

Agenda

Woodend-Sefton Community Board

Monday 12 December 2022

5.30pm

Woodend Community Centre
School Road
Woodend

Members:

Shona Powell (Chairperson)

Mark Paterson (Deputy Chairperson)

Brent Cairns

Ian Fong

Rhonda Mather

Philip Redmond

Andrew Thompson

AGENDA CONTENTS – WOODEND-SEFTON COMMUNITY BOARD MEETING

<u>Item Number</u>	<u>Item Topic</u>	<u>Page numbers</u>
3	Confirmation of Minutes	
3.1	Minutes of 14 November 2022	9-16
3.3	Workshop notes of 14 November 2022	17-18
6	Staff Reports	
6.1	Approval for implementation of Woodland Estate Reserve Concept Plan	19-55
6.2	Road Naming – Ravenswood Developments Limited Stage 6	56-65
6.3	Appointments to Advisory Groups and Outside Organisations	66-70
6.4	Application to the Woodend-Sefton Community Board's 2022/23 Discretionary Grant Fund	71-84
6.5	Retrospective Ratification of the Woodend-Sefton Community Board's submission on Further Submissions to the District Plan and Variation 1 – Housing Intensification	85-92
7	Correspondence	
7.1	Banning of Fireworks – R Wakefield-Jones	93
8	Chairperson's Report	
8.1	Chairperson's Report for November 2022	94-95
10	Members Information Exchange	
10.1	Rhonda Mather	96-97
10.2	Andrew Thompson	98
10.3	Mark Paterson	99
10.4	Brent Cairns	100-101
10.5	Philip Redmond	102-103

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 12 DECEMBER 2022 AT 5.30PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>CONFIRMATION MINUTES</u>	
3.1	<u>Minutes of the Woodend-Sefton Community Board – 14 November 2022</u>	9-16
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 14 November 2022.	
3.2	<u>Matters Arising</u>	
3.3	<u>Notes of the Woodend-Sefton Community Board Workshop – 14 November 2022</u>	17-18
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Receives the notes of the Woodend-Sefton Community Board Workshop, held on 14 November 2022.	
4	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
	Nil.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	

6 REPORTS

6.1 Approval for implementation of Woodland Estate Reserve Concept Plan – Grant Stephens (Greenspace Design and Planning Team Leader)

19-55

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM 221201208694.
- (b) **Notes** that there is currently \$450,000 allocated to the development of Woodlands Estate from the Land Development – Neighbourhood budget and that the estimated cost of implementing this plan is within this budget.
- (c) **Approves** the Woodlands Estate Reserve Final Concept Plan (Trim: 221202209066) for implementation.
- (d) **Notes** that if approved, staff will work to carry out the tender and construction process for this development.
- (e) **Notes** that staff will circulate a letter to submitters who provided contact information informing them of the Woodend Sefton Community Board Outcome.
- (f) **Notes** the recommendations within this report support Greenspace to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing.

6.2 Road Naming – Ravenswood Developments Limited Stage 6 – Scott Morrow (Rates Officer – Land Information)

56-65

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 221201208537
- (b) **Approves** the following proposed names for private right of ways in stage 6 of Ravenswood subdivision as shown as roads 1 to 8 on the attached plan.
 - 1. Counsell Close (Pvt)
 - 2. Corlett Close (Pvt)
 - 3. Flutey Close (Pvt)
 - 4. Griffiths Close (Pvt)
 - 5. Rhodes Lane (Pvt)
 - 6. Steadman Place (Pvt)
 - 7. Tinkler Lane (Pvt)
 - 8. Luisetti Lane (Pvt)
- (c) **Notes** the Woodend Sefton Community Board may replace any proposed road names with a name of its choice.

6.3 Appointments to Advisory Groups and Outside Organisations – Kay Rabe (Governance Adviser)

66-70

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221110196516.
- (b) **Approves** the appointment of Board Member as the Board representative and liaison person to North Canterbury Neighbourhood Support.
- (c) **Approves** the appointment of Board Member as the Board representative and liaison person to Waimakariri Health Advisory Group.
- (d) **Approves** the appointment of Board Member as the Board representative and liaison person to GreyPower North Canterbury.
- (e) **Approves** the appointment of Board Member as the Board representative and liaison person to Waimakariri Access Group.
- (f) **Approves** the appointment of as the Board representative and liaison person to Pegasus Residents Group.
- (g) **Approves** the appointment of Board Member as the Board representative and liaison person to Woodend Community Association.
- (h) **Approves** the appointment of Board Member as the Board representative and liaison person to Waikuku Beach Residents Group.
- (i) **Approves** the appointment of Board Member as the Board representative and liaison person to Northern Pegasus Bay Advisory Group.
- (j) **Approves** the appointment of Board Member as the Board representative and liaison person to Woodend Community Centre Advisory Group.
- (k) **Approves** the appointment of Board Member as the Board representative and liaison person to Sefton Public Hall Society.
- (l) **Approves** the appointment of Board Member as the Board representative and liaison person to Gladstone Park Advisory Group.
- (m) **Approves** the appointment of Board Member as the Board representative and liaison person to Sefton Domain Advisory Group.
- (n) **Approves** the appointment of Board Member and Board Memberas Board representatives and liaison persons to Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees.
- (o) **Approves** the appointment of Board Memberas the Board representative and liaison person to the Coastal Rural Drainage Advisory Group.
- (p) **Notes** that an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.

6.4 **Application to the Woodend-Sefton Community Board's 2022/23 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

71-84

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221123203415.
- (b) **Approves** a grant of \$..... to the Sefton School towards replacing the swimming pool heating system.

OR

- (c) **Declines** the application from the Sefton School.

6.5 **Retrospective Ratification of the Woodend-Sefton Community Board's submission on Further Submissions to the District Plan and Variation 1 – Housing Intensification – Kay Rabe (Governance Adviser)**

95-92

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No 221122202092.
- (b) **Approves** the Woodend-Sefton Community Board's submission on Further Submission to Variation 1 – Housing Intensification (Trim 221122202110).

7 CORRESPONDENCE

7.1 **Banning of Fireworks – R Wakefield-Jones**

93

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the correspondence regarding banning fireworks (TRIM: 221129206053).

8 CHAIRPERSON'S REPORT

8.1 **Chairperson's Report for November 2022**

94-95

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM:221205210317).

9 MATTERS FOR INFORMATION

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 9 November 2022.**
- 9.2. **Rangiora-Ashley Community Board Meeting Minutes 9 November 2022.**
- 9.3. **Kaiapoi-Tuahivi Community Board Meeting Minutes 21 November 2022.**
- 9.4. **Health, Safety and Wellbeing Report October 2022 – Report to Council Meeting 8 November 2022 – Circulates to All Boards.**
- 9.5. **Approval to Submit Three Waters Reform - Better Off Application and Funding Agreement – Report to Extraordinary Council Meeting 22 November 2022 – Circulates to All Boards.**

- 9.6. July 2022 Flood Response Update – Report to Utilities and Roading Committee meeting 29 November 2022 – Circulates to All Boards.
- 9.7. Library Update to 17 November 2022 – Report to Community and Recreation Committee Meeting 29 November 2022 – Circulates to All Boards.
- 9.8. Aquatics November Update – Report to Community and Recreation Committee Meeting 29 November 2022 – Circulates to All Boards.
- 9.9. Waka Kotahi Interim State Highway Speed Management Plan Consultation – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.10. Kerbside Recycling Bin Audits Methodology – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.11. Ohoka Mill Road Stormwater Management Area Resource Consenting Issues and Way Forward – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.12. Oxford-Ohoka Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.13. Woodend-Sefton Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.14. Kaiapoi-Tuahiwi Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 - Circulates to all Boards.
- 9.15. Rangiora-Ashley Community Board Chairpersons Report for the Period February – December 2022 – Report to Council Meeting 6 December 2022 – Circulates to all Boards.
- 9.16. 2023 Council Meeting Schedule – Report to Council Meeting 6 December 2022 – Circulates to all Boards.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.16.

Note:

- 1. *The links for Matters for Information were previously circulated separately to members as part of the relevant meeting agendas.*

10 MEMBERS' INFORMATION EXCHANGE

10.1	<u>Rhonda Mather</u>	96-97
	See report.	
10.2	<u>Andrew Thompson</u>	98
	See report.	
10.3	<u>Mark Paterson</u>	99
	See report.	
10.4	<u>Brent Cairns</u>	100-101
	See report.	

10.5 **Philip Redmond**

102-103

See report.

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11 **CONSULTATION PROJECTS**

Nil.

12 **BOARD FUNDING UPDATE**

12.1 **Board Discretionary Grant**

Balance as at 30 November 2022: \$5,710.

12.2 **General Landscaping Fund**

Balance as at 30 November 2022: \$13,090.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 5.30pm, Monday 13 February 2023 at the Sefton Hall, Earlys Road, Upper Sefton Road, Sefton.

Workshop

- *Woodend Beach Playground and Capital Expenditure Update (Grant McLeod – Greenspace Manager) 30 Minutes.*
- *Landscaping Budget (Hannah-Rose Belworthy – Intermediate Landscape Architect) 20 Minutes*
- *Speed Management (Allie Mace-Cochrane – Project Engineer) 20 Minutes*
- *Members Forum*

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 14 NOVEMBER 2022 AT 5.30PM.

PRESENT

S Powell (Chairperson), M Paterson (Deputy Chairperson), B Cairns, R Mather, P Redmond and A Thompson.

IN ATTENDANCE

T Tierney (General Manager Planning, Regulation and Environment) (Virtual), J McBride (Roading and Transport Manager), K Simpson (3 Waters Manager), S Morrow (Rates Officer – Property Specialist), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 BOARD MEMBERS DECLARATION

The Waimakariri District Council adheres to the following legislation with regard to the swearing in of elected members:

3.1 Local Government Act 2002 - Schedule 7 – Clause 14: Declaration by Member

The Chairperson invited Andrew Thompson to read and sign his declaration form as required in terms of Clause 14 of Schedule 7 of the Local Government Act, 2002:

4 CONFIRMATION MINUTES

4.1 Minutes of the Woodend-Sefton Community Board – 27 October 2022

Moved: M Paterson

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 27 October 2022.

CARRIED

4.2 Matters Arising

Nil.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Road Naming – Ravenswood Stage Six – S Morrow (Rates Officer – Property Specialist)

S Morrow spoke to the report which sought a decision from the Board to rescind the road name, Edlin, which was approved on 13 December 2021 as part of stage six of the Ravenswood Subdivision. The reason being that the name Edlin Street had already been approved for use in another development within the ward.

P Redmond noted that Edlin was included in the Pre-Approved Woodend Sefton Road and Reserve Name List and questioned the reason for changing the name in the Ravenswood Subdivision, as opposed to changing the road name in the other subdivision. S Morrow explained that both subdivisions were in the Board's area, although approved for use in the Ravenswood Subdivision, the name would not be required for some time as that stage of the development was still under construction, whereas the Pegasus subdivision had already been developed and the road name signage were in the process of being produced.

Moved: R Mather

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 221102191442.
- (b) **Rescinds** the decision of the Woodend-Sefton Community Board on 13 December 2021 to approve the road name Edlin Street as part of Stage 6 of the Ravenswood development.
- (c) **Approves** the road name Robinson Street to replace the road marked as Road# 7 in the agenda.
- (d) **Notes** the Woodend-Sefton Community Board may replace any proposed road name with a name of its choice.

CARRIED

7.2 Woodend-Sefton Community Board General Landscaping Budget and Discretionary Grant Fund – Update for the 2022/2023 Financial Year – K Rabe (Governance Advisor)

K Rabe spoke to the report noting that a similar report was presented at the beginning of each term to inform the Board of the status of the budgets.

R Mather enquired if there were other options to promote the Discretionary Grant Fund such as via social media. K Rabe replied that currently there was an annual budget of \$500 for advertising meetings, and as long as the Board could promote the fund without requiring further funding there would be no issues.

A Thompson thought that some of the local Facebook community groups could be a good avenue to advertise the fund. The Board often struggled at times, especially during the last few years due to covid restriction, to get applications.

Moved: P Redmond

Seconded: B Cairns

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221101189323.
- (b) **Notes** that the 2022/23 Woodend-Sefton Community Board General Landscaping Budget as of 31 October 2022 was \$13,090.
- (c) **Notes** that the 2022/23 Woodend-Sefton Community Board Discretionary Grant Fund had a current balance of \$5,710.
- (d) **Notes** that the Woodend-Sefton Community Board Discretionary Grant Fund would be advertised through the Community Notice Board page in the Northern Outlook and The Chatter newsletter on a quarterly basis.

CARRIED

8 CORRESPONDENCE

8.1 State Highway One Woodend Safety Improvements and Pegasus/Ravenswood Roundabout – James Caygill, Waka Kotahi

S Powell noted the letter was sent to the Waka Kotahi's Director Regional Relationships, James Caygill, at the beginning of September 2022. She noted that J Caygill had advised that the Board would get a reply in time for its December 2022 meeting.

Moved: S Powell

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the correspondence regarding State Highway One Woodend Safety Improvements and Pegasus/Ravenswood Roundabout (TRIM: 220906153957).

CARRIED

9 CHAIRPERSON'S REPORT

9.1 Chairperson's Report for September and October 2022

A Thompson commented that he had noticed surveyors working in Woodend Beach around the roundabout, and around the Woodend Beach Road.

B Cairns noted that there had been an announcement that the speed limit was proposed to change to 60km/h from Woodend through to the Pegasus roundabout.

Moved: S Powell

Seconded: R Mather

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report from the Woodend-Sefton Community Board Chairperson (TRIM: 221107194148).

CARRIED

10 **MATTERS FOR INFORMATION**

- 10.1 Oxford-Ohoka Community Board Meeting Minutes 7 September 2022.
- 10.2 Rangiora-Ashley Community Board Meeting Minutes 14 September 2022.
- 10.3 Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 September 2022.
- 10.4 Three Waters Reform - Transition Support Package Agreement with Dept of Internal Affairs – Report to Council Meeting 6 September 2022 – circulates to All Boards.
- 10.5 District Regeneration - Annual Progress Report to June 2022 – Report to Council Meeting 6 September 2022 – Circulates to All Boards.
- 10.6 July 2022 Flood Response - Emergency and Immediate Works Expenditure – Report to Council meeting 6 September 2022 – Circulates to All Boards.
- 10.7 Adoption of Policy - Briefings and Workshops – Report to Council meeting 6 September 2022 – Circulates to All Boards.
- 10.8 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Oxford-Ohoka Community Board Meeting 7 September 2022 – Circulates to Woodend-Sefton, Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.
- 10.9 Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Report to Rangiora-Ashley Community Board Meeting 14 September 2022 – Circulates to Oxford-Ohoka, Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards.
- 10.10 Aquatics September Update – Report to Community and Recreation Committee Meeting 20 September 2022 – Circulates to All Boards.
- 10.11 Library update to 8 September – Report to Community and Recreation Committee Meeting 20 September 2022 – Circulates to All Boards.
- 10.12 Annual Report to the Alcohol Regulatory and Licensing Authority 2022 – Report to District Planning and Regulation Committee Meeting 20 September 2022 – Circulates to All Boards
- 10.13 Analysis of Recent Reports Covering Regional Water Quality Trends and Issues – Report to Land and Water Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.14 Solid Waste Services and Waste Data Update for 2021/22 – Report to Utilities and Rooding Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.15 2021-2022 Flood Recovery: September Update – Report to Utilities and Rooding Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.16 Eastern Districts Sewer Scheme and Oxford Wastewater Treatment Plant Annual Compliance Monitoring Reports 2021 – 2022 – Report to Utilities and Rooding Committee Meeting 27 September 2022 – Circulates to All Boards
- 10.17 Approval of the Transportation Procurement Strategy – Report to Council Meeting 4 October 2022 – circulates to All Boards
- 10.18 July 2022 Flood Response – Forecast Costs and Funding Sources – Report to Council Meeting 4 October 2022 – Circulates to All Boars
- 10.19 Submissions: Water Services Entity Bill, Proposed National Policy Statement for Indigenous Biodiversity, and ME 1669 Discussion Document: Managing Wetlands in the CMA – Report to Council Meeting 4 October 2022 – Circulates to All Boards
- 10.20 Health, Safety and Wellbeing Report September 2022 – Report to Council Meeting 4 October 2022 – Circulates to All Boards
- 10.21 Council meeting schedule – Report to Council Meeting 27 October 2022 – Circulates to All Boards

Moved: B Cairns

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 10.1 to 10.21.

CARRIED

11 MEMBERS' INFORMATION EXCHANGE

Andrew Thompson

- The death of the Kotuku, white heron, at Waikuku Beach was a sad, particularly as it appeared to have been shot.
- Waikuku Beach Campground update.
- Matters with the community and Council staff regarding the Waikuku Beach spatial plan.
- Concerned about the big redwood tree on the Inch family farm on Kippenberger Avenue that was pushed over by the developer.

