Rangiora-Ashley Community Board

Agenda

Wednesday 11 August 2021

7.00pm

Function Room, Rangiora Town Hall
303 High Street
Rangiora

Members:

Jim Gerard Q.S.O (Chairperson)
Duncan Lundy (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Monique Fleming
Jason Goldsworthy
Morris Harris
Sarah Lewis
Joan Ward
Andrew Wells
Paul Williams

Board Members
RANGIORA-ASHLEY COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON WEDNESDAY 11 AUGUST 2021 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS PAGES

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION OF MINUTES

3.1 **Minutes of the Rangiora-Ashley Community Board – 14 July 2021**

9 - 18

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Confirms,** as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 14 July 2021.

3.2 **Matters Arising**

4 DEPUTATIONS AND PRESENTATIONS

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Approval to Consult on the Waimakariri District Cycle Network Plan and Infrastructure Prioritisation Programme – Don Young (Senior Engineering Advisor) Allie Mace-Cochrane (Graduate Engineer)

19 - 47

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210720118252.

And

RECOMMENDS that the Council:

(b) **Approves** consultation being carried out on the Cycle Network Plan (Attachment i) and proposed infrastructure prioritisation programme shown in Attachment ii, and as per Section 4.4.1, noting that the recreational paths are for information only due to different funding requirements.

(c) **Notes** that the proposed infrastructure prioritisation programme is based on the joint budget allocation, by Council and Waka Kotahi, of $4,700,000 across ten years, with the amount varying from year to year.

(d) **Notes** that pre-engagement will be carried out in October, with district-wide consultation occurring from the start of November to the start of December.

(e) **Notes** that the results of the public consultation and final proposals will be presented to the Community Boards and then Council for approval.

(f) **Notes** that the plan and prioritisation routes will be reviewed every three years.

(g) **Circulates** this report to the Utilities and Roading Committee and Community and Recreation Committee for their information, noting that the decision was requested from Council rather than the Utilities & Roading Committee to ensure timeframes are met.

6.2 Request for Parking Restrictions on Collins Street, Rangiora – Glenn Kempton (Project Engineer) Joanne McBride (Manager Roading & Transport)

48 - 53

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210610092976.

And

RECOMMENDS that the District Planning and Regulation Committee:

EITHER:

(b) **Approves** the installation along Collins Street (both sides) referred to as Option One in the report and amends the Parking Bylaw 2019 to include the time restricted parking as follows:

New Item	Rangiora	Collins Street	Ivory Street to Cone Street	Both sides of the road	P120

OR

(c) **Approves** the installation along Collins Street (South side only) referred to as Option Two in the report and amends the Parking Bylaw 2019 to include the time restricted parking as follows:

New Item	Rangiora	Collins Street	Ivory Street to Cone Street	South side of the road	P120

OR

(d) **Declines** the request and retains the status quo.

(e) **Notes** that should either Option One or Two be supported, then the physical works for the additional line marking and signage associated with the time restricted parking would be funded from the Traffic Service Budget, at an approximate cost of $1,000- $2,000.

(f) **Notes** that should either Option One or Two be supported, then the physical works will be completed by the District Roading Maintenance Contractor, and can be implemented within two months of approval.

6.3 **Approval for a New Bus Stop in South Belt – Kathy Graham (Safety Co-ordinator/Journey Planner)**

54 - 66

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210725121043.

(b) **Approves** the installation of a new bus stop outside 87A South Belt (referred to as Option One).

(c) **Circulates** this report to the Utilities and Roading Committee for information.

6.4 **Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

67 - 102

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210705108649.

(b) **Approves** a grant of $..... to Waimakariri Older Person's Expo Committee towards the cost of hosting an Older Person's Expo in October 2021.

OR

(c) **Declines** the application from the Waimakariri Older Person's Expo Committee.

(d) **Approves** a grant of $..... to Rangiora Playcentre towards the cost of installation of RCD units on at the power board.

OR

(e) **Declines** the application from the Rangiora Playcentre.

(f) **Approves** a grant of $..... to Ashley Playcentre towards the cost of re-barking it's play area.

OR

(g) **Declines** the application from the Ashley Playcentre.

(h) **Approves** a grant of $..... to McAlpines North Canterbury Pipe Band Inc. towards the purchase of a new drum stick and the refurbishment of the side drums.

OR

(i) **Declines** the application from the McAlpines Norther Canterbury Pipe Band Inc.

6.5 **Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021– Kay Rabe (Governance Advisor)**

103 - 108

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210701107118.

(b) **Notes** that the Board distributed $8,532 of its Discretionary Grant allocation for the 2020/21 financial year, and an amount of $7,098 was therefore, carried forward to the 2021/22 financial year, thereby bringing the Discretionary Grant Fund to a total of $16,968 for current financial year.

(c) **Circulates** a copy of this report to all of the Community Board.

7 CORRESPONDENCE

Nil

8 CHAIRPERSON'S REPORT

8.1 **Chair's Diary for August 2021**

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RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210729124700.

9 MATTERS FOR INFORMATION

9.1 **Oxford-Ohoka Community Board Meeting Minutes 7 July 2021 (Trim210705108654)**

9.2 **Woodend-Sefton Community Board Meeting Minutes 12 July 2021 (Trim210715115798)**

9.3 **Kaiapoi-Tuahiwi Community Board Meeting Minutes 19 July 2021 (Trim 2107221198330**

9.4 **May 2021 Flood Event and Emergency Works Update (Trim 210625103046) – Report to Council meeting 6 July 2021 – Circulates to all Boards.**

9.5 **Setting of Speed Limits Rule 2021 Consultation (Trim 210624102345) – Report to Council meeting 6 July 2021 – Circulates to all Boards.**

9.6 **May 2021 Flood Event and Emergency Works Update – Report to Council Meeting 6 July 2021 – Circulates to all Boards.**

9.7 **Enterprise North Canterbury Approved Statement of Intent beginning 1 July 2021, Approved Enterprise North Canterbury Business Plan 2020/21 and the draft promotion of Waimakariri District Business Plan for 2021/20 – Report to Audit and Risk Committee Meeting 20 July 2021 – Circulates to all Boards.**

9.8 **Zone Implementation Programme Addendum Capital Works Programme – 2020/21 – Report to Land and Water Committee 20 July 2021 – Circulates to all Boards.**

9.9 **Wetland Area in the Lineside Road – Bramleys Road area – update on wetland definition and land owner concerns – Report to Land and Water Committee Meeting 20 July 2021 – Circulates to all Boards.**

9.10 **North-East Rangiora Development Area Roading projects Statement of Proposal for Special Consultative Procedure for Targeted Rate and Appointment of Hearing Panel – Report to Utilities and Roading Committee 20 July 2021 – Circulates to the Rangiora-Ashley Community Board.**

Public Excluded Reports

Matters to be considered with the Public excluded

Section 48, Local Government Official Information and Meetings Act 1987

RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item Nº	Minutes / Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
9.11	Sophie Allen (Water Environment Officer)	Waimakariri Zone Committee refresh	Good reason to withhold exists under Section 7	Section 48(1)(a)
9.12	Simon Hart & Rob Hawthorne	Strategic Property Dealings	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item Nº	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
9.11 – 9.12	Protection of privacy of natural persons. To carry out commercial activities without prejudice	A2(a) A2(b)ii

CLOSE MEETING

See Public Excluded Agenda (blue papers)

OPEN MEETING

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the information in Items 9.1 to 9.10.

Note:

1. *The links for 'Matters of Information' were separately circulated to members.*
2. *Hard copies of the Public Excluded items were circulated to members separately.*

10 MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

11 CONSULTATION PROJECTS

11.1 **Stockwater Races**

https://letstalk.waimakariri.govt.nz/let-s-talk-about-stockwater-races

Consultation closes 07 September 2021

11.2 **North East Development Area**

https://letstalk.waimakariri.govt.nz/northeast-development-area

Consultation closes 24 August 2021

12 BOARD FUNDING UPDATE

12.1 **Board Discretionary Grant**

Balance as at 31 July 2021: $16,218.

12.2 **General Landscaping Fund**

Balance as at 31 July 2021: $25,970 plus carryover yet to be determined.

13 MEDIA ITEMS

14 QUESTIONS UNDER STANDING ORDERS

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Workshop

- *Update on Rangiora Reach – Grant McLeod (Manager Community and Recreation)*
- *Discretionary Grant Fund Discussion – Kay Rabe (Governance Advisor)*
- *Members Forum*

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 8 September 2021 in the Function Room at the Rangiora Town Hall.

MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON WEDNESDAY 14 JULY 2021 AT 7.00PM.

PRESENT

J Gerard Q.S.O (Chairperson), D Lundy (Deputy Chairperson), K Barnett, R Brine (Left at 8pm), M Clarke, M Fleming, and M Harris.

IN ATTENDANCE

L Smith (Manager, People and Engagement), G MacLeod (Community Greenspace Manager), K Straw (Civil Projects Team Leader), V Thompson (Business and Centres Advisor), G Stephens (Greenspace Community Engagement Officer), A Mace-Cochrane (Graduate Engineer), L Hurley (Project Planning and Quality Team Leader, T Künkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

One member of the public attended the meeting.

1 APOLOGIES

Moved: J Gerard Seconded: K Barnett

That apologies for absence be received and sustained for A Wells, J Goldsworthy, S Lewis, J Ward and P Williams. That R Brine's request to be excused at 8pm be received and granted.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Rangiora-Ashley Community Board – 9 June 2021

Moved: M Fleming Seconded: M Harris

THAT the Rangiora-Ashley Community Board:

(a) **Confirms,** as a true and accurate record, the Minutes of the Rangiora-Ashley Community Board meeting, held on 9 June 2021.

CARRIED

3.2 Matters Arising

J Gerard reported Taggart Earthmoving's Resource Consent application for the Rangiora Racecourse quarry had been refused permission. Taggart may however still appeal the decision. J Gerard commended staff for the assistance provided to the Board in opposing the application. He believed that the refusal of the Resource Consent application was the best result for the community.

4 DEPUTATIONS AND PRESENTATIONS

Nil.

Unconfirmed

5 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 E-Scooter Trial Waimakariri District – V Thompson (Business and Centres Advisor) and S Hart (Business and Centres Manager)

V Thompson invited G MacLeod (Community Greenspace Manager) to the table noting his previous involvement with e-scooter trials in Christchurch. V Thompson advised that the report sought feedback from the Board on the potential six month trial of hire e-scooters in Rangiora, Kaiapoi, Woodend and Pegasus. She noted that the report would be circulated to all four Community Boards and that staff were seeking feedback from the Boards to include in the report that would be submitted to the Council for final approval. The report contained the key parameters for the trial and discussed some of the select engagement that staff had undertaken with the age-friendly, the Waimakariri Access Group and the Youth Council as key interested parties. V Thompson commented that as e-scooters become more affordable, they would become part of people's daily lives. In a bid to manage the introduction of e-scooters into the district, it was suggested that the Council worked proactively with e-scooter companies. The project was also included in the Rangiora Town Centre Plan which took into account alternate modes of transport.

K Barnett sought clarity on the number of e-scooters to be included in the trail. V Thompson confirmed that supplier had advised they wished to trail a maximum of 400 e-scooters.

In response to questions, V Thompson explained that the e-scooters would be available to people over 18. The E-scooters are allowed on roads and footpaths, however not on cycleways.

D Lundy asked G MacLeod about his experience with the e-scooters in Christchurch. G MacLeod commented that e-scooters did not generally get vandalised as they were linked to people's phones and the perpetrators could therefore be tracked. It was expected that initially there would be a large number of single time users, however, there would be other people who would change their travel patterns as a result of the availability of e-scooters. The trial was a good way to determine how the community would use the e-scooters, and over time there was the potential for travel pattern to change.

M Fleming questioned what would happen once the trail had been completed, or if the public complained about the trial. V Thompson commented that most operators would not want to operate in a negative environment. Existing companies wanted to work in partnership with Councils. Any long term decisions regarding the viability of e-scooters would be made using data from the trial.

Moved: R Brine Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

(a) **Receive** Report No. 210623101009.

(b) **Notes** that the Town Centres Strategies Implementation Programme Working Group was appointed by Council as the steering group for this project in October 2020. They had pre-approved the preferred supplier and endorsed a six month e-scooter trial plus the trial conditions outlined in clauses 4.4 to 4.6 in the report.

(c) **Notes** that on 4 May 2021, the Council approved 'in principle' a six month trial of up to 400 hire e-scooters in the Waimakariri district by the preferred supplier, noting that details of any trial parameters would be brought back to

Unconfirmed

the Council at a later date for consideration toward formal approval.

(d) **Notes** that the preferred supplier would only operate the trial if they continue to have a business presence in Canterbury, however staff may progress conversations with alternative providers to gauge their interest in a trial opportunity should the preferred supplier no longer be available.

(e) **Notes** the proposed trial period of six months from October/November 2021 to March/April 2022.

(f) **Notes** that the 400 e-scooters would be distributed across the townships of Rangiora, Kaiapoi, Woodend and Pegasus.

(g) **Notes** the proposed geo-fencing restrictions identifying the 'no-go', 'preferred parking', 'no parking', 'speed restriction' and 'special access' zones for the e-scooters outlined in clause 4.4.6 of the report.

(h) **Notes** that some key safety considerations for the trial are identified in clause 4.5 of the report.

(i) **Notes** the preferred supplier would be responsible for covering the trial's infrastructure and operational costs and no significant financial contribution was required from the Council.

(j) **Notes** that at the conclusion of the trial, a full report would be brought back to the Community Boards and the Council, providing feedback about the trial including relevant qualitative and quantitative data related to e-scooter use and community perceptions.

(k) **Notes** that the concluding trial report may include a staff recommendation to continue the e-scooter trial on a semi-permanent basis via the issuing of annual operating licences to commercial supplier/s, but that any such recommendation would be subject to Community Board feedback and the approval of the Council.

CARRIED

R Brine appreciated that e-scooters were a contentious issue, however any e-scooter operator was legally allowed to come into the Waimakariri District and operate a number of e-scooters. He believed that a trial would be the best way to manage the introduction of e-scooters into the district. D Lundy supported the comments of R Brine.

J Gerard noted that the speed of the e-scooters could be restricted to 15km/hr on the footpath. Also, people who vandalised the e-scooters, could be could be tracked and billed. He was in agreement with the be preferred parking locations, such as the BNZ corner and in front of Council building in Rangiora where more e-scooters would be parked and believed a controlled trial was appropriate.

K Barnett commented that the Council had looked at the results of the e-scooter trails in Selwyn. She believed that e-scooters would help alleviate parking issues in town centres and it would be interesting to see the effect of the trail in Rangiora.

7.2 **Milton Reserve Development Master Plan – G Stephens (Greenspace Community Engagement Officer)**

G Stephens provided an update on changes that had been made to the Development Master Plan following public consultation. The arboretum was split into two sections by the secondary stop bank which ran through the site. The area north of the bank would be the Arboretum Grande and the area south would be an Arboretum Minor.

Unconfirmed

It was envisaged that the Arboretum Minor would be a transitional space from the more active elements in the reserve through to a more relaxed Arboretum Grande. The Arboretum Minor would encompass part of the wider walking and cycling network through the space and out toward the Rakahuri Trails.

G Stephens noted that the Rangiora Croquet Club had expressed a concern that the club was currently landlocked and did not have room to grow. For future proofing the small dog park would be realigned to allow for growth of the croquet club. This however meant that part of the area proposed for the dog agility area would now be used for the realignment of the small dog park and the agility area would therefore be shifted eastward. Although path locations were identified in the plan, there was no current budget for the development of paths. The Council's 201/31 Long Term Plan made budgetary provision for toilets to be constructed at Millton Reserve in the year 2024/25.

J Gerard questioned the trees already present on site. G Stephens advised that the Council would assess trees and remove those that were dead, dying or dangerous. G MacLeod noted that tree health and establishment was an important consideration. Tree pits would therefore be dug to bring in nutrient rich topsoil and trees would be hand watered for four years. In addition there would be careful selection of trees for the site conditions. In terms of sourcing the trees staff were working with groups including Rotary and the Soroptomists who were keen to be involved in the project.

J Gerard commented that the cost of hand watering the trees for four years would be expensive and enquired if the Council had costed irrigation. G MacLeod explained that hand watering for at least four years was regarded as the best way to ensure the trees survived. As these would be commemorative trees, the Council wished to take extra responsibility to ensure they survived. The Council's contractor had proven, in places such as Pegasus, that the current system would ensure a higher survival rate. The Council may consider installing irrigation at a later date.

K Barnett sought clarity on the proposed timeframes. G Stephens advised that planting in the Arboretum would take place in autumn. In terms of the dog park, the Council would be fast tacking the fencing so that the agility equipment could be installed. The relocation of the Model Railway Club was a longer term project and the Council were still in discussion with the club. The Croquet Club would not be installing additional greens for some time.

K Barnett further enquired, in light of all the public interaction, if consideration should not be given to bring the construction of the toilets at Millton Reserve forward. G MacLeod acknowledged that this option may need to be investigated further.

M Fleming asked if volunteers, such as the Student Volunteer Army could be involved in the planting. G MacLeod commented the project was open to all community groups and the Council was aware of volunteers already offering their assistance.

Moved: D Lundy Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210701107451.

(b) **Notes** there was budget set within the current LTP of $170,000 for the development of Millton Reserve and the estimated cost of implementing the Millton Reserve Master Plan was $169,000.

(c) **Approves** the Millton Reserve Master Plan (Trim: 210701107333) for implementation.

(d) **Notes** that should the Master Plan be approved, staff would work with the

Unconfirmed

Council's Project Delivery Unit to carry out the tender and construction process for the Milton Reserve development.

(e) **Notes** that should the Master Plan be approved, staff would continue to engage with the relevant stakeholders and groups involved in the Milton Reserve as well as others who have expressed interest in being involved with particular projects such as the arboretum.

(f) **Notes** that staff would circulate a letter to submitters informing them of the Rangiora-Ashley Community Board outcome.

CARRIED

D Lundy thanked the Greenspace Team for the excellent report and noted that the project had been well researched. It was a project the Community Board could be very proud to support. M Fleming concurred with D Lundy, however, her only concern was the tree survival rate.

K Barnett was pleased to see the project proceed, as Millton Reserve was an important gateway to Rangiora.

J Gerard commented that it was an excellent report and that the project met all the Board's expectations. He still had some concerns regarding the cost of hand watering of the trees and suggested that the Council invest in irrigation. He expressed his appreciation to the community groups for their willingness to be involved in the project. He suggested that to honour the community groups that made the project possible the reserve should be renamed to "Millton Community Reserve".

7.3 **Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund and 2021/22 General Landscaping Fund – K Rabe (Governance Advisor)**

T Künkel noted that this was an annual report that was submitted to the Board at the beginning of each financial year. She welcomed questions.

Moved: J Gerard Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210628104041.

(b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2021/22 is $25,970 with a carry forward for 2020/21 still to be determined due to outstanding invoices, being processed.

(c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2021/22 is $9,870 and that an amount of $7,098 was carried forward from the 2020/21 budget.

(d) **Approves** the Board's 2021/22 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089776).

(e) **Approves** the Board's 2021/22 Discretionary Grant Accountability Form (Trim No. 21060308921).

(f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2021/22 financial year (July 2020 to June 2021).

CARRIED

Unconfirmed

7.4 **Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2021/22 – K Rabe (Governance Advisor)**

T Kunkel noted that there was an application for funding from Southbrook School Board of Trustees for the purchasing of a whiteboard table for the Year 0-1 space. An application was also received from the Cust-West Eyreton Playcentre for funding towards the cost of bringing the Birdlife Productions Theatre Company to the Playcentre.

Moved: M Fleming Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210601087582.

(b) **Approves** a grant of $500 to the Southbrook School's Board of Trustees towards the purchase of a whiteboard table for the Year 0-1 space.

(c) **Approves** a grant of $250 to the Cust-West Eyreton Playcentre towards the cost of bringing the Birdlife Productions Theatre Company to the Playcentre.

CARRIED

J Gerard commented that the application from the Southbrook School's Board of Trustees again raised the question of how to deal with applications received form schools. He also noted that the school did not provide a balance sheet as requested, while he supported the recommendation it did raise a concern. He noted that the application had guaranteed the funding was not out of an operation area. He believed the application should rather have been made by the Parent Teacher Association (PTA).

D Lundy shared the same concern as J Gerard around applications from schools. However, he would support the recommendation as he was aware that schools found covering day to day costs difficult.

K Barnett noted that she was comfortable with the Statement of Financial Position provided. Schools with a high decile rating were given very little funding and the Board of Trustees and PTAs therefore needed to do a lot of fundraising. She acknowledged the comments of the previous speakers and although she believed it was Central Government's responsibility to fund schools, she also would not like to see the children miss out.

8 CORRESPONDENCE

L Hurley was present to answer any questions the Board may have regarding the Stockwater Race Bylaw 2019.

D Lundy asked about the results of the review that the Council had undertaken.

L Hurley noted there were approximately about 1,600 ratepayers on the scheme and about 830km of stockwater race. Most of the stockwater race was in Oxford-Ohoka Ward and there was also some in Fernside. Stock exclusion and fencing were regulated by Environmental Canterbury (ECan), Plan Change 7 and the Land and Water Regional Plan. It was her understanding that stock exclusion pertained to stock lingering and causing nuisance in waterways. Best practice for troughs and stock drinking were outlined in the Stockwater Race Bylaw.

D Lundy commented that the concepts of 'stockwater race' and 'stock exclusion' were contradictory.

Unconfirmed

Moved: D Lundy Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the memorandum on the Stock Water Race Bylaw – Proposed Consultation (Trim 210623101112).

(b) **Receives** the Long Term Plan response letter (Trim 210202015807).

CARRIED

D Lundy commented staff were under considerable pressure because of the uncertainty around ECan's regulations. The wider public may not appreciate the difference between the direction of Council and ECan. He did believe the process needed to take place but there were pitfalls.

9 CHAIRPERSON'S REPORT

9.1 Chair's Diary for June 2021

Moved: J Gerard Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210630106294.

CARRIED

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board Meeting Minutes 9 June 2021 (Trim 210601087755)

10.2 Woodend-Sefton Community Board Meeting Minutes 14 June 2021 (Trim 210614095394)

10.3 Kaiapoi-Tuahiwi Community Board Meeting Minutes 21 June 2021 (Trim 210621099597)

10.4 Report back on Attendance to the 2021 Local Government New Zealand's Community Board Conference (Trim 210518078892) – Report to Oxford-Ohoka Community Board meeting 9 June 2021 – Circulates to all Boards.

10.5 Report Back on Attendance to the 2021 Local Government New Zealand's Community Board Conference (Trim 21052604267) – Report to Rangiora-Ashley Community Board meeting 9 June 2021 – Circulates to all Boards.

