Community and Recreation Committee

Agenda

Tuesday 14 February 2017

1.00pm

Waimakariri District Council Chambers
215 High Street
Rangiora

Members:
Councillor Peter Allen (Chairperson)
Councillor Al Blackie
Councillor Robbie Brine
Councillor Wendy Doody
Councillor Dan Gordon
Mayor David Ayers (ex officio)
THE CHAIRMAN AND MEMBERS  
WAIMAKARIRI DISTRICT COUNCIL  

A meeting of the COMMUNITY AND RECREATION COMMITTEE will be held in the WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA on TUESDAY 14 FEBRUARY 2017 at 1.00PM.

Adrienne Smith  COMMITTEE ADVISOR

Recommendations in reports are not to be construed as Council policy until adopted by the Council

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

Conflicts of interest (if any) to be reported for minuting.

3 RECEIPT OF MINUTES

3.1 Minutes of a meeting of the Community and Recreation Committee held on Tuesday 13 December 2016

RECOMMENDATION

THAT the Community and Recreation committee:

(a) Confirms the circulated minutes of a meeting of the Community and Recreation Committee, held on Tuesday 13 December 2016, as a true and accurate record.

4 MATTERS ARISING

5 PRESENTATION / DELEGATION

6 REPORTS

6.1 Proposal for Resilient Greater Christchurch Alignment – Tessa Sturley (Community Team Leader)

RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No 170202009921
(b) **Approves** staff applying to Rata Foundation for $15,000 for one-off costs associated with scoping and developing an on-line resource for volunteer information and cross-referral.

(c) **Supports** staff progressing a collaborative funding arrangement, between Council, central government and the philanthropic sector to resource the facilitation of Community Safety.

(d) **Notes** that staff will prepare a further report on the outcome of collaborative funding exploration prior to the preparation of the 2018 Long Term Plan

**Community Facilities, Aquatic Centres, Libraries and Museums**

6.2 **Aquatic Facilities Update - Tina Brough (Dudley Park Aquatic Centre Manager)**

**RECOMMENDATION**

THAT the Community and Recreation Committee:

(a) **Receives** report No. 170203010010.

(b) **Notes** the Aquatic Facilities year to date achievement again key performance indicators

(c) **Notes** the 2016/17 financial year customer service initiatives/improvements implemented during the July to November period.

6.3 **Library Update – Phillippa Ashbey (Libraries Manager)**

**RECOMMENDATION**

THAT the Community and Recreation Committee:

(a) **Receives** report No. 170202009922

(b) **Notes** the partnership that the Waimakariri Libraries has with Aotearoa Peoples Network Kaharoa (APNK) for the delivery of free internet, information and computer technologies provides a popular and essential service for the public.

(c) **Notes** the high level of customer satisfaction and positive feedback that is achieved through the provision of APNK services.

(d) **Notes** the success of the 2016 Summer Reading Challenge and the record number of 442 participants.

(e) **Circulates** the report to the Boards for their information.
PORTFOLIO UPDATES

7.1 Greenspace (Parks Reserves and Sports Grounds) – Councillor Robbie Brine

7.2 Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Councillor Wendy Doody

7.3 Community Development and Wellbeing – Councillors Peter Allen and Wendy Doody

7.4 Regeneration – Councillor Al Blackie

QUESTIONS

URGENT GENERAL BUSINESS

WORKSHOP
At the conclusion of the meeting, there will be a workshop to discuss shade in playgrounds.
WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY AND RECREATION COMMITTEE HELD IN THE COUNCIL CHAMBERS, 215 HIGH STREET, RANGIORA, ON TUESDAY 13 DECEMBER 2016 AT 1.00PM

PRESENT
Councillor P Allen (Chairperson), Councillors A Blackie, R Brine, W Doody and D Gordon

IN ATTENDANCE
Councillor J Meyer, P Williams, S Stewart (from 1.20pm)
Messrs J Palmer (Chief Executive), C Sargison (Manager Community and Recreation), C Brown (Community Green Space Manager), Ms T Brough (Dudley Park Aquatic Centre Manager), Mrs P Ashbey (Libraries Manager), Mrs T Sturley (Community Team Leader) and Mrs A Smith (Committee Advisor).

1. APOLOGIES
An apology was received and sustained from Mayor D Ayers.

2. CONFLICTS OF INTEREST
Councillors Doody and Gordon noted as Trustees of the North Canterbury Sport and Recreation Trust.

3. RECEIPT OF MINUTES
3.1. Minutes of a meeting of the Community and Recreation Committee held on Tuesday 16 August 2016
Moved Councillor Brine seconded Councillor Gordon
THAT the Community and Recreation Committee:
(a) Receives for information the minutes of a meeting of the Community and Recreation Committee held on Tuesday 16 August 2016.

CARRIED

4. MATTERS ARISING
There were no matters arising.

5. PRESENTATION / DELEGATION
Mr Chris Prickett spoke to the Committee on the future of hockey in the district and region. An apology was tendered for the presentation from Mrs Batchelor from the Rangiora Hockey Club. Mr Prickett read a letter from Mrs Batchelor, expressing thanks to the Council for the hockey turf facility on Coldstream Road. This is due to be opened in February 2017. There is a great deal of excitement with local club members about the facility, and the prospect of teams coming from Christchurch to play and train on the turf. Mr Prickett noted that the ability of teams to get game and training time on facilities in Christchurch has been very difficult with the popularity of the sport. It was advised that a hockey season is 20 weeks long, and there would be
up to 200 players and supporters at the facility each of these weekends. It is envisaged that the popularity of hockey is set to increase in coming years. With this in mind, Mr Prickett suggested that the Council may want to keep a watch over the patronage of the new facility and to consider setting a threshold for having a second turf facility in the district in the future. Mr Prickett believes this turf will be well patronised and a second turf would need to be considered in the future.

The Chairperson thanked Mr Prickett for attending.

6. REPORTS

6.1. Coldstream Road Hockey Turf Operational Management – Chris Brown (Community Green Space Manager)

Mr Chris Brown presented this report, seeking approval of the operational management of the new Coldstream Road Hockey Turf facility. This is considered to be the best way to manage the turf facility and there have been discussions with both Canterbury Hockey and the local hockey clubs. Mr Brown highlighted the outcome of discussions between these organisations, Council Staff and the Sports Trust.

The artificial turf would need to be replaced every ten years and the safety surface underneath every 20 years. It is proposed the $33,000 per annum for user charges, would cover the cost of replacement of these over a ten year period.

The establishment of an advisory group is proposed with the groups terms of reference coming back to this committee for approval.

Councillor Allen asked with regard to user charges for facilities in Christchurch, Mr Brown advised that currently they are slightly more than is proposed for this facility.

With regard to the Advisory Group, Mr Brown said it is proposed that this group will be the best forum for discussion if Clubs wish to get more time of using the turf.

Councillor Doody asked if the pine needles falling on the field from the trees between the field and Manpower Oval would be an issue. Mr Brown noted that Delta will be clearing the fields of these. These trees have been inspected by arborists and are not considered a safety risk and provide a suitable barrier between this facility and the Mainpower Oval cricket facility.

Councillor Brine questioned the Council being responsible for cleaning the pavilion. Mr Brown said the cleaning would primarily be of the toilets, and users of the facilities will be expected to clean the facilities after they have used them.

Councillor Gordon asked regarding the naming rights of the ground. Mr Brown advised that it is expected that any proposals will come back to the Committee. Advertising hoardings facing the inside of the turf, would be granted, as they are at Kendall Park, Oxford Oval, Dudley Park and at Gladstone Park. These are all sources of funding.

Moved Councillor Brine seconded Councillor Doody

THAT the Community and Recreation Committee:

(a) Receives report No. 161201124094
(b) Approves the North Canterbury Sport and Recreation Trust managing the bookings for the Coldstream Road Hockey Turf including competition and training for clubs and schools.
(c) Approves the North Canterbury Sport and Recreation Trust setting the user charges for the turf noting that initial charges for competition and club training have already been discussed and agreed with Canterbury Hockey and the two local Hockey Clubs and that user charges cannot be in excess of charges levied in Christchurch for comparable facilities.

(d) Approves a total value of $33,000 plus GST per annum being recovered from the North Canterbury Sport and Recreation Trust which will cover the cost of turf and shock pad replacement over a ten year period.

(e) Approves any money over and above the initial $33,000 received through user charges being retained by the North Canterbury Sport and Recreation Trust.

(f) Approves the North Canterbury Sport and Recreation Trust, Hinemoa / Kaiapoi Hockey Club and Rangiora Hockey Club selling naming rights / signage boards to be located on the fence inside the turf. Naming rights to be subject to the Community and Recreation Committees confirmation.

