

MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY 18 JULY 2022 AT 5PM.

PRESENT

J Watson (Chairperson), J Meyer (Deputy Chairperson), N Atkinson, and B Cairns.

IN ATTENDANCE

P Redmond (Kaiapoi-Woodend Ward Councillor).

C Brown (General Manager Community and Recreation), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were seven members of the public present.

1 APOLOGIES

Moved: J Watson

Seconded: J Meyer

THAT apologies for absence be received and sustained from A Blackie and S Stewart.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 20 June 2022

Moved: J Meyer

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held on 20 June 2022, as a true and accurate record.

CARRIED

3.2 Matters Arising

Nil.

4 DEPUTATIONS AND PRESENTATIONS

4.1 Kaiapoi East Residents Association (KERA) – Michelle MacWilliams

M MacWilliams spoke to the Board, noting that KERA had an interest in the area of the Kaiapoi East Zone, which Licence to Occupy, held by the WHoW Charitable Trust, just came up for renewal. She noted that KERA wished to provide an alternative use of this land for the Council's consideration. KERA reached out to some of the business owners in Kaiapoi, and many of them were currently struggling and did not want to wait for a development that may happen in future if financing could be secured. KERA was providing a solution

that they believe would bring economic benefit to Kaiapoi as soon as spring 2022 with correct promotion and community engagement.

M MacWilliams noted that the Covid pandemic triggered a 25% increase in anxiety and depression worldwide. Eleven years ago, Canterbury was struck by earthquakes, leading to a cluster of depression and anxiety, which Covid worsened. Therefore, a place where people could go and be in a free environment where they could walk and relax, where families could go and be one with nature, would be a blessing. KERA was thus proposing the creation of a pocket forest for the community and future generations. So far, KERA had permission to do some planting in the Kaiapoi red zone area, thereby creating small pocket forests, however, they had ascertained that they needed a License to Occupy to qualify for significant funding. The proposal was supported by Ryman and the Shungshi Chinese Association, who had offered to plant a garden.

B Cairns noted that he supported the idea of planting trees. He suggested that KERA could work with the WHoW Charitable Trust and assist with planting the boundaries surrounding the proposed Aqua Park. M MacWilliams noted that KERA had no interest in working with WHoW. KERA was aiming to get the maximum impact for carbon credits, climate change and meeting the area's biodiversity, and they saw that as a direct conflict with the WHoW project.

P Redmond asked if KERA would be opposed to the use of the regeneration land going out for wider expressions of interest. M MacWilliams supported the land being offered to all interested parties and noted that the Council had failed to do this with the WHoW initiative as the land had not been offered to other groups.

J Watson noted that that area already included several planted areas with walking paths linking places of interest, such as the Honda Forest and the Mahinga Kai area and felt that the proposed pocket forest would duplicate what had already been done. She enquired if KERA would be willing to support and partner in other projects. M MacWilliams noted that she would put the suggestion to KERA's members to ascertain if there was any interest in working with other groups. She commented that the area leased to WHoW often flooded and would require much remedial work to enable building on the land. She, therefore, believed planting in this area was the most cost-effective option. She acknowledged the Honda Forest, however, she noted that their concept of the pocket forests would include large areas for walking and picnic sites, which the public could not do in at Honda Forest because it was densely populated. J Watson noted that there were plenty of picnic areas in the Honda Forest.

J Watson enquired how the already planted pocket forest was doing. M MacWilliams reported that it was growing well until some of the plants were destroyed, however, the area showed improvement.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Potential New Road Names for Addition to the Pre-Approved Kaiapoi Road and Reserve Name List – K Rabe (Governance Advisor)

K Rabe took the report as read. She noted that two of the names proposed had more significance to the Woodend area and were therefore referred to the Woodend-Sefton Community Board to include on their Pre-approved list.

N Atkinson questioned why two names, more relevant to the Woodend area, were submitted to the Kaiapoi-Tuahiwi Community Board for consideration. K Rabe explained that the names, Lovegrove, Orchard and MacMillan, were all submitted by P McMillan, a Kaiapoi resident. N Atkinson questioned how the names related to the Woodend area. K Rabe explained that Catherine McMillan and her family lived at Saltwater Creek, where she was the postmistress for the area. William Orchard and his wife operated a ferry across the Ashley River and were buried in Woodend, and the Lovegrove family lived in Waikuku and were also buried in Woodend.