Rhonda Mather

- All Board members were invited to The Waiora Links launch lunch.
- Combined Christmas Community Cuppa on Wednesday 14 December 2022 at 10am to be held at the Woodend Community Centre.

Mark Paterson

- Attended the Three Waters public meeting with the National Party.
- Attended the Woodend Flower Show and tree planting.
- Attended a meeting at Gladstone Park regarding the flooding, received advise around the flooding report and what repairs would be which would be quite substantial. There was a plan to a possible fix. The ground was practically recovered from what it was a few months ago.
- Attended a Woodend Community Association meeting looking at projects for the next term and membership.
- Attended the meeting on the fire in Woodend.
- Woodend community gardens going in at the Woodend School which was progressing very well with the possibility on another area to be gardened shortly.
- Food Forest at Gladstone Park.

S Powell enquired if there was any timeframe on the possible fix for Gladstone Park. M Paterson noted that if the option was an expensive one it was unlikely to occur. The ultimate fix would be raising the ground level to a level to mitigate the flooding.

A Thompson asked in these uncertain and changeable weather times if the Council should not be prepared for similar flooding to happen again at some stage and therefore formulate a plan to deal with increased flooding problems.

K Simpson noted that the Council had done substantial work on the whole coastal area of groundwater levels. A report was recently received which noted that flooding was not due to any one rain fall event, but rather the result of accumulative weather events which had caused the groundwater level to rise in that area. Waikuku Beach, some areas in Pegasus and Woodend Beach were causing ongoing issues. The Council was therefore investigating the frequency of events that would cause the groundwater raising to a level which would result in flooding.

Brent Cairns

- Food banks – increase of 60% demand on food banks and the suppliers of the food banks were selling more, with less being donated which was causing a real issue with demand and supply.
- Had a few discussions with the police regarding some anti-social behaviour in various business areas. Targeted businesses in Waimakariri would receive an invitation to go to a meeting with the police to receive an update on this matter.

Philip Redmond

- Concluded Gambling Policy Hearing recommendations – The policy was adopted at the October 2022 Council meeting. Ratio of machines to population would be 1:260 to reflect the current numbers – approximately 160 machines.
- Creative Communities Waimakariri Assessment Committee – Approved funding for arts, 14 applications, \$30,000.
- Three Waters Public Meeting – Matt Doocey and Simon Watts at Kaiapoi. Simon Watts said National Government would not require better off funding to be repaid.
- Oak tree planting at Woodend Recreation Reserve and Kaiapoi Domain – Two trees planted at each venue to commemorate Queen Elizabeth the Second and King Charles the Third.
- Rangiora Art Society opening night – A&P Showgrounds Rangiora.
- North Canterbury Sport and Recreation Trust Sports Awards at MainPower Stadium – Very successful.
- Reopening Heritage BNZ Building Kaiapoi – Paper Plus tenant and Boutique accommodation upstairs.
- Canterbury Museum funding announcement - \$20 million for base isolation.
- Community Wellbeing North Canterbury Annual General Meeting.
- Taumata Arowai Chief Executive, Bill Bayfield – Chlorination due 14 November 2022, however exemptions had not been processed, they would therefore not prosecute subject to having an agreed Water Plan including UV at headworks.
- Tuhaitara Coastal Park Fire – Met with evacuees. Well organised response by FENZ. Volunteers and Council Civil Defence and Community Team.
- Greater Christchurch Partnership meeting – Christchurch City Council, Selwyn District Council and Waimakariri District Council plus agencies.
- Wellbeing North Canterbury walk with David Hill – thanks to Brent Cairns for welcome refreshments.
- Attended Roger Blair and Liz Gordon's funerals.
- Attended:
 - Ronel's Cuppa Pegasus - Greg Byrnes gave an update.
 - Security Training for Councillors.
 - Pegasus Community Networking Forum.
 - Party in the Park – All Together Kaiapoi.
 - Rangiora Photographic Society Exhibition – Opening night at Brick Mill, Waikuku.
 - Woodend Spring Flower Show – Usual high numbers.
 - Canterbury Museum Exhibition Opening – Woman of the Antarctic.
 - CECC Awards at Christchurch Town Hall – first for two years.
 - Rangiora A&P Show.
- Accepted Roding Portfolio.
- First Chair of Community and Recreation Committee.

12 CONSULTATION PROJECTS

12.1 Proposed District Plan Further Submissions

Closed on Monday 21 November 2022.

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-the-proposed-district-plan>

S Powel noted the confusion regarding the inclusion, or not, of the Woodend/Pegasus/Ravenswood areas for intensification. The Council's Planning Team had confirmed with the Ministry for the Environment that

Woodend and Pegasus were included in the proposal. There were many residents who were unhappy with housing intensification around Woodend and Pegasus.

T Tierney commented that it had been challenging, to interpret the legislation, particularly depending on where each of the districts affected within their planning cycle. The Council had been working closely with the Ministry for the Environment regarding interpretation of the legislation. However, the Council had been aware that Woodend and Pegasus would be included.

R Mather understood that the covenants in Pegasus would stop intensification from occurring in Pegasus. S Powell noted that covenants had to be enforced by someone which meant taking any issues to court.

12.2 **Smith Street Speed Limit**

Opens closes Monday 28 November 2022.

<https://letstalk.waimakariri.govt.nz/smith-street-speed-limit>

The Board noted the consultation projects.

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**

Balance as at 31 October 2022: \$5,710.

13.2 **General Landscaping Fund**

Balance as at 31 October 2022: \$13,090.

The Board noted the funding update.

14 **MEDIA ITEMS**

Nil.

15 **QUESTIONS UNDER STANDING ORDERS**

Nil.

16 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30pm, Monday 12 December 2022 at the Woodend Community Centre, School Road, Woodend.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.16PM.

CONFIRMED

Chairperson

Date

Unconfirmed

WAIMAKARIRI DISTRICT COUNCIL

NOTES OF A WORKSHOP OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE ON 14 NOVEMBER 2022 COMMENCING AT 6.16PM.

PRESENT

Shona Powell (Chairperson), Brent Cairns, Rhonda Mather, Mark Paterson, Philip Redmond and Andrew Thompson.

IN ATTENDANCE

Kalley Simpson (Three Waters Manager), Joanne McBride (Roading and Transport Manager) and Kay Rabe (Governance Adviser).

APOLOGIES

There were no apologies.

CAPITAL PROGRAMME FOR 2023/24

Presenter(s) Kalley Simpson (3 Waters Manager)
Joanne McBride (Transport and Roading Manager)

Three Waters

Different work programmes eg water, wastewater and stormwater.

- Water projects for the Board area:
 - UV installation and transfer pumps upgrade
 - Sand filter upgrade
 - Pegasus reservoir sealing
 - Chinnerys flow meter.
 Key points
 - Waikuku Beach treatment upgrades are complete
 - Residual disinfection (Chlorine) exemption applications for Waikuku Beach and Woodend-Pegasus supplies currently being processed by Taumata Arowai.
- Wastewater projects for the Board area:
 - Waikuku Beach inlet screen replacement
 - Woodend inlet screen replacement
 Key points
 - Midge management at Woodend wastewater treatment plant – bund and native planting being installed this year.
 - Sewer issues during wet weather at Stalkers Road, Woodend Beach – CCTV and manhole inspections of reticulation and onsite connectivity and gully trap inspections to be undertaken this year.
- Stormwater projects for the Board area:
 - Waikuku Beach Swindells Road drainage upgrade
 - Woodend box drain improvements
 - Woodend School Road drainage upgrade
 - Woodend Norton Place drainage upgrade
 Key points
 - Box drain improvements to be co-designed with Te Ngai Tūahuriri Rūnanga.

- Flood response projects – Stalkers Road, Beach Crescent, Pegasus Main Street, Main North Road (Waikuku Village) Sefton Creek (Toppings Road) and Ashworths drain (Banks Road)..

Roading

Different work programmes eg renewals/minor works, larger capital programmes.

- Minor works and renewal budgets:
 - Kerb and channel renewals - \$518,000
 - Footpath renewals - \$698,000
 - New footpaths - \$100,000
 - Minor safety improvements - \$609,000
 - Bus shelter programme - \$125,000
- Larger projects:
 - Townsend Road Culvert widening
 - Tram/McHughs Road intersection
 - Ravenswood/Woodend Park and Ride land purchase
 - Walking and cycling implementation
 - Ohoka/Island Road intersection
 - River Road upgrade at park and ride.

Workshop concluded at 7.31pm.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06/221201208694

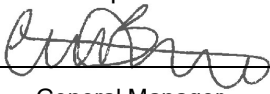
REPORT TO: WOODEND SEFTON COMMUNITY BOARD

DATE OF MEETING: 12 December 2022

AUTHOR(S): Grant Stephens – Greenspace Design and Planning Team Leader

SUBJECT: Approval for implementation of Woodland Estate Reserve Concept Plan

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



General Manager



Acting Chief Executive

1. SUMMARY

- 1.1. The purpose of this report is to seek approval of the Woodlands Estate Reserve Concept Plan. Woodlands Estate is a new subdivision within the northern Woodend geographic area that Council is developing the play and recreation spaces within. This playground is required to meet the Council's play standards and also the levels of service outlined within the Play Space strategy. Consultation has been undertaken with affected landowners and those within the Woodlands Estate Development.
- 1.2. This consultation was undertaken in the form of 'Let's Talk' Flyers and utilising Councils Online platform, website and social media. Council received thirty four responses with 79% being in overall support of the design. The feedback has been collated and included within the attached Feedback Summary. This feedback has been used to drive a number of changes within the plan as discussed within this report.
- 1.3. There is \$450,000 allocated to develop Woodlands Estate Reserve from the Land Development Neighbourhood budget. Initial cost estimates put this proposal within this budget. The play space within the plan includes public toilets, play equipment, table tennis table, mini learn to ride track and a kick a ball space. Other elements such as seating, rubbish bins and a fountain are also included.
- 1.4. If approved, staff will begin the procurement and implementation of this plan on site with construction hopefully occurring mid 2023. The recommendations within this report support Council to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing

Attachments:

- i. Woodlands Estate Playground Concept Plan (Trim: 221202209066)
- ii. Woodlands Estate Playground Consultation Summary (Trim: 221201208693)

2. RECOMMENDATION

THAT the Woodend Sefton Community Board

- (a) **Receives** Report No. TRIM 221201208694.
- (b) **Notes** that there is currently \$450,000 allocated to the development of Woodlands Estate from the Land Development – Neighbourhood budget and that the estimated cost of implementing this plan is within this budget.
- (c) **Approves** the Woodlands Estate Reserve Final Concept Plan (Trim: 221202209066) for implementation.

- (d) **Notes** that if approved, staff will work to carry out the tender and construction process for this development.
- (e) **Notes** that staff will circulate a letter to submitters who provided contact information informing them of the Woodend Sefton Community Board Outcome.
- (f) **Notes** the recommendations within this report support Greenspace to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing.

3. **BACKGROUND**

- 3.1. Woodlands Estate is a new subdivision within the northern Woodend geographic area. Following a private developer's agreement (PDA) between the developer and Council, agreement has been reached for Council to design and install the required neighbourhood reserve/playground in this subdivision. This playground is required to meet the Council's play standards and also the levels of service outlined within the Play Space strategy.
- 3.2. Woodlands Estate Reserve is located at 82 Parsonage Road, Woodend and sits between new housing to the North and West, existing housing to the South and a storm water management area to the East. Currently the land is bare grass and has not been developed although the Storm Water Management area is now complete and fully developed. The map below shows the location of this reserve in relation to the wider Woodlands Estate Development;



- 3.3. In September 2022 Greenspace staff brought a report to the Board seeking approval to consult on the Woodlands Estate Playground Concept Plan (Attachment i: 221202209066) This plan included the following items;
- The Witches Tower Play Structure (Includes 2 x slides, stairs, climbing net and tower)
 - Four Bay Swing Set – 2 x Adult, 1 x Toddler and 1x Baby Swings
 - Concrete Table Tennis Table
 - Set of Three Mushroom Climbers
 - Mini 'Learn to Ride' Loop Track
 - Open Lawn Area/Kick a Ball Space
 - Picnic Table, Park Benches, Rubbish Bin and Drinking Fountain
 - Public Toilets

Also included is a wide buffer planting of native plantings between the neighbouring properties and the play space and a number of shade trees. The linkage path links Parsonage Road to the road on the Northern Boundary and into the wider development. Greenspace Staff delivered a 'Lets Talk' Flyer to all residents within the Woodlands Estate Subdivision as well as those existing residents on Parsonage Road. Information regarding the consultation was also included on the Council Website and on our social media pages. The results of this consultation and resulting changes made to the concept plan are discussed in detail within the report below.

4. ISSUES AND OPTIONS

- 4.1. The engagement objectives of this consultation were to:
- Provide a forum for the community to provide feedback on the playground and reserve design concept.
 - Inform the surrounding residents of the proposed playground.
 - Listen to and understand any key issues, ideas or concerns from the community that need to be considered in the design of the playground and reserve.
- 4.2. Engagement included a letter drop to approximately 70 properties in the surrounding area of the proposed playground site. A 'Have your Say' page was live on the WDC website for four weeks. This included the current concept design, written project description, design information, and a survey. Participants were asked to give their thoughts on the proposed design, to identify what play space elements they favoured, and those that they were least in favour of, as well as identifying any gaps in the design. Participants also had the option to email or provide a written submission.
- 4.3. The 'Have your Say' survey was accessible to the public through the Waimakariri District Council's website and social media using Bang the Table engagement platform and asked the following questions.
- Are you satisfied with the overall design of the reserve?
 - What is your favourite piece of equipment in the design play space? And why?
 - What is your least favourite piece of equipment in the design play space? And why?
 - Is there something in the design you feel that we have missed?
 - Would you support the design of this playground? And why?
- 4.4. There were 34 respondents with 33 online submissions and 1 written submission. A detailed analysis of the respondents and key findings is included in Attachment ii Woodlands Estate Playground Design Proposal - Consultation Summary.
- 4.5. A majority of respondents indicated that they were satisfied with the overall design of the reserve however 18% indicated that they were not satisfied for a variety of reasons.
- 52%** were satisfied
- 24%** neither agreed nor disagreed
- 18%** were not satisfied
- 6%** did not answer
- 4.6. When asked would you support the design of this playground 79% of respondents replied yes noting comments such as "Looks amazing, can't wait to enjoy it.", "A great asset for the community" and "Looks like great play and development for younger kids but not much to do for 8 years up"
- 4.7. The attached consultation summary outlines the specific responses regarding the items within the plan so this is not replicated in full detail within this report but rather the changes that have led from this consultation are discussed below;

4.8. The Witches Tower Play Structure

This play structure has been replaced with a new play structure called the Chateau. While some indicated that this was their preferred item, others noted that it did not include much accessibility or inclusive play. Staff assessed the play value of this structure which features 2 x slides, stairs, climbing net and a tower and agreed with the feedback regarding accessibility and looked for alternate options to compare that would offer a similar play type to meet those who liked this feature.

The Chateau is offered by a New Zealand based company who manufacture in the north island. This means that it is approximately a third of the price of the Witches Tower while offering more play value – specifically also ground level play which was noted regarding accessibility. The Chateau – shown below features the following play features; wave slide, kiwi shop, maze panel, scale wall, enclosed bridge, hand/tope wall, rock wall, castle entry and windows, spiral tube slide, circle ladder and solid stairs. While the image below is shown in a variety of colours, these colours can be chosen to reflect a more dignified colour pallet.



4.9. Four Bay Swing Set

In order to increase accessibility, an additional bay has been included with a basket swing. This will have rubber surface matting underneath and will be branded with the Waimakariri District Council logo to deter theft.

4.10. Concrete Table Tennis Table

Eight respondents selected the Concrete Table Tennis Table as their least favourite piece of play equipment. Many noting that it is not suitable for young children and people won't have their own equipment. This table was chosen to cater for the older children and youth within the reserve as opposed to younger children who are catered for in the main play space.

Concerns were also raised about people's ability to bring their own equipment. This feedback is expected as this is a new concept which people are not used to seeing within our district. However, these have been utilised around the country and once people know that they are there, people tend to bring their own equipment much like bringing their own basketball.

This item has been retained within the plan so that we cater for the older age groups and Greenspace Staff intend to monitor this to see if this is well utilised as we are looking to increase our offering to youth and not be limited to known items such as basketball courts.

4.11. **Set of Three Mushroom Climbers**

These were the least liked item with people with approximately 1/3 of all respondents disliking them. People commented that they “Just don’t appeal and can’t see much use for these” and are the “Least excitable piece of equipment.” It was also noted that it would be good to review the accessibility of these play elements as there are limited opportunities for ground level play for disabled children/caregivers.

