Rangiora-Ashley Community Board

Agenda

Wednesday 13 September 2017

7.00pm

Upstairs Function Room
Rangiora Town Hall
303 High Street
Rangiora

Members:
Jim Gerard Q.S.O (Chair)
Duncan Lundy (Deputy Chair)
Robbie Brine
Murray Clarke
Keith Galloway
Dan Gordon
Judith Hoult
Sarah Lewis
Greg Miller
Chris Prickett
Paul Williams
AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE UPSTAIRS FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON WEDNESDAY 13 SEPTEMBER 2017 AT 7PM.

Edwina Cordwell
Governance Adviser

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL.

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 ACKNOWLEDGEMENT

3.1 Peter Allen

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Rangiora-Ashley Community Board – 9 August 2017

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Confirms the circulated minutes of the Rangiora-Ashley Community Board meeting, held on 9 August 2017, as a true and accurate record.

5 MATTERS ARISING

6 DEPUTATIONS AND PRESENTATIONS

6.1 Cust Community Network

Members of the Cust Community Network will provide an update on their activities, in particular rural recycling.

6.2 North Loburn School

Darryn Ward (Principal) will update the Board regarding the school’s solar energy project.
7  ADJOURNED BUSINESS
Nil.

8  REPORTS

8.1  Proposed removal of Poplar Trees in Dudley Park – Greg Barnard (Parks Community Assets Officer)

RECOMMENDATION
THAT the Rangiora–Ashley Community Board:
(b)  Receives report No. 170831094576
(c)  Approves the retention of the Poplar trees located at the northern end of Dudley Park adjacent to the Park Street entrance.
(d)  Notes that the retention of the Poplar trees is consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees.

8.2  Application for Rangiora-Ashley Community Board Discretionary Grant 207-2018 – Edwina Cordwell (Governance Adviser)

RECOMMENDATION
THAT the Rangiora–Ashley Community Board:
(a)  Receives report No. 170830094095.
(b)  Approves a grant of $__________ to International Day of Older Persons’ Group towards the costs of a concert and afternoon tea to mark the International Day of Older Persons.
OR
(c)  Declines the application from International Day of Older Persons’ Group.

8.3  Summary of Discretionary Grant Accountability 1 January 2017 to 30 June 2017 - E Cordwell (Governance Adviser)

RECOMMENDATION
THAT the Rangiora-Ashley Community Board:
(d)  Receives report No 170831094272.
(e)  Circulates a copy of this report to all of the Community Boards.
8.4 **Ratification of the Rangiora-Ashley Community Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment” – E Cordwell (Governance Adviser)**

**RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

(f) **Receives** report No. 170830093993.

(g) **Ratifies** the Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”. (Trim 170830093879)

9 **CORRESPONDENCE**

**Memo** Pedestrian Mazes on High Street and Smart Studs on Wales Street Railway Level Crossings Nil – Bill Rice (Senior Transportation Engineer)

**RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** memo No. 170831094196 and notes the information.

10 **CHAIRPERSON’S REPORT**

10.1 **Chair’s Diary for August 2017**

**RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 17090609644.

11 **MATTERS FOR INFORMATION**

11.1 **Oxford-Ohoka Community Board meeting minutes – 3 August 2017** (Trim No. 170808084495)

11.2 **Woodend Sefton Community Board meeting minutes – 14 August 2017** (Trim No. 170822090257)

11.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 21 August 2017** (Trim No. 170818089346)

11.4 **Annual Report: Dog Control 2016/2017 – Malcolm Johnston, (Environmental Services Manager) – Report to Planning and Regulation Committee meeting 15 August 2017 (Trim No. 170710071156)**

11.6 Changes to Kaiapoi (West) Speed Limits – Ken Stevenson, (Roading Manager) – Report to Council meeting 5 September 2017 (Trim No. 170822090290)

11.7 Update on Cam River Enhancement Project - Janet Fraser, (Utilities Planner) and Owen Davies (Drainage Asset Manager) – Report to Utilities and Roading Committee 15 August 2017 (Trim No. 170803082835)

11.8 West Eyreton and Summerhill Backup Source Options – Mark Andrews (Civil Engineer), Jeff Dunn (Engineering Technician) and Colin Roxburgh (Water Asset Manager) - Report to Council meeting 5 September 2017 (Trim No 170627066208)

RECOMMENDATION
THAT the Rangiora-Ashley Community Board receives the information in items 11.1-11.8.

Note: Matters for Information were circulated separately to members.

12 MEMBERS’ INFORMATION EXCHANGE
The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

13 CONSULTATION PROJECTS
There are no current consultation projects.

14 REGENERATION PROJECTS
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:

15 BOARD FUNDING UPDATE
15.1 Board Discretionary Grant
Balance as at 26 July 2017: $10,914.04

16 MEDIA ITEMS

17 QUESTIONS UNDER STANDING ORDERS

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 October 2017 in the Council Chambers at the Rangiora Service Centre.

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**Workshop**

1. *Members’ Forum.*
MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH
STREET, RANGIORA ON WEDNESDAY 9 AUGUST AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), R Brine, M Clarke, K Galloway, D Gordon,
J Hoult, S Lewis, G Miller and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), Mayor Ayers, J McBride
(Development Manager), B Rice (Senior Transport Engineer), S Hart (Business and
Centres Manager), E Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

1 APOLOGIES
Moved J Gerard seconded J Hoult
That the apologies from P Allen and C Prickett be received and sustained.
CARRIED

2 CONFLICTS OF INTEREST
R Brine advised of a conflict of interest for Agenda Item 7.2 as a serving Police
Officer.
R Brine and P Williams both advised of a conflict of interest for Agenda Item 7.4
being the Chair and a member of the Hearing Panel respectively.

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 26 July 2017
Moved J Hoult seconded D Lundy
THAT the Rangiora-Ashley Community Board:
(a) Amends the minutes of the Rangiora Ashley Community Board
meeting held on 26 July 2017. Item 7.4 to add “D Gordon” also left the
room. Item 7.4 editorial change to paragraph sequence regarding
discussion of school fundraising.
(b) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held on 26 July 2017, as a true and accurate record.
CARRIED

3.2 Receive Minutes of the Rangiora-Ashley Road Naming and Reserve
Naming Committee – 13 June 2017
Moved J Hoult seconded K Galloway
THAT the Rangiora-Ashley Community Board:
(c) Receives the minutes of the Rangiora-Ashley Road and Reserve
Naming Committee meeting, held on 13 June 2017.
CARRIED
4 MATTERS ARISING

Nil.

5 DEPUTATIONS AND PRESENTATIONS

Stuart Harris thanked the Board for allowing him to speak regarding Agenda Item 7.2 Changes to Cones Road Speed limits. He supported the recommendations. Once any walkway was in place he requested appropriate signage be installed. Mr Harris noted that it had been two years since he had put forward the community walkway idea.

D Gordon asked about the signage and Mr Harris commented that it would be to advertise the track at both ends of the walkway.

Sarah Pallet, a resident of 308 Cones Road, spoke to the Board regarding the speed limit changes. She noted that the report addressed a number of her concerns however, she had some remaining matters that were not fully addressed (Trim No: 170817089019).

Referring to Section 3.15 of the report S Pallet agreed with improvements to the timber site rails but noted that they required regular maintenance which was not being carried out at the moment. She supported localised shaping of the vertical curve and widening of the road to increase visibility. S Pallet supported clearing of vegetation adjacent to the road but noted this had not been maintained in the past and requested that it be added to the regular mowing and maintenance schedule.

S Pallet was pleased to see the reference to monitoring the improvements. She requested that following the improvements to the vertical curve that the stopping sight distance be reassessed and appropriate remedial action taken if required.

S Pallet drew attention to the Board’s 8 March 2017 recommendation for a 30km/h speed limit whilst the recommendation in the report was for 40km/h.

D Gordon referred to the critical corner and asked if S Pallet had a view whether it should be 40km/h or 30km/h. S Pallet commented that if the safety improvements were made and were effective then she would be comfortable with 40km/hr. She believed the safety methods should be shown to be effective before the walkway was considered.

D Gordon queried whether S Pallet believed there were still problems at the Cones Road/Carrs Road intersection. S Pallet advised that there were many issues associated with the lack of visibility for drivers due to parking of both cars and large trucks. The corner required urgent attention and parking needed to be prevented in that area.

P Williams asked what S Pallet saw as the most important areas of concern. The intersection or the crest of the hill? S Pallet commented that there were really two crests and that improving visibility at both should be considered.

S Lewis thanked S Pallet for her deputation noting her observations of what could be improved and the maintenance and monitoring of improvements.

Robyn Eyles spoke with regard to the North Canterbury Musical Society’s funding application (Agenda Item 7.3). She commented on the role of the Society in the community and that the request for funding was for signage for the costume hire facility. Costume hire was a fundamental aspect of the North Canterbury Musical Society activity and used by members of the public and other societies for a wide range of events and activities. It was also a key contributor to income.

The Chairperson thanked all for their respective deputations.
6 ADJOURNED BUSINESS

Nil.

Note that items 7.1 to 7.4 were taken in the sequence 7.2, 7.3, 7.1, 7.4. The minutes have been recorded in accordance with the order of the Agenda as circulated.

7 REPORTS

7.1 High Street Feature Lighting – K Stevenson (Roading Manager), J McBride (Development Manager)

S Hart and J McBride spoke to the report. S Hart noted that most of the material had been covered at the previous meeting. However, further work had been completed on lower cost options and investigation of alternative products with the same specifications. There was no change to previous staff advice arising from this further work. Supplier delivery time-frame issues had also been considered as the lights are required to be installed prior to Christmas 2017. Council had received a briefing on the matter and were supportive of the recommendations. An indicative order for the lights had been placed with a cancellation option.

K Galloway asked how the timeframe tied in with Mainpower. S Hart advised that they were working closely with Mainpower who were relatively confident they could meet the required timeframes. Pre-cabling options were being considered. K Galloway asked if a completion date was available and S Hart replied that all involved were working towards mid-November.

Moved K Galloway seconded G Miller

THAT the Rangiora–Ashley Community Board:

(a) Receives report No 170725078225.

THAT the Rangiora–Ashley Community Board recommends to the Council that it:

(b) Approves the feature lighting for High Street as detailed on the attached plan (TRIM 170728080053).

(c) Approves the reallocation of the remaining $265,000 High Street Upgrade budget in 2017/18 to fund the feature lighting in High Street.

(d) Notes that the current allocation of the remaining $265,000 is $205,000 to Good Street upgrade and $60,000 to the feature lighting.

(e) Notes the Good Street upgrade cannot now be completed until 2018/19 because of the delay in the new building on the east side of the street and that the likely cost to achieve the required outcome will be more than the $205,000 that is currently allocated.

(f) Approves the allocation of $350,000 from the future Town Centre Upgrade budget of $100,000 per year to the Good Street Upgrade project in 2018/19.
(g) **Considers** options to fund the street lighting of $550,000 through the next LTP process.

**CARRIED**

K Galloway believed the lighting was one of the best projects the Board had established and was keen to see installation as soon as possible.

G Miller commented that the High Street needed the lighting.

J Gerard reiterated his thanks to staff and Councillors for taking the necessary steps to enable the project to progress and finally be achieved this year.

7.2 **Changes to Cones Road Speed Limit – K Stevenson (Roading Manager), B Rice (Senior Transport Engineer), H Davies (Roading Projects Engineer)**

B Rice spoke to the Board regarding the report and provided a brief update on potential alterations to the Cones Road/Carrs Road intersection. Indicative drawings were tabled.

B Rice reminded members of the background to the proposed speed limit change which was linked to Mr S Harris’s concept for a community project to construct a walkway along Cones Road. At its 8 March, 2017 meeting the Board had supported the potential for a walkway, if a 30km/h speed limit could be achieved on the unsealed portion of Cones Road.

Formal consultation had been undertaken from which the results were mixed. Some in support of 30km/hr and others in strong opposition.

Staff had therefore taken a step back and considered alternatives. Sight distances at the first vertical curve had been assessed and ways in which to increase this through appropriate earthworks had been investigated. Speed surveys had shown that the current actual average speed of vehicles halfway down the hill was around 50km/h. This meant that extensive physical changes to the road layout would be needed to achieve compliance with a 30km/h limit.

B Rice went on to describe the safety improvements that were being recommended for Cones Road given a 40km/h limit.

B Rice advised that the Carrs Road/Cones Road intersection had also been reviewed. Road widening had been considered as well as moving the entrance to Cones road further along Carrs road so drivers had more visibility before making the decision to turn. The option of removing the hedge had been investigated but required land purchase/easement and would therefore be costly in terms of both time and money. This option was not being progressed.

J Gerard asked if there was any reason why S Pallet’s suggestions could not be incorporated and B Rice confirmed that this would be possible. J Gerard asked if continued maintenance would occur and B Rice advised that it would.

