

**MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD AT THE OHOKA COMMUNITY HALL, MILL ROAD, OHOKA ON WEDNESDAY 3 APRIL 2024 AT 7PM.**

**PRESENT**

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, T Fulton, N Mealings, P Merrifield and M Wilson.

**IN ATTENDANCE**

G Cleary (General Manager Utilities and Roading), K Howat (Parks and Facilities Team Leader), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

**1. APOLOGIES**

Moved: N Mealings                      Seconded: P Merrifield

**THAT** an apology for absence be received and sustained from R Harpur.

**CARRIED**

**2. PUBLIC FORUM**

There were no members of the public present for the public forum.

**3. CONFLICTS OF INTEREST**

There were no conflicts declared.

**4. CONFIRMATION OF MINUTES**

**4.1. Minutes of the Oxford-Ohoka Community Board meeting – 6 March 2024**

Moved: M Wilson                      Seconded: T Fulton

**THAT** the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 6 March 2024, as a true and accurate record.

**CARRIED**

**4.2. Matters Arising (From Minutes)**

There were no matters arising.

**5. DEPUTATIONS AND PRESENTATIONS**

**5.1. Pearson Park Pump Track – Nicky Stagg**

N Stagg spoke to the Board noting she worked for the Oxford Community Trust and was a teacher aide at Oxford Area School. She was proposing a bike pump track in Oxford, she was looking at a site in Pearson Park next to the Jaycee Rooms. She noted that a few years ago this had been a bike track site. The proposal had come about because there were a lot of kids in the Oxford community that biked around the town and the kids were currently constructing their own dirt jumps. She had set up a committee for the proposal who were in the process of looking at quotes. The site was 1,600sqm however they did not need to use the whole space. They wanted the track to be suitable for smaller children with balance bikes as well as for skilled riders.

N Mealings asked what the committee had done funding wise. N Stagg noted that they had not looked into any funding yet as they were still finalising a quote.

P Merrifield asked if she had consulted with the art centre and the museum. N Stagg replied that she had attended the Pearson Park Advisory Group meeting to ask them, and they were supportive of the initiative as were the art gallery and museum.

M Brown asked how the process would work. K Howat noted that from here he would write a report for the Board and part of that report would have information about the consultation with other user groups at Pearson Park.

M Brown asked if there was an approximate figure for what it was going to cost. N Stagg noted that it was a big area, and the maximum cost would be \$200,000. But the committee had contacts in the community which hopefully would cut costs.

M Wilson asked if they had thought about staging the process. N Stagg replied that they had not at this stage.

## 6. **ADJOURNED BUSINESS**

Nil.

## 7. **REPORTS**

### 7.1. **ANZAC Day Services 2024 – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting that it was the annual report for the ANZAC Day services.

Moved: M Brown                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240212019878.
- (b) **Appoints** Board members S Barkle and M Wilson to attend the Ohoka Anzac Day Service to be held at 11am on Wednesday, 24 April 2024, at Ohoka Hall, Mill Road, and to lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.
- (c) **Appoints** Board members T Robson and P Merrifield to attend the Oxford Anzac Day Service at 9am on Thursday, 25 April 2024, at the Oxford Cenotaph and lay a wreath. Noting a Council representative will also be laying a wreath.
- (d) **Appoints** Board member T Robson to attend the West Eyreton Anzac Day Service to be held at 12pm on Thursday, 25 April 2024, at the West Eyreton Memorial Gates, and lay a wreath. Noting that the wreath will be laid in conjunction with a Council representative.

**CARRIED**

### 7.2. **Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2023/24 – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting the Springton Trophy was a big event that would bring a lot of visitors to the district. A requirement for any equestrian event was to have St Johns ambulance on site for both the riders and spectators. The Club had applied to the Kaiapoi-Tuahiwi Community Board for funding towards St Johns services as well as to the Rangiora-Ashley Community Board in 2022 towards new jumps.

