

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON TUESDAY 2 JULY 2024 WHICH COMMENCED AT 9.34AM.

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson (virtual), Councillors A Blackie, B Cairns, T Fulton, J Goldsworthy, N Mealings, P Redmond, P Williams and J Ward.

IN ATTENDANCE

J Millward (Chief Executive), G Bell (Acting General Manager Finance and Business Support), S Hart (General Manager Strategy Engagement and Economic Development), D Young (Senior Engineering Advisor), S Nichols (Governance Manager), T Allinson (Senior Policy Analyst), V Spittal (Principal Policy Analyst – Climate Change and Sustainability), H Downie (Senior Advisor, Strategy and Programme), and A Smith (Governance Coordinator).

1. APOLOGIES

Moved: Councillor Goldsworthy

Seconded: Councillor Ward

THAT an apology for absence be received and sustained from Councillor Brine.

CARRIED

2. CONFLICTS OF INTEREST

No conflicts of interest were recorded.

3. ACKNOWLEDGEMENTS

Mayor Gordon acknowledged the organisers (Blue Sky Events) for the successful Matariki event held in Kaiapoi over the weekend.

4. CONFIRMATION OF MINUTES

4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday 4 June 2024

Moved: Councillor Cairns

Seconded: Councillor Williams

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of a meeting of the Waimakariri District Council meeting held on Tuesday 4 June 2024.

CARRIED

MATTERS ARISING (from Minutes)

There were no matters arising.

5. DEPUTATIONS AND PRESENTATIONS

There were no deputations and presentations.

6. ADJOURNED BUSINESS

There was no adjourned business.

7. REPORTS

7.1 Submission: Fast Track Approvals Bill – T Allinson (Senior Policy Analyst)

This report sought the endorsement of the Council submission to the Fast Track Approvals Bill, which, due to timeframes, had not been able to be received formally by the Council prior to the submission closing date. The draft submission had been circulated to the Mayor, Councillors and the Management Team to review prior to being finalised and submitted.

Mayor Gordon and the Chief Executive presented the Council's submission to the Select Committee in person on Friday 14 June 2024. In principle the Council had supported the Bill, however some safeguards had been included, as previously discussed. T Allinson had no further updates on the Bill.

There were no questions from members.

Moved: Councillor Redmond

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 240619099692.
- (b) **Endorses** the attached submission on the Fast Track Approvals Bill. (TRIM: 240411056658).
- (c) **Circulates** the report and attached submission to the community boards for their information.

CARRIED

7.2 Submission: Local Government Water Services Preliminary Arrangements Bill – T Allinson (Senior Policy Analyst)

This report sought the endorsement of the Council's submission to the Local Government Water Services Preliminary Arrangements Bill. Due to the truncated timeframe (eight days), there was no time for workshops to discuss this submission with the Council. The draft submission had been circulated to the Mayor, Councillors and Management Team to review prior to being finalised and submitted. There were no further updates from the Select Committee since the Mayor and Chief Executive had presented the submission on behalf of the Council.

There were no questions from members.

Moved: Mayor Gordon

Seconded: Councillor Cairns

THAT the Council:

- (a) **Receives** Report No. 240619099920.
- (b) **Endorses** the attached Local Government Water Services Preliminary Arrangements Bill. (TRIM: 240610093098).
- (c) **Circulates** the report and attached submission to the community boards for their information.

CARRIED

Mayor Gordon noted that the Chief Executive and himself had presented the Council submission in person, noting once again, this was a process that was moving at pace. The water services process was one that this Council had helped develop and was in line with the direction that the Government had signalled pre-election. There would be further legislation later in the year on this matter.

Councillor Cairns and Mayor Gordon acknowledged the work of the staff in producing the submissions, often under restricted timeframes and thanks were extended to the team. Mayor Gordon added that it was important for Waimakariri's voice to be heard.

7.3 **Endorsement of the draft Canterbury Climate Partnership Plan** – V Spittal (Principal Policy Analyst – Climate Change and Sustainability)

V Spittal and Dr B Dollery were present for consideration of this report which sought Council's endorsement of the draft Canterbury Climate Partnership Plan and to provide an opportunity for feedback on the plan's narrative and design. The content of the Plan had been discussed during several Council workshops which set out the key principals, objectives and key actions.

