# Rangiora-Ashley Community Board

## Agenda

**Wednesday 14 April 2021**

**7.00pm**

***Function Room, Rangiora Town Hall***
***303 High Street***
***Rangiora***

***Members:***

Jim Gerard Q.S.O (Chairperson)
Duncan Lundy (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Monique Fleming
Jason Goldsworthy
Morris Harris
Sarah Lewis
Joan Ward
Andrew Wells
Paul Williams

Board Members
**RANGIORA-ASHLEY COMMUNITY BOARD**

**AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON WEDNESDAY 14 APRIL 2021 AT 7PM.**

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

**BUSINESS** PAGES

**1 APOLOGIES**

**2 CONFLICTS OF INTEREST**

**3 CONFIRMATION OF MINUTES**

3.1 **Minutes of the Rangiora-Ashley Community Board – 10 March 2021**

*7 - 14*

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

(a) **Confirms,** as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 10 March 2021.

3.2 **Matters Arising**

**4 DEPUTATIONS AND PRESENTATIONS**

4.1 **Introduction - Jim Harland new Chief Executive**

4.2 **Service Request Update – M Harris (Customer Services Manager)**

M Harris will provide the Board with an update on;

- statistics of service request issues in the Rangiora-Ashley Ward,
- Snap Send Solve.

**5 ADJOURNED BUSINESS**

Nil.

## 6 REPORTS

### 6.1 Ashley Street Stormwater Upgrade - Claudia Button (Graduate Engineer) and Kalley Simpson (3 Waters Manager)

*15 - 65*

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the Utilities and Roading Committee:

(a) **Receives** report No. 210309039744.

(b) **Notes** that the budget estimate confirms that there is sufficient budget in the 2021/22, 2023/24 and 2024/25 financial years, however the required level of service will not be achieved until all works are completed.

(c) **Notes** this solution will improve the level of service for primary reticulation during a 20% Annual Exceedance Probability storm event so it complies with the Engineering Code of Practice. The flooding at the low point on Kingsbury Avenue and Golding Avenue during larger storm events (exceeding the design criteria) will still occur due to their similar elevation to the cemetery drain top of bank. However the increased capacity of the primary reticulation will significantly reduce the extent and duration of flooding during larger rainfall events.

### 6.2 ANZAC Day Services 2021 – Kay Rabe (Governance Advisor)

*66 - 68*

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210322047698.

(b) **Appoints** Board member(s) ……..to attend the ANZAC Day service at Rangiora High School at 9.00am on Sunday 25 April 2021 and to lay a wreath on behalf of the community, in conjunction with the Council representative.

(c) **Appoints** Board Member(s)…… to attend the Rangiora Anzac Day Service at the Rangiora Cenotaph to be held at 11.30am on Sunday 25 April 2021 and to lay a wreath on behalf of the community.

(d) **Appoints** Board Member(s)…… to attend the Cust Anzac Day service at 10.00am on Sunday 25 April 2021 and to lay a wreath at the Cust Cenotaph on behalf of the community.

(e) **Appoints** Board Member(s) ……..to attend the Fernside Anzac Day Service at 2.00pm on Sunday 25 April 2021, to lay a wreath on behalf of the community, in conjunction with the Council representative.

6.3 **Applications to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2020/21– Kay Rabe (Governance Advisor)**

*69 - 91*

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210312042012.

(b) **Approves** a grant of $_____ to the Rangiora Menz Shed towards the purchase of a bench top router.

**OR**

(c) **Declines** the application from the Rangiora Menz Shed.

6.4 **Ratification of the Rangiora-Ashley Community Board's Submission to the Waimakariri District Council 2021/31 Draft Long Term Plan – Kay Rabe (Governance Advisor)**

*92 - 97*

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210324048895.

(b) **Retrospectively ratifies** its submission to the Waimakariri District Council 2021/31 Draft Long Term Plan (Trim Ref: 210331053448).

(c) **Notes** the Board has also submitted to Environment Canterbury on their draft Long Term Plan.

6.5 **Ratification of the Rangiora-Ashley Community Board's Submission to the Environment Canterbury's Draft Annual Plan 2020-21– Kay Rabe (Governance Advisor)**

*98 - 101*

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210324049407.

(b) **Retrospectively ratifies** its submission to Environmental Canterbury's 2021/31 Draft Long Term Plan (Trim Ref: 210324049415).

## 7 CORRESPONDENCE

7.1 **Update on Cust Headworks Renewal Project - C Roxburgh (Water Asset Manager)**

*102 - 104*

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the Memo from C Roxburgh (Trim 210331053064).

## 8 CHAIRPERSON'S REPORT

8.1 **Chair's Diary for March 2020**

*105 - 106*

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210407055760.

## 9 MATTERS FOR INFORMATION

9.1 **Oxford-Ohoka Community Board Meeting Minutes 3 March 2021 (Trim 210330052468).**

9.2 **Woodend-Sefton Community Board Meeting Minutes 8 March 2021 (Trim 210312042377).**

9.3 **Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 March 2021 (Trim 210319046744).**

9.4 **Waimakariri Water Zone Committee Terms of Reference and Letter of Shared Priorities – Report to Council meeting 2 March 2021 – Circulates to all Boards.**

9.5 **Kerbside Recycling Bin Audits: Update and Extension of Audit Variation – Report to the Solid and Hazardous Waste Working Party Meeting of 23 February 2021 – Circulates to all Boards.**

9.6 **Final Utilities and Roading Activity Management Plans 2021 – Report to Council meeting 23 February 2021 – Circulates to all Boards.**

9.7 **Aquatic Facilities Update – Report to Community and Recreation Committee Meeting 23 March 2021 – Circulates to all Boards**

9.8 **Library Update to 5 March 2021– Report to Community and Recreation Committee Meeting 23 March 2021 – Circulates to all Boards**

9.9 **Library Update to 11 March 2021– Report to Community and Recreation Committee Meeting 23 March 2021 – Circulates to all Boards**

*RECOMMENDATION*

**THAT** the Rangiora-Ashley Community Board receives the information in Items 9.1 to 9.9.

***Note:***

1. *The links for 'Matters of Information' were separately circulated to members.*

## 10 MEMBERS' INFORMATION EXCHANGE

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

## 11 CONSULTATION PROJECTS

## 12 BOARD FUNDING UPDATE

### 12.1 Board Discretionary Grant

Balance as at 31 March 2021: $9,372.

### 12.2 General Landscaping Fund

| | |
|---|---|
| Balance as at 1 July 2019 | $63,680 |
| Allocations made | $57,319 |
| Balance as at 31 March 2021 | $6,361 |

## 13 MEDIA ITEMS

## 14 QUESTIONS UNDER STANDING ORDERS

Nil.

## 15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

**Briefing**

- *Southbrook Road Improvements – Don Young (Senior Engineering Advisor)*
- *Cycle Network Plan – Don Young (Senior Engineering Advisor)*

**Workshop**

- *Procurement Policy – Jeff Millward (Manager Finance and Business Support)*
- *Members Forum*

## NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 12 May 2021 in the Function Room at the Rangiora Town Hall.

**MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE FUNCTION ROOM, RANGIORA TOWN HALL, 303 HIGH STREET, RANGIORA ON WEDNESDAY 10 MARCH 2021 AT 7PM.**

**PRESENT**

J Gerard QSO (Chairman), D Lundy (Deputy Chairman), K Barnett, R Brine, M Clarke, M Fleming, J Goldsworthy, M Harris, S Lewis, J Ward, A Wells and P Williams.

**IN ATTENDANCE**

L Smith (Manager - People and Engagement), V Thompson (Business and Centres Advisor), S Nichols (Governance Manager), D Gordon (Mayor), K Rabe (Governance Adviser) and E Stubbs (Governance Support Officer).

## 1 APOLOGIES

No apologies were received.

## 2 CONFLICTS OF INTEREST

Item 7.2 – M Fleming as a member of TimeBank.

## 3 CURRENT REGISTER OF INTERESTS

Moved: J Gerard Seconded: D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the current Register of Interest.

**CARRIED**

## 4 CONFIRMATION OF MINUTES

### 4.1 Minutes of the Rangiora-Ashley Community Board – 10 February 2021

Moved: J Goldsworthy Seconded: A Wells

**THAT** the Rangiora-Ashley Community Board:

(a) **Confirms,** as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 10 February 2021.

**CARRIED**

### 4.2 Matters Arising

Nil.

## 5 DEPUTATIONS AND PRESENTATIONS

Nil.

Unconfirmed

## 6 ADJOURNED BUSINESS

Nil.

## 7 REPORTS

### 7.1 Draft Good Street Concept Plans for Consultation (V Thompson – Business and Centres Advisor)

V Thompson explained that staff were requesting the Board to endorse the draft Good Street Concept Plan for public consultation from Monday 12 April to Sunday 9 May 2021. A range of communication tactics would be used during the public consultation process, including flyers and drop-in sessions. She confirmed that staff would be reporting back to the Board after consultation.

V Thompson advised that it was anticipated that the physical upgrades to Good Street would be completed within the second half of 2021. The Council had provided $50,000 in this financial year to support the concept design and public consultation. An additional $585,000 had been budgeted in the 2021/22 financial year to complete the physical works. She noted that the concept plan may need to be slightly changed, if the Council was unable to execute easement agreements with all the shops owners.

D Lundy sought clarity on how the proposed upgrade would be implemented so that it did not distract from the buildings. V Thompson replied that owners of the majority of the buildings were amenable to the proposed upgrade. The Greenspace Team had tried to design the concept plan so that there was minimal distraction.

In response to questions, V Thompson confirmed that Good Street had a road closure so there was no parking on Good Street.

Moved: J Goldsworthy Seconded: J Ward

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210203017684.

(b) **Notes** that engagement to date has included a limited communication process with immediate Good Street stakeholders (directly affected tenants and property owners) to gather initial design ideas and feedback to support the production of the draft concept plan.

(c) **Endorses** the design ideas and proposed upgrades detailed in the draft Good Street Concept Plan, and endorses the plan (attachment i) for public consultation.

(d) **Notes** the consultation timeframe from 12 April to 9 May 2021 (a period of four weeks).

(e) **Notes** the intended consultation communications and engagement process as outlined in the 'Good Street Consultation Communications Action Plan' (attachment ii Trim 210210021770).

(f) **Notes** the allocation of $50,000 in the 2020-21 financial year to support the concept design and engagement process.

(g) **Notes** that following public consultation, the concept plan will be updated in light of community feedback before a final version is brought back to the Board for recommendation to Council for adoption in July 2021.

(h) **Notes** the intention for the physical upgrades to be completed during the second half of 2021 or early 2022, from a budget of $585,000 in the 2021-22 financial year.

**CARRIED**

Unconfirmed

J Goldsworthy believed the upgrade would enhance the neighbourhood and he was looking forward to walking through the street once finished. J Ward concurred and noted that the upgrade would be splendid once completed.

7.2 **Application to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2020/21 (K Rabe – Governance Adviser)**

K Rabe spoke briefly to the report, noting that the Waimakariri Arts Trust annually requested funding for the Kaiapoi Art Expo event.

P Williams advised that the Kaiapoi Art Expo was a major annual event in the Waimakariri District's calendar, would it therefore not be more appropriate for the Waimakariri Arts Trust to submit a request for funding to the Long Term Plan (LTP) rather than the Community Boards Discretionary Funds. K Rabe advised that the Trust had previously been urged to make an application to the LTP.

P Williams further enquired if the Waimakariri Arts Trust had applied to the other Community Boards and how much funding was granted. K Rabe confirmed that they had applied to all the Community Boards. The Kaiapoi-Tuahiwi Community Board granted $250, the Oxford-Ohoka Community Board granted $500 and the Woodend-Sefton Community Board had granted $207.

Moved: D Lundy Seconded: R Brine

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210202016018.

(b) **Approves** a grant of $500 to Waimakariri Arts Trust towards running costs associated with the Kaiapoi Art Expo and Schools' Art Expo.

**CARRIED**

D Lundy commented that while the Waimakariri Arts Trust had applied on numerous occasions, and was controversial for that reason, the Kaiapoi Art Expo was an iconic event that benefited the whole district's residents. He suggested that the Board should consider requesting funding for the event in its LTP submission to Council.

R Brine agreed with D Lundy's comments. He noted that community organisations who requested community facilities fees relief had been encouraged to come to the Community Boards for funding assistance.

K Barnett commented that in their application, Waimakariri Arts Trust indicated that 31% of attendees were from the Rangiora-Ashley Ward area. The event not only attracted people to the district but it also benefited local artists.

J Gerard noted that the Hope Community Trust Inc. had not included a profit and loss and balance sheet with their application.

Moved: J Ward Seconded: A Wells

(c) **Approves** a grant of $500 to the Hope Community Trust Inc. towards the cost of purchasing a new lawnmower, subject to the Board Chairperson sighting, and being satisfied with, the balance sheet.

**CARRIED**

J Ward commented the Trust carried out amazing work in the community including providing emergency help.

Unconfirmed

M Clarke suggested the Trust should consider their insurance and security arrangements.

J Gerard observed that SeniorNet North Canterbury also had not included a profit and loss and balance sheet with their application.

Moved: M Harris Seconded: M Fleming

(d) **Approves** a grant of $100 to SeniorNet North Canterbury towards the cost of hosting a seminar and workshop on Internet banking, subject to the Board Chair sighting, and being satisfied with, the balance sheet.

**CARRIED**

M Harris commented these seminars would be useful to older people at this time where banks were changing their work practices and most banking functions were being done online.

Moved: J Goldsworthy Seconded: A Wells

(e) **Approves** a grant of $500 to the TimeBank Waimakariri Inc. towards the cost of co-hosting the 'Back to Basics Waimakariri event.

**CARRIED**

J Goldsworthy believed it was encouraging to see more community engagement which advocated sustainable practices. A Wells concurred with J Goldsworthy.

## 8 CORRESPONDENCE

### 7.1 Alasdair Leech – Future of the Rangiora Museum (Trim 210301034316)

Moved: J Goldsworthy Seconded: D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the correspondence from A Leech regarding the future of the Rangiora Museum (Trim 210301034316).

