

MINUTES OF A MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD VIA ZOOM LINK DUE TO NATIONAL COVID-19 LOCKDOWN RESTRICTIONS ON TUESDAY 7 SEPTEMBER 2021, COMMENCING AT 1PM

PRESENT

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors K Barnett, R Brine, W Doody, N Mealings, P Redmond, S Stewart, J Ward and P Williams.

IN ATTENDANCE

J Harland (Chief Executive), G Cleary (Manager Utilities and Roading), C Brown (Manager Community and Recreation), T Tierney (Manager Planning and Regulation), K Simpson (3 Waters Manager), D Roxborough (Implementation Project Manager – District Regeneration), J McBride (Roading and Transportation Manager), S Hart (Business and Centres Manager), C Roxburgh (Water Asset Manager), K Waghorn (Solid Waste Asset Manager), D Young (Senior Engineering Advisor), K Straw (Civil Project Team Leader), M Bacon (District Plan Manager), C Fahey (Water Operations Team Leader), R Hawthorne (Property Manager) A Mace-Cochrane (Graduate Engineer), V Thompson (Business and Centres Advisor), A Smith (Governance Coordinator).

1. **APOLOGIES**

There were no apologies.

2. **CONFLICTS OF INTEREST**

Conflicts of Interest were declared in the public excluded part of the meeting, relating to Item 19.3.

3. **ACKNOWLEDGEMENTS**

There were no acknowledgements.

4. **CONFIRMATION OF MINUTES**

4.1. **Minutes of meetings of the Waimakariri District Council held on 3 and 24 August 2021**

Moved Councillor Atkinson

Seconded Councillor Redmond

THAT the Council:

- (a) **Confirms**, as a true and correct record, the circulated minutes of a meeting of the Waimakariri District Council held on 3 August 2021.
- (b) **Confirms**, as a true and correct record, the circulated minutes of a meeting of the Waimakariri District Council held on 24 August 2021.

CARRIED

MATTERS ARISING

Councillor Barnett enquire on the status of a report to Council previously requested on the condition of rural roads and improvements following the flooding event of May 2021. Mayor Gordon advised that a report would be provided by staff at the next meeting of Council.

4.2. Minutes of the public excluded meetings of the Waimakariri District Council held on 3 and 24 August 2021

(Refer to public excluded minutes).

5. DEPUTATIONS AND PRESENTATIONS

There were no deputations.

6. ADJOURNED BUSINESS

There was no adjourned business.

7. RECOVERY PROJECTS

COVID-19 RECOVERY PLANNING / SHOVEL READY PROJECTS

J Harland advised that on Wednesday, 8 September with Covid Delta Alert Level 2 for the South Island, staff would be returning to work at Council premises on a phased basis and protocols are being progressed for managing the public interface. There would be masks available for the public at the Service Centres, the Libraries and Aquatic Centres. Within other work areas, distancing would need to be maintained. The cost to Council of this Covid shut down, but based on a pro-rata basis of the last shut down, was estimated to be between \$200,000 and \$300,000.

Mayor Gordon thanked J Harland for his leadership and staff for the support that had been provided to elected members and the community during this lockdown period. The Governance team would be providing advice on how meetings would be conducted under the upcoming Level 2 Covid Alert Level. There would be challenges for finding meeting rooms big enough to accommodate elected members and staff, while adhering to the socially distancing requirements.

7.1. Oxford Wastewater Stimulus Projects Update – C Roxburgh (Water Asset Manager) and C Fahey (Water Operations Team Leader)

C Roxburgh, C Fahey, K Simpson and G Cleary were present for the consideration of this report. C Roxburgh provided background information on the budget which had originally been allocated as part of the stimulus programme work for the Oxford wastewater system and why the reason for recommending that some of this budget be reallocated. This reallocation presented an opportunity for a reduction in plant operation costs, as a result of the purchase of additional monitoring equipment which improved the current sludge management processes. The Masterplan attached to the report was in a draft format, and further information on inflow and infiltration was still needed to be included. The Masterplan would be presented once it is completed.

Councillor Doody questioned if problems were caused when vented manholes got covered in water during heavy rainfall. C Roxburgh agreed that water getting into the sewer system was a problem, however assessments were being carried out by private property inspections. Letters were being sent to residents of properties where there was no riser around the gully trap. It was a simple process to install a riser and would make an improvement in reducing water levels in the treatment plant. K Simpson added that currently there were a number of projects in Oxford to address stormwater flooding including investigations to improve the drainage system to mitigate stormwater inundating the wastewater system.

Councillor Mealings sought clarification of the levels of inflow and infiltration (I&I) in Oxford during the May/June 2021 rainfall event. C Roxburgh said the treatment plant was constrained during high rain events, noting that this was categorised as a one in fifty year event. C Fahey added that the Oxford treatment plant was mechanical, whereas other plants in the district had treatment pond systems, which resulted in making the Oxford plant very compact and sensitive to water level fluctuations. Under normal circumstances, there were no isolated areas where significant amounts of water were getting into the wastewater system. However many small leaks throughout the system added up to significant inflow, which would continue to be closely monitored and data gathered.

Councillor Stewart noted that the National Policy Statement on Freshwater, allows a maximum of 120kg of nitrate per year per hectare, and enquired what formula would be put in place to meet the requirement. Councillor Stewart also asked how robust the Oxford plant would be in addressing future nitrate levels. C Roxburgh explained that as the Master Plan was still in draft form, further information would be made available to the consultant prior to the final report being completed. It was noted that, with the resource consent renewal for the wastewater treatment plant not due for ten years, there is still time for consideration of all options.

