



#### 4. **DEPUTATIONS AND PRESENTATIONS**

##### 4.1. **Rangiora Fire Station Project**

The representatives of the Rangiora Fire Station Project could not attend the meeting.

#### 5. **ADJOURNED BUSINESS**

Nil.

#### 6. **REPORTS**

##### 6.1. **Road Naming – Mission Downs Estates Subdivision – Scott Morrow (Rates Officer – Property Specialist)**

S Morrow introduced the report, which requested approval of a new road name as part of a subdivision on Carrs Road in Loburn. The need for a road name had come about as up to ten new lots with access from the private Right of Way could cause a lack of available numbering.

Moved: B McLaren

Seconded: I Campbell

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230426057956.
- (b) **Approves** the following proposed road name for a private Right of Way as shown on the plan attached to the report.
  - 1. Mission Downs Lane (Pvt)
- (c) **Notes** that the Community Board may replace any proposed name with a name of its choice.

**CARRIED**

##### 6.2. **Rangiora-Ashley General Landscaping Budget – G Stephens (Greenspace Design and Planning Team Leader)**

G Stephens noted the workshop held previously with the Board to discuss potential projects to be funded from the General Landscaping Budget. He highlighted that the Canterbury Reserve in Ashley Village was a small neighbourhood reserve servicing the Ashley community. Budget was available to redevelop this reserve in the 2024/25 financial year. However, in the meantime, staff have received several requests from residents wanting additional equipment to make the space more useable while they await the redevelopment.

G Stephens further noted that the Waimakariri Youth Council had an ongoing project to make small interventions at Dudley Skate Park to bring a more diverse range of people into the area, hoping to decrease antisocial interactions. At the Board workshop, it was suggested that some funds could be put towards the next stage of the Youth Council's project at Dudley. However, after a discussion with the Youth Council, they indicated that they were currently busy with the mural at the skate park and were not requesting additional funding from the Board. G Stephens noted that the Board had raised interest in replanting the northern boundary at the Cust Domain in their Annual Community Plan. He suggested that the Board allocate funding toward the first planting stage this season.

G Stephens reported that the Millton Memorial Reserve was progressing well, with most land forming completed. Delta was working on the areas where weeds were re-emerging. The Board could expect an invitation to an upcoming planting day with around 50 trees to be planted. Staff sought experts' advice to ensure the trees received the best start. Following planting, the irrigation system would be established, including for the trees planted earlier in the season. The Millton Dog Park fencing for the agility area had also been completed, and staff were now working with Friends of the Dog Park on the agility obstacles. He observed that the original recommendation was for two park benches for the reserve, however, the option to purchase bulk tulip bulbs had subsequently been presented, which the Board may also wish to consider for planting at the reserve.

M Fleming asked if tulips were suitable for planting in the Millton Memorial Reserve, and G Stephens confirmed that advice had been received that tulips should perform well in the reserve. There was general agreement from the Board that they preferred tulips to park benches.

In response to a question from P Williams, G Stephens advised that there was \$26,495 available in the Board's General Landscaping Budget.

P Williams further enquired that if the funds were not spent, would it be carried over. He noted that in the past the Board had agreed to focus on town entrance improvement, for example Kippenberger Avenue. The proposed staff recommendation allocated all the available funding and did not leave funding for town entrance improvement. G Stephens confirmed that funds could be carried over, however, it was suggested that funding needed to be carried over with intention, i.e., for a specific project. In addition, the General Landscaping Budget was aimed at quick, small interventions in the Board area. It was more appropriate to fund larger, more expensive project through the Annual or Long-Term Plans.

P Williams asked if the playground equipment for Canterbury Street Reserve should be funded from the Council's playground budget rather than from the Board's General Landscaping Budget. G Stephens commented that funding would be available in the following financial year for the development of the reserve, however, residents want additional equipment to make the space more useable while they await the redevelopment. He stressed that the equipment suggested by staff could form part of the redevelopment of the reserve.

P Williams enquired how much of the Board's General Landscaping Budget had been spent on the Millton Reserve. G Stephens undertook to make these figures available to the Board, noting that work had included fencing at the dog park, tree safety work, Soroptimist tree planting support, purchasing new trees, and much work to ensure the area was safe to traverse. Some funds had come from the Council budget and some from the Board's General Landscaping Budget. J Gerard commented on various community groups' contributions, including the Lions Club, Soroptimists and Rotary.

