Rangiora-Ashley Community Board

Agenda

Wednesday 13 October 2021

7.00pm

Council Chamber
215 High Street
Rangiora

Members:

Jim Gerard Q.S.O (Chairperson)
Duncan Lundy (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Monique Fleming
Jason Goldsworthy
Morris Harris
Sarah Lewis
Joan Ward
Andrew Wells
Paul Williams

Board Members
RANGIORA-ASHLEY COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 OCTOBER 2021 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

3.1 **Minutes of the Rangiora-Ashley Community Board – 11 August 2021**

7 - 17

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Confirms,** as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 11 August 2021.

3.2 **Matters Arising**

4 DEPUTATIONS AND PRESENTATIONS

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Charles Upham Drive Car Parking and Crossing Modifications – Shane Binder (Transport Engineer)

18 -24

RECOMMENDATION

THAT the Rangiora-Ashley Community Board and the Utilities and Roading Committee recommends:

(a) **Receives** Report No. 210812132304;

(b) **Approves** existing no-stopping restrictions already in place along Charles Upham Drive:

i. For 6.50m north of the driveway to No. 27-41
ii. For 7.50m south of the driveway to No. 27-41
iii. For 4.00m north of the driveway to No. 23-25
iv. For 4.25m south of the driveway to No. 23-25
v. For 5.25m north of the driveway to No. 17-19
vi. For 4.75m south of the driveway to No. 17-19
vii. For 6.00m north of the driveways to No. 7-15
viii. For 4.5m south of the driveways to No. 7-15

(c) **Approves** new no-stopping restrictions at the following locations on the west side of Charles Upham Drive:

i. For 8.50m south of the driveway to No. 27-41
ii. For 8.50m north of the driveway to No. 23-25
iii. For 7.75m south of the driveway to No. 23-25
iv. For 7.75m north of the driveway to No. 17-19
v. For 8.00m south of the driveway to No. 17-19
vi. For 8.75m north of the driveways to No. 7-15
vii. On the west side of Charles Upham Drive from the pedestrian crossing north of 1 Charles Upham Drive south to the intersection with Oxford Road.

(d) **Declines** the request for a mobility carpark outside no. 27/202 Charles Upham Drive;

(e) **Notes** that staff will advise the residents of the outcomes of this resolution and the timing of changes to the road.

6.2 Request for Approval to Install Stop Controls on Lehmans Road at Fernside Road, Lehmans Road at Johns Road, and Elm Drive at Oakwood Drive – Shane Binder (Transport Engineer)

25 - 29

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210729123979;

(b) **Approves** the installation of stop control on Lehmans Road, both sides of Fernside Road.

(c) **Approves** the installation of stop control on Lehmans Road, both sides of Johns Road.

(d) **Approves** the installation of stop control on Elm Drive, both sides of Oakwood Drive.

(e) **Circulates** this report to the Utilities & Roading Committee for information.

6.3 **Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

30 - 63

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210929157075.

(b) **Approves** a grant of $..... to the Life Education Trust Canterbury towards the delivery of the Healthy Harold Programme.

OR

(c) **Declines** the application from the Life Education Trust Canterbury.

(d) **Approves** a grant of $..... to the North Canterbury Swim Club towards the purchase of 'Best Time Ribbons' for the athletes.

OR

(e) **Declines** the application from the North Canterbury Swim Club.

6.4 **Amendment to the Discretionary Grant Funding Criteria – Kay Rabe (Governance Advisor)**

64 - 70

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210910145426.

(b) **Approves** the amendment to the 2021/22 Discretionary Grant Fund Application Criteria which would read:

"Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies. ***Applications from Parent-Teachers Association (PTAs), Funding Committees and/or similar community based groups associated with schools will be considered. Applications received directly from a school Board of Trustees, whereby being directly funded from the Ministry of Education will be declined."***

OR

(c) **Retains** the status quo for the 2021/22 Discretionary Grant Fund Application Criteria.

7 CORRESPONDENCE

71 - 72

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the letter from Environment Canterbury (Trim 211005160291).

8 CHAIRPERSON'S REPORT

8.1 **Chair's Diary for September 2021**

73

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 211005160394

9 MATTERS FOR INFORMATION

9.1 **Oxford-Ohoka Community Board Meeting Minutes 4 August 2021 (Trim 210812132676)**

9.2 **Woodend-Sefton Community Board Meeting Minutes 9 August 2021 (Trim 210812132535)**

9.3 **Kaiapoi-Tuahiwi Community Board Meeting Minutes 16 August 2021 (Trim 210817134585)**

9.4 **District Regeneration – Annual Progress Report to June 2021 (Trim 210712113139) – Report to Council meeting 3 August 2021 – Circulates to all Boards.**

9.5 **Representation Review Proposal 2022-2025 (Trim 210719117191) – Report to Council meeting 3 August 2021 – Circulates to all Boards.**

9.6 **Elected Member Remuneration (Trim 210719117192) – Report to Council meeting 3 August 2021 – Circulates to all Boards.**

9.7 **Contract 21/21 Kowhai Avenue Northbrook Improvements – Registration of Interest Shortlisting (Trim 210810130858) – Report to Management Team Meeting 16 August 2021 – Circulates to the Rangiora-Ashley Community Board.**

9.8 **Annual Report to the Alcohol Regulatory and Licensing Authority 2021 (Trim 210705109220) – Report to the District Planning and Regulation Committee meeting 17 August 2021 – Circulates to all Boards.**

9.9 **May 2021 Flood Event and Emergency Works – Updated Costs (Trim 210817135255) – Report to Council meeting 7 September 2021 – Circulates to all Boards.**

9.10 **Annual Report on Dog Control 2020/21 (Trim 210705109054) – Report to District Planning and Regulation Committee Meeting 17 August 2021 – Circulates to all Boards.**

9.11 **May 2021 Flood Event and Emergency Works – Updated Costs (Trim 210817135255) – Report to Council Meeting 7 September 2021 – Circulates to all Boards.**

9.12 **Adoption of Drinking Water Commitment Statement and Submission of Garrymere Water Safety Plan (Trim 210831139727) – Report to Utilities and Roading Committee Meeting 21 September 2021 – Circulates to the Rangiora-Ashley Community Board.**

9.13 **Eastern Districts Sewer Scheme Annual Compliance Monitoring Report 2020/21 (Trim 210831140156) – Report to Utilities and Roading Committee Meeting 21 September 2021 – Circulates to all Boards.**

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the information in Items 9.1 to 9.13.

Note:

1. *The links for 'Matters of Information' were separately circulated to members.*

10 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

11 CONSULTATION PROJECTS

11.1 Speed Limit Review – In and Around our Towns

https://letstalk.waimakariri.govt.nz/speed-limit-review-around-towns

Consultation closes Monday 18 October.

11.2 Proposed District Plan

https://letstalk.waimakariri.govt.nz/let-s-talk-about-the-proposed-district-plan

Consultation closes Friday 26 November.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 30 September 2021: $14,218.

12.2 General Landscaping Fund

Balance as at 30 September 2021: $25,970 plus carryover yet to be determined.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Workshop

- *Landscape Budget*
- *Rangiora Eastern Link Update – Shane Binder (Transport Engineer)*
- *Members Forum*

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 10 November 2021 in the Council Chamber.

MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON WEDNESDAY 11 AUGUST 2021 AT 7PM.
PRESENT:

J Gerard (Chairperson), D Lundy (Deputy Chairperson), K Barnett (arrived at 7.21pm), R Brine, M Clarke, M Fleming, J Goldsworthy, M Harris, S Lewis and P Williams.

IN ATTENDANCE

Mayor D Gordon, L Smith (Manager People and Engagement), D Young (Senior Engineering Advisor), J McBride (Manger Roading and Transport Manager), K Graham (Safety Co-oridnator/Journey Planner), A Mace-Cochrane (Graduate Engineer), K Rabe (Governance Advisor) and E Stubbs (Governance Support Officer).

Three members of the public attended the meeting.

1 APOLOGIES

Moved: J Goldsworthy Seconded: P Williams

That the Rangiora-Ashley Community Board receives and sustains the apologies from J Ward and A Wells and an apology for lateness from K Barnett.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 14 July 2021

Moved: D Lundy Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(a) **Confirms,** as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 14 July 2021.

CARRIED

3.2 Matters Arising

- Item 3.2 – The Chairperson sent a letter of thanks to Andrew Schulter for his assistance with the Board's Quarry submission.
- Item 7.2 – The Chairperson met with stakeholders of the Milton Reserve and a decision was made to start planting in autumn 2022 to allow suitable time for the preparation of the site.

4 DEPUTATIONS AND PRESENTATIONS

4.1 Leona Smid, Resident of Matawai Close

L Smid addressed the Board regarding the new bus stop in South Belt. She noted that there was a convenient bus stop located at 44 South Belt when travelling into the city, however on returning the options were either to get off

unconfirmed

at Southbrook Park or Southbrook Road near Denchs Road. Most residents were elderly and found it difficult to walk the required distance, an alternative was to add an hour to the journey by waiting for a bus that stopped at Matawai Close. She therefore requested the Board consider the request for a bus stop to be reinstated closer to Matawai Close.

J Gerard asked if L Smid was aware of the recommendation for a bus stop at 87A South Belt or alternatively 93 South Belt. L Smid confirmed that she was aware, and would prefer 87A as it was closer to Matawai Close, however 93 South Belt was still an improvement on what was currently available.

J Gerard noted a resident had objected to a bus stop being located at 87A South Belt and therefore asked if L Smid would have concerns if the bus stop was rather located at 93 South Belt. L Smid who used a walker and speaking on behalf of other residents in Matawai Close, would prefer the stop at 87A South Belt. She was aware of some elderly residents who had stopped using the bus due to the long walk on the return journey. A bus stop at 87A South Belt would also be convenient for trips into Rangiora. The preference was for a bus stop at 87A South Belt, however, she would accept a stop at 93 South Belt.

J Gerard questioned if L Smid would be apprehensive if parking restrictions were installed near 87A South Belt to assist with parking concerns. L Smid confirmed that she had no reservations about the proposed parking constrictions.

M Clarke enquired if L Smid was aware of the proposed development near Pentecost Road. L Smid acknowledged that she was.

R Brine noted the road was wider near 93 South Belt and asked if L Smid would accept a bus stop in that location. L Smid agreed to that location being a better alternative than what was currently available.

Note Item 6.3 was taken at this time, the minutes have been recorded as per the agenda.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Approval to Consult on the Waimakariri District Cycle Network Plan and Infrastructure Prioritisation Programme – D Young (Senior Engineering Advisor) A Mace-Cochrane (Graduate Engineer)

A Mace-Cochrane spoke to the report which was seeking approval for consultation to be carried out on the Cycle Network Plan and for the associated infrastructure prioritisation programme. The intention of the plan was to provide a future network where individuals of different abilities were catered for and to ensure there was an underlying connected network for the basis of decision making. The basis of the Cycle Network Plan was a grading system used by Waka Kotahi. There were three grades of ability; novice, basic competence and advanced users. The recommendation was to approve consultation on all of the proposed routes and as it would allow consultation with the public and stakeholders.

D Young added that he had met with the Chairperson following the previous workshop, who had expressed concern that staff had not heard key messages from the Board. He highlighted that improvement works on

unconfirmed

Ivory/Percival/Ashley roadways was not because staff were prioritising that route over an alternative, however as it was a very busy road it was appropriate to take steps to improve safety for cyclists already using the route. Staff were not intending to put in two parallel routes. Unfortunately due to timing and budget the ten year programme would not complete the internal route at present. It was something that would happen in the near future, and would be part of what was proposed for public consultation.

Moved: R Brine Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210720118252.

And

RECOMMENDS that the Council:

(b) **Approves** consultation being carried out on the Cycle Network Plan (Attachment i) and proposed infrastructure prioritisation programme shown in Attachment ii, and as per Section 4.4.1, noting that the recreational paths are for information only due to different funding requirements.

(c) **Notes** that the proposed infrastructure prioritisation programme was based on the joint budget allocation, by Council and Waka Kotahi, of $4,700,000 across ten years, with the amount varying from year to year.

(d) **Notes** that pre-engagement would be carried out in October 2021, with district-wide consultation occurring from the start of November to the start of December 2021.

(e) **Notes** that the results of the public consultation and final proposals would be presented to the Community Boards and then Council for approval.

(f) **Notes** that the plan and prioritisation routes would be reviewed every three years.

(g) **Circulates** this report to the Utilities and Roading Committee and Community and Recreation Committee for their information, noting that the decision was requested from Council rather than the Utilities and Roading Committee to ensure timeframes are met.

CARRIED

R Brine supported consultation being carried out on the Cycle Network Plan.

D Lundy supported the motion, however commented on the wisdom of encouraging cycling in rural areas in light of the reality of rural road environments. In reality, the route past Loburn Reserve would currently not be conducive to cycling due to the road conditions. It was an issue that required consideration.

6.2 **Request for Parking Restrictions on Collins Street, Rangiora – G Kempton (Project Engineer) J McBride (Manager Roading and Transport)**

J McBride spoke to the report which was seeking consideration of parking restrictions on Collins Street. An assessment had been carried out after requests for P120 restrictions on Collins Street had been received. Three options were put to the Board for consideration. Firstly for time restrictions on

unconfirmed

both sides of the street, secondly for restrictions on southern side and the thirdly to leave as status quo. She noted that consultation had been carried out with residents on Collins Street and their feedback was included in the report.