The draft Canterbury Climate Partnership Plan was to be finalised following the Council's LTP deliberations and then endorsed and approved by the Chief Executives' Forum and Mayoral Forum in July and August 2024.

There were no questions from members.

Moved: Councillor Mealings Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 240617097809.
- (b) **Endorses** the attached draft Canterbury Climate Partnership Plan Trim 240617097781.
- (c) **Notes** that the Canterbury Climate Partnership Plan will be finalised pending LTP deliberations at all councils for endorsement and approval by the Chief Executive Forum and Mayoral Forum in July and August respectively.
- (d) **Delegates** Mayor Gordon and Chief Executive Jeff Millward the authority to signoff the final Canterbury Climate Partnership Plan on the Waimakariri District Council's behalf during the processes outlined in recommendation (c) above.
- (e) **Notes** staff will bring the final plan back to Council for its information and formal endorsement in September 2024 following the Canterbury Mayoral Forum approval.

CARRIED

Councillor Mealings noted that this matter had been discussed by the Council on several occasions and the final document was now ready for Council endorsement, encouraging members to support the motion.

Mayor Gordon noted he was the Chair of the Canterbury Climate Change Working Group and was pleased that the document had received widespread endorsement of other Councils. This was a Plan for the whole of Canterbury, and an opportunity for Councils to work together in partnership. This model being developed was a benchmark for the rest of the country and it was hoped that the Plan would have an official launch in the near future.

In reply, Councillor Mealings noted that this Plan gave a regional voice to a global problem. In quoting from the report, "Climate action will be a cost, but the cost of inaction will be far greater."

7.4 **Adoption of the Waimakariri Natural Environment Strategy** - V Spittal, (Principal Policy Analyst: Climate Change & Sustainability)

V Spittal requested the Council adopt the suite of documents for the Natural Environment Strategy (NES). It was advised that the adoption would be the end of a long planning process however the beginning of the implementation phase. In 2021 the Council hosted all the environment groups in the district at a forum. The key matters identified during the forum, were the lack of an agreed vision, lack of resources and knowledge. Staff believe this Natural Environmental Strategy provides all those things. With the contribution from the environment groups, it was believed that the Strategy was truly a partnership document.

The Strategy was consulted on through the Long Term Plan process, and 156 submitters supported some level of implementation of the NES and 40 people did not. Of those in favour, Option A (full implementation), was the preferred response for the NES and this was also supported by several groups, including the Pegasus Residents Group, Forest and Bird, Silverstream Volunteer Group, Ashley Rakahuri Rivercare Group, Te Kohaka o Tuhaitara Trust, Waimakariri Youth Council, Spokes Canterbury, Waimakariri Biodiversity Trust, and the National Public Health Service. V Spittal observed that this Plan delivered an affordable opportunity to start making progress.

Councillor Williams observed that the maintenance of planting was not included in the Strategy and questioned why this had not been included, concerned that no provision had been made for Contractors to access drains for cleaning and maintenance. Dr B Dollery responded that the planting was maintained by Delta, the maintenance contractor and overseen by the Council Greenspace team. Staff were currently undertaking a stocktake of the maintenance work on plantings to determine if it met the required standards. It was agreed to provide an update on this work once it had been completed. Regarding the planting of drains, Dr B Dollery advised that the Greenspace team were working alongside the Utilities and Roading staff, to ensure there was a staff member present at any restoration planning meetings to ensure that any potential problems with restoration planting were picked up immediately.

Councillor Cairns enquired if there were any other Councils that had included having edibles allowed in reserves and enabled members of the public to forage in reserves. Dr Dollery was not aware of any other council having written into Strategies the promotion of having edibles in reserves.

Mayor Gordon referred to the previous query on maintenance budgets, and queried if there was a maintenance budget in place for planting around drains. There was always a natural dieback, which was factored into plans. In natural reserves the maintenance required decreased as planting grows and the canopy was connected. There needed to be a watch kept on the lower canopy, to remove any noxious plants. This maintenance was included in the maintenance contract.

Councillor Fulton suggested it may be beneficial for a workshop presentation of a case study (eg. Matawhai Park, or Silverstream), to the Council on the restoration planting and reserve planting in the district. Staff agreed they would arrange a workshop on this, including the maintenance aspect of the work. Mayor Gordon suggested a presentation to a Council workshop as well as an All Boards session would be beneficial.

