MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD,
WOODEND ON MONDAY 11 MARCH 2019 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie,
R Mather and J Meyer.

IN ATTENDANCE
C Brown (Community and Recreation Manager), D Ayers (Mayor), K Rabe (Governance
Advisor) and E Stubbs (Governance Support Officer).

1 APOLOGIES
There were no apologies.

2 CONFLICTS OF INTEREST
There were no conflicts of interest

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 11 February 2019
Moved J Meyer seconded J Archer
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community
Board meeting, held 11 February 2019, as a true and accurate record.
CARRIED

4 MATTERS ARISING
There were no matters arising.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
There were no deputations.

6 ADJOURNED BUSINESS
There was no adjourned business.

7 REPORTS

7.1 Applications to the Woodend-Sefton Community Board’s Discretionary
Grant Fund 2018/2019: Kay Rabe (Governance Adviser)
K Rabe noted that the three applications for the Discretionary Grant Fund
were straightforward and included a Charity Fun Mud Run, the Kaiapoi Art
Expo and events to commemorate ANZAC Day and Christmas. She noted an
application from a new group; the Sefton Community Group which had
previously run the ANZAC and Christmas events for the community without
formal funding.
Waimakariri Arts Trust - Kaiapoi Art Expo

R Mather noted some inconsistency regarding the reported attendance figures with differing percentages and she questioned whether 10% would be attending from the Kaiapoi-Tuahiwi Ward given the event was held in Kaiapoi. R Mather suggested that the Board should reduce the requested funding as the residents from the Woodend Sefton Ward would not be the main attendees.

A Allen noted corrections in the report, namely items 4.7 and 4.9. Item 4.7 should read approximately 32% of visitors coming from the Woodend Sefton Community area rather than 15%. J Meyer suggested these figures may refer to the proportion of artists rather than attendance.

Item 4.9 should state that the Trust was granted $300 toward the event in 2018 rather than $500.

A Blackie commented that he was not sure where the attendance figures came from as he had not seen records of that taken when assisting at the door.

Moved R Mather seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190204012346.

(b) Approves a grant of $300 to Waimakariri Arts Trust - Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo in particular for advertising costs in local papers.

R Mather believed the Expo was a worthwhile well attended event.

A Allen reiterated the comments of R Mather and asked that feedback be given to the group regarding attendance numbers.

Amendment

Moved J Archer seconded A Thompson

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190204012346.

(b) Approves a grant of $500 to Waimakariri Arts Trust - Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo in particular for advertising costs in local papers.

CARRIED

Against R Mather, A Allen

J Archer commented that the Art Expo was a great showcase for artists in the district and was always well attended.

A Thompson commented that the Expo was a good stable event and he did not have concerns with the proportions. He saw no reason to reduce the amount of funding to $300.

R Mather commented that the $300 would be consistent with the previous two years allocations and that proportioning it would allow the Expo to receive sufficient funds while retaining the majority of the balance of the funds for local events or groups.

A Allen agreed with keeping funding local and she was aware of other local groups wishing to apply for funding in the near future.
S Powell commented that advertising for the Expo would be included in the local paper, the Woodpecker, which hadn’t occurred in previous years and this would create awareness in the local area.

**Lions Club of Pegasus Town - Charity Fun Mud Run**

J Archer expressed concern that the event was being held in a bio-node of the Te Kohaka o Tuhaitara Wetlands and the activity may damage sensitive areas. R Mather commented that the Trust was aware of the event and supported it, acknowledging that it would be beneficial to the Trust in establishing new wetlands and raising funds.

Moved A Allen seconded R Mather

**THAT** the Woodend-Sefton Community Board:

(a) **Approves** a grant of $500 to The Lions Club of Pegasus Town towards the cost of holding a Charity Fun Mud Run.

**CARRIED**

A Allen commented that it was a worthwhile cause that supported the Trust, gave back to the community and promoted health and fitness and also the area.

R Mather commented it was great to see a new event come to the fore. She supported the Lions Club of Pegasus Town raising funds for distribution in the area and she hoped to see the event become an annual one.

**Sefton Community Group - ANZAC Day Service and Christmas Carols**

A Allen noted that the Sefton Community Group was starting out with a deficit of $247. She suggested that the Board consider funding $373.50 to each event, which would cover the requested funding of $500 plus the deficit. However she was also aware that the total allocation would then exceed the $500 cap on funding per group. K Rabe advised that although grants were capped at $500 per application, allocation was at the Board’s discretion. She suggested that the application could be split to funding the ANZAC day celebrations in March and then requesting the group to reapply for the Christmas Carol event later in the year.

J Archer suggested that the Board approve $400 for the ANZAC Day Service and requested staff encourage the Group to apply after July for the Christmas Carol event.

Moved J Archer seconded A Thompson

**THAT** the Woodend-Sefton Community Board:

(a) **Approves** a grant of $400 to Sefton Community Group towards the costs of running the ANZAC Day Service.

**CARRIED**

S Powell noted that members of the Board were always made welcome at the both events and they were well run and well supported.

R Mather commented the event was deserving of funding.

**8 CORRESPONDENCE**

S Powell tabled a draft letter (Trim No 190311030295) of support from the Woodend-Sefton Community Board to the Sefton Community Hall Committee’s application to the Department of Internal Affairs to fund a feasibility study on whether to repair or
rebuild the Sefton Community Hall. The Board was in agreement in supporting the Committee in its funding application.

