

# Agenda

## Woodend-Sefton Community Board

Tuesday 13 April 2026

5.30pm

Woodend Community Centre  
School Road  
Woodend

**Members:**

Mark Paterson (Chairperson)

Andrew Thompson (Deputy Chairperson)

Brent Cairns

Joel McLachlan

Mathew Potter

Shona Powell

Prudence Stone

## **AGENDA CONTENTS – WOODEND-SEFTON COMMUNITY BOARD MEETING**

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**AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 13 APRIL 2026 AT 5.30PM.**

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RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS  
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

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3.1	<b><u>Minutes of the Woodend-Sefton Community Board Meeting – 10 March 2026</u></b>	7-16
	<i>RECOMMENDATION</i>	
	<b>THAT</b> the Woodend-Sefton Community Board:	
	(a) <b>Confirms</b> , as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting held on 10 March 2026.	
3.2	<b><u>Matters Arising (from minutes)</u></b>	
4	<b><u>DEPUTATIONS AND PRESENTATIONS</u></b>	
	Nil.	
5	<b><u>ADJOURNED BUSINESS</u></b>	
	Nil.	
6	<b><u>REPORTS</u></b>	
6.1	<b><u>Woodend-Sefton General Landscaping Budget – Julie Mason (Landscape Architect)</u></b>	17-30
	<i>RECOMMENDATION</i>	
	<b>THAT</b> the Woodend-Sefton Community Board:	
	(a) <b>Receives</b> Report No. 260319079963.	
	(b) <b>Approves</b> the allocation of \$5,000 towards a Pegasus Events Sign for Pegasus at the location previously identified on Pegasus Boulevard, refer Image 3 in Section 4.5 of this Report.	
	(c) <b>Approves</b> the allocation \$2,800 towards a seat at a suitable confirmed location on Pegasus Boulevard with a commemorative plaque acknowledging the donation from the Pegasus Women’s Group.	
	(d) <b>Approves</b> the allocation of \$500 towards a plaque to acknowledge donations towards planting at the Pegasus Community Centre	
	(e) <b>Approves</b> the allocation \$1,000 towards a Beach Surfers Etiquette Sign for Waikuku Beach and staff working with the Surf Life Saving Club to create and install this sign at an appropriate location.	

- (f) **Approves** the allocation \$4,000 towards an accessible table at Woodend Beach as identified on the Woodend Beach Community Facilities Master Plan (Trim. 251127226060).
- (g) **Approves** the allocation \$1,700 towards Cycle Stands at Woodend Beach at a location identified by staff.
- (h) **Approves** the allocation of any remaining budget to go towards native planting at Woodend Beach as identified on the Woodend Beach Community Facilities Master Plan (Trim. 251127226060).
- (i) **Approves** staff undertaking consultation with the community on potential Waikuku Skate Ramp modifications and requests staff bring a report back to the Board with options and costs to support consideration for a potential Board 2027/37 Long Term Plan submission.
- (j) **Notes** the Board has \$18,140 available to spend from the 2025/2026 General Landscaping Budget (101054.000.5224).
- (k) **Notes** that this will fully allocate the budget available to the Board within the 2025/26 financial year.

6.2 **Application to the Woodend-Sefton Community Board’s 2025/26 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

31-50

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 260323081408.
- (b) **Approves** a grant of \$..... to the Menzshed Pegasus Woodend Community Trust towards the purchase of an air filtration unit for the shed.

**OR**

- (c) **Declines** a grant to the Menzshed Pegasus Woodend Community Trust.

6.3 **ANZAC Day Services 2026 – Thea Kunkel (Governance Team Leader)**

51-54

*RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 260316076886.
- (b) **Appoints** Board member(s) ....., ..... to attend the Woodend Anzac service to be held at 6pm on Friday, 24 April 2026, at the Woodend Community Centre, and to lay a wreath at the Woodend War Memorial. Noting that the wreath will also be laid by a Council representative.
- (c) **Appoints** Board member(s) ....., ..... to attend the Sefton Anzac service to be held at 6pm on Friday, 24 April 2026, at the Sefton War Memorial, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (d) **Appoints** Board member(s) ....., ..... to attend the Pegasus Dawn Service to be held at 5.55am on Saturday, 25 April 2026, at Pegasus Lake, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

**7 CORRESPONDENCE**

Nil.

## 8 CHAIRPERSON'S REPORT

### 8.1 Chairpersons Report for March 2026

The Chairperson will provide a verbal update.

#### *RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

## 9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 4 March 2026.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 11 March 2026.
- 9.3. Kaipoi-Tuahiwi Community Board Meeting Minutes 16 March 2026.
- 9.4. Proposed Stock Movement Bylaw 2026 – Draft for Formal Public Consultation Request – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.5. Rangiora Airfield Governance Review 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.6. Health, Safety and Wellbeing Report January 2026 to February 2026 – Report to Council Meeting 3 March 2026 – Circulates to all Boards.
- 9.7. Enterprise North Canterbury's Approved Six-Month Report to Council 31 December 2025, Draft Statement of Intent for the Financial Year Beginning 1 July 2026 and ENC Actual Expenditure to 31 December 2025 – Report to Audit and Risk Meeting 17 March 2026 – Circulates to all Boards.
- 9.8. Water Services Alternative Rating Structure Review – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.9. Fee Waiver Terms of Reference and Grants Scheme Update – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.10. Storm Related Tree Damage Response – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.11. Council Submissions to Central Government for the Local Government Consultation Period, February 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.12. ANZAC Day Services 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.13. Adoption of the 2025-2028 Governance Statement – Report to Council Meeting 31 March 2026 – Circulates to all Boards
- 9.14. Health, Safety and Wellbeing Report February 2026 to March 16 2026 – Report to Council Meeting 31 March 2026 – Circulates to all Boards

#### *RECOMMENDATION*

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.14.

#### **Note:**

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

## **10 MEMBERS' INFORMATION EXCHANGE**

- 10.1 **Mathew Potter** 55  
Trim: 260408091378.
- 10.2 **Prudence Stone** 56-57  
Trim: 260408091385.
- 10.3 **Shona Powell** 58  
Trim: 260408091389.

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

*Any written information submitted by members will be circulated via email prior to the meeting.*

## **11 CONSULTATION PROJECTS**

- 11.1 **Waimakariri District Council Draft Annual Plan**  
<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2026-27>  
Consultation closes on Monday 20 April 2026.
- 11.2 **Woodend/Pegasus Area Strategy Review**  
<https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review>

## **12 BOARD FUNDING UPDATE**

- 12.1 **Board Discretionary Grant**  
Balance as at 31 March 2026: \$7,455.
- 12.2 **General Landscaping Budget**  
Balance as at 31 March 2026: \$14,640.

## **13 MEDIA ITEMS**

## **14 QUESTIONS UNDER STANDING ORDERS**

## **15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

### **NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 11 May 2026 in the Woodend Community Centre.

#### **Workshop**

- *Pegasus Youth Space – Grant Stephens (Design and Planning Team Leader) 20mins*
- *Landscape Budget Review - Grant Stephens (Design and Planning Team Leader) 20mins*
- *Members Forum*

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE SEFTON PUBLIC HALL, 591 UPPER SEFTON ROAD, SEFTON ON TUESDAY 10 MARCH 2026 AT 5.30PM.**

**PRESENT**

M Paterson (Chairperson), A Thompson (Deputy Chairperson) (arrived 6:14pm), B Cairns, J McLachlan, M Potter, S Powell and P Stone.

**IN ATTENDANCE**

T Bartle and P Redmond (Kaiapoi-Woodend Ward Councillors)

K LaValley (General Manager Planning, Regulation and Environment), K Howat (Parks and Facilities Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

**1. APOLOGIES**

Nil.

**2. CONFLICTS OF INTEREST**

Item 6.1 - P Stone declared a conflict of interest as she was a member of the Woodend Lions Club.

**3. CONFIRMATION MINUTES**

**3.1 Minutes of the Woodend-Sefton Community Board Meeting – 9 February 2026**

Moved: P Stone

Seconded: J McLachlan

**THAT** the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board meeting held on 9 February 2026.

**CARRIED**

**3.2 Matters Arising (from minutes)**

Nil.

**4. DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

Nil.

**5. ADJOURNED BUSINESS**

Nil.

## 6. REPORTS

*Report 6.2 "Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund" was taken at this time. The agenda order was retained in the Minutes to mitigate confusion.*

### 6.1 Woodend Pegasus Lions Club Lease of Woodend Scout Den, Renaming of Woodend Scout Den and Proposal to Paint Poppies on War Memorial – K Howat (Parks and Facilities Team Leader)

#### Woodend Pegasus Lions Club Lease of Woodend Scout Den

K Howat spoke to the report, noting that a lease request had been submitted by the Woodend Pegasus Lions Club (the Club). The Club currently had a Licence to Occupy the Woodend Scout Den at 38 Rangiora Woodend Road, which did not provide exclusive use of the Den. The Club was requesting the lease to provide the security and stability needed to continue delivering community services, contribute to building improvements and plan future projects. A lease would provide a stronger tenure framework that supported long-term community benefit.

Responding to B Cairns' question, K Howat confirmed that the Club was prepared to fund the insurance and maintenance of the Den in accordance with the lease conditions. He noted that the Council had recently completed \$18,000 in essential maintenance on the building, the Club had funded the carpet replacement, and the Woodend Community Church had installed a heat pump. While maintenance responsibilities were outlined in the lease, the Council would continue to work collaboratively with the Club to ensure the building was being maintained. Minor maintenance would be undertaken by the Club, while major works would remain the Council's responsibility.

B Cairns questioned whether the Club could recover the insurance and maintenance costs from the various organisations using the facility, and K Howat advised that they did not currently do so, but that they could implement such a system if required.

P Redmond noted that the proposed lease term was 30 years, with an annual rental of \$1. He expressed concern that this arrangement would commit a Council-owned facility for a lengthy period at minimal rent, while still incurring maintenance costs. He asked how the Council could ensure that other community groups retained access to the facility. K Howat explained that the facility was already used by several groups, including the Woodend Community Church, a Zumba fitness class, a radio club, and the Waimakariri Women's Club. The facility was in substantial use, and it would remain the Council's responsibility to ensure it did not remain vacant.

P Redmond further queried how the Board could grant a non-exclusive lease. K Howat clarified that, while the lease was exclusive in the sense that the Club would manage the facility, the Club would also have the authority to sublease it, rather than the Council.

T Bartle asked how the proposed lease arrangement differed in practical terms from the current situation. K Howat responded that the primary difference was the security provided by a lease, which a Licence to Occupy did not offer.

Moved: S Powell

Seconded: M Paterson

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 260201017194.
- (b) **Approves** the granting of a Lease to the Woodend Pegasus Lions Club, formalising their exclusive use of the facility, with the lease to be granted for an initial term of 10 years, with two further rights of renewal of 10 years each, providing for a total potential tenure of up to 30 years.

- (c) **Notes** that an annual lease fee of \$1.00 will apply, reflecting the community service nature of Woodend Pegasus Lions Club, and that the rental amount will be subject to periodic review.
- (d) **Notes** that the lease will permit the Woodend Pegasus Lions Club to sublet all or part of the facility to other community groups, subject to Council approval and compliance with the terms of the lease.
- (e) **Notes** that the transition from a Licence to Occupy to a Lease requires Community Board approval under Council delegations.
- (f) **Notes** that this change in tenure does not impact the Lions' current use of the building, and their occupation may continue uninterrupted while the lease is finalised.
- (g) **Notes** that the rating valuation of the building was \$405,000.

**CARRIED**

S Powell commented that she was familiar with recent developments at the facility. She noted that the Woodend Scout Den served an important role in the community by filling a gap in available services. The facility's condition had significantly improved; it was now warmer, cleaner, and brighter. She observed that under the previous tenant, there had been no clear community benefit, whereas the current arrangement provided meaningful value. The Club had also made it clear that its intention was to sublease the facility for events and community groups at an affordable rate. S Powell, therefore, supported the motion.

M Paterson also supported the motion, adding that the Club were an ideal organisation to assume responsibility for the facility, given their strong community focus.