10.6 Updates to the Parking Bylaw 201 (Trim 210526084423) – Report to District Planning and Regulation Committee Meeting 15 June 2021 – Circulates to all Boards.

10.7 Approval of the 2021/22 Roading Capital Works Programme (Trim 210603089971) – Report to Utilities and Roading Committee Meeting 15 June 2021 – Circulates to all Boards.

10.8 Naming on new Reserves in the Regeneration Area (Trim 210610093078) – Report to Kaiapoi-Tuahiwi Community Board meeting 21 June 2021 – Circulates to all Boards.

10.9 Library Update to June 5 2021 (Trim 210610093078) – Report to Community and Recreation Committee Meeting 22 June 2021 – Circulates to all Boards.

10.10 Final Utilities and Roading Activity Management Plans (Trim 210514077226) – Report to Council Meeting 22 June 2021 – Circulates to all Boards.

10.11 Section 17A Review of Whole of Council Community and School Education Programmes (Trim 210419062950) – Report to Audit and Risk Committee 18 May 2021 - Circulates to all Boards.

PUBLIC EXCLUDED REPORTS

Unconfirmed

10.12 Public Excluded Report to Council meeting 1 June 2021 – Circulates to all Boards.

10.13 Public Excluded Report to Management Team Operations Meeting 28 June 2021 – Circulates to the Rangiora-Ashley Community Board.

10.14 Public Excluded Report to Council Meeting 6 July 2021 – Circulates to the Rangiora-Ashley Community Board.

10.15 Public Excluded Report to Council Meeting 6 July 2021 – Circulates to all Boards.

Moved: R Brine Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

(a) **Receives** the information in Items 10.1 to 10.10.

(b) **Receives** the Public Excluded information in Item 10.12 to 10.15, which would remain public excluded and which was separately circulated.

CARRIED

11 MEMBERS' INFORMATION EXCHANGE

R Brine

- Noted Long Term Plan adoption.
- Commented on work of the Fee Waiver Committee for Council facilities. There was a process where users could apply for a fee waiver through an application and the committee would make a decision based on the information applied. Ratepayers were subsidising use of the facilities.
- Bin audits were continuing and unfortunately there were ongoing issues.
- Noted consultation regarding Macrocarpa hedge at Waikuku Beach. The cost between $15,000 to $18,000 annually to maintain. The hedge had been there for 80-90 years and provided wind protection, removing it would open up the vista.

M Fleming

- Attended Volunteer Expo and had interesting conversations with a number of groups. Was looking at how the Community Board could engage more with youth.
- Had been approached by members of the public regarding the road works at Fawcetts Road.

M Clarke

- Attended Waimakariri Health Advisory Group meeting, commented on the great scope of public health services in this area.
- Attended community meeting with new Canterbury District Health Board Chief Executive, many questions asked, concern raised regarding lack of support services for people who had had operations.

K Barnett

- Noted libraries were now fee free.
- Three Waters reform was generating a lot of discussion and the Future of Local Government would be a large topic at the upcoming Local Government Conference. Currently a lot of uncertainty.
- Still ongoing issues in Okuku following flooding event. Lees Valley was limited to 4-wheel drive access.
- Noted upcoming speed limit consultation in August.

D Lundy

- Attended Hurunui Water Liaison Committee meeting, there was considerable discussion regarding water reforms.

Unconfirmed

- Attended Representation Review meeting, which was to go out for public consultation.
- Attended ECan community conversation series meeting at Oxford Town Hall. The recent flooding response was discussed.

12 CONSULTATION PROJECTS

12.1 Aqua Play Park Proposal in Kaiapoi

Consultation opens on Wednesday 23 June 2021 and closes on Wednesday 14 July 2021.https://letstalk.waimakariri.govt.nz/aqua-play-park-proposal-in-kaiapoi

The Board noted the Consultation Projects.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 1 July 2021: $16,968.

13.2 General Landscaping Fund

Balance as at 1 July 2021: $25,970 plus carryover yet to be determined.

The Board noted the funding update.

14 MEDIA ITEMS

Nil

15 QUESTIONS UNDER STANDING ORDERS

Nil

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

Workshop *(8.05pm – 8.32pm)*

- *Cycle Network Plan – Don Young (Senior Engineering Advisor) and Allie Mace-Cochrane (Graduate Engineer)*
- *Members Forum*

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 August 2021 in the Function Room at the Rangiora Town Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 8.32pm.

CONFIRMED

_____
Chairperson

_____

Unconfirmed

Date

Unconfirmed

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	RDG-32-86 / 210720118252
REPORT TO:	All Community Boards
DATE OF MEETING:	4th August 2021 (Oxford-Ohoka) 9th August (Woodend-Sefton) 11th August (Rangiora-Ashley) 16th August (Kaiapoi-Tuahiwi)
AUTHOR(S):	Don Young – Senior Engineering Advisor Allie Mace-Cochrane – Graduate Engineer
SUBJECT:	Approval to Consult on the Waimakariri District Cycle Network Plan and Infrastructure Prioritisation Programme
ENDORSED BY: (for Reports to Council, Committees or Boards)	Department Manager / Chief Executive

1. SUMMARY

1.1 The purpose of this report is to seek approval from the Community Boards to consult on the Waimakariri District Cycle Network Plan and associated infrastructure prioritisation programme.

1.2. The reason for developing the Waimakariri Cycle Network Plan is to deliver upon the actions which have been agreed and endorsed in the Waimakariri Walking & Cycling Strategy 2017-2022. This strategy has a vision that "Waimakariri residents choose to walk and cycle, and that the environment is friendly, safe and accessible for walkers and cyclists".

1.3. The Cycle Network Plan is intended to provide a future network where individuals of different abilities are catered for and are subsequently more inclined to use active modes. It is also intended to provide direction for Council to implement cycle infrastructure in future years and ensures there is an underlying connected network for the basis of decision making.

1.4. In recent years, the Waimakariri District has seen a greater uptake of cycling due to the development of the Passchendaele Path and Rangiora to Woodend Path, amongst other cycle infrastructure. Recently, the Christchurch Northern Corridor (CNC) has been developed, improving accessibility to Christchurch and the Waimakariri District for a far greater range of cycling abilities and has been complimented with the opening of the path connecting the CNC to Kaiapoi. Once the Kaiapoi Town link is finished, there will be a complete link formed between Rangiora and Christchurch.

1.5. All Boards were briefed during their respective July meetings on the Cycle Network Plan and subsequent prioritisation programme. The key concerns and recommendations made by the Boards are noted in Section 4.

1.6. The recommended option is to approve public consultation on all of the proposed cycle routes and prioritisations. This will enable engagement with both the public and key stakeholders to get their opinions on the proposed plan.

Attachments:

i. Proposed Network Plan (TRIM No. 210722119967)
ii. Option 1 – Prioritisation Table (TRIM No. 210721119442)

2. RECOMMENDATION

THAT the Community Board:

(a) **Receives** Report No. 210720118252;

And

RECOMMENDS that the Council:

(b) **Approves** consultation being carried out on the Cycle Network Plan (Attachment i) and proposed infrastructure prioritisation programme shown in Attachment ii, and as per Section 4.4.1, noting that the recreational paths are for information only due to different funding requirements;

(c) **Notes** that the proposed infrastructure prioritisation programme is based on the joint budget allocation, by Council and Waka Kotahi, of $4,700,000 across ten years, with the amount varying from year to year;

(d) **Notes** that pre-engagement will be carried out in October, with district-wide consultation occurring from the start of November to the start of December;

(e) **Notes** that the results of the public consultation and final proposals will be presented to the Community Boards and then Council for approval;

(f) **Notes** that the plan and prioritisation routes will be reviewed every three years;

(g) **Circulates** this report to the Utilities & Roading Committee and Community & Recreation Committee for their information, noting that the decision was requested from Council rather than the Utilities & Roading Committee to ensure timeframes are met.

3. BACKGROUND

3.1 The Waimakariri District Council have committed to improving multi-modal transport options throughout the District. The intention is to provide safe and accessible facilities which encourage active movements within the community.

3.2 The Cycle Network Plan has been derived to deliver upon the actions which were agreed and endorsed in the Waimakariri Walking and Cycling Strategy 2017-2022. The vision of this strategy is "Waimakariri residents choose to walk and cycle, and that the environment is friendly, safe and accessible for walkers and cyclists". Overall, the aim of the strategy is to encourage walking and cycling, both for recreational and commuter travel. This policy was developed with alignment to Regional Transport Plans and other national/regional policy documents.

3.3 Intra-district cycling has been increasing with the addition of the Passchendaele Path, Rangiora to Woodend Path, and other rural paths. These facilities cater for a far greater range of cyclist levels as they provide improved comfort and safety, compared to cycling alongside motor vehicles. With the recent addition of the Christchurch Northern Corridor

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Path, and subsequently the Main North Road and Kaiapoi Town cycleways, it can be expected that there will be an increase in inter-district trips. These paths provide significantly improved connections between Christchurch City and the Waimakariri District. Furthermore, the introduction of electric bikes, more commonly known as E-bikes, has made both of these areas more accessible for a wider range of users travelling either way. These routes are now seen as commuter routes for many during the weekdays and more recreational users on the weekend. It is therefore paramount that further facilities are planned for in the District to cater for the increased levels of cyclists.

3.4 Further to this, Waka Kotahi has been working on Great Rides throughout New Zealand, which specifically look to connect urban centres for touring cyclists. In 2018, the Waimakariri District Mayor, in conjunction with other mayors, signed a Memorandum of Understanding to encourage the development of this cohesive network. The Hurunui Heartland Ride was developed from this, with approval recently being granted to extend the Kaikoura to Amberley Ride through to Christchurch. This will therefore extend a pre-approved alignment (Marshmans Road, Fawcetts Road, Cones Road, Ashley Street, Ivory Street, Victoria Street, Percival Street, Passchendaele Path, Kaiapoi Town cycleway, and the Main North Road shared path) through Waimakariri, further increasing cyclist numbers throughout the District.

3.5 The culmination of all these factors requires far greater planning to be put into the cycle network within the district. The Cycle Network Plan is intended to provide a connected and cohesive network, which will inform decisions around the provision of infrastructure in the future.

3.6 The walking aspect of this plan has greater focus on pedestrian movements across roads rather than along. This is generated from the fact that most urban centres have a substantial footpath network but often lack infrastructure to access across roads. In rural areas, including rural towns, there may be no adequate footpath structure and therefore rural shared paths have a greater feature in these areas. Pedestrian refuge islands will be implemented alongside the majority of the cycle network developments within the urban centres.

3.7 The basis of the Cycle Network Plan is on a grading systems used by Waka Kotahi. This system aligns with the New Zealand Government's cycle training grades and reflects the type of user which can be expected on parts of the network. The grading system is detailed as follows:

- Grade 1: Novice Cyclists
- Grade 2: Basic Competence Cyclists
- Grade 3: Advanced Cyclists

3.8 Associated facility types, which can be expected for each grade of cyclist, are shown in Figures 1 to 6.

a. Figure 1 shows a facility which could be expected for a Grade 1 cyclist, noting that retrofitting this facility into an urban area, with increased density of driveway accesses, comes with many safety concerns and is therefore not recommended.

b. Figures 2 to 4 show facilities which would correlate to a Grade 2 cyclist.

c. Figures 5 and 6 show facilities which would correlate to a Grade 3 cyclist.

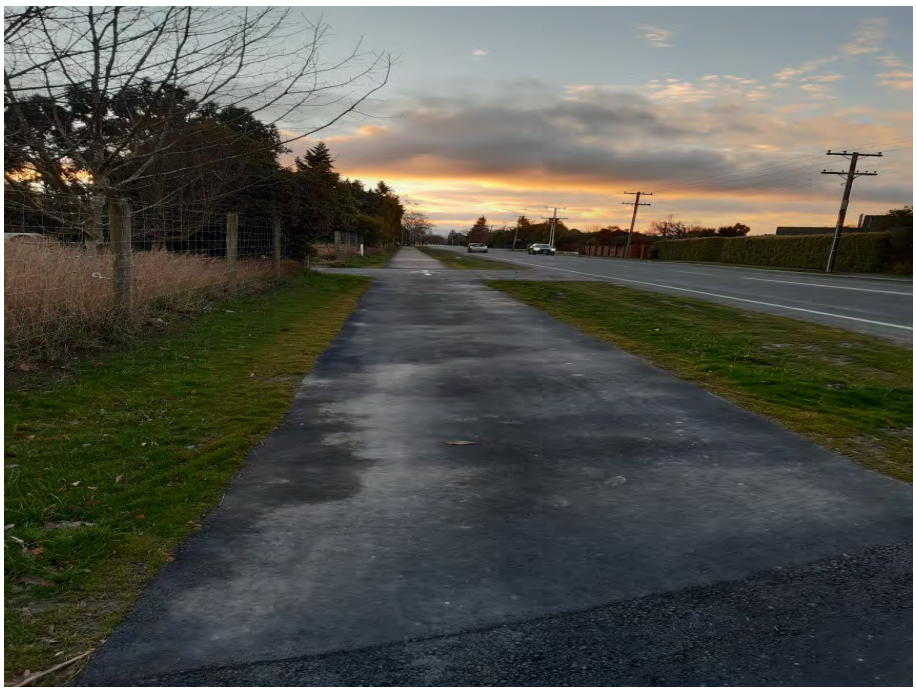


Figure 1. Rural shared path on Rangiora Woodend Road.

Figure 2. Neighbourhood greenway in Christchurch.

Figure 3. On-road lane with traffic buffer in Christchurch.

Figure 4. Rural shared path on North Eyre Road.

Figure 5. On-road cycle lane on Ivory Street.

Figure 6. Shoulder widening.

3.9 The Cycle Network Plan and associated network construction priorities will be reviewed every three years, in conjunction with the Waka Kotahi funding and Council's Long Term Plan cycle, to ensure that the needs of the community will be best met.

3.10 Currently, $4,700,000 is budgeted for walking and cycling infrastructure within the District across ten years, noting that this is co-funded with Waka Kotahi with a 51% subsidy and that the yearly value varies each year. There is a focus of this funding towards commuter routes and connections to key destinations, particularly in urban areas.

3.11 Strictly recreational paths are shown on the maps in Attachment i for information only, as these are funded through differing budgets from the joint Council and Waka Kotahi budget. The reason for including these is to show connections between recreational trails were considered as part of the Cycle Network Plan.

3.12 The Walking and Cycling Working Group was re-established in late 2020 to provide community input into the updating of the Waimakariri District Council's Walking & Cycling Strategy Action Plan. This includes:

a. Identification of issue relating to walking & cycling

b. Contributing to decision relating to the prioritisation of projects

c. Discussing related issues with appropriate stakeholders

d. Making recommendations to the Utilities & Roading Committee.

3.13 The Walking and Cycling Working Group consists of the following representatives:

- Walking advocate
- Cycling advocate
- Representative of Waimakariri Access Group
- Representative from the Age Friendly Advisory Group
- Two Council representatives
- One representative from each Community Board
- Youth Council Representative
- School Representative
- New Zealand Police representative
- Staff representatives from Road Safety, Policy & Strategy, Greenspaces & Communications
- Enterprise North Canterbury representative
- ECan representative
- Oxford Promotions Action Committee representative
- Kaiapoi Promotions Association representative
- Rangiora Promotions Association representative

3.14. This group was provided with the draft Network Plan and asked to provide feedback, priorities, and ideas for the Cycle Network Plan via the "Bang the Table" platform.

3.15. Staff then met again with the Working Group in June 2021 to provide the proposed Network Plan and the prioritisation programme staff had developed based on the Working Groups feedback, before taking the presentation to all Boards as a workshop at each meeting in July 2021.

3.16. The workshop presented to each Community Board included maps that demonstrated the overall goal of the District-wide Network Plan, as well as a prioritised list of sites to be achieved within the first 10 years of the programme.

3.17. The prioritisation of the network was based off four key questions highlighted below, in which a route required one 'yes' answer to be added to the short-list.

- Is it a critical link?
- Does it close a gap in the existing network?
- Does it extend the existing network to a key destination?
- Does it address a key issue?

From here, staff assigned potential facility types and developed six per metre rates for different facility types based on figures from relevant construction projects (e.g., Kaiapoi Town cycleway).

4. ISSUES AND OPTIONS

4.1. Each of the community boards provided feedback during their respective workshops, and were encouraged to submit feedback following the workshops directly to staff for inclusion within this report.

4.2. None of the community boards submitted feedback following the workshops, however, a summary of feedback from the workshops themselves is outlined for each community board below:

4.2.1. Oxford-Ohoka Community Board Feedback

- Dangers of forcing horses closer to the live lane with the implementation of the rural shared (walking & cycling) path.

- The priority given to the High Street/Harewood Road circuit was too far in the future.

- It was requested that a section of Bradleys Road, from Hallfield Drive to Main Drain Road, was reinstated on the Network Plan.

- The ambitious nature of the overall Cycle Network Plan, and concerns that this would take too long to deliver. They felt that the Network Plan should be showing only realistically achievable projects.

- The lack of clarity around which side of the road infrastructure will be located on.

- The cost of the Tram Road facility.

4.2.2. Woodend-Sefton Community Board Feedback

- There was significant concern that a link, on the eastern side of State Highway 1 between Pegasus and Woodend did not exist on the plan and that this had not been seen as a priority. It was suggested that this should have the greatest priority of any link in the Board's ward area.

- The importance of access to high schools, as a large proportion of the Community is zoned for Kaiapoi High School and there was no safe route for them currently.

- Look at providing a lower level of service on some routes and improving these in the future to allow for more of the network to be completed sooner.

- Ensuring the developer of the Rangiora North-East development provides a path which connects Kippenberger Avenue to the Mainpower Stadium Sports Facility.

- Consideration of reducing priority in other areas of the district to enable the major routes to be developed.

4.2.3. Rangiora-Ashley Community Board Feedback

- There was significant concern that the remainder of the north-south Grade 2 route along King Street did not feature in the ten year Prioritisation Programme.

- The Grade 3 shown on Percival Street, Ivory Street & Ashley Street may be more challenging than we had anticipated, with specific mention of the "S" bend between Lilybrook shopping centre, and Ivory Street. The Board shared significant concern about directing cyclists along this route.

- The Earlys Rd unsealed path extension can be terminated at Springbank Rd

- The proposed Grade 3 facility on Mill Road is unnecessary. Although Mill Rd is a high speed environment, there are very few vehicles which use it. This funding would be better spend on cycle facilities within the main road through Cust Village.

4.2.4. Kaiapoi-Tuahiwi Community Board Feedback

- Include recreational linkages between Tuahiwi Road and Arohatia te awa.

- A consensus that the prioritisation programme provided for the briefing best fitted the network.

- Look at providing a lower level of service on some routes and improving these in the future to allow for more of the network to be completed sooner.

4.3. Council Staff have reviewed the feedback made by the Boards and provide the following commentary below.

4.3.1. Oxford-Ohoka Community Board Feedback

- It is perceived that the number of horses using these paths would be relatively low; therefore, staff will allow use of these rural pathways by horses. If this use were to become of concern to the community, in terms of maintenance, etc., staff will review alternative options.
- The Board can recommend to Council that the High Street and Harewood Road circuit be moved to year one to three in the Priority Programme; however, noting that this will result in the Tram Road link being pushed back to year four to six in the programme.
- The Cycle Network Plan is intended to be ambitious, as its use is to provide direction for cycle infrastructure development across the District for years to come. What is designated in the plan is aspirational for Council, but without this direction, cycle infrastructure development may occur on an ad-hoc basis rather than as a result of an informed decision.
- Of further note, with the request of a lower speed environment down Main Street, and if there is a favourable response for this during consultation, staff will look to bring forward the budget for cycle infrastructure along this stretch.
- Current thoughts by staff are that the facilities will be provided on the western side of High Street and the northern side of Harewood Road; therefore, avoiding any need to cross sides. At this stage, generic facility types have been considered for the facilities; however, these will be considered in greater detail during the design phase. At this stage the Cycle Network Plan is intended to be a high-level direction for the Districts cycle infrastructure in the future, and details pertaining to sides of roads and exact facilities are not necessarily decided.
- The costs proposed for each potential facility have been based of a generic rate for a similar facility that has been implemented. Exact costs will be determined during the detailed design phase.
- Staff have not yet spoken to the A&P committee regarding a path through the A&P land. It is noted that this needs to take place prior to any public consultation.

4.3.2. Woodend-Sefton Community Board Feedback

- A link between Pegasus and Woodend has now been included in the Network Plan and prioritised in the ten year programme. This link has received a low priority in the ten year programme due to the uncertainties surrounding the work being completed by Waka Kotahi along State Highway 1 and the potential for the Woodend Bypass in the future. This link is also relatively high-cost, due to the requirement for a small pedestrian footbridge and piping of a substantial drain, and therefore it would be unsuitable for Council to fund this project if Waka Kotahi were then going to construct the bypass, resulting in this infrastructure being removed. If Waka Kotahi were to advance their works, then Council Staff would look to bring this budget forward and implement infrastructure which best fits around Waka Kotahi's proposal.
- Staff have been working with individuals who develop the Outline Development Plan maps to ensure cycle linkages are included within these and that the Cycle Network Plan routes are also shown.

- Once detailed design is completed for each link, staff will investigate options to stage the works, meaning that an initial lower level of service may be provided, with this being upgraded in the future. This will be reviewed on a case-by-case basis for each link.

4.3.3. Rangiora-Ashley Community Board Feedback

- The intersection at the Lilybrook shops has been reviewed and an altered high level estimate for this route has been included within the Prioritisation Programme.
- The intention of the inclusion of work on the Ashley/Ivory/Percival route within the programme is not to direct cyclists down here, but instead make it safe for the cyclists that do use it. Currently, there are cycle lanes along some of this route, with substantial gaps in-between, making it unsafe for cyclists in these areas. Staff believe that this discrepancy needs remedying in the near future due to safety concerns.
- Staff are in agreement with the Board that the King St / Enverton Dr / River Road link is an important part of the north/south cycle network through Rangiora. However the issue is when this can be afforded, given other priorities.
- The Board can recommend to Council that the remainder of the Rangiora Town link is moved into the priority programme; however, noting that this will remove funding from other routes within this Board's ward area and subsequently other parts of the district due to the high cost of this path. Otherwise, staff will look to prioritise this route as soon as funding becomes available. A further option may be to look at a lower level of service initially along King Street, noting that there will be some areas which would need to be upgraded once funding became available (i.e., the stretch of King Street between Queen Street and High Street due to its narrow nature).

4.3.4. Kaiapoi-Tuahiwi Community Board Feedback

- The missing linkages have been included within the Cycle Network Plan Maps.

