

Permit to Use Tanker Filling Points

Please email your application to IM@wmk.govt.nz or submit to one of our service centres.

NOTE: Permit to Use Tanker Filling Points issued subject to the conditions attached.

Applicant details

Full name: _____

Company: _____

Email address for enquiries: _____

Contact number for enquiries: _____

Vehicle details

How many vehicles will be using the tanker filling points: _____

What types of vehicle(s) and/or trailer(s) will be using the tanker filling points:

NOTE: Please provide vehicle registration numbers (licence plates) where applicable.

Applicant sign off

☐ I declare that I have read and understand the Conditions of Use for Tanker Filling Points attached.

NOTE: The following conditions are critical to adhere to:

- A minimum 1% chlorine solution shall be used on all equipment prior to connecting onto the hydrant
- Hydrants must be turned on and off slowly
- All personnel accessing the tanker filling points have a copy of the permit with them at all times
- Any issues must be reported immediately to the Waimakariri District Council on 0800 965 468.

I declare that the details provided in this form are correct.

Signature: _____ Date: _____

PLEASE NOTE - A signature is not required if you submit this form electronically. By entering your name in the box above you are giving your authority for this application to proceed.

Please send your application to IM@wmk.govt.nz or submit to one of our service centres.

If you have any further enquiries or require assistance please either email water.asset@wmk.govt.nz or phone 0800 965 468.

Rangiora Service Centre

Waimakariri District Council
215 High Street
Private Bag 1005
Rangiora
Phone: 0800 965 458
(0800 WMK GOV)

Kaiapoi Service Centre

Waimakariri District Council
176 Williams Street
Kaiapoi
Phone: (03) 375 5009

Oxford Service Centre

Waimakariri District Council
34 Main Street
Oxford
Phone: (03) 311 9005

Office use only

You are hereby authorised to use the designated tanker filling points within the district, as per the 'Conditions of Use for Waimakariri District Council Tanker Filling Points' for the following time period:

Date issued: _____ Expiry date: _____

Authorising officer name: _____

Signature: _____ Date: _____

Conditions of Use for Tanker Filling Points

Approved permit must be carried in vehicles at all times. If you require further assistance please either email water.asset@wmk.govt.nz or phone 0800 965 468.

Authorised users

The right to gain access to and draw water from a tanker filling point is restricted to:

- Waimakariri District Council Water Unit and Water Services staff
- Fire Service personnel
- Tanker filling points permit holders during the period for which the permit has been granted.

Offence

It is an offence to gain access to and draw water from fire hydrants without authorisation from the Waimakariri District Council. The Council may confiscate any equipment used by an offender to gain access to or to draw water from a fire hydrant. Refer to 'Permit to Use Fire Hydrant' for more information.

Permit conditions

The applicant must abide by the following conditions:

- Only accessing tanker filling points in the following locations:
 - 141 Marsh Road, Rangiora
 - 32 River Road, Rangiora (access on Cones Road)
 - Opposite 16 School Road, Woodend
 - 22 Atkinsons Lane, Pegasus
 - 471 Williams Street, Kaiapoi
 - 985 Tram Road, Mandeville (access on McHughs Road)
 - 1 High Street, Oxford
- Only accessing the tanker filling points during the period in the permit.

The permit must be renewed annually, as per the expiry date of the permit.

Health and safety

The applicant must ensure all hazards associated with gaining access to, and drawing water from, the tanker filling points are managed by:

- Having an appropriate health and safety plan in place
- Vehicle and pedestrian traffic are protected when using the tanker filling point and any equipment used, by the means of, but not limited to, cones, barriers, and signage
- Identifying any other hazards and implementing measures to eliminate/minimise those hazards.

Equipment

The applicant must supply all equipment to gain access to and draw water from the tanker filling point including:

- Standpipes, fittings and hoses, which all must be in good condition. Any excessive water wastage leaking from these may result in the cancellation of the permit.

NOTE: A reduced pressure zone device (RPZ) is not required as these are permanently installed at the tanker filling points and are managed by Council.

Contamination

The applicant must ensure that no contamination can enter the hydrant as a result of using the fire hydrant. This is achieved by:

- Standpipes, fittings, and hoses being kept on an impervious surface free of contaminants
- **A minimum 1% chlorine solution being used on all equipment prior to connecting onto the hydrant**
- Reinstalling the hydrant cap and lid after use.

Operation

Hydrants must be turned on and off slowly to prevent pressure surges (water hammer) developing in the water supply network which could cause the pipes to burst. This is achieved by:

- A minimum opening time of the hydrant of two minutes
- A minimum closing time of the hydrant of two minutes.

When closing the hydrant, reopen the valve slightly to clear any debris and ensure correct seating of the valve.

Damage

The applicant shall be held responsible for the cost of repairing any damage caused by:

- Incorrect operation damaging the hydrant
- Incorrect operation damaging the water supply network
- Damaging the surrounding area and/or road reserve when accessing the tanker filling point
- Third party damage as a result of failing to manage external hazards.

