

MINUTES OF THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY, 8 JUNE 2022 AT 7.00PM.

PRESENT:

J Gerard (Chairperson), D Lundy (Deputy Chairperson), K Barnett, R Brine, M Clarke, M Fleming, J Goldsworthy, M Harris, S Lewis, J Ward, A Wells and P Williams.

IN ATTENDANCE

J Millward (Manager Finance and Business Support), G MacLeod (Greenspace Manager), K Straw (Civil Projects Team Leader), S Morrow (Rates Officer – Property Specialist) and E Stubbs (Governance Support Officer).

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Item 6.4 - A Wells declared a conflict of interest as a member of the North Loburn School Board of Trustees.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 11 May 2022

Moved: D Lundy Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 11 May 2022.

CARRIED

3.2. Matters Arising

There were no matters arising.

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

6.1. Matariki StoryWalk Northbrook Wetlands – A Paterson (Community Connections Coordinator) and T Stableford (Landscape Architect)

G MacLeod noted that Storywalks® was a new initiative for Waimakariri and was a partnership between the Greenspace and Libraries Teams to combine a story with a nature walk. The library Team had been granted permission for the rights to the story 'The Little Kiwi's Matariki', and enlarged pages from the picture book would be placed through Northbrook Wetlands creating an immersive play experience. Funding was made available for the project as a way to celebrate Matariki.

G MacLeod noted that the Storywalks® would be temporary, and the cost of creating, installing and removing the panels would be approximately \$1,500. Staff would monitor the success of the Storywalks® before committing to any future or permanent Storywalks®. He confirmed that the Board would be invited to the project's opening.

P Williams asked if any consideration had been given to asking organisations such as sporting groups to install the panels as a fundraising opportunity. G MacLeod replied that consideration could be given to such an initiative in future, however, the timeline for this project did not allow for it.

Moved: J Ward

Seconded: A Wells

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. TRIM 220527086987.
- (b) **Approves** the installation of a Storywalks® of 'The Little Kiwi's Matariki' at Northbrook Wetlands, Rangiora.
- (c) **Notes** that the costs involved for the proposed Storywalks® at Northbrook Wetlands would be paid for by Waimakariri Libraries and Greenspace budgets.
- (d) **Notes** that the 'The Little Kiwi's Matariki' Storywalks® would be a temporary installation.

CARRIED

J Ward considered it a unique and special initiative, which she hoped young children and families would enjoy.

A Wells believed it was a fantastic initiative commenting on the importance of exposing children to literature.

P Williams supported the project and hoped that it would promote activity, appreciation and awareness of the Northbrook Wetland which was a great reserve.

M Fleming appreciated that the panels would be relocatable for future use.

J Gerard agreed that the reserve was a beautiful area that was currently underutilised, and he therefore supported the project.

6.2. **Proposed Roding Capital Works Programme for 2022/23 – J McBride (Roding and Transport Manager)**

K Straw spoke to the report on behalf of J McBride, which invited feedback on the proposed 2022/23 Roding Capital Works Programme. A general allocation of the budget was provided in the Council's 2021/31 Long Term Plan (LTP). The programme was for kerb and channel renewal, footpath renewal, minor improvements and new footpaths. The programmes were developed taking into account several factors, including condition rating, service requests and road safety audits from a prioritised database. Also, co-funding requirements under Waka Kotahi needed to be met. The new footpath programme did not receive Waka Kotahi funding.

J Gerard noted the shortfall in the Minor Improvements Budget as Waka Kotahi had not agreed to co-fund this programme. He asked if the Council had decided to fully fund the shortfall through the 2022/23 Annual Plan. Staff noted that this would be confirmed following the Council's adoption of the Annual Plan at the end of June 2022.

In reference to prioritisation, P Williams enquired if it would be possible to have a workshop with the Board to enable members to provide some input from the community before the programme was finalised. J Gerard and K Straw commented that the process followed Council policy regarding condition rating, and as such, those programmes had less flexibility.

K Barnett questioned if funding for gravel road improvements was included in the budget. K Straw explained that gravel road improvements were not included as maintenance work had a separate budget. K Barnett further asked if the Board could be advised on the amount spent on gravel road maintenance in its area. K Straw undertook to follow-up on this matter and report back to the Board.

A Wells supported K Barnett's request and enquired if there was an Asset Register and Capital Maintenance Programme schedule for gravel roads that could also be submitted to the Board for information.

K Barnett referred to the condition rating of footpaths and enquired if there was a prioritisation schedule that extended for more than three years. As this would enable the Board to ascertain where other paths were scheduled in the programme. K Straw advised he was not aware of an extended schedule, however, if Board members did have an area of concern, they could raise that with Roding and Transport Manager for further consideration.

J Gerard referred to the Good Street kerb channel, and footpath work and sought clarity on the provision street trees. K Straw noted that the project had not been scoped in detail. However, the aim was to reinstate street trees when they were replanted or removed, therefore when the first section of the redevelopment of Good Street was completed the trees were replaced.