(g) Notes that the proceeds from the any advertising will remain with the Club or Trust that has organised the advertising and that any advertising must first be approved by the Community Green Space Manager before it is erected.

(h) Approves the cost of power which will primarily be in the usage of field lights being split 50/50 between the Council and the North Canterbury Sport and Recreation Trust.

(i) Notes that a report will come to the February meeting of the Community and Recreation Committee recommending the establishment of an Advisory Group, including Terms of Reference, for the Coldstream Road Hockey Turf which will consist of user group representatives Council staff and the Council Green Space Portfolio holder.

CARRIED

Councillor Brine spoke on the process that Council had undertaken prior to the installation of the first artificial turf facility in the district at Kendall Park. There were options for locations that were considered during this process. The facility at Kendall Park is a multi-use turf. Councillor Brine suggested he would not be surprised if the local Hockey Clubs come back to speak to the Council in the future, seeking another field. The Coldstream Road Hockey facility will be a major benefit to the district. Councillor Brine noted the proposal for the Council and North Canterbury Sport Trust to have a 50/50 responsibility for the payment for the cost of power at this facility. It was suggested that Clubs who use lighting at other Council owned facilities, may come to the Council seeking a similar arrangement. Councillor Brine congratulated the Hockey Clubs for advocating as strongly as they did and recalled his disappointment at the time the first turf was installed, that it had not been a hockey turf.

Community Facilities, Aquatic Centres, Libraries and Museums

6.2. Aquatic Facilities Update - Tina Brough (Dudley Park Aquatic Centre Manager)

Ms Brough presented this report with a summary of the aquatic facilities year to date, which included an updated summary of aquatic facilities attendances and budget results for the 2016/17 financial year.

All water testing undertaken at the aquatic facilities for the July to November period met or exceed the New Zealand and PoolSafe standards.
Ms Brough extended an invitation to any members who wished to have a tour of the aquatic facilities, noting that Councillor Williams had been for a tour of the Dudley Park facility yesterday.

There has been a change table installed for any users of the facility with physical disabilities. There was discussion on the new hoist proposed to be installed at Dudley Aquatic Centre, which has been discussed previously by the committee. It was advised that the initial quote received for a hoist was $11,000, but this was some time ago. Mr Sargison added that there are new designs available now, which are much more mobile and versatile than the hoist currently in place. A report will be brought to the February 2017 committee meeting to update on this.

Moved Councillor Doody seconded Councillor Gordon

**THAT** the Community and Recreation Committee:

(a) **Receives** report No. 161202124483

(b) **Notes** the Aquatic Facilities year to date achievement against key performance indicators

(c) **Notes** the 2016/17 financial year customer service initiatives/improvements implemented during the July to November period.

**CARRIED**

Councillor Allen took the opportunity to convey thanks from the Waimakariri Access Group for the service they receive from staff at the district aquatic centre. These comments will be passed on to the aquatic centres staff.

Councillor Doody supports the funding being available for the new hoist to be installed.

6.3. **Library Update – Phillippa Ashbey (Libraries Manager)**

Mrs Ashbey presented this report, which provides an overview of the partnerships that the Waimakariri Libraries participate in. These partnerships are both at a national level and also regional and local levels. Together they aid in providing an improved service to customers of the districts libraries.

Mrs Ashbey advised that there will be a function this evening to acknowledge and thank the volunteers who support the library staff during the year. There has also been a separate function held for the 12 volunteers who provide support at the Oxford Library. Elected members have been invited to this function to thank the volunteers for their work during the year.

Following a question from Councillor Doody on the Learning to Read Challenges. Mrs Ashbey advised that all of the challenges are done independently, for people to work through over the summer. With the supporting resources available through the Library website and the updated Reading Challenge cards, it is hoped that this will encourage children (and adults) to continue reading throughout the summer.

Mrs Ashbey advised that there is not specifically developed library resources for migrants but there is a new format in publishing available, which is called a “book shot”, a complete novel in 120 pages. These have just been released in the last six months and the library is buying these when they become available. This is more exciting than the old style reader that used to be for people approaching English for the first time. These books can be read in one session by people whose English is a second language. Library staff are available to liaise with customers on their different levels of their reading.
Moved Councillor Gordon seconded Councillor Doody

THAT the Community and Recreation Committee:

(a) Receives report No. 161202124415
(b) Notes the partnerships that the Waimakariri Libraries participate in.
(c) Notes the high level of customer service that is achieved through collaboration with other agencies.
(d) Circulates the report to the Boards for their information.

CARRIED

At the Woodend-Sefton Community Board meeting last night, members commented favourably about the computer facilities and relevant IT training available at the libraries in our district. These are well used and are a valuable service provided by the libraries, especially for the sections of the community who do not have computers at home.

6.4. Airfield Operations Update – Craig Sargison (Manager Community and Recreation)

Mr Sargison presented this report on airfield operations, noting that it is intended to have this as a regular item at future Community and Recreation committee agendas. Attached to the report is the review from Astral Consultants on a Safety Risk and CAA Compliance Review. This review looked at safety, risk and CAA Compliance. With regard to risk the report noted that the infrastructure provides for safe operations at the airfield and recommended implementation of a safety management plan to further reduce risk. Key actions have been agreed by the Airfield Advisory Group and staff and many of these already implemented. There are now two Councillors on the Rangiora Airfield Advisory Group and the improved reporting is designed to meet some of these requirements.

Moved Councillor Gordon seconded Councillor Blackie

THAT the Community and Recreation Committee:

(a) Receives report No. 161130123539.
(b) Notes the recommendations of the Astral report and the update on actions that have been taken towards implementation.
(c) Notes that an update report on the Airfield will be prepared for each meeting of the Community and Recreation Committee

CARRIED

Community Development

6.5. Community Team Annual Report 2015/2016 – Tessa Sturley (Community Team Leader)

Mrs Sturley presented this report with an overview of the community team annual report for 2015/16. The Community Team facilitated over 30 groups for the community and it was noted that many of these groups now operate and function without input from the Council.

Mrs Sturley noted that one of the highlights for this year has been the increased engagement with the business community. This more closely aligns the business and the community, including youth development. There has
also been support provided to the migrant community in the district, including welcoming newcomers and informing them about opportunities in the area.

Moved Councillor Brine seconded Councillor Doody

**THAT** the Community and Recreation Committee:

(a) **Receives** report No 161130123833

CARRIED

6.6. **Community Team Update – Tessa Sturley (Community Team Leader)**

Mrs Sturley presented this report, providing an update on key community development, community safety and your development objectives and activities in October and November 2016. As in the recommendation, the intention of the Youth Council to apply for funding from Rata Foundation to fund WAIYouth initiatives was noted.

Mrs Sturley noted the successes in acquiring funding for various groups.

Following a question from Councillor Doody, Mrs Sturley advised that the attendances at the recent meetings held in the district, on family violence, that Lesley Elliot spoke at, totalled 280 people.

Moved Councillor Allen seconded Councillor Gordon

**THAT** the Community and Recreation Committee:

(a) **Receives** report No 161124121223

(b) **Notes** that Youth Council has approved the intention to apply to Rata Foundation for $19,091 to fund WAIYouth initiatives aimed at empowering and connecting young people across the District.

(c) **Notes** that Rata Foundation has granted $25,000 for costs associated with the facilitation of a community-led approach to addressing local issues related to Community Safety.

CARRIED

Councillor Allen acknowledged the success of the funding applications that the community team have been involved in, noting the considerable work that is involved in preparing these funding applications. Councillor Allen also acknowledged the work that had been carried out in clarifying roles and leadership development in the Youth Council.

At this time, Mr Palmer acknowledged the work that Mrs Sturley had undertaken and the contribution of the whole team involved with supporting both Hurunui and Kaikoura Districts following the recent earthquakes. The work was a huge credit to all those involved, including the successful operation of the Welfare Centre at Woodend.

7. **PORTFOLIO UPDATES**

7.1. **Greenspace (Parks Reserves and Sports Grounds) – Cr Robbie Brine**

Councillor Brine had recently attended a briefing on Koura Reserve.
7.2. **Community Facilities (including Aquatic Centres, Halls, Libraries and Museums) – Cr Wendy Doody**

Councillor Doody advised that the Ashley Gorge caretakers house has been quite badly damaged and they have had to move into two caravans. The Council has been given a portacom to use as a shop. The house had asbestos and this caused some difficulties. The house is being repaired and they can now use the basement and hope to get back into the house in June or July. They have had a considerable loss of income but it is pleasing to note that the facility is fully booked for the upcoming holiday period.

