Community members were looking to upgrade pitch at Cust Domain and reconstruct wicket.

11.10 K Galloway
• Attended Town Centre lighting meeting. Noted $30,000 from Board to lighting and expressed concern there was no urgency to resolve Conway Lane lighting before Christmas.
• Milton Dog Park – spoke to Greenspace staff and requested improved maintenance including of footpaths.

11.11 R Brine
• Noted Regional Landfill Committee fund for projects and allocation of transport costs.
• Attended sod turning for Coldstream Road Multi-Use stadium
• Attended Satisfy Food Rescue event.
• Attended Woodend Bypass meeting and noted the strong feelings in the community.

12 CONSULTATION PROJECTS

12.1 Natural Hazards
Consultation closes Wednesday 25 September 2019.

12.2 Proposed Plan Change 7 to the Land and Water Regional Plan (Environment Canterbury)
Consultation closes 13 September 2019.

12.3 Future of Rangiora

12.4 Signage
Consultation closes 30 September 2019.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/lets-talk-about-signage

12.5 Parking
Consultation closes 30 September 2019.
https://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/lets-talk-about-parking
13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant
Balance as at 31 August 2019: $9,446.

13.2 General Landscaping Fund
Balance as at 31 August 2019: $24,860.

14 MEDIA ITEMS

There were no media items.

15 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved J Gerard seconded D Lundy

THAT the public be excluded from the following parts of the proceedings of this meeting.

CARRIED

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of:</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.1</td>
<td>Minutes of the Public Excluded portion of a meeting of the Rangiora - Ashley Community Board 13 August 2019 meeting</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.1</td>
<td>To carry out commercial activities without prejudice.</td>
<td>A2(b)ii</td>
</tr>
</tbody>
</table>

**CLOSE MEETING**

*See Public Excluded Agenda (blue papers)*

**OPEN MEETING**

*The public excluded portion of the meeting occurred from 8.10pm – 8.11pm.*

16 **QUESTIONS UNDER STANDING ORDERS**

There were no questions under Standing Orders.

17 **ACKNOWLEDGEMENTS**

17.1 **J Gerard**

J Gerard expressed this appreciation for the work that all the members had done during their time in office. Especially for their input at Board meetings.

J Gerard expressed the Board’s gratitude to J Hoult for her service and dedication to the community. She served on the Board for eight years, where she served as Chairperson and Deputy Chairperson. She also chaired that Board’s Roads and Reserves Naming Committee. In addition, J Hoult represented the Board at the Timebank and at North Canterbury Neighborhood Support.

J Gerard advised that J Hoult was also a member of the Committee that raised the funds to build the swimming pools in Rangiora. He handed her flowers and a gift card on behalf of the Board and wish her well with any future endeavors.

17.2 **J Hoult**

J Hoult advised that she was elected to the Rangiora Community Board for her first term in 2010. Her particular interest was engaging with the community, particularly community groups and the provision of community facilities.

She, along with many others in the community, was impressed with the Council's immediate response to the September earthquake and joined as one of the doorknockers to check on all the Kaiapoi and beach residents. Since then she has witnessed that this was not a short term response. In the last nine years we have had a Council and staff who have worked hard to meet the infrastructural as well as social needs of a recovering and rapidly growing district. Not easy, not cheap but always fiscally prudent. She stands down knowing that this positive relationship of Council and people will continue.

She thanked the staff who have answered her email questions in a timely and thorough manner such as the Green Space team and the 3 Water teams. Sometimes staff have even helped solve issues that were not entirely their responsibility such a Greg Barnard's help with the Netball Court lights. She also
thanked them for their reports to the Board as they were thorough and their answers to questions helpful in guiding members’ role in governance.

She thanked the Governance team, all of who have been efficient, friendly, approachable and helpful. She especially thanked Louise Courtney who helped her with the entry of the Hegan Reserve for the Community Boards Awards and Emma Stubbs who seems able to record Board meetings in great detail.

She also thanked the other Board members for their insights into matters raised that affect the ward, and for their championing of projects that were important to them. One of the values of a group such as the Board was that members bring different interests to the table and have the ability to accept differences of opinion.

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

This is the final meeting of the Rangiora-Ashley Community Board for the 2016-2019 electoral term.

The new Rangiora-Ashley Community Board will be sworn into office late October 2019, with standard meetings resuming from mid-November 2019. Further information will be advertised and listed on the Council’s website.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.11PM.

CONFIRMED

Chairperson

________________

Date

Chief Executive

________________

Date

---

**Workshop**

- *Flaxton Road Update – Kieran Straw (Civil Projects Team Leader)*
- *Members Forum*

---

**Briefing**

*Note a briefing is public excluded*

- *Implementation of Park and Ride – Don Young (Senior Engineering Advisor)*