K Barnett enquired if the southern side of Collins Street was completely residential, J McBride advised yes and also stated that the northern side had a residential property fronting onto Ivory Street. There was also the ITM on the corner of Cone Street and Collins Street.

K Barnett sought confirmation that the residents had no concerns about possible parking restrictions. J McBride confirmed that no concerns was raised by the residents, as most did not use the on street parking. One resident was apprehensive about people parking over his driveway however, when the improvements were made to Collins Street the issue would be addressed by changes to the kerb.

K Barnett asked about the status of the Council's overall Parking Strategy. J McBride advised they were currently compiling the final stages of the document, which would provide a framework for parking district wide.

M Fleming questioned if there was an option to install 120 Parking on one side of Collins Street and if that did not work, roll out P120 restrictions on both sides. J McBride explained that parking restrictions required approval from both the Board and District Planning and Regulation Committee to be legally enforceable, it was possible, but would however require an additional step.

J Goldsworthy commented on the commercial response and enquired if consideration had been given to parking restrictions on Cone Street as well. J McBride advised that the Council had only consulted with those on Collins Street, to consider widening to Cones Street would therefore require further consultation. She acknowledged that installing daytime parking restrictions created a flow on effect with all day parkers moving to other locations.

Moved: P Williams Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210610092976.

And

RECOMMENDS that the District Planning and Regulation Committee:

(b) **Approves** the installation of P120 parking restrictions along Collins Street (both sides) referred to as Option One in the report and amends the Parking Bylaw 2019 to include the time restricted parking as follows:

New Item	Rangiora	Collins Street	Ivory Street to Cone Street	Both sides of the road	P120

(c) **Notes** that should either Option One or Two be supported, then the physical works for the additional line marking and signage associated with the time restricted parking would be funded from the Traffic Service Budget, at an approximate cost of $1,000- $2,000.

unconfirmed

(d) **Notes** that should either Option One or Two be supported, then the physical works would be completed by the District Roading Maintenance Contractor, and can be implemented within two months of approval.

CARRIED

P Williams commented on the parking situation in Rangiora noting that car parking was slowly being reduced by street alterations and/or bus stops. Currently people were parking all day on Collins Street and parking restrictions would free up parks for residential visitors as well as create customer parks for businesses. People would still be able to park overnight if required. He agreed that Cone Street may also require restrictions. He acknowledged all day parkers would be required to walk further in the future.

D Lundy supported the motion and believed it would be less confusing to have parking restrictions on both sides of Collins Street.

K Barnett commented that parking was based on behaviour and the only way to change that was with enforcement, which was not happening currently. She supported the motion, however believed that the Council's enforcement budget needed to be increased to allow for more effective enforcement, thus changing the behaviour of all day parkers. She would have preferred an overall Parking Strategy that would have allowed all residents the opportunity to have their say.

P Williams agreed with K Barnett on the need for an overall Parking Strategy for Rangiora and Kaiapoi, noting that this was an issue that was becoming a problem. Due to the rural nature of the district, residents were required to drive to shops as there was inadequate public transport.

6.3 **Approval for a New Bus Stop in South Belt – K Graham (Safety Co-ordinator/Journey Planner)**

J McBride advised the report was seeking approval for the installation of a new bus stop in Southbrook Road. There had been requests from residents for a number of years for a stop to be installed opposite the existing stop outside 44 South Belt. The Council had looked at two different options, Option One, being a stop at 87A South Belt, which was the recommended option, or Option Two at 93 South Belt. Generally the Council installed bus stops in pairs for ease of access. They also needed to consider the distance between stops, at Option Two stops would be closer together meaning there would not be the same coverage.

J McBride acknowledged there had been mixed feedback from residents regarding the proposed bus stop. Residents who had difficulty walking were in favour of Option One, however, Mrs Hewitt, who was present in the gallery, had concerns regarding the impact of Option One on street parking. After consultation with Mrs Hewitt, a suggested compromise was offered to consider P120 parking restrictions for two parks outside her property to prevent all day parking.

R Brine noted at various times of the day the area was quite well used for parking and asked if a parking assessment had been undertaken. K Graham explained that an assessment had not been done, the Day-care Centre did have a parking area, however had not responded to feedback requests. Residents in the vicinity of 87 South Belt had commented that the area was very busy at peak hours and that visibility was poor. A bus stop would improve visibility.

R Brine further enquired about the location of potential car parking restrictions. J McBride advised it would be just to the east of the proposed bus stop at

Unconfirmed

87A South Belt, where there was space for two parks. She noted that parking restrictions would also assist people who wanted to park short term to access the dairy. There was plenty of all day parking on the northern side of the road.

R Brine south clarity about the road width, at 93 South Belt, to which K Graham suggested that it was inconsequential, as there was the buildout near Buckleys Road. It was likely to be an infrequent stop and there were similar situations in other areas in Rangiora.

Moved: R Brine Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210725121043.

(b) **Approves** the installation of a new bus stop outside 93A South Belt (referred to as Option Two in the report).

(c) **Circulates** this report to the Utilities and Roading Committee for information.

CARRIED

R Brine acknowledged the different views of residents. He believed that taking into consideration the road width that Option B would be the better option.

P Williams concurred with R Brine's opinion regarding the road width and supported the motion.

6.4 **Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe took the report as read.

Moved: S Lewis Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210705108649.

(b) **Approves** a grant of $500 to Waimakariri Older Person's Expo Committee towards the cost of hosting an Older Person's Expo in October 2021.

(c) **Approves** a grant of $500 to Rangiora Playcentre towards the cost of installation of RCD units on at the power board.

(d) **Approves** a grant of $500 to Ashley Playcentre towards the cost of re-barking it's play area.

(e) **Approves** a grant of $500 to McAlpines North Canterbury Pipe Band Inc. towards the purchase of a new drum stick and the refurbishment of the side drums.

CARRIED

S Lewis and M Fleming were happy to support these community groups.

unconfirmed

6.5 **Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021– K Rabe (Governance Advisor)**

Moved: D Lundy Seconded: P Williams

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210701107118.

(b) **Notes** that the Board distributed $8,532 of its Discretionary Grant allocation for the 2020/21 financial year, and an amount of $7,098 was therefore, carried forward to the 2021/22 financial year, thereby bringing the Discretionary Grant Fund to a total of $16,968 for current financial year.

(c) **Circulates** a copy of this report to all of the Community Boards.

CARRIED

7 CORRESPONDENCE

Nil

8 CHAIRPERSON'S REPORT

8.1 **Chair's Diary for August 2021**

Moved: J Gerard Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210729124700.

CARRIED

9 MATTERS FOR INFORMATION

9.1 Oxford-Ohoka Community Board Meeting Minutes 7 July 2021 (Trim210705108654)

9.2 Woodend-Sefton Community Board Meeting Minutes 12 July 2021 (Trim210715115798)

9.3 Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 July 2021 (Trim 2107221198330

9.4 May 2021 Flood Event and Emergency Works Update (Trim 210625103046) – Report to Council meeting 6 July 2021 – Circulates to all Boards.

9.5 Setting of Speed Limits Rule 2021 Consultation (Trim 210624102345) – Report to Council meeting 6 July 2021 – Circulates to all Boards.

9.6 May 2021 Flood Event and Emergency Works Update – Report to Council Meeting 6 July 2021 – Circulates to all Boards.

9.7 Enterprise North Canterbury Approved Statement of Intent beginning 1 July 2021, Approved Enterprise North Canterbury Business Plan 2020/21 and the draft promotion of Waimakariri District Business Plan for 2021/20 – Report to Audit and Risk Committee Meeting 20 July 2021 – Circulates to all Boards.

9.8 Zone Implementation Programme Addendum Capital Works Programme – 2020/21 – Report to Land and Water Committee 20 July 2021 – Circulates to all Boards.

9.9 Wetland Area in the Lineside Road – Bramleys Road area – update on wetland definition and land owner concerns – Report to Land and Water Committee Meeting 20 July 2021 – Circulates to all Boards.

Unconfirmed

9.10 North-East Rangiora Development Area Roading projects Statement of Proposal for Special Consultative Procedure for Targeted Rate and Appointment of Hearing Panel – Report to Utilities and Roading Committee 20 July 2021 – Circulates to the Rangiora-Ashley Community Board.

Moved: M Fleming Seconded: M Harris

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the information in Items 9.1 to 9.10.

CARRIED

MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLDUED

Moved: J Gerard Seconded: J Goldsworthy

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public was excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, were as follows:

Item Nº	**Minutes / Report of:**	**General subject of each matter to be considered**	**Reason for passing this resolution in relation to each matter**	**Ground(s) under section 48(1) for the passing of this resolution**
9.11	Sophie Allen (Water Environment Officer)	Waimakariri Zone Committee refresh	Good reason to withhold exists under Section 7	Section 48(1)(a)
9.12	Simon Hart & Rob Hawthorne	Strategic Property Dealings	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item Nº	**Reason for protection of interests**	**Ref NZS 9202:2003 Appendix A**
9.11 – 9.12	Protection of privacy of natural persons. To carry out commercial activities without prejudice	A2(a) A2(b)ii

CARRIED

CLOSED MEETING

The public excluded portion of the meeting occurred from 7.36pm to 7.37pm

Unconfirmed

Resolution to resume in Open Meeting

Moved: J Gerard Seconded: M Clarke

That the open meeting resumes and the business discussed with the public excluded remains public excluded.

CARRIED

OPEN MEETING

10 MEMBERS' INFORMATION EXCHANGE

P Williams

- Attended the Local Government Conference in Blenheim. He had enjoyed speaking to other elected members from around the country. He had attended a site visit to the Blenheim transfer station and commented on the pros and cons as compared to the Waimakariri system. He had been disappointed at a number of Councillors from around the country not being allowed to attend the Local Government New Zealand AGM as they had not registered.
- There were a large number of roading issues following the flooding. He suggested there needed to be a session with Community Boards regarding the level of service for roads, particularly gravel roads.
- Highlighted the activity in regard to proposed 3-Waters reform.

M Fleming

- Attended a meeting with Martin Pugh (Community Development Facilitator) regarding ideas around encouraging youth involvement in local government.
- Attended MainPower Stadium opening.
- Noted stop and go lights installed at Fawcetts Road roadworks.

M Harris

- Attended Museum meeting.
- Attended MainPower Stadium opening, went very well.

K Barnett

- Capital projects completed and was pleased that this year 90% had been completed on time. Congratulated staff, particularly Don Young and his team.

R Brine

- Noted deputation from farmers on Significant Natural Areas. There were 93 existing SNAs registered and farmers were concerned about potential new regulations.
- Commented on effect of Central Government's reform agenda on staff workload.
- Attended Joint Solid Waste Committee meeting, there was a budget to be allocated to various projects which had been increased. ECan had been invited to rejoin the group.
- Attended landfill meeting, there were four generators currently at capacity and a desire to install more generators, however the lines could not carry any more current.
- Two more portfolios had been created for Al Blackie – Natural, Coastal and Marine area and Arts and Culture.

D Lundy asked what the Council role would be in SNAs and would there be a higher cost for compliance. R Brine advised there would be a fund for farmers to apply to.

D Lundy

- Attended Loburn Reserve meeting a number of small issues were being tidied up.
- Attended Civil Defense training.
- Agreed with P William's comments regarding the condition of gravel roads in the district.

Unconfirmed

S Lewis

- Completed the Big Splash and won best dressed.
- Attended MainPower Stadium opening.
- Took a group of cyclists across the Waimakariri Bridge for a round trip into Christchurch.

M Clarke

- Attended MainPower Stadium opening.
- Commented that he was currently receiving very few complaints regarding Council from ratepayers.

11 CONSULTATION PROJECTS

11.1 **Stockwater Races**
https://letstalk.waimakariri.govt.nz/let-s-talk-about-stockwater-races
Consultation closes 07 September 2021

11.2 **North East Development Area**
https://letstalk.waimakariri.govt.nz/northeast-development-area
Consultation closes 24 August 2021

The Board noted the consultation projects.

12 BOARD FUNDING UPDATE

12.1 **Board Discretionary Grant**
Balance as at 31 July 2021: $16,218.

12.2 **General Landscaping Fund**
Balance as at 31 July 2021: $25,970 plus carryover yet to be determined.

The Board noted the Board funding updates.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

unconfirmed

Workshop (7.54pm – 8.01pm)

- *Removal of trees in Priors Road (Liz Smith)*
- *Road Safety Concerns at Albert Street and the intersection of Fernside and Lineside Roads.*
- *Cust vandalism concerns*
- *District Plan Update at All Boards*

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday 8 September 2021 in the Function Room at the Rangiora Town Hall.

There being no further business the meeting concluded at 8.01pm.

CONFIRMED

_____

Chairperson

8 September 2021

unconfirmed

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	RDG-28 / 210812132304
REPORT TO:	RANGIORA-ASHLEY COMMUNITY BOARD
DATE OF MEETING:	13 October 2021
AUTHOR(S):	Shane Binder, Transport Engineer
SUBJECT:	Charles Upham Drive carparking and crossing modifications
ENDORSED BY: (for Reports to Council, Committees or Boards)	Department Manager / Chief Executive

1. SUMMARY

1.1 This report summarises concerns raised by residents along Charles Upham Drive in north-west Rangiora, consultation undertaken with affected residents, and seeks approval for no-stopping restrictions at select locations along Charles Upham Drive in order to improve driveway access and pedestrian crossing visibility.

