

Agenda

Woodend-Sefton Community Board

Monday 12 May 2025

5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Shona Powell (Chairperson)

Mark Paterson (Deputy Chairperson)

Brent Cairns

Ian Fong

Rhonda Mather

Philip Redmond

Andrew Thompson



WAIMAKARIRI
DISTRICT COUNCIL

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WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 12 MAY 2025 AT 5.30PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
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3	<u>CONFIRMATION MINUTES</u>	
3.1	<u>Minutes of the Woodend-Sefton Community Board Meeting – 15 April 2025</u>	8-17
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms , as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board Meeting held on 15 April 2025.	
3.2	<u>Minutes of the Extraordinary Woodend-Sefton Community Board Meeting – 28 April 2025</u>	18-19
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms , as a true and accurate record, the circulated minutes of the Extraordinary Woodend-Sefton Community Board Meeting held on 28 April 2025.	
3.3	<u>Matters Arising</u>	
3.4	<u>Notes of the Woodend-Sefton Community Board Workshop– 15 April 2025</u>	20
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Receives , the circulated Notes of the Woodend-Sefton Community Board workshop, held on 15 April 2025.	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	

5 ADJOURNED BUSINESS

5.1 Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund – Kay Rabe (Governance Advisor)

21-39

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250428071805.
- (b) **Approves** a grant of \$.....to the Pegasus Residents' Group Inc. towards hosting a Matariki morning tea at Pegasus Bay School.

OR

- (c) **Declines** the application from the Pegasus Residents' Group Inc.

6 REPORTS

6.1 Ratification of the Woodend-Sefton Community Board's submission on the Regional Consultation under the New Speed Rule – Kay Rabe (Governance Advisor)

40-45

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250225030587.
- (b) **Retrospectively ratifies** its submission to the New Zealand Transport Agency's Regional Consultation under the New Speed Rule – South of Rangiora Woodend Road to South of the Cam River Bridge (Trim 250226031382).

6.2 Ratification of the Woodend-Sefton Community Board's submission to the Waimakariri District Council and Environmental Canterbury's draft 2025-2026 Annual Plans – Kay Rabe (Governance Advisor)

46-56

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250414065370.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council's draft 2025-26 Annual Plan (Trim Ref: 250326051801).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250326051910).
- (d) **Notes** that the Board Chairperson and/or Deputy Chairperson will speak at the Environmental Canterbury and Waimakariri District Council Submission Hearings to convey the Board's view in person on Tuesday, 6 May 2025.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairpersons Report for April 2025

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RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250505076728).

9 MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 2 April 2025.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 9 April 2025.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 14 April 2025.
- 9.4. Transport Choices (Strategic Cycleway) Project Update – Report to Council Meeting 4 March 2025 – Circulates to Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards
- 9.5. Submission to Central Government Consultations October 2024 to March 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards
- 9.6. ANZAC Day Services 2025 – Report to Council Meeting 1 April 2025 – Circulates to all Boards
- 9.7. Health, Safety and Wellbeing Report February 2025 to Current – Report to Council Meeting 1 April 2025 – Circulates to all Boards

Public Excluded

- 9.8. Submission of District Drinking Water Safety Plans – Report to Utilities and Roading Committee Meeting 15 April 2025 – Circulates to all Boards

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.7.
- (b) **Receives** the separately circulated public excluded information in item 9.8.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*
- 2. *Hard copies of the public excluded items were circulated to members separately.*

10 MEMBERS' INFORMATION EXCHANGE

58

10.1 Rhonda Mather

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 CONSULTATION PROJECTS

11.1 Alcohol Control Bylaw Review 2025

<https://letstalk.waimakariri.govt.nz/alcohol-control-bylaw-review-2025>

Consultation closes Friday 30 May 2025.

11.2 2025 Environmental Awards

<https://letstalk.waimakariri.govt.nz/2025-environmental-awards>

Applications close Saturday 28 June 2025.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 April 2025: \$2,675.

12.2 General Landscaping Budget

Balance as at 30 April 2025: \$14,326.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

16 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

That the public is excluded from the following parts of the proceedings of this meeting.

- 16.1 Public Excluded Minutes of the Woodend-Sefton Community Board meeting of 28 April 2025

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
16.1	Public Excluded Minutes of the Woodend-Sefton Community Board meeting of 28 April 2025	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiation and maintain legal privilege. LGOIMA Section 7 (2)(a), (g), and (i).

CLOSED MEETING

Refer to Public Excluded Agenda (separate document)

OPEN MEETING

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 9 June 2025 at the Woodend Community Centre, School Road, Woodend.

Workshop

- *Members Forum*

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE SEFTON HALL, 591 UPPER SEFTON ROAD, SEFTON ON TUESDAY 15 APRIL 2025 AT 5.56PM.

PRESENT

S Powell (Chairperson), B Cairns, I Fong (Virtual) (arrived 5:51pm), P Redmond and A Thompson (arrived 5:47pm).

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation, and Environment), D Roxborough (Strategic and Special Projects Manager), G MacLeod (Greenspace Manager), J Rae (Senior Advisor Assets and Capital), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: S Powell Seconded: B Cairns

THAT apologies for absence be received and sustained from M Paterson and R Mather and apologies for lateness be received and sustained from A Thompson who arrived at 5:47pm and I Fong who arrived at 5:51pm.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board Meeting – 11 March 2025

Moved: A Thompson Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board Meeting held on 11 March 2025.

CARRIED

3.2 Matters Arising

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

4.1 Tom Kemp – Northside Board Riders

T Kemp spoke to the Board noting he was the acting president of the Northside Board Riders (the Club), who were a small community group that had been around since 1992. They were an ocean-going board riders club and welcomed everyone who loved to surf or the ocean. Currently the club had a contingent of 40-50 members some of whom national surfing champions.

The Group had no clubroom or storage facilities since the Christchurch earthquakes. As the Group grew this was becoming an issue. The Club need somewhere to store equipment, hang their medals, hold meetings and to socialise. Waikuku Beach was the Club's central hub, and they held Sunday sessions where families were invited learn to surf or enjoy the beach. The Club would love to base themselves at Waikuku permanently by building its

clubroom and storage facility there and had identified few possible locations. They envisioned the clubroom to be a space that was open for use by the rest of the community.

S Powell asked if the Club was Canterbury wide. T Kemp replied that the Club focused its members from north of the Waimakariri River with members from North Canterbury as far as Cheviot.

P Redmond sought clarification if the Club were seeking clubrooms or a storage facility. T Kemp replied that it would be a multipurpose space with clubrooms and storage.

P Redmond enquired if the Club had spoken with the Surf Lifesaving Club. T Kemp stated that the Club held its monthly meetings at the Surf Lifesaving clubrooms however Surf Lifesaving were not open to anything more.

B Cairns asked if the Club was an affiliated society or a charity. T Kemp replied that it was an affiliated association as a club.

B Cairns queried if the Club had any funds. T Kemp explained that this project would be a fully self-funded operation, The Club was just looking for a site.

4.2 James Ensor – Surf Lifesaving

J Ensor, recommended that the 2025/26 Lifeguard patrols should start on the last weekend of December 2025 and include the 30th and 31st December 2025 to continue from 1st January through to the 25th January 2026, missing the following weekdays and to cover the last weekend of January ending on 1st February 2026, as the beach always seemed busy on that last weekend of January. This would cover the 30 days which were funded.

In the 2024/25 season they had expected to get patrols from 28 December 2024 to 26 January 2025, however this had been modified to run from 21 December 2024 until 19 January 2025. He recommended that the Council should consider weekly payments to Surf New Zealand for the days that we required so if Surf Lifesaving chose to do other days, they could fund it themselves. The Council represented safety for the larger numbers and the ratepayers needed value for money for the investment.

P Redmond asked if the Council funded 30 days. J Ensor stated that it did for the 2024/25 season and would be for the 2025/26 season.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Approval for Community Consultation on the Waikuku Beach Master Plan – G Stephens (Greenspace Design and Planning Team Leader)

G MacLeod took the report as read.

A Thompsen stated he believed that this plan was flawed and why would the Board support a plan that would put additional pressure on the area, in particular the toilets which were already not fit for purpose for the current recreational activities at Waikuku Beach. He also questioned consideration for further groups being based at the beach, namely the Volleyball Group and now the Northside Board Riders. He also was against spending budgets renewing carparks when the toilets should be a higher priority. G MacLeod explained that the current toilet strategy, which scheduled the Waikuku toilet renewal for 2052, was relatively old strategy which was being reviewed. Also, the budget for the carpark renewal was scheduled for the 2025/26 financial year.

A Thompson said that he felt that staff should hold off on the carpark and apply the money towards upgrading the toilets which were not accessible and were in poor condition. G MacLeod explained that the toilet renewal and the carpark renewal were budgets in different streams of the main budget and could not be swapped between departments. A decision regarding reallocation of budgets would need to be discussed with the Council as the delegation fell under it.

S Powell asked what the beach access which had been budgeted for \$40,000 covered. G MacLeod explained that was for the beach matting to allow wheelchair access to the beach.

P Redmond enquired what direction staff needed from the Board to include the Northside Board Riders Club request for space for clubrooms. G MacLeod explained that this could be an addition recommendation to investigate further and report back.

A Thompson queried whether adding the Northside Board Riders would be exacerbating the problem. The toilet issue was a constant theme. The Board had a responsibility to think about all conflicting demands on the area and infrastructure and think about the long-term benefits verses the drawbacks. G MacLeod agreed that this was a fair observation, noting that in 2017 when the toilet strategy was compiled there was not the same user pressure that was currently occurring now within Waikuku. However, if the concept plan was in place, it would give further clarity to both staff and the Council in the future.