Moved: Councillor Mealings

Seconded: Councillor Blackie

THAT the Council:

- (a) **Receives** Report No. 240610093474.
- (b) **Adopts** the Waimakariri Natural Environment Strategy Biodiversity State of Environment Report, Waimakariri Natural Environment Strategy Our Environment – Our Future, Waimakariri Natural Environment Strategy Our Environment – Our Future Summary document and Waimakariri Natural Environment Strategy Implementation Plan.
- (c) **Accepts** the recommendations of the Natural Environment Strategy Project Control Group regarding the feedback on the Implementation Plan from the 2024 -2034 Long Term Plan consultation process as summarised in sections 5.2.2, 5.2.3 and 5.3.3 of this report.

CARRIED

Councillor Mealings believed this Strategy would bring together the work on the natural environment and provide a more effective use of resources. Previously there had not been a coordinated approach. Councillor Mealings urged colleagues to support this motion.

Councillor Blackie noted this initiative represented a quantum leap, with this being the first time the natural environment had been brought into the Council's strategic thinking. Councillor Blackie quoted from staff member V Spittal "all aspects of life rely on a thriving natural environment" and thanked her for all the work in producing these documents.

Councillor Cairns thanked staff for the work on this Strategy and was impressed with the Implementation Strategy in which the Council asked for community groups to become involved, regarding planting. He also supported allowing for the inclusion of edible planting in reserves. Councillor Cairns referred to a reserve in Beach Grove, Kaiapoi, where a neighbouring community member was making a significant improvement to the reserve, working with the Greenspace team. This was now a real asset to the community and Councillor Cairns would like to see this happen throughout the district.

Councillor Fulton supported previous comments from colleagues and believed this Strategy could be used for positive interactions with communities in the district, for instance with the Water Zone Committee and how it engages with the community. This Strategy would also be valuable for people in the community who wanted to contribute to the environment and to bring people together in this realm.

Mayor Gordon expressed his pride in this Strategy and acknowledged the experience and expertise of staff who had worked on the project. This Strategy worked in partnership with the community, noting there were already several different areas that members of the community were working with the Council (e.g. Silverstream Reserve, Honda Forest partnership, Rangiora Airfield with cadets involved in planting, and Councillor Cairns involved with the Kaiapoi Food Forest).

Deputy Mayor Atkinson endorsed the motion, also noting the work of Te Koha o Tuhaitara Trust. There had been significant numbers of trees planted throughout the district. He pointed out that there was a natural attrition of planting, and also in some cases a variety of plants was planted, however in time it became apparent that this had not been the right choice of site for the plants chosen. This Strategy would provide direction and Deputy Mayor Atkinson thanked staff for their work.

In reply, Councillor Mealings commented that this Strategy provided a coordinated approach for the environment across the district. Thanks were extended to staff for the significant amount of work that had gone into this Strategy.

7.5 Programme for District Wide Parking Management Plans – H Downie (Senior Advisor, Strategy and Programme) and D Young (Senior Engineering Advisor)

This report was a result of workshops held with the Council, Rangiora-Ashley Community Board and Kaiapoi-Tuahiwi Community Board in June 2024 regarding the development of Parking Plans and now sought Council's endorsement of a staged programme for individual parking management plans. This would include completing the preparation of Parking Management Plans for both Rangiora and Kaiapoi in the next 12 to 18 months. Discussions with Woodend-Sefton and Oxford-Ohoka Community Boards would be arranged to discuss urgent parking needs in their areas. This would be on a programmed approach following those prepared for Rangiora and Kaiapoi town centres. There would also be investigative work on potential scope of a Southbrook Development Plan in the next six months.

Councillor Fulton referred to parking issues at sporting events, in particular at the Oxford Show Grounds. D Young responded that parking demands would be considered for areas where there may be issues. Community Boards may highlight particular areas of concern that would be discussed.

Councillor Williams noted that parking was important and sought assurance that any developments with roading changes would include input from staff who were working on these district wide Parking Management Plans.

Councillor Cairns suggested that there be direct consultation on the development of the plans with event organiser groups and also the Waimakariri Access Group. It was confirmed that staff would provide information during the proposed consultation process with all stakeholders being considered.

