

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON TUESDAY 3 SEPTEMBER 2024 WHICH COMMENCED AT 1PM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond, P Williams, and J Ward.

IN ATTENDANCE

J Millward (Chief Executive), C Brown (General Manager Community and Recreation), G Cleary (General Manager Utilities and Roding), S Hart (General Manager Strategy, Engagement and Economic Development), J McBride (Roding and Transport Manager), K Simpson (3 Waters Manager), S Nichols (Governance Manager), G Stephens (Design and Planning Team Leader), K Straw (Civil Projects Team Leader), S Docherty (Policy and Corporate Planning Team Leader), C Taylor-Claude (Parks Officer), A Smith (Governance Coordinator) and C Fowler-Jenkins (Governance Support Officer).

There were nine members of the public present.

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

- Item 7.3 – Deputy Mayor Atkinson and Councillor Mealings declared a conflict of interest due to their current roles as Commissioners on the Proposed District Plan Hearings.
- Item 8.1 and Public Excluded Item 17.4 - Deputy Mayor Atkinson and Councillors Williams and Redmond declared conflicts of interest in their capacity as current members of the District Licensing Committee.

3. ACKNOWLEDGEMENTS

3.1 Passing of Kiingi Tuheitia

Mayor Gordon acknowledged that the Council was deeply saddened by news of the passing of Kiingi Tuheitia, the Māori King. This was a moment of great sadness for Māoridom and the entire country. Kiingi Tuheitia had commitment to his people, a vision for a future full of opportunities, hope and was dedicated to the betterment of New Zealand. Under his leadership, the Kiingitanga Movement flourished. He would be remembered for promoting the preservation and revitalization of Māori customs, language, and traditions. His commitment to fostering understanding and cooperation between Māori and the Crown marked a significant chapter in New Zealand's history, advocating for indigenous rights and recognition.

Mayor Gordon extended the condolences of Waimakariri to Kiingi Tuheitia's whanau and all those who mourned his passing. Kiingi Tuheitia, the seventh Māori monarch, was a symbol of unity, strength, and cultural identity for the Māori people, guiding them through both challenges and celebration. The Council's flags were lowered to half-mast to mark Kiingi Tuheitia passing.

3.2 **Passing of Don Hassall**

Mayor Gordon also sadly noted the passing of former Chief Fire Officer Don Hassall. Mayor Gordon extended his heartfelt sympathy to all those close to D Hassall who was a stalwart of the Rangiora community, serving as Chief Fire Officer in the Rangiora Volunteer Fire Brigade for 20 years. He had been actively involved in the brigade right up until his passing. Mayor Gordon commented that it had been an honour to be a part of the Fire Brigade's 150th Anniversary celebrations in June 2024, where D Hassall received a Patron's Award. The Council's thoughts and deepest condolences were with D Hassall's wife Jenny, their family and friends and, of course, D Hassall's fire brigade family as well. D Hassall was a great man and would be dearly missed. As a mark of respect, the flag out front of Council's Rangiora Service Centre was flown at half-mast when D Hassall was laid to rest.

4. **CONFIRMATION OF MINUTES**

4.1 **Minutes of a meeting of the Waimakariri District Council held on Tuesday 6 August 2024**

Moved: Councillor Redmond

Seconded: Mayor Gordon

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 6 August 2024.

CARRIED

MATTERS ARISING (from Minutes)

There were no matters arising.

5. **DEPUTATIONS AND PRESENTATIONS**

5.1 **Department of Conservation – Sandy Young and Leann Ellis**

S Young noted that braided rivers were a unique ecosystem and were globally rare. Canterbury had 64% of New Zealand's braided river ecosystems. The Ashley Rakahuri River was one of Canterbury's significant braided river ecosystems and was one of the last strongholds of native biodiversity on the Canterbury Plains. Braided rivers were a very dynamic habitat and were home to a wide range of bird species, many of which, such as the threatened Wrybill and endangered Black-fronted Tern, had specially evolved to cope with the harsh habitat. Around 85 species of birds lived on Canterbury's braided rivers, many of which were endemic, of which many were threatened.

L Ellis noted since 2021, the Department of Conservation (DOC) had seen a substantial increase in the number of vehicles in the Ashley Riverbed. In part, that stemmed from a local radio station's promotion of 'Crate Day' in early December. An unofficial organised group had introduced a river run along the Ashley River from the Okuku confluence to the Ashley Gorge. This had damaged the biodiversity in the riverbed and threatened birds, as many of the birds had been killed and nests destroyed.

In 2023, DOC worked with the Ashley Rakahuri Rivercare Group, New Zealand Police and the Council to close some access points to the river. It was challenging to prosecute those who flouted the bylaws, hence the decision to request the Council to annually close the unformed legal road (the Ashley Riverbed section from the Okuku confluence to Ashley Gorge) during the nesting season. If violated, this would then be dealt with by the New Zealand Police as a roading/traffic violation.

Mayor Gordon noted that the management of the Ashley Rakahuri River fell under the auspice of Environment Canterbury (ECan). He enquired if DOC were working with ECan to find solutions. L Ellis advised that ECan managed the lower part Ashley Rakahuri River (below the Okuku's confluence) and had been installing physical barriers to restrict access to the riverbed at the lower end of the Ashley Rakahuri River for several years.

In response to a question from Mayor Gordon, L Ellis advised that the Land Transport Act 1998, the definition of a legal road included riverbeds. This meant there was currently unrestricted vehicle access along the Ashley Rakahuri River riverbed. However, the Council had the authority to close the unformed legal road from September until the end of January each year.

P Williams enquired if there was another location or riverbed that purpose-built off-road recreational vehicles could access in light of the Ashley Rakahuri Rivers' unique ecosystem. L Ellis commented that their mandate was to protect biodiversity, and she did not believe it was appropriate to nominate a 'sacrificial river'

Councillor Redmond asked how other recreational users would have access to this area. L Ellis explained that the river would still be open to horse riders and walkers. L Ellis noted that people would still be able to drive to the barrier and walk to the river.

The Council requested staff to submit a report on the possible closure of the unformed legal roads, which formed the Ashley Rakahuri riverbed from September until the end of January each year.

5.2 **Black Heron Ltd – Dr Logan Williams –(this deputation was presented to Council at 3.20pm)**

Dr Logan Williams presented a proposal to establish a Tech Campus in the Waimakariri District using a PowerPoint presentation. He provided some background information on four other businesses that he had previously developed and sold. He aspired to build a campus to accommodate his companies, Shear Edge, 28toZero, and his newly established venture capital fund, Black Heron Ventures Limited.