M Brown noted that the Club represented all pony clubs in North Canterbury. In the Boards area that included View Hill, the Oxford Pony Club, and the Eyreton Pony Club. The Springton Trophy was the biggest event in the Southern Hemisphere at a pony club level.

Moved: M Brown                      Seconded: S Barkle

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 240227029407.
- (b) **Approves** a grant of \$500 to North Canterbury Pony Club towards providing on-site first aid services.

**CARRIED**

T Fulton supported the motion however commented that events of this scale, should be brought to the Council for funding rather than applying to the Community Boards. He believed it was a strange mechanism when trying to attract and funding of this scale. He asked if there was anything comparable that the Board had funded previously.

N Mealings noted that in the application they had noted that they had already done significant fundraising and they were asking the Board for 10% of the cost towards ambulance services. Three of the clubs represented in the North Canterbury Pony Club were in the Boards ward. She supported the motion.

P Merrifield agreed about where they got the funding from as if the Council ahead of time about these events it could do consider a one off funding grant.

## 8. **CORRESPONDENCE**

Nil.

## 9. **CHAIRPERSON'S REPORT**

### 9.1. **Chairperson's Report for March 2024**

- Oxford A&P Show.

Moved: M Brown                      Seconded: N Mealings

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the update from the Oxford-Ohoka Community Board Chairperson (Trim 240326047820).

**CARRIED**

## 10. **MATTERS FOR INFORMATION**

- 10.1. Rangiora-Ashley Community Board Meeting Minutes 14 February 2024.
- 10.2. Kaipoi-Tuahiwi Community Board Meeting Minutes 19 February 2024.
- 10.3. Chlorine Exemption Revised Strategy – Report to Council Meeting 7 February 2024 – Circulates to all Boards.
- 10.4. Submission: Environment Canterbury Regional Council Regional Land Transport Plan – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 10.5. Kerbside Collection Standardisation: Amendments to Solid Waste and Waste Handling Licensing Bylaw Terms and Conditions – Report to Council Meeting 5 March 2024 – Circulates to all Boards.

- 10.6. Health, Safety and Wellbeing Report February 2024 – Report to Council Meeting 5 March 2024 – Circulates to all Boards.
- 10.7. Enterprise North Canterbury’s Draft Statement of Intent for the Financial Year Beginning 1 July 2024, Approved Six Month Report to Council 31 December 2023, and Promotion of Waimakariri District Six Month Report 31 December 2023 – Report to Audit and Risk Committee Meeting 12 March 2024 – Circulates to all Boards.
- 10.8. July 2023 Flood Recovery Progress Update – Report to Utilities and Roothing Committee Meeting 19 March 2024 – Circulates to all Boards.
- 10.9. Libraries Update to 7 March 2024 – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.
- 10.10. Aquatics March Report – Report to Community and Recreation Committee Meeting 19 March 2024 – Circulates to all Boards.

Moved: M Wilson                      Seconded: P Merrifield

**THAT** the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.10.

**CARRIED**

## **11. MEMBERS’ INFORMATION EXCHANGE**

### **M Wilson**

- Attended the Swannanoa Fair – weather was amazing, and a lot of people attended.
- Attended the Volunteer Night at the Kaiapoi Library – not as busy as it had been in Rangiora.
- Attended the Food Security Forum which was inspirational with amazing speakers. There was a lot of thinking about how people in North Canterbury could collaborate to make sure there was the food that was needed for our community. But also looking at that the systems that were behind that.
- Kaiapoi Community Garden – volunteered and worked with the students who did the Garden to Table programme.
- Attended the Online National Community Board Hui – about the Frank Avice survey that Local Government New Zealand ran regarding Boards and the role of the Board. It was clear that the mandate for Boards could feel a bit unclear. They had five short term and two long term policy goals. Boards with formal plans felt more reflective, they had more of a focus and could see where they were going. They were looking at the next steps, and acknowledged there was a system change that could come about to better deliver the community voice to that decision making table.
- Attended the Ohoka Women’s Institute Meeting.
- Oxford A&P Show.