1.2 Charles Upham Drive is a collector road in north-west Rangiora that connects the Charles Upham retirement village and adjacent residential blocks with Oxford Road; it has a 9 metre(m) wide carriageway which is divided up into two travel lanes and on-street parking.

1.3 No-stopping restrictions are presently marked for 4-5m from each driveway for the retirement apartments on the west side of the corridor; typical national standards (and requirements from the Land Transport Road User Rule) are 1.0m on each side.

1.4 There are three existing locations for pedestrians to cross informally using kerb ramps: a northern crossing point outside no. 27/223, a central crossing point south of the main Village entrance, and a southern crossing point outside no. 1 Charles Upham Drive.

1.5 Speed counts undertaken in May 2021 indicated an average daily traffic (ADT) volume of 886 vehicles/day traveling at a mean speed of 33 kilometres per hour (km/hr). The 85th percentile speed was 40 km/hr, meaning 15% of motorists travel above this speed. The posted speed limit is 50 km/hr; 2.3% of motorists were recorded as traveling above this speed.

1.6 Staff met with residents and retirement village management to discuss the following transport concerns raised by residents:

a. A lack of visibility and safety when exiting the driveways associated with apartments on the west side of the road due to high-utilisation on-street parking.
b. Safety and visibility concerns at the three pedestrian crossing points.
c. High speeds from motorists using Charles Upham Drive.

1.7 The resident at no. 27/202 Charles Upham Drive has requested an on-street mobility car park outside her unit. However, mobility car parks are normally installed in areas of high parking demand such as in town centres and not in more residential areas where adequate on-street and driveway parking is available. Therefore a dedicated on-street car park would not be considered necessary in this situation.

Attachments:

i. Charles Upham Drive Parking and Pedestrian Improvements concept scheme (TRIM no. 210812132921)

2. RECOMMENDATION.

THAT the Rangiora-Ashley Community Board and the Utilities and Roading Committee recommends:

(a) **Receives** Report No. 210812132304;

(b) **Approves** existing no-stopping restrictions already in place along Charles Upham Drive:
- i. For 6.50m north of the driveway to No. 27-41
- ii. For 7.50m south of the driveway to No. 27-41
- iii. For 4.00m north of the driveway to No. 23-25
- iv. For 4.25m south of the driveway to No. 23-25
- v. For 5.25m north of the driveway to No. 17-19
- vi. For 4.75m south of the driveway to No. 17-19
- vii. For 6.00m north of the driveways to No. 7-15
- viii. For 4.5m south of the driveways to No. 7-15

(c) **Approves** new no-stopping restrictions at the following locations on the west side of Charles Upham Drive:
- i. For 8.50m south of the driveway to No. 27-41
- ii. For 8.50m north of the driveway to No. 23-25
- iii. For 7.75m south of the driveway to No. 23-25
- iv. For 7.75m north of the driveway to No. 17-19
- v. For 8.00m south of the driveway to No. 17-19
- vi. For 8.75m north of the driveways to No. 7-15
- vii. On the west side of Charles Upham Drive from the pedestrian crossing north of 1 Charles Upham Drive south to the intersection with Oxford Road.

(d) **Declines** the request for a mobility carpark outside no. 27/202 Charles Upham Drive;

(e) **Notes** that staff will advise the residents of the outcomes of this resolution and the timing of changes to the road.

3. BACKGROUND

3.2 Charles Upham Drive is a two-lane collector road in north-west Rangiora that presently connects the Charles Upham retirement village and adjacent residential blocks with Oxford Road. Within the next year, it is expected that Council will build a connection from the north end of Charles Upham Drive to Huntington Drive, connecting through to the Arlington subdivision.

3.3 Charles Upham Drive has a 9m wide carriageway which is divided up into two travel lanes and on-street parking. From its intersection with Elm Drive, south, the road bisects Ryman Health's Charles Upham retirement village, with the bulk of the communal living units on the east side of the road and independent living apartments on the west side of the road (from no. 27 south almost to Oxford Road).

3.4 Car parking along Charles Upham Drive is limited to one side of the street within the retirement village to maintain sufficient carriageway width for two lanes of traffic. On-street parking was originally allowed on both sides of Charles Upham Drive for the entire retirement village frontage. However, when the road was vested in Council, parking was limited to the east side of the street, north of the village entrance, based on expected use and consultation with residents. South of the village entrance, parking remains on the west side of the street although no-stopping restrictions are in place on both sides of the

driveways from the apartments on the west side. These no-stopping areas are marked for 4-5m from each driveway edge; typical national standards (and requirements from the Land Transport Road User Rule) are 1.0m on each side.

3.5 There are three existing locations for pedestrians to cross informally using kerb ramps: a northern crossing point outside no. 27/223, a central crossing point south of the main Village entrance, and a southern crossing point outside no. 1 Charles Upham Drive. The northern and southern crossing points only have kerb ramps with no horizontal or vertical changes to the road geometry. The central crossing point has a kerb extension on the west side, narrowing the carriageway width and allowing pedestrians to wait in a more visible location prior to entering the roadway.

3.6 Council undertook traffic and speed counts on Charles Upham Drive immediately south of the retirement village entry in May 2021. These counts indicated an average daily traffic (ADT) volume of 886 vehicles/day, traveling at a mean speed of 33 km/hr. The 85th percentile speed was 40 km/hr, meaning 15% of motorists travel above this speed. The posted speed limit is 50 km/hr; 2.3% of motorists were recorded as traveling above this speed.

3.7 Council staff met with the retirement village management on 2nd March 2021 and 12th April 2021 to discuss transport concerns raised by residents. The April meeting with village manager, David Cartwright, discussed resident's concerns and proposed improvements along Charles Upham Drive. D Cartwright conveyed that Ryman management was not keen to make any major changes to the existing on-street parking. However, they were supportive of any efforts to improve pedestrian crossing safety and reduce vehicle speeds.

3.8 Council staff also met with residents, village manager D Cartwright, and Rangiora-Ashley Community Board Chair Jim Gerard on 5th May 2021. Residents expressed the following concerns:

a. A lack of visibility and safety when exiting the driveways associated with apartments on the west side of the road due to high-utilisation on-street parking.
b. Safety and visibility concerns at the three pedestrian crossing points.
c. High speeds from motorists using Charles Upham Drive.

3.9 Residents expanded further on their driveway access concerns, requesting that all on-street parking be shifted to the east side of the carriageway.

4. ISSUES AND OPTIONS

4.1. Visibility / safety when exiting driveways (western side):

4.1.1. While residents have raised concerns about inter-visibility between vehicles exiting the apartment driveways and vehicles traveling on Charles Upham Drive, it is noted that, at present, there is on average 4-5m of clear "no-stopping" space on either side of these driveways. The national standard for clear "no-stopping" space on either side of a driveway is 1m, as dictated in Part 6 of the Land Transport (Road User) Rule 2004.

4.1.2. Recognising that these are access to apartments and units which have higher traffic movements that standard dwelling-houses and are predominantly used by elderly drivers, it is recommended that consideration be given to increasing sight visibility at accesses to improve safety.

4.1.3. Staff recommends removal of one car park on the west side of Charles Upham Drive between each vehicle crossing, distributing the resulting no-stopping length equally on either side of each driveway. Further, marking out individual carpark spaces with white lines will encourage the most efficient use of the parking supply.

This may also result in a small adjustment to the no-stopping restrictions on either side of the vehicle crossings.

4.1.4. However, it is recommended that there is no shift in all on-street parking to the east side of the carriageway as has been requested by some residents. This shift is unnecessary because existing driveway visibility is ample for safe operations and the aforementioned carparking removal and rationalisation will provide further visibility improvements. There is no crash history and staff have not observed any issues related to driveway exiting conditions; thus, parking relocation for non-safety-related reasons would be ranked as a low priority. Shifting parking to the east side would also result in residents living in the apartments and units who currently park on-street having to cross back and forth. Therefore staff do not recommend shifting on-street parking from the west side of Charles Upham Drive to the east side.

4.2. **Pedestrian Connectivity:**

4.2.1. In conjunction with the further development of Windsor Park, it is proposed to extend the footpath on the west side of Charles Upham Drive from its present end point outside 27/223 up to the future intersection with Chatsworth Avenue, which is meant to be extended to an intersection with Charles Upham as part of the Windsor Park development. When this footpath extension is completed, the northern pedestrian crossing point will be relocated to the location of the future Chatsworth intersection. The new crossing point is proposed to include a median refuge island and associated no-stopping restrictions on both sides of the road. The footpath and crossing point are proposed to be funded through the subdivision budget.

4.2.2. While the existing central crossing point outside the retirement village offers clear line-of-sight between pedestrians and vehicles in both directions, it is proposed to install handrails at the kerb ramps and relocate an existing pedestrian warning sign closer to the crossing, to improve driver perception of the crossing point. If high speeds are noted as an issue in the future, additional options may be considered at the crossing point to help with traffic calming.

4.2.3. It is also proposed to install a median refuge island and associated no-stopping restrictions on both sides of the street at the southern crossing point. There will also be implementation of a no-stopping restriction on the west side of Charles Upham Drive from the south pedestrian crossing point south to the Oxford Road intersection.

4.3. **Speed Concerns:**

4.3.1. Based on the speed data mentioned in 3.5, there does not appear to be an existing speed issue. However, such an issue could develop in the future when the connection to Huntingdon Drive is opened. Council will continue to monitor speeds and volumes and will consider traffic calming mitigations if speeding does become a problem in the future.

4.4. **Other Parking Concerns:**

4.4.1. The resident at no. 27/202 Charles Upham Drive has requested an on-street mobility car park outside her unit. She has mobility restrictions and finds accessing her unit challenging so would make use of such a car park restriction. Mobility car parks are normally installed in areas of high parking demand such as in town centres and not in more residential areas where adequate on-street and

driveway parking is available. Therefore a dedicated on-street car park would not be considered necessary in this situation.

4.5. The following options are available for the Community Board:

4.5.1. Option One – Approve installation of no-stopping restrictions and note proposed pedestrian improvements, but decline the request for a mobility park.

This is the preferred option because it improves visibility for motorists exiting the retirement village apartments on the west side of Charles Upham Drive and of pedestrians crossing at three points along the street, while also maintaining use of the remaining kerb space for public parking.

4.5.2. Option Two – Approve installation of no-stopping restrictions and note proposed pedestrian improvements, but approve the request for a mobility park.

This is not the preferred option because, while it achieves the visibility improvements of Option One, it also restricts public car parking in a neighbourhood with adequate on-street and driveway parking available.

4.5.3. Option Three – Retain the status quo.

This is not the preferred option because it does not result in any changes to visibility for motorists exiting the retirement village apartments or pedestrians crossing Charles Upham Drive.

Implications for Community Wellbeing

4.5.4. There are implications on community wellbeing by the issues and options that are the subject matter of this report.

4.5.5. These proposed improvements provide infrastructure in terms of safety improvements which provide safe access for residents within the district.

4.5.6. These facilities link communities and provide health benefits for all ages by providing opportunities for safe walking & cycling.

4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

Council staff have consulted with residents and management of the Charles Upham Village retirement village on these proposed changes; there has been general support for the concept.

There are no other groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report; the impacts of parking changes are considered to be localised to Charles Upham Drive only.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

The extension of the footpath along the western side of Charles Upham Drive and northern refuge will be a cost share with the developer, funded from the Subdivision Contribution budget.

Installation of no-stopping restrictions will be carried out through the Road Maintenance Contract.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report have minor sustainability and climate change impacts. Improvements to the pedestrian network provide alternate transport options to private motor vehicle use.

6.3 Risk Management

There is a risk that the residents may not accept the changes proposed and further lobby Council to change the parking. There is a risk that reduced on-street parking supply will lead to further congestion based on the adoption/implementation of the recommendations in this report. However, this risk is considered to be very low at present.

6.4 Health and Safety

There is a small risk that a vehicle exiting from the retirement village apartments on the west side of Charles Upham Drive may fail to give way to thru traffic and cause a crash; while it is considered that the existing sight distance is appropriate for the context, the perception that a lack of visibility exists will be reinforced if such a crash occurs.

There are health and safety risks arising from the adoption/implementation of the recommendations in this report. Physical works will be undertaken through either the Road Maintenance contract or the developer. The Road Maintenance contractor has a Health and Safety Plan and a SiteWise score of 100. The developer will be required to provide a Traffic Management Plan and will be audited as part of the development works.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report. This report considers the following outcomes:

There is a safe environment for all

• Harm to people from natural and man-made hazards is minimised.
• Our district has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.
• Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.

Transport is accessible, convenient, reliable and sustainable

• The standard of our District's roads is keeping pace with increasing traffic numbers.
• Communities in our District are well linked with each other and Christchurch is readily accessible by a range of transport modes.

7.4. Authorising Delegations

Per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve traffic control and constraint measures on streets Per Part 2, the Utilities and Roading Committee is responsible for roading and transportation activities, including road safety, multimodal transportation, and traffic control.

Charles Upham Drive
Parking & Pedestrian
Improvements
COMP: SIB
DATE: 12 Aug 2021

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	RDG-30 / 210729123979
REPORT TO:	RANGIORA-ASHLEY COMMUNITY BOARD
DATE OF MEETING:	8 September 2021
AUTHOR(S):	Shane Binder, Transport Engineer
SUBJECT:	Request for approval to install Stop Controls on Lehmans Road at Fernside Road, Lehmans Road at Johns Road, and Elm Drive at Oakwood Drive.