Councillor Redmond asked about the Henley Sludge Age Controller which the Christchurch City Council had offered to the Council for a nominal price. C Roxburgh noted that options would continue to be explored with or without the other proposed changes.

Councillor Atkinson asked if it was likely this scheme would need to be replaced by building a pipeline to the Eastern District Sewerage Scheme which connected to Rangiora. Significant money had been, and would continue to be spent on required upgrades to this scheme. C Roxburgh explained the cost of piping to Rangiora would be approximately \$20 million compared to the \$3 million that was being spent currently. There would also be indirect costs as a result of more pressure on the system, as well as the consuming capacity once the waste got to Rangiora and therefore the suggestion of a connection to Rangiora was not considered to be a viable option at this time.

Councillor Ward enquired, in the interest of sustainability, if there was an opportunity for water to be treated and reused, rather than sending it out to sea. G Cleary responded that this was done in a many countries where there was a shortage of water, as well as some areas in the North Island. It was fortunate that there was an abundance of good potable water in the Waimakariri district. He stated it was expensive to treat wastewater to a potable level and concluded that it was an unrealistic option at present.

Councillor Doody expressed concern at the cost to Oxford ratepayers and asked that staff keep the community informed. It was agreed that there would be communication with the Oxford residents once the Master Plan for the Oxford Wastewater Treatment Plan was completed.

Moved Councillor Doody

Seconded Councillor Williams

THAT the Council:

- (a) **Receives** Report No. 210811131529.
- (b) **Notes** that initial investigations into inflow and infiltration (I&I) on the Oxford wastewater system had identified some areas to make minor improvements, and that overall the system was, on average, performing similar to typical threshold levels for wastewater systems in New Zealand.

- (c) **Notes** that the Master Plan for the Oxford Wastewater Treatment Plant (WWTP) was still being finalised, however it was likely to identify a Membrane Aerated Biofilm Reactor (MABR) as the optimum upgrade method to meet achieve a renewal of the resource consent by 2031, taking into account future expected requirements, with a recommended budget figure of \$2.9 million, as well as identifying a need for further sampling to be undertaken in the coming years, and that a further report would be presented outlining these requirements and costs.
- (d) **Notes** that investigations into options to resolve high costs associated with sludge disposal at the Oxford WWTP had identified modifications to existing processes, following installation of new monitoring equipment as the recommended option.
- (e) **Approves** the reduction of the Inflow and Infiltration Investigations Stimulus Budget by \$164,000 and the creation of two new capital Stimulus budgets for the Oxford scheme called Oxford WWTP Monitoring Upgrades to the value of \$164,000.
- (f) **Notes** that it had been forecast that with the additional monitoring equipment, and optimisation of the current sludge management processes (informed by this new equipment), operational savings in the order of \$85,000 to \$113,000 per year were forecast, which would result in ratings reductions of \$95 to \$127 per connection per year, but that these savings may take several years to realise, and these projections would be updated following the completion of initial trials that were underway currently.
- (g) **Notes** that some investigations and further analysis on the Oxford wastewater scheme was still ongoing, and that a further report would be brought to the Utilities and Roading Committee at the conclusion of the Stimulus funded works.
- (h) **Circulates** this report to the Oxford-Ohoka Community Board for their information.

CARRIED

Councillor Doody expressed thanks for the report and the understanding that it provided regarding the future requirements of the wastewater treatment plant.

Councillor Williams stated that the report provided information on the system and the savings that could be made, both short term and long term.

Councillor Stewart believed it was important to continue to monitor costs and to keep the system operating within the limits of Plan Changes and National Policy Statements.

Mayor Gordon supported the motion, noting that the issues with the Oxford Treatment Plan was a longstanding matter. It was important to keep the community informed and for the plant to be updated so as to function as it was intended.

29-30 MAY 2021 ADVERSE WEATHER EVENT RECOVERY

7.2. May 2021 Flood Event and Emergency Works - Updated Costs – G Cleary (Manager Utilities and Roothing)

G Cleary, K Simpson, C Roxburgh and J McBride and S Hart were present during the consideration of the report. G Cleary provided an update on the funding required and requested approval of the updated costs, as listed in recommendation (b) of the report. The costs are for work in the Roothing and Greenspace areas specifically, and there was no additional funding required for three waters work. There were still a series of service requests being worked through, and there was no further funding being requested for any new work.

Councillor Williams asked for information to be provided on the total cost to the region in relation to the May 2021 flood event. G Cleary agreed a best estimate could be provided to Councillors and would be included in the final Recovery report from S Hart to the Council's October 2021 meeting.

Following a question from Councillor Barnett on the availability of any additional Government funding for emergency work, it was advised that there had been no additional Government funding sources available. J McBride added that the funding rate from NZTA, for the emergency works claim may generate a higher claim level of 71%. Regarding the closed fords, Councillor Barnett advised that some local residents were ignoring the "Closed Ford" signage and continued to use the fords, now that the water levels were low. J McBride said there would be information provided to the community on the reasons for the fords still being closed.