I Fong agreed with A Thompson and believed that the Council should be requested to switch the budgets to allow the toilets to receive priority over the carpark renewal. G MacLeod reiterated that this was a conversation for the Council, possibly through the Annual Plan process.

S Powell enquired how much information would be included with the public consultation. G MacLeod noted it would explain which projects were funded and which were not.

A Thompson stated that he was uncomfortable with the Board consulting on the master plan, which seemed to have obvious flaws in it. He would prefer that the Board left the report on the table while it worked with staff on the best way forward given the need for better toilets and how the Northside Board Riders and the volleyball courts would impact the area. G MacLeod noted the addition of another building in the area would be a significant change and there would require resource consents.

K LaValley noted the benefit in putting a master plan in place was that the Council could potentially get further community feedback as to whether they thought the toilet was a higher priority than the carpark or any other elements of the plan. She believed the risk of not progressing was that staff did not have anything that underpinned any future decisions.

S Powell asked if as part of the consultation staff were planning a drop-in session in Waikuku Beach. G MacLeod replied that staff could arrange a drop-in session if that was something the Board wanted. He believed that this was a good idea as there were a lot of users staff could engage with on site.

P Redmond enquired what the issue with the toilets was. S Powell explained that they did not meet levels of service in terms of cleaning and accessibility and there was a bit of sand intrusion. Also, there were no changing facilities.

A Thompson believed that the Spatial Plan adopted in 2023 would allow for future decisions to be made and he would prefer that the Board asked staff to consider the issues raised and report back to the Board prior to the plan going out for consultation.

K LaValley asked if the consultation was delayed for this financial year, what would that mean for the projects specified for renewal. G MacLeod explained that staff would need to report on them as a carry forward which would go to the Council noting the intention for further community consultation on the master plan.

S Powell queried if staff would be reviewing the toilet strategy. G MacLeod replied that staff were currently reviewing the strategy in a much broader context and was scheduled to go to the Council through the 2027 Long Term Plan.

A Thompson stated he was uncomfortable calling this a master plan which he believed was the Spatial Plan. He considered this more of a parking plan. S Powell asked if there would be an impact to the plan if the name was changed and G McLeod replied that the Board could call the plan whatever they felt most comfortable with. Therefore, it was agreed that the plan would be referred to as the Parking and Accessibility Plan in the future and would then tie in with ensuring that the toilets would be designed to ensure accessibility.

It was also agreed that an extra resolution would be added requesting investigation on bringing the Waikuku Toilet Renewal budget forward from 2052 to be included in the next three years.

Moved: S Powell

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 241126209035.
- (b) **Approves** Greenspace staff undertaking community engagement on the Waikuku Parking and Accessibility Plan ((Trim #240617097567).
- (c) **Requests** staff to investigate bringing the budget for Waikuku Toilet Renewal forward from 2052 to within the next three years and to change the level of service to incorporate changing facilities and accessibility design to the new facility.
- (d) **Notes** that there is budget provision of \$240,000 for the renewal of the Beach Front Car Park and Entranceway (GS001178) during this financial year as identified in the Greenspace Capital Work Renewals Programme.
- (e) **Notes** that some elements within the Master Plan (Trim 240617097567) are not currently budgeted for. These are important future elements which will improve the usability and function of the space but will require additional internal or external budget provision.
- (f) **Notes** that at this point in time, officers are not seeking funding for the unbudgeted future projects. The purpose of this Master Plan is to set aside space and opportunities which the community may wish to progress in the future. If these were to become Council led projects in the future they would be estimated at the time and the relevant LTP would be applied to at that stage.
- (g) **Notes** that there will be a clear indication of what elements are currently budgeted, and which will require future provision within the consultation documentation.
- (h) **Notes** that the two location options for beach volleyball approved by the Board for consultation at the Board's March meeting are within the area encompassed by the Master Plan and have been included within the master plan to enable consultation on both the plan and volleyball to be carried out in unison.

CARRIED

S Powell commented that she had been undecided on the way forward however believed that the plan should progress. She believed that the Board would include the toilet renewal in its Annual Plan submission. The beach volleyball project had been delayed for some time and needed to be progressed. The Council needed to have a plan in place, with how projects would be budgeted for. She requested staff to arrange a workshop on the issues discussed at the meeting.

P Redmond thought the plan was worth proceeding with. The toilets looked functional however he agreed that 2052/53 was too far ahead for replacement given the increased traffic at the beach. He thought that the Northside Board Riders should submit through the annual plan to be included in the master plan.

A Thompson thought it was misleading to talk about a master plan, because the master plan already existed in the spatial plan. He thought that a naming it a parking plan was more appropriate.

B Cairns commented that the pan was just a parking plan because of the timeframe, it was the next project funded by the Council in the area and the amenities would fit around that. It was good that it had come to the Board, and they had voiced the desire to have the toilets renewed earlier than the 2052/53 timeframe.

6.2 **Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting that there was a new group applying for funding, the Woodend Indoor Bowls Club. The Pegasus Residents Group had applied for funding towards their Matariki morning tea.

B Cairns noted that he had looked at second hand bowls and found that second hand bowls could be bought for \$50 and queried why the club wanted a brand-new set. K Rabe noted that they did not provide that information.

Moved: A Thompson

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250324049937.
- (b) **Approves** a grant of \$750 to the Woodend Indoor Bowls Club to purchase a new set of indoor bowls.
- (c) **Lays** the application from the Pegasus Residents' Group Inc. on the table until the Board received a quote for the catering from the group.

CARRIED

6.3 **ANZAC Day Services 2025 – T Kunkel (Governance Team Leader)**

K Rabe took the report as read noting it was an annual report the Board received.

Moved: S Powell

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250401056278.
- (b) **Appoints** Board member M Paterson to attend the Woodend Anzac service to be held at 6pm on Thursday, 24 April 2025, at the Woodend Community Centre, and to lay a wreath at the Woodend War Memorial.
- (c) **Appoints** Board members I Fong and S Powell to attend the Sefton Anzac service to be held at 6pm on Thursday, 24 April 2025, at the Sefton War Memorial, and to lay a wreath. Noting that the wreath will be laid in conjunction with a with a Council representative.
- (d) **Appoints** Board member S Powell to attend the Pegasus Dawn Service to be held at 6am on Friday, 25 April 2025, at Pegasus Lake, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

CARRIED

7 CORRESPONDENCE

Nil.

8 **CHAIRPERSON'S REPORT**

8.1 **Chairpersons Report for March 2025**

- Residents raising concerns about the possibility of the fast track for the proposed Stokes development.
- Traffic volumes on State Highway One.

Moved: S Powell

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (Trim: 250408060820).

CARRIED

9 **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 5 March 2025.
- 9.2. Rangiora-Ashley Community Board Meeting Minutes 12 March 2025.
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 March 2025.
- 9.4. Submission on State Highway Speed Limit Reversals – Report to Council Meeting 4 March 2025 – Circulates to all Boards
- 9.5. Alcohol Control Bylaw 2025 – Draft for Formal Public Consultation – Report to Council Meeting 4 March 2025 – Circulates to all Boards
- 9.6. Electoral Candidate Order on Local Body Election Voting Papers – Report to Council Meeting 4 March 2025 – Circulates to all Boards
- 9.7. Health, Safety and Wellbeing Report January 2025 to Current – Report to Council Meeting 4 March 2025 – Circulates to all Boards
- 9.8. Enterprise north Canterbury's Draft Statement of Intent for the Financial Year beginning 1 July 2025 and Approved Six Month Report to Council 31 December 2024 – Report to Audit and Risk Committee Meeting 11 March 2025 – Circulates to all Boards

Public Excluded

- 9.9. Rangiora Airfield – New Lease Agreements – Report to Council Meeting 4 March 2025 – Circulates to all Boards

Moved: P Redmond

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.8.
- (b) **Receives** the separately circulated public excluded information in item 9.9.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

B Cairns

- Relay for life, attended both the day session and returned later to attend the very moving evening session. Well attended, great to see the event being held in Kaiapoi at the Kaiapoi Rugby Football Club.
- Attended the Dr Tim Williams speech which was arranged by Kaiapoi Promotions. Very interesting talk about the history and impacts of this conflict.
- North Canterbury Neighbourhood Support reviewed the status of the group and working harder to get funding.
- Pines Beach food forest, clearance of dangerous trees, donated apple tree planted, and a planting day would soon be arranged. Waiting for the area to be cleared of felled trees. Loads of local interest and support.
- Worked at Pegasus/Woodend food forest, moving mulch and pruning trees. Lots of great fruit still around.
- Attended the three volunteer expos, Rangiora was well attended with smaller numbers at the other two. Good networking event though.
- Conducted a pruning workshop at Kaiapoi Food Forest, which drew people from all over Canterbury.
- Attended the Kaiapoi Fun Run, great turn out.
- Enterprise North Canterbury funding committee met to decide on the last funding round for this financial year. Ten applicants, all received something, but not enough funds to meet what they asked for.
- Attended Silverstream garage sale and was invited to the residents' dinner.
- Attended the various draft annual plan community engagement events. Low turn out at all.
- Attended Ronel's Cuppa that is arranged by Waiora Links, they had a good turn out to talk annual plan, really good discussions afterwards with residents.
- Attended Last Wednesday Club meeting, which featured three local businesses showing their products and services. Really good event.
- Attended youth strategy meeting.
- Attended a number of Welcoming migrant meetings, which would have action plans.
- Attended Oxford A & P show.
- Attended Rangiora Promotions Sunday Fun Day, around 1,500 attended this ticketed event.
- Attended Sefton tug of war...great community event and fundraiser.
- Returning to conduct pruning workshop at Sefton School, which will raise funds for them.
- Attended the opening along with a day visit to Pegasus Bay art show. Was invited to attend the Race Unity Poster competition prize giving, lots of talented youth in the district, with the Tuahiwi School taking away top prize for their involvement.
- Attended a martial arts fund raiser in Kaiapoi.
- Attended Market in the Park in Rangiora, asked the organiser to ask where people came from who attended... 45% Rangiora, 7% Kaiapoi, Oxford 2%, Woodend 11%, Hurunui 4%, Christchurch 26%, with the balance International and balance of NZ.
- Attended monthly Food Secure North Canterbury meeting and then the public forum which covered food security in time of disaster, along with Jo Seagers writing recipes using rescued food, growing potted veges project.
- Gabby Alloway who had managed Community Wellbeing food bank in Kaiapoi was leaving to take up a new role in health sector. Gabby had put a huge amount of effort into helping those struggling in our community.
- Attended Down by the River event at Pines Beach hall, this was such good fun.
- Attended Farm Strong event which covered mental health issues in the rural sector.
- Attended Royal Honours event for local recipients, so much good work is being done by so many.
- Attending the AF8 event