ENDORSED BY:
(for Reports to Council, Committees or Boards)

Department Manager | Chief Executive

1. SUMMARY

1.1 This report seeks approval to install stop controls in three locations within Rangiora, including Lehmans Road at Fernside Road. Lehmans Road at Johns Road, and Elm Drive at Oakwood Drive.

1.2 The intersection of Lehmans Road and Fernside Road is a T-intersection at an acute angle. Lehmans Road intersects running north-south, while Fernside Road is the through (priority) route running northwest-southeast, as shown below in Figure 1. Lehmans Road is presently signed for Give Way control to Fernside Road. Visibility to the southeast from Lehmans Road is restricted by a power pylon and vegetation on the property boundary, making a Stop control more appropriate than a Give Way.

1.3 The intersection of Lehmans Road and Johns Road is a 90-degree crossroads. Johns Road is the priority route running east-west while Lehmans Road runs north-south, as shown below in Figure 2. Lehmans Road is presently signed for Give Way control to Johns Road. A hedgerow on the property boundary of the southwest corner of the intersection limits visibility from the south approach to the west, making a Stop control more appropriate than a Give Way.

1.4 The intersection of Elm Drive and Oakwood Drive is a 90-degree crossroads. Oakwood Drive is the priority route running roughly north-south while Elm Drive runs east-west, as shown below in Figure 3. Elm Drive is presently signed for Give Way control to Oakwood Drive. A stucco wall on the residential section to the northwest of the intersection limits visibility from the west approach to the north, making a Stop control more appropriate than a Give Way.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210729123979;

(b) **Approves** the installation of stop control on Lehmans Road, both sides of Fernside Road;

(c) **Approves** the installation of stop control on Lehmans Road, both sides of Johns Road;

(d) **Approves** the installation of stop control on Elm Drive, both sides of Oakwood Drive;

(e) **Circulates** this report to the Utilities & Roading Committee for information.

GOV Form 005 - Version 1.0 – April 2021

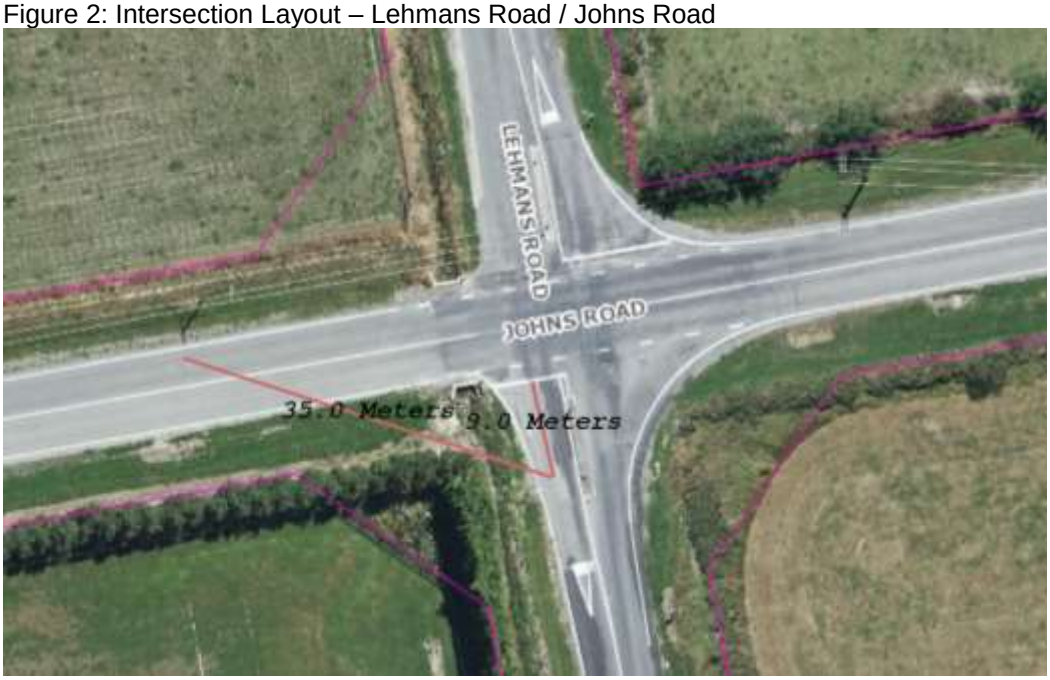
3. BACKGROUND

3.1 The intersection of Lehmans Road and Fernside Road is a t-intersection at an acute angle. Lehmans Road intersects running north-south, while Fernside Road is the through (priority) route running northwest-southeast, as shown below in Figure 1. Lehmans Road is presently signed for Give Way control to Fernside Road. A power pylon is located close to the northeast corner of the intersection and Lehmans Road crosses a drain marked by high concrete head- and wing-walls (the culvert walls on the northwest corner have been cut down to ground level previously).

3.2 Figure 1: Intersection Layout – Lehmans Road / Fernside Road

3.3 The intersection of Lehmans Road and Johns Road is a 90-degree crossroads. Johns Road is the priority route running east-west while Lehmans Road runs north-south, as shown below in Figure 2. Lehmans Road is presently signed for Give Way control to Johns Road. A hedgerow on the property boundary of the southwest corner of the intersection limits visibility from the south approach to the west.

3.4 Figure 2: Intersection Layout – Lehmans Road / Johns Road



3.5 The intersection of Elm Drive and Oakwood Drive is a 90-degree crossroads. Oakwood Drive is the priority route running roughly north-south while Elm Drive runs east-west, as shown below in Figure 3. Elm Drive is presently signed for Give Way control to Oakwood Drive. A stucco wall on the residential section to the northwest of the intersection limits visibility from the west approach to the north.

3.6 Figure 3: Intersection Layout – Elm Drive / Oakwood Drive

4. ISSUES AND OPTIONS

4.1. Per the *Manual of Traffic Signals and Markings (MOTSAM) Part 1 Section 2*, stop control should be implemented at intersections where "lack of visibility makes it unsafe to approach the intersection at a speed greater than 10 km/hr." *MOTSAM* further notes "It is unsafe to approach an intersection at more than 10 km/h if, from a point 9 metres from the intersection limit line on a controlled approach, a driver cannot see a vehicle on an uncontrolled approach at a distance (metres) of 1.2 times the speed (km/h) exceeded by 15% of vehicles on the priority route."

4.2. There are no recent traffic and speed counts on Fernside Road. However, NZTA-provided data suggests the free-flow speed on Fernside Road is 82.9 km/hr. It is therefore assessed that stop control should be erected if the sight distance is less than 99m. Sight distance to the southeast from Lehmans Road is approximately 55m; see Figure 1 above. It is therefore considered that stop control is appropriate for Lehmans Road.

4.3. Council collected traffic and speed counts on Johns Road east of Lehmans Road in April 2019. The 85th percentile speed was measured at 95 km/hr. It is therefore assessed that stop control should be erected if the sight distance is less than 114m. Sight distance to the west from the south approach of Lehmans Road is approximately 35m; see Figure 2 above. It is therefore considered that stop control is appropriate for Lehmans Road.

4.4. Traffic and speed counts were collected on Oakwood Drive by Council in June 2019. The 85th percentile speed was measured at 46.5 km/hr. It is therefore assessed that stop control should be erected if the sight distance is less than 56m. Sight distance to the north from the west approach of Elm Drive is approximately 32m; see Figure 3 above and Figure 4 below. It is therefore considered that stop control is appropriate for Elm Drive.

4.5. Figure 4: Sight Distance to the North – Elm Drive / Oakwood Drive

Implications for Community Wellbeing

There are no implications on community wellbeing by the issues and options that are the subject matter of this report.

4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report; the impacts of intersection control change are considered to be localised and very minor in nature.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. **Financial Implications**

There are no financial implications of the decisions sought by this report; the cost to change signage and markings required for these changes can be accommodated within the Road Maintenance budgets.

6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts; while a change to stop control will increase emissions from vehicles coming to a complete stop and then accelerating, this increase is considered to be inconsequential.

6.3 **Risk Management**

There is currently a risk that a motorist could travel through one of the three intersections without sighting conflicting traffic due to limited sight distance. There are no future risks arising from the adoption/implementation of the recommendations in this report.

Health and Safety

There is currently a risk that a motorist could travel through one of the three intersections without sighting conflicting traffic due to limited sight distance. There are not future health and safety risks arising from the adoption/implementation of the recommendations in this report.

Physical works will be undertaken through the Road Maintenance Contract. The Road Maintenance contractor has a Health & Safety Plan and a SiteWise score of 100.

7. CONTEXT

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 2 of the Land Transport Rule: Traffic Control Devices requires a Road Controlling Authority to "authorise and, as appropriate, install or operate traffic control devices."

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are not relevant to the actions arising from recommendations in this report.

7.4. **Authorising Delegations**

Per Part 3 of the WDC *Delegations Manual*, the Community Board has the delegated authority to approve control signs on streets (e.g., stop, give way, etc.).

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:	GOV-26-11-06 / 210929157075
REPORT TO:	RANGIORA-ASHLEY COMMUNITY BOARD
DATE OF MEETING:	13 October 2021
FROM	Kay Rabe, Governance Advisor
SUBJECT:	Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)

Department Manager | Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider two applications for funding received from:

Name of Organisation	Purpose	Amount requested
Life Education Trust Canterbury	Towards the delivery of the Healthy Harold Programme	$500
North Canterbury Swim Club	Towards the purchase of Best Time Ribbons for the athletes	$1,117
Total:		**$1,617**

Attachments:

i. Application from the Life Education Trust (Trim Ref: 210923153885).
ii. Application from North Canterbury Swim Club (Trim Ref: 210930157920).
iii. Spreadsheet showing previous two years grants.
iv. Board funding criteria 2021/2022. (Trim Ref: 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210929157075.

(b) **Approves** a grant of $..... to the Life Education Trust Canterbury towards the delivery of the Healthy Harold Programme.

OR

(c) **Declines** the application from the Life Education Trust Canterbury.

(d) **Approves** a grant of $..... to the North Canterbury Swim Club towards the purchase of 'Best Time Ribbons' for the athletes.

OR

(e) **Declines** the application from the North Canterbury Swim Club.

3. BACKGROUND

3.1 ***Life Education Trust Canterbury*** is requesting funding to deliver its Healthy Harold Programme.

3.2 ***North Canterbury Swim Club*** is requesting funding towards the purchase of 'Best Time Ribbons' for presenting to athletes.

3.2 The current balance of the 2021/22 Discretionary Grant fund is $14,218.

4. ISSUES AND OPTIONS

Life Education Trust Canterbury (the Trust)

4.1 Life Education began in Christchurch in 1988 in a static classroom and has evolved to operate out of three mobile classrooms with four qualified Life Education Educators. The Trust delivers its Life Education programme as far as the Hurunui District through to the Rakaia Region, and reaches up to 20,000 children each year in 80 different primary and intermediate schools throughout Canterbury.

4.2 Being a health resource, Life Education takes children on a journey through five subject strands; self-esteem, food and nutrition, body knowledge, social relationships and substances. Exploring these strands helps them to understand the wonder of their own bodies, and how best to take care of them. The Trust has been active for 30 years, which has given them a proud history in the community and the programmes have become a respected resource for the education sector.

4.3 Funding is requested to complete the programme delivery for 2021. Applications have therefore been submitted to all four community boards. It is expected that over 2,500 children, between years one to eight will participate in the programme and be equipped with the knowledge they require to make informed decisions affecting their health and wellbeing. The Trust has a vision of reaching 85% of tamariki and rangatahi every year.

4.4 The Trust relies mostly on fundraising activities to deliver the programme each year. They have a number of supporters that assist them to deliver the service including trucking partners who move the classrooms from school to school.

4.5 The costs for providing the programme is approximately $600,000 per year, $450,000 of which needs to be fundraised and the Trust therefore applies to many funding organisations. No government funding is received. If this application is not successful the programme will continue to be provided. The Trust has not applied for Discretionary Grant funding previously.

North Canterbury Swim Club (the Club)

4.6 The Club was formed in January 2011 as a merger between the Kaiapoi Swim Club and the Dudley Park Amateur Swim Club. By 2013 the Club had 82 members, 60 swimmers who compete on a regular basis and 22 non-competitive swimmers. The Club is affiliated to Swim Canterbury West Coast and operates under the auspices of Swimming New Zealand. In 2011, the Club was named Club of the Year at the Swim NZ Awards and in 2012 Brigitte Mahan, the Coach, was named NZ Club Coach of the Year while Paul Lloyd was named Volunteer of the Year.

4.7 The Club is hosting the annual Best Time Meet to be held on Friday 22 and Saturday 23 October 2021. The Club is requesting assistance in purchasing the ribbons to be presented to the athletes who better their time from time trials in previous years.

4.8 Two hundred and fifty young athletes are scheduled to take part and will benefit from receiving acknowledgement of their achievements. Approximately 50% of the athletes come from the Rangiora Ashley Ward and athletes from Culverdon and Waikairi will also be taking part. This Meet will benefit the youth of north Canterbury, not only the athletes themselves but also their friends and family by promoting the enjoyment and benefits of physical activity as well as having a positive affect to communities throughout north Canterbury.

4.9 The quoted cost for the ribbons is $1,117 and with funding support from the Board this will enable the Club to provide catering for the timekeepers, officials and volunteers without having to rely on families to provide the food required. No other funding has been sought in relation to this event. The event will still proceed if this application is unsuccessful. The Club has previously applied to the Rangiora-Ashley Community Board in January 2021 for funding to assist for lane hire (pool time), however the application was unsuccessful.