Moved Councillor Ward

Seconded Councillor Barnett

THAT the Council:

- (a) **Receives** Report No. 210817135255;
- (b) **Approves** budget of \$2.82 million in response to the flood event and recovery from the flood damage as follows:

Asset Area	Budget for Approval \$
Water	Nil
Wastewater	Nil
Drainage	Nil
Roothing (GL 10.270.588.2442)	2,640,000
River Flood Works	Nil
Greenspaces (GL 10.537.050.1688)	166,000
Property (GL 10.163.739.2570)	5,250
TOTAL	\$2,811,250

- (c) **Notes** that the Roothing budget would be funded partially by Waka Kotahi (estimated \$1.589m subject to approval) and partially from general rates (estimated \$1.051m) which would be loan funded;
- (d) **Notes** that the Greenspace and Property budgets would be funded from general rates (estimate \$171,250) which would be loan funded;
- (e) **Notes** that the total rating impact from this additional budget, less the Waka Kotahi co-funding, was \$3.15 per ratepayer or 0.10%;

- (f) **Notes** that staff were continuing to work with Waka Kotahi, insurers and other external parties to secure funding for the works where available;
- (g) **Notes** that a separate report had been prepared covering the Mountain Road flooding affecting the Oxford Rural No.2 water supply, therefore that budget request was not covered within this report (refer report no. 210723120988);
- (h) **Circulates** this report to all Community Boards for information.

CARRIED

Councillor Ward complimented the recovery effort following this significant rainfall event.

Councillor Barnett said the recovery effort had been good and acknowledged the support that had been provided to the community during this time. Councillor Barnett added that it was important to keep the communication lines open on outstanding issues relating to the rain event.

It was suggested that a debrief be provided to the Council on this event and if it could be scheduled prior to the October 2021 Council meeting.

Councillor Doody thanked staff for the significant work that had been undertaken in restoring infrastructure, especially the roading in Lees Valley.

Councillor Redmond supported the motion and noted that this event had been a good example of local knowledge and local contacts in times of emergency.

8. REPORTS

8.1. Canterbury Waste Joint Committee: Request Environment Canterbury to Re-join Canterbury Waste Joint Committee and Host Staff Resource – K Waghorn (Solid Waste Asset Manager)

K Waghorn presented the report which sought the approval to support the recommendations from the Canterbury Waste Joint Committee meeting of 2 September 2021. The recommendations included the creation of a new staff position; to approve an increased budget for regional waste minimisation and to invite Environment Canterbury to re-join the Committee.

Councillor Doody queried why the new staff position would be based with Environment Canterbury (ECan), and not with the Christchurch City Council. K Waghorn explained that the position would have a regional focus and as such was better located within Environment Canterbury.

Councillor Blackie queried what would happen regarding the proposed new position, if ECan did not agree to re-join the Committee. K Waghorn advised that a further report would need to be presented to the Joint Committee.

Moved Councillor Brine

Seconded Councillor Barnett

THAT the Council:

- (a) **Receives** Report No. 210811131920.
- (b) **Approves**, subject to the conditions in 2(c) of the Canterbury Waste Joint Committee recommendations to member Councils to:

- i. Agree that a new staff position be created to progress waste minimisation and management initiatives across the region and improve regional collaboration.
 - ii. Agree that the budget for regional waste minimisation be increased from \$112,000 to \$192,000, to be adjusted annually for inflation.
 - iii. Agree that Environment Canterbury be invited to become a member of the Committee on the same terms and conditions as its previous membership.
- (c) **Notes** that the Waimakariri District Council approval is subject to Environment Canterbury re-joining the Canterbury Waste Joint Committee, and to hosting and funding overheads and other costs over and above the salary of the regional staff member.
- (d) **Notes** that the proposed increase in total CWJC funding would see the Waimakariri District Council's funding share increase from \$9,441.60 to \$19,287.05 in 2022/23.
- (e) **Notes** that that the budget allowance for Canterbury Waste Joint Committee funding in the 22/23 year is \$30,000, therefore the 2021-31 Long Term Plan budget allocation to fund the Canterbury Waste Joint Committee out of the Waste Minimisation Account was sufficient to cover the proposed level of funding.
- (f) **Notes** that the activities and projects in the Waste Minimisation Account are primarily funded by the waste disposal levy received from the Ministry for the Environment.
- (g) **Notes** that any further amendments to the regional waste minimisation budget and contributions from individual Councils would be brought back to the Council for approval.
- (h) **Notes** that Environment Canterbury withdrew from the Canterbury Waste Joint Committee in 2010/11 in order to focus on hazardous waste in combination with industrial pollution as a core activity.
- (i) **Notes** that staff from Environment Canterbury have continued to contribute time toward the regional staff group since 2011/12 and supported this proposal, however and their appetite to re-join has not been canvassed with any ECan managers, the Chief Executive or Councillors.
- (j) **Notes** that the recruitment timeline for the staff position was dependent on receiving approval from all contributing Councils and whether or not Environment Canterbury agrees to re-join the CWJC and to host the staff position.

CARRIED

In support of the motion, Councillor Brine considered that this was a good opportunity to have a person employed who could look at the bigger projects on a regional basis. The decision would come from the ECan Councillors on whether they wished to re-join the Committee. Councillor Brine noted that he would not like to see the opportunity lost, even if ECan chose not to join the Joint Committee and urged colleagues to support the motion.

Councillor Barnett concurred with Councillor Brine's comments, and supported having a dedicated resource to reduce waste on a regional basis. This was a regional issue and noted that the local community had been in support of this initiative.

Councillor Mealings endorsed the motion, supporting colleagues comments that this was a regional issue.

Mayor Gordon supported the motion and thanked Councillor Brine for his work and expertise in this area.