#### Renaming of Woodend Scout Den

K Howat explained that the proposed renaming of the facility to the John Harris Memorial Den was intended to recognise Mr Harris's longstanding contribution to the community. The late Mr Harris dedicated more than 30 years to youth development through Scouting, including 12 years as a Scout Leader, and was known for his practical, hands-on approach to mentoring young people. The request to rename the facility was initiated by the Club.

B Cairns and P Redmond questioned the cost of the proposed signage for the new name. K Howat advised that the costs associated with the design, manufacture, and installation of the John Harris Memorial Den signage would be covered by existing Greenspace operational budgets. He noted that the facility was asbestos-clad and that an existing sign at the front of the building could be adapted.

Moved: S Powell

Seconded: B Cairns

- (h) **Approves** the naming of the building located at 38 Rangiora Woodend Road as the John Harris Memorial Den, in recognition of the exceptional and long-standing contribution of the late John Harris to the Woodend community.
- (i) **Notes** that if approved staff will arrange for design, manufacture and installation of the sign and will consult with the Harris family and the Lions on the final design, with costs met within existing Greenspace operating budgets.
- (j) **Notes** that the cost of the sign, including installation, is expected to be approximately \$750.

**CARRIED**

S Powell thought it was very fitting to have a memorial for John Harris, to acknowledge the work he did in the Woodend community over many years. It also gave the facility an identity, which she believed was needed.

B Cairns was impressed that the Club were taking on the facility; it was a mammoth task, particularly in terms of maintenance and insurance. It was appropriate to name it the John Harris Memorial Den, in honour of all the work he had done in the community.

#### Proposal to Paint Poppies on War Memorial

K Howat noted that the artist's feedback was that painting the poppies would detract from the memorial's original artistic vision and design intent. Areas of the memorial were purposely left grey and unpainted to reflect the starkness of war. The purpose of the memorial was to highlight the names of the fallen soldiers. The Kaiapoi RSA, the organisation responsible for coordinating the ANZAC Day service at the Woodend War Memorial, advised that the memorial should remain in its original uncoloured state and expressed concern that adding colour would not be consistent with the memorial's intended character and dignity. There was no wider community consultation outside of the Club.

Moved: S Powell

Seconded: J McLachlan

- (k) **Declines** the request to paint the stylised poppy reliefs on the Woodend War Memorial, on the basis that this would compromise the original artistic intent.
- (l) **Notes** that the Kaiapoi RSA do *not* support the proposal to paint the stylised poppy reliefs on the Woodend War Memorial, advising that the memorial should remain unchanged in its current uncoloured form.
- (m) **Notes** that wider community consultation has not been undertaken for the proposal to paint the poppies. Staff have engaged with the Kaiapoi RSA and the original memorial artist, and no broader consultation has been carried out beyond the Lions Club's request.

**CARRIED**

S Powell advised that she had no strong preference either way; however, given that both the artist and the Kaiapoi RSA had expressed the view that the mural should not be painted, she believed their position should be respected. She also noted that painting the structure would impose additional maintenance requirements and that the Council had an obligation to ensure that war memorials were well presented, a task that already required ongoing upkeep.

J McLachlan concurred, adding that if the artist had intended the work to remain unpainted, the Board should honour that intention.

#### 6.2 Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund – T Kunkel (Governance Team Leader)

C Fowler-Jenkins took the report as read, advising that the Menzshed Pegasus Woodend Community Trust had withdrawn its application after being donated a portable compressor from a community member and no longer required the funds. The Rangiora Boxing Club sought funding towards the cost of medical care for athletes during the South Island Golden Gloves tournament. However, only 20% of attendees were anticipated to be from the Woodend-Sefton area. She noted that the Boxing Club had submitted applications to all Waimakariri District Community Boards, seeking \$500 in funding from each Board.

B Cairns noted that the Rangiora Boxing Club would be charging \$20 per person for entry to the event. They had also received \$5,000 in sponsorship.

P Redmond stated that the Rangiora Boxing Club were bringing the South Island Golden Gloves tournament to the Waimakariri District and there would be economic benefit to the district from the anticipated large number of visitors and competitors attending the event. He further noted that the Board had a reasonably healthy balance in its 2025/26 Discretionary Grant Fund.

Moved: P Stone

Seconded: M Potter

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 260220060531.
- (b) **Approves** a grant of \$500 to the Rangiora Boxing Club towards the cost of medical care for athletes during the South Island Golden Glove tournament.

**LOST**

*The motion was lost, and the status quo therefore remained.*

P Stone noted that although the event was being organised by the Rangiora Boxing Club, it was to be held in Kaiapoi, which was within the Board's wider area. The application indicated that approximately 20% of the contestants resided within the Board's boundaries and confirmed that all Community Boards had been approached for support. She highlighted that the funding request related to medical services, which were essential for the event to proceed.

M Potter expressed support for the proposal, noting that national sports events of this nature attracted many visitors, would benefit the wider district, and also had the potential to attract families. He considered it a positive initiative.

S Powell stated that she did not believe applications should be approved solely because the Board had available funds. Each application needed to be assessed on its own merits, as it involved the allocation of ratepayer money. She expressed concern about the application, noting the organisation's existing funding and the fact that they had applied to all Community Boards. In her view, the application may have been more appropriately directed to Enterprise North Canterbury rather than to Community Boards.

B Cairns advised that he served on the Enterprise North Canterbury Funding Committee, which also received an application from the Rangiora Boxing Club. He expressed frustration that some applications submitted to Community Boards did not provide complete information, particularly in this case, where the event already had business sponsorship and would be charging admission. He emphasised that the Board was allocating ratepayer funds and should be provided with full and transparent details.

*The Board adjourned at 5.42pm for a workshop to discuss the application from the Rangiora Boxing Club and reconvened at 5.79pm.*

6.3 **Approval of the Woodend-Sefton Community Board Plan 2025-28** –  
T Kunkel (Governance Team Leader)

C Fowler-Jenkins took the report as read, and there were no questions from Board members.

Moved: M Paterson

Seconded: S Powell

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 260115005819.

- (b) **Approves** the Woodend-Sefton Community Board Plan 2025-28 (Trim 260112003809).
- (c) **Authorises** the Chairperson to approve the final version of the Woodend-Sefton Community Plan 2025-28 if any further minor editorial corrections are required.

**CARRIED**

M Paterson commended the staff for doing a good job in preparing the Plan.

S Powell wished more people would read it because it contained good information. She thanked the staff for their work on it.

## 7. CORRESPONDENCE

Nil.

## 8. CHAIRPERSON'S REPORT

### 8.1 Chairperson's Report for February 2026

- Road Works – Woodend Beach Road was one-way for three days. The traffic management seemed to be excessive.
- Accidents on State Highway One – There were four accidents between Pineacres and the Cam River in two days. The development of the Woodend Bypass was long overdue.
- Woodpecker – Completed the Board write-up in the Woodpecker with S Powell's help. The Board needed to consider what information should be included in the Woodpecker.
- Drainage concerns – Mackintosh's Drain seemed not to be functioning as it should.
- Email from resident – Concerns regarding safety for bikers and other users of Gladstone Park due to the electric motorbikes ramping at the park.
- Email from resident – Frustration about the honey suckle at the entrance to Waikuku Beach not being dealt with by the Council.

Moved: M Paterson

Seconded: J McLachlan

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

**CARRIED**

## 9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 4 February 2026.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 11 February 2026.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 February 2026.
- 9.4. Proposed Parking and Traffic Bylaw 2026 – Draft for Formal Public Consultation Request – Report to Council Meeting 3 February 2026 – Circulates to all Boards.
- 9.5. Bylaw Programme Update February 2026 – Report to Council Meeting 3 February 2026 – Circulates to all Boards.

- 9.6. Health, Safety and Wellbeing Report October 2025 to Current – Report to Council Meeting 3 February 2026 – Circulates to all Boards.
- 9.7. Approval to Consult on the Draft Youth Action Plan 2026-2029 – Report to Audit and Risk Committee Meeting 17 February 2026 – Circulates to all Boards
- 9.8. Aquatics December Update – Report to Community and Recreation Committee Meeting 17 February 2026 – Circulates to all Boards
- 9.9. Libraries Update to December 2025 – Report to Community and Recreation Committee Meeting 17 February 2026 – Circulates to all Boards

Moved: B Cairns

Seconded: S Powell

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.9.

**CARRIED**

## 10. MEMBERS' INFORMATION EXCHANGE

### B Cairns

- Food Secure North Canterbury had organised two weeks of tours to visit edible/food forest gardens. Tickets were available on their website, along with videos of Jo Seagar demonstrating how to cook.
- The Allin Drive Reserve consultation was complete, and Council staff were working on design ideas based on feedback and budget.
- Woodend Beach Reserve – Council staff were working on finalising the detailed design and tender documents before putting out a public tender for the civil works. This tender was planned to go out in April 2026, with on-site work starting in the new financial year and the play space opening to the public in Spring/Summer 2026. Some work would be undertaken on-site in preparation for the main contract, such as tree maintenance, and staff would update the Board and the Te Kōhaka Trust once they had clearer timeframes for the work. Staff were also working directly with a cultural artist on the project's artistic elements, including the cladding of the toilet building.
- Owen Stalker Park Toilet Mural – in the final stages of an agreement with the school and local artist to commence this Board-approved work. Subject to weather completion date is estimated as August 2026.
- Waikuku - Pollinator patches and bird signs were installed in the Waikuku Beach Pond area. There had been discussions about the extent of Japanese honeysuckle along the roadside leading to the pond. Works were undertaken in 2022 by the Council's Roding Team (including smoothing the plants' roots). Council staff were looking into ways to maintain this area to find a long-term solution.
- Waikuku Beach Volleyball Nets – awaiting response from the community lead for this project, and continue to follow up on this. There had been no progress by the community group since the Board's approval in 2025.
- The Kaiapoi River Carnival event would be held on Saturday, 14 March 2026.
- North Canterbury Neighbourhood Support Inc., after consultation with members, had changed to an incorporated charitable trust. This may mean that they would ask members from Community Boards to join the committee as they have in the past.
- Welcome to Woodend Sign was being manufactured by Larsen Signs.
- Pegasus Residents Group Fun Day was well attended and well organised.
- Concern about truck movements to build the new Woodend Bypass.
- Enterprise North Canterbury would be hosting a Business Summit – a new flagship event – early bird tickets were on sale.

- Council Website Improvements / Neighbourhood Reserve Mapping – With the assistance of a student intern, the Council had begun a project to map reserve assets and to promote these more effectively for use by community members and visitors. This first stage of the project included site visits to district neighbourhood reserves to photograph the reserves, amenities, and play-space equipment, and to gather data on reserve features, including accessibility provisions. Once this visual and technical data was gathered, it would be included on a refreshed Greenspace area on the Council's website. Future stages of the project will extend to sports parks and other reserve categories.

### **S Powell**

- Waimakariri Access Group training for staff and elected members on Thursday, 12 March from 9 am to noon at John Knox Church in Rangiora. The aim was to raise awareness of the issues disabled people faced so that people could make good decisions around accessibility.
- Draft Youth Action Plan out for public consultation – closes 18th March 2026.
- Woodend Pegasus Area Strategy survey seeking community input open now, through 'Have Your Say' page on the Council website. One of the questions was whether anyone had any ideas for a name for the new Plan (the current Strategy under review was called the Woodend Pegasus Area Strategy).
- Attended Hui with Ngai Tūāhuriri at Tuahiwi Marae along with the Mayor, Councillors and Senior Management.
- Went along to the pop-up library in Pegasus. This was a three-month trial and was going to areas around the Waimakariri District without a library. In the Boards area that included Waikuku Beach, Sefton, Woodend, Ravenswood and Pegasus. This provided an opportunity for locals to learn more about the available services, get books, and get a library card if they did not have one. Well attended, with many parents and young children enjoying story time, and a group from one of the childcare centres.
- Ashley Rakahuri Rivercare Group were holding the official opening of the Annie Currie Viewing Platform at the estuary at Waikuku Beach on 27 March at 4 pm. All welcome.
- Drop-ins for draft Annual Plan consultation confirmed. This was a good opportunity to hear locals' thoughts. In the Boards area – Woodend Community Centre on 8 April from 5 to 7 pm and Pegasus Community Centre on 15 April from 10 am to noon.
- Variety of 'Snap Send Solve' requests sent in and also followed up on a few for residents.