4.6. The Board may approve or decline grants as per the grant guidelines.

4.7. There are implications on community wellbeing by the issues and options that are the subject matter of this report.

4.8. The Management Team has reviewed this report.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, other than the Life Education Trust Canterbury and North Canterbury Swim Club which are likely to be affected by, or to have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or have an interest in the subject matter of this report. However it should be noted that the children in years one to eight and young athletes wellbeing maybe affected by the outcomes of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

The 2021-31 Long Term Plan includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $9,870 in the 2021/22 financial year. An amount of $7,098 was carried forward from the 2020/21 financial year, thereby bringing the Discretionary Grant Fund to a total of $16,968 for this financial year. The Board currently have $14,218 funds available.

The application criteria specify that grants are customarily limited to a maximum of $500 in any one financial year (July to June), even though a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety related issues will fall under the auspices of the Life Education Trust Canterbury and North Canterbury Swim Club.

7. CONTEXT

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

Groups applying for Board Discretionary Grants 2021/2022

Name of Group: Life Education Trust Canterbury

Address: PO Box 80211, Riccarton, Christchurch, 8440

Contact Person within Organisation: Andrew Gray

Position within Organisation: Community Engagement Manager

Contact phone number: 0211766519 Email: andy.gray@lifeed.org.nz

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

The funding would be used to support the delivery of our Healthy Harold Programme that runs in the Rangiora - Ashley area.

What is the timeframe of the project/event date? 2021

Overall Cost of Project: $672,361.96 Amount Requested: $500

How many people will directly benefit from this project? 2671

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☑ District

☐ Preschool ☑ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 25 % Rangiora-Ashley 50 % Woodend-Sefton 5 % Kaiapoi-Tuahiwi 20 %

Other (please specify): _____

If this application is declined, will this event/project still occur? ☐ Yes ☐ No

If No, what are the consequences to the community/organisation?

N/A

What are the direct benefit(s) to the participants?

• The intended outcome is that we will reach 2,671 Waimakariri children (yrs 1-8) children and after participating they will be equipped with the knowledge they require to make informed decisions affecting their own health and wellbeing

What is the benefit(s) to your organisation? 36

Our organisation has a vision of reaching 85% of tamariki and rangatahi every year. This funding will help towards acheiving this vision.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Following on-going participation children will be proud of their identity and confident in who they are, empowered to make healthy informed decisions, respectful of themselves, others and the

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☐ Yes ☐ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

N/A

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Our operating costs are approximately $600,000 per year. $450,000 of which needs to be fundraised. We are not governement funded. We apply to every trust and grant funder that we

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☐ No

If yes, please supply details:

Enclosed
- ☑ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☐ Supporting costs/quotes
- ☑ Other supporting information

☑ I am authorised to sign on behalf of the group/organisation making this application.

☑ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☑ I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

☑ I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Andrew Gray Date: 21/9/21

TRIM: 210923153885 / GOV-26-11-05

Waimakariri District Council
215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/ current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
× Wages	✓ New equipment
× Debt servicing	✓ Toys/educational aids
× Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
× Stock or capital market investment	✓ Safety equipment
× Gambling or prize money	✓ Costs associated with events
× Funding of individuals (only non-profit organisations)	✓ Community training
× Payment of any legal expenditure or associated costs	
× Purchase of land and buildings	
× Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
× Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

210603089776 / QD GOV Form 008 - Version 1.0 - June 2021

Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of $500 in any one financial year (July 2021 to June 2022) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

TRIM: 210923153885 / GOV-26-11-05

Life Education Trust Canterbury

PO Box 80211 • Christchurch, 8440

022 544 2339

andy.gray@lifeed.org.nz • www.lifeeducation.org.nz

21st September 2021

Dear Sir/Madam,

Thank you for the opportunity to present this application for funding to Woodend-Sefton Community Board.

At Life Education our vision is to ***enable children to reach their full potential***, by ***educating and inspiring generations to embrace positive choices for a healthy mind and body.***

Each year Life Education Trust Canterbury delivers educational programmes through lessons in four mobile classrooms. Our philosophy is based on three principles*;* ***You are unique***, our aim is to make each child feel comfortable with their identity. ***The human body is magnificent***; we capture children's imagination using technology that shows them the magnificence of the body, how it functions and what its needs are. ***We need to support & respect***, we teach children that they need to do this to one another, because of the delicate and complex nature of life.

Life Education offers an Education outside the Classroom experience to children. It's within our mobile classroom environment that our registered, specialist teachers using an integrated inquiry-based planning model, makes Life Education successful. Being a health resource, Life Education takes children on a journey through five subject strands; ***self-esteem, food and nutrition, body knowledge, social relationships and substances***. Exploring these strands helps them to understand the wonder of their own bodies, and how best to take care of them.

Life Education exists to empower children with the knowledge and confidence to make healthy decisions for themselves. Our vision is that children will reach their full potential and our philosophy focuses on the wellbeing and mental health of children. Growing up in part determines who you are and who you'll be as an adult. Behaviours developed during childhood and early adolescence is predictors of adult behaviours, we believe that if we can provide the educational opportunity to children, they then can make informed choices during the journey of their lives.

In 2021 to meet demand we have expanded to a fourth mobile classroom which has demonstrated the communities need for health and wellbeing support. In the current year we are projected to reach 24,000 tamariki across the Canterbury region.

TRIM: 210923153885 / GOV-26-11-05

In terms of community demand and need, the Ministry of Education produce a five yearly 'National Monitoring Study of Student Assessment' (NMSSA), and this work is undertaken by Otago University. Amongst the comprehensive report it identified:

- Lower confidence by teachers in teaching health
- Therefore, almost all principals' use an external provider for support
- And, **Life Education was named as the lead provider** of the 163 providers identified.

External providers	Year 4	Year 8	Health focus
	%	%	
Life Education	86	63	Healthy body/mind/food, relationships, safety, well-being, sexuality
NZ Police/Fire Department	40	33	Keeping Ourselves Safe (KOS), DARE (drug alcohol education), fire safety
Public health nurse/dental nurse/DHB	14	16	Sexuality, puberty, hygiene
St John's	4	-	First aid
Parenting Place/Attitude/ Family Planning	-	20	Puberty, friendships, mental health, well-being, KOS

Supporting the health education needs of children is a critical outcome and never more needed than this year. Each school teacher is invited to provide feedback of through an evaluation system managed independently by Research NZ, so we can monitor the effectiveness of our programme.

Life Educations new additional focus is to show the impact and outcomes of our work. It's fine and well that our brand is so strong and everyone knows Harold the Giraffe, but:

- what is the effect of our programme?
- Is our programme hitting the mark at each school?
- What issues need to be tackled and how do we know?
- What is the feedback from teachers about our service?

The below impact and outcomes statistics outline the first step of how we plan to show how effective we are and how we measure our success and decide on what we deliver.

TRIM: 210923153885 / GOV-26-11-05

CHALLENGES FOR OUR YOUNG PEOPLE

In our complex and changing society, the mental health and wellbeing of our children shapes their success in life. Young people face an increasing number of issues which can seriously impact their wellbeing.

Key significant health issues of young people in New Zealand:

- **New Zealand has one of the worst youth suicide rates in the OECD** – and on average 20 young people are admitted to hospital each week as a result of self-harm. (Chief Coroner 2019)
- New Zealand has **one of the highest child obesity rates and we know this leads to poor mental health**, higher incidences of being a victim of bullying and lower educational achievement. (Taking Action on Childhood Obesity, WHO, 2016)
- **Thirty percent of children aged 13 or less have tried alcohol** and 18% of that group say they 'currently drink', with nearly 7% saying they have been 'binge drinking' in the last four weeks. (The University of Auckland Youth 2000 Series)
- Youth experience high levels of anxiety, depression and psychological distress, within 15-24 year olds **19% reported moderate to severe depression, 12% reported moderate to severe anxiety** and **36% reported medium-high levels of psychological distress** within a 2-4 week period. (HPA Wellbeing and Mental Distress in Aotearoa NZ: Snapshot 2016)

To gain further insight from children directly around the challenges they are facing we conducted a survey of 2,370 children in years five to eight, spread across the country. Survey results helped to ensure that we are addressing the current issues to the development of children today in our programme. Our findings uncovered some key areas of concern:

It was the need to support children's health and wellbeing that saw Life Education begin its work in New Zealand over 30 years ago. **Today we are New Zealand's largest health education provider in primary, intermediate and secondary schools.**

LIFE EDUCATION

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Healthy Minds for our tamariki

Tamariki face many challenges to their mental health and hauora and growing up isn't easy. Factors like increased loneliness, discrimination, harmful environments, social pressures, increased social media and worries about the future are just a few of the struggles impacting the mental health of tamariki. [1]

Life Education Trust and Anxiety NZ have come together to support young people's mental health and wellbeing to thrive. Launching a new initiative Healthy Minds, they aim to empower young people to grow their hauora and meet challenges with resilience, resources and connection.

Health, wellbeing and behaviours developed as a young person largely shape your success throughout life. Our young people are our future, and it is important they learn how to develop a positive growth mindset and resilience in order to be happy and healthy, now and in years to come.

Unfortunately, statistics show declining mental health and wellbeing of young people in Aotearoa:

Healthy Minds provides teachers support in teaching resilience and strategies to manage anxiety. Educators encourage tamariki to think critically and consider the strategies and solutions that can make it easier to manage emotionally, preparing them for when challenges arise.

Life Education teaching is focused on the magnificence of the brain, building a positive identity, and the ability to identify and regulate different feelings, thoughts, and behaviours. Life Education want each child to feel comfortable with their unique identity, strengths and abilities, and to understand how incredibly special and amazing they are. They help children discover how to use positive self-talk and practice a positive growth mindset, which helps them to become more resilient.

They teach about the magnificence of the brain so that tamariki can develop an understanding of how the brain functions. This leads on to teaching how to regulate emotions when feeling worried or stressed. As part of Life Education lessons, students will engage with videos and resources which represent the types of problems they may face, helping them identify their thoughts and feelings. Educators help students explore and consider how they might adapt their behaviour, thinking and emotional responses as they navigate through challenges they may face.

Life Education is New Zealand's leading external health education provider, used in 86% of primary and intermediate schools.[5] Healthy Minds teaching and learning resources have been reviewed by Anxiety New Zealand's team of expert clinicians to ensure teaching models and resources fit with best practice in the field.

Find out more about how Life Education can support the mental health and resilience of your students at: lifeeducation.org.nz

LIFE EDUCATION
Learning with Harold

In partnership with: AnxietyNZ TRUST

Healthy Minds

All tamariki have unique abilities and identities, and with the right knowledge, strategies and support, they can thrive! Life Education has partnered with Anxiety NZ to strengthen our ability to support the mental health and wellbeing or tamariki.

Find out more about Healthy Minds online at:
lifeeducation.org.nz/healthy-minds

1.Youth19 Rangatahi Smart Survey, 2.Unicef Innocenti Report Card 2020, 3.Life Education Child Survey 2018, 4.Life Education Feedback, Research New Zealand 2020, 5.Ministry of Education 2018 National Monitoring Study of Student Achievement Report

TRIM: 210923153885 / GOV-26-11-05

THE NEED FOR TEACHING SUPPORT IN HEALTH EDUCATION

Recent findings from the Ministry of Education report published in 2018, National Monitoring Study of Student Assessment (NMSSA), validated the need in schools for teaching support when it comes to health. The report identified:

- Teachers have less access to good quality health resources, professional learning development and professional support in health.
- Almost all principals reported using an external provider for support with health teaching.
- Principals were confident that programmes implemented by external providers were relevant to the NZ Curriculum.
- Teachers are less confident teaching mental health: 9% reported they felt slightly or not at all confident in teaching food and nutrition, where as 52% reported they felt slightly or not at all confident in teaching mental health.
- **Life Education was named the leading external health provider, used in 86% of schools.**

View the report at: www.educationcounts.govt.nz/publications/series/nmssa

THROUGH OUR HEALTHY HAROLD PROGRAMME WE EDUCATE AND INSPIRE GENERATIONS TO MAKE POSITIVE CHOICES FOR A HEALTHY MIND AND BODY

BEST PRACTICE

OUR SHARED PLANNING APPROACH

Through a shared planning approach with schools we are able to support children in each school community.

KEY FOCUS AREAS

To meet schools' individual needs, our Educators liaise with teachers choosing a topic to focus on from our five learning strands. Teachers then select a key focus area, which the lesson will be planned around.

The top 10 key focus areas identified by teachers in 2018 were:

1. What does our body need to stay healthy and happy?
2. What makes me a good friend?
3. What can we do when we have problems?
4. What is the importance of kindness?
5. What makes us special and unique?
6. Why is it important to show empathy towards others?
7. What are the impacts of the decisions we make?
8. How do we know what other people could be feeling?
9. Why is my reputation and identity important? Where can I go for help?
10. How can our feelings influence the way we act?

TRIM: 210923153885 / GOV-26-11-05

OUR OUTCOMES

Teachers are asked to provide their feedback after their lessons with Life Education. This continuous evaluation process measures the quality of our teaching and how we meet teacher's and children's learning needs. This is managed independently through Research NZ.