D Lundy noted the earthworks required to reshape the vertical curve and asked if this would still be minor works for which funds were available. B Rice advised that the curve would need to be lengthened so that the height of the top of the curve could be reduced. There would be a limit to how much the curve could be reduced but he expected it to be adequate.

B Rice understood that the work could be accommodated from the current minor works budget but would need to be assessed against other priorities.

K Galloway asked if B Rice had driven the whole road at 40km/hr and B Rice advised that he had not driven at 40km/hr over the curves as the proposed safety improvements were not yet in place. If a driver could adequately see a cyclist or pedestrian and stop in time then that was a safe environment. K
Galloway noted the unpredictability of children and asked if the road was safe for them and B Rice commented that was a consideration in any pedestrian environment.

P Williams expressed concern that when the project was first considered it was expected to be cost neutral but now earthworks were required to reshape the vertical curve. He asked if there was a cost estimate for the earthworks. B Rice replied that he was not aware whether this had been undertaken. J Gerard commented that the cost implications were a matter for Council. P Williams believed it was not sensible for the Board to consider the matter further or make a recommendation to the Council without a rough estimate of cost. B Rice advised that further detailed work would be undertaken prior to staff seeking any consideration of the proposals by the Council.

M Clarke queried whether staff had considered that some agricultural machinery could only travel slowly and the impact this might have on other road users. B Rice said that farm vehicles had not been specifically considered but that in this type of environment agricultural machinery would be expected. He reminded the Board that the current legal speed limit was 100km/h and had not created too many issues due to the actual terrain and road contours. Road users had driven according to the conditions.

D Lundy noted that the concerns raised in S Pallett’s deputation regarding the Carrs/Cones Road intersection and that B Rice had provided some detail on possible solutions. He asked whether this was considered a major works and if there was sufficient budget. B Rice replied that it was still classed a minor works if land purchase was excluded.

D Gordon noted that the Board’s March 2017 resolution had requested greater safety and adequate parking for the Carrs/Cones Road intersection and asked why parking had not been factored in. B Rice commented that what had been tabled was a draft only and was for the purposing of updating the board on progress. Parking would remain a difficulty as some parking could be provided but not a significant amount.

D Gordon noted the existing trucks parking adjacent to the intersection and B Rice commented that he was not aware of this and that it had not been specifically considered. The first priority had been to address safety aspects.

D Gordon queried whether B Rice would regard the road as safe at the 40km/h limit with the proposed improvements. B Rice advised that he would. D Gordon also queried whether there was a safety difference between 30km/h and 40km/h. B Rice responded that the difference between 30km/h and 40km/h ‘feels greater’ to the driver than that between 100km/h and 110km/h. However, he was comfortable that the 40km/h limit coupled with the improvements described in the report would be appropriate for the environment.

D Gordon asked whether he thought the six-month review clause raised by S Pallet was reasonable and B Rice replied yes.

D Gordon also asked if Abley had reviewed the 40km/h proposals. B Rice advised that there was sufficient expertise in the team and that all analysis had to comply with AUSNZ standards. This had not been deemed necessary but could be undertaken.

D Gordon asked when the intersection improvement work would be undertaken and whether it would be brought back to the Board after consultation. B Rice noted that the intersection work was still a draft and only presented to the Board at this time for information. The intersection work was a separate exercise to the speed limit reduction.

K Galloway noted that if the speed limit was 30km/h people tended to drive at 40km/h and if the limit were 40km/h that could increase to 50km/h and asked
why it could not be set at 30km/h. B Rice again advised of the actual geography of the road and the limitations this placed on the ability to drive at higher speeds and replied that the result would be poor compliance with the 30km/hr speed limit.

J Hoult asked if the speed limit would be adequate and safe if there was increased development and B Rice replied that if there was extensive development that would need to be reviewed regardless of the walkway.

The meeting adjourned for a workshop at 7.50pm resuming again at 7.58pm.

Moved D Gordon seconded G Miller

THAT the Rangiora–Ashley Community Board:

(a) Receives report No 170713072881

THAT the Rangiora – Ashley Community Board recommends to Council that it:

(b) Approves a speed limit of 40km/h on Cones Road, north of Carrs Road, along with the following safety improvements:
   • Speed advisory and pedestrian warning signage.
   • Improvements to the timber site rails at the beginning of the unsealed portion of Cones Road.
   • Localised shaping of the vertical curve north of 352 Cones Road and minor widening of the road.
   • Outdoor convex mirror opposite the driveway at 352 Cones Road.
   • Clearing of vegetation adjacent to the road and including the berm areas in the Council’s maintained mowing list.
   • Letter drops to residents, who are the predominant users of this road, leading up to the installation of the new walking track. These will outline the protocols to enable safe operation of this section of road.

(c) Notes that the Register of Speed Limits will be updated to include the changed speed limit.

(d) Notes that the Speed Limits Bylaw 2009 allows speed limits to be changed by Council resolution following consultation as required by the Land Transport Rule: Setting of Speed Limits.

(e) Requests that staff continue to investigate the intersection access and area of Carrs and Cones Roads in order to:
   • Provide greater safety
   • Provide adequate parking

(f) Requests that within six months of the vertical curve being reshaped, a speed survey will be carried out in this location, and an assessment made to ensure that the appropriate stopping sight distances are provided.

CARRIED

P Williams against, K Galloway and M Clarke abstain

D Gordon commented that he had sympathy with the proposal to raise the recommended speed from 30km/h to 40km/hr. He believed the review clause
was a sensible suggestion. His primary concern was the Carrs Road/Cones Road intersection.

G Miller advised that he fully supported D Gordon in the recommendation and felt that the walkway project should be progressed.

S Lewis commented that she supported S Pallet’s suggestions, the staff recommendations and the proposed review.

7.3 **Applications for Rangiora-Ashley Community Board Discretionary Grant 2017-2018 - E Cordwell (Governance Adviser)**

E Cordwell spoke briefly to the report noting that R Eyles had earlier addressed the Board with regard to the application from North Canterbury Musical Society. The second application was from Reflections Community Trust towards engaging entertainment for the Waimakariri Light Party. The third application was from the Social Inclusion Initiatives Group for ‘Welcome Bags’ which was an initiative that had arisen following the earthquakes. The SIIG group was community run and under an umbrella charitable trust – You Me We Us. She noted there had been a few queries regarding the third application and tabled an example of a Welcome Bag and the leaflet that WDC also provided as a welcome to the district. The Welcome Bag was crafted with schools.

K Galloway requested detail on what was included in the WDC pamphlet and E Cordwell provided an outline.

P Williams asked if the pack contained information on the Board and E Cordwell replied that it did not.

K Galloway queried the Council involvement in the Social Inclusion Initiatives Group and J Millward advised that the Community Development Officer spoke to a wide variety of groups across many sectors.

J Hoult asked where the group was planning to distribute the welcome bags and noted that the community team delivered a good package. J Millward commented that the community team provided an electronic version of the welcome letter and that the bags were more like a gift especially after the earthquakes.

E Cordwell noted that the Oxford-Ohoka Community Board had requested to lie the report on the table until further information had been provided.

Moved K Galloway seconded D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170713072867.

(b) **Approves** a grant of $350 to North Canterbury Musical Society Inc towards the costs of signage to promote the Costume Hire service.

**CARRIED**

K Galloway commented that he strongly supported the North Canterbury Musical Society Inc. application to assist with its own funding.

Moved K Galloway seconded J Gerard

**THAT** the Rangiora-Ashley Community Board:

(c) **Declines** the application from Reflections Community Trust.
K Galloway commented that the application from Reflections Community Trust was a request they had had before and he believed that the Light Party was a Kaiapoi activity rather than district wide.

Moved K Galloway seconded J Gerard

**THAT** the Rangiora-Ashley Community Board:

(d) **Declines** the application from Social Inclusion Initiatives Group.

CARRIED

D Gordon and J Hoult against

K Galloway commented that the Welcome Bags had initially been for earthquake refugees and provided a necessary social service in that turmoil. Since that time Council had taken over and produced excellent material for newcomers, that material was also available online.

J Gerard supported not granting the application as it was already happening at the ratepayer’s expense. The funding request was also not equally distributed through the Boards.

R Brine commented that the Newcomer’s Network had started 15 years ago with Sylvia Temple helping create packages. He agreed with the Oxford-Ohoka Community Board who had requested more information in order to make a decision.

7.4 **Approval of the Rangiora-Ashley Community Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan – E Cordwell (Governance Adviser)**

E Cordwell spoke briefly to the report advising that the purpose was to approve the Board’s submission to the Draft Waste Management and Minimisation Plan.

Moved J Hoult seconded M Clarke

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170713072856.

(b) **Approves** the Board’s Submission to the Waimakariri District Council regarding the Draft Waste Management and Minimisation Plan (Trim 170713072838).

CARRIED

J Hoult supported the submission commenting that she had been very impressed with the content. It had addressed all the issues raised and had thought about the community they were serving.

M Clarke believed that the submission was well written and prepared and covered all points raised in the workshop.

8 **CORRESPONDENCE**

Nil.
9 **CHAIRPERSON’S REPORT**

9.1 **Chair’s Diary for July 2017**

Moved J Gerard seconded G Miller

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170801081769.

**CARRIED**

10 **MATTERS FOR INFORMATION**

10.1 **Oxford-Ohoka Community Board meeting minutes – 6 July 2017** (Trim No. 170630067752)

10.2 **Woodend-Sefton Community Board meeting minutes – 10 July 2017** (Trim No. 170706069821)

10.3 **Kaiapoi-Tuahiwi Community Board meeting minutes – 17 July 2017** (Trim No. 170713072971)

10.4 **Waimakariri District Rural Fire Assets and Functions transfer to FENZ** – Report to Council – 4 July 2017 (Trim No. 170619062744)

10.5 **Submission to the Canterbury Regional Transport Committee on the proposal to vary the Regional Land Transport Plan** – Report to Council – 4 July 2017 (Trim No. 170630063196)

10.6 **Rangiora Speed Limit Changes** – Report to Council – 1 August 2017 (Trim No. 170719074969)

Moved R Brine seconded D Lundy

**THAT** the Rangiora-Ashley Community Board receives the information in items 10.1-10.6.

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

11.1 **J Gerard**

- Commented that the Winter Festival events in Rangiora the previous weekend had been exceptional.
- Noted S Lewis had raised the second highest funds for the Winter Splash.
- Commented that the Council and all the Waimakariri Community Board submissions regarding the third laning of the Waimakariri Bridge were excellent.

11.2 **M Clarke**

- Waimakariri Health Advisory Group (WHAG): discussion regarding provision of toilets in the town. Most people considered there were enough but the signage was poor. There was concern that there was no disabled toilet in town. It was noted that those points had been raised in the Board’s submission to the Annual Plan 2017/2018. Advised that arrangements were being made to shift buildings from Christchurch Hospital. Had spoken to CDHB to gain support for the Orbiter bus to go via the hospital.
- Had provided support to two residents having issues with IAG insurance assessors.
11.3 **J Hoult**
- Timebank Group making good progress, currently setting up Facebook Page.
- Queried whether a Facebook page should be progressed for the Board. E Cordwell advised that a workshop could be set up to discuss.

11.4 **S Lewis**
- Noted North Loburn School visit and the importance of engaging with the community.

11.5 **G Miller**
- Attended Community Services Group meeting with 20 groups attending and providing an update of their services.
- Commented that the Rakahuri Mountain Bike track was excellent.

11.6 **P Williams**
- Commented that the Winter Festival was a success and well run.
- Noted the Hurunui District Council’s proposal to chlorinate all their water supplies. The Ashley scheme would not be chlorinated.
- Noted a number of meetings regarding Easterbrook Road.

11.7 **D Gordon**
- Commended the organisers of the Rangiora Winter Festival noting the many attractions for young people. Congratulated S Lewis and Mayor Ayers for participating and raising the profile of the Board.
- Attended Friends of Rangiora Town Hall AGM in July and was retained as Chair. The group was working on ‘value added’ initiatives.

11.8 **D Lundy**
- Organised and attended Loburn Reserve meeting.
- Attended Farm Environment Workshop run by Beef and Lamb NZ at the Loburn Reserve.

11.9 **K Galloway**
- Complimented Winter Festival organisers and Sarah Lewis for participating.
- Noted that he had spoken to WDC IT staff regarding a potential mobile phone App that highlighted amenities including public toilet locations.
- Attended first meeting of the Friends of Rangiora Dog Park, possibility of putting up shelters thanks to Lions.
- Acknowledgement of a number of upcoming 100-year-old birthdays in the District.
- Attended Greypower meeting – waste management discussed.
- The Council had assisted the Rangiora Museum with the use of a building for archiving.

11.10 **R Brine**
- Noted there were over 2000 submissions regarding the Waste Minimisation consultation.