8.2. **Approval to Consult on the Waimakariri District Walking and Cycling Network Plan and Infrastructure Prioritisation Programme – Update – D Young (Senior Engineering Advisor) and A Mace-Cochrane (Graduate Engineer)**

A Mace-Cochrane, D Young and K Straw were present during the consideration of this report, which provided feedback from the Community Boards and sought approval to consult on the Waimakariri District Walking and Cycling Network Plan and associated programme.

Councillor Barnett requested that the maps that would be consulted on, be available to the meeting, and it was agreed to adjourn consideration of this report at 2.22pm, to allow time for staff to provide the maps to the Councillors.

Due to new funding information which had been received at this time, it was agreed to adjourn this matter of business and a report would come back to the Council at a future date.

8.3. **Hakarau Road – Proposed Partial Road Stopping – R Qu (Property Assets Advisor - Assets Planning, Acquisitions & Disposals) and D Young (Senior Engineering Advisor)**

D Young spoke to this report which sought approval for the partial stopping of Hakarau Road on behalf of Clampett Investments, and authorising the Chief Executive to sign a Private Development Agreement (PDA) with the developer. D Young provided information on the agreement and also noted that the developers supported the terms of the agreement.

Councillor Stewart noted that installation of traffic lights had previously been mentioned. D Young confirmed that building the road and the installation of traffic lights would need to be undertaken before any development progressed.

Following a question from Councillor Redmond, D Young advised that staff both from the Council and NZTA had considered all safety matters at this site, and acknowledged that it was close to the Motorway.

Moved Councillor Atkinson

Seconded Councillor Blackie

THAT the Council:

- (a) **Receives** report No. 210811132101.
- (b) **Receives** the Road Stopping application from Misura Surveying Solutions which had been prepared on behalf of Clampett Investments.
- (c) **Approves** the stopping of the road portions being Lot 203 and Lot 204 as per the proposal received.
- (d) **Authorises** the Chief Executive to sign the Private Development Agreement (Attachment ii Trim 210901140190), allowing for minor word changes and alterations.

- (e) **Approves** the disposal of the stopped road to Clampett Investments at no cost (noting the vesting to Council of an equivalent area by them as road with no compensation payable).
- (f) **Authorises** the Chief Executive and Property Manager to finalise the necessary legislative and process actions required to stop the road and then complete the transactions, at no cost to Council.
- (g) **Notes** that the Private Development Agreement address such matters as the road stopping and vesting, allocation of costs, the link strip along Smith Street and the staging of the carparks, cycle parks and landscaping.
- (h) **Notes** that all costs associated with stopping the road, transferring it to the ownership of the neighbouring landowner and the vesting of equivalent area as road shall be covered at by Clampett Investments i.e. at no cost to the Council.
- (i) **Notes** that should the approved process referenced in recommendation (l) below be successful, Council would, by public notice, declare that portion of Hakarau Road identified in the application is stopped and that it would cease to be a road.
- (j) **Notes** that the stopped road would be replaced by Lot 200 as per the proposal, therefore providing equivalent or better access.
- (k) **Notes** that there are two legitimate legislative options for processing the road stopping and that both had merit for different reasons, depending on the particular circumstances.
- (l) **Authorises** the Chief Executive and Property Manager utilise; Section 342 and the 10th Schedule of the Local Government Act 1974 (LGA) to process the road stopping or Section 116 of the Public Works Act 1981 (PWA) to process the road stopping.
- (m) **Acknowledges** that both the LGA and PGA processes may be subject to objection and / or rejection at which point staff would refer the matter back to the Council to determine.

CARRIED

Councillor Atkinson questioned whether there would be any objections to this road stopping, with no apparent adverse effects on other property owners and supported this matter progressing without delay.

8.4. Six Month E-Scooter Trial in the Waimakariri District – V Thompson (Business and Centres Advisor) and S Hart (Business and Centres Manager) on behalf of the Town Centre Strategies Implementation Programme Working Group

V Thompson presented this report, which sought approval to a six month trial period for Flamingo Scooters in the district. It was proposed to have a maximum of 400 scooters during the trial period. Discussions had been held with interested groups including the Waimakariri Access Group, Age Friendly Waimakariri and the Youth Council, which gave the opportunity for any concerns to be considered during the planning of the trial. Some geo-fencing restrictions were proposed to mitigate any concerns with safety.

Councillor Redmond asked if scooters would be allowed on Williams Street in Kaiapoi, between the BNZ building and Blackwells Store. This was considered the most direct route linking the north and south areas of Kaiapoi. There would

be a 15km/h speed limit through this area. V Thompson explained that if there were any issues in an area that were not anticipated, these could be addressed during the trial.

Councillor Redmond understood that the Accessible Streets Package had a 10km/h speed limit. V Thompson stated that in her opinion 10kpm/h was restrictive and believed that the 15km/h speed limit was the norm. If the Council preferred to impose a 10km/h speed limit, it could be discussed with Flamingo Scooters. S Hart said that once the trial was started the parameters would be monitored and could be adjusted if there were any issues.

Following a question from Councillor Barnett, it was confirmed that there was no speed restrictions on mobility scooters in towns.