4.4. The Board has the following options available to them:

4.4.1. Option One: Recommend Approval to Consult on the Current Cycle Network Plan and Prioritised Routes

This option involves recommending the approval of this report and authorisation granted to staff to undertake consultation on all of the proposed routes and prioritisations, once approved by Council.

This is the recommended option because staff have made amendments, based on the Community Boards feedback, prioritisation programme at a level which best fits with the budget currently provided by Council, noting that in some instances additional budget may potentially need to be asked for.

4.4.2. Option Two: Recommend Approval to Consult for an Amended Cycle Network Plan and Prioritised Routes

This option recommends approving an amended scope to the proposed Cycle Network Plan and subsequent facility prioritisation outlined in this report, and authorising staff to undertake consultation, once approved by Council.

This is not the recommended option because staff have best allocated the network, based on feedback received by the Boards, somewhat within Council's yearly walking and cycling infrastructure budget. If additional links or higher cost links are to be added into, or shifted within the Prioritisation Programme, either additional budget will need to be allocated by Council, or links within the ward area and/or across the network will need to be removed from the Prioritisation

Programme. There are also very few routes in the Prioritisation Programme which would be suitable for an initial lower level of service.

4.4.3. Option Three: Recommend Declining Consultation for the Proposed Cycle Network Plan and Prioritisations

This option recommends declining this report and asking staff to re-evaluate the Cycle Network Plan and Prioritisation Programme.

This is not the recommended option because staff completed briefings with the Boards asking for feedback on the Cycle Network Plan and Prioritisation Programme, and have since incorporated this feedback into both where possible. Declining consultation at this stage would also cause delays to this plan development and may push it outside of the 2021/2022 financial year.

4.5. There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The addition of cycleways and shared paths provides infrastructure which encourages a greater uptake of walking and cycling, both for commuters and recreation. An uptake in walking and cycling also contributes to improved health and wellbeing of members within the community. Further to this, including infrastructure which caters for a wide range of skill levels encourages less confident cyclists, who may have otherwise chosen to travel via motor vehicle, to use the provided facilities.

4.6. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are likely to be affected by, or have an interest in the subject matter of this report.

There was a request from iwi to include a cycling link through Tuahiwi, which would join with the Rangiora to Woodend shared path. This has been included within the Cycle Network Plan and also includes an additional length which links to the Arohatia te awa path along the banks of the Cam River.

Once approval is received from Council, consultation documentation will be made available to Te Ngāi Tūāhuriri.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

Once approval is received from Council, consultation documentation will be made available to the key stakeholders.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report.

The Waimakariri Walking and Cycling Strategy 2017-2022 was developed following consultation with the public. The Cycle Network Plan has been developed based on this strategy and provides the public further opportunity to provide feedback on routes throughout the network.

Public consultation for this project includes three different phases; pre-engagement, engagement, and targeted engagement, noting that this consultation period will begin once approval from Council has been granted.

The pre-engagement phase is intended to socialise the idea of the cycle network plan to the public.

During the engagement phase, staff will be asking the public for feedback on the route recommendations and prioritisation. This will be done through mapping tools, videos, visual displays, online tools, and information/drop-in sessions. There will also be an opportunity for the public to provide feedback on the level of investment from Council.

Once the plan is adopted, targeted consultation will occur as the prioritisation programme is fulfilled. This will include consultation with affected residents during the design phase specifically detailing what the cycle infrastructure will look like, the added amenity to the area, and the subsequent impacts to residents. The communication will continue during the construction phase to ensure residents remain up to date on any design changes or problems incurred.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

There is $50,000 allocated within PJ 101229.000.5135 for the Professional Fees associated with internal staff time and consultation documents within the 2021 / 2022 year. This is included within the $4,700,000 allocated for the next ten years in the Long Term Plan to implement this project from 2022/2023.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts.

Creating a safe and accessible cycle network, which comes with improving infrastructure, increases the uptake of cycling for both recreational and commuter cyclists. This results in a subsequent decrease in the number of people using single occupancy vehicles, particularly for shorter trips. This comes with many benefits, including the reduction of greenhouse gas emissions.

6.3 Risk Management

The recommendations in this report do carry the risk that the proposed Cycle Network Plan does not meet the expectations of the community. Further to this, the infrastructure may not be able to be delivered in the time frames expected and additional investment may be required to deliver the programme of works.

6.3. Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

These risks are associated with the potential for changes in alert level for COVID-19. If this were to occur, staff involved with consultation will follow guidelines prescribed by the New Zealand Government. This may require alternative methods of consultation to be sought or consultation to be delayed for a period of time. This will be managed as it occurs.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Section 52 of the Local Government Act 2002 outlines the role of the Community Board and is therefore the relevant authorising legislation.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

Public spaces and facilities are plentiful, accessible and high quality, and reflect cultural identity

- There are wide-ranging opportunities for people to enjoy the outdoors
- The accessibility of community and recreation facilities meets the changing needs of our community

Core utility services are sustainable, resilient, affordable; and provided in a timely manner

- Climate change considerations are incorporated into all infrastructure decision-making processes

There is a strong sense of community within our District

- There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life, and recreational and cultural activities.

There are wide ranging opportunities for people to contribute to the decision making that affects our District

- The Council takes account of the views across the community including mana whenua

Transport is accessible, convenient, reliable and sustainable

- The standard of our District's transportation system is keeping pace with increasing traffic numbers
- Communities in our District are well linked with each other and Christchurch is readily accessible by a range of transport modes

7.4. **Authorising Delegations**

The Community Boards are responsible for considering any matters of interest or concern within their ward area and making a recommendation to Council.

The decision making rests with Council as this is a significant issue which will set the framework for the Cycle Network in the future.

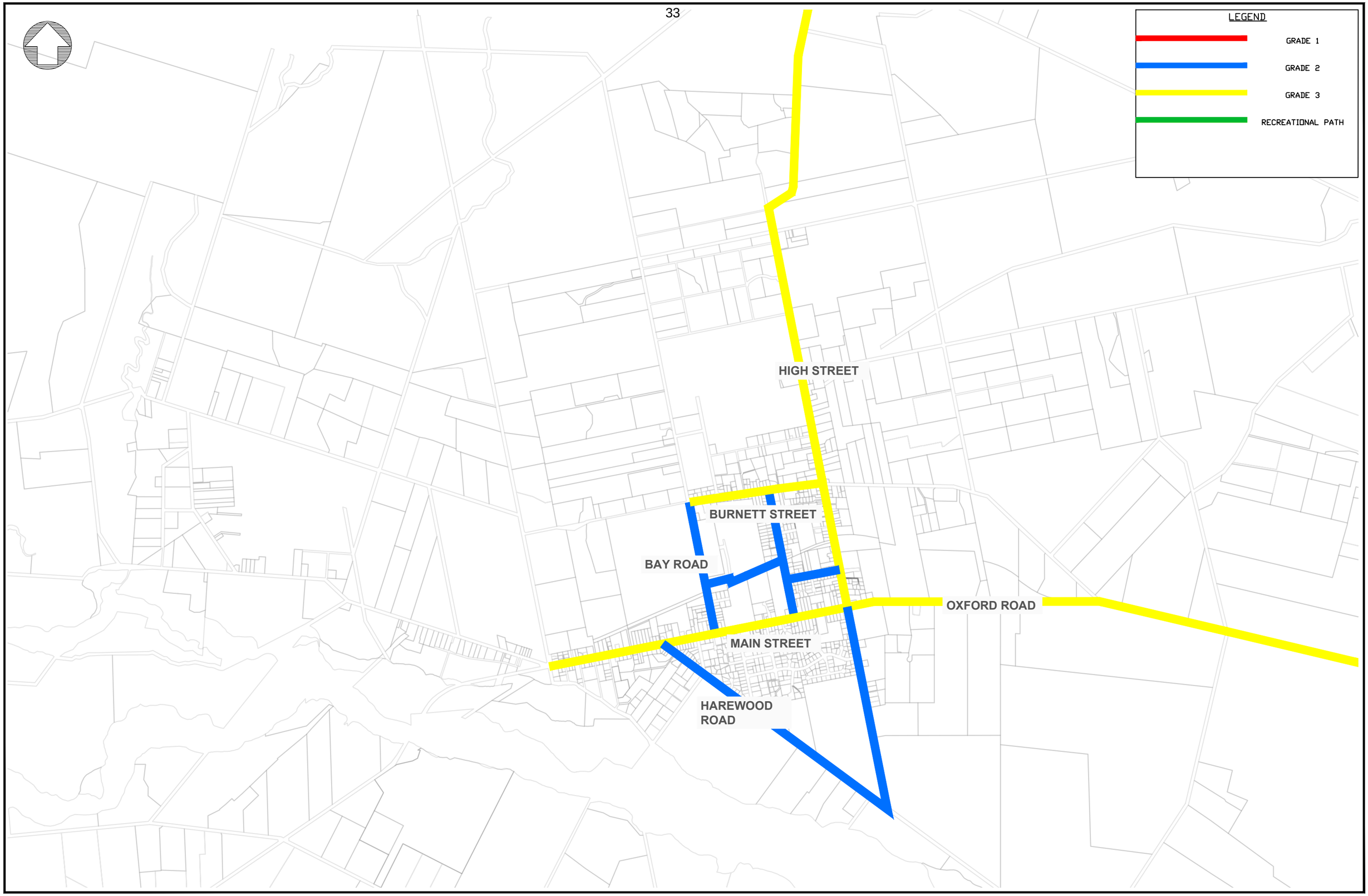
Print Out No.1

Proposed District Network Plan

These maps show the overall district network plan, and includes all current facilities, plus required infrastructure to complete the network plan)

Each route is graded into three categories, described in the table below:

	Treatment Options **Urban Areas**	Treatment Options **Rural Areas**
Grade 1 This grade is the highest level of comfort, and is suitable to Novice users. There is little conflict with motor vehcles along the route. These are typically "arterial" cycle routes, and are installed as critical links between our main towns.	• Generally not applicable to retro-fit within urban streets	• 2.5m or greater (3.0m desirable) shared path with an asphalt surface
Grade 2 This grade is suitable for users with basic competence skills. Users will be riding on the road adjacent to live traffic, although there will additional measures in place to protect the vulnerable users.	• Separated cycle path • Neighbourhood Greenways • On Road cycle lane with traffic buffers and intersection improvements	• Unsealed shared path (less than 2.5m wide)
Grade 3 This grade is suitable for users with advanced skills and confidence to mix with traffic.	• On-road cycle lanes	• Sealed shoulder widening
Recreational Trails These trails are aimed at leisure users, and may be considered an "off-road" trail (ie suitable for mountain biking)	Trails shown in the network plan are existing recreational trails only. Potential recreation trails are not included within this programme.	



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
DRAWN	MB		CON No
DRAWING CHKD			SCALE (A3) NOT TO SCALE
DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

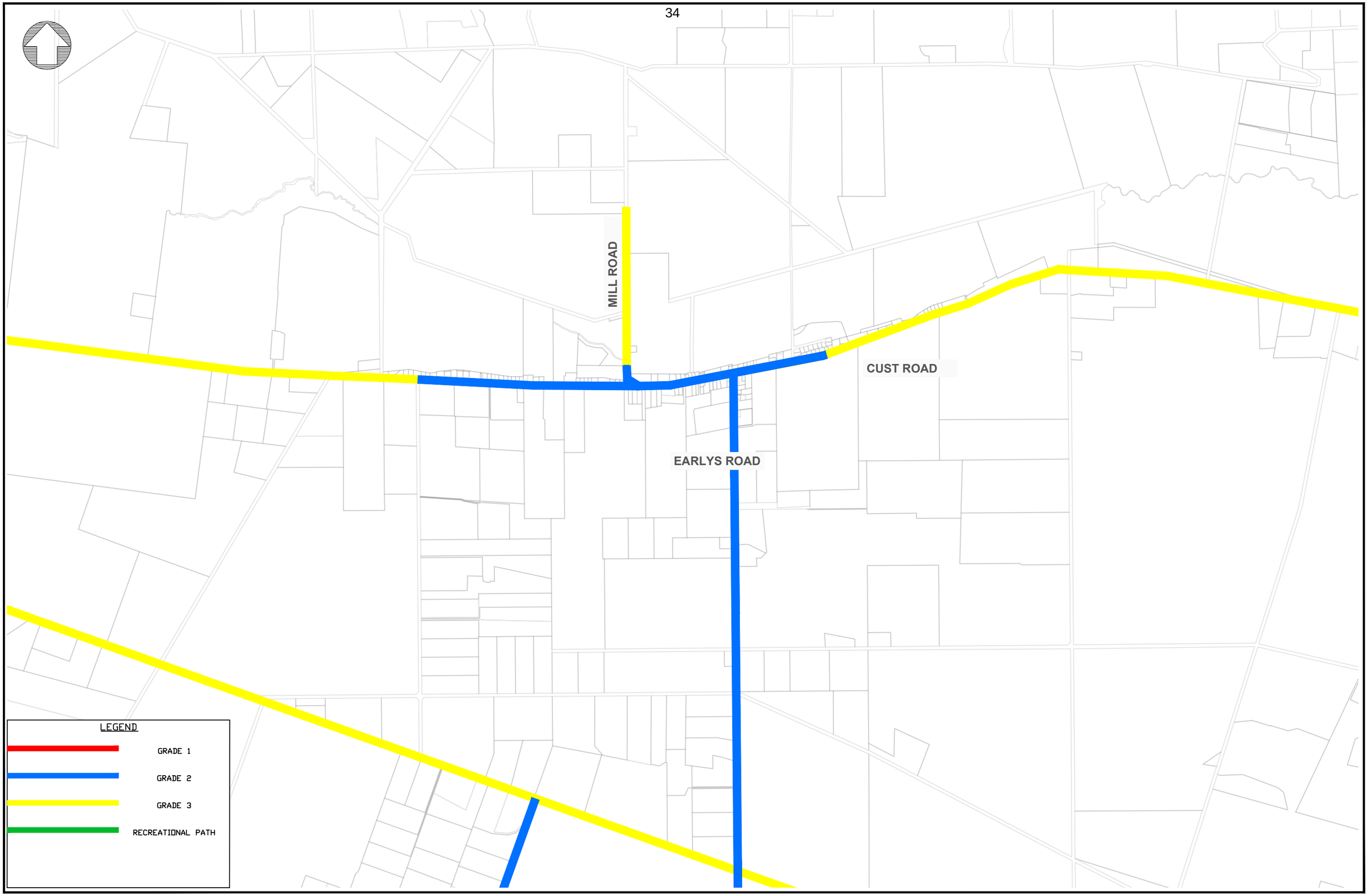
SHEET TITLE

OXFORD
(PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING	
	4221
SHEET	REVISION
01	A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
DRAWN	MB		CON No
DRAWING CHKD			SCALE (A3) NOT TO SCALE
DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

CUST
(PROPOSED NETWORK PLAN)

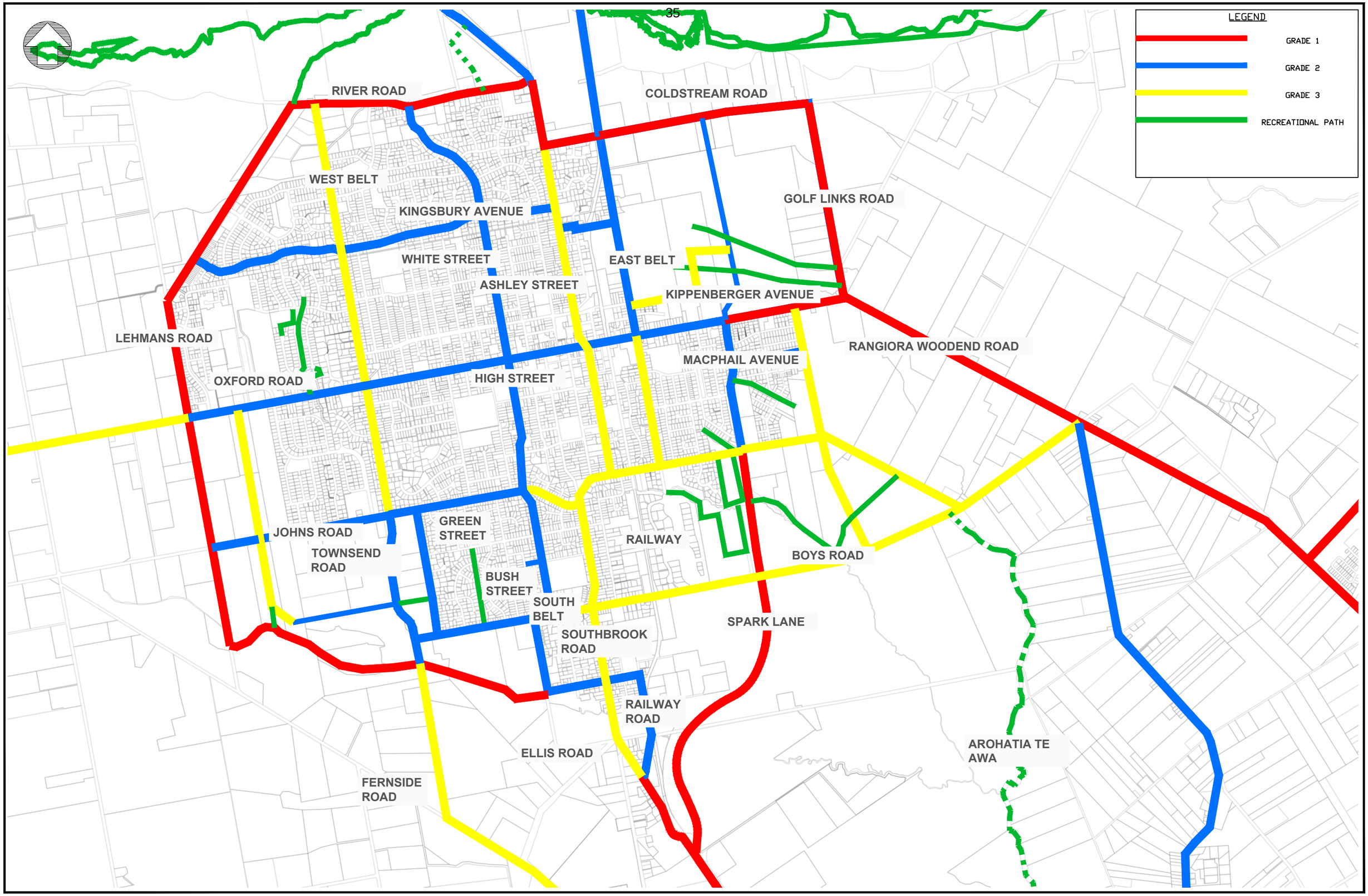
FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING 4221

SHEET 02

REVISION A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



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A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
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DRAWING CHKD			SCALE (A3) NOT TO SCALE
DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

RANGIORA
(PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING	
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PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG

LEGEND

- GRADE 1
- GRADE 2
- GRADE 3
- RECREATIONAL PATH

TWO OPTIONS FOR CONSULTATION

LINESIDE ROAD

SKEWBRIDGE ROAD

BRIDGE STREET

WILLIAMS STREET

SOVEREIGN BOULEVARD

ADDERLEY TERRACE

BEACH ROAD

SILVERSTREAM BOULEVARD

OTAKI STREET

OHOKA ROAD

RAVEN QUAY

ROBERT COUP ROAD

COURTENAY DRIVE

ISLAND ROAD

FAIRWEATHER CRESCENT

REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

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DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

KAIAPOI
(PROPOSED NETWORK PLAN)

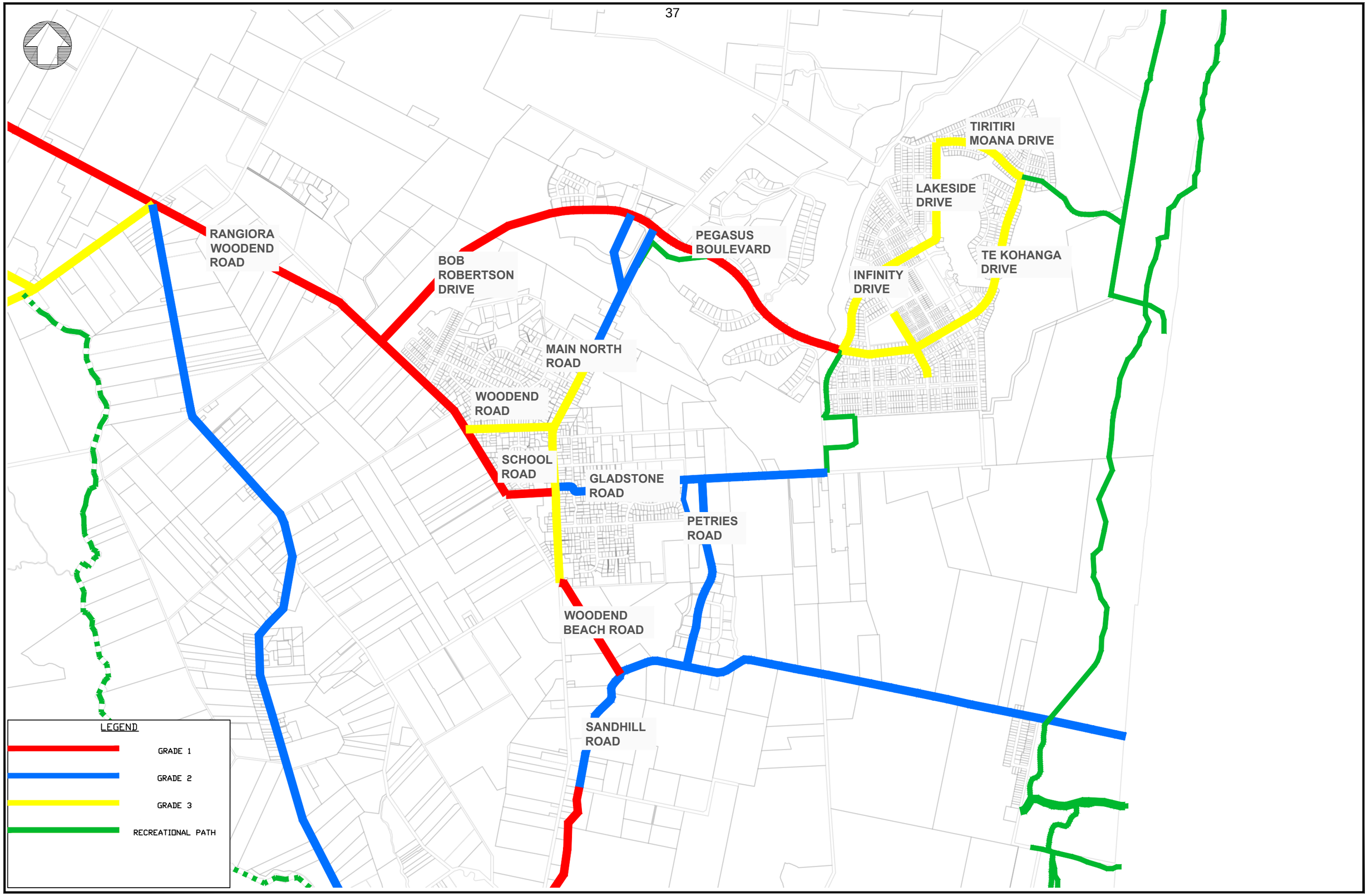
FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING 4221

