

Woodend-Sefton Community Board

Agenda

Tuesday 15 February 2022

6.00pm

**Sefton Hall
519 Upper Sefton Road
Sefton**

Members:

Shona Powell (Chair)
Andrew Thompson (Deputy Chair)
Andrea Allen
John Archer
Mark Paterson
Philip Redmond
Sandra Stewart

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD AT SEFTON PUBLIC HALL, 591 UPPER SEFTON ROAD, SEFTON ON TUESDAY 15 FEBRUARY AT 6.00PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

	<u>BUSINESS</u>	PAGES
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>ACKNOWLEDGEMENTS</u>	
3.1	<u>New Year's Honour – Peter Simpson, resident of Woodend, awarded the NZ Order of Merit for services to education.</u>	
4	<u>CONFIRMATION MINUTES</u>	
4.1	<u>Minutes of the Woodend-Sefton Community Board – 13 December 2021</u>	7-15
	<i>RECOMMENDATION</i>	
	THAT the Woodend-Sefton Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 13 December 2021.	
4.2	<u>Matters Arising</u>	
5	<u>DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY</u>	
	Nil.	
6	<u>ADJOURNED BUSINESS</u>	
	Nil.	

7 REPORTS

7.1 Vaughan Street, Sefton – Approval of No-Stopping Restriction – Shane Binder (Transport Engineer)

16-20

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220201012278.

And

Recommends that the Utilities and Roding Committee:

- (b) **Approves** installation of the following no-stopping restriction on Vaughan Street:
- i. For 120m length north of Cross Street on the west side.
 - ii. For 105m length north of Cross Street on the east side.
- (c) **Notes** that staff have not consulted with property owners, but an information notice explaining the need for parking restrictions will be distributed to all residences prior to any works being undertaken.

7.2 Pembertons Road Speed Review, Shane Binder – Transportation Engineer

21-25

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220110001886.
- (b) **Notes** that speed data in Sefton Township was collected in early 2021, followed by minor infrastructure changes carried out shortly thereafter, and speed limit changes on Upper Sefton Road were consulted upon and approved later in 2021. Speed data will continue to be regularly collected by the Council and used for periodic speed reviews.
- (c) **Notes** that the existing speed data and speed limit have been reviewed and are considered to be safe and appropriate as currently set.

7.3 Conflict of Interest Register – Kay Rabe (Governance Advisor)

26-36

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 211220203040.
- (b) **Notes** a Register of Interests will be republished in the Woodend-Sefton Community Board's March 2022 agenda and on the Council website.
- (c) **Notes** amendments can be made at any time by notification to the Governance Manager.
- (d) **Notes** the Register will be next reviewed when legislation changes occur or in November 2022 (whichever is soonest).

8 CORRESPONDENCE

- 8.1 J Rosewarne - Petries Road Speed Limit Signage
- 8.2 J Corr - Sefton Speed Limits

37-40

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the letter from J Rosewarne regarding speed limit signage on Petries Road (Trim 211214199505).
- (b) **Receives** the letter from J Corr regarding speed limits in Sefton (Trim 220131011097).

9 CHAIRPERSON'S REPORT

9.1 Chairperson's Report for December 2021 and January 2022

The Chairperson will give a verbal update.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

10 MATTERS FOR INFORMATION

- 10.1 Oxford-Ohoka Community Board Meeting Minutes 9 December 2021 (Trim 211210198331)
- 10.2 Rangiora-Ashley Community Board Meeting Minutes 8 December 2021 (Trim 211207195208)
- 10.3 Kaiapoi-Tuahiwi Community Board Meeting Minutes 13 December 2021 (Trim 211214199976)
- 10.4 Elected Member Expense Policy Update – Report to Council Meeting 7 December 2021 (Trim 211126189433) – Circulates to all Community Boards
- 10.5 Annual Development Activity Score Card 1 July 2020 – 30 June 2021 – Report to District Planning and Regulation Committee 14 December 2021 (Trim 211019168698) – Circulates to all Community Boards
- 10.6 Library Update to 2 December 2021 – Report to Community and Recreation Committee 14 December 2021 (Trim 211202193317) – Circulates to all Community Boards
- 10.7 Te Kōhaka Trust 2021/22 Promotions Business Plan – Report to Audit and Risk Committee 16 November 2021 (Trim 211109180060) – Circulates to all Community Boards
- 10.8 Promotion of Waimakariri District Business Plan Report, Draft Annual Report and unaudited accounts for Enterprise North Canterbury for the Year Ended 30 June 2021 – Report to Audit and Risk Committee 16 November 2021 (Trim 211110180379) – Circulates to all Community Boards.
- 10.9 Submission to Waste Strategy and Legislation Consultation: Closing 26 November 2021 – Report to Utilities and Roading Committee 16 November 2021 (Trim 211019168795) – Circulates to all Community Boards.

10.10 Library update to 2nd December 2021 – Report to Community and Recreation Committee 14 December 2021 (Trim 211202193317) – Circulates to all Community Boards.

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 10.1 to 10.10

Note:

1. *The links for 'Matters of Information' were separately circulated to members.*

11 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12 CONSULTATION PROJECTS

12.1 **Gambling**

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-gambling>

Consultation closes Monday 21 February 2022.

12.2 **E-Scooters**

<https://letstalk.waimakariri.govt.nz/e-scooter-trial>

Consultation will run throughout the trial and closes in April 2022.

13 BOARD FUNDING UPDATE

13.1 **Board Discretionary Grant**

Balance as at 9 February 2022: \$5,480.

13.2 **General Landscaping Fund**

Balance as at 9 February 2022: \$12,710.

14 MEDIA ITEMS

15 QUESTIONS UNDER STANDING ORDERS

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board will be held at the Woodend Community Centre, School Road, Woodend on Monday 14 March 2022 at 6pm.

Workshop

- *Members Forum*

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 13 DECEMBER 2021 AT 6.00PM.

PRESENT

S Powell (Chairperson), A Thompson (Deputy Chairperson), A Allen, J Archer, M Paterson and P Redmond.

IN ATTENDANCE

S Markham (Manager Strategic Projects), S Morrow (Rates Officer – Property Specialist), G Stephens (Greenspace Community Engagement Officer), K Rabe (Governance Advisor) and E Stubbs (Governance Officer).

1 APOLOGIES

Moved: A Thompson Seconded: J Archer

THAT an apology for absence be received and sustained from S Stewart.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 8 November 2021

Moved: J Archer Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting, held on 8 November 2021.

CARRIED

3.2 Matters Arising

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Road Naming – Ravenswood Developments Limited, Stage 6 – S Morrow (Rates Officer – Property Specialist)

S Morrow briefly introduced the report requesting approval for eight new road names for Ravenswood Stage 6.