### **T Bartle**

- The Waimakariri Health Advisory Group through Unichem were offering a list of services they could provide and prescription products that could be supplied direct from pharmacies. It was an opportunity to allow people to get minor treatments done without clogging up the system.
- The Rangiora Housing development which was the old Lilybrook motels renovated. That was being renovated and turned into emergency housing and would help with the shortage of housing helping people that were struggling.
- The Sterling Silverstream opened their new building.
- Residents in some of the smaller roads where the big truck and trailers were going to cart shingle from would be a growing issue, the goal was 90,000 cubic metres to come from the Waimakariri River and Ashley River for the Woodend Bypass.

### **P Redmond**

- Attended a good Enterprise North Canterbury networking function at Waipara, it was well attended by mainly people from Hurunui and Waimakariri.
- Volunteer expo at Rangiora Library, well attended.
- The District Licensing Committee approved an off-licence for a premises in Kaiapoi by the new Woolworths. There were six interrelated objectors from the public, the agencies

health, police and the licensing inspector did not oppose the application. The Committee granted the application, but it was now under appeal.

- The Rangiora Eastern link business case had been lodged with the New Zealand Transport Agency it was now 25% ratepayer funded which was a good deal. There was a cost benefit ratio of \$7 for every \$1 spent.
- It was international Chinese new year of the horse. Attended a function put on by the Chinese Consol in Christchurch followed up by attended a farewell at the Oxford Area School for Chinese exchange students.
- Attended the Silverstream duck race and fun day.

#### **P Stone**

- Attended the Waimakariri Access Group Meeting.
- Attended the Waimakariri Health Advisory Group Meeting.
- Attended the Ravenswood Cuppa.
- She had been up to the Health Coalition Aotearoa Health Infrastructure Panel meeting and trying to be a representative for a rural district in that mix of discussion. So that national advocacy body had a rural perspective, policy asked for Government that was informed global perspective.

#### **A Thompson**

- Attended the Sefton Hall Committee Meeting – it was challenging. They were trying to get funding for a multi-million dollar hall. His Suggestion was to come back and talk to the Council about something lower key and more pragmatic.

### **1 CONSULTATION PROJECTS**

#### **1.1 Parking and Traffic Bylaw 2026**

<https://letstalk.waimakariri.govt.nz/parking-and-traffic-bylaw-2026>

Consultation closes on Monday 9 March 2026.

#### **1.2 Youth Action Plan**

<https://letstalk.waimakariri.govt.nz/youth-action-plan>

Consultation closes Wednesday 18 March 2026.

The Board noted the consultation projects.

### **2 BOARD FUNDING UPDATE**

#### **2.1 Board Discretionary Grant**

Balance as at 28 February 2026: \$7,455.

#### **2.2 General Landscaping Budget**

Balance as at 28 February 2026: \$14,640.

Need to be looked at figure incorrect in board plan.

The Board noted the funding update.

### **3 MEDIA ITEMS**

Nil.

### **4 QUESTIONS UNDER STANDING ORDERS**

Nil.

**5 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 13 April 2026 in the Woodend Community Centre.

<b>Workshop</b>
<ul style="list-style-type: none"><li>• <i>Members Forum</i></li></ul>

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6:39PM.

CONFIRMED

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-09-06/TRIM: 260319079963

**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD

**DATE OF MEETING:** 13 April 2026

**AUTHOR(S):** Julie Mason, Landscape Architect

**SUBJECT:** Woodend-Sefton General Landscaping Budget

**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Chief Executive

**1. SUMMARY**

- 1.1. The purpose of this report is to provide information to the Woodend Sefton Community Board regarding the projects of priority interest to the Board for allocation of their General Landscaping Budget for the current financial year which runs to 30<sup>th</sup> June 2026.
- 1.1. The General Landscaping Budget is an annual discretionary sum the Board can allocate towards landscape projects within their ward such as seats, planting or local walkways. These projects may be initiated by the board, or in response to information brought to the Board's attention by staff or by their community. The total may be allocated to one project or divided between multiple projects.
- 1.2. The Woodend–Sefton Community Board has \$18,140 available in its 2025/26 General Landscaping Budget. Following Board workshops, community feedback, and staff assessment, seven projects are recommended for funding this financial year.
- 1.3. These include installation of a Pegasus Events Sign to support local communications and community identity; an additional seat on Pegasus Boulevard overlooking the golf course, supported by a donation from the Pegasus Women's Group; and a donor acknowledgement plaque for the Pegasus Community Centre. At Waikuku Beach, staff recommend funding a Surfers' Etiquette Sign to improve safety and reduce user conflict. Projects recommended for Woodend Beach, include an accessible picnic table, cycle stands, and native planting, which will enhance recreational access, support biodiversity, and complete unfunded elements of the Woodend Beach Community Facilities Master Plan.
- 1.4.

Summary of Projects and Estimated Cost for General Landscape Budget Funding Consideration		
Location	Project	Estimated Cost
Pegasus	Events Sign	\$5,000
	Boulevard Seat and Plaque	\$3,800
	Community Centre Donations Acknowledgement Plaque.	\$500
Waikuku Beach	Surfers Etiquette Sign	\$1,000
Woodend Beach	Accessible Picnic Table	\$4,000
	Cycle Stands	\$1,700
	Planting	\$2,140
Total		\$18,140

- 1.5. Two projects were assessed but are not recommended for funding at this time: Pegasus Community Centre landscape elements, which are now covered by existing budgets, and modifications to the Waikuku Beach Skate Ramp, which require further community consultation and are more appropriately progressed through a future Long Term Plan process.
- 1.6. Approval of the recommended projects will fully allocate the available budget and deliver visible, community-led improvements across Pegasus, Waikuku Beach, and Woodend Beach. These works align with Council's community outcomes by strengthening local identity, improving accessibility and safety, supporting environmental stewardship, and encouraging active, healthy lifestyles. Where relevant, community groups—including the Pegasus Residents Group, Menz Sheds, surf clubs, and the Te Kohaka o Tūhaitara Trust—will be engaged in delivery, reinforcing local partnerships and community resilience. Most projects can be delivered within this financial year, with only minor dependencies that may require carry-over into 2026/27
- 1.7. The funds sought are consistent with the types of projects which funds from this budget are commonly allocated towards. While staff have spoken with suppliers to provide these estimates, any project approved by the board would be implemented under Council's procurement policy so prices may vary at time of tender or purchase.

## 2. **RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 260319079963.
- (b) **Approves** the allocation of \$5,000 towards a Pegasus Events Sign for Pegasus at the location previously identified on Pegasus Boulevard, refer Image 3 in Section 4.5 of this Report.
- (c) **Approves** the allocation \$2,800 towards a seat at a suitable confirmed location on Pegasus Boulevard with a commemorative plaque acknowledging the donation from the Pegasus Women's Group.
- (d) **Approves** the allocation of \$500 towards a plaque to acknowledge donations towards planting at the Pegasus Community Centre
- (e) **Approves** the allocation \$1,000 towards a Beach Surfers Etiquette Sign for Waikuku Beach and staff working with the Surf Life Saving Club to create and install this sign at an appropriate location.
- (f) **Approves** the allocation \$4,000 towards an accessible table at Woodend Beach as identified on the Woodend Beach Community Facilities Master Plan (Trim. 251127226060).
- (g) **Approves** the allocation \$1,700 towards Cycle Stands at Woodend Beach at a location identified by staff.
- (h) **Approves** the allocation of any remaining budget to go towards native planting at Woodend Beach as identified on the Woodend Beach Community Facilities Master Plan (Trim. 251127226060).
- (i) **Approves** staff undertaking consultation with the community on potential Waikuku Skate Ramp modifications and requests staff bring a report back to the Board with options and costs to support consideration for a potential Board 2027/37 Long Term Plan submission.
- (j) **Notes** the Board has \$18,140 available to spend from the 2025/2026 General Landscaping Budget (101054.000.5224).

- (k) **Notes** that this will fully allocate the budget available to the Board within the 2025/26 financial year.

### 3. **BACKGROUND**

- 3.1. The General Landscaping Budget is an annual discretionary fund the Community Board uses to support projects within the Woodend–Sefton ward such as seats, planting or local walkways. These projects may be initiated by the board, or in response to information brought to the Board’s attention by staff or by their community. The total may be allocated to one project or divided between multiple projects. Past projects are varied and have included such projects such as seating, entrance signs, shelters and memorials.
- 3.2. There is currently a budget of \$18,140 available for projects in the General Landscaping Budget (101054.000.5224). This is made up of \$3,500 carried over from 2024/25 and \$14,640 remaining for the 2025/26 financial year.
- 3.3. There are two General Landscape projects currently in progress. The Welcome to Woodend sign is now in the construction phase and due for installation within the month, and the Woodend Beach sign, which forms part of the wider Woodend Beach Project is scheduled for completion in the 2026/27 financial year. Budget of \$5,330 for the Woodend Beach Entrance sign and \$12,810 for the Welcome to Woodend sign has been allocated from previous General Landscaping Budgets for these projects.
- 3.4. In the December 2025, staff ran a workshop with the Woodend-Sefton Community Board to inform the Board on their General Landscaping Budget and possible project suggestions for the Boards consideration, these were:
- Seat looking to Golf Course on Pegasus Boulevard – with \$1,000 funded from Pegasus Women’s Group Institute
  - Pegasus Events Sign (\$2,500 - \$4,500 approx.)
  - Surfers Etiquette Code Sign –Waikuku Beach (\$1,000 approx.)
  - Waikuku Beach Skate Ramp Modifications (Price Unknown)
- 3.5. The Board requested time over the 2025/26 Christmas–New Year period to consider and prioritise potential projects. In March 2026 eleven projects had been identified, some proposed by the Board and others by staff as potential funding opportunities. Staff asked the Board to rank these projects to determine which should be included in a Report for Decision for allocation of their General Landscaping Budget. Three Board members provided rankings tabled as follows:

Table 1: Project Priority Ranking Responses

Rank	Project	Ranking response 1	Ranking response 2	Ranking response 3	Total	Average
1.0	Pegasus Signage	5	1	2	8	2.7
2.0	Pegasus community centre seating	8	3	3	14	4.7
3.0	Waikuku Beach Surfers Signage	2	4	9	15	5.0
3.0	Woodend Beach - Picnic Table	4	2	9	15	5.0
4.0	Pegasus Boulevard seating	1	7	8	16	5.3
4.0	Pegasus - Cycle Stands	7	5	4	16	5.3
5.0	Pegasus - Litter bin/s	8	8	1	17	5.7
6.0	Woodend Beach –Planting	3	9	7	19	6.3
7.0	Woodend Beach - Cycle Stands	6	6	9	21	7.0
8.0	Pegasus Community Centre Planting	8	10	5	23	7.7
9.0	Waikuku Skate Ramp	8	11	6	25	8.3

- 3.6. Several projects were also left unranked (*highlighted orange above*). Staff have deemed these unranked projects not a priority to each of the respondents and therefore assigned the next available priority number to each.

- 3.7. Additional comments and/or feedback from Board members were also received which included a request for discussion on:
- Tangible projects with good benefit; cost explored and settled quickly
  - Look at landscape options available over more than one year such as the term of the Board, align staff delivery, and prioritise projects across the whole area rather than focusing on single sites
- 3.8. This feedback will be incorporated into the General Landscape Budget Review process currently underway. Workshops with each Community Board have been scheduled to gather feedback on current practice, opportunities for process improvement, and any new initiatives. The outcomes of this review will be reported to the Council as part of the Draft 2027–2037 Long Term Plan.
- 3.9. As only three board members provided a response to the ranking request, and in many cases, these were quite split, staff have provided information on all the projects listed above along with recommendations and cost estimations for these projects in Section 4 of this report below.