There is a meeting this evening at the Mandeville Sports Club and Councillor Doody noted that there have been four break-ins there recently. There has been TVs stolen and the Club are considering approaching the Council to get the gates padlocked. Members are very concerned about what is happening. The proprietors of the Waikuku Beach Holiday Park have invited Councillors to visit and view their facilities.

Following on from this, Councillor Gordon requested a briefing from staff on the current camping facilities in the district and also for members to go on site visits. Having recently visited Waikuku Beach Holiday Park, Councillor Gordon suggested that it needs some serious investment and the owners have challenges of investing into these facilities when they don’t own the facility. Mr Sargison and Mr Palmer responded that there has been a nominal sum put aside as part of the annual plan budget, which may lead to more conversation on the issues and concerns with regard to camping grounds.

7.3. **Community Development and Wellbeing – Crs Peter Allen and Wendy Doody**

Councillor Allen noted that it is still to be confirmed which areas he and Councillor Doody will each cover as part of this Portfolio.

8. **QUESTIONS**

There were no questions.

9. **URGENT GENERAL BUSINESS**

There was no urgent general business.

There being no further business, the meeting closed at 2.35pm.

CONFIRMED

__________________________________
Chairperson

__________________________________
Date
At the conclusion of the meeting, Craig Sargison conducted a briefing to discuss Indoor Court Facilities.
1. **SUMMARY**

The purpose of this report is to:

- Present a proposed collaborative approach to resourcing the facilitation of Community-led Safety, involving direct alignment between the goals of the Waimakariri Community Development Strategy 2015-2025, and those of the Resilient Greater Christchurch Strategy.

- On behalf of the Volunteer Sector Steering Group, seek approval to apply to Rata Foundation for $15,000, as a one-off grant to cover the cost of scoping and developing an online resource for volunteer information and cross-referral. This is in line with the respective goals of the Resilient Greater Christchurch and Waimakariri Community Development Strategies; to encourage and support volunteering as a means to foster increased community connection and participation.

2. **RECOMMENDATION**

**THAT** the Community and Recreation Committee:

a) **Receives** report No 170202009921

b) **Approves** staff applying to Rata Foundation for $15,000 for one-off costs associated with scoping and developing an online resource for volunteer information and cross-referral.

c) **Supports** staff progressing a collaborative funding arrangement, between Council, central government and the philanthropic sector to resource the facilitation of Community Safety.

d) **Notes** that staff will prepare a further report on the outcome of collaborative funding exploration prior to the preparation of the 2018 Long Term Plan

**Attachments:**

i. Report: Safe Resilient Waimakariri – a collaborative approach (Trim # 160915095216)
3. ISSUES AND OPTIONS

3.1: "SAFE RESILIENT WAIMAKARIRI" PROPOSAL

3.1.1: Introduction

The attached report proposes a collaborative funding arrangement, between Council, central government and the philanthropic sector to resource the facilitation of Community Safety.

3.1.2: Background

The Waimakariri District has been accredited to the World Health Organisation approved ‘International Safe Community’ model since 1999, when it was the second community in New Zealand to achieve such status. (See Appendix 1)

The Waimakariri District Council Community Team works under the umbrella of the Waimakariri District Council to facilitate an evidence-based, community-led approach to foster safe, resilient communities so that “Waimakariri is a District where people are thriving.”

Waimakariri District Council Community Development Strategy 2015-2025

Through its various working parties, project coalitions and steering groups, the Community Team has established and maintains an in-depth working knowledge of the Waimakariri District and the physical, socio-economic and environmental factors that affect the quality of life of our residents. Collectively partnering with well over 300 community, business, education, government and non-government stakeholders, the Community Team facilitates a community-led approach in three key areas,

- Safe Communities:
- Youth Development
- Community Development

This work actively contributes to the following Waimakariri District Council, Long Term Plan Community Outcomes. We strive to ensure that our community:

- Is inclusive to all
- Social and health needs are met
- Provides a safe environment for all
- Citizens are informed and able to contribute to local, regional and national decision-making.

3.1.3: Facilitating a Safe Community Model

Our International Safe Community accreditation requires the provision of a coordinator/facilitator role to support Safe Community activity. If we are to maintain our Safe Community status, a community-led approach to addressing community safety priorities will need to be sustainably resourced to include adequate facilitator costs.

The facilitator role is unique:

- To properly scope what the issues are; specific to our community
- To work with the experts and research proven models for intervention, and then apply local knowledge to ensure locally relevant and effective outcomes.
To ensure that the right connections and support mechanisms are in place to support and empower those at risk and those affected; including individuals and organisations

To ensure that there is appropriate reach for resources, education and community supports

To identify and work with the right local partners to ensure that we achieve this reach.

To develop good, locally relevant social marketing to support initiatives

To apply best practice evaluation to identifying whether anyone was really “better off.”

Such functions sit outside the capacity (and often capability) of already stretched community service providers.

Facilitation of Community Safety and its associated initiatives has historically been covered by a combination of Central Government funding from a variety of Ministries and government funded organisations; and from the philanthropic sector.

In recent times this has become very much a piecemeal arrangement. While acknowledging the need and the value of community-based facilitation, funders across the spectrum are increasingly focusing on project funding only.

With an increasingly project delivery-only focus, funders expect that TLAs will fill the gap in facilitating a collaborative local response to priorities in community safety. Being well networked across the community and seen as a neutral party, TLAs are certainly the most logical fit, in terms of a base for such roles. Resourcing such facilitation will need to be considered as part of Long Term Plan deliberations.

3.1.4: Strategic Alignment

The alignment of the Waimakariri response with regional strategies and central government priorities ensures that wider research and proven resources and models are applied to planning for local responses.

The Resilient Greater Christchurch Strategy was conceived out of a strategic alignment between Waimakariri District Council, Christchurch City Council, Selwyn District Council, Ecan and Te Rūnanga o Ngāi Tahu under the Urban Development Strategy Partnership. This alignment impacts on Community Development and Community Safety right across the region.

As well as detailing alignment between national priorities, regional strategies and the Waimakariri Response, the attached report illustrates the direct alignment between the Community Safety aspects of the Goals of the Waimakariri District Council Community Development Strategy 2015-2025 of the Resilient Greater Christchurch Strategy. Such alignment ensures that wider research and proven resources and models are applied to planning for local responses.

3.1.5: Shared Priorities

In preliminary discussions with Christchurch City Council, we identified that, with both communities being Safe Community accredited and also aligning with the protocols detailed in the Healthy Christchurch Charter, there was merit in exploring the potential for working together on a proposal to central government to resource a regional approach to addressing shared priorities in relation to Community Safety.
Such collaboration would fit well with the implementation of the goals and associated actions in the Resilient Greater Christchurch Strategy to:

- **Participate**: “Build participation and Trust in decision-making.”
  “Promote more consistency and collaboration across tiers of government.”
  “Facilitate networking of community organisations.”
  “Support community organisations and leaders.”

- **Connect**: “Continue to develop and deliver services that support our vulnerable people.”

- **Understand**: “Improve community understanding and acceptance of risk”
  “Manage the risks we take.”

- **Prosper**: “Foster a culture of innovation.”

These, in turn, align with our Waimakariri Community Development Strategy goals, to engage, connect, inform and empower the Waimakariri Community.

### 3.1.6: Proposed Collaborative Funding model

We propose a collaborative funding arrangement, between Council, central government and the philanthropic sector to resource the facilitation of Community Safety. In line with the Waimakariri Community Development Strategy, this would model a shared commitment to national priorities in Community Safety as part of the regional implementation of the Resilient Greater Christchurch Strategy. It would see central government resourcing local facilitation to address national priorities, with local government supporting the value-added local implementation alongside its commitment to facilitating engaged, connected, informed and inspired communities. In turn, the philanthropic sector would bring its commitment to supporting the projects identified and developed by the community, supported with quality facilitation.

Such a proposal will see a sustainable, quality approach applied to the long-term aim that the Greater Christchurch region maintains vibrant, safe, connected and resilient communities where people are thriving.

### 3.2: RELEVANT ACTIONS

#### 3.2.1: Strengthening Communities through Collaboration

Through their involvement on Leadership in Communities (LinC) steering group, ‘Community in Mind’ Strategy working group and in other regional fora, Community Team staff have well-established relationships with regional colleagues. This has placed us in a good position to work with our partners to facilitate this collaborative strategic alignment. Initial discussions indicate that our regional partners see merit in such an approach to sustainably resourcing Community Safety facilitation. Staff are currently working with appropriate Christchurch City Council and Selwyn District Council staff to further explore this. An update will be provided to the Community and Recreation Committee.
3.2.2: Strengthening Communities through Volunteer Sector Support

The Volunteer Sector Steering Group has developed a broad strategy aimed at:

- Engaging the community to increase involvement in volunteering,
- Upskilling the sector in how to better attract welcome and retain volunteers
- Creating a central point for information and triaging of volunteers to increase capacity across the community and social sectors

In line with the third aim of the strategy, staff wish to apply to Rata Foundation for $15,000, as a one-off grant to cover the cost of scoping and developing an on-line resource for volunteer information and cross-referral.