Moved Councillor Atkinson

Seconded Councillor Ward

THAT the Council:

- (a) **Receives** Report No. 210819135927;
- (b) **Notes** that the Town Centres Strategies Implementation Programme Working Group was appointed by Council as the steering group for this project in October 2020. They had pre-approved Flamingo Scooters as the e-scooter share operator and endorsed a six month e-scooter trial plus the trial conditions outlined at clauses 4.3 to 4.4 of the report;
- (c) **Notes** that on 4 May 2021 Council approved 'in principle' a six month trial of up to 400 hire e-scooters in the Waimakariri district by Flamingo Scooters, noting that details of any trial parameters would be brought back to Council at a later date for consideration toward formal approval;
- (d) **Notes** that the Community Boards had supported the trial and any feedback had been addressed (where possible) in the trial conditions outlined in clauses 4.3 to 4.4 of the report;
- (e) **Notes** that pre-engagement was undertaken with the Waimakariri Access Group, Age-Friendly Waimakariri and the Youth Council and their feedback had been addressed (where possible) in the trial conditions outlined in clauses 4.3 to 4.4 of the report;
- (f) **Notes** the proposed trial period of six months from October/November 2021 to March/April 2022;
- (g) **Notes** that a maximum of 400 e-scooters would be distributed across the townships of Rangiora, Kaiapoi, Woodend and Pegasus;
- (h) **Notes** the proposed geo-fencing restrictions identifying the 'no-go', 'preferred parking', 'no parking', 'speed restriction' and 'special access' zones for the e-scooters outlined at clause 4.3.6 of the report;
- (i) **Notes** that some key safety considerations for the trial are identified at clause 4.4 of the report;
- (j) **Notes** that Flamingo Scooters would be responsible for covering the trial's infrastructure and operational costs and no significant financial contribution was required from the Council;

- (k) **Notes** that at the conclusion of the trial, a full report would be brought back to the Community Boards and Council providing feedback including relevant qualitative and quantitative data related to e-scooter use and community perceptions;
- (l) **Notes** that the concluding trial report may include a staff recommendation to continue the e-scooter trial on a semi-permanent basis via the issuing of annual operating permits to commercial operator/s, but that any such recommendation would be subject to Community Board feedback and the approval of the Council;
- (m) **Approves** the six month trial of up to 400 e-scooters in the Waimakariri District with Flamingo Scooters as the service provider.

CARRIED

Councillor Atkinson supported the trial proceeding, and considered it a progressive move which showed the community was moving forward.

Councillor Ward noted that safety had been taken into account in the main street of Rangiora and acknowledged that the Kaiapoi business district was different. Councillor Ward looked forward to the trial proceeding.

Councillor Redmond noted that the e-scooters would be traveling on footpaths and not on the road. There was a risk of harm to pedestrians, who could be hit by a scooter. Waka Kotahi was considering initiating a speed limit of 10km/h for scooters. Councillor Redmond confirmed that he was not against the trial, but had concern with the speed limit of 15km/h.

Mayor Gordon thanked staff and the Working Group for their work on this matter. He noted the concern with having the scooter parking location available outside the Council building in High Street Rangiora, and the possible impact on the visual aesthetics of the facility. It was understood there would be signage and instructions for users of the scooters. The trial would help the Council consider any issues during the trial period and noted that with the geo-fencing and the speed restrictions, had been taken into account regarding concerns raised by the groups. It was noted that staff also have the ability to make changes during the trial period.

Councillor Barnett was in favour of the trial and believed it would show the benefits of having the e-scooters available in the district. This included the issues with lack of parking in the town centres. People would also be able to use the scooters to go between shopping areas, such as from Rangiora to Southbrook. Councillor Barnett suggested that if there was a regulation for speed limits for e-scooters, that it should apply to mobility scooters as well. Having scooters available would allow people to take small journeys without using cars, which would have a better environmental outcome.

Councillor Williams noted there was to be signage outside the Rangiora Service Centre and requested confirmation that this would not be a cost to the Council. V Thompson agreed that discussions would be held with Flamingo regarding this matter.

In reply, Councillor Atkinson quoted figures from mobility scooter usage that he had sourced, which showed that during the past five years there had been ten deaths and 19 injuries related to accidents with mobility scooters. Councillor Atkinson agreed that any speed restrictions should cover mobility scooters as well. He noted that the e-scooters could be ridden on the streets as well as on footpaths and suggested that it may be a bonus to have scooters using Williams Street through Kaiapoi as it could keep the speed of other traffic down.

9. MATTERS REFERRED FROM COMMITTEES/COMMUNITY BOARDS

- 9.1. Capital Works Programme Quarterly Report, June 2021 – G Cleary (Manager Utilities and Roading), D Young (Senior Engineering Advisor) and C Brown (Manager Community and Recreation)
(refer to copy of report no. 210726121798 to the Audit and Risk Committee meeting of 10 August 2021)

D Young presented this report referred from the Audit and Risk Committee meeting on 10 August 2021. The Capital Works Programme Quarterly report was considered at the meeting however the amendment to the budget required the Council's approval.

Councillor Blackie requested a correction in Item 10.3.3 of the report, under "Earthquake Recovery and Regeneration", to include a comma after "North Cass" to correct the meaning of the sentence. D Young agreed with this correction.

Moved Councillor Ward

Seconded Councillor Mealings

THAT the Council:

- (a) **Notes** that an arithmetic error in Report No. 210618098882 to the Council in July 2021 to reallocate budget to the Roading Minor Safety Budget, resulted in a shortfall in budget of \$104,000 therefore a further reallocation of budget was required.
- (b) **Approves** the reallocation of \$50,960 from the Travel Demand Management Budget (PJ 101389.000.5135) to the Minor Safety budget (PJ 100185.000.5133) to cover **Council share** of the additional safety works.
- (c) **Approves** the Minor Safety budget for 2019/20 (PJ 100185.000.5133) being increased by \$104,000 to a total of \$1,082,750.
- (d) **Notes** that the Travel Demand Management Budget would decrease to \$393,040 and that the full budget would not be spent in the 20/21 year, but instead would be carried over to the 21/22 financial year.