In response to this feedback, these have now been removed from the plan and replaced with an interactive bridge as shown below. This bridge has pads which anyone can walk over/run a wheelchair over to create the noise of different tone bells. This is great for children of all ages and abilities.



4.12. **Mini ‘Learn to Ride’ Loop Track**

This was the most liked feature of this play space and has been retained without change on that basis.

4.13. **Public Toilets**

There were no complaints regarding the provision of public toilets in this reserve or their location so this has not been changed. We have decided to incorporate the water fountain into the structure of the building as the services will already be brought to this point for the toilets and it reduces cost.

4.14. **Open Lawn Area/Kick a Ball Space, Picnic Table, Park Benches and Rubbish Bins**

These have not been changed as they are standard provisions in neighbourhood reserves and did not receive specific negative feedback.

4.15. **Wood Chip Ground Cover**

This was specifically mentioned when it comes to accessibility as woodchip is not wheelchair/accessible friendly. Where possible rubber matting has been used to provide accessible access to the play features but the areas around these access points will be wood chip. This play space does not have the budget available to only utilise rubber matting so a focus has been made on using this more expensive product efficiently to provide access and inclusivity.

4.16. **Gap Analysis**

We also asked respondents if there were any gaps with the question; Is there something in the design you feel that we have missed? The most common (6) area that respondents noted as missing from the design was shade and that tree cover was not enough. Specifically, mentioned was the need for shade over the picnic table and play area. While the design has incorporated a large number of trees, it will be a long time before these provide sufficient shade.

While it is impractical and costly to provide shade over the whole play space, an alternate provisional item has been included within the plan for a shade structure over the picnic table. This will not only provide shade but will also help to define this space and encourage interaction between people watching their children play on the play space. This is a provisional item as it will depend on the final contract price as to whether it fits within the current budget.

Respondents also asked for other items such as a bbq area, wet play area, adult exercise equipment, flying fox or basketball hoop. These items have not been included in the final plan as they do not fit within the current budget and in some cases are outside of the normal provision within a neighbourhood park (wet play area/bbq area).

One respondent has approached Council regarding the impact of the structure on their property in terms of visibility into their private property. Greenspace staff are working with this resident to identify the best solution for this. While the structure is approximately 25m away from their fence, it is understandable that they are concerned that users will gain vision into their property. There is a planted buffer along this boundary which in time will grow and help naturally screen this view but in the mean-time there is no screening offered. It is likely that the best course of action will be temporary screening such as trellis which while Council will not be funding, we would be consider this option being utilised if necessary.

- 4.17. Based on the above discussion, Staff are recommending the attached concept plan to the Board for approval to implement. Should the Board approve the plan, staff will begin the procurement and implementation of this plan on site with construction hopefully occurring early to mid 2023.

Implications for Community Wellbeing

- 4.18. There are implications on community wellbeing by the issues and options that are the subject matter of this report. The provision of recreation spaces and play areas is part of the expected levels of service Council provides. These spaces not only encourage recreation but are social interaction nodes which help build connectivity within communities. The design of this space provides for the needs of mainly younger children however youth are catered for with the table tennis table and also the seating areas. While all of the equipment is not fully accessible, care has been taken to increase inclusivity with the strategic use of rubber matting.
- 4.19. There is a positive benefit to local children when play spaces are installed. Play is an important part of a child's development as it builds imagination and creativity, fosters cognitive growth (for healthy brain development), delivers well-being benefits (can help reduce anxiety and boost joy and self-esteem), improves literacy (socialising and by observing others), encourages greater independence and promotes physical fitness.
- 4.20. The development of this space also allows a functional, inviting and safe space for parents and care-givers to utilise at the same time. The recommendations within this report support Greenspace to achieve community outcomes within the following areas of wellbeing; U.N Sustainable Development Goals, Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing
- 4.21. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no specific groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. The consultation process only identified one group who were interested in providing feedback which was CCS Disability Action Organisation. This group provided a comprehensive written submission which has been included within the feedback summary attached and taken into account with regards to proposed changes.

Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. Greenspace staff have undertaken consultation with the wider community as discussed above and noted within the attached Consultation feedback summary.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report. There is a budget of \$450,000 assigned to the development of Woodlands Estate Reserve, from the Land Development – Neighbourhood Budget. This budget comes from development contributions. Staff have been provided a detailed cost estimate for this reserve development and based on current prices, believe that there is sufficient budget including contingency to deliver this work.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report have some sustainability or climate change impacts. As playground equipment needs to meet particular standards in New Zealand and is expected to last for a long time it is generally brought new and manufactured using strong and durable materials. This means that they should last longer than cheaper lower quality products which reduces both material and energy use in the long run. Where possible, New Zealand manufacturers are used, however in some cases the components or some features are only available on the international market which does have an impact on the energy used to create it.

The majority of the bark soft fall is going to be reused in the new playground with additional softfall required. Canterbury suppliers are used for the bark soft fall and it is made from chipping up old broken pallets and unusable timber. While the top surface of the wet pour rubber matting is virgin rubber imported from other countries, the thicker springy layer is recycled car tyres shredded and reused which reduces waste.

This design includes a large area of native planting and also the provision of 14 specimen trees. Trees are great for providing shade which reduces the need for energy and material to be used creating shade structures. They also provide a habitat for other animals, insects and birds while removing harmful toxins from the atmosphere

6.3 Risk Management

There are limited risks arising from the adoption/implementation of the recommendations in this report. There is a risk that if this plan is not approved and requires significant changes, this will lead to procurement not being able to be made until March next year. As lead times on equipment and materials can often be up to 25 weeks, this may arise in us having to wait for Spring/Summer 2023 before we can begin construction on site. During this time, it is likely that other residents will purchase sections and move into the subdivision who may want additional opportunities to provide feedback.

6.4 Health and Safety

The implementation of this plan on site will require significant work to be undertaken within a Council reserve. If approved, staff would require any contractors to be Sitewise approved and to submit an appropriate health and safety plan (Site Specific Safety Plan - SSSP). This would need to be approved by the Project Manager/Project Engineer prior to construction beginning on site.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

- Reserves Act 1977
- Neighbourhood Reserves Management Plan 2015
- Building Act (in relation to regulations around the development of this site)
- New Zealand Standards 5828.2015: Playground equipment and surfacing

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Public spaces and facilities are plentiful, accessible and high quality

- There is a wide variety of public places and spaces to meet people's needs.
- There are wide-ranging opportunities for people to enjoy the outdoors.
- The accessibility of community and recreation facilities meets the changing needs of our community.

There is a strong sense of community within our District

- There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

There are wide ranging opportunities for people to contribute to the decision making that affects our District

- The Council makes information about its plans and activities readily available
- The Council takes account of the views across the community including mana whenua

7.4. Authorising Delegations

The Woodend - Sefton Community Board have the delegation to approve taking the proposed draft concept plan out for public consultation.



WOODLANDS ESTATES PLAYGROUND FOR WDC AND JACOBS

02 DEC 2022

PROJECT NO. 2022_088

REVISION E



WOODLANDS ESTATES LANDSCAPE CONCEPT PLAN

Project no: 2022_088
 Document title: LANDSCAPE CONCEPT
 Revision: E
 Date: 02 DEC 2022
 Client name: JACOBS AND WDC

Author: Becky Darragh and Jeremy Ross
 File name: \\goose\storage\4_DCM - Projects\2022_088 Woodlands Estates Concept\3_Working Files\3_InDesign\2022_088_Woodlands Estate Concept_E.indd

DOCUMENT HISTORY AND STATUS

REVISION	DATE	DESCRIPTION	BY	REVIEW	APPROVED
A	19/08/2022	Landscape Concept	BD / JR	DCM	
B	30/08/2022	Landscape Concept	BD/ JR	DCM	
C	01/09/2022	Landscape Concept	BD/JR	DCM	
D	16/11/2022	Landscape Concept	BD/JR	DCM	
E	02/12/2022	Landscape Concept	BD/JR	DCM	



DCM URBAN DESIGN LIMITED

10/245 St Asaph Street
 Christchurch 8011

COPYRIGHT: The concepts and information contained in this document are the property of DCM Urban Design Limited. Use or copying of this document in whole or in part without the written permission of DCM Urban Design Limited constitutes an infringement of copyright.

CONTENTS

CONCEPT - PLAN	3
PERSPECTIVE 1	4
PERSPECTIVE 2	5
PERSPECTIVE 3	6
PLAYGROUND EQUIPMENT AND STREET FURNITURE	7
PLANTING AND MATERIAL PALETTE	8

LEGEND

- A** Chateau castle (2 x slides, castle, bridge, little kiwi shop, scale wall, hand toe wall) (Park Supplies)
- B** Interactive sound bridge, (Playground Centre)
- C** Wood chip soft fall surfacing
- D** 'Pour and Play' Rubber softfall in high use areas
- E** 3 Bay Swing (1x basket 1x toddler seat, 1 x baby seat, 2 standard swings)
- F** Asphalt 'Learn to ride' loop track with road markings and signs
- G** Concrete Table Tennis Table
- H** Shelter (TBC) over picnic table
- I** Portland Seats on coloured concrete surfacing
- J** Indicative Toilet location with water fountain
- K** Low shrubs and groundcover planting
- L** Specimen shade tree
- M** Open lawn area
- N** 5m wide buffer planting to residential boundary
- O** Specimen trees to screen views to neighbouring residential
- P** R100 Tilt bin (SFNZ)
- Q** Location of sheep dip (as per WDC Site location plan)
- R** Existing low planting
- S** Vertical timber slat screen to provide wind protection for table tennis
- T** Bollards @ 3.0m centres to road frontages with 1 x 3m wide drop chain maintenance access
- U** 2.0m wide concrete pathway



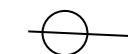
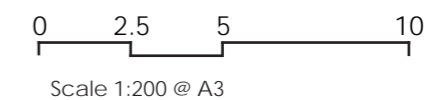
NEIGHBOURING RESIDENTIAL

LANDSCAPE CONCEPT PLAN - (SCALE - 1:200 @ A3)

WOODLANDS ESTATES LANDSCAPE CONCEPT

LANDSCAPE CONCEPT PLAN

WDC AND JACOBS





WOODLANDS ESTATES PLAYGROUND CONCEPT
PERSPECTIVE 1
JACOBS AND WDC



WOODLANDS ESTATES PLAYGROUND CONCEPT
PERSPECTIVE 2
JACOBS AND WDC



WOODLANDS ESTATES PLAYGROUND CONCEPT
PERSPECTIVE 3
JACOBS AND WDC

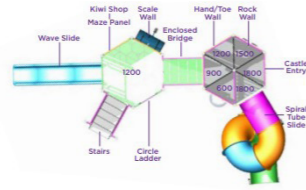
PLAYGROUND EQUIPMENT

Chateau



Chateau Castle CP51

Age Level: 3-15 yrs
 Area Required: 10.6 x 7.5m
 FHF: 1.8m
 Physical Size: 3.4h x 7.7 x 4.6m
 Post: Steel Only



Ignite adventure, Inspire imagination, Play!

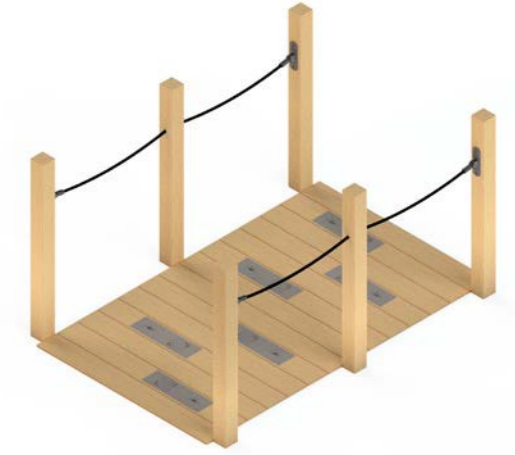
Chateau Tower
 (Park Supplies)



3 Bay Swing - 1x Basket, 2x Standard swings, 1x Toddler Swing, 1x Infant Swing
 (Park Supplies)



Concrete Table Tennis Table
 (Urban Effects)



Interactive bridge with Sound
 (Playground Centre)

STREET FURNITURE



Portland Picnic Set (1)
 (SFNZ)



Portland Picnic Bench (2)
 (SFNZ)



R100 Tilt Bin (1)
 (SFNZ)



Timber Bollard-Dressed Pine (Approx 32)

TREES



Sweet Gum
(*Liquidambar styraciflua*)



Deciduous Magnolia
(*Magnolia iolanthe*)



Forest Pansy
(*Cercis canadensis*)



London Plane Tree
(*Platanus x acerifolia*)



Southern Magnolia
(*Magnolia grandiflora*)

SHRUBS



NZ Broadleaf
(*Griselinia littoralis*)



Dwarf pittosporum
(*Pittosporum 'Hedgehog'*)



Emerald gem hebe
(*Hebe 'Emerald Gem'*)



Hebe
(*Hebe subalpina*)

GROUNDCOVERS



Phormium Sweet Mist
(*Phormium tenax 'Sweet Mist'*)



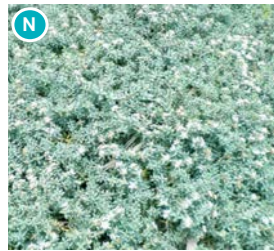
Miniature toetoe
(*Chionochloa flavicans*)



NZ Iris
(*Libertia Peregrinans*)



Panakenake
(*Pratia angulata*)



NZ Daphne
(*Pimelea prostrata*)



Orange NZ Sedge
(*Carex testacea*)



Silver tussock
(*Poa cita*)



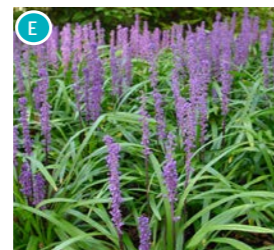
Lomandra
(*Lomandra tanika*)



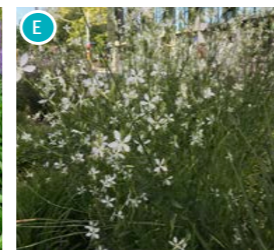
Groundcover coprosma
(*Coprosma acerosa 'Red rocks'*)



Dwarf Mountain flax
(*Phormium 'Emerald Green'*)



Liriope 'Royal Purple'
(*Liriope muscari*)



White Gaura 'Sparkle White'
(*Gaura lindheimeri*)

A. PLANTING PALETTE

34

HARD LANDSCAPE MATERIALS



PATHWAYS
Broom finish concrete



PLAYGROUND SEATING AREA
Coloured concrete



PICNIC AREA
Concrete paving

SOFT LANDSCAPE MATERIALS



PLAYGROUND SOFTFALL (High use)
Numat Pour 'n' Play Rubber softfall



PLAYGROUND SOFTFALL
Woodchip safety surfacing



PARK
Lawn



Woodlands Estate Playground Design Proposal - Consultation Summary

Document no: 1
Revision no: 0.2

Waimakariri District Council

Woodlands Estate Playground
8 November 2022



Contents

1. Executive Summary	4
2. Project Overview.....	5
2.1 Consultation Objectives.....	5
2.2 Concept Design.....	6
3. Consultation Overview	8
3.1 What we asked.....	8
4. Consultation Summary	9
4.1 Demographic profile of respondents	9
4.2 Key Findings.....	10
5. Outcome and Recommendations.....	16
5.1 Next Steps	16

Appendices

Appendix A. Have your Say Website.....	17
Appendix B. Letter Drop.....	20

Woodlands Estate Playground Design Proposal - Consultation Summary

Woodlands Estate Playground Design Proposal - Consultation Summary

Client name:	Waimakariri District Council		
Project name:	Woodlands Estate Playground		
Client reference:	1	Project no:	IS419600
Document no:	1	Project manager:	Katelyn Elley
Revision no:	2	Prepared by:	Katelyn Elley
Date:	8 November 2022	File name:	Woodlands Estate Playground Consultation Summary
Doc status:	Final		

Document history and status

Revision	Date	Description	Author	Checked	Reviewed	Approved
0.1	21.10.2022	Draft Consultation Summary	Katelyn Elley		Susannah Kitching	
0.2	10.11.2022	Update of Consultation Summary	Katelyn Elley		Nicki Malone	
0.3	14.11.2022	Consultation Summary Final	Katelyn Elley			Susannah Kitching

Jacobs New Zealand Limited

Level 2, Wynn Williams Building
47 Hereford Street
Christchurch Central 8013
PO Box 1147
Christchurch 8140
New Zealand

T +64 3 940 4900
F +64 3 940 4901
www.jacobs.com

Copyright Jacobs New Zealand Limited © 2022.

All rights reserved. The concepts and information contained in this document are the property of the Jacobs group of companies. Use or copying of this document in whole or in part without the written permission of Jacobs constitutes an infringement of copyright. Jacobs, the Jacobs logo, and all other Jacobs trademarks are the property of Jacobs.

NOTICE: This document has been prepared exclusively for the use and benefit of Jacobs' client. Jacobs accepts no liability or responsibility for any use or reliance upon this document by any third party.