I Fong

- Coastal Rural Drainage Advisory Group Meeting – Drain cleaning on track prior to winter.
- Sefton Hall Committee – The new hall custodian handed her notice in, as there was too much work for her with her new job. They were now advertising for a new custodian. The new hall drawings would be available on the 17th April 2025, then they can move forward with pricing etc, they then will be planning when to sell the old hall. Still waiting from Main Power for the design and pricing for the new power line upgrade into the domain. Looks like a new transformer etc was installed by the main gate into the domain. Ray White real estate had the old library and section for sale, it would be auctioned at their premisses in Rangiora this week.
- Sefton Tug of War – Judged and called the event.
- Pegasus Residents Association – Governance had dealt with all of the group's questions from the meeting.

R Mather (update e-mailed in)

- Greypower – Delivered Chatter and Woodpecker magazines to Jan Pentecost (Sefton) for Greypower meeting (which she was unable to attend).
- Council Meeting – Attended Council meeting to listen to report on path from Ravenswood to Woodend. Approval given by Councillors, subject to approval from the New Zealand Transport Agency.
- Cuppa in the Communi-tea – The guest speaker was Maria from the Greenspace team, and she was given plenty to follow up on.
- Pegasus Community Centre Project Steering Group Meeting.
- Mayor's Drop-in at Woodend – Joined the Mayor for this session which was very poorly attended by members of the public. Suspected the venue was part of the problem, as there was nothing else happening there and no foot traffic like there was at a library (where these drop-ins are well attended).
- New Zealand Transport Agency Briefing – Attended the NZTA update to Council regarding B2P project including Woodend bypass.
- Woodend-Sefton Community Board Monthly Meeting – Board meeting held at Sefton Hall with public consultations for Waikuku Beach volleyball and Pegasus youth project discussed and approved.
- Draft Annual Plan Drop-in at Woodend – This ran from 4pm to 7pm at the Woodend Community Centre with the Mayor and two Councillors in attendance. Disappointingly, no one came along with questions or comments on the draft annual plan.
- Woodend-Sefton Community Board Annual Plan Workshop – Board workshop to discuss the Annual Plan submission. Sad to again see a lack of Board members in attendance.
- Mayor's Drop-in at Pegasus – Joined the Mayor and Councillor Redmond for this session held at the Pegasus Community Centre. Two people came in with concerns to discuss with the Mayor.
- Council's Plant Giveaway – Attended the Rangiora plant give away for the first time and was delighted to come away with a few Gaura for my garden. This is a great initiative by the Council and was well attended. Well organised by the Greenspace team.
- Greypower – Delivered Chatter and Woodpecker magazines to Jan Pentecost (Sefton) for the April Greypower meeting. Did not attend, as Board members were not given time to report at the Annual General Meeting.
- Feedback from residents in Mary Ellen Street who have concerns about roots from the street trees coming into their property.
- Feedback from residents wanting the path between Woodend and Ravenswood completed.
- Contributed to Environment Canterbury and Waimakariri District Council Annual Plan submissions.
- Discussed with Mayor and Councillor Redmond the options for a second access to Pegasus.

11 **CONSULTATION PROJECT**

11.1 **Waimakariri District Council Draft Annual Plan 2025/26**

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2025-26>

Consultation closes Monday 21 April 2025.

The Board noted the consultation project.

12 **BOARD FUNDING UPDATE**

12.1 **Board Discretionary Grant**

Balance as at 31 March 2025: \$3,425.

12.2 **General Landscaping Budget**

Balance as at 31 January 2025: \$14,326.

The Board noted the funding update.

13 **MEDIA ITEMS**

Nil.

14 **QUESTIONS UNDER STANDING ORDERS**

Nil.

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

16 **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: S Powell Seconded: R Redmond

That the public is excluded from the following parts of the proceedings of this meeting.

- 16.1 Public Excluded Minutes of the Woodend-Sefton Community Board meeting of
11 March 2025

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
16.1	Public Excluded Minutes of the Woodend-Sefton Community Board meeting of 11 March 2025	Good reason to withhold exists under section 7	To protect information where the making available of the information would disclose a trade secret as per LGOIMA Section 7 (2)(b(i)).

CARRIED**CLOSED MEETING**

The public excluded portion of the meeting was held from 7:21pm to 7:22pm.

OPEN MEETING**NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 12 May 2025 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 7:23PM.

CONFIRMED

Chairperson

Date

Workshop (5:56pm to 6:21pm)

- *Recreation Capital Programme Update – Duncan Roxborough (Strategic and Special Projects Manager) and Justine Rae (Senior Advisor Assets and Capital)*
- *Members Forum*

MINUTES FOR THE EXTRAORDINARY MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 28 APRIL 2025 AT 5.30PM.

PRESENT

S Powell (Chairperson), B Cairns, I Fong, R Mather, M Peterson, P Redmond and A Thompson.

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation, and Environment), D Roxborough (Strategic and Special Projects Manager), I Clark (Project Manager) and K Rabe (Governance Advisor).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: S Powell

Seconded: I Fong

That the public be excluded from the following parts of the proceedings of this meeting.

3.1 Pegasus Community Centre – Consultation Feedback

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public:
3.1	Pegasus Community Centre – Consultation Feedback	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enable the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege LGOIMA Section 7 (2)a, (g) and (i).

CARRIED

CLOSED MEETING

The public excluded portion of the meeting was held from 5:31pm to 6pm.

Resolution to resume in Open Meeting

Moved: P Redmund

Seconded: B Cairn

OPEN MEETING**3.1 Pegasus Community Centre – Consultation Feedback - I Clark (Project Manager)**

Moved: M Paterson

Seconded: I Fong

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 250130015131.

CARRIED**OPEN MEETING****4. NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm on Monday, 12 May 2025, at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 6.01PM.

CONFIRMED

Chairperson

Date

NOTES OF A WORKSHOP OF THE WOODEND-SEFTON COMMUNITY BOARD WORKSHOP HELD IN THE SEFTON PUBLIC HALL, UPPER SEFTON ROAD, SEFTON ON TUESDAY 15 APRIL 2025 5.56PM.

PRESENT

S Powell (Chairperson), B Cairns, I Fong (Virtual) (arrived 5:51pm), P Redmond and A Thompson (arrived 5:47pm).

IN ATTENDANCE

K LaValley (General Manager Planning, Regulation, and Environment), D Roxborough (Strategic and Special Projects Manager), G MacLeod (Greenspace Manager), J Rae (Senior Advisor Assets and Capital), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1. **Recreation Capital Programme Update** – D Roxborough (Strategic and Special Projects Manager) and J Rae (Senior Advisor Assets and Capital)

Questions/Issues:

- What was an example of a street trees project?
Street trees were a scheduled programme with the Council's contractor. This could cover different trees in the different locations within the district. Each year there was a programme of what would be planted which generally focused on tree replacements.
- Was there a larger proportion of street trees in Pegasus compared to other parts of the district?
It was not necessarily a larger amount, there were slightly less than Rangiora and slightly more than Kaiapoi. However there was generally a higher rate of planting in Pegasus.
- Woodend Beach Domain improvements had been discussed for some time, would they be delivered in the 2025/26 year?
Yes, that was the expectation and where the budget sat.

The workshop closed at 6.21pm.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 250428071805**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 12 May 2025**AUTHOR(S):** Kay Rabe, Governance Advisor**SUBJECT:** Application to the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund**ENDORSED BY:**(for Reports to Council,
Committees or Boards)
General Manager
Chief Executive**1 SUMMARY**

- 1.1 The purpose of this report is to consider an application for funding which was left on the table at the Board's April 2025 meeting. The application is from:

Name of Organisation	Purpose	Amount requested	Does the application comply with the Discretionary Grant Fund Criteria
Pegasus Residents' Group Incorporated	Towards hosting a Matariki Morning Tea	\$500	The application partially complies with the criteria.
Total:		\$500	

Attachments:

- i. Application from the Pegasus Residents' Group Inc (Trim Ref: 250310039169).
- ii. Quote for morning tea from the Good Home (Trim Ref: 250428071820).
- iii. Spreadsheet showing the previous two years' grants.
- iv. Draft Board Discretionary Grant Funding Criteria for the 2024/25 financial year.

2 RECOMMENDATION**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250428071805.
- (b) **Approves** a grant of \$.....to the Pegasus Residents' Group Inc. towards hosting a Matariki morning tea at Pegasus Bay School.