CARRIED

- 9.2. Approval to Consult on the Waimakariri District Cycle Network Plan and Infrastructure Prioritisation Programme – D Young (Senior Engineering Advisor) and A Mace-Cochrane (Graduate Engineer)
(Report No. 210720118252 went to all the Community Boards at the August round of meetings with recommendations to Council.)

Refer to Item 8.2 in these minutes.

- 9.3. Heritage and Mahinga Kai Area – Establishment of Co-governance Arrangements – D Roxborough (Implementation Project Manager – District Regeneration)
(refer to report no. 210802126558 to the Mahi Tahi Joint Development Committee meeting of 24 August 2021)

D Roxborough spoke to this report, which sought approval for the establishment of the co-governance arrangements for the Heritage and Mahinga Kai reserve development in the Kaiapoi South regeneration area.

Discussion with the General Manager of Te Kōhaka o Tūhaitara Trust had taken place and if this matter progressed, there would be a further report back to the Council, with the Trust Deed and confirmation of the term of the lease. With a suggested term of 30 years, this gave security to the Te Kōhaka o Tūhaitara Trust.

Moved Councillor Blackie

Seconded Councillor Atkinson

THAT the Council:

- (a) **Approves** the establishment of co-governance for the Heritage and Mahinga Kai Reserve development in the Kaiapoi South regeneration area through the existing Te Kōhaka o Tūhaitara Trust in accordance with the terms proposed within this report, to be implemented via addendum to existing agreement and Trust Deed (as required following legal review), and eventual establishment of a lease.
- (b) **Approves** the Terms of Reference, and membership of the proposed Joint Working Group including the following nominated representatives:
 - i. Greg Byrnes, General Manager, Te Kōhaka o Tūhaitara Trust
 - ii. Kevin Dwyer, Landscape Architect, Waimakariri District Council
 - iii. Makarini Rupene, Pou matai ko (mahinga kai and cultural land management adviser), or alternate.
- (c) **Notes** that a further report would be brought to the Council to approve the final terms of any lease agreement prior to issue, or any changes required to Trust Deed, in accordance with delegations policy.
- (d) **Notes** that a transfer of the existing remaining Regeneration Activity budgets (multi-year of \$1.74m total) for the Heritage and Mahinga Kai project to Te Kōhaka o Tūhaitara Trust would be required, for the purposes of implementation of the reserve development project, and that approval of terms for this would be sought in the further report to the Council.
- (e) **Notes** that the Kaiapoi-Tuahiwi Community Board retain an interest in the reserve development and would be involved/consulted in key stakeholder design decision making by and through the WDC representative on the Joint Working Group.
- (f) **Notes** that whilst the Council would retain ownership of the land; Te Kōhaka o Tūhaitara Trust would be responsible for implementation works, operational matters and associated costs, and would be submitting reports to the Council on progress and seeking funding for ongoing operation costs beyond the project development phase, which are expected to be partly offset by commensurate reductions in Recreation activity budgets.
- (g) **Circulates** this report to the Kaiapoi-Tuahiwi Community Board.

CARRIED

Councillor Blackie advised it had been confirmed by the Trust that this Reserve would be called the Huria Mahinga Kai Reserve.

10. WELLBEING, HEALTH AND SAFETY

10.1. Wellbeing, Health and Safety Report August 2021 – J Harland (Chief Executive)

J Harland noted that there had been no events deemed to be notifiable over the past month which was a positive sign. The Health and Safety group had been providing useful tips on health and wellbeing to staff over the Covid lockdown period.

Moved Councillor Ward

Seconded Councillor Doody

THAT the Council:

- (a) **Receives** Report No. 210825137874
- (b) **Notes** that there were no notifiable events this month. WDC was, so far as is reasonably practicable, compliant with the Person Conducting a Business or Undertaking (PCBU) duties of the Health and Safety at Work Act 2015.

CARRIED

11. COMMITTEE MINUTES FOR INFORMATION

11.1. Minutes of a meeting of the Audit and Risk Committee of 20 July 2021

11.2. Minutes of a meeting of the Audit and Risk Committee of 10 August 2021

11.3. Minutes of a meeting of the District Planning and Regulation Committee of 17 August 2021

11.4. Minutes of a meeting of the Community and Recreation Committee of 17 August 2021

11.5. Minutes of a meeting of the Canterbury Mayoral Forum of 20 August 2021

Moved Councillor Doody

Seconded Councillor Ward

THAT Items 11.1– 11.5 be received for information.

CARRIED

12. COMMUNITY BOARD MINUTES FOR INFORMATION

12.1. Minutes of an extraordinary meeting of the Kaiapoi-Tuahiwi Community Board meeting of 2 August 2021

12.2. Minutes of a meeting of the Oxford-Ohoka Community Board meeting of 4 August 2021

12.3. Minutes of a meeting of the Woodend-Sefton Community Board meeting of 9 August 2021

12.4. Minutes of a meeting of the Rangiora-Ashley Community Board meeting of 11 August 2021

12.5. Minutes of a meeting of the Kaiapoi-Tuahiwi Community Board meeting of 16 August 2021

Councillor Barnett asked when a report would be coming to the Rangiora-Ashley Community Board on the Parking Strategy and was advised that this would be followed up at the next briefing to Community Boards.