This is in line with the respective goals of the Resilient Greater Christchurch and Waimakariri Community Development Strategies; to encourage and support volunteering as a means to foster increased community connection and participation.

4. COMMUNITY VIEWS

In line with Community Development practice, a wide range of community stakeholders continue to be engaged in identifying and addressing community issues.

5. FINANCIAL IMPLICATIONS AND RISKS:

5.1: If we are to maintain our Safe Community status, a community-led approach to addressing community safety priorities will need to be sustainably resourced to include adequate facilitator costs. Staff are currently exploring a range of options and will update the Community and Recreation Committee, regarding progress.

5.2: Staff seek approval for an application to Rata Foundation for $15,000, as a one-off grant to cover the cost of scoping and developing an on-line resource for volunteer information and cross-referral. This is in line with the respective goals of the Resilient Greater Christchurch and Waimakariri Community Development Strategies; to encourage and support volunteering as a means to foster increased community connection and participation.

6 CONTEXT

6.1 Policy

This is not a matter of significance in terms of the Council’s Significance Policy.

6.2 Legislation

Local Government Act 2002
6.3 Community Outcomes

The work of the Community Team aligns with the following Council Community Outcomes:

- *There is a safe environment for all*
- *There are wider ranging opportunities for people to contribute to the decision making by local, regional and national organisations that affects our District.*
- *People are friendly and caring, creating a strong sense of community in our district.*
- *People have wider ranging opportunities for learning and being informed.*

Tessa Sturley
COMMUNITY TEAM MANAGER
SAFE, RESILIENT WAIMAKARIRI
– a collaborative approach

“The Waimakariri Way”: Creating and Maintaining Strong, Connected Vibrant Communities

The Waimakariri District has been accredited to the World Health Organisation approved ‘International Safe Community’ model since 1999, when it was the second community in New Zealand to achieve such status. (See Appendix 1)

The Waimakariri District Council Community Team works under the umbrella of the Waimakariri District Council to facilitate an evidence-based, community-led approach to foster safe, resilient communities so that “Waimakariri is a District where people are thriving.”

Waimakariri District Council Community Development Strategy 2015-2025

Through its various working parties, project coalitions and steering groups, the Community Team has established and maintains an in-depth working knowledge of the Waimakariri District and the physical, socio-economic and environmental factors that affect the quality of life of our residents. Collectively partnering with well over 300 community, business, education, government and non-government stakeholders, the Community Team facilitates a community-led approach in three key areas,

• Safe Communities:
• Youth Development
• Community Development

This work actively contributes to the following Waimakariri District Council, Long Term Plan Community Outcomes. We strive to ensure that our community:

• Is inclusive to all
• Social and health needs are met
• Provides a safe environment for all
• Citizens are informed and able to contribute to local, regional and national decision-making.

A Broad Spectrum Approach to the Creation of Safe Resilient Communities

Local responses are collaboratively developed in line with the internationally recognised ‘Spectrum of Prevention’. This applies a broad spectrum approach to creating safer more resilient communities; therefore increasing the likelihood of a sustainable impact.

Figure 1 shows how this translates into community-led safety in the Waimakariri District. It details a number of initiatives that have been developed out of the various networks and collaborations that the community team supports.
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<thead>
<tr>
<th>LEVEL OF SPECTRUM</th>
<th>LOCAL APPLICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Solid Base of Information</strong></td>
<td>Local and national data, academic studies and local knowledge including:</td>
</tr>
<tr>
<td></td>
<td>• Statistics NZ, Coronial Service, HPA, CDHB, MOH, MOJ, MSD, MYD</td>
</tr>
<tr>
<td></td>
<td>• Canterbury Wellbeing and Youth Wellbeing surveys</td>
</tr>
<tr>
<td></td>
<td>• Waimakariri District Council Community Surveys</td>
</tr>
<tr>
<td></td>
<td>• Our own formative surveys and consultations</td>
</tr>
<tr>
<td></td>
<td>• Anecdotal evidence identified through our various networks</td>
</tr>
</tbody>
</table>
| **Strengthening Individual Knowledge & Skills** | Via local printed and social media and interactive displays, E.g.:
| | • “Take Time Before You Climb” Falls Prevention |
| | • “How Much How Often” Paracetamol campaign |
| | • “Teddy Stays out of Trouble” Child Safety |
| | • Local adaptation of ‘White Ribbon’ and ‘It’s not okay’ initiatives |
| **Promoting Community Education** | Locally developed Community Education initiatives:
| | • Mind fit |
| | • Recognise, Respond and Refer |
| | • Good Bad and Ugly Parenting Teens |
| | • Parents as Role Models |
| | • Inspired Retired |
| | • Down the Back Paddock rural school safety programme |
| | Facilitation of nationally recognised experts presenting locally:
| | • Louise Nicolas and Leslie Elliot relationship violence |
| | • Nathan Makarae-Wallis on alcohol and the teen brain |
| **Educating Providers** | Facilitation of the professional development opportunities for social, health, education and community support providers:
| | • Recognise Respond and Refer FV education |
| | • Sexual Violence education workshops |
| | • QPR Suicide Prevention Training |
| | • Canterbury Children’s Teams/vulnerable children’s act |
| | • Various family violence prevention workshops |
| **Fostering Coalitions and Networks** | Establishment and facilitation in the following collaborative groups:
| | • Social Services Waimakariri |
| | • Waimakariri Health Advisory Groups |
| | • North Canterbury Family Violence Network |
| | • Waimakariri Safe Community Steering group |
| | • WaiLife Suicide Prevention Action Group |
| | • Waimakariri Child Safety Steering Group |
| | • Waimakariri Alcohol Action Group |
| | • Inspired Retired working group |
| | • Waimakariri Migrants and Newcomers working group |
| | • Waimakariri Volunteer Sector support working group |
| **Changing Organisational Practices** | • The development of a ‘Plan Your Night’ Courtesy Van Programme with local licensees |
| | • Facilitation of the provision of a Men’s Advocacy role out of Aviva North Canterbury so that perpetrators were empowered toward change. |
| | • Facilitation of increased cross-referral and collaboration between food banks |
| **Influencing Policy and Legislation** | • Promoting submission processes around law reform and encouraging and supporting the community to make use of the submission process for both local and national consultations. |

Figure 1: Spectrum of Prevention applied to Community Safety and Wellbeing in the Waimakariri District
Larry Cohen, Prevention Institute. Org
Benefits of a community-based, facilitated response

The International Safe Communities model has proven that a locally informed, collaborative community-led approach provides the most effective and sustainable outcomes in addressing intentional and unintentional harm.

Local facilitation is essential in identifying and facilitating best practice models to effectively address priority issues. These things don’t just happen; they need someone to pull the strings, make the connections and facilitate action. Such functions sit outside the capacity (and often capability) of already stretched service providers.

The facilitator role is unique:

- To properly scope what the issues are; specific to our community
- To work with the experts and research proven models for intervention, and then apply local knowledge to ensure locally relevant and effective outcomes.
- To ensure that the right connections and support mechanisms are in place to support and empower those at risk and those affected; including individuals and organisations
- To ensure that there is appropriate reach for resources, education and community supports
- To identify and work with the right local partners to ensure that we achieve this reach.
- To develop good, locally relevant social marketing to support initiatives
- To apply best practice evaluation to identifying whether anyone was really “better off.”

Waimakariri District Council Community Team measure and report both quantitative and qualitative results, utilising the Results-based Accountability (RBA) framework and is part of the national Safe Community Foundation Results Based Accountability pilot.

Strategic Alignment in the Waimakariri

Waimakariri Aligned with Greater Christchurch and Central Government

In line with its work in addressing local priorities, the Waimakariri District Council Community Team maintains a number of strategic regional and national partnerships.