1. Executive Summary

This report provides a summary of public engagement and feedback received during consultation of the Woodland Estate Playground project. Consultation ran from September 29th to October 27th, 2022.

34 individuals provided feedback in the Woodlands Estate Playground engagement.

Satisfaction with the Overall Design of the Reserve:

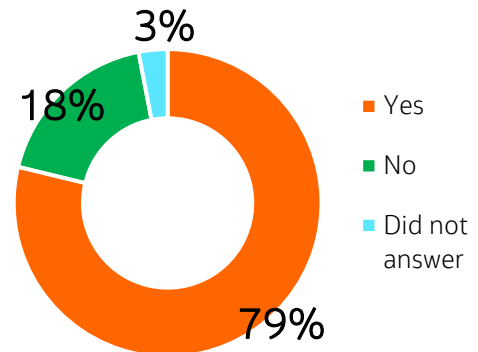
52% were satisfied

24% neither agreed nor disagreed

18% were not satisfied

6% did not answer

Respondent Support



Key Themes:



The Mini 'learn to ride' loop track with road markings and signs was the most popular feature of the design.



The Euroflex Mushroom seats are the least favourable piece of equipment in the design.



Adding shade was the most requested missing element in the concept design.



Accessibility constraints of the design was raised as a key issue.

Community Recommendations and Ideas:

- Additional shade options
- Waterplay activities
- Re-consider the Euroflex Mushroom Seats
- Investigate any accessibility constraints of the design

Next Steps

This report will be provided to Waimakariri District Council (WDC) to influence any design changes and provide input into a board report for the Woodend Sefton Community Board (the Board) at their December 2022 meeting. The Board will determine at that time whether to support the development of the reserve.

Following the concept plan being approved by the Community Board, the intent is for the playground to be under construction during 2023 for families to enjoy post construction.

Woodlands Estate Playground Design Proposal - Consultation Summary

2. Project Overview

This document summarises feedback provided by the community on the concept design for the Woodlands Estate Playground. The Consultation summary will support any changes to the current concept design and provide input into a board report ahead of the Woodend Sefton Community meeting in December 2022, where WDC will seek approval for the development.

Woodlands Estate Playground is located in *Woodlands Estate*, a new subdivision in Woodend, Christchurch, which will include 180 houses when completed. The development is adjacent to the Pegasus Golf Club and within close proximity to the Woodend Beach and other local parks reserves.

Waimakariri District Council has as a private developer's agreement (PDA) with the developer for a new playground to be constructed within the Council reserve towards the end of Parsonage Road, which will offer a recreational space for residents and the surrounding community. The proposed playground and surrounding reserve space will provide an open space for children to learn, play and connect, as well as encompass a passive recreational community space for people of all ages.

The design of the reserve aims to ensure that children of many different ages and abilities can use and enjoy the space.



Image 1: Concept imagery of the proposed design

2.1 Consultation Objectives

The engagement objectives of this consultation were to:

- Provide a forum for the community to provide feedback on the playground and reserve design concept.
- Inform the surrounding residents of the proposed playground.
- Listen to and understand any key issues, ideas or concerns from the community that need to be considered in the design of the playground and reserve.
- This consultation summary will be included in the community board report for the Woodend Sefton Community Board meeting, where WDC will seek approval for the development.

2.2 Concept Design

The draft concept plan of the reserve (shown below) includes a playground and focuses on play for all ages.

The following play opportunities are proposed in the concept plan:

- Witches tower, including; 2x slides, stairs, climbing net and tower
- Mushroom seats for imaginative play
- 4 bay timber swing set, including; 1x baby seat, 1x toddler seat, 2x standard swings
- Mini 'learn to ride' loop track with road markings and signs
- Open lawn area
- Table tennis table for youth.

The following parks elements are proposed in the concept plan:

- Accessible toilet
- Water fountain
- Informal seating
- Picnic tables
- Pathways
- Tree and shrub plantings.

LEGEND

- A** Robinia Witch's Tower (2 x slides, stairs, climbing net and tower) (Playground Centre)
- B** Euroflex mushroom seats (set of 3) (Playground Centre)
- C** Wood chip soft fall surfacing
- D** Numat 'Pour and Play' Rubber softfall in high use areas
- E** 4 Bay Timber Swing (1x toddler seat, 1 x baby seat, 2 standard swings)
- F** Mini 'Learn to ride' loop track with road markings and signs
- G** Concrete Table Tennis Table
- H** Portland Picnic Table on paving
- I** Portland Seats on coloured concrete surfacing
- J** Indicative Toilet location
- K** Low shrubs and groundcover planting
- L** Specimen shade tree
- M** Open lawn area
- N** 5m wide buffer planting to residential boundary
- O** Water fountain (SFNZ)
- P** R100 Tilt bin (SFNZ)
- Q** Location of sheep dip (as per WDC Site location plan)
- R** Existing lowy planting
- S** Vertical timber slat screen with bench seat in front to provide wind protection for table tennis
- T** Bollards @ 1.5m centres to road frontages with 1 x 3m wide drop chain maintenance access



LANDSCAPE CONCEPT PLAN - (SCALE - 1:200 @ A3)

WOODLANDS ESTATES LANDSCAPE CONCEPT
LANDSCAPE CONCEPT PLAN
 WDC AND JACOBS

0 2.5 5 10
 Scale 1:200 @ A3



3. Consultation Overview

Consultation for this project was developed to capture feedback from the community surrounding the proposed Woodlands Playground concept design.

Engagement included a letter drop to approximately 70 properties in the surrounding area of the proposed playground site. A 'Have your Say' page was live on the WDC website for four weeks. This included the current concept design, written project description, design information, and a survey. Participants were asked to give their thoughts on the proposed design, to identify what play space elements they favoured, and those that they were least in favour of, as well as identifying any gaps in the design. Participants also had the option to email or provide a written submission. The 'Have your Say' website is shown in Appendix B.

The feedback received provides Waimakariri District Council insights into the views and needs of the community and will help inform any design changes prior to presentation of the playground concept design to the Woodend Sefton Community Board, for approval.

3.1 What we asked

'Have you Say' survey was accessible to the public through the Waimakariri District Council's website using *Bang the Table* engagement platform.

The survey questions are below:

1. *Are you satisfied with the overall design of the reserve?*
2. *What is your favourite piece of equipment in the design play space? And why?*
3. *What is your least favourite piece of equipment in the design play space? And why?*
4. *Is there something in the design you feel that we have missed?*
5. *Would you support the design of this playground? And why?*

4. Consultation Summary

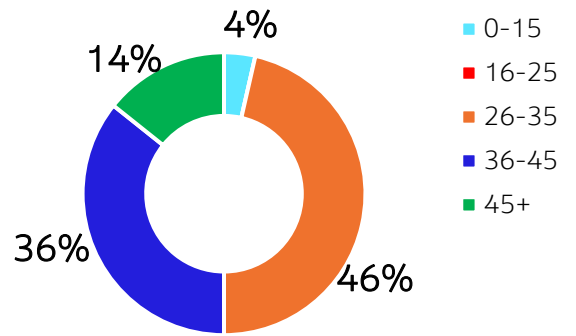
4.1 Demographic profile of respondents

34 individuals engaged in the Woodlands Estate Playground engagement.

This included:

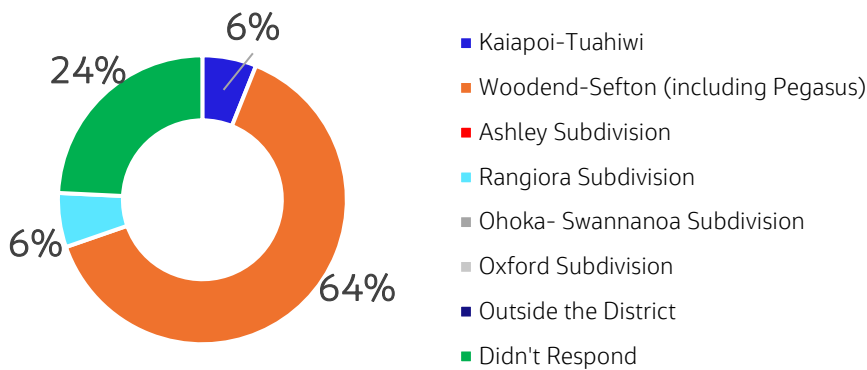
- **33** submissions were received via the 'Have your Say' website.
- **1** written submission was received via email

Age of Respondents



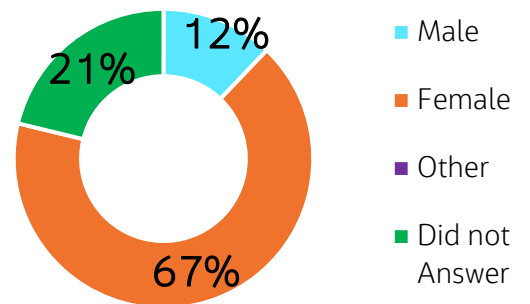
Graph 1: Age of Respondents

Respondents Location by Ward



Graph 2: Respondents location by Ward

Gender of Respondents



Graph 3: Gender of Respondents

4.2 Key Findings

4.2.1 Satisfaction

Questions 1: Are you satisfied with the overall design of the reserve?

Key Findings:

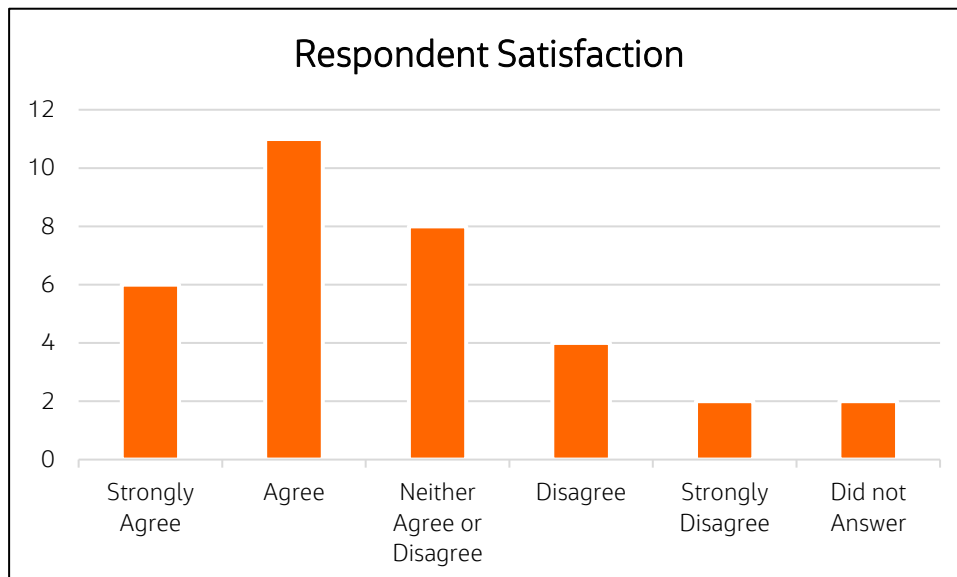
A majority of respondents indicated that they were satisfied with the overall design of the reserve. Graph 4 below shows the results from the survey.

52% were satisfied

24% neither agreed nor disagreed

18% were not satisfied

6% did not answer



Graph 4: Respondent Overall Satisfaction with the design of the reserve.

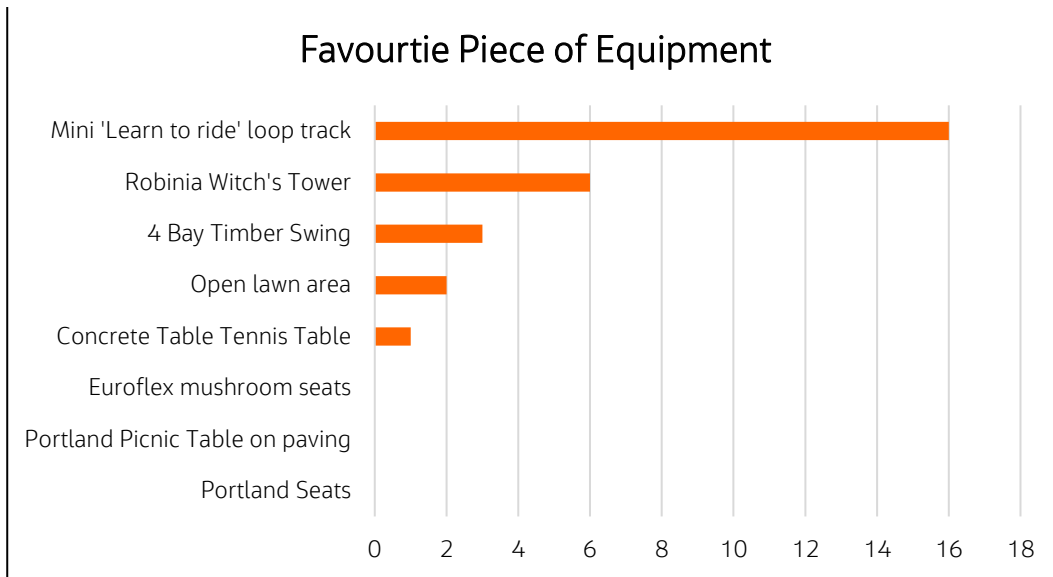
4.2.2 Favourite Design Element

Question 2: What is your favourite piece of equipment in the design play space? And why?

- Respondents had the option to pick one piece of equipment from a drop-down list

The following graph shows the results from the survey.

Woodlands Estate Playground Design Proposal - Consultation Summary



Graph 5: Favourite piece of equipment in the design play space

Key Findings:

Majority (16) of respondents selected the **Mini 'learn to ride' loop track** with road markings and signs as their favourite piece of equipment in the play space design, many noting that there currently is no learn to ride track in the area and it will be great for young children to learn.

"We don't have anything like that in the community"

"My kids used to use one when they were learning to ride bikes, so it was extremely useful to know about road rules, road signs and also somewhere to go and play."



6 respondents selected the **Robinia Witch's Tower**, noting that these are great for children to interact with each other, it teaches coordination skills and children love climbing and slides.

"Slides are always great especially when coming off a climbing tower"

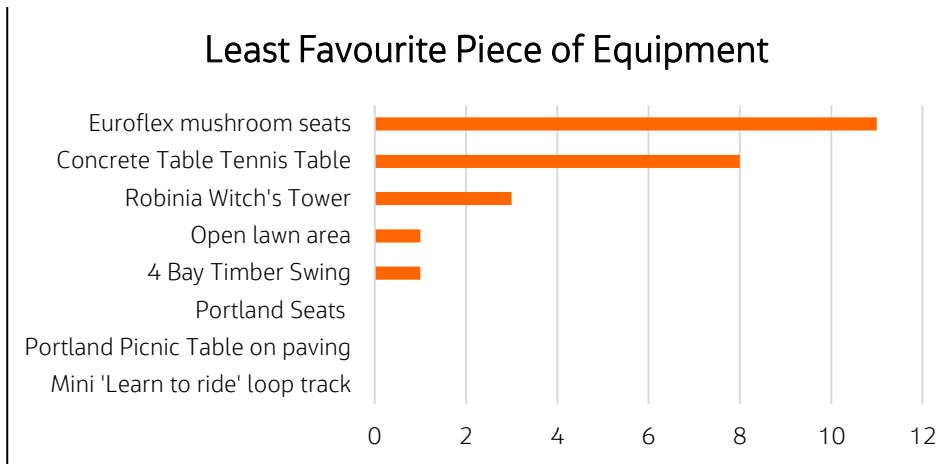
4.2.3 Least Favourite Design Element

Question 3: What is your least favourite piece of equipment in the design of the play space? And why?

- Respondents had the option to pick one piece of equipment from a drop-down list

The following graph shows the results from the survey.

Woodlands Estate Playground Design Proposal - Consultation Summary



Graph 6: Least Favourite Piece of Equipment in the design play space

Key Findings:

Majority (11) of respondents selected the **Euroflex Mushroom Seats** as their least favourite piece of play equipment. Respondents noted that they don't really do anything, that they are less appealing and boring.

"Just don't appeal and can't see much use for these"

"Least excitable piece of equipment."



8 respondents selected the **Concrete Table Tennis Table** as their least favourite piece of play equipment. Many noting that it is not suitable for young children as well as less accessible for those you don't have their own equipment.

"Not everyone will own the stuff to play the game with. Needs to be something that everyone can use"

4.2.4 Gaps

Question 4: Is there something in the design you feel that we have missed?

Key Findings:

The most common (6) area that respondents noted as missing from the design was **shade** and that tree cover was not enough. Specifically, mentioned was the need for shade over the picnic table and play area.

"Shade!! Trees are not enough"



5 respondents suggested that there should be a **wet play area** -paddling pool. Respondents noted that there is nothing like this in the area and children in the area would benefit from it.

"The Waimakariri area would really benefit from a wet play/ water park."