P Redmond asked how Jacob McGarry was connected to Kaiapoi, and K Rabe noted he was buried in the Anglican cemetery in Kaiapoi.

Moved: J Watson

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220704112499.
- (b) **Approves** the inclusion of the following two names in the Kaiapoi Pre-Approved Road and Reserves Name List:
 - i. Jacob McGarry
 - ii. Woolcott
- (c) **Notes** that the proposed names Lovegrove and McMillan had more local historical, cultural, environmental or geographical significance to the Woodend area and were therefore referred to the Woodend-Sefton Community Board for consideration.
- (d) **Notes** that the proposed name 'Orchard' had already been used in the District and could therefore not be added to the Pre-approved Road names for Kaiapoi.
- (e) **Instructs** staff to write to the public requesters to advise the outcome of the Community Board decision.

CARRIED

6.2 Kaiapoi-Tuahiwi Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund – K Rabe (Governance Advisor)

K Rabe spoke to the report noting that the information was submitted to the Board annually at the start of each financial year to highlight the Board's allocation for its General Landscaping Budget and Discretionary Grant Fund. There were no changes on the Accountability Form or the Discretionary Grant Application Form, however, they would likely be reviewed at the beginning of the next term.

Moved: N Atkinson

Seconded: J Meyer

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220622106808.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2022/23 was \$26,190, with a carry forward for 2021/22 still to be determined due to outstanding invoices, being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2022/23 was \$5,270 and that an amount of \$2,627 was carried forward from the 2021/22 budget, thereby bringing the Discretionary Grant Fund to a total of \$7,897 for the current financial year.
- (d) **Approves** the Board's 2022/23 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089725).
- (e) **Approves** the Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 210603089875).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2022/23 financial year (July 2022 to June 2023).

CARRIED

6.3 **Application to the Kaiapoi-Tuahiwi Community Board's Discretionary Grant Fund 2022/23 – K Rabe (Governance Advisor)**

K Rabe advised that the St. Patrick's School Parents-Teachers Association (PTA) application was for funding towards the cost of line marking for games in their outside play area. In addition, the Kaiapoi Toy Library was seeking funding for cultural and sensory games.

N Atkinson queried if the Ministry of Education paid for sportsfields to be marked. J Watson noted that the application specified that the money would be for hopscotch, cheeseboard, snakes and ladders, and other outside games.

Moved: B Cairns

Seconded: J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 220701111658.
- (b) **Approves** a grant of \$500 to St. Patricks School Parent-Teachers Association (PTA) towards line marking school games in the play area.

CARRIED

N Atkinson against

B Cairns noted that the PTA was very active with fundraising and believed that granting \$500 was the least the Board could do to assist in a worthwhile project.

J Meyer agreed he was happy to support the motion and commented that a fortnight senior leaders had shown him around the school.

P Redmond thought it would be helpful if the grant guidelines could be clarified as the Board seemed to continue to struggle to agree on applications relating to schools. For example, at the July 2022 meeting of the Woodend-Sefton Community Board, an application from a school was declined due to the uncertainty of whether or not the Ministry should be funding these items.

J Watson supported the idea that the Board could assist PTA's as the parents and the community worked in partnership to raise funds for external projects that added value to the learning environment.

N Atkinson advised that he did not support the motion, as he believed that the Ministry of Education should fund Learning Based Programmes. He noted that the Ministry seemed to have abdicated responsibility for supplying required equipment, relying on schools to find other ways to provide essential equipment. He acknowledged that the project had merit, however, the Ministry should be sent a strong message to increase school funding.

In his right of reply, B Cairns commented that he supported the work that St. Patrick's School was doing in tidying up the whole school, which looked amazing. He agreed with N Atkinson's comments, however, he still believed that funding \$500 was not a significant amount.

Moved: N Atkinson

Seconded: J Meyer

- (c) **Approves** a grant of \$500 to the Kaiapoi Toy Library Inc. towards purchasing cultural relevant and sensory toys.