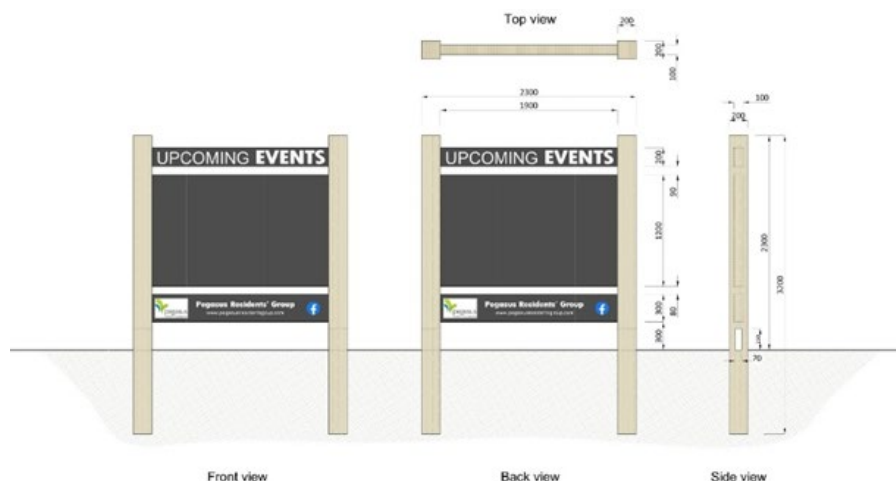
#### 4. **KEY ISSUES**

- 4.1. As noted in section three above, there are eleven projects identified as potential projects for the Board to consider to be funded from their General Landscaping Budget. These projects are discussed in more detail as follows.

##### **Pegasus Events Sign on Pegasus Boulevard**

- 4.2. Staff and the Board have previously worked with North Canterbury Business Association (NCBIZ) in 2024/25 to explore a “What’s On” sign for Pegasus, identifying a suitable entrance location and discussing design and pricing with the local Menz Shed. NCBIZ later advised the project was not a priority, and with limited information available, staff recommended deferring funding until clearer costings could be obtained.
- 4.3. The Pegasus Residents Group Inc. (PRGI) has since indicated their intention to carry on this proposal, obtaining quotations from local providers and consulting with Council staff on location and feasibility. The PRGI have requested funding from the Woodend – Sefton General Landscaping Budget to fund the installation of the sign.
- 4.4. Staff have worked with the PGRI on the proposed sign design and size which is based on the same as the Rangiora Promotions sign. This design is as shown below:

*Image 1: Pegasus Events Sign*



- 4.5. A suitable location on Pegasus Boulevard has also been identified by Greenspace and Roding staff with the PGRI as shown in the below image. This location has been confirmed as Council Road reserve with no apparent utility conflicts confirmed by the Council Roding Team.

Image 2: Identified seat location



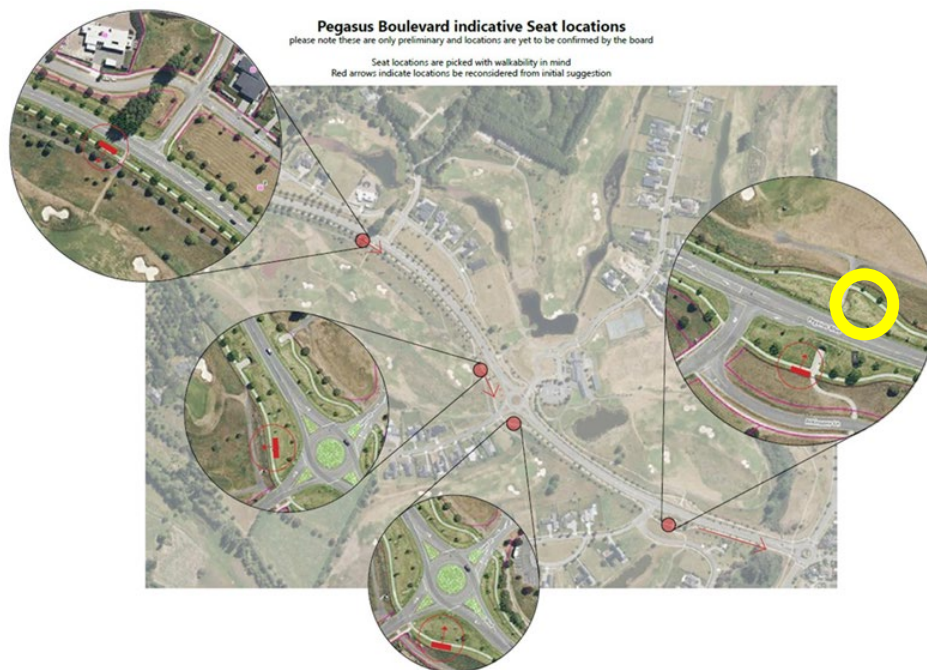
- 4.6. The estimated cost for the sign is \$5,000, which includes a Before You Dig inspection and a Traffic Management Plan. This cost reflects the associated costs for an established local signwriter to complete the sign. The sign will be a Council owned asset however management and maintenance of the sign will be the responsibility of the PGRI.
- 4.7. Staff and the PGRI have also approached the Pegasus Menz Shed who have indicated that they could create this sign at a cheaper price however this needs further work to confirm the exact cost. Should the Board wish to proceed with this project, staff will engage with the Menz Shed to establish their capacity and cost and then will utilise the lowest-priced provider to implement the sign.
- 4.8. Staff have spoken to the PGRI and identified that while genuine community events will only be charged a small fee to pay for the costs of their notice, commercial events would be charged a commercial rate and it is their intention that this revenue would come to the PGRI and would help support the community and costs associated to the PGRI's time in managing the process. This is in line with the management and cost structures for similar events signs in both Rangiora and Kaiapoi. Staff recommend proceeding with the installation of the sign at the proposed location. As the sign is intended for event use rather than commercial marketing, it should remain free for community use; however, staff consider that a small fee to recover costs would be acceptable. Staff recommend this project as appropriate for funding.

#### **Pegasus Boulevard Seating - Overlooking Golf Course**

- 4.9. In 2024/25, staff worked with the Board to install two seats along Pegasus Boulevard. This work was initiated following a Long-Term Plan submission. During the project, it was identified that a total of four seats would provide optimal rest opportunities along the Boulevard. Suitable walkable locations were subsequently identified for potential additional seating.

- 4.10. In 2024, four seats were installed on Bob Robertson Drive using funding from the Woodend–Sefton General Landscaping Budget, along with a contribution from the Ravenswood Developer. Collectively, these seats enhance connectivity and support increased walkability between the two communities.
- 4.11. The Pegasus Women's Group has recently offered a generous donation of \$1,000 toward the installation of an additional seat overlooking the golf course. A commemorative plaque acknowledging their contribution has been requested, which staff consider appropriate.
- 4.12. The Group have requested that the seat be installed overlooking the golf course, location as shown circled in yellow below. This location is within walking distance of the two seats recently installed on Pegasus Boulevard and is opposite to one of the sites previously identified by staff and Board members as a suitable location for seating and walkable distance from the other seats as shown on the below image.

*Image 3: Indicative seat locations previously identified for Pegasus Boulevard*



- 4.13. Staff understand that there have been suggestions of a seat provided by the Menz Shed for \$800. However, in order to maintain visual cohesion and ensure consistency with existing infrastructure, staff recommend that the seat should be of the same ergonomic seat style already in place along Pegasus Boulevard and Bob Robertson Drive.
- 4.14. The estimated cost for a seat matching the existing installations on Pegasus Boulevard along with a plaque is \$2,800 (calculated as \$3,800 less the \$1,000 donation),
- 4.15. As this seat aligns with the previous intentions of the board, supports walkability within the community and is being part funded by a local community group Staff recommend this project as appropriate for funding.

### **Pegasus Community Centre – Landscape Improvements**

- 4.16. Several landscape projects at the Pegasus Community Centre, including seating, litter bins, cycle stands, and planting, were previously identified for potential funding from the General Landscaping Budget. Staff can now confirm that sufficient funding is available within the Pegasus Community Centre construction budget, removing the need to draw on the General Landscaping Budget for these projects.

### **Pegasus Community Centre Donations Acknowledgement Plaque.**

- 4.17. While the above projects are covered by existing budgets, there is the ability for community members to donate trees for the car park and surrounding landscape around the centre.
- 4.18. The Board may therefore be interested in providing a plaque acknowledging the donations of trees by the community. Based on previous plaque installations, the estimated cost of a commemorative plaque is approximately \$500, which represents a modest and meaningful investment in acknowledging community generosity.
- 4.19. If the Board wishes to proceed with a plaque, staff will work with the PRGI to finalise the plaque design, wording and identify a suitable location facing out to the community. Staff recommend this project as appropriate for funding.

### **Waikuku Beach surfers Etiquette sign.**

- 4.20. This project is a request received through community consultation for the Waikuku Beach Master Plan in 2025. Waikuku Beach is a popular surfing beach, and such a sign is intended to improve safety, reduce conflict, guide beginners, and support a positive surf environment.
- 4.21. An example of such signage used in other coastal and recreational area is illustrated.

*Image 4: Surfers Code Signage*



- 4.22. The estimated cost for a sign of this size is approximately \$1,000, based on the pricing of similar signs installed elsewhere in the district. Staff consider the installation of such a sign to be a valuable and positive addition to the area. Given the high level of use and popularity of the surf spot, as well as the strong identity of the beachfront community, a well-designed sign would help reinforce the character of the location, improve wayfinding, and enhance the overall visitor experience. Staff believe this investment would be well received by both residents and beach users and would contribute positively to local amenity and community pride.
- 4.23. Should the Board wish to proceed, staff will work with local companies and the surf club to determine an appropriate sign design, using the community-submitted examples as reference material, and to identify the most suitable location for installation. Staff recommend this project as appropriate for funding.

### **Waikuku Skate Ramp**

- 4.24. There have been ongoing requests for this project over several years from the community board to lower the sides of the Waikuku Beach Skate Ramp with the thinking that this would make it more accessible to a wider range of abilities. While staff support, in principle, improvements to the asset which would increase use, without an informed approach any modification could alter its risk profile and while advantaging some users, may make it less appealing to others, or make it appear safer without actually achieving this. Staff therefore recommend further investigation, including community engagement, is required to understand community needs and confirm what changes are supported before the project can progress.
- 4.25. The main feedback provided from the Board indicates that the drop-in section is too steep, making the bowl difficult to use. Staff obtained an estimate from an independent contractor to assess the cost of reducing the drop-in height by approximately 300mm. The estimated cost for this would be around \$35,000. Given the scale of this cost and the need for community consultation, a Long-Term Plan (LTP) submission would be required should the Board wish to proceed.

*Image 5: Indicative cut down proportions for skate ramp*



- 4.26. If the Board wish to progress this as an outcome, Staff recommend undertaking community consultation to determine what changes the community would like made to the skate ramp and whether there is support for the project before the Board decides whether to proceed with a Long-Term Plan submission.