9 CHAIRPERSON'S REPORT

9.1 Chairperson’s Report for January 2019

S Powell noted the support and attendance of board members to the Sefton Community Hall public meeting and commented that the decision of a feasibility study being undertaken was a logical next step.

Moved S Powell seconded J Meyer

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 190304025690.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 7 February 2019 (Trim No. 190131010946).

10.2 Rangiora-Ashley Community Board meeting minutes – 13 February 2019 (Trim No 190207013828).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 February 2019 (Trim No 190213016349)

10.4 Youth Council meeting minutes – November 2018.

10.5 Family Violence Prevention – report to Community and Recreation Committee 12 February 2019 (Trim No 190131010856)

10.6 Aquatic Facilities Update – Community and Recreation Committee 12 February 2019 (Trim No 190116003969).

10.7 Capital Projects Report for the period ended 31 December 2018 – report to Audit and Risk Committee 12 February 2019 (Trim No 190128008548).

10.8 Community Facilities – User applications for exemption from fees – report to Community and Recreation Committee 12 February 2019 (Trim No 190129009698).

10.9 Library Update to 31 January 2019 – report to Community and Recreation Committee 12 February 2019 (Trim No 190131011192).

10.10 Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Kaiapoi Tuahiwi Community Board 18 February 2019 (Trim No 190109001449).

10.11 Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Kaiapoi Tuahiwi Community Board 18 February 2019 (Trim No 190110002007).

10.12 Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Rangiora Ashley Community Board 13 February 2019 (Trim No 190109001505).

10.13 Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Rangiora Ashley Community Board 13 February 2019 (Trim No 190110001941).


10.15 Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Oxford Ohoka Community Board 7 February 2019 (Trim No 190110001846).
Moved J Meyer seconded A Blackie

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.15.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 February Diary for R Mather, John Archer, Andrea Allen and Andrew Thompson (Trim No. 190228024378)

11.2 R Mather
• Confirmed that she was unable to attend the New Zealand Community Board Conference in April 2019.

11.3 A Allen
• Commented on the emotive nature of the Sefton Hall meeting and thanked J Meyer for his constructive input.

11.4 A Thompson
• Pegasus Bay Implementation Group – noted the published results of a survey of people at the beach, and that it contained interesting and useful information. While there were some statistical limitations, the survey had a lot of credibility. The next phase would likely involve consultation with local groups and stakeholders such as the Board. A Thompson commended the work of Mike Kwant (Community Projects Officer).

11.5 A Blackie
• Pegasus Bay Implementation Group - advised he would circulate the results of the Pegasus Bay survey to Board members. Council had allocated another $10,000 toward policing beaches.
• There was an upcoming Kite Surfing review. As most kite surfers belonged to Clubs they were self-policing and there were few issues.
• Council matters – noted two ‘In Committee’ reports.
• Noted progress in Regeneration area.

S Powell asked if there had been an update regarding a bylaw on fireworks. A Blackie advised it had not been in the agenda on Tuesday. Staff were waiting on results from the Auckland Council regarding a similar scenario.

11.6 J Meyer
• Noted the Sefton Hall meeting, which had a good attendance/support from the community. The community was grateful for assistance from the Council staff with reports and guidance. He believed the community could work successfully together, including with the school, to build a new hall which would benefit everyone.
• Commented on 30km/hr speed limits through town centres in Northland.
• Commented Western Rangiora development was ahead of time.

12 CONSULTATION PROJECTS

S Powell noted that the Draft Rural Residential Development Strategy and Draft Annual Plan were both out for consultation during March/April. Members were also reminded of the proposed session to consult with residents in Waikuku regarding the welcome sign, drainage and water issues in the near future.
There was some discussion on these consultations. The Board agreed that the Waikuku consultation should be held separately as a standalone event. Staff members would be present to address questions regarding issues around drainage, water supply and roading design as well as the signage. It was agreed to hold the event from 6 to 7.30pm with the date to be finalized in the following week.

K Rabe reminded the Board of the workshop scheduled for Tuesday 26 March at 4pm at the Pegasus Community Centre. This workshop was set up for the Board to collate its submission on the Draft Annual Plan. She suggested using this time to cover both the Draft Annual Plan and the Draft Rural Residential Development Strategy (RRD) submissions. Staff supporting the RRD would be available to answer questions at the start of the workshop.

The Board acknowledged that there had been no drop in session arranged for the Draft Annual Plan in its area and decided that the drop in session already scheduled for the RRD consultation at Woodend Community Centre on 26 March from 5-7pm should be used for both consultations.

13 FOSTERING COMMUNITIES

14 BOARD FUNDING UPDATE
14.1 Board Discretionary Grant
    Balance as at 5 March 2019: $2,932.
14.2 General Landscaping Fund
    Balance as at 5 March 2019: $5260.

15 MEDIA ITEMS
    The approved discretionary grant applications.

16 QUESTIONS UNDER STANDING ORDERS

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING
    The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 8 April 2019 at the Waikuku Beach Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.01pm.

CONFIRMED

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Chairperson

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Date
Workshop

- Members Forum
  - Woodend Beach Toilets
  - Beach Access
  - Clarification on roading underspends carried into other projects