SHEET 04

REVISION A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



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A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
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DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

WOODEND/PEGASUS (PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING	
	4221
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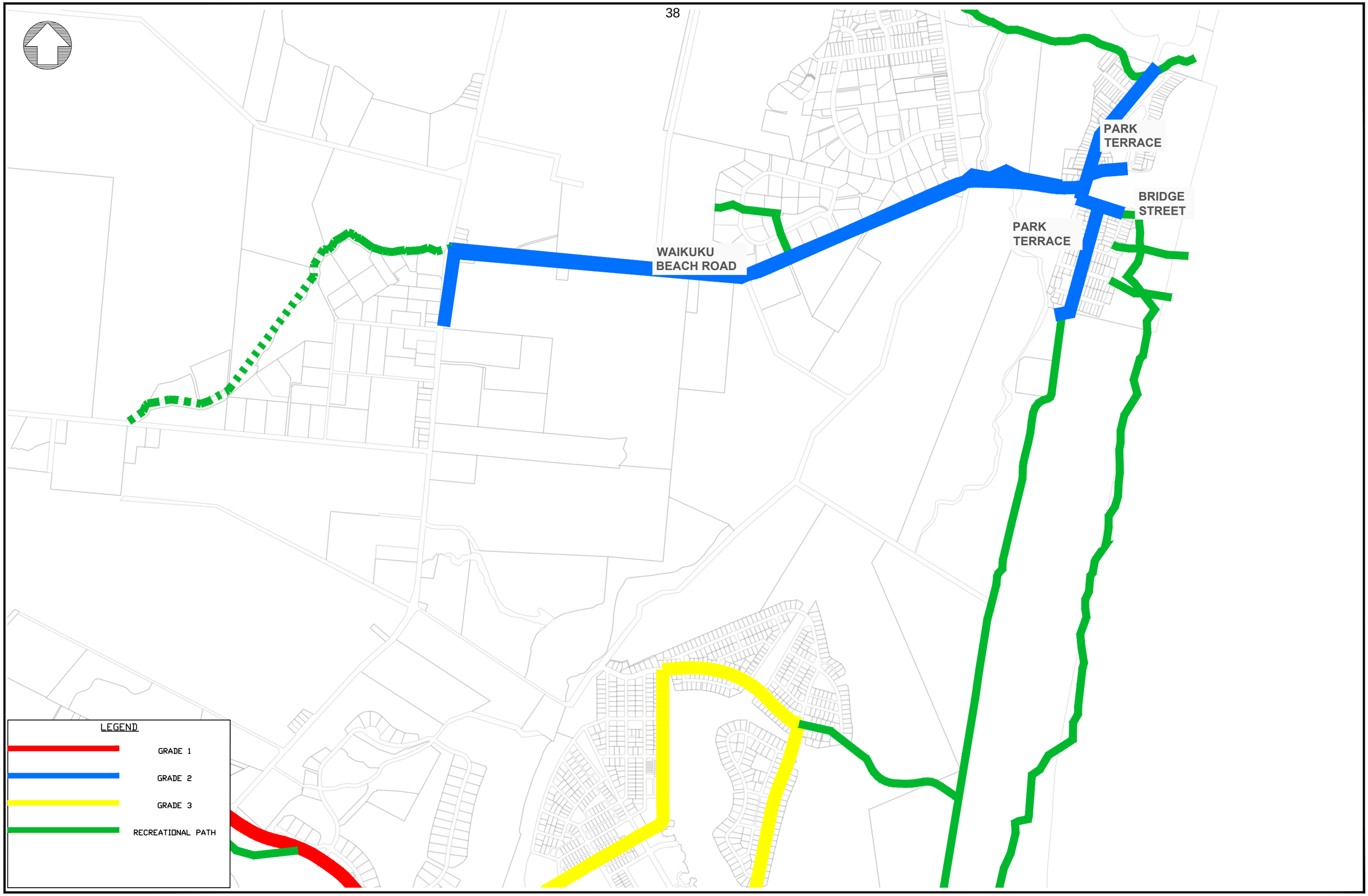
PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



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A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
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DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

WAIKUKU BEACH
(PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING	REVISION
4221	
SHEET 06	A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG

LEGEND

GRADE 1

GRADE 2

GRADE 3

RECREATIONAL PATH

BRADLEYS ROAD

MILL ROAD

THRELKELDS ROAD

NO. 10 ROAD

MCHUGHS ROAD

MANDEVILLE ROAD

TRAM ROAD

REV	REVISION DETAILS	DRN	CHK	APP	DATE
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DRAWN	MB		CON No
DRAWING CHKD			SCALE (A3) NOT TO SCALE
DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

OHOKA/MANDEVILLE (PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING	REVISION
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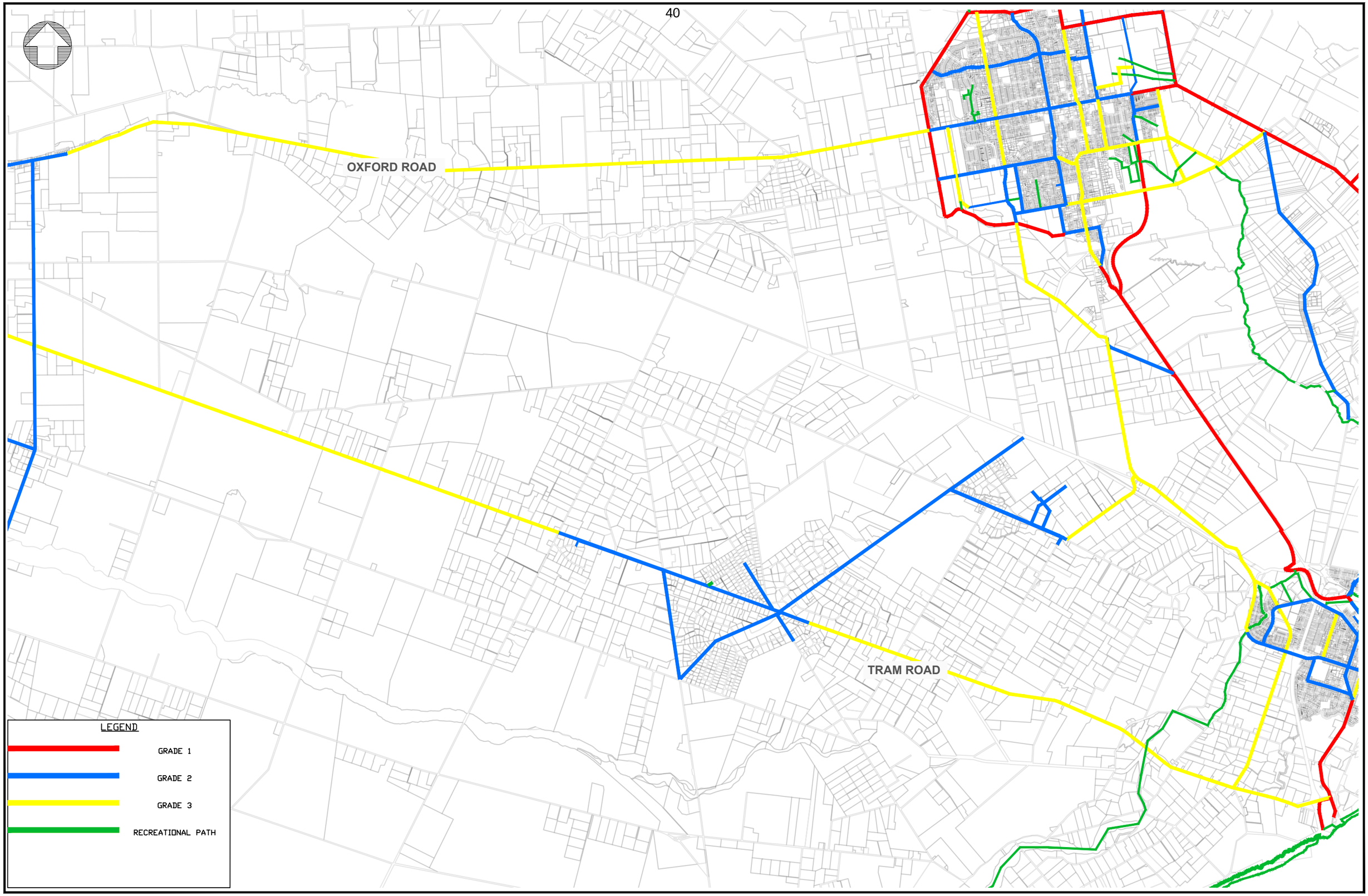
SHEET 07	A

PLOT DATE: 23/07/2021 FILE: S:\PD\UPDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
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DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

TRAM/OXFORD RD TO EARLYS RD (PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING	
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SHEET	REVISION
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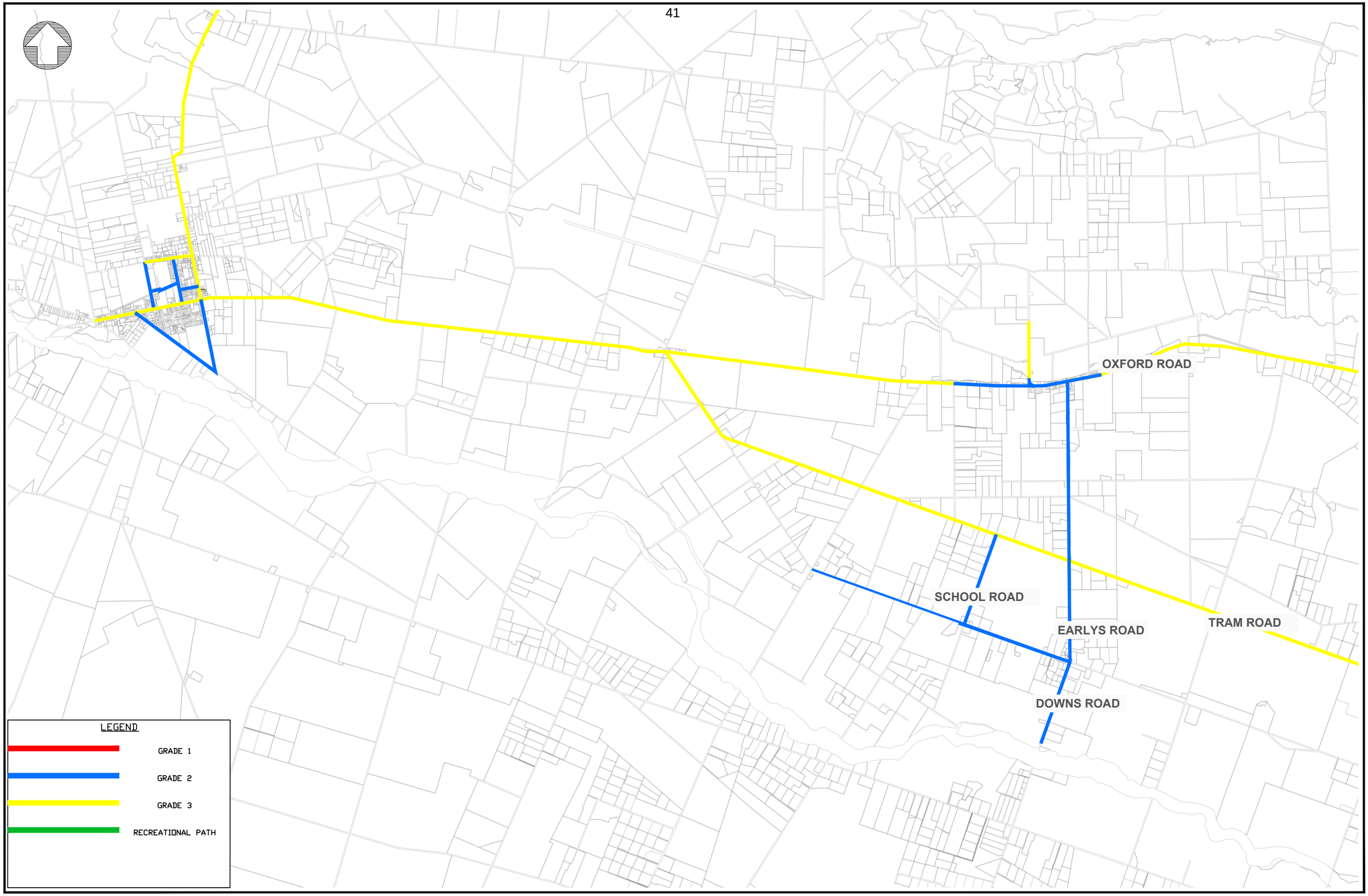
PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
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DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

TRAM/OXFORD RD TO OXFORD (PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING	REVISION
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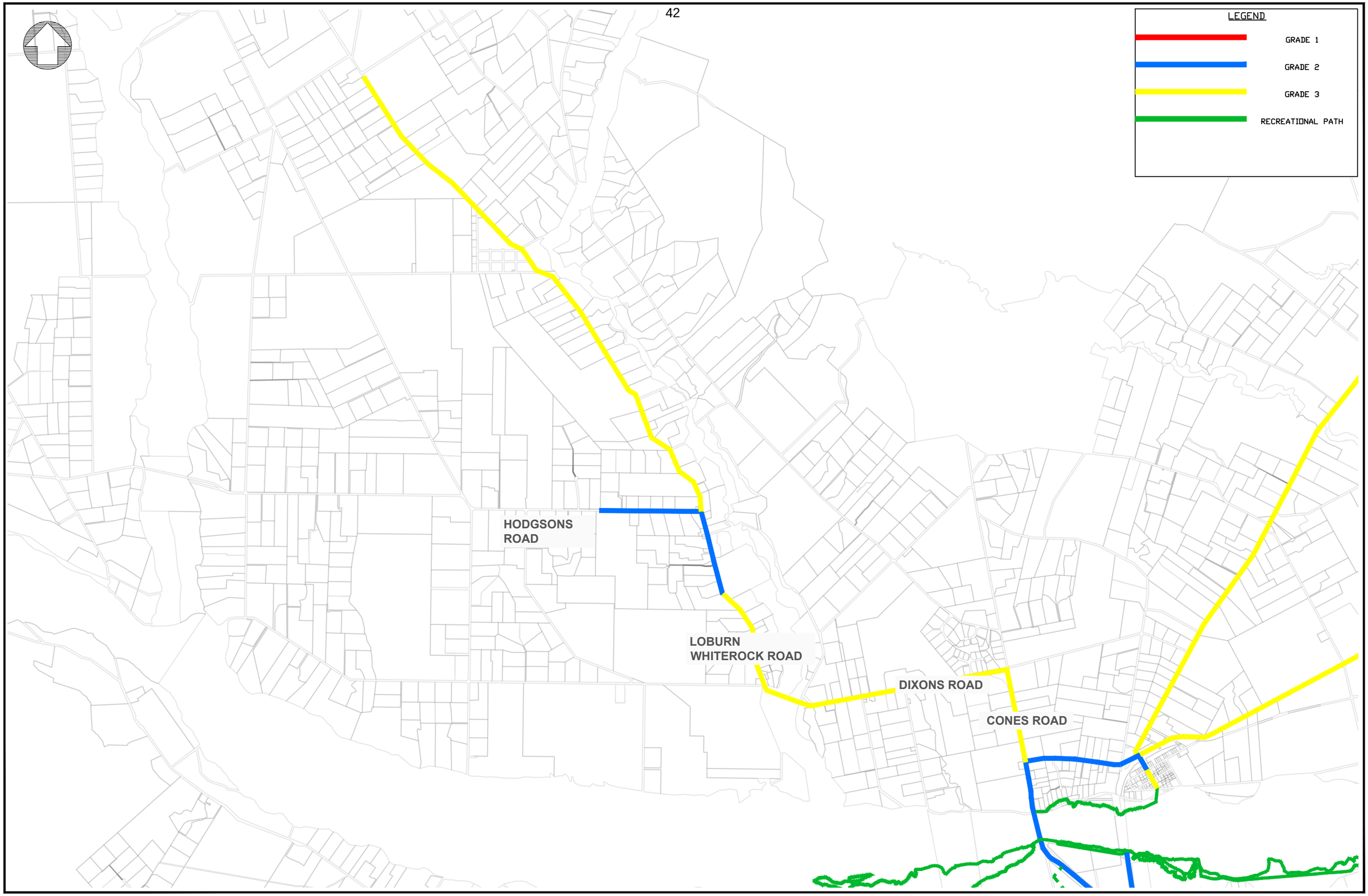
SHEET 09	A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

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DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

LOBURN
(PROPOSED NETWORK PLAN)

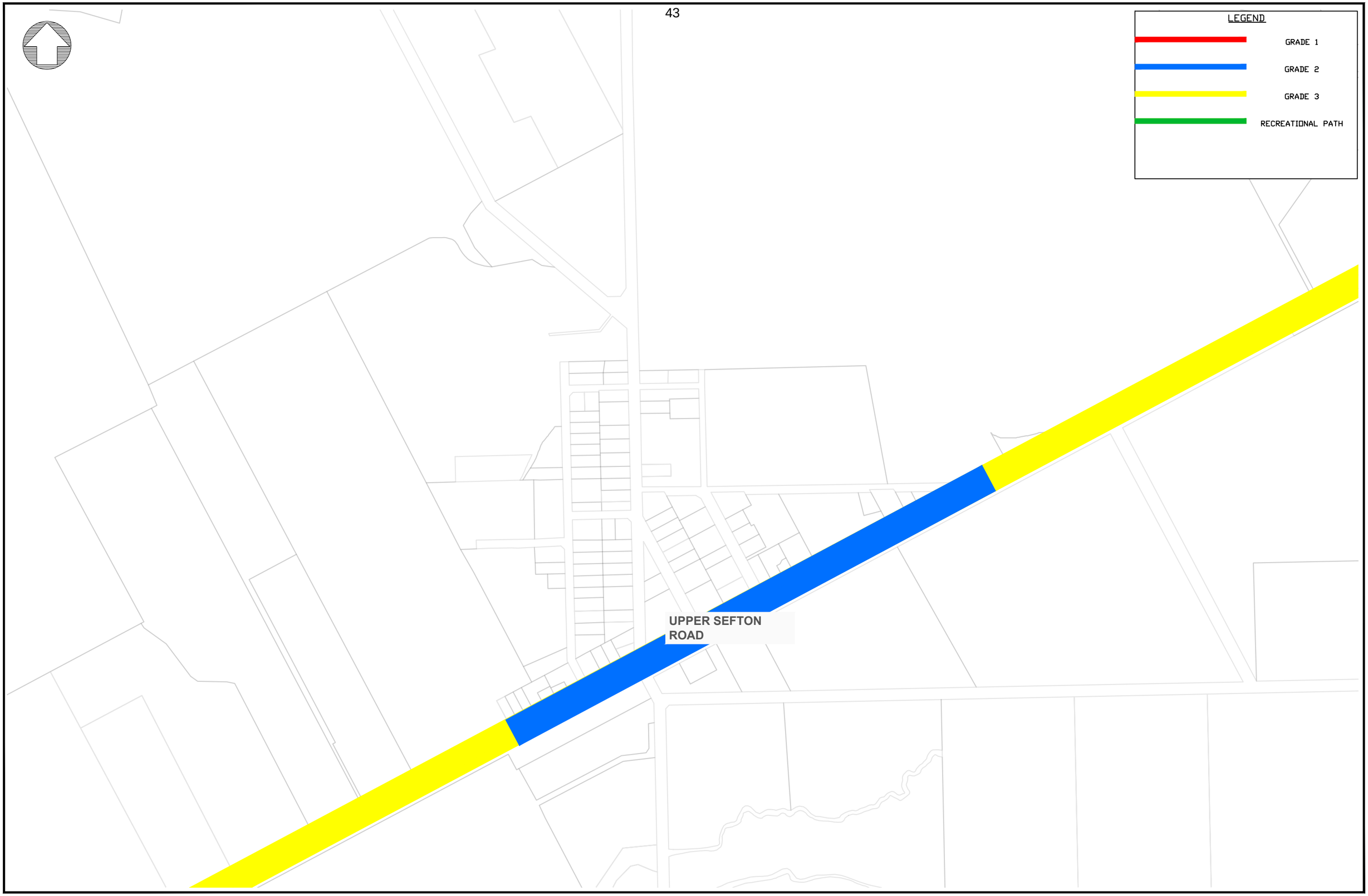
FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING 4221

SHEET 10

REVISION A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
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DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