12 **CONSULTATION PROJECTS**

12.1 **Ohoka Domain**

http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/about-ohoka-domain

12.2 **There’s a better way to deal with rubbish**
Consultation ends 11 August 2017.

http://www.waimakariri.govt.nz/have-a-say/lets-talk/consultations/Lets-Talk-Rubbish

12.3 Kaiapoi (West) Speed Limit Review
Consultation ends 11 August 2017.


12.4 Northern Pegasus Bay Bylaw 2016 Implementation – 11-28 August 2017

13 REGENERATION PROJECTS
Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


14 BOARD FUNDING UPDATE
14.1 Board Discretionary Grant
Balance as at 26 July 2017: $11,264.04

15 MEDIA ITEMS
Nil.

16 QUESTIONS UNDER STANDING ORDERS
Nil.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS
Nil.

NEXT MEETING
The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 September 2017 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS THE MEETING WAS CLOSED AT 8.42PM.

CONFIRMED

___________________
Chairperson

___________________
Date
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:  GOV-26-11-06/Trim 170831094576
REPORT TO:  Rangiora – Ashley Community Board
DATE OF MEETING:  13 September 2017
FROM:  Greg Barnard – Parks Community Assets Officer
SUBJECT:  Proposed removal of Poplar Trees in Dudley Park

SIGNED BY:  
Department Manager  
Chief Executive

1. SUMMARY

1.1. The purpose of this report is to provide the Rangiora – Ashley Community Board with information to allow a decision to be made on the future of six large Lombardy Poplar (Populus nigra italica) trees situated at the northern end of Dudley Park adjacent to the Park Street entrance, Rangiora.

1.2. The residents of 2 Park Street have requested that the Council-owned Lombardy Poplar trees situated in Dudley Park adjacent to the property be removed.

1.3. Public consultation was carried out using hand delivered notices to all residents of Park Street as well as those in surrounding streets with a direct view of the trees. A notice was also placed on the Council’s Facebook page asking for comment on the proposed removal.

1.4. This report proposes that the Rangiora Community Board decides on the best course of action on the future of the trees.

1.5. The management team have reviewed this report.

Attachments:

i  Photograph of the Dudley Park Poplar Trees (Trim 170831094599)
ii  Submission from the residents of 2 Park Street on the removal of Dudley Park Poplar Trees (trim 170831094592)

RECOMMENDATION

THAT the Rangiora - Ashley Community Board:

(a) Receives report No. 170831094576

(b) Approves the retention of the Poplar trees located at the northern end of Dudley Park adjacent to the Park Street entrance.

(c) Notes that the retention of the Poplar trees is consistent with section 3.3 of the Council’s standard operating procedure for the removal of trees.
2. **ISSUES AND OPTIONS**

2.1. The residents of 2 Park Street have requested the removal of the six large Lombardy Poplar trees (*Populus Nigra italica*) situated on the northern end of Dudley Park adjacent to the Park Street entrance. The residents have lived in the property for approximately 36 years and have watched the trees develop over that time.

2.2. Listed below is a summary of the reasons that the residents have given for requesting the removal of the trees: (refer to attachment ii for the full submission from the residents)

2.2.1. These “Kapok” Poplars produce significant amounts of “Kapok”. As the trees have grown the amount of “Kapok” has increased every year

2.2.2. Gutters become blocked, residents are unable to have windows or doors open, heat pump units and hot water filters clog up and at times it is unpleasant to go outside. This is especially so when the park is being mown (no catcher is used on the mower).

2.2.3. The Park trees have been planted on top of a sewer line. This has caused blockages in the sewer pipes, problems with our sewer connection and back feeding into our toilet. The roots are very invasive and the resident reports constantly having to chop tree roots out of their vegetable gardens and glass house.

2.2.4. The trees have been planted too close together and this has meant the trees have not grown normally. The growth is not uniform making the trees lopsided and more at risk.

2.2.5. The “Kapok” produced has been set on fire by vandals each year now for the past eight years. Damage to the property has resulted on two occasions, one of these events causing $17000 damage to a workshop shed on the property.

2.2.6. Lots of branches fall into the property and some large branches have broken and fallen into the park.

2.3. The trees are thought to be approximately 60 to 70 years old with a current height of approximately 13 metres and a crown spread of approximately 25 to 30 metres. As the trees have reached maturity it is anticipated that any future growth will be minimal. The trees are deciduous and drop leaves for several months in autumn. They also produce tufts of white cotton-wool like seed pods in prolific amounts in September and October

2.4. The trees have been inspected by Council’s contract arborists and were found to be in fair health although their form individually is considered poor due to being planted as a group but as a group they provide a strong amenity element, providing shade in summer, and a sense of scale to the large open area of the Park. There is evidence of weaknesses in some of the branch unions as noted during the arborist’s inspection but not to the extent where the trees are considered to present a safety hazard. Issues have been managed by good aboricultural practices such as branch weight reduction and the removal of dead wood. The trees are continually monitored for their health and the safety of park users.

2.5. Maintenance work has been carried out on the trees under Councils’ Tree Maintenance Programme as well as to address the issues that may present themselves. The trees will be subject to ongoing programmed maintenance and continual monitoring should they be retained.

2.6. The issues raised by the residents can be grouped into three categories which are listed below together with the possible mitigation of those issues:
2.6.1. **“Kapok” (seed tufts).** Lombardy Poplars produces a prolific amount of seed in the form of light cotton wool like tufts. The tufts are carried for a considerable distance by prevailing winds and do coat the immediate area around the trees. While these tufts are annoying they are part of what the trees do naturally and it is not possible to stop the trees producing them or to gather them up once they have been blown from the trees. The tufts are produced for a period of 6 to 8 weeks beginning around September each year but for the rest of the year they are not in evidence. It is proposed that the mowing regime for the area between the trees and the property fence line be changed to using a mower with a catcher and this will remove much of the tufts. This will also reduce the opportunity for vandalism to occur by the lighting of fires and reduce the risk to the residents’ property.

2.6.2. **Root intrusion.** Root intrusion is also part of what a tree does naturally but this can be mitigated by the use of root pruning and the installation of root guard should the trees be retained. While the resident has stated that they have had root intrusion issues into their waste water lines within the property there is no record of root issues in the park. There is a Council owned sewer line that runs directly under the trees and another that runs through the residents property directly to the east of the dwelling. Council’s Water Assets Officer has advised no issues have been recorded for these lines. Issues with the waste water line within the property have not been previously reported to Council but it is possible that roots from trees will enter pipes that are old or damaged and cause blockages. The nearest Poplar tree is approximately 14 metres from the residents waste water outlet which would allow root pruning and the installation of a barrier within the park without any damage to the trees.

2.6.3. **Tree size and number.** There are six poplars planted as a group and it is this group planting that provides a high amenity value to the surrounding area. As stated previously the trees individually are not in great form but as a group they provide an impressive feature. Group planting of trees provides and added layer of safety and stability to the trees of the group. The larger mass of leaves and branches softens the effect of strong winds on the group as a whole. Their interlocking roots provide a firmer anchor when buffeted by winds, especially when strong winds can come from different directions. Group planting has many advantages and given the space area in which they are planted the size of this group is considered appropriate. Trees planted as a group will often survive intense weather events that trees planted individually cannot. The trees are approximately 60 to 70 years old and have attained a large size. Given the setting of the park the size is considered appropriate for the setting. While the tree trunks are approximately 13 metres from the residence the branches of the nearest ones reach to the boundary line with some smaller branches hanging over the fence line. Poplars are known to shed smaller branches from time to time and particularly in strong wind events if left to their own devices. However, these trees are constantly being monitored and maintained not only for health but also for safety. Any potential hazardous branch is removed as soon as identified. Arborists also monitor the balance and stability of the trees and should it become apparent that branches are carrying too much weight then their size is reduced to remove the strain on the branch unions. While trees do creak during high wind events this is a natural occurrence and not an indication that there is an issue with the tree. These trees have been in situ for a long time and as they are well maintained and monitored by qualified arborists staff are confident that they can remain in a safe condition for the foreseeable future.

2.7. **Staff do not recommend removal of the trees for the following reasons;**
2.7.1. It takes many years for these trees to obtain this size and they add character and amenity value to the landscape and the neighbourhood.

2.7.2. They provide shade for park users in summer, particularly those enjoying watching sports that are played in the Park.

2.7.3. They provide a visual continuity with the large Oriental Plane trees lining the adjacent Park Street.

2.7.4. Reserve trees contribute to the health of the environment by reducing air pollution, while at the same time providing ecological diversity by attracting and supporting bird and insect life.

2.7.5. Reserve trees contribute to the character, shape and form of the district by adding a natural element to the urban environment.

2.7.6. Many of the issues raised by the resident can be mitigated. It is possible to reduce the volume of seed tufts within the park by making a minor change to the maintenance of the reserve area directly adjacent to the residence. Removal of a large amount of the seeds will greatly reduce the chances of it being used for starting fires or blowing it into the adjacent property. It is not practical or possible to completely remove the tufts. While tufts will still enter the adjacent property a reduction through a change in mowing methodology will reduce the effects. The production of seed tufts is a natural part of what trees do much the same as shading and leaf fall is and is not considered sufficient reason to remove healthy trees.

2.7.7. Root intrusion issues can be mitigated by the use of root pruning and the installation of root barrier.

2.7.8. The size and number of trees is considered appropriate for their setting given the large space around them in the park and the overall effect of group planting not only their visual appeal but also their benefit to the environment and wildlife. Any reduction in their number could result in the remaining trees being more exposed to strong wind events which may make them unstable. Arborists can proficiently manage structural issues with the trees by the use of weight reduction techniques on the branches and unions. While some minor branches do hang over the fence line of the adjacent property they are minor and not considered a safety issue.

2.8. Standard Operating Procedure defines the conditions for the removal of street trees only in cases where trees are dead, diseased or dying or where they are creating severe hardship.

2.9. The options for the future of the trees are:

2.9.1. **Maintain the status quo**, (i.e. allow the trees to remain in their current state with appropriate future maintenance to maintain their natural shape). This is the preferred option. Feedback shows that the majority of respondents favour retaining the trees in their current state with suitable regular maintenance with 96% of written feedback indicating that this is the preferred option of residents.

2.9.2. **Remove the trees entirely and replace them with another species** of juvenile trees (this will change the look and feel of the site and park in general). This is not the preferred option. Seven feedback responses received (4%) indicated a preference for removing the trees.
3. COMMUNITY VIEWS

3.1. A consultation flyer and feedback form was delivered to all the residents of Park Street and all residents around the park who have a direct view of the trees. The flyer asked for views on either removing the trees or maintaining the status quo. A notice was also placed on Council’s Facebook page asking for comments on the proposed removal from members of the general public.

3.2. There were 153 written and 5 verbal responses received. Of the 158 replies 7 (4%) supported the removal of the trees while 152 (96%) expressed a strong desire for the status quo to remain, i.e. that the trees remain and are maintained on a regular basis.

4. FINANCIAL IMPLICATIONS AND RISKS

4.1. **Option 1:** Retain the trees in their current state and continue to monitor them for issues. Make some minor changes to the current mowing regime and use a mower with a catcher to remove seed tufts. Should the status quo remain there is a cost of approximately $1500 for root pruning and the installation of root guard. This cost will be met from the Council’s Streets and Reserves tree maintenance Budget. This is the preferred option.

4.2. **Option 2:** Remove the trees entirely and replace with an appropriate species of juvenile trees. If the trees are removed there will be an approximate cost of $7200 for removal and the replanting of replacement trees which would come from the Council’s tree maintenance operational budget.

5. CONTEXT

5.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance Policy.

5.2. **Legislation**

There is no specific legislation regarding the removal of street trees. Applicants do have the right of legal recourse under the provisions of the Property Law Act 2007 should the Board decide not to authorise removal of the trees. Sub part 4 of the act refers to the removal of trees. Section 335 refers to what the court may consider should an application be made.

335 Matters court may consider in determining application for order under section 333

- **(1)** In determining an application under section 334, the court may make any order under section 333 that it thinks fit if it is satisfied that—
  - (a) the order is fair and reasonable; and
  - (b) the order is necessary to remove, prevent, or prevent the recurrence of—
    - (i) an actual or potential risk to the applicant’s life or health or property, or the life or health or property of any other person lawfully on the applicant’s land; or
    - (ii) an undue obstruction of a view that would otherwise be enjoyed from the applicant’s land, if that land may be used for residential purposes under rules in a relevant proposed or operative district plan, or from any building erected on that land and used for residential purposes; or
• (iii) an undue interference with the use of the applicant’s land for the purpose of growing any trees or crops; or
• (iv) an undue interference with the use or enjoyment of the applicant’s land by reason of the fall of leaves, flowers, fruit, or branches, or shade or interference with access to light; or
• (v) an undue interference with any drain or gutter on the applicant’s land, by reason of its obstruction by fallen leaves, flowers, fruit, or branches, or by the root system of a tree; or
• (vi) any other undue interference with the reasonable use or enjoyment of the applicant’s land for any purpose for which it may be used under rules in the relevant proposed or operative district plan; and
• (c) a refusal to make the order would cause hardship to the applicant or to any other person lawfully on the applicant’s land that is greater than the hardship that would be caused to the defendant or any other person by the making of the order.

