

WAIMAKARIRI DISTRICT COUNCIL

MINUTES OF THE MEETING OF THE DISTRICT PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON TUESDAY, 16 SEPTEMBER 2025, AT 3.30PM.

PRESENT

Mayor D Gordon, Deputy Mayor N Atkinson, Councillors T Fulton (Chairperson), B Cairns, and J Goldsworthy.

IN ATTENDANCE

Councillors N Mealings and P Redmond.

K LaValley (General Manager Planning, Regulation and Environment), W Harris (Planning Manager), S Binder (Senior Transportation Engineer), N Puthupparambil (Transportation Engineer) and A Connor (Governance Support Officer).

1 APOLOGIES

Moved: Councillor Goldsworthy

Seconded: Councillor Cairns

THAT the District Planning and Regulation Committee:

- (a) **Receives and sustains** an apology for leave of absence from Councillor Blackie.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the meeting of the District Planning and Regulation Committee held on Tuesday, 19 August 2025

Moved: Deputy Mayor Atkinson

Seconded: Councillor Goldsworthy

THAT the District Planning and Regulation Committee:

- (a) **Confirms** the circulated Minutes of the meeting of the District Planning and Regulation Committee, held on 19 August 2025, as a true and accurate record.

CARRIED

3.2 Matters arising (From Minutes)

There were no matters arising from the minutes.

4 DEPUTATIONS

Nil.

5 REPORTS

5.1 Plan Implementation (Planning) Unit Update – W Harris (Planning Manager)

I Carstens reported that the submission period on the proposed establishment of an Airsoft Gaming Activity in Okuku closed on 16 September 2025. Seven submissions had been received so far, with six in opposition and one neutral response, pending the requirement for a Lizard Management Plan. It was, therefore, likely that a hearing would need to be convened in November 2025, as the submitters had indicated that they wanted to be heard, and a commissioner would oversee the process.

I Carstens further highlighted that the pontoon on the Kaiapoi River had been approved subject to several conditions. There were also three Environment Canterbury consents issued, two resource consents and one relating to discharge.

Councillor Fulton questioned whether any public announcement would be made about the pontoon on the Kaiapoi River. K LaValley noted that any public communication would be done through the Greenspace Team.

Deputy Mayor Atkinson asked what discharge a pontoon gave off. K LaValley was unaware of the specifics; however, she suspected it could be related to the construction phase.

In response to Councillor Cairns' question, I Carstens noted that the Partially Operative District Plan (PODP) contained a new rule which required sufficient water supply to be available for firefighting. Hence, owners on an unreticulated water supply had to provide either a 45,000-litre tank or an at-home irrigation system with a 7,000-litre capacity tank.

Moved: Deputy Mayor Atkinson Seconded: Councillor Cairns

THAT the District Planning and Regulation Committee:

- (a) **Receives** Report No. 250904167449.
- (b) **Notes** the variety and complexity of work being undertaken within the Plan Implementation Unit, and that staff are working to find practical solutions.
- (c) **Notes** that 190 resource consents were issued between January and June 2025, and 184 (97%) were processed within Resource Management Act (RMA) timeframes.
- (d) **Notes** that if development increases, resulting in an increase in the number and/or complexity of resource consent applications, it may be difficult to maintain current levels of service.

CARRIED

6 CORRESPONDENCE

Nil.

7 PORTFOLIO UPDATES

7.1 District Planning – Councillor Tim Fulton

- The degree of complexity with resource consent applications dealt with throughout the term by the Council and the Community had been exceptional.