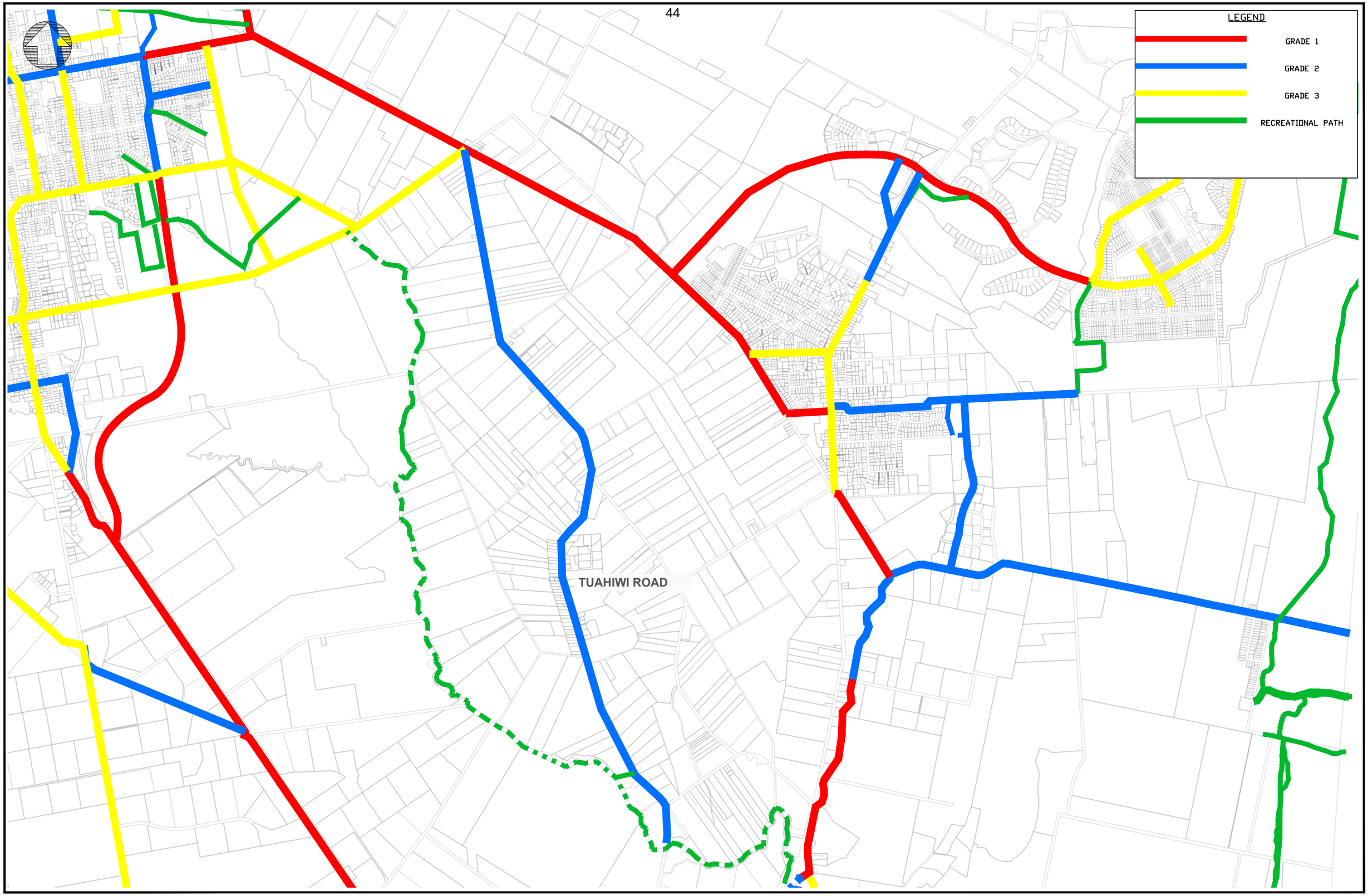
SEFTON
(PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING 4221

SHEET 11 | REVISION A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
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DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

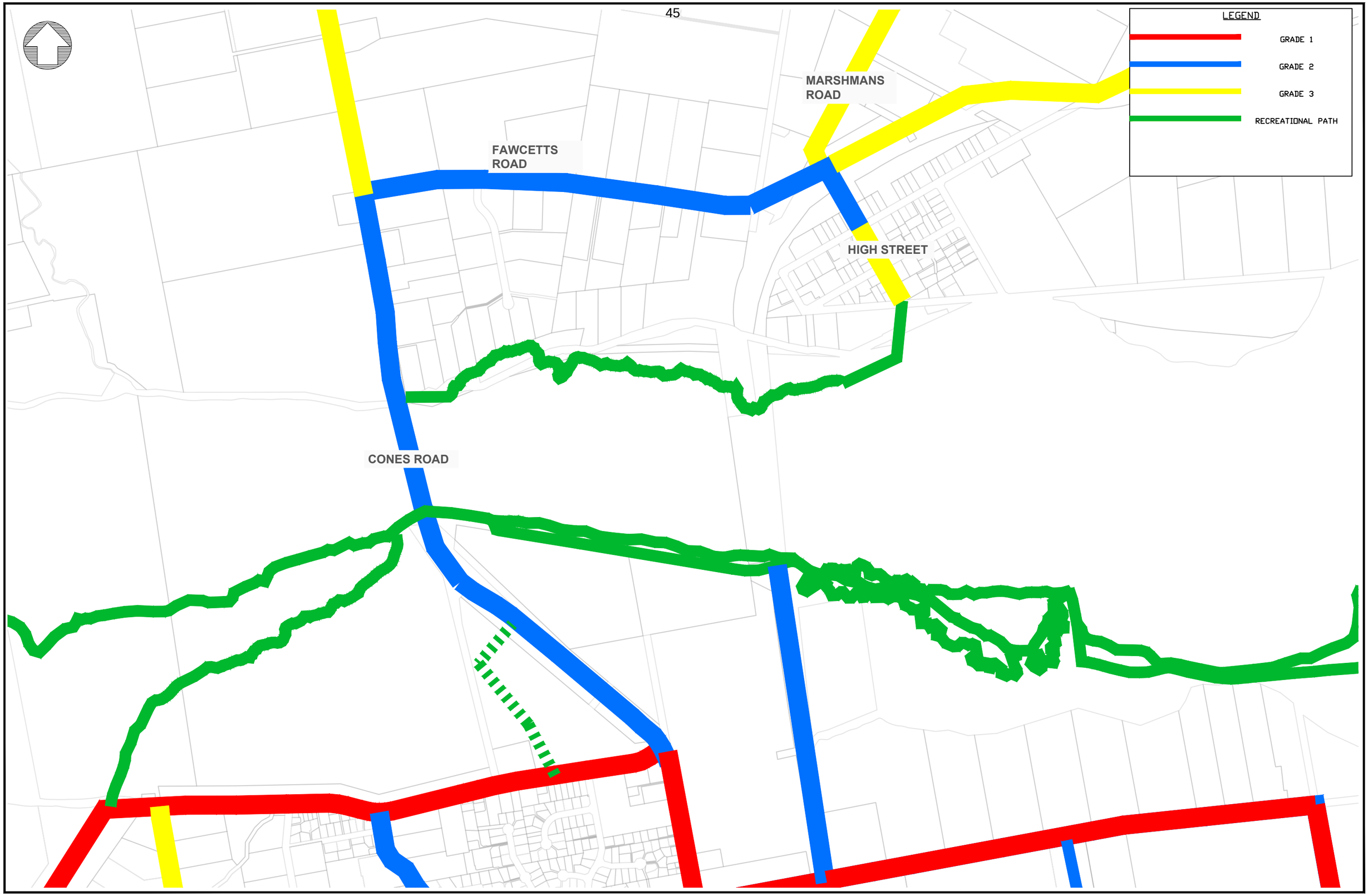
SHEET TITLE

TUAHIWI
(PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING	REVISION
4221	
SHEET 12	A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



REV	REVISION DETAILS	DRN	CHK	APP	DATE
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SURVEYED			PROJECT No PD001583
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DESIGNED			DATUM ORIGIN
DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

ASHLEY
(PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

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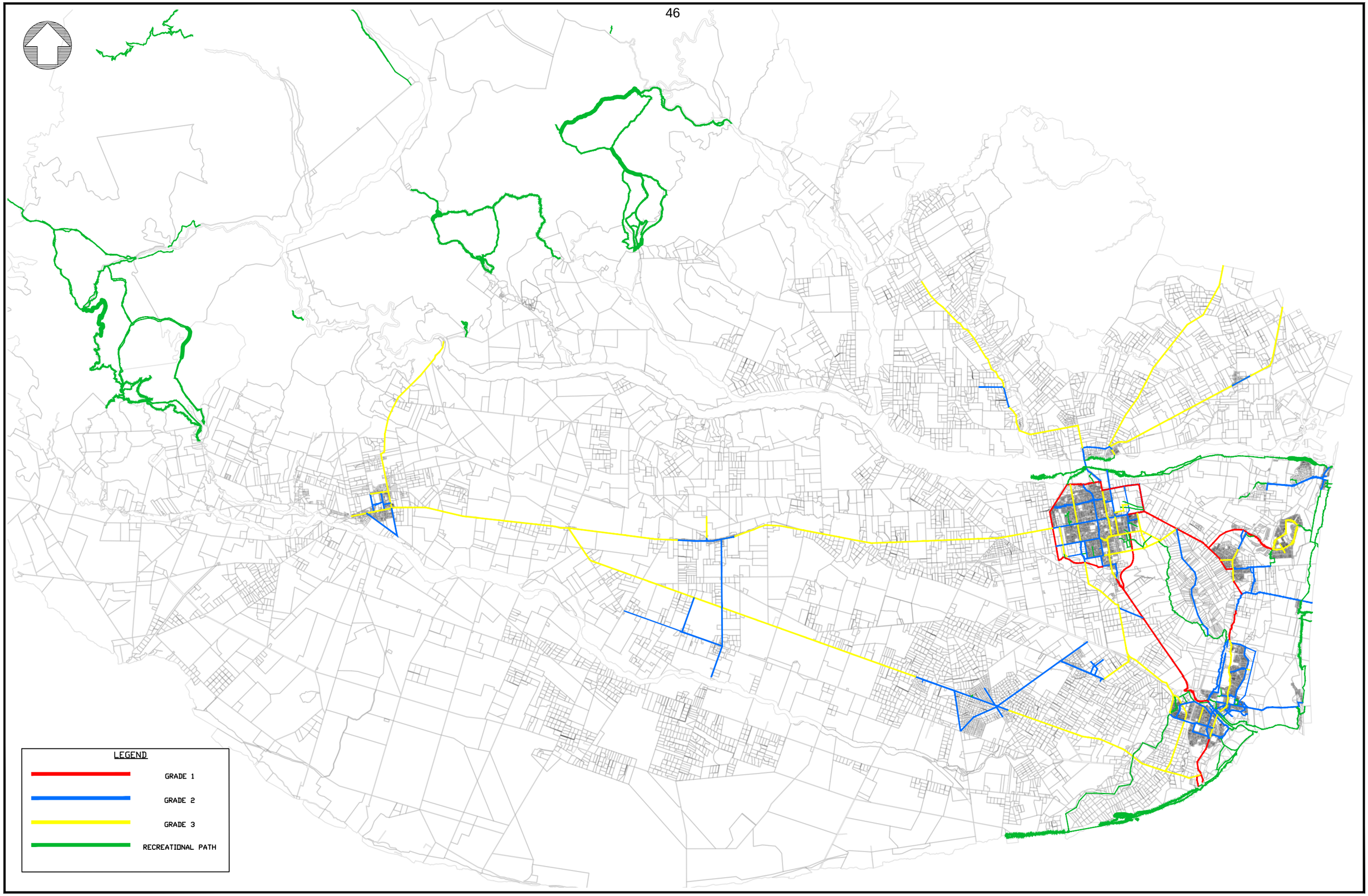
PLOT DATE: 23/07/2021 FILE: S:\PD\UPDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG



REV	REVISION DETAILS	DRN	CHK	APP	DATE
A	FOR COMMUNITY BOARD	AMC	KS	---	JUL 2021

SURVEYED			PROJECT No PD001583
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DESIGNED CHKD			HORIZONTAL NZTM GD2000
APPROVED			VERTICAL

WAIMAKARIRI DISTRICT COUNCIL

PROJECT

WALKING AND CYCLING NETWORK PLAN

SHEET TITLE

DISTRICT WIDE
(PROPOSED NETWORK PLAN)

FOR INFORMATION
NOT FOR CONSTRUCTION

DRAWING 4221

SHEET 14 | REVISION A

PLOT DATE: 23/07/2021 FILE: S:\PDU\PDU JOBS\PD001500-1599\PD001583 WALKING & CYCLING PROGRAMME 2019-2020\13 - CYCLEWAY NETWORK GIS\00 - GIS DATA\CAD EXPORTS OF CYCLEWAY NETWORK PLAN\NETWORK PLAN\CYCLE NETWORK PLAN - 09-07-21.DWG

Table 1. Prioritisation for Option One.

	Link	High-Level Estimate
Priority 1 (Year 1-3)	Tram Road (Mandeville to Swannanoa School path)	$290,000
	Ashley Street/Ivory Street/Percival Street	$490,000
	Railway Road/Torlesse Street/Coronation Street/Ellis Road	$950,000
TOTAL		**$1,730,000**
Priority 2 (Year 4-6)	Harewood Road (High Street to Main Street)	$100,000
	High Street (Main Street to Harewood Road)	$160,000
	Earlys Road (end of current facility to Springbank Road)	$40,000
	Mandeville Road (McHughs Road to Mandeville Sports Ground)	$70,000
	Tuahiwi Road (urban limits)	$30,000
	Williams Street North	$420,000
	Sandhill Road (Williams Street to Woodend Beach Road)	$700,000
TOTAL		**$1,520,000**
Priority 3 (Year 7-10)	Main Street (urban limits)	$250,000
	Cust Road (Mill Road to east of Earlys Road)	$400,000
	Old North Road/Ranfurly Street/Walker Street	$950,000
	Woodend to Pegasus (SH1)	$450,000
TOTAL		**$2,050,000**

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	RDG-32 / 210610092976
REPORT TO:	Rangiora-Ashley Community Board
DATE OF MEETING:	11 August 2021
FROM:	Glenn Kempton – Project Engineer Joanne McBride – Roading & Transport Manager
SUBJECT:	Request for Parking Restrictions on Collins Street, Rangiora
SIGNED BY: **(for Reports to Council, Committees or Boards)**	Department Manager / Chief Executive

1. SUMMARY

1.1 This report asks that the Rangiora-Ashley Community Board considers parking restrictions to be installed along the length of Collins Street with a subsequent recommendation to the District Planning and Regulation Committee.

1.2 Following staff consultation with businesses and residents on the Cone Street Upgrade, it was communicated by some residents and business owners that road users are parking along Collins Street all day which is limiting resident parking and customer turnover.

1.3 There is currently no time restricted parking on Collins Street.

1.4 As such consideration could be given to installing P120 parking in this area and this would be consistent with other parking restrictions around the wider town centre.

1.5 Consultation with the property owners on Collins Street has been carried out.

1.6 There are three options available to the Community Board:

- Option One – P120 Park both sides:

  Support the establishment of approximately sixteen x P120 time restricted Parks on Collins Street as highlighted in **Pink** and **Orange** within Photo 1. This is along **both sides of the road**.

- Option Two – P120 Southern Side Only:

  Support the establishment of approximately eight x P120 time restricted Parks on Collins Street on the **southern side of the road only** to enable better parking turnover for residents and business in the area but still allowing some all-day parking. This is shown as **Orange** only within Photo 1.

- Option Three – Leave as Status Quo:

  Decline the request and continue to monitor parking demand in the area.

Photo 1 – Existing parking and options for proposed parking
Key - Pink shows parking on the southern side of the road.
Orange shows parking on the northern side of the road.

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

(a) **Receives** report No. 210610092976;

AND THAT the Rangiora Ashley Community Board recommends:

THAT the District Planning and Regulation Committee:

EITHER:

(b) **Approves** the installation along Collins Street (both sides) referred to as Option One in the report and amends the Parking Bylaw 2019 to include the time restricted parking as follows:

New Item	Rangiora	Collins Street	Ivory Street to Cone Street	Both sides of the road	P120

OR

(c) **Approves** the installation along Collins Street (South side only) referred to as Option Two in the report and amends the Parking Bylaw 2019 to include the time restricted parking as follows:

New Item	Rangiora	Collins Street	Ivory Street to Cone Street	South side of the road	P120

OR

(d) **Declines** the request and retains the status quo.

AND:

(e) **Notes** that should either Option One or Two be supported, then the physical works for the additional line marking and signage associated with the time restricted parking would be funded from the Traffic Service Budget, at an approximate cost of $1,000- $2,000.

(f) **Notes** that should either Option One or Two be supported, then the physical works will be completed by the District Roading Maintenance Contractor, and can be implemented within two months of approval.

3. BACKGROUND

3.1. Business owners and residents along Collins Street have indicated that road users currently park along Collins Street for the entire working day which was also noted in report Trim No. 191118160249.

3.2. Some businesses in the area have been expressed concerns about the difficulty that customers have parking in this area when it is occupied by vehicles that park there all day, however staff note that this parking is not directly outside of businesses hence customers would need to park and walk.

3.3. To ensure parking in the town centre is managed to meet future demand, Council has a strategy that is used to guide the provision of time restricted parking in the town centre. This generally involves having P60 in the core of the town centre and P120 in surrounding areas.

3.4. This site falls within the area which would be considered the wider town centre area and is near businesses, therefore consideration should be given to the request.

4. ISSUES AND OPTIONS

4.1. Collins Street is currently utilised by all day parkers who largely work in or close to the town centre including in Ivory Street and High Street businesses.

4.2. Should time restricted parking be implemented, then it is expected that this will cause some shifting in where this all day parking occurs and as such will have some impacts on parking in neighbouring streets.

4.3. There are three options available to the Community Board:

- Option One – P120 Park both sides:

  This option would recommend approval of the establishment of sixteen x P120 time restricted parks on Collins Street from Ivory Street to Cone Street (both sides of the road). This would support parking turn over in the area and provide more parking opportunities for those visiting business in the wider area.

- Option Two – P120 Southern Side Only:

  This option would recommend approval of the establishment of eight x P120 time restricted parks on the south side of Collins Street only from Ivory Street to Cone Street. This would support parking turn over in the area and provide more parking opportunities for residents and those visiting business in the wider area, while providing the opportunity for monitoring of parking demand in the area to see whether the P120 parks are well utilised. If well utilised the parking restrictions could be further extended in the future.

- Option Three – Leave as Status Quo:

  This options would mean that the request for a P120 time restriction was declined.

4.4. The Management Team have reviewed this report and support the recommendations.

4.5. **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

It is important that our town centres are accessible to all and that businesses are able to operate effectively in our town centres.

5. COMMUNITY VIEWS

5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have a particular interest in the subject matter of this report.

5.2. **Groups and Organisations**

5.3. This issue has been discussed with members of the Parking PCG Group which includes representation from ESU and the Town Centres Teams.

5.4. ESU compliance staff did not have a strong opinion either way in relation to the need for the time restricted parking in this area, however did note that the area is normally fully parked by all day parking, and that this area being outside of the main town centre area would receive a lower level of monitoring than the core town centre.

5.5. **Wider Community**

5.6. Consultation with the immediately adjacent residents and businesses was completed in early 2021, the feedback was generally supportive of the changes as per the table below:

Property Type (Residential or Commercial	**Comments**
Commercial	No concerns with Collins street parking restrictions, however wondered why Collins St was being done when Cone Street restrictions would be a good option as now the all-day parking will likely flow onto Cone Street.
Residential	No concerns however would like to see no parking on north side due to lack of room
Residential	No concerns. Only use off street parking. Would also like to see no parking on north side.
Residential	No concerns. Only use off street parking
Residential	No concerns. Only use off street parking, wants no parking directly outside his driveway as cars do park over it sometimes. (Note this will be mitigated in the future as part of the Stage 2 Cone Street Improvement works)
Residential	No concerns. Only use off street parking and has an adjacent section which can be used as needed.

5.7. Consultation on this issue was undertaken with immediately adjacent residents but has not been undertaken with business in the wider area (including along Ivory Street and Cones Street), and was not included as a specific question in the earlier consultation carried out for the upgrade of the street.

5.8. Parking restrictions of this nature are commonly adopted in town centre areas due to high parking demand and the need for parking turn over.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report.

Should Option One or Two be approved then there will be a need to install signs and road marking to support the new parking restriction. This proposal is estimated to cost $1,000 to $2,000 to carry out the physical works. This can be funded from the Traffic Services budget.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report have sustainability and/or climate change impacts.

Providing higher parking turn over encourages more vehicle movements which result in carbon emissions.

6.3. Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk that the time restrictions are not supported by the public as they will displace all day parkers who currently utilise the area. There is also a risk that the time restricted parking may not be well utilised as there are no businesses immediately adjacent to generate parking turn over.

Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Works undertaken on site will be undertaken under the Road Maintenance Contract. The contractor has an approved Contractors Plan and Health & Safety Plan and has a SiteWise score of 100.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

The Parking Bylaw was drafted under powers in the Local Government Act 2002 (sections 159 and 160A) and the Transport Act 1998 (section 22AB).

"Transport Act 1998

A road controlling authority may make any bylaw that it thinks fit for 1 or more of the following purposes:

(a) controlling, restricting, or prohibiting cruising, including (but not limited to)—

(i) specifying the section of road or roads on which cruising is controlled, restricted, or prohibited:

(ii) prescribing the period of time that must elapse between each time a driver drives on a specified section of road for the driver to avoid being regarded as cruising::

[(m) prohibiting or restricting, subject to the erection of the prescribed signs, the stopping, standing, or parking of vehicles on any road; limiting the stopping, standing, or parking of vehicles on any road to vehicles of any specified class or description; limiting the period of time that vehicles may park on any part of the road where parking is limited to such vehicles; and providing that a vehicle used for the time being for any specified purpose must be treated for the purposes of the bylaw to be of a specified class or description, whether or not the vehicle belongs to any other class or description for any other purpose:

The Parking Bylaw *Part 1 Section 5* permits the Council, by resolution, to amend parking restrictions.

"The Council may from time to time by resolution impose parking, standing or stopping restrictions on any road or other area controlled by the Council whether by way of time restriction, a restriction to a specified class, classes or description of vehicle, a total prohibition of vehicles, or any combination of these.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised. [1,2,3,4]
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised. [1,3,4]

Our community's needs for health and social services are met

- Our people are supported by a wide range of health services that are available and accessible in our district. [3]

7.4. **Authorising Delegations**

The Rangiora-Ashley Community Board, under delegation S-DM 1041, has specific jurisdiction for the approval of traffic control and constraint measures on streets, and recommending to District Planning & Regulation Committee; matters relating to Council parking by-laws

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO:	RDG-32-52 / 210725121043
REPORT TO:	RANGIORA ASHLEY COMMUNITY BOARD
DATE OF MEETING:	11 August 2021
AUTHOR(S):	Kathy Graham, Road Safety Co-ordinator/Journey Planner
SUBJECT:	Approval for a New Bus Stop in South Belt

ENDORSED BY:
(for Reports to Council, Committees or Boards)

Department Manager

pp

Chief Executive

1. SUMMARY

1.1 This report seeks approval for a new bus stop to be installed in South Belt.

1.2 A request for a new stop has been made by local residents who are finding the distance to the nearest bus stops difficult, mostly from those who are elderly or have mobility issues.

1.3 Two locations have been identified as possible sites:

1.3.1 Outside 87A South Belt **(recommended location**) or

1.3.2 Outside 93A South Belt.

1.4 Consultation has been undertaken with those living nearby and mixed feedback has been received.

Attachments:

i. Aerial Map showing proposed new bus stop location options (TRIM no. 210728123833)
ii. Metro Map showing current and proposed new bus stops in the vicinity (TRIM no. 210728123830)
iii. Feedback received from direct consultation (TRIM no. 210729124732)
iv Letter with signatures received from Matawai Close resident Leona Smid (TRIM no. 210430068832)

2. RECOMMENDATION

THAT the Rangiora Ashley Board:

(a) **Receives** Report No. 210725121043;

(b) **Approves** the installation of a new bus stop outside 87A South Belt (referred to as Option One);

(c) **Circulates** this report to the Utilities and Roading Committee for information.