Following a question from Councillor Goldsworthy, D Young noted it was intended that these Plans would need to weigh up the choices of parking and there would need to be a balance for all the townships. The Council would need to make decisions to give direction for the staff.

Deputy Mayor Atkinson noted disappointment that there was no inclusion in the Strategy of charging for parking. D Young noted this report was focused on the timing of the district wide roll out of the Plans, however the consultant engaged, would be asking questions on any interventions, including restrictions, or parking charges. Reports would come back to the Council on these matters, with options for the Council to consider. Deputy Mayor Atkinson responded that he would like this matter to be considered in the beginning of the project, and suggested that if parking charges were introduced, the public would go to another area or town to shop. D Young said there needed to be a lot of considerations before the Council made the decision to introduce parking charges.

Councillor Williams asked if there would be any consultation with business owners and retail property owners, noting that if charging for parking was introduced, this could have an impact on peoples shopping habits and be detrimental to businesses. H Downie confirmed that it was intended that there would be consultation with business owners on this Plan.

Moved: Mayor Gordon

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 240612095033.
- (b) **Endorses** the following general programme for developing Parking Management Plans:
 - (i) Rangiora Town Centre Parking Management Plan – adopted within 12-18 months.
 - (ii) Kaiapoi Town Centre Parking Management Plan – adopted within 12-18 months.
 - (iii) Workshop with the Oxford Ohoka Community Board over the next few months to discuss the urgent parking issues in their ward, and to agree on a timeframe for developing an Oxford Town Centre Parking Management Plan.
 - (iv) Workshop with the Woodend Sefton Community Board over the next few months to discuss the urgent parking issues in their ward, and to agree on a timeframe for developing Parking Management Plans for the centres of Woodend, Pegasus and Ravenswood.
- (c) **Notes** that work to investigate the potential scope of a Southbrook Development Plan will progress over the next 6 months.
- (d) **Circulates** this report to all Community Boards.

CARRIED

Mayor Gordon noted that there would need to be further investigation undertaken on charging for parking, or there may be other strategies that could be introduced. These Plans would integrate with the Greater Christchurch Partnership work.

Councillor Ward supported this motion, noting that this was a changing environment, with the district continuing to grow and noting that technology was advancing,

Councillor Mealings noted that this district had a large area of rural land and for people living in the rural areas, there was no option but to use their cars to get into towns for shopping or other matters. She pointed out that work on these Plans was at no cost, as it was being funded by the Governments Better Off Funding scheme.

Deputy Mayor Atkinson noted that the Council could not afford to build high rise car parking structures in the district's towns. He supported the Strategy but believed that the position on charging needed to be an option included in everything that the Council did.

Councillor Redmond noted that parking was a contentious issue and that car parking issues did not just apply to retail, but also sporting and community events. He believed that the local voice was very relevant and emphasised that he would like to see the Community Boards heavily involved with these Plans.

Councillor Cairns suggested that there may need to be consideration given to parking for cycles, with the significant number of cyclists coming into Kaiapoi and Rangiora.

Councillor Fulton stressed that he would like to make sure there was engagement with the Promotions Groups and business owners. H Downie confirmed that there was planned engagement, however there may be a need to bring forward engagement with stakeholders.

The meeting adjourned at 10.55am and reconvened at 11.15am.

7.6 **Progressing Key Projects in advance of NZTA Funding Certainty** – J McBride (Roading and Transport Manager) and D Young (Senior Engineering Advisor)

D Young presented this report, which sought endorsement to progress design on three projects, though there was uncertainty of National Land Transport Programme (NLTP) funding being approved for the 2024/25 financial year, for these projects. The projects were Tram/Bradleys/McHughs Road Roundabout, Lees Valley Bypass Bridge, and Fernside/Todds Intersection improvements. A decision on the NZTA subsidy funding would be known in October 2024. The Council had previously signalled a desire to prioritise these three projects.

Councillor Fulton asked if there would be any approach made to the Lees Valley Station owners to contribute to the cost of the bridge replacement. D Young advised that this may be considered, if NZTA did not approve the funding.

D Young noted that a better understanding of the cost would be achieved once the design work was undertaken which would be beneficial when and if NZTA funding became available.