Moved Councillor Barnett

Seconded Councillor Doody

THAT Items 12.1– 12.5 be received for information.

CARRIED

13. **REPORTS FOR INFORMATION**

There were no reports for information.

14. **CORRESPONDENCE**

There was no correspondence.

15. **MAYOR'S DIARY**

15.1. **Mayor's Diary 24 July – 31 August 2021**

Moved Councillor Atkinson

Seconded Councillor Ward

THAT the Council:

(a) **Receives** report no 210901140683.

CARRIED

16. **COUNCIL PORTFOLIO UPDATES**

16.1. **Iwi Relationships – Mayor Dan Gordon**

Mayor Gordon acknowledged the significant work that had been undertaken by Councillors, Runanga and Council staff to include provisions in the District Plan. This was one of the most progressive steps taken over many years, but also noted that there was further work to be done.

16.2. **Greater Christchurch Partnership Update – Mayor Dan Gordon**

Mayor Gordon noted updates on the Urban Growth Partnership, Greater Christchurch 2050 project with the spatial planning work. He had attended a workshop on passenger transport matters which included discussion on potential fees and fee structures.

16.3. **Canterbury Water Management Strategy – Councillor Sandra Stewart**

Councillor Stewart advised that ECan had reported back on the Canterbury Water Management Strategy after ten years and noted with disappointment that of the ten targets of the Strategy, none of which had been met, and only two had been partially met. Councillor Stewart would like this matter to be put to the Canterbury Mayoral Forum as to what happens going forward with this Strategy. She suggested there needed to be a review undertaken. Councillor Stewart advised she would circulate this report and a Stuff news article reporting on the matter, to all Councillors for their information. Mayor Gordon suggested that the Policy Department could provide some feedback on this report.

16.4. **International Relationships – Deputy Mayor Neville Atkinson**

Councillor Atkinson advised that a letter had been received from Enshi acknowledging the lockdown restrictions in New Zealand and sending best wishes. An appropriate reply would be sent.

16.5. **Regeneration (Kaiapoi) – Councillor Al Blackie**

Councillor Blackie said the business consortium who were interested in putting a hotel alongside the Kaiapoi River were keen to resume discussions with the Council once out of lockdown.

The Templeton Group have advised the Council that there had been progress made with the aeration of the Pegasus Lake and they were in communication with ECan regarding a consent.

16.6. **Climate Change and Sustainability – Councillor Niki Mealings**

Prior to lockdown, Councillor Mealings attended the Christchurch City Council Coastal Hazards Working Group, which had the Draft Adaptation Framework ready for consultation. There was a test drive of an online portal on Coastal Hazards Assessment being undertaken, where property owners could load an address into the programme and get information on the effects on their property or that area. Councillor Mealings suggested it could be beneficial to have something similar available for the Waimakariri district.

A meeting of the Sustainability Strategy Steering Group was held on 16 August. G Byrnes from Te Kohaka o Tuhaitara Trust and ENC representatives were present at the meeting. Both these groups were considering purchasing EVs for their fleets. There had been a good response from staff who were interested in a ride share scheme.

The National Policy on Climate Change response was in a holding pattern.

16.7. **Business, Promotion and Town Centres – Councillor Joan Ward**

Councillor Ward advised that the Business Awards Function would possibly be rescheduled for November 2021. The Waimakariri Squadron 88 street parade and Mayoral inspection had also been postponed and was now planned to be held on the 31 October 2021.

Councillor Ward attended a Zoom meeting with the joint promotions groups and met with the new contacts for the Oxford Promotions Association who would continue to provide positive support for the businesses of Oxford through the Association.

ENC had advised that most businesses had not needed support during the current lockdown and most business people knew who to approach for information and assistance, from the previous lockdown experience.

17. **QUESTIONS**

There were no questions.

18. **URGENT GENERAL BUSINESS**

There was no urgent general business.

19. MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

Moved Councillor Blackie

Seconded Councillor Doody

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item No	Minutes/Report of	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
19.1	Minutes of public excluded portion of Council meeting of 3 August 2021	Confirmation of minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.2	Minutes of public excluded portion of Extraordinary Council meeting of 24 August 2021	Confirmation of minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)
REPORTS				
19.3	Report of T Tierney (Manager Planning and Regulation) on behalf of the Project Control Group for the District Plan Review	Waimakariri District Plan Review – Adoption and Public Notification of Proposed District Plan	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.4	Report of M Bacon (District Plan Manager) and D Young (Senior Engineering Advisor)	Road acquisition and dedication	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.5	Report of C Roxburgh (Water Asset Manager)	Future Water Servicing of Mountain Road and New Road Properties	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.6	Report of J Acker (Property Officer, Contractor) and R Hawthorne (Property Manager)	Kairaki Beach Motor Camp Lease	Good reason to withhold exists under Section 7	Section 48(1)(a)
19.7	Report of J McBride (Roading and Transportation Mgr), K Straw (Civil Project Team Leader) and R Qu (Property Assets Advisor)	Belfast to Kaiapoi Cycleway – Part Purchase of Property	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	LGOIMA Part 1, Section 7
19.1 – 19.7	Protection of privacy of natural persons; To carry out commercial activities without prejudice; Maintain legal professional privilege; Enable Council to continue with (commercial) negotiation without prejudice or disadvantage Prevent the disclose of information for improper gain or advantage	Section 7 2(a) Section 7 2(b)ii Section 7 (g) Section 7 2(i) Section 7 (j)

CARRIED

The meeting adjourned at 3.38pm, and reconvened in public excluded at 3.50pm.