Figure 2 illustrates the progression from the ‘What?’, or Central Government Priorities, through to the ‘How?’ i.e. local government supported facilitation of community-led action to address those priorities. Examples given relate to locally developed responses to specific priorities for the Waimakariri District.
<table>
<thead>
<tr>
<th>CENTRAL GOVERNMENT PRIORITIES</th>
<th>REGIONAL STRATEGIES</th>
<th>WAIMAKARIRI RESPONSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Safety</td>
<td>Canterbury Children’s Teams Implementation Plan</td>
<td>Waimakariri Integration of Canterbury Children’s Teams</td>
</tr>
<tr>
<td>Suicide Prevention</td>
<td>CDHB Suicide Prevention Action Plan</td>
<td>Waimakariri Child Safety Action Plan</td>
</tr>
<tr>
<td>Connecting Communities</td>
<td>Community in Mind Strategy</td>
<td>Waimakariri Community Development Strategy</td>
</tr>
<tr>
<td>Falls Prevention</td>
<td>Under discussion</td>
<td>Waimakariri District Council 'Responding to an Ageing Population'</td>
</tr>
<tr>
<td></td>
<td></td>
<td>'Inspired Retired' Active Ageing Plan</td>
</tr>
<tr>
<td>Alcohol-related Harm</td>
<td>Canterbury Alcohol Harm Management Action Plan</td>
<td>Waimakariri Alcohol Action Plan</td>
</tr>
<tr>
<td>Youth Development</td>
<td>Youth Wellbeing Survey</td>
<td>Waimakariri LAP</td>
</tr>
<tr>
<td>Farm Safety</td>
<td>Under development</td>
<td>Waimakariri Youth Development Strategy</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Waimakariri Rural Safety Plan</td>
</tr>
</tbody>
</table>

**Figure 2:** Correlation between National Priorities, Regional Strategies and Local Response
Greater Christchurch Regional Collaboration

At a regional level Waimakariri District Council is a member of the Urban Development Strategy (UDS) Partnership, incorporating Christchurch City, Selwyn and Waimakariri District Councils, Ecan and Te Rūnanga o Ngāi Tahu.

This partnership focuses on a strategic approach to managing the significant growth across the region. As detailed in Appendix 5, below the Resilient Greater Christchurch Strategy was conceived out of this strategic alignment and impacts on Community Development and community safety right across the region.

Figure 3 illustrates the alignment between goals of the Waimakariri District Council Community Development Strategy 2015-2025 and those detailed the Resilient Greater Christchurch Strategy.
<table>
<thead>
<tr>
<th>WDC Community Development Strategy</th>
<th>Resilient Greater Christchurch Strategy</th>
<th>Relevant Collaboration</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Engage</strong></td>
<td><strong>Participate:</strong></td>
<td>• FLAG funders meetings</td>
</tr>
<tr>
<td>“Engage key stakeholders to enhance community development, youth development and community safety”</td>
<td>Build participation and trust in decision-making</td>
<td>• Greater Christchurch Urban Development and Regeneration Management Group (UDRMG)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Youth Voice Canterbury</td>
</tr>
<tr>
<td><strong>Connect</strong></td>
<td><strong>Connect:</strong></td>
<td>• Psychosocial sub-committee</td>
</tr>
<tr>
<td>“Facilitate connection across the community”</td>
<td>Continue to develop and deliver services that support vulnerable people in our communities</td>
<td>• Civil Defence Regional Welfare committee</td>
</tr>
<tr>
<td></td>
<td>Create adaptable places</td>
<td>• Collaborative Funding working party</td>
</tr>
<tr>
<td></td>
<td><strong>Participate:</strong></td>
<td>• Ecan/ Canterbury Regional Community Development Advisor’s Migrant portfolio working party.</td>
</tr>
<tr>
<td></td>
<td>Promote more consistency and collaboration across tiers of government</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Facilitate networking of community organisations</td>
<td></td>
</tr>
<tr>
<td><strong>Inform</strong></td>
<td><strong>Understand:</strong></td>
<td>• Civil Defence Regional Welfare committee</td>
</tr>
<tr>
<td>“Cultivate a more informed community”</td>
<td>Improve community understanding and acceptance of risk</td>
<td>• Psychosocial subcommittee</td>
</tr>
<tr>
<td><strong>Empower</strong></td>
<td><strong>Participate:</strong></td>
<td>• LinC Project</td>
</tr>
<tr>
<td>“Empower the community to identify and achieve its aspirations”</td>
<td>Support Community organisations and leaders</td>
<td>• MSD Clusters</td>
</tr>
<tr>
<td></td>
<td><strong>Prosper:</strong></td>
<td>• Youth Voice Canterbury</td>
</tr>
<tr>
<td></td>
<td>Foster a culture of innovation</td>
<td>• DIA ‘Future Fit’ digital connection working party</td>
</tr>
<tr>
<td></td>
<td><strong>Understand:</strong></td>
<td>• Civil Defence Regional Welfare committee</td>
</tr>
<tr>
<td></td>
<td>Manage the risks we face</td>
<td>• Canterbury Alcohol Harm Management working group</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Waitaha Suicide Prevention Group</td>
</tr>
</tbody>
</table>

**Figure 3:** Alignment between Waimakariri Community Development Strategy and Draft Greater Christchurch Resilience Strategy
Value-added Benefit of National, Regional and Local Alignment

The alignment of the Waimakariri response with regional strategies and central government priorities ensures that wider research and proven resources and models are applied to planning for local responses.

However in turn, as illustrated in Figure 4, Central Government, regional and local alignment translates into increased reach and return on funder investment as more stakeholders are brought into community-led, collaborative responses.

![Figure 4: Value added benefit of national and regional strategies driving local response](image)

Dollar Value of Community-based Facilitation versus actual Funder Spend

The Health Promotion value analysis in Appendix 4 further illustrates the value proposition. It details the broad range of partnerships; the partner hours generated and the comparative full value, in terms of partner input versus funder spend on one key injury prevention priority. (Suicide Prevention)

As shown, typically return on funder investment in community safety facilitation is at least double in terms of capacity and reach. In this example, a funder investment of $32,192 translates into $77,380 of actual Health Promotion value.

Resourcing Safe Resilient Community Facilitation

Current Resourcing

Waimakariri District Council has illustrated its commitment to the provision of resourcing for the facilitation of strong, resilient communities, allocating approximately $550,000 in resourcing toward engaging, connecting, informing and empowering residents, groups, agencies and business to apply a
community-led approach to this. This covers community-development priorities, in line with Council’s Long Term Plan and Community Outcomes.

Facilitation of community safety and its associated initiatives has historically been covered by a combination of Central Government funding from a variety of Ministries and government funded organisations and from the philanthropic sector.

The graphs in Figure 5 show the current split between Community Safety and Community and Youth Development in the Waimakariri District and resourcing to cover all priorities.

![Figure 5: Historic resourcing for Safe, Resilient Communities](image)

The following table details total investment to resource the facilitation of Safe, Resilient Communities in the Waimakariri District and an associated shortfall in both facilitation and project-based costs.

<table>
<thead>
<tr>
<th>FACILITATION AND DELIVERY OF SAFE RESILIENT WAIMAKARIRI</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilitation and associated overheads</td>
</tr>
<tr>
<td>Cost</td>
</tr>
<tr>
<td>Council Contribution</td>
</tr>
<tr>
<td>Shortfall</td>
</tr>
</tbody>
</table>

![Figure 6: Broad cost breakdown for the resourcing of Safe Resilient Communities](image)

In recent times this has become very much a piecemeal arrangement. While acknowledging the need and the value of community-based facilitation, funders across the spectrum are increasingly focusing on project funding only.

With an increasingly project-delivery only focus, funders expect that TLAs will fill the gap in facilitating a collaborative local response to priorities in community safety. Being well networked across the community and seen as a neutral party, TLAs are certainly the most logical fit, in terms of a base for such roles. However, while Council is committed to the safety and wellbeing of its residents, it is mindful that it must not put itself at risk of being seen to be rates-funding central government priorities.
Proposal for a Collaborative Approach to Sustainable Resourcing

A collaborative funding approach, between Council, Central government and the philanthropic sector would model a shared commitment to national priorities in Community Safety and to the regional implementation of the Resilient Greater Christchurch Strategy.

As illustrated in Figure 7, this would see central government resourcing local facilitation to address national priorities, with local government supporting the value-added local implementation alongside its commitment to facilitating engaged, connected, informed and inspired communities. In turn, the philanthropic sector would bring its commitment to supporting the projects identified and developed by the community, supported with quality facilitation.

**Figure 7: A model for the sustainable collaborative funding of Safe Resilient Communities**
In Summary

An International Safe Community approach, in line with safe community criteria and the 'spectrum of prevention' ensures that community safety and community development provision is relevant, evidence-based, well evaluated and, therefore, likely to affect positive results.

Central Government, regional and local alignment translates into increased reach and value as more stakeholders are brought into community-led, collaborative responses.

A community-led approach to addressing community safety priorities will need to be sustainably resourced to include facilitator costs.

With an increasingly project-delivery only focus, funders expect that TLAs will fill the gap in facilitating a collaborative local response to priorities in community safety. However, while Council is committed to the safety and wellbeing of its residents, it is mindful that it must not put itself at risk of being seen to be rates-funding central government priorities.

