

Agenda

Rangiora-Ashley Community Board

Wednesday 12 July 2023

7pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard QSO (Chairperson)

Kirstyn Barnett (Deputy Chairperson)

Robbie Brine

Ivan Campbell

Murray Clarke

Monique Fleming

Jason Goldsworthy

Liz McClure

Bruce McLaren

Joan Ward

Steve Wilkinson

Paul Williams

AGENDA CONTENTS – RANGIORA-ASHLEY COMMUNITY BOARD MEETING

<u>Item Number</u>	<u>Item Topic</u>	<u>Page numbers</u>
3	Confirmation of Minutes	
3.1	Minutes of 14 June 2023	9-18
3.3	Notes of a workshop 14 June 2023	19-21
6	Staff Reports	
6.1	River Road Upgrade - Approval of Scheme Design	22-31
6.2	Road Naming – Bellgrove Rangiora Limited	32-40
6.3	Potential New Road Names for addition to the Pre-Approved Rangiora-Ashley Road and Reserve Name List	41-57
6.4	Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund and 2023/24 General Landscaping Budget	58-67
6.5	Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund	68-128
8	Chairpersons Report	
8.1	Chair's Diary for June 2023	129
10	Members Information Exchange	130

AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 12 JULY 2023 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1. <u>APOLOGIES</u>		
2. <u>CONFLICTS OF INTEREST</u>		
3. <u>CONFIRMATION OF MINUTES</u>		
3.1. <u>Minutes of the Rangiora-Ashley Community Board – 14 June 2023</u>		9-18
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 14 June 2023.	
3.2. <u>Matters Arising (From Minutes)</u>		
3.3. <u>Notes of the Rangiora-Ashley Community Board workshop– 14 June 2023</u>		19-21
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Receives , the notes of the Rangiora-Ashley Community Board workshop, held on 14 June 2023.	
4. <u>DEPUTATIONS AND PRESENTATIONS</u>		
4.1. <u>Queen Street Trees – Queen Street Residents</u>		
	Queen Street Residents will be in attendance to discuss concerns regarding the trees on Queen Street.	
4.2. <u>Road Names – Bellgrove – Paul McGowan</u>		
	P McGowan will be in attendance to discuss road names for Bellgrove.	
4.3. <u>Community Outcomes – Temi Allison</u>		
	T Allison will be in attendance to discuss the Community Comes to be included in the Long Term Plan.	

5. **ADJOURNED BUSINESS**

Nil.

6. **REPORTS**

6.1. **River Road Upgrade - Approval of Scheme Design – Joanne McBride (Roading and Transport Manager) and Glenn Kempton (Senior Project Engineer)**

22-31

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 221014179364.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the River Road Upgrade Scheme Design (as per Trim No. 230412051155).
- (c) **Approves** proceeding with Option three – Upgrading from Riverview Road to No. 61 River Road, on the south side of River Road.
- (d) **Approves** the installation of no stopping restrictions as per the following table.

Town	Street Name	Side of Road	Location	Length (m)
Rangiora	River Road	South	Ashley Street to Riverview Road	175
Rangiora	River Road	South	Riverview Road to Cones Road	285
Rangiora	Riverview Road	East	River Road going South	10
Rangiora	Riverview Road	West	River Road going South	10
Rangiora	River Road	North	Both sides of each Park and Ride entranceway	18

- (e) **Notes** that should Council wish to complete the remainder of the upgrade work along River Road, then budget would need to be allocated in a future year at an estimated cost of \$300,000. This will be considered as part of the next Long Term Plan.
- (f) **Notes** that there is currently no formal on-street parking on River Road, and that there is a lack of on-street parking. It is noted that the residential land use on the southern side of the road, with the addition of community facilities and recreational areas on the northern side of the road has created more parking demand in the area. The creation of formalised parking areas therefore fits with the surrounding land use.
- (g) **Notes** that staff will proceed to detailed design and tender stage following approval of the Scheme Design.
- (h) **Notes** that the recommended option has been through an independent Road Safety Audit and any changes to the design have been completed.
- (i) **Notes** that a budget of \$40,000 was available in 2022/23 for design and \$485,000 is available in 2023/24 to complete this first stage of the work. The budget is therefore \$525,000 across both years.

6.2. **Road Naming – Bellgrove Rangiora Limited – Scott Morrow (Rates Officer – Property Specialist)**

32-40

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230629097812.
- (b) **Approves** the following proposed road names for the new roads marked as Roads 1 to 11 as shown on the attached plan.
 - 1. Bellgrove Boulevard
 - 2. Homestead Drive
 - 3. Inch Crescent
 - 4. Steggall Road
 - 5. Hanmer Crescent
 - 6. Brandon Close
 - 7. Cam Mill Place
 - 8. Peirse Road
 - 9. Ruataniwha Avenue
 - 10. McGrath Lane
 - 11. Bamberger Way (Pvt)
- (c) **Notes:** That the Community Board may replace any proposed name with a name of its choice.

6.3. **Potential New Road Names for addition to the Pre-Approved Rangiora-Ashley Road and Reserve Name List – Thea Kunkel (Governance Team Leader)**

41-57

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230418054162.
- (b) **Approves** the inclusion of the following two names in the Rangiora-Ashley Pre-Approved Road and Reserves Name List:
 - i. Louise Henderson
 - ii. Olivia Spencer Bower
- (c) **Notes** that the proposed name Doris Lusk has already been used in the in the Townsend Fields subdivision.
- (d) **Request** staff to write to inform J Hoult of the outcome of the Community Board decision.

6.4. **Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund and 2023/24 General Landscaping Budget – Thea Kunkel (Governance Team Leader)**

58-67

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230609084766.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2023/24 is \$27,370, with a carry forward for 2023/24 still to be determined due to outstanding invoices being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2023/24 is \$10,160 and that an amount of \$8,566 is expected to be carried forward from the 2022/23 budget. Thereby bringing the Discretionary Grant Fund to a total of \$18,726 for this financial year.
- (d) **Approves** the Board's 2023/24 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089866).
- (e) **Approves** the Board's 2023/24 Discretionary Grant Accountability Form (Trim No. 210603089980).
- (f) **Adopts** the Financial Template for Informal Groups (Trim No: 23027095307).
- (g) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2023/24 financial year (July 2023 to June 2024).

6.5. **Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund – Thea Kunkel (Governance Team Leader)**

68-128

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230621092481.
- (b) **Approves** a grant of \$..... to the North Canterbury Athletics Club towards printing costs of information booklets.
OR
- (c) **Declines** the application from the North Canterbury Athletics Club.
- (d) **Approves** a grant of \$..... to the North Canterbury Pony Club towards the cost of a new cross country course.
OR
- (e) **Declines** the application from the North Canterbury Pony Club.

7. **CORRESPONDENCE**

Nil.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for June 2023**

129

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230705101039.

9. **MATTERS FOR INFORMATION**

9.1. **Oxford-Ohoka Community Board Meeting Minutes 7 June 2023.**

9.2. **Woodend-Sefton Community Board Meeting Minutes 12 June 2023.**

9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 May 2023.**

9.4. **Enterprise North Canterbury Approved Statement of Intent Beginning 1 July 2023; Approved Enterprise North Canterbury Business Plan and Budget 2023/24; and Promotion of Waimakariri District Plan 23/24 – Report to Audit and Risk Committee 13 June 2023 – Circulates to all Boards.**

9.5. **Mandeville Resurgence and Channel Diversion Upgrade Project – Public Consultation – Report to Utilities and Roading Committee 20 June 2023 – Circulates to the Oxford-Ohoka Community Board.**

9.6. **July 2022 Flood Response Update – Report to Utilities and Roading Committee 20 June 2023 – Circulates to all Boards.**

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.6.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting Agendas.*

10. **MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

11. **CONSULTATION PROJECTS**

There are currently no consultation projects.

12. **BOARD FUNDING UPDATE**

12.1. **Board Discretionary Grant**

Balance as at 30 June 2023: \$18,726.

12.2. **General Landscaping Fund**

Balance as at 30 June 2023: \$27,370.

13. **MEDIA ITEMS**

14. **QUESTIONS UNDER STANDING ORDERS**

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 9 August 2023.

Workshop

- *Greenspace Update – Grant Stephens (Design and Planning Team Leader) – 15 mins*
- *Members Forum*

MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON WEDNESDAY 14 JUNE 2023 AT 7PM. PRESENT:

J Gerard (Chairperson), K Barnett (Deputy Chairperson), R Brine, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, S Wilkinson, and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), J McBride (Roading and Transport Manager), S Morrow (Rates Officer – Property Specialist), V Thompson (Senior Advisor Business and Centres), T Kunkel (Governance Team Leader), and E Stubbs (Governance Support Officer).

Two members of the public attended the meeting.

1. APOLOGIES

Moved: J Gerard

Seconded: J Goldsworthy

An apology for absence was received and sustained from J Ward.

CARRIED

2. CONFLICTS OF INTEREST

M Clarke advised a conflict of interest for any item relating to Greypower.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 10 May 2023

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 10 May 2023.

CARRIED

3.2. Matters Arising (From Minutes)

J Gerard noted the excellent turnout for the Millton Reserve Planting Day and thanked I Campbell for assisting with the planting.

4. DEPUTATIONS AND PRESENTATIONS

Nil.

5. ADJOURNED BUSINESS

Nil.

6. REPORTS

- 6.1. **Approval to Consult on the 2023-2027 Waimakariri District Speed Management Plan (Rangiora-Ashley Ward Area)** – S Binder (Senior Transportation Engineer) and Allie Mace-Cochrane (Transportation Engineer)

J Gerard advised that the Item had been withdrawn to allow for a workshop with the Council and Community Boards to determine the best way forward and ensure consistent decision-making throughout the Waimakariri District.

- 6.2. **Proposed Rooding Capital Works Programme for 2023/24** – J McBride (Rooding and Transport Manager)

J McBride advised that the report sought the endorsement of the proposed 2023/24 Rooding Capital Works Programme and noted the indicative three-year programme from 2024/25 to 2026/27 and recommendation to the Utilities and Rooding Committee for the Rooding Capital Works Programme for 2023/24. J McBride noted that road conditions drove budget allocations provided in the programme. The programme did not include major improvement projects, which were instead included in the Long-Term Plan. The programme did, however, include many kerb and channel and footpath renewals in Rangiora, which reflected the age of assets in this urban area.

L McClure asked what defined a 'minor project', and J McBride explained a project was considered minor if it was an insignificant change or the project cost was nominal. Projects included Kerb and channel and footpath renewal, minor improvements, and new bus shelters.

L McClure noted that some projects were scheduled for after the current Board's and questioned if the Board was authorised to approve those projects. J McBride advised that latter years were included to inform the Board of future projects. The report was submitted to the Board annually, hence there was opportunity to change the program in future.

K Barnett noted that no work was scheduled in Cust and enquired if the footpaths in Cust, which were complained about repeatedly, were covered by another budget. J McBride confirmed that the gritted paths came under the Footpath Maintenance Budget, and she noted that the Cust footpaths were on the Rooding Team's radar.

K Barnett further asked about the Fawcetts/ Cones Roads intersection improvements. J McBride reported that the parking area would be improved as part of a collaboration with the Drainage Team.

P Williams sought clarity about the A&P Showgrounds kerb and channel improvements. J McBride explained that a report had gone to the Council regarding that work, and the Council chose to leave funding out of the budget for the project. She undertook to forward the report and Council Minutes to P Williams for further information.

K Barnett noted a complaint from a resident regarding the lack of a footpath between Coldstream Road and Rangiora High School and questioned if it was part of the Council's level of service that there should be a footpath. She also asked if any other area in the Rangiora-Ashley Ward needed more pathways. J McBride advised that staff were investigating using the Transport Choices Funding to accelerate some of the work programmes where there were deficiencies. However, some roads, such as East Belt was difficult due to constraints such as the railway line and MainPower Oval. While it was not in the work programme, Rooding staff were conscious of the lack of connection. It was suggested that it may be an area for the Board to consider, including in its Long-Term Plan submission.

Moved: K Barnett

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230525077047.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the attached 2023/24 Proposed Roading Capital Works Programme (TRIM No. 230306030136).
- (c) **Authorises** the Roading and Transport Manager to make minor changes to this programme as a result of consultation or technical issues that may arise during the detailed planning phase, provided the approved budgets and levels of service were met, and the changes included in Quarterly Financial reporting.
- (d) **Endorses** the indicative Roading Programme for the 2024/25, 2025/26 and 2026/27 years.

CARRIED

K Barnett commended the Roading Team for doing much work with little funding. She believed the programme budget was spread well within the district, which was essential to ensure a consistent level of service throughout the district. Board members would continue to bring the community's concerns to the attention of staff, however, she was mindful that there was never enough funding for roading.

6.3. **Road Naming – East West Developments Limited** – S Morrow
(Rates Officer)

S Morrow introduced the report which sought approval of new road names for a subdivision in Rangiora. The land being developed was Lot 1 DP 23059 which was known as 104 Kippenberger Avenue, Rangiora and would be subdivided into approximately 16 new lots.

P Williams questioned whether the names could be used for roads in other parts of the district. S Morrow advised that new road names were checked against the Council's database to ensure they were not similar or the same as already approved road names. However, before the amalgamation of the Councils in the district, there had been duplication, and the Council would keep these historical duplications the same.

Moved: L McClure

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230525076235
- (b) **Approves** the following proposed road names for the new roads marked as Roads 1 and 2 as shown on the attached plan.
1. Grey View Grove (Continuation)
 2. Livingstone Place (Pvt)
 - 3.
- (c) **Notes** that the Community Board may replace any proposed name with a name of its choice.

CARRIED

6.4. **Member for Representation Review Working Party** – S Nichols (Governance Manager)

T Kunkel noted that a representation review was completed during the previous term, which resulted in minimal change. However, the previous Council recommended that another review be completed during the current term to utilise census data. Therefore, on 2 May 2023, the Council approved the establishment of a Representation Review Working Party. The report requested all Community Boards to nominate members to the working party.

The Chairperson called for nominations for the Board's representative on the Representation Review Working Party.

Moved: I Campbell

Seconded: P Williams

- (a) **Nominated** Board member, S Wilkinson, as the Board's representative on the Representation Review Working Party.

Moved: M Clark

Seconded: J Gerard

- (a) **Nominated** Board member, K Barnett, as the Board's representative on the Representation Review Working Party.

As only one member was required for the Working Party, the Board voted by a show of hands. The result was as follows:

- K Barnett – Five votes
- S Wilkinson – Six votes

Moved: K Barnett

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 2305160709791.
- (b) **Appoints** Board member S Wilkinson, (non-Councillor) to the Representation Review Working Party.
- (c) **Notes** that one member (non-Councillor) from each of the Rangiora-Ashley, Kaiapoi-Tuahiwī, Woodend-Sefton and Oxford-Ohoka Community Boards would be appointed by their respective Boards to be members of the Representation Review Working Party.
- (d) **Notes** Councillors Goldsworthy, Mealings and Redmond had been appointed by the Council, alongside the Mayor to the membership of the Representation Review Working Party.
- (e) **Notes** the initial work of the group was to determine with further clarity the need to undertake a full Representation Review prior to the 2025 Local Body elections, and report back to the Council prior to December 2023.
- (f) **Notes** the working party meetings would most likely be held on Thursday mornings, on a regular basis once membership was fully established.

CARRIED

6.5. **Amendments to Standing Orders for the Rangiora-Ashley Community Board – T Kunkel (Governance Team Leader)**

T Kunkel noted the proposed amendments to the Standing Orders, which were primarily administrative and corrective. The only substantial change was to allow people on an audio-visual link to be counted as present for the quorum.

In response to a question from S Wilkinson, T Kunkel confirmed that all the proposed changes were noted in red on the attachment to the report.

M Fleming asked about the reference to the Marine Farming Act. T Kunkel advised that would have limited applicability to the Waimakariri District, however, it may apply to a Council such as the Marlborough District Council.

S Wilkinson asked about the reference to leaving the room during an item where a member had a conflict of interest and asked for clarification if it was necessary. J Gerard commented that leaving the room removed all doubt about a member's involvement in decision-making.

It was asked if a member could be forced to leave, and T Kunkel noted that it was a member's responsibility to declare a conflict of interest, and it was also a member's responsibility to remove themselves from the discussion, however, a member could not be forced to leave. Nonetheless, it should be noted that in terms of the Standing Orders, all rulings by the Chairperson were final, which meant that if a member was asked to leave by the Chair, they should. J Gerard and K Barnett commented that the action to leave was for the protection of the member and to maintain the integrity of decision-making.

S Wilkinson suggested that for clarity it be written into the Standing Orders that a member with a conflict of interest should leave the room.

Moved: S Wilkinson

Seconded: B McLaren

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230601080872.
- (b) **Amends** the Standing Orders June 2023 to add that a member shall leave the room for an item for which they had a Conflict of Interest.
- (c) **Adopts**, with the amendment, the updated Community Boards Standing Orders June 2023 (Trim 230524076131), effective from 15 June 2023.

CARRIED

P Williams against

6.6. **Application to the Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund – T Kunkel (Governance Team Leader)**

T Kunkel advised that the Southbrook Netball Club were seeking funding to assist in paying for storage and meeting space rental at the Southbrook Community Sports Club.

Moved: K Barnett

Seconded: J Gerard

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230510067113.

- (b) **Approves** a grant of \$642.75 to the Southbrook Netball Club towards the cost of room/hall hire and equipment storage.

CARRIED

K Barnett commented that Southbrook Netball Club had proven they needed the extra \$142 and it would help young people in the district.

7. CORRESPONDENCE

Nil.

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for May 2023

Moved: J Gerard

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230607083306.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 3 May 2023.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 10 May 2023.**
- 9.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 April 2023.**
- 9.4. **Spraying and Chemical Usage - Waterways and Roding Spraying Information – Report to Water Zone Committee meeting 6 March 2023 – Circulates to all Boards.**
- 9.5. **Waimakariri District Council Bylaw and Policy Review Programme– Report to Council meeting 2 May 2023 – Circulates to all Boards.**
- 9.6. **Three Waters Transition: Scope of Property Transfer– Report to Council meeting 2 May 2023 – Circulates to all Boards.**
- 9.7. **Voting Method and Representation Review for 2025 Election – Report to Council meeting 2 May 2023 – Circulates to all Boards.**
- 9.8. **Health, Safety and Wellbeing Report April 2023 – Report to Council meeting 2 May 2023 Circulates to all Boards.**
- 9.9. **Update of Standing Orders for Council, Cttees, Sub-Cttees Joint Cttees and Hearings– Report to Council Extraordinary meeting 16 May 2023 – Circulates to all Boards.**
- 9.10. **Aquatics May Update – Report to Community and Recreation Committee meeting 23 May 2023 – Circulates to all Boards.**
- 9.11. **Libraries update to May 11, 2023– Report to Community and Recreation Committee meeting 23 May 2023 – Circulates to all Boards.**
- 9.12. **Water Quality and Compliance Annual Report 2021-22 – Report to Utilities and Roding Committee meeting 23 May 2023 – Circulates to all Boards.**
- 9.13. **On-Demand UV Disinfection headworks site configurations – Report to Utilities and Roding Committee meeting 23 May 2023 – Circulates to all Boards.**

- 9.14. Health, Safety and Wellbeing Report – May 2023 – Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 9.15. Submission: Electric Vehicle Charging Infrastructure Strategy– Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 9.16. Customer Satisfaction Survey 2022– Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 9.17. Establishment of a Promotions Associations Review Working Group – Report to Council meeting 6 June 2023 – Circulates to all Boards.
- 9.18. Draft Road Reserve Management Policy – Report to Council meeting 6 June 2023 – Circulates to all Boards.