K Barnett questioned whether any other projects were raised by Board members that had not been included. G Stephens believed all projects had been covered, however, he was happy to be advised.

J Gerard commented that there had been a request for an update on the Kippenberger Avenue project. The following year, funding would be available if the Board wished to fund the landscaping at the Kippenberger Avenue town entrance. However, at this time, there was too much uncertainty around the project to allocate funds.

M Fleming suggested that a jungle gym may be more appropriate playground equipment for the Canterbury Road Reserve play area. G Stephens advised the type of equipment could be changed, however, the main request from the community had been for the swing and additional seating.

M Fleming requested that the table to be installed be wheelchair accessible. G Stephens confirmed it would be, however, until the redevelopment of the reserve, accessibility would remain poor.

I Campbell asked about progress on the War Memorial at the Loburn Domain. G Stephens advised that he was arranging a meeting with the Loburn Domain Advisory Group to discuss progress. There had been three designs for the proposed memorial, however, costings had come in over budget. Therefore, a new design needed to be approved by the Advisory Group and submitted to the Board for review and approval.

S Wilkinson asked about the implications of holding off funding for play equipment for the Canterbury Road Reserve until the complete redevelopment. G Stephens outlined the process for redevelopment, which would take over twelve months, and the community had requested equipment in the interim. Holding off funds would have no implication on the budget.

J Goldsworthy sought clarity on the likelihood of funds being spent now on the Canterbury Road Reserve being wasted due to future redevelopment. G Stephens noted that it was not likely as the equipment purchased could be used in the new development, and staff would ensure that items could be relocated.

Moved: K Barnett

Seconded: B McLaren

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230428059344.
- (b) **Notes** the Dudley Youth Space as a potential future project and requested that staff include this in the General Landscaping Budget report for the 2023/24 financial year for consideration of budget allocation.
- (c) **Approves** the allocation of \$14,000 towards the interim upgrade of Canterbury Street Reserve noting that this would include the reconfiguring of the swings and the provision of a slide and picnic table.
- (d) **Approves** the allocation of \$6,000 towards Millton Memorial Reserve.
- (e) **Approves** the allocation of the remaining budget of \$6,495 towards the Cust Domain Planting noting that this would not only be used for planting but would provide support for the raising of additional external funding.
- (f) **Notes** that this would allocate all existing budget and leave no remaining budget for allocation within this financial year.

**CARRIED**

P Williams Against

K Barnett thanked staff for taking on the Board's feedback provided during the workshop. The motion spread funds to different locations in the Board area, and she noted that in the past much of the funding had been spent in the Rangiora area. K Barnett appreciated that the Loburn War Memorial must be followed up by staff. She commented that playground projects always tended to push out timewise, so providing funding now was a good option. She noted the vast mess left at the Cust Domain following tree removal and commented that she would also like to see a Reserve Plan for the Domain.

Amendment

Moved: P Williams

Seconded: None

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230428059344.
- (b) **Notes** the Dudley Youth Space as a potential future project and requests staff include this in the General Landscaping Budget report for the 2023/24 financial year for consideration of budget allocation.
- (c) **Approves** the allocation of \$6,000 towards Millton Memorial Reserve.
- (d) **Approves** the allocation of the remaining budget of \$6,495 towards the Cust Domain Planting noting that this would not only be used for planting but would provide support for the raising of additional external funding.
- (e) **Notes** that this would allocate all existing budget and leave no remaining budget for allocation within this financial year.

**LAPSED**

*The amendment lapsed due to the lack of a seconder.*

P Williams commented that he would like to see the provision of funds for the Canterbury Road Reserve removed as he believed that funds for the redevelopment should be brought forward and that the playground upgrade be completed once and completed properly rather than bit by bit.

*The original motion then became the substantive motion.*

6.3. **Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2022/23 – T Kunkel (Governance Team Leader)**

S Hart advised that generally, the Board provided grants of \$500, however, they did have the discretion to increase this if funds were available. To avoid precedent-setting, he suggested that if the Board agreed to grant an amount greater than \$500, they needed to provide specific reasoning for granting the larger amount. Members also needed to maintain an open mind, as avoiding predetermination on any decision was important. The purpose of discussion and debate at a meeting was to help eliminate predetermination. Discussion outside of a meeting reduced transparency in decision-making.