A collaborative response, including Council, Central Government and the philanthropic sector would model a shared commitment to national priorities in Community Safety and to the regional implementation of the Resilient Greater Christchurch Strategy.

As detailed above, we propose a partnership approach to resourcing the facilitation of Safe Resilient Communities, with each partner contributing according to its identified priorities in contributing to the wellbeing of communities.

This proposal will see a sustainable, quality approach applied to the long-term aim that the Greater Christchurch region maintains vibrant, safe, connected and resilient communities where people are thriving.
APPENDICES

1. International Safe Community Criteria
2. Waimakariri District Council Priorities and related local strategies
3. Central Government Priorities and Associated Strategies
4. Waimakariri District Council Community Team Annual Report Card
5. Funder Contribution versus Health Promotion Value
Appendix 1: International Safe Community Criteria

This model is recognised as best practice for the establishment and maintenance of community safety and wellbeing. ‘Safe Community’ status is achieved in line with the following criteria:

- An infrastructure based on partnership and collaborations, governed by a cross-sectional group that is responsible for safety promotion in their community.

- Long-term, sustainable, programmes covering both genders and all ages, environments, and situations.

- Programmes that target high-risk groups and environments, and programmes that promote safety for vulnerable groups;

- Programmes that document the frequency and causes of injuries – both un-intentional (accidents) and intentional (violence and self-directed);

- Evaluation measures to assess programmes, processes and the effects of change.

- On-going participation in national and international Safe Communities networks.
Appendix 2: Waimakariri District Council Priorities and related local strategies

The following have been identified as key priorities for our growing communities:

- **Safe Communities**
  - Suicide Prevention
  - Family and relationship violence
  - Alcohol-related harm
  - Child Safety; including vulnerable children
  - Falls Prevention
  - Rural Safety

- **Youth Development, facilitating**
  - An increased youth-voice in local decision-making
  - More ‘things to do’ and opportunities to connect.
  - Leadership and personal development.
  - More Youth participation in the life of the community.

- **Community Development: Facilitating**:
  - Connected communities
  - Informed communities
  - Groups and agencies increasing their profile and capability to attract, integrate and retain new members and volunteers.
  - Welcoming, supporting, connecting and integrating new migrants into the life of our communities.
  - Opportunities to enhance and encourage increased use of spaces and places.

The Community Team has developed a number of strategic documents that provide a framework around which to build focused plans to address identified community need. These include:

- Waimakariri Community Development Strategy 2015 – 2025
- Waimakariri Youth Development Strategy
- Waimakariri Community Alcohol Action Plan 2016
- Social Services Waimakariri Charter 2010,
- Waimakariri Suicide Prevention Action Plan 2015
- Waimakariri Newcomers and Migrants Long-Term Plan

These documents sit alongside national strategies such as the New Zealand Injury Prevention and Suicide Prevention Strategies that inform the work of Injury Prevention Waimakariri.
Appendix 3: Central Government Priorities and Associated Strategies

Ministry of Health:

- Suicide Prevention Action Plan 2013
  Partners: Mental Health Foundation, DHBs, Ministry of Education, Waves Bereaved by Suicide, MSD, Correction, Waka Hourua

- Family Violence Guidelines:

- Falls Prevention in Older People (Active Ageing):

- Alcohol –related harm
  Partner: Health Promotion Agency

Ministry for Vulnerable Children:

- Vulnerable Children’s Act

- Children’ Action Plan 2012:

Ministry of Social Development:

- It’s Not Okay, national Family Violence campaign: http://www.areyouok.org.nz/

ACC

- Alcohol-related Harm
- Falls Prevention
- Farm Safety
- Mental Wellbeing and Suicide Prevention (rural)
- Cross Government Injury Prevention Work Plan
  http://saferfarms.org.nz/
  http://www.acc.co.nz/preventing-injuries/on-the-farm/farm-strong/index.htm
  https://accsportsmart.co.nz
Appendix 4: Resilient Greater Christchurch Resilience Strategy

The Resilient Greater Christchurch Strategy has been collaboratively developed out of the international ‘100 Resilient Cities’ network and is endorsed by the mayors of Christchurch, Waimakariri and Selwyn districts and Te Rūnanga o Ngāi Tahu as a collective framework for the social, community and physical development of our districts over the coming years. It is endorsed by central government as a key framework for the building of communities that are physically, socially and economically resilient to face the challenges of the 21st century; including natural disasters.

Resilient Greater Christchurch Strategy, 2016

The Waimakariri community-led, collaborative model aligns directly with the Principles for Planning and Regeneration that Ngai Tahu representatives brought to the planning process for the development of the Resilience Strategy:

- Ko te oranga o te whānau l te tuatahi: Whanau wellbeing comes first
- Aroha kit e tangata: Respect for all people
- Whāia to iti kahurangi, kit e, tūaohu koe, me he maunga teitei: Be ambitious in your aspirations
- Ka pū ruhua, ka hao te rangatahi: Seek innovative, creative and resourceful solutions
- Ehara taku toa l te toa takitahu, engari te toa takitahu, engari he toa takitini: Our strength and success comes from being together, not acting alone
- Mā te tuakana te teinei e tika ai, mā te teina te tuakana e tika ai: Everyone has a job to do.
### Appendix 5: Funder contribution versus Health Promotion Value

#### SUICIDE PREVENTION Value Breakdown over 1 year of delivery (2015)


**Activities include:**
1. Establishment and facilitation of Wai Life Suicide Prevention Steering Group
2. Review, re-establishment and support for Waimakariri Bereaved by Suicide group and waves programme
3. Facilitation of local QPR Suicide Prevention training initiatives
4. Workshops on wellbeing, depression and how to address signs of potential suicide. (E.g. Depressions Awareness workshop at Rangiora Library, Oxford Youth Forum, Good Bad and Ugly Parenting Teens seminar) approx. 3 days each
5. Facilitation of Community-Led initiatives to support connection and wellbeing in rural communities. (E.g. Funky Farmworkers' Food and Farm Strong)
6. Facilitating links to assist with the establishment of the Oxford ‘Got Your Back’ initiative; aimed at ensuring that community members have someone they can turn to in a crisis.
7. Development of locally relevant on-line resources
8. Engagement in regional fora to establish practitioner links
9. Local research and associated links (e.g. in relation to contagion, or accessing local stakeholder evidence)

<table>
<thead>
<tr>
<th>Activity</th>
<th># of Partners</th>
<th>Residents reached</th>
<th>Coordinator Hours (per year)</th>
<th>Coordinator cost: (including rent, IT, etc)</th>
<th>Project costs</th>
<th>Partner hours</th>
<th>Partner cost contribution (averaged at $22*/volunteer hour)</th>
<th>Coordinator cost + project cost</th>
<th>Total funder investment + Partner cost contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>42</td>
<td>Whole of population promotion; but with targeted groups, project dependent</td>
<td>114</td>
<td>$ 4,446</td>
<td>$ 200</td>
<td>1680</td>
<td>$ 36,960</td>
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<tr>
<td>2</td>
<td>140</td>
<td>Whole of population promotion; but with targeted groups, project dependent</td>
<td>48</td>
<td>$ 1,872</td>
<td>$ 920</td>
<td>38</td>
<td>$ 836</td>
<td></td>
<td></td>
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<td>3</td>
<td>56</td>
<td>Whole of population promotion; but with targeted groups, project dependent</td>
<td>56</td>
<td>$ 2,184</td>
<td>$ 900</td>
<td>160</td>
<td>$ 3,520</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>80</td>
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<td>$ 3,120</td>
<td>$ 750</td>
<td>128</td>
<td>$ 2,816</td>
<td></td>
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</tr>
<tr>
<td>5</td>
<td>80</td>
<td>Whole of population promotion; but with targeted groups, project dependent</td>
<td>80</td>
<td>$ 3,120</td>
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<td>$ 264</td>
<td></td>
<td></td>
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<td>6</td>
<td>64</td>
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<td>$ 1,190</td>
<td>2</td>
<td>$ 44</td>
<td></td>
<td></td>
</tr>
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<td>7</td>
<td>96</td>
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<td>$ 3,744</td>
<td>$ 200</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>40</td>
<td>Whole of population promotion; but with targeted groups, project dependent</td>
<td>40</td>
<td>$ 1,560</td>
<td>$ 100</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>42</strong></td>
<td><strong>60,000</strong></td>
<td><strong>718</strong></td>
<td><strong>$ 28,032</strong></td>
<td><strong>$ 4,160</strong></td>
<td><strong>358</strong></td>
<td><strong>$ 45,188</strong></td>
<td><strong>$ 32,192</strong></td>
<td><strong>$ 77,380</strong></td>
</tr>
</tbody>
</table>

A funder investment of $32,192 has a direct dollar correlation of $75,732. This equals a greater than 50% return.