The applicant shall immediately contact the Waimakariri District Council in the event of:

- The hydrant failing to operate correctly
- The hydrant or water supply network requiring repairs, or leaks are discovered
- Any potential or actual contamination to the water supply network
- Any damage that occurs as a result from the applicant or third party damage.

Permit copies

The applicant must ensure that **all personnel accessing the tanker filling points have a copy of the permit with them at all times**. This must be presented to Council staff upon request.

Public liability insurance

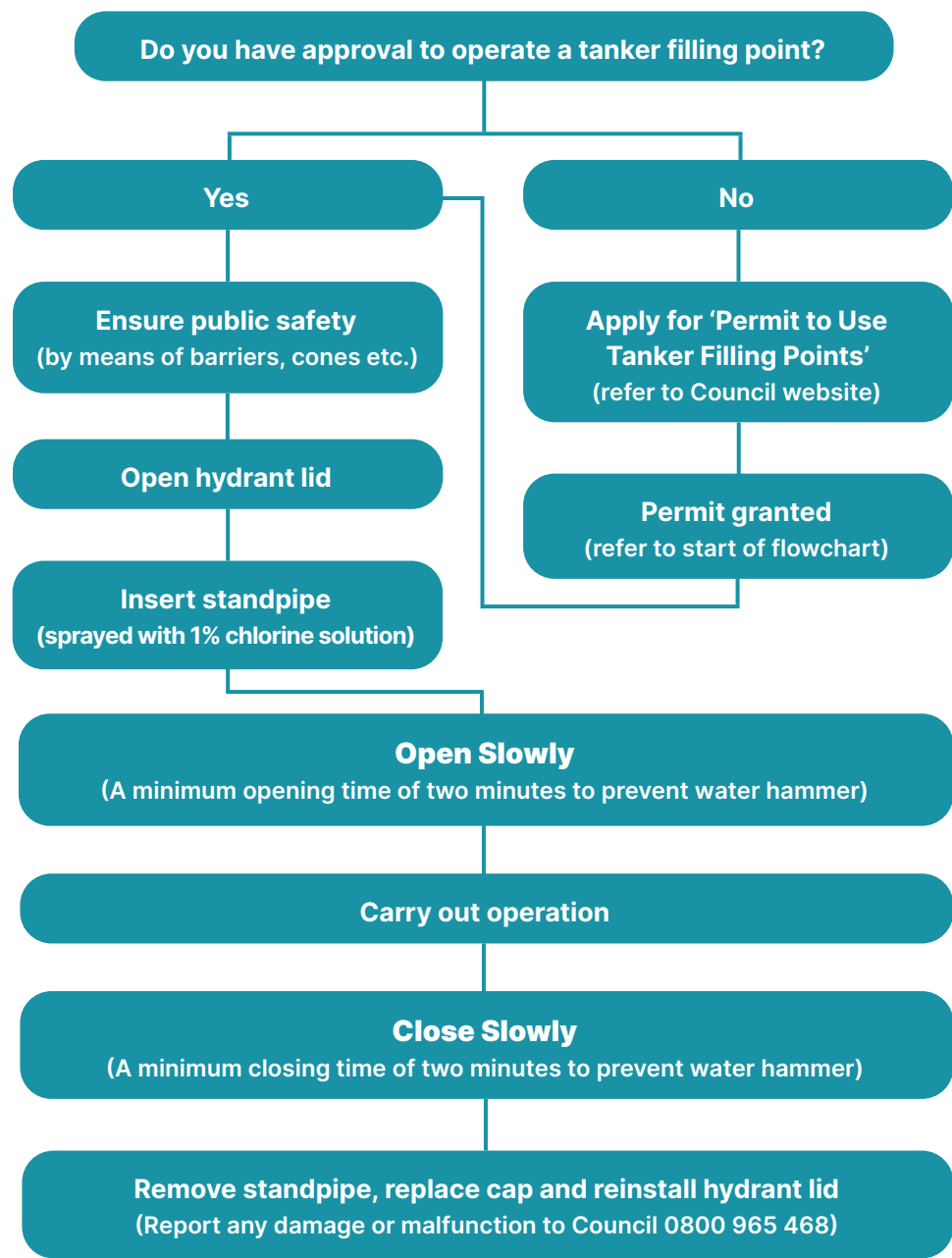
The applicant is responsible for public liability insurance. A minimum of \$1,000,000 being required.

Breach of conditions

Failure to comply with the above conditions, a false declaration, excessive or unreasonable water use, or other actions which risk the safety and integrity of the water supply network shall result in immediate cancellation of the permit and will result in prosecution.

The Council reserves the right to amend the conditions of use at any time. All permit holders will be notified of any changes.

Tanker Filling Points Operational Flowchart



NOTE: Your attention is drawn to the requirements of the following:

- Local Government (Water Services) Act 2025
- Water Services Act 2021
- Waimakariri District Council Water Supply Bylaw 2018
- Local Government Act 2002, Sections 192, 224 and 225
- Crimes Act 1961, Section 220.