"A paddling pool for summer would be amazing!"



3 respondents suggested a **BBQ area**.

Woodlands Estate Playground Design Proposal - Consultation Summary

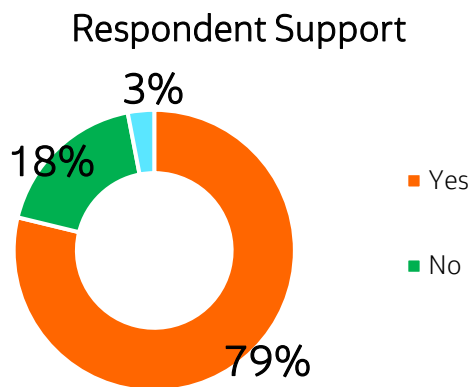
Other elements that were mentioned as missing from the design more than once included:

- 2 respondents suggested adult exercise elements including exercise trails or stations.
- 2 respondents suggested a basketball hoop.
- 2 noted that the design needed to incorporate more play equipment catering for older children.
- 2 respondents raised concerns around accessibility.
- 2 suggested a flying fox.

4.2.5 Overall Support

Question 5: Would you support the design of this playground? And why?

Overall, there is significant support for the Woodlands Estate Playground concept design, with 79% (26 respondents) indicating that they support the design of this playground (see graph 6 below). Many respondents provided positive reasons to support the design noting that their children will really benefit from it. Some respondents raised concerns around the lack of elements for older children or families to enjoy together.



Graph 6: Respondent support of the design of the playground

"Looks amazing, can't wait to enjoy it."

"A great asset for the community"

"Looks like great play and development for younger kids but not much to do for 8 years up"

4.2.6 Written Submission

One written submission was received from CCS Disability Action Organisation. This submission highlighted concerns around the lack of accessibility provided by the design of the play space. Included in this submission were key areas of concerns and recommendations (see below), reference to the PARCS (Parks for Activity and Recreation in the Community) Evaluation tool, guidelines for drinking fountains and the article 'Accessibility and usability of parks and playgrounds'.

Key concerns and recommendations provided by CCS Disability Action included:

Reaching the playground

Woodlands Estate Playground Design Proposal - Consultation Summary

The submission noted that many people do not use playgrounds due to inaccessible footpaths. They recommended:

- Ensuring that footpaths/cycleways are accessible and follow the Safe Obvious and Stepfree Principle.
- Installing a mobility carpark as close as possible to the entrance and ensure a Safe Obvious and Step free route to all areas of the playground.

Mushrooms

- CCS noted that it is not possible to tell from the documentation if these play elements are inclusive. It is recommended reviewing the accessibility of these play elements as there are limited opportunities for ground level play for disabled children/caregivers.

Robina witches tower

Suggested increasing inclusion by:

- Ensuring that the smaller slide is accessible.
- Including talking tubes between the ground and upper levels, to allow children who cannot climb the tower to be included in play.

Woodchip ground cover

CCS indicated that the woodchip is inaccessible, mentioning that:

- CCS noted that it is not possible to ascertain if the areas on the diagrams coloured brown are woodchips, if so, they strongly recommend that this section uses soft fall, to ensure accessibility for all. While acknowledging the budget constraints, CCS suggested considering installing a safe surface and then adding some play elements in following financial years would benefit the whole community.
- Many people are unable to walk on the soft surface. They are a slip trip and fall hazard.

4-bay timer swing

- Noted that the swings in the diagram are inaccessible. CCS recommend installing an accessible basket swing or the like.

Mini Learn to ride loop track

- CCS suggested installing a crossing point at the playground entrance.

Concrete tennis table

- CCS noted that this looks fun, and it appears that this is on a firm, smooth surface. If so, more people will be able to use it.

Portland picnic table

- CCS noted that the image provided is not accessible, however mentioned discussion with staff indicate an accessible picnic table is going to be chosen. CCS recommended that picnic tables are located on a smooth surface and people in wheelchairs can sit with their knees under the table.
- The seats in the image do not have handrails, it is recommended that this includes handrails which allow people to steady themselves when sitting and standing.

Toilet

- CCS mentioned that current NZ Standards and Guides do not meet universal design standards, it is recommended that these are exceeded, and electronic locks are avoided.
- CCS also noted that many people with sensory disorders find the light panels in some toilets very unsettling.

Woodlands Estate Playground Design Proposal - Consultation Summary

Water fountain

- CCS noted that this is an essential element for a healthy playground. It is not possible to comment re the accessibility from the image. CCS recommended assessing this against the Public Health South guidelines.

Bollards

- CCS noted the need to ensure that people using powered electric wheelchairs and double push chairs can pass between bollards.

5. Outcome and Recommendations

In summary it can be said based on submissions, that there is significant support for the proposed Woodlands Estate Playground design.

It is recommended that Waimakariri District Council adopt the key points raised by the community, to help inform any changes to the concept design before presenting the design to the Woodend Sefton Community Board for approval.

Recommendations Include:

- Investigate shade options.
- Re-consider the Euroflex Mushroom Seats.
- Ensure that play options cater for all ages.
- Investigate accessibility for users of the reserve and playground in the concept design.

5.1 Next Steps

This report will be issued to Waimakariri District Council, to guide any design changes prior to meeting the Woodend Sefton Community Board (for consideration at the December 2022 Board meeting). The Board will determine at that time whether to support the playground and reserve proposal.

If this concept plan is approved by the Community Board, Waimakariri District Council intend to have the playground built during 2023, for community use post construction.

Appendix A. Have your Say Website

Let's Talk About Woodlands Estate Playground



We want to know what you think about our concept plan for Woodlands Estate Playground in Woodend.

Background

Woodlands Estate Playground is located in Woodlands Estate, a new subdivision in Woodend, which will be home to over 180 homes when completed. The development backs onto the Pegasus golf club and is within close distance to the beach and other reserves. Waimakariri District Council has

an agreement with the developer for a new playground which is proposed for the Council reserve towards the end of Parsonage Road to increase the recreational value for residents and surrounding community. The Playground and surrounding space will be for children to learn, play and connect, as well as provide a fun community space for people of all ages.

The design of the reserve needs to ensure that children of many different ages and abilities can use and enjoy the space.

What are we proposing?

The draft concept plan for the reserve includes a playground and has a focus on play for all ages. The following play opportunities are proposed in the concept plan - play space:

- Witches Tower, including; 2x slides, stairs, climbing net and tower
- Mushroom seats for Imaginative play
- 4 bay Timber Swing Set, including; 1x baby Seat, 1x toddler seat, 2x standard swings
- Mini 'learn to ride' loop track with road markings and signs
- Open lawn area
- Table tennis table for youth

The concept plan for the reserve also features non-play items such as, an accessible toilet, water fountain, informal seating, picnic tables, pathways, and tree and shrub plantings.

Woodlands Estate Playground Design Proposal - Consultation Summary



PLAYGROUND EQUIPMENT



Robinia Witch's Tower (2 x slides, stairs, climbing net and tower) (Playground Centre)



4 Bay Timber Swing - 2x Standard Swings, 1x Toddler Swing, 1x Baby Swing (Playground Centre)



Concrete Table Tennis Table (Public (MCC))



Set of 3 Burles Mushrooms (Playground People)

Woodlands Estate Playground Design Proposal - Consultation Summary

What do you think?

We welcome your feedback on the reserve and playground to make sure we're on the right track before the concept plan is finalised.

Click on the survey below and let us know your thoughts before 27th October 2022.

Next steps

Once feedback closes staff will collate and summarise the feedback within a report for the Woodend Sefton Community Board that will be considered at their December meeting. The Board will determine at that time whether to support the reserve.

If this concept plan is approved by the Community Board, we will be aiming to have the playground built during 2023 for families to enjoy.

[SURVEY](#)

Have your say

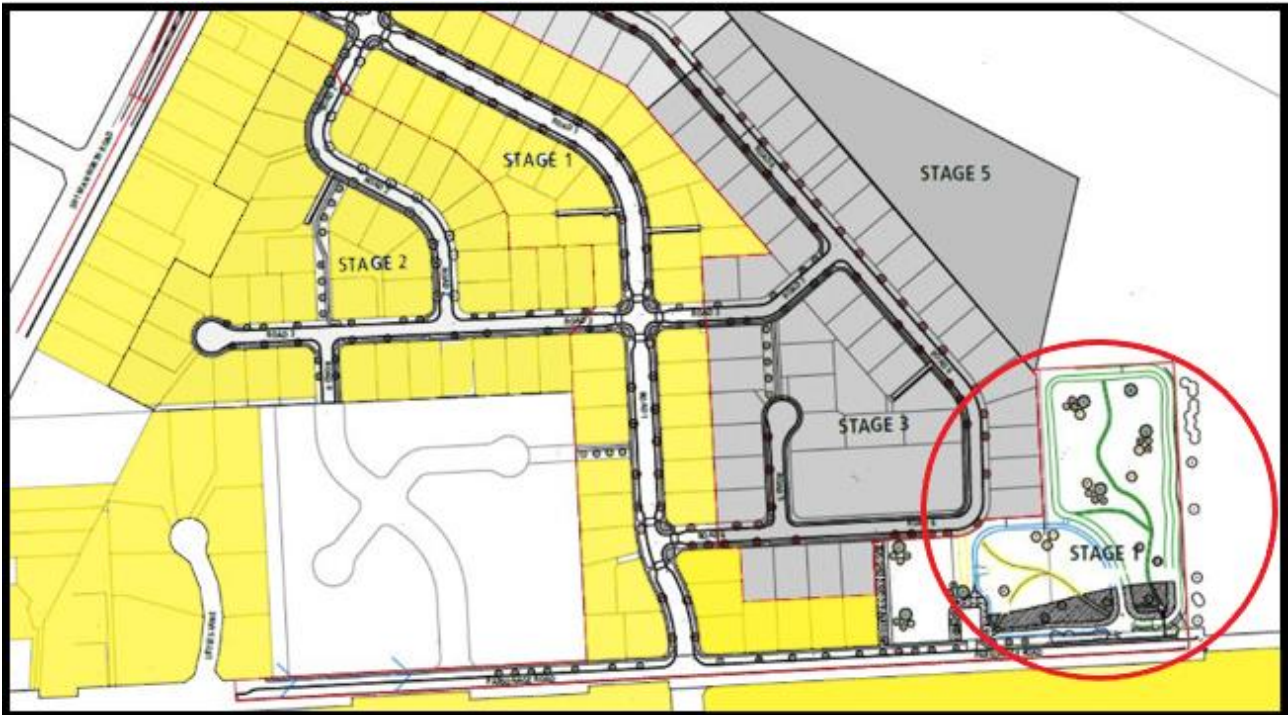
[Take Survey](#)



Appendix B. Letter Drop

Letter Drop

The letter drop included the properties highlighted yellow in the image below and the addresses identified in engagement plan, this included approximately 70 properties. The proposed Playground/play space site is circled in the image below.



Letter drop text

Text included in the letter drop as per below. Also included were the survey questions outlined for residents to provide handwritten feedback as an alternative to the online have your say.

Kia ora,

You may not know this yet but there is a playground set to be built in your neighborhood. The Woodlands Estate playground is set to be built on the greenspace situated at 87 Parsonage Road. As part of this process, Waimakariri District Council is seeking feedback on the initial design before the plans are finalised and put forward for construction.

We hope to deliver a playground that everyone can enjoy and utilise for generations to come, leaving a legacy for the local Woodend community.

What we are proposing:

The draft concept plan for the reserve includes a playground and has a focus on all ages play. The following play opportunities are proposed in the concept plan - play space:

- Witches Tower, including; 2x slides, stairs, climbing net and tower
- Mushroom seats for Imaginative play

Woodlands Estate Playground Design Proposal - Consultation Summary

- 4 bay Timber Swing Set, including; 1x baby Seat, 1x toddler seat, 2x standard swings
- Mini 'learn to ride' loop track with road markings and signs
- Open lawn area
- Table tennis table for youth

The concept plan for the reserve also features non-play items such as, a toilet, water fountain, informal seating, picnic tables, pathways, and tree and shrub plantings.

When will this happen?

Once feedback closes staff will prepare a report for the Woodend Sefton Community Board that will be considered at their December meeting. The Board will determine at that time whether to support the reserve.

If this concept plan is approved by the Community Board, we will be aiming to have the playground built during 2023 for families to enjoy.

We encourage you to head over to our have your say page <INSERT PAGE LINK> to take a look at the draft designs and leave your feedback on the website or using the feedback form attached before the feedback period closes on 27th October 2022.

Ngā mihi,

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RAT-26/ GOV-26-09-06 / 221201208537**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 12 December 2022**AUTHOR(S):** Scott Morrow, Rates Officer – Land Information**SUBJECT:** Road Naming – Ravenswood Developments Limited Stage 6.**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)_____
General Manager
Acting Chief Executive**1. SUMMARY**

- 1.1 The purpose of this report is for the Woodend Sefton Community Board to approve new private right of ways for Ravenswood Developments Stage 6.
- 1.2 The names for this stage have already been approved, however it has been found that there are several private right of ways which need to be named also.

Attachments:

- i. Plan of the subdivision showing the new roads to be named. (Trim 221201208240)
- ii. Pre-approved Road Naming List for all Boards. (Trim 221026186036)
- iii. Policy for the Naming of Roads in the District. (Trim 120712043907)

2. RECOMMENDATION**THAT** the Woodend Sefton Community Board:

- (a) **Receives** Report No. 221201208537.
- (b) **Approves** the following proposed names for private right of ways in stage 6 of Ravenswood subdivision as shown as roads 1 to 8 on the attached plan.
 1. Counsell Close (Pvt)
 2. Corlett Close (Pvt)
 3. Flutey Close (Pvt)
 4. Griffiths Close (Pvt)
 5. Rhodes Lane (Pvt)
 6. Steadman Place (Pvt)
 7. Tinkler Lane (Pvt)
 8. Luisetti Lane (Pvt)
- (c) **Notes** the Woodend Sefton Community Board may replace any proposed road names with a name of its choice.

3. **BACKGROUND**

- 3.1 The developer Ravenswood Developments Limited has already submitted and had new road names approved for stage 6 of the development. However, as part of the new subdivision plan it has been identified that names are required for eight new private right of ways.

4. **ISSUES AND OPTIONS**

- 4.1. The developer Ravenswood Developments Limited has put forward eight road names for consideration for each of the private right of ways. All of the names provided are taken from the Woodend Sefton List of Pre-approved Road Names.
- 4.2. It was identified that the private right of ways would require naming as most of them have more than five lots with access. Having multiple properties coming from private right of way can cause inconsistencies with the street numbering. The Australian/ New Zealand addressing standards allows for roads or lanes with at least five lots to be named.
- 4.3. All of the names proposed by the developer have been checked against the Council's existing road names and none of them are the same or similar to existing street names in the District.
- 4.4. The road types used in the road naming process fit within the guidelines as outlined in the Council's Road Naming Policy.

Implications for Community Wellbeing

There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.5. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report. The Road Naming policy is due to be reviewed in 2023.

5.2. **Groups and Organisations**

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However the names chosen are from the pre-approved road naming list and are of historical significance to the area.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

The developer will meet the costs of the new road name blades.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability or climate change impacts.

6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT**7.1. Consistency with Policy**

This is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

7.3. Consistency with Community Outcomes

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4. Authorising Delegations

The Woodend-Sefton Community Board has the delegated power on behalf of the council to approve the naming of new roads.