### **Woodend Beach – Accessible Picnic table, cycle stands and planting**

- 4.27. In 2025 the Woodend Sefton Community Board approved the Woodend Beach Community Facilities Master Plan (WB Master Plan). Budget for the renewal of the car park, toilets and play space has already been allocated for much of this project however there were elements identified which would require future funding but were approved as part of the plan. Staff are aware that the current financial uncertainty means that there is unlikely to be remaining budget within the existing budgets to cover these items and that the Board could support the completion of some elements through the general landscaping budget. These costs are included below.
- 4.28. Accessible Picnic Table: There is a new accessible picnic table shown on the plan for alongside the new car park in the open kick a ball/picnicking area. Staff are aware that the Kaiapoi Menz Shed have previously provided a large table alongside the Kaiapoi BMX track. While rustic, it is solidly built and would suit the aesthetic of the surrounding area. The Menz Shed have indicated interest in providing more to Council and staff estimate that this could be constructed and installed at a cost of \$4,000 including a hardstand for it to sit on. Staff recommend this project as appropriate for funding.
- 4.29. Cycle Stands: The budget for the implementation of the WB Master Plan is a renewal budget and as there currently are no cycle stands at Woodend Beach, this cost is not covered by the car park renewal budget. However, staff believe that there is a strong likelihood that cyclists may arrive at this destination and want to lock their bike either from the local community or, reaching the beach from the Tuhaitara Coastal Walkway. Recently a simple and cost-effective solution was installed at Pegasus Beach with posts and a steel rail which bikes can be leant against and locked too. Staff believe that this would be appropriate at Woodend Beach also and if budget was available could include this in the plan. The estimated cost of a cycle stand at Woodend Beach would be \$1,700. Staff recommend this project as appropriate for funding.
- 4.30. Native Planting: a number of areas were highlighted on the WB Master Plan for future planting, and which are not currently included in budgets. These rely on external funding sourced by the Te Kohaka o Tuhaitara Trust or other funding from Council or Community Boards. The Board could choose to allocate a portion of funding towards planting these areas which would help increase native biodiversity, provide some screening and navigation cues along the edge to the campsite and improve the overall aesthetic of the space. Of particular note is the area where trees were previously removed and planting could be done around the existing stumps. The Trust have indicated that while they don't have budget for planting this year, if Council helps fund these areas, they will provide support to plant and maintain them going forward.
- 4.31. A cost estimate has not been provided for this project as the amount of planting achievable is directly proportional to amount of funding approved. In such cases, the Board has previously used remaining funds to support planting projects such as at Sefton Domain. Staff recommend this project as appropriate for funding.
- 4.32. Staff have provided the table below summarising the projects being considered for funding through this report and the estimated costs and staff recommendation to support the Board in making a decision.

Table 2: Summary of Potential Projects for General Landscaping Budget Funding Consideration

Summary of Potential Projects for General Landscape Budget Funding Consideration			
Location	Project	Estimated Cost	Recommendation
Pegasus	Events Sign	\$5,000	Approve
	Boulevard Seat and Plaque	\$3,800	Approve
	Community Centre Landscape Improvements including seating, litter bins, cycle stands and planting	N/A	Removed
	Community Centre Donations Acknowledgement Plaque.	\$500	Approve
Waikuku Beach	Surfers Etiquette Sign	\$1,000	Approve
	Skate Ramp Modifications	\$35,000	Decline (Future LTP Submission)
Woodend Beach	Accessible Picnic Table	\$4,000	Approve
	Cycle Stands	\$1,700	Approve
	Planting	Remaining	Approve

- 4.33. If the projects recommended above by staff are approved by the Board, staff will work to implement as many projects as possible completed before the end of the financial year in June. Some projects where further input by community groups is required (surf etiquette sign) or which are tied to other existing works such as the Woodend Beach, and Pegasus Community Centre Plaque will be dependant on progress of these projects to be completed and may need to be carried over into the 2026/27 financial year for completion

## 5. OPTIONS

There are three options available to the Board;

- 5.1. **Option 1:** That the Board approve the projects as outlined and recommended in this report.
- 5.2. Staff recommend this option because all projects recommended are in line with the types of projects this budget is set out for, will have positive impacts within the community and little foreseeable negative impacts. There is budget available of \$18,410 and the recommended projects could be achieved within this budget with the remaining \$2,410 allocated to planting at Woodend Beach. the General Landscape Budget must either be spent or identified for a particular project to be carried over and so this would see all of this budget fully utilised.
- 5.3. **Option 2:** The Board may choose to approve projects other than those recommended or detailed in this report.

- 5.4. There is only one project included within this report which is remaining unfunded if the above option is approved and that is the Waikuku Beach Skate Ramp Modifications, The Board could choose to allocate funds to this project and carry these over to next year in the hope that with two years of budget this project could be completed. Staff have indicated that this is not recommended as this would see two years budget allocated to one project in the ward and there is still uncertainty as to what modifications are required, suitable and desired by the community. The Board may know of other projects which have since come to light that they want to consider budget allocation for or the Board can choose to consider each of the recommendations individually which may mean some are and some are not approved. To approve budget for other projects would require further investigations and a revised report back to the Board which would not leave time to implement any projects during this financial year. Staff therefore do not recommend option 2. Staff also note that the Board will get a further allocation in July, so any new project ideas can be captured now and considered for budget allocation in the 2026/27 financial year.
- 5.5. **Option 3:** The Board chooses not to approve any projects listed in this report nor any funds to projects in this financial year. Staff do not recommend this option as the General Landscaping Budget is a discretionary sum and should it not be used or allocated to projects, it is at risk of being reassigned. This would not see any of the positive impacts achieved within the Board's area associated to the projects above.
- 5.6. The Management Team has reviewed this report and supports the recommendations.

## 6. **STRATEGIC ALIGNMENT AND COMMUNITY VIEWS**

### **Mana Whenua Engagement**

- 6.1. The subject matter and/or recommendations contained within this report are not likely to be of interest to mana whenua. The projects proposed in this report represent small scale, local enhancements that are not expected to adversely impact Mana Whenua.

### **Groups, Organisations and the Wider Community**

- 6.2. There are groups, organisations, or members of the wider community likely to be affected by, or to have an interest in, the subject matter of this report. These groups are discussed above as they pertain to each of the individual projects.
- 6.3. As discussed in Section 4, several community groups and local businesses have been directly involved in particular projects (e.g. Pegasus Community Centre, Kaiapoi Menz Shed, Pegasus Women's Group Institute). The recommended allocations provide an opportunity to support local participation and delivery and if approved, staff will continue to work with these groups.

### **Implications for Community Wellbeing**

- 6.4. There are implications on community wellbeing by the issues and options that are the subject matter of this report.
- 6.5. The recommended projects collectively support community wellbeing by strengthening local identity, enhancing public spaces, and improving accessibility across Pegasus, Waikuku Beach, and Woodend Beach. New and improved signage would help residents and visitors engage more easily with local events and recreation opportunities, while additional seating encourages walkability, social connection, and rest for people of all ages and abilities.

- 6.6. At both Waikuku and Woodend beaches, proposed amenities such as etiquette signage, accessible picnic areas, cycle stands, and native planting would improve safety, inclusivity, environmental quality, and the overall visitor experience. Acknowledging community contributions through commemorative plaques further reinforces local pride and encourages ongoing civic participation. Overall, approval of these projects would provide meaningful, low-cost enhancements that strengthen community cohesion, safety, and enjoyment of shared spaces

### **Community Outcomes and Strategic Priorities**

- 6.7. The Council's community outcomes are relevant to the actions arising from recommendations in this report.

**Social:** A place where everyone can have a sense of belonging...

- Public spaces are diverse, respond to changing demographics and meet local needs for leisure and recreation.
- Our community groups are sustainable and able to get the support they need to succeed.
- Our community has equitable access to the essential infrastructure and services required to support community wellbeing.

**Cultural:** Where our people are enabled to thrive and give creative expression to their identity and heritage...

- All members of our community are able to engage in arts, culture and heritage events and activities as participants, consumers, creators or providers.

**Environmental:** That values and restores our environment...

- People are supported to participate in improving the health and sustainability of our environment.
- Land use is sustainable; biodiversity is protected and restored.
- The natural and built environment in which people live is clean, healthy and safe.
- Our communities are able to access and enjoy natural areas and public spaces.

**Economic:** ...and is supported by a resilient and innovative economy.

- Enterprises are supported and enabled to succeed.
- Our district recognizes the value of both paid and unpaid work.
- Infrastructure and services are sustainable, resilient, and affordable.
- There are sufficient skills and education opportunities available to support the economy.

- 6.8. The Council's Strategic Priorities are not relevant to the actions arising from recommendations in this report.

## **7. OTHER IMPLICATIONS AND RISK MANAGEMENT**

### **Financial Implications**

- 7.1. There are financial implications for the decisions sought by this report.

- 7.2. The Board currently has a budget of \$18,140 to allocate towards projects within this financial year within their General Landscaping Budget ([101054.000.5224](#)).

- 7.3. Two projects have not been recommended to progress which are the Pegasus Community Centre Landscape Improvements project which include seating, litter bins, cycle stands and planting (due to alternate funding already being allocated) and the Waikuku Skate Ramp Modifications (recommended as an LTO Submission rather than General Landscape). With these projects removed, there is sufficient budget available to achieve all projects listed below. This would include the remaining budget of \$2,410 being allocated to Planting at Woodend Beach after budget has been allocated to all other projects considered. This would see the full budget available to the Board allocated during this financial year and if approved staff would work to implement these where possible prior to the end of the financial year. As noted above, it is possible that due to the nature of the projects and implications with existing projects that not all would be approved and where necessary, budget would be carried forward as a work in progress into the 2026/27 financial year.

7.4. *Table 3: Summary of Potential Projects for General Landscape Budget Funding Consideration*

<b>Summary of Potential Projects for General Landscape Budget Funding Consideration</b>			
<b>Location</b>	<b>Project</b>	<b>Estimated Cost</b>	<b>Recommendation</b>
Pegasus	Events Sign	\$5,000	Approve
	Boulevard Seat and Plaque	\$3,800	Approve
	Community Centre Donations Acknowledgement Plaque.	\$500	Approve
Waikuku Beach	Surfers Etiquette Sign	\$1,000	Approve
Woodend Beach	Accessible Picnic Table	\$4,000	Approve
	Cycle Stands	\$1,700	Approve
	Planting	\$2,410	Approve

- 7.5. Apart from the event sign and planting, all other projects would see the creation of physical assets which require very little ongoing operational maintenance or work. This means that any minor operational costs can be met through existing operational budgets.
- 7.6. The Events Sign will be Council owned and therefore depreciation costs will be incurred. Ongoing operation of the sign is to be managed by the Pegasus Residents Group and the planting by the Te Kōhaka o Tūhaitara Trust (TKOT). Any ongoing operational costs is to be met externally through either revenue gained by advertisements on the sign or through existing TKOT budgets.

## **Community Resilience and Sustainability**

- 7.7. The recommendations in this report do have sustainability and/or climate change impacts.
- 7.8. The recommended projects collectively strengthen community resilience and sustainability by improving access to safe, functional, and inclusive public spaces while supporting long-term environmental stewardship. Enhancements such as durable seating, accessible picnic facilities, and cycle stands encourage low-carbon travel, outdoor activity, and healthier lifestyles. Native planting initiatives increase biodiversity, restore coastal ecosystems, and build environmental resilience against future climate pressures.
- 7.9. Clear wayfinding and etiquette signage at key recreation areas also help reduce conflict, promote safe behaviour, and support harmonious shared use of public spaces. By acknowledging community contributions and partnering with local groups such as the Menz Sheds, surf clubs, and volunteer organisations, these projects reinforce collaborative capacity—an essential component of community resilience—while ensuring that improvements are locally supported, environmentally conscious, and sustainable over time.

## **Risk Management**

- 7.10. There are risks arising from the adoption/implementation of the recommendations in this report.
- 7.11. Staff are aware that due to the international fuel crisis currently impacting our country, fuel costs have risen significantly, and this is starting to lead to contractors raising prices for materials and services. All projects recommended have accounted for this with an estimated 10% additional contingency included within the estimate. Should this be insufficient and projects require additional funding, this would simply reduce the 'remaining' funds available for allocation to the native planting at Woodend Beach. This acts as an additional contingency of approximately 13% which could be utilised if necessary. Should projects exceed this, staff would return to the Board seeking direction on which projects the Board would like to prioritise.

## **Health and Safety**

- 7.12. There are health and safety risks arising from the adoption/implementation of the recommendations in this report.
- 7.13. Some projects require work to be undertaken within Council reserves (and/or Road reserves) and in particular holes being dug and the use of tools and/or machinery. If approved, staff would require any contractors/volunteer community groups to be Sitewise approved and/or to submit an appropriate health and safety plan (Site Specific Safety Plan - SSSP).