TEACHER FEEDBACK

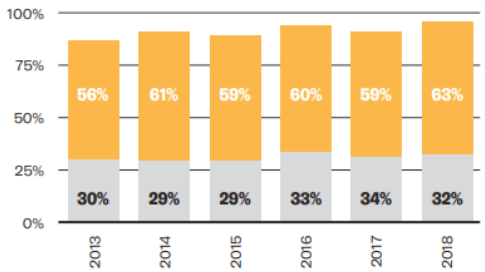
WE MEET CHILDREN'S NEEDS

"The Educator created and delivered lessons that met the needs of children in my class"

From effective planning, we can better meet the needs of children

STRONGLY AGREE

AGREE

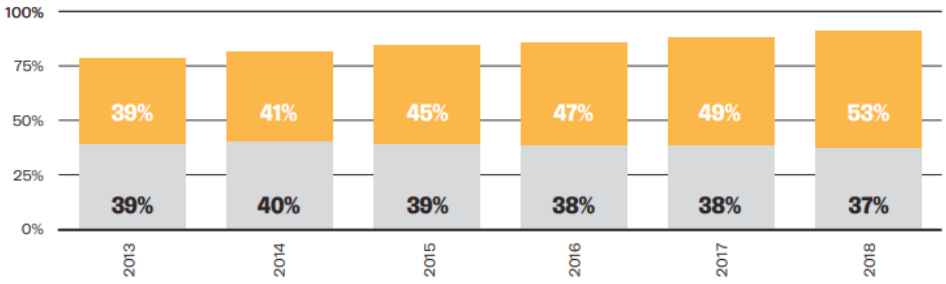


"Content tied in well with current classroom topic"

To be effective, external providers need to be an integral part of school's teaching and goals Our investment in our planning process and resources has seen a significant increase in how effectively we integrate into the children's health needs

STRONGLY AGREE

AGREE



LIFE EDUCATION

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TEACHER FEEDBACK

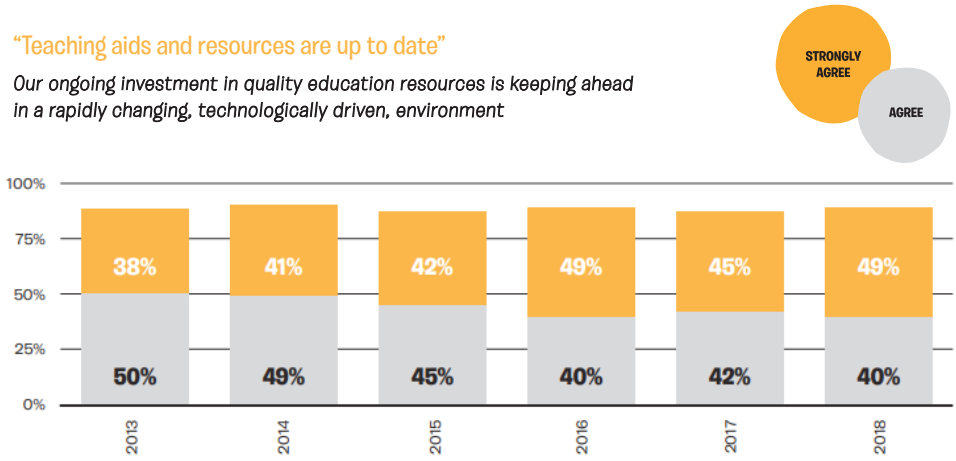
TEACHERS USE OUR RESOURCES

9,305

RESOURCE DOWNLOADS IN 2018 BY TEACHERS

"Teaching aids and resources are up to date"

Our ongoing investment in quality education resources is keeping ahead in a rapidly changing, technologically driven, environment



TEACHER FEEDBACK

SCHOOLS RECOMMEND US TO OTHERS

96%

of teachers agreed or strongly agreed with these statements

★ **Life Education provides children with useful skills in the future**

★ **I would definitely recommend Life Education to schools in my area**

IMPROVED SOCIETAL OUTCOMES AMONG YOUNG PEOPLE

Significant improvements were reported for many health-compromising behaviours in the Youth 2000 series - the largest longitudinal youth study in NZ

- ✓ Decreased substance use (cigarettes, marijuana and binge drinking)
- ✓ Reduced risky driving behaviours (going without a seat belt, drink driving and driving dangerously)
- ✓ Reduced violence (being hit or harmed by someone on purpose)
- ✓ Decreased sexual coercion/ abuse

LIFE EDUCATION

TRIM: 210923153885 / GOV-26-11-05

2 March 2021

Life Education Trust – Letter of Support

To Whom It May Concern,

I am pleased to provide a letter of endorsement for the work of Life Education Trust.

For 41 years Anxiety New Zealand Trust has provided education, support and treatment for people experiencing disability or disadvantage due to anxiety, depression and mental health challenges. Anxiety New Zealand helps over 120,000 kids, teens, adults and families yearly.

Life Education Trust shares similar values as Anxiety NZ Trust - an evidence based, community organisation respecting and valuing people's differences of culture, age, gender, sexual orientation, personal values and spiritual beliefs. Life Education Trust works in schools to education and inspire children and young people to make positive choices. We have had the pleasure to help Life Education Trust to create a Healthy Minds campaign to support young people's mental health and hauora to thrive. Research from Life Education Trust found that 86% of school leaders identified anxiety as 'very much an issue' or is 'an issue' for their students. Our partnership with Life Education Trust will strengthen and grow to involve sharing of information across our teams and ultimately benefit communities across New Zealand.

Life Education Trust makes a significant difference in the community and their work is essential to the wellbeing of young New Zealanders. They have established trusted relationships throughout New Zealand. They focus on factors like increased loneliness, discrimination, harmful environments, worries about the future and increased social media which all impact on the mental health of our tamariki. Like many NGO's, they do a lot, with a little. Their contribution in increasing resilience, building stronger communities and being a part of wider conversations about the wellbeing of New Zealanders is truly valuable.

I would be happy at any point to provide a verbal reference should one be needed and can be contacted directly on 021 264 5505. Please do not hesitate to contact me if you should you need further information.

Yours sincerely,

Sarah Woollard
CEO
Anxiety New Zealand Trust
Email: sarahw@anxiety.org.nz
Ph: 09 846 9776

TRIM: 210923153885 / GOV-26-11-05

Matt Doocey
MP for Waimakariri

7 October 2020

Support of application – Life Education Trust: New Classroom Campaign

To Whom It May Concern

I am delighted to write in support of the application by Life Education Trust for funding for their new classroom campaign to increase the trust's capacity to deliver valuable coping tools to more students throughout Canterbury.

Life Education empowers children to make healthy decisions for themselves. This has never been more valuable for our children. New Zealand has the worst teen suicide rate in the developed world. The number of adolescents reporting two or more psychological symptoms (feeling low, feeling irritable, feeling nervous, and having sleeping difficulties) is increasing.

Providing access to Life Education specialist health educators is a powerful tool in the fight to combat these issues. The specialist educators teach about relationships and communities, and they focus on connecting and relating to others. Children learn about leadership and teamwork, coping with change, pressure and conflict, and digital citizenship. The Trust is often approached by schools to provide expertise and support around the issues of bullying and cyber safety. Life Education's collaborative approach allows it to adapt with the times and be as effective as possible.

The Trust has schools on its waiting list, with Canterbury at capacity. To service growing demand it needs to build capacity by funding a new classroom and meeting the costs associated with this, including for a registered teacher and resources.

I whole-heartedly support Life Education Trust in the support they provide to our student communities and am delighted to support this request for funding.

Yours sincerely

Matt Doocey
MP for Waimakariri

National
Parliament Parliament Buildings, Wellington, 6160 · 04 817 9369 · matt.doocey@parliament.govt.nz
Kaiapoi 156E Williams Street, Kaiapoi 7630 · 03 327 3584 · kaiapoi@parliament.govt.nz
Rangiora Oxford Lane, 188 High Street, Rangiora 7400 · 03 313 0768 · waimakariri@parliament.govt.nz
MattDoocey/Waimakariri · mattdoocey.com

TRIM: 210923153885 / GOV-26-11-05

Thank you for the consideration of this funding application. We hope together we can continue to make an impact on children's lives in the Canterbury community.

Yours sincerely,

Andrew Gray
Community Engagement Manager

LIFE EDUCATION
Learning with Harold

TRIM: 210923153885 / GOV-26-11-05

Balance Sheet

Life Education Trust Canterbury
As at 30 September 2021

	30 Sep 2021
Assets	
Bank	
ANZ Current Account	3,988
Harold SBS Account	50
SBS Account	25
Total Bank	**4,063**
Current Assets	
Accounts Receivable	17,135
Merchandise - Asset	4,046
Total Current Assets	**21,181**
Fixed Assets	
Computer Equipment	10,177
Computer Equipment - Accumulated Depreciation	(7,327)
Mobile Classroom	472,358
Mobile Classroom - Accumulated Depreciation	(331,089)
Motor Vehicle	5,100
Office Equipment	14,798
Office Equipment - Accumulated Depreciation	(6,938)
Total Fixed Assets	**157,080**
Total Assets	**182,324**
Liabilities	
Current Liabilities	
Accounts Payable	30,939
ANZ Visa Card	1,451
GST	3,189
Holiday Pay Accrual	16,221
Loan - Dean Percy	5,000
PAYE Payable	9,788
Total Current Liabilities	**66,589**
Non-Current Liabilities	
Loan - LET NZ	47,000
Total Non-Current Liabilities	**47,000**
Total Liabilities	**113,589**
Net Assets	**68,735**
Equity	
Current Year Earnings	2,624
Retained Earnings	66,112
Total Equity	**68,735**

TRIM: 210923153885 / GOV-26-11-05

Profit and Loss

Life Education Trust Canterbury
1 January 2021 to 30 September 2021

	30 Sep 21
Income	
Covid-19 Wage Subsidy	9,600
Donations	10,416
Donations Harold	450
Fundraising/events - Duck Race	3,082
Grant no GST	112,762
Grants GST	14,652
Interest Income	9
Lion Foundation Grant	20,000
Lotteries Grant	40,000
Pub Charity Grant	15,000
Resurgence Support Payment (RSP)	3,500
School Fees	106,898
Sponsorship - GST	25,025
Total Income	**361,393**
Gross Profit	**361,393**
Less Operating Expenses	
Accommodation	540
Audit fees	57
Bank Fees	251
Classroom Resources	3,770
Cleaning	250
Computer expense	424
Conference cost - Trustees	2,996
Conference expenses - Educators	3,604
Fundraising expenses	1,064
General Expenses	1,202
Insurance	1,370
Interest Expense	751
KiwiSaver Employer Contributions	8,283
Marketing/Promotional costs	117
Merchandise	309
Moblie Classroom expenses	9,035
Motor Vehicle Expenses	12,395
Postage and Freight	1,854
Printing & Stationery	796
Professional Development - Trustees	29
Repairs and Maintenance	6,448
Salaries - Educators	280,837
Staff expenses	25
Subscriptions	1,175
Travel	1,501