Following a New Zealand wide search for a suitable location, a four hectare site had been identified in Kaiapoi which would be ideal for the proposed operations. Waimakariri was a growing district and being close to Christchurch was considered to be a benefit.

It was confirmed that agreements had been established with both the University of Canterbury and Lincoln University to establish a specialised MBA programme in entrepreneurship with a yearly intake of 120 students. There were also discussions being held with the Regional Infrastructure Fund to secure capital support for the campus and the business team of Ngai Tahu were also in support of this initiative and wished to be part of the venture capital fund. As well as the 120 students there would be 100 permanent staff members employed, which would be an additional boost for the Kaiapoi economy.

In response to a question from Mayor Gordon on the specific site chosen, Dr Williams said that it was difficult to find commercially viable land for such a venture and this was a suitable site, zoned as mixed use.

Following a question from Councillor Redmond, S Hart confirmed that the site being considered, adjacent the Motor Caravan Park, with a reserve on the other side. To the west was the Park and Ride site located on the corner of Jones and Charles Streets. Being zoned mixed-use, this proposal would not challenge the zoning, and was probably the largest remaining site to be leased in the mixed-use business areas.

Councillor Cairns queried what part of the Shear Edge business was proposed to be undertaken at the site. Dr Williams advised that there would be a lightweight industrial plant located in Kaiapoi, conducting trials for new products and the full industrial plant would be located in South Auckland. This venture would also provide an innovation hub for local business to partner with to develop new products.

Dr Williams said it was not planned to have a retail outlet at the site however did consider the possibility of bus tours to showcase the new products being developed.

The company was seeking five years right to occupy and operate on the site at a low rental rate (during the establishment phase) and the right to purchase the land at the conclusion of the five year lease period, at an independent valuation rate or mutually agreed price.

Mayor Gordon thanked Dr Williams for his presentation and advised that staff would be working with Dr Williams further on this matter. Also as suggested by Deputy Mayor Atkinson, this matter would be dealt with via the Property Portfolio Working Group.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1 **Local Water Done Well** (LWDW) – J Millward (Chief Executive)

J Millward spoke to the report, noting the Local Government (Water Services Preliminary Arrangements) Act, 2024, (the Act) required councils to prepare a Water Services Delivery Plan for Government approval within one year of the statute attaining Royal Assent, which it had now attained.

The report sought the Council's endorsement for staff to continue working with the Hurunui and Kaikoura District Councils on submitting a joint WSDP. If a joint WSDP was agreed upon, each individual Council would nonetheless have to pass a resolution to endorse the plan before submitting it for approval. The financial modelling work had commenced and was being carried out by Castalia on behalf of the three councils. Information would then be brought back to the Council for a workshop.

Councillor Williams noted that the local media reported that an amalgamation of Waimakariri, Hurunui, and Kaikoura water infrastructure was a 'done deal' when it was not. He asked how the Council would inform the public that the options were still under investigation. J Millward noted that, unfortunately, the information communicated by the media was incorrect; a joint project would be undertaken to evaluate all the options.

Moved: Mayor Gordon

Seconded: Councillor Brine

THAT the Council:

- (a) **Receives** report No. 240826143784.
- (b) **Supports** staff to continue to investigate a range of models with the Hurunui and Kaikoura District Councils.
- (c) **Notes** the programme proposed includes a number of workshops with the Council that will be consulted with the community in March 2025 and provide the Government with a Water Services Delivery Plan in June 2025.

CARRIED

Mayor Gordon noted that the Council had a year to put forward a WSDP which would critically meet the requirements of the Act. He was proud of the Council's efforts to turn around the previous Central Government's policy on 3 Waters. The Council had led the opposition to the previous Central Government's policy on 3 Waters, bringing other councils on board and forming Communities 4 Local Democracy, which had resulted in what the current Government was now proposing.

Mayor Gordon commented that the critical aspect was that retaining the status quo was not an option. Thus, the Council had to develop a WSDP as required by the Act. The Council had opted to work with the Hurunui and Kaikoura District Councils to ascertain whether there was a joint way forward. However, investigations may reveal that a joint model may not be the best option for the Waimakariri District.

Councillor Brine acknowledged the work done by the previous Council and staff regarding 3 Waters. He provided a brief overview of the history of 3 Water infrastructures in the Waimakariri District, noting that, unlike other Councils around the country, the Council had continually upgraded its 3 Water infrastructures. The Council had invested heavily not only in drinking water supplies but also in wastewater treatment. He was proud of the state of the Council's current 3 Water infrastructures, and his only concern with a possible joint model was the unknown state of the Hurunui and Kaikoura District Councils infrastructure.

Deputy Mayor Atkinson commented that looking back was very important; the Waimakariri District Council was one of the only councils in the country with a 150-year Infrastructure Plan. He believed that the Council was well prepared to negotiate with other parties.

Councillor Fulton was concerned that the Council may potentially rush this process. He believed the Council should make provision for an extension, if necessary. He did not think the Waimakariri District Council was in an equivalent position to the Hurunui and Kaikoura District Councils.

Councillor Redmond thought the Council should investigate the viability of all models, including the status quo and shared services, and join with Hurunui and Kaikoura District Councils.

Councillor Mealings appreciated Councillor Brine's historical overview and agreed that the Council had invested in, upgraded, and planned for 3 Water infrastructures where other councils had not. The Council had fought hard to have the choice to steer its own ship. She supported the Council, investigating every option and weighing up what was best for the community.

In his right of reply, Mayor Gordon commented that the Council had spent over \$100 million on 3 Water infrastructure over the last 20 years. He acknowledged the leadership of staff as it had been an enormous undertaking over many years. He reassured the Council that no decision had been made and all models were being considered. Criteria would be developed which all options would be measured against. He would like to see the Council undertake due diligence on neighbouring councils' infrastructure, as it was important to understand the state of their infrastructure. However, he understood that both Hurunui and Kaikoura District Councils had invested considerably in 3 Waters.

7.2 Submission on the Draft Setting Speed Limits Rule 2024 – S Docherty (Policy and Corporate Planning Team Leader)

S Docherty spoke to the report, noting that the Council held a workshop on 9 July 2024 where it provided staff with input on the Council's submission to the Draft Setting Speed Limits Rule 2024. Staff subsequently drafted a submission based on the Council's views, which were generally supportive. The submission requested further consideration on the standardisation of areas and times for speeds around schools and funding to support implementation.