T Kunkel confirmed that a workshop on the Discretionary Grant Criteria would be included on the June 2023 Board Agenda, whereafter, a report would follow in July 2023.

M Fleming questioned what the total Discretionary Grant Budget was. T Kunkel advised that the 2022/23 Annual Plan included budget provision for the Board to approve grants to community groups up to \$10,160. An amount of \$7,909 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$18,069 this financial year.

T Kunkel advised that the North Canterbury Adventure Club was a home-schooling group. They were requesting \$1,000 for first aid training and first aid supplies. They had also submitted funding applications to other Community Boards, however, the applications had not been successful

Moved: I Campbell

Seconded: P Williams

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230419054962.
- (b) **Approves** a grant of \$1,000 to the North Canterbury Adventure Club towards the cost of first aid training, the purchase of a first aid kit with extra supplies and a life tube for swimming.

I Campbell believed that it was essential to ensure children's health and safety while visiting different outdoor locations around the Waimakariri District.

P Williams concurred that it was essential to promote outdoor activities and that first aid training could save a life.

K Barnett did not support the motion, as first aid training was funded through the Ministry for Education at state schools. The parents had decided to home-school their children, thus not accessing the funding provided by the Ministry for Education. She believed it was not the Board's responsibility to fund these activities. J Gerard agreed with K Barnett.

S Wilkinson believed the application was ambiguous and questioned whether it met the threshold for granting more than \$500.

Amendment

Moved: J Goldsworthy

Seconded: M Fleming

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230419054962.
- (b) **Approves** a grant of \$500 to the North Canterbury Adventure Club towards the cost of first aid training, the purchase of a first aid kit with extra supplies and a life tube for swimming.

**CARRIED**

J Gerard and K Barnett Against

J Goldsworthy did not believe that the application merited a grant of more than \$500. However, he did support first aid training to keep children safe.

J Gerard did not support the amendment, as there was the option through the education system to obtain a first aid certificate through the state.

*As they previously declared a conflict of interest, K Barnett and B McLaren sat back from the table.*

T Kunkel introduced the application from the Rangiora Dramatic Society who would like to purchase a printer/copier/scanner for their theatre and clubhouse based at Northbrook Studios.

Moved: J Gerard

Seconded: M Fleming

**THAT** the Rangiora-Ashley Community Board:

- (c) **Approves** a grant of \$500 to the Rangiora Dramatic Society (Rangiora Players) towards the purchase of a printer/copier/scanner for its club room.

**CARRIED**

K Barnett and B McLaren Abstained

*As they previously declared a conflict of interest, J Goldsworthy, L McClure and S Wilkinson sat back from the table.*

T Kunkel introduced the application from the Rangiora Volunteer Fire Brigade, who wished to replace its 15-year-old commercial dishwasher used during training and also by other community emergency services and training organisations.

Moved: P Williams

Seconded: I Campbell

**THAT** the Rangiora-Ashley Community Board:

- (d) **Approves** a grant of \$5,000 to the Rangiora Volunteer Fire Brigade towards the purchase of a replacement dishwasher.

P Williams noted that the Rangiora Fire Brigade was a great volunteer system that supported the whole Waimakariri District. Being a volunteer fireman was a challenging 24/7, 365 days per year job. The volunteers witnessed the aftermath of horrific accidents, and it was essential to get them home to their families as soon as possible. They were a special group of volunteers who should be supported.

I Campbell agreed with P Williams that the volunteer firefighters supported the community similarly to the New Zealand Police. He was aware of the stress on members dealing with incidents, and they required a debrief and refreshments. He noted that the dishwasher was a commercial model, so it was more expensive, hence the request for \$5,000.

#### Amendment

Moved: K Barnett

Seconded: B McLaren

**THAT** the Rangiora-Ashley Community Board:

- (d) **Approves** a grant of \$1,000 to the Rangiora Volunteer Fire Brigade towards the purchase of a replacement dishwasher.