Members discussed the Woodend-Sefton Pre-approved Road Naming List and the need for further names to be added to the list. K Rabe noted that the Governance Team would be administering the Pre-approved Road Naming Lists in the future, and a report would be presented to Boards early in the new year with a request to broaden the scope of acceptable names as most of the historically significant names had been used in recent years.

Moved: A Allen

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 211201191926.
- (b) **Approves** the following proposed road names for stage 6 of Ravenswood subdivision as shown as roads 1 to 8 on the attached plan (Trim 2111130191173) in the agenda.
 1. Shrimpton Avenue (Continued from Stage 1)
 2. Crawford Street
 3. Pateman Street
 4. Derbridge Street
 5. Aitkin Street
 6. Wilkin Road
 7. Edlin Street
 8. Garlick Street (Continued from Commercial area)
- (c) **Notes** the Woodend-Sefton Community Board may replace any proposed road name with a name of its choice.

CARRIED

A Allen thanked S Morrow for a concise report.

P Redmond commented it was encouraging to see the developer selecting names from the Board's Pre-approved Road Naming List.

6.2 Woodend Sefton General Landscaping Budget – G Stephens (Green Space Landscape Architect)

G Stephens referred to the Board's workshop on the General Landscaping Budget where a number of potential projects had been put forward.

G Stephens advised that it was staff's recommendation that some of the projects be deferred to a more appropriate time. It would be sensible to defer the proposed seat in Ravenswood until the land was vested with Council. The Sefton Domain entrance project could be included as part of the upgrade of the Sefton Pavilion to ensure consistency and a uniform approach. The Council was progressing a spatial plan for Waikuku Beach which would show where activities could be located to complement the area as a whole. It was estimated that the Woodend/Pegasus access path would cost approximately \$50,000, and as such, the project was not appropriate for the Board's Landscaping Budget, staff therefore suggested that the project be included in the Board's Annual Plan submission.

The remaining projects detailed in the report, included signage at Owen Stalker Park and the Welcome to Woodend signage. If the Board approved these projects a balance of \$2,760 would remain in the Landscaping Budget for allocation through the remainder of the financial year or could be carried over to the 2022/23 financial year.

S Powell asked about the status of the Welcome to Woodend Beach sign project to which funding had been allocated the previous year. G Stephens explained that the project had been delayed due to Covid and a lack of Council resources. However, the design process had been started with students at Woodend School assisting with possible designs which would then be publically consulted on, and amended to accommodate the feedback received.

S Powell enquired if consultation would coincide with the Woodend Beach playground redevelopment. G Stephens replied that this was unlikely as the projects had significantly different timeframes.

S Powell commented on the 'Welcome to Woodend' signs being in a prominent position on SH1 and questioned if it was possible to look at the design of the signs. G Stephens noted that now would be an appropriate time if the Board wished to change the design of the signs.

M Paterson stated that the design had been agreed on previously as had the locations. S Powell noted that as the Board would now be funding the project, she believed that the Board had the responsibility to ensure the best design possible. G Stephens cautioned, that if the Board decided to follow the same process as was followed for the Welcome to Waikuku Beach sign, it would mean that there would be significant delay to the project. S Powell believed that vibrant signs could enhance the entrances to Woodend.

In response to a question regarding the Lions Club symbol on the current Welcome to Woodend sign, G Stephens explained that the original sign had been donated by the Woodend Lions Club hence their logo was included on the original sign. If the Woodend Community Association wanted the signs to be consistent they may need to request the Club if its logo could be removed on the original sign or enquire if the Club would wish to donate towards the project to ensure that all the signs had logos included.

Moved: M Paterson

Seconded: J Archer

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM number. 211202193145.
- (b) **Notes** the Board currently had \$16,310 available to allocate to general landscape projects within the Woodend-Sefton area.
- (c) **Approves** the allocation of \$10,050 towards the replacement of the existing Welcome to Woodend Sign and the construction and installation of two new signs which were approved by the Board in 2020 (Trim: 200729096079).
- (d) **Notes** that the Council would work with the Woodend Community Association to complete the Welcome to Woodend Signs.
- (e) **Approves** the allocation of \$3,500 towards the design and installation of interactive information signs at Owen Stalker Park.
- (f) **Notes** that the Council would work with the family of Owen Stalker to ensure all information presented was correct.
- (g) **Notes** that \$2,760 would remain within the Woodend-Sefton General Landscaping Budget (101054.000.5224) for future allocation.
- (h) **Notes** that the Council was working on a Master Plan for the different proposed

activities for Waikuku Beach. This would be brought to the Wooden-Sefton Community Board in early 2022 and may arise in some projects that the Board may wish to allocate funds to from either this or the following financial year.

- (i) **Request** that the Woodend Lions Club be consulted regarding their wishes in relation to the Lions logo on the current Welcome to Woodend sign.

J Archer noted that the design of the Welcome to Woodend signs did not need substantial change and suggested more planting around the signs or dressing the timber to enhance the look. He was against an increase in the cost of the project or significant delay to the project.

M Paterson believed that any discussion around a possible new design should have been raised earlier in the process. He stated that he would encourage the Woodend Lions Club involvement in the project.

S Powell stressed that the entrance signs were in prominent locations on SH1 and therefore felt the signs should be more modern and appealing to encourage people to spend time in Woodend.

A Allen agreed with S Powell and commented that the new Waikuku Beach sign had set a great precedent, and she would like to see the Waikuku sign designer involved in this project.

A Thompson believed as the Board was funding the signs, which would be permanent features in the district, the design should therefore be carefully considered for the best outcome.

K Rabe suggested that if the Board was considering a new design, which would likely cost more than the \$10,050 proposed for the original project, it may be prudent to allocate the balance of the Landscaping Budget to the project so as to achieve a good outcome.

Amendment

Moved: S Powell

Seconded: A Allen

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. TRIM number. 211202193145.
- (b) **Notes** the Board currently had \$16,310 available to allocate to general landscape projects within the Woodend-Sefton area.
- (c) **Approves** the allocation of \$12,810 towards the replacement of the existing Welcome to Woodend Sign and the design, construction and installation of the three new signs, at the locations already specified and with the design and consultation to follow a similar process as the Welcome to Waikuku Beach sign.
- (d) **Approves** the allocation of \$3,500 towards the design and installation of interactive information signs at Owen Stalker Park.
- (e) **Notes** that the Council would work with the family of Owen Stalker to ensure all information presented is correct.
- (f) **Notes** that there was no further budget available for allocation during the 2021/22 financial year.
- (g) **Notes** that the Council was working on a Master Plan for the different proposed activities for Waikuku Beach, and a report on this would be brought to the Board in early 2022.

CARRIED

J Archer abstained

The amendment became the substantive motion.

Subsequent to discussion, the Board agreed that the public consultation would need to be broader than originally proposed if a similar process was followed as that taken with the Waikuku Beach sign. G Stephens stressed that there was no guarantee that the project would be completed before the local body elections in October 2022.