Moved: J Gerard

Seconded: L McClure

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.18.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

B McLaren

- Fly crew for North Canterbury Musicals 'Grease' in April-May 2023.
- Attended meeting with Rangiora High School head student regarding recycling bin audit fail. EcoEducate would work with Blue Planet (a student led sustainability group).
- Attended Rangiora Community Patrol AGM.
- Attended Community Board refresher training.
- Attended Rangiora Early Records Society meeting.

M Fleming

- Attended two Waimakariri Access Group meeting, there was great feedback regarding the Pegasus viewing platform. Volunteers were needed for July Wheelchair Basketball tournament.
- Attended meeting with Greenspace staff regarding accessibility in Parks and Reserves.
- Attended Keep Rangiora Beautiful planting at Flaxton pond and Rangiora Hospital.
- Attended Good Street Relaunch event.
- Attended apple picking for Satisfy Food Rescue.

R Brine

- Attended Fee Waiver Sub-Committee meeting which looked at community groups requests for fee waivers for using Council facilities. Most community groups were now paying 50% of fees. However, some applications were declined as the community groups were ran as businesses. The Terms of Reference for this Sub-Committee had extended to include fee considerations for Building and Resource Consent applications from community groups to remove that decision making responsibility from staff. There were difficult decisions to be made.
- The Council remained busy.

J Goldsworthy

- Noted decision made by the Council at the 2023/24 Annual Plan deliberation meeting to increase funding for road maintenance to ensure continued maintenance of roads.
- He was approached by resident regarding registration of cats, the Regulation Team was investigating various options.

- Civil Defence had been busy and were going through a name change. He endorsed the Community Hub concept after seeing it in action at Cust and urged the Board to promote the concept.
- North Canterbury Neighbourhood Support (NCNS) had been approached regarding crime cameras in district.
- Attended Rangiora Promotions AGM.
- Attended Youth Council meeting and was impressed with the maturity in response to the Alcohol Control Bylaw.

J Gerard asked, with respect to cameras, had the Amberley system been investigated. J Goldsworthy noted that NCNS was aware of that system which had proven quite effective. However, cameras in public spaces had the potential to be controversial.

S Hart noted that staff were working on a Cat Registration Policy and were also working on a Council Security Policy which included use of security cameras. These would be brought to the Council and the Community Boards for input in the future. P Williams requested that the New Zealand Police be invited to any workshops regarding security cameras to clarify the Police responsibility in managing the cameras. S Hart commented on importance of all stakeholders and noted their importance during policy development rather than workshop stage.

S Wilkinson

- Attended All Boards Workshop.
- Attended Drainage Advisory Group meeting.

L McClure

- Noted the Board Facebook page was live, it had been a little slow in uptake, but she would continue to add items of interest and encouraged members to forward any items for addition.
- Attended meetings regarding a food forest /food security initiative. Rangiora High School were looking to be involved with students attending a 12-week horticulture course guided to create a food forest on a plot of land.
- Attended Auckland Sky Tower Charity event with the team raising \$10,000 for Child Cancer.
- Attended Board refresher Governance Training.
- Hosted a Pink Ribbon event for Breast Cancer – raised over \$2,500.
- Event attendance had been interrupted due to Covid.

J Gerard asked, with regard to the pop-up food gardens how they were off for funding. L McClure noted there was good enthusiasm for the concept, further detail would follow.

I Campbell

- Attended meeting with Ashley and Sefton residents regarding potential solar farm opposite Daiken Factory in Sefton. Forty residents had attended, and many were concerned with the effects on the environment. A representative from the group had attended a meeting with Mayor Gordon.
- Attended the Board refresher Governance Training.
- Attended tree planting at Millton Memorial Reserve.
- Attended Water Scheme Liaison Group with Hurunui representatives, there were no major issues to advise.

K Barnett

- Attended Good Street relaunch.
- Attended All Boards meeting.
- Attended Cust School PTA Casino fundraiser night.
- Noted recent retirement of Robert (Principal) and Annmaree (Teacher) Schuyt and Jennifer Thompson (School Secretary) who had a longstanding commitment to the school. It was agreed the Board send a letter to acknowledge their serviced to the area.

- Noted Civil Defence Sector posts were merging.
- Hope Trust required non-perishable food donations to meet community need.
- Noted upcoming events - Big Splash fundraiser on 23 June, Cust Community Network AGM and Rangiora Players show on 8 July.

M Clarke

- Congratulated staff on upgrade of Good Street.
- Had emailed staff regarding concerns around placement of bins on footpath and impact on pedestrians.
- Attended Church fair and noted funds were distributed to charities around the district.
- Noted Medical Corner Clinic had tidied up carpark gardens and it was believed the Health Hub opening was at least two years away.
- Had joined the Greypower Committee and was assisting with funding issues.
- Attended Sefton Drainage meeting.

P Williams

- Attended many Drainage Committee meetings.
- Attended Rangiora Airfield meeting.
- Attended Ashley Road/ Cones Road Drainage meeting.
- Attended Audit and Risk Committee meeting.
- Advised Councillors on Drainage and Stormwater Rating Working Group were investigating a universal rate.
- Attended meeting regarding te reo street names.
- Attended Council meeting with Te Waka Kotahi regarding Lineside Road and noted Te Waka Kotahi preference for a wire barrier and blocking of access to Mulcocks and Fernside Roads. Council opposed the proposal.

J Gerard provided further comment on Lineside Road noting the issue was the road was too narrow. With wire barriers there was not enough width for emergency vehicles to get past other vehicles. He commented there was evidence wire barriers saved lives. There was still a lot of thought on Lineside Road required.

11. CONSULTATION PROJECTS

There are currently no consultation projects.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 30 May 2023: \$8,709.

12.2. General Landscaping Fund

Balance as at 30 May 2023: \$0.

13. MEDIA ITEMS

Nil

14. QUESTIONS UNDER STANDING ORDERS

Nil

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 12 July 2023.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.05PM.

CONFIRMED

Chairperson

1

NOTES OF THE WORKSHOP OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA, ON WEDNESDAY, 14 JUNE 2023, AT 8.05 PM.

PRESENT:

J Gerard (Chairperson), K Barnett (Deputy Chairperson), R Brine, I Campbell, M Clarke, M Fleming, J Goldsworthy, L McClure, B McLaren, S Wilkinson, and P Williams.

IN ATTENDANCE

S Hart (General Manager Strategy, Engagement and Economic Development), V Thompson (Senior Advisor Business and Centres), T Kunkel (Governance Team Leader), and E Stubbs (Governance Support Officer).

Two members of the public attended the workshop.

1. APOLOGIES

Moved: J Gerard

Seconded: J Goldsworthy

An apology for absence was received and sustained from J Ward.

CARRIED

1. Rangiora Town Centre Parking – V Thompson (Senior Policy Analyst).

Key Points:

- Continue to optimise efficiencies within the local parking network.
- Review future parking supply needs following completion of the Integrated Transport Strategy (ITS) work.

Questions/ Issues/ Observations:

- *In terms of compliance cost verse revenue, did more compliance officers mean more revenue?*
In the beginning it may, however, it was anticipated that more effective enforcement would result in behavioural change, so revenue was expected to decrease in the long run.
- *Referring to the recent Transport Strategy presentation to the Council – the occupancy rates provided in the two presentations were contradictory, why was that?*
It depended on the study area and period referred to. Council staff may be quoting different parts of the report.
- *Considering the cost of parking, why did the Council keep reducing carparks to install cycle lanes?*
Providing opportunities for other modes of transport would reduce the number of vehicles entering the town centre, thereby reducing the required number of carparks. However, this would be considered as part of the ITS.
- *Was it possible for Licence Plate Recognition (LPR) Cameras to be used for security purposes?*
Yes, there was potential to integrate the proposed systems.
- *Were there privacy issues related to Licence Plate Recognition (LPR) Cameras?*
These cameras were generally used throughout New Zealand, so legislation was presumed to support their use.
- *Was there potential synergy with businesses already operating cameras concerning parking monitoring?*
Yes, the possibility was being considered.

- *For long-stayer users, was it an option to introduce a permit fee for long-stay carparks?*
Long-stay permits may negatively affect future parking supply needs, as reclaiming those parks when needed was difficult. There were also the matter of the administration and policing of long stay permits.
- *It was noted that if the removal of the Durham Street carpark would create a parking problem in Rangiora.*
- *It was suggested that a long stay parking for a fee be trialled.*

2. **Discretionary Grant Fund** – T Kunkel (Governance Team Leader).

- *Applications would only be accepted applications from community-based groups, not-for-profit project groups, not-for-profit organisations, registered charities, or incorporated societies.*

The Board wished to ensure that smaller, less structured groups in the community, such as sewing circles, small community events and student projects, would also be eligible to apply for Discretionary Grant funding.

- *Allocations from funding committees and/or similar community-based groups associated with schools would be considered. However, schools themselves were not regarded as non-profit community-based organisations.*

By adding the condition, the Board wished to clarify that it would not fund projects or activities that the Ministry of Education should fund.

- ~~*Priority is to be given to groups with strong links with the Community Board community.*~~

The Board believed the condition needed to be removed as it may disadvantage smaller, less structured groups in the community or newly established groups.

- *Generally, funding grants would be up to a maximum of \$1,000 in any financial year (July 2022 to June 2023), but the group could apply up to twice in that year, provided it was for a different project. The Board would consider granting more than \$1,000 in exceptional circumstances, provided detailed reasons for exceeding the present limit were provided.*

Historically, Discretionary Grant funding had been limited to \$500 per project. However, there had been a notable increase in project and event costs. Hence progressively, more applicants requested more than \$500 in funding. Also, Board members believed that the small amount of funding granted (only \$500) contributed to organisations not applying, as it was not sufficient and as they had to make up the remainder of the funding required in difficult economic times.

- ~~*The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which showed their current financial assets and liabilities. Applications cannot be processed until financial information was received.*~~

The applicant should submit relevant financial information to prove they could deliver the project. Applications would only be processed once the financial information was received. The Community Board reserved the right to request additional financial information on any application if deemed necessary.

Historically, applicants had to provide a summary balance sheet and an income and expenditure statement. However, the reason for requesting the information was unclear. Although the Board acknowledged the need for accountability of public money, they do not feel that it was necessarily achieved by providing formal financial statements. Also, the Board again believed the condition disadvantaged smaller, less structured groups. Therefore, they recommend that organisations be requested to confirm that they were solvent and prove that they could deliver the purpose project. It was more important to ensure that the application provided sufficient benefit to the community relative to the amount sought. It was therefore suggested that applicants rather be requested to submit an Event Budget.

- *Where possible or feasible, applicants must declare other sources from which funding has been applied for, or granted, for the project being applied to the Community Board, including other Community Boards.*

Although this information was contained in the reports submitted to the Board, members wanted the Application Form altered to allow applicants to declare if they applied to more than one Community Board.

- *The remainder of the Board Community Board Discretionary Grant Criteria remained unchanged.*
- *The Board requested that the Accountability Forms be amended to request that receipts or bank statements be supplied as proof of expenditure. Thus, ensuring the accountability of public money. The Board also requested photos be provided for publishing on the Board's Facebook page for promotional purposes, encouraging other groups to comply.*

THERE BEING NO FURTHER BUSINESS, THE WORKSHOP CONCLUDED AT 9.30PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: CON202237-01 / 221014179364


REPORT TO: Rangiora-Ashley Community Board


DATE OF MEETING: 12 July 2023

FROM: Joanne McBride, Roding and Transport Manager
Glenn Kempton, Senior Project Engineer

SUBJECT: River Road Upgrade - Approval of Scheme Design

SIGNED BY:
(for Reports to Council,
Committees or Boards)


General Manager


Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to seek approval for the scheme design for the upgrade of River Road, Rangiora as shown below.
- 1.2 The full scope of the project is to urbanise the southern side of River Road, between Ashley Street and Cones Road, which includes the following:
- i. Construction of kerb and channel;
 - ii. Upgrade existing unsealed footpath to a 2.5m wide shared path (asphalt surfacing) to link to the Park and Ride site;.
 - iii. Installation of soakage pits every 90m;
 - iv. Installation of street lighting to V4 Category on River Road, from Ashley Street to no. 61 River Road;
 - v. Installation of street trees as per the Engineering Code of Practice, where space allows.
- 1.3 Staff have been working through the design for River Road upgrade and have been out for early engagement on the proposed upgrade. The main area of feedback received was around on-street parking.
- 1.4 While there is no provision for on-street parking within the existing River Road layout, the design identified areas where this may be achieved and includes options to install car parking spaces along River Road, where practicable.
- 1.5 Through the further development of the scheme design it has become clear that there is insufficient budget to deliver the full upgrade from Ashley Street to Cone Street within current funding. This was due to a number of factors not having been included in the original budget including street lighting, on street parking areas and an increase in costs across the construction sector related to fuel, material and labour.

- 1.6 As such Four options for the timing / staging of the upgrade work have been considered and these are outlined in section 4.3 of this report. It is recommended that Option Three be progressed which allows for two stages of construction, and will require further funding in the future.
- 1.7 As part of the Annual Plan process additional unsubsidised budget of \$125,000 was requested, noting that it was recommended that a staged approach be taken to the upgrade, with the Cones Road to Riverview Road section being undertaken in 2023/24.

Attachments:

- i. River Road Upgrade Scheme Design (TRIM No. 230412051155)
- ii. Draft No-stopping Schedule (TRIM No. 221109195601)

2. **RECOMMENDATION**

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 221014179364.

AND

THAT the Rangiora-Ashley Community Board recommends:

THAT the Utilities and Roading Committee:

- (b) **Approves** the River Road Upgrade Scheme Design (as per Trim No. 230412051155).
- (c) **Approves** proceeding with Option Three – Upgrading from Riverview Road to No. 61 River Road, on the south side of River Road.
- (d) **Approves** the installation of no stopping restrictions as per the following table.

Town	Street Name	Side of Road	Location	Length (m)
Rangiora	River Road	South	Ashley Street to Riverview Road	175
Rangiora	River Road	South	Riverview Road to Cones Road	285
Rangiora	Riverview Road	East	River Road going South	10
Rangiora	Riverview Road	West	River Road going South	10
Rangiora	River Road	North	Both sides of each Park and Ride entranceway	18

- (e) **Notes** that should Council wish to complete the remainder of the upgrade work along River Road, then budget would need to be allocated in a future year at an estimated cost of \$300,000. This will be considered as part of the next Long Term Plan.
- (f) **Notes** that there is currently no formal on-street parking on River Road, and that there is a lack of on-street parking. It is noted that the residential land use on the southern side of the road, with the addition of community facilities and recreational areas on the northern side of the road has created more parking demand in the area. The creation of formalised parking areas therefore fits with the surrounding land use.

- (g) **Notes** that staff will proceed to detailed design and tender stage following approval of the Scheme Design.
- (h) **Notes** that the recommended option has been through an independent Road Safety Audit and any changes to the design have been completed.
- (i) **Notes** that a budget of \$40,000 was available in 2022/23 for design and \$485,000 is available in 2023/24 to complete this first stage of the work. The budget is therefore \$525,000 across both years.

3. **BACKGROUND**

- 3.1. River Road currently has a semi-rural feel being on the edge of Rangiora Township.
- 3.2. Development of the wider area including the Milton Avenue dog park, and the Croquet Club has seen an increase in people using the area, there is also a high recreational demand in this area for people choosing to walk and cycle. As such, River Road fits within the Council's Walking and Cycling Network Plan which proposes River Road as a Grade 1 facility.
- 3.3. Added to this, a Park and Ride site has been established on River Road and this is serviced by both the Metro No.1 bus (Rangiora/Cashmere) as well as the 91 Rangiora/City direct buses. This makes this stop a popular location for residents to catch the bus and a good location to connect to with a shared path. The Park and Ride site has bicycle facilities to support alternate modes of transport.
- 3.4. The current road layout in River Road includes a 1.5m unsealed footpath, and a 6.0m carriageway, separated by a narrow grass berm. There is no provision for drainage, and car parking on the grass berm damages the berm and path, creates a hazard to pedestrians and further prevent stormwater from discharging appropriately.
- 3.5. MainPower service poles are located in the berm on the northern side of River Road. The offset from the edge of seal varies between 1.9-3.5m. The presence of these poles prevents significant changes to the carriageway cross section.

4. **ISSUES AND OPTIONS**

- 4.1. A full-length scheme design has been developed and includes the following improvements:
 - Kerb and channel on the southern side of River Road between Ashley Street and Cones Road.
 - Construction of a 2.5m wide asphalt shared path from Ashley Street to Cones Road.
 - Installation of a 0.7m berm separating the shared use path, and the adjacent traffic lanes.
 - Installation of high-capacity urban soak pits every 90m.
 - Installation of street lighting, to a V4 lighting category.
 - Installation of 390m of no stopping lines for the length of new kerb & channel on the southern side, due to width constraints.
 - The scheme design maintains a 6.0m carriageway width, which allows for two 3.0m traffic lanes.
 - Parking bays have been allowed for where space allows.
 - Minor carriageway widening is proposed along the northern side of River Road in order to accommodate the proposed changes, however the parking will remain unchanged.
 - Potential for the installation of street trees and/or low plantings where space and sight distances allow. Council staff will engage with Greenspaces following confirmation of the recommended option from Utilities and Roading.

- 4.2. The existing road layout at River Road currently has no formal on-street parking on River Road. There is residential land use on the southern side of the road, with the addition of community facilities and recreational areas on the northern side of the road, plus a Park and Ride facility. As such the creation of formalised parking areas would fit with the surrounding land use.
- 4.3. Along the southern side of River Road there is an opportunity to create a total of ten on-street parking spaces as follows:
- Five of these are located between Ashley Street and Riverview Road, outside No. 9 River Road which is a larger residential property that also operates a gym from the property. The property owner has verbally offered a strip of land from this property to the Council, for the purposes of creating car parking spaces, however this is not considered necessary as a recessed parking bay can be accommodated within the existing road reserve.
 - The remaining five on-street parking spaces are located west of Cones Road and involve carriageway widening and realignment. As this section of River Road is frequented by heavy vehicles, staff have designed the carriageway to ensure a minimum of 3.3m lane widths can be achieved through this section.
- 4.4. During times of occasional high demand when events are held at the A&P Showgrounds (such as Muscle Car Madness), it is noted that cars will still be able to park on the grass berm on the northern side of River Road.
- 4.5. It is also noted that no additional parking is currently proposed on the northern side of River Road.
- 4.6. There are four options available for the Utilities and Roading Committee; each with a sub-option if parking (as per Section 4.2) is to not be included within the scope. Note that option three and four are inclusive of full street lighting costs (approximately \$100,000.00), additional Preliminary and General costs and higher estimated rates therefore the total does not align with Option Two. If Option Three or Four were to proceed, the Street Lighting cost would not be applicable for the second stage.

4.6.1 Option One – Do Nothing

This option retains the status quo. This option would result in works not progressing and as such is not recommended. Not progressing with this project within the current National Land Transport Plan (NLTP) funding cycle would result in co-funding being lost.