OR

- (c) **Declines** the application from the Pegasus Residents' Group Inc.

3 BACKGROUND

- 3.1 The **Pegasus Residents' Group Inc.** is seeking funding to co-host a morning tea at Pegasus Bay School for the older generation. At the April 2025 meeting, the Board requested that this application be laid on the table until the Group provided a quote for the morning tea. Pegasus Residents Group has now sent the required quote, which is included with the attachments as specified above. The quote is from The Good Home for \$450 which will include food such as scones, muffins etc.

- 3.2 The current balance of the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund is \$2,675.

4 **ISSUES AND OPTIONS**

Pegasus Residents' Group Incorporated (the Group)

4.1 Information provided by the Group:

- 4.1.1 The Pegasus Residents' Group was formed in mid-2011 and became an incorporated society in September 2013. The main driving force behind the original group was setting up a volunteer Community Watch Team. Since then, the Group has grown along with the activities in which they are involved within the Pegasus community.
- 4.1.2 The Group is requesting funding towards co-hosting a community event to celebrate Matariki in June 2024. The most likely date would be Tuesday, 17 June 2025; a date provided by the Pegasus Bay School. It is anticipated that approximately 80 residents will attend the event. All community sectors will be involved, and most, if not all, of the attendees will be from the Woodend-Sefton area. The benefit would be to bring a better understanding of Māori history and culture in the Pegasus area.
- 4.1.3 The community event will be a morning tea hosted by the Pegasus Bay School students for the older generation. The event will be held in the school hall, and after the tea, the students will entertain their grandparents and other older residents with different dances and songs with the Matariki as the theme. This will be an opportunity for different generations to come together to foster a greater understanding while allowing the younger generation to be of service and serve the older generation.
- 4.1.4 The cost of catering for the event is quoted at \$450 which will include food such as cream/jam scones, however further funding will be required for napkins, tea, coffee, and milk which would be covered by the remaining \$50 of the application. If this application is unsuccessful, the event will proceed; however, no other fundraising has been undertaken to support it to date.

4.2 Council Evaluation:

- 4.2.1 The application complies with the Board's Discretionary Grant Application Criteria, as it is from a community-based group providing a community event. However, this is the second year the Group has applied for the same project, and the Board may not wish to fund the same projects but rather concentrate on attracting new projects/events.
- 4.2.2 The Group received the following funding over previous years, and all Accountability Forms have been received:

Date	Request	Funding
September 2017	Towards Christmas on the Lake	\$500
October 2018	Towards Christmas on the Lake	\$500
July 2019	Towards Training	\$450
March 2020	Towards Ronel's Cuppa	\$500
April 2021	Towards AED Battery	\$635
May 2023	Hosting the Matariki community event	\$500
May 2024	Hosting the Matariki community event	\$500
Total		\$3,585

- 4.3 The Board may approve or decline grants as per the grant guidelines.

4.4 **Implications for Community Wellbeing:**

There are social and cultural implications, as community events encourage residents to socialise and interact with others, decreasing feelings of isolation and improving a sense of wellbeing.

4.5 The current balance of the Board's 2024/25 Discretionary Grant Fund is \$2,675. If the application is approved, the balance will be \$2,175 for the remaining month of the financial year.

4.6 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community will likely be interested in the report's subject, as events encourage social interaction, which improves mental health, contributes to community wellbeing and reduces isolation in the disability community.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2024-34 Long Term Plan includes a budget provision of \$6,830 for the Woodend-Sefton Community Board to approve grants to community groups for the 2024/25 financial year (July 2024 to June 2025).

6.1.2 The current balance of the Woodend-Sefton Community Board's 2024/25 Discretionary Grant Fund is \$2,675. If the application is approved, the Board will have \$2,175 left for the remaining month of the financial year.

6.1.3 The application criteria specify that grants are customarily limited to \$750 per application with a maximum of \$1,000 in any financial year. However, groups can apply twice a year, provided it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will be the responsibility of the groups or organisations that have applied for funding.

7. CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.
There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

25

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2024/2025

Name of group: Pegasus Residents' Group Incorporated

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Vice President

Contact phone number: [REDACTED]

Email: prgi@pegasusresidentsgroup.com

Describe your project or event and what the grant funding will specifically be used for. *(Use additional pages if needed)*

The committee wish to support a Matariki morning tea at Pegasus Bay School for the older generation being served by the children of the school.

What is the timeframe of the project/event date? Tuesday 17th June 2025 - is the date planned with the school

Overall cost of project/event: \$500

Amount requested: \$500

How many people will directly benefit from this project? approx 80

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☒ Cultural/ethnic minorities ☐ District

☐ Preschool ☒ School/youth ☐ Adults ☒ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton 100% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

What are the direct benefit(s) to the participants? 26

Community gains a better understanding of Matariki.

What is the benefit(s) to your organisation?

A better cultural understanding of the history of our district.

What are the benefits, economic or otherwise, to the Woodend-Sefton community or wider district?

An opportunity for the senior and young generation coming together. A chance for the young generation to entertain the senior generation with Matariki related entertainment. A chance for the young generation to serve the senior generation morning tea. Brings hope for the senior generation in seeing the talent and the service of their grand-kids.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? ☐ Yes ☒ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

None

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☒ Yes ☐ No

If yes, please supply details:

Matariki morning tea at Pegasus Bay School on 25-June-2024.

If this application is declined, will this event/project still occur? ²⁷ ☒ Yes ☐ No

If No, what are the consequences to the community/organisation?

Enclosed ☒ Financial Information (*compulsory – your application cannot be processed without financial statements*)

☐ Bank Statement (*Bank Statements will remain confidential*)

☐ Supporting costs, quotes or event budgets

☒ Other supporting information

☒ I am authorised to sign on behalf of the group/organisation making this application.

☒ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☒ I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

☒ I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: 

Date: 10-March-2025

Profit and Loss

Pegasus Residents' Group Incorporated For the year ended 31 March 2025

	2025	2024
Trading Income		
Community Car Grants and Funding	311.00	620.00
Community Car Sponsorship	250.00	821.62
Community Donations	101.60	-
General Event Grants and Fund Raising	4,586.00	500.00
General Fundraising and Grants	-	2,000.00
Member Donations	115.00	491.25
Member Subscriptions	4,520.00	4,320.00
Pegasus Map Sponsorship	6,463.00	-
Youth Initiative Donations and Sponsorship	-	404.07
Total Trading Income	16,346.60	9,156.94
Gross Profit	16,346.60	9,156.94
Operating Expenses		
Accounting - Xero	600.30	790.05
AGM Expenses	-	270.85
Community Car Expenses	2,386.24	3,688.23
Community Centre Costs	1,089.98	682.55
Community Projects and Events	6,381.48	718.56
Depreciation	18.32	22.90
Pegasus Map Expenses	4,849.90	-
Stationery and Office Expenses	236.35	338.32
Website and Software Expenses	1,046.37	675.98
Youth Initiative Expenses	196.00	632.27
Total Operating Expenses	16,804.94	7,819.71
Net Profit	(458.34)	1,337.23

Balance Sheet

Pegasus Residents' Group Incorporated As at 31 March 2025

	31 MAR 2025	31 MAR 2024
Assets		
Bank		
Business Edge Account	19,172.64	19,721.66
Total Bank	19,172.64	19,721.66
Current Assets		
Petty Cash and Float	200.00	-
Total Current Assets	200.00	-
Fixed Assets		
Office Equipment	3,332.59	3,332.59
Less Accumulated Depreciation on Office Equipment	(3,259.31)	(3,240.99)
Total Fixed Assets	73.28	91.60
Total Assets	19,445.92	19,813.26
Liabilities		
Current Liabilities		
Community Car Replacement Funds	91.00	-
Other Conditional Funds	6,000.00	6,000.00
Youth Initiative Funds	35.00	35.00
Total Current Liabilities	6,126.00	6,035.00
Total Liabilities	6,126.00	6,035.00
Net Assets	13,319.92	13,778.26
Equity		
Current Year Earnings	(458.34)	1,337.23
Retained Earnings	13,778.26	12,441.03
Total Equity	13,319.92	13,778.26

Pegasus Residents Group Incorporated

Annual Budget

For the year ending 31 March 2024

Income:

Membership	\$4,200.00	
Members Donations	\$285.00	
Chairperson	\$0.00	
Communications	\$0.00	
Community Car	\$500.00	
Pegasus Community Centre	\$0.00	
Secretary	\$0.00	
Treasurer	\$0.00	
Event - Christmas by the Lake	\$0.00	
Event - Matariki	\$0.00	
Youth Initiatives	\$0.00	
Furture Projects and initiatives	\$2,000.00	
Total Income		\$6,985.00

Expenses

Chairperson	\$0.00	
Communications	\$1,740.00	
Community Car	\$3,760.00	
Pegasus Community Centre	\$3,030.00	
Secretary	\$794.95	
Treasurer	\$1,020.80	
Event - Christmas by the Lake	\$7,890.00	
Event - Matariki	\$500.00	
Youth Initiatives	\$1,000.00	
Furture Projects and initiatives	\$1,000.00	
Total Expenses		\$20,735.75

Net Surplus (Deficit)		-\$13,750.75
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QUOTE

Pegasus Residents' Group Incorporated

Date
27 Apr 2025

Expiry
25 Jun 2025

Quote Number
QU-0001

GST Number
116-533-243

The Good Home Pegasus
62 Pegasus Main St
Pegasus 7612
NEW ZEALAND

Description	Quantity	Unit Price	GST	Amount NZD
Matariki Morning Tea Catering - 17th June	90.00	4.35	15%	391.30
Subtotal				391.30
TOTAL GST 15%				58.70
TOTAL NZD				450.00