6.3 **Ratification of the Woodend-Sefton Community Board's submission on the Proposed District Plan – K Rabe (Governance Advisor)**

K Rabe briefly introduced the report which was to ratify to Board's submission to the Waimakariri District Council proposed Draft District Plan.

Moved: J Archer Seconded: A Allen

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 211123187079.
- (b) **Retrospectively ratifies** the Board's submission to the Waimakariri District Council proposed Draft District Plan (Trim Ref: 211125189126), that was submitted on 25 November 2021.

CARRIED

J Archer believed the submission was well thought-out.

7 CORRESPONDENCE

7.1 **Update on the Walking and Cycling Network Plan**

S Powell noted her concern regarding the proposed public consultation on the Walking and Cycling Network Plan. She believed that this might raise public expectation when there was no Waka Kotahi funding to deliver the plan, and needed to be carefully managed. She also believed that the Woodend-Kaiapoi commuter route could have a greater chance of receiving funding from Waka Kotahi as it was not a recreational route.

7.2 **Petition to Install a 50Km Sign on Petries Road from Jasper Rosewarne**

The petition was received and the request for speed limit signage near Petries Road was noted. The Board requested that a letter be sent to J Rosewarne thanking him for his correspondence and his concern for the community's safety.

Moved: P Redmond Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** correspondence in Items 7.1 and 7.2.
- (b) **Requests** that a letter be sent to J Rosewarne acknowledging his work in bringing this matter to the Board's attention.

CARRIED

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for November 2021

- S Powell thanked A Allen for hosting an enjoyable End of Year Function earlier in the month.
- S Powell noted she had been working with K Graham (Road Safety Co-ordinator/Journey Planner) to request improved public transport between Pegasus and Ravenswood. Currently the only safe way to access Ravenswood from Pegasus was by private car.
- The restoration of the Pegasus Pou work was now underway.
- S Powell advised that a dog had been killed by the sulky of a horse training at Woodend Beach and noted that the impact of racehorse training on the beach could be reviewed more regularly noting that as the district grew the beaches were becoming more popular with many more people, children and dogs. A Thompson noted the Northern Pegasus Bay Bylaw was to be reviewed in the following financial year, however the agreement with horse trainers was reviewed more regularly.
- S Powell noted that the algae bloom had returned at Lake Pegasus. With summer here the Templeton Group had delayed the start of the trial to reduce the algae bloom to winter 2022. They were currently developing a Master Plan for the lake-front.
- There was very little new information that came from the meeting between NZTA and the Mayor, the Chief Executive and the Manager for Utilities and Roding but felt they had been listened to.

Moved: S Powell

Seconded: A Allen

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report (Trim No. 211206194545[v2]) and the verbal update by the Chairperson.

CARRIED

9 MATTERS FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 3 November 2021 (Trim 211105178164)
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 10 November 2021 (Trim 211109179818)
- 9.3 Kaipoi-Tuahiwī Community Board Meeting Minutes 15 November 2021 (Trim 211018167853)
- 9.4 Representation Review Arrangements 2022 – Final Proposal (Trim 211006160932) – Report to Council Meeting 2 November 2021 – Circulates to all Boards
- 9.5 Submission to Waste Strategy and Legislation Consultation: closing 26 November 2021 (Trim 211019168795) – Report to Utilities and Roding Committee Meeting 16 November 2021 – Circulates to all Boards
- 9.6 Waka Kotahi Technical Audit Outcomes – November 2021 (Trim 211104177484) – Report to Utilities and Roding Committee Meeting 16 November 2021 – Circulates to all Boards
- 9.7 Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021 – Report to Oxford Ohoka Community Board 4 August 2021 – Circulates to all Boards

- 9.8 Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021 – Report to Woodend Sefton Community Board 9 August 2021 – Circulates to all Boards
- 9.9 Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021 – Report to Rangiora-Ashley Community Board 11 August 2021 – Circulates to all Boards
- 9.10 Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021 – Report to Kaiapoi-Tuahiwi Community Board 16 August 2021 – Circulates to all Boards

Moved: A Thompson

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.10.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

A Allen

- Thanked members for their participation at the End of Year Function.

P Redmond

- Elected to the new Working Party for the District Covid Hub which was in collaboration between the Ministry of Social Development and Wellbeing North Canterbury. The Working Party would focus on managed self-isolation including community support from a welfare perspective and communications.
- He was a Panel Member on a recent Menacing Dog Hearing and noted how little flexibility there was under the Dog Control Act 2015.
- Attended the opening of Kaiapoi Aquaplay Park.
- Attended the reviewing of No 88 Air Training Corps Squadron.
- Attended Waimakariri Health Advisory Group Meeting. There was a current shortage of midwives. Also the general beds at the Health Hub in Rangiora were still not being utilised for the intended purpose. The Health Board would be invited to a meeting to discuss this, the Oxford Hospital and the after hour's surgery.

J Archer

- Attended the Woodend Community Association meeting
- Attended Kaiapoi Garden Club meeting as a speaker.
- Attended Woodend Lions Club dinner.
- Assisted at the barbeque at Tuahiwi School.
- Assisted with Lions Club's Toot for Tucker.
- Assisted with the Lions Club Christmas raffle.

A Thompson

Noted concerns raised by residents regarding chlorination of water supplies. There seemed to be a lot of misunderstanding regarding chlorination. He therefore requested that the Council communicate proactively and bring the facts of chlorination to the public's attention. There had been a large reaction to a community Facebook post regarding possible chlorination of water supplies.

S Markham commented that from the Council's point of view, mandatory regulation on chlorination was not acceptable and the Council would be applying for an exemption. However, there were uncertainties around the standards required for an exemption to be granted and concern regarding timeframes of when chlorination would become mandatory.

S Markham further advised that the Annual Plan was on track with a possible rate rise of 4.3%. While there was clear pressure on the budget, Council was trying to retain the 2021/31 Long Term Plan forecast regarding rates.

11 CONSULTATION PROJECTS

11.1 Kaiapoi Community Hub Concept Plan

<https://letstalk.waimakariri.govt.nz/kaiapoicommunityhubplan>

Consultation closes on Monday 13 December 2021.

11.2 Sefton Domain

<https://letstalk.waimakariri.govt.nz/let-s-talk-about-sefton-domain>

Consultation closes Wednesday 15 December 2021.

S Powell advised that Andy Coker (Community Facilities Team Leader) was assisting the Sefton Hall Committee.

11.3 Parking in the Kaiapoi Town Centre

<https://letstalk.waimakariri.govt.nz/let-s-talk-parking-in-the-kaiapoi-town-centre>

Consultation closes Friday 17 December 2021

11.4 E-Scooters

<https://letstalk.waimakariri.govt.nz/e-scooter-trial>

Consultation will run throughout the trial and closes in April 2022.