(b) **Considers** including the future of the Rangiora Museum in its submission to the Council's 2021/31 Long Term Plan and suggests to Mr Leech that he also makes a submission on this matter to the Council's 2021/31 Long Term Plan.

J Goldsworthy and D Lundy agreed that securing the future of the Rangiora Museum was important.

J Gerard suggested the Rangiora and Districts Early Records Society Inc. should be encouraged to make a submission on the future of Rangiora Museum to the Council's 2021/31 Long Term Plan.

M Fleming commented that the combined museum and library at the Ruataniwha Kaiapoi Civic Centre seemed to be worked well.

### 7.2 Alasdair Leech – Naming of Streets and Features for New Subdivisions East of Rangiora (Trim 210301034319)

Subsequent to discussion, the Board requested that a workshop on road naming be arranged.

Unconfirmed

Moved: J Goldsworthy Seconded: D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** the correspondence from A Leech on the naming of streets and features for new subdivisions east of Rangiora (Trim 210301034319).

(b) **Considers** requesting staff to investigate the possibility of including names proposed by A Leech to the list of preferred street names for Rangiora.

**CARRIED**

## 9 CHAIRPERSON'S REPORT

### 9.1 Chair's Diary for December 2020

Moved: J Gerard Seconded: D Lundy

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210126011585.

**CARRIED**

## 10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board Meeting Minutes 3 February 2021 (Trim 210222029644).

10.2 Woodend-Sefton Community Board Meeting Minutes 9 February 2021 (Trim 210212023942).

10.3 Kaiapoi-Tuahiwi Community Board Meeting Minutes 15 February 2021 (Trim 2102222029110).

10.4 Woodend-Sefton Community Board Chairperson's Report to Council 2 February 2021 (Trim 201001130759) – Circulate to All Boards.

10.5 Kaiapoi-Tuahiwi Community Board Chairperson's Report to Council 2 February 2021 (Trim 210118005588) – Circulate to All Boards.

10.6 Oxford-Ohoka Community Board Chairperson's Report to Council 2 February 2021 (Trim 210113003363) – Circulate to All Boars.

10.7 Rangiora-Ashley Community Board Chairperson's Report to Council 2 February 2021 (Trim 210127012617) – Circulate to All Boards.

10.8 Proposed Change 1 to Chapter 6 of the Canterbury Regional Policy Statement 2013 Report to Council 2 February 2021 (Trim 210127012617) – Circulate to Rangiora-Ashley and Kaiapoi-Tuahiwi Community Boards.

10.9 Cam River Enhancement Fund Projects Update Report to the Land and Water Committee 16 February 2021 (Trim 210203017399) – Circulate to Kaiapoi-Tuahiwi and Rangiora-Ashley Community Boards.

10.10 Aquatic Facilities Update Report to the Community and Recreation Committee 23 February 2021 (Trim 200925128402) – Circulate to All Boards

10.11 Stormwater Network Discharge Consents Implementation and Implications Report to the Utilities and Roading Committee 16 February 2021 (Trim 201020140479) – Circulate to All Boards.

10.12 Ocean Outfall Wastewater Network Capacity Assessment Report to the Utilities and Roading Committee 16 February (Trim 210206000530) - Circulate to All Boards.

10.13 Utilities and Roading Managers' Report (Trim 210112003077) – Report to Utilities and Roading Committee of 16 February 2021 – Circulate to All Boards.

Unconfirmed

Moved: P Williams Seconded: D Lundy

**THAT** the Rangiora-Ashley Community Board receives the information in Items 10.1 to 10.13.

**CARRIED**

## 11 MEMBERS' INFORMATION EXCHANGE

M Fleming

- Commented on the good sporting and lighting facilities at Dudley Park.

P Williams

- Noted that Councillors were very busy.
- Provided an update on Southbrook Road, following on from the briefing at the previous Board meeting. A compromise had been reached and he believed there was a promising way forward.
- Advised that lead levels had been tested in Waimakariri Water Supplies and the results had shown there was no reason for concern.

S Lewis

- Rakahuri Rage and Ashley River Ramble was cancelled due to Covid Level 2 restrictions.
- Noted the concern from some of the Good Street residents around the timing of the proposed upgrade.
- Attended the Chief Executive, J Palmer's, farewell.

M Harris

- Attended the Chief Executive, J Palmer's, farewell.
- Noted that the Rangiora Museum was planning on making a submission to the Council's 2021/31 Long Term Plan.

J Ward

- Busy with completion of the draft 2021/31 Long Term Plan, that was now out for public consultation.
- Attended:
  - Joint promotions meeting with Enterprise North Canterbury (ENC) and the three Promotions Associations.
    - ENC were developing a comprehensive new website.
  - Rangiora Airfield Advisory meeting
    - The Air Training Core building was to be relocated.
    - Noted the upcoming open day on 27 March 2021.
  - Scooter Trial workshop.
  - Visitor Strategy meeting.
  - Rangiora Promotions meeting.
- Eats n Beats to be held on 13 March.
- It was anticipated that the Multisport Stadium would open in August 2021.
- Kaiapoi South Mixed Business area was progressing.

Unconfirmed

R Brine

- Quotes for the new tennis facility on Coldstream Road were higher than expected. There would be a report to the Council shortly.
- Fire blight was affecting some street trees in Pegasus, unfortunately there was no fix for it.
- There had been $12,000 worth of vandalism in January 2021.

K Barnett

- A Next Steps website was being created that included all social providers.
- The designated route for the eastern loop had been confirmed in order to protect land for the future.
- Encouraged members to be involved in the Timebank 'Back to Basics' event.

J Goldsworthy

- Attended:
  - Elephant Park barbeque.
  - Cust Community Centre meeting.
    - There had been some confusion regarding the end of the path, this was being followed up.

M Clarke

- Advised that the Canterbury Health Board was taking over laboratory testing that was currently outsourced to Southern Community Laboratories.
- It was hoped that the Rangiora Hospital Clinic would be completed in January 2022. Concerns were raised that there would not be enough doctors to staff the clinic full time and it therefore may need to close at 10pm.
- Met with the residents of Country Lane regarding concerns around hedge removal.

D Lundy

- Attended:
  - Civil Defense Dinner.
  - The Chief Executive, J Palmer's, farewell
  - All Boards meeting.
- Noted the passing of Gerry Stone, a retired local vet and a previous member of the Waimakariri District Council.

## 12 CONSULTATION PROJECTS

12.1 **Waimakariri District Council - Long Term Plan 2021 - 31**

Consultation opens on Friday 5 March 2021 and closes on Monday 12 April 2021.

12.2 **Environment Canterbury - Long Term Plan 2021 - 31**

Consultation opens on Monday 8 March 2021 and closes on Sunday 11 April 2021.

J Gerard commented that the Board chairpersons had been invited to attend a Council briefing by Environmental Canterbury (Ecan) on their Long Term Plan. He suggested the Board may wish to discuss making a submission to the Ecan Long Term Plan on the proposed 33% rates increase for Rangiora.

The Board noted the consultation projects.

Unconfirmed

## 13 BOARD FUNDING UPDATE

### 13.1 Board Discretionary Grant

Balance as at 28 February 2021: $10,972.

### 13.2 General Landscaping Fund

| | |
|---|---|
| Balance as at 1 July 2019 | $63,680 |
| Allocations made during 2020 | $57,319 |
| **Balance as at 28 February 2021** | **$6,361** |

The Board noted the funding balances.

## 14 MEDIA ITEMS

Nil.

## 15 QUESTIONS UNDER STANDING ORDERS

Nil.

## 16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

This concluded the formal section of the meeting which closed at 7.48pm.

**Workshop**

- *Representation Review – Sarah Nichols, Governance Manager*
- *Members Forum*

## NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 April 2021 in the Function Room at the Rangiora Town Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.55PM.

_____

Chairperson

Date

Unconfirmed

**WAIMAKARIRI DISTRICT COUNCIL**

**REPORT FOR INFOMRATION**

| | |
|---|---|
| **FILE NO and TRIM NO:** | CON201960-02 / 210309039744 |
| **REPORT TO:** | Rangiora-Ashley Community Board |
| **DATE OF MEETING:** | 14 April 2021 |
| **FROM:** | Claudia Button, Graduate Engineer<br>Kalley Simpson, 3 Waters Manager |
| **SUBJECT:** | Ashley Street Stormwater Upgrade |
| **SIGNED BY:**<br>**(for Reports to Council, Committees or Boards)** | Utilities and Roading Manager |
| | pp<br>Chief Executive |

## 1. SUMMARY

1.1. The purpose of this report is to update the Utilities and Roading Committee regarding the proposed Ashley Street Stormwater Pipe Upgrades project in Rangiora.

1.2. Primary stormwater infrastructure from Good Street, Kingsbury Avenue and Ashley Street does not have sufficient capacity to convey the level of service flow required by the Engineering Code of Practice (ECoP) (minimum 20% Annual Exceedance Probability).

1.3. There are low points in the topography on Kingsbury Avenue and Golding Avenue, which have similar elevations to the cemetery drain top of bank. During large rainfall events (i.e. 1 in 50 year return period) when the cemetery drain is running at its full capacity there is limited capacity to discharge stormwater. This causes flooding issues as described by the service requests received during Cyclone Gita in Attachment i.

1.4. The combination of an under capacity primary system and lack of secondary overland flow path is exacerbating the extent and duration of flooding issues experienced at the intersection of Good Street, Golding Avenue, Kingsbury Avenue and Ashley Street during large rainfall events.

1.5. It is proposed the upgrade be completed in two stages so that funding available in separate financial years can be utilised.

1.6. The current budgets for the upgrade are:

- $20,000 for investigation and preliminary design in the current financial year
- $100,000 for stage 1 design and construction in 2021/22 financial year
- $40,000 for stage 2 design in 2023/24 financial year – included in the Draft Long Term Plan (LTP)
- $360,000 for stage two construction in 2024/25 financial year – included in the Draft LTP

1.7. The two stages of construction are shown in Figure 1. Yellow colouring indicates stage 1 upgrades and purple colouring indicates stage 2 upgrades.

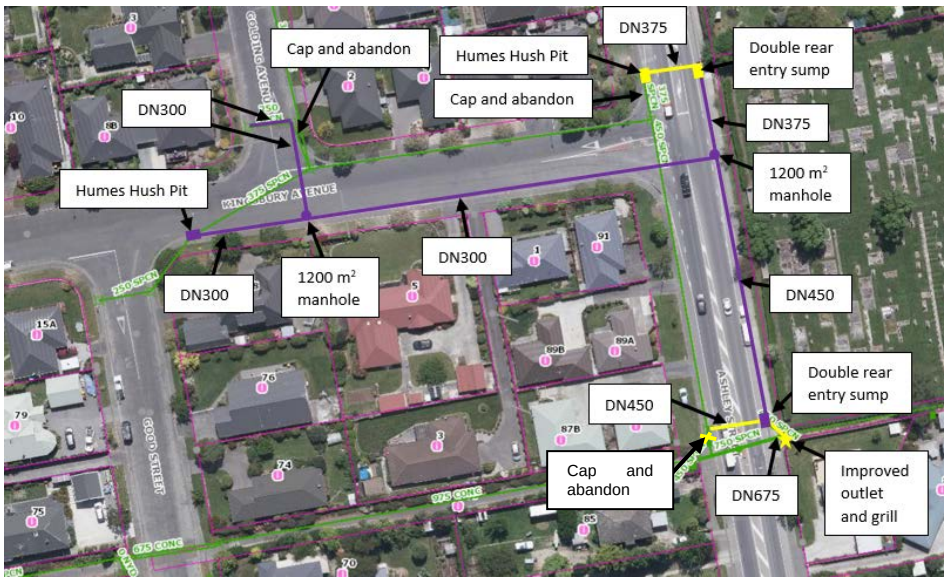



*Figure 1. Recommended two stage approach to stormwater upgrades*

1.8. The recommended solution achieves the required level of service for primary reticulation according to the Waimakariri District Council's ECoP. During larger rainfall events, such as a 1 in 50 year event, flooding of the road reserve will still occur but the extent and duration of flooding will be significantly reduced.

1.9. A high level budget estimate has been prepared in Section 6.1 using recently tendered rates and is summarised in Table 1. This demonstrates that the two stage upgrades are within budget for their respective financial years.

*Table 1. Summary of cost estimations*

| Section of Project | Current Budget | High Level Cost Estimate |
|---|---|---|
| Stage 1 | $100,000 | $100,000* |
| Stage 2 (included in the Draft LTP) | $400,000 | $392,600* |

* Includes professional fees, project contingency and construction contingency

Attachments:

i. Flood investigation on Kingsbury Avenue and Golding Avenue, Rangiora (TRIM no. 180817093320)

ii. Ashley Street Stormwater Upgrade - Concept Options (TRIM no. 200310032919)

iii. Ashley Street Stormwater Upgrade - Addendum to concept design memo (TRIM no. 201208167323)

iv. Ashley Street Stormwater Upgrade – Storm investigation 29 January 2021 (TRIM no. 210222029620)

## 2. RECOMMENDATION

**THAT** the Rangiora-Ashley Community Board recommends:

**THAT** the Utilities and Roading Committee:

(a) **Receives** report No. 210309039744.

(b) **Notes** that the budget estimate confirms that there is sufficient budget in the 2021/22, 2023/24 and 2024/25 financial years, however the required level of service will not be achieved until all works are completed.

(c) **Notes** this solution will improve the level of service for primary reticulation during a 20% AEP storm event so it complies with the ECoP. The flooding at the low point on Kingsbury Avenue and Golding Avenue during larger storm events (exceeding the design criteria) will still occur due to their similar elevation to the cemetery drain top of bank. However the increased capacity of the primary reticulation will significantly reduce the extent and duration of flooding during larger rainfall events.

## 3. BACKGROUND

3.1 The Council has a project to design and install stormwater upgrades in the vicinity of Good Street, Golding Avenue, Kingsbury Avenue and Ashley Street to reduce the risk of flooding during 20% AEP storm events.

3.2. The Cyclone Gita flood event and previous investigations (TRIM 100803027322, 180817093320 and 00102500017) show that this stormwater network is not meeting the level of service required by the ECoP which requires primary reticulation stormwater infrastructure within the district to be designed to a minimum of 20% AEP.

