MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 9 NOVEMBER 2016 AT 7PM.

PRESENT

J Gerard QSO (Chair), D Lundy (Deputy Chair), P Allen, M Clarke, J Hoult, C Prickett, K Galloway (departed 7.28pm, during the workshop after item 6.1), D Gordon, S Lewis, G Miller and P Williams.

IN ATTENDANCE

S Nichols (Governance Manager), K Ward (Community Board Advocate) and L Courtney (Governance Secretary).

The Board moved into workshop at 7.23pm for an update from staff in relation to Barkers Road, resuming again at 7.31pm.

J Gerard commenced the meeting expressing enthusiasm for the new term. He offered members an open door policy and encouraged them to share community issues with one another. He advised members to familiarise themselves with the Code of Conduct, adopted at the Board’s previous meeting, which includes a dress code. He commented meetings would be less formal than the Council meetings; however Standing Orders would be adhered to. He would like meetings to be productive but enjoyable.

1 APOLOGIES

Moved J Gerard  seconded D Lundy

An apology was received and sustained from R Brine for lateness.  

CARRIED

2 CONFLICTS OF INTEREST

D Lundy – Item 6.3(j).  He is a member and current Chair of the Loburn Domain Advisory Group.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 25 October 2016

Moved P Allen  seconded J Hoult

THAT the Rangiora-Ashley Community Board:

(a) Confirms, as a true and accurate record, the circulated minutes of the Rangiora-Ashley Community Board meeting held 25 October 2016.  

CARRIED

4 DEPUTATIONS AND PRESENTATIONS

Nil.
5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Draft Walking and Cycling Strategy for Public Consultation – L Beckingsale (Policy Analyst)

K Stevenson spoke to the report. He noted that although public consultation had closed, staff would continue to receive feedback from the Community Boards. He commented that central government and the New Zealand Transport Authority (NZTA) have allocated funding to a number of walking and cycling projects in the District which is why the Strategy is important.

P Allen asked for elaboration on the development at the intersection of Rangiora-Woodend, Tuahiwi, Boys and Harris Roads known as the Five Cross Roads project in relation to the cycleway project. K Stevenson replied that due to the progressed stage of the project, an update on the Five Cross Roads project would be brought to the Board for its December meeting.

Regarding funding from central government: G Miller asked how it would affect the final project. K Stevenson stated that staff would have to work within the parameters set by the budget, noting that funding for the Rangiora-Woodend connection had been not anticipated and affected final design options.

In relation to the Cones Road project: C Prickett queried how the Strategy allowed groups or individuals to put forward ideas. K Stevenson replied that Cones Road project was an idea raised by a member of the community that had been progressed through the Woodend-Ashley Community Board. He commented that future suggestions from the groups or individuals could be assessed against the Strategy.

Regarding a clip-on cycle lane to the Waimakariri Motorway bridge: P Allen asked how funding could be utilised. K Stevenson replied staff believed that funding could be secured. Funding would have to be for the whole route, from Kaiapoi to Belfast, with a clip-on cycle lane part of that route. Consequently staff would need to refine the design of the route to work within the timeframes and funding allowances.

J Hoult asked whether the width of a cycle/walk way would affect what finishing was used. K Stevenson replied that 2.5m is the minimum width for a cycle way, to allow cyclists to pass pedestrians on the paths with relative ease. Various options will be presented to the Board at a future meeting for feedback and discussion. S Lewis advised that a wider track would be better utilised and welcomed by those in the cycling community.

In relation to safety concerns raised by the community: D Lundy queried whether the cycle and walking ways would be utilised by the community. K Stevenson referenced a cycle way between Lincoln and Prebbleton which has far exceeded its expected use. Staff were confident that once built, the cycle and walk ways would be well utilised.

C Prickett commented that there were many aspirational projects raised by members of the community as part of surveys and questionnaires, questioning what happened to these ideas. K Stevenson replied that the suggestions are considered, noting recent and current projects such as the Ashley River bridge and the Rangiora to Kaiapoi and Rangiora to Woodend
cycle and walk ways which were suggestions raised during the previous survey.

Moved G Miller seconded C Prickett

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 161027110619.
(b) Notes there will be further assessment of individual projects once the strategy is confirmed. Any projects requiring additional funding will be consulted through the Annual and/or Long Term Plan processes.

CARRIED

G Miller expressed excitement that two major projects were underway and looked forward to seeing construction in 2017. He was also pleased to hear progress regarding a cycle lane across the Waimakariri River.