The Board noted the Consultation projects.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 6 December 2021: \$5,480.

12.2 General Landscaping Fund

Balance as at 6 December 2021: \$12,710.

The Board noted the Board funding balances.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 6pm, Tuesday 15 February 2022 at the Sefton Public Hall, 591 Upper Sefton Road, Sefton.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.30pm.

CONFIRMED

Chairperson

Date

Workshop

- *Members Forum*
S Powell provided an update on NZTA meeting.
Update on meeting with the Templeton Group

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: RDG-28 / 220201012278

REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

DATE OF MEETING: 15 February 2022

AUTHOR(S): Shane Binder, Transportation Engineer

SUBJECT: Vaughan Street, Sefton – Approval of No-Stopping Restriction

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Chief Executive

1. SUMMARY

- 1.1. This report summarises concerns raised by residents along Vaughan Street in Sefton, and seeks approval for the installation of no-stopping restrictions along Vaughan Street in order to minimise impacts to through traffic operations.
- 1.2. Vaughan Street is a local street in Sefton that connects Cross Street with Pembertons Road, with recently-developed residential sections on the west side of the road and the Sefton Domain on the east side.
- 1.3. In conjunction with the west-side residential development, Vaughan Street was recently urbanised and sealed as far north as No.13 with a 4.0m carriageway, with new kerb and channel on the west side. There is a large hedge on the eastern side of the road adjacent to the domain.
- 1.4. A service request has raised concerns about parked vehicles on Vaughan Street impeding through traffic operations due to the narrow carriageway. The present sealed carriageway, at 4.0m wide, is constrained by the kerb on the west side and the large hedge on the east side. This width is not sufficient to accommodate both on-street parking and safe through traffic.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- a. **Receives** Report No. 220201012278;

And;

Recommends that the Utilities and Roding Committee:

- b. **Approves** installation of the following no-stopping restriction on Vaughan Street:
 - i. For 120m length north of Cross Street on the west side;
 - ii. For 105m length north of Cross Street on the east side.
- c. **Notes** that staff have not consulted with property owners, but an information notice explaining the need for parking restrictions will be distributed to all residences prior to any works being undertaken.

3. **BACKGROUND**

- 3.1. Vaughan Street is a local street in Sefton that connects Cross Street with Pembertons Road, travelling through recently-developed residential sections on the west side and the Sefton Domain on the east side. In conjunction with the west-side residential development, Vaughan Street was recently sealed as far north as No.13 with a 4.0m carriageway and new kerb and channel on the west side.
- 3.2. Photographs and mapping of Vaughan Street are included in Figures One to Three.
- 3.3. Figure One: Sefton environs



- 3.4. Figure Two: Vaughan Street looking north





4. **ISSUES AND OPTIONS**

- 4.1. The present sealed carriageway on Vaughan Street, at 4.0m wide, is constrained by the kerb on the west side and a large hedge on the east side. This width is not sufficient to accommodate both on-street parking and through traffic.
- 4.2. District Plan roading standards require a minimum of 3.0m for a travel lane and 2.0m for a single parking lane on a local road.
- 4.3. Greenspace staff have evaluated the west side hedge bordering the Sefton Domain and consider it a valuable heritage asset. Staff concluded that trimming it sufficiently to achieve the necessary berm space for street parking would either permanently damage the hedge or require upwards of a decade to slowly shift the hedge.
- 4.4. Other options, including planting of a new hedge behind the existing hedge (e.g., further from the carriageway) and allowing it to establish over a number of years, have been considered. These options would all require installation of no-stopping restriction for the short- to mid-term and none are being progressed at this stage.
- 4.5. Staff recommend prohibiting on-street parking for the length of the kerb and channel (west side) and for the length of the hedge (east side) where this is immediately adjacent to the sealed carriageway, to allow for safe through travel.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

These proposed improvements provide infrastructure in terms of safety improvements which provide safe access for residents within the district.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

No specific consultation has been undertaken on this issue.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. Installation of no-stopping restrictions will be carried out through the Road Maintenance Contract and is estimated to cost approximately \$600.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.3 **Health and Safety**

There are minor health and safety risks arising from the adoption/implementation of the recommendations in this report. Physical works will be undertaken through the Road Maintenance contract. The Road Maintenance contractor has a Health & Safety Plan and a SiteWise score of 100. The developer will be required to provide a Traffic Management Plan and will be audited as part of the development works.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:

There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Our district has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other and Christchurch is readily accessible by a range of transport modes.

7.4. **Authorising Delegations**

Per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve traffic control and constraint measures on streets. Per Part 2, the Utilities and Roading Committee is responsible for roading and transportation activities, including road safety, multimodal transportation, and traffic control.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: RDG-31 / 220110001886

REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

DATE OF MEETING: 15 February 2022

AUTHOR(S): Shane Binder, Transportation Engineer

SUBJECT: Pembertons Road Speed Review

ENDORSED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Chief Executive

1. SUMMARY

- 1.1. This report summarises a review undertaken of the existing posted speed limits, speed limit threshold, and measured mean speeds on Pembertons Road and Upper Sefton Road in Sefton Township, in response to a May 2021 request from the Woodend-Sefton Community Board to investigate suggested options for reducing speed limits.
- 1.2. Given the present roading environment, mean speeds measured in 2021, and the speed limit rulemaking requirements of the *Land Transport Rule: Setting of Speed Limits 2017*, staff recommend that the existing speed limits on Pembertons Road and Upper Sefton Road remain unchanged and that the speed limit threshold on Pembertons Road is not altered at this time.
- 1.3. It is noted that a District-wide speed management plan will be developed in the short term (next one to two years) and speed limit threshold treatments to support the changes in the Plan will be outlined and prioritised. These locations would be considered as part of that process.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220110001886;
- (b) **Notes** that speed data in Sefton Township was collected in early 2021, followed by minor infrastructure changes carried out shortly thereafter, and speed limit changes on Upper Sefton Road were consulted upon and approved later in 2021. Speed data will continue to be regularly collected by the Council and used for periodic speed reviews;
- (c) **Notes** that the existing speed data and speed limit have been reviewed and are considered to be safe and appropriate as currently set.

3. BACKGROUND

- 3.1. At its 10 May 2021 meeting, the Woodend-Sefton Community Board requested staff to investigate the suggested options for reducing speed limits in Sefton and present a report on the matter to the Board at a subsequent meeting. This request resulted from a deputation from a Sefton resident regarding speeds on Pembertons Road on the north side of Sefton Township, specifically between Criglingtons Road and Railway Street / Vaughan Street, where the existing speed limit reduces from 100 km/h to 50 km/h. At the May 2021 meeting, speed concerns were also raised on Upper Sefton Road in the vicinity of Sefton School.