3.3. An initial upgrade investigation was completed (see Attachment ii) to evaluate upgrade options at a conceptual level. It was found that the upgrade required to meet the level of service was greater than the budget available. A two stage construction option was developed further as an addendum to the original concept report, see Attachment iii.

## 4. ISSUES AND OPTIONS

4.1. The primary stormwater reticulation does not meet the required level of service. Flooding experienced at the Good Street, Kingsbury Avenue and Golding Avenue intersection during a one hour 1 in 5 year storm is shown in Figure 2.

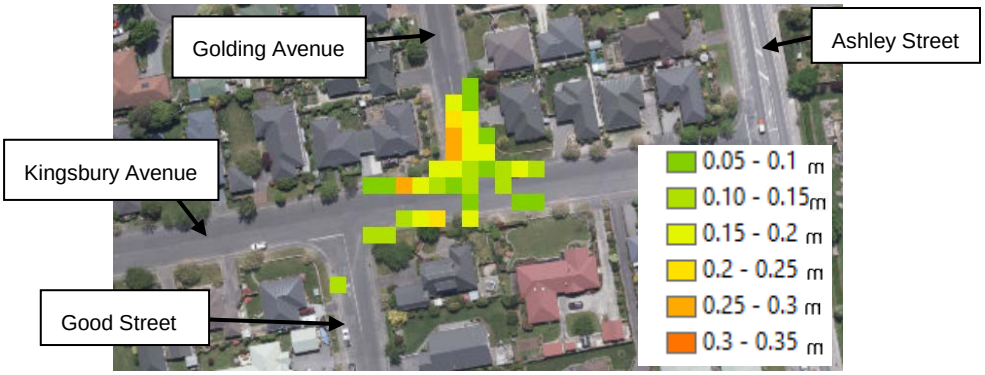



*Figure 2. Flooding at Golding Avenue, Good Street and Kingsbury Avenue*

4.2. Flooding in this area has been an ongoing issue for a number of years during large rainfall events. The extent of flooding covers a significant area and can pond for some time. This poses an increased risk to drivers who travel through this area and adjacent property owners having waves of stormwater lap into their properties.

4.3. The secondary overland flow path does not meet the required level of service. The secondary overland flow path is via the road, however significant ponding in the road would occur prior to its operation. This is confirmed by customer service requests made during Cyclone Gita which indicated there was ponding across the road during the storm. Modelling included in Attachment ii demonstrates the depth expected at the sump within the low point is approximately 500 mm.

4.4. The lack of secondary overland flow means that there is an increased reliance on the primary system which exasperates the extent and duration of flooding in this location. This is because the primary network was not originally designed to discharge the runoff experienced during large storm events, when the overland flow path would typically be used. Increasing the primary network capacity will reduce the extent and duration of flooding in this area during the large rainfall events as it will be able to discharge a greater volume of water.

4.5. The elevation of the invert of kerb level at the Good Street, Kingsbury Avenue and Golding Avenue intersection is similar to the elevation of the top of bank of the outlet in the North Drain at the cemetery, as shown in Figure 3.

*Figure 3. Elevation comparison of cemetery drain and low points upstream*

4.6. There is significant headloss where the Ashley Street stormwater network connects with the twin 750mm stormwater pipes that cross Ashley Street and flow into the cemetery drain as shown in the long sections included within Attachment ii.

4.7. The preferred option is to be completed in two stages to align with available budgets.

4.8. The two stages comprise of:

**Stage 1.** Improve the stormwater network where it enters the cemetery drain by constructing a new pipeline across Ashley Street, disconnecting the network from the twin 750 mm pipeline beneath Ashley Street and construct new inlet to the cemetery drain. This stage will improve the headloss at the lower end of the network and the new inlet will prevent blockages in the grates currently experienced, see image 15 in Attachment iv. Construct new pipeline across Ashley Street north of Kingsbury Avenue to convey the upper catchment across to the eastern side of Ashley Street to prevent overflow from the sump travelling around the corner and down northern Kingsbury Avenue.

**Stage 2.** Create a secondary system along Kingsbury Avenue and Ashley Street to convey the stormwater runoff to the cemetery drain. This will provide the level of service upgrade required by primary reticulation.

Note: There are multiple different combinations available for the two stage upgrade, as shown in Attachment iii. The alignment and pipe sizes will be confirmed during the detailed design stage. If the stage 1 detailed design cost estimate does not allow for both pipelines across Ashley Street, priority will be given to the southern section.

Modelling results for the pipe alignment is shown in Figure 4. This shows a significant reduction in flooding compared to Figure 2.

*Figure 4. Modelling result for Option 2 during one hour 1 in 5 year storm*

4.9. The Management Team have reviewed this report and support the recommendations.

## 5. COMMUNITY VIEWS

### 5.1. Groups and Organisations

5.1.1. Community views have not been sought for the proposed options.

### 5.2. Wider Community

5.2.1. Service requests have been received from customers, primarily around the time of Cyclone Gita in 2017.

5.2.2. No public consultation has been carried out in relation to the proposed stormwater upgrades.

## 6. IMPLICATIONS AND RISKS

### 6.1. Financial Implications

6.1.1. There is a budget allowance of $100,000 in the 2021/22 financial year to design and construct the first stage, $40,000 in the 2023/24 financial year to design stage 2 and $360,000 available in the 2024/25 financial year to construct stage 2.

6.1.2. Following concept design of the works a revised Budget Estimate has been prepared using recently tendered rates and allowance for professional fees and contingency, see Table 2.

*Table 2. Cost estimations*

| Section of Project | Current Budget | High Level Cost Estimate |
|---|---|---|
| Stage 1 | $100,000 | $100,000* |
| Stage 2 (included in Draft LTP) | $400,000 | $392,600* |

* Includes professional fees, project contingency and construction contingency

6.1.3. The two stage approach is affordable within the budgets available in the 2021/22, 2023/24 and 2024/25 financial years, however the required level of service will not be achieved until all works are completed.

### 6.2. Community Implications

6.2.1. The upgrade of the stormwater system will improve the level of service for residents who traverse along Kingsbury Avenue.

6.2.2. Ashley Street is a main thoroughfare into Rangiora from the north so the works along here would be disruptive to road users during the construction period.

### 6.3. Risk Management

6.3.1. The project includes construction of up to 675 mm diameter pipework and associated manholes and sumps at depths in the order of 1.5 to 2.0 metres. A design report and Safety in Design review will be undertaken at the detailed design stage and key risks will be highlighted to prospective tenderers during both tender processes.

6.3.2. The High Level Budget Estimate has been developed from average tendered rates and includes 10% professional fees, project contingency and 30% construction contingency which should reduce the risk of funding shortfall.

6.3.3. It should be noted that the proposed upgrade only improves flooding up to and including a 1 in 5 year storm. It is noted that during exceedance events (such as Cyclone Gita) flooding will continue to occur at the low point on Kingsbury Avenue due to the topography.

6.3.4. The Ashley Street stormwater upgrades are close in proximity to the St John's Anglican Cemetery. Prior to any works commencing there will liaison with the Anglican Church and if an archaeological assessment is required the correct protocols will be followed.

### 6.4. Health and Safety

6.4.1. The project will be tendered in accordance with Council Procurement Policy using an Open Tender process. The tender will be assessed using a Price Quality method and will require tenderers to provide a detailed methodology, programme and draft traffic management plans which will be assessed as part of their non-price tender submission. The successful tenderer will be required to provide a site specific health and safety plan for acceptance prior to the works commencing.

## 7. CONTEXT

### 7.1. Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. Legislation

There is no legislation applicable to this project.

### 7.3. Community Outcomes

7.3.1. There is a safe environment for all

- Harm to people from natural and man-made hazards is minimised.
- Our district has the capacity and resilience to quickly recover from natural disasters and adapt to the effects of climate change.
- Crime, injury and harm from road crashes, gambling, and alcohol abuse are minimised.
- Our District is well served by emergency services and volunteers are encouraged.

7.3.2. Core utility services are provided in a timely and sustainable manner

- Harm to the environment from sewage and stormwater discharges is minimised.

- Council sewerage and water supply schemes, and drainage and waste collection services are provided to a high standard.

## 7.4. Delegations

7.4.1. The Rangiora-Ashley Community Board have delegation to receive this report.

**WAIMAKARIRI DISTRICT COUNCIL**

**MEMO**

| | |
|---|---|
| ***FILE NO:*** | *PD001343 / 180817093320* |
| **DATE:** | 30 March 2021 |
| **MEMO TO:** | Kalley Simpson, 3 Waters Manager<br>Owen Davies, Drainage Asset Manager |
| **FROM:** | Jigyasa Dhakal, Graduate Engineer |
| **SUBJECT:** | Flooding Investigation on Kingsbury Ave and Golding Ave, Rangiora. |

The purpose of this memo is to address the flooding at the Kingsbury Ave and Golding Ave intersection on the 20th February 2018. This memo explores the potential causes of the incident and recommends solutions to alleviate flooding in future events. All solutions have been verified through hydraulic modelling.

## BACKGROUND

Council has received six service requests in regards to drainage concerns on the Golding Ave and Kingsbury Street intersection (Refer Table 1). Four of the service requests were received during a 1/50 year event occurring on the 20th of February (Cyclone Gita). The remaining two service requests are in relation to debris blockages in the area. Due to these drainage service requests, an investigation has been undertaken to identify the causes of flooding on this stormwater system on Kingsbury Avenue (from Good Street to Ashley Street).

**Table 1: Drainage service requests in the flooding area**

| Service Request | Location | Date | Issue | Resolution |
|---|---|---|---|---|
| DR1700194 | 9 Golding Ave | 21/04/2017 | *Caller has been unblocking drains of leaves and would like the sweeper truck to come out to clear up leaves in this area before the wind/rain shifts them again.* | Completed |
| DR1800113 | 9 Golding Ave | 16/02/2018 | *Tree branches and leaves need to be cleared form channels -come down in wind from council street trees* | Sweeper truck to sweep both streets in next run. Not that bad just little stick |
| DR1800142 | Golding/Kingbury intersection | 20/02/2018 | *The Kingsbury Avenue end of Golding Avenue is flooded across the road* | Drainage cannot keep up Caller not advised |
| DR1800149 | Golding/Kingbury intersection | 21/02/2018 | *I had a call from Paul Williams, please get Sicon to clear a blocked drain in Kingsbury Ave between Golding Ave and Ashley Street. Another caller advised water is right out on both sides of the road, causing hazard to drivers.* | Drained cleared |
| DR1800156 | Golding/Kingbury intersection | 20/02/2018 | *Flooding Road right across the road - drains on both sides of the road* | |

| | | | | |
|---|---|---|---|---|
| DR1800173 | Golding/Kingbury intersection | 20/02/2018 | *Drainage Corner of Golding Ave and Kingsbury Ave Police have requested assistance due to flooding across road.* | Warning signs placed |

The catchment investigated has two branches from Golding Ave and Good Street which connects on Kingsbury Ave and discharges into the culvert on Ashley Street. All sumps in this network have are regular roadside sumps with grates. The northern section of the catchment (above Archer Place) have rear entry sumps.

**Figure 1: Aerial of Golding Ave stormwater network catchment**

**PREVIOUS INVESTIGATIONS**

A 2001 modelling report (TRIM 00102500017) has highlighted the Good Street and Golding Avenue intersection with Kingsbury Ave as a location which has potential to flood during a two year event. The report also predicted the properties on the corner of Golding Avenue would experience ponding from overland flows during a 50 year event. This report suggested three upgrading solutions for this area, as shown in Figure 2 to 4.