Councillor Williams enquired if the reduction of speed limits via the Setting Speed Limits Rule would be reported to the Council. S Docherty noted that once the Setting Speed Limits Rule was adopted, staff would give it due consideration and report back to the Council.

Councillor Blackie noted that the Council was required to undertake a cost-benefit analysis on proposed speed limit changes. He sought clarity on what a cost-benefit analysis would entail and whether it would consider the human factor of fatalities and damage to people and cars. G Cleary commented that traditionally, cost-benefit analysis in the transportation space covered a fairly broad range of variables.

Councillor Fulton asked if there were any tangible remits left of the Central Government's Road to Zero Policy. G Cleary noted that the policy's principles of road safety remained strong.

Moved: Councillor Redmond

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 240712114162.
- (b) **Endorses** the attached submission on the Draft Setting Speed Limits Rule 2024 (Trim 240711113195).
- (c) **Notes** that the Council generally supports the Government's proposed changes to the Setting Speed Limits Rule.
- (d) **Circulates** the report to the Community Boards for information.

CARRIED

Councillor Redmond supported the motion and thanked staff for taking the Councillor's views on board. He noted that the new Setting Speed Limits Rule was much different from the previous Governments. However, he agreed with the commentary that it did provide a more balanced approach, as one size did not fit all. Councillor Redmond thought the Council would be able to consider speed limits around schools at the appropriate time.

Councillor Williams thanked staff for the report. He endorsed the statement that the Council generally supported the Central Government's proposed changes to the Setting Speed Limits Rule, as the Council had to work closely with the Central Government on this issue.

Councillor Mealings commented that staff had done an excellent job on the submission, capturing points Councillors had made. She appreciated that the Council's submission outlined that some of the proposed standardised approaches would not necessarily deliver the best outcome for communities.

Mayor Gordon supported the motion and acknowledged S Docherty's role in collating the Council's submission. He endorsed the direction the Central Government was heading in as it was more common sense driven. He noted the importance of safety around schools and acknowledged the National Land Transport Plan.

7.3 **Submission on Making It Easier to Build Granny Flats**– S Docherty (Policy and Corporate Planning Team Leader)

Due to conflict of interest as current Commissioners on the Hearing Panel for the Proposed District Plan, Deputy Mayor Atkinson and Councillor Mealings left the meeting during consideration of this item.

S Docherty spoke to the report, noting the joint consultation undertaken by the Ministry of Business, Innovation and Employment (MBIE) and the Ministry for Environment (MfE) on Making it easier to build Granny Flats. The Council held a workshop on 30 July 2024 on the matter, whereafter staff drafted a submission based on the Council's views, which were generally supportive. The Council's submission suggested that further consideration be given to how councils would be notified about the proposed build, and also the monitoring of the build and construction materials used. The submission also highlighted the basis that the 60m² maximum was unclear.

Moved: Councillor Ward

Seconded: Councillor Goldsworthy

THAT the Council:

- (a) **Receives** Report No. 240820139895.

- (b) **Endorses** the Waimakariri District Council submission on Making it easier to build Granny Flats (Trim 240723121150).
- (c) **Notes** that the Council generally supports the government's proposal on Making it easier to build Granny Flats.
- (d) **Circulates** the report to the Community Boards for their information.

CARRIED

Councillor Ward believed that the Council should support the general aim of making it easier to build granny flats. She, therefore, supported the motion.

Councillor Goldsworthy commented that the submission highlighted serious concerns about the Building Act 2004 and the Resource Management Act 1991. He believed that the Council's submission highlighted all its concerns with the proposal.

Mayor Gordon commended staff for collating the issues raised in the Council workshop. However, he noted concern about how the Central Government determined the 60m² sqm floor area maximum.

Deputy Mayor Atkinson and Councillor Mealings returned to the meeting at this time.

7.4 Surf Lifesaving Paid Lifeguard Service Request – C Taylor-Claude (Parks Officer)

C Taylor-Claude spoke to the report, noting it sought approval for additional budget to be allocated to Surf Lifesaving New Zealand for the 2024/25 summer season. She highlighted that the recommendation to extend the patrol season to 99 days would increase the costs of delivering lifesaving services at Waimakariri beaches. The additional budget would be a community grant funded through rates, with an expected minor rating increase of 0.02%.

The Pegasus Residents Group and the Woodend-Sefton Community Board would like the patrol season extended to better cover the summer season, particularly in January. Staff would, therefore, work with the Woodend-Sefton Community Board and Surf Lifesaving New Zealand to determine the staffed dates for Woodend and Pegasus Beaches. However, the extension of the patrol season would be delivered based on need, weather forecasts, bookings at the local campground, and the availability of Surf Lifesaving New Zealand staff.

In response to Mayor Gordon's question, C Taylor-Claude confirmed that the Council portfolio holder of Community Development and Wellbeing, Councillor Cairns, would be consulted.

Councillor Williams questioned how the proposed extension of Surf Lifesaving New Zealand patrol season complied with the Central Government's call for councils to focus on 'needs rather than wants'. J Millward noted that what was to be considered needs rather than wants still needed to be defined.

Councillor Cairns sought clarity on the additional budget required, and C Taylor-Claude noted that the \$16,000 was in addition to the \$118,090.00 already allocated

Councillor Cairns requested an explanation of the estimated timeframes and costs of the proposed extended patrol season. C Taylor-Claude explained that the approximate cost of \$140,687.19 was the maximum expected cost of extending the patrol season for two weeks. G Stephens reiterated that staff would be working with Surf Lifesaving to set the dates.

Moved: Councillor Brine

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 240822141965.

- (b) **Approves** an additional budget of \$22,597.19 for Surf Life Saving New Zealand for the 2024/2025 Financial Year to allow for lifeguards and surf lifesaving services.
- (c) **Notes** that there is currently \$118,090.00 (excluding GST) allocated to Surf Life Saving New Zealand for the 2024/2025 Financial Year.
- (d) **Notes** the attached Surf Life Saving New Zealand Report (Trim: 240822141540) which outlines the increased costs associated with delivering surf lifesaving services this year, as well as statistics outlining the benefits of this service.
- (e) **Notes** the 23% increase on last year is due to increases in wages and an increase in the number of days patrol days increasing from 85 days to 99 days and that the Community Board Chairpersons and relevant portfolio holder be consulted before the dates are approved.
- (f) **Notes** the additional budget would be a community grant, which is funded through rates with a rating increase of \$0.94 (0.10% Community Services Rate) and \$0.90 (0.02% Average Property Rate), and the ongoing cumulative effect on rates is 0.02%.
- (g) **Notes** that once budget is approved, Council staff will continue to work with Surf Life Saving New Zealand to set and communicate the dates for lifeguard patrols for Woodend and Pegasus beaches.