4.6.2 Option Two – Full Length

This option allows for the upgrading of the southern side of River Road for the full urban length, between Ashley Street, and the western boundary of no. 61 River Road. This option has an estimated construction cost of \$700,000 and includes provision for 10 car parking spaces fitted along the length where width allows.



4.6.3 Option Three – Riverview Road to No. 61 River Road (Recommended Option)

This option provides a staged approach and allows for upgrading of the southern side of River Road, between Riverview Road and No. 61 River Road. This would address considerable drainage and maintenance issues which are more frequent in this section of River Road and have a significant impact on pedestrians and cyclists. This option has an estimated construction cost of \$525,000 and includes provision for 5 car parking spaces fitted along the length where width allows.



4.6.4 Option Four – Ashley Street to Riverview Road

This option allows for upgrading the southern side of River Road, between Ashley Street, and Riverview Road. Drainage and roadside maintenance issues are not as frequent in this section of River Road however parking demand appears to be higher. This option has an estimated construction cost of \$450,000. and includes provision for five car parking spaces fitted along the length, where width allows.



4.7. The Management Team has reviewed this report and support the recommendations.

5 COMMUNITY VIEWS

5.1 Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

5.2 Implications for Community Wellbeing

This report has implications on community wellbeing as the primary purpose of this project is to improve pedestrian and cyclist connectivity to the Park and Rode site, as well as the nearby recreational areas. This project is therefore a safety improvement for all modes of transport that utilise River Road and cater for future growth.

5.3 Groups and Organisations

An initial information notice will be prepared and circulated to all stakeholders and residents. This will include the Rangiora Hospital, the Department of Conservation, and the Rangiora Croquet Club.

5.4 Wider Community

An information notice will be circulated to the stakeholders and residents. Upon tender acceptance an additional start work information notice will be circulated notifying stakeholders and residents of the proposed work programme and associated construction impacts.

The wider community have not been specifically consulted on the project but will be informed through online channels and the local newspapers.

During construction, delays to travel times may be incurred, however these will be communicated to the public and surrounding residents / businesses.

6 IMPLICATIONS AND RISKS

6.1 Financial Implications

The Engineers Estimate for the recommended option is \$525,000, including a 15% contingency. This includes design and construction costs.

There was a design budget in 2022/23 of \$40,000 which is being carried forward as this is a multi-year project.

The budget for the 2023/2024 financial year is \$485,000 Both budgets are included in PJ 101877.000.5135.

As such this is a total budget over the two-year period of \$525,000.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts. Improving pedestrian and cycle safety will encourage more active modes of travel and reduce overall emissions and maintenance costs.

6.3 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

Due to carriageway constraints, construction is likely to require a detour around River Road which may cause some traffic delays, constant updates and communication to surrounding residents will be carried out throughout the project.

The installation of a shared path outside residents' properties may receive negative public comment. The overall benefits are considered to outweigh these concerns.

6.4 **Health and Safety**

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

All contractors will be required to be SiteWise accredited (or equivalent) with a minimum score.

7 **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Land Transport Management Act.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report. The relevant community outcomes include:

Transport is accessible, convenient, reliable and sustainable

- The standard of our District's roads is keeping pace with increasing traffic numbers.
- Communities in our District are well linked with each other and Christchurch is readily accessible by a range of transport modes

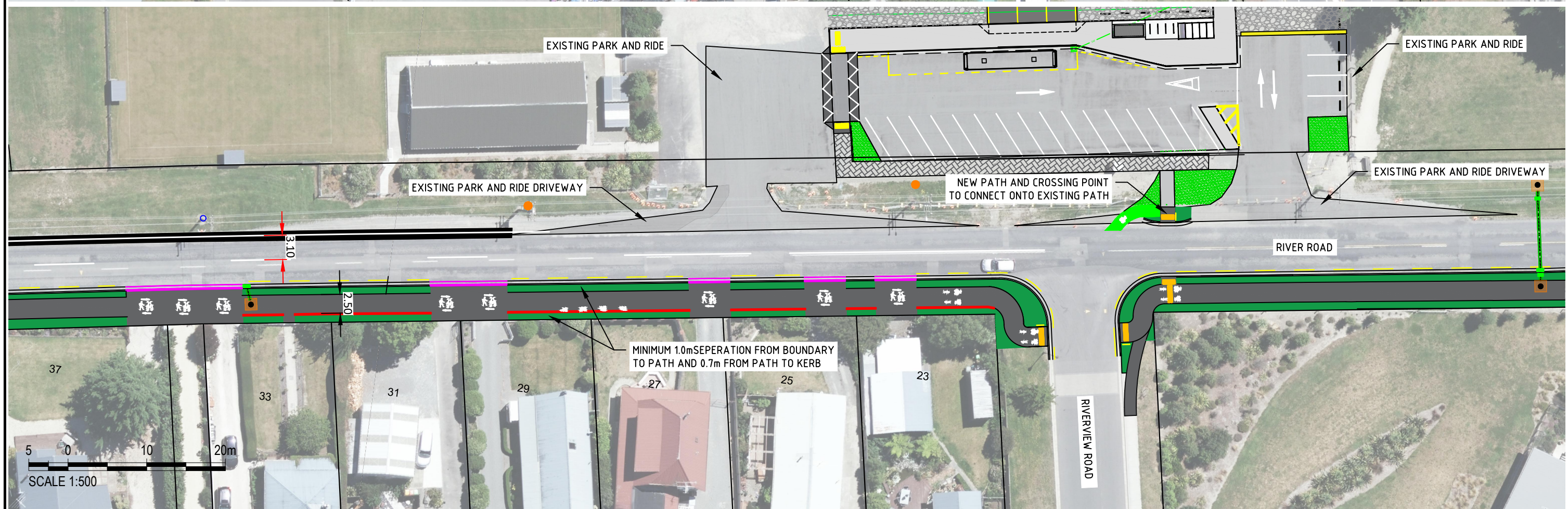
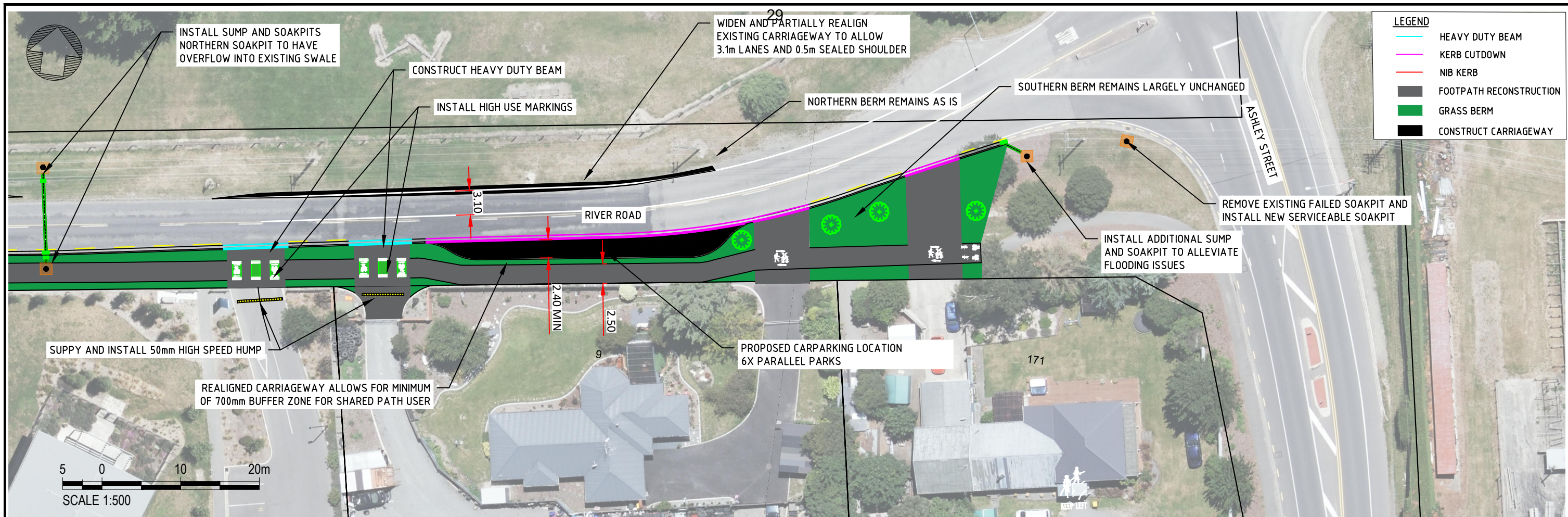
There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Our district has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

7.4 **Authorising Delegations**

The Rangiora-Ashley Community Board has the authority to make recommendations to the Council and Standing Committees on local implications of such policies, projects and plans, which have district-wide impacts and are referred to the Board for comment.

The Utilities & Roothing Committee has delegated responsibility for activities related to Roothing and Transportation (including road safety, multimodal transportation and traffic control).



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	SCHEME DESIGN	GK	KS	---	10/10/2022

SURVEYED	---	---/---/2020	PROJECT No	PD001888
DRAWN	GK	10/10/2022	CON No	CON202237
DRAWING CHKD	KS	---/---/2022	SCALE (A3)	AS SHOWN
DESIGNED	GK	10/10/2022	DATUM ORIGIN	
DESIGNED CHKD	---	---/---/2020	HORIZONTAL	NZTM GD2000
APPROVED	---	---/---/2020	VERTICAL	



PROJECT

**RIVER ROAD
URBANISATION**

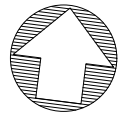
SHEET TITLE

**SCHEME DESIGN
WITH PARKING**

PRELIMINARY
NOT FOR CONSTRUCTION

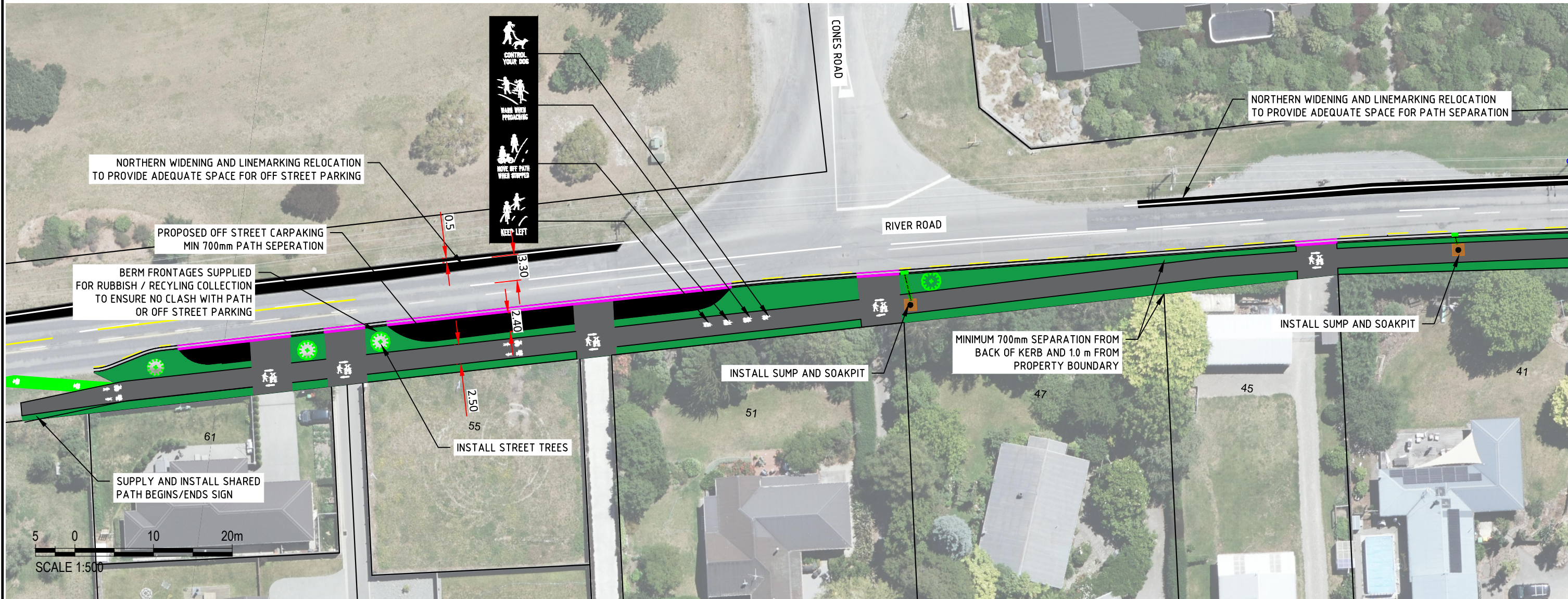
DRAWING **4322**

SHEET 01 REVISION A



LEGEND

- KERB CUTDOWN
- FOOTPATH RECONSTRUCTION
- GRASS BERM
- CONSTRUCT CARRIAGEWAY



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	SCHEME DESIGN	GK	KS	---	10/10/2022

SURVEYED	---	---/---/2020	PROJECT No	PD001888
DRAWN	GK	10/10/2022	CON No	CON202237
DRAWING CHKD	KS	---/---/2022	SCALE (A3)	AS SHOWN
DESIGNED	GK	10/10/2022	DATUM ORIGIN	
DESIGNED CHKD	---	---/---/2020	HORIZONTAL NZTM GD2000	
APPROVED	---	---/---/2020	VERTICAL	



PROJECT
**RIVER ROAD
URBANISATION**

SHEET TITLE
**SCHEME DESIGN
WITH PARKING**

PRELIMINARY NOT FOR CONSTRUCTION	
DRAWING 4322	
SHEET 02	REVISION A

Waimakariri District Council: No-Stopping Restriction Schedule associated with Southbrook Road / Torlesse Street Signalisation Project

Item	Locality	Street	Side of Street	Location	Distance [m]	No. of spaces impacted	Notes
	Rangiora	River Road	South	Ashley Street to Riverview Road		175	0 No existing parking lane or width to allow parking
	Rangiora	River Road	South	Riverview Road to Cones Road		285	0 No existing parking lane or width to allow parking
	Rangiora	Riverview Road	East	River Road going South		10	0 No existing parking lane or width to allow parking
	Rangiora	Riverview Road	West	River Road going South		10	0 No existing parking lane or width to allow parking
	Rangiora	River Road	North	Both sides of each Park and Ride entranceway		18	0 No existing parking lane or width to allow parking

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION****FILE NO and TRIM NO:** RDG-26/ GOV-26-11-06/ 230629097812**REPORT TO:** RANGIORA - ASHLEY COMMUNITY BOARD**DATE OF MEETING:** 12 July 2023**AUTHOR(S):** Scott Morrow, Rates Officer – Property Specialist**SUBJECT:** Road Naming – Bellgrove Rangiora Limited**ENDORSED BY:**
(for Reports to Council,
Committees or Boards)_____
General Manager

Chief Executive**1. SUMMARY**

- 1.1. This report seeks a decision by the Rangiora - Ashley Community Board to approve new road names as part of a residential subdivision in Rangiora.
- 1.2. The land being developed is Lot 1 DP 583905 which is known as 52 Kippenberger Avenue, Rangiora and will be subdivided into approximately 197 new residential lots.

Attachments:

- I. Plan of the subdivision showing the new road to be named. (Trim 230629097683)
- II. Waimakariri District Council Policy for Road Naming. (Trim 191101152393)
- III. Pre-approved Road Naming List for Rangiora-Ashley. (Trim 221026186036)

2. RECOMMENDATION**THAT** the Rangiora - Ashley Community Board:

- (a) **Receives** Report No. 230629097812.
- (b) **Approves** the following proposed road names for the new roads marked as Roads 1 to 11 as shown on the attached plan.
 1. Bellgrove Boulevard.
 2. Homestead Drive.
 3. Inch Crescent.
 4. Steggall Road.
 5. Hanmer Crescent.
 6. Brandon Close.
 7. Cam Mill Place.
 8. Peirse Road.
 9. Ruataniwha Avenue.

- 10. McGrath Lane.
- 11. Bamberger Way (Pvt).

(c) **Notes:** That the Community Board may replace any proposed name with a name of its choice.

3. BACKGROUND

- 3.1 The developer, Bellgrove Rangiora Limited is undertaking a major residential subdivision of approximately 197 new lots for stage 1 of the development on 52 Kippenberger Avenue, Rangiora.
- 3.2 All but one of the roads to be named will be vested to the Council, whilst the other road is a private Right of Way which will service approximately 8 new lots.

4. ISSUES AND OPTIONS

- 4.1. The developer has provided 11 names to be considered to for the new roads as part of the development and the names are said to have some connection to the Eastern Rangiora area.
- 4.2. The name Bellgrove, comes from the name of the development and the name of the farm. Homestead refers to the historic homestead which is still on the site and the new road will pass by this. The Inch family farmed this property for many years as well as land on the opposite side of Kippenberger Avenue. The Hanmer family were the original owners of part of the farm which is included in the development and subsequent owners were Brandon, Peirse, McGrath and Bamberger. Edward Steggall established the Cam Mill on the corner of Kippenberger Avenue and Golf Links Road, which with fits with the use of the name Cam Mill. The name Ruataniwha is the Maori name for the Cam River.
- 4.3. The names proposed all fit within the Council's policy for road naming, in that they are not the same or similar to existing road names. The proposed road types also fit with the Australian New Zealand addressing standards.
- 4.4. The spelling of the proposed road names have been checked with the original source and are taken to be spelt correctly.
- 4.5. Whilst the developer has provided referred choices the new road names, the Rangiora-Ashley Community Board has the option to approve the names as proposed or choose alternative names from the list of pre-approved of road names.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report. It has been noted that the Council's Road Naming Policy is due to be reviewed in 2023 with a view to engage with Mana Whenua going forward.

5.2. Groups and Organisations

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However, the proposed name does have some local significance to the area.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1. **Financial Implications**

The developer will meet the cost of the new road name blades or signage for the development.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.3 **Health and Safety**

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act 1974 sec 319 (1) (j)

The Council shall have power in respect of roads to: name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4. **Authorising Delegations**

The Rangiora-Ashley Community Board has the delegated power on behalf of the council to approve the naming of new roads.



POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY
1 Introduction

The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the identity of the local area and to ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.

2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

4 Policy Statement

- 4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.
- 4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "*Private Road*".
- 4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.
- 4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

- (a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
- (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
- (c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
- (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

POLICY**Roads and Streets****NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

POLICY**Roads and Streets****NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

Road Type Cont...	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

*AS/NZS 4819:2011 Appendix B, Road Types – New Zealand

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

- 5.1 *Local Government Act 1974 s319(j).*
- 5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.
- 5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

- 5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.