**CARRIED**

J Goldsworthy, L McClure and S Wilkinson Abstained  
P Williams and I Campbell Against

K Barnett noted that the Brigade was partially funded by Fire and Emergency New Zealand (FENZ) and that the request for \$5,000 was considerable. The discretionary grant was generally for smaller groups in the community, and the Board should not be topping up an operational budget. She agreed that the Brigade was a great asset to the community, however, she believed the amount of \$5,000 was excessive.

Regarding the proposed amendment, P Williams commented that FENZ's operational grants did not fund a dishwasher. The Rangiora Volunteer Fire Brigade was the largest in the district and supported other communities, including Cust and Sefton.

J Gerard agreed that the Rangiora Volunteer Fire Brigade was worthy of support. However, he noted that the Balance Sheet provided showed that the Brigade could fund the dishwasher themselves, furthermore, they had advised that the purchase would proceed without Board support. *The amendment became the substantive motion.*

6.4. **Ratification of the Rangiora-Ashley Community Board's submission to the Waimakariri District Council and Environmental Canterbury's Draft 2023/24 Annual Plans – T Kunkel (Governance Team Leader)**

T Kunkel introduced the report noting that it completed the administrative loop for the Board's submissions.

Moved: K Barnett

Seconded: J Gerard

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230418053852.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft 2023/24 Annual Plan (Trim Ref: 230406048765).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's Draft 2023/24 Annual Plan (Trim Ref: 230403045879).
- (d) **Notes** that the Chairperson did speak to the Council submission at the Council's Draft Annual Plan hearing.

**CARRIED**

7. **CORRESPONDENCE**

7.1. **Correspondence for April 2023**

L McClure noted she had worked with T Kunkel and J Gerard on the Facebook project. J Gerard thanked L McClure for the work she had carried out.

Moved: B McLaren

Seconded: M Fleming

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the Rangiora Ashley Community Board Facebook regulations (Trim 230503062417).

**CARRIED**

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for April 2023**

Moved: J Gerard

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230503062420.

**CARRIED**

9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 6 April 2023.**

9.2. **Woodend-Sefton Community Board Meeting Minutes 11 April 2023.**

9.3. **Kaipoi-Tuahiwi Community Board Meeting Minutes 17 April 2023.**

9.4. **Waimakariri District Council Growth Projections for LTP 2024/34 – Report to Council meeting 4 April 2023 – Circulates to all Boards.**



- 9.5. **ANZAC Day Services 2023 – Report to Council meeting 4 April 2023 – Circulates to all Boards.**
- 9.6. **Health, Safety and Wellbeing Report March 2023 – Report to Council meeting 4 April 2023 – Circulates to all Boards.**
- 9.7. **Ayers Street Generator Installation Request for Invited Tenders – Report to Management Team 13 April 2023 Circulates to the Rangiora-Ashley Community Board.**
- 9.8. **East Belt Rain Gardens – Report to Utilities and Roading Committee meeting 18 April 2023 – Circulates to the Rangiora-Ashley Community Board.**
- 9.9. **Patronage figures for Public Transport Boardings from Park and Ride Sites – Report to Utilities and Roading Committee meeting 18 April 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board and Rangiora-Ashley Community Board.**

Moved: J Gerard

Seconded: K Barnett

**THAT** the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.9.

**CARRIED**

## **10. MEMBERS' INFORMATION EXCHANGE**

### **J Goldsworthy**

- Attended opening day of Te Tahi Youth which was a wrap-around youth health and support service. It had been well received and they carried out phenomenal work in the community.
- Attended Age Friendly and Youth Council Meetings and noted both groups had raised concerns regarding the lack of connections to outer towns.
- Attended Council and Community Board visit to Rangiora Airfield.

### **B McLaren**

- Attended Elevate Market in the Park.
- Attended Relay for Life event.
- Attended recycling bin audit fail follow-up with Rangiora High School.
- Attended Rangiora Community Patrol meeting.
- Attended ANZAC Day services.
- Attended Rangiora Early Records Society meeting.
- Attended North Canterbury Musicals 'Grease'.

J Gerard asked if camera monitors from the Patrol would be available to attend a Board meeting to speak about the cameras. A deputation could be arranged. S Hart advised that staff were working in the background regarding cameras. It had been identified that the Council did not have a good policy in place regarding cameras, and the level of service that members of the community felt comfortable with.

K Barnett asked if the High School recycling fail had been raised with students and B McLaren advised it had been. He had met with the Head Boy and Blue Planet representative on the issue.