CARRIED

Councillor Williams Abstained

Councillor Brine supported the motion, as he believed that providing lifesaving services at Waimakariri Beaches was essential. He commended the dedication and training of the Surf Life Saving New Zealand's volunteers.

Councillor Blackie noted that he considered saving lives as a need rather than a nice-to-have. He, therefore, supported the motion, as the proposed additional budget would result in a minor rating increase of less than \$1 per ratepayer.

Mayor Gordon was concerned about the cumulative impact of requesting additional funding outside of the Annual and Long-Term budget processes. Nonetheless, in this instance and understanding the rationale, he supported the motion. He was satisfied that the Community Board and relevant Council portfolio holder would be consulted about the dates. He agreed that lifesaving services were essential and not nice to have. It was ensuring that those on Council beaches were safe and protected.

Councillor Cairns also endorsed the motion and encouraged Councillors to support the request. He was in favour of everybody learning to swim and being safe in the water. Councillor Cairns commented that the Woodend-Sefton Community Board had been advocating for the extension of the patrol season for some time.

Councillor Ward observed that more and more people were enjoying the beaches at Pegasus and Waikuku in the summer. It was important that trained lifesavers were on duty, and she therefore supported the motion.

Councillor Williams commented that while Surf Life Saving New Zealand did an excellent job, the Council was already giving them \$118,090. He did not believe that ratepayers should be expected to fund an added 20% increase in these tough economic times. Therefore, he did not support the motion and suggested making it user-pays.

Councillor Redmond commented that it was hard to determine the value to be placed on a life. The motion provided for an increased budget, and he had concerns about the time period for spending the budget. He commented that the Woodend-Sefton Community Board had been asking for an extension of the patrol season for four years. He acknowledged that it would have a minor impact on rates. However, the beaches were accessed by all Waimakariri residents. Hence, the Council should ensure that lifesaving services were provided.

Councillor Mealings noted that the report outlined flexible options for the proposed extension of the patrol season. She was also sure that common sense would prevail when making decisions about staffing the beaches, so she supported the extension in January.

Councillor Fulton thought there was real value in consulting with the residents, the Woodend-Sefton Community Board, and people who interacted with the ocean. This would allow for the patrol season to be extended if required when needed.

Deputy Mayor Atkinson commented that, according to the New Zealand Transport Agency, the cost of a life was \$7 million. He noted that the lifesavers on duty were generally trained students paid a low wage. He noted that you could not put a monetary value on saving a life at sea. He acknowledged the work done by James Ensor, who had been fighting for the extension of the patrol season for some time.

In his right of reply, Councillor Brine commented that recommendation (e) made it clear why there was a 20% increase, to meet the staff costs in wages and to increase services.

7.5 **Review of Road Maintenance Services under Section 17A of the Local Government Act** – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roading)

J McBride took the report as read and highlighted the two minor changes to the contract, which included the move from an NEC3 Conditions of Contract to an NZS 3917 Term Service Contract. As well as a move from a five- (5) year contract, tendered with two one-year extensions (subject to performance) for a total contract period of seven (7) years.

Councillor Williams asked if this report dealt with removing drainage from roading. G Cleary noted that there was a separate report (Item 7.8) of the agenda that dealt with drainage.

Moved: Councillor Redmond

Seconded: Deputy Mayor Atkinson

THAT the Council:

- (a) **Receives** Report No. 240822141973.
- (b) **Receives** the attached 'Review of Delivery of Road Maintenance and Renewal Services under Section 17A of the Local Government Act' (Trim No. 240822141985).
- (c) **Resolves** that the Council's Road Maintenance and Renewal services continue to be provided by a single district-wide network management contract covering all road maintenance and renewal activities, including some minor capital works projects, in an NZS contract form with an emphasis on innovation in a collaborative working environment, using a quality-based contractor selection process.
- (d) **Approves** the contracting out of these Road Maintenance and Renewal services, with the new contract form moving to NZS3917, a well-known and understood NZ Standard used widely within the NZ Construction Industry.
- (e) **Authorises** staff to seek approval from the NZ Transport Agency to move to a maximum Seven (7) year contract (a five-year initial contract period plus two x one-year extensions, subject to performance). This is a requirement of the NZTA Procurement Manual.
- (f) **Authorises** staff to commence the procurement process for retendering the new Road Maintenance and Renewal services contract noting that a report seeking approval to accept a tender is planned to be presented to the Council in May 2025.
- (g) **Notes** that should approval not be granted for a longer contract period by NZ Transport Agency, then a further report would be brought back to Council.

- (h) **Notes** that this review excludes land drainage activities, which have been considered under a separate Section 17A review process and are proposed to be tendered separately.
- (i) **Notes** that shared services are considered and implemented with neighbouring local authorities where applicable.
- (j) **Notes** that the Contract will be open tendered and will be carried out in accordance with Council's Procurement and Contract Management Policy. This includes tender opening by elected members and approval of the tender award by the Council.

CARRIED

Councillor Redmond commented that a review was necessary to ensure compliance with the Local Government Act, 2002 and due to the expiry of the Council's current contractor, Corde. The Act made it mandatory for councils to periodically review the 'cost-effectiveness of current arrangements' for service delivery, including 'the governance, funding and delivery of any infrastructure, service or regulatory function'. He noted that this was a single contract for roading only, not drainage.

7.6 **Request Approval to Undertake a Special Consultative Procedure for Riverside Road and Inglis Road Seal Extension and Targeted Rate** – J McBride (Roading and Transport Manager) and G Cleary (General Manager Utilities and Roading)

J McBride spoke to the report, noting it sought approval for the sealing on Riverside and Inglis Roads on the condition the residents agree to fund the "top up" required to bring the development share for sealing to 30% under the Rural Seal Extension Policy. Approval was also sought to carry out a special consultative process for a targeted rate to cover the cost of the sealing, the approval of the draft statement of proposal, and to appoint Councillors to the hearing panel.