Following a question from Councillor Williams, D Young confirmed that the design work would be done inhouse. It was noted that there may be a small amount of assistance required from consultants, with structural work on the Lees Valley Bridge however the remainder of the work would be undertaken inhouse. The Project team had been balancing their current workloads including 3 Waters, Greenspace and Roading to include this design work.

Moved: Councillor Redmond

Seconded: Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 240618099228.
- (b) **Endorses** the staff proceeding with design on Tram/Bradleys/McHughs Rd Roundabout from early 2024/25 onwards at an estimated cost of \$50,000 to be funded from the local share of the budget PJ 102136.000.5135 in advance of knowing whether the project has subsidy funding.
- (c) **Endorses** the staff proceeding with design on Lees Valley Bypass Bridge replacement from early 2024/25 onwards at an estimated cost of \$25,000 to be funded from the local share of the budget PJ 101780.000.5133 in advance of knowing whether the project has subsidy funding.
- (d) **Endorses** the staff proceeding with design on Fernside/Todds Intersection improvements from early 2024/25 onwards at an estimated cost of \$25,000 to be funded from the local share of the budget PJ 102135.000.5135 in advance of knowing whether the project has subsidy funding.
- (e) **Notes** that certainty on NZTA subsidy funding will be known in October 2024.
- (f) **Notes** that if the design does not proceed within the recommended timeframe, that the projects will be delayed by at least a year, and that there will likely be additional costs associated with the delay.
- (g) **Notes** that if subsidy is provided, the design costs will also be subsidised, and the staff will continue on the tendering and construction of each project.

- (h) **Notes** that if subsidy is not provided, the design costs of approx. 50% (or \$50,000 in total) will not be subsidised, and in that case staff will provide a report to the Council to recommend a way forward.

CARRIED

Councillor Redmond noted the importance of having the design work undertaken and to be ready in October when the decision on NZTA funding would be known.

Councillor Ward also supported the \$100,000 budgeted for the design work to continue for these projects and to be prepared for the next stage. Councillor Ward suggested that there could be an approach made for funding from another Government source for the Lees Valley Bridge.

Councillor Fulton observed the variations between the three projects in the district and supported the Council being ready with design work on these three projects. He particularly supported the Lees Valley Bridge project, noting that this serviced a need for businesses and people in that isolated area.

Councillor Mealings supported the design work for these projects advancing. Even if the funding was not granted in October, having the design work completed now would be a saving for when these projects did progress.

Mayor Gordon noted his support of the design work progressing for these projects, which would put the Council in a good position in October when the decision was made on the NZTA funding. Mayor Gordon also supported the comment of Councillor Ward that there could be an alternative government fund available for the Lees Valley Bridge project.

In reply, Councillor Redmond said that the design costs would not be wasted, and believed this was the right way forward. The only issue was timing and funding.

7.7 **Elected Member Remuneration 2024/25** – S Nichols (Governance Manager)

This report provided an update on the Remuneration Authority Determination for the 1 July 2024 to June 2025 financial year relating to elected members remuneration and expenses. An increase of 3.7% had been determined for all elected members from the previous financial year, which would be reflected in the next pay round. There had been no increases to the allowances, including mileage since the beginning of the term. Endorsement of the Elected Members Expense Policy was also sought.

There were no questions from members.

Moved: Councillor Ward

Seconded: Councillor Fulton

THAT the Council:

- (a) **Receives** Report No. 240420062991.
- (b) **Notes** the remuneration is set by the Remuneration Authority for the Waimakariri Mayor, Councillors and Community Board members from 1 July 2024 to 30 June 2025 as follows:

	1 July 2024 to 30 June 2025
Mayor	\$152,271
Deputy Mayor	\$71,940
Councillor (with portfolio and chairing responsibilities)	\$55,983
Kaiapoi-Tuahiwi Community Board Chair	\$19,402
Kaiapoi-Tuahiwi Community Board	\$9,701
Oxford-Ohoka Community Board Chair	\$18,278
Oxford-Ohoka Community Board	\$9,139
Rangiora-Ashley Community Board Chair	\$25,027

Rangiora-Ashley Community Board	\$12,513
Woodend-Sefton Community Board Chair	\$16,030
Woodend-Sefton Community Board	\$8,015

- (c) **Notes** there is sufficient Governance budget to cover the 3.7% increase in remuneration cost.
- (d) **Approves** the Elected Member Expenses Policy to 30 June 2025 (Trim 210811131910-V4).
- (e) **Circulates** a copy of this report and the approved Expenses Policy to all Community Boards for their reference.