- 3.2. Council has a regular programme of traffic volume and speed monitoring on roads across the District, including three locations on Pembertons Road as noted below in Figure One:

- 3.2.1. Station 504C – 400m north of Criglingtons Road (100 km/h posted speed limit)
 3.2.2. Station 504B – 100m north of Cross Street (50 km/h posted speed limit)
 3.2.3. Station 504A – 70m north of Upper Sefton Road (50 km/h posted speed limit)

- 3.3. Figure One: Sefton area traffic data counts



- 3.4. Volume and speed counts were taken at these three locations in March-April 2021:

- 3.4.1. Station 504C: mean speed 81.4 km/h
 3.4.2. Station 504B: mean speed 56.5 km/h
 3.4.3. Station 504A: mean speed 50.6 km/h

- 3.5. A service request received from a Sefton resident in April 2021 about the same speed limit change resulted in the Council upgrading the signage at the speed limit change point on Pembertons Road from one smaller (750mm) speed limit sign to two larger (900mm diameter) speed limit signs. See Figure Two, next page, for the present speed limit threshold. A new speed count was undertaken in December 2021 at the nearest count station after the upgraded speed limit threshold was installed:

- 3.5.1. Station 504B: mean speed 55.3 km/h

- 3.6. Per Part 1, Section 9.1(1) of the *Land Transport Rule: Setting of Speed Limits 2017*, speed limit signs must be located no more than 20 metres beyond the gazetted location of a speed limit change. The existing speed limit signs on Pembertons Road are within the required distance.

- 3.7. Per Part 1, Section 3.3(3) of the *Land Transport Rule: Setting of Speed Limits 2017*, speed limit changes must occur at a point of “obvious change in the roadside development,” e.g., a change from rural land use to urban land use. The existing speed limit threshold on Pembertons Road meets this requirement.

- 3.8. The speed limit on Upper Sefton Road in the Sefton School vicinity is presently 70 km/h. Speed counts in April 2021 measured a mean speed at this location of 70.9 km/h.
- 3.9. Upper Sefton Road through Sefton Township was included in a speed limit consultation in spring 2021; the proposal would lower the speed limit to 60 km/h. The Council approved lowering this speed limit in early December with implementation to take place later in 2022.



4. **ISSUES AND OPTIONS**

- 4.1. Given the present roading environment and mean speeds measured in 2021, staff do not recommend altering the existing speed limits or the speed limit threshold. Furthermore, moving the speed limit threshold would not be supported by the *Land Transport Rule: Setting of Speed Limits 2017* given present land use in the area.
- 4.2. However, it is noted that staff will be further reviewing speed limits and threshold treatments of Sefton area roads as part of the development of a District-wide speed management plan in the future. Based on the results of this analysis, there may be changes proposed to infrastructure or speed limits in the future.
- 4.3. It is also noted that staff are presently developing a prioritisation process for rural speed limit thresholds which could be then used throughout the district to provide consistency.

Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report. Speed limits when set need to be safe and appropriate for road users. The process for setting speed limits is clearly outline in the Setting of Speed Limits Rule.

- 4.4. The Management Team has reviewed this report and support the recommendations.

5. **COMMUNITY VIEWS**

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. **Groups and Organisations**

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

There are not financial implications of the decisions sought by this report.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.3 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

The Land Transport Rule: Setting of Speed Limits 2017 (Rule 54001/2017) outlines the responsibility of the road controlling authority in Clause 2.2(1) and its obligations to consult on proposed speed limits in Section 2.5. Furthermore, it requires that permanent speed limits are set by bylaw.

7.3. **Consistency with Community Outcomes**

The following community outcomes are relevant to the actions arising from recommendations in this report:

7.3.1. There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Crime, injury, and harm from road crashes, gambling, and alcohol abuse are minimised.

7.3.2. Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.

7.4. **Authorising Delegations**

Per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve traffic control and constraint measures on streets. The Community Boards are further responsible for considering any matters of interest or concern within their ward area.

The Speed Limit Bylaw (2009) requires Council to set speed limits by Council resolution.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-09-06 / 211220203040

REPORT TO: WOODEND-SEFTON COMMUNITY BOARD

DATE OF MEETING: 15 February 2022

FROM: Kay Rabe, Governance Advisor

SUBJECT: Conflict of Interests Register

SIGNED BY:
(for Reports to Council,
Committees or Boards)


Department Manager


Chief Executive

1. SUMMARY

- 1.1 This report seeks to formally review the Register of Interests for Woodend-Sefton Community Board members and update the Register which will subsequently be published on the Council's Website.

Attachments:

- i. Register of Interests Policy (Trim 180419043038).
- ii. Proposed Register of Interests February 2022 (Trim 200226026186).

2 RECOMMENDATION

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 211220203040.
- (b) **Notes** a Register of Interests will be republished in the Woodend-Sefton Community Board's March 2022 agenda and on the Council website.
- (c) **Notes** amendments can be made at any time by notification to the Governance Manager.
- (d) **Notes** the Register will be next reviewed when legislation changes occur or in November 2022 (whichever is soonest).

3 BACKGROUND

- 3.1 Elected members are required to operate in a transparent and unbiased manner, and it is important to be seen to be operating in this manner by the community. The Auditor-General states elected member's decision-making should be guided by the principles of integrity, honesty, transparency, openness, independence, good faith and service to the public.
- 3.2 The Council, Committees and Community Boards, at the beginning of each meeting, ask for any conflicts of interest to be declared and this is duly recorded in the meeting minutes. However with issues around conflicts of interest, it is prudent to have a more formal disclosure of members' interests where pecuniary (financial) interest may arise. The register is not designed to be a 'register of wealth' but only record fact of a personal financial interest in matters that intersect with the Council business.

- 3.3 The Code of Conduct describes conflicts of interests in general terms using the Office of the Auditor-General's Good Practice Guide. Local Government NZ, the Auditor-General and Deloitte's recommended that the Council should establish a Register of Members' Interests. The Council subsequently adopted a Policy and Register.