Moved: Councillor Redmond Seconded: Mayor Gordon

THAT the Council:

- (a) **Receives** Report No. 240818138177.
- (b) **Approves** a Special Consultative Procedure (SCP) for a targeted rate being carried out within the proposed new rating area for the sealing of Riverside Road and Inglis Road.
- (c) **Approves** the draft Statement of Proposal (Trim No. 240818138178).
- (d) **Appoints** Councillors P Redmond (Chairperson), B Cairns and J Ward to the Riverside Road Sealing Targeted Rate Hearing Panel.
- (e) **Notes** that the new proposed targeted rate will take effect for 1 July 2025.
- (f) **Circulates** this report to the Rangiora-Ashley Community Board for information.

CARRIED

Councillor Redmond commented that no decision had been made regarding sealing on Riverside and Inglis Roads as this was the start of a process. The Minutes of the Road Sealing Targeted Rate Hearing Panel would be submitted to the Council for consideration.

Mayor Gordon thanked Councillors Cairns, Redmond and Ward for volunteering their time to serve on the Road Sealing Targeted Rate Hearing Panel.

7.7 **Subdivision Contribution Programme for 2024/25 and Approval of Ellis Road Seal Extension** – J McBride (Roading and Transport Manager) and K Straw (Civil Projects Team Leader)

J McBride updated the Council on the Roading Subdivision Contribution Programme for 2024/25. She noted that there were a number of developments around the district each year where the Council contributed to the cost of upgrading the roading infrastructure. These included housing and commercial developments as well as requests for seal extensions in line with the Private Funding of Seal Extension Policy. There were several developments underway which required funding of Council commitment share. There were also a number of requests for rural seal extensions, which staff were currently considering.

J McBride noted that a number of projects were highly likely to proceed over the next 12 months, including McAlpine's request for the sealing of Ellis Road, Rangiora, and the seal extension to be undertaken on Riverside Road, Okuku. If all projects currently identified within the programme were progressed, the programme budget would likely be exceeded. This budget was managed on an under's and over's basis, and over the last six years, this area has been underspent by approximately \$1.3 million. Hence it was predicted that there was still sufficient budget available.

Moved: Councillor Redmond

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 240717116901.
- (b) **Approves** the sealing of Ellis Road under the Private Funding of Seal Extensions Policy at an estimated cost of \$170,000, subject to written confirmation from McAlpine's that they will fund 50% cost share (Council share being \$85,000).
- (c) **Notes** staff are proceeding with the following Council-led projects, subject to normal procurement approvals:
 - i. East Belt Kerb and Channel (in conjunction with the new footpath component)
 - ii. Kippenberger Ave Urbanisation (no. 102 to McPhail Roundabout)
 - iii. Ellis Road Seal Extension
 - iv. Completion of River Road Upgrade
 - v. Riverside Road Seal Extension New Targeted Rate consultation
- (d) **Notes** that the current budget of \$779,077 (excluding GST and carry-over budget) is unlikely to be sufficient to meet the Council's share of costs associated with development and urbanisation costs, and as such, this budget is likely to be overspent if all projects were to proceed. It is, however, considered that a sufficient budget has been forecast for the period of the Long Term Plan even if some of the years are over-extended.
- (e) **Notes** the updated commitments as summarised in Table One of this report.
- (f) **Notes** that funding for growth areas is budgeted to allow under's and over's and as such it is proposed to accept over expenditure in the short term, and continue to monitor growth over the next year, before any decisions about longer term budget adjustments are made.
- (g) **Notes** that over the last six years the budget has typically been sufficient to fund works.
- (h) **Circulates** this report to the Utilities and Roading committee and the Community Boards for information.

CARRIED

Councillor Redmond thanked staff for the report and supported the motion. He noted that there were other projects in the pipeline which would come up in the next year or two.

Councillor Fulton commented that McAlpine's request for the sealing of Ellis Road, Rangiora, needed to be actioned, and it was good that the Council proceeded with this project.

7.8 **Section 17A Review of Rural Drainage Maintenance Contract** – K Simpson (3 Waters Manager) and J Thorne (Strategic Asset Management Advisor)

K Simpson spoke to the report, noting the purpose was to inform the Council of the findings of the section 17A review of the rural drainage maintenance work and to seek approval for the recommended approach of procuring the rural drainage maintenance works externally, separate from the road maintenance contract. Staff considered four different options:

- a combined roading and drainage contract, as per the current approach
- a rural drainage maintenance-only contract
- a supplier panel of drainage maintenance contractors
- bringing it in-house with the water unit or sharing services with neighbouring Councils.

The best option seemed to be separating the rural drainage from the roading works. Staff would submit a follow-up report to the Council in October 2024 that would provide further details.

Moved: Councillor Williams

Seconded: Councillor Mealings

THAT the Council:

- (a) **Receives** Report No. 240812134525.
- (b) **Notes** the findings of the Section 17A review of rural drainage maintenance services that an externally tendered contract (separate from the road maintenance contract) is the most effective option for delivering rural drainage maintenance services.
- (c) **Approves** the procurement of an externally tendered rural drainage maintenance contract, separate from the road maintenance contract.
- (d) **Notes** that a subsequent report on the contract procurement approach, including details on the maintenance requirements and inspection specification for the proposed rural drainage maintenance contract, will be presented at the October Council meeting.
- (e) **Notes** that the current contract expires in October 2025, and a new contract will need to be awarded in mid-2025 in order to allow adequate time for mobilisation prior to the commencement date of 1 November 2025.

CARRIED

Councillor Williams thanked staff for the report and noted that all the rural Drainage Advisory Groups had been requesting the separation of the roading and drainage contracts. Therefore, he supported the motion.

Councillor Mealings also supported the motion and thanked staff for their work. She commented that the Section 17A report laid out the pros and cons of each option.

Councillor Fulton endorsed the motion based on the on-ground experience of the Council's contractors, the feedback from the rural Drainage Advisory Groups and the realities of rural drainage. He was confident that the Council was making the right decision.

Councillor Redmond commented that he initially thought there was an advantage to having roading and drainage maintenance as one contract. However, he supported the motion, as it would allow the Council to choose who the drainage contractor would be.

7.9 **Appointment to the Landmarks Committee** – K Rabe (Governance Advisor)

S Nichols took the report as read, noting that the appointment would be for the duration of the Council term

Moved: Councillor Ward

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** report No. 240822141899.
- (b) **Approves** the appointment of Councillor Fulton as the Council representative and liaison person to the Waimakariri Landmarks Committee.