C Prickett, supported G Miller’s comments and commended the Council on the Strategy.

S Lewis commented that feedback from the community was positive and all were looking forward to the projects commencing.

The Board moved into workshop at 7.23pm for an update from staff in relation to Barkers Road, Loburn resuming again at 7.31pm.

6.2 Application for Rangiora-Ashley Community Board Discretionary Grants 2016-2017 - K Ward (Community Board Advocate)

K Ward spoke briefly to the report.

Moved G Miller seconded P Williams

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 161028111113.

CARRIED

P Williams expressed concern the Board could been seen to support an organisation that was reducing its car parking when there was a perceived issue with car parking in the town.

Moved G Miller seconded M Clarke

(b) Approves a grant of $500 to Presbyterian Support Upper South Island towards the costs of establishing an outdoor garden area for the Totara Club.

CARRIED

P Williams against

G Miller believed it was appropriate to support the organisation that does good work in the community. He did not believe car parking was an issue and believed it would encourage more in the community to use alternative forms of transport.
M Clarke queried whether play centres were businesses. J Hoult replied that much of the work at play centres is voluntary as it relied heavily on parent involvement.

Moved C Prickett seconded P Allen

(c) Approves a grant of $500 to Ashley Playcentre towards the purchase of a John Deere ride-on tractor.

CARRIED

Moved J Hoult seconded S Lewis

(d) Approves a grant of $500 to Cust-West Eyreton Playcentre towards the purchase of a tablet, Microsoft Office programme and virus protection.

CARRIED

J Hoult believed it was a worthy cause and advised a tablet was an essential piece of equipment.

Moved M Clarke seconded P Allen

(e) Approves a grant of $456.21 to Rangiora Playcentre to purchase a profile holder and a non-slip entrance mat.

CARRIED

6.3 Appointments to Advisory Groups and Outside Organisations – K Ward

(Community Board Advocate)

The report was taken as read.

The Board moved into workshop at 7.41pm to discuss the appointments, resuming again at 7.47pm.

Moved J Gerard seconded D Gordon

THAT the Rangiora-Ashley Community Board:

(a) Receives Report No. 161025109498.

(b) Approves the appointment of Board Member S Lewis as a Board representative and liaison person, to the Southbrook Sports Community Club.

(c) Approves the appointment of Board Member K Galloway as a Board representative and liaison person, to Rangiora and Districts Early Records Society.

(d) Approves the appointment of Board Member J Hoult as a Board representative and liaison person, to the North Canterbury Neighbourhood Support.

(e) Approves the appointment of Board Member K Galloway as a Board representative and liaison person, to Grey Power North Canterbury.

(f) Approves the appointment of Board Member G Miller as a Board representative and liaison person, to Keep Rangiora Beautiful.

(g) Approves the appointment of Board Member C Prickett as a Board representative and liaison person, to Matawai Park Advisory Group.
(h) **Approves** the appointment of Board Member D Gordon as a Board representative and liaison, to the Friends of Rangiora Town Hall; to be also supported in this role by J Gerard.

(i) **Approves** the appointment of Board Member G Miller as a Board representative and liaison person, to the Fernside Hall Advisory Group.

(j) **Approves** the appointment of Board Member C Prickett as a Board representative and liaison person, to the Loburn Domain Advisory Group.

(k) **Approves** the appointment of Board Member J Hoult as a Board representative and liaison person, to the Cust and District Historical Records Society Inc.

(l) **Approves** the appointment of Board Member C Prickett as a Board representative and liaison person, to the Cust Domain Advisory Group.

(m) **Approves** the appointment of Board Member M Clarke as a Board representative and liaison person, to the Waimakariri Health Advisory Group; to also be supported in this role by S Lewis.

(n) **Approves** the appointment of Board Member D Lundy as a Board representative and liaison person, to the Central Rural Drainage Advisory Group.

(o) **Notes** an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.

**CARRIED**

J Gerard commented that the appointments were flexible and could be reviewed at a later stage.

7 **CORRESPONDENCE**

There was no correspondence received.

8 **CHAIRPERSON’S REPORT**

There was no Chairperson’s Report this month.