CARRIED

N Atkinson commented that the purchasing of cultural relevant and sensory toys for the community to use was a good cause and use of the ratepayer's money.

7 CORRESPONDENCE

7.1 Letter in response to the submission to the Waimakariri District Council Annual Plan

Moved: J Watson

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the letter from the Waimakariri District Council regarding Annual Plan Response (Trim 220114003526).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for June 2022

- Attended a meeting of the Pines Kairaki Beach Association noting flooding on cycle track along Beach Road and Fairy forest updates.
- Spoke to Waimakariri U3A Art Appreciation – Publicise Waimakariri Public Arts Trust.
- Attended All Boards Briefing.
- Attended Kaiapoi Matariki Festival, which was an incredibly successful fireworks event with a crowd of over 5,000.

- Attended Kaiapoi Community Garden Trustee meeting regarding funding.
- Attended the launch of Doc Drumhueller's book Scorpio Bookshop.
- Attended Waimakariri Economic Development Strategy Workshop.
- Attended Kaiapoi High School Reunion Committee meeting.
- Attended All Together Kaiapoi meeting, which was planning for the Kane Shield and Kaiapoi Spring Festival.
- Kaiapoi Art Expo – another hugely successful event.
- Kaiapoi Fire and Ice – Good crowd.

B Cairns asked if there were any intentions to take the Kaiapoi Art Expo further or add other arts festivals to the calendar. J Watson commented that they were always looking to improve, as they wanted to keep it relevant and changing to avoid offering the same event all the time.

Moved: J Watson

Seconded: J Meyer

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 8 June 2022
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 8 June 2022
- 9.3 Woodend-Sefton Community Board Meeting Minutes 13 June 2022
- 9.4 Health Safety and Wellbeing Report June 2022 – Report to Council Meeting 7 June 2022 – Circulates to all Boards.
- 9.5 May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roading Committee Meeting 21 June 2022 – Circulates to all Boards.
- 9.6 Avian Botulism management 2021-22 – Report to Utilities and Roading Committee Meeting 21 June 2022 – Circulates to all Boards.
- 9.7 Draft Annual Plan Consultation Decisions – Report to Council 28 June 2022 – Circulates to all Boards.

Moved: J Meyer

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board

- (a) **Receives** the information in Items 9.1 to 9.7.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

N Atkinson

- The Council had a new acting Chief Executive, Jeff Millward, who had been working for the Council for thirty-seven years. He had hit the ground running and was working extremely hard. Council was looking at recruiting early in 2023.
- Attended the Rural and Provincial in Wellington – Very productive from the point of view that Local Government New Zealand seemed to have taken a different view on where they were heading. At the conference, they would be

looking at setting out better ways to communicate and get mandates from their members to be able to move forward.

- District Licensing Committee Hearing on the Mandeville Tavern where the owner had been convicted of drunk driving some time ago. He received a 28-day stand down on his license.
- Greater Christchurch Partnership – Spatial Planning and Transport were progressing to the work part of the project, where decisions needed to be made.
- Fire and Ice and the Kaiapoi Art Expo – Congratulated organisers as both events were fantastic.
- The weather event had all the normal trouble spots – There were a couple of other things that had popped up that Council staff would be working on.
- Housing (Social/Affordable) Working Party and Property Acquisitions and Disposals Working Group meetings – Investigations underway regarding a couple of sections for Abbyfields.

J Meyer

- Attended the public meeting about the proposed Plan Change 31 in Ohoka – Congratulated Council staff who had done a good job. There was a lot of support for the Council.

P Redmond

- Attended the Corcoran French Kaiapoi Art Expo and the Blackwell's Fire and Ice event – both were well attended.
- Plan Change 31, the Ohoka - The Council had announced it was going to oppose the application.
- Attended Peter Fenwick's funeral.
- Attended the Economic Development Strategy Workshop – Found the role of agriculture in Waimakariri interesting, it was a very significant part of the economy.
- Attended the Abbyfields Annual General Meeting.
- Had a visit from Associate Minister of Local Government Kieran McAnulty.
- Council Librarian, J Clements, wrote a book of poems partly funded by Creative Communities Waimakariri.
- Attended the Big Splash.
- Council adopted the 2022/23 Annual Plan.
- Attended Matariki event – Acknowledged the support of All Together Kaiapoi and the Kaiapoi Promotions Association.