CARRIED

Councillor Ward commented that Councillor Fulton was a good person to represent the Council due to his knowledge of local history.

7.10 **Environment Canterbury Representation Review** – S Nichols (Governance Manager)

S Nichols spoke to the report, noting that two Councillors currently represented the North Canterbury constituency. No change was proposed to the North Canterbury constituency area post-2025 elections to represent the area. ECan was proposing the amalgamation of the Ashburton District area with the current South Canterbury/Ōtuhituhi constituency, to form a larger Mid-South Canterbury/Ōtuhituhi constituency.

Moved: Councillor Fulton

Seconded: Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 240823142252.
- (b) **Notes** there is no change to the North Canterbury Constituency arrangements proposed in the Environment Canterbury Representation Review Proposal.
- (c) **Supports** Environment Canterbury in its Representation Review proposal regarding the North Canterbury/Opukepuke Constituency.
- (d) **Circulates** a copy of this report to the Community Boards for information.

CARRIED

Councillor Fulton commented that this was an opportunity to do what was in the best interest of North Canterbury and our current representatives served our communities well.

Councillor Redmond supported the motion, noting the excellent representation from the local ECan representatives.

Mayor Gordon thought that the Council should make a submission to ECan's Representation Review Proposal.

7.11 **Review of the Briefing and Workshop Policy** – S Nichols (Governance Manager)

S Nichols noted that the policy was due for review. Staff had, therefore, conducted a workshop with the Council in September 2023 and received some minor suggestions that were woven into the policy. The Briefing and Workshop Policy would again be reviewed in February 2026.

Moved: Deputy Mayor Atkinson Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 231123188463.
- (b) **Approves** amendments as per track change document (Trim 240823142291).
- (c) **Notes** that this policy gives consideration and aligns to the Ombudsman's Opinion following the Review of meetings and workshops released in June 2023.
- (d) **Notes** the policy is proposed to be reviewed in February 2026.
- (e) **Circulates** a copy of this report to the Community Boards for information.

CARRIED

7.12 **Funding for the Rangiora-Ashley Community Board to make a submission on the proposed quarrying activities and the construction and operation of a Landfill at 150, 154, 174 and 176 Quarry Road, Loburn** – T Kunkel (Governance Team Leader) on behalf of the Rangiora-Ashley Community Board

S Hart spoke to the report, noting that the purpose was to seek funding from the Council to enable the Rangiora-Ashley Community Board to compile a submission representing the community's views on the proposed quarrying activities and the construction and operation of a landfill in Loburn.

Councillor Williams noted that the Oxford-Ohoka Community Board made a similar request and asked if they were given a similar amount. S Hart noted that while the Rangiora-Ashley Community Board had only requested \$10,000, the Oxford-Ohoka Community Board had been granted more.

Moved: Mayor Gordon

Seconded: Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 240730125577.
- (b) **Approves** \$10,000 (incl GST) for the Rangiora-Ashley Community Board to make a submission to both Waimakariri District Council and Environment Canterbury on the proposed quarrying activities and the construction and operation of a Class 3 Managed Fill Landfill at 150, 154, 174 and 176 Quarry Road, Loburn.
- (c) **Notes** that as there is no budget for the Community Board's participation in the legal proceedings to seek professional advice, such as an independent planner, legal advisor, or other technical expert, hence the application for funding.
- (d) **Notes** that the funds requested will enable independent support for the Boards submission, which aims to articulate the community's views.

CARRIED

Mayor Gordon commented that the community expressed a range of concerns about the proposed quarrying activities in Loburn. He believed that it was appropriate that the Rangiora-Ashley Community Board be resourced to put forward an opinion on behalf of the community. Mayor Gordon noted he had raised the matter with ECan in the sense that their ongoing applications were having an undue impact on the community.

Councillor Williams supported the motion, also noting the community backlash about the proposed quarrying activities.

The meeting adjourned at 3.01pm and reconvened at 3.20pm, at which time Item 5.2, the deputation from Dr Logan Williams, Executive Director of Black Heron Ltd, was taken. The Minutes have been recorded in the order of business as in the agenda.

8. MATTERS REFERRED FROM COMMITTEES OR COMMUNITY BOARDS

8.1 District Licensing Committee Membership Options – B Charlton (Environmental Services Manager)

*(Refer to the copy of report no. 240801127115 to the District Planning and Regulation Committee meeting of 20 August 2024). **Please note:** The recommendation approved by the committee (as below) differs from that in the staff report.*

Due to conflicts of interest as current commissioners appointed to the District Licensing Committee, Deputy Mayor Atkinson and Councillors Williams and Redmond left the meeting during consideration of this item.

B Charlton spoke to this report, referred from the July 2024 District Planning and Regulation Committee meeting, which sought the Council's approval to increase the membership of the District Licensing Committee by two members. These new members would be either Waimakariri District Community Board members or Councillors. This would allow for more flexibility when appointing members to a hearing committee.

Councillor Mealings questioned whether, as there was an urgent need for additional members, this could be held over until such time as there was a need. B Charlton explained that it took some time to train commissioners to be proficient at the District Licensing Committee hearings, and it was not ideal to have hearing panel members who were not confident in their ability to do the job proficiently.

Moved: Mayor Gordon

Seconded: Councillor Cairns

THAT the Council

- (a) **Approves** expansion of the membership of the District Licensing Committee by up to two members, with elected members from Council or Community Boards.
- (b) **Notes** all District Licensing Committee appointments are for a period of five years by Council resolution.
- (c) **Notes** a further report will be presented to the Council for any new appointments to the District Licensing Committee should the Committee recommend to the Council to expand the District Licensing Committee membership

CARRIED

Councillor Blackie abstained

Mayor Gordon observed that there had been considerable discussion on this matter at a previous District Planning and Regulation Committee workshop, and effectively, this was endorsing what had already been discussed. It was important for members to have resources to keep them abreast of the Sale and Supply of Alcohol Act 2012 and matters relating to District Licensing Committee hearings. It was an important function to be a member of the Committee and it also noted that being appointed for a five-year period did mean that a member of the DLC may not still be an elected member following the 2025 local body elections.

Councillor Blackie noted he had voted against this matter when it was presented to the District Planning and Regulation Committee. He had concerns that having too many members would mean less time that these members would be part of Hearing Panels, and that there would be more cost involved for training members. A good point was the succession factor by having more people trained for the role.