PRE-APPROVED NEW ROAD NAME LISTS FOR COMMUNITY BOARDS

KEY

Kaiapoi-Tuahwi Community Board (KTCB)

Rangiora-Ashley Community Board (RACB)

Oxford-Ohoka Community Board (OOCB)

Woodend-Sefton Community Board (WSCB)

Original Trim Ref Documents: 150826123911,
150826123886

current list KTCB 200722692341, WSCB 190321037831

This Document Trim Ref: 221026186036

District Road Names : 190513067336

Board	Historic Names	Reference	Date Adopted	Comment
RACB	Blundell	Associations with Strong family Devon-locality		
RACB	Borrell	(full name Win Borrell)		
RACB	Breach	Early farmers in south Rangiora		
RACB	Duffell	Family had owned land in various parts of the District from 1850 and had a long association with Rangiora		
RACB	Galloway	John Galloway, teacher at Rangiora High School 1930's to 1960's and local golf identity		
RACB	Gilsenan	Glisenan family resided in the northers West Belt area		
RACB	Horoeke	Native Plant (Lancewood)		
RACB	Horton	Husband prominent in Salvation Army and wife Ivy (nee Geddes) centenarian		
RACB	Hunnibell	Early local bootmaker		
RACB	James Seed	Ran falx mill and general store in Southbrook and was the local ropemaker		
RACB	Kahikatea	Native Plant that grows in district (White Pine)		
RACB	Koromiko	Native plant that grows in district (Hebe)		
RACB	Laird	Coalman		
RACB	Lane (Frederick)	Mayor in 1921		
RACB	Langley (Doris)	Business women who ran a well known dairy and had many years service to photographic and early records societies		
RACB	Les Farr	Mayor 1961-1971		
RACB	Loffhagen	Long time residents of the ward		
RACB	Pulley	Resient request		
RACB	Phyllis Hollow	Senior Mistress of RHS when Nursery school established in 1938		
RACB	Relph	Mayor 1905-08		
RACB	Robinson	Early settler and son was a builder of several early Hight Street buildings		
RACB	Rowland (Colin)	Long time resident with involvement in sport and community groups (do not use with street to avoide addition of as s)		
RACB	Sansom	Rangiora Borough Councillor from 1888-1914 and Maor three times (1892-94, 1901-2 and 1912-14)		
RACB	Schluter	Local farming family who gifted Hagen Reserve		
RACB	Sheehan	Returned Service Association involvement		
RACB	Skilling	Eealy local blacksmith and later engineers		

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06/ 230418054162

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 12 July 2023

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Potential new Road Names for addition to the Pre-Approved Rangiora-Ashley Road and Reserve Name List

SIGNED BY: _____
 (for Reports to Council, Committees or Boards) General Manager  Chief Executive

1. SUMMARY

1.1 The purpose of this report is to seek approval for the Rangiora-Ashley Community Board to add two new names to the Rangiora-Ashley Pre-Approved Road and Reserves Name List.

Attachments:

- i. Correspondence from Judith Hoult requesting new road names be added to the Rangiora-Ashley Pre-Approved Road and Reserves Name List. (Trim: 230418054196).
- ii. Waimakariri District Council policy for road naming (S-CP4505).
- iii. List of Pre-approved New Road and Reserves Name List. (Trim: 221026186036).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230418054162.
- (b) **Approves** the inclusion of the following two names in the Rangiora-Ashley Pre-Approved Road and Reserves Name List:
 - i. Louise Henderson
 - ii. Olivia Spencer Bower
- (c) **Notes** that the proposed name Doris Lusk has already been used in the in the Townsend Fields subdivision.
- (d) **Request** staff to write to inform J Hoult of the outcome of the Community Board decision.

3. BACKGROUND

- 3.1 The Waimakariri District Council is responsible for naming (and renaming) roads within its boundaries. Roads are named to reflect the local area's identity and ensure ease of identification for the Council, the public and key public and private services such as emergency, postal and courier services.
- 3.2 The Council's four Community Boards have the delegated authority to name new streets and roads and alter existing street names within their respective wards.

4. **ISSUES AND OPTIONS**

- 4.1 A Master List of Pre-approved Road names was compiled for the Rangiora-Ashley Ward to assist developers when submitting requests for road names within the area with names that reflect local significance.
- 4.2 Potential road names will remain on the pre-approved list until they are either allocated to a road or removed as the result of a list review. In addition, from time to time, a road name may no longer need to be in use as two or more roads may be joined into one road or a road may be permanently closed. In both cases, the road name(s) may be returned to the list.
- 4.3 Staff have received a request for the following names to be considered by the Board and added to the List.
- 4.3.1 **Louise Henderson** was a very well-known New Zealand artist and former teacher at Rangiora High School, who donated a painting to the nursery school at Rangiora High.
- 4.3.2 **Olivia Spencer Bower** was a very well-known New Zealand Artist and has set up a Foundation to support emerging artists.
- 4.3.3 **Doris Lusk** was an artist, potter, art teacher and university lecturer, however, the Council's Land Information Officer has confirmed that Doris Lusk's name has been used within the Townsend Field subdivision as Lusk Place.
- 4.4 In terms of the Council's Naming of Roads and Streets (including private roads) Policy, the following factors have to be considered in selecting the road names for the pre-approved list:
- (a) The proposed name has local historical, cultural, environmental, or geographical significance
 - (b) Māori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
 - (c) Significant and well known or previously well-known names of farms, properties or run holdings.
 - (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, or who have been long term residents.
- 4.5 Once the names are approved for the Master List of Pre-Approved Rangiora-Ashley Road and Reserve Names, the staff will distribute the updated list to developers to enable them to choose future road names within the Rangiora-Ashley area. The updated list will also be displayed on the Council's website under the Rangiora-Ashley Community Board page.
- 4.6 It should be noted that the rights of a subdivision developer to promote preferred road names for the subdivision may be taken into consideration, however, the final decision regarding road names will be made by the Community Boards.
- 4.7 **Implications for Community Wellbeing:**
There are no implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.8 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

- 5.1 **Mana whenua**
Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.

However, the Council's Naming of Roads and Streets (including private roads) Policy Policy is scheduled for review, at which time Māori names of local significance could be included in conjunction with local iwi representatives to ensure the appropriateness of meaning and correct spelling.

5.2 **Groups and Organisations**

Community groups and organisations are not likely to be affected by or be interested in this report's subject matter.

5.3 **Wider Community**

The wider community is not likely to be affected by or be interested in this report's subject matter. However, proposed names have local, historical, or cultural significance to the area.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

There are no financial implications to the decisions sought by this report. Developers are responsible for the cost of road name signs as per the Policy.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are minimal risks arising from the adoption/implementation of the recommendations in this report, with a low risk of correcting the spelling of names.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Local Government Act 1974 section 319 (1) (j).

7.3 **Consistency with Community Outcomes**

7.3.1 People are friendly and caring, creating a strong sense of community in our District.

7.3.2 There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.3.3 The road naming guidelines contribute to maintaining our towns, villages and rural areas' distinctive character.

7.3.4 The careful selection of road names also contributes to the District being well served by emergency services".

7.4 **Authorising Delegations**

The Rangiora-Ashley Community Board has the delegated power on behalf of the Council to approve the naming of new roads within its area.

Hi Thea,

It is suggested that the following artists names be added to street names supplied to developers.

- **Louise Henderson** (very well-known NZ painter, former teacher at RHS and donated paintings to the nursery school at RHS).
- **Olivia Spencer Bower** (very well-known NZ artist and has set up a Foundation to support emerging artists).
- **Doris Lusk** (painter, potter, art teacher and university lecturer).

I will leave information and examples of Dame Louise Henderson's Rangiora Nursery School paintings at the front desk for you, The Winter one is an excellent example of progressive Canterbury School landscape painting in the 1930s. as good as that of her friend Rita Angus. The notes on the brochure are a summary of the research I did for the Rangiora High school. It is the later period of her life that is detailed in the biography of her life.

There are two of Olivia's paintings on the Council passage wall between the front door and the desk. Her twin farmed Claxby on the north banks of the Waimakariri. I think Simon Spenser Bower still farms in the area. Their mother Rosa Dixon was also an artist, there are two of her works alongside Olivia's. The Dixon family had a big sheep station on the north bank from the mid-1800s.

Doris Lusk was a friend of both women and painted alongside them They went out into the country around Canterbury to paint the typical 30s Canterbury School landscape. All had national reputations, which have survived better than those of the men except for Bill Sutton.

Na

Judith

Louise Henderson in Canterbury

Born Louise Etienne Sidonie Sauze in Paris in April, 1902 she grew up surrounded by people with an appreciation of art. Her father had been a secretary to the sculptor, Rodin, and her grandfather a painter, and under-secretary in the Ministry of Culture. She trained at the Ecole de la Broderie et Dentelle de la Ville de Paris and worked as a designer for the Paris journal, *Madame* before her marriage to Hubert Henderson in 1925.

That year they returned to New Zealand and settled in Christchurch where her husband took up the position of Head of Mathematics at Christchurch Boys High School. Louise was employed as an instructor of embroidery and design at the Canterbury School of Art and at the same time studied methods of teaching and art study. She was awarded an honorary Diploma of Fine Arts in 1931.

Louise came to terms with her new home by taking her paints and going into the countryside to look and to paint. This interest in landscape brought her into contact with other Canterbury artists and she became friendly with Olivia Spencer Bower, Rita Angus and Leo Bensemann.

These young artists took a more modern approach to landscape painting, challenging the traditional approach of the teachers at the Art School. They were also members of The Group formed in 1927. These artists demanded the right to be experimental and think independently. She first exhibited with The Group in 1935. She and Rita made an sketching expedition to Cass in 1936. Rita Angus painted her well-known work Cass after this trip.

In 1938 she taught art part-time at Rangiora High School. As the mother of a five year old daughter and a good friend of Phyllis Hollow, the Senior Mistress, she would be sympathetic with the desire to provide young children with an environment that would encourage their full physical, mental and social development. So she helped with the project. The Nursery School committee minutes of 6 October reported "that Madame Henderson had offered to decorate one of the rooms".

The Henderson family moved to Wellington in 1941.

The Nursery School Panels 1938

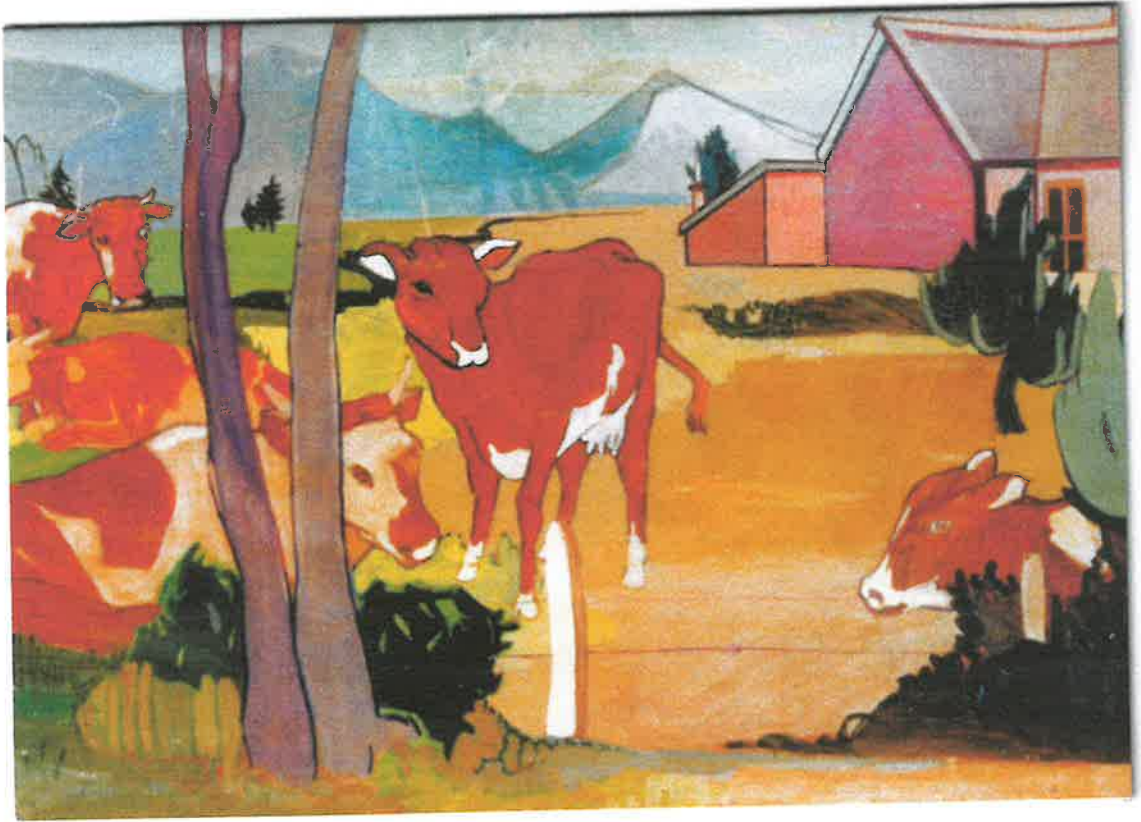
These panels were hung in the Picture Room in 1939, but how long they remained there is unknown. What is known is that they spent a considerable time out of sight and out of mind, hence the battered frames and damaged paint work. Few remembered their origin. In 1994 they were taken out of storage and the search began to confirm their authenticity. This public showing acknowledges that they are the work of Dame Louise Henderson.

The country life themes showed understanding of educational theories of child development. The eight panels celebrate the seasonal cycle of the year as experienced by the country child. Louise understood that children relate to and learn from their own experience. It was also an acknowledgement that the Nursery School was intended for the care of country children while their parents were in town for Sale Day.

The panels, while child orientated, express many of the stylistic concerns shown in other works painted during the 1930s. They are ordered compositions where objects are deliberately placed to provide balance. A tree will be balanced by an open space; and the geometric structures of the farm buildings by the fluid shapes of the land, trees, hills and cloudy sky. Colour is important, it can express mood as in the winter scene or used for contrast. It cleverly defines the simplified forms of the lupins. Line is used to outline forms and create form as in the frock of the little girl in the spring scene or the summer tent. Colour and the overlapping forms emphasise the shallow space of the picture plane. These demonstrate her design training and her knowledge of contemporary art practice in France.

The order of hanging these works is arbitrary. It starts with the gritty reality of winter on the farm when the children spent their time indoors and concludes with the rabbits among the stooked sheaves at night; calm, restful and reassuring. But it is equally possible to start with high summer. Children starting the new school year would bring with them vivid memories of time among the sandhills.





Story: Bower, Catherine Olivia Orme Spencer

Page 1: Biography

Bower, Catherine Olivia Orme Spencer

1905–1982

Artist

This biography, written by Anna Crichton, was first published in the Dictionary of New Zealand Biography in 1998.

subject matter being resolved at that stage. 'What it did for me', Olivia said later, 'is that with a brush full of paint I had to think before I put it down'. It was the start of a lifetime discipline in the control of paint.

Rosa Bower took her reluctant husband and children to New Zealand where, because her family had landed assets, she could afford to send the twins to better schools. They travelled to New Zealand on the *Athenic*, a ship carrying soldiers returning from the war, and arrived in Wellington on 5 March 1920. Marmaduke went to Christ's College and eventually took over the family farm; Olivia went to Rangi-ruru and to the Canterbury College School of Art, initially only on Wednesday afternoons. She attended for the following eight years, taking classes with Cecil Kelly, [Richard Wallwork](#), Leonard Booth and [Archibald Nicoll](#). Free scholarships were awarded to her for modelling (1922), advanced art (1923), advanced day art (1924), and pure art (1926). In 1929 she passed preliminary examinations for the newly instituted diploma in fine arts. She left the college at the age of 24, well versed in all the technical art disciplines.

Catherine Olivia Orme Spencer Bower, known as Olivia Spencer Bower, was born in St Neots, Huntingdonshire, England, on 13 April 1905, with her twin brother and only sibling, Marmaduke, arriving 20 minutes later. Her mother, Agnes Rosa Marion Dixon, had been brought up on a sheep station in Canterbury, New Zealand, and had travelled to England where she met and, at the age of 38, married Anthony Spencer Bower, a civil engineer in his 50s.

Olivia's love of painting and drawing became well established in her childhood with encouragement and influence from Rosa Bower, who, after her husband's retirement, supported her family by painting and teaching. The family lived in St Neots until 1914, when they moved to Boscombe, Dorset. Olivia attended St Oswald's School, where she learned the techniques of watercolour painting from her art mistress, A. T. Coles, who insisted on three washes only, all

Olivia Spencer Bower travelled to England to study drawing and painting at the Slade School of Fine Art, University College, London. From there she made an extended painting trip to France and Italy, visiting Capri, and Assisi and its environs. After her return to New Zealand in 1931 she continued to travel and to explore her adopted country, painting at every opportunity. Spencer Bower's 'Punakaiki' works, painted at the Pancake Rocks in the years 1935 to 1943, intricately depict the movement of the seas and the forces of nature. The West Coast provided distinctive subject matter: goldminers' huts, nikau palms and the luxuriant bush.

In 1933 Spencer Bower for the first time exhibited with The Group, a collection of artists who reacted against the way the Canterbury Society of Arts catered for popular taste and excluded the younger, more adventurous painters. It initially included such artists as [Louise Henderson](#), [Ngaio Marsh](#) and [Evelyn Polson \(later Page\)](#). Spencer Bower remained a member of The Group, exhibiting with them regularly.

During the war years she painted in both the North and South Islands, including Kaikoura, the West Coast, the Hauraki Gulf and Auckland, where in 1943 she also attended the Elam School of Art. In 1948, because of suspected rheumatic fever, and on the advice of her doctor, she stayed at Rāwene for a change of air. Here she met [G. M. Smith](#), the backblocks doctor who allowed her to sketch and paint in the hospital, initiating a series of drawings and paintings of Māori mothers and their babies.

During the next decade Spencer Bower alternated travels to Queenstown and Kaikoura with minding her aged mother, who died in 1960. She then visited Tahiti, Samoa and Fiji for three months, and 57 island paintings were exhibited at the Canterbury Society of Arts on her return. Spencer Bower was a friend of Minta Brittan, who ran a spinning bee at Mt Enys, and a 'Spinners' series of paintings evolved from 1959 through to the 1970s. It is the most significant group of figurative acrylic and oil paintings in her *oeuvre*. From 1963 to 1965 she revisited Europe.

In 1969 Olivia Spencer Bower moved to a modern house at 15a Leinster Road, Merivale. Sympathetically designed for her needs, it had a studio with running water and storage areas for paintings. The development of her garden, where native plants coexisted with exotic, became a metaphor for her landscapes, the genre for which she was most famous. Here she painted native flax and tussock which, together with her favourite irises, reflected her English and New Zealand backgrounds.

In 1971 Spencer Bower won the watercolour section of the National Bank Art Awards and for most of that decade continued to travel the South Island, painting the Mackenzie Country, Mt Torlesse, Greymouth, Queenstown and the Waimakariri River. With the help of Barry Cleavin, she developed her printmaking skills using imagery never before seen in her work – imaginative compositions with winged and floating figures.

From 1926 the Canterbury Society of Arts was her main exhibiting gallery and she served as a member of the society's council in the years 1940–46, 1959–62, 1967–68, 1978, and 1980, when she became president. In 1977 a major retrospective exhibition of 98 paintings was held at the Robert McDougall Art Gallery in Christchurch. A biographical catalogue of her life and work accompanied

the exhibition. After its success and the demise of The Group in 19⁵⁰77, she continued to work and exhibit. In 1980 she received the Canterbury Society of Arts' silver medal for services to the visual arts.

Olivia Spencer Bower established her reputation as one of New Zealand's most gifted practitioners of watercolour early in her career, but she also painted major works in oils and acrylics as well as producing woodblock and linocut prints. She was one of the few women artists of her time who supported herself financially to pursue her painting career with professional purpose. A legend in New Zealand art circles, she could be easily recognised at gatherings and openings by the picture hats she favoured and the cheroots she habitually smoked. She died of lung cancer at Christchurch on 8 July 1982. She had never married, and before her death she established a foundation to finance artists' scholarships, to be funded from the sale of art in her estate. Her work is represented in both New Zealand and overseas public and private collections.