3. BACKGROUND

3.1. There has been a request received for a bus stop on South Belt close to Matawai Close, signed by 21 residents in Matawai Close, a resident of Percival Street and a resident from Clearbrook Lane. This request is because elderly residents living in the area are finding it difficult to walk to the current bus stop close to Southbrook Park.

3.1 South Belt is serviced by the No. 1 Blue Line bus route, which uses Bush Street and Southbrook Road as part of the journey to and from Christchurch City.

3.2. The only westbound stop on South Belt was previously situated outside 95 South Belt, however with the implementation of the Park and Ride facility at Southbrook Park, the eastbound stop was moved to just west of Country Lane in early 2021.

3.3. Moving this stop closer to the Park and Ride site has resulted in the stop being around 110m further west of its former location and further away from Matawai Close and Clearbrook Lane.

3.4. The east bound bus stop (No 43619) is located approximately 90m west of Southbrook Road.

4. ISSUES AND OPTIONS

4.1. There is sufficient room to locate a bus stop outside 87A South Belt which would put it opposite the east bound stop. Currently there is a 16m parking space which allows two to three cars to park.

4.2. There is one other carpark space between Southbrook Road and Buckleys Road which provides parking for two vehicles, as well as additional parking spaces west of Buckleys Road and on the northern side of South Belt.

4.3. Residents in the surrounding area have been canvassed on their views, including the owner of 87A South Belt, who opposes the installation of the bus stop and has expressed concerns about the safety of elderly people crossing the road and children in the vicinity, if a bus stop was located outside the property.

4.4. Several residents of Clearbrook Lane have provided feedback also expressing a desire for a closer bus stop due to mobility challenges they face and the desire to be able to access the bus.

4.5. Feedback has also been received from residents indicating they do not wish to lose parking in the area. Staff note that there is plenty of on street parking available in the wider area.

4.6. Letters were written to a number of resident and property owners in the vicinity of the proposed bus stop at 87A South Belt. The feedback received has been noted and is included in a table as attachment iii (TRIM no. 210729124732).

4.7. Guidelines suggest that in general the distance between stops for lower frequency services caters to a walking catchment of around 400m or a 5 minute walk for residents. The distance can vary depending on the geographical layout and demographic of the community. Wherever possible, bus stops should be located to maximise the number of people within 400 metres walking distance of a stop. Ideally bus stop are sited in pairs, i.e. boarding and alighting in close proximity.

4.11 ECAN have been advised of the request for a new stop in South Belt and have no objections to either suggested location.

4.12. The new bus stop will consist of a marked yellow bus box and bus stop sign.

4.13. The cost of installing the painted bus stop box and sign will be met from the current Passenger Transport Infrastructure budget and is likely to be around $1000-2000.

4.14. There are three options available to the Rangiora-Ashley Community Board:

4.14.1. Option One – Install the Bus Stop Outside 87A South Belt - **Recommended:**

(a) Siting the bus stop here would put the service within 50m of both Matawai Close and Clearbrook Lane making it more accessible for elderly residents
(b) There would be a loss of parking for 3 vehicles.
(c) 21 Residents of Matawai Close, 1 resident from Percival Street and 2 from Clearbrook Close have requested a stop opposite the existing eastbound stop.
(d) The resident of 87A has expressed concerns about the safety of the bus stop for elderly crossing the road in this vicinity and young children.
(e) Two other residents in the vicinity have expressed objections to this location due to loss of parking.
(f) Siting the bus stop here would put it 230m away from the next stop at the Park and Ride site.
(g) This is the recommended option as it provides better access for elderly residents in Matawai Close for whom the bus provides important access to public transport.

4.14.2. Option Two – Install the Bus Stop Outside 93A & 93B South Belt:

(a) Siting the bus stop here would put the service approximately 160m away from Matawai Close & Clearbrook Lane residents.
(b) The residents of 93A and 93B have expressed willingness to have the bus stop sited in this location.
(c) Siting the bus stop here would put it approximately 120m away from the existing Park & Ride bus stop.
(d) Siting the bus stop here would result in loss of 3 parking spaces.

4.14.3. Option Three – Retain the status quo:

(a) This option would mean that no additional bus stop would be installed and that elderly residents would need to either use the existing bus stop near Southbrook Park or an alternative form of transport.
(b) This is not the recommended option as this does not align with Councils Age Friendly Plan which prioritises the needs of the elderly in terms of accessing public transport.

4.15. **Implications for Community Wellbeing**

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

Council's Age Friendly Plan includes a priority that 'the needs of older people are considered in a review of the suitability of bus stop locations'.

A survey conducted as part of the Age Friendly Plan showed bus use rose significantly after age 59 with over 25% of those aged between 70-79 using public transport, followed closely by those aged 80 plus.

The Council's 2017 Waimakariri Accessibility Strategy makes reference to public transport under Goal 4 which states:

- Public transport is accessible, convenient, reliable, affordable and sustainable;

4.16. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report, such as the Waimakariri Access Group and mobility and disability representative organisations.

ECAN have been advised of the request for a new stop in South Belt and have no objections to either location.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report however it is noted that improved public transport services provides a benefit to the wider community.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are no financial implications of the decisions sought by this report.

The cost of installing the painted bus stop box and sign will be met from the current Passenger Transport Infrastructure budget which is $105,000 in the 2021/22 year. The estimated cost of completing this work estimated is $1,000-$2,000.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report have sustainability and/or climate change impacts.

Providing improved access to public transport benefits the community, encourages use of alternate transport options and a reduction in private vehicle trips reduces carbon emissions.

6.3 Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk that the Community may not be satisfied with the approved bus stop location. Consultation has been undertaken as part of this process so that the views of the Community can be considered as part of the decision making process.

Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Works undertaken on site will be undertaken under the Road Maintenance Contract. The contractor has an approved Contractors Plan and Health & Safety Plan and has a SiteWise score of 100.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Land Transport (Road User) Rule 2004, Section 6.4: Parking contrary to notice, traffic sign or marking and Section 6.8: Parking near bus stops

7.3. Consistency with Community Outcomes

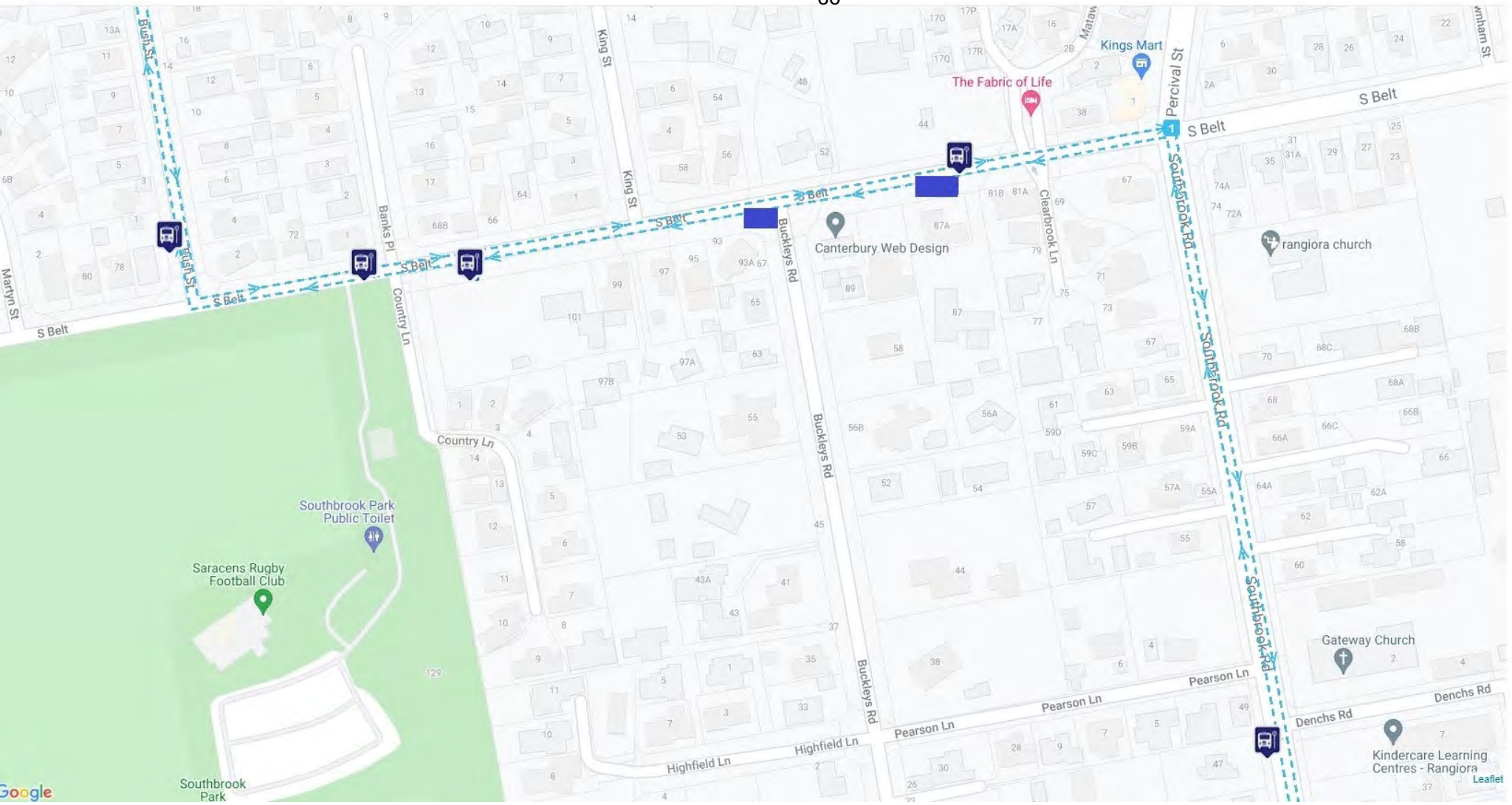
The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.4. Authorising Delegations

The Community Board has delegation for the approval of traffic control and constraint measures on streets.

P & R bus stop
KING STREET
BANKS PLACE
SOUTH BELT
BUCKLEYS ROAD
COUNTRY LANE
MATAWAI CLOSE
PERCIVAL STREET
SOUTHBROOK ROAD
1,567,425.025 5,203,694.642 Meters

metro By Route By key location



Feedback regarding requested bus stop outside 87A South Belt				
	Matawai Close	See letter and petition	TRIM 210430068832	Letter
Owner	South Belt	Strongly objects to bus stop going in outside 87A. Her lawn mowing man parks on the road as he can't park in their driveway and the gas delivery man. Council have affected them a lot with the changes made to the intersection .Exiting and entering their driveway is the biggest problem. It is vital he can park there as he can't get the trailer into their property. All parking was removed by Council on Southbrook. The gardener comes on a Saturday, doesn't come at the same time every week. . Only parking avaliable is past Clearbrook Lane or outside 81B. Wouldnt' want to see a bus stop outside 87A or 81A. This would be the final straw if parking was removed.		Letter/Phone/email
Owner	South Belt	I have walked around the area on Southbelt Road where the bus stops are/were/planned for. In my view a bus stop outside 81B is too close to traffic lights as well as turning traffic to and from Matawai Close and Clearbrook Lane. These are the same sort of T intersections as Buckleys Road, which you indicate in your letter should not be near a bus stop. Bus users will be tempted to cross the road here, rather than up the road by the traffic lights, creating extra danger and chaos, especially as there is often traffic back up. In my view the old stop outside 97 could be reinstated, or possibly placed outside 93A and B – saying this without knowing the views of the home occupiers. Thank you for the note that you approached and received feedback from the occupants at 81B. They are long term tenants and their views should be considered as seriously as if they were owner occupiers.		Letter/phone/Email
Resident	South Belt	Tenant spoken to also - her mother parks outside her property when she visits as they don't have proper parking outside the address. She wouldn't want to see a bus stop outside her address and was worried parking would be taken up if bus stop is outside 87A.		
Owner	South Belt	Thank you for your email. I'm certainly not against old people but I don't agree at all with having a bus stop outside my house. It is Far to busy a road so close to the traffic lights for old people to cross over. People come around that corner very fast from the main road. If the bus stop remained where it is now the cars would have time to see them. Also as mentioned to you we have a preschool right next door. I pray to God that I won't knock any mothers or small children over walking their small children to the preschool. Care needs to be taken constantly. It is a very busy piece of road. I would like to support the letter written by my brother to you also.	Note: As at 29 July no letter received from resident's brother.	Letter/Phone/email
Owner	Clearbrook Lane	No response		Letter
Resident	Clearbrook Lane	Would like to see the bus stop there. Uses the bus to to the hospital - he has a heart condition. His wife has autoimmune issues. They can take the car but parking in at the hospital is very difficult. If it had to go to the other side of Buckleys it would at least be closer than it is now.		
Owner	South Belt	No response received		Letter
Occupier	South Belt	No response recevied	Day care centre	Visited

Owner	South Belt	Hi Kathy, My name is ..... and I'm responding to a letter from 14 May asking for feedback on a new bus stop proposal. I live at 91 South Belt, quite close to the proposed sites. I had a question, would it just be easiest to reinstate the bus stop that was moved (the one just east of King St on South Belt). I realise you'd then have two stops quite close together, but I don't think either are ever very busy, my guess would be that the driver wouldn't often have to stop at both. It just seems a lot less work and disruption than creating a whole new stop. Kind regards, ...		Letter/email
Owner	Clearbrook Lane	No response received		Letter
Owner	Clearbrook Lane	No response received		Letter
Owner	Clearbrook Lane	No response received		Letter
Owner	Clearbrook Lane	No response received		
Resident	Clearbrook Lane	Has MS, uses a stick. Uses bus to go to hospital in Christchurch. It would be very helpful to have the bus stop there closer. Coming home she has to get off at the P & R stop and husband picks her up in the car. Sometimes the driver will stop closer on a Sunday. She has stayed on the bus sometimes into Rangiora so she can get off at the stop opposite.If one was on the other side of Buckleys it would be okay but would still be quite a walk for her.		Letter/phone
Owner	Clearbrook Lane	No response received		Letter
Owner	Clearbrook Lane	No response received		Letter
Feedback regarding requested bus stop outside 93A & 93B South Belt				
Owner	South Belt	Happy for bus stop to go outside her address on South Belt as she uses bus - very happy if it went there or even down the road outside 87A Southbrook as she knows it's hard for the older people to walk		Visit
Owner	South Belt	Would be okay for the bus stop to go outside. Be good if room could be left for a car to park behind but she is going to be using the bus so would be happy.		Visit

Unit Q, 17 Matawai Close
Rangiora 7400

30th April 2021

The Roading Manager
Waimakariri District Council

Dear Sir/Madam

I last wrote to you on 5th April regarding a bus stop on South Belt
I have been speaking to the people in our area who use, or will use the bus service if we get the requested stop.
I am enclosing the list of those people and hope it will help our application.

Yours sincerely

R M Smith

WAIMAKARIRI
DISTRICT COUNCIL
RECEIVED: 30 APR 2021
To: Joanne MCB

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-11-06 / 210705108649

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

DATE OF MEETING: 11 August 2021

FROM Kay Rabe, Governance Advisor

SUBJECT: Application to the Rangiora-Ashley Community Board's 2021/22 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council, Committees or Boards)

Department Manager | Chief Executive

1. SUMMARY

1.1. The purpose of this report is to consider four applications for funding received from:

Name of Organisation	Purpose	Amount requested
Waimakariri Older Person's Expo Committee	Towards to cost of hosting an Older Person's Expo in October 2021.	$500
Rangiora Playcentre	Towards the cost of installing RCD units on the power board.	$500
Ashley Playcentre	Towards re-barking the play area	$500
McAlpines North Canterbury Pipe Band Inc	Towards purchase of drum stick and refurbishment of side drums	$500
Total:		**$2,000**

Attachments:

i. Application from the Waimakariri Older Person's Expo Committee (Trim Ref: 210702108055).
ii. Application from the Rangiora Playcentre (Trim Ref: 210705108950)
iii. Application from the Ashley Playcentre (Trim Ref: 210713113643)
iv. Application from the McAlpines North Canterbury Pipe Band Inc. (Trim Ref: 210719117263)
v. Spreadsheet showing previous two years grants.
vi. Board funding criteria 2021/2022. (Trim Ref: 210603089776).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210705108649.

(b) **Approves** a grant of $..... to Waimakariri Older Person's Expo Committee towards the cost of hosting an Older Person's Expo in October 2021.

OR

(c) **Declines** the application from the Waimakariri Older Person's Expo Committee.

(d) **Approves** a grant of $..... to Rangiora Playcentre towards the cost of installation of RCD units on at the power board.

OR

(e) **Declines** the application from the Rangiora Playcentre.

(f) **Approves** a grant of $..... to Ashley Playcentre towards the cost of re-barking the play area.

OR

(g) **Declines** the application from the Ashley Playcentre.

(h) **Approves** a grant of $..... to McAlpines North Canterbury Pipe Band Inc. towards the purchase of a new drum stick and the refurbishment of the side drums.

OR

(i) **Declines** the application from the McAlpines Norther Canterbury Pipe Band Inc.

3. BACKGROUND

3.1. The ***Waimakariri Older Person's Expo Committee*** is requesting funding towards the cost of hosting an Older Person's Expo in October 2021.

3.2. The ***Rangiora Playcentre*** is requestin**g *funding*** towards the installation of RCD (Residual Current Device) units on the power board.

3.3. The ***Ashley Playcentre*** is requesting funding towards the *cost* of re-barking its play area.

3.4. The ***McAlpines North Canterbury Pipe Band Inc*** is *requesting* funding towards the purchase of a new tenor drum stick and towards the cost of refurbishing the side drums.

3.5. The current balance of the 2021/22 *Discretionary* Grant fund is $16,218.

4. ISSUES AND OPTIONS

Waimakariri Older Person's Expo Committee *(the Committee)*

4.1. The Committee consists of various members from the community, committee members from Presbyterian Support Upper South Island (Rangiora based), representatives from Citizens Advice Bureau, Waimakakriri District Council's Community Team, SeniorNet and U3A. The Committee aims to bring approximately 35 non-profit service groups together to host an Older Person's Expo which will enable older people and their carers to access a quick health check and the ability to talk to organisations about services offered in the district which could enhance or enrich their lives. Tea and coffee will be provided with an opportunity for people to chat and interact with other attendees.

4.2. The benefit to the older person and their family or carers will be significant, not only for their health but also for their wellbeing, enabling them to access information all in one place and to

talk to other older people about their issues and concerns. This will also give organisations the opportunity to reach a greater number of people at one time.

4.3. The benefit for the organisations will be to provide a platform for advocacy for older people and the Expo also fits with the values and mission of the organisations who will be offering their services. The Expo will enable information gathering more efficiently and co-operation between service organisations.

4.4. The overall cost of the Expo is anticipated to be $1,887 with approximately 250 people attending and will include 35 service organisations. This event will benefit the older adults of all cultural and ethnicities as well as their family or carers. It is expected that the split in the wards would be approximately 30% from Kaiapoi-Tuahiwi and Woodend-Sefton Community Board areas and 40% from Rangiora-Ashley Ward.

4.5. The Committee has also applied to the Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards for funding. If this application is not successful the event will continue, however, funding outside the district would need to be sourced. Although the Presbyterian Support Upper South Island will be involved with the Expo, being one of the service providers attending the Expo and with several of their members assisting on the day, it should be noted that this is not a Presbyterian Support Upper South Island event but one of co-operation with many service providers.

4.6. The Committee has not received funding from the Discretionary Grant fund previously.

Rangiora Playcentre *(the Centre)*

4.7. The Centre is a community based Playcentre catering to the 0-5 year age bracket. Playcentres are unlike other early childhood education organisations as both children and their parents/caregivers attend. Children are given the opportunity to learn and explore in a fun and safe environment and the children's curiosity and creativity is nurtured in a way that allows them to learn about themselves and their world.

4.8. The Centre is requesting funding to install RCD units on their power board to maintain the safety of the children when playing and learning in the centre. The building was built before RCD units were mandatory. An RCD, is a life-saving device which is designed to prevent people from getting a fatal electric shock if they touch something live, such as a bare wire. It can also provide some protection against electrical fires.

4.9. At present the school roll is 35 children, with most of them coming from the Rangiora-Ashley Ward. The Centre would like this work to be carried out as soon as possible to ensure the safety of the children at the Centre as well as giving parents and teacher's peace of mind.

4.10. The Rangiora Playcentre falls under the umbrella of Playcentre Aotearoa which was formed in 1941 and has more than 420 centres throughout New Zealand, however each centre is responsible for funding its own activities and maintenance. Families assist with fundraising, however, there is never enough funds to cover all expenses. If this application is unsuccessful the work cannot be done until further funding can be resourced.

4.11. Funding granted to the Rangiora Playcentre in previous years is listed below:

Date	Project	Amount
November 2016	Profile Holder and nonslip entrance mat	$456
June 2018	Sensory and touch based play materials	$500
February 2020	Equipment for fort and wood stain	$500

4.12. All previous Accountability forms have been received.

Ashley Playcentre *(the Centre)*

4.13. The Centre is a community based Playcentre catering to the 0-5 year age bracket. Playcentres are unlike any other early childhood education organisation as both children and their parents/caregivers attend.

4.14. The Centre is applying for funding to top up the bark levels in its playground, ensuring a safe play area for the children who attend or visit the Centre. This is also a Ministry of Education requirement. The Centre is a whānau led ECE service and is run by the parents for parents. In a rural community it is vital for connection and support as well as the education of the whānau and tamariki.

4.15. At present there are 25 families enrolled and the project will benefit all future families that enrol during the year. The project will also impact on most sections of the community, either directly or indirectly. All the families are from the Rangiora-Ashley Ward. The cost of the bark is estimated at $1,800 and the Centre is requesting a grant of $500.

4.16. The Ashley Playcentre also falls under the umbrella of Playcentre Aotearoa and is therefore responsible for funding its own activities and maintenance. Families assist with fundraising, and currently the Centre is selling pasta and dry baking mixes to the community. If this application is unsuccessful the project will continue however, funding earmarked for running costs and resources would need to be utilised.

4.17. Funding granted to the Ashley Playcentre in previous years is listed below:

Date	Project	Amount
November 2016	John Deere ride on tractor	$500
June 2018	Purchase of ink cartridges for printer	$500
May 2019	Art and Craft resources	$500
October 2020	Replace sand pit toys	$500

4.18. All previous Accountability forms have been received.

McAlpines North Canterbury Pipe Band Inc. *(the Band)*

4.19. The band began in 1928 with a group of eight pipers and three drummers from Leithfield, Sefton and Amberley performing at a weekend of festivities celebrating the Borough of Rangiora's 50th anniversary. A week later the band was registered as the North Canterbury Pipe Band wearing the royal Stewart tartan. In 1951 the band hosted its first Canterbury Provincial Pipe Band contest, held at Dudley Park. November 1976 was a turning point, with McAlpines Rangiora offering sponsorship and became known as the McAlpines North Canterbury Pipe Band and the sponsorship continues to this day.