Councillor Fulton supported the appointment of these additional members of the District Licensing Committee to provide for contingencies and to bring further members into this role.

Councillor Cairns, having recently sat in on a hearing, commented on the very experienced members of this District Licensing Committee and acknowledged all the elements that the two new members would need to learn, including from the current committee members.

Deputy Mayor Atkinson, Councillors Williams and Redmond returned to the meeting at this time.

9. HEALTH, SAFETY AND WELLBEING

9.1 Health, Safety and Wellbeing Report August 2024 - J Millward (Chief Executive)

J Millward took the report as read, noting that 18 incidents occurred from mid-July to mid-August 2024, which resulted in no lost staff time for the organisation.

Councillor Goldsworthy asked how often the lockdown procedures were practised. J Millward suggested increasing the frequency to at least twice a year. These procedures were currently being reviewed to determine if they were still appropriate.

Following a question from Councillor Cairns, it was confirmed that building evacuation practices were practiced at least once every quarter. It was suggested that one could be undertaken in the future whilst a Council meeting was in place.

Moved: Councillor Goldsworthy Seconded: Councillor Cairns

THAT the Council

- (a) **Receives** Report No 240821140357.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

10. REPORT FOR INFORMATION – FROM THE UTILITIES AND ROADING CTTEE MEETING OF 20 AUGUST 2024

10.1 Avian Botulism Management 2023/24 – S Allen (Water Environment Advisor)

Deputy Mayor Atkinson asked if the depth of the water in the ponds affected bird life. S Allen's response to the question would be circulated to Councillors.

Councillor Williams noted that this report targeted the Kaiapoi pond and asked if it was known if there were any issues with Avian Botulism in Rangiora ponds. It was agreed that staff would provide an update and a further report if there were any concerns.

Moved: Councillor Brine Seconded: Councillor Blackie

THAT Item 10.1 be received for information.

CARRIED

11. COMMITTEE MINUTES FOR INFORMATION

11.1 Minutes of a meeting of the Community and Recreation Committee of 23 July 2024

11.2 Minutes of a meeting of the Audit and Risk Committee of 13 August 2024

Moved: Deputy Mayor Atkinson Seconded: Councillor Ward

(a) **THAT** Items 11.1 to 11.2 be received for information.

CARRIED

12. COMMUNITY BOARD MINUTES FOR INFORMATION

12.1 Minutes of the Oxford-Ohoka Community Board meeting of 7 August 2024

12.2 Minutes of the Woodend-Sefton Community Board meeting of 12 August 2024

12.3 Minutes of the Kaiapoi-Tuahivi Community Board meeting of 19 August 2024

Moved: Councillor Cairns Seconded: Councillor Blackie

(a) **THAT** Items 12.1 to 12.3 be received for information.

CARRIED

13. MAYORS DIARY - MONDAY 29 JULY – SUNDAY 25 AUGUST 2024

Regarding the Harry Harper Estate Funds, Mayor Gordon advised that these funds had now been transferred to the Council. The Mayor, Deputy Mayor, and Kaiapoi-Tuahivi Community Board Chair had met with the Harper family on the anniversary of Harry Harpers passing and discussed possible plans for the funds. Staff were working with a possible upgrade of the Williams Street bridge and the family supported the funding going to this project. Once further information was available, a joint Council and Kaiapoi-Tuahivi Community Board briefing would be arranged to discuss the matter further. Mayor Gordon noted this was a substantial bequest to the Council and that it was important for the intention of Harry Harper to be honoured with a fitting project.

Moved: Deputy Mayor Atkinson Seconded: Councillor Mealings

(a) **THAT** the Council receives report no 240829146439.

CARRIED

14. COUNCIL PORTFOLIO UPDATES

14.1 Iwi Relationships – Mayor Dan Gordon

The proposal that the Council was contemplating regarding Three Waters, Mayor Gordon advised that there would be a discussion with Ngāi Tūāhuriri and Ngāti Kuri. It was hoped that this would take place within the next month.

Councillor Blackie asked if there had been any progress on discussions with the Ngai Tahu funding for Tuahitara Coastal Park. J Millward responded that this would be addressed at the Trust meeting this week.

14.2 Greater Christchurch Partnership Update – Mayor Dan Gordon

The Partnership had accomplished some good work on Spatial Planning, transit work and housing and it was not felt that it should be extending its remit further. There had been a significant saving with resourcing through the partnership. Deputy Mayor Atkinson had been appointed to replace Mayor Gordon in his absence, to take a lead in Transport forum in October/November.

Councillor Mealings observed that there were some frustrations that this region had not been considered for initial government funding. Mayor Gordon said there was still opportunities, and the region still needed to keep working in partnership. Though not being considered in the first instance, Mayor Gordon believed that having a coordinated approach would work best. The Mayoral Forum had a strong case and to be successful, Mayor Gordon said that the Partnership, Mayoral Forum and all Canterbury Councils were coordinated.

14.3 **Government Reforms** – Mayor Dan Gordon

Mayor Gordon noted the infrastructure for the South Island included funding for Amberley, the new Ashburton River bridge, Woodend bypass and Pages Road Bridge in Christchurch.

14.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

Meeting of the Zone Committee was held the previous day, which was attended by a large number of community members in the public gallery who were objecting to the chlorine in the drinking water supplies. A deputation from a Rangiora resident spoke on their concerns with the impact of chlorine in the drinking water supply. Councillor Fulton said it was unfortunate that the Zone Committee was not the right forum to hear these concerns. G Cleary (General Manager Utilities and Roading) and Mayor Gordon responded to the concerns and provided some balance for the Council. Matters also included a presentation from James Ensor on the results of nitrate level testing in private water wells. M Bate spoke on avian botulism and the impact on bird life in the wastewater treatment ponds which G Cleary responded to.

Dr Adrian Meredith, Ecan, provided a presentation on the findings of a study on salinity in the Kaiapoi River. It was noted that there had been particularly low water flows in the Waimakariri River in 2024 and there was strong correlation between river flows and the levels of salinity. Councillor Fulton believed this was a valuable presentation and suggested it would be beneficial for Dr Meredith to present to the Council on this matter.

Mayor Gordon noted the Canterbury Mayoral Forum and other relevant parties had been meeting to discuss the future of the Water Zone Committees. There were further discussions to be had and Mayor Gordon would keep the Council updated on this matter.