Spreadsheet Showing Woodend-Sefton Community Board Discretionary Grant for
the 2024/25 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Woodend- Sefton Community Board 10.138.100.2410	12-Aug	Oxford Community Trust	towards catering costs for Day Out event		\$750	Declined	\$5,425
	9-Sept	Sefton Netball Club	towards purchase of equipment		\$500	\$500	\$4,925
	9-Sept	Woodend Fire Brigade	Christmas Light Display	13-Feb-25	\$500	\$500	\$4,425
	9-Sept	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower		\$500	\$500	\$3,925
	11-Nov	Waiora Links Community Trust	Entertainment for family event	3-Mar-25	\$750	\$500	\$3,425
	15-Apr	Pegasus Residents' Group	Matariki Morning Tea	To lie on the table until May	\$ 500.00		
	15-Apr	Woodend Indoor Bowls Club	Set of indoor bowls		\$750	\$750	\$2,675
	11-Jun	Southbrook Community Sports Club Inc	Towards new register and Totalpos		\$ 1,000.00		

Spreadsheet Showing Woodend-Sefton Community Board Discretionary Grant for the 2023/24 Financial Year

	Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
Woodend-Sefton Community Board 10.138.100.2410			(2023/24) \$ 4,400 + Carry forward \$2,710 = Returned funds \$500 =				\$7,610
	10-Jul	North Canterbury Federation of Womens Institute	Hall hire, advertising and tutor costs	9.01.2024	\$200.00	\$200.00	\$7,410
	10-Jul	Waikuku Beach Surf Life Saving Club	New Garage Door	Awaiting Building consent	\$4,500.00	\$750.00	\$6,660.00
	10-Jul	Waikuku Beach Indoor Market	shelving and display cases	returning funds	\$500	\$ 500.00	\$ 6,160.00
	14-Aug	Coastguard North Canterbury	towards upgrading the swift water rescue vessel	15-Oct-24	\$500	\$ 500.00	\$ 5,660.00
	14-Aug	Pegasus Bay Art Show	Towards printing costs	11-Oct-23	\$500	\$ 500.00	\$ 5,160.00
	14-Aug	Waimakariri Access Group	Towards running an Inclusive Sports Event	9-May-24	\$500	\$ 278.84	\$4,881.16
	11-Sep	Woodend Volunteer Fire Brigade	Christmas Lights	10-Apr-24	\$500	\$ 500.00	\$4,381.16
	11-Sep	Woodend Playcentre	Fencing	Only be sent once all funding has been raised.	\$5,000	\$ 500.00	\$3,881.16
	4-Dec	Sefton Cricket Club Junior Section	towards equipment for junior cricket teams	16-May-24	\$750	\$ 750.00	\$3,131.16
	4-Dec	Sefton School	Towards replacment of pool cover	23-Feb-24	\$750	\$ 750.00	\$2,381.16
	13-Feb	Pegasus Dragons	towards attending the National Dragon Boating Compition	2-Apr-24	\$750	\$ 500.00	\$1,881.16
	8-Apr	Woodend Community Association	Community Cultural and Hangi Day	21-May-24	\$1,000	\$1,000	\$881.16
	13-May	Pegasus Residents Group Inc	towards hosting Matariki Event	23-Jul-24	\$ 500.00	\$ 500.00	\$381

GOVERNANCE

Woodend-Sefton Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

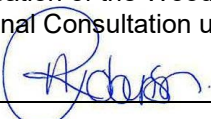
The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board can fund:	Examples (but not limited to) of what the Board cannot fund:
✓ New equipment/materials	✗ Wages
✓ Toys/educational aids	✗ Debt servicing
✓ Sporting equipment	✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)
✓ Safety equipment	✗ Stock or capital market investment
✓ Costs associated with events	✗ Gambling or prize money
✓ Community training	✗ Funding of individuals (only non-profit organisations)
	✗ Payment of any legal expenditure or associated costs
	✗ Purchase of land and buildings
	✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests
	✗ Payment of fines, court costs or mediation costs, IRD penalties

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that repeated expenditures will not be funded, i.e. these are one-off grants, and the Board will not fund the same expenditure in following years.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 250225030587**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 12 May 2025**AUTHOR(S):** Kay Rabe, Governance Adviser**SUBJECT:** Ratification of the Woodend-Sefton Community Board's submission on the Regional Consultation under the New Speed Rule**SIGNED BY:**

 General Manager


 Chief Executive
1 SUMMARY

The purpose of this report is to retrospectively ratify the Woodend-Sefton Community Board's (the Board) submission to the New Zealand Transport Agency's (NZTA) Regional Consultation under the New Speed Rule – South of Rangiora Woodend Road to South of the Cam River Bridge.

Attachments:

- i. Woodend-Sefton Community Board's Submission to New Zealand Transport Agency's Regional Consultation under the New Speed Rule – South of Rangiora Woodend Road to South of the Cam River Bridge (Trim 250226031382).

2 RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250225030587.
- (b) **Retrospectively ratifies** its submission to the New Zealand Transport Agency's Regional Consultation under the New Speed Rule – South of Rangiora Woodend Road to South of the Cam River Bridge (Trim 250226031382).

3 BACKGROUND

- 3.1 Under the new Speed Setting of Speed Limits Rule, the NZTA consulted on some sections of State Highways to ascertain if there was support for retaining current speed limits. It sought feedback from local road users and communities for a range of 'interregional and rural connectors' in several regions around the country. The consultation closed on 13 March 2025, after the deadline for submission of reports to the Board's March 2025 meeting.

4 ISSUES AND OPTIONS

- 4.1 The Board has long advocated for safety measures regarding the stretch of State Highway One (SH1) from south of Rangiora Woodend Road to south of the Cam River Bridge, given the number of accidents occurring on this stretch of road. The Board contributed to the original lowering of the speed from 100km per hour to 80km per hour. Since that time, the accident rate has decreased considerably.
- 4.2 At its February 2025 meeting, the Board agreed that Board member I Fong would draft its submission on this matter and circulate it to members for their input. As a result, I Fong circulated a first draft of the Board's submission to members on 18 February 2025, and the Chairperson circulated an updated second draft on 25 February 2025.

- 4.3 The consultation period closed on 28 February 2025, and the Chairperson, therefore, signed off on the final submission on Tuesday, 25 February 2025. It was lodged on Thursday, 27 February 2025.
- 4.4 The following issues, among others, were raised in the Board's submission:
- The Board strongly supports retaining the current speed limit of 80km/h.
 - The current speed limit reflects the safety needs and driving conditions of the route, ensuring that vehicles can respond to hazards more effectively.
 - This stretch of road has been the scene of multiple multi-fatality accidents prior to the lowering of the speed limit.
 - Board members have spoken with many locals who share similar concerns about proposed speed limit changes.
- 4.5 The following options are available to the Board:
- 4.5.1 Option One: Retrospectively ratifies its submission to the New Zealand Transport Agency's Regional Consultation under the New Speed Rule – South of Rangiora Woodend Road to South of the Cam River Bridge.
This is the recommended option.
- 4.5.2 Option Two: Withdraw its submission to the New Zealand Transport Agency's Regional Consultation under the New Speed Rule – South of Rangiora Woodend Road to South of the Cam River Bridge.
- 4.6 **Implications for Community Wellbeing:**
The issues and options discussed in this report have social and cultural implications for community well-being, given that effective and safe transport infrastructure affects all aspects of the community.
- 4.7 The Management Team have reviewed this report.

5 **COMMUNITY VIEWS**

- 5.1 **Mana Whenua**
Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.
- 5.2 **Groups and Organisations**
There are no groups and organisations likely to be affected by or to have an interest in the subject matter of this report.
- 5.3 **Wider Community**
The wider community is likely to be affected by or have an interest in this report's subject matter, given that effective and safe transport infrastructure affects all aspects of the community.

6 **IMPLICATIONS AND RISKS**

- 6.1 **Financial Implications**
There are no financial implications of the decisions sought by this report.
- 6.2 **Sustainability and Climate Change Impacts**
The recommendations in this report do not have sustainability and/or climate change impacts.
- 6.3 **Risk Management**
There are no risks arising from adopting the recommendations in this report.
- 6.4 **Health and Safety**
There are no health and safety-related issues from adopting the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

The Local Government Act (2002) states that a Community Board should represent and advocate for the interests of its community.

7.3 Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

The Board is required to advocate on behalf of the community to the Council or other outside organisations / authorities on key issues and priorities for the community area.

27 February 2025

To: New Zealand Transport Agency (NZTA)
Subject: Regional Speed Review Consultation
From: Woodend-Sefton Community Board
 Shona Powell Chairperson (shona.powell@wmk.govt.nz)
Contact: Kay Rabe, Governance Adviser com.board@wmk.govt.nz
 C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

SOUTH OF RANGIORA WOODEND ROAD TO SOUTH OF THE CAM RIVER BRIDGE SPEED CONSULTATION

The Woodend-Sefton Community Board (the Board) appreciates the opportunity to provide feedback to the New Zealand Transport Agency (NZTA) on the speed limit south of Rangiora Woodend Road to south of the Cam River Bridge.

In the past the Board have consistently advocated for the lowering of the speed limit from 100km/h to the current 80km/h via numerous submissions and in conversations and meetings with NZTA, local government and local MPs.

THE BOARD STRONGLY SUPPORTS RETAINING THE CURRENT SPEED LIMIT OF 80KM/H.