CARRIED

Councillor Ward commented that given the workload and responsibilities of Councillors, this was a welcome increase, which would go towards compensating for some of the increases in inflation over recent years. Councillor Ward also acknowledged the significant workload of elected members, noting it was far from being a part-time role.

Councillor Fulton was in support of the motion, commenting it was important that being a Councillor needed to be something made available for everyone and for provision to cover the costs. He noted the importance of being able to claim for expenses and mileage costs, however believed there should be provisions to enable people from all ages and circumstances to stand for Council. People should be enabled to take on the job as an elected member without impinging on their family and working circumstances.

Councillor Redmond endorsed the comments of Councillor Fulton and also noted that these rates were fixed by an independent Remuneration Authority and the Council had no say in the recommendation. To get greater diversity around the Council table, Councillor Redmond suggested the remuneration would need to be doubled, noting that the review into Local Government had contemplated this. Being a Councillor was almost a full-time position in Waimakariri.

In reply, Councillor Ward suggested it would be particularly helpful for younger Councillors, if the government could consider KiwiSaver superannuation. She also noted the exorbitant ACC payments, and suggested these could be considered, to encourage younger people to be able to afford to serve as Councillors.

7.8 Representation Review Proposal – S Nichols (Governance Manager) on behalf of the Representation Review Working Party

This report was presented on behalf of the Representation Review Working Party which had met recently. The Working Party consisted of a member from each Ward and one from each Community Board. As the data from the 2023 Census was not available, the Working Party made a unanimous decision not to undertake a Representation Review prior to the next election. In this case, there would need to be a review undertaken in 2026/27.

As a member of the Working Party, Councillor Redmond said it was unfortunate that the most recent Census figures were not available and that the next Review would need to be undertaken during the next term of Council. It was obvious to all that the population of the Ravenswood/Pegasus area had increased and the data available at the moment was well out of date.

Councillor Goldsworthy believed it was better to wait for a Review to be undertaken during the next term of Council when the most recent data would be available.

Mayor Gordon acknowledged the staff support in this process who had provided valuable information. Without the most recent Census available, it would have been fruitless to undertake a review. There had been good discussion by the Working Party and as mentioned previously, it was a unanimous decision of the working party members not to undertake a review at this time.

Councillor Fulton asked if staff felt there was a good understanding in the community on the Representation Review and the limits of the Representation Review Working Party. S Nichols advised that the idea of the Representation Review was to have balanced representation of elected members across the district and to have a similar number of people to Councillor ratio. A Special Consultative Process would be undertaken as part of any review, with significant publicity advising the community. Submitters had an opportunity to express their views to a hearing panel as part of the Review process. Ultimately the Council made a recommendation to the Local Government Commission who endorsed or amended the representation arrangements having reviewed all the material and community feedback to ensure balance. S Nichols believed that people were aware that this was an opportunity to have their say on topics including any changes to membership numbers, ward boundaries and names, as well as the future existence of community boards. It was a thorough process.

Moved Councillor Mealings

Seconded Councillor Redmond

THAT the Council:

- (a) **Receives** Report No. 240608092544.
- (b) **Approve** that a Representation Review does not occur during 2024, ahead of the 2025 Local Body Elections.
- (c) **Approve** a Representation Review be undertaken during 2026/27.
- (d) **Approve** that the Representation Review Working Party be disbanded.
- (e) **Note** the new Council will appoint a Representation Review Working Party in early 2026.
- (f) **Note** a copy of the Council report be circulated to all Community Boards for information.

CARRIED

Councillor Mealings said it made sense not to undertake a Review at this time, without the availability of the most recent Census information. It had been hoped to have this most up to date data. It made sense to pause a review, until the next term of Council and when better data was available.

Councillor Redmond noted that the Kaiapoi-Woodend ward was now the largest ward in the district by population. But this was based on estimate and calculation at the moment without the most recent Census data available.

Councillor Mealings extended thanks to S Nichols for all the work that had gone into providing the information to the Working Party.

8. **CORRESPONDENCE**

There was no correspondence.