*based on statistic NZ, 2013 census figure for average wage in Canterbury*
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-01-04 / 170203010010

REPORT TO: Community and Recreation Committee

DATE OF MEETING: 14 February 2017

FROM: Tina Brough, Dudley Park Aquatic Centre Manager

SUBJECT: Aquatic Facilities Update report

SIGNED BY: (for Reports to Council or Committees)

1. SUMMARY

1.1. The purpose of this report is to provide the Community and Recreation Committee with a summary of the Aquatic Facilities year to date performance against the units most significant Key Performance Indicators. This includes an updated summary of Aquatic Facilities attendances and budget results for the 2016/17 financial year.

1.2. In addition this report also illustrates other key or important issues, activities and customer improvement initiatives of the Aquatic Facilities for the 2016/17 financial year.

2. RECOMMENDATION

THAT the Community and Recreation Committee

(a) Receives report No. 170203010010.

(b) Notes the Aquatic Facilities year to date achievement against key performance indicators.

(c) Notes the 2016/17 financial year customer service initiatives/improvements implemented during the July to November period.

3. ISSUES AND OPTIONS

3.1. Oxford Community Aquatic Centre

3.1.1 The Oxford Community Aquatic Centre opened on Saturday 26 November 2016. The weather often dictates how successful the season is and although the weather has fluctuated, the attendance figures are higher than this time last year.

The pool’s largest user groups are schools with West Eyreton, Cust and Oxford Area Schools using the pool for swimming lessons through the WaiSwim Schools programme in Term 4 2016 and Term 1 2017.
Aquarobics is being offered two days per week again this year, and has seen a growth in numbers when compared to previous years.

3.2. **School Swimming Sports**

3.2.1 Every year in February and March Dudley Park Aquatic Centre, Kaiapoi Aquatic Centre and Oxford Community Aquatic Centre host school swimming sports. This year they commence on Tuesday 7 February 2017.

The majority of these sports will be occurring in February and early March with daytime closures to the public. These closures have been widely advertised at each facility, in The Northern Outlook, on Facebook and WDC Websites.

3.3. **2016/17 Aquatic Facilities Attendances**

3.3.1 The table below provides a summary of the Aquatic Facilities income from attendances for the first quarter (July to September) of the 2016/17 financial year.

<table>
<thead>
<tr>
<th>Attendance Type</th>
<th>Dudley Park Aquatic Centre</th>
<th>Kaiapoi Aquatic Centre</th>
<th>Oxford Community Aquatic Centre</th>
<th>Type Total</th>
<th>16/17 Budget</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>YTD Actual</td>
<td>YTD Budget</td>
<td>YTD Actual</td>
<td>YTD Budget</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Programmes</td>
<td>256,961</td>
<td>256,250</td>
<td>134,727</td>
<td>131,767</td>
<td>0</td>
<td>391,688</td>
</tr>
<tr>
<td>Recreation</td>
<td>97,458</td>
<td>92,917</td>
<td>20,348</td>
<td>25,000</td>
<td>0</td>
<td>117,806</td>
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<td>Pre-Paid</td>
<td>36,853</td>
<td>33,542</td>
<td>16,766</td>
<td>18,038</td>
<td>0</td>
<td>53,619</td>
</tr>
<tr>
<td>Total</td>
<td>391,272</td>
<td>382,709</td>
<td>171,841</td>
<td>174,805</td>
<td>0</td>
<td>563,113</td>
</tr>
</tbody>
</table>

3.3.2 The above table illustrates the Aquatic Facilities collectively are slightly above the year to date figures for the first five months.

Oxford Community Aquatic Centre was only open for 5 days in this financial period and will be included in the next report.

3.4. **Aquatic Facilities Water Quality Update**

3.4.1 The Aquatic Facilities water quality is measured both internally throughout the day by staff when open to the public, and externally through monthly microbiological tests conducted by an independent lab.

The below table summarises the achievement of the required PoolSafe and New Zealand water quality standards by facility and month.
3.4.2 All testing at the Aquatic Facilities has met or exceeded New Zealand and PoolSafe standards for the July to November period.

3.5. **2016/17 Customer Service Initiatives and Improvements**

3.5.1 **Change table and Hoist at Dudley Park Aquatic Centre** - Dudley Park Aquatic Centre had a new electric change table installed just prior to Christmas. The change table is a wet bed allowing people to shower on it.

It also has a remote for adjusting the height and has side rails for safety.

In addition to this change table, a hoist has also recently been installed in the same changing room.

The installation of the change table and hoist were carried out by Arjohuntleigh Getinge Group, who also recently refitted the new Burwood Hospital with this equipment. This company was recommended by the Waimakariri Access Group.
4. COMMUNITY VIEWS

4.1. The views of the community have not been specifically canvassed for this report but community support for the Aquatic Facilities is evidenced by the level of usage.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. The following table summarises the Aquatic Facilities operational financial position for the 2016/17 year to the end of November.

<table>
<thead>
<tr>
<th>Aquatic Facilities Budget Summary</th>
<th>YTD Actual $'000</th>
<th>YTD Budget $'000</th>
<th>Variance $'000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates Funding</td>
<td>1,285</td>
<td>1,285</td>
<td>(0)</td>
</tr>
<tr>
<td>Operational Income</td>
<td>661</td>
<td>652</td>
<td>9</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>1,946</strong></td>
<td><strong>1,937</strong></td>
<td><strong>9</strong></td>
</tr>
<tr>
<td>Operation Expenses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overheads</td>
<td>216</td>
<td>226</td>
<td>10</td>
</tr>
<tr>
<td>Internal Interest</td>
<td>212</td>
<td>212</td>
<td>0</td>
</tr>
<tr>
<td>Depreciation</td>
<td>217</td>
<td>196</td>
<td>(21)</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>1,953</strong></td>
<td><strong>1,981</strong></td>
<td><strong>28</strong></td>
</tr>
<tr>
<td><strong>Total Pools Surplus</strong></td>
<td><strong>(7)</strong></td>
<td><strong>(44)</strong></td>
<td><strong>37</strong></td>
</tr>
</tbody>
</table>

5.2. The operational income illustrates the Aquatic Facilities are around $9,000 better than forecast to the end of November. The operational expenditure illustrates expenditure is overspent due to one off maintenance work.

When considering all income and expenditure, including rates funding there is an operational deficit of $37,000. It is anticipated this deficit will decrease over the coming month in line with the year-end budget.

6. ONTEXT

6.1. The community’s needs for health and social services are met.

6.2. The range of community and recreation facilities meets the changing needs of our community.
1. SUMMARY

The purpose of this report is to provide the Community and Recreation Committee with an update on the Aotearoa Peoples Network Kaharoa (APNK) service and Summer Reading Challenge activities of the Waimakariri Libraries.

2. RECOMMENDATION

THAT the Community and Recreation Committee:

(a) Receives report No. 170202009922

(b) Notes the partnership that the Waimakariri Libraries has with Aotearoa Peoples Network Kaharoa (APNK) for the delivery of free internet, information and computer technologies provides a popular and essential service for the public.

(c) Notes the high level of customer satisfaction and positive feedback that is achieved through the provision of APNK services.

(d) Notes the success of the 2016 Summer Reading Challenge and the record number of 442 participants.

(e) Circulates the report to the Boards for their information.

3. ISSUES AND OPTIONS

3.1. EMPOWERING - Aotearoa Peoples Network Kaharoa (APNK):

Internet services, PCs, wifi connectivity, scanning and printing facilities are one of the most popular services provided by the Library. This comprehensive service is delivered by the National Library of New Zealand, a section of the Department of Internal Affairs, through a cost sharing model with the public libraries of New Zealand.
3.1.1 Customer Feedback

The Libraries regularly receive positive feedback in regard to the public PCs, and free internet access. In addition to the equipment and connectivity provided, a great deal of technical support is given to customers by library staff. The following letter is typical of the feedback that the Library receives:

Hi Kaiapoi Library,
I would like to thank you all for the help you provide to mum, regarding her cell phone, e-mail and photos.
Your endless hours of patience and teaching are really appreciated.
As I live overseas, it is not easy to teach and show mum how to do things on her phone, so thank you.
Thank you,
SR, Brisbane, Australia

Sent: Thursday, 19 January 2017 7:47 p.m.
To: Kaiapoi
Subject: thank you Library staff

Other examples of recent feedback include that from an Israeli backpacker who after using the wifi told Kaiapoi staff that “this is the best library he has ever seen.” A Chinese gentleman, who has been a regular user of the Kaiapoi Library, also sought out a staff member to offer thanks to the Library, saying with great emphasis “I use the wifi and have progressed my studies!”