In support of retaining the speed limit at 80km/h, we highlight the following:

- NZTA themselves have pointed out a number of reasons to retain the current limit in the consultation information, such as the following excerpt;

“The speeds were lowered to address the history of crash risks. At the time reduced speeds were proposed, we shared crash data for the whole route we consulted on. Between 2009 and 2018, six people died, and 33 people were seriously injured in crashes on SH1 Waikuku to Lineside Road. There are a high number of hazards along this corridor. These include narrow shoulders which don't provide space for vehicles to correct if they veer over the white line, power poles, vegetation and deep roadside drainage ditches. There are a number of property accesses and uncontrolled intersections with side roads such as at Pineacres, which historically has had many severe crashes and is a high-risk intersection. There is also no median barrier separation to prevent head-on crashes.”

- Additional hazards and distractions on this stretch of road include:
 - At least six business premises with entrances off SH1
 - At least 16 private residences with entrances off SH1
 - Numerous roadside ditches
 - Numerous advertising boards

- Four bus stops (two on each side of the road) meaning pedestrian traffic and bus movements affecting traffic flow
 - Solid power poles
 - Pineacres/Williams Street intersection which continues to be a common location for accidents
 - Pa Road intersection
 - Sandhill Road intersection
 - Truck and trailer units regularly entering and exiting the Readymix site with no right turning bay or slip lane. When turning onto SH1 they are fully laden and are slow to get up to speed
 - The heavy traffic and turning trucks results in the road surface regularly breaking up and repairs are short-lived
 - Heavy traffic for much of the day, but especially during 'rush hour' times, when the traffic is often at a crawl.
- Prior to the speed limit reduction on this stretch of road, it was not uncommon to see cars in the ditch near the Sandhills Road intersection. This has reduced to the point that Board members have not observed any cars in the ditch since the speed limit was reduced to 80km/h.
 - This stretch of road has been the scene of multiple multi-fatality accidents prior to the lowering of the speed limit.
 - Board members have spoken with many locals who share similar concerns about proposed speed limit changes. Many of them, including residents who frequently drive this stretch of road, believe that maintaining the current speed limit is essential for the safe and smooth operation of daily traffic.
 - The Board believes this stretch of road is unsafe for pedestrians and cyclists. Given that Woodend and Pegasus are zoned for Kaiapoi High School it is unsafe for students to cycle to and from school. We are aware that some residents opt to cycle or walk along this area and any speed increase will only make the route more hazardous to them.
 - We anticipate that an increase in the speed limit would see a return to traffic approaching the Woodend township too fast, an issue that has caused great concern in the past and was improved with the lowering of the speed limit, along with improved signage.
 - Traffic entering the variable speed limit zone on SH1 at the intersection with Williams Street would have to slow from 100 km/h to 60 km/h which means many drivers would be travelling faster than is safe given the accident history of this busy intersection.

The current speed limit reflects the safety needs and driving conditions of the route, ensuring that vehicles can respond to hazards more effectively. The current speed limit allows for a balance between maintaining traffic flow and minimizing risk, which is important in ensuring the safety of both local residents and travellers.

The time saving for this 3.2 km section of SH1 would be minimal, and 0.8 km of it has a variable speed limit of 60 km/h.

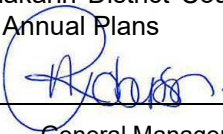
The Board believes that the opportunity for a 100km/h road will come with the completion of the purpose-built Belfast to Pegasus including Woodend Bypass project. In the meantime, we again strongly and respectfully request that the speed limit South of Rangiora Woodend Road to south of the Cam River Bridge remain at 80km/h.

The Board requests to be kept informed of developments on this matter and will continue to work with NZTA and others to ensure increased road maintenance and safety for all.



Shona Powell

Chairperson – Woodend-Sefton Community Board

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 250414065370**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 12 May 2025**FROM:** Kay Rabe, Governance Advisor**SUBJECT:** Ratification of the Woodend-Sefton Community Board's submission to the Waimakariri District Council and Environmental Canterbury's draft 2025-2026 Annual Plans**SIGNED BY:**

 General Manager


 Chief Executive
1 SUMMARY

The purpose of this report is to retrospectively ratify the Woodend-Sefton Community Board's (the Board) submissions to the Waimakariri District Council's and Environmental Canterbury's (ECan) draft 2025-26 Annual Plans.

Attachments:

- i. The Woodend-Sefton Community Board Submission to the Waimakariri District Council's draft 2025-26 Annual Plan (Trim Ref: 250326051801).
- ii. The Woodend-Sefton Community Board Submission to Environmental Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250326051910).

2 RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 250414065370.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council's draft 2025-26 Annual Plan (Trim Ref: 250326051801).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's draft 2025-26 Annual Plan (Trim Ref: 250326051910).
- (d) **Notes** that the Board Chairperson and/or Deputy Chairperson will speak at the Environmental Canterbury and Waimakariri District Council Submission Hearings to convey the Board's view in person on Tuesday, 6 May 2025.

3 BACKGROUND

- 3.1 The submission period for the Council's draft 2025-26 Annual Plan closed on 21 April 2025, and the submission period for ECan's draft 2025-26 Draft Annual Plan closed on 3 April 2025.
- 3.2 The Chief Executive provided an overview of the Council's draft 2025-26 Annual Plan at the All-Boards' Session on 19 February 2025.

4 **ISSUES AND OPTIONS**

- 4.1 The Board's goal is to actively participate in ECan and the Council's Annual and Long Term budget processes to ensure equitable spending across the Waimakariri District while being mindful of rate affordability.
- 4.2 As part of the Annual Plan process, the Board aims to advocate to ECan and the Council on key issues and priorities for the Woodend-Sefton area. Therefore, the Board held a workshop on Tuesday, 25 March 2025, to discuss its submissions to both the Council and ECan's draft 2025-26 Annual Plans.
- 4.3 Subsequently, various drafts, based on members' views, were circulated to Board members for review and comment. The finalised submission to ECan's draft 2025-26 Annual Plan was approved by the Chairperson on Monday, 31 March 2025, and lodged on Thursday, 3 April 2025. The finalised submission to the Council's draft 2025-26 Annual Plan was signed off by the Chair on Monday, 14 April, and was lodged on Tuesday, 15 April 2025.
- 4.4 The following issues, among others, were raised in the Board's submissions:
- 4.4.1 Submission to the Waimakariri District Council's draft 2025-26 Annual Plan:
- The Board is supportive of providing water services through an internal business unit.
 - The Board supports the transportation projects listed in the Council's Consultation Document.
 - The Board understands the pressures placed on the Council's budgets given the increase in insurance, material and other outside influences.
 - The Board also understands the Council's reasoning for amending the Rating Policy.
 - Board is supportive of growth paying for growth and therefore supports the Council reviewing the Development Contributions Policy.
 - The Board would like the Council to review how the total Landscaping budget is divided between the four Community Board areas.
 - The Board requests that serious consideration be given to funding the second connecting road between Pegasus and Gladstone Road in Woodend.
 - The Board raised the need for the revamping of the Waikuku Beach Public Toilets by Surf Lifesaving Club.
- 4.4.2 Submission to Environmental Canterbury's draft 2025-26 Annual Plan:
- The importance of the Waimakariri Bus Service.
 - Inaccessibility of bus routes within Woodend and Pegasus
 - Future investment and on-demand services
- 4.5 The following options are available to the Board:
- 4.5.1 Option One: Retrospectively ratify its submissions to the Waimakariri District Council and Environmental Canterbury's draft 2025-26 Annual Plans.
This is the recommended option.
- 4.5.2 Option Two: Requests that some points of the submissions to the Waimakariri District Council and Environmental Canterbury's draft 2025-26 Annual Plans be amended.
- 4.6 **Implications for Community Wellbeing:**
The issues and options that are the subject matter of this report have no social and cultural implications for community well-being.
- 4.7 The Management Team have reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū is not likely to be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or have an interest in this report's subject matter.

5.3 **Wider Community**

The wider community is likely to be affected by or have an interest in this report's subject matter. Board members based their submissions on feedback from the Woodend-Sefton community.

6 **IMPLICATIONS AND RISKS**

6.1 **Financial Implications**

Should the Council decide to implement some of the Board submission points, there may be budget implications for the Council. The Board do not receive funding from sources other than the Council.

6.2 **Sustainability and Climate Change Impacts**

The Board's submissions to the Council and ECan's draft 2025-26 Annual Plans raise various concerns about sustainability and climate change.

6.3 **Risk Management**

There are no risks arising from the adoption of the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety-related issues from the adoption of the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Board is required to advocate on behalf of the Community to ECan and the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process.

+ April 2025

To: The Waimakariri District Council
Submission: 2025/26 Draft Annual Plan
From: Woodend-Sefton Community Board
Contacts: Kay Rabe – Governance Advisor com.board@wmk.govt.nz
 Shona Powell (Chairperson) shona.powell@wmk.govt.nz

The Chairperson respectfully requests to be heard with regard to this submission.

The Woodend-Sefton Community Board (the Board) would like to thank the Waimakariri District Council for the opportunity to make a submission.

PROJECTS IDENTIFIED IN THE DRAFT ANNUAL PLAN

1. Three Waters Reform – Local Water Done Well

The Board is supportive of the preferred option and agrees that the most cost-effective way of providing water services is through an internal business unit offering shared management and technical assistance with Hurunui and Kaikoura councils or their organisations. This allows local ownership and control of water services which the community deemed important through previous consultation.

The Board believes that working in partnership and sharing expertise and equipment etc with neighbouring councils is a practical and efficient use of resources and allows the smaller councils to manage their water effectively.

2. Transport Funding

The Board supports the projects listed in the consultation document but would like to ensure that the scheduling of the Woodend to Ravenswood project for the 2025/26 financial year is confirmed because the proposed timeline in the consultation document has raised some concern in the community.