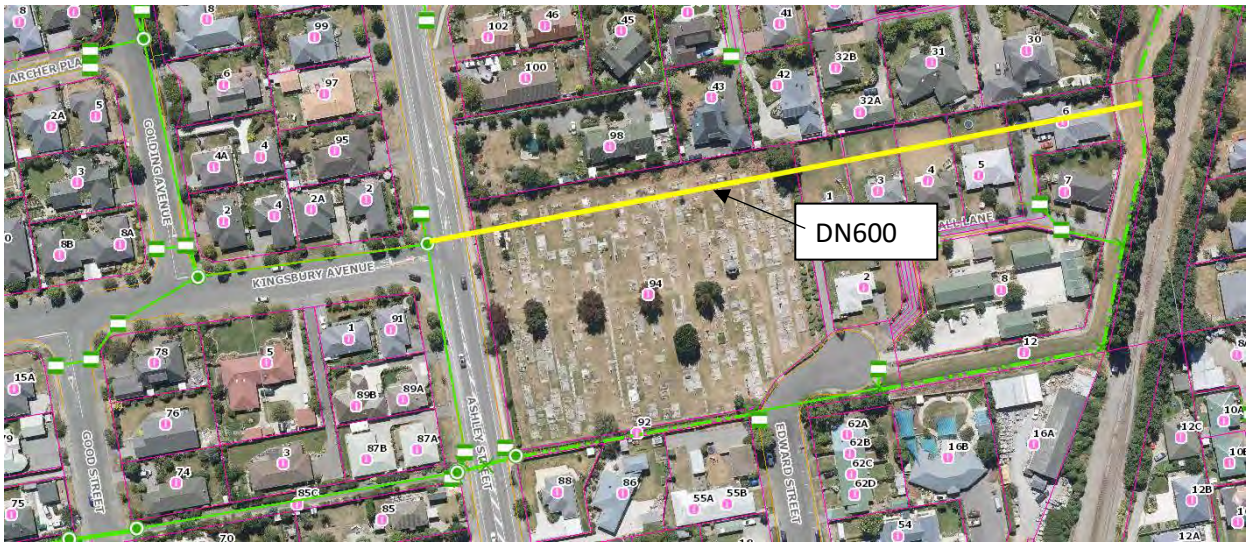



**Figure 2: Two year storm upgrading solution**

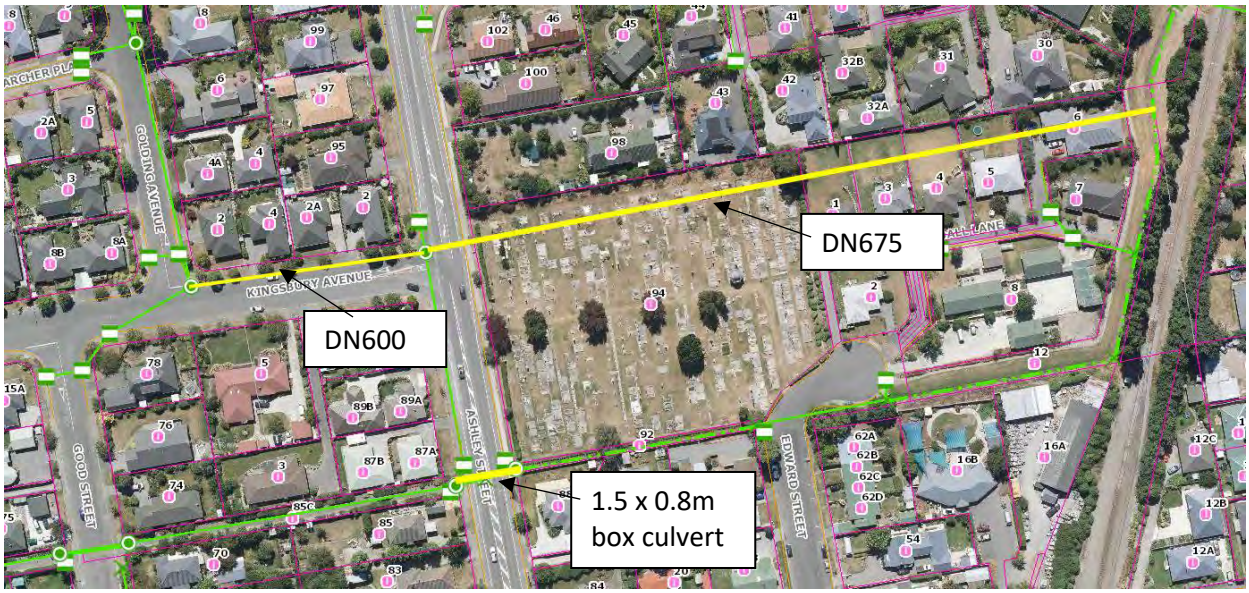



**Figure 3: Five year storm upgrading solution**

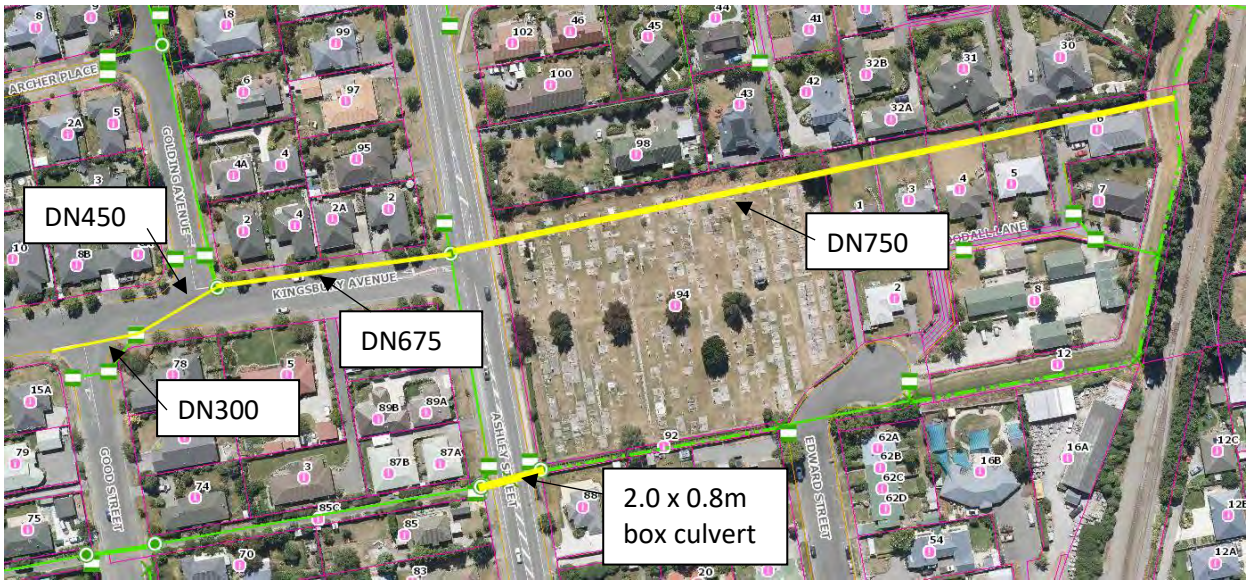



**Figure 4: Ten year storm upgrading solution**

A secondary 2010 modelling report (TRIM 100803027322) has also highlighted the culvert under Ashley Street contributing to significant head loss due to backwater effects from the undersized pipe upstream and the pipe running against the lay of the land.

## INVESTIGATION

CCTV Investigation

A CCTV investigation was undertaken by Hydrotech to identify the location and severity of any blockages in the pipeline that could restrict capacity. Minor defects and silting were identified in the investigation but these are unlikely to contribute to significant flooding problems. The reports have been attached as Appendix A and Table 2 summaries key findings from the investigation.

**Table 2: Summary of the CCTV investigation from Hydrotech**

| Asset/Pipeline | Location | Defects/Comments |
|---|---|---|
| SW007641 | 8 A Kingsbury Ave sump to 2 Golding Ave sump | Fine silt deposit |
| SW007640 | 2 Golding Ave sump to 2 Golding Ave Manhole | Small Crack Circumferential, Autogenously Healing + Flow Abrasion |
| SW007649 | 2 Golding Ave manhole to 2 Kingsbury Ave manhole | Underwater (10% - 35% filled) |
| SW006877 | 2 Kingsbury Ave manhole to 87 A Ashley Street sump | Small grout causing obstruction, chip in joint, minor stones and silt in lines. |
| SW006832 | 87 A Ashley Street sump to 85 C Ashley Street Culvert. | - |

Visual Drain Inspection

On the 10th of July 2018 visual inspection of the drainage system was undertaken by WDC drainage engineers during dry weather.

The drain through the cemetery was overgrown with silt build up in the shape shown in Figure 5. The drain holds water in the naturally created low flow path with a depth lower than the invert of the culvert.

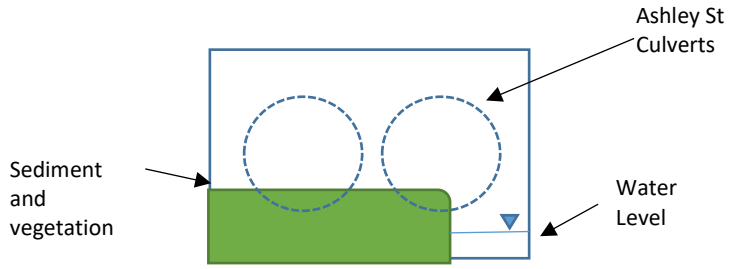



**Figure 5: Cross-sectional schematic of the cemetery drain.**

The inspection also highlighted all inlets and outlets to the culverts along the drain have grilles which capture a large quantity of debris (mostly leaves). The Ashley Street Grille outlet was left open with leaf debris blocking the bottom of the Grille. This suggests that this may have blocked up requiring the grille to be open to prevent blockage. Refer to Figure 3 for a photograph taken during the inspection.

**Figure 3: Ashley Street Culvert Outlet**

Further downstream of the cemetery drain, the inlet to the Edward street culvert had a slanted grille with leaves built up at the bottom. This drain has significantly less build up in comparison to the other two outlets however majority of the build-up is predicted to be capture upstream in the cemetery drains vegetation. On the outlet end of the Edward Street culvert, the grilles showed a similar pattern with build-up of debris at the bottom of the grille. Refer to Figure 4 and 5 for a photograph taken during the inspection

**Figure 4: Edward Street Culvert Inlet**

**Figure 5: Edward Street Culvert Outlet**

The visual inspection suggests that debris in the grates and the vegetation in the drain is reducing the flow of water and attributing to the reduced capacity of the drainage system.

GPS Survey Investigation

A GPS survey was undertaken to identify and compare the elevations of the stormwater system and how it effects the intersection flooding.

The cross section of the cemetery drain shows that the water must flow uphill 300mm to over top the 400mm weir and discharge to the north drain. Refer to Figure 5.

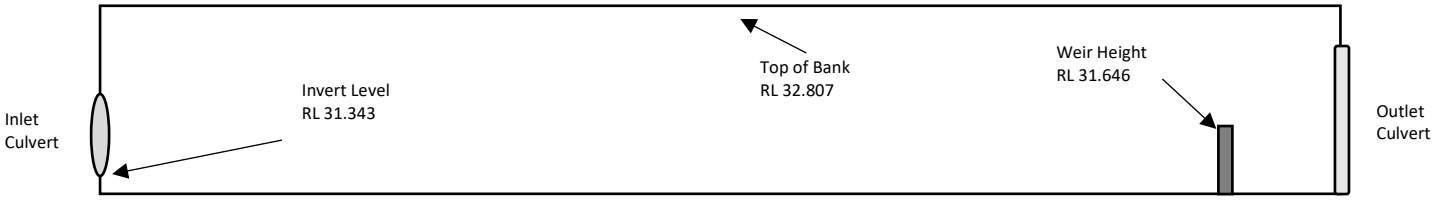



**Figure 5: Cross section of the cemetery drain**

The bottom of the kerb was surveyed at the intersection at Golding and Kingsbury Ave. The elevations are similar to the top of bank elevation for the Cemetery Drain. Refer to Figure 6 for the elevations. This indicates that when the water level in the cemetery drain is nearing full, the runoff from the Kingsbury Golding intersection will struggle to achieve enough of a head difference to discharge to the North drain.

**Figure 6: Bottom of kerb elevations compared to bank height of the cemetery drain.**

The Council Engineering Code of Practice requires primary reticulation stormwater infrastructure within the district to be designed to a minimum of 20% AEP (5 year event). As Cyclone Gita was a 50 year event, it is predicted that stormwater systems were running to capacity. Therefore it is predicted that the Ashley Street drain was at maximum water level such that the water at the intersection did not have sufficient head to flow through the stormwater system, and resulting in flooding.

If the water level in the Ashley Street drain was at or above the top of bank height, the stormwater collected upstream would not have not have sufficient head to flow through the stormwater system, and resulting in flooding in the low elevation location in the Kingsbury Golding Avenue intersection

**OPTIONS & MODELLING**

Hydraulic flood modelling has been undertaken to analyse the systems response to the following 4 options:

1. Current Case
2. Removal of Weir
3. Increase pipe size on Kingsbury Ave (DN600) and Ashley Street (DN675) + Removal of Weir
4. Addition of 525 pipe across Ashley Street + Removal of Weir
5. Increase pipe size on Kingsbury Ave (DN600) and Ashley Street (DN675) + Removal of Weir + Addition of 525 pipe across Ashley Street

All results are based on the maximum flow rate through the Cemetery Drain which found the 5 year, 1 hour duration storm is the critical storm.