5.3 Delegated Authority

The Rangiora - Ashley Community Board has the delegated authority to authorise tree removal within the ward.

5.4 Street and Reserves Tree Policy S-CP4535

4.4 Removal of Street Trees

The removal of a healthy tree will only be considered in the following circumstances and even then, only when all options for retaining it have been eliminated:

• Where it causes severe hardship consistent with District Court decisions;
• Where it causes severe disruption to essential services;
• Where it is necessary for a street tree redevelopment plan to be implemented
• Where it is necessary for the realignment/reformation of a footpath.

The Council's operating procedures contained within the Quality Manual (QS-R905 Street Trees), relating to tree removal in streets and relevant to this situation are as follows:

“3. REMOVAL OF STREET TREES;

3.1 Objective

To protect the Council’s and community’s investment in street trees in the immediate future and throughout generations.

3.2 Explanation

3.2.1 Not everyone values street trees. The Council receives a number of requests each year from residents requesting that a particular tree or street of trees be removed. The most common reasons given for the request are nuisance from shading and leaf litter.

3.2.2 In some cases inappropriate species have been planted and a replacement programme is needed. In others the Council considers the nuisance the tree is causing an individual is less than the loss the removal of the tree will be to the community and future generations, given the number of years it takes for a tree to reach maturity.

3.3 Standard Operating Procedure

3.3.1 The removal of a healthy tree will only be considered in the following circumstances and even then, only when all options for retaining it have been eliminated:
• Where it causes severe hardship consistent with District Court decisions
• Where it causes severe disruption to essential services
• Where it is necessary for a street tree redevelopment plan to be implemented
• Where it is necessary for the realignment/reformation of a footpath

3.3.2 Trees, which are obviously dead, dangerous or diseased will be removed. Note: The Kaiapoi Community Board has delegation for the removal of trees from parks, reserves and streets or other Council land located in Kaiapoi.

3.3.3 In situations where residents claim healthy street trees are having a negative impact on their properties, the following procedure will be followed:
• The tree/s will be inspected by a Council Recreation and Reserve Advisor to ascertain the problem/s.
• Any appropriate remedial works will be carried out by skilled tree contractors at the Council’s expense. (Appropriate works are defined as those necessary to alleviate the problem/s, although not to the extent that the natural attractive form or stability of the tree is destroyed in the operation).

3.3.4 Where a resident’s request for the removal of a tree is declined, the applicant may ask for the issue to be forwarded to Council’s Community & Recreation Committee or the Community Board for its consideration.

3.3.5 Where a resident’s request for the removal of a tree has been declined by the Council, the resident has the right to apply to the District Court to have the matter heard.

3.3.6 In the event of a road widening or other type of public work where trees are present and have to be removed, consideration is to be given to relocate the trees, if they are suitable for this purpose."

6. COMMUNITY OUTCOMES
Neighbourhood Reserves Management Plan

6.1 Guiding Principles:
Public spaces and facilities are plentiful, accessible and high quality.

District Plan Section 10.1.1.1 parts (d), (e) and (f) apply. The Plan states;
Identify notable plants that meet any of the following criteria:

a. Historical significance: The plant has value or significance associated with a notable person, event, time period or activity.

b. Cultural and spiritual significance: The plant has significant value for customary use or is important to a group for their traditional activities.

c. Botanical significance: The plant is a significant example from a scientific or botanical viewpoint.

d. Group and setting significance: The plant is part of a group that has a degree of unity in terms of scale, space, form, texture and colour in relationship to its setting or surroundings.

e. Landmark significance: The plant is an important landscape feature of a particular area and in the community consciousness.

f. Functional significance: The plant is effective in providing biological, engineering and climatic benefits to the general public, or screening

District Plan objective Policy 11.1.1.1: A utility should (a) contribute to a safe environment; (b) maintain or enhance public health
Waimakariri District Council  
Parks Community Assets Officer  
Attn. Greg Barnard  

Re; Submission on Dudley Park Trees  

Our submission recommends the removal of the Kapok Poplar trees by the northern gates of Dudley Park and the planting of suitable specimen trees for effect and for shade. Too many unsuitable trees were initially planted and they have reached a size to potentially cause significant damage.

The reasoning for this recommendation is as follows :-

1, Unsuitable trees were planted. These Kapok Poplars produce significant amounts of Kapok, we know this as we have lived next to them for 36 years. As the trees have grown the amount of Kapok produced has increased every year. We now get smothered in fluffy Kapok, gutters become blocked, we can’t have windows or doors open, heat pump units and hot water filters clog up and at times it is unpleasant to go outside. This is especially so when the park is being mown (no catcher is used on the mower) Poplar trees also have very vigorous root systems. The Park trees have been planted on top of a sewer line. This has caused blockages in the sewer pipes, problems with our sewer connection and back feeding into our toilet. The tree roots are very invasive and we constantly have to chop tree roots out of our vegetable gardens and glass house.

2, Too many trees were planted too close together. This has meant the trees have not grown normally with balanced strong branching, they have been competing with each other and have been weakened as a result. The growth is not uniform making the trees lopsided and more at risk. The number of trees has compounded the Kapok and root problems and the likelihood of branches breaking off.

3, The tree size can potentially cause significant damage. This damage can take different forms :-

A, The Kapok produced has been set on fire by vandals each year now for the past eight years. Twice it has tracked through to our property, once melting down pipes then last November fire caused $17,000.00 of damage to our workshop shed. This could easily have set fire to the house and only quick action saved most of the shed.

B, We have had lots of branches fall onto our house and land in our property and there have been large branches break and fall in the park. In strong southerly or nor-west winds the branches move so much it is scary. The trees have been inspected in the past but it is not practical for arborists to check the trees after every strong wind event. The arborists report weakness in the branch connections to the tree trunks. The trees overhang our house and are so tall that any branch breaking off could cause significant damage. There is also the danger for park users walking past in strong winds.

Summary :-
We recommend the council to replace the Poplar trees with appropriate specimen trees that will enhance the park and give great shade. We are keen gardeners and like trees so it is not a request we have made lightly. We would like to see the trees replaced before a serious incident occurs.

Yours faithfully,

Peter & Trish Oliver
2 Park St
Rangiora
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: GOV-26-11-06 / 170830094095
REPORT TO: Rangiora-Ashley Community Board
DATE OF MEETING: 13 September 2017
FROM: Edwina Cordwell, Governance Adviser
SUBJECT: Application for Rangiora-Ashley Community Board Discretionary Grant 2017-2018

SIGNED BY:
(for Reports to Council or Committees)
Department Manager

Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider an application for funding received from:

<table>
<thead>
<tr>
<th>Name of Organisation</th>
<th>Purpose</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Day of Older Persons' Group</td>
<td>Towards the costs of a concert and afternoon tea to mark the International Day of Older Persons</td>
<td>$350</td>
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<td></td>
<td></td>
<td><strong>Total</strong> $350</td>
</tr>
</tbody>
</table>

Current balance is $10,914.04

Attachments:

i. Application from the International Day of Older Persons’ Group (Trim No.170811086358)
ii. Spreadsheet showing previous two years grants.
iii. Board funding criteria 2017/2018 (Trim No. 170627066273)

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 170830094095.

(b) Approves a grant of $__________ to International Day of Older Persons’ Group towards the costs of a concert and afternoon tea to mark the International Day of Older Persons.

OR

(c) Declines the application from International Day of Older Persons' Group.
3. **ISSUES AND OPTIONS**

3.1. At its 12 July 2017 meeting, the Rangiora-Ashley Community Board determined that it would consider applications for its Discretionary Fund every two months. These being August, October, December, February, April and June for the 2017/18 financial year.

3.2. The Oxford-Ohoka, Kaiapoi-Tuahiwi and Wooded-Sefton Community Boards adopting a monthly process.

3.3. This application was received on 11 August 2017.

3.4. Given the unique nature of this application the Board Chair, and then Board members were consulted and all agreed that it should be considered at the September Board meeting.

3.5. The International Day of Older Persons’ Group (IDOPG) organises an annual event to mark the occasion.

3.6. This year’s concert and afternoon tea will be held on the afternoon of 28 September 2017. The afternoon’s activities will be enjoyed by the people of the district. It is expected that up to 120 older adults will attend with around 50% from the Rangiora-Ashley community area. The event aims to provide opportunities for older people in the district to socialise and to reduce feelings of isolation. The IDOPG consists entirely of volunteers.

3.7. The overall cost of the afternoon is $3,000. Funding is also being sought from The Lioness Club together with raffles and donations. The event will continue even if the funds are declined. However, any funding shortfall will have a detrimental impact on the ability of the group to run a future event. All accountability forms have been received.

3.8. The Community Board may approve or decline grants to the applicant in accordance with the grant guidelines.

4. **COMMUNITY VIEWS**

4.1. Community organisations in applying to the Board’s Discretionary Grant, are seeking to assist sectors of the community.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. The Annual Plan for 2017/18 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $12,264.04.

5.2. The requested grant for consideration in September 2017 totals $350.

5.3. The current balance of the grant fund is $10,914.04

5.4. The application criteria specify that grants are normally limited to a maximum of $500 in any one financial year (July to June) but the group can apply up to twice in that year, providing it is for different projects.

5.5. GST is paid to appropriately registered groups where applicable above the Board resolved values.

6. **CONTEXT**

6.1. **Policy**
This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

6.2. Legislation
Not applicable.

6.3. Community Outcomes
6.3.1. People are friendly and caring, creating a strong sense of community in our District.

6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Edwina Cordwell
Governance Adviser
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

Groups Applying for Board Discretionary Grants 2016/2017

Name of Group: International Day of Older Persons

Address: 86 Earnley STREET Rangiora 7460

Contact Person within Organisation: EDNA VAN DER LOON

Position within Organisation: TREASURER

Contact phone number: 03313 4662

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

The International Day of Older Persons is held on a concert and afternoon tea around 1st October each year for the Elderly. It is enjoyed by the people of the district. We are a non-profit group and are all volunteers.

What is the timeframe of the project? The Afternoon of 28th Sept 2017

Overall Cost of Project: $3,000 - 00

Amount Requesting: $350 - 00

How many people will directly benefit from this project? Approx up to 120

Who is the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants by Ward:

Rangiora-Ashley 50 % Woodend-Sefton 25 % Kalapoi-Tuahiwi 20 % Oxford-Ohoka 5 %

Other (please specify):

If this application is declined will this event/project still occur? Yes No

If No - what are the consequences to the community/organisation?
RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

What are the direct benefit(s) to the participants?

To celebrate the international of older persons in Rangiora and around. To lessen social isolation.

What is the benefit(s) to your organisation?

Working together for the community

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The opportunity for the older people in the district to socialise

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?

☐ Yes ☐ No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

The Lioness Club

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?

☑ Yes ☐ No

If yes, please supply details:

We apply each year for this event

Enclosed

☑ Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

☐ Supporting costs/quotes (not compulsory)

☐ Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: E.J. Van den Boom Date: 11-8-17
International Day of Older Persons
From 1st August 2016 - 31st July 2017

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<td>Things for Hall</td>
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<td>Aft. Noon Tea</td>
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Balance 31-7-17 $3062-17