## **8. CONTEXT**

### **Consistency with Policy**

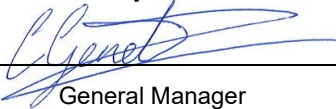
- 8.1. This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### **Authorising Legislation**

- 8.2. Sports and Recreation Reserve Management Plan
- 8.3. Reserves Act 1977

### **Authorising Delegations**

- 8.4. The Woodend – Sefton Community Board have the delegation to approve the allocation of the Woodend – Sefton General Landscape Budget.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 260323081408**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 13 April 2026**AUTHOR(S):** Thea Kunkel, Governance Team Leader**SUBJECT:** Application to the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager


  
Chief Executive
**1 SUMMARY**

1.1 The purpose of this report is to consider an application for funding received from:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Menzshed Pegasus Woodend Community Trust	Purchasing an Air Filtration Unit for the Shed	\$599	This application complies with the Criteria.
<b>Total:</b>		<b>\$599</b>	

1.2 The current balance of the Woodend-Sefton Community Board's 2025/26 Discretionary Grant fund is \$7,455.

**Attachments:**

- i. Application from the Menzshed Pegasus Woodend Community Trust (Trim: 260320081216).
- ii. Spreadsheet showing the previous two years' grants.
- iii. Board Discretionary Grant Funding Criteria for the 2025/26 financial year (Trim: 210603089821).

**2 RECOMMENDATION****THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 260323081408.
- (b) **Approves** a grant of \$..... to the Menzshed Pegasus Woodend Community Trust towards the purchase of an air filtration unit for the shed.

**OR**

- (c) **Declines** a grant to the Menzshed Pegasus Woodend Community Trust.

### 3 **BACKGROUND**

- 3.1 The ***Menzshed Pegasus Woodend Community Trust*** seeks funding towards the purchase of an air filtration unit for its shed. The application complies with the Board's Discretionary Grant Application Criteria.
- 3.2 The Menzshed submitted a funding application for a compressor last month but subsequently withdrew it after receiving a donated unit. With this requirement now met, the organisation's next priority is addressing air-quality improvements within the shed, as current conditions present a health and safety concern.
- 3.3 The current balance of the Woodend-Sefton Community Board's 2025/26 Discretionary Grant Fund is \$7,455.

### 4 **ISSUES AND OPTIONS**

#### ***Menzshed Pegasus Woodend Community Trust (the Shed)***

##### 4.1 Information provided by the Shed:

- 4.1.1 The Shed was established in November 2019 with an initial membership of ten and has since grown steadily. With support from the Woodend–Sefton Community Board and the Council, it relocated to new premises on Gladstone Road. The Shed provides a community space where members connect, socialise, and undertake projects for the benefit of the wider area. It is now well established and operates as Advicekiwi Menzshed Pegasus Woodend, acknowledging funding support from AIA Vitality through Advicekiwi.
- 4.1.2 Woodworking activities generate substantial quantities of fine dust, making effective air-quality management essential for maintaining a safe, healthy, and productive environment. To address this ongoing issue, the Shed seeks to acquire an AP 12 two-stage air-filtration unit from Machinery House. The unit is intended to reduce airborne particulates that pose a persistent health and safety risk, particularly for older members who may be more vulnerable to respiratory hazards. The filtration unit will be primarily deployed in the wood-turning area, where high volumes of sawdust and shavings are produced. When operated alongside the existing dust-extraction system, the air-filtration unit is expected to significantly improve air quality throughout the workspace by capturing fine airborne particles that are not effectively removed by extraction alone.
- 4.1.3 The Shed contributes to a wide range of community initiatives, including projects for local schools and residents, a repair service for community members, and practical assistance to small tradespeople. Strengthening the workshop's air-quality management supports the organisation's ability to continue delivering these services safely and effectively. It is anticipated that around 30 members will benefit from the improve air quality in the Shed's workspace, all of whom are from the Woodend-Sefton area.
- 4.1.4 The Shed is affiliated with Menzshed New Zealand but operates as an independent entity. Although the national body provides guidance and advocacy, it does not offer financial support. No fundraising has been undertaken for the proposed purchase of the air-filtration unit, and additional fundraising will be required should external funding not be secured.
- 4.1.5 The funds held in the Shed's Projects Bank Account and term deposit are ring-fenced for a future building extension and were provided by COGS/Lotto specifically for that purpose. As a result, only \$1,091 of the organisation's current funds is available for general operating expenses. If this application is unsuccessful, the Shed would be compelled to draw on this limited reserve, which would adversely affect the delivery of scheduled projects over the coming months.

#### 4.2 Council Evaluation:

4.2.1 The application meets the Board's Discretionary Grant Application Criteria, as the request for funding is from a not-for-profit community-based group within the Board's area and would benefit residents in the area. The Shed's \$599 request is also within the specified \$750 limit per application.

4.2.2 The Shed has previously received the following Board funding, and the required Accountability Forms were received:

Date	Project	Amount:
July 2020	Towards the purchase of a sander and belts	\$500
May 2023	Towards the purchase of tools and equipment	\$500
<b>Total</b>		<b>\$1,000</b>

4.3 The Board may approve or decline grants as per the grant guidelines.

#### 4.4 Implications for Community Wellbeing:

There are social and cultural implications as supporting recreational initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

4.5 The current balance of the Woodend-Sefton Community Board's 2025/26 Discretionary Grant fund is \$7,455. If the application is granted, the balance would be \$6,856 for the rest of the 2025/26 financial year, which ends on 30 June 2026.

4.6 The Management Team has reviewed this report.

### 5. COMMUNITY VIEWS

#### 5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in, the subject matter of this report.

#### 5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

#### 5.3 **Wider Community**

The wider community will likely be affected by or interested in the report's subject, as community activities provide opportunities for social interaction, improve mental wellbeing, and boost people's self-confidence.

### 6 OTHER IMPLICATIONS AND RISK MANAGEMENT

#### 6.1 **Financial Implications**

6.1.1 The Council's 2025/26 Annual Plan included a budget provision of \$6,980 for the Board to approve grants to community groups during the 2025/26 financial year (July 2025 to June 2026). There was a carry forward of \$2,875 from the 2024/25 financial year, resulting in a total of \$9,855 available for the 2025/26 financial year.

6.1.2 The current balance of the Woodend-Sefton Board's 2025/26 Discretionary Grant Fund is \$7,455. If the application is granted, the balance would be \$6,856 for the remainder of the 2025/26 financial year.

6.1.3 The application criteria specify that grants are customarily limited to \$750 per application, with a maximum of \$1,000 per financial year. However, groups can apply twice a year, provided the applications are for different projects. Where applicable, GST values are calculated and added to the appropriately registered groups if the decided benefits exceed the Board-resolved values.

**6.2 Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

**6.3 Risk Management**

There are no risks associated with adopting and implementing the recommendations in this report.

**6.4 Health and Safety**

All health and safety-related issues will be the responsibility of the groups or organisations that have applied for funding.

**7. CONTEXT**

**7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

**7.2 Authorising Legislation**

Not applicable.

**7.3 Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

**7.4 Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

## What happens now?

35

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: [IM@wmk.govt.nz](mailto:IM@wmk.govt.nz)

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2025/2026

Name of group: Menzshed Pegasus Woodend Community Trust

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Treasurer

Contact phone number: [REDACTED]

Email: menzshedpegasuswoodend@gmail.com

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

We wish to purchase, from Machinery House, an AP-12 Two Stage Air Filtration Unit for our Menzshed. Dust in the air is an ongoing health and safety hazard within our shed and the addition of this unit to our current dust extraction equipment will help us improve air quality. Note that we have applied for funding for the unit based on the current March Sale price (see quote attached). It is unlikely that this price will be available in April/May so we expect to have to pay the full price of \$715. We will fund the difference of \$116 if necessary.

What is the timeframe of the project/event date? April/May 2026

Overall cost of project/event: \$599 - \$715

Amount requested: \$599

How many people will directly benefit from this project? 30

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical)     Cultural/ethnic minorities     District

Preschool     School/youth     Adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka \_\_\_\_\_%    Rangiora-Ashley \_\_\_\_\_%    Woodend-Sefton 100%    Kaiapoi-Tuahiwī \_\_\_\_\_%

Other (please specify): \_\_\_\_\_

What are the direct benefit(s) to the participants? 36

Clean air is essential for the health of our members. By its nature, working with wood generates dust and we deploy various dust extraction equipment to minimise the effect on ageing lungs. This unit is intended to focus on our wood turning area which is heavily used and generates a lot of saw dust and shavings.

What is the benefit(s) to your organisation?

The health of our organisation is measured by the comfort of our members in the work area. At this point in our development we are unable to obtain and install sophisticated dust extraction systems so we rely on a number of smaller localised units. This AP12 air filtration is a further step towards ensuring the Menzshed is a safe place to work.

What are the benefits, economic or otherwise, to the Woodend-Sefton community or wider district?

Our Menzshed is very active in the Woodend-Sefton community supporting various groups with their projects, for example local schools and residents groups. In addition we provide a "repair shop" service to people in the community. We fill a gap in providing assistance for work which is usually too small to be of interest to local trades people

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

We are members of Menzshed NZ but we, like all another sheds in New Zealand, are totally independent. Menzshed NZ provides national representation, assistance and guidance but not funding.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

We have not fund raised specifically for this purchase. Our general fund raising will be looked to if no other source can be found. For example we recently had a stall at the "Pegasus Sunday Fun Day" as part of our ongoing fund raising activities.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

If this application is declined, will this event/project still occur? <sup>37</sup>  Yes  No

If No, what are the consequences to the community/organisation?

We will have to fund the purchase from our general fund raising. This will result in less money available for our lafger building extension project and general operating costs. Note that while our "Projects" bank account shows a significant balance (\$6985) and we have a term deposit (\$15000), these funds are 100% committed to a current application to COGS/Lotto for our current building extension project. The only funds we have available for other expenditure are The \$1091 in our Current Account.

- Enclosed  Financial Information (*compulsory – your application cannot be processed without financial statements*)  
 Bank Statement (*Bank Statements will remain confidential*)  
 Supporting costs, quotes or event budgets  
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.  
 I declare that all details contained in this application form are true and correct to the best of my knowledge.  
 I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.  
 I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: \_\_\_\_\_ )

Date: 18/03/26



[menzshedpegasuswoodend@gmail.com](mailto:menzshedpegasuswoodend@gmail.com)

We would like to introduce you to the  
**Advicekiwi Menzshed Pegasus Woodend Community Trust.**

The purpose of a MenzShed is to provide an environment for mainly older men from the surrounding area to come together to share their skills and enthusiasm to work on practical tasks for the benefit of each other and the community, and most importantly to have a laugh and enjoy each other's company (not to mention the tea break which is a priority).

Our Menzshed was set up in November 2019 operating from two temporary sites until in late 2021 when we moved into our new purpose built shed in Gladstone Park, Woodend. The new building was facilitated by a grant from Advicekiwi/AIA Vitality and the WDC who made the land available to us. We later received funding from the Community Organisation Grants Scheme and from the Rata Foundation which allowed us to fit out the building and site. We currently have a project in progress to expand our floor space so that we can cater for more members on site.

We have been able to set up an operational workshop and storage facilities funded through various grants for equipment and our own fund raising. We have over time received many donations of materials and equipment from local residents and businesses. We are now established in the community and have worked on a wide range of projects. We provide something of a "repair shop" service in the local area. We have been active in supporting a number of community projects and continue to do so. Most recently we helped out at the Summer Fun Day and we recently delivered custom made woodwork benches to both Woodend and Pegasus schools.

We appreciate the support we have received from the WDC since day one. They have provided the land we lease, letters of support when we have applied for funding and other assistance as required.

## Product Brochure For W326

### Two Stage Air Filtration Unit - AP-12

1044cfm Air Flow Capacity  
1 Micron Filtration System



On Sale

Ex GST	Inc GST
<del>\$622.00</del>	<del>\$715.30</del>
<b>\$520.87</b>	<b>\$599.00</b>

ORDER CODE:	W326
MODEL:	AP-12
Filtration Type:	2 Stage
Filtration Particle (Micron):	1
Air Flow Capacity (CFM):	1044
Noise Level (dB):	62 ~ 69
Room Volume Efficiency (m³):	300
Motor Power (W / hp):	150 / 0.2
Voltage / Amperage (V / amp):	240 / 10
Floor Space (W x D x H) (mm):	610 x 770 x 350
Nett Weight (kg):	27



#### Description

With a 150W motor the AP-12 is great for home or lite industrial workshops. The air passes through a 2 stage filter system, with the pleated pre-filter firstly captures 98% of all particles at 5 microns in size and 85% of all particles 1 micron in size when it passes through the second stage filter.