14.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Canterbury Climate Partnership Plan update, this was signed off on Friday and it would be launched in December when the Minister of Climate Change would be in attendance. This was a celebration of the really good work done in the region and was a good step forward. Mayor Gordon noted that this had been a substantial piece of work over the years.

The Council Greenspace Team would be hosting an event on the 8th September 2024 between 10am – 12.30pm at Hegan Reserve as part of Conservation Week which would be a good opportunity to engage and provide some education with the public.

The Waimakariri Youth Council organised a clean-up of the Ashley River on 21st September 2024. Members of the public could register their interest in attending.

There were four Biosecurity Advisory Groups across the Canterbury region, and at the end of September there would be a meeting of these combined groups.

Councillor Fulton asked if there was any further information available to the Council on the work on the Cam River. It was confirmed that staff would be asked to provide an update.

14.6 **International Relationships** – Deputy Mayor Neville Atkinson

A meeting of the Waimakariri Passchendaele Advisory Group was held this week, with a wrap up of the visit of the Ambassador and an update on the upcoming tour to Passchendaele. As previously confirmed, this trip was entirely self-funded by all those attending.

14.7 **Property and Housing** – Deputy Mayor Neville Atkinson

Deputy Chair Atkinson asked if the group's minutes could be circulated to all Councillors in the future. The Property Portfolio Working Group has another meeting scheduled for tomorrow.

15. **QUESTIONS (UNDER STANDING ORDERS)**

There were no questions.

16 **URGENT GENERAL BUSINESS (UNDER STANDING ORDERS)**

There was no urgent general business.

17. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Councillor Mealings

Seconded: Deputy Mayor Atkinson

That the public is excluded from the following parts of the proceedings of this meeting:

- 17.1 Confirmation of Public Excluded Minutes of Council meeting of 6 August 2024
- 17.2 Minutes for information of the Public Excluded portion of the Community and Recreation Committee meeting of 23 July 2024
- 17.3 Minutes for information of the unconfirmed Public Excluded portion of the Audit and Risk Committee meeting of 13 August 2024
- 17.4 District Licencing Committee Appointments
- 17.5 Abbeyfields – draft Memorandum of Understanding
- 17.6 Contract 24/19 District Road Maintenance Contract
- 17.7 Te Kōhaka o Tūhaitara Trustee Appointment
- 17.8 Update on Insurance Matters

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
17.1	Confirmation of Public Excluded Minutes of Council meeting of 6 August 2024	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) LGOIMA Section7(2)(i).
17.2	Minutes for information of Public Excluded portion of the Community and Recreation Committee meeting of 23 July 2024	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).
17.3	Minutes for information of the unconfirmed Public Excluded portion of the Audit and Risk Committee meeting of 13 August 2024	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s 7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (s 7(2)(i)).

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
REPORTS			
17.4	District Licencing Committee Appointments	Good reason to withhold exists under section 7	The report, discussions, and minutes remain Public Excluded for the reasons to protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a) of the Local Government Official Information and Meetings Act 1987. The recommendation to be made public once members had been notified.
17.5	Abbeyfields – draft Memorandum of Understanding	Good reason to withhold exists under section 7	The report, attachments, discussion and minutes remain public excluded for reasons of enabling any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or prevent the disclosure or use of official information for improper gain or improper advantage, as per LGOIMA Section 7 (2) (h, i & j).
17.6	Contract 24/19 District Road Maintenance Contract	Good reason to withhold exists under section 7	The report, attachments, discussion and minutes remaining public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(h). Notes this report will remain in Public Excluded until the new District Road Maintenance contract is in place and operating, after which the recommendations included in the report may be released.
17.7	Te Kōhaka o Tūhaitara Trustee Appointment	Good reason to withhold exists under section 7	The recommendations to be made public, however the report, discussion, minutes and attachments remain public excluded for reasons of protecting the privacy of natural persons as per LGOIMA Section 7 (2)(a).
REPORT FOR INFORMATION FROM THE AUDIT AND RISK COMMITTEE MEETING OF 13 AUGUST			
17.8	Update on Insurance Matters	Good reason to withhold exists under section 7	The report, discussion and minutes remain public excluded for reasons of commercial sensitivities and negotiations under LGOIMA sections 7(2)(i).

CARRIED

CLOSED MEETING

The public excluded portion of the meeting commenced at 4.32pm and concluded at 5.47pm.

Resolution to resume in Open Meeting

Moved: Councillor Ward

Seconded: Councillor Redmond

THAT open meeting resumes and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

CARRIED

OPEN MEETING

17.4 Appointment of District Licensing Committee Members - B Charlton (Environmental Services Manager)

Moved: Mayor Gordon

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 240806129849.
- (b) **Approves** the reappointment to the District Licensing Committee of Deputy Mayor Neville Atkinson (Chairperson), Councillor Paul Williams, and Mr Richard James (Jim) Gerard QSO for a further five years to 4 September 2029 and Councillor Philip Redmond for a further five years to 24 October 2029.
- (c) **Delegates** the Chief Executive to appoint all District Licensing Committee members as Commissioners pursuant to Section 193 (1) of the Sale and Supply of Alcohol Act 2012.
- (d) **Approves** that the report, discussions, and minutes remain Public Excluded for the reasons to protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a) of the Local Government Official Information and Meetings Act 1987.
- (e) **Approves** the recommendations be made public once members have been notified.
- (f) **Appoints** Deputy Mayor Neville Atkinson as Chair as he had indicated a desire to continue in that role and Councillor Philip Redmond as Deputy Chair.

CARRIED

17.7 Te Kōhaka o Tūhaitara Trustee Appointment – G Bell (Acting General Manager Finance and Business Support)

Moved: Councillor Ward

Seconded: Councillor Fulton

THAT the Council

- (a) **Receives** Report No. 240821140581.
- (b) **Appoints** Dr Prudence Stone as a trustee of Te Kōhaka o Tūhaitara Trust from 1 November 2024 for a period of three years to 31 October 2027.
- (c) **Thanks** Andrea Rigby for her contributions to the Trust over the six year period.
- (d) **Approves** the recommendations becoming public, however the report, discussion, minutes and attachments remain public excluded for reasons of protecting the privacy of natural persons as per LGOIMA Section 7 (2)(a).

CARRIED

18. **NEXT MEETING**

The next ordinary meeting of the Council is scheduled for Tuesday 1 October 2024, commencing at 1pm to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 5.48PM.

CONFIRMED



Chairperson
Mayor Dan Gordon

1 October 2024

Date