D Lundy enquired about the process if a Board member wished to submit a footpath for possible renewal, such as the path to Rangiora Showgrounds. K Straw advised there was flexibility in the programme to move projects up or delay projects. He noted that the Walking and Cycling Plan was up for consultation and was the sort of feedback staff was seeking.

Moved: A Wells

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 220526086494.

- (b) **Notes** that feedback could be provided on the Draft Programme to the Roading and Transport Manager.

CARRIED

K Barnett commented that roading was critical in the Board's area, and members received many complaints regarding the District's roads. She suggested that in the future, it may be more beneficial if Board members could provide feedback to staff in a more informal manner before the programme came to the Board for consideration.

J Gerard agreed with K Barnett that a workshop including maps would be helpful for input and discussion. J Gerard reminded the Board that their submissions to the 2022/23 Annual Plan also included their displeasure regarding the state of gravel roads in the District.

P Williams concurred that a workshop was required to discuss roading matters. He did not believe that Board needed to wait for the Annual Plan process to bring any projects forward, as the budget should be flexible.

D Lundy agreed with the previous comments and noted that the Board had previously requested further information regarding gravel road maintenance. He referred to categories such as "unsealed road re-metalling", which was not included in the programmes as they were developed '*...purely on technical grounds and for asset condition reasons. As these decisions are made on a technical base, they are not subject to Board discretion.*' He also highlighted that the report noted the need for consistency with community outcomes which included that '*the standard for our District's roads is keeping pace with increasing traffic numbers.*'

6.3. **Change of Road Name in Townsend Fields Subdivision Stage 3 – S Morrow (Rates Officer Land Information)**

S Morrow explained the background to the report, which was to update a road name type following a new Road Layout Plan being prepared for the Townsend Fields Subdivision. He noted that in 2018 the Rangiora-Ashley Road Naming Committee had agreed on the name Lusk Place for an enclosed thoroughfare. However, the new road layout now meant that the thoroughfare was no longer enclosed and 'Street' would therefore, be more accurate representation.

There were no questions from Board members.

Moved: D Lundy

Seconded: M Harris

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220530091047.
- (b) **Rescinds** its decision of 25 October 2018 to approve Road "6" as Lusk Place marked as on the original plan (Trim 220530091186).
- (c) **Approves** changing the road name type of Lusk Place to Lusk Street as shown in the new road layout (Trim 220530091176).

CARRIED

D Lundy commented that it was a straightforward administrative decision.

6.4. **Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund – K Rabe (Governance Adviser)**

J Millward spoke to the report on behalf of K Rabe, commenting that the Garden to Table was a school programme not funded by the Ministry of Education. The school had previously received Board funding and was up to date on its accountability reporting.

J Millward noted that the Board had a substantial amount remaining in its Discretionary Grant fund. The Board could consider allocating some of that funding to groups who have applied during the financial year or request that the Council carry the funds forward to the following year. There was general agreement that the funds should be carried forward to the next financial year.

Moved: M Harris

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220519080902.
- (b) **Approves** a grant of \$486 to North Loburn School towards the purchase of soil and equipment required for its 'Garden to Table' Programme.

CARRIED

A Wells abstained

M Harris believed the skills the programme taught children around produce were valuable.

M Fleming noted that it was an important project beautifully presented in the application.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for May 2022**

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220530090771.

CARRIED

9. **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 4 May 2022
- 9.2. Woodend-Sefton Community Board Meeting Minutes 9 May 2022
- 9.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 May 2022
- 9.4. Roading Service Requests and Flood Budget – Report to Council Meeting 3 May 2022 – Circulates to all Boards.
- 9.5. Health Safety and Wellbeing Report May 2022 – Report to Council Meeting 3 May 2022 – Circulates to all Boards.

- 9.6. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roading Committee Meeting 17 May 2022 – Circulates to all Boards.
- 9.7. Zone Implementation Programme Addendum Capital Works Programme – 2022/23 – Report to Land and Water Committee Meeting 17 May 2022 – Circulates to all Boards.
- 9.8. Water Supply Utilities and Roading Staff Submission to Draft Annual Plan – Report to Council 24 May 2022 – Circulates to all Boards.
- 9.9. Drainage – Utilities and Roading Department Staff Submission to the Draft Annual Plan – Report to Council 24 May 2022 – Circulates to all Boards.
- 9.10. Wastewater – Utilities and Roading Department Staff Submission to the Draft 2022-23 Annual Plan– Report to Council 24 May 2022 – Circulates to all Boards.
- 9.11. Roading Staff Submission May 2022 - Request changes to the Roading Capital Works Budget– Report to Council 24 May 2022 – Circulates to all Boards.
- 9.12. Notification of Private Plan Change 31 – Rolleston Industrial Developments Ltd– Report to Council 31 May 2022 – Circulates to all Boards.
- 9.13. Library Update to May 6th, 2022 – Report to Community and Recreation Committee 31 May 2022 – Circulates to all Boards.