The path is scheduled, subject to NZTA safety approval, to be delivered in the 2025/26 financial year as per the decision at the Council meeting on 4th March 2025. The consultation document, which was prepared before Council made their decision, shows construction is proposed for the 2026/27 financial year. The Board has received assurance from the Roding Manager that the path is scheduled for construction in the 2025/26 financial year, subject to NZTA safety approval, as per Councils' decision on 4th March 2025.

3. **Outside Factors Driving Cost Increases**

The Board understands the pressures put on current budgets given the increase in insurance, material and other outside influences and sees no way to mitigate that which is the price of doing business in the current financial climate. The Board supports the Council in their management of these factors to the best of its ability.

4. **Rating Policy Changes**

While the Board prefers the current system of providing a discount for early payment of rates, which gives residents options in paying rates, it understands the Council's reasoning for removing the discount in the current financial situation.

The Board supports the proposed Rating Remission Policy for secondary dwellings as an effective and efficient process.

5. **Development Contributions**

The Board is supportive of growth paying for growth and therefore supports the Council reviewing the Development Contributions Policy and the proposed changes.

6. **Other Issues**

Landscaping Budgets

The Board values the landscaping budget we oversee as it allows the Board to identify projects that benefit the community and see them through to completion. However, the Board would like the Council to review how the total budget is divided between the four Board areas. The rationale behind the division of funding is unclear and some clarity is needed to ensure equity. Increased costs mean the budget for this financial year for the Board of \$14,326 does not go very far, and with the growth of Woodend/Ravenswood there is a pressing need for more equitable funding to enable the Board to assist in establishing and building communities.

Road linking Pegasus and Gladstone Road, Woodend

The Board requests that serious consideration be given to funding the second connecting road between Pegasus and Gladstone Road in Woodend which has been planned from the beginning of the Pegasus Town development. This would help to mitigate the congestion of entering or exiting the township at the SH1 roundabout. This would also prove invaluable during construction of the new SH1/Pegasus/Ravenswood interchange as part of the Woodend Bypass as it would divert a lot of Pegasus traffic away from the worksite. During an emergency the additional exit/entry would be available immediately with no question about when, or even if, it would be opened as happens now.

While the Board is aware there currently is an emergency egress from Pegasus Main Street to Gladstone Road, this is unsealed and rarely opened when it would assist in traffic flows in and out of Pegasus due to high traffic volume or an accident.

The traffic volumes on SH1 are now at such a high level at peak commuting times, holidays and weekends that the traffic exiting Pegasus backs up some distance. This is because the SH1/Pegasus/Ravenswood roundabout is gridlocked by the high volume of SH1 traffic. If there is an accident that holds up traffic on SH1 this exacerbates the slow movement of traffic. A recent example was an accident in Woodend on 31 March during the morning commute. The result was traffic exiting Pegasus was backed up to Infinity Drive and not really moving. With no other exit available people were either late for work, school, and appointments or missed them entirely. Three accidents on the motorway two days later had a similar effect.

The Board also believes that having a permanent second access to the community would be beneficial given the increased development of the area and would reduce pressure on the Infinity Drive roundabout. In addition, it would provide alternative access for emergency services, potentially providing quicker access to properties and amenities in the eastern part of Pegasus, which includes commercial properties.

The Board requests that the existing emergency egress be upgraded to the standard required for it to become a permanent connector road between Pegasus and SH1 in Woodend. The need for this road to be open in the near future is becoming more evident every day.

Targeted Services Rate for Pegasus

A targeted 'Pegasus Service Rate' of \$73.30 per annum is currently charged to Pegasus ratepayers with the only information provided being it is because of the high number of street trees in Pegasus. The total forecast for this targeted rate for the 2025/26 year is \$135,378. No information has been provided to residents to support the rate itself, the amount charged or how it is spent.

For several years the Board has requested that this targeted rate for street trees be reviewed as most of the initial trees planted have reached maturity and maintenance requirements have reduced. There are still a number of immature trees which have been planted as replacements over the years because the type of tree originally planted may not have been suited to the environment or be subject to disease, through poor maintenance, lack of irrigation at a crucial time, or damage.

This level of service for the number of street trees is now common in newer subdivisions and many need a high level of maintenance. In other towns in the District there are street gardens with flowers and shrubs, bedding plant gardens, rose gardens, and street decorations, but not in Pegasus. These all carry high maintenance costs, but those ratepayers are not charged an additional rate.

The Council aims to prioritise nature and connect people and nature. Street trees play a part in this as well as reserves, and in Pegasus with the lake and extensive

wetlands the street trees create a corridor for native birds and cooling the environment. But only in Pegasus is a targeted rate charged for the number of street trees.

The Board request that this extra rate be rescinded for the start of the 2025/26 year given the level of service is the norm in new developments, other towns have high maintenance gardens and street decorations, and the length of time the rate has been in place to cover the initial costs whilst the trees became established.

Waikuku Beach Skate Ramp

The concrete skate ramp at Waikuku Beach is not well used as it is considered by skateboarders to be too challenging for most users and a health and safety issue for children trying to utilise this equipment. The Board has requested several times for funding to be set aside to either modify or replace the ramp with a safer option.

Waikuku Beach Public Toilets by Surf Lifesaving Club

The Board has raised the need for earlier renewal of this toilet block in previous submissions, as they are only scheduled for renewal between 2051 and 2061. These are identified as high use toilets and currently do not meet service levels. The beach is a popular destination all year round, not just in summer, for surfers, walkers and those that use the accessible viewing platform. New toilets would meet accessibility standards and would also possibly allow for changing facilities, which do not exist at the moment, but are needed.

A draft plan for carparking and accessibility for this area is to be publicly consulted on shortly. At the same time the public will be consulted on the location for a planned community project for a beach volleyball court with both preferred locations near the beach which would increase demand on the toilets. The Board requests that the Council move the replacement of this toilet block forward so there is certainty for planning around how all of the pieces will work together in this physically constrained, but very popular area. With the high growth in the surrounding area and across the District and the new accessible viewing platform, the need for safe, accessible and fit for purpose toilets will only continue to increase.

The Board would like to thank the Council for considering its submission to the draft Annual Plan 2025/26.

Kind regards



Shona Powell
Chair
Woodend-Sefton Community Board

3 April 2025

To: Environment Canterbury (ECan)
Subject: Annual Plan 2025/26
From: Woodend-Sefton Community Board
 Shona Powell, Chairperson (shona.powell@wmk.govt.nz)
Contact: Kay Rabe, Governance Adviser com.board@wmk.govt.nz
 C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

The Chairperson wishes to be heard with regard to this submission, but availability is limited to 5th and 6th of May only.

The Woodend-Sefton Community Board (the Board) would like to thank Environment Canterbury for the opportunity to give feedback on the Draft Annual Plan 2025/26.

The Board continues to advocate for better public transport coverage of the district and this submission focuses on that as it is more difficult to comment on other ECan activities and projects as there are few specifics included in the draft annual plan on how and where rates are being spent.

Affordability of rates is a key consideration, and the Board is pleased to see there has been some restraint in proposing larger increases.

Importance of the Waimakariri Bus Service

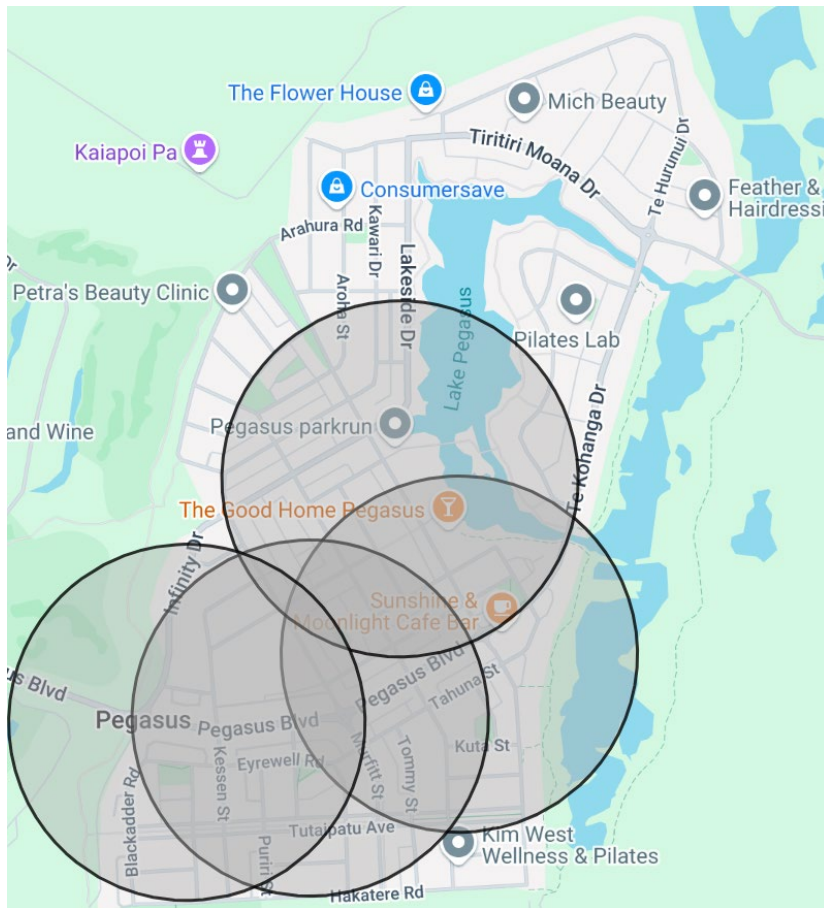
A key point for the bus service in Waimakariri, particularly when compared to Christchurch, is that private vehicle is the only other viable option at present. Taxis and rideshare services are not easily accessed in the District, in terms of availability and often cost. The Board believes that there needs to be more emphasis put on the social needs fulfilled by providing a bus service, not just the economics.