Scott Morrow

Rates Officer – Land Information



Lot 203
DP 521536

Lot 5000
DP 526350

Lot 5001
DP 526350

Lot 5004
DP 533428

Lot 1
DP 72463

Part RS
3171

Part RS
358

Part RS
358

Lot 5000
DP 525248

1

Counsell Close

2

Corlett Close

3

Flutey Close

4

Griffiths Close

7

Tinkler Lane

5

Rhodes Lane

6

Steadman Place

8

Luisetti Lane
Griffiths Lane

6D

6B

6A

6C

6E

CHINNERYS ROAD

3E VIEW

CHINNERYS ROAD

MAIN NORTH ROAD (SH1)

WOODFORD AVENUE

SHRIMPTON AVENUE

SAWFORD STREET

PATEMAN STREET

DERBRIDGE STREET

ROBINSON ST

WILKIN ROAD

GRIFFITHS LANE

BOB ROBERTSON DRIVE

NATHANIEL ARCHER STREET

PRE-APPROVED NEW ROAD NAME LISTS FOR COMMUNITY BOARDS

KEY

Woodend-Sefton Community Board (WSCB)

Board	Historic Names	Reference
WSCB	Barnett (Walter Lawry)	Manager of Woodend Ceamery
WSCB	Betty Wright	Farming family in Ravenswood
WSCB	Brockenhurst	Farm where Ravenswood is located (name to be used in conjunction with development on pegasus side of SH@ where farm was situated)
WSCB	Catherine	
WSCB	Catton (Eleanor)	Novelist
WSCB	Cooper (Anton)	Top New Zealand Cyclist
WSCB	Corlett (Alfred)	Early settler in Woodend
WSCB	Counsell (James)	Stock dealer and butcher in Woodend
WSCB	Crawford	Serviceman from the WWII
WSCB	Croydon	Place where John Raven was born
WSCB	Curnick	Serviceman from the 19-14 war
WSCB	Curtis (Alfred)	Miller at Ravenswood
WSCB	Dearbridge	Charles Dearbridge Board in Herefordshire in England and farmed property in Woodend
WSCB	Dellow (Rev John)	Methodist minister at Woodend
WSCB	Drake	Serviceman from the WWII
WSCB	Ealgeson	Serviceman from the WWII
WSCB	Field	Serviceman from the WWII
WSCB	Flutey (Charles)	Farmed in woodend and born at Okains Bay
WSCB	Frame (Janet Paterson)	Author
WSCB	Graham	Serviceman from the WWII
WSCB	Gregg	Serviceman from the WWII
WSCB	Griffiths (Thomas)	Farmer at Waikuku and was one of the first elected members of the local school committee
WSCB	Grimwood (Robert)	Miller in Ravenswood
WSCB	Haslam (Rev JF)	Methodist minister at Woodend
WSCB	Hayman	Serviceman from the 19-14 war
WSCB	Herridge	Fred Herridge Farmer Clergyman
WSCB	Hulme (Keri-Ann Ruhi)	Novelist and Poet
WSCB	Joughin (Rev Thomas Alfred)	Wesleyan Methodist minister
WSCB	Kotua (Rau)	An early resident of Woodend
WSCB	Lacebark	Native Plant
WSCB	Lancewood	Native Plant
WSCB	Lemonwood	Native Plant
WSCB	Leunens (Christine)	Novelist
WSCB	Lovegrove	Woodend family
WSCB	Luisetti	Early Woodend family
WSCB	Mahy (Margaret)	Author of Children's and Young Adult books
WSCB	Mander (Jane)	Novelist
WSCB	McConachey	Serviceman from the WWII
WSCB	McMillan	Catherine McMillan - postmistriss for Saltwater Creek settlement
WSCB	Morriss	Serviceman from the 19-14 war
WSCB	Nathaniel Archer	Ravenswood flour mill (name to be used with full name so as not to confuse with Archer Place in Rangiora)
WSCB	Oakleigh	Name of pastoral run accured by John Raven
WSCB	Olearia	Plant
WSCB	Parker	Serviceman from the WWII

WSCB	Pateman	Edward C Pateman Farmer of Beaconsfield Farm Woodend
WSCB	Platt	Serviceman from the WWII
WSCB	Quinn (John A)	Farmer at Ravenswood
WSCB	Rhodes	Owend sheep station next to John Raven's farm
WSCB	Ribbonwood	Native Plant
WSCB	Robertshaw	Serviceman from the WWII
WSCB	Rudd	Serviceman from the WWII
WSCB	Sills (Robert)	Contractor in Woodend
WSCB	Standage (Rev CH)	Methodist minister
WSCB	Steadman (Thomas)	Miller in Woodend
WSCB	Te Pakiaka	name of farm in Woodend run by Frederick Horrell
WSCB	Tinker (Walter)	Wool classer
WSCB	Walsh (Dame Frances Rosemary)	Screenwriter and Film Producer
WSCB	Whiteywood	
WSCB	Witte (Bernard P H)	Brickmaker at Woodend
WSCB	Woodford	Pioneer of flour milling in Woodend

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

1 Introduction

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

4 Policy Statement

- 4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.
- 4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "*Private Road*".

All private roads that are to be named, are to have a minimum of four lots with access from the private road.
- 4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.
- 4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

- (a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
- (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
- (c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
- (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Type Cont...	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

**AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

- 5.1 *Local Government Act 1974 s319(j).*
- 5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.
- 5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

- 5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** GOV-26-09-06 / 221110196516**REPORT TO:** WOODEND-SEFTON COMMUNITY BOARD**DATE OF MEETING:** 12 December 2022**AUTHOR(S):** Kay Rabe, Governance Adviser**SUBJECT:** Appointments to Advisory Groups and Outside Organisations**SIGNED BY:**
(for Reports to Council,
Committees or Boards)_____
General Manager

Acting Chief Executive**1. SUMMARY**

1.1 The purpose of this report is to consider appointments of the Woodend-Sefton Community Board (the Board) representatives (or liaison people) to Advisory or Working Groups and outside organisations within the community.

Attachments:

- i. List of Advisory Groups, Working Groups and Outside Organisations.

2. RECOMMENDATION**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221110196516.
- (b) **Approves** the appointment of Board Member as the Board representative and liaison person to North Canterbury Neighbourhood Support.
- (c) **Approves** the appointment of Board Member as the Board representative and liaison person to Waimakariri Health Advisory Group.
- (d) **Approves** the appointment of Board Member as the Board representative and liaison person to GreyPower North Canterbury.
- (e) **Approves** the appointment of Board Member as the Board representative and liaison person to Waimakariri Access Group.
- (f) **Approves** the appointment of as the Board representative and liaison person to Pegasus Residents Group.
- (g) **Approves** the appointment of Board Member as the Board representative and liaison person to Woodend Community Association.
- (h) **Approves** the appointment of Board Member as the Board representative and liaison person to Waikuku Beach Residents Group.
- (i) **Approves** the appointment of Board Member as the Board representative and liaison person to Northern Pegasus Bay Advisory Group.
- (j) **Approves** the appointment of Board Member as the Board representative and liaison person to Woodend Community Centre Advisory Group.

- (k) **Approves** the appointment of Board Member as the Board representative and liaison person to Sefton Public Hall Society.
- (l) **Approves** the appointment of Board Member as the Board representative and liaison person to Gladstone Park Advisory Group.
- (m) **Approves** the appointment of Board Member as the Board representative and liaison person to Sefton Domain Advisory Group.
- (n) **Approves** the appointment of Board Member and Board Member as Board representatives and liaison persons to Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees.
- (o) **Approves** the appointment of Board Member as the Board representative and liaison person to the Coastal Rural Drainage Advisory Group.
- (p) **Notes** that an appointment to the Hurunui District Council – Ashley Rural Water Scheme Management Committee will occur at a later date.

3. **BACKGROUND**

- 3.1 Appointments to outside Committees, Advisory Groups, and organisations were deemed to be discharged following the 8 October 2022 elections. Therefore, at the beginning of each electoral term, Board members are appointed to various outside Committees, Advisory Groups, and organisations to continue strong relationships between the Community Board and organisations.
- 3.2 At the Council meeting of 6 December 2022, the Council authorised the Board to appoint representatives or liaison people to various outside organisations and/or groups.

4. **ISSUES AND OPTIONS**

- 4.1. Many community groups have a long association with the Council and Community Boards. Board members appointed the outside organisations will be expected to act as a liaison between these organisations and the Board. Community Board members will therefore be expected to attend meetings and other functions of these organisations to convey matters that may interest the groups, such as Annual Plan consultations and possible Discretionary funding. Board members will also be expected to report back to the Board on the activities and concerns of the groups.
- 4.2. Board representatives are not considered executive members of the groups/organisations and generally do not hold voting rights at their meetings (often due to the groups' constitutional rules).
- 4.3. Some groups, such as the North Canterbury Neighbourhood Support Group, meet monthly, while others may meet on an 'as required basis'. Some groups wish Board representatives to attend regularly, while others are happy with AGM and six-monthly attendance to keep in touch. It is important that groups have a point of contact should matters arise that they wish to bring to the attention of the Board or Council. The required commitment should therefore be considered when appointing representatives to organisations.
- 4.4. The Council has an advisory group for each of the six rural drainage areas in the District. These groups' representation is also reviewed following each triennial election. A Board representative needs to be appointed to the rural drainage groups within the Board's geographical area, for the Woodend-Sefton Community Board, it will be the Coastal Rural Drainage Advisory Group.
- 4.5. There are no implications on community wellbeing by the issues and options that are the subject matter of this report. This report does not preclude various community groups from seeking a Board representative appointment as a liaison person if they so wish to request, or other groups being endorsed during the term. These will be handled on an 'as required' basis.
- 4.6. The Management Team has reviewed this report and supports the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, representatives of the Rūnanga serve on various community groups and organisations and will be informed of any changes as they become known.

5.2. **Groups and Organisations**

Many community groups and organisations have a long association with the Wooded-Sefton Community Board. The Board works actively with community groups and organisations for the betterment of the community.

5.3. **Wider Community**

See above.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

6.1.1 There are financial implications of the decisions sought by this report. Representing the Board on outside Committees, Advisory Groups, and Organisations are covered through existing Operational Budgets.

6.1.2 No additional remuneration is provided for representing the Board on outside Committees, Advisory Groups, and Organisations, as that is considered part of an elected member's regular duty.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 2002 – schedule 7, part 1, clauses 30 and 31.

7.3. **Consistency with Community Outcomes**

There are wide-ranging opportunities for people to contribute to the decision-making by public organisations that affect our District.

7.4. **Authorising Delegations**

Council Delegation SD-M1041.

WOODEND-SEFTON COMMUNITY BOARD			
ORGANISATION / GROUP	DATE	TIME	VENUE
<p>North Canterbury Neighbourhood Support <i>The NCNS works closely with the NZ Police and other community organisations to send localised, up-to-date information to households in the Waimakariri District during emergencies.</i></p>	Meets 3 rd Thursday of the month	9.15am	Kaiapoi Library
<p>Waimakariri Health Advisory Group <i>The WHAG was established in 2004, and members currently represent a cross-section of 12 health sectors and two Primary Health Organisations. Their role is to provide advice to the Waimakariri District Council on health issues, to be a forum where health needs are discussed and to progress shared solutions and approaches across the district.</i></p>	Meets 1 st Tuesday of every second the month	6pm	Rangiora Heath Hub
<p>GreyPower North Canterbury <i>Grey Power is an advocacy organisation promoting the welfare and wellbeing of all those citizens in the 50-plus age group. Grey Power is dedicated to the welfare, interests and concerns of the many people who are over 50 years and is a neutral but assertive voice of influence in the political arena with no party-political affiliation.</i></p>	Meets 1 st Tuesday of the month	1.30pm	Rangiora RSA
<p>Waimakariri Access Group <i>Thirteen years ago, several locals, concerned about the needs of those with mobility issues, met to form a group to run events to highlight these needs. The promotions were run in all main centres under Wheel Show Em'. These events caused several changes to be made by both the Council and local businesses. Since then, the group has become more formalised and is now an advisory group to the Council.</i></p>	Meets 2 nd Thursday of the month	10am	Rangiora Service Centre
<p>Pegasus Residents Group <i>The Residents Group seeks to promote, preserve, and protect the interests of Pegasus Town.</i></p>	Meets 1 st Thursday of the month	7pm	Pegasus Community Centre

WOODEND-SEFTON COMMUNITY BOARD			
ORGANISATION / GROUP	DATE	TIME	VENUE
Woodend Community Association <i>The Woodend Community Association is a local community group that promotes and supports any initiative which advances safety, wellbeing, and community spirit in the Woodend community.</i>	Meets 1st Monday of the month	Evenings	Woodend Community Centre
Waikuku Beach Residents Group <i>The Waikuku Beach Residents Group aims to promote and support any initiative which advances wellbeing and community spirit within the beach community.</i>	Meets when required		
Northern Pegasus Bay Advisory Group <i>Northern Pegasus Bay Advisory Group aims to manage recreational use, minimise negative environmental impacts, promote public health and safety and minimise nuisance and offensive behaviour.</i>	Meets quarterly		
Woodend Community Centre Advisory Group	Meets when required		
Sefton Public Hall Society	Meets when required		
Gladstone Park Advisory Group	Meets when required		
Sefton Domain Advisory Group	Meets when required		
Sefton/Ashley and Sefton River Rating District Committees	Meets Annually in February	Working hours	Rangiora War Memorial Hall
Coastal Rural Drainage Advisory Group	Meets three times a year Feb/Mar, May/Jun and Sep/Oct	7.30pm	Ruataniwha Kaiapoi Civic Centre
	The Community Centre/Hall Advisory Groups provide local input on how local facilities meet the community's needs now and into the future.		
	The Domain/Reserve Advisory Groups provide local input into the ongoing operational management of the various domains and reserves within the district and assist with implementing management plans.		
	Rural Drainage Advisory Groups - These groups provide local knowledge and input into the Council's rural water races and drainage management. They advise the Council on maintenance and development and make recommendations on annual budgets and the monitoring of maintenance works. The groups typically cover the rural areas of the district where drainage rates are collected for maintenance and capital projects.		

WAIMAKARIRI DISTRICT COUNCIL**REPORT**

FILE NO and TRIM NO: GOV-26-09-06 / 221123203415

REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

DATE OF MEETING: 12 December 2022


AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Application to the Woodend-Sefton Community Board's 2022/23 Discretionary Grant Fund

ENDORSED BY:

(for Reports to Council,
Committees or Boards)

General Manager


Chief Executive

1 **SUMMARY**

1.1 The purpose of this report is to consider the following application for funding:

Name of Organisation	Purpose	Amount requested
Sefton School	Towards replacing the pool heating system	\$500
Total:		\$500

Attachments:

- i. Application from the Sefton School (Trim Ref: 221123202947).
- ii. Spreadsheet showing previous two years' grants.
- iii. Board funding criteria 2021/2023. (Trim Ref: 210603089821).

2 **RECOMMENDATION**

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 221123203415.
- (b) **Approves** a grant of \$..... to the Sefton School towards replacing the swimming pool heating system.

OR

- (c) **Declines** the application from the Sefton School.

3 **BACKGROUND**

3.1 The Sefton School is seeking funding towards replacing its swimming pool heating system.

3.2 The current balance of the 2022/23 Discretionary Grant fund is \$5,710.

4 **ISSUES AND OPTIONS**

Sefton School (the School)

- 4.1 The School is a co-educational state school with a roll of around 125 pupils. The School recognises its commitment to the treaty of Waitangi by ensuring that every pupil is enriched by an environment that values and reflects New Zealand's bicultural heritage. The School has six full time classrooms, a separate administration block and the community swimming pool set in a very pleasant environment with a large playing area with many well-established shade trees. Part of this area has been developed as an outdoor classroom.
- 4.2 The School is requesting funding towards the replacement of the heating system of its community swimming pool. The pool is used by the community during the warmer months for education on water safety, swimming lessons as well as community recreation. On average over 50 families within the wider community regularly use the pool, which is open to all sectors of the community including older adults and people with disabilities. and will benefit over 300 people, most of whom are resident in the Woodend Sefton area.
- 4.3 After the Christchurch earthquakes the Ministry of Education indicated the department will not fund or contribute towards school pools, concrete, courts and possibly playgrounds. This is infrastructure that schools must either budget for or fundraise for. The School chose to keep its pool operational rather than remove it as most schools did after the earthquakes. The School's Board of Trustees has made a commitment to also have a school pool open for children and the community, hence the Board and Parent Teacher Association (PTA) raising money and contributing funds to keep the pool operational. The School make no profit from the pool and runs at a deficit to provide this facility for the community.
- 4.4 By ensuring the heating system is operating properly, the pool can be used on a regular basis for a longer time and be safe and comfortable for all users. It is estimated that replacing the heating system will cost approximately \$18,000. The School has therefore carried out several fundraising initiatives such as an Ethel and Bethel Bingo evening, selling bacon and calendars and also plans to sell honey in the near future. This is the first time the School has applied to the Board for funding.
- 4.5 The Board expects organisations that are predominately funded by Central Government, such as schools, to provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding. However, it is the Board's prerogative to approve or decline grants as per the grant guidelines.
- 4.6 **Implications for Community Wellbeing**
There are social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report. By assisting with the pool heating system not only does this assist with teaching children water safety but provides a valuable facility for the community.
- 4.7 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report

5.2 **Groups and Organisations**

There are no other groups and organisations other than Sefton School likely to be affected by or interested in this report's subject matter.

5.3 **Wider Community**

The wider community is not likely to be affected by, or interested in, this report's subject matter. However, the community will benefit from replacement of the heating system in the community swimming pool.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

The 2022/23 Annual Plan includes budgetary provision for the Woodend-Sefton Community Board to approve grants to community groups up to \$4,300. In addition, \$2,325 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$6,625 for the current financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values. The current available balance of the Woodend-Sefton Community Board's Discretionary Grant Fund 2022/23 is \$5,710.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption of the recommendations in this report.

6.4 Health and Safety

All health and safety-related issues will fall under the auspices of the Sefton School.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grant 2022/2023

Name of Group: Sefton School

Address: [REDACTED]

Contact Person within Organisation: [REDACTED]

Position within Organisation: Principal

Contact phone number: [REDACTED] Email: [REDACTED]

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

The pool heating system has failed. We have been fundraising this year to help with the cost of replacing the heating system. The pool is used by the community over the warmer months for education on water safety, swimming lessons as well as community wellbeing and recreation. On average over 50 families within the wider community get a key per year, to use the pool.