How to cite this page:

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POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY
1 Introduction

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2 Policy Context

This policy applies where proposed roads and other vehicular accesses are being created either through subdivision development or the formation of existing unformed legal roads and to the naming of existing unnamed roads/vehicular accesses both public and private. This policy should form part of any subdivision design and approval process reference material.

3 Policy Objective

This policy specifies Council's requirements for the naming of roads and vehicle accesses throughout the District to provide a consistent and comprehensive approach to naming of roads in the District.

The Waimakariri District Council is responsible for the naming of roads by the *Local Government Act 1974* section 319(j).

4 Policy Statement

- 4.1 The Council's four Community Boards have the delegated authority for the naming of new streets and roads and altering existing street names within their respective wards.
- 4.2 Re-naming of streets and roads will only be undertaken if the Council considers the change will result in a clear benefit to the community.
- 4.3 Where a street is named for the first time or a street name is altered then the District Land Registrar, the Chief Surveyor, NZ Fire Service, Telecom, MainPower, valuation service provider, NZ Police, Civil Defence, and the Canterbury Regional Council shall be informed of the new name or change.
- 4.4 Where an existing street is extended, the street extension will be the same name as that of the existing street.
- 4.5 All new private roads in the Waimakariri District shall be named in consultation with the applicant, and at the applicant's expense, and relevant road signs shall be suitably annotated "*Private Road*".
- 4.6 A new street or road shall not be named the same or similar to a street or road already in existence in the District.
- 4.7 Council's 'List of Approved but Unallocated Road Names'

The list of unallocated potential road names for the Waimakariri District is maintained by Customer Services. Names approved for addition to the List of Approved but Unallocated

POLICY

Roads and Streets

NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Names will remain there until they are either allocated to a road or removed as the result of a review of the list.

From time to time a road name may no longer need to be used as two or more roads may be jointed into one road or a road may be permanently closed. In both of these cases, the road name(s) may be put back on the list for potential reallocation, usually for a new or renamed road in the same general area.

The list of Approved but Unallocated Road Names will be reviewed by the Community Boards every six years.

4.8 Naming of streets in new subdivisions:

The rights of the subdivision developer to promote preferred road names for the subdivision will be taken into consideration, but the decision regarding road names will be made by the Community Boards by applying the clauses of this policy.

4.9 Approval Criteria and Weighting

The following factors shall be taken into account when selecting street, road or private road names in the Waimakariri District:

- (a) The proposed name has local historical, cultural, environmental or geographical significance - e.g. Torlesse, Boys, Ashley, Cam.
- (b) Maori names of local significance chosen in conjunction with local iwi representatives to ensure appropriateness of meaning and correct spelling.
- (c) Significant and well known or previously well known names of farms, properties or run holdings – e.g. Coldstream, Carleton.
- (d) Names of local residents who have achieved prominence in their chosen fields such as arts, sport, commerce, science, politics, local government, military, etc (e.g. Kippenberger, Kirk), or who have been long term residents.

POLICY**Roads and Streets****NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY**

4.10 Road Type

The road type should be one that most accurately reflects the type of roadway that is being named. The list below should be used where appropriate, however, this list is not exclusive – refer to AS/NZS 4819:2011.

*Road Type	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Alley	Aly	Usually narrow roadway in a city or town.	√	√	
Arcade	Arc	Covered walkway with shops along the sides.			√
Avenue	Ave	Broad roadway, usually planted on each side with trees.	√		
Boulevard	Blvd	Wide roadway, well paved, usually ornamented with trees and grass plots.	√		
Circle	Cir	Roadway that generally forms a circle; or a short enclosed roadway bounded by a circle.		√	
Close	Cl	Short enclosed roadway.		√	
Court	Crt	Short enclosed roadway, usually surrounded by buildings.		√	
Crescent	Cres	Crescent shaped roadway, especially where both ends join the same thoroughfare.	√		
Drive	Dr	Wide main roadway without many cross-streets	√		
Esplanade	Esp	Level roadway along the seaside, lake, or a river.	√		
Glade	Gld	Roadway usually in a valley of trees.	√	√	
Green	Grn	Roadway often leading to a grassed public recreation area		√	
Grove	Grv	Roadway that features a group of trees standing together.		√	
Highway	Hwy	Main thoroughfare between major destinations.	√		
Lane	Lane	Narrow roadway between walls, buildings or a narrow country roadway.	√	√	√
Loop	Loop	Roadway that diverges from and rejoins the main thoroughfare.	√		
Mall	Mall	Wide walkway, usually with shops along the sides.			√
Mews	Mews	Roadway in a group of houses.		√	
Parade	Pde	Public roadway or promenade that has good pedestrian facilities along the side.	√		
Place	Pl	Short, sometimes narrow, enclosed roadway.		√	
Promenade	Prom	Wide, flat walkway, usually along the water's edge.			√
Quay	Qy	Roadway alongside or projecting into water.	√	√	
Rise	Rise	Roadway going to a higher place or position.	√	√	
Road	Rd	Open roadway primarily for vehicles.	√		
Square	Sq	Roadway which generally forms a square shape, or an area of roadway bounded by four sides.	√	√	
Steps	Stps	Walkway consisting mainly of steps.			√
Street	St	Public roadway in an urban area, especially where paved and with footpaths and buildings along one or both sides.	√		
Terrace	Tce	Roadway on a hilly area that is mainly flat.	√	√	

POLICY
Roads and Streets
NAMING OF ROADS AND STREETS (INCLUDING PRIVATE ROADS) POLICY

Road Type Cont...	Abbreviation	Description	Open ended	Cul-de-sac	Pedestrian only
Track	Trk	Walkway in natural setting.			√
Walk	Walk	Thoroughfare for pedestrians.			√
Way	Way	Short enclosed roadway.		√	√
Wharf	Whrf	A roadway on a wharf or pier.	√	√	√

**AS/NZS 4819:2011 Appendix B, Road Types – New Zealand*

5 Links to other policies and community outcomes

This policy should be read in conjunction with:

- 5.1 *Local Government Act 1974 s319(j).*
- 5.2 AS/NZS 4819:2011 Geographic information – Rural and urban addressing.
- 5.3 Community Outcome:

There are wide ranging opportunities for people to contribute to the decision-making by public organisations that affects our District.

- *Public organisations make information about their plans and activities readily available*
- *Public organisations make every effort to accommodate the views of people who contribute to consultations*

- 5.4 Waimakariri District Council, District Plan, Chapter 38, Road Names.

6 Adopted by and date

This Policy was approved by the Council's Resource Management and Regulation Committee and subsequently adopted by the Council on 2 April 2013.

7 Review

Review every six years or sooner on request.

PRE-APPROVED NEW ROAD NAME LISTS FOR COMMUNITY BOARDS

KEY

Kaiapoi-Tuahiwi Community Board (KTCB)
Rangiora-Ashley Community Board (RACB)
Oxford-Ohoka Community Board (OOCB)
Woodend-Sefton Community Board (WSCB)

Original Trim Ref Documents: 150826123911, 150826123886

current list KTCB 200722692341, WSCB 190321037831

This Document Trim Ref: 221026186036

District Road Names : 190513067336

Board	Historic Names	Reference	Date Adopted	Comment
RACB	Blundell	Associations with Strong family Devon-locality		
RACB	Borrell	(full name Win Borrell)		
RACB	Breach	Early farmers in south Rangiora		
RACB	Duffell	Family had owned land in various parts of the District from 1850 and had a long association with Rangiora		
RACB	Galloway	John Galloway, teacher at Rangiora High School 1930's to 1960's and local golf identity		
RACB	Gilsenan	Glisenan family resided in the norther West Belt area		
RACB	Horoeka	Native Plant (Lancewood)		
RACB	Horton	Husband prominent in Salvation Army and wife Ivy (nee Geddes) centenarian		
RACB	Hunnibell	Early local bootmaker		
RACB	James Seed	Ran fax mill and general store in Southbrook and was the local ropemaker		
RACB	Kahikatea	Native Plant that grows in district (White Pine)		
RACB	Koromiko	Native plant that grows in district (Hebe)		
RACB	Laird	Coalman		
RACB	Lane (Frederick)	Mayor in 1921		
RACB	Langley (Doris)	Business women who ran a well known dairy and had many years service to photographic and early records societies		
RACB	Les Farr	Mayor 1961-1971		
RACB	Loffhagen	Long time residents of the ward		
RACB	Pulley	Resient request		
RACB	Phyllis Hollow	Senior Mistress of RHS when Nursery school established in 1938		
RACB	Relph	Mayor 1905-08		
RACB	Robinson	Early settler and son was a builder of several early Hight Street buildings		
RACB	Rowland (Colin)	Long time resident with involvement in sport and community groups (do not use with street to avoid addition of as s)		
RACB	Sansom	Rangiora Borough Councillor from 1888-1914 and Maor three times (1892-94, 1901-2 and 1912-14)		
RACB	Schluter	Local farming family who gifted Hagen Reserve		
RACB	Sheehan	Returned Service Association involvement		
RACB	Skilling	Eealy local blacksmith and later engineers		

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06 / 230609084766

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD


DATE OF MEETING: 12 July 2023

AUTHOR(S): Thea Kunkel - Governance Team Leader

SUBJECT: Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund and 2023/24 General Landscaping Budget

ENDORSED BY:
(for Reports to Council, Committees or Boards)

_____ General Manager

 _____ Chief Executive

1. SUMMARY

- 1.1 This report provides information regarding the Rangiora-Ashley Community Board's (the Board) 2023/24 General Landscaping Budget and the 2023/24 Discretionary Grant Fund.
- 1.2 This report also requests the Board to consider the approval of the Discretionary Grant Criteria, as included in the Application Form, and the Accountability Form for the 2023/24 financial year.

Attachments:

- i. Draft Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Application Criteria and Application Form (Trim No. 210603089866).
- ii. Draft Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Accountability Form (Trim No. 210603089980).
- iii. Draft Financial Template for Informal Groups (Trim Ref: 230627095307).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 230609084766.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2023/24 is \$27,370, with a carry forward for 2023/24 still to be determined due to outstanding invoices being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2023/24 is \$10,160 and that an amount of \$8,566 is expected to be carried forward from the 2022/23 budget. Thereby bringing the Discretionary Grant Fund to a total of \$18,726 for this financial year.
- (d) **Approves** the Board's 2023/24 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089866).
- (e) **Approves** the Board's 2023/24 Discretionary Grant Accountability Form (Trim No. 210603089980).
- (f) **Adopts** the Financial Template for Informal Groups (Trim No: 23027095307).
- (g) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2023/24 financial year (July 2023 to June 2024).

3. **BACKGROUND**

- 3.1 The Council allocates a General Landscaping Budget to each Community Board to be expended on appropriate projects and initiatives in each Board's community area and the Council's Greenspace Team. This fund is not a contestable fund.
- 3.2 The Discretionary Grant Fund is a contestable fund enabling community groups and organisations meeting the relevant criteria to seek funding for various events, initiatives, and projects.

4 **ISSUES AND OPTIONS**

- 4.1 The **General Landscaping Budget's** 2023/24 financial year allocation approved by the Council for the Rangiora-Ashley Community Board is \$27,370. However, the amount to be carried forward from the 2023/24 financial year is still to be determined as outstanding invoices are still being paid and will be submitted to the Board for confirmation at the August 2023 meeting.
- 4.2 A workshop will be held for the Board and the Council's Greenspace Team to identify a range of potential projects for funding during the 2023/24 financial year. If the Board decides to allocate all or part of the 2023/24 Landscaping Fund, a report seeking the Board's formal approval for funding identified projects will then be presented to a subsequent Board meeting.
- 4.3 The **2023/24 Discretionary Grant Fund** approved by the Council for the Board is \$10,160. It is anticipated that an unspent amount of \$8,566 will be carried forward from the 2022/23 financial year, thereby bringing the Discretionary Grant Fund to a total of \$18,726 for this financial year.
- 4.4 Not all eligible groups may be aware of the fund, so it is therefore essential that Community Board members continue to be pro-active in this regard through networking and community groups they interact with. It is recommended that the Board regularly review the remaining balance of the budget and fund to ensure that it is on track to be spent.
- 4.5 Staff will periodically advertise the Discretionary Grant through the Community Notice Board page in the Northern Outlook and Chatter. In addition, Application Forms are available on the Council website, from Service Centres or by contacting the Governance Team.
- 4.6 Various workshops were held to review the Discretionary Grant Fund applications, criteria and accountability during May and June 2023. Feedback was sought on the following aspects:
- Amount of maximum grant allowable
 - Ability for groups to access all four community boards for funding.
 - Whether small, informal groups should be encouraged to apply.
 - Requirements for financial records and the scope of what would be appropriate.
 - Requirement for more formal accountability in the form of proof of purchase.
 - Request for photos of events/ item purchased.
 - Request for permission to put photos on Board's websites.
- 4.7 As a result of the feedback received from the Boards Draft Application and Accountability forms and a template for the financial requirements of informal community groups are presented to the Board for approval for the 2023/24 financial year.
- 4.8 **Implications for Community Wellbeing**
There are no significant implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.8 The Management Team has reviewed this report.

5 **COMMUNITY VIEWS**

5.1 **Mana whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report. However, they may wish to apply for funding for events and projects.

5.2 **Groups and Organisations**

Community groups and organisations are likely to be affected by or be interested in the subject matter of this report, as the Board's Discretionary Grant fund could assist them in achieving community-based programmes during the current financial year.

5.3 **Wider Community**

The wider community is not likely to be affected by or be interested in this report's subject matter. However, it should be noted that the funding allocated to community groups and the landscaping projects will increase the general feeling of wellbeing within the Board's community.

6 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

There are financial implications of the decisions sought by this report. The Council has approved an allocation of \$27,370 to the Board's General Landscaping Budget for the 2023/24 financial year. The amount to be carried forward from the 2022/23 financial year will be determined once the outstanding invoices have been processed.

The Annual Plan for 2023/24 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to \$10,160. An amount of \$8,566 is expected to be carried forward from the 2022/23 financial year, bringing the Discretionary Grant Fund to a total of \$18,766 for this financial year.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Community Boards have delegated authority for both funds.

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 with a maximum of \$1,500 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilize these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within the financial year, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2023/2024

Name of group: _____

Address: _____

Contact person within organisation: _____

Position within organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall cost of project: _____ Amount requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation?

64

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project including applications to other Community Boards:

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: _____ Date: _____

GOVERNANCE

Rangiora-Ashley Community Board

**Accountability Form for 2023/2024
Discretionary Grant Recipients**

For funding provided during the period July 2023 – June 2024

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within 20 days after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project and permission to utilize the photos on its on its Facebook page, the Council’s website and other social media. The information provided will be used in a report to the Board that will be publicly available.

Name of group: _____

Date: _____ Amount allocated: \$ _____

Purpose for grant: _____

Please give details of how money was spent:

_____	\$ _____
_____	\$ _____
_____	\$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

(Use additional pages if necessary)

Permission to use photos on the Board’s Facebook page, the Council’s website and other social media: Yes No

Continued over page

Two authorised signatories to complete the details below. ⁶⁶

Date: _____

Date: _____

First contact name: _____

Second contact: _____

Signature: _____

Signature: _____

Position: _____

Position: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Address: _____

Address: _____

Return to:

Governance Team

Waimakariri District Council

Private Bag 1005

Rangiora 7440

OR

IM@wmk.govt.nz

DRAFT

Organisations Name

Start and end date of the grant term goes here

This date should be for the next 12 months or your financial year

This spreadsheet will automatically calculate totals and balances

Funding request

Add grant details here

Budgeted amount

Amount requested

--	--

Other income received

List all expected and confirmed income towards your operating costs

Budgeted amount

TOTAL INCOME

\$0.00

EXPENDITURE

List all confirmed and expected operating expenses

Budgeted amount

Amount budgeted

TOTAL EXPENDITURE

\$0.00

Operational Surplus/Deficit

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: Gov-26-11-06 / 230621092481

REPORT TO: RANGRIOA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 12 July 2023

AUTHOR(S): Thea Kunkel (Governance Team Leader)

SUBJECT: Application to the Rangiora-Ashley Community Board's 2023/24 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)

_____ General Manager

_____ Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider two applications for funding received from:

Name of Organisation	Purpose	Amount requested
North Canterbury Athletic Club	Towards the cost of information booklets	\$495
North Canterbury Pony Club	Towards the cost of building a new cross country course	\$500
Total:		\$995

Attachments:

- i. Application from North Canterbury Athletics Club (230623093803).
- ii. Application from North Canterbury Pony Club (230627095196).
- iii. Spreadsheet showing previous two years grants.
- iv. Board funding criteria 2023/24. (Trim Ref: 200624077159).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 230621092481.
- (b) **Approves** a grant of \$..... to the North Canterbury Athletics Club towards printing costs of information booklets.
OR
- (c) **Declines** the application from the North Canterbury Athletics Club.
- (d) **Approves** a grant of \$..... to the North Canterbury Pony Club towards the cost of a new cross country course.
OR
- (e) **Declines** the application from the North Canterbury Pony Club.

3. **BACKGROUND**

- 3.1 The **North Canterbury Athletics Club** is seeking funding towards the printing of information booklets for new members.
- 3.2 The **North Canterbury Pony Club** will be hosting the Springston Trophy in October 2023 and is seeking funding towards building a new cross country course for the event.
- 3.3 The current balance of the 2023/24 Discretionary Grant fund is \$18,726.

4. **ISSUES AND OPTIONS**

North Canterbury Athletic Club (the Club)

- 4.1 The Club was founded in 1978, initially for social runners, cross country and road running and later evolved into track and field events. The Club has a proud history of top performance in all their disciplines with many national champions having been produced over the last ten years.
- 4.2 The diverse nature of the various disciplines the Club covers, means that members from all over Canterbury, but mainly from the Waimakariri District compete year round. The Club's philosophy is to produce good athletes, good and resilient people, who are able to express themselves on the track and build lasting friendships.
- 4.3 The Club hosts two open training days in October during which it provides new families with information booklets to keep and review before committing to the sport of athletics. It is important that Club and affiliation information is passed on to new members to insure they are aware of the commitment to be made. The booklet also sets expectations, milestone events, club forms and fees are explained. The Club's philosophy is to produce good athletes, good and resilient people, who are able to express themselves on the track and build lasting friendships. Hence the Club is requesting funding toward the printing costs for 50 booklets.
- 4.4 It is estimated that the booklets would cost \$495 to print and the project will still proceed if the application is unsuccessful, due to the importance of the booklet. The Club applies for funding for coach expenses, equipment and the athletes and their families partake in fundraising drives to cover other Club expenses.
- 4.5 Funding granted to the North Canterbury Athletic Club in previous years are listed below:

Date	Project	Amount
June 2017	Club singlets	\$427
May 2019	Club Crop Tops	\$432
December 2020	Club singlets	\$500

- 4.6 All the Accountability Forms for the above mentioned funding have been received.