### **P Merrifield**

- Oxford Museum.
- Oxford A&P Show.

### **M Brown**

- Attended the Oxford Promotions Action Committee Annual General Meeting – they had no trouble filling their office bearers for the next year. Big discussion around strategic purposes and how to bring more value to members. They were looking to extend the boundary lines for the Committee.
- West Eyreton flood work – Council staff visited residents and had got verbal sign off for the works. They would then get each property owner to sign to say they agreed on the design. They would then be going out to tender.
- Sunday 14 April – North Canterbury Vintage Market at the Rangiora Racecourse.

## **T Fulton**

- North Canterbury Neighborhood Support meeting.
- Audit and Risk Committee Meeting.
- Council Workshop Session.
- Water Zone Committee – Action Plan funding, there were a lot of applicants for not enough money. The Committee were doing site visits of the prospective projects.
- Oxford Promotions Action Committee – good meeting, talk in context of the promotions working group and where Oxford fit in.
- Attended the opening of the administration building at Oxford Area School. It was a long awaited project; the building was not completed yet.
- Attended the Local Government New Zealand Zone 5 and 6 Conference – good to hear from several ministers there. Some of the talk included a more South Island wide approach.
- Oxford A&P Show.
- The West Eyreton Oak Reserve – Ken Howat had engaged a local contractor for the signage. There was some good artwork on display.
- There was an application pending for the Oxford Gym.
- Eyre River Stopbank near No 10 Road, was quite low. Wondered if the Stopbank had been examined by Environment Canterbury.

## **N Mealings**

- Meeting with E Sard and the Ohoka Stream Walkway regarding the placement of the bench.
- Attended Property Portfolio Working Group Meeting.
- Attended Northern Biosecurity Advisory Group Meeting –
  - Quarterly meeting of representatives from Waimakariri District Council, Hurunui District Council and Environment Canterbury.
  - Check, Clean, Dry campaign was continuing, but unfortunately most South Island waterways now had didymo.
  - Discussed the need to monitor for and control new pests to keep them from becoming a threat.
  - Biosecurity Act review was now underway – 1,200 species now under review.
- Attended Council Workshop.
  - Update from Waimakariri Irrigation Limited regarding the water storage project. They needed 75% of members vote to approve and only received 71% so the motion failed. They were looking to form a new company with those in favor to build and manage the water storage facility and then trade water rights among themselves.
  - Fonterra required a 30% CO<sub>2</sub> emissions reduced from their shareholders by 2030.
  - Environment Canterbury Long Term Plan Submission and submission on the Greater Christchurch Partnership Land Transport.
  - All 'Roads of National Significance' to be four laned and grade separated. Increased funding for road maintenance (23% uplift) but \$550million taken from rail, cycling, walking and public transport funding to achieve this.
  - Some of Councils projects were at risk. There was no mention of Greater Christchurch Public Transport Futures (only Auckland and Wellington). Canterbury only got 5-8% of the funding, but represented 15% of the population, 16% GDP and 16% of national roading assets.
- Waimakariri Biodiversity Trust Lifestyle Block Event – Awesome event held at Fernside Hall with a good turnout. Speakers presented on the 'Ten Top Tips' (for keeping waterways clean on your block), 'Biodiversity in Waimakariri', practical advice on how to carry out planting/re-vegetation projects and trapping advice from Pest-Free Waimakariri.
- Attended Christchurch City Councils Coastal Hazards Working Group Meeting.
- Attended Canterbury Mayoral Forum Canterbury Biodiversity Champions Workshop regarding a review of the Canterbury Biodiversity Strategy.
- Canterbury Museum Update – Hui held at Rehua Marae in St Albans. The project was on time and budget.