The remote control unit has three settings for the motor speed (High-1044CFM @ 69dB, Medium-702CFM @ 67dB, Low-556CFM @ 62dB) and three different time settings of 1 hour, 2 hours and 4 hours, which can be used to clear the workshop after work has finished for the day.

#### Features

- 1044cfm air flow capacity
- Remote control ON/OFF
- Two stage air filter
- Filtering 98% of all particles 5 microns in size and 85% of all particles 1 micron in size
- Quiet running with 3 x motor speeds (High-1044CFM @ 69dB, Medium-702CFM @ 67dB, Low-556CFM @ 62dB)
- 3 x timer settings (1Hr, 2Hr, 4Hr)
- Easy removal to clean filter element
- Designed for ceiling mount

#### Includes

- Flange brackets for wall or ceiling mounting
- Eye bolts for mounting to ceiling rafters
- Rubber feet for placing unit on workbench

# MENZSHED<sup>®</sup>

Pegasus Woodend Community Trust

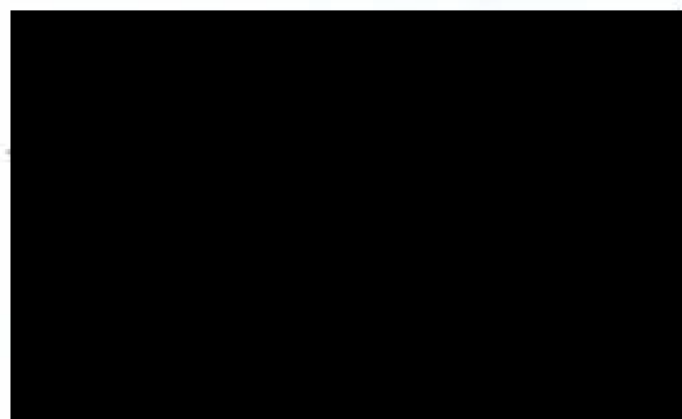
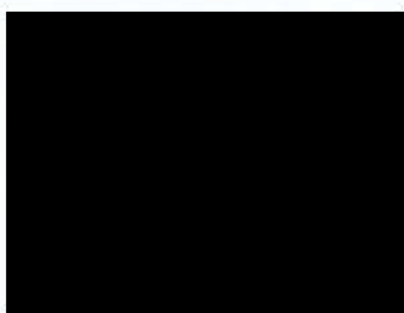
Charity Registration CC57419

## Balance Sheet

2024 As at 30 June 2025

<b>Assets</b>	<u>Notes</u>	
1943 BNZ Bank Accounts - operating accounts		1292.43
8497 BNZ Bank Account - projects account		15442.37
0 Sundry debtors		510.00
10991 Workshop machinery	2	14839.38
2485 Workshop tools	2	2944.08
1160 Furniture	2	1571.94
83810 Buildings		84691.25
9084 Land development		9084.05
<b><u>117970 Total Assets:</u></b>		<b><u>130375.50</u></b>
<b>Liabilities</b>		
802 Tea money balance		783.12
<b><u>802 Total Liabilities:</u></b>		<b><u>783.12</u></b>
<b><u>117168 Net Assets</u></b>		<b><u>129592.38</u></b>
<b>Equity</b>		
10 Trust Capital		10.00
<b><u>Retained Earnings</u></b>		
108163 Balance at 01/07/2024		117157.73
1178 from Operations		2260.65
2617 from Lion Foundation and Casino	2	3464.00
5200 from Fund Raising	5	6700.00
<b><u>117158 Balance at 30/06/2025</u></b>		<b><u>129582.38</u></b>
<b><u>117168 Total Equity:</u></b>		<b><u>129592.38</u></b>

Certified as approved draft accounts by resolution of Trustees dated  
5th August, 2025





Charity Registration CC57419

### Income & Expenditure Account

2024 For the year ended 30 June 2025

	Notes		
<b>Income</b>			
10388 General Fund Raising		13375.44	
(5200) Less transferred to building fund	5	<u>6700.00</u>	6675.44
1339 Donations			1991.35
1000 COGS Grant - operating costs	4		1500.00
1425 Subscriptions			1525.00
273 Interest Received			<u>313.68</u>
<u>9225</u> <b>Total Income:</b>			<u>12005.47</u>
<b>Expenses</b>			
2771 Materials Purchased		4886.75	
1007 Consumable Materials		492.98	
519 Waste Disposal & Cleaning		675.49	
50 Advertising		0.00	
220 Health & Safety Expenses		224.87	
23 Rent		80.00	
61 Office Expenses		51.11	
534 Kitchen Expenses		694.50	
1656 Insurance		1751.08	
0 Memberships		25.00	
1006 Repairs & Maintenance		537.05	
170 Building Maintenance		0.00	
31 Vehicle Expenses		<u>325.99</u>	
<u>8047</u> <b>Total Expenses:</b>			9744.82
<u><b>1178</b></u> <b>Excess of Income over Expenditure</b>			<u><b>2260.65</b></u>



Charity Registration CC57419

**Receipts & Payments Account**

2024 For the year ended 30 June 2025

	Notes	Operating Account	Building Fund	Total Funds
6795 Funds at beginning of year		1943.00	8497.07	10440.07
<b><u>Funds received</u></b>				
1000 COGS Community grant	4	1500.00		1500.00
2617 Ray White/Kiwi Gaming grants	3	0.00		0.00
0 Lion Foundation grant	3	2214.00		2214.00
0 Casino grant		1250.00		1250.00
835 Donations		1334.85		1334.85
600 Membership Fees		1525.00		1525.00
10408 Funds Raised	5	6165.44	6700.00	12865.44
602 Tea money - net change		(18.98)		(18.98)
420 Debtor at 300623 paid		0.00		0.00
273 Interest Received		68.38	245.30	313.68
<b>16755</b>		<b>14038.69</b>	<b>6945.30</b>	<b>20983.99</b>
<b><u>Operating Costs</u></b>				
0 Menzshed NZ registration		25.00		25.00
50 Advertising		0.00		0.00
220 Health & Safety Expenses		224.87		224.87
1175 Repairs & Maintenance		537.05		537.05
1007 Consumables and disposable tools		492.98		492.98
2771 Materials & supplies		4886.75		4886.75
23 Rent		80.00		80.00
91 Administration expenses		89.11		89.11
519 Waste disposal		675.49		675.49
1656 Insurance		1751.08		1751.08
31 Vehicle expenses		325.99		325.99
<b>7543</b>		<b>9088.32</b>	<b>0.00</b>	<b>9088.32</b>
<b><u>Expenditure on equipment and new building</u></b>				
0 Container shelter materials		881.26		881.26
0 Makita Belt Sander		399.08		399.08
0 Gazebo		412.00		412.00
0 Nova Neptune Lathe		2845.80		2845.80
0 Hafco Pedestal Drill		730.40		730.40
301 Miscellaneous tools		332.40		332.40
961 Chisel Morticer & Poker Work Machine		0.00		0.00
1160 Infrared Heaters (x4)		0.00		0.00
2153 Mafell Duo Doweller		0.00		0.00
993 Makita Dropsaw		0.00		0.00
<b>5567</b>		<b>5600.94</b>	<b>0.00</b>	<b>5600.94</b>
<b>10440 Funds at end of year</b>		<b>1292.43</b>	<b>15442.37</b>	<b>16734.80</b>



Charity Registration CC57419

## Cash Flow Statement

2024 For the year ended 30 June 2025

### OPERATING ACTIVITIES

<u>1178</u>	Net Cash provided by Operating Activities	<u>2260.65</u>
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### FINANCING ACTIVITIES

5200	Fund raising for building	6700.00
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2617	Grants for equipment	3464.00
------	----------------------	---------

(825)	Subscriptions paid in advance	0.00
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420	Sundry Debtors	(510.00)
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602	Tea Money held separate	(18.98)
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<u>8014</u>		<u>9635.02</u>
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### CAPITAL EXPENDITURE

5547	Purchase of machinery, tools & furniture	5600.94
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<u>5547</u>		<u>5600.94</u>
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<u><u>3645</u></u>	Net Cash change for the Period	<u><u>6294.73</u></u>
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6795	Cash at beginning of the period	10440.07
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10440	Cash at end of the Period	16734.80
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# Internet Banking for Business



Statement Report for 19 Mar 2026

Projects Account	Name of Other Party	Type	Particulars	Code	Reference	Debit	Credit	Date	Balance
									7,593.50 CR
									7,593.50 CR

# Term Deposit



# \$15,000.00

BALANCE

120 days at 3.00% p.a.

Matures on 27 Mar 2026

## Your current term deposit

**Term**  
120 days at 3.00% p.a.

**Interest payment frequency**  
At maturity

**Start date**  
27 Nov 2025

**Interest earned** ⓘ  
**\$107.26**

**Maturity date**  
27 Mar 2026

**Interest paid to**

## At maturity on 27 Mar 2026



To change your maturity instructions, call 0800 275 269 or visit a BNZ branch

## Account details

**Account type**  
Term Deposit



Spreadsheet Showing Woodend-Sefton Community Board Discretionary Grant for  
the 2024/25 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
<b>Woodend-Sefton Community Board</b> 10.138.100.2410			(2024/25) \$6,830				<b>\$6,830</b>
	8-Jul	Woodend Spring Flower Show	Towards hall hire and insurance costs	<b>4-Nov-24</b>	\$1,000	\$500	\$6,330
	8-Jul	North Canterbury Pony Club	Towards cost of St John's services	<b>18-Oct-24</b>	\$500	\$200	\$6,130
	8-Jul	Hope Trust	Towards a projector and screen	<b>31-Oct-24</b>	\$705	\$705	\$5,425
	12-Aug	Oxford Community Trust	towards catering costs for Day Out event		\$750	Declined	\$5,425
	9-Sep	Sefton Netball Club	towards purchase of equipment	<b>19-May-25</b>	\$500	\$500	\$4,925
	9-Sep	Woodend Fire Brigade	Christmas Light Display	<b>13-Feb-25</b>	\$500	\$500	\$4,425
	9-Sep	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower	funds not claimed	\$500	\$500	\$3,925
	11-Nov	Waioira Links Community Trust	Entertainment for family event	<b>3-Mar-25</b>	\$750	\$500	\$3,425
	15-Apr	Pegasus Residents' Group	Matariki Morning Tea	<b>4-Jul-25</b>	\$ 500.00	\$300	\$3,125
	15-Apr	Woodend Indoor Bowls Club	Set of indoor bowls	Awaiting for bowls to arrive to enable payment	\$750	\$750	\$2,375
							\$2,375
			<b>Inclusive sports</b>			\$500	\$2,875

Spreadsheet Showing Woodend-Sefton Community Board Discretionary Grant for  
the 2025/26 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
<b>Woodend-Sefton Community Board 10.138.100.2410</b>		Carry Forward 2024/25 = 2875	(202526) \$6,980				<b>\$9,855</b>
	14-Jul	Woodend Netball Club	towards Prize Giving		\$750	\$400	\$9,455
	11-Aug	Woodend Spring Flower Show Committee	Printing, hall hire, engraving of trophies, insurance and prize money	15-Dec-25	\$750	\$750	\$8,705
	8-Sep	Woodend Community Association	Community Christmas Party	26-Jan-26	\$750	\$750	\$7,955
	8-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000	\$500	\$7,455
	10-Mar	Menzshed Pegasus Woodend Community Trust	towards a compressor	Withdrawn	\$489		\$7,455
	10-Mar	Rangiora Boxing Club	towards medical care	Declined	\$500	\$0	\$7,455
	13-Apr	Menzshed Pegasus Woodend Community Trust	Air Filtration Unit		\$599		\$7,455

## GOVERNANCE

# Woodend-Sefton Community Board Discretionary Grant Application

### Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board can fund:	Examples (but not limited to) of what the Board cannot fund:
✓ New equipment/materials	✗ Wages
✓ Toys/educational aids	✗ Debt servicing
✓ Sporting equipment	✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
✓ Safety equipment	✗ Stock or capital market investment
✓ Costs associated with events	✗ Gambling or prize money
✓ Community training	✗ Funding of individuals (only non-profit organisations)
	✗ Payment of any legal expenditure or associated costs
	✗ Purchase of land and buildings
	✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
	✗ Payment of fines, court costs or mediation costs, IRD penalties

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** GOV-26-09-06 / 260316076886

**REPORT TO:** Woodend-Sefton Board

**DATE OF MEETING:** 13 April 2026

**FROM:** Thea Kunkel, Governance Team Leader

**SUBJECT:** ANZAC Day Services 2026

**SIGNED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager

  
Chief Executive

**1 SUMMARY**

The purpose of this report is to appoint the Woodend-Sefton Community Board (the Board) representation to attend the 2026 Anzac Day services around the Woodend-Sefton area and for the representative(s) to lay wreaths on behalf of the community.