North Canterbury Pony Club (the Club)

- 4.7 The North Canterbury Pony Club is made up from affiliated pony clubs in North Canterbury namely the Belfast Pony Club, Eyreton Pony Club, Kaiapoi Pony Club, Okuku Pony Club, Oxford Pony Club, Rangiora Pony Club and View Hill Pony Club. The Club will be hosting the prestigious Springston Trophy in October 2023 at the Rangiora Showgrounds which is home to the Rangiora Pony Club. The Springston Trophy is the largest three day Pony Club event in the Southern Hemisphere and will host teams from all over the South Island. The Club plans to build a new and exciting cross country course for the event which will be used for many other events at the grounds in the future.

- 4.8 It is anticipated that the event will attract more than 1,000 people of which approximately 30% is expected to be from the Rangiora-Ashley Ward. However this event will be attract teams and supporters from all over the South Island bringing many visitors to the district.
- 4.9 The benefit of having a new course will generate interest and enhance the reputation of the event as well as providing a good training course in future years. With more than 1,000 visitors expected to the district requiring accommodation, food and recreation the economic benefit to the district is expected to be considerable.
- 4.10 The Club has applied to Kiwi Gaming for the majority of the funding (\$10,000), MainPower for \$500 and is actively investigating sponsorship opportunities. The event will continue if this application is unsuccessful. While the individual pony clubs have previously applied to various Community Boards for funding, the North Canterbury Pony Club has not applied for Board for funding in the past.
- 4.11 **Implications for Community Wellbeing**
There are implications on community wellbeing by the issues and options that are the subject matter of this report, by encouraging participation in physical exercise for physical and mental wellbeing.
- 4.12 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

- 5.1 **Mana whenua**
Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not affected by or have an interest in the subject matter of this report.
- 5.2 **Groups and Organisations**
No other groups or organisations other than the North Canterbury Athletic Club and the North Canterbury Pony Club are likely to be affected by or to have an interest in the subject matter of this report.
- 5.3 **Wider Community**
The wider community will likely be unaffected by or interested in this report's subject matter. However, the athletes and their extended families will benefit from their association with the North Canterbury Athletic Club. Also, the North Canterbury Pony Club and other Rangiora businesses would economically benefit from the successful hosting of the Springston Trophy event in October 2023.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

- 6.1 **Financial Implications**
The Annual Plan for 2023/24 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to \$10,160. It is anticipated that an amount of \$8,566 will be carried forward from the 2022/23 financial year, bringing the Discretionary Grant Fund to a total of \$18,726 this financial year.

The application criteria specify that grants are generally limited up to \$1,000 with a maximum of \$1,500 in any financial year (July to June), however groups can apply twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values. The current available balance of the Rangiora-Ashley Community Board's Discretionary Grant Fund 2023/24 is \$18,726.

The Board will only consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit is provided.

6.3 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.4 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.5 Health and Safety

All health and safety-related issues will fall under the auspices of the North Canterbury Athletic Club and North Canterbury Pony Club.

7. CONTEXT**7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants ⁷² 2022/2023Name of Group: North Canterbury Athletics ClubAddress: [REDACTED]Contact Person within Organisation: Nikora JonathanPosition within Organisation: Club ManagerContact phone number: [REDACTED]Email: [REDACTED]**Describe what the project is and what the grant funding be used for?** (Use additional pages if needed)

The club open its training to the community in two October Open Days. We provide new families INFORMATION BOOKLETS to keep & review before committing to the sport of athletics. The Grant shall be used to print 50 booklets.

What is the timeframe of the project/event date? Printing booklets in September 2023Overall Cost of Project: \$495.00Amount Requested: \$495.00How many people will directly benefit from this project? +120

Who are the range of people benefiting from this project? (You can tick more than one box)

 People with disabilities (mental or physical) Cultural/ethnic minorities District Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 15 % Rangiora-Ashley 50 % Woodend-Sefton 15 % Kaiapoi-Tuahiwi 20 %Other (please specify): We have members as far north as Rotheram but all over North CanterburyIf this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Important club & affiliation information is ommitted from new families to the sport. Loss of athletic talent & expression. Loss of community awareness. Loss of community investment.

What are the direct benefit(s) to the participants?

All athletes & families benefit from understanding what is offered should they commit to the sport in North Cant. Expectations, milestone events, club forms & fees are explained.

What is the benefit(s) to your organisation?

73

The booklet provides all the information new families require therefore management can be best directed to athlete development.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Our philosophy is to serve & encourage the sport to the NC community & produce good athletes, good & resilient people. Athletes express themselves on the track & build long lasting friendships.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Nil. We do apply for funding for Coach expenses, equipment & the athletes & their families partake in fundraising drives to cover other expenses.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

- Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
- Supporting costs/quotes
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed:  Date: 16.05.23



QUOTE

North Canterbury Athletic Club

Date
16 May 2023

Expiry
15 Jun 2023

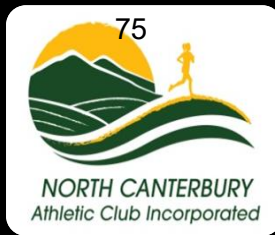
Quote Number
QU-0396

Reference
Nikora

GST Number
100-588-587

Wilson Print Ltd
341c Flaxton Road
Southbrook
PO Box 348
RANGIORA 7440
P. 03 313 7208

Description	Quantity	Unit Price	Amount NZD
50 x A5 booklets 48 pages on 128gsm silk CMYK, double sided "Family Info Pack"	1.00	430.00	430.00
		Subtotal	430.00
		TOTAL GST 15%	64.50
		TOTAL NZD	494.50



NORTH CANTERBURY ATHLETIC CLUB



FAMILY INFORMATION PACK
PLEASE TAKE ONE!

NORTH CANTERBURY ATHLETIC CLUB COMMITTED TO ENCOURAGING ATHLETICS IN NORTH CANTERBURY



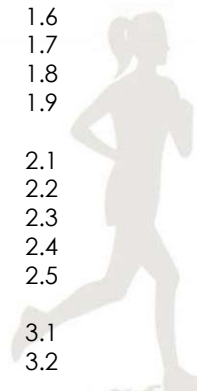
1. Cover photograph 2022 Colgate-Games team with Coaches Xanthe & Emma. This page North Canterbury flyer, Lily Morrison, with a nose in front.



1. Ted the mascot getting a lift!

CONTENTS

INTRODUCTION & WELCOME	1.1
WHY WE DO WHAT WE DO	1.2
ABOUT NCAC	1.3
AFFILIATIONS	1.4
WHOS WHO	1.5
HEAD COACH BIO	1.6
NEW FAMILIES	1.7
FACEBOOK	1.8
OPEN DAYS	1.9
SUMMER TRAINING	2.1
TRAINING LOCATION 1	2.2
TRAINING LOCATION 2	2.3
REGISTRATION & TRAINING FEES	2.4
TRAINING FORMS	2.5
NCAC UNIFORM & APPAREL	3.1
UNIFORM ORDER FORM	3.2
INTERCLUB COMPETITION	4.1
NGA PUNA WAI	4.2
SOUTH ISLAND COLGATE GAMES	4.3
CANTERBURY CHAMPS	4.4
CANTERBURY REPRESENTATIVE SELECTIONS	4.5
WINTER TRAINING	5.1
CROSS COUNTRY EVENTS	5.2
TRAINING FORMS	5.3
NCAC PARTNERS (SPONSORS)	6.1





NORTH CANTERBURY
Athletic Club Incorporated

JOIN THE TEAM!

Children's 7 – 14yrs

Junior's 15 – 17yrs

Senior's 18 – 34yrs

Master's 35+

Masters / Senior Track & Field contact:

Jo Ramsay

NCAC Head Coach

[0223647483](tel:0223647483) | jmramsay@orcon.net.nz

Children / Junior Track & Field contact:

Nikora Jonathan

NCAC Children's Team Manager

[021322383](tel:021322383) | nikoraNCAC@gmail.com



[North Canterbury Athletics | Facebook](#)

[North Canterbury Children's Athletics | Facebook](#)

www.sporty.co.nz/northcantathletics



NORTH CANTERBURY ATHLETIC CLUB
TRACK & FIELD





1.1 INTRODUCTION & WELCOME

The North Canterbury Athletic Club (NCAC) extends a warm welcome to all athletes & their families to the sport of Athletics.

To our new families, WELCOME

NCAC Children's	7 - 14yrs
NCAC Junior's	15 - 17yrs
NCAC Senior's	18 - 34yrs
NCAC Master's	35+

Its both positive & negative experiences of performance that provide constant learning opportunities, fostering behaviours & a mindset of sustained performance.

Every athlete is different & development is non-linear.

Focus on the process of skill development to grow physical literacy.



1.2 VISION

*'He Tangata, He Tangata, He Tangata'
The People, The People, The People*

NCAC Children's is child focused, in which all decisions regarding their athletic development considers the individual's basic needs as an athlete & a person.

We promote an holistic understanding of each child's physical, mental, emotional & cognitive development before progressing them into increased levels of training leading to the child being equipped to deal with the emotions that competition brings to an athlete.



2. 2022 North Canterbury Colgate Games Team Invercargill



Dear Sporting Parents...

Do you know your child's 'why' for playing sport ?

Does your behaviour support your child's 'why' ?

Take a moment to reflect on how you support your champion in which ever sport they decide to pursue.

NCAC Athletics is locally led and offers multiple athletic disciplines. Specialisation is something we consider comes later in the development of your child's sport therefore you will find we encourage all children into all disciplines.

Interested in how this philosophy benefits children in sport? We recommend visiting the Sport New Zealand & High Performance Sport New Zealand website for more Balance is Better information:

sportnz.org.nz/resources/balance-is-better-philosophy/



Balance is Better philosophy



2. Nandi Mussessengwa 100m sprint.



1.3 ABOUT NCAC

In 1978 NCAC was founded, fundamentally for social runners, cross country & road running. The club later moved into competing in Track & Field.

We have a proud history of National level performance athletes in track & field, cross-country, road & mountain running with many champions produced from our small but 'punching above our weight' club.

Over recent years the club has been one of the strongest in Canterbury in the children's, junior & masters grades, with Canterbury, South Island & National level champions & Record holders.

NCAC growth is testament of the commitment our volunteers & committee members have given over many years. Thanks to their hard work we now have some of the best equipment, facilities & resources comparable with larger clubs

The club has the following branches:

1. NCAC Cross Country & Road Team
 - Season is April to October
2. NCAC Track & Field Team
 - Season is October to March

We welcome new members so come & be part of the NCAC family.



1.4 AFFILIATIONS

The North Canterbury Athletic Club is an Incorporated non profit society affiliated to Athletics NZ & Athletics Canterbury.





NCAC Organisation 2022

Who's who!

President
Brent Morrison

Vice President
Ian Purvus

Secretary
Denise Pawsey

Treasurer
Paul Brouwers

Club Captain & Junior's Coordinator
Ian Purvis

Children's Track & Field Team Manager
Nikora Jonathan

Cross Country Team Coordinator
Paul Brouwers

Apparel Manager
Brent Morrison

Head Coach, Sprints, Middle, Long , Cross Country, Road
Jo Van Rensburg

High Jump
Alley Hendren

Long Jump
Jo Van Rensburg

Throws
Nikora Jonathan

Technical Coaches
Jess Hendren / Ben Phillips / Xanthe Jane / Emma Pawsey / Mya Phillips

1.6 OUR HEAD COACH

Jo Van Rensburg aka Super Coach

We are very proud to have our returning head coach. She is integral in the development of all our rising stars.

Jo has a history of high performance athletics focusing in middle to long distance having had many personal success over the years.

We have marvelled in her work, monitoring individual progression, teaching & instructing both Track & Field & Cross Country Teams. She promotes sportsmanship & fosters good athletes & good people. She supervises athletes both in practice & competition, & encourages participation in all disciplines.

"I enjoy working with people especially helping them achieve new things or make improvements. Seeing them achieve their goals is so satisfying and you can share that joy and excitement with them."

NORTH CANTERBURY ATHLETICS CLUB
HEAD COACH





1.7

85

TRACK & FIELD NEW FAMILIES

1. Farai Mussesengwa proud silver medalist Colgate Games

New to athletics & your child wants to give Track & Field a go?

For a first time family there is a lot to take in. Although this booklet contains all the information needed please feel free to chat with the NCAC Manager, the Coach/s or some of the other families you will meet.

1.8

FACEBOOK

We post updates & information regularly on our Facebook page. The FB posts are also linked to the NCAC website so if you do not do FB you can visit our web page to remain updated. You can communicate directly via messenger, FB or at the contacts below.

[North Canterbury Children's Athletics | Facebook](#)



Nikora Jonathan Children's Team Manager, NCAC (u14) Track & Field
p. [03 091 422](tel:03091422) | [021 322 383](tel:021322383)
e. nikoraNCAC@gmail.com

Jo Ramsay Head Coach NCAC Track & Field / Cross Country
p. [022 364 7483](tel:0223647483)
e. jmramsay@orcon.net.nz



2. Thabi Mussesengwa 2nd placing

3. Sophie Patterson 200m



4. Valentina Davey, 1500m Steeplechase fun!

5. Miriama Jonathan celebrating a podium finish with Ted





Born to run!
Relay stars from left to right, Sophie Paterson grade 12, Lily Morrison grade 12, Lily Neppelenbroek grade 11 & Nandi Mussesengwa grade 11. 2022 St Colgate Games Invercargill



2. Mia lining up at the 100m sprint

NCAC OPEN DAYS

All are welcome to come along to our two NCAC open days at:

The Rangiora New Life School fields:

11 October 2022 at 5.00 - 6.30pm.

18 October 2022 at 5.00 - 6.30pm.

Cost \$5 per child per session payable on the night please.

The following consecutive Saturdays* our New Children are invited to try out their speed, jumps & throws in the first two Canterbury Interclub Competitions at the Nga Puna Wai Sports Hub in Christchurch. These dates are:

*Saturday 15 October 2022 8.30am – 1pm

*Saturday 22 October 2022 8.30am – 1pm

Attending these days will help new families decide if Track & Field Athletics is a sport they wish to take up.

Registration Prerequisite*

Following 22 October 2022 all athletes wishing to continue are required to be registered with:

1. North Canterbury Athletics Club and;
2. Canterbury Children's Athletics, and;
3. Athletics NZ

Additionally our club also requires children to be registered & competing at the Canterbury Interclub Competition to continue at our training sessions.

New families need to have trialed an Interclub grading day before our club accepts a registration application from them. *

HAVE A GO!



1. Sophie Paterson grade 12 Relay Finalist!



SUPPORTING OUR RISING STARS



So close at the line, Lily Morrison, Colgate Games 2022

SUMMER TRAINING

Training Sessions

During the Track & Field season NCAC offer coached training sessions to those athletes who register with the club & compete at Interclub Competition.

Monday at Ashgrove Park Rangiora

Speed work: 5 – 6pm for 12 & over

Tuesday at New Life School fields Rangiora

Drills & Skills: 5 – 6.30pm for all grades (7-14 yrs)

Training sessions are designed by our head coach, Jo Van Rensburg, & after the open days, individuals are monitored as their skills develop.



1. Lily Neppelenbroek 200m sprint

What to expect!

As a team the athletes are guided through warm-up & stretching routines. The team is separated into graded groups to rotate through the athletic disciplines. They are supported to learn & practice techniques involved in track & field.

The athletes learn many drills to help them make their best decisions during competition. The sessions end with warm down & stretching routines.

Suitable footwear and clothing must be worn during training & bring a drink bottle!

2. Sienna Watson Long Jump



3. Sabrina Galilee 1500m steeplechase



4. Mia Laubscher receiving a well deserved medal

SUMMER TRAINING Cont.



Parent help!

We are a predominately voluntary run so largely rely on parents to lend a hand.

Help to set up the athletic stations & equipment & on completion help return equipment to the storage container.

Parent help is also appreciated at the stations so quality coaching can occur.

YES YOU DO HAVE SKILLS WE NEED YOU!

If interested there are several opportunities for parents to learn fundamentals in coaching athletic disciplines. Watch, learn & get involved.

What we expect!

Simple, we expect our athletes to come ready to put in effort, open to learn with a smile & bring their best sports person-like attitude.

Respect our coaches, the equipment & fellow team mates.

Remember the club is volunteer based & our people give their time & effort to support our rising stars.



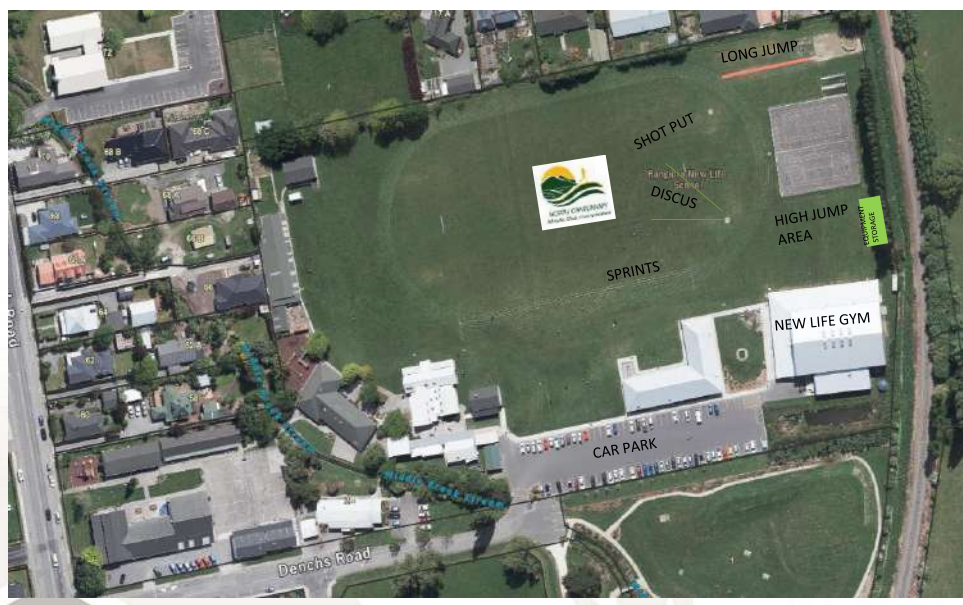
2. Sabrina Galilee on the 200m bend



3. Sabrina, Sophie P & Sophie J being briefed by a friendly official



LOCATION 1: NEW LIFE SCHOOL FIELDS RANGIORA



2.3

LOCATION 2: ASHGROVE PARK RANGIORA





NORTH CANTERBURY
Athletic Club Incorporated



Golden girl . . . Jess Hendren in action during the lead up to the Oceania Championships.

PHOTO: SUPPLIED

A gold leap for Jess

By ROBYN BRISTOW

North Canterbury athlete, Jess Hendren has won Gold in the under 18 high jump at the Oceania Athletics Championships, in Mackay, Australia.

The North Canterbury Athletics Club member from Glentui, won the event with a jump of 1.74m.

Jess's most recent success leading up to the games was winning the under 18 women's high jump at the Jennian Homes New Zealand Track and Field Championships 2022, with a jump of 1.72m.

The Oceania championships are featuring 750 plus athletes from 18 nations, with Jess being part of the 104 New Zealand-strong athletic team comprising a mix of youth and experience.

Jess's top performance was achieved

despite interruptions to the athletics calendar.

Due to Covid and the cancellation of the Canterbury and South Island Secondary athletic sports, Jess had not competed since early March. Being able to carry her form over and gain top honours at the Oceania championships augurs well for the future of the young athlete.