- Utilities and Roading Committee Meeting – Wilson’s Drive flooding recovery project had been tendered and would be complete this financial year. In a workshop discussed potential future options for the Oxford Wastewater Treatment Plant.
- District Planning and Regulation Committee Workshop.
- Council Workshop regarding Environment Canterbury Long Term Plan Submission.
- Community and Recreation Committee Meeting.
- Mandeville Sports Club Board Meeting.
- Local Government New Zealand Zone 5&6 Conference – held in Christchurch. Speakers included Ministers Chris Bishop, Simeon Brown, Mark Patterson and presentations by Economist Brad Olsen, Leanne Watson of Business Canterbury. Speakers on Localism and the Department of Internal Affairs regarding the Local Government work programme.
- Meeting with constituents.
- Community Wellbeing North Canterbury Board Meeting – two new trustees being appointed in May.
- Council Briefing.
- Waimakariri Youth Council Meeting – six new youth Councillors would come on board in May.
- Attended dedication of Tuahiwi footpath – A lovely celebrations with kaumatua, whanau involved in the project and the Tamariki from Tuahiwi School.
- Met with representative from Wai Connection – project running until June 2025. Seeks to connect interested people and communities with catchment projects.
- Portfolio catchup.
- Mandeville Sports Centre catchup with Board and Council staff.
- Arohata te Awa Working Group meeting – First meeting re-convening the Working Group. Chair appointed, terms of Reference and meeting frequency agreed, recap of previous work done and discussion of future project priorities.
- Council meeting.

### **S Barkle**

- Attended a meeting with T Robson and A Schulte regarding the Woodstock Quarries and Plan Change 31.
- Continued to get great comments about the path construction. People would like a path down McHughes Road as well.
- Oxford A&P Show – Paired up with L Wattie who was promoting the new bins stickers which were available at the Council. There was also rubber latches available to secure bin lids in the wind.
- Comments from residents about the pine trees at the Swannanoa Domain.

## **12. CONSULTATION PROJECTS**

### **12.1. Environment Canterbury Draft Long Term Plan**

Consultation runs from Wednesday 13 March to Sunday 14 April 2024.

[ecan.govt.nz/whatsthecost](https://ecan.govt.nz/whatsthecost)

### **12.2. Council Long Term Plan**

Consultation from Friday 15 March to Monday 15 April 2024.

<https://letstalk.waimakariri.govt.nz/draft-long-term-plan-2024-2034>

#### Community Drop-In Sessions

<i>Rangiora</i>	<i>Tuesday 26 March</i>	<i>4pm to 6pm</i>	<i>Council Chambers</i>
<i>Woodend</i>	<i>Wednesday 3 April</i>	<i>4pm to 6pm</i>	<i>Woodend Community Centre</i>
<i>Oxford</i>	<i>Monday 8 April</i>	<i>4pm to 6pm</i>	<i>Oxford Town Hall</i>
<i>Pegasus</i>	<i>Wednesday 10 April</i>	<i>10am</i>	<i>Pegasus Community Centre (Ronel’s Community Cuppa)</i>

Kaiapoi Thursday 11 April 5pm to 7pm Kaiapoi Library  
Mandeville Thursday 11 April 7pm to 9pm Ohoka Domain Pavilion

The Board noted the consultation projects.

**13. BOARD FUNDING UPDATE**

**13.1. Board Discretionary Grant**

Balance as at 31 March 2024: \$2,276.00.

**13.2. General Landscaping Fund**

Balance as at 31 March 2024: \$13,680.

The Board noted the funding update.

**14. MEDIA ITEMS**

**16. QUESTIONS UNDER STANDING ORDERS**

Nil.

**17. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 8 May 2024 at the Oxford Town Hall.

**Workshop  
(8:09pm to 8:36pm)**

- *Members Forum  
Reminder to send K Rabe photos for the Board Plan*

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.36PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date