Current Case

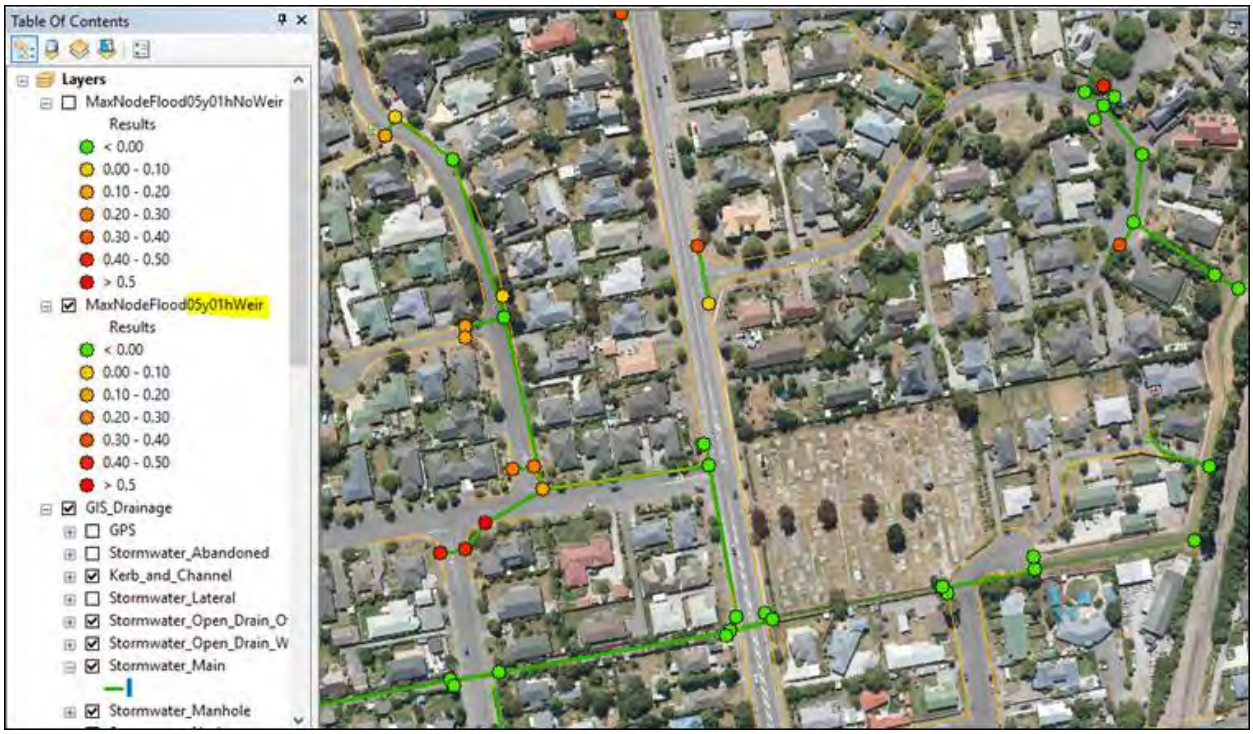



**Figure 7: Modelling the flooding in sumps including the weir in the Ashley Street drain.**

Removal of Weir

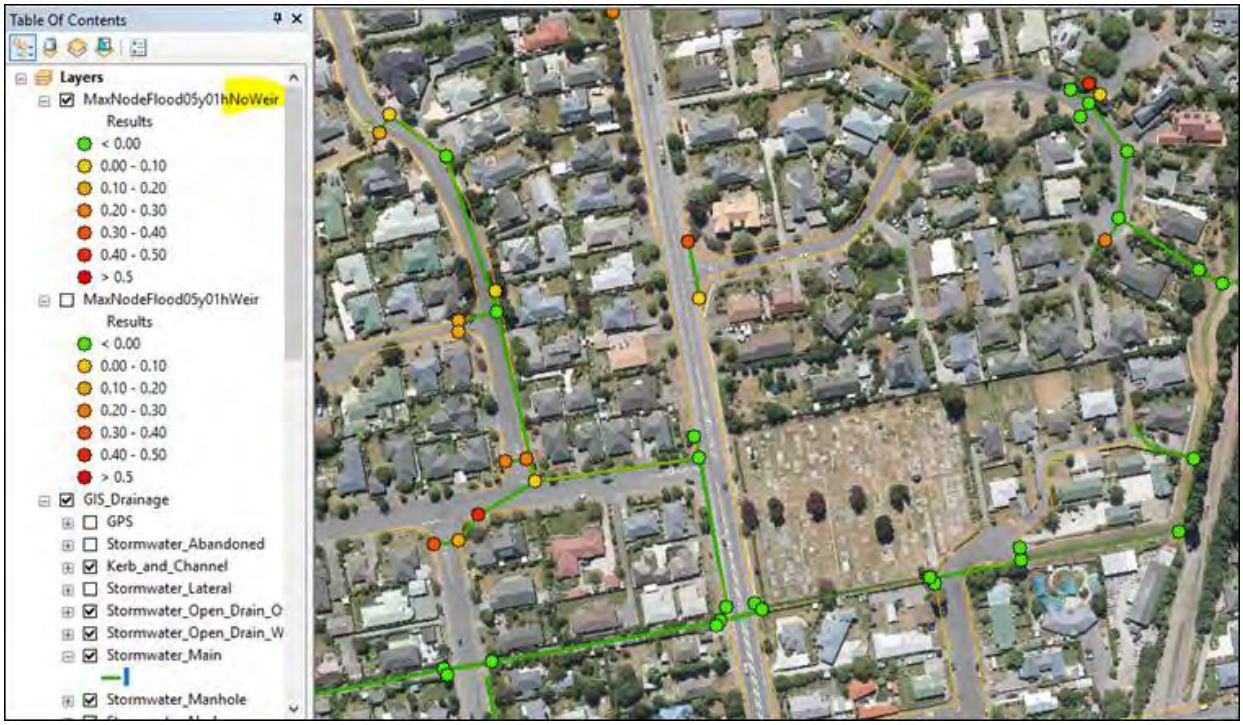



**Figure 8: Modelling the flooding in sumps without the weir in the Ashley Street drain.**

Increase pipe size on Kingsbury Ave (DN600) and Ashley Street (DN675) + Removal of Weir

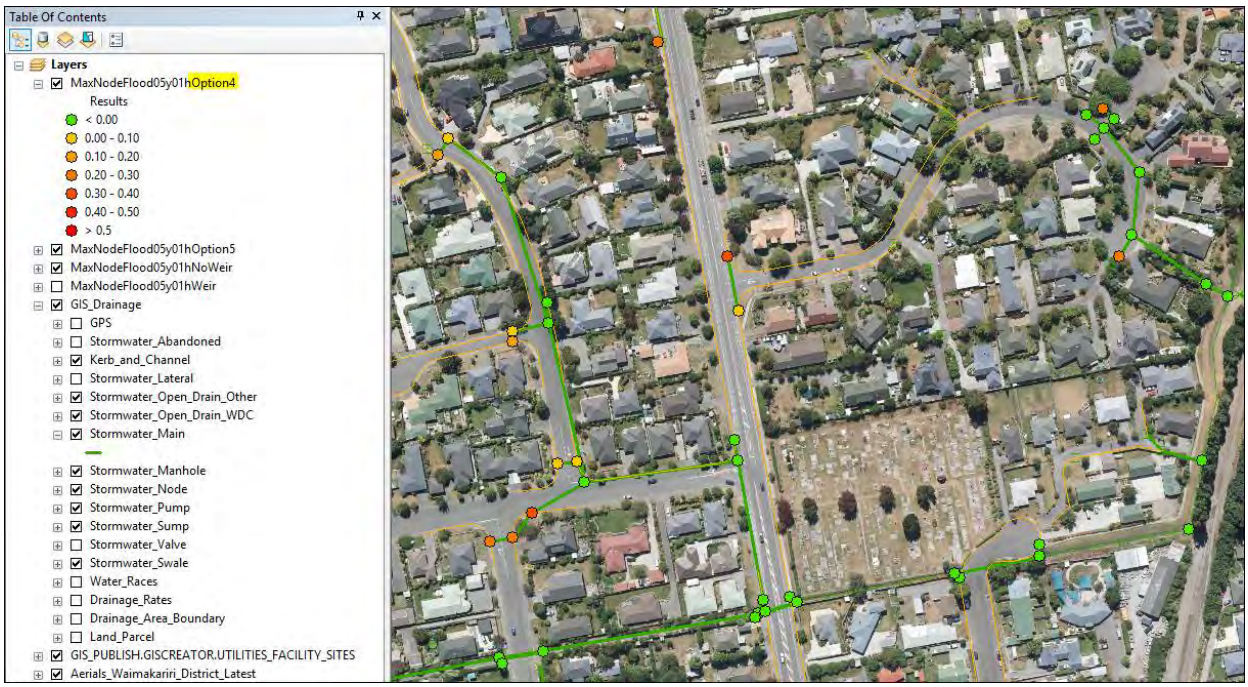



**Figure 9: Modelling the flooding in sumps with pipe size increase on Kingsbury Ave (DN600) and Ashley Street (DN675) combined with the removal of the weir structure in the Cemetery Drain.**

Addition of 525 pipe across Ashley Street + Removal of Weir

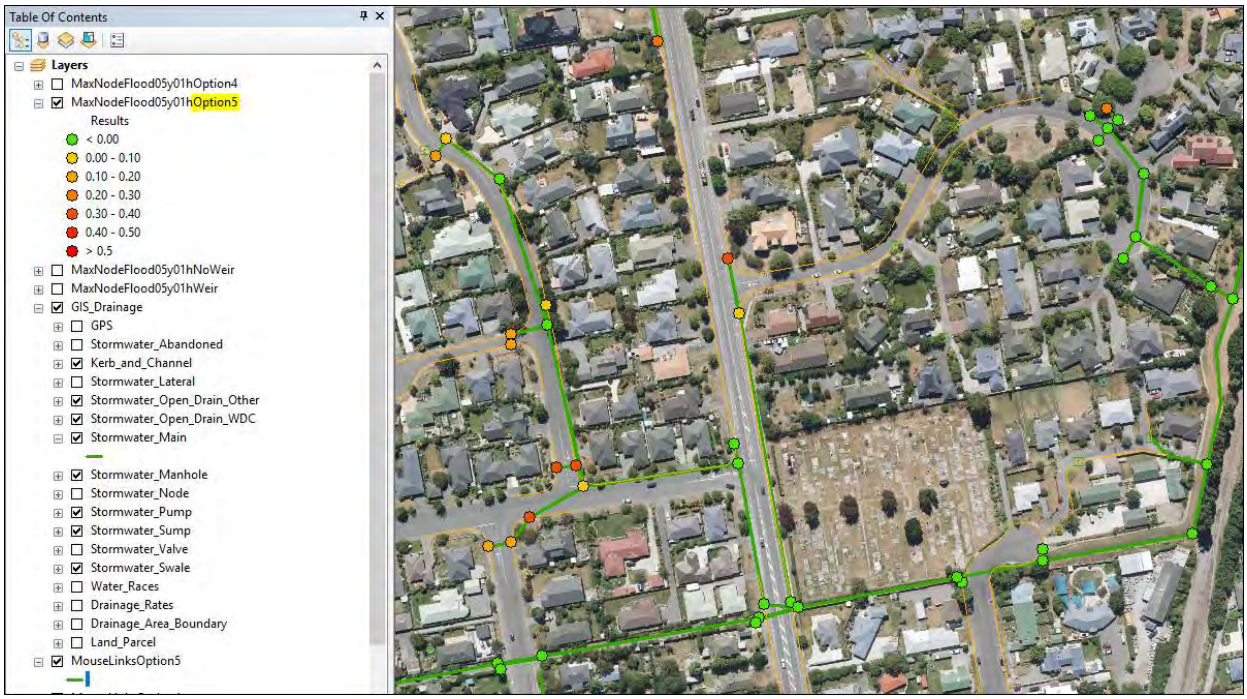



**Figure 10: Modelling the flooding in sumps with an additional DN525 pipe across Ashley Street combined with the removal of the weir structure in the Cemetery Drain.**

Increase pipe size on Kingsbury Ave (DN600) and Ashley Street (DN675) + Removal of Weir + Addition of 675 pipe across Ashley Street.

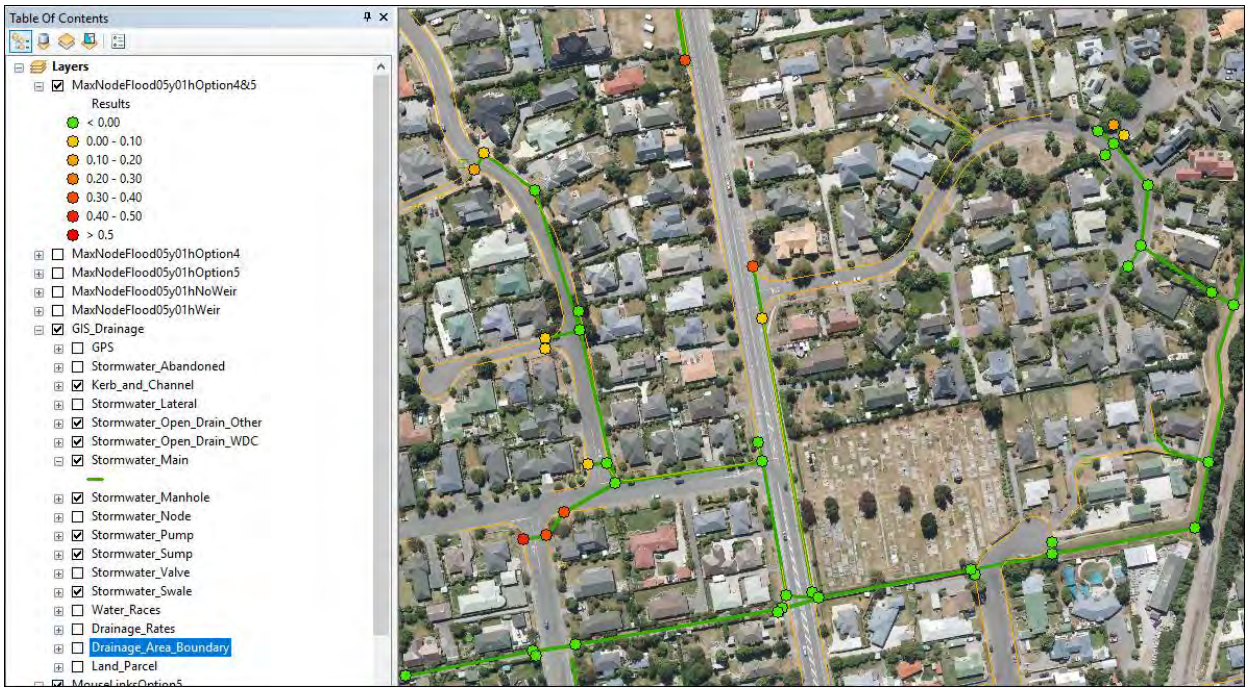


**Figure 11: Modelling the flooding in sumps with pipe size increase on Kingsbury Ave (DN600) and Ashley Street (DN675), an additional DN675 pipe across Ashley Street combined with the removal of the weir structure in the Cemetery Drain.**

**RECOMENDATIONS**

1) **AIM Team update GIS system**
   - Only one DN 450 pipe connects the northern sump to the Ashley Street culvert through a perpendicular saddle connection. (Waimaps shows two connections to a nearby manhole).
   - The eastern outlet for Ashley Street culvert has three outlets (Waimaps shows a manhole connection).

2) **Maintenance of the Cemetery Drain.**
   Delta have undertaken maintenance in July 2018 to clear the drain and blockages in the grates downstream.
   It is recommended secondary works be undertaken to level the drain to the invert height of the Ashley street culvert.

3) **Install rear entry sumps to increase flow capacity**
   The sumps on Golding Ave and Good Street be converted to rear entry sumps to alleviate leaf blockages and allow the water to drain away as quickly as possible.
   This is estimated to cost $2500 (based on prices obtained for CON18/10) to convert each existing standard sump to rear entry sump. Hence, the installation cost for 5 rear entry sumps, including professional fees of $5,000 and a 30% contingency, is estimated at $22,750.

4) **Remove Weir on Ashley Street Cemetery Drain**
   Hydraulic flood modelling shows that the removal of the weir would result in reduction of flooding upstream on Kingsbury Ave. It is recommended that the weir be removed to improve the hydraulics of the system.

5) **Upgrade the pipe size of the system.**
   The 2001 report recommended upgrading the pipeline sizes to alleviate flooding in the system. The upgrades pipe size in the existing alignment proved to reduce flooding in the Kingsbury Ave Golding Ave intersection.

**Figure 6: Current pipeline alignment with recommendations from the 2001 report of pipe size increase for the system for a 5 years event.**

The estimated cost to upgrade the existing stormwater was estimated at $124,900 in 2001. With the new configuration, this pipe upgrade is now estimated to cost $281,000. Refer Appendix B.