4 ISSUES AND OPTIONS

- 4.1 A conflict of interest, in any matter before the Board, must be declared to the meeting, recorded in the minutes and members refrain from discussing or voting on the matter, as is the Board's present practice. The Local Authorities (Members' Interests Act 1968) applies to the pecuniary interests of members of local authorities, and the Auditor-General recommends that the same procedure be followed for non-pecuniary interests.
- 4.2 In the Auditor-General's Best Practice Guide a conflict of interest is defined as "*where a member's or official's duties or responsibilities to a public entity could be affected by some other interest or duty that the member or official may have*".
- 4.3 A pecuniary interest is not defined in the Act but the recommended test to use is: *Whether, if the matter were dealt with in a particular way, discussing or voting on that matter could reasonably give rise to an expectation or a gain or loss of money for the member concerned. Would a reasonable, informed observer think that your impartiality might have been affected?*
- 4.4 The current Interests Register also applies to any business activities/contracts with the Council undertaken by the spouses or partners or immediate family (including children/siblings), of any elected or externally appointed members. It should be noted that declarations associated with an election fall outside the intention of the Interests' Register and are subject to the Local Electoral Act 2001.
- 4.5 While the Board has adopted to establish a register of interests, whether a member wishes to make a declaration, and the extent of such a declaration, is a matter for each member. The Board cannot require a member to make a disclosure.
- 4.6 The Local Government (Pecuniary Interests Register) Amendment Bill is currently being considered by Parliament, as submissions closed mid-November. The purpose of the Bill is to improve transparency and strengthen public trust and confidence in decision-making of local authorities. The Bill would better align transparency requirements of members of local authorities with members of Parliament and the Executive Council. Currently there is no statutory compulsion for local government to maintain a pecuniary register and local authorities vary in the information they collect and publish. The Bill aims for consistency of information and proposes local authorities maintain and publish a register of pecuniary and other specified interests for elected members, such as directorships, business interests, employment, or property. It would also require elected members to disclose gifts and payments they receive. Elected members will also be required to make pecuniary interest returns annually. The Bill would create an offence for members who fail to meet their responsibilities under the Bill. Staff will bring the necessary report to the Board when legislative changes are known, for updating of the Register.
- 4.7 There is a separate Register of Interests for the Councillors which is also published on the Council website.
- 4.8 There are implications to community wellbeing by the issues and options that are the subject matter of this report.
- 4.9 The Management Team have reviewed this report.

5 COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or to have an interest in, the subject matter of this report. However, the community has a right to assurance that decisions made by elected members are transparent and in the public interest. Perceived conflict of interest could be viewed as undemocratic, and appropriate best practices should be upheld to guard against a loss of confidence from the community if a breach occurs.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are no financial implications of the decisions sought by this report.

6.1.1 Under section 3 (Disqualifying contracts between local authorities and their members) of 'the Act', no person shall be capable of being elected as or appointed to be or of being a member of a local authority or of any committee of a local authority, if the total of all payments made or to be made by or on behalf of the local authority in respect of all contracts made by it in which that person is concerned or interested exceeds \$25,000 in any financial year. This is applicable unless approval from the Auditor-General is obtained (section 3(3)).

6.1.2 Any elected member that commits an offence under 'the Act' is liable on conviction to a fine not exceeding \$200.

6.1.3 No cost is associated with maintaining a Register of Members Interests, which would be maintained by the Governance Manager.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

By having a Register of Interests, and reviewing at least annually, elected members are aware of their responsibilities and minimal risk to the organisation due to best practices and appropriate declarations. All Council, Committee and Community Board agendas will continue to list "conflicts of interest" for recording at each decision meeting.

6.3 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

7.2.1 Local Authorities (Members' Interests Act 1968)

- i. ensuring that members are not affected by personal motives when they participate in decisions of their local authority, and
- ii. preventing members, in contracting situations, from using their position to obtain preferential treatment from the authority.
- iii. controls the making of contracts worth more than \$25,000 in a financial year between members and their authority, and
- iv. Prohibits members from participating in matters before the authority in which they have a pecuniary interest, other than an interest in common with the public.

7.2.2 Local Government Act 2002

7.2.3 Code of Conduct (adopted by the Council May 2019).

7.3 Consistency with Community Outcomes

Perceived conflict of interest of undemocratic and appropriate best practices being upheld and loss of confidence from the community if a breach occurs.

7.4 Authorising Delegations

The Council has the authority to approve or amend any Policy at any time.

POLICY

REGISTER OF INTERESTS POLICY

1 Introduction

Elected members of the Council have a number of professional and personal interests and roles. Conflicts of interest sometimes cannot be avoided but they need not cause problems when promptly disclosed and well managed. Disclosure by an elected member is voluntary.

This policy is intended to reflect best practice, and will generally be applied by the Council (ie Councillors).

Examples of conflicts include paid outside employment, company directors or commercial relationships that interface with the Council or a Community Board.

2 Policy Context

This policy applies to all elected members, including committees and hearing panels. A disclosure of interest policy is already in place for Council employees.

A conflict of interest occurs when:

- the activities of an elected member leads, or could lead, to material benefit for that elected member concerned or to an external entity, either directly or indirectly, to the detriment, or potential detriment, of the Council.
- the activities of an elected member interfere, or could interfere, with that elected member's fulfilment of their obligations.

If elected members are unclear about the application of this policy to specific circumstances or situations they should seek clarification from the Governance Manager or Chief Executive.

3 Policy Objective

The objective of this policy is to:

- provide best practice guidance to Council members so that such decisions are seen to be transparent and unbiased and without giving rise to any perception of conflict of interest;
- set rules around disclosing actual, potential and perceived conflicts and accepting gifts and other benefits; and
- set out Council's expectations for its members to ensure compliance with the provisions of the legislation and good practice guides listed below;
- preserve public trust in Council by avoiding actual, perceived or potential bias.

4 Policy Statement

Elected members must carry out their duties in an efficient and competent manner and avoid any behaviour which might impair their effectiveness, or damage the integrity or standing of the Council. Thus it is fundamental to the protection of the reputation of Waimakariri District Council that no elected members have, or are perceived to have, a conflict between their official responsibilities and their personal interests.

A conflict of interest can arise where two different interests overlap, i.e. in any situation where an elected member has a financial interest, a private or personal interest or business interest

POLICY

REGISTER OF INTERESTS POLICY

sufficient to influence or appear to influence the impartial exercise of their official duties or professional judgment.

Members must at all times avoid situations where their integrity might be questioned or where they may appear to favour one party, supplier or customer over another. In addition, members must act honestly and impartially and in no circumstances reveal or make private use of personal, confidential or other non-public information obtained as a result of their employment by the Council.

The existence of a conflict of interest may not necessarily mean that the elected member concerned has done anything wrong or that the interests of Council or the public have been compromised. For an elected member a conflict of interest that creates risks may be where their duties or responsibilities to Council could be affected by some other interest or duty that they may have. For example, other interests or duties might exist for an elected member because of their own financial affairs; a relationship (private or personal interest) or other role (business interest) that the elected member has; or something the elected member has said or done.

Disclosure provides transparency and protects those concerned from allegations of duplicity and enables the avoidance of being unwittingly placed in situations that may lead to a conflict of interest.