She was selected to compete in the New Zealand Secondary School team in February. Usually the team travels to Australia, but Covid intervened so the tour was conducted internally in New Zealand, with athletes competing in the senior section at various classic meets.

Jess gained two fourths at the Cooks Classic at Whanganui, and the Capital Classic in Wellington. She was third at the New Zealand invitation meet in Christchurch.



REGISTRATION & TRAINING FEES ⁹³

PLEASE NOTE THE FOLLOWING

For all our new families the club registrations **WILL NOT** be open until their child/children have competed in either one or two of the Interclub Grading days 15 & 22 October 2022. This is to ensure, as a family, you are aware of ongoing responsibilities needed to support your child.

NCAC 7 – 14yrs 2022 / 2023:

NCAC 2021/2022 Registration cost	\$85 per child
CCAA Registration incl. 1x programme	\$55 per child
Option 1. NCAC Training fee	\$50 per child if training one session per week
Option 2. NCAC Training fee	\$100 per child if training two sessions per week

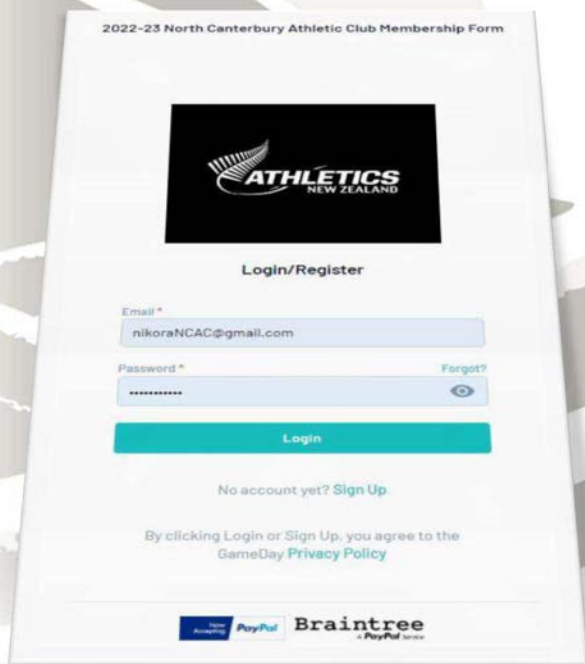
NCAC Other 2022 / 2023:

NCAC Registration Senior & Masters	\$150.00
NCAC Registration 18-19yrs/student	\$120.00
NCAC Registration 15-17yrs	\$115.00

NCAC & CCAA registrations are completed online. Our manager, Nikora, shall send you the links via email with all instructions to register



1. Alexander Jonathan Gold Medal recipient & SI Colgate champ!



Any issues please talk with Nikora.



SUPPORTING OUR RISING STARS



Farei lines up with the fastest of the fast!
Colgate Games 2022



MEMBER CODE OF CONDUCT

FAMILY NAME: _____

FIRST NAME: _____ AGE: _____ DATE OF BIRTH: _____

FIRST NAME: _____ AGE: _____ DATE OF BIRTH: _____

FIRST NAME: _____ AGE: _____ DATE OF BIRTH: _____

ADDRESS: _____

PHONE: _____

MOBILE: _____

EMAIL: _____

IN RECOGNITION OF BEING A REGISTERED MEMBER OF THE NORTH CANTERBURY ATHLETIC CLUB I/WE AGREE TO THE FOLLOWING:

- To pay all Fees due.
- Behave in a manner that will not bring the Club into disrepute.
- To fulfil my/our Competition duty obligations when required to do so.
- To support and actively participate with fundraising activities.
- Should I/we not fulfil our obligations to the North Canterbury Athletic Club that the Committee of the Club have the right to suspend or terminate my/our membership.

SIGNATURE: (Parent/Guardian) _____ PRINT NAME: _____

DATE: _____

President:	Alley Hendren	m. 022 3647483	e. hendrenclan@yahoo.co.nz
Childrens (u14) Manager:	Nikora Jonathan	m. 021322383	e. nikoraNCAC@gmail.com
Head Coach:	Jo Ramsay	m. 027 6760054	e. jmramsay@orcon.net.nz



SUMMER TRAINING FORM

FAMILY NAME: _____

FIRST NAME: _____ AGE: _____ D.O.B _____

FIRST NAME: _____ AGE: _____ D.O.B _____

FIRST NAME: _____ AGE: _____ D.O.B _____

ADDRESS: _____

PHONE: _____

MOBILE: _____

EMAIL: _____

I/WE AGREE TO THE FOLLOWING:

Tick

- Behave in a manner that will not bring the Club into disrepute.
- I have pre-paid my \$50/\$100 training fee per child. (circle the amount you are paying)
Payable prior to training commencing.
(Non-refundable & does NOT include Club Registration Fee & CCAA Registration Fee)

North Canterbury Athletic Club

BNZ Rangiora

02-0876-0216121-00

Reference: Surname

Particulars: S Training

Date Paid: _____

Please email this completed form to Nikora Jonathan at nikoraNCAC@gmail.com

SIGNATURE: (Parent/Guardian) _____

PRINT NAME: _____

DATE: _____

President: Alley Hendren Telephone: 022 364 7483 email: hendrencian@yahoo.co.nz
 Coach: Jo Ramsay Telephone: 027 676 0054 email: jmramsay@orcon.net.nz



MEMBER CONSENT FORM

Permission to allow the North Canterbury Athletic Club to use photo or video imagery of your child for the purpose of promoting athletics.

FAMILY NAME: _____

FIRST NAME: _____ AGE: _____ GENDER: _____

FIRST NAME: _____ AGE: _____ GENDER: _____

FIRST NAME: _____ AGE: _____ GENDER: _____

CONSENT (To be filled in & signed by parent or legal guardian for children under the age of 18 years)

I, _____ (PRINT NAME) give the North Canterbury Athletic Club permission to use the photo/video of the person/s detailed above for the purpose of promoting athletics.

I give permission as the parent or legal guardian as the person/s is under 18 (please tick box).

I have read and understand the 'Terms of Use' of this consent as listed below (please tick box).

Please return your completed form to the NCAC Children's Manager, nikoraNCAC@gmail.com.

Terms of use:

Photos/video may be used in any North Canterbury Athletic Club (NCAC) promotional material in both print and electronic media, such as websites and social media. Photos may be edited or formatted for print or online. Video footage may be edited and published online. Without prejudice you have the right to waive this consent. You also have the right to request, in writing, that NCAC stop using photos/video of your child.

SIGNATURE: (Parent/Guardian) _____ DATE: _____

ADDRESS: _____

PHONE: _____

MOBILE: _____

EMAIL: _____

President:	Alley Hendren	m. 022 3647483	e. hendrenclan@yahoo.co.nz
Childrens (u14) Manager:	Nikora Jonathan	m. 021 322383	e. nikoraNCAC@gmail.com
Head Coach:	Jo Ramsay	m. 027 6760054	e. jmramsay@orcon.net.nz

NCAC APPAREL

Cost

NCAC Athletic Singlet (mandatory)	\$45.00 order online
NCAC Athletic Crop Top	\$45.00
NCAC Hoodies	\$50.00*
NCAC Long Sleeve Training T-shirts childrens	\$32.20*
NCAC Long Sleeve Training T-shirts adults	\$34.50*
NCAC Cap	\$23.00*
NCAC Bucket hat	\$23.00*

* Prices are based on a NCAC minimum order of 10 items. These particular items are not held in stock. Group orders are preferred in order to provide you the best value possible.

Second hand singlet's may be available at a reduced cost.

The Family order form follows.



1. Aaron Reavill wearing our NCAC singlet



INTERCLUB COMPETITION

This is the main Track & Field Club Competition held at the Nga Puna Wai Sports Hub in Christchurch. It involves the many Canterbury Clubs & includes clubs from South Canterbury & the West Coast. Commences each Saturday 8.30am through to after midday.

It is a big morning of events so bring a picnic, a blanket & camp chairs.

NCAC erect their club marque which offers shelter & a place to be as a team.

There is usually a sausage sizzle or a food & coffee stall operating. Don't forget your sunscreen & warm gear because the easterly whips through.

The morning competition is run by the Canterbury Children's Athletics Association (CCAA). CCAA run four programs that rotate in a four week cycle. The first Saturday Interclub shall be 'Programme 1' & so on. This will make sense as you become familiar.



Interclub Parent Responsibilities

Please go to our web site & read the Nga Puna Wai facility rules.

The Interclub athletic disciplines can only run with club support. Each club provides parents to assist with the events. This is a rostered arrangement. Club Duty dates & responsibilities are known with plenty of time to plan.

The NCAC Manager shall provide a parent roster with dates & tasks. New families shall be paired with experienced families & if ever concerned please ask.

Warning! When you are performing the duty it is likely you shall not see your child/children competing that day.

Your child is responsible to get to their events on time with the appropriate uniform & gear. They WILL figger it out!

If your child is selected for team relays you shall be required to arrive earlier than usual for warm up & call in. Relays are usually set first for the day.



2. Thabi Mussesengwa striking pose

4.2

NGA PUNA WAI



Artistic impression of the completed Ngā Puna Wai Sports Hub

SOUTH ISLAND COLGATE GAMES

The 2023 South Island Colgate Games will be held at Timaru from 13th - 15th January 2023. All children 7-14 years old, club registered, are welcome to attend. This is a fantastic event with athletes from throughout the South Island competing.

Entry forms shall be returned to our NCAC Manager & more information about the event shall be advised.



2022 South Island Colgate Games



SOUTH ISLAND COLGATE GAMES

Trust Aoraki Athletics SC All Weather Track, Timaru
Friday 13th to Sunday 15th January 2023

Its an opportunity to experience Track & Field at a large scale event. It is very well supported & a joy to be amongst the fun!
Please enquire with your NCAC Manager.



4.4

CANTERBURY CHAMPS

The 2023 Canterbury Children's Champs will be held at Nga Puna Wai Saturday 11th & Sunday 12th March 2023. The event hosts many clubs & the children compete against the best from the Canterbury region.

We usually see numerous Personal Bests (PBs) at this event. It is the milestone event for our athletes. It's a long weekend which we celebrate with a dinner out afterward... well deserved by all!



103 4.5

CANTERBURY TEAMS

There are events that close off the Track & Field season for CCAA.

Canterbury team grades 9 -11 are invited to compete at an event with Otago, Southland & Tasman. More details to be confirmed when made available.

Canterbury team grades 12-13 are invited to compete at an Interprovincial event. More details to be confirmed when made available.

Invites are based on season results, athlete attitude/behaviour & performance. Best of luck!



5.1

104

1. Maddie Weeks, our wee champ & Dad.
2. NCAC team runners at the Andrew Reese charity run, wadda day!

WINTER TRAINING

At the conclusion of the Track & Field season there is a short break before the Cross Country team commences their training & season events.

The 2023 Cross Country season starts 1st April to 31st September.

If you are new to Cross Country running? You are welcome to join Jo for a trial session with the team. Come along with good running shoes & appropriate active wear.

Your trial session is **\$5** payable on the night. After which you should be in a good position to make your decision to continue & join our team.

We offer one training session per week with another session possible. Jo takes the athletes for the weekly session working on endurance running techniques.

Expect a reasonably tough session so ensure your child is prepared for this. Bring your drink bottle!

Monday session at Ashgrove Park

Session 1: 5 - 6pm Grade 10 & over **ONLY**

Session 2 : TO BE CONFIRMED

Training & registration fees apply. If interested please contact:

Cross Country Coordinator:

Paul Brouwers

m. [027 757 8763](tel:0277578763)

e. paul@brouwers.nz



5.2

105

CROSS COUNTRY & ROAD EVENTS

The Cross Country events are varied across the Canterbury region & happen most weekends during the season. The events cater for both team & individual runner.

Register with NCAC & let us take care of your event registration. Be coached through the season & guided in endurance techniques.



- 1. Alexander Jonathan
- 2. Claudine Bennett
- 3. Sybil Davey
- 4. Valentina Davey





NORTH CANTERBURY
Athletic Club Incorporated

JOIN THE TEAM!

Children's 7 – 14yrs

Junior's 15 – 19yrs

Senior's 20 – 34yrs

Master's 35+

Social Running

Masters / Senior Cross Country contact:

Jo Ramsay
NCA C Head Coach
[022 364 7463](tel:0223647463) | jmramsay@orcon.net.nz

Children / Junior Cross Country contact:

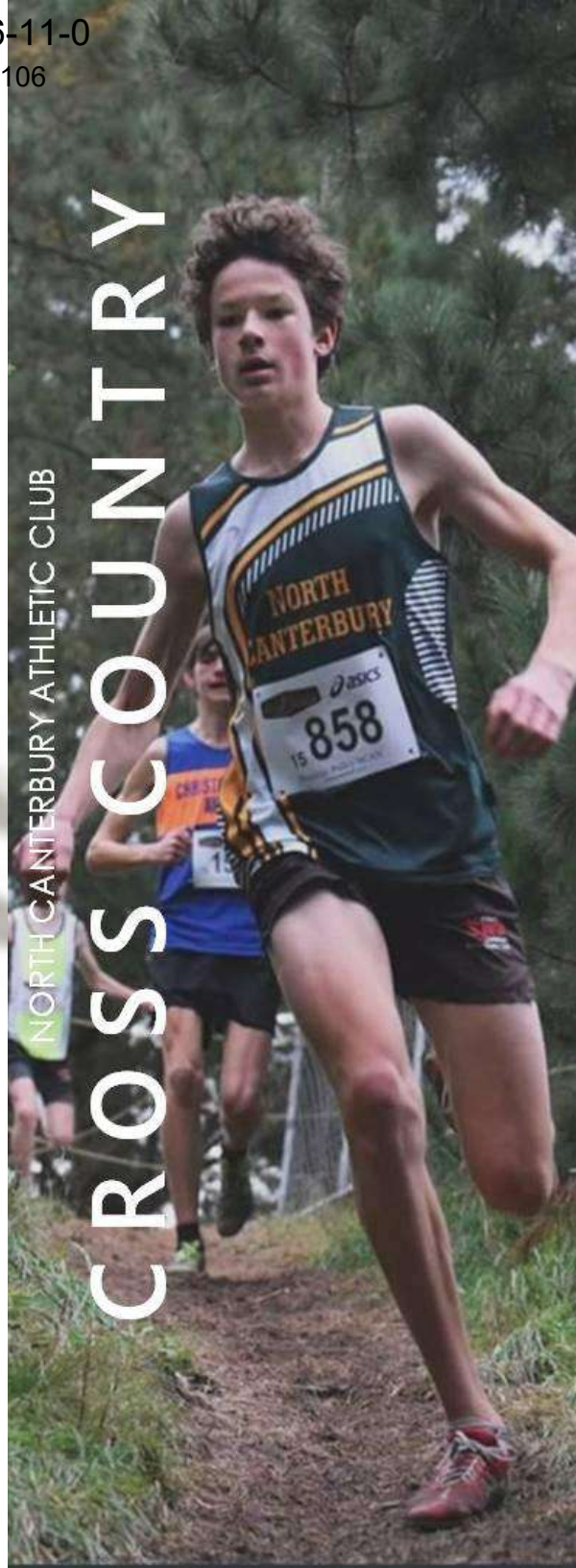
Paul Brouwers
Cross Country Events Coordinator
[021 02703 670](tel:02102703670) | paul@brouwers.nz



[North Canterbury Athletics | Facebook](#)

[North Canterbury Children's Athletics | Facebook](#)

www.sporty.co.nz/northcantathletics



CROSS COUNTRY
NORTH CANTERBURY ATHLETIC CLUB



WINTER TRAINING FORM

FAMILY NAME: _____

FIRST NAME: _____ AGE: _____ D.O.B _____

FIRST NAME: _____ AGE: _____ D.O.B _____

FIRST NAME: _____ AGE: _____ D.O.B _____

ADDRESS: _____

PHONE: _____

MOBILE: _____

EMAIL: _____

I/WE AGREE TO THE FOLLOWING:

Tick

- Behave in a manner that will not bring the Club into disrepute.
- I have pre-paid my \$50 training fee per child. (*circle the amount you are paying*)
Payable prior to training commencing.
(Non-refundable & does NOT include Club Registration Fee & Race Entry Fees)

North Canterbury Athletic Club
 BNZ Rangiora
 02-0876-0216121-00
 Reference: Surname
 Particulars: W Training

Date Paid: _____

Please email this completed form to Nikora Jonathan at nikoraNCAC@gmail.com

SIGNATURE:(Parent/Guardian) _____

PRINT NAME: _____

DATE: _____

President: Alley Hendren m. 022 3647483 e. hendrenclan@yahoo.co.nz
 Childrens (u14) Manager: Nikora Jonathan m. 021 322383 e. nikoraNCAC@gmail.com
 Head Coach: Jo Ramsay m. 027 6760054 e. jmramsay@orcon.net.nz



NORTH CANTERBURY ATHLETIC CLUB WOULD LIKE TO
ACKNOWLEDGE ALL OUR FUNDING PARTNERS

A MASSIVE THANK YOU!



NCAC 2021/2022 Track & Field Award recipients!



Matthew Rayner Real Estate

Matthew has been a generous supporter of our club for many years.

He also dropped an offer on us!
He has committed to donate a very generous



to purchase our equipment.

What's the fine print?

Upon Matthews s successful sale of your residential property &
You must have your link to the North Canterbury Athletic Club!

If you are thinking of selling please give Matthew a call for some friendly professional advice.

Matthew is a proud & long time parent of NCAC with two daughters competing for our club over the past six years.

Matthew is based at Ray White Next Step, 270 Greers Road, Christchurch but is a staunch North Canterbury local.

For all your Real Estate needs give Matthew a call.

m. 021 1977 671

e. matthew.rayner@raywhite.com

RayWhite



**2022/23****Assets**

BNZ - Main Account	\$6,978.80
BNZ - Childrens Account	\$317.55
BNZ - Savings	\$54.51
Total	\$9,575.22

Liabilities

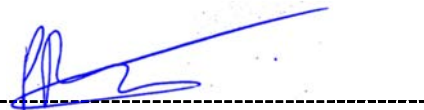
Owed to Third Parties	\$0.00
-----------------------	--------

Net Assets	\$9,575.22
-------------------	-------------------

Club Retained Earnings

Opening Balance	\$10,860.14
Net Surplus/(Deficit)	(\$3,509.28)
Closing Balance	\$7,350.86

Signed by Treasurer



Date

16/03/2023

2022/2023 Bank Account Movements

	Operating Accounts Movement	Rapid Saver Account	Totals
Opening balance	\$9,214.66	\$1,645.48	\$10,860.14
Receipts			
Uniform sales	\$1,431.40		\$1,431.40
Subs	\$5,344.99		\$5,344.99
Fundraising	\$2,822.90		\$2,822.90
Donations	\$4,679.15		\$4,679.15
Training	\$505.00		\$505.00
Andrew Reese Memorial Relay	\$1,609.60		\$1,609.60
Interest	\$45.95	\$2.80	\$48.75
Transfer from accounts			\$0.00
Race entries	\$1,885.00		\$1,885.00
Total Receipts	\$18,323.99	\$2.80	\$18,326.79
Payments			
Bank charges	\$0.00		\$0.00
Long Jump	\$0.00	\$1,593.77	\$1,593.77
Refund subs	\$150.00		\$150.00
Athletes Reimbursements	\$3,375.82		\$3,375.82
Race Entries	\$2,942.00		\$2,942.00
Coaching	\$3,000.00		\$3,000.00
Fundraising Costs	\$2,818.80		\$2,818.80
Andrew Reese Memorial Relay Costs	\$404.21		\$404.21
Advertisements	\$396.75		\$396.75
Donations	\$400.00		\$400.00
End of Season Event	\$1,131.47		\$1,131.47
Affiliations	\$220.00		\$220.00
Uniform purchases	\$5,403.25		\$5,403.25
Total Payments	\$20,242.30	\$1,593.77	\$21,836.07
Transfer between accounts			
Transfer to/from Rapid Saver	\$0.00	\$0.00	\$0.00
Net Movement between accounts	\$0.00	\$0.00	\$0.00
Increase/decrease in club cash funds	-\$1,918.31	-\$1,590.97	-\$3,509.28
Closing balance	\$7,296.35	\$54.51	\$7,350.86

North Canterbury Athletic Club Incorporated**Notes to the Financial Statements**

For the financial period from 01 February 2022 to 28 February 2023.