7.2 **Civil Defence and Regulation – Councillor Jason Goldsworthy**

- 99% of dog registrations were compliant.
- Staff were working to smooth the tensions involving white baiting at Kairaki Beach. Deputy Mayor Atkinson noted that the New Zealand Motor Caravan Association (NZMCA) had bylaws and asked if any collaboration between the Council's Regulation Team and the Greenspace Team was being undertaken to ensure that any outcome worked for the entire Waimakariri District. Councillor Goldsworthy stated that staff were currently working within the existing Council bylaw.
- The Council's Building Unit was receiving submissions for self-certification for drain layers and plumbers.
- Several consents had been received through private consenting authorities.
- Staff were considering the implications of tiny homes and private consenting agencies.
- Civil Defence had just signed a Memorandum of Understanding confirming the responsibilities of territorial Authorities.
- Staff were monitoring upcoming wind warnings.

7.3 **Business, Promotion and Town Centres – Councillor Brent Cairns**

- South MUBA Kaiapoi were in the Resource Consent process. As part of that process, staff presented the proposal to the Waimakariri Access Group for their feedback.
- Blake Street carpark redesign would be finalised after the Local Body Elections in October 2025.
- Out The Gate Café in Kaiapoi had a new owner, and there would soon be a name change.
- Vintage Rose in Kaiapoi was closing, and another business/s would be taking over the retail area.
- The Nurse Maud Shop in Kaiapoi had closed.
- The Good Home, Pegasus were looking for a new owner.
- Business felt the loss of the Kaiapoi Matariki event had a negative impact on their trading.
- No Spring or Winter Festivals were also affecting businesses in the district.

8 **REPORTS REFERRED FROM THE KAIAPOI-TUAHIWI COMMUNITY BOARD**

8.1 **Request to Consult on a Parking Restriction Change at 124 Williams Street – N Puthupparambil (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

J McBride stated the report sought approval to consult with businesses at 124 Williams Street regarding shorter parking durations outside the shops. Some complaints had been received about long-term parking, as some businesses had a high turnover and required longer-stay parking.

Councillor Fulton asked about the volume of complaints received. J McBride commented that it was predominantly from one business that had a high turnover.

Councillor Goldsworthy inquired how the two short-term parking areas were identified. J McBride advised that the businesses requiring short-term parking were located at the end of the block, and the two parks adjacent to them had been identified. Part of the consultation from wider businesses would determine if two parks were suitable or if more could be identified.

Councillor Fulton asked whether the cost of consultation was proportionate to the complaints received. J McBride replied that parking was a significant challenge for some businesses. This would not be a wide public consultation, but instead targeted at the shops affected.

Councillor Redmond questioned whether it would be possible, as part of the consultation, to consider additional short-term parking. J McBride confirmed that staff would take on the feedback received during consultation and submit a recommendation to the Kaiapoi-Tuahiwi Community Board.

Moved: Deputy Mayor Atkinson Seconded: Councillor Cairns

THAT the District Planning and Regulation Committee:

- (a) **Approves** consultation being undertaken on a possible change to parking time restrictions of two parking spaces in front of the dairy at no. 124 Williams Street offers parking ranging from 15 minutes to 120 minutes.
- (b) **Notes** that a further report would be brought back to the Community Board with the outcome of the consultation process and to allow further decision-making on this matter.

CARRIED

Deputy Mayor Atkinson highlighted that parking problems in this area had not occurred until the laundromat opened; however, this was a busy area, and maintaining a smooth traffic flow was essential. Undertaking a consultation was a pragmatic way to move forward.

Councillor Cairns concurred.

9 QUESTIONS UNDER STANDING ORDERS

Nil

10 URGENT GENERAL BUSINESS

Nil

11. NEXT MEETING

This was the final meeting of the District Planning and Regulation Committee for the 2022-25 electoral term.

The new Council would be sworn into office in late October 2025, with Council and Committee meetings resuming from mid-November 2025. Further information would be advertised and listed on the Council's website

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 4.01PM.

CONFIRMED



Councillor T Fulton



Chief Executive

Date

Briefing (4.30pm to 5.45pm)

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- *Whiterock Quarry – Kelly LaValley (General Manager District Planning, Regulation and Environment)*
- *District Plan Appeals – Kelly LaValley (General Manager District Planning, Regulation and Environment)*