5 Policy Actions

Council members are to conduct themselves at all times under the above principles, ensuring that:

- self-interest or personal factors are not permitted to influence their decision making;
- financial, family, personal or business relationships or interests do not in fact, nor appear to, unfairly advantage or disadvantage the Council, elected members or other individuals or organisations;
- they are not involved in the appointment process of people with whom they have a close personal or family relationship;
- they do not take part in discussions, deliberations, decision-making or voting on a matter in which he/she (or a member of his/her immediate family or a dependent) has a material interest;
- they observe the highest standards of behaviour in accepting gifts or rewards. Any gift that might attract the suspicion of improper motive, or which obligates the individual should not be accepted. In any event all gifts offered (received or not) are to be declared (refer to WDC Gifts & Hospitality Policy and Elected Members' Code of Conduct);
- Council's name, resources, information and time are not used for private or personal benefit without prior written consent of an authorised person;
- any conflict of interest identified is declared as soon as possible;

As part of the induction process, new Council members will receive advice on how to identify, report, and manage conflicts of interest.

Council members must monitor any business interactions between the Council and any company or organisation in which the member has a material interest and ensure that such business does not exceed \$NZ25,000 (including GST) in value without the prior approval of the Auditor-General.

POLICY

REGISTER OF INTERESTS POLICY

Elected Members shall:

- declare any interests in contracts in the Council's Interest Register;
- discuss any proposed interest in contracts (of whatever value) in advance with the Chief Executive and/or the OAG and follow the advice that they are given;
- not participate in decision-making relating to any contract in which they have an interest;
- not accept any gifts (including hospitality, entertainment) from tendering parties where the Council or community board/committee will be part of the decision-making process.

6 Interests Register

The Governance Manager will maintain an elected member Interests Registers which is to be updated at least annually (1st December) and as required when an elected member declares a conflict of interest at any time during the year.

The Elected Members Interests Register will be published on the Council website and in the Council agenda each December and following any amendment.

7 Links to legislation, other policies and community outcomes

- Local Authorities (Members Interests) Act 1968
- Managing Conflicts of Interest: Guidance for Public Entities (Office of the Auditor-General)
- Guidance for Members of Local Authorities about the Local Authorities (Members' Interests) Act 1968
- Purchasing Policy (including Tendering) 2017
- Elected Members Code of Conduct.

8 Guidance Notes relating to the making of returns:

The following explanatory notes are intended to assist members in preparing their returns for the register but a final judgment on interpreting the requirements in the responsibility of the members themselves.

- You may have financial interests that are not covered by the requirements for the register but do need to be declared orally to a committee before you participate in debate relating to that interest. This might include an interest you have acquired but is not due for registration until several months later, or it may relate to an interest of a family member. If in any doubt, you should consider making an oral declaration to the committee before participating in consideration of a related item of business, regardless of any written registration.
- There is no formal requirement to register any change in your interests 1st December each year (or any other date required for an initial return) until the next return is required. However the requirements for an oral declaration will apply to any interests that have not been registered.
- At no stage are you required to state the actual value or extent of any interest. You simply need to register its existence.
- If any interest is held jointly with another person or persons, you should indicate the interest. You can list it as jointly owned but do not need to name the other owner(s).

POLICY

REGISTER OF INTERESTS POLICY

9 Definitions

- Business entity** means anybody or organisation, whether incorporated or unincorporated, that carries on any profession, trade, manufacture, or undertaking for pecuniary profit, and includes a business activity carried on by a sole proprietor.
- Company means:** a) A company registered under Part 2 of the Companies Act 1993, or
b) A body corporate that is incorporated outside New Zealand
- Relevant Interest** is when an elected member has a business, financial or personal interest in a company, trust, or community organisation that is likely to do business with council at any time.
- Conflict of Interest** means any situation when a person has a financial, personal or business interest sufficient to influence or appear to influence the impartial exercise of their official Council duties or professional judgement.
- Matter** means the Council's performance of its functions or the exercise of its powers, or an arrangement, agreement or contract the Council has entered into or proposes to enter.
- Member** means elected members of Waimakariri District Council and Community Boards.
- Business Interest** An elected member will have a business interest in an enterprise seeking to do business with the Council if they:
- are a director of the enterprise;
 - are an owner of or partner in the enterprise;
 - have a shareholding in the enterprise;
 - have a close personal or familial relationship with a person who is an owner or partner or significant shareholder in the enterprise.
 - Holds a significant managerial role that trades with Waimakariri District Council.
- Declarations of a Conflict:** is a reference to a real, perceived or potential conflict and is valid for Council, Committees and Community Boards.
- Financial Interest** means anything of monetary value, including but not limited to:
- Salary or payments for service, e.g. consulting fees and honoraria;
 - Equity interests, e.g. stocks, stock options and other ownership interests;
 - Gifts;
 - Allowances, forgiveness of debts, interests in real estate or personal property, dividends, rents, capital gains; and
 - Intellectual property rights, e.g. patents, copyrights and royalties from these rights.
 - The term does not include salary or other remuneration received from or approved by Council.
- Pecuniary Interest:** An interest that involves money.
- Personal Interest** An elected member has a personal interest in a matter if their spouse or partner, or other person in their family with whom there is a close friendship or relationship, could be advantaged or disadvantaged by any decision that the

POLICY

REGISTER OF INTERESTS POLICY

staff or elected member either can make, or does make, or is in a position to influence.

Relevant Interest is when an elected member has a business, financial or personal interest in a company, trust, or community organisation that is likely to do business with council at any time.

**Spouse/Partner/
Family:** Under the various Acts pertaining to Conflict or Pecuniary Interests it is also relevant to the elected member if the conflict of interest pertains to their spouse, partner or close family member (ie brother/sister, son/daughter, parent).

10 Adopted by and date

This Policy was considered and adopted by the Council at its meeting of 1 May 2018.

11 Review

The Policy was reviewed in November 2019, and will be every six years thereafter, or sooner on request.

WOODEND-SEFTON COMMUNITY BOARD

Register of Interests – as at 31 January 2022 – Community Board Members

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Board Appointments	Spouse/Partner Declared Interest	OAG approval status
Shona Powell (Chairperson)	31 March 2020	Nothing to declare	<ul style="list-style-type: none"> • GreyPower North Canterbury • Waimakariri Access Group • Sefton Public Hall Society 	N/A	N/A
Andrew Thompson (Deputy Chair)	9 June 2020	<ul style="list-style-type: none"> • Presbyterian Support Upper South Island (Trustee) • MainPower Trust (Trustee) 	<ul style="list-style-type: none"> • Taranaki Reserve Advisory Group • Northern Pegasus Bay Advisory Group 	N/A	N/A
Andrea Allen	12 May 2020	Nothing to declare	<ul style="list-style-type: none"> • North Canterbury Neighbourhood Support (Chair) • Waimakariri Health Advisory Group • Walking & Cycling Strategy Steering Group • Pegasus Residents Group 	N/A	N/A
John Archer	31 March 2020	Nothing to declare	<ul style="list-style-type: none"> • Woodend Community Centre Advisory Group • Sefton Domain Advisory Group • Sefton Township River and Drainage Ratepayer District • Coastal Rural Drainage Advisory Group 	N/A	N/A
Mark Paterson	31 March 2020	Nothing to declare	<ul style="list-style-type: none"> • Woodend Community Association • Gladstone Park Advisory Group 	N/A	N/A