9. **HEALTH, SAFETY AND WELLBEING**

9.1 **Health, Safety and Wellbeing Report June 2024** - J Millward (Chief Executive)

J Millward presented this report, noting a comprehensive update on the airfield operations

Councillor Williams noted the 4x4 vehicle that had been off the road for two months because of the challenges with getting new parts and questioned if this was the right brand/model of vehicle to have considering it was an emergency response vehicle. J Millward advised that there had been an investigation of the vehicle that had been damaged and the training it had been used for in the riverbed had been suspended. It had yet to be determined what had caused the damage to the vehicle and there was a vehicle review currently being undertaken which would include consideration of the makes and models of vehicles best suited for the Council.

Moved: Councillor Williams

Seconded: Councillor Ward

THAT the Council

- (a) **Receives** Report No 240618099222
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

CARRIED

10. COMMITTEE MINUTES FOR INFORMATION

- 10.1 Minutes of a meeting of the Utilities and Roading Committee of 28 May 2024
- 10.2 Minutes of a meeting of the District Planning and Regulation Committee of 28 May 2024
- 10.3 Minutes of a meeting of the Community and Recreation Committee of 28 May 2024
- 10.4 Minutes of a meeting of the Audit and Risk Committee of 11 June 2024

Moved: Councillor Redmond

Seconded: Councillor Blackie

THAT Items 10.1 – 10.4 be received for information.

CARRIED

11. COMMUNITY BOARD MINUTES FOR INFORMATION

- 11.1 Minutes of the Oxford-Ohoka Community Board meeting of 5 June 2024
- 11.2 Minutes of the Woodend-Sefton Community Board meeting of 10 June 2024
- 11.3 Minutes of the Rangiora-Ashley Community Board meeting of 12 June 2024

Moved: Councillor Fulton

Seconded: Councillor Cairns

THAT Items 11.1 to 11.3 be received for information.

CARRIED

12. COUNCIL PORTFOLIO UPDATES

12.1 Iwi Relationships – Mayor Dan Gordon

Nothing further to update since the last Council meeting.

12.2 Greater Christchurch Partnership Update – Mayor Dan Gordon

With the quarterly meeting schedule there had not been a meeting since the last update. There had been a number of visits by Government Ministers recently.

12.3 Government Reforms – Mayor Dan Gordon

Mayor Gordon endorsed the level of pace with matters that concerned this Council, particularly Three Waters and opportunity for influence in this space. Councillor Redmond requested that if the Mayor was meeting with Ministers, to relay the concerns of this Council, that two weeks was grossly inadequate time for a submission to be turned around and suggested a minimum of four to six weeks would be more appropriate.

12.4 Canterbury Water Management Strategy – Councillor Tim Fulton

Councillor Fulton was absent from yesterday's Zone Committee meeting however provided a summary of an update that staff member S Allen submitted on his behalf.

There was currently a Review being undertaken of regional zone committees. Themes mentioned included having small catchment groups in Waimakariri. The needs of Waimakariri may be different to some of the water catchment groups in other parts of the Canterbury region and Councillor Fulton also felt there could be room for interaction across the boundaries with Selwyn and Christchurch City.

Mayor Gordon noted that the Mayoral Forum were considering the future of Water Zone Committees and he had attended a meeting recently with the Chair at Ecan for discussions. The Mayoral Forum would be deciding on the future of the Zone Committees in due course.

12.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Recently attended the Waste Minimisation Conference, as Councillor Brine was unable to attend. She found this a very worthwhile conference with relevant topics and speakers and sharing new ideas and learnings from around the country.

Biodiversity Champions group met the previous day – this comprises Canterbury Mayoral Forum representatives from Councils in the Canterbury area. The Group looked at what the councils had included in their Long Term Plans relating to biodiversity initiatives and funding included in the plans. The main discussion was the review of the Canterbury Biodiversity Strategy which would feed into the review of the Regional Policy Statement. This review was currently underway.

Arohatia te Awa had met recently, Councillor Mealings highlighted a project underway which showed layers of biodiversity projects on Waimap. In the first instance this would show just Council projects, but in future it was planned to include community biodiversity projects. Councillor Mealings said that relevant members of staff would be invited to Arohatia te Awa meetings, to be aware of where planting and projects were being undertaken.