**6) Additional culvert on Ashley Street**

Hydraulic modelling should be undertaken to investigate if the installation of a 525 pipe across Ashley Street would increase hydraulic capacity within this system. Refer to Figure 7 for the alignment. The 525 pipe across Ashley Street is to be investigated in the configuration shown in Figure 2. This pipeline is estimated to cost $18,000 assuming the pipe is to be installed upto 2.5m deep and using 525 concrete pipe as per CON16/74. With the inclusion of $3,000 of traffic management, $7,000 professional fees and 30% contingency, the total project cost is estimated at $36,400.

**Figure 2: Proposed 17.6m DN525 pipeline for modelling.**

## Appendix A – HydroTech CCTV Investigation Report

SW007649.pdf

SW007641.pdf

SW007640.pdf

SW006877.pdf

SW006832.pdf

**Appendix B – Price Estimate of Recommendation No.4**

| No. | SCHEDULED ITEM | QUANTITIY | UNIT | RATE | AMMOUNT | REF. |
|---|---|---|---|---|---|---|
| | **P&G** | | | | $ 18,990.00 | 10% |
| | **Stormwater** | | | | | |
| | 70m of DN600 RCRRJ | 70 | m | $ 1,250.00 | $ 87,500.00 | SW16-19 |
| | 70m of DN675 RCRRJ | 70 | m | $ 900.00 | $ 63,000.00 | SW16-20 |
| | Manhole 1050 | 1 | ea. | $ 7,000.00 | $ 7,000.00 | |
| | **Reinstatement** | | | | | |
| | Kerb and Channel | 180 | m | $ 80.00 | $ 14,400.00 | SW 15-28 |
| | Carriageways / Footpaths | 180 | m | $ 100.00 | $ 18,000.00 | SW 16-21 |
| | **Total Construction Cost** | | | | $ 208,890.00 | |
| | **Professional Fees** | | | | $ 8,000.00 | |
| | **30% Contingency** | | | | $ 65,067.00 | |
| | | | | | | |
| | **Total Project Cost** | | | | **$ 281,957.00** | |

## Appendix C – Modelling Investigation

Appendix C - Cemetery Drain Moc

Cemetery Drain Modelling Results.m

**WAIMAKARIRI DISTRICT COUNCIL**

**MEMO**

| | |
|---|---|
| **FILE NO AND TRIM NO:** | CON201960-02 / 200310032919 |
| **YOUR REF:** | PD001618 |
| **DATE:** | 18/05/2020 |
| **MEMO TO:** | Kees Swanink, Acting Drainage and Waterways Manager |
| **FROM:** | Claudia Button, Graduate Engineer |
| **SUBJECT:** | Ashley Street Stormwater Pipe Upgrade – Alignment and Pipe Size Concept Options Assessment |

The purpose of this memo is to confirm the findings from previous reports about the Kingsbury Avenue, Golding Avenue and Good Street intersection and outline potential options to reduce the risk of flooding at this location during the 1 hour critical duration 20% AEP and 2% AEP storm events. The memo recommends potential options for the Ashley Street Stormwater Pipe Upgrade.

## 1. BACKGROUND

During Cyclone Gita in 2017, there was a large amount of flooding covering the road in a low spot on the Kingsbury Avenue, Golding Avenue and Good Street intersection, making this section of road unsafe to traverse. See Figure 1 for the flooding location and current stormwater pipe configuration and sizes. Cyclone Gita was a 1 in 50 year storm event.

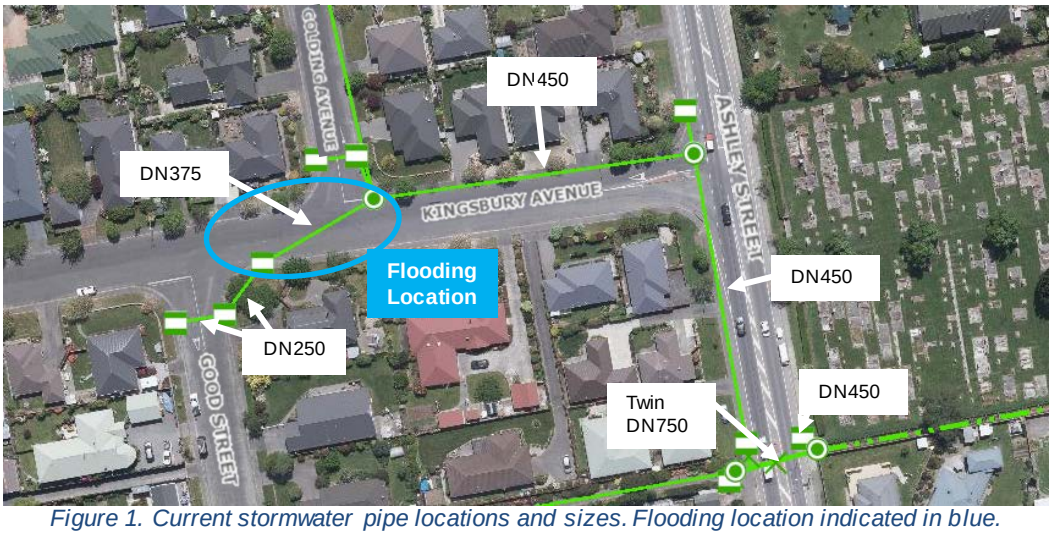



*Figure 1. Current stormwater pipe locations and sizes. Flooding location indicated in blue.*

1.1. The flood event and previous investigations (TRIM 100803027322, 180817093320 and 00102500017) show that this stormwater network is not meeting the level of service required by the Engineering Code of Practice (ECoP) which requires primary reticulation stormwater infrastructure within the district to be designed to a minimum of 20% AEP.

## 2. ISSUES

2.1. Currently the pipe network between Good Street and the Rangiora St Johns Anglican cemetery drain does not provide sufficient capacity to meet the required level of service and the model predicts flooding during a one hour 20% AEP critical duration storm event, as shown in Figure 2. The longitudinal section shows two negative gradients, hydraulic restrictions due to undersized pipework along most of the downstream pipework and identifies that the hydraulic grade line is higher than the ground level in the vicinity of the Kingsbury Avenue, Golding Avenue and Good Street intersection. It should be noted that at one pipe length upstream of the point of discharge to the drain, the level of surcharge is approx. 100 to 200mm below ground level of the lowest sump at the intersection in question. Therefore, even a small shortfall in network capacity would likely result in flooding at the intersection.

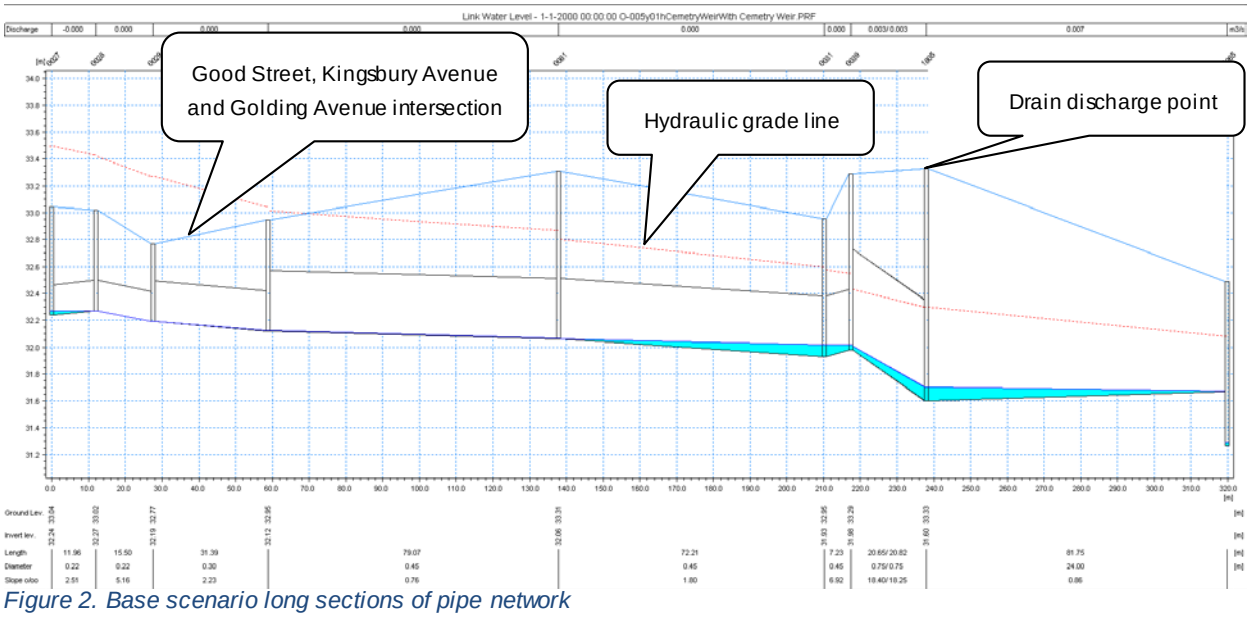



*Figure 2. Base scenario long sections of pipe network*

2.1. The elevation of the invert of kerb level at the Good Street, Kingsbury Avenue and Golding Avenue intersection is similar to the elevation of the top of bank of the outlet in the North Drain at the cemetery. Figure 3 shows a schematic of the sumps of interest in relation to the cemetery drain, with values under pipes indicating their invert reduced level. When the North Drain is flowing at or near its maximum capacity, the level of water at the cemetery is similar to the ground level at the intersection. Therefore, regardless of pipework size in the upstream network, it is highly likely that stormwater will pond at the intersection due to the lack of head between the locations during exceedance events.

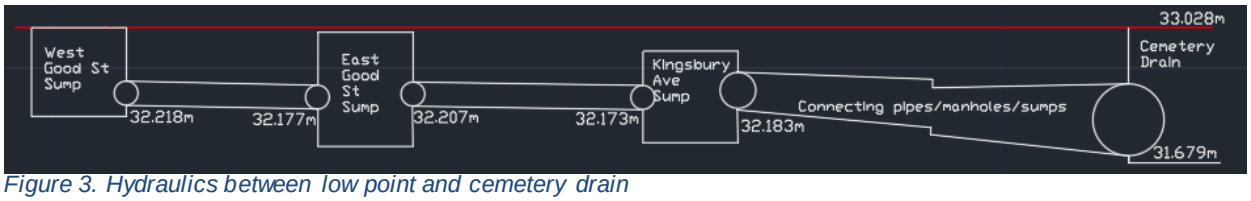



*Figure 3. Hydraulics between low point and cemetery drain*

2.2. The secondary overland flow path is via the road, however significant ponding in the road would occur prior to its operation. This is corroborated by customer contacts made during Cyclone Gita which indicated there was ponding across the road during the storm. Modelling of a one hour 2% AEP storm confirmed this, as seen in Figure 8 in Appendix C. Figure 4 shows the maximum flood levels and indicative flow path of the secondary overland flow during 100 year exceedance events.

*Figure 4. 100 year flood depths*

Figure 4 suggests that during a 1 in 100 year event water ponds prior to spilling across and down Ashley Street and adjacent roads and entering the North Drain.

## 3. PIPEWORK CAPACITY REQUIREMENTS TO REDUCE THE RISK OF FLOODING

3.1. Without considering wider network modifications and attenuation, it is not viable to reduce the level of surcharge in the Cemetery Drain, therefore the capacity requirements of a pipework capacity upgrade to convey the 20% AEP in accordance with the ECoP were assessed.

3.2. Modelling simulations were undertaken for the pipe sizes recommended by a previous report (Refer Trim: 180817093320), with an alteration to the downstream end of Ashley Street pipe alignment to discharge to the downstream Cemetery Drain rather than to the culverts under Ashley Street, see Figure 4. The required pipework capacity sizes are shown in Table 1.

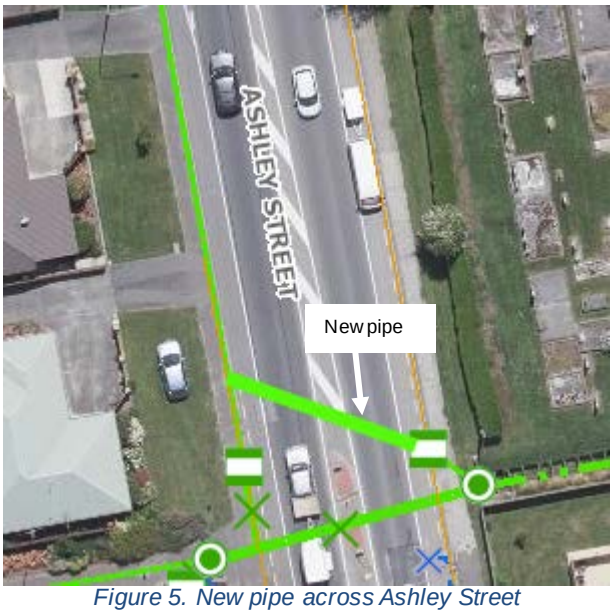



*Figure 5. New pipe across Ashley Street*

*Table 1. Proposed pipe upgrades*

| Pipe | Existing size | Upgraded size |
|---|---|---|
| West Good St → East Good St | DN250 | DN375 |
| East Good St → South Kingsbury Ave | DN250 | DN375 |
| South Kingsbury Ave → North Kingsbury Ave | DN300 | DN450 |
| North Kingsbury Ave → North Ashley St | DN450 | DN600 |
| North Ashley St → South Ashley St | DN450 | DN675 |
| West Ashley St → East Ashley St (Figure 4) | N/A | DN675 |

The modelling outcome of the proposed pipe sizes is shown in Figure 6 in Appendix A. It shows the hydraulic grade line closer to the gradient of the pipes, and only a small volume of flooding at the Kingsbury Avenue sump (less than 100mm of ponding). Therefore capacity upgrades improve the level of service and should meet the requirements of the ECoP.

3.3. The grade of the downstream pipes could be optimised to assist with upstream flooding. Specifically the pipe connecting the south eastern Ashley Street sump to the drain outlet. The viability of this will be assessed in the detailed design.

3.4. Other pipe sizes were investigated, however modelling showed they did not provide the required level of service outlined in the ECoP. Alternative sizes assessed can be found in Table 4 in Appendix B.

3.5. To further improve the capacity of the system, oversizing the sumps at the intersection (to reduce the risk of blockage) and modifying the invert levels of pipework at the point of discharge to the drain might further reduce the risk of flooding. This will be further assessed in the detailed design.