B Cairns

- Neighborhood Support North Canterbury - Monthly meeting, involved Brennan Wiremu to go over Civil Defence and how they see us working together. Looking to increase Board member numbers, developing matrix of needs. 125 sign ups to Getsready this past month.
- Food Forest – Update
 - Celebrating Matariki went very well with large crowd, popular was the Hangi and many from far and wide came to view the Pou.
 - Met with RWDesign re outdoor open education hub. working drawings etc Presenting to Council Community and Recreation Committee.

- Huge effort from volunteers and corrections department to plant out new areas where walnut tree was with fruit trees, different varieties of currants etc.
- Library Matariki event - Small gathering, but fun.
- Biodiversity lecture – Waimakariri District Council Mike Bowie - a great lecture, really well attended.
- Council briefing - Re WHOW re MOU and LTO.
- Food Secure North Canterbury Growing need for food from the community, Re food forest in Woodend, residents are waiting for land issue to be dealt with. New food forest planted at Leaps and Bounds Rangiora.
- All Together Kaiapoi - Matariki event went extremely well with huge numbers attending, had debrief and monthly meeting to cover next events like spring festival. Good to see Laura from library being part of the group along with school rep.
- Greypower meeting - Smaller crowd attended, shortage of rest home beds and issues with income care is placing pressure on these groups.
- Art expo opening - Huge numbers in town, great benefit to the community.
Fire and ice festival Great turn out...wonderful for the community.
- Don Palmer funeral.
- All boards Briefing.
- Residents Met with staff and residents to raise concerns regarding parking in the area Met with residents regarding Motorhome Association Park. Met and had a meal with Beachgrove residents to celebrate one of the local residents lives "Gordon Hooper" who passed away

11 **CONSULTATION PROJECTS**

Nil.

12 **REGENERATION PROJECTS**

12.1 **Town Centre, Kaiapoi**

Updates on the Kaiapoi Town Centre projects were emailed regularly to Board members. These updates could be accessed using the link below:
<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

The Board noted the regeneration projects.

13 **BOARD FUNDING UPDATE**

13.1 **Board Discretionary Grant**

Carryover from 2021/22: \$2,627
Allocation for 2022/23: \$5,270
Balance as at 30 June 2022: \$7,897

13.2 **General Landscaping Budget**

Carryover from 2021/22: To be determined.
Allocation for 2022/23: \$26,190.

Balance as at 30 June 2022: \$26,190 plus carryover.

The Board noted the funding update.

14 MEDIA ITEMS

Nil.

15 QUESTIONS UNDER STANDING ORDERS

Nil.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

17 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

Moved: J Watson

Seconded: J Meyer

THAT the public be excluded from the following parts of the proceedings of this meeting.

CARRIED

The general subject of the matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, were as follows:

Item N°	Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
17.1	Report of S Nichols (Governance Manager)	Consideration of Submission	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution was made in reliance on section 48(1) (a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public were as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003
17.1	To carry out commercial activities without prejudice	A2(b)ii

CLOSED MEETING

The public excluded portion of the meeting commenced at 5.47pm and concluded at 5.55pm.

Resolution to resume in open meeting

Moved: J Meyer

Seconded: J Watson

17.1 **Consideration of Submission to Private Plan Change 31 – S Nichols (Governance Manager)**

THAT the resolution to become public at the conclusion of the meeting, however the report and discussion of the submission content was to remain public excluded under the Local Government Official Information and Meetings Act 1987, section 7(f) and (g), for maintaining effective conduct of public affairs and legal privilege, until such time as the Board approved and ratified any such submission at its publicly open meeting of 4 August 2022.

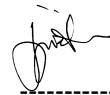
CARRIED

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board would be held at the Ruataniwha Kaiapoi Civic Centre on Monday 15 August 2022 at 5pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 5.55pm.

CONFIRMED



Chairperson

15 August 2022

Date

Workshop

- *Members Forum – KERA's proposed Pocket Forest*