What is the timeframe of the project/event date? As soon as funds allow

Overall Cost of Project: \$18000-00 Amount Requested: \$500-00

How many people will directly benefit from this project? 300

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 3 % Woodend-Sefton 97 % Kaiapoi-Tuahwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

[REDACTED]

What are the direct benefit(s) to the participants?

Ensuring the heating systems works means it is a pool that our community would like to use on a regular basis that is safe and comfortable for all, and continues to be a hub of our community.

What is the benefit(s) to your organisation?

75

A fit for purpose pool to use for education, water safety and swimming by our children and the local community.

What are the benefit(s) to the Woodend-Sefton community or wider district?

A quality resource for the community to use as a space for connection, wellbeing and recreation over the summer months.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We have done several fundraising initiatives to help fund this project the biggest being Bingo night with Ethal and Bethal, Selling Bacon, Calendars and we have plans to sell honey.

Have you applied to the Woodend-Sefton Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
 Supporting costs/quotes
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
 I declare that all details contained in this application form are true and correct to the best of my knowledge.
 I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
 I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed:  Date: 18-11-22



Fwd: Pool Heater and Cover for Sefton School: Swimart Christchurch

mel mills <melmills6@gmail.com>
To: Office Sefton School <office@sefton.school.nz>

21 October 2022 at 11:19

Hey 🐼 just passing on the pool quote

----- Forwarded message -----

From: **Swimart Chch** <Christchurch@swimart.co.nz>
Date: Fri, 21 Oct 2022 at 10:44 AM
Subject: Pool Heater and Cover for Sefton School: Swimart Christchurch
To: melmills6@gmail.com <melmills6@gmail.com>

Hi Mel,

Good to meet you yesterday

Further to our conversation, I have listed below some options for your consideration regarding Heating and Covering the pool at Sefton School (approx. 105,000 Litres)

Pool Heater: There are 2 options listed below. The first option is a Heater which is designed to heat the pool during the normal swimming season (Nov-Mar). Option 2 is a heater designed to extend the swim season from September to May. Both options are based on the assumption that they will be running at least 12 hours per day to achieve a desired pool temperature of 28 degrees Celsius, and the a pool cover is used to retain heat when the pool is not in use. Essentially the difference between the 2 options is their respective power output

- **Option 1: Waterco Electroheat Inverter ECO-V Top Vent 35kW - (RRP: \$18,975.00, Swimart Oct 2022 Promotion Price: \$17,995.00 plus free installation)**
- **Option 2: Waterco Electroheat Inverter ECO-V Top Vent 45kW - (RRP: \$23,847.00, Swimart Oct 2022 Promotion Price: \$22,655.00 plus free installation)**
- **Plumbing Supplies:** In both instances, there is an additional \$175.00 in plumbing supplies (PVC pipe & FPI Valves) required.

Please note that the Oct Promotion Price applies to any heatpumps purchased before 31 October 2022. The free installation does not include any work required to wire in the heatpump or any preparation required to situate the unit on site. As we discussed, you have a perfect site on the outside of the Pump Shed which will be easy enough to clear away and I sure there will be a registered electrician within the school community who will be able to assist with the electrical connection. If not, I have an electrician I work with who would be happy to help.

Pool Cover: Again, I've provided 2 options to consider.

- **BMH Duokote Thermal Blanket (101.50sqm): \$6,800.00 plus freight.**

- This cover is designed to retain heat in the pool when in use and also reduces water evaporation. It works in conjunction with a pool heater and reduces the operating costs of the heat pump by ensuring heat loss is minimised when the pool is covered.
- **BMH Triple Cell 610 Solar Blanket-Factory Trim (101.50sqm): \$5,684.00** plus freight
 - This cover is designed to act as a heat source for the pool by converting the sun's energy into heat via toughened bubble plastic material.

My recommendation would be the Duokote Thermal Blanket given it's superior heat retention qualities.

I'll leave that with you to consider but if you have any questions on the above (or any other issues with the pool), please feel free to contact me.

Kind regards

Glenn Shanks

Owner

Swimart Christchurch

P: 027 233 9191

E: christchurch@swimart.co.nz

W: www.swimart.co.nz/christchurch

Sefton School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue				
Government Grants	2	1,047,674	1,022,813	1,287,203
Locally Raised Funds	3	17,487	11,000	44,119
Interest Income		465	150	1,406
		<u>1,065,626</u>	<u>1,033,963</u>	<u>1,332,728</u>
Expenses				
Locally Raised Funds	3	8,843	2,000	23,150
Learning Resources	4	755,740	733,291	863,574
Administration	5	79,350	82,344	74,779
Finance		750	-	891
Property	6	261,328	226,982	342,566
Depreciation	11	28,444	29,000	30,175
Loss on Disposal of Property, Plant and Equipment		57	-	5
Transport		-	1,000	48,814
		<u>1,134,512</u>	<u>1,074,617</u>	<u>1,383,954</u>
Net Surplus / (Deficit) for the year		(68,886)	(40,654)	(51,226)
Total Comprehensive Revenue and Expense for the Year		<u>(68,886)</u>	<u>(40,654)</u>	<u>(51,226)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Sefton School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Equity at 1 January		238,154	238,154	289,380
Total comprehensive revenue and expense for the year		(68,886)	(40,654)	(51,226)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		3,952	-	-
Contribution - Te Mana Tuhono		9,183	-	-
Equity at 31 December		182,403	197,500	238,154
Retained Earnings		182,403	197,500	238,154
Equity at 31 December		182,403	197,500	238,154

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

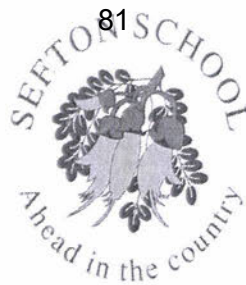
Sefton School

Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Assets				
Cash and Cash Equivalents	7	98,619	162,439	170,092
Accounts Receivable	8	45,995	63,669	63,669
GST Receivable		2,208	3,831	3,831
Prepayments		3,194	2,888	2,888
Inventories	9	9,743	9,248	9,248
Investments	10	32,604	32,444	32,444
		<u>192,363</u>	<u>274,519</u>	<u>282,172</u>
Current Liabilities				
Accounts Payable	12	53,982	72,372	72,372
Revenue Received in Advance	13	6,304	657	657
Provision for Cyclical Maintenance	14	36,600	3,334	3,334
Finance Lease Liability	15	6,953	6,748	6,748
Funds held for Capital Works Projects	16	-	64,779	64,779
		<u>103,839</u>	<u>147,890</u>	<u>147,890</u>
Working Capital Surplus/(Deficit)		88,524	126,629	134,282
Non-current Assets				
Property, Plant and Equipment	11	138,879	115,319	143,320
		<u>138,879</u>	<u>115,319</u>	<u>143,320</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	14	40,403	35,742	30,742
Finance Lease Liability	15	4,597	8,706	8,706
		<u>45,000</u>	<u>44,448</u>	<u>39,448</u>
Net Assets		<u>182,403</u>	<u>197,500</u>	<u>238,154</u>
Equity		<u>182,403</u>	<u>197,500</u>	<u>238,154</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Kiwisport Funding Report 2021 Sefton School

Kiwisport is a Government funding initiative to support students participation in organised sport. In 2021, the school received total Kiwisport funding of \$1557.86 (excluding GST)

The funding was spent on employing coaches from the North Canterbury Sports and Recreation Trust.

The number of students that participated in organised sport was 117.

A handwritten signature in cursive script that reads "H Moeller".

Heidi Moeller
Sefton School Principal
09.05.2022

Woodend-Sefton Community Board Discretionary Grant for the 2022/23 Financial Year

Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
		(2022/23) \$ 4,300 + Carry forward \$2,325 = \$6,625			\$6,625
1-Jul	North Canterbury Federation of Womens Institute	Hire of hall and craft supplies	\$200.00	\$200.00	\$6,425
11-Jul	Woodend School	Glentui Camp	\$500	Declined	\$ 6,425.00
8-Aug	Woodend Fire Brigade	towards safety signage for support vehicle	As much as possible	715	5,710
12-Dec	Sefton School	towards replacing the pool heating system		500	

Woodend-Sefton Community Board Discretionary Grant for the 2021/22 Financial Year

Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
		(2021/22) \$4,180 + Carry forward \$2300 = \$6,480			\$6,480
12-Jul	Nil				
9-Aug	Returned as event cancelled	Waimakariri Older Person's Expo Committee	\$500	\$ 500.00	\$ 5,980.00
13-Sep	Meeting Cancelled				
11-Oct	Pegasus Bay School	Withdrawn	\$500	-	\$ 5,980.00
11-Oct	Life Education Trust	Delivery of the Healthy Harold Programme	\$500	\$500	\$ 5,480.00
8-Nov	Nil				
13-Dec	Nil				
15-Feb	Nil				
11-Apr	Pegasus Residents Group	Battery for AED	\$635	\$635	4,845.00
11-Apr	Woodend Netball Club	Kiwi netball hoop and nets	\$500	\$500	4,345.00
11-Apr	Ronel's Community Cuppa	Community Event costs	\$500	\$500	3,845.00
9-May	Nil				
6-Jun	St Barnabas Church	Soil and seed	\$ 500.00	\$690	3,135
6-Jun	Good Night Sleep Tight	Towards winter night kits	\$ 500.00	\$810	\$2,325

Woodend-Sefton
Community Board
10.138.100.2410

GOVERNANCE

Woodend-Sefton Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
× Wages	✓ New equipment
× Debt servicing	✓ Toys/educational aids
× Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
× Stock or capital market investment	✓ Safety equipment
× Gambling or prize money	✓ Costs associated with events
× Funding of individuals (only non-profit organisations)	✓ Community training
× Payment of any legal expenditure or associated costs	
× Purchase of land and buildings	
× Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
× Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Woodend-Sefton Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Woodend-Sefton community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Woodend-Sefton Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06 / 221122202092

REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

DATE OF MEETING: 12 December 2022

AUTHOR(S): Kay Rabe – Governance Adviser

SUBJECT: Retrospective Ratification of the Woodend-Sefton Community Board's submission on Further Submissions to the District Plan and Variation 1 – Housing Intensification.

SIGNED BY:
for Reports to Council,
Committees or Boards)

General Manager



Acting Chief Executive

1. SUMMARY

1.1 The purpose of this report is to seek retrospective ratification for the Woodend-Sefton Community Board's (the Board) further submission to the District Plan and Variation 1 – Housing Intensification.

Attachments:

i. Proposed Woodend-Sefton Community Board's submissions on further submission Variation 1 – Housing Intensification. (Trim 221122202110).

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No 221122202092.
- (b) **Approves** the Woodend-Sefton Community Board's submission on Further Submission to Variation 1 – Housing Intensification (Trim 221122202110).

3. BACKGROUND

3.1 The District Plan sets rules for sustainably managing how people use, subdivide, and develop land and controls the adverse effects on activity which could have on the neighbourhood and protects the uniqueness of the district. Formal submissions on the Proposed Waimakariri District Plan closed on 26 November 2021.

3.2 In December 2021, the Government introduced the Resource Management (Enabling Housing Supply and other Matters) Amendment Act 2021 (Amendment Act) to amend aspects of the Resource Management Act 1991. The Amendment Act requires Councils to introduce Medium Density Residential Standards (MDRS) into proposed District Plans. It also requires residential areas in the affected townships to be rezoned Medium Density Residential Zones and adopt the MDRS. The Council have achieved this by notifying Variation 1 to the Proposed District Plan which closed on 9 September 2022.

- 3.3 As a result the Council has allowed for further submissions by people who represent a relevant aspect of the public interest or have an interest greater than the general public on the original submissions. Further submissions were allowed on the Proposed District Plan, Variation 1 – Housing intensification and Variation 2 – Financial Contributions. The summary of submission was notified on 5 November 2022 with the further submission period open for a maximum of 10 working days as prescribed by the Resource Management Act 1991, closing at 5pm on 21 November 2022.

4. ISSUES AND OPTIONS

- 4.1 At the Board's meeting on 14 November 2022, the Board agreed to further investigation on the possibility of making a further submission on Variation 1 – Housing Intensification. The Chairperson agreed to draft a further submission if required. After consulting the Jane West, Friend of the Submitter, the Chairperson decided to draft a submission which was circulated to all members on Sunday 20 November 2022 for input.
- 4.2 The Chairperson lodged the further submission on behalf of the Board on 21 November 2022, after receiving positive feedback from Board members. The Board is therefore requested to retrospectively adopt its further submission to Variation 1 – Housing Intensification.

4.4 Implications for Community Wellbeing

It should be noted that there are implications on community wellbeing by the issues and options that are the subject matter of this report. In submitting on this matter the Community Board is advocating for the betterment of its ward area.

- 4.5 The Management Team have reviewed this report.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is likely to be affected by, or to have an interest in, the subject matter of this report. It is the role of the Board to advocate for balanced growth in its area, that enhances and protects the character of the communities and create opportunities for all. The community had opportunity to submit individual comments through the public consultation process.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.2 Financial Implications

The Board's further submission did not have any cost implications, except for the staff time for holding the workshop, which are met within Council's existing Governance Budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts, however the outcomes of any planning decision will have environmental impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report, as it is a submission conveying views of the Board (incorporating some public views), noting the process of the Plan Change is through Resource Management legislation.

6.3 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT**7.1 Consistency with Policy**

This matter is a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Resource Management Act 1991
Waimakariri District Plan

7.3 Consistency with Community Outcomes

Various community outcomes are relevant to the actions arising from the recommendations in this report.

7.4 Authorising Delegations

The Board is required to advocate on behalf of the Community on key issues and priorities for the community area.

DEVELOPMENT PLANNING

Further Submission Form

Further submissions close on Monday, 21 November 2022 at 5pm.

I/we are further submitting on:

 Proposed District Plan Variation 1: Housing Intensification Variation 2: Financial Contributions*Please use a separate form for each consultation.**Clause 8 of Schedule 1, Resource Management Act 1991*

To: Waimakariri District Council

Further submitter details

Name of further submitter: Shona Powell

Organisation name and contact (if representing a group or organisation): _____

Woodend-Sefton Community Board - Kay Rabe, Governance Advisor, Waimakariri District CouncilPostal address/Address for service: WDC, Private Bag 1005, Rangiora Postcode: 7440Email: kay.rabe@wmk.govt.nz; shona.powell@wmk.govt.nz Phone: Kay - 0800 965 468**Only certain persons can make a further submission. Please select the option that applies to you.**

I am:

- a person representing a relevant aspect of the public interest
- a person who has an interest in the proposal that is greater than the interest the general public has
- the local authority for the relevant area

Please explain why you come within the category selected above:

As the Woodend-Sefton Community Board we represent and act as an advocate for the interests of our community on a local level.

Hearing options

I wish to be heard in support of my further submission? Yes NoIf others make a similar further submission I will consider presenting a joint case with them at a hearing. Yes NoSignature: S A Powell Date: 21/11/22
*(of person making submission or person authorised to make decision on behalf)***PLEASE NOTE** - A signature is not required if you submit this form electronically. By entering your name in the box below you are giving your authority for this application to proceed.

Name of person making further submission: Woodend-Sefton Community Board

The Woodend-Sefton Community Board (Board) is making this further submission to four original submissions on the basis that we have an interest greater than the public in general, and that we represent a public interest.

This further submission is in relation to the original submission of	The particular parts of the original submission we support are	Our position on the original submission is:	The reasons for our support to the original submission are	Allow or disallow the original submission (in full or in part)	Details of why you wish to allow/disallow (in full or in part) to indicate the decision you want Council to make
20. Kelvin Ashby w_ashbyfamily@slingshot.co.nz	"Remove the areas of Woodend, Pegasus and Ravenswood". "These areas are not "one". To consider them as such is for no other reason than to exceed the minimum population threshold required to impose this requirement."	Support	See below	Allow	See below
31. Pegasus Residents' Group Inc prgi@pegasusresidentsgroup.com	"Pegasus Town is included in the MDRS by virtue of adding the populations of Ravenswood and Woodend. Pegasus Town has a population of less than 5000 which we understand is the threshold number for the new regulations."	Support	See below	Allow	See below
41. Julie Power juliepower@outlook.com	"This new proposal is in conflict with Pegasus Town Covenants. The covenants override the proposal. " "If the developers do not enforce them (Templeton Group) it falls to the private individual to do so which is expensive, time consuming and stressful." "This new proposal was intended for areas of over 5000 or more as at 2018 census." "Pegasus should be excluded."	Support	See below	Allow	See below
52. Helen Sparrow hmsparrow@xtra.co.nz	The entire section headed 'The Status of Woodend and Pegasus.' "It is inappropriate for Woodend and Pegasus to be considered as a single residential area and thus with a qualifying population based on the 2018 census."	Support parts related to Woodend/Pegasus. The Board expresses no view on the remainder of the submission as the Board does not represent the public interest in these areas	See below	Allow parts related to Woodend/Pegasus. The Board expresses no view on the remainder of the submission as the Board does not represent the public interest in these areas	See below

Name of person making further submission: Woodend-Sefton Community Board

The reasons for our support to the original submissions are:

The Board did not lodge a submission in the original round in September because we were told by planning staff that Woodend and Pegasus were included because combined, they exceeded the population criteria. The article at <https://www.odt.co.nz/star-news/star-christchurch/christchurchs-decision-reject-housing-density-rules-surprises> says that Woodend and Pegasus with populations below 10,000, were exempt for now. Having read this article and talking with Planning, the Board made the decision to lodge a further submission in support of the four submitters as detailed.