4.20. Currently there are about 25 active members aged from 13 to 70, with some younger members learning bagpipes and drums. There is a strong emphasis on family involvement with family members involved including life members.

4.21. The Band is looking to purchase new tenor drum sticks for its learners and to refurbish its side drums. The project will directly benefit approximately 20 members but will indirectly benefit anyone in the community who hears them play. The majority of members are from the Rangiora-Ashley Ward with 70 per cent while the rest of the membership is made up from the other wards of the district.

4.22. The refurbishment of the side drums will improve the sound quality without the expense of purchasing a new set and proper tenor drum sticks will benefit new learners when learning how to play the drums. If this application is unsuccessful the Band will still purchase the required drum sticks and refurbish the side drums. No other fund raising has been carried out in relation to this funding request.

4.23. Funding granted to the McAlpines North Canterbury Pipe Band in previous years is listed below:

Date	Project	Amount
June 2018	Towards flashes for their uniforms	$500
October 2019	Towards sending a piper to summer school	$395

4.24. All previous Accountability forms have been received.

4.25. The Board may approve or decline grants as per the grant guidelines.

4.26. There are implications on community wellbeing by the issues and options that are the subject matter of this report.

4.27. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1 Mana whenua

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 Groups and Organisations

There are no other groups and organisations, other than those who applied, likely to be affected by, or have an interest in the subject matter of this report.

5.3 Wider Community

The wider community is not likely to be affected by, or have an interest in the subject matter of this report.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1 Financial Implications

The 2021-31 Long Term Plan includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $9,870 in the 2021/22 financial year. An amount of $7,098 was carried forward from the 2020/21 financial year, thereby bringing the Discretionary Grant Fund to a total of $16,968 for this financial year.

The application criteria specify that grants are customarily limited to a maximum of $500 in any one financial year (July to June), even though a group can apply up to twice in a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

All health and safety-related issues will fall under the auspice of the organisations that applied for the Discretionary Grant funding.

7. CONTEXT

7.1 Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

TRIM: 210702108055 / GOV-26-11-05

Groups applying for Board Discretionary Grants 2020/2021

Name of Group: Waimakariri Older Person's Expo committee

Address: c/- 258 High St., Rangiora 7440

Contact Person within Organisation: Vicki Lucas

Position within Organisation: Area Manager Enliven

Contact phone number: 03 261 2890 Email: vickil@psusi.org.nz

Describe what the project is and what the grant funding be used specifically for? *(Use additional pages if needed)*

The committee consists of various members from the community, several from Presbyterian Support Upper South Island (Rangiora base), representatives from CAB, WDC Community Team, SeniorNet, U3A. We have met recently and wish to continue with the Waimakariri Older Person's Expo. This brings organisations and older people/their whanau together.

What is the timeframe of the project/event date? October 7th

Overall Cost of Project: $ 1,886.68 Amount Requesting: $ 500.00

How many people will directly benefit from this project? 250

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☑ People with disabilities (mental or physical) ☑ Cultural/ethnic minorities ☐ District

☐ Preschool ☐ School/youth ☑ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley 40 % Woodend-Sefton 30 % Kaiapoi-Tuahiwi 30 %

Other (please specify): _____

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Opportunity for elders/carers/family to find out what agencies are available and learn about how to access them or find information and options to each person. Approx 25 agency manned tables

What is the benefit(s) to your organisation?

We are a group from several organisations, we all are interested in advocating for the older person, and providing this opportunity fits with all our values and mission.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Information gathering, no cost to the individual, opportunity to sit and have a cup of tea afterwards, to provide options for elders, opportunity for organisations to share their mahi.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☑ Yes ☐ No

If yes, name of parent group: Presbyterian Support Upper South Island

What is the relationship between your group and the parent group?

Several committee members are from this organisation, many others help on the day.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Intend to apply for Woodend and Kaiapoi community boards as well.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☑ No

If yes, please supply details:

Enclosed
- ☐ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☑ Supporting costs/quotes
- ☑ Other supporting information

☑ I am authorised to sign on behalf of the group/organisation making this application.

☑ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☑ I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

☑ I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Vicki Lucas V K Lucas Date: 2/07/2021

Live and Give Expo 2021	Projected costings
Hall hire Rangiora Baptist Church	$386.68
Afternoon tea	$750.00
Advertising	$400
Printing flyers, posters	$200.00
payment for moving chairs, tables	$150.00
	total estimated = $ 1,886.68

TRIM: 210702108055 / GOV-26-11-05

Presbyterian Support
Upper South Island

SELECTED MONTH:
21-May

Statement of Financial Position as at 31 May 2021

Account	May-21	May-20	Jun-20
Total Capital			
Accumulated Funds as at	44,876,079	43,012,437	43,012,437
Transfer from P&L - YTD	1,367,747	367,264	1,435,914
Special Funds	103,000	103,000	103,000
Total	**46,346,827**	**43,482,701**	**44,551,352**
Current Assets	**2,055,914**	**1,968,903**	**2,384,391**
Cash and Bank Accounts	1,858,700	1,722,956	1,827,264
Other Bank Accounts	84,535	44,791	5,915
National Bank Op A/c (00)	2,000	2,000	2,000
National Bank Floating A/c (70)	1,772,165	1,676,165	1,819,349
Accounts Receivable	197,213	245,948	557,127
Current Liabilities	**1,867,076**	**1,440,592**	**1,177,207**
Accounts Payable	161,541	67,947	111,991
Employee Entitlements	892,701	801,681	680,224
Prepaid Income	629,368	403,710	105,787
GST Payable	107,552	97,536	131,147
PAYE Owing	75,914	69,719	148,058
Other Current Liabilities	0	0	0
Fixed Assets	**11,320,587**	**11,414,621**	**11,418,749**
Land	2,730,836	2,728,964	2,728,964
Buildings	7,732,800	7,851,419	7,822,920
Motor Vehicles	394,393	486,354	486,354
Furniture and Fittings	462,558	347,884	380,511
Investments	**30,311,898**	**27,081,916**	**27,453,922**
Term Deposit	1,500,000	1,000,000	1,000,000
Accured Interest	47,387	61,184	58,738
Cash	0	250,685	250,685
Fixed Interest	9,479,820	9,660,490	9,684,836
Managed Funds	10,603,722	8,332,608	8,719,435
Listed Property Trusts	1,872,773	1,664,780	1,628,060
Property Consortiums less Loans	6,808,196	6,112,169	6,112,169
Trusts	**4,525,503**	**4,457,853**	**4,471,496**
Wightman Property	3,584,465	3,593,172	3,593,172
Bears Trust - Income	44	36	2,223
Bears Trust - Capital	940,994	864,645	876,101
Term Liabilities	**(0)**	**(0)**	**(0)**
Term Loan	(0)	(0)	(0)
Net Assets	**46,346,827**	**43,482,701**	**44,551,352**

TRIM: 210705108950 / GOV-26-11-05

Groups applying for Board Discretionary Grants 2020/2021

Name of Group: Rangiora Playcentre

Address: 35 White St, Rangiora 7400

Contact Person within Organisation: Shirley-ann Gaffaney

Position within Organisation: coordinator

Contact phone number: 021027037768 Email: rangiora@playcentre.org.nz

Describe what the project is and what the grant funding be used specifically for? *(Use additional pages if needed)*

The Project is to install rcd units at our power board to maintain safety for our tamariki when playing and learning in our centre. Our building was built before rcd were mandatory.

What is the timeframe of the project/event date? installed asap.

* Overall Cost of Project: _____ Amount Requesting: $500.00

How many people will directly benefit from this project? all our 35 families e tamariki

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☐ Cultural/ethnic minorities ☐ District

☑ Preschool ☐ School/youth ☐ Older adults ☐ Whole community/ward

WAIMAKARIRI DISTRICT COUNCIL
5 JUL 2021
Rec

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 2 % Rangiora-Ashley 96 % Woodend-Sefton 1 % Kaiapoi-Tuahiwi 1 %

Other (please specify): —

If this application is declined will this event/project still occur? ☐ Yes ☑ No

If No – what are the consequences to the community/organisation?

we would have to wait and reapply and that means our childrens(and adults) safety is compremised.

What are the direct benefit(s) to the participants?

we the teachers and adults are reassured that the children are protected around electricity while they are playing e learning.

What is the benefit(s) to your organisation?

we the adults and teachers feel reassured when children and babies are crawling and playing close to power socket or source

What are the benefit(s) to the Rangiora-Ashley community or wider district?

as we have many rangiora tamariki visiting us it keepe everyone safe and worry-free.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☑ Yes ☐ No

If yes, name of parent group: Te Whanau Tupu Ngatahi Aotearoa
* CC37155

What is the relationship between your group and the parent group?

we are one branch of them.
Playcentre Aotearo.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

we also do our own fundraising, but need the grant to top us up, as we don't raise enough.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☑ Yes ☐ No

If yes, please supply details:

~~Feb~~ 2020 $500 for equipment for fort improvements

Enclosed
- ☑ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☑ Supporting costs/quotes
- ☐ Other supporting information charities no: CC37155 IRD/GST 010-700-957

☑ I am authorised to sign on behalf of the group/organisation making this application.

☑ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☑ I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

☑ I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: _____ Date: 10/6/21

TRIM: 210705108950 / GOV-26-11-05

Playcentre

Welcome to our village

Rangiora Playcentre is a family friendly non profit learning centre and although we receive government funding and fees these really just cover our running costs, as we are open five days a week.
Our parents do fundraise, but often this doesn't cover the full cost of a project and help from grants is a large help to us.

We have 35 families who enjoy the learning through play and support for parents too.

We have realised our centre doesn't have the RCD unit installed, so we would rely on safety plugs and great supervision to keep our tamariki safe.

By installing the RCD unit it would give us all sound peace of mind and extra safety for our tamariki when playing.

Thank you from the Rangiora Playcentre whanua.

TRIM: 210705108950 / GOV-26-11-05

Playcentre Welcome to our village

9.6.21

Rangiora Playcentre

35 White Street

Rangiora, 7400

It is resolved that a request be made to the Rangiora-Ashley community board for funding of $500.00 to pay for RCD units to be installed into our building.

I certify that the above is a true and correct copy of the committee meeting minutes of Rangiora Playcentre held 11th June 2021.

Signed J Clark

Position Treasurer RPC

Date 11/6/21

Balance Sheet

Rangiora Playcentre
As at 30 June 2021

	30 JUN 2021
Assets	
Bank	
Business Edge 00	10,457.29
Business Online Call 01	8,897.52
Business Term Deposit 02	5,655.14
Total Bank	**25,009.95**
Fixed Assets	
Computer Equipment	281.73
Furniture & Fittings	75,186.77
Less Accumulated Depreciation on Furniture & Fittings	(31,641.46)
Total Fixed Assets	**43,827.04**
Total Assets	**68,836.99**
Liabilities	
Current Liabilities	
Accounts Payable	3,781.60
GST	2,823.27
Historical Adjustment	29,831.58
Rounding	0.01
Suspense	76.65
Total Current Liabilities	**36,513.11**
Total Liabilities	**36,513.11**
Net Assets	**32,323.88**
Equity	
Current Year Earnings	(3,630.35)
Retained Earnings	35,954.23
Total Equity	**32,323.88**

Profit and Loss

Rangiora Playcentre
For the 12 months ended 30 June 2021

	JUL 2020-JUN 2021
Trading Income	
Interest Income	104.58
Members Donations	105.00
Membership Fees	3,787.12
MoE ECE Funding Subsidy	43,422.79
Total Trading Income	**47,419.49**
Cost of Sales	
Affiliation Levies on MoE Funding	21,461.39
Centre Activities - Christmas Party	217.39
Centre Activities - General Meetings (Annual/Monthly)	108.54
Centre Activities - Matariki Celebrations	47.74
Centre Activities - Session / Trip Expenses	35.08
Centre Admin - Printing	109.53
Centre Admin - Stationery	152.75
Centre Admin - Xero subscription extras	80.00
Equipment - Art, Craft & Paint Supplies/Resources	280.30
Equipment - Consumable Supplies for Children's Play (Flour, salt, etc)	117.68
Equipment - Furniture, Fixtures & Equipment	149.23
Equipment - Music, Drama & Physically Active Resources	38.78
Equipment - Other supplies/resources	527.07
Equipment - Puzzles, Games, Toys	146.09
Equipment - Sensory/Quiet Area	13.90
Housekeeping - Biscuits/Coffee/Milo/Tea/etc	456.11
Housekeeping - Cleaning products	1,122.95
Housekeeping - First Aid, Health & Safety	244.92
Housekeeping - Other supplies	327.75
Property/Maintenance - Additions/Alterations to the Building	827.79
Property/Maintenance - Gardening	126.47
Property/Maintenance - General Repairs and Maintenance to the Building	87.55
Property/Maintenance - Other	7.83
Property/Maintenance - Storage Units/Sheds	631.31
Rent / Lease / MoE Occupancy Fee	10.00
Supervision - Wages for General Sessions	21,421.63
Utilities - Cleaners Wages	1,486.67
Utilities - Electricity / Gas	1,207.57
Utilities - Lawn mowing/Gardening expenses	44.04
Utilities - Rates (General/Water etc)	1,481.80
Wages - Admin	518.40
Total Cost of Sales	**53,488.26**
Gross Profit	**(6,068.77)**

	JUL 2020-JUN 2021
Other Income	
Fundraising receipts - ALL	6,621.04
Grants - ALL	2,500.00
Total Other Income	**9,121.04**
Operating Expenses	
Depreciation	1,398.62
Fundraising expenses - ALL	1,826.61
Other Expenses - Gifts	117.42
Total Operating Expenses	**3,342.65**
Net Profit	**(290.38)**

TRIM: 210705108950 / GOV-26-11-05

QUOTE

Shirley Gaffaney

Date
29 Jun 2021

Expiry

Account Number

Quote Number
QU-0263

Reference
Playcentre Rangiora

GST Number
97520356

Electracraft Ltd
P.O. Box 33409
Barrington 8244
Christchurch
NEW ZEALAND

Description	Quantity	Unit Price	GST	Amount NZD
Installation of 10mA RCD protection on sockets throughout. Installation of enclosure at switchboard. Replace porcelain fuses with resettable mcb's. Where nuisance tripping is an issue, that circuit will require the sockets to be changed. No allowance for this	1.00	599.52	15%	599.52
			Subtotal	599.52
			Total GST 15%	89.93
			TOTAL NZD	**689.45**

Terms

TRIM: 210713113643 / GOV-26-11-05

Groups applying for Board Discretionary Grants 2020/2021

Name of Group: Ashley Playcentre

Address: 43 Canterbury Street Ashley 7472

Contact Person within Organisation: Jeanne Williams

Position within Organisation: Grants Officer

Contact phone number: 0211260395 Email: ashley@playcentre.org.nz cc/ darrynjeanne@gmail.com

Describe what the project is and what the grant funding be used specifically for? *(Use additional pages if needed)*

We are applying for funds to help us top up our bark levels in our playground

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED: 13 JUL 2021
To: Rhea

What is the timeframe of the project/event date? By end of 2021

Overall Cost of Project: $1800 — Amount Requesting: $500 —

How many people will directly benefit from this project? 25 families and any future families that enrol.

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☑ People with disabilities (mental or physical) ☑ Cultural/ethnic minorities ☐ District

☑ Preschool ☑ School/youth ☐ Older adults ☑ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka ____% Rangiora-Ashley 99 % Woodend-Sefton 1 % Kaiapoi-Tuahiwi ____%

Other (please specify): ____

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?

But will need to use Centre funds that are allocated for running costs and resources, to ensure we meet regulations.

What are the direct benefit(s) to the participants?

Ensuring we have a safe play area for all our tamariki that attend and visit our Playcentre, and that we meet the MOE requirements.

TRIM: 210713113643 / GOV-26-11-05

What is the benefit(s) to your organisation?

Remaining open and an option of quality ECE for our Rural community that meets MOE requirements.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

Playcentre is a whānau led ece service and is run by Parents for parents. In a Rural community it is vitale for connection and support, as well as the education of our whānau and tamariki.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☑ Yes ☐ No

If yes, name of parent group: Canterbury Playcentre Association

What is the relationship between your group and the parent group?

We are affiliated to them. A member of support staff from CPA visits us during the term and we report back to CPA on a regular basis.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We are always fundraising to help support our centre. Currently we are selling Pasta and Dry baking mix to our community.

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☑ Yes ☐ No

If yes, please supply details:

to help replace Sandpit equipment - $500.

Enclosed
- ☑ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☑ Supporting costs/quotes
- ☐ Other supporting information

- ☑ I am authorised to sign on behalf of the group/organisation making this application.
- ☑ I declare that all details contained in this application form are true and correct to the best of my knowledge.
- ☑ I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- ☑ I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature.

Signed: _____ Date: 1.7.2021

TRIM: 210713113643 / GOV-26-11-05

ASHLEY PLAYCENTRE
43 Canterbury Street, RD7, Rangiora 7477

1 July 2021

To the Rangiora Ashley Community Board

APPLICATION FOR FUNDING

This letter is to support an application by Ashley Playcentre for the discretionary grant. The grant will be used to assist in the purchase of bark for the playground.

Ashley Playcentre provides a quality learning environment for children from birth to six years of age. Our philosophy is based on the ideas of child initiated play and parents as first educators. This means that we only have one lead supervisor on each session and the parents, as volunteers, make up the rest of the supervision team each day. We can take a maximum of 21 children every day and overall we have 35 children attending over five sessions per week.

The bark in our playground is starting to get low and will need replacing soon. We are a small, rural Playcentre that provides an important community early childhood environment for our families. We are predominantly run by volunteers and aim to provide a rich environment for the children and a supportive network for families. If we are not able to replace the bark, then we will not meet Ministry standards and can face the threat of closure. We are asking for $500 to help towards to overall cost of $1800. Unfortunately, without this funding we will need to use the Centre's funds that are presently allocated for running costs and resources for the Centre. We hope you can support us with this project and would be very grateful for your help. We will post a thank you on our public Facebook page: https://www.facebook.com/AshleyPlaycentre/ as well as at our AGM.

Thank you for your consideration.

Yours faithfully

Jeanne Williams – Grants Officer – Ashley Playcentre

TRIM: 210713113643 / GOV-26-11-05

QUOTE

Cash Sale

Date
21 Jun 2021

Expiry
21 Jul 2021

Quote Number
QU-0361

GST Number
61-385-320

Canterbury Landscape Supplies Limited
1250 Main North Road
Belfast
Christchurch
Tel 03 323 7797
www.pottingmix.co.nz

Ashley Playcentre - Quote

Jeanna - 0211260395

Description	Quantity	Unit Price	Amount NZD
Bounce Bark (Playground Certified)	15.00	99.00	1,485.00
Delivery Charge Zone 3	1.00	90.00	90.00
		Subtotal	1,575.00
		TOTAL GST 15%	236.25
		TOTAL NZD	**1,811.25**

Fwd: Fw: quote

darryn williams <darrynjeanne@gmail.com>
Mon 21/06/2021 11:31 AM
To: Jeanne Williams <jeanne.williams@kidsfirst.org.nz>

---------- Forwarded message ---------
From: **Ashley Playcentre** <ashley@playcentre.org.nz>
Date: Thu, 17 Jun 2021, 6:00 pm
Subject: Fw: quote
To: Jeanne Williams <darrynjeanne@gmail.com>

Ashley Playcentre
Te Whānau Tupu Ngātahi o Aotearoa | Playcentre Aotearoa
03 313 4310 | Wātea Open Monday - Friday 9:00am - 1:00pm
Wāhi noho | 43 Canterbury Street, RD7, Ashley, 7477
www.playcentre.org.nz

From: Rangiora Landscape & Garden Supplies Ltd <rangioralandscape@scorch.co.nz>
Sent: Thursday, 17 June 2021 3:21 PM
To: Ashley Playcentre <ashley@playcentre.org.nz>
Subject: quote

To whom it may concern
The quote for the playground bark will be $105 per metre inc GST and delivered. That is for the bark nuggets for the younger children.