Loss on Day $42-22

$3019-97

Rounding 2c.
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<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
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<td>$400.00</td>
<td>$2,510.00</td>
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<td>August</td>
<td>Reflections Community Trust</td>
<td>towards the costs of funding Pedalmania to be part of the Waimakariri Light Party 2016 event</td>
<td>$390</td>
<td>$390.00</td>
<td>$2,120.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springfield Trophy event</td>
<td>$500</td>
<td>$500.00</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>February</td>
<td>Woodend Bowling Club</td>
<td>towards the cost to core and solid spike the outdoor bowling green</td>
<td>$449</td>
<td>$ -</td>
<td>$1,620.00</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td></td>
<td>$300</td>
<td>$300.00</td>
<td>$1,320.00</td>
</tr>
<tr>
<td>April</td>
<td>Sefton School PTA</td>
<td>towards purchase of a TV &amp; Apple TV box</td>
<td>$500</td>
<td>$500.00</td>
<td>$820.00</td>
</tr>
<tr>
<td>June</td>
<td>The Woodpecker Community Trust</td>
<td></td>
<td>$500</td>
<td>$600.00</td>
<td>$220.00</td>
</tr>
<tr>
<td>September</td>
<td>Southbrook School PTA</td>
<td>Towards the costs of hiring Ethel &amp; Bethel to run a bingo fundraiser event</td>
<td>$500</td>
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<td></td>
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<tr>
<td>September</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500</td>
<td></td>
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<tr>
<td>September</td>
<td>Rangiora Croquet Club Inc.</td>
<td>Towards the part funding of a second set of Quadway Hoops</td>
<td>$500</td>
<td>$500.00</td>
<td>$8,510.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springfield Trophy event</td>
<td>$500</td>
<td></td>
<td></td>
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<tr>
<td>September</td>
<td>Reflections Community Trust</td>
<td>toward the cost of a dog agility display for the Waimakariri Light Party 2016</td>
<td>$350.00</td>
<td>$200.00</td>
<td>$8,310.00</td>
</tr>
<tr>
<td>November</td>
<td>Presbyterian Support Upper South Island</td>
<td>towards the costs of establishing an outdoor garden area for the Totara Club.</td>
<td>$1,000.00</td>
<td>$500.00</td>
<td>$7,810.00</td>
</tr>
<tr>
<td>Month</td>
<td>Organisation</td>
<td>Description</td>
<td>Amount</td>
<td></td>
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<tr>
<td>November</td>
<td>Ashley Playcentre</td>
<td>Towards the purchase of a John Deere ride-on tractor.</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Cust-West Eyreton Playcentre</td>
<td>Towards the purchase of a tablet, Microsoft Office programme and virus protection.</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Rangiora Playcentre</td>
<td>To purchase a profile holder and a non-slip entrance mat.</td>
<td>$456.21</td>
<td></td>
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<tr>
<td>February</td>
<td>Rangiora Playcentre</td>
<td>To purchase one LikeaBike Jumper balance bike</td>
<td>$380.00</td>
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<td></td>
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<tr>
<td>February</td>
<td>Rangiora and Districts Early Records Society Inc.</td>
<td>Towards the cost of conservation framing of a sale map for the Red Lion Hotel</td>
<td>$500.00</td>
<td></td>
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</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>North Canty Riding for the Disabled Inc</td>
<td>Equipment and mounting block for less able riders</td>
<td>$389.00</td>
<td></td>
<td></td>
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<tr>
<td>April</td>
<td>Kaiapoi Art Expo and Schools Art Expo</td>
<td>Towards running costs - in particular advertising - applied to all boards</td>
<td>$500.00</td>
<td></td>
<td></td>
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<tr>
<td>April</td>
<td>HomeShare Lunch Group</td>
<td>Towards entry costs for senior citizens participating in the HomeShare Lunch Group to Orana Park</td>
<td>$295.00</td>
<td></td>
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<tr>
<td>April</td>
<td>North Canterbury Model Railway Club Inc.</td>
<td>Towards the cost of advertising an 'open day' event 18-19 March 2017.</td>
<td>$250.00</td>
<td></td>
<td></td>
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<tr>
<td>June</td>
<td>Cust Bowling Club</td>
<td></td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the costs of hiring a clown/street performer for the Waimakariri Light Party 2016</td>
<td>$450</td>
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<tr>
<td>August</td>
<td>Vision West Community Trust</td>
<td>Towards the cost of photoelectric smoke alarms in social housing</td>
<td>$500</td>
<td></td>
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<tr>
<td>August</td>
<td>Big Brothers Big Sisters of North Canterbury</td>
<td>Towards entry costs to Laserstrike for children being mentored</td>
<td>$500</td>
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</table>
## 2016-2017 Community Board Discretionary Grant

<table>
<thead>
<tr>
<th>Month</th>
<th>Organization</th>
<th>Purpose</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Kaiapoi Pony Club</td>
<td>Towards training and equipment for the Springston Trophy event</td>
<td>$500 500.00 $3,710.00</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi Community Garden Trust</td>
<td>Towards advertising costs for the Annual Spring Open Day</td>
<td>$276 276.00 $3,434.00</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>towards the cost of paying for a performer and advertising for a Waitangi Day celebration</td>
<td>$500.00 $500.00 $2,934.00</td>
</tr>
<tr>
<td>February</td>
<td>Reflections Community Trust</td>
<td>Toward the cost for Kaiapoi Photographic Club to take photos at the Kaiapoi Children’s day for future promotional purposes and archival records</td>
<td>$75.00 $75.00 $2,859.00</td>
</tr>
<tr>
<td>February</td>
<td>Community Wellbeing North Canterbury Trust / Kaiapoi Community Support</td>
<td>Towards the cost of purchasing a commercial chest freezer</td>
<td>$327.43 $327.43 $2,531.57</td>
</tr>
<tr>
<td>March</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75 $235.75 $2,295.82</td>
</tr>
<tr>
<td>March</td>
<td>Karanga Mai Early Learning Centre</td>
<td>Towards the cost of a new couch for breast-feeding mothers to nurse their babies</td>
<td>$500 $500.00 $1,795.82</td>
</tr>
<tr>
<td>April</td>
<td>Kaiapoi Toy Library</td>
<td>Towards the purchase of board games</td>
<td>$500.00 $100 $1,695.82</td>
</tr>
<tr>
<td>April</td>
<td>R13 Youth Development Trust</td>
<td>to enable Chair/Manager to attend a 5 day child protection programme</td>
<td>$700.00 $250 $1,445.82</td>
</tr>
<tr>
<td>April</td>
<td>Tuahiwi Community Preschool</td>
<td>towards the creation of a bicultural themed entranceway feature</td>
<td>$500.00 $200 $1,245.82</td>
</tr>
<tr>
<td>Month</td>
<td>Recipient</td>
<td>Purpose</td>
<td>Amounts</td>
</tr>
<tr>
<td>---------</td>
<td>---------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, in particular advertising in the Kaiapoi Advocate and venue clearing costs</td>
<td>$500.00 $300 $945.82</td>
</tr>
<tr>
<td>June</td>
<td>KHS CACTUS Programme</td>
<td></td>
<td>$500.00 $945.82 $ -</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Area School - Senior Netball team</td>
<td>towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$500.00 $250.00 $4,060.00</td>
</tr>
<tr>
<td>July</td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td>$250.00 $250.00 $3,810.00</td>
</tr>
<tr>
<td>July</td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$250.00 $250.00 $3,560.00</td>
</tr>
<tr>
<td>July/August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00 $ -</td>
</tr>
<tr>
<td>July</td>
<td>North Canterbury Family Violence Network</td>
<td>To fund a presentation to raise family violence awareness among Oxford Area School youth</td>
<td>$500.00 $250.00 $3,310.00</td>
</tr>
<tr>
<td>August</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00 $250.00 $3,060.00</td>
</tr>
<tr>
<td>September</td>
<td>Okuku Pony Club</td>
<td>Towards accommodation costs while attending the Springston Trophy event</td>
<td>$500.00 $250.00 $2,810.00</td>
</tr>
<tr>
<td>September</td>
<td>Eyreton Pony Club</td>
<td>towards the cost of fencing a learner's area</td>
<td>$450.00 $450.00 $2,360.00</td>
</tr>
<tr>
<td>February</td>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75 $235.75 $2,124.25</td>
</tr>
<tr>
<td>April</td>
<td>Oxford Community Trust- Waimak Kids Oscar</td>
<td>Towards purchase of play equipment from the Big Game Company</td>
<td>$500.00 $500.00 $1,624.25</td>
</tr>
<tr>
<td>April</td>
<td>Arts in Oxford Printmaking Group</td>
<td>Towards the purchase of reusable equipment to make paper and sculptures</td>
<td>$491.00 $491.00 $1,133.25</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust-Kaiapoi Art Expo</td>
<td>Towards running costs of the Kaiapoi Art Expo and Schools’ Art Expo, particularly promotional advertising in the Oxford Observer</td>
<td>$500.00 $500.00 $633.25</td>
</tr>
</tbody>
</table>
2016-2017 Community Board Discretionary Grant

$ 3,676.75
<table>
<thead>
<tr>
<th>Month considered</th>
<th>Group</th>
<th>Project</th>
<th>Amount Requested</th>
<th>Amount Granted</th>
<th>Running Balance</th>
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</thead>
<tbody>
<tr>
<td>July</td>
<td>Woodend Spring Flower Show</td>
<td>Towards the purchase of new signs</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$3,610.00</td>
</tr>
<tr>
<td>August</td>
<td>Woodend Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$700.00</td>
<td>$500.00</td>
<td>$3,110.00</td>
</tr>
<tr>
<td>September</td>
<td>Woodend Before and After School Programme</td>
<td>New sports equipment</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$2,860.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashley Playcentre</td>
<td>Towards the cost of a First Aid Course for parents of the playcentre</td>
<td>$500.00</td>
<td>$350.00</td>
<td>$2,510.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>To purchase name badges for the committee members</td>
<td>$300.00</td>
<td>$300.00</td>
<td>$2,210.00</td>
</tr>
<tr>
<td>February</td>
<td>Sefton Community Newsletter</td>
<td>Towards costs associated with transition to new printing team</td>
<td>$500.00</td>
<td>$350.00</td>
<td>$1,860.00</td>
</tr>
<tr>
<td>March</td>
<td>Pegasus Bay School PTA</td>
<td>Towards costs for senior playground</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$1,360.00</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards venue hire and music provided for the 2016 Kaiapoi Art Expo and Schools' Art Expo</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$860.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>For three volunteers to undertake an introductory course towards their Assistant Coaches Certificate</td>
<td>$498.00</td>
<td>$498.00</td>
<td>$362.00</td>
</tr>
<tr>
<td>June</td>
<td>Woodend Bowling Club Inc.</td>
<td>Towards the upgrading of covered kitchen lighting</td>
<td>$335.80</td>
<td>$335.80</td>
<td>$26.20</td>
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</tbody>
</table>

**Total** |  |  |  |  | **$ 6,120.00** |
<table>
<thead>
<tr>
<th>Month</th>
<th>Organisation</th>
<th>Description</th>
<th>Amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>International Day of Older Persons Group</td>
<td>Towards costs associated with International Day of Older Persons</td>
<td>$250.00 $250.00 $5,870.00</td>
</tr>
<tr>
<td>August</td>
<td>The Ashley Lodge No.28</td>
<td>Towards fundraising event for the replacement of defibrillators in each of the four ambulances based in Rangiora</td>
<td>$500.00 $500.00 $5,370.00</td>
</tr>
<tr>
<td>August</td>
<td>Reflections Community Trust</td>
<td>Towards the hire of Pedalmania for the Waimakariri Light Part 2015</td>
<td>$375.00 $375.00 $4,995.00</td>
</tr>
<tr>
<td>August</td>
<td>Rangiora Community Garden</td>
<td>Towards the purchase of materials for 3 new signs</td>
<td>$482.00 $482.00 $4,513.00</td>
</tr>
<tr>
<td>August</td>
<td>Caring for Carers Inc</td>
<td>Towards annual venue hire and refreshments for meetings of the Rangiora Support Group</td>
<td>$388.00 $- $-</td>
</tr>
<tr>
<td>October</td>
<td>Fall Prevention Exercise Group</td>
<td>towards costs associated with establishing an exercise programme for seniors</td>
<td>$500.00 $250.00 $4,263.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA - ReStyle Me</td>
<td>Towards venue hire for 'ReStyle Me', a fundraising event for Ashgrove School</td>
<td>$500.00 $- $-</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Santa’s Grotto</td>
<td>Gate signage at the Rangiora A&amp;P Showgrounds entrance for Santa's Grotto</td>
<td>$379.50 $- $-</td>
</tr>
<tr>
<td>October</td>
<td>McAlpines North Canterbury Pipe Band (Inc)</td>
<td>towards new kilts for band members</td>
<td>$500.00 $350.00 $3,913.00</td>
</tr>
<tr>
<td>October</td>
<td>Ashgrove School PTA – Ashgrove Twilight Gala</td>
<td>To hire deep fryers and cooking oil for the Ashgrove Twilight Gala</td>
<td>$425.00 $- $-</td>
</tr>
<tr>
<td>October</td>
<td>Rangiora Toy Library</td>
<td>towards advertising costs of a fundraising event as part of its 21st Birthday celebrations</td>
<td>$741.00 $350.00 $3,563.00</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards the costs associated with running the 'Old Fashioned Family Picnic'</td>
<td>$250.00 $250.00 $3,313.00</td>
</tr>
<tr>
<td>December</td>
<td>Rangiora Playcentre</td>
<td>to purchase a new pull up banner</td>
<td>$379.00 $379.00 $2,934.00</td>
</tr>
<tr>
<td>Month</td>
<td>Organization</td>
<td>Purpose</td>
<td>Amounts</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------------------</td>
<td>-------------------------------------------------------------------------</td>
<td>------------------------------</td>
</tr>
<tr>
<td>February</td>
<td>Rangiora Toy Library</td>
<td>Towards the purchase of new toys, specifically, a replacement tractor</td>
<td>$456.25</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ 456.25</td>
</tr>
<tr>
<td>April</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Riding for the Disabled</td>
<td>Towards costs associated with relocating to the Millton Memorial Reserve</td>
<td>$500.00</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$ 500.00</td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>Towards costs of a Safety and Respect presentation and follow-up barbeque for Ragiora High School and/or Ragiora New Life School secondary students</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
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<td>$ 316.26</td>
</tr>
<tr>
<td>June</td>
<td>Cat Care Incorporated</td>
<td>Towards the costs of a Microchipping Day</td>
<td>$250.00</td>
</tr>
<tr>
<td>June</td>
<td>Disability, Carers and Friends Group</td>
<td>For the purchase of a trestle table and costs of catering for a Dance Social</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ 250.00</td>
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<tr>
<td>June</td>
<td>Rangiora Croquet Club Inc.</td>
<td>For part funding one set of Quadway Hoops</td>
<td>$500.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$ 300.00</td>
</tr>
<tr>
<td>June</td>
<td>The Rangiora and Districts Early Records Society Inc</td>
<td>For costs associated with set up, production and installation of four ACM vinyl signs to replace existing</td>
<td>$327.75</td>
</tr>
<tr>
<td>June</td>
<td>Seftonian Battle Sport</td>
<td>For new sporting and Safety equipment for players, specifically 4 x trebuchets and 2 x armour</td>
<td>$500.00</td>
</tr>
<tr>
<td>June</td>
<td>Social Services Waimakariri</td>
<td>Toward the costs of catering for a community forum event</td>
<td>$200.00</td>
</tr>
<tr>
<td></td>
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<td>$ 200.00</td>
</tr>
<tr>
<td>June</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
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<tr>
<td></td>
<td>resubmission</td>
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<td>$ 327.75</td>
</tr>
<tr>
<td>June</td>
<td>Community College North Canterbury</td>
<td>For the venue hire and supplies of a youth open night</td>
<td>$400.00</td>
</tr>
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<td></td>
<td></td>
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<td>$ 400.00</td>
</tr>
<tr>
<td>July</td>
<td>You Me We Us</td>
<td>Towards advertising of the September 4th Observance Day</td>
<td>$ 496.80</td>
</tr>
<tr>
<td></td>
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<td>$ 496.80</td>
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</tbody>
</table>