Inaccessibility of bus routes within Woodend and Pegasus

In Pegasus and Woodend the location of bus stops and routes means that large numbers of residents are a long distance from the nearest bus stop. Given that the buses only run hourly at non-peak times it means leaving even earlier to ensure they don't miss the bus as it is a long wait until the next one and is a real disincentive to bus patronage as it is not a realistic option for those that have access to a private vehicle.

One of the outcome measures, Q1B which is the percentage of households in Greater Christchurch within 400 metres of network bus stops. The figure in 2023/24 was 80.5% with the target to increase this. It would be good to see some specific targets added.

In the town of Pegasus with a population around 4,500 the service review undertaken by ECan in 2019 meant the bus route was shortened substantially to only run to Pegasus Main Street instead of along Lakeside Drive and into Tiritiri Moana Drive as it did previously. This has meant that at a time when the housing at the north end of Pegasus was being built the route was shortened and has resulted in a walk of 20-25 minutes for many residents to the bus stop. The map below shows a 400m radius from the current four bus stops which serve the 95 City/Woodend/ Pegasus and the 97 Pegasus/Woodend/Rangiora routes. The gap in service for the northern part of Pegasus is clear to see.



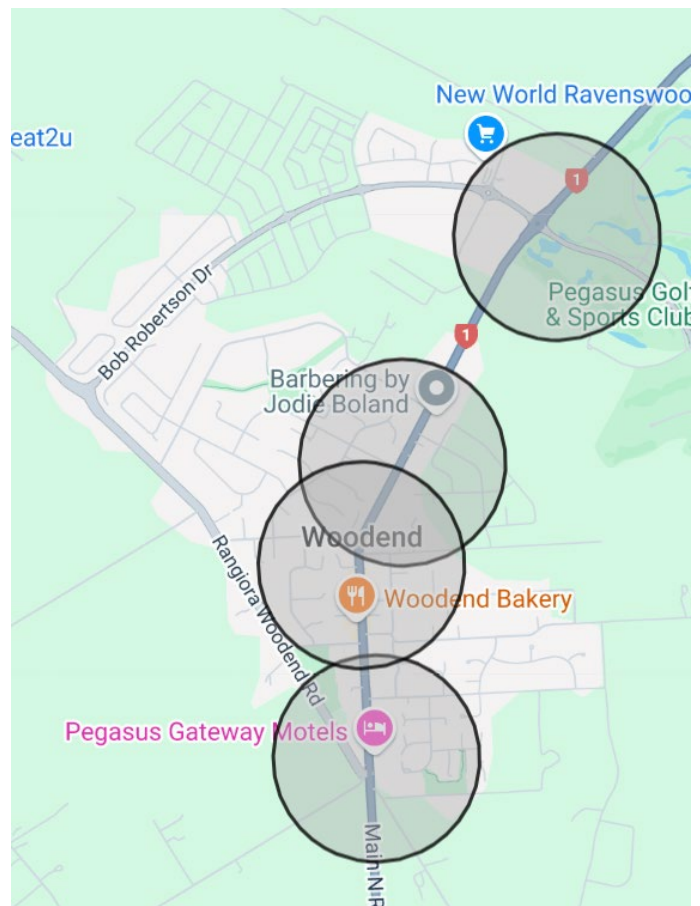
Pegasus bus stops for 95 and 97 route showing 400m radius

In Woodend the rapid growth, particularly in Ravenswood and Two Roads, has meant that many residents are a very long way from the nearest bus stop.

Ravenswood alone has 1,074 titled sections with 120 of those empty lots as at the end of March. The growth is continuing at pace with more sections still to be developed. The Freedom Lifestyle Village for over 50's has many residents now and when fully developed, expected in 2026, will have 237 homes housing at a conservative estimate 320 residents. The average age of residents now is 71.

The map (right) shows the bus stops that serve the 95 route to and from Christchurch. As is evident residences in Ravenswood and Two Roads are completely excluded along with a large section of the older part of Woodend. The northern most stop is the one on the Pegasus side of SH1. In the next map the northern most bus stop is the new stop in Ravenswood which is still to be put in place which will service the commercial area.

Woodend bus stops for 95 route to and from Christchurch showing 400m radius





The map (left) shows the bus stops that serve the 97 route to and from Rangiora. As is evident residences in Ravenswood and Two Roads are completely excluded along with a large section of the older part of Woodend. Only a small corner of Ravenswood close to Rangiora Woodend Road is close to a bus stop and the southern part of Woodend is a long distance from a bus stop.

Woodend bus stops for 97 route to and from Rangiora showing 400m radius

Future investment and on-demand services

On page 63 of the draft annual plan document the paragraph 'Signalling Future Investment' is of interest to the Board. This talks about over the next three years, investigating and develop business cases with partners that explore improvements to the network (including the core routes) and on-demand services.

The Woodend and Pegasus townships have seen high growth. The population increase and growth of more employment and retail options within Waimakariri District means that travel needs have changed. There is demand for intra district travel options. Instead of the 97 route the Board's recommendation back in 2019 and raised since then with ECan during annual and long-term plan consultations has been a circular route with two buses going in opposite directions between Silverstream-Kaiapoi-Woodend-Ravenswood-Pegasus-Rangiora. From a practical point of view the idea of a circular route using two buses is much more useful to a much higher number of residents and lets them travel easily to where they want to go. For example Silverstream and Sovereign Palm residents in Kaiapoi at the moment have to travel to central Kaiapoi first if they want to use public transport to get to Rangiora. A trial of this service would be a good first step with the hope that it might be extended to other areas in the future e.g. Cust, Tuahiwi. This could be an on-demand service.

Thank you once again for the opportunity to provide feedback on the Draft Annual Plan Term Plan 25-26.

Shona Powell
Woodend-Sefton Community Board

Chairperson

CHAIRPERSON'S REPORT April 2025

Shona Powell, Woodend Sefton Community Board (WSCB)

CHAIR'S DAIRY		DISCUSSION POINTS
Date	Events attended	Community Feedback/Issues Raised
7 April	Pegasus Community Centre Steering Group	Discussions around design to meet budget. Reports going to Community Board late April and Council in May
9 April	Community Cuppa, Pegasus	Combined with Annual Plan drop-in. Good interaction between Council staff, Councillors and attendees
10 April	Waimakariri Access Group	Regular monthly meeting. Will be submitting to draft Annual Plan
	Catch up with Greenspace	To catch up on progress on projects
14 April	Pre-meeting briefing with Governance	Regular catch up prior to Board meeting
15 April	WSCB Board meeting	Regular monthly meeting at Sefton Hall
24 April	ANZAC service – Sefton	Touching community service
25 April	ANZAC Commemoration – Pegasus at Dawn	Community run and well attended. Cuppa afterward was appreciated by many, thanks to Waiora Links.
26 April	Volunteering at Pegasus Community Centre	Steady morning with the book cave was very popular
28 April	WSCB Extraordinary meeting	Held at Woodend Community Centre

CHAIR'S STATEMENT
<ul style="list-style-type: none"> • Wrote Board column for May issue of The Woodpecker • Managing Board Facebook page • Prepared presentation of Board submissions at draft Annual Plan hearings for WDC and ECan in early May.
<p>Main issues raised by residents were:</p> <ul style="list-style-type: none"> • Positive feedback on new bus stop in Ravenswood from a number of locals, they are looking forward to the bus deviating into Ravenswood • Lack of a safe path between Ravenswood and Woodend (SH1). News that the path has been funded by Council, subject to NZTA safety approval, has been well received. Just want to see it happen • SH1 which is the responsibility of NZTA - Waka Kotahi <ul style="list-style-type: none"> – congestion on SH1, particularly during morning commute, due to high traffic volumes which is backing up traffic out of Pegasus at the SH1 roundabout. Far worse if there has been an accident on SH1 – still concerns around safety for pedestrians and cyclists at Pegasus/Ravenswood roundabout until new overbridge is in place as part of Woodend Bypass project – concerns around a possible toll and if tolled whether enough traffic will bypass Woodend to ensure safety and less congestion – Waikuku Beach Road intersection with SH1 is an ongoing safety concern for some residents. • Pegasus Lake – the future • Still concern around the Government proposal to consider fast tracking housing between Ravenswood and Gressons Road and the impact on drainage, roads, access to health services and education.

WOODEND-SEFTON COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

Member Name: Rhonda Mather

April 2025

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
5 April	Pegasus Bay Art Show	An excellent display and variety of art on display at Pegasus Bay School.
7 April	PCC PSG	Attended Pegasus Community Centre Project Steering Group meeting.
9 April	Ronel's Community Cuppa	The topic of this very well attended event was the WDC Draft Annual Plan with the Mayor and several Council staff and elected members present. A good opportunity for residents to ask questions and have a one-to-one discussion with the Mayor, elected members and staff members at the end of the event.
28 April	WSCB Extraordinary meeting	PX Board meeting to discuss the PCC project.

Other:

- Delivered Chatter and Woodpecker magazines to Jan Pentecost for Greypower meeting.
- Was an apology for the WSCB meeting on 15 April due to being unwell.
- Incredibly disappointed and angry with the braindead decision to increase the speed limit from Pineacres corner to Woodend. The fact that it was treated as a popularity vote rather than giving any consideration at all to safety concerns and the crash history of the road is unbelievably appalling judgement from NZTA and the government.