**2 RECOMMENDATION**

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 260316076886.
- (c) **Appoints** Board member(s) ..... to attend the Woodend Anzac service to be held at 6pm on Friday, 24 April 2026, at the Woodend Community Centre, and to lay a wreath at the Woodend War Memorial. Noting that the wreath will also be laid by a Council representative.
- (d) **Appoints** Board member(s) ..... to attend the Sefton Anzac service to be held at 6pm on Friday, 24 April 2026, at the Sefton War Memorial, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (e) **Appoints** Board member(s) ..... to attend the Pegasus Dawn Service to be held at 5.55am on Saturday, 25 April 2026, at Pegasus Lake, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

**3 BACKGROUND**

- 3.1 Anzac Day will be commemorated on Saturday, 25 April 2026, and it is normal for a representative of the Community Boards to attend the services and lay wreaths on behalf of the community.
- 3.2 Representatives from the Community Boards will lay wreaths on behalf of the community at the Woodend, Kaiapoi Citizens, Oxford, and Rangiora services, which Councillors will also attend. Community Board representatives will also lay wreaths alongside Council representatives at other Anzac Day services.

#### 4 **ISSUES AND OPTIONS**

- 4.1 Three services will be held in the Waimakariri District on Friday, 24 April 2026, starting with a service at the Ohoka Hall (Mill Road), followed by services at the Sefton Domain and the Woodend Community Centre.
- 4.2 All other services will be held on Saturday, 25 April 2026, with the service in Rangiora taking place at the Rangiora Cenotaph. However, the Council and the Rangiora-Ashley Community Board will also lay a wreath at the Wall of Remembrance at Rangiora High School.
- 4.3 The Ashley School will commemorate ANZAC Day with a short ceremony on Thursday, 2 April 2026, at 2.15pm in the Ashley School Hall. Staff approached the school; it is advised that this is a school function and, therefore, no Community Board representative has been sought to be present.
- 4.4 On Saturday, 25 April 2026, the Kaiapoi Citizens' Service will be held at 9.45am at the Kaiapoi Cenotaph (Trousselot Park). However, members are also invited to the dawn service at 6.30am at the War Memorial at Raven Quay. Community participation is welcome at this service. A breakfast for 100 people will follow the dawn service at the Kaiapoi Club. This is a pre-ticketed event.
- 4.5 The primary service in Oxford will be held at the Oxford Cenotaph. A more intimate service will be held at the Cust Cenotaph, followed by a procession to the West Eyreton Memorial Gates for a wreath blessing and a community cuppa in the West Eyreton Hall.
- 4.6 The times of the services are:

<b>Friday 24 April 2026:</b>	Ohoka Hall	11am
	Woodend War Memorial	6pm
	Sefton Domain Service	6pm
<b>Saturday 25 April 2026:</b>	Pegasus Dawn Service	5.55am
	Dawn Parade – RSA Rangiora	6am
	Kaiapoi War Memorial Service	6.30am
	Oxford Cenotaph Service	9.30am
	Rangiora High School Service	9.30am
	Kaiapoi Citizens' Service	9.45am
	Cust Cenotaph Service	10am
	Fernside Service	10am
	Rangiora Cenotaph Service	11:30am
	West Eyreton Service	11.30am
	Loburn War Memorial	1.30pm

- 4.7 **Implications for Community Wellbeing**  
The commemoration of Anzac Day has been ingrained in New Zealand culture since 1916. Many community members attend parades and/or commemorative ceremonies to acknowledge the sacrifices made by New Zealand's armed forces.
- 4.8 The Management Team have reviewed this report and supports the recommendations.

## 5 **COMMUNITY VIEWS**

### 5.1 **Mana Whenua**

The Te Ngāi Tūāhuriri hapū may be affected by or have an interest in the subject matter of this report. Many Ngāi Tūāhuriri ancestors fought in both World Wars, and their legacy should be honoured.

### 5.2 **Groups and Organisations**

Staff assist the local RSA representatives with traffic management plans, advertising services, and service sheets.

### 5.3 **Wider Community**

The events will be advertised before the day (in local newspapers, on the Council web, and on Council Service Centre TV screens), outlining the time and place of ceremonies in the Waimakariri District. The community is most welcome and encouraged to attend one or more services.

The community expects Anzac Services to be held in the district. These are public events, and everyone is welcome to attend.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1 **Financial Implications**

The costs associated with wreaths, advertising, traffic management, service sheets, and staff time are met from the Governance Budget under GL10.135.343.2465, which provides a total allocation of \$19,900 for all Anzac Day events across the district. The anticipated expenditure for these events is outlined below, noting that the figures are approximate at the time of preparing this report:

Traffic Management	\$15,000
Wreaths (18)	\$ 4,050
Staff Cost	\$ 1,550
Service Sheets	\$ 500
<b>Total</b>	<b>\$21,100</b>

The Council's Greenspace Team undertakes maintenance work at the various memorial sites prior to ANZAC Day to ensure the public areas are showcased at their best. However, this work is considered part of annual maintenance. The Council's Greenspace Team also provides annual grants of \$4,000 to various RSAs to cover miscellaneous costs associated with hosting the Anzac Day Services. The Council also covers the \$5,334.68 cost of hiring a sound system for the main Kaiapoi and Rangiora Services through the Recreation budgets.

### 6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

The adoption/implementation of the recommendations in this report does not involve risks. Traffic management plans have been implemented in conjunction with the RSAs.

### 6.4 **Health and Safety**

The local RSA, which will host the various services, will oversee all health and safety-related issues.

## 7. **CONTEXT**

### 7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2 **Authorising Legislation**

Not applicable.

**7.3 Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.  
There are wide-ranging opportunities for people of different ages and cultures to participate in community life.

**7.4 Authorising Delegations**

Not applicable.

## WOODEND-SEFTON COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE FOR MARCH 2026

Member's Name: Mathew Potter

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<i>PRGI Meeting 6 March</i>	<i>New PCC transition plan to be worked on with WDC New PCC fundraising for landscaping/seating etc Residents survey commencing shortly</i>	<i>Only point #2 is relevant in decision making for landscaping fund for WSCB – planning to fundraise for some items</i>
<i>Pegasus Golf Club Members Meeting on 15 March</i>	<i>I co-chaired a meeting of members organised short notice due to the sudden closure of the golf club. Concerns around access to course, money spent on memberships, wider concerns on community and house prices plus the degradation of the course and land. Sale process via tender underway with multiple serious buyers in the market</i>	<i>Nothing from a community board at this stage.</i>
<i>Coastal Drainage Advisory Group Meeting 18 March</i>	<i>First meeting of the term, met the new group and elected the chairman. Covered the new inspection and maintenance matrix for drains and met the contractor. Discussed pump issue in the May 2025 weather event. Discussed designs for new culverts going under the Woodend Bypass. Learnt a lot about drainage!!</i>	<i>Nothing, but aware of issues and how to report. Have the details of WDC contact if someone raises an urgent issue.</i>

- \* *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.*
- \* *Members are urged to submit written updates in time for inclusion in the Community Board Agenda for the community's benefit.*

## WOODEND-SEFTON COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE FOR April 9

Member's Name: Prudence Stone

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<i>Family Violence and Sexual Violence National Strategic Working Group for Children and Young People</i>	<p><b>Patterns of Family Violence Harm:</b> Webinar by Dr Ariele Joliffe Simpson</p> <p><i>This was a presentation of study conducted with cohorts from Canterbury and Waikato.</i></p> <p><i>Contrary to a common myth about family violence, only 5.4% of offenders had any pattern of slow escalation after a first report of harm was followed up by Police Integrated Safety Response. 15.4% escalated quickly, 17.5% de-escalated, and 61.7% had no further report. So something is working well preventatively for a vast majority of ISR interventions.</i></p>	<p><i>Suggest Dr Simpson is kept in mind for local group discussions and events centred on combatting Family Violence.</i></p> <p><i>The research findings only suggest more research questions, such as:</i></p> <p><i>What interventions were introduced after Police ISR that may have contributed to the diversity of pathways ?</i></p> <p><i>This could support and inform the kind of prevention measures we fund in North Canterbury.</i></p> <p><i>Perhaps Dr Simpson can conduct further research for WMK.govt using the same cohort</i></p>
<i>Health Coalition Aotearoa Public Health Infrastructure Panel</i>	<p><i>The panel has discussed the current trend of privatisation of health services, one impact culminating is the reduction of public (free) services in rural areas.</i></p> <p><i>The current plans to move medical services away from Oxford's public hospital to a new site, and the question of what happens to free hospital services for our area is one anecdotal example.</i></p>	<p><i>A public meeting will be held at the Oxford Club on 28<sup>th</sup> April, 7pm to discuss plans for the public hospital.</i></p> <p><i>I suggest this is an issue extending beyond our community board boundaries and so encourage boardmembers of all community boards to be in attendance.</i></p>
<i>Waimakariri Access Group</i>	<p><i>Access Training day was in March.</i></p> <p><i>This was a fantastic opportunity for us to learn first hand (using disability aids) what the experience is like heading up and down a High Street of our area.</i></p>	<i>This is a really eye-opening piece of training I strongly encourage all community board members to take advantage of in future.</i>
<i>WDC Community Network Forum</i>	<p><i>Kaiapoi</i></p> <p><i>Rangiora</i></p> <p><i>Oxford</i></p>	<i>I suggest a forum of community services is held in future with a focus on what is specifically available for children and young people. Unfortunately at the two of these forums I attended there was no attention paid to</i>



## WOODEND-SEFTON COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE FOR MARCH 2026

#### Member's Name: Shona Powell

- Volunteer expo at Rangiora Library – this attracted many groups and with a lot of visitors, many of them found some new volunteers.
  - Visit to new one-bedroom units for the elderly in Kaiapoi. These will be available in early May. They will have a shared energy system will provide hot water and heating to a minimum temperature and is included as part of the rent. Council received some funding toward the project from the Ministry of Housing and Urban Development and Rata Foundation.
  - Business case for the Rangiora Eastern Link (REL), has been submitted to NZTA for co-funding consideration as part of the Government's National Land Transport Programme (NLTP).
  - Mayors taskforce for Job Business Breakfast saw business representatives finding out more about the scheme and some employers are now looking at how they can be part of it.
  - Representatives from NZ Post answered questions around the proposed closure of local outlets and confirmed the opening of an agency at Unichem in Ravenswood. Points raised with them were the rural nature of Waikuku Beach and the reliance on post boxes and the lack of public transport. It was also raised around the difficulty Pegasus residents faced getting across SH1 safely and the lack of service particularly for the elderly and those with mobility issues. There are no plans to install a street receiver in Ravenswood or Pegasus.
  - Attended the opening of the Annie Currie viewing platform overlooking the Ashley Rakahuri estuary in Waikuku Beach. The Ashley Rakahuri Rivercare Group received a bequest from Annie Currie and with help from any people the platform was built and is proving very popular.
  - North Canterbury Health Hub and After-hours build in Rangiora has reached a milestone with the roof on. Almost closed in with windows being installed now. Site visit by steering group meant we were able to appreciate the size and layout.
  - Woodend Pegasus Area Strategy Review survey has been live on the Council website. The first of two workshops with stakeholders was held on 1st April. These workshops and the information from the survey will help develop the draft Strategy.
- \* *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board-related information.*
- \* *Members are urged to submit written updates in time for inclusion in the Community Board Agenda for the community's benefit.*