9 **MATTERS FOR INFORMATION**

9.1 *Kaiapoi-Tuahiwi Community Board meeting minutes – 26 October 2016* (Trim No. 161025109208)

9.2 *Woodend-Sefton Community Board meeting minutes – 26 October 2016* (Trim No. 161020108691)

9.3 *Oxford-Ohoka Community Board meeting minutes – 27 October 2016* (Trim No. 161025109219)

9.4 *Woodend-Ashley Community Board meeting minutes – 19 September 2016* (Trim No. 160916095728)

9.5 *Oxford-Eyre Ward Advisory Board meeting minutes – 21 September 2016* (Trim No. 160916095763)

9.6 *Kaiapoi Community Board meeting minutes – 26 September 2016* (Trim No. 160922097905)
9.7 **Capital Projects Report for the period ended 30 June 2016** - **Paul Christensen (Finance Manager)** – Audit Committee, 20 September 2016 (Trim No. 160905091231)

9.8 **Deferral of West Belt Boost Main Project and Reallocation of Johns Road East Supply Main Budget** - **Colin Roxburgh (Water Asset Manager)** – Utilities and Roading Committee, 27 September 2017 (Trim No. 160913094225)

9.9 **Summary of Status of Council Water Supply Schemes** - **Colin Roxburgh (Water Asset Manager)** – Utilities and Roading Committee, 27 September 2017 (Trim No. 160914094969)

9.10 **Joining of Fernside Water Supply Scheme to Mandeville – Feedback from Community Consultation** - **Colin Roxburgh (Water Asset Manager)** and **Gary Stevenson (Utilities Projects Team Leader)** – Council, 4 October 2016 (Trim No. 160921097653)

9.11 **Chairperson’s End of Term Report** – **Robyn Wallace (Chairperson, Kaiapoi Community Board)** – Council, 4 October 2016 (Trim No. 160912093902)

9.12 **Chairperson’s End of Term Report** – **Judith Hoult (Chairperson, Rangiora Community Board)** – Council, 4 October 2016 (Trim No. 160912093829)

9.13 **Chairperson’s End of Term Report** – **Karen Eastwood (Chairperson, Woodend-Ashley Community Board)** – Council, 4 October 2016 (Trim No. 160912093764)

9.14 **Chairperson’s End of Term Report** – **Vic Allen (Chairperson, Oxford-Eyre Ward Advisory Board)** – Council, 4 October 2016 (Trim No. 160912093801)

Moved D Gordon seconded J Hoult

**THAT** the Rangiora-Ashley Community Board receives the information in items 9.1-9.14.

**CARRIED**

10 **MEMBERS’ INFORMATION EXCHANGE**

10.1 **P Williams**
- Southbrook intersection upgrade.
- New Zealand Post (NZ Post): complaints have been raised regarding the disappearance of post boxes. P Williams queried whether the Board would consider writing to NZ Post about the matter.
  
  D Gordon clarified no deadline had been set by NZ Post regarding the matter, so there was time for the Board to formulate a letter.
  
  J Gerard commented that members could personally send feedback to NZ Post but as NZ Post is a commercial entity it is not a matter that relates to the Community Board’s delegations from the Council.

10.2 **D Gordon**
- Fernside Hall: concerns raised regarding access and lighting issues.
- Entry roads to Rangiora: will organise a meeting with the Council’s Roading staff regarding the state of the entry roads to Rangiora and advised would invite members to participate in this meeting.
- Town Centres: held portfolio meeting with Council staff. Noted that beautification of the former BNZ site would be good to see.
  
  J Gerard commented that D Gordon’s portfolio would be beneficial to the Board with regard to updates on town centres.
10.3 **G Miller**
- Former Rangiora BNZ site: would like to see a mural or the Board's historic photos go up on the wall.
- Keep Rangiora Beautiful: would like to beautify Flaxton Road and keen to work with the Council on a project there. Commented that businesses were required to have presentable frontages but no action had been undertaken to date to enforce this.
- North of railway station, on the east side, where plantings were put in along the railway tracks: these have all been removed and along with the graffiti on the building adjacent, the site is now an eye sore. Encouraged members to report any sightings of graffiti. J Gerard commented the Council’s contractor is unable to remediate graffiti on private property. P Williams advised that one of the main perpetrators had been apprehended and would appear before the Court in the coming week. D Ayers encouraged members to utilise the ‘Snap, Send, Solve’ application as a means of reporting issues such as graffiti.
- Easterbrook Road development: concerns raised regarding the building consent granted without a resource consent and lack of consultation with the community. J Gerard clarified that it is a District Plan and Resource Management Act issue.