TRIM: 210923153885 / GOV-26-11-05

Profit and Loss

	30 Sep 21
Uniform	152
Workbooks	19,537
Total Operating Expenses	**358,770**
Net Profit	**2,624**

TRIM: 210923153885 / GOV-26-11-05

2021 Projection
Life Education Trust Canterbury
1 Jan 2021 to 31 Dec 2021

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
INCOME													
Donations													
Donations	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 24,000.00
Harold Club	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 50.00	$ 600.00
Total Donations	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 2,050.00**	**$ 24,600.00**
Events													
Run to Remember	$ -	$ 500.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 500.00
Life Ed Luncheon	$ -	$ -	$ -	$ -	$ -	$ 4,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000.00
Duck Race	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000.00	$ -	$ 20,000.00
Golf Day	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000.00	$ -	$ 10,000.00
Total Events	**$ -**	**$ 500.00**	**$ -**	**$ -**	**$ -**	**$ 4,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 30,000.00**	**$ -**	**$ 34,000.00**
Grants OPEX													
Rata													$ -
Lotteries COVID							$ 50,000.00						$ 50,000.00
The Southern Trust							$ 25,000.00						$ 25,000.00
Pub Charity				$ 15,000.00					$ 25,000.00				$ 40,000.00
Lotteries Community Fund										$ 50,000.00			$ 50,000.00
The Lion Foundation					$ 20,000.00								$ 20,000.00
Selwyn DC						$ 3,200.00							$ 3,200.00
Mainland Foundation		$ 5,000.00			$ 5,000.00				$ 5,000.00			$ 5,000.00	$ 20,000.00
Waimak DC									$ 4,000.00				$ 4,000.00
Rotary's			$ 5,000.00										$ 5,000.00
Perpetual Trust										$ 5,000.00			$ 5,000.00
Christchurch Casino											$ 10,000.00		$ 10,000.00
Working Together Fund											$ 3,000.00		$ 3,000.00
CERT	$8,000.00			$ 8,000.00		$ -	$ 8,000.00			$ 8,000.00			$ 32,000.00
COGS Rural							$ 5,000.00						$ 5,000.00
COGS City							$ 5,000.00						$ 5,000.00
Total Grants OPEX	**$ 8,000.00**	**$ 5,000.00**	**$ 5,000.00**	**$ 23,000.00**	**$ 25,000.00**	**$ 3,200.00**	**$ 93,000.00**	**$ -**	**$ 34,000.00**	**$ 63,000.00**	**$ 13,000.00**	**$ 5,000.00**	**$ 277,200.00**
Grants CAPEX													
Rata Foundation										$ 91,000.00			$ 91,000.00
NZCT		$ -			$ 27,500.00								$ 27,500.00
Total Grants CAPEX	**$ -**	**$ -**	**$ -**	**$ -**	**$ 27,500.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 91,000.00**	**$ -**	**$ -**	**$ 118,500.00**
Sponsorship													
Sponsorship	$ -						$ 20,000.00		$ 20,000.00	$ 20,000.00		$ 20,000.00	$ 80,000.00
Total Sponsorship	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000.00**	**$ -**	**$ 20,000.00**	**$ 20,000.00**	**$ -**	**$ 20,000.00**	**$ 80,000.00**
													$ -
School Fees													$ -
School Fees	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 12,000.00	$ 144,000.00
Total School Fees	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 12,000.00**	**$ 144,000.00**
Total Income	**$ 22,050.00**	**$ 19,550.00**	**$ 19,050.00**	**$ 37,050.00**	**$ 66,550.00**	**$ 21,250.00**	**$ 127,050.00**	***$ 14,050.00***	**$ 68,050.00**	**$ 188,050.00**	**$ 57,050.00**	**$ 39,050.00**	**$ 678,300.00**
Gross Profit	**$ 22,050.00**	**$ 19,550.00**	**$ 19,050.00**	**$ 37,050.00**	**$ 66,550.00**	**$ 21,250.00**	**$ 127,050.00**	***$ 14,050.00***	**$ 68,050.00**	**$ 188,050.00**	**$ 57,050.00**	**$ 39,050.00**	**$ 678,800.00**
Less Event Expenses													
Run to Remember		$ 500.00											
Life Ed Luncheon						$ 3,000.00							
Duck Race											$ 2,500.00		
Golf Day											$ 4,000.00		
Total Event Expenses	**$ -**	**$ 500.00**	**$ -**	**$ -**	**$ -**	**$ 3,000.00**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 6,500.00**	**$ -**	**$ 10,000.00**
Less Operating Expenses													
ACC levy	$ 87.00	$ 87.00	$ 87.00	$ 87.00	$ 87.00	$ 87.00	$ 87.00	$ 87.00	$ 87.00	$ 87.00	$ 87.00	$ 87.00	**$ 1,044.00**
Audit fees	$ -	$ 1,600.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 1,600.00**
Bank Fees	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	$ 10.00	**$ 120.00**
Classroom Resources	$ 670.00	$ 670.00	$ 670.00	$ 670.00	$ 670.00	$ 670.00	$ 670.00	$ 670.00	$ 670.00	$ 670.00	$ 670.00	$ 670.00	**$ 8,040.00**
Cleaning	$ 1,000.00	$ 100.00	$ -	$ 100.00	$ -	$ -	$ 100.00	$ -	$ -	$ 100.00	$ -	$ -	**$ 1,400.00**
Computer expense	$ 8,500.00	$ 216.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 8,716.00**
Conference cost - Trustees	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000.00	$ -	$ -	$ -	$ -	$ -	**$ 1,000.00**
Conference expenses - Educator	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000.00	$ -	$ -	$ -	$ -	$ -	**$ 4,000.00**
Conference cost - Manager	$ -	$ -	$ -	$ -	$ -	$ -	$ 500.00	$ -	$ -	$ -	$ -	$ -	**$ 500.00**
Depreciation	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Freight - truck expense	$ -	$ 7,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 7,000.00**
Fundraising expenses GST	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Insurance	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	$ 800.00	**$ 9,600.00**
KiwiSaver Employer Contributions	$ 820.00	$ 820.00	$ 820.00	$ 820.00	$ 820.00	$ 820.00	$ 820.00	$ 820.00	$ 820.00	$ 820.00	$ 820.00	$ 820.00	**$ 9,840.00**
Marketing/Promotional costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Motor Vehicle Expenses	$ 1,400.00	$ 1,400.00	$ 2,000.00	$ 2,000.00	$ 2,000.00	$ 24,000.00	$ 600.00	$ 600.00	$ 600.00	$ 600.00	$ 600.00	$ 600.00	**$ 36,400.00**
PO box expense	$ 13.33	$ 13.33	$ 13.33	$ 13.33	$ 13.33	$ 13.33	$ 13.33	$ 13.33	$ 13.33	$ 13.33	$ 13.33	$ 13.33	**$ 159.96**
Printing & Stationery	$ 200.00	$ -	$ -	$ 200.00	$ -	$ -	$ 200.00	$ -	$ -	$ 200.00	$ -	$ -	**$ 800.00**
Professional Development	$ -	$ 30,000.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ 30,000.00**
Professional Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Repairs and Maintenance	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	$ 500.00	**$ 6,000.00**
Salaries - Educator	$ 23,933.00	$ 23,933.00	$ 23,933.00	$ 23,933.00	$ 23,933.00	$ 23,933.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	**$ 293,598.00**
Salaries - Marketing	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	$ 7,417.00	**$ 89,004.00**
Staff expenses	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	$ 300.00	**$ 3,600.00**
Telephone & Internet	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	**$ 1,200.00**
Travel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Trustee expenses - reimbursement	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
Uniform	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	**$ 240.00**
Workbooks	$ 6,000.00	$ -	$ -	$ 8,000.00	$ -	$ -	$ 8,000.00	$ -	$ -	$ 8,000.00	$ -	$ -	**$ 30,000.00**
Total Operating Expenses	**$ 51,770.33**	**$ 74,986.33**	**$ 36,670.33**	**$ 44,970.33**	**$ 36,670.33**	**$ 58,670.33**	**$ 50,137.33**	***$ 36,337.33***	**$ 36,337.33**	**$ 44,637.33**	**$ 36,337.33**	**$ 36,337.33**	**$ 543,861.96**
Less Capital Expenses													
4th Classroom		$ 50,000.00				$ 27,500.00		$ 25,000.00	$ -	$ 16,000.00	$ -	$ -	$ 118,500.00
Total Capital Expenses	**$ -**	**$ 50,000.00**	**$ -**	**$ -**	**$ -**	**$ 27,500.00**	**$ -**	***$ 25,000.00***	**$ -**	**$ 16,000.00**	**$ -**	**$ -**	**$ 118,500.00**
Total Expenses	**$ 51,770.33**	**$ 75,486.33**	**$ 36,670.33**	**$ 44,970.33**	**$ 36,670.33**	**$ 61,670.33**	**$ 50,137.33**	**$ 36,337.33**	**$ 36,337.33**	**$ 44,637.33**	**$ 42,837.33**	**$ 36,337.33**	**$ 672,361.96**
Net Profit	**$ (29,720.33)**	**$ (55,936.33)**	**$ (17,620.33)**	**$ (7,920.33)**	**$ 29,879.67**	**$ (40,420.33)**	**$ 76,912.67**	***$ (22,287.33)***	**$ 31,712.67**	**$ 143,412.67**	**$ 14,212.67**	**$ 2,712.67**	**$ 6,438.04**

Emily Cameron

From: Andy Gray <andy.gray@lifeed.org.nz>
Sent: Thursday, 23 September 2021 3:23 PM
To: Records Staff
Subject: Community ward applications
Attachments: kaiapoi tuahiwi.pdf; Oxford ohoka.pdf; Rangiora - Ashley.pdf; woodend:sefton grant app.pdf

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Hi, please find attached our applications for the Waimakariri Community Boards, thanks, Andy

Andy Gray
Community Engagement Manager
022 544 2339
Life Education Trust (Canterbury)
Po Box 80 -211
Riccarton
Christchurch, 8440

www.lifeeducation.org.nz

Groups applying for Board Discretionary Grants 2021/2022

Name of Group: North Canterbury Swim club

Address: PO Box 53, Kaiapoi

Contact Person within Organisation: Maree Jackson

Position within Organisation: Committee Member

Contact phone number: 021 349465 Email: silvercloudent@scorch.co.nz

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

for our upcoming annual Best Time Meet, to be held Labour weekend we would like to apply for funding to assist with the costs of the Best Time Ribbons which are given to each athlete when they achieve a better time than previously when they have raced in the same event.

What is the timeframe of the project/event date? Friday 22nd And Saturday 23rd October

Overall Cost of Project: $1116.65 Amount Requested: $1116.65 or what is avail.

How many people will directly benefit from this project? 250

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☑ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☑ District

☐ Preschool ☑ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 43 % Rangiora-Ashley 50 % Woodend-Sefton 7 % Kaiapoi-Tuahiwi 0 %

Other (please specify): culverdon & waikairi

If this application is declined, will this event/project still occur? ☑ Yes ☐ No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

the North canterbury swim club can then spend the funds on covering costs of other expenses for the event, for example food for timekeepers and officials, without having to request family help

What is the benefit(s) to your organisation? 55

Youth of North Canterbury from Culverdon, Oxford, Loburn, plus Rangiora, Woodend and surrounds

What are the benefit(s) to the Rangiora-Ashley community or wider district?

encouraging youth to participate in competitions locally and NZ wide when ever possible.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☐ Yes ☑ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

n/a

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☑ Yes ☑ No

If yes, please supply details:

jan 2021, for funding for lane hire (declined)

Enclosed
- ☑ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☑ Supporting costs/quotes
- ☐ Other supporting information

☑ I am authorised to sign on behalf of the group/organisation making this application.

☑ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☑ I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

☑ I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Maree Jackson Date: 23/9/2021

Profit and Loss

North Canterbury Swim Club Incorporated
For the year ended 31 March 2021

	2021	2020
Trading Income		
Badges/Bars/Gear Receipts	1,332	2,592
Coaching & Pool Hire Receipts	53,486	25,239
Competition Entry Receipts	3,100	2,531
Dry Land Receipts	6,880	-
Grants Income	-	7,500
Interest Income	1,061	431
Other Revenue	434	12
Prize Giving Income	-	2,750
Registration Club Income	5,180	6,117
Registration Manual Income	-	1,024
Ribbon Meet Income	3,607	10,764
Travel - Accommodation Receipts	13,841	22,503
Travel - Camp Income	5,840	-
Travel - Food Receipts	8,349	16,108
Travel - Incidentals Receipts	805	1,790
Travel - Squad Receipts	-	5,844
Travel - Transport Receipts	3,393	6,567
Uniform Income	2,046	4,174
Total Trading Income	**109,352**	**115,944**
Cost of Sales		
Uniforms - Opening Stock	2,572	3,077
Uniform Expenses	2,922	3,923
Uniforms - Closing Stock	(1,886)	(2,572)
Total Cost of Sales	**3,608**	**4,428**
Gross Profit	**105,744**	**111,515**
Operating Expenses		
Affiliation Fees	675	1,523
AGM Prize Giving Dinner	-	2,875
AGM Prize Giving Expenses	566	1,386
Bad Debts	157	20
Badges/Bars/Gear Expenses	60	2,603
Bank Fees	13	15
Club Night Expenses	624	52
Club Subsidy - National Events	3,090	6,607
Coach/Managers Expenses	980	129
Coach/Managers Travel Expenses	1,363	2,346
Competition Entries	1,578	5,085
Development Expenses	-	11,622
Dry Land Expenses	10,010	3,380

	2021	2020
General Expenses	108	74
Insurance	1,284	1,284
Interest Expense	-	-
Loss on Disposal of Assets	-	557
Pool Hire Expenses	50,451	17,760
Printing & Stationery	314	143
Ribbon Meet Expenses	1,422	1,026
Subscriptions	839	190
Travel - Accommodation Expenses	20,753	30,858
Travel - Food Expenses	7,230	14,476
Travel - Incidentals Expenses	456	1,084
Travel - Opens Expenses	-	1,451
Travel - Squad Expenses	-	3,050
Travel - Transport Expenses	4,073	6,516
SWSC Subsidy	(1)	-
Travel - Camp Expenses	3,819	-
Total Operating Expenses	**109,863**	**116,112**
Net Profit	**(4,118)**	**(4,597)**

Balance Sheet

North Canterbury Swim Club Incorporated
As at 31 March 2021

	31 MAR 2021	31 MAR 2020
Assets		
Bank		
Classic Account - 55	671.39	268.40
Current Account	22,580.47	8,914.42
Online Account - 46	121.18	620.91
Term Deposit - 5319	30,916.45	30,307.34
Term Deposit - 9150	12,950.75	12,505.64
Total Bank	**67,240.24**	**52,616.71**
Current Assets		
Accounts Receivable	3,646.23	5,032.22
Inventory	1,886.20	2,571.66
Prepayments	5,168.00	8,915.44
Total Current Assets	**10,700.43**	**16,519.32**
Fixed Assets		
Plant & Equipment	920.00	920.00
Total Fixed Assets	**920.00**	**920.00**
Total Assets	**78,860.67**	**70,056.03**
Liabilities		
Current Liabilities		
Accounts Payable	22,270.40	12,186.76
Receipts in Advance	3,741.04	901.76
Total Current Liabilities	**26,011.44**	**13,088.52**
Total Liabilities	**26,011.44**	**13,088.52**
Net Assets	**52,849.23**	**56,967.51**
Equity		
Current Year Earnings	(4,118.28)	(4,597.16)
Retained Earnings	56,967.51	61,564.67
Total Equity	**52,849.23**	**56,967.51**

Quote to:

North Canterbury Swim Club
Maree Jackson

RIBBONS and rosettes

412 Tuam Street
Phillipstown
Christchurch
Phone +64 3 366 6336
Fax +64 3 982 8335
Freephone 0800 222 425
info@ribbonsandrosettes.co.nz
www.ribbonsandrosettes.co.nz

Quote

Date	23/09/2021

Estimate #	980

Description	Quantity	Unit	Rate	Total
Lapel Ribbons 50mm x 300mm	1,000		0.95	950.00
Set Up	1		15.00	15.00
Freight - Local & Towns	1		6.00	6.00

- Valid for 60 days from date of estimate -

Subtotal	$971.00
GST	$145.65
TOTAL	$1,116.65

If you have any questions regarding this estimate, please do not hesitate to contact us.