The original submitters have outlined their reasons for their objection to Woodend and Pegasus being included and we support their reasoning including:

1. The definition of relevant residential zone relating to Medium Density Residential Standards (MDRS) zoning excludes an area predominantly urban in character that the 2018 census recorded as having a resident population of less than 5,000, unless a local authority intends the area to become part of an urban environment. The key part is “if a local authority intends the area to become part of an urban environment.” The Council deems that the area forms part of the greater Christchurch urban environment. The Board contends that Woodend and Pegasus with populations under 5,000 in the 2018 census are separate towns with their own identity and should not be linked for this purpose.

2. Pegasus was developed as a separate town and is called Pegasus Town. Land covenants were put in place for all residential properties in all stages with no end date, which include:

- No more than one Dwellinghouse may be constructed on any Lot.
- No Lot may be further subdivided nor shall any further easements be agreed to, granted or registered on any Lot, including rights of way.

In Pegasus Town the masterplan included higher density housing along with average lot sizes and larger lot sizes around the golf course. The smallest lot size is 190m². Higher density housing includes terrace style two storey homes and small 2 bedroom single level homes.

Ravenswood was developed including higher density housing with lots sizes starting at 310m². Land covenants were also put in place for all residential properties with no end date (<https://www.ravenswood.co.nz/pdf/Land-covenants.pdf>), including:

3.1 No more than one Dwellinghouse may be constructed on any Lot.

3.42 No Lot may be further subdivided nor shall any further easements be agreed to, granted or registered on any Lot, including rights of way.

The covenants in place in both Pegasus and Ravenswood provide protection from further intensification but they need to be enforced. If the developer chooses not to enforce them or subsequently takes no interest once development is complete, then it falls to individuals to take the matter to Court. This seems to be counterproductive and a waste of time and money. It also relies on an individual finding out what is planned for a section prior to work starting or any work may have to be ‘undone’ if the Court rules the land covenants have been breached.

3. To include Pegasus and Ravenswood in the MDRS zone is not a desirable outcome for residents with the existing small size of some sections which further intensification would make it very difficult to enjoy life with lack of sun from shading and narrow streets. Both Pegasus and Ravenswood already have issues caused by the number of residents parking on the narrow streets. Further intensification would mean more vehicles parked on the street which wouldn’t allow emergency vehicles the access they need, and theft from vehicles, or of the vehicle itself, is already at a concerning level.

Name of person making further submission: Woodend-Sefton Community Board

Give precise details of why you wish to allow/disallow (in full or in part) to indicate the decision you want Council to make

Council should have the ability to exclude Pegasus and Ravenswood from the MDRS zoning for the reasons given and this is what we request.

With Pegasus as a separate town, and the land covenants in place for Pegasus and Ravenswood, which are specifically against any further intensification, Pegasus and Ravenswood should be removed from the MDRS zone as the proposed zoning is rendered ineffective. Following on from this Council should also remove Woodend as it does not reach the population threshold.

In addition, the Board question the intent of the legislation and whether it was really intended to include towns like Woodend and Pegasus. They already have a degree of housing intensification which is in keeping with the size and infrastructure of the two towns. The Board request that Council speak with the two local Members of Parliament and engage with the Ministry for Environment to determine if the intent of the legislation was to include these towns when land covenants in place can prevent intensification in all of Pegasus, and also in Ravenswood, which makes up a large area of Woodend.

The Board supports the original submitters in calling for Woodend and Pegasus to be excluded from the MDRS zone.

Note

A copy of your further submission must be served on the original submitter within 5 working days after it is served on the Waimakariri District Council. Contact details for all submitters can be found on the Waimakariri District Council website, at waimakariri.govt.nz/planning/district-plan.

Please note that your submission (or part of your submission) may be struck out if the authority is satisfied that at least one of the following applies to the submission (or part of the submission):

- it is frivolous or vexatious
- it discloses no reasonable or relevant case
- it would be an abuse of the hearing process to allow the submission (or the part) to be taken further
- it contains offensive language
- it is supported only by material that purports to be independent expert evidence, but has been prepared by a person who is not independent or who does not have sufficient specialised knowledge or skill to give expert advice on the matter.

Privacy Act 1993

Please note information on this form and the content of your submission will be made publicly available as part of the decision-making process.

This form is in the format required by Form 6 of the Resource Management (Forms, Fees and Procedure) Regulations 2003.

Further submissions close on Monday, 21 November 2022 at 5pm.

Returning this form

You can:

- Email it to: developmentplanning@wmk.govt.nz - Subject line: Further Submission
- Post it to: Waimakariri District Council, Private Bag 1005, Rangiora 7440
- Deliver it to a Council Service Centre in Rangiora, Kaiapoi or Oxford

Hi Shona

I met you several times while I was on the Pegasus Residents' Group committee.

You may have seen my posts on the local Facebook page regarding a ban on the sale of fireworks to the public. Judging from the response there are at least 100 locals who would like to see a ban in place. Three of us (including the local vet) have met to start a campaign with a working title of Finished with Fireworks.

We love the public displays, but 'backyard' fireworks can be so dangerous. Here are our initial thoughts on some of the reasons the sales should be stopped:

- Animals – trauma, injury and death to pets and wildlife
- Fire – risk of catastrophic fires, causing millions of dollars damage
- Personal safety - add alcohol for a lethal mix
- PTSD – for ex service personnel
- Environmental impact – trash, damage to native flora and fauna

We wondered what assistance and guidance you or the Woodend-Sefton Community Board could give us please?

Many thanks

Rae

Rae Wakefield-Jones

CHAIRPERSON'S REPORT – November 2022

CHAIR'S DIARY		DISCUSSION POINTS
Date	Events attended	Community Feedback/Issues Raised
7 November	Catch up with Governance Adviser	
7 November	Catch up with Woodend Beach Campground and Te Kōhaka o Tūhaitara Trust staff	After the fire the previous week I dropped in at Woodend Beach to check to see how things were going. Trust staff were optimistic and ready to get back into the Park to do a bit of replanting and start moving forward. Residents at the campground pleased to be back with no damage, and very grateful for everything that was done by so many people.
9 November	Community Cuppa	Greg Byrnes gave a quick update on the Coastal Park after the fire. Ben from Pegasus Bay Vets also answered quite a few questions. Christmas Community Cuppa on Wednesday 14 December 10am, Woodend Community Centre for all residents of the Woodend/Ravenswood, Pegasus and Waikuku area.
10 November	Waimakariri Access Group	Regular monthly meeting. Environment Canterbury staff member coming to December meeting to discuss public transport in Waimakariri. Good discussion with Roading around the Smith Street speed limit review and a few other things that are causing problems for members. Discussion with Aquatics Manager around pool facilities. Now also a member of the Age Friendly Advisory Group as the Access Group representative.
12 November	Volunteered at Pegasus Community Centre	Busy morning. Book cave was very popular but also quite a few questions.
14 November	Online briefing with Governance Adviser and Deputy Chair	Quick catch up prior to first formal meeting of the term.
	WSCB monthly meeting	First formal meeting of the term.
30 November	Waiora Links Launch, Woodend Community Centre	Good feedback from those I spoke to about the Launch and the aim of the Trust - to connect the Woodend, Ravenswood, Pegasus and Waikuku and beach communities. The Board was acknowledged for approving a funding grant earlier this year to allow the Community Cuppa to continue until other funding was found.
	The Woodpecker Christmas function for deliverers, contributors and advertisers	A good opportunity to catch up with locals, community groups and local businesses. Some board members spoke to a new member of the Pegasus Residents' Group who is keen to champion the Gladstone Park dog park.

CHAIR'S STATEMENT

- Prepared further submission to District Plan Review - Housing Intensification Variation 1
- Wrote column for December/January issue of The Woodpecker
- Managing Board Facebook page
- Work on drafting Board submission on the Waka Kotahi – NZ Transport Agency Interim State Highway Speed Management Plan which includes a proposal to reduce the speed limit from 70 km/h to 60 k/h from north of the Pegasus/Ravenswood roundabout to Woodend.

- Good news that Council applications for Transport Choices funding from Waka Kotahi – NZ Transport Agency was approved for two projects in this area, providing people with more transport options:
 - Woodend to Kaiapoi shared path to link with the Christchurch Northern Corridor
 - Woodend to Pegasus (SH1) – Shared User Path.

Main issues raised by residents were:

- What is happening with the youth facilities promised for Pegasus
- Lack of action on Woodend safety improvements and the need for the Woodend Bypass
- Ongoing concerns around safety for pedestrians and cyclists at SH1/Pegasus/Ravenswood roundabout
- Need for a safe shared path between the Pegasus/ Ravenswood roundabout and Woodend

Shona Powell

Woodend-Sefton Community Board

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of November 2022*

Member Name: Rhonda Mather

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
9 Nov	Ronel's Community Cuppa	Free morning tea event for Pegasus residents. Guest speaker was local vet, Ben Allott and Greg Byrnes from Tūhaitara Coastal Park gave an update on the fire.
10 Nov	WDC Community Networking Forum	Held at Pegasus Community Centre
14 Nov	WSCB meeting	Held at Woodend Community Centre
17 Nov	On Track workshop at Ruataniwha, Kaiapoi	Marketing and Communication workshop for not-for-profit organisations.
18 Nov	WDC elected members bus tour around district	I did the full day, found it both enjoyable and informative.
21 Nov	Waimakariri Housing Forum	Held at Pegasus Community Centre. Led by Ministry of Social Development (MSD) and Social Services Waimakariri (SSW)
22 Nov	Waiora Links (WLCT) Trust Board meeting	Held in New World conference room. Monthly Trust Board meeting. Mostly about planning of the two end of year events.
24 Nov	Interview with Compass FM	Ronel Stephens and I were interviewed about WLCT and their upcoming events.
24 Nov	Census Road Tour seminar	Held at Rangiora Town Hall, providing information about Census 2023.
30 Nov	Waiora Links Community Trust (WLCT) Launch Lunch event	As a Trustee of Waiora Links I was fully involved in this event, with 82 community-minded people from a variety of backgrounds attending. The purpose of the event was to introduce Waiora Links and also to provide an opportunity for those invited to network and enjoy a treat.

30 Nov	The Woodpecker Community Trust end of year function	Held at the Bunker Café, Pegasus. An opportunity for The Woodpecker Trust to thank those who support, contribute to and distribute The Woodpecker magazine in Woodend and Pegasus.
Coming up before WSCB meeting, but not attended at time of writing report		
6 Dec	Toot for Tucker	
7 Dec	NZTA Announcement re SH1 at Ravenswood	
7 Dec	Te Kōhaka o Tūhaitara end of year function	
8 Dec	WSCB Zoom workshop re CB plan and speed limit consultation	

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of November 2022*

Member' Name: Andrew Thompson

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
30 November	Northern Pegasus Bay Plan Review	Arrived earlier than planned but after meeting had finished. Discussed proceedings with staff

Other:

Encouraging submissions to Waikuku Beach Spatial plan consultation
Updating community on Council's drainage plans for Northern Waikuku Beach as per staff presentation to the Community Board
Consideration of security camera as entering beach. Have access to a building that they could sit on. Now working through funding and ongoing management
With the assistance of Councillor Redmond facilitated briefing to C&R committee by newly established Waimakariri BioDiversity Trust
Engaged with Tuhaitara Trust and DOC over status of care and investigation into Kotuku's death in the Ashley Rakahuri estuary
Some months' ago raised issue of noxious weed suffocating trees where shags nest on Beach Road via Snap Send Solve. This has proven difficult for Council as it's by a waterway so spraying is not permitted and contractors will have to be careful about disturbing shags and the trees they nest on. Roding staff have done a great job working this through and coming up with an option that might enhance the use of this interesting site. It will likely come to our Community Board in due course

WOODEND-SEFTON COMMUNITY BOARD**MEMBERS INFORMATION EXCHANGE***For the month of November 2022*

Member' Name: Mark Paterson

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
30.11.22	Woodpecker Xmas function	Someone annoyed about dog park
28.11.22	Woodend rugby club AGM	
10.11.22	Gladstone Park	Meet re flooding and cars ripping up car park
30.11.22	Snap send and solve	Re overgrown vegetation Jill Creamer trail
29.11.22	Snap send and solve	Post damaged Gladstone park

Other:

WOODEND-SEFTON COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of December, 2022

Member' Name: Brent Cairns

MEMBER'S DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Meetings/Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
	Food and Budgeting forum	Increase in need for food, Salvation Army have had an 85% increase since July.
	Pegasus Residents Group Meeting	Discussing working with Neighbourhood Support to make the community safer. Talked about creating a Kid version of PRG to create events for youth in the community
	Pegasus Residents Group Christmas event	Well run and well attended
	Pegasus Networking meeting	Many families are struggling, issues with debt.
	Green Philanthropy event	Opportunities to get funding for local events
	Housing forum	People that are looking for housing need to register with MSD... so they can capture the needs of the community. Homes suitable for the disabled an issue Vision West National Housing who help vulnerable people out of poverty, isolation, homelessness and joblessness and providing comprehensive wraparound services. Recently they conducted a survey and found 80-85% of the tenants food insecure.
	Migrant get together	Over 3500 migrants living in the district
	North Canterbury Neighbourhood Support AGM	The group have been donated a car from Mazda in Amberley
	Pegasus Woodend food forest	More plantings, struggling to get mulch
	Promotions Association Chair meeting	This portion of the district doesn't receive funding for the likes of Christmas events.
	Wairoa opening	Well run and well attended

	St John Christmas event	<p>St John Rangiora is running out of space and without a long term base for the station in Kaiapoi are also looking at establishing a hub in the area... a Hub will be a site which will clean, service and restock ambulances.</p> <p>Trialing an innovative way to raise funds, by asking schools to donate a clean towel which is then sold in their stores - Loburn School is next school to run the trial.</p>
--	-------------------------	--

Other: Strawberry fair at the Kaiapoi Food Forest on the 17th December 11-3pm

WSCB Members Info

Nov 2022

Philip Redmond

21 Nov 2022	SSW Housing Forum Pegasus Community Centre, Dispelling Housing Myths	Presented by MSD, 4 categories, A-D, and sub categories 1-20. B a long wait C&D no hope! Weight list in Canterbury 2800 (WDC 99),lack of data for Emergency housing. None in WDC. Two motels currently used, was more. Emergency housing for 7 days only. Housing broker service , Nov only 757 Properties in Chch and WDC to rent.
22 Nov 2022	Better Off Funding	Council agreed to sign an amended Agreement with DIA to receive approx. \$5m, part of payment for Three Water Assets, bal \$17m . Reserved right to Oppose and belong to C4LD. Spend Focus on drainage,housing and cycling Projects.
23 Nov 2022	Citizenship Ceremony RPA Christmas Event North Canterbury Neighbourhood Support AGM.	Public and elected members welcome, Diverse applicants, about 25. Excellent evening at Rangiora RSA. Sponsors and staff acknowledged. Brent Cairns Chair, Sarah Saunders Resigned as co-ordinator, cttee elected
25 Nov 2022	Waterways tour with Michael Bate	Suspects spraying into water is killing aquatic life in various streams incl Taranaki and Pegasus Golf course lakes
27 Nov 2022	Silverstream Christmas in the Park	Cancelled due to weather
29 Nov 2022	Tuesday Club	Eugenie Sage spoke on Three Waters,

		She had some concerns and why Greens moved entrenchment clause. Unclear if Greens will oppose the bill.
30 Nov 2022	Wairoa Links Community Trust Launch	Lunch at Woodend Community Centre Well attended by community team, Agencies, volunteers, sponsors and elected members
	Woodpecker Community Trust	Thank you for volunteers, advertisers Sponsors, held at The Bunker, Pegasus well attended.
1 Dec 2022	IOD Christmas Function	Awards presented including Claire McKay (ECAN Councillor)
3 Dec 2022	Kaiapoi Christmas Carnival	
4 Dec 2022	Pegasus Christmas by the lake	Santa popped in.