10.4 **M Clarke**
- Had noticed a culvert being installed in the upper reaches of the Southbrook and queried Council staff whether the appropriate measures were being applied in relation to sediment control and flooding. The response from Council staff confirmed all necessary measures were being taken.
- Regarding complaints on the removal of post boxes: had received confirmation from local rest homes that residents could leave their mail at the rest home’s office desk to be delivered to the post office by rest home staff.

10.5 **J Hoult**
- North Canterbury Neighbourhood Support: meeting next week. Forwarded information from the Mayor regarding traffic issues raised by members on Neighbourly.
- Upgrade 7400: advised the knitted pole warmers had been recycled, and could be seen on the Community Team’s Facebook page.

10.6 **S Lewis**
- Dudley Pool: complaints raised regarding facility including need for additional seating
- River Road: residents would like light added to bus stop for safety reasons. Plans to meet with staff to raise these issues.

10.7 **C Prickett**
- Pegasus Bay Bylaw: attended Te Kōhaka Tuhaitara Trust event where Bylaw information was available. The feedback was positive.
- Road Names: was aware of the Rangiora Community Board’s preapproved name list and subcommittee, and would like to see names added to the list to incorporate changes in the Ward’s boundary. K Ward clarified that due to the low number of road names being requested, a subcommittee is not being recommended for the new electoral term at this time.
- Cones Road project. Staff advised report was expected to the Board on this project in December.
10.8 **D Lundy**
- Noted Rangiora A&P celebrations for 150 years.
- Noted there are five schools in the rural area of the ward and is consequently an important network for the Board to utilise.

10.9 **P Allen**
- Volunteering in Waimakariri: through Neighbourly, TimeXchange has been mooted for reintroduction to the community. A meeting has been held to discuss the idea with a follow up one scheduled for early December to discuss how to make it sustainable.

11 **CONSULTATION PROJECTS**

11.1 **Waimakariri District Development Strategy**
J Gerard noted there would be a workshop with the Board at its December meeting.

11.2 **Let's Talk About Speed Limits**

The Board noted the projects.

12 **REVITALISATION PROJECTS**

Regular updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located at the link below:


S Nichols encouraged members to keep informed on matters going on at the Council by accessing the Council’s website and attending Council and Committee meetings where possible. She then provided brief updates on the following:

- Councillors’ portfolios
- Rangiora Promotions Association’s Christmas celebrations
- Rangiora Santa Parade
- Northern Corridor
- Passchendaele commemorations
- Southbrook Road upgrade
- New World Supermarket car park safety changes
- Car parking and car park usage: tabled update
- North of High development
- Artificial Hockey Turf
- Elephant Park
- Koura Reserve
- Hegan Reserve
- Sparks Land
- BNZ corner
- Fernside Water Supply Scheme
- Easterbrook Road development: tabled copy of planning consultant report (RC165282).
Regarding the Northbrook wetlands being transferred to the Council: P Allen asked whether there would consultation with the residents. S Nichols was not sure of status of the concept plan but expected it to be brought to the Board at a future meeting.

Regarding the Easterbrook Road development: P Allen asked why information was being circulated to the Board even though it had been deemed as non-notified. S Nichols replied the Manager of Planning and Regulation had requested it be circulated for the Board’s information.

Regarding the Rangiora Promotions Association’s (RPA) entrance signs to Rangiora: P Allen questioned whether the Board would be consulted on the signs. S Nichols replied that signage was not under the Board’s delegated authority. P Allen commented that Board was consulted on past signs entering Rangiora. S Nichols clarified the project was different and had involved a financial contribution from the Board. Also, the Rangiora Township signs project had been a number of years in development and had involved Lions and Rotary groups. J Gerard added the project had been brought to the Board by the staff initiated. D Gordon advised that as the Council representative on the RPA, he would be happy to follow up the matter.

J Gerard queried why the trees in the reserve next to the Charles Upham Retirement Village had not been planted yet. Staff to follow up as the Board had been previously advised the trees would be planted in the spring.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant
Balance as at 2 November 2016: $8,310

13.2 General Landscaping Budget
Balance as at 2 November 2016: $35,619

The Board noted the balances.

14 MEDIA ITEMS

There were no media items.

15 QUESTIONS UNDER STANDING ORDERS

There were no questions under Standing Orders.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business under Standing Orders.
NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 December 2016 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.39PM.

CONFIRMED

________________
Chairperson

________________
Date

Workshop – 8.39pm-8.45pm

1. Members’ Forum
2. Christmas Lights. Joanne McBride (Civil Projects Team Leader) - deferred until December
3. Board brochure. Karyn Ward (Community Board Advocate)