$ 6,120.00
<table>
<thead>
<tr>
<th>Month</th>
<th>Recipient</th>
<th>Description</th>
<th>Amount</th>
<th>Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>August</td>
<td>Hinemoa-Kaiapoi Hockey Club</td>
<td>Towards assisting team members with the cost of travel to a tournament in Fiji</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$5123.20</td>
</tr>
<tr>
<td>August</td>
<td>Canterbury Youth Development Programme</td>
<td>Towards providing breakfast three mornings per week for eight weeks and food for the Longest Day Challenge</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$4623.20</td>
</tr>
<tr>
<td>September</td>
<td>Arthritis New Zealand</td>
<td>Towards venue hire and advertising associated with running self-management sessions and workshops in Kaiapoi</td>
<td>$500.00</td>
<td>$250.00</td>
<td>$4373.20</td>
</tr>
<tr>
<td>September</td>
<td>Kaiapoi District Historical Society Incorporated</td>
<td>Towards the cost of installing updates of PastPerfect (a museum programme) and linking four computers for volunteers to work on at the same time</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$3873.20</td>
</tr>
<tr>
<td>November</td>
<td>You Me We Us</td>
<td>for advertising of Kaiapoi’s 2016 Waitangi Day celebrations</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$3373.20</td>
</tr>
<tr>
<td>December</td>
<td>North Canterbury Neighbourhood Support</td>
<td>Towards costs associated with running the ‘Old Fashion Family Picnic’</td>
<td>$300.00</td>
<td>$350.00</td>
<td>$3023.20</td>
</tr>
<tr>
<td>March</td>
<td>Kaiapoi Photographic Club Inc</td>
<td>Toward printing costs for Club members involved in a photographic exhibition - &quot;Waimakariri - from the Mountains to the Sea&quot;</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$2523.20</td>
</tr>
<tr>
<td>March</td>
<td>Satisfy Food Rescue</td>
<td>To purchase a sandwich board to identify Satisfy Food Rescue in the community</td>
<td>$350.00</td>
<td>$-</td>
<td>$2523.20</td>
</tr>
<tr>
<td>March</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards the hire and installation of lighting for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$2023.20</td>
</tr>
<tr>
<td>March</td>
<td>You Me We Us</td>
<td>Towards advertising costs for a ‘Pop Up cinema’ event</td>
<td>$500.00</td>
<td>$500.00</td>
<td>$1523.20</td>
</tr>
<tr>
<td>Date</td>
<td>Organisation</td>
<td>Description</td>
<td>Apr 2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------</td>
<td>---------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>----------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>Social Services Waimakariri</td>
<td>towards catering costs for a community forum to discuss establishing a Community House and capacity for a Children's Team for the community</td>
<td>$200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April</td>
<td>North Canterbury Family Violence Network</td>
<td>towards the costs associated with a presentation to Kaiapoi High School about family violence and a BBQ to follow</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$198.44</td>
<td></td>
<td></td>
</tr>
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<td></td>
<td></td>
<td></td>
<td>$1,124.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>Towards running costs, in particular, the music provided over the weekend for 2016 Kaiapoi Art Expo.</td>
<td>$300.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Oxford Table Tennis</td>
<td>Towards the purchase of tables</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Keep Oxford Beautiful</td>
<td>for a photo and information panel about the Oxford Historic Jail</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Friends of Oxford Hospital</td>
<td>towards the purchase of a Lazy Boy recliner chair and disability aids for patients</td>
<td>$350.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Oxford Pony Club</td>
<td>towards the cost of running a two day show jumping course for its club members</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>North Canterbury Neighbourhood Support</td>
<td>towards costs associated with running the ‘Old Fashion Family Picnic’</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>West Eyreton School</td>
<td>purchase of a banner-stand</td>
<td>$345.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>Oxford Tennis Club</td>
<td>Towards two weather shelters for the new courts</td>
<td>$500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>View Hill Improvement Society</td>
<td>To purchase three alloy framed umbrellas for use at the View Hill Domain</td>
<td>$477.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Waimakariri Arts Trust - Kaiapoi Art Expo</td>
<td>towards the floral arrangements for the 2016 Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500.00</td>
<td></td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>$250.00</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>$1,610.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>Category</td>
<td>Description</td>
<td>Amount 1</td>
<td>Amount 2</td>
<td>Total</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------</td>
<td>----------</td>
<td>---------</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Community Trust</td>
<td>for stationery and art supplies for Oscar School Holiday programme</td>
<td>$ 560.03</td>
<td>$ 250.00</td>
<td>$ 1,360.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Area School - Senior Netball team</td>
<td>towards costs associated with attending the South Island Secondary Schools Netball Tournament in Nelson</td>
<td>$ 500.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Friends of Oxford Hospital</td>
<td>towards purchase of window screen blinds for patients rooms</td>
<td>$ 250.00</td>
<td>$ 250.00</td>
<td>$ 1,110.00</td>
</tr>
<tr>
<td>April/May</td>
<td>Little by Little</td>
<td>towards costs associated with a new community initiative</td>
<td></td>
<td>$ 250.00</td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Netball Club</td>
<td>for the purchase of two portable netball goals</td>
<td>$ 199.90</td>
<td>$ 199.90</td>
<td>$ 910.10</td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford O.S.C.A.R.</td>
<td>for First Aid training of staff</td>
<td>$ 175.00</td>
<td>$ 175.00</td>
<td>$ 735.10</td>
</tr>
<tr>
<td>April/May</td>
<td>West Eyreton School</td>
<td>towards graphic design work for a banner</td>
<td>$ 295.00</td>
<td>$ 250.00</td>
<td>$ 485.10</td>
</tr>
<tr>
<td>April/May</td>
<td>Social Services Waimakariri</td>
<td>towards costs of catering for a community forum event</td>
<td></td>
<td>$ 200.00</td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Play Centre</td>
<td>towards purchase of a lawn mower</td>
<td>$ 250.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>April/May</td>
<td>Oxford Plunket</td>
<td>for the purchase of child safety gates and new toys for the Oxford Plunket Rooms</td>
<td>$ 500.00</td>
<td>$ 250.00</td>
<td>$ 235.10</td>
</tr>
<tr>
<td>April/May</td>
<td>Cust Netball Club</td>
<td>Towards the purchase of uniforms and equipment to enable childrens' participation</td>
<td>$500.00</td>
<td>$ 250.00</td>
<td>-$ 14.90</td>
</tr>
<tr>
<td>April/May</td>
<td>Under Our Feet Charitable Trust</td>
<td>Towards the purchase of compost and seedlings</td>
<td>$250.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board consider a number of factors in their decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board need to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board require a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

<table>
<thead>
<tr>
<th>Examples (but not limited to) of what the Board cannot fund:</th>
<th>Examples (but not limited to) of what the Board can fund:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✗ Wages</td>
<td>✓ New equipment</td>
</tr>
<tr>
<td>✗ Debt servicing</td>
<td>✓ Toys/educational aids</td>
</tr>
<tr>
<td>✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)</td>
<td>✓ Sporting equipment</td>
</tr>
<tr>
<td>✗ Stock or capital market investment</td>
<td>✓ Safety equipment</td>
</tr>
<tr>
<td>✗ Gambling or prize money</td>
<td>✓ Costs associated with events</td>
</tr>
<tr>
<td>✗ Funding of individuals (only non-profit organisations)</td>
<td>✓ Community training</td>
</tr>
<tr>
<td>✗ Payment of any legal expenditure or associated costs</td>
<td></td>
</tr>
<tr>
<td>✗ Purchase of land and buildings</td>
<td></td>
</tr>
<tr>
<td>✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests</td>
<td></td>
</tr>
<tr>
<td>✗ Payment of fines, court costs or mediation costs, IRD penalties</td>
<td></td>
</tr>
</tbody>
</table>
Criteria for application

- Grant applications will be considered every second month by the Rangiora-Ashley Community Board: July, September, November 2017 and February, April, June 2018. Applications are recommended to be received three weeks prior to Board meeting dates for processing.

- Generally funding grants will be a maximum of $500 in any one financial year (July 2017 to June 2018) but the group can apply up to twice in that year, providing it is for different projects.

- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.

- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.

- The group should have strong links with the Rangiora-Ashley community.

- The applications should clearly state the purpose for which the money is to be used.

- The applicants should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.

- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.

- The Board support a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).

- An accountability form must be provided to Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Advisor
Rangiora-Ashley Community Board
C/- Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to either

- Rangiora Service Centre, 215 High Street, Rangiora.
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board decision and if successful an invoice and your organisation’s bank account details will be requested.
- On receipt of this information payment will be processed to your organisation’s bank account.
Groups Applying for Board Discretionary Grants 2017/2018

Name of Group: 

Address: 

Contact Person within Organisation: 

Position within Organisation: 

Contact phone number: Email: 

Describe what the project is and what the grant funding be used specifically for? (Use additional pages if needed)

What is the timeframe of the project?

Overall Cost of Project: $ Amount Requesting: $

How many people will directly benefit from this project?

Who is the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)
- Cultural/ethnic minorities
- District
- Preschool
- School/youth
- Older adults
- Whole community/ward

Provide estimated percentage of participants by Ward:

Rangiora-Ashley % Woodend-Sefton % Kaiapoi-Tuahiwi % Oxford-Ohoka %

Other (please specify): 

If this application is declined will this event/project still occur? Yes No

If No – what are the consequences to the community/organisation?
What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?)  

Yes  

No

If yes, name of parent group

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  

Yes  

No

If yes, please supply details:

Enclosed  

Financial Balance Sheet and Income & Expenditure Statement (compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes (not compulsory)

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE - If submitting your application electronically, entering your name in the Signature box below will be accepted as your signature:

Signed: ___________________________  Date: ___________________________
1. SUMMARY

1.1. The purpose of this report is to update the Rangiora-Ashley Community Board on the Board’s Discretionary Grant applications for the second half of the 2016-2017 financial year, including accountability forms received to date.

Attachments:

i. Accountability Form from Rangiora Toy Library (Trim 170405033501)
ii. Accountability Form from Waimakariri Arts Trust (Trim 170809084897)
iii. Accountability Form from Cust Bowling Club (Trim 170705069159)

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No 170831094272.

(b) Circulates a copy of this report to all of the Community Boards.

3. ISSUES AND OPTIONS

3.1. The Council allocates the Rangiora-Ashley Community Board a set amount of funds to distribute by application to non-profit groups, registered charities and incorporated societies who have strong links to, and benefit, the communities of the Rangiora-Ashley community area.