3.1.2 APNK Customers

Library customers who enjoy the benefits of the APNK service include adults, children, teens, job seekers, migrants, business people, Maori, students, home-schoolers, unemployed, international tourists, domestic holiday makers, people not connected at home, rural customers without broadband, the elderly, and people from lower socio-economic groups.

Typical customers include:

- a deaf customer who uses Skype on her own laptop at the Rangiora Library to communicate with friends in sign language.
- a Fijian Indian job seeker looking for plumbing work who describes himself as “keen and energetic” on his CV but requires support from library staff to make online applications, scan documents and attach files to job applications and emails.
- an elderly gentleman wanting to send email to family overseas. An otherwise impossible task without the assistance of library staff.
- English residents requiring help to complete British passport applications (only possible online)
- people typing letters, using email, printing, scanning and sending forms to government departments, making submissions, applying for visas, submitting job applications, uploading photos to social media, keeping in touch, doing online banking and online trading, making flight bookings and printing tickets.
Many wifi users are watching "how-to" youtube clips, downloading eBooks, music and films, accessing online resources, searching Ancestry.com and family history databases, reading electronic newspapers and magazines, and all via personal devices, laptops, iPads, tablets and cell phones.

3.1.3 APNK Equipment

Equipment provided for public use includes PCs, headphones, a comprehensive selection of current software, filtered internet and a range of internet browser options; scanning and printing; and the GoGo (Get On, Get Off) booking system which handles PC bookings, manages the allocation of PCs and timeslots.

Wireless Access Points deliver free wifi services to personal devices, laptops, iPads, tablets and cell phones and including wireless printing, inside the libraries and outdoors in the courtyards and carparks close to the libraries, 24/7.

3.1.4 Customer Support

APNK’s aim is to open up the digital world to all people and communities by removing barriers like cost and geography, giving people free access to computers and fast, reliable Internet.

As community hubs and centres of learning and knowledge, public libraries have an important role to play in providing access to digital resources. The Library staff provide significant assistance to customers, assist with their use of hardware and software, support users with limited literacy skills, guide those with varying information literacy needs and trouble-shoot for those with technical issues.

The Waimakariri Libraries are known for the quality of computer services and support provided.

3.1.5 Usage Statistics

In the twelve months from 1 July 2015 to 30 June 2016 Waimakariri Libraries provided:

- 35,924 APNK (30 minute) PC sessions, plus
- 58,517 (unlimited) wifi sessions

3.2. ENGAGING - Summer Reading Challenge

3.2.1. Summer Reading Challenge 2016 - For several years, the Waimakariri Libraries have offered a popular and successful Summer Reading Programme over the Christmas holidays. This year the programme was expanded to include preschool, primary school, and teenage participants. Each age bracket has customised booklets, aimed to challenge their reading, digital, creative, and written skills.

This year participants were encouraged to share their work on our social media sites, like Twitter, Facebook, and Instagram. The following images are examples of the work done by some of the young readers. Summer Reading Challenge Walls have been created at the
libraries. More examples are displayed on the Libraries’ website and social media sites: https://libraries.waimakariri.govt.nz/reading/summer-reading-challenge

3.2.2. **Summer Reading Statistics** - 97 young people registered for the 0-4 year age category, 290 registered for the 5-12 year age category, and 55 registered for the 12 –18 year age category. The total number registered this year was: 442, which is a significant increase on the number of 380 participants last year.

200 children and parents attended the finale party on Saturday 28 January, and enjoyed the hilarious ‘Mullet Man’, who juggled while riding a unicycle, encouraged parent participation in the form of wearing, and modelling a mullet wig, and kept the crowd entertained with his family friendly comedy routine.

3.2.3. **Teen Summer Reading Challenge** – A teen programme was designed this year, to encourage teens to make the most of their school holidays by using their creative skills with challenges such as: inventing a video game character, creating a zombie survival kit, and transforming old books into something new. There were also options to write something to their future selves, rewrite stories they didn’t like, and of course, plenty of opportunities to enjoy reading their favourite trilogy, graphic novels, and share their opinions online.
The Prize Giving for the teen participants was held on Thursday 26 January in the Kaiapoi Library with certificates presented by Mayor David Ayers, prize draws, and a pizza party with video games and fun activities.

3.3.1 The Management Team/CE has reviewed this report and supports the activities of the Libraries.

4 COMMUNITY VIEWS

Community views were canvassed through the Libraries’ Annual Customer Satisfaction Survey which was conducted in June 2016. The survey results show a high level of satisfaction with Library Services. (62.50% Very Satisfied; 35.19% Satisfied; 1.16% Dissatisfied; 0.69% Very Dissatisfied; 0.46% No Opinion. Total participants: 432)

5 FINANCIAL IMPLICATIONS AND RISKS

5.3 Library activities are being met from within the Library’s budgets.


<table>
<thead>
<tr>
<th></th>
<th>Actual</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue</td>
<td>83,964</td>
<td>72,234</td>
</tr>
<tr>
<td>Rates</td>
<td>1,018,712</td>
<td>1,017,804</td>
</tr>
<tr>
<td></td>
<td>1,702,697</td>
<td>1,690,038</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>857,952</td>
<td>871,290</td>
</tr>
<tr>
<td>Maintenance</td>
<td>190,247</td>
<td>244,632</td>
</tr>
<tr>
<td>Overheads</td>
<td>317,217</td>
<td>327,042</td>
</tr>
<tr>
<td>Internal Interest</td>
<td>14,262</td>
<td>46,638</td>
</tr>
<tr>
<td>Depreciation</td>
<td>486,399</td>
<td>401,082</td>
</tr>
<tr>
<td></td>
<td>1,808,078</td>
<td>1,890,084</td>
</tr>
<tr>
<td><strong>Surplus/ (Deficit)</strong></td>
<td>(163,381)</td>
<td>(200,646)</td>
</tr>
</tbody>
</table>
6 **CONTEXT**

6.3 **Policy**

This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.4 **Legislation**

Local Government Act.

6.5 **Community Outcomes**

Library activities support the following community outcomes:

- **6.5.1** Public spaces and facilities are plentiful, accessible and high quality
- **6.5.2** People have wide ranging opportunities for learning and being informed

The Committee has delegated authority to develop goals and strategies for Library Services.

Phillippa Ashbey
Libraries Manager
1. **SUMMARY**

1.1. The purpose of this report is to get the Committee’s approval for an application to the Rata Foundation for funding for the Ashley Gorge Log Cabin.

1.2. Staff had previously applied to the Rata Foundation but the Foundation has requested a formal resolution from a Committee of Council as distinct from the Ashley Gorge Reserve Advisory Group.

2. **RECOMMENDATION**

**THAT** the Committee:

(a) **Receives** report No. 170210012517

(b) **Notes** that the Council will be considering a request for $65,000 for the redevelopment of the Ashley Gorge Log Cabin as part of the Annual Plan budget considerations for 2017/18

(c) **Authorises** staff to apply to the Rata Foundation for $20,000 funding towards the cost of the redevelopment of the Ashley Gorge Log Cabin.

3. **ISSUES AND OPTIONS**

3.1. Staff last year had conversations with the Rata Foundation for funding for the redevelopment of the Ashley Gorge Log Cabin and a formal application was lodged with Rata Foundation for a funding contribution of $20,000.

3.2. Rata Foundation have now confirmed that the application cannot be further processed until staff get formal authorisation from Council that the application is supported.

3.3. The total cost of the redevelopment plans is estimated to be $100,000. The community have already raised approx. $15,000. The Rata Foundation have indicated that they will
potentially provide approximately $20,000 funding. This leaves a $65,000 short fall. Currently $29,000 exists in an Ashley Gorge budget however this was not needed for its intended use. Staff have proposed in the Draft Annual Plan documentation that this money be carried over into the 2017/18 year and reallocated towards the log cabin.

4. COMMUNITY VIEWS

4.1. Community views were sought for this report but there is widespread support in the Oxford area for the redevelopment of the log cabin and the community has been involved in several fundraising activities

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. This report is not committing the Council to any financial commitment and the potential contribution from Council will be considered as part of the 2017/18 Annual Plan deliberations.

6. CONTEXT

6.1. Policy

This matter is a matter of significance in terms of the Council’s Significance Policy and will require a formal engagement process with the Community.

6.2. Legislation

- Reserves Act 1977.

6.3. Community Outcomes

- Public spaces and facilities will be accessible and of a high standard.
- People will involve themselves in a range of recreation activities.