Regards
Mike Winter
Director
RANGIORA LANDSCAPE & GARDEN SUPPLIES LTD
Work Ph: 03-3137337 or 0273137338

TRIM: 210713113643 / GOV-26-11-05

Balance Sheet

Ashley Playcentre
As at 31 August 2020

	31 AUG 2020
Assets	
Bank	
BNZ 00	21,482.86
BNZ 25	8,704.02
Total Bank	**30,186.88**
Fixed Assets	
Computer Equipment	1,649.89
Furniture & Fittings	25,135.49
Less Accumulated Depreciation on Computer Equipment	(813.97)
Less Accumulated Depreciation on Furniture & Fittings	(5,480.62)
Total Fixed Assets	**20,490.79**
Total Assets	**50,677.67**
Net Assets	**50,677.67**
Equity	
Current Year Earnings	2,578.29
Retained Earnings	48,099.38
Total Equity	**50,677.67**

TRIM: 210713113643 / GOV-26-11-05

Profit and Loss

Ashley Playcentre
For the year ended 31 August 2020

	2020
Trading Income	
Fundraising Receipts - Bulbs	1,169.60
Interest Income	18.51
Members Donations	400.00
Members Receipts for Goods/Activities	317.30
Membership Fees	1,325.00
MoE ECE Funding Subsidy	51,795.67
MoE SPACE ECE Funding	200.00
Total Trading Income	**55,226.08**
Cost of Sales	
Affiliation Levies on MoE Funding	25,897.84
Centre Activities - Matariki Celebrations	57.63
Centre Activities - Other Expenses	42.00
Centre Admin - Online Memberships (Storypark, Basecamp, Spotify)	155.41
Centre Admin - Public Relations	85.00
Centre Admin - Stationery	292.12
Education/Training - Adult Library Books/Resources	5.00
Education/Training - First Aid Training Courses	1,716.47
Education/Training - Other Expenses	30.00
Equipment - Collage supplies/materials	11.83
Equipment - Consumable Supplies for Children's Play (Flour, salt, etc)	173.36
Equipment - Family Play items	35.34
Equipment - Other supplies/resources	880.82
Equipment - Painting supplies/materials	23.61
Equipment - Physically Active resources	154.00
Housekeeping - Biscuits/Coffee/Milo/Tea/etc	162.80
Housekeeping - Cleaning products	461.22
Housekeeping - First Aid Kit supplies	3.49
Housekeeping - Other supplies	22.38
Property/Maintenance - General Repairs and Maintenance to the Building	373.75
Property/Maintenance - Other	304.90
Supervision - Wages for General Sessions	21,880.83
Utilities - Cleaners Wages	6,131.31
Utilities - Electricity / Gas	1,125.78
Utilities - Fire Safety checks/supplies	46.00
Utilities - Lawn mowing/Gardening expenses	255.00
Utilities - Other Expenses	809.94
Utilities - Rates (General/Water etc)	436.95
Utilities - Rubbish Collection	442.00
Total Cost of Sales	**62,016.78**

TRIM: 210713113643 / GOV-26-11-05

Profit and Loss

	2020
Gross Profit	**(6,790.70)**
Other Income	
Fundraising - family photos	1,005.00
Fundraising Receipts - Centre Hireage (incl SPACE Hireage)	40.00
Fundraising Receipts - Facepainting at the races	425.00
Fundraising Receipts - Pies	3,219.40
Fundraising Receipts - Quiz	1,372.00
Grant - General	754.47
Grant - Pub Charity	820.87
Grant - The Southern Trust	9,000.00
Total Other Income	**16,636.74**
Operating Expenses	
Depreciation	3,004.59
Fundraising Expenses - Bulbs	808.00
Fundraising Expenses - Centre General	13.00
Fundraising Expenses - Event 3	2,576.16
Fundraising Expenses - Family Photos	570.00
Other Expenses - Miscellaneous	296.00
Total Operating Expenses	**7,267.75**
Net Profit	**2,578.29**

Groups applying for Board Discretionary Grants 2020/2021

Name of Group: McAlpines North Canterbury Pipe Band Inc

Address: Band Hall, Good Street, Rangiora

Contact Person within Organisation: Claire Ross

Position within Organisation: Secretary / Pipe Corporal

Contact phone number: 021 022 06298 Email: mcalpinespb@xtra.co.nz

Describe what the project is and what the grant funding be used specifically for? *(Use additional pages if needed)*

To buy new tenor drum stick for our learners and to refurbish our side drumns

What is the timeframe of the project/event date? 30/101/21

Overall Cost of Project: _____ Amount Requesting: _____

How many people will directly benefit from this project? 20

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☐ People with disabilities (mental or physical) ☑ Cultural/ethnic minorities ☐ District

☐ Preschool ☑ School/youth ☑ Older adults ☐ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 5 % Rangiora-Ashley 70 % Woodend-Sefton 5 % Kaiapoi-Tuahiwi 20 %

Other (please specify): _____

If this application is declined will this event/project still occur? ☑ Yes ☐ No

If No – what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Benefits include better sound for the side drums without the cost of new drums and proper tenor stick for our learners

What is the benefit(s) to your organisation?

A better sound and also happy learners.

What are the benefit(s) to the Rangiora-Ashley community or wider district?

A better sound from our drummers

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☐ Yes ☑ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☑ No

If yes, please supply details:

Enclosed
- ☑ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☑ Supporting costs/quotes
- ☐ Other supporting information

☑ I am authorised to sign on behalf of the group/organisation making this application.

☑ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☑ I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

☑ I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Claire E Ross Date: 17h July 2021

McAlpines North Canterbury Pipe Band (Inc)
Balance Sheet
For the Year Ended 31 March 2021

Note		$	$	2020		$	$
	Accumulated Funds				**Current Assets**		
[illegible]	Balance as at 1.4.20	[illegible]		[illegible]	Bills	[illegible]	
[illegible]	Add Surplus Income						
[illegible]	Less Closed Expenditure	[illegible]					
[illegible]			[illegible]	[illegible]	**Total Current Assets**		[illegible]
					Investments		
[illegible]	Add Capital Reserve		[illegible]	[illegible]	BNZ	[illegible]	
[illegible]	Add Property Revaluation Reserve		[illegible]	[illegible]	**Total Investments**		[illegible]
					Unitaries & Equipment		
				[illegible]	McCord Lane Depreciation		[illegible]
					Property		
				[illegible]	Hall & Section - Cost to date	[illegible]	
				[illegible]	Land Depreciation to Date	[illegible]	
				[illegible]		[illegible]	
				[illegible]	Add Depreciation Reserve	[illegible]	
				[illegible]	**Total Property** *		[illegible]
[illegible]			[illegible]	[illegible]			[illegible]

* Bill - Current deposit occupies of property is $450,000
The building is insured for an Memory Value of $100,000

TRIM: 210719117263 / GOV-26-11-05

TRIM: 210719117263 / GOV-26-11-05

McAlpines North Canterbury Pipe Band (Inc)
Income & Expenditure Account
For the Year ended 31 March 2021

2020	Expenditure	$	2020	Income	$
95	AGM & Band Functions				
4,203	Band Equipment & Uniform Maintenance	2,041.60	200	Donations	400.00
477	Advert - Printing, Stationery & Postage	39.71	850	Services/Contest Prizes	2,050.00
922	Affiliation Fees, Levies & Subscriptions	1,285.03	4,000	Sponsorship	4,000.00
196	Engraving & Photos, Signwriting	612.25	1,650	Interest Received	1,043.84
800	Honorarium	800.00	3,475	Raffles & Fundraising (note 1)	3,784.70
100	Presentation, Gifts & Donations	300.00	575	Grants (Note 3)	1,754.00
125	Delegates Expenses & Travel	100.00	3,793	Net Hall Income	
1,000	Travel Grants				
3,784	Net Expense Contests & Competitions (Note 2)	6,982.79			
4,115	Depreciation	3,432.93	1,274	Excess Expenditure over Income	8,905.73
	Net Hall Expenses	6,343.96			
	Surplus Income over Expenditure				
$15,817		21,938.27	$15,817		21,938.27

QUOTE

McAlpines Pipe Band

Date
10 Jun 2021

Expiry
8 Jul 2021

Quote Number
QU-0014

Scott Birrell Percussion NZ
Attention: Scott Birrell
162 Don Street
Invercargill
Southland
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
HTS Top Snare Strainer - Premier	2.00	150.00	300.00
Freight (estimate)	1.00	75.00	75.00
		Subtotal	375.00
		TOTAL NZD	**375.00**

Board Funding for the 2019/20 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Granted	Running Balance
		allocated 10,630 - previous year all spent			$ 10,630.00
Jul-19	The Rangiora Festival Charitable Trust	Waimakariri Winter Festival	27.01.2020	$500	$ 10,130.00
Jul-19	R13 Youth Development Trust	Community Youth Programmes		$500	$ 9,630.00
Aug-19	Reflections Community Trust	Advertising costs for the 2019 Light Party	15/01/2020	$184	$9,446.00
Aug-19	Fernside School	Books for the library		0	9446
Sep-19	Southbrook School	Outdoor food garden	27.05.2020	$ 500.00	$ 8,946.00
Sep-19	NC Neighbourhood support	Promotional gazebo		$ 500.00	$ 8,446.00
Oct-19	**NIL**				8446
Nov-19	North Canterbury Scout Jamboree	Attendance Jamboree	16/04/2020	$500	$ 7,946.00
Nov-19	Trinity Methodist Mainly Music Group	Towards the cost of replacing their computer	17.06.2020	$500	$ 7,446.00
Nov-19	North Canterbury Baasketball	Purchasing of first aid kits	18.08.2020	$404	$ 7,042.00
Dec-19	**NIL**				7042
Jan-20	**NIL**				7042
Feb-20	Rangiora Playcentre	Additional equipment for fort and stain	21/08/2020	$500	$ 6,542.00
Feb-20	Citizens Advice Bureau	Purchase of a laptop computer		$ 500.00	$ 6,042.00
Mar-20	Validus Charitable Trust	Seeding funding		$0	$ 6,042.00
Mar-20	Presbyterian Support Upper Sou	**Withdrawn** Cost of hosting Living Well in Waimakariri			$ 6,042.00
Mar-20	North Canterbury Pride	**Withdrawn** Cost of hosting picnic			$ 6,042.00
Apr-20	Waimakariri Arts Trust - Kaiapoi	**Withdrawn** Towards Advertising			$ 6,042.00
Apr-20	**NIL**				$ 6,042.00
May-20	**NIL**				$ 6,042.00
Jun-20	Rangiora Croquet Club	Cost of Herbicides	7/01/2021	$500	$ 5,542.00
Jun-20	North Loburn Home and School Association	Towards maintenance of community swimming pool	3/10/2021	$500	$ 5,042.00

Board Funding for the 2020/21 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		Council Allocation 10,630 + Carry forwards $5,000 = $15,630				$ 15,630.00
8-Jul	**No applications considered**					
12-Aug	**No applications considered**					
9-Sep	Reflections Community Trust	Advertising	Decline	$460	$0	$ 15,630.00
9-Sep	North Canterbury Indoor Bowls	Hall hire		$800	$500	$ 15,130.00
14-Oct	Ashley Playcentre	Sandpit toys	5/05/2021	$500	$500	$14,630.00
14-Oct	North Loburn School	Equipment and compost	25/03/2021	$494	$494	$ 14,136.00
14-Oct	Cust-West Eyreton Playcentre	Tablet and Artwork	18.06.2021	$500	$500	$ 13,636.00
14-Oct	Waimakariri Combined Friendship Club	Subsidise a day to Ashburton	Decline	$500	$0	$ 13,636.00
14-Oct	Community Wellbeing North Canterbury Trust	Dishwasher		$500	$500	$ 13,136.00
14-Oct	SeniorNet North Canterbury	Internet Banking Seminar	18.02.2021	$120	$120	$ 13,016.00
11-Nov	Rangiora Toy Library	Pikler Triangle	11.03.2021	$494	$494	$ 12,522.00
9-Dec	Southbrook Netball Club	Hall hire	10.05.2021	$300	$300	$ 12,222.00
9-Dec	North Canterbury Athletic Club	Hall hire and storage	18.12.2020	$1,139	$500	$ 11,722.00
12-Feb	Oxford Community Trust	costs for hosting a Wellbeing Networking Retreat	17.06.21	$ 500.00	$500	$ 11,222.00
12-Feb	North Canterbury Pride	Host LGBTIQ social event		$250	$250	$ 10,972.00
10-Mar	Waimakariri Arts Trust	Towards Advertising costs		$500	$500	$ 10,472.00
10-Mar	The Hope Community Trust	Towards purchase of a lawn mower.		$500	$500	$ 9,972.00
10-Mar	SeniorNet North Canterbury	Towards the cost of Internet Banking seminars	10.06.2021	$100	$100	$ 9,872.00
10-Mar	TimeBank Waimakariri Inc	Towards co-hosting Back to Basics Waimakariri		$500	$500	$ 9,372.00
14-Apr	Rangiora Menz Shed	Towards the purchasing of a bench top router		$500	$500	$ 8,872.00

Waimakariri District Council
215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468

GOVERNANCE

Rangiora-Ashley Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/ current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
× Wages	✓ New equipment
× Debt servicing	✓ Toys/educational aids
× Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
× Stock or capital market investment	✓ Safety equipment
× Gambling or prize money	✓ Costs associated with events
× Funding of individuals (only non-profit organisations)	✓ Community training
× Payment of any legal expenditure or associated costs	
× Purchase of land and buildings	
× Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
× Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

210603089776 / QD GOV Form 008 - Version 1.0 - June 2021

Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of $500 in any one financial year (July 2021 to June 2022) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

Board Funding for the 2020/21 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
12-May	North Canterbury Basketball	Towards the purchase of a manual score bench and sore cards		$489	$489	$ 8,383.00
12-May	Fernside Netball Club	Towards the purchase of equipment bags		$525	$525	$ 7,858.00
9-Jun	Okuku Pony Club	Towards the purchase of new jump rails		$500	$500	$ 7,358.00
9-Jun	NC Federation Womens Institute	cost of hall hire and craft supplies		$260	$260	$ 7,098.00

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO:	GOV-26-11-06 / 210701107118
REPORT TO:	RANGIORA-ASHLEY COMMUNITY BOARD
DATE OF MEETING:	11 August 2021
AUTHOR(S):	Kay Rabe, Governance Advisor
SUBJECT:	Summary of Discretionary Grant Accountability 1 July 2020 to 30 June 2021

ENDORSED BY:
(for Reports to Council, Committees or Boards)

Department Manager | Chief Executive

1. SUMMARY

1.1 The purpose of this report is to update the Rangiora-Ashley Community Board on the Board's Discretionary Grant applications for the 2020/21 financial year, including Accountability Forms received to date.

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) **Receives** Report No. 210701107118.
(b) **Notes** that the Board distributed $8,532 of its Discretionary Grant allocation for the 2020/21 financial year, and an amount of $7,098 was therefore, carried forward to the 2021/22 financial year, thereby bringing the Discretionary Grant Fund to a total of $16,968 for current financial year.
(c) **Circulates** a copy of this report to all of the Community Board.

3. BACKGROUND

3.1. The Council allocates the Rangiora-Ashley Community Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies who have strong links to, and benefit, the communities of the Rangiora-Ashley Ward.

3.2 In keeping with the Council's Sustainability Policy, the Accountability Forms and attachments have been uploaded to the web and can be accessed through Community Board page.

3.3 The allocation for the 2020/21 financial year was $9,870. Due to the Covid-19 national lockdown the Board did not receive as many applications as anticipated and was therefore unable to award all its 2019/20 Discretionary Grant funding. An amount of $7,098 was therefore, carried forward from the 2019/20 financial year, thereby bringing the Discretionary Grant Fund to a total of $16,968 for 2020/21 financial year

4. ISSUES AND OPTIONS

4.1. By 30 June 2021 the Board had considered 22 applications of which 20 were approved and two declined.

4.2. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
Reflections Community Trust	Advertising	Nil	September 2020	DECLINED
North Canterbury Indoor Bowls	Hall hire	$500	September 2020	Invoice received 29 September 2021 Awaiting accountability
Ashley Playcentre	Sandpit toys	$500	October 2020	Invoice paid Accountability received 5 May 2021
North Loburn School	Equipment for food garden and compost	$494	October 2020	Invoice paid Accountability received 25 March 2021
Cust West-Eyreton Playcentre	Tablet and Artwork	$500	October 2020	Invoice paid Accountability received 3 June 2021
Waimakariri Combined Friendship Club	Subsidise a day to Ashburton	Nil	October 2020	DECLINED
Community Wellbeing North Canterbury Trust	Replacement dishwasher	$500	October 2020	Invoice paid Accountability received 4 May 2021
SeniorNet North Canterbury	Internet Banking Seminar	$120	October 2020	Invoice paid Accountability received 18 February 2021
Rangiora Toy Library	Pikler Triangle	$494	November 2020	Invoice paid Accountability received 11 March 2021
Southbrook Netball Club	Hall hire	$300	December 2020	Invoice paid Accountability received 21 May 2021
North Canterbury Athletics Club	Hall hire and storage	$500	December 2020	Invoice paid Accountability received 20 December 2020
Oxford Community Trust	Wellbeing Network Retreat	$500	February 2021	Invoice paid Accountability received 17 June 2021

Group	Project	Amount granted	Month funds granted	Comments
North Canterbury Pride	Host LGBTIQ social event	$250	February 2021	Invoice received 22 March 2021 Awaiting accountability
Waimakariri Arts Trust	Kaiapoi Arts Expo Advertising Costs	$500	March 2021	Invoice received 20 March 2021 Awaiting accountability
The Hope Community Trust	Replacement lawn mower	$500	March 2021	Invoice received 8 April 2021 Awaiting accountability
SeniorNet North Canterbury	Internet Banking Seminar	$100	March 2021	Invoice received 8 June 2021 Accountability received 10 June 2021
TimeBank Waimakariri Inc.	Back to Basics	$500	March 2021	Invoice received 25 March 2021 Accountability received 8 June 2021
Rangiora Menz Shed	Bench top router	$500	April 2021	Invoice received 8 June 2021 Awaiting accountability
North Canterbury Basketball	Manual score bench and score cards	$489	May 2021	Invoice received 29 June 2021 Awaiting accountability
Fernside Netball Club	Equipment bags	$525	May 2021	Invoice received 15 June 2021 Awaiting accountability
Okuku Pony Club	New Jump rails	$500	June 2021	Awaiting Invoice Awaiting accountability
North Canterbury Federation Women's Institute	Hall hire and craft supplies	$260	June 2021	Awaiting Invoice Awaiting accountability

4.3. As at 30 June 2020, eleven Accountability Forms had been received. Reminder letters were sent to the groups in March 2021. Nine accountability forms are outstanding. Two of these are from the later part of 2020, six are from allocations made in 2021 and the Waimakariri Arts Trust event only occurred in July 2021 which was after the financial year closed.

4.4. Two applications were declined, one from Reflections Trust and one from the Waimakariri Combined Friendship Club. In regard to the application by the Reflections Trust for funding to host the annual Light Party in Kaiapoi, the Board believed that groups requesting funding for annual events should apply to the Council for funding during the Annual Plan process rather than applying to the Community Boards. The Waimakariri Combined Friendship Club applied for funding to subsidise a bus trip to Ashburton and was declined as the Board did not want to set a precedent of granting funding towards the entertainment of a select group of people with little benefit to the community at large.

4.5. Ashley Playcentre requested funding towards sandpit toys for their tamariki. These toys have enhanced the play and learning opportunities and encourages exploring to extend the Centre's working themes. The toys included a digger, a water race, baking sets as well as the normal buckets, spades and sand moulds.

4.6. North Loburn School run a 'garden to table' initiative and requested funding for compost/pea straw, children sized garden sets, kitchen scales and a garlic press. Classes are rostered on garden work weekly and the children-sized garden forks have been particularly useful being just the correct size. The equipment and compost means that the garden is in good shape with the School inviting members to come and visit the garden to see for themselves how the funding has added benefit to the programme.

4.7. Cust West-Eyreton Playcentre needed a tablet to assist in creating 'stories' and taking photos of the children's development and progress. In additional the tablet is used for research and to encourage curiosity and discovery. The Centre also requested funding for an artwork outside, near the sandbox, to make the outside area more appealing. The artwork has enhanced the area making a plain grey box into a vibrant depiction of native flora and fauna and is visible through the fence to the Jack Graham Reserve.

4.8. Community Wellbeing North Canterbury Trust required funding to replace their dishwasher in the communal kitchen. This was especially important during the Covid-19 pandemic to ensure that shared crockery and cutlery was clean and sterilised by a functioning dishwasher. Due to the poor performance of the old dishwasher, staff were having to wash by hand which impacted on time better used in the community. The new dishwasher has been a wonderful addition to the facility.

4.9. SeniorNet North Canterbury requested funding twice to assist with running Internet Banking seminars for the elderly. This was in response to the banks withdrawing their cheque book facility which mostly affected the elderly. To alleviate the impact of this SeniorNet is teaching the older generation how to manage online banking and paying bills electronically, giving the elderly the confidence to continue to manage their own finances. These seminars have been well received and have proved very popular.

4.10. Rangiora Toy Library is a well-used and popular facility enabling parents to provide their children with a variety of toys/equipment at very little cost. The Library requested funding to purchase a Pikler Triangle and ramp which has proved to be very popular with a waiting list for its hire. The Pikler Triangle is a great developmental toy for children of all ages and enables a huge variety of open ended and imaginary play.

4.11. Southbrook Netball Club requested funding to enable them to hire the Southbrook Hall for their annual prizegiving at the end of the season. The prizegiving gives the club the opportunity to celebrate the season and the players along with a time to socialise and create a sense of belonging and wellbeing.

4.12. Due to an increase of children's membership, the North Canterbury Athletic Club required singlets for competitive athletics for the children aged between seven and 14 years of age. The club continues to increase its children's membership and competitive children must wear the correct uniforms to compete. These singlets are used in Saturday Interclub competitions. The funding of these singlets enables the club to keep fees low enabling more children the opportunity to explore their potential in athletics.

4.13. The Oxford Community Trust hosted a Wellbeing Retreat for community workers who were feeling overburdened by the increased work and stress of assisting the community through the Covid-19 lockdown and its aftermath. Activities included a guest speaker, Zumba, salta horse, painting lessons, flax weaving, cooking with Jo Seager and archery. All these activities were presented with a wellbeing perspective.

4.14. TimeBank Waimakariri hosted a Back to Basics event and required funding to hire a suitable venue. This was a popular day with over 300 people attending. This initiative was inspired by the Covid-19 lockdown when people had time and the inclination to revert to old time pursuits such as cooking, baking, handcrafts and gardening. The event provided 'experts' in old-style crafts such as blade sharpening, preserving, and spinning. These activities also encourage sustainability and self-sufficiency. The day was a huge success.

4.15. All funding was paid to non-profit community based organisations, registered charities or incorporated societies. The grant funding was allocated to projects within the Board area or primarily benefiting the residents of the Ward.

4.16. There are implications on community wellbeing by the issues and options that are the subject matter of this report as the funding allocated to community groups and for community events increased the general feeling of wellbeing within the Board's community.

4.17. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. However, it should be noted that the Board's Discretionary Grant fund assisted community groups and organisations to achieve community based programmes during the previous financial year.

5.3. Wider Community

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However it should be noted that the funding allocated to community groups and for community events increased the general feeling of wellbeing within the Board's community.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are financial implications of the decisions sought by this report. The Council's 2021/31 Long Term Plan includes budgetary provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $9,870 in the 2021/22 financial year. An amount of $7,098 was carried forward from the 2020/21 financial year, thereby bringing the Discretionary Grant Fund to a total of $16,968 for current financial year.

Groups must complete and return an Accountability Form to be eligible for future applications.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4. **Health and Safety**

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Not applicable.

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4. **Authorising Delegations**

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO:	GOV-26-11-06 / 210729124700
REPORT TO:	Rangiora-Ashley Community Board
DATE OF MEETING:	12 August 2021
FROM:	Jim Gerard, Chairperson Rangiora-Ashley Community Board
SUBJECT:	Chair's Diary for July 2021

1. SUMMARY

DATE	EVENT / MEETING
Friday 2 July	• Blessing of New Sports Stadium
Tuesday 6 July	• Attended Council Briefing on Three Waters
Wednesday 7 July	• Meeting with Mary Sparrow, Croquet Club
Monday 12 July	• Friends of Town Hall
Tuesday 13 July	• Agenda meeting with Governance Advisor • Rangiora Promotions Board
Wednesday 14 July	• Rangiora-Ashley Community Board Meeting
Thursday 15 July	• Debrief of Board meeting
Thursday 22 July	• Meeting with Canterbury District Health Board
Friday 23 July	• Kaiapoi Arts Expo
Tuesday 27 July	• Meeting with Don Young
Wednesday 28 July	• Rangiora Promotions Association Last Wednesday Club

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 210729124700.

Jim Gerard QSO
Chairperson