3.2. The allocation for the 2016-2017 financial year was $9,010.

3.3. By the end of the 2016-2017 financial year the former Rangiora Community Board and the post-October 2016 elected Rangiora-Ashley Community Board had considered seventeen applications of which three were declined. Seven of these applications were considered in the 1 January to 30 June 2017 period.
<table>
<thead>
<tr>
<th>Group</th>
<th>Project</th>
<th>Amount granted</th>
<th>Month funds granted</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rangiora Toy Library</td>
<td>Towards the purchase of one LikeaBike Jumper Balance Bike</td>
<td>$380</td>
<td>February</td>
<td>Invoice received 24/02/17</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Accountability Form received 5/04/17</td>
</tr>
<tr>
<td>Rangiora and Districts Early Records Society Inc.</td>
<td>Towards the cost of conservation framing of a Sale Map for the Red Lion Hotel</td>
<td>$500</td>
<td>February</td>
<td>Invoice received 18/05/2017</td>
</tr>
<tr>
<td>Canterbury Justices of the Peace Association Inc.</td>
<td>Towards the cost of a pull-up banner</td>
<td>$235.75</td>
<td>February</td>
<td>No invoice received</td>
</tr>
<tr>
<td>North Canterbury Riding for the Disabled Inc.</td>
<td>Towards the costs of equipment and a mounting block for less able riders</td>
<td>$389</td>
<td>April</td>
<td>Invoice received 4/07/2017</td>
</tr>
<tr>
<td>Waimakariri Arts Trust</td>
<td>Towards the advertising costs associated with the Kaiapoi Art Expo and Schools’ Art Expo</td>
<td>$500</td>
<td>April</td>
<td>Accountability Form received 9/08/2017</td>
</tr>
<tr>
<td>HomeShare Lunch Group</td>
<td>Towards entry costs to Orana Park for senior citizens participating in the HomeShare Lunch Group</td>
<td>$295</td>
<td>April</td>
<td>Invoice received 1/05/17</td>
</tr>
<tr>
<td>Cust Bowling Club</td>
<td>Towards the costs of turf spraying, re-levelling, plinth renewal and other work to maintain the quality of the Cust Bowling Green</td>
<td>$500</td>
<td>June</td>
<td>Invoice and Accountability Form received 5/07/17</td>
</tr>
</tbody>
</table>

3.4. As at 30 June 2017, one Accountability Form had been received.

3.5. The Waimakariri Arts Trust and Cust Bowling Club have since returned their Accountability Forms and these have been included for the Board’s information.
3.6. The Rangiora Toy Library used its grant to purchase a LikeaBike Jumper Balance Bike. The bike is available to the members of the toy library. The bike was an immediate success and hired out within ten minutes of its arrival.

3.7. The Waimakariri Arts Trust utilised its grant to advertise the Kaiapoi Art Expos in the Northern Outlook as well as stationery. The Kaiapoi and Schools’ Art Expos were held from 14 to 16 July 2017 at the Kaiapoi Club. Over 3,800 attended with 109 artists participating and 20 volunteers who assisted with the smooth running of the event.

3.8. The Cust Bowling Club used its grant to re-level the bowling green. The existing turf was sprayed, re-levelled and new plinths installed. The new green was hydro-cored and re-sown. As many as 10 club members participated in a number of Working Bees to undertake the work.

3.9. All but one of the remaining applicants have sent invoices and received their grants but have not yet reached their deadline to return Accountability Forms.

3.10. According to the Board’s Grant Criteria, Accountability Forms are due within six months of the grant being allocated, when funds are spent, or prior to a new application.

3.11. At the end of the 2016/17 financial year, the Rangiora-Ashley Community Board had $3,054 remaining in its Discretionary Fund. This was carried over to the 2017/18 financial year.

3.12. Staff will continue to keep in contact with the groups to make sure the Accountability Forms are returned within six months of the grant being allocated, as outlined in the letter sent to successful applicants.

3.13. If the group make any applications in the future, they will be reminded that it will not be considered by the Board until the Accountability Form from past applications has been completed and returned.

3.14. The Management Team has reviewed this report.

4. **COMMUNITY VIEWS**

4.1. Not applicable.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. The Board allocates funds to groups who meet the criteria set out in the application form.

5.2. Groups must complete and return an Accountability Form to be eligible for future applications.

6. **CONTEXT**

6.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

6.2. **Legislation**

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.
6.3. **Community Outcomes**

6.3.1. People are friendly and caring, creating a strong sense of community in our District.

6.3.2. There are wide ranging opportunities for people of different ages to participate in community and recreational activities.

Edwina Cordwell
Governance Adviser
31 March 2017

Dear Louise

RE: RANGIORA TOY LIBRARY INCORPORATED
REF: GOV-26-11-05/170209012067

On behalf of the Rangiora Toy Library Committee, I would like to take this opportunity to sincerely thank the Rangiora Community Board for providing funding in the sum of $380.00 to enable us to purchase a new LikeaBike Jumper Balance Bike.

The Committee are delighted at how popular the LikeaBike Jumper Balance Bike is proving to be with our Members. It was hired out by one of our Members within ten minutes of it being placed in the Toy Library by our Librarian.

I attach a photograph of the LikeaBike Jumper Balance Bike at our Toy Library.

The Rangiora Toy Library Committee sincerely thank the Rangiora Community Board for its continued support.

Kind Regards.
Yours faithfully

Natarsha Crawford
President
Rangiora Toy Library
Email: rangioratoylibrary@gmail.com
P O Box 753, Rangiora, 7400
Rangiora-Ashley Community Board

Accountability Form for 2016/2017 Discretionary Grant Recipients

For funding provided during the period October 2016 – June 2017

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: RangiOra ToT Lirfary InCorporated

Date: 27/03/17 Amount allocated: $380.00

Purpose for grant: PURCHASE OF LlKEABIKE JUMPER BALANCE BIKE

Please give details of how money was spent:

Purchase of Likeabike Jumper Balance Bike $380.00

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

THE TOT LIBRARY NOW HAS A QUALITY STRONG DURABLE BALANCE BIKE WHICH IS ACCESSIBLE TO ALL MEMBERS OF OUR TOT LIBRARY. NO SOONER WAS THE BIKE PLACED IN OUR TOT LIBRARY BY OUR LIBRARIAN, IT WAS HIRED OUT BY A MEMBER WITHIN TEN MINUTES!

(Use additional pages if necessary)

Two authorised signatories to complete the details below:

Date 25/03/17 25/03/17

First contact name JUliE KNOWLEs Natarsha Crawford

Second contact Name KNOWLES

Signature Signature

Position GRANTS OFFICER President

Phone 021 157 95914 Phone 021 0700 799

Address 21 Bridget Lane Address 4 MandaLea Rd

Rangiora 7415 Rangiora 7415

Return to: Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440
Thank you to the Rangiora Community Board for providing us with funding to buy this awesome Likeabike Jumper Steel Balance Bike, which is available for hire from our Rangiora Toy Library.
Rangiora-Ashley Community Board
Accountability Form for 2016/2017 Discretionary Grant Recipients
For funding provided during the period October 2016 – June 2017

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: Waimakariri Arts Trust

Date: 17/7/17

Amount allocated: $500.00

Purpose for grant
Running costs associated with running the Kaiapoi Art Expo in particular advertising in The Northern Outlook as well as stationery.

Please give details of how money was spent:
Northern Outlook (run of press, full colour, 20×7) buy one get one free $500.00

A description of the activities undertaken and benefits that have been achieved with these funds.

Please include, where possible, photographs and the number of people who attended or were assisted:
The Kaiapoi Art Expo was held from 14-16 July at the Kaiapoi Club. The funds paid for promotion of the Expo in the local paper, The Northern Outlook. This year the Expo had a record number of visitors, over 3000 visit the weekend over the weekend. We had 109 artists exhibit, and 20 volunteers who assisted. The smooth running of the Expo. Promotion through local papers had a positive effect on the numbers to the Expo.

Two authorised signatories to complete the details below:

Date 17/7/17 Date 5/8/2017
First contact name: Linda Dunbar Second contact: Linda Dunbar
Signature Event Coordinator Signature Treasurer
Position Phone Address
021 691 127
10 Laurel St, Chch
Return to: Community Board Advocate
Waimakariri District Council
Private Bag 1005
Rangiora 7440

160707065243
GOV-26-02-05
Accountability Form
Rangiora-Ashley Community Board Discretionary Grant
Thank you for your Involvement in the 2017 Corcoran French Kaiapoi Art Expo.

Yet again the Kaiapoi Art Expo has proven to be a valued and popular event to the Waimakariri district. This year the Expo showcased outstanding work from a selection of high calibre artists who attracted a record number of over 4000 visitors to the Expo and encouraged them to purchase 173 artworks totaling $40,712.50. This brings the total to $322,602.00 worth of artwork sold over the past 12 years by the Waimakariri Arts Trust on behalf of artists.

Our sincere thanks to all exhibitors for showcasing your work and congratulations to those who were successful with sales and obtaining new commissions or exhibiting offers. The Expo was established to support you as well to provide opportunity for the community to be able to appreciate your creative talent.

Mark Larsen with this year’s entry of “No Fishing” won the John Rhind Funeral Directors’ People’s Choice Award. The Bowden Environmental School Expo showcased artwork from very talented students from 14 Waimakariri schools. The School People’s Choice vote went to April Meakin from Kaiapoi High School with a very impressive pencil artwork of Mother Teresa.

We thank the support of our many sponsors, with special thanks to Corcoran French Lawyers, Rātā Foundation, Visit Waimakariri, Bowden Environmental, Pak’n Save, Rangiora and John Rhind Funeral Directors.

The aim of the Waimakariri Arts Trust is to foster arts in Waimakariri. As a registered charitable trust we endeavour to provide all artists with an opportunity to display your creative talent. Exhibitors represent a true cross-section of the art community, from amateur through to professional artists. All art mediums are encouraged to exhibit.

Please find enclosed our debrief document which has some interesting facts and figures on this year’s Expo. Over the weekend we provided each visitor with an optional survey and encouraged him or her to fill it in. We received a large number of responses and will collate the results and use feedback to shape next year’s 13th Expo ensuring it is bigger and better than this year’s very successful Expo.

Yours sincerely

Dan Gordon
Chairman
Waimakariri Arts Trust
Corcoran French Kalapoi Art Expo – 15 & 16 July 2017
Kalapoi Festival – 12 to 15 July 2017

Who
- 109 Waimakariri artists with 32 new artists and 77 returning artists
- 14 Waimakariri Schools
- Over 300 attended the Corcoran French Lawyers Official Opening
- Over 4000 visitors to the Kalapoi Art Expo
- Impressive turnout for Have-A-Go day
- In spite of the worst winter's day for many years, excellent number of travelers took part in the Artist Open Studio Tour on Wednesday 12 July

Results
571 exhibits on display plus 14 school panels
173 artworks sold with 62% of artists who sold work

Attendance and Sale Statistics
The Expo had a record number of visitors and sales this year. With an estimated 4000 plus visitors to the Expo and a record of over $40,000 in sales.

<table>
<thead>
<tr>
<th>Year</th>
<th>No. of artists</th>
<th>No. of artworks exhibited</th>
<th>% of artists that sold work</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>109</td>
<td>571</td>
<td>62%</td>
</tr>
<tr>
<td>2016</td>
<td>98</td>
<td>568</td>
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</tr>
<tr>
<td>2015</td>
<td>88</td>
<td>509</td>
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<tr>
<td>2014</td>
<td>105</td>
<td>523</td>
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<tr>
<td>2013</td>
<td>110</td>
<td>672</td>
<td>53%</td>
</tr>
<tr>
<td>2012</td>
<td>100</td>
<td>544</td>
<td>59%</td>
</tr>
<tr>
<td>2011</td>
<td>103</td>
<td>634</td>
<td>23%</td>
</tr>
<tr>
<td>2010</td>
<td>126</td>
<td>649</td>
<td>21%</td>
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Artists and Artwork

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<thead>
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<th></th>
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<tr>
<td>Rangiora</td>
<td>35%</td>
<td>40%</td>
<td>26%</td>
<td>36%</td>
<td>48%</td>
<td>42%</td>
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</tr>
<tr>
<td>Kaiapoi/Clarkville</td>
<td>31%</td>
<td>32%</td>
<td>27%</td>
<td>28%</td>
<td>17%</td>
<td>47%</td>
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<td>Ashley/Loburn</td>
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<td>2%</td>
<td>6%</td>
<td>7%</td>
<td>6%</td>
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<td>0%</td>
</tr>
<tr>
<td>Woodend</td>
<td>5%</td>
<td>3%</td>
<td>6%</td>
<td>7%</td>
<td>6%</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Waikuku Beach (Woodend)</td>
<td>3%</td>
<td>3%</td>
<td>7%</td>
<td>8%</td>
<td>4%</td>
<td>7%</td>
<td>9%</td>
</tr>
<tr>
<td>Pegasus Town (Woodend)</td>
<td>4%</td>
<td>3%</td>
<td>6%</td>
<td>1%</td>
<td>0%</td>
<td>0%</td>
<td>1%</td>
</tr>
<tr>
<td>Oxford/Fernside/Whanganui/Ohoka</td>
<td>4%</td>
<td>5%</td>
<td>15%</td>
<td>10%</td>
<td>2%</td>
<td>5%</td>
<td>4%</td>
</tr>
<tr>
<td>Groups</td>
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<td>1%</td>
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<tr>
<td>RD Kaiapoi</td>
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<td></td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>RD Rangiora</td>
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<td></td>
<td></td>
<td>14%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outside Waimakariri</td>
<td>16%</td>
<td>11%</td>
<td></td>
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</tr>
</tbody>
</table>

Promoting arts in Waimakariri
Organisers of the annual Kalapoi Art Expo
School Expo
The Bowden Environmental School Expo showcased artwork from 14 Waimakariri schools. The School People Choice vote went to the very talented April Meakin from Kaiapoi High School with her pencil artwork of Mother Teresa.