Moved: J Ward

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.13.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

P Williams

- A lot of activity on Rangiora Airport matters.
- Residents were consistently raising issues regarding gravel roads and last week, 12 residents contacted him about roads, it was clear that the matter required drastic action. Grader operators complained they had nothing to grade, and effective maintenance needed more equipment, including a roller.

A Wells

- Believed the appalling state of gravel roads was the number one issue. As one of the Districts major assets, he suggested there should be a comprehensive Roading Asset Management Plan that included a Maintenance Programme for asset life. He requested that the Board be updated as he was not convinced ratepayers were being looked after in terms of maintenance and expenditure on gravel roads.

J Ward

- The Council had been busy with the 2022/23 draft Annual Plan, it was getting ready for final approval in June 2022.
- The town centre promotions organisations were looking forward to hosting events again, including the upcoming Oxford Matariki Lights Celebration, Rangiora Big Splash event for Stroke Foundation fundraising and the Rangiora Spring Ball.
- Attended the Audit and Risk and Utilities and Roading meetings.
- Rangiora Airfield was making good progress on its Management Plan.
- Attended Community Service Awards, and it was a great evening.
- Noted the upcoming first workshop for the Economic Development Strategy Review and commented that she believed the District was in great shape.

It was agreed that the Board would like to visit the Rangiora Airport to build an understanding of what was an important strategic asset in their Ward.

S Lewis

- Commented that many events were now happening in the area, including the production 'Annie' at the Rangiora Town Hall and an '80's night at the RSA, both of which she attended. .

M Harris

- Attended a further meeting regarding a local flooding issue and believed there may now be a resolution.
- Attended the Rangiora Museum's AGM, members were still passionate about another building.
- Agreed with comments regarding the state of shingle roads and the inadequacy of current grading maintenance to resolve issues.

J Goldsworthy

- Attended All Boards briefing.

M Fleming

- Assisting Keep Rangiora Beautiful with the maintenance of planting at Rangiora Hospital.

M Clarke

- Noted concerns regarding low water pressure in Southbrook.
- Attended Greypower meeting where concern was raised regarding cut down of footpaths and drives for scooters.
- Medical facilities were overburdened with two-three week waiting lists, and the Health Hub was proceeding slowly.

R Brine

- Organised a meeting for staff with Future Post, which was an exciting opportunity to look at posts manufactured from various plastics. Staff were following this up to ascertain if the Council could utilise these posts for an upcoming project.
- The Hockey turf maintenance issues had been resolved.
- Noted the upsurge in vandalism and graffiti in the District.
- Attended a meeting regarding the future of Southbrook Park and was elected Chairperson. The external report clearly indicated the building was not fit for purpose, and the park currently required outside funding support to continue.

K Barnett

- Expressed sadness at the passing of Dame Aroha Reriti-Crofts, who was the kaumātua of Tuahiwi Marae and the Council and an amazing lady.
- Commented on the Annual Plan process which had required going through the entire plan and re-prioritising projects again due to the current socio-economic environment. Pushing out Capital Works Projects would have an impact on future financial years.
- The District Plan was being pushed out again due to extra legislation from Central Government which needed to be addressed in the Plan, and at the same time, there was pressure from private Plan Change requests. It was a time of transition, including significant legislative changes for the country. It was important for the Council to focus on priorities and what was achievable at this time.

D Lundy

- Attended the All Boards meeting.
- Attended the Community Service Awards and was impressed at the calibre of recipients, including Ivan Campbell from Okuku, who organised the flyovers on Anzac Day.

11. CONSULTATION PROJECTS

11.1. Walking and Cycling Network Plan

<https://letstalk.waimakariri.govt.nz/walking-and-cycling-network-plan>
Consultation closes on Thursday 30 June 2022.

The Board noted the consultation project.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 May 2022: \$9,047.

12.2. General Landscaping Fund

Carryover from 2020/21: \$1,580.

Allocation for 2021/22: \$25,430.

Balance as at 31 May 2022: \$27,010.

The Board noted the updated funding balances.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

Workshop

- *Greenspace update (Grant MacLeod, Greenspace Manager)*
 - *Progress on Millton Memorial Reserve*
 - *Community feedback on Townsend Fields Reserve*
 - *Kippenberger Avenue beautification*
 - *Ballarat Road tree removal*
 - *Rangiora Museum accommodation*
 - *Upcoming Capex workshop*
 - *Upcoming Airfield briefing*
- *Members Forum*
 - *Request for update on the Health Hub, including utilisation and potential use for respite care.*

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 13 July 2022.

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 7.50PM.

CONFIRMED



Chairperson

3 August 2022
Date