### **S Wilkinson**

- Assisted with strategic connection between Big Brothers/Big Sisters and potential sponsor.
- Attended the ENC Business Awards Launch and commented on the value of that process for a business.
- Attended Fire Brigade Quiz evening.

### **I Campbell**

- Attended onsite inspection of Yaxleys Road with residents and Council staff and there had been a good discussion regarding road shoulder removal.
- Commented on operational safety issues at Rangiora Airfield which had become increasingly busy. Since 2016 there had been 36 incidents.
- Had spoken to Loburn residents concerned about effects, particularly on roads, regarding development of 19 further lifestyle blocks.
- Attended ANZAC Day services.

### **M Fleming**

- Attended Waimakariri Access Group meeting, concerns raised regarding internet banking which made it very difficult for those who were not internet savvy.
- Attended Back to Basics Event (Eco-Educate and Timebank collaboration).
- Attended Food Forest Workshop.
- Attended Keep Rangiora Beautiful meeting and a planting at Flaxton pond.
- Attended ANZAC Day services.
- Attended meeting with Greenspace staff, L McClure and B Cairns regarding a food forest in Rangiora.
- Attended Big Brothers/Big Sisters breakfast.

### **P Williams**

- Attended Local Government (LGNZ) Conference and noted disillusionment regarding Three Waters. Some questioning of democratic situation. Most of the conversation at the meeting controlled by Wellington. Noted that D Gordon was standing for president of LGNZ which would help with necessary changes.
- Attended meeting with Cones Road residents regarding drainage issues. After five and a half years of flooding issues drains were to be cleared.
- Attended ANZAC Day services.
- Commented on disappointing turnout to chlorination meetings. It was looking difficult to get an exemption in particular as it was not certain what the 'bar' was.
- Attended interesting a meeting regarding hydrogen plant in Christchurch Airport area and solar panels.
- Attended Civil Aviation Authority meeting regarding safety concerns at Rangiora Airfield.
- Had received several complaints regarding the Southbrook lights and asked if phasing could be looked at. It was noted that the lights were for pedestrian safety rather than to improve speed through that area.

### **M Clarke**

- Attended GreyPower meeting and explained that the main purpose of the lights at Southbrook was for safe access for children.
- Commented that staff were looking into improvements for dealing with building refuse.
- Noted residents' concerns raised regarding rubbish bins on Good Street and health and safety issues that raised.
- Suggested parking warden needed to focus on cars parking on footpaths.
- Attended Airfield meeting.
- Attended Chlorine meeting.

### **K Barnett**

- Attended Special Olympics Quiz night.
- Attended Rangiora Promotions networking event.
- Attended Big Brothers/Big Sisters breakfast.
- Attended North Canterbury Musicals 'Grease'.
- Attended ANZAC Day services.
- Attended Annual Plan submission workshop.
- Noted that communications around the water chlorination event in Cust had been poor for which the Mayor had apologised.
- Attended meeting with Paul Cull (Emergency Management Officer) regarding Civil Defence Community Hub Box at Cust.

### **L McClure**

- Attended Relay for Life event.
- Attended Waimakariri Health Advisory Group meeting.
- Attended Southbrook School Travel Plan Working Group.
- Attended Back to Basics Event (Eco-Educate and Timebank collaboration).
- Attended meeting with Greenspace staff, L McClure and B Cairns regarding a food forest in Rangiora. Good progress had been made.
- Attended ANZAC Day services.
- Attended Rangiora Volunteer Fire Brigade Quiz Night.
- Attended Big Brothers/Big Sisters breakfast.
- Noted positive feedback from schools and residents regarding new Southbrook lights.

## **11. CONSULTATION PROJECTS**

Nil.

## **12. BOARD FUNDING UPDATE**

### **12.1. Board Discretionary Grant**

Balance as at 31 April 2023: \$10,709.

### **12.2. General Landscaping Fund**

Balance as at 31 April 2023: \$26,495.

## **13. MEDIA ITEMS**

Nil

## **14. QUESTIONS UNDER STANDING ORDERS**

Nil

## **15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil

**NEXT MEETING**

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 14 June 2023.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.48PM.

**CONFIRMED**



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Chairperson

14 June 2023

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