Note 1 - Incorporated Society Filing Requirements

The financial reporting requirements of the Club require the reviewed financial statements to be filed with the Registrar of Incorporated Societies one month after the AGM date of the Club.

Note 2 - Club Asset List

The Club has the following list of assets:

Starting blocks	\$842.51
Starting blocks cart	\$99.95
High jump stands	\$395
High jump mats x 2	\$4,982.04
High jump cross bar	\$154.95
High jump topper pad	\$2,296.16
Hurdles x 10	\$1,747
Mini Hurdles x20, speed chutes &	\$519
Hurdles trolley	\$159.95
Gazebo Torpedo7	\$499
Gazebo Blackhawk	\$2,700
Long jump run up	\$15,938.08
Shotput & discus	\$200
Long jump mat	\$250
Navigator Sun Shades and Sides	\$429

Note 3 - Reporting Period

The current financial report covers the 12 month period 1 February 2022 to 28 February 2023.

This will allow the financial report to be presented to The Committee in March at the AGM. Club fees for the upcoming season starting 1 April are required to be set at the AGM.

- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: North Canterbury Pony Club

Address: [REDACTED]

Contact Person within Organisation: Helen Christensen

Position within Organisation: Grants/Funding

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe what the project is and what the grant funding be used for? North Canterbury Pony Club will be hosting Springston Trophy in October 2024 at the Rangiora Showgrounds, home of Rangiora Pony club, Springston Tophy is the largest 3 day Pony Club event in the Southern Hemisphere and we are exited to be able to host teams from all over the South Island. Our plans are to build and new and exiting cross county course for the event , that will not only be used for Trophy but many other events at the grounds. I have attached an information brochure that outlines the event.

Overall Cost of Project: \$105,225

What is the timeframe of the project/event date? Project to complete the course and organise all other aspects of the event has started and will be ongoing until the event next year October 4th – 6th

Amount Requested \$500

How many people will directly benefit from this project? 1000 plus _____

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical) Cultural/ethnic minorities District

Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20 % Rangiora-Ashley 30 % Woodend-Sefton 20 % Kaiapoi-Tuahiwi 25 %

Other (please specify): South Island 5%

If this application is declined, will this event/project still occur? Yes No If No,

what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants? A new and exciting course to compete on . A great new training facility

What is the benefit(s) to your organisation? A new facility for all North Canterbury Clubs to use for events and training

What are the benefit(s) to the Rangiora-Ashley community¹¹⁴ or wider district? A new cross country course that will be built for Springston Trophy, bringing riders and supporters to the North Canterbury area and business to the wider Rangiora area. There is likely to be over 800 people attending the event , using accommodation , shops and food outlets . The course is being designed for many more events can be run from Rangiora Pony Club grounds .

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

A grant from Kiwi Gaming \$10000

Mainpower \$500

We are activity seeking sponsorships

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? No If yes, please supply details:

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)
Supporting costs/quotes
Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed:  _____ Date: 26/6/23

NORTH CANTERBURY PONY CLUB**TREASURER'S REPORT FOR THE YEAR ENDING 31 DECEMBER 2022**

I am pleased to present my report for the year ending 31 December 2022. The accounts have been reviewed by Michelle Fayen of A1 Calculations and I thank her very much for her services.

Funds held as at 31st December 2022 were \$8,174 in the cheque account and \$5,693 in the online saver account. These amounts are shown on the Statement of Financial Position. Funds are obtained through back number levies from branch events, NCPC team events and occasionally grants applied for.

With reference to the Statement of Financial Performance the accounts reflect a \$424 surplus of income over expenditure, including non-cash transactions such as the depreciation expense.

- Income from back number levies was \$3,226 and \$420 from caravan hire.
- Certificate examinations cost the club a net amount of \$280.
- Champs day had a net profit of \$440.
- Windsor teams show jumping had a net profit of \$912.
- Conference expenses was \$923.

I move this report for adoption. Thank you.



Kay James
27th March 2023

CAM ROBERTSON COURSE DESIGN AND BUILD


027 435 4277

robertsonhorses@icloud.com

North Canterbury Pony Club

QUOTE**DATE 31/3/2023****QUOTE # 0004****CAM ROBERTSON****235 NORTHBROOK ROAD****RANGIORA****7400****0274354277**

Description	Quantity	Unit Price	Cost
Cross Country jump building Springston Trophy 2024	48	\$ 1,950.00	\$ 93,600.00
		Subtotal	\$ 93,600.00
	GST	15.00%	\$ 14,040.00
		Total	\$ 107,640.00

Thank you for your business. It's a pleasure to work with you on your project.
Your quote is valid for 90 days.

Sincerely yours,

Cam Robertson



QUOTE

North Canterbury Pony Club

Date
21 Apr 2023

Kiwi Horse Jumps
Mandeville
NEW ZEALAND

Expiry
5 May 2023

Quote Number
QU-0167

GST Number
132335494

Description	Quantity	Unit Price	Discount	Amount NZD
These prices are based on the sketch provided. Jumps will all be on skids and will range from 2m wide up to 4m wide where appropriate. Heights and widths will be in regulation guidelines set out by EVNS.	48.00	1,657.61	0.00%	79,565.22

Where Frangibles are required these are to be supplied by North Canterbury Pony Club.

Jumps will be painted using Dulux Aqua-Enamel or either Tabots outdoor stain where applicable.

Quote has been supplied as a whole quote and this being an average price over all the jumps. Quote is not valid if only selected jumps are approved. A new quote will be required.

Jump (J) number and amount (A) required.

J 1 / A 5
 J2 / A 5
 J 3 / A 5
 J 4 / A 6
 J 6 / A5
 J7 / A5
 J13 /A3 haven't allowed for 3*or 2*
 J14 / A 3
 J16 / A5
 J23 / A5

Total 48 jumps.

Due to the nature of the job and duration balance will be payable on progress payments and split over costs of each 10 jumps completed. With final payment being on 8 jumps all as average.

Description	Quantity	Unit Price	Discount	Amount NZD
Due to nature of job being over several months to a year a 15% allowance has been made.	1.00	11,934.78	0.00%	11,934.78
This will not apply if 60% deposit is paid on confirmation to reserve materials at current prices.				
			Subtotal	91,500.00
			TOTAL GST 15%	13,725.00
			TOTAL NZD	105,225.00

Terms

Valid for 14 days from date of quote.
50% deposit required on confirmation. Balance due prior to shipping.

A Cuthbertson
11-8000-0048641-46



**Hosted by North Canterbury Pony Club
Springston Trophy Rangiora Pony Club
Dates 4-6 October 2024**



What is Springston Trophy

NORTH CANTERBURY SPRINGSTON TROPHY 2024 (HOSTED AT THE RANGIORA SHOW GROUNDS)

In October 2024 Springston Trophy will be holding its annual South Island Pony Club Teams event for the 52nd time at the Rangiora Showground, hosted by the North Canterbury Pony Club.

Springston Trophy is the largest pony club level three-day eventing competition in not only the South Island but the Southern Hemisphere which invites pony clubs from Picton to Invercargill to enter teams of 6 riders aging from 25 to as young as 6 to compete in dressage, cross country and show jumping with the intention of crowning the best eventing South Island based pony club each year. It is rich with history, having started in 1972 hosted by Springston Pony Club with only 15 teams entered and the inaugural competition taken out by the Gore Pony Club team. Since then the competition has traversed the South Island being held every year with the exception of 2020 where it was cancelled for the first time ever due to COVID-19 with an average of 30-40 teams entering every year.

Each time a club puts their hand up to host Springston Trophy it is a monumental undertaking which takes a mammoth amount of organisation. The driver for a lot of these pony clubs to take on such a huge task is the ability to not only give back to the pony clubs from around the South Island and continue the tradition of the competition but also to involve their local communities which benefit from the influx of riders to their area with the latest Springston Trophy held in 2022 bringing 31 teams to Mcleans Island to compete for

the coveted eventing title. The other major factor comes in the form of a brand new cross country course which will last the hosting pony club for years to come and encourage many riders from all corners of the south island to come and compete at future competitions as well as train during the season.

The last time Springston Trophy was held at the Rangiora Showgrounds was in 2008 when North Canterbury last hosted and organised the competition. This brought about a fantastic competition which saw 36 teams converge on the showgrounds new Sally Wigley designed cross country course and was a hotly contested event which in the end saw the title taken home by the home team of Rangiora Pony Club. Fast forward 16 years and the competition once again returns to Rangiora to be hosted by North Canterbury Pony Club with one of New Zealand's best young course designers, Cam Robertson, already hard at work designing and constructing a brand new modern and future proof course which will serve the fantastic showgrounds for many years to come.

Cam's vision sees a course not only designed for the titular competition but also to bring New Zealand's highest level of competition to the area by designing and constructing a course which can be used for ESNZ competitions seeing some of the greatest eventing horses and riders come from all over the country to compete. Cam himself having attended two North Canterbury Pony Clubs, Rangiora and Eyreton, understands the meaning and historical value of this competition and hopes to provide a cross country course which will be enjoyed and will test riders from all walks of life for years to come.

The excitement is uncontainable from the committee and they look forward to not only producing a competition that will be remembered for years to come, but also one which will unite the community and give everyone the opportunity to support and invest their interest in the true grassroots of equestrian sports in New Zealand.



Venue 2024:

Rangiora Pony Club Grounds also known as Rangiora A&P Grounds. The venue has amazing facilities to host this event including:



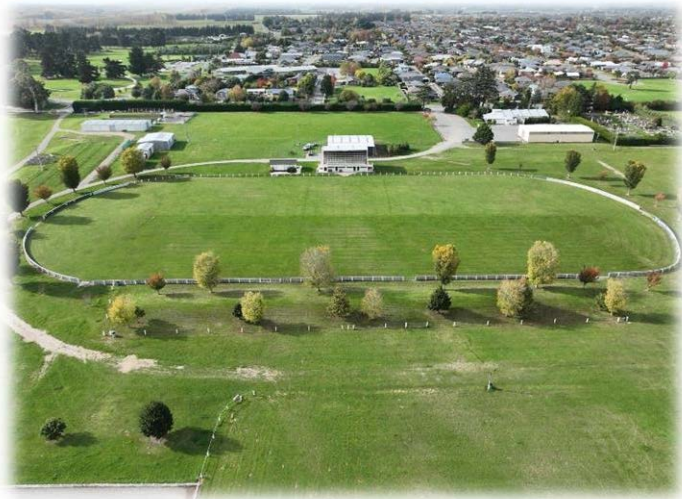
Yarding

Purpose Built Sand Dressage Arena

Oval for Show jumping complete with grandstand for spectators

Cross Country Course designed by Cam Robertson.

2 blocks of toilets/showers for campers



These grounds are truly community grounds, used by the A&P Association, Rangiora Pony Club, RDA North Canterbury, Polo and various Equestrian groups for both training and competition. Its attraction is the space and proximity to Rangiora which allows people staying at the venue access to Rangiora township with shops and food outlets minutes away. The addition of a new cross-country course will enhance the facilities available and attract more equestrians to the area, thus providing benefits to the local community.

North Canterbury is made up of the following branches :

Belfast

Eyretton

Kaiapoi

Okuku

Oxford

Rangiora

View Hill

We are very fortunate to have Amberley Pony Club joining forces with the NC Clubs to run this event.

Spectators:

Upwards of 800 people - riders, their management and support teams, judges, officials, volunteers and spectators from throughout the South Island will attend this premier event over the 3 days of competition.

Professional Involvement:

- Dressage Chief Judge plus 2 other Judges for each class. Dressage Ground Jury, Writers, Announcers, Ambulance Units and Staff.
- Cross Country Technical Delegates, Course Designers and builders, Stewards, Chief XC Judge, Assistant XC Judge, Fences Judges, Ground Jury, Announcers, Ambulance Units and Staff.
- Show Jumping Course Designer and builders, Judges, Writers, Time-Keepers, Announcers, Ambulance Units and Staff.
- Appeal Committee
- On site/on call vet
- On call farrier

Benefits for Canterbury:

With the large number of people converging on Rangiora for this event, the region will benefit through:

- Accommodation
- Restaurants
- Retail
- Leisure activities and tourism

Funding the Event

The driver for a lot of these pony clubs to take on such a huge task is the ability to not only give back to the pony clubs from around the South Island and continue the tradition of the competition but also to involve their local communities which benefit from the influx of riders to their area. The other major factor comes in the form of a brand-new cross-country course which will last the hosting pony club for years to come and encourage many riders from all corners of the South Island to come and compete at future competitions as well as train during the season.

Running such a large event is costly and we are seeking funding to be able to run the event and keep entry fee costs down for clubs so clubs from all over the South Island will be able to compete.





North Canterbury Pony Club appreciates you taking the time to consider this premier event. We are committed to working to make this event successful for everyone and to helping our young riders pursue their dreams.

2024 Organising Committee

**If you have any questions regarding this proposal please contact:
Springston Trophy Secretary 2024:**

Jodi Skidmore: 027-2266550 or email us on jodis@orbit.co.nz

Funding

Helen Christensen : 027733 6569 email helench42@gmail.com

THANK YOU!!!



Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2023/2024 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2023/24 = \$10,100 + carry forwards \$8066 = Returned funds \$500 =				\$ 18,726.00
12-Jul	North Canterbury Athletics Club	Information Booklet Printing		\$495		
12-Jul	North Canterbury Pony Club	Towards the cost of a new cross country course		\$500		

Spreadsheet Showing Rangiora-Ashley Community Board Discretionary Grant for the 2022/2023 Financial Year

Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
		forwards \$7,909 = Total \$18,067			\$ 18,069.00
14-Dec	The Lions Club of Rangiora NZ Inc	Dog agility stations at Milton Reserve	\$500	\$500	\$ 17,569.00
14-Dec	Cust Bowling Club	Paint for fences and buildings	\$452	Declined	\$ 17,569.00
15-Feb	Loburn Home and School Association	2023 William Pike Challenge Programme	\$665	\$665	\$ 16,904.00
15-Feb	Rangiora Community Patrol	Wide brim sunhats for patrollers to wear at community events	\$439	\$440	\$ 16,464.00
15-Feb	North Canterbury Pride	Picnic in the Park	\$275	\$275	\$ 16,189.00
15-Feb	Clarkville Playcentre	First Aid Courses	\$387	Declined	\$ 16,189.00
8-Mar	Relay for Life event	Costs of hosting	\$500	\$4,000	\$ 12,189.00
12-Apr	Rangiora and Districts Early Records Society Inc	Purchasing folding chairs and a teardrop flag	\$800	\$800	\$ 11,389.00
12-Apr	Rangiora Cricket Club	Maintenance and repair of cricket wickets	\$500	\$500	\$ 10,889.00
12-Jan	Kaiapoi Food Forest	rangiora residents sponsorship to attend course	\$180	\$180	\$ 10,709.00
10-May	North Canterbury Adventure Club Home School Club	first aid kit and supplies and a swimming tube	\$1,000	\$500	\$ 10,209.00
10-May	Rangiora Dramatic Society (Rangiora Players)	copier/printer/scanner	\$400	\$500	\$ 9,709.00
10-May	Rangiora Volunteer Fire Brigade	Dishwasher	\$5,000	\$1,000	\$ 8,709.00
16-Jun	Southbrook Netball Club	Hall hire and storage space	\$500	\$643	\$ 8,066.00

GOVERNANCE**Rangiora-Ashley Community Board****Discretionary Grant Application****Information to assist groups with their application**

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. Staff cannot process your application without financial information.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

Criteria for application

- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- Applications will only be accepted from community-based project groups, not for profit organisations, registered charities or incorporated societies.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered provided there is proof that the activity is not funded by the Ministry of Education. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred i.e retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited up to \$1,000 with a maximum of \$1,500 in any financial year (July to June), but a group can apply twice a year, providing it is for different projects. The Board will consider granting more than \$1,000 in exceptional circumstances provided that detailed reasons for exceeding the present limit are provided.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit relevant financial information to prove they can deliver the project. Applications will only be processed once the financial information is received. The Community Board reserves the right to request additional financial information on any application if deemed necessary.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government.
- Applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board, including information on applications to other Community Boards.
- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates so they can be processed in time.
- An Accountability Form must be provided to the Council within 20 working days after the event, completion of the project or when the funds were spent outlining how the funds were applied. Relevant proof of purchase such as receipts, banks statements or invoices must be included with the Accountability Form and photos of the event or purchase is encouraged.
- Where possible Boards request permission to utilize these photos on its Facebook page, the Council website or other social media, to encourage other community groups' participation.
- In the event that funds are not spent on the project or activity applied for within the financial year, the recipient will be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place or if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

CHAIRPERSON'S REPORT*For the month of June 2023*

CHAIRPERSON'S DIARY	
<i>Date</i>	<i>Events attended</i>
Tuesday 6 June	Rangiora Promotions AGM.
Friday 9 June	District Licensing Committee - Amberly.
Monday 12 June	Rangiora-Ashley Community Board Agenda meeting.
Tuesday 13 June	Council/Board Chairperson's briefing regarding Lineside Road
Wednesday 14 June	Rangiora-Ashley Community Board meeting.
Thursday 15 June	Meeting with Council Trust for Outdoor Public Art
Tuesday 20 June	Council/Board Chairperson's briefing regarding Roothing
Wednesday 21 June	District Licensing Committee training
Thursday 22 June	Meals on Wheels
Friday 23 June	RPA Big Splash
Monday 26 June	District Licensing Committee Hearing
Wednesday 28 June	District Licensing Committee training
Thursday 29 June	Cycleway discussion with Don Young

RANGIORA-ASHLEY COMMUNITY BOARD
MEMBERS INFORMATION EXCHANGE

For the month of June 2023

Member' Name: Liz McClure

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
1 June	All Boards Briefing	Attended
6 June	Waimak Health Advisory Group	Was postponed until July 4 th due to illness
14 June	RACB Meeting	Attended
15 June	National Community Boards Hui	Via Zoom – could not connect, was issue with some codes
22 June	Matariki Breakfast Southbrook School	Helped prepare, cook and serve 98 cooked breakfasts for Southbrook School's Matariki celebration event
27 June	Richard Blackmore's retirement	Invited guest for Richard Blackmore's retirement after 24 years at Southbrook School
4 July	Waimak Health Advisory Group	Meeting held, lots of active discussion
14 July – 1 August	Away on holiday	