

PLAN IMPLEMENTATION

Application for Section 224(c) Certificate

Pursuant to Section 224(c) of the Resource Management Act 1991

Use this form to apply for a subdivision completion certificate under Section 224(c) of the RMA, which confirms that all conditions imposed on the subdivision consent (except for conditions subject to a consent notice) have been met.

Note: It is important to allow adequate time for your 224(c) application to be processed. The 224(c) certificate must be signed and deposited with LINZ within three years of the 223 certificate being signed, otherwise your subdivision consent will lapse.

A formal application for Section 224(c) certification requires a Council Subdivision Auditor or Council Engineer to undertake the following:

- A site inspection
- Review supporting documentation supplied (such as as-built plans showing new servicing)
- Confirmation that relevant development contributions have been paid
- To check each condition imposed on the subdivision consent has been met to the satisfaction of Council.

Once the Council is satisfied that all conditions of the subdivision have been met, then the Section 224(c) certificate will be signed by a Delegated Officer. The applicant's solicitor will then need to prepare and submit legal documentation to LINZ, to complete the registration and allow new titles to be created and issued by LINZ.

Applicants should allow a minimum of 15 working days for processing of a Section 224(c) certificate application. This timeframe will be longer where an application is incomplete or further works are required to achieve compliance with subdivision conditions and for large scale or complex subdivisions.

Subdivision Consent number: RC _____

Subdivision Consent number for any variation consents: RC _____

New Deposited Plan number: _____

Number of allotments (excluding roads/ reserves): _____

Are there any consent notices to be issued? Yes No

If the subdivision is staged, please state which stage you're applying for: _____

Owner's details

Please note: The applicant is responsible for all fees and costs associated with this application, unless specified otherwise in the "Invoicing details" section.

Full name: _____

Company/trust/organisation name: _____

Contact person/trustee names: _____

Postal address: _____

Email address: _____

Mobile: _____

Agent/consultant

Name of agent: _____

Company (if applicable): _____

Postal address: _____

Email address: _____

Mobile: _____

Invoicing details

All consent-related invoices to be made out to: Applicant Agent Other (specify below)

Name(s): _____

Company (if applicable): _____

Postal address: _____

Email address: _____

Mobile: _____

Please note: Any refund will only be paid to the receipted name on the invoice.

The location/site

This application relates to the property located at the below location(s):

Street address: _____

Legal description: _____

Fees and charges

I/We understand that as the applicant I am/we are responsible for payment of all fees associated with this application. The Council will invoice all costs actually and reasonably incurred in processing this application, in accordance with the Council's Fees and Charges Schedule. The payment terms for processing fees and those relating to disbursements and additional charges are payable by the 20th of the month following the month in which the invoice is issued.

I/We agree to pay according to those terms for any goods or services Waimakariri District Council supplies for processing this application and should failure to meet the terms of trade result in debt recovery and/or legal proceedings, any costs incurred in the collection of the debt will be payable by me/us.

I/We understand where an invoiced amount has not been paid by the stated due date, the Council may commence debt recovery action. The Council reserves the right to charge interest, payable from the date the debt became due, and recover the costs it incurs in pursuing recovery of the debt.

Declaration

I/We have completed all relevant sections of this form and understand that my/our application may be returned as incomplete if it does not include all the relevant information.

All of the information provided with this application is, to the best of my/our knowledge, true and correct.

I have attached supporting evidence necessary to illustrate that the conditions of the subdivision consent have all been met.

Where the conditions of consent require pre-approval to necessary physical works, I have attached evidence of the Council's pre-approval e.g. environmental management plans, as-built plans.

Myself/or a surveyor have correctly prepared all necessary electronic certifications with LINZ.

I have paid development contributions in accordance with the Council's Development Contributions Policy and the Local Government Act 2002.

Any outstanding processing fees for processing the relevant resource consent decision have been paid.

I have visited the site to confirm that all necessary physical works are completed and ready for Council inspection.

For larger/or staged subdivision consents, I confirm that I have met with the Council's Land Development Auditor to discuss all required physical works.

Signature of applicant: _____

*(or person authorised to sign on behalf of applicant)**

Print name: _____ Date: _____

- * 1. A signature is not required if you submit this form electronically. By entering your name in the box above you are giving your authority for this application to proceed.
- 2. If you are signing this application on behalf of a company/trust/or other entity (the applicant), by signing this form you are declaring that you are duly authorised to sign on behalf of the applicant to make such an application.

Lodgement

Lodgement of your application to either:

Plan Implementation Unit

Waimakariri District Council
Private Bag 1005
Rangiora 7440

Electronic applications (up to 22MB) may be lodged via email to: 224c-Lodgement@wmk.govt.nz

For any enquiries please contact the Planning Administration Team in the Plan Implementation Unit either at the email address above or phone 0800 965 468.