Elected Member	Date of Update from Member	Member Declared Interest (Business/Patron/Club/Partnership)	Board Appointments	Spouse/Partner Declared Interest	OAG approval status
Sandra Stewart	31 March 2020	Self-employed journalist, owner four hectare property Springbank (near Cust)	<ul style="list-style-type: none"> • Canterbury Regional Council – Sefton/Ashley and Sefton River Rating District Committees <p><i>To see Council appointments refer to Council Register of Interest</i></p>	N/A	N/A
Philip Redmond	12 May 2020	<ul style="list-style-type: none"> • WHAG • Creative Communities • Rotary Club of Rangiora including Charitable Trust • Patron of Coastguard North Canterbury and Life Member • Kaiapoi Promotions Assoc Life Member • Trustee and Chair Kaiapoi Maritime Heritage Trust • Trustee Big Brothers Big Sisters of North Canterbury 	<p><i>To see Council appointments refer to Council Register of Interest</i></p>	N/A	N/A

This document will be reviewed annually by the Woodend-Sefton Community Board.

GOV-26-09-04 / 211214199505

16 December 2021

J Rosewarne
C/- dan.rosewarne@hotmail.com

Dear Jasper

Petition re Petries Road Speed Limit Signage

Thank you for your petition regarding Petries Road speed limit signage which was received by the Woodend-Sefton Community Board on Monday night.

The Board noted that staff will be officially responding to your petition and will be working with you, your fellow students and the school to try to find the best way forward to ensure students safety.

The Board would like to commend your community spirit in bringing this matter to its attention and thank you for the work you did on gathering so many signatures. Both the Council and the Board are very concerned for pedestrian safety particularly that of students and will be following up with staff on the outcomes achieved in this matter.

Thank you again for your care and concern for those in your community. If you have any further concerns please do not hesitate to contact Kay Rabe on kay.rabe@wmk.govt.nz who is the Board's Advisor and will work with the Board to assist you.

The Board wishes you and your family a very happy and relaxing festive season.

Kind regards



Shona Powell
Chairperson
Woodend-Sefton Community Board

cc Adrienne Simpson, Principal Woodend School - a.simpson@woodend.school.nz
Woodend Community Association - woodend.community.association@gmail.com

Hi Shona,

I have just received an email from the council stating that the speed limit reviews had been discussed and approved.

Very disappointing to see that there was no discussion about a 40kmh school zone outside Sefton school.

I'm sure that you are aware of the safety concerns raised by the school last term and the work done with the community policing team to try and improve matters. A 40kmh zone would build on that hard work and provide a safer environment for our tamariki.

It is also disappointing that nothing was proposed for the troublesome Pembertons road where cars routinely fail to slow to 50kmh entering the village.

Both of these matters have been brought up numerous times with the Board. An aggressive speedbump would be a very effective measure to resolve the Pembertons road issue.

Please can there be some urgent action with the above. Sefton continues to be the poor cousin of the area where council focus is concerned.

Regards,

Jonathan

Good afternoon Jonathan

Thanks for your email.

The Board discussed the speed limit changes and made recommendations to Council at our meeting held on 8 November 2021. For Upper Sefton Road, through Sefton township, there were 40 responses received, of which 19 were against the proposed decrease from 70 km/h to 60 km/h and 21 in favour. The Board were unanimous in the recommendation to Council for 60 km/h. You can read the report that came to our meeting at https://www.waimakariri.govt.nz/_data/assets/pdf_file/0034/99718/Combined-Report-Woodend-Sefton-Community-Board-8-November-2021.pdf pp 14- 107. It is rather long because it includes all the roads around the District that were consulted on.

On pg 88 there is an email from a Council staff member to NZTA signalling that Upper Sefton Road had been included in the review, I have copied the salient part below.

Also, in addition to the roads listed below, one of the Community Boards has asked us to include Upper Sefton Road (through the township) and Copper Beech Road. We will be proposing a 60 km/h limit through Sefton (there is currently no budget to implement infrastructure to achieve 50 km/h at this time; however, will be added into our Speed Management Plan to achieve this) and Copper Beach Road as 50 km/h (it is defined as a collector road in the ODP which is currently being updated).

At our meeting much of the discussion centred around Sefton roads and I have copied the section of the Minutes relating to questions asked at the meeting below, pg 2. The full

Minutes are available at

https://www.waimakariri.govt.nz/_data/assets/pdf_file/0016/100645/20211108-Minutes-Woodend-Sefton-Community-Board-8-November-2021.pdf. The Roading and Transport Manager was in attendance at the meeting and answered the questions raised, which might be of interest to you.

6 REPORTS

6.1 Recommendations for Speed Limit Changes Throughout the Woodend-Sefton Ward Area – J McBride (Roading and Transport Manager) and A Mace-Cochrane (Graduate Engineer)

A Mace-Cochrane spoke to the report noting the purpose was to update the Board on the results of the public consultation. She explained that the consultation was carried out over a three week period and the majority of respondents favoured the proposed changes in the Woodend and Sefton areas with mixed results for the unsealed roads in Waikuku.

In response to a question, A Mace-Cochrane confirmed that all the proposed speed limit changes in Waikuku were on unsealed roads.

S Powell noted that a resident of Sefton in their feedback had requested that the speed on Wylies Road, Lower Sefton Road and Toppings Road from SH1 to Sefton should also be reviewed. In addition, the road was shaded during much of the winter, resulting in wet and icy conditions. There was concern for the safety of students who caught the school bus on a designated 100km/h road. She asked what the timeframe might be as the speed on Pemberton's Road coming in to Sefton had also been raised previously by a resident. J McBride explained that speed limit rules were being reviewed and some changes would be legislated in early 2022. This would align with the Road to Zero strategy which was hoping to achieve a reduction in harm from road accidents by setting safe and appropriate speeds nationwide.

S Powell further enquired on the status of Tulls Road, which had been raised during the previous speed limit review. J McBride noted that it would be included in a future review as staff would need to investigate remedial work so as to allow the road to support an 80km/h designation.

S Powell asked what the process would be to get a variable speed limit sign outside the Sefton School during school in/out hours. J McBride noted that this had been raised previously and had also been included in some of the feedback received and would be part of the review to reduce speeds nationwide. Staff were in the process of implementing a programme for the entire district, commencing with the highest risk schools, to reduce speed to either 30km/h or 40km/h outside urban schools and 60km/h for rural schools.

As you can see, Sefton Roads are very much on the radar of the Community Board. I will keep them in front of Council staff, including a variable speed sign outside of Sefton School.

If you have any further questions about the speed limits around Sefton or any other matter, please let me know.

Thanks.

Shona

Shona Powell

Chair

Woodend-Sefton Community Board