People's Choice
Again public were encouraged to vote for their favourite artwork. Mark Larsen was the clear winner by a landslide with his oil painting.
1st Mark Larsen - "No Fishing"
2nd Jennifer Stebbings - "The Stream Fair"
3rd Christine Watton - "Wild Flowers II"

Other Awards
This year the Waimakariri Arts Trust voted the following as winners:
Outstanding Panel - Gaby Reade
Outstanding Photography - Stefan Nikoloff
Outstanding Portrait - Connie Davies
Outstanding Flora & Fauna - Lyn Leonard
Outstanding Abstact - Paul Smith
Outstanding New Artist - Sarah Rutherford
Outstanding School Panel - St Joseph's School Rangiora

Media & Advertising
This year the Trust installed 22 billboards all around North Canterbury and parts of Christchurch. The billboards were bold and very easy to read installed in prominent areas. The billboards were a great success and contributed to the large crowds who visited the Expo over the weekend.

The Trust again chose to use radio as a major form of promotion with advertising campaigns on The Breeze, More FM and Newstalk ZB. The Breeze ran two campaigns one of which was a very successful campaign with Sue White and Paint and Sip.

This year time was spent setting up and running social media promotions and the Trust will look at increasing their knowledge of social media for next year so they are able to increase promotion through social media at minimal costs.

As well as this the Trust continued with promotion campaigns that have worked well for previous Expos:
- Ads and media releases printed in local, North Canterbury and Christchurch newspapers and magazines
- 44,000 postcards promoting the Expo and Festival distributed to residents around Canterbury
- Presence on a variety of event websites, radio notice boards and in school newsletters

Funding
The Expo is funded through sponsorship, funding and artists' contributions.
Sponsors
Our sincere thanks to the organisations and businesses that supported the 2017 Kaiapoi Art Expo and Kaiapoi Arts Week.

Corcoran French - Opening Night
Bowden Environmental - School Expo
John Rhind Funeral Directors - People's Choice
Pak'n Save Rangiora - Guest Artist Sponsor

Gold Sponsors
Property Lifestyle Concepts
Ray White - Christine Watton
Snap Fitness Kaiapoi
Red Eight Café
Ashton Wheelans Limited, Kaiapoi

Silver Sponsors
The Canvas Technology Centre
Framemakers & Elbee Crafts - Lynn Barr
Investment World
Essence North Canterbury

Bronze
Kaiapoi Club
Kaiapoi Mill
Paul Smith
Corina Hazlett Artist Studio
Artprint
Cameo Fine Arts
Kaiapoi Florist & Gifts
North Canterbury Floral Art
Stefan Nikoloff
Jagz of Sovereign Palms Kaiapoi
Coffee Culture Kaiapoi
New World, Kaiapoi

Funders
Rātā Foundation
Woodend-Sefton Community Board
Oxford-Ohoka Community Board
Kaiapoi-Tuahiwi Community Board
Rangiora - Ashley Community Board
Enterprise North Canterbury
CERT
Lion Foundation
The Southern Trust
Rangiora-Ashley Community Board

Accountability Form for 2016/2017 Discretionary Grant Recipients

For funding provided during the period October 2016 – June 2017

This form is to tell the Board what you spent the money on

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups and to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within six months of funds being granted. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publically available.

Name of group: Cust. Rawling Club

Date: 01/07/17

Amount allocated: $500.00

Purpose for grant: Turf Repair, Pinhth Renewal, Reseeding

Please give details of how money was spent:

- Was put towards the cost of Re-seeding Green

A description of the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

- Turf was sprayed, re-seeded, new pinhths have been installed. Green has been hydro-cared and will be resown in the next few weeks.
- We have bred several maraling bees over this time with up to 10 members present.

Two authorised signatories to complete the details below:

Date 01/07/17

First contact name Roger Cust. Rawling Club

Signature

Position

Phone 03 312 2538

Address Cust Box 17

Second contact Stephen Wither

Signature

Position Treasurer

Phone 0274 355 101

Address P.O. Box 44

Cust. Box 44

Return to: Community Board Advocate

Waimakariri District Council

Private Bag 1005

Rangiora 7440
1. **SUMMARY**

1.1. The purpose of this report is to seek the Board's ratification of its submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”.

**Attachments:**

i. The Rangiora-Ashley Community Board’s Submission to the Waimakariri District Council (Trim 170830093879)

2. **RECOMMENDATION**

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 170830093993.

(b) **Ratifies** the Board’s Submission to the Waimakariri District Council regarding the Draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”. (Trim 170830093879)

3. **ISSUES AND OPTIONS**


3.2. A draft submission was circulated to Board members via email on 31 August and comments sought.

3.3. The submission was approved by the Board Chairperson in order to meet the deadline of 8 September.
4. **COMMUNITY VIEWS**

4.1. Public consultation occurred from 7 August to 8 September 2017.

5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. Not applicable.

6. **CONTEXT**

6.1. **Policy**

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. **Legislation**

Not Applicable.

6.3. **Community Outcomes**

Public spaces and facilities are plentiful, accessible and high quality.

---

Edwina Cordwell
Governance Advisor
The Rangiora-Ashley Community Board (the Board) fully supports the draft Waimakariri Accessibility Strategy: “Towards an Inclusive Environment”.

The Board strongly supports the concept of an accessibility strategy and an inclusive environment.

The aim of accessibility, both in a physical sense and in attitudes means that all sectors of our society, including those with impairments, benefit.

The Board offers the following additional comments with regard to the draft strategy:

**Goal 4: Physical Access (Page 22)**

The Board notes the following statements within this Goal and seeks reassurance on certain specifics associated with these.

- “footpaths, crossings, paved areas and streets are designed, constructed and maintained in ways which are safe, usable and accessible for all”

- “specific road safety issues raised by people with impairments such as particular pedestrian crossings, intersections and footpath surface are addressed”

- “footpaths and streets are unobstructed so that people are able to move about safely and easily”

The Board has particular concerns regarding the maintenance of town centre footpaths and is also concerned to ensure, via enforcement if necessary, that these should not be obstructed. The Board seeks Council advice as to how this might be achieved.

The Board has noticed an increase in ‘street furniture’ including flags, signs, baskets, clothing racks and other articles which create a hazard for many of us, regardless of impairment or other mobility challenges.

It is vitally important that the Council works in partnership to support businesses to create a welcoming, vibrant environment and growing economy within our town centre whilst being mindful of the location and appropriateness of the placement, structure or style of these objects.
Perhaps this could be addressed by ensuring that any ‘street furniture/items’ are either all aligned along the pavement at the property wall or at the kerb side, but not at both or in a random fashion for those trying to walk along the pavement.

The Board also supports the following element within Goal 4 and identifies specific priority areas for action:

- “existing council services, facilities and public spaces maximise the opportunities for people to access and participate”
- “statutory requirements for building and amenities to secure their compliance with the Building Act section 118 relating to design for Access and Mobility are enforced”

The Board commends the efforts made to improve accessibility to the Rangiora Town Hall but notes that it may still not be easy for those with mobility scooters or wheelchairs to enter the building.

Perhaps a mobility audit of some of our public buildings, actively involving people with reduced mobility or other impairment, should be conducted to obtain a ‘reality check’ in addition to the statutory compliance requirements.

The Board also notes that accessible Public Toilet provision is limited within the Rangiora Town centre and would again encourage active involvement of those with impairments to audit these and other facilities in a practical manner to ensure that any remedial action identified is appropriate and achieves good outcomes.

The Board further advises that it is not only important to be able to access the buildings and facilities but also to be able to use them as fully as possible. An example would be having chairs that are not too low, and have arms in places such as libraries, community centres and recreation spaces.

The Board believes that the Council also has a role to play in ongoing education to ensure that cultural change is encouraged (Goal 8) by ensuring that the rights of people with impairments are supported and promoted through advocacy and empowerment (Goal 5).

Thankyou,

Jim Gerard QSO
Chair: Rangiora-Ashley Community Board
WAIMAKARIRI DISTRICT COUNCIL

MEMO

FILE NO AND TRIM NO: RDG-21 / 170831094196
DATE: 31st August 2017
MEMO TO: Rangiora Ashley Community Board
FROM: Bill Rice Senior Transportation Engineer
SUBJECT: Pedestrian Mazes on High Street and Smart Studs on Wales Street Railway Level Crossings

1. Summary
This memo is to inform the Board of KiwiRail’s proposal to install Smart Studs and “Second Train Coming” voice message at the Wales Street pedestrian level crossings, and pedestrian mazes at the High Street pedestrian level crossings. The measures proposed at Wales Street will be part of a trial of this technology at four level crossings (three in Wellington, and Wales Street).

The total estimated cost of these projects is $161,300. Level crossing warning devices are funded at 50% from KiwiRail, and 50% from the 2015-18 National Land Transport Programme (NLTP).

2. Background
Rail level crossing crashes involving trains and motor vehicles have tended to plateau in recent years. However, there has been an ongoing increase in the numbers of pedestrians being hit by trains at level crossings over the same period. KiwiRail and NZTA therefore have a nationwide programme to improve safety at railway level crossings. This programme has an emphasis on pedestrian safety, and is fully funded by NZTA for the 2015/18 NLTP.

The programme includes both trialling new and unproven (in the New Zealand context) technologies, and installing tried and proven interventions. The Wales Street and High Street level crossings in Rangiora have been identified for treatments under the programme.

Wales Street is one of four sites throughout New Zealand selected to trial smart studs and “Another Train Coming” voice message. The smart studs are red LEDs which are mounted in the footpath on each of the approaches to the level crossings. These LEDs illuminate or flash red when a train is approaching and the road level crossing bells and lights are activated.

The “Another Train Coming” voice message is activated when a train has immediately passed, and another train is approaching on the second track.

The trial will involve a comparison of pedestrian behaviour around trains before and after the treatments are installed.

The other three sites for the trial are in the Wellington urban area, on sections of track with large numbers of commuter trains. The Wales Street site was chosen for the following reasons:

- It allows changes in pedestrian behaviour in locations with a large number of trains to be compared with those at a location with a small number of trains.
• Its proximity to Rangiora High School and two preschools allows the behaviour of vulnerable road users (High School pupils who are potentially distracted, and preschoolers) to be observed.

• Large numbers of pedestrians cross the railway at this location, particularly at school start and finish times. A recent survey of this site recorded 760 pedestrians crossing the railway line between 7:00am and 6:00pm.

Pedestrian mazes are proposed to be installed at the High Street site. These treatments have been used extensively around New Zealand. This site was identified as suitable for the mazes because of the high number of pedestrians crossing the railway at this location. A recent survey of this site recorded 1400 pedestrians crossing the railway line between 7:00am and 6:00pm.

A photograph of a pedestrian maze is shown below. Note that this crossing is not located adjacent to a road, so the layout at High Street may be slightly different.

These projects are funded 50% by KiwiRail, and 50% by NZTA through the NLTP. KiwiRail is not an Approved Organisation under the NLTP. KiwiRail has currently scheduled installation of the Wales Street devices for May 2018. They have not confirmed likely construction timing for the High Street work yet.
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO: GOV-26-11-06 / 170906096447
REPORT TO: Rangiora-Ashley Community Board
DATE OF MEETING: 13 September 2017
FROM: Jim Gerard, Chairperson Rangiora-Ashley Community Board
SUBJECT: Chair’s Diary for August 2017

1. SUMMARY

<table>
<thead>
<tr>
<th>DATE</th>
<th>EVENT/MEETING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday 2 August</td>
<td>Meeting with Keith Galloway</td>
</tr>
<tr>
<td>Thursday 3 August</td>
<td>Guest speaker at Rangiora Men’s Friendship (Probus)</td>
</tr>
<tr>
<td>Monday 7 August</td>
<td>Presented the Board’s Submission:</td>
</tr>
<tr>
<td></td>
<td>• 3 laning Waimakariri Bridge</td>
</tr>
<tr>
<td>Wednesday 9 August</td>
<td>Rangiora- Ashley Community Board meeting</td>
</tr>
<tr>
<td>Tuesday 15 August</td>
<td>Rangiora Promotions Committee meeting</td>
</tr>
<tr>
<td>Thursday 17 August</td>
<td>Rangiora Rotary. Special award for Peter Allen</td>
</tr>
<tr>
<td>Saturday 19 August</td>
<td>Friends of the Town Hall</td>
</tr>
<tr>
<td>Tuesday 22 August</td>
<td>Meet the Candidates, Rangiora Town Hall</td>
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<tr>
<td>Thursday 24 August</td>
<td>Meeting with President Rangiora RSA</td>
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<tr>
<td>Monday 28 August</td>
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<td>• Waste Management and Minimisation Strategy</td>
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<td>Tuesday 29 August</td>
<td>Citizen’s Advice AGM</td>
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<td>Community Service Awards</td>
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<td>Wednesday 30 August</td>
<td>RPA Last Wednesday Club</td>
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2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No.170906096447.

Jim Gerard QSO
CHAIRPERSON