3.6. Other options considered but discounted included hydraulically separating the intersection from the existing pipeline by laying a new pipeline from either the intersection to Ashley Street or to North Drain. The section from the intersection to Ashley Street was discounted as the surcharge level in the downstream network during a 20% AEP critical duration storm event would be the same as the ground level at the upstream sump at the new pipework connection point so this option would not resolve flooding. The option to lay a new pipe from the intersection to the North Drain discharge point in the cemetery is similar to that covered as part of Section 4 Option 3.

3.7. The proposed pipe upgrade will only reduce the risk of flooding up to and including the 1 hour 20% AEP critical storm event. Ponding and flooding will still occur during events exceeding the 20% AEP. It can be seen in Figure 9 in Appendix C that there will continue to be approximately half a metre of flooding at the sump on the south side of Kingsbury Avenue, near Good Street and flooding exceeding 100mm across Kingsbury Avenue, during a 2% AEP one hour storm. This means the level of service required by secondary overland flow paths is not being met with the infrastructure upgrade. This is discussed further in Section 7.

## 4. CAPACITY UPGRADE OPTIONS

Three options were considered to increase capacity of the network:

1. Construct a new pipeline (with pipe sizes as Table 1) on the line of the existing,
2. Construct a new pipeline (with pipe sizes as Table 1), on a new alignment and cap and abandon the existing pipework.
3. Construct a new parallel pipeline, potentially cross connected with the existing, to provide with a total capacity of both pipelines equivalent to that proposed in Table 1.

The existing pipework alignment (thin green line) and a potential alignment for Options 2 and 3 (thick green lines) are shown in Figure 5 and Table 2.

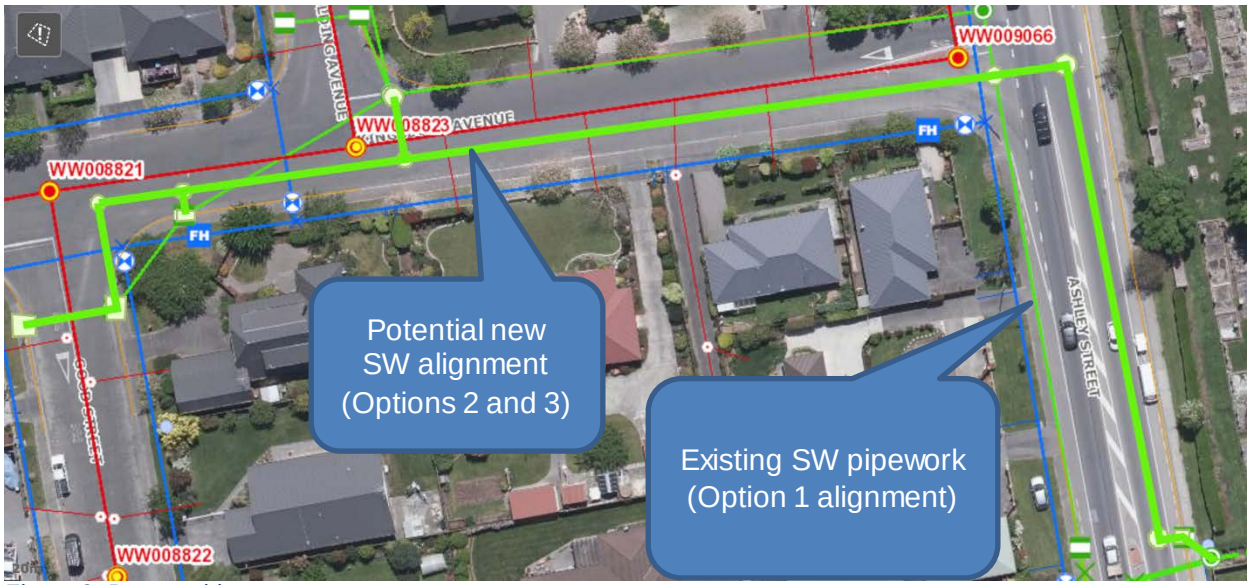



*Figure 6. Proposed layout*

## 5. BUDGET ESTIMATES

The current budget for this project is $100,000, available in the 2020/21 financial year.

Table 2 shows the high level cost estimations for the proposed options assuming 20% construction contingency, 10% professional fees and 10% project contingency.

*Table 2. Cost estimations for options of Ashley Street Stormwater Upgrade*

| Option | *High Level Cost* | Concept Overview |
|---|---|---|
| Option 1 | $583,000 | |

| Option | *High Level Cost* | Concept Overview |
|---|---|---|
| **Option 2** | $569,000 | |
| **Option 3** | $455,000 | |

Refer to Trim 200421046374 for the high level cost estimate breakdown.

## 6. OPTION ADVANATAGES AND DISADVANTAGES

Table 2 discusses the advantages and limitations of the three alignment options.

*Table 3. Advantages and limitations of alignment options.*

| Option Number and Description | Advantages | Limitations |
|---|---|---|
| **Option 1:** Construct a new pipeline on the line of the existing | • Horizontal alignment already available. | • Potentially unable to adjust vertical elevation due to services.<br>• Overhanging mature trees requiring trimming/removal<br>• Significant kerb and channel replacement required.<br>• More complex to demolish and lay pipework. Risk of unmapped AC pipework/contaminated material requiring remediation.<br>• Proximity of existing services.<br>• Existing pipework not near end of useful life (approx. 30 years old) |

| | | |
|---|---|---|
| | | • High Capital Cost for limited benefit beyond 20% AEP |
| **Option 2:** Construct a new pipeline on a new alignment and cap and abandon the existing pipework. | • Opportunity to improve the grade of pipelines to increase hydraulic capacity.<br>• Opportunity to improve network alignment for future projects along Kingsbury Ave and Ashley Street. | • Cap and abandon a network of pipes with approximately 70 years of remaining useful life.<br>• High Capital Cost for limited benefit beyond 20% AEP |
| **Option 3:** Construct a new parallel pipeline, cross connected with the existing, to provide required capacity | • Lowest Capital Cost of options considered<br>• Utilises existing pipework currently in service and with approximately 70 years remaining useful life.<br>• Opportunity to optimise positions of cross connections to existing to provide additional capacity for intersection | • Duplicating assets requiring renewal at some point in the future and potentially increased maintenance.<br>• Limited benefit beyond 20% AEP |

## 7. 2% AEP INFRASTRUCTURE IMPROVEMENTS

As flooding would continue to be an issue during exceedance events with the options provided for the 20% AEP level of service, consideration was given to the pipe sizes required for Options 1, 2 and 3, to convey flows resulting from the 2% AEP critical duration storm event. The pipe size requirements to convey flows during a one hour 2% AEP storm are shown in Table 4 and the model long section is shown in Figure 10 in Appendix C. The model suggests that although some ponding would occur (approximately 100mm above crown of centreline of road, circa 250mm above kerb invert) this ponding is comparable to the maximum allowed by the ECoP and approximately 200mm to 300mm less than currently experienced. It should be noted that to further improve the hydraulics and network performance the invert levels of any new pipeline would be refined during a subsequent design stage.

*Table 4. 2% AEP pipe upgrades comparison to other options*

| Pipe | Existing size | Upgraded size 20% AEP | Upgraded size 2% AEP |
|---|---|---|---|
| West Good St → East Good St | DN250 | DN375 | DN375 |
| East Good St → South Kingsbury Ave | DN250 | DN375 | DN375 |
| South Kingsbury Ave → North Kingsbury Ave | DN300 | DN450 | DN600 |
| North Kingsbury Ave → North Ashley St | DN450 | DN600 | DN750 |
| North Ashley St → South Ashley St | DN450 | DN675 | DN750 |
| West Ashley St → East Ashley St (Figure 4) | N/A | DN675 | DN750 |

The alignment option cost estimations with the 2% AEP level of service are shown in Table 5 and are described as Option 1a, Option 2a and Option 3a in the cost estimation trim document 200421046374. They have similar advantages and limitations to Options 1 to 3 however would provide improved performance during the 2% AEP.

*Table 5. 2% AEP infrastructure upgrades cost estimation and difference to 20% AEP*

| Sub-Option | Cost Estimation | Cost difference to Option 1, 2 or 3 respectively |
|---|---|---|
| Option 1a | $630,000 | $48,000 |
| Option 2a | $622,000 | $54,000 |
| Option 3a | $469,000 | $14,000 |

## 8. SUMMARY

The current budget is insufficient to fund the full scope of any of the options considered. Additional budget is required to complete the full scope of works and reduce the risk of flooding during a 20% AEP or 2% AEP storm event.

Due to significant ponding that would occur during events exceeding the 20% AEP and the level of ponding that would occur before operation of the secondary overland flow path, consideration should be given to oversizing the pipes to convey flows resulting from the 2% AEP storm event. For a limited additional cost a significantly improved level of service is available. Therefore Option 3a with a capital cost in the order of $469,000 is recommended for further consideration.

As all options exceed the available budget, a segmental implementation could be considered. This could result in the chosen option being built in stages using the current budget and additional budget requested. However, the risk of flooding would remain until the full scope of the project was completed and the costs associated with segmental implementation would likely add 5-10% to the cost. Alternatively, additional budget could be requested to complete it all at once. The latter would reduce overall cost and swiftly provide the required level of service. Therefore should an option to reduce the risk of flooding be progressed, Option 3a is recommended.

## Appendix A. Modelling work for level of service

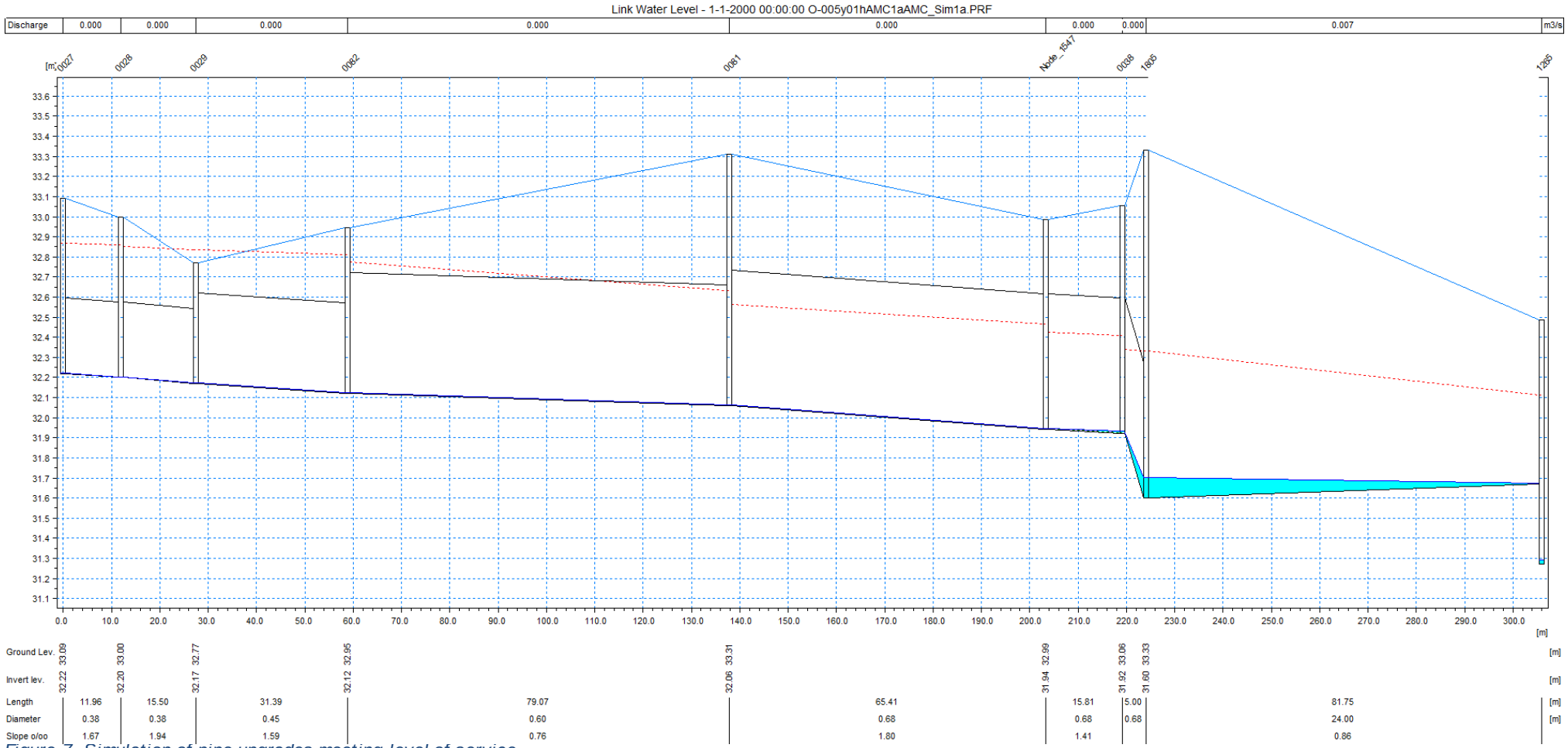



*Figure 7. Simulation of pipe upgrades meeting level of service*

## Appendix B. Alternative pipe sizes

*Table 6. Other pipe upgrades investigated (alterations shown in red)*

| Pipe | Existing size | Upgraded size 1 | Upgraded size 2 | Upgraded size 3 |
|---|---|---|---|---|
| West Good St → East Good St | DN250 | DN250 | DN250 | DN250 |
| East Good St → South Kingsbury Ave | DN250 | DN250 | DN250 | DN250 |
| South Kingsbury Ave → North Kingsbury Ave | DN300 | DN300 | DN300 | DN450 |
| North Kingsbury Ave → North Ashley St | DN450 | DN600 | DN450 | DN450 |
| North Ashley St → South Ashley St | DN450 | DN675 | DN450 | DN450 |
| New pipe across Ashley St before twin DN750 to South Ashley St sump (see Figure 5) | N/A | DN675 | DN525 | DN525 |