CLOSED MEETING

Resolution to resume in open meeting

Moved Mayor Gordon Seconded Councillor Brine

THAT the Council

Item 19.1 Minutes of the public excluded portion of Council meeting of 3 August 2021

Resolves that the minutes remain public excluded.

Item 19.2 Minutes of the public excluded portion of Council meeting of 24 August 2021

Resolves that the minutes remain public excluded.

Item 19.3 Waimakariri District Plan Review – Adoption and Public Notification of Proposed District Plan

Resolves that the resolution and the contents of the report remain public excluded until the date of public notification of the Proposed District Plan.

Item 19.4 Acquisition and Dedication – Brick Kiln Lane, Rangiora

Resolves that the resolution be made public but that the contents of the report should remain public excluded under section 7(2) of the Local Government Act 2002 due to commercially sensitive content.

Item 19.5 Future Water Servicing of Mountain Road and New Road Properties

Resolves that the report remains public excluded as it contains legally privileged information and the recommendation be made public, except recommendations (g), (h) and (k) remain public excluded.

Item 19.6 Kairaki Beach Motor Camp Lease

Resolves that the contents of the report remain public excluded to enable the Council to carry out commercial activities without prejudice and the recommendation be made public once the sale and purchase agreement has gone unconditional, with the dollar values in recommendation (b) remaining public excluded.

Item 19.7 Belfast to Kaiapoi Cycleway – part purchase of property on Main North Road

Resolves that the contents of the report and the resolution remain public excluded until the property purchase is complete.

CARRIED

The public excluded meeting occurred from 3.50pm to 6.12pm.

OPEN MEETING

Road Acquisition and Dedication – Brick Kiln Road, Rangiora – M Bacon (Planning Manager) and D Young (Senior Engineering Advisor)

Moved Mayor Gordon Seconded Councillor Atkinson

THAT the Council:

- (a) **Receives** report No. 210809130702.
- (b) **Directs** staff to lodge an application with Land Information New Zealand to acquire that part PT RS 1167 shown on record 210809130707 as Area 'A' and 'B' using the compulsory acquisition process under the Land Transfer Act 2017 and following successful acquisition; to dedicate the land as road reserve.
- (c) **Confirms** a previous staff decision that the Council would allow the new road to be constructed and become operational, even if the deed strip had not at that stage been removed.
- (d) **Notes** that the sewer main from Chatswood Avenue to Oxford Road (along Brick Kiln Road) will vest in the Council.
- (e) **Confirms** that the content of this report, excluding the resolution made by Council should remain public excluded under section 7(2) of the Local Government Act 2002 due to commercially sensitive content.

CARRIED

19.4 Future Water Servicing of Mountain Road and New Road Properties – C Roxburgh (Water Asset Manager)

- (a) **Receives** Report No. 210723120988.
- (b) **Notes** that the bridge providing access to Coopers Creek suffered damage with an estimated reinstatement value of \$575,000 as a result of the May 2021 floods.
- (c) **Approves** the following changes to the water supply infrastructure:
 - a. Connecting the properties on Mountain Road and New Road to the Oxford Rural No 1 supply at a connection point on Mounseys Road for an estimated cost of \$152,000.
 - b. Abandoning the Coopers Creek intake and reservoirs, the Sladdens Bush Road booster pump station and the pipework between.
- (d) **Approves** a budget of \$152,000 to fund the connection to Oxford Rural No.1, to be split between Oxford Rural No.1 (\$44,500) and Oxford Rural No.2 (\$107,500).
- (e) **Notes** that staff are working with Council's insurer on a claim regarding this bridge, based on the valuation figure of the bridge of approximately \$140,000, but that this claim is yet to be approved.
- (f) **Notes** that the recommended course of action will result in the property at 108 Mountain Road providing their own vehicle access to their property rather than relying on access via the Council's bridge, and that the Coopers Creek water headworks will be abandoned and will be no longer be available as an emergency backup for the Oxford Urban and Oxford Rural No.2 supplies.


- (i) **Approves** staff to write to residents on Mountain Road and New Road to inform them of the change in water schemes, the resultant changes to their water rates from the 2022/23 financial year, and the water rates associated with other options.
- (j) **Notes** that the transfer of residents on New Road and Mountain Road from the Oxford Rural No.2 scheme to the Oxford Rural No.1 scheme is forecast to increase their rates from \$776 per 2-unit connection now (the current Oxford Rural No.2 rate) to \$854 per 2-unit connection next financial year (the forecast Oxford Rural No.1 rate), but that the alternative option of keeping them on the Oxford Rural No.2 scheme and reinstating the bridge and other associated infrastructure would increase the entire Oxford Rural No.2 scheme's rates by approximately \$62 per 2-unit connection per year.
- (l) **Resolves** that this report remain public excluded as it contains discussion around legally sensitive matters including legal advice provided to Council, but that the recommendations excluding (g), (h) and (k) be made publicly available.

20. **NEXT MEETING**

The next scheduled ordinary meeting of the Council will occur on Tuesday 5 October 2021, commencing at 1pm in the Upstairs Meeting Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi, subject to Covid Alert Level restrictions.

There being no further business, the meeting closed at 6.12pm.

CONFIRMED



Chairperson
Mayor Dan Gordon

5 October 2021
Date