There was a climate education course for elected members as part of the LGNZ training. This addressed the impact of climate change on our communities and some mitigation or adaption that can be done in different parts of the country.

12.6 **International Relationships** – Deputy Mayor Neville Atkinson

The Ambassador for Belgium, who was based in Canberra, would be visiting the district on Sunday 21 July 2024 for a dedication of four plaques at the Rangiora RSA Club. These plaques were previously located at the Christchurch RSA Club and now relocated at the Rangiora Club. They represented four New Zealand women who were awarded the Belgian Government's Queen Elisabeth Medal for their exceptional services to Belgium in the relief of the suffering of its citizens during the First World War. An invitation would be extended to members to attend this dedication.

12.7 **Property and Housing** – Deputy Mayor Neville Atkinson

The next meeting of the Property and Housing Working Group would be held this Thursday and Deputy Mayor Atkinson would report at the next Council meeting.

The Mayor took the opportunity to thank Councillors for the work they did to keep the Council informed of the work in their respective portfolio areas. It was noted that not all portfolios report to Council, and some are to the respective Committees, however he noted that all the updates were appreciated.

13. **QUESTIONS**

There were no questions under Standing Orders.

14 **URGENT GENERAL BUSINESS**

There was no urgent general business.

15. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: Mayor Gordon

Seconded: Councillor Blackie

1. That the public was excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
15.1	Confirmation of Public Excluded Minutes of Council meeting of 4 June 2024	Good reason to withhold exists under section 7	To protect the privacy of natural persons, including that of deceased natural persons (s7(2)(a) and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) LGOIMA Section7(2)(i).
REPORTS			
15.2	Twinning Relationship Visit to Belgium November 2024	Good reason to withhold exists under section 7	The report, contents and minutes remaining public excluded for the reasons of protecting privacy of elected members under LGOIMA Section 7(2)(a) and (f)(ii), however a media statement <i>may</i> be made at the appropriate time to advise of the Mayor and Council representatives attending key commemorative events in Belgium
15.3	Appointment of Trustees for the Te Kōhaka o Tūhaitara Trust	Good reason to withhold exists under section 7	The report and recommendations in this report be made publicly available, but that the discussions and minutes remain public excluded under LGOIMA Section 7(2)(a) to protect the privacy of natural persons.
15.4	Partial Purchase of property	Good reason to withhold exists under section 7	The report, attachments, discussion, and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), and (i).

CARRIED

CLOSED MEETING

Resolution to resume in Open Meeting

Moved Councillor Ward

Seconded Councillor Goldsworthy

THAT the open meeting resumes and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

CARRIED

OPEN MEETING

15.3 Appointment of Trustees for the Te Kōhaka o Tūhaitara Trust – G Bell (Acting General Manager Finance and Business Support) and A Connor (Governance Support Officer)

Moved: Councillor Blackie

Seconded: Councillor Redmond

THAT the Council:

(a) **Receives** Report No. 240610092880.

- (b) **Acknowledges the** contribution of Catherine McMillan for her tenure as Council appointed Trustee on the Board of Trustees of Te Kōhaka o Tūhaitara Trust.
- (c) **Appoints** Deputy Mayor Atkinson as a Trustee of Te Kōhaka o Tūhaitara Trust from 1 October 2024 (or earlier subject to C McMillan's departure date) to 30 September 2027.
- (d) **Approves** the seeking of expressions of interest for one Council appointment on the Board of Trustees for the Te Kōhaka o Tūhaitara Trust for the position becoming vacant on 31 October 2024.
- (e) **Appoints** Mayor Gordon, Councillor Goldsworthy and Deputy Mayor Atkinson to be on the Selection Panel for the appointment of a Trustee for Te Kōhaka o Tūhaitara Trust.
- (f) **Resolves** that the report and recommendations in this report be made publicly available, but that the discussions and minutes remain public excluded under LGOIMA Section 7(2)(a) to protect the privacy of natural persons.


CARRIED

17. NEXT MEETING

The next ordinary monthly meeting of the Council is scheduled for **Tuesday 6 August 2024**, commencing at 1pm, to be held in the Council Chamber, Rangiora Service Centre, 215 High Street, Rangiora.

There being no further business, the meeting concluded at 12.57pm.

CONFIRMED


Chairperson
Mayor Dan Gordon

6 August 2024
Date