Estimate #	980

On acceptance of estimate, please confirm by email

Greer Smith

From: Silvercloud Enterprises Ltd <silvercloudent@scorch.co.nz>
Sent: Wednesday, 29 September 2021 7:23 PM
To: Records Staff
Subject: application for rangiora/Ashley community board
Attachments: QD-GOV-Form-008-Rangiora-Ashley-Community-Board-Discretionary-Grant-Application.PDF.pdf; NCSC-2021 Annual Accounts.pdf; 980-north cant swim.pdf

[THIS EMAIL IS FROM AN EXTERNAL SOURCE] DO NOT CLICK links or attachments unless you recognise the sender email

Please find attached our application and supporting documents for funding in the next round.

Kind Regards

Maree Jackson
Committee Member
North Canterbury Swim club
168 Hodgsons Road
Loburn

033128821
021349465

Jul-20	**No applications considered**							
Aug-20	**No applications considered**							
Sep-20	Reflections Community Trust	Advertising	200630080151	Tiana Wills 0211163981 tianawills@outlook.co.nz	Decline	$460	$0	$ 15,630.00
Sep-20	North Canterbury Indoor Bowls	Hall hire	200807101461	Wayne Milne 03 3130158 wkmilne@xtra.co.nz		$800	$500	$ 15,130.00
Oct-20	Ashley Playcentre	Sandpit toys	200827112855	Jeanne Williams 0211260395 ashley@playcentre.org.nz	5/05/2021	$500	$500	$14,630.00
Oct-20	North Loburn School	Equipment and compost	200909118897	Jenny McClintock 0274655995 jenny.mcclintock@	25/03/2021	$494	$494	$ 14,136.00
Oct-20	Cust-West Eyreton Playcentre	Tablet and Artwork	200922125735	Tonya Bristow 0276649694 tonya.ca@playcentre.org.nz	18.06.2021	$500	$500	$ 13,636.00
Oct-20	Waimakariri Combined Friendship Club	Subsidise a day to Ashburton	200928128756	Eileen Jorgensen 0211069846 eileenjorg@yahoo.co.nz	Decline	$500	$0	$ 13,636.00
Oct-20	Community Wellbeing North Canterbury Trust	Dishwasher	200928128778	0220451951 funding@wellbeingnc.org.nz		$500	$500	$ 13,136.00
Oct-20	SeniorNet North Canterbury	Internet Banking Seminar	200925127823	Bob Gumbrell jobo@gumbrell.net	18.02.2021	$120	$120	$ 13,016.00
Nov-20	Rangiora Toy Library	Pikler Triangle	201027143430	Kerry Jenkinson 0211083257 rtltreasurer@gmail.com	11.03.2021	$494	$494	$ 12,522.00
Dec-20	Southbrook Netball Club	Hall hire	201105148421	Tonya Bristow 0276649694 southbrooknetball@gmail.com	10.05.2021	$300	$300	$ 12,222.00
Dec-20	North Canterbury Athletic Club	Hall hire and storage	201029144895	Denise Pawsey 0275787259	18.12.2020	$1,139	$500	$ 11,722.00
Feb-21	Oxford Community Trust	costs for hosting a Wellbeing Networking Retreat	201118155226	Ronel Stephens ronel@oxfordtrust.co.nz	17.06.21	$ 500.00	$500	$ 11,222.00
Feb-21	North Canterbury Pride	Host LGBTIQ social event	210105000152	Paul Finch 021 145 9099 pmf@finbo.org		$250	$250	$ 10,972.00
Mar-21	Waimakariri Arts Trust	Towards Advertising costs	210122010407	Theresa Smith info@kaiapoiartexpo.co.nz	12.08.2021	$500	$500	$ 10,472.00
Mar-21	The Hope Community Trust	Towards purchase of a lawn mower.	210209019758	Catharine Hogan 0220465070 catharinehogan@xtra.co.nz		$500	$500	$ 9,972.00
Mar-21	SeniorNet North Canterbury	Towards the cost of Internet Banking seminars	210215024439	Bob Gumbrell jobo@gumbrell.net	10.06.2021	$100	$100	$ 9,872.00
Mar-21	TimeBank Waimakariri Inc	Towards co-hosting Back to Basics Waimakariri	21025025230	Martin Pugh 02102654071 tbwaimakariri@gmail.com		$500	$500	$ 9,372.00
Apr-21	Rangiora Menz Shed	Towards the purchasing of a bench top router	210311041377	Chris Knowles 021398764 vivchris@xtra.co.nz		$500	$500	$ 8,872.00
May-21	North Canterbury Basketball	Towards the purchase of a manual score bench and sore cards	210406054883	Grant Hetherington 0212720060 treasurer@northcanterbury.basketball		$489	$489	$ 8,383.00
May-21	Fernside Netball Club	Towards the purchase of equipment bags	210423065968	Diana Palmer 0212593934 didorpalmer@gmail.com		$525	$525	$ 7,858.00
Jun-21	Okuku Pony Club	Towards the purchase of new jump rails	210428067214	Jane Stephens 0210475333 okukupc@gmail.com		$500	$500	$ 7,358.00
Jun-21	NC Federation Womens Institute	cost of hall hire and craft supplies	210527085229	Ann Jelfs ann.jelfs28@gmail.com	1.10.2021	$260	$260	$ 7,098.00

Waimakariri District Council
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GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

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When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/ current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
× Wages	✓ New equipment
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× Stock or capital market investment	✓ Safety equipment
× Gambling or prize money	✓ Costs associated with events
× Funding of individuals (only non-profit organisations)	✓ Community training
× Payment of any legal expenditure or associated costs	
× Purchase of land and buildings	
× Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
× Payment of fines, court costs or mediation costs, IRD penalties	

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Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
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- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

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- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	GOV-26-11-06 / 210910145426
REPORT TO:	RANGIORA-ASHLEY COMMUNITY BOARD
DATE OF MEETING:	13 October 2021
AUTHOR(S):	Kay Rabe, Governance Advisor
SUBJECT:	Amendment to the Discretionary Grant Funding Criteria
ENDORSED BY: (for Reports to Council, Committees or Boards)	Department Manager / Chief Executive

1 SUMMARY

1.1 The purpose of this report is for the Rangiora-Ashley Community Board (the Board) to consider an amendment to its 2021/22 Discretionary Grant Fund Application Criteria which aims to clarify schools eligibility to apply to the Boards discretionary grant funding.

Attachments:
i. Current Approved 2021/22 Discretionary Grant Fund Application Criteria. (Trim Ref: 21060389821).

2 RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210910145426.

(b) **Approves** the amendment to the 2021/22 Discretionary Grant Fund Application Criteria which would read:

"Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies. ***Applications from Parent-Teachers Association (PTAs), Funding Committees and/or similar community based groups associated with schools will be considered. Applications received directly from a school Board of Trustees, whereby being directly funded from the Ministry of Education will be declined."***

OR

(c) **Retains** the status quo for the 2021/22 Discretionary Grant Fund Application Criteria.

3 BACKGROUND

3.1 The Discretionary Grant Fund is a contestable fund enabling community groups and organisations meeting the relevant criteria, to seek funding for various events, initiatives and projects.

3.2 The current Discretionary Grant Fund Application Criteria states that applications will only be accepted from non-profit, community-based organisations/groups, registered charities or incorporated societies. However, applications have been received from schools and school's Boards of Trustees.

3.3 The School's Board of Trustees are elected members of the community, and have similar responsibilities to the school as directors of companies do to their company. The PTA is made up of members of the school community who volunteer their time to help raise funds for the school and build links between parents and the school.

4 ISSUES AND OPTIONS

4.1 It is generally accepted that many schools are underfunded, especially schools with a small roll often located in rural environments. To achieve the best learning experiences, schools need to be creative with funding to enable schools to deliver a curriculum that is diverse, interesting and fun. Community Boards are often faced with a decision to assist schools to achieve this goal or to stand on principle stating these projects, as part of the curriculum, should fall under the auspice of the Ministry of Education.

4.2 The Board has considered four applications from schools in the last five years. These applications have led to lengthy debates regarding the eligibility of schools. The Board approved three of the grant applications from schools in the last five years. One application for funding for Lego was declined as it was considered to fall under the auspice of the Ministry of Education.

4.3 In a bid to mitigating the confusion and to guide applicants, it is suggested that the 2021/22 Discretionary Grant Fund Application Criteria be amended as below to provide more clarity on the Board's position regarding schools.

"Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies. ***Applications from Parent-Teachers Association (PTAs), Funding Committees and/or similar community based groups associated with school will be considered. Applications received directly from a school Board of Trustees, whereby being directly funded from the Ministry of Education will be declined."*** (Noting that the wording in bold is the proposed amendment.)

4.4 The Discretionary Grant Fund Application Criteria serves as a guide to the Board, and each application should be considered and judged on the merit of the project and knowledge of the organisation/group.

4.5 There are implications to community wellbeing by the issues and options that are the subject matter of this report.

4.6 The Management Team has reviewed this report.

5 COMMUNITY VIEWS

5.1 **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report, as funding for school projects affects all communities within the district.

5.2 **Groups and Organisations**

Other than schools, there are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community is likely to be affected by, or to have an interest in the subject matter of this report. However, by narrowing the scope for schools to apply for funding, projects that could enhance learning may be unavailable affecting the school, scholars and their families and ultimately the wider community.

6 OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

There are financial implications of the decisions sought by this report. The 2021/31 Long Term Plan includes budgetary provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $9,870 in the 2021/22 financial year. An amount of $7,098 was carried forward from the 2020/21 financial year, thereby bringing the Discretionary Grant Fund to a total of $16,968 for the current financial year.

The application criteria specify that grants are customarily limited to a maximum of $500 in any one financial year (July to June), although a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7 CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

- People are friendly and caring, creating a strong sense of community in our District.
- There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Community Boards have delegated authority to approve Discretionary Grant Funding.

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Groups applying for Board Discretionary Grants 2021/2022

Name of Group: _____

Address: _____

Contact Person within Organisation: _____

Position within Organisation: _____

Contact phone number: _____ Email: _____

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

What is the timeframe of the project/event date? _____

Overall Cost of Project: _____ Amount Requested: _____

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District

☐ Preschool ☐ School/youth ☐ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? ☐ Yes ☐ No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

What is the benefit(s) to your organisation? 70

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☐ Yes ☐ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☐ No

If yes, please supply details:

Enclosed
- ☐ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☐ Supporting costs/quotes
- ☐ Other supporting information

☐ I am authorised to sign on behalf of the group/organisation making this application.

☐ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☐ I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

☐ I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: _____ Date: _____

5 August 2021

Tēnā koe

Feedback on your Long-Term Plan submission

I would like to begin by thanking you for making a submission on Environment Canterbury's Long-Term Plan 2021–31.

Council received almost 1,300 submissions from individuals, partner organisations, stakeholders and representative groups. We value all the feedback received, which has helped us to set our work priorities and formalise our commitment to the community.

Choosing the right option for Canterbury

The Council's preferred option during consultation was supported by the majority of submitters. Referred to as Option 1, this package of work included all the must-do's (statutorily required work), work we had already committed to, and provision to accelerate key environmental initiatives.

Council's vision is to take action together and shape a thriving and resilient Canterbury, now and for future generations. Many of you supported our priorities, but expressed concerns about affordability, especially for those in rural communities, and the ability to deliver such a large amount of work in the timeframes proposed. To address these issues, we have used borrowing and cash reserves to reduce the total rates revenue required, as well as rephasing, reducing or delaying some work programmes.

Delivering the plan

Delivering the plan is expected to cost $243.8 million in the first year, with $129 million coming from rates. This is an increase in total rates revenue of 12.6% in year one of the plan. The impact on the rates for each household will vary depending on their location and property value.

May flooding

At the end of May, floods in Canterbury affected many rural landowners and damaged flood protection infrastructure. The extent of damage to this infrastructure and the costs of the remediation work were unknown at the time the plan was adopted, and will be factored into the development of next year's Annual Plan.

More information

You can find out more about what we heard in submissions and read the plan at haveyoursay.ecan.govt.nz/ltp.

If you have any further questions, please email haveyoursay@ecan.govt.nz or call 0800 324 636.

Ngā mihi nui

Jenny Hughey

Chair

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:	GOV-26-11-06 / 211005160394
REPORT TO:	Rangiora-Ashley Community Board
DATE OF MEETING:	13 October 2021
FROM:	Jim Gerard, Chairperson Rangiora-Ashley Community Board
SUBJECT:	Chair's Diary for September 2021

1. SUMMARY

DATE	EVENT / MEETING
Monday 6 September	• Board Chair's Meeting with Mayor via Zoom • All Boards Briefing via Zoom
Wednesday 8 September	• All Boards Briefing via Zoom
Wednesday 15 September	• Tree Planting, Lineside Road opposite Morrison cars • Rangiora-Ashley Community Boar Briefing re Car Parking Building
Wednesday 22 September	• All Boards Briefing
Friday 24 September	• Southbrook Road Working Party meeting (Duncan Lundy attended)
Friday 1 October	• Blessing of new Council Chamber (Duncan Lundy attended)

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 211005160394.

Jim Gerard QSO
Chairperson