## APPENDIX C. 2% AEP LONG SECTIONS

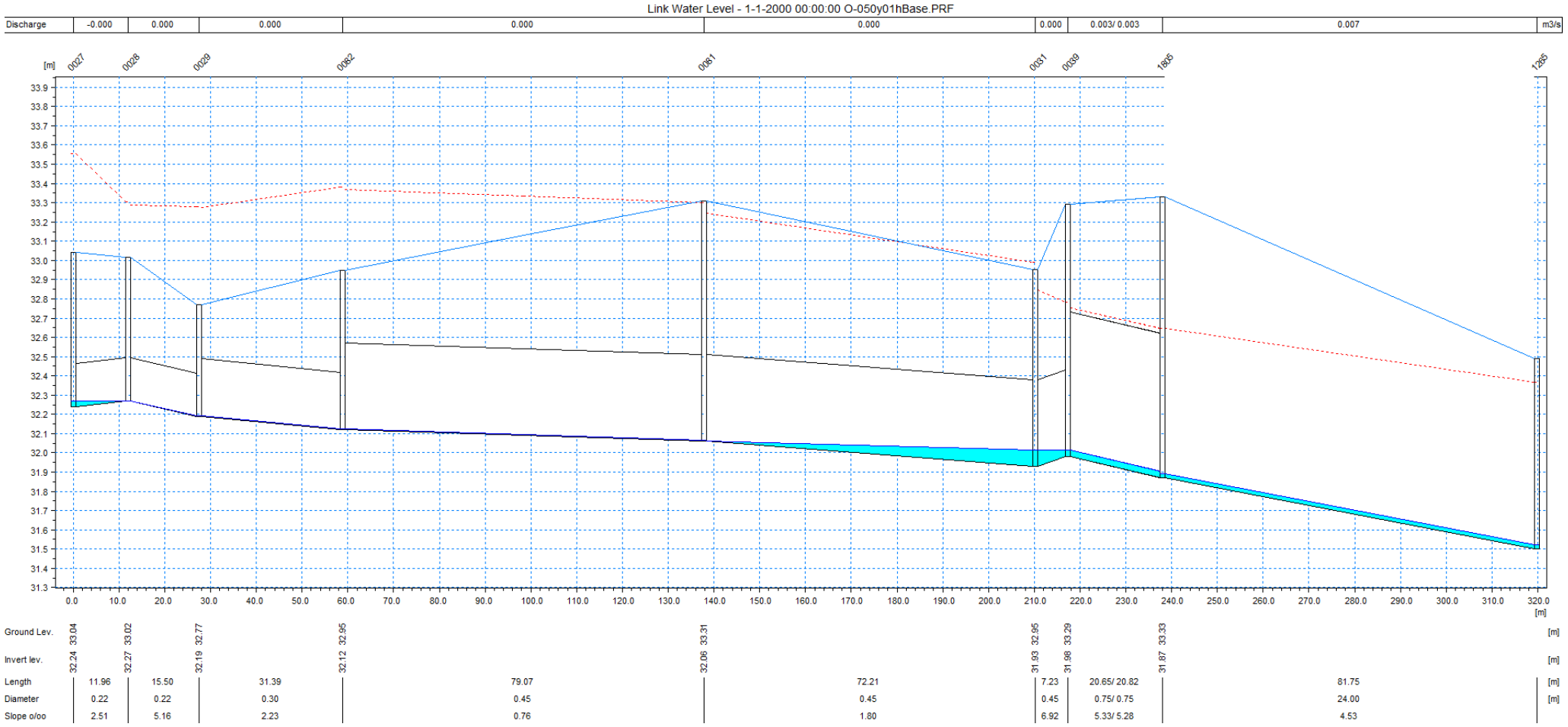



*Figure 8. One hour 2% AEP storm long section without infrastructure upgrade*

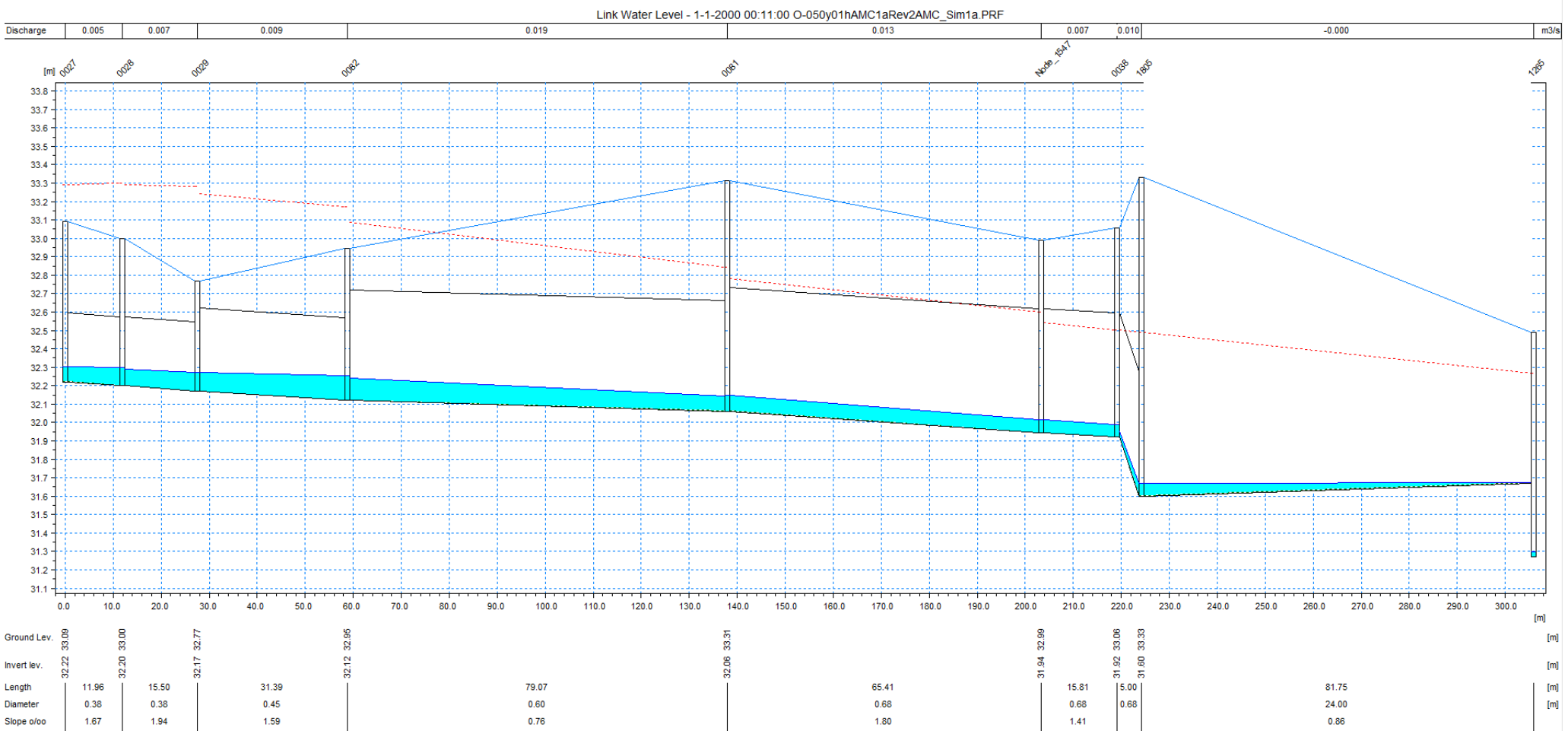



*Figure 9. One hour 2% AEP storm long section with infrastructure upgrade designed for 20% AEP*

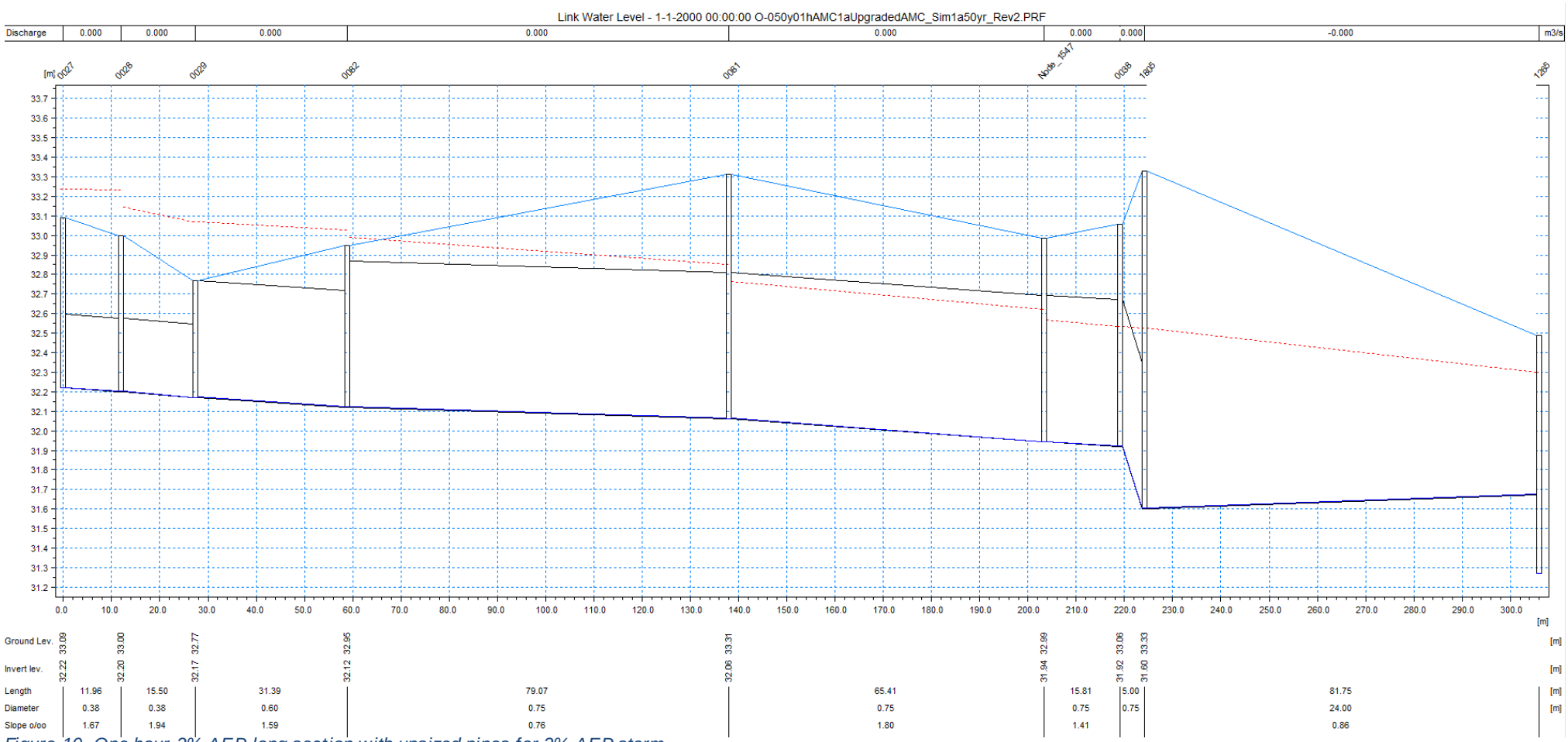



*Figure 10. One hour 2% AEP long section with upsized pipes for 2% AEP storm*

**WAIMAKARIRI DISTRICT COUNCIL**

**MEMO**

| | |
|---|---|
| **FILE NO AND TRIM NO:** | CON201960-02 / 201208167323 |
| **DATE:** | 8 December 2020 |
| **MEMO TO:** | Kalley Simpson, 3 Waters Manager |
| **FROM:** | Claudia Button, Graduate Engineer |
| **SUBJECT:** | Ashley Street Stormwater Upgrade – Addendum to concept design memo |

## 1. Background

This memorandum is an addendum report to the Ashley Street Stormwater Upgrades Concept Options Assessment Memorandum (TRIM 200310032919).

Currently there is insufficient budget to do the full level of service upgrade (1 in 5 year storm event) as recommended in the previous concept memo. There is a $100k budget available for the 2021/22 financial year for "Stage 1" minor upgrades and the following budgets available in future years for "Stage 2" major upgrades:

- 21/22 - $100,000 Stage 1 design and construction
- 22/23 – No budget allocated
- 23/24 - $40,000 Stage 2 design
- 24/25 - $360,000 Stage 2 construction

## 2. Issues

There is a risk of flooding at the Golding Avenue, Kingsbury Avenue and Good Street intersection due to a low point in the road and undersized infrastructure that does not meet the primary reticulation level of service of a 1 in 5 year storm. Modelling shown in Figure 1 demonstrates the extent of flooding in this area with the current infrastructure.

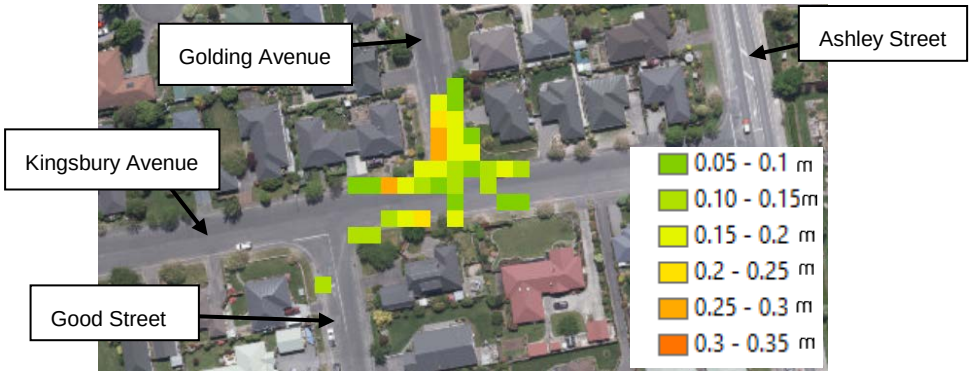



*Figure 1. Flooding at Golding Avenue, Good Street and Kingsbury Avenue intersection during 1 in 5 year one hour storm*

The budget available is to be spent such that the preferred option could be constructed in two stages. The upgrades in Stage 1 and Stage 2 need to compliment each other with a view to meet the primary reticulation level of service of a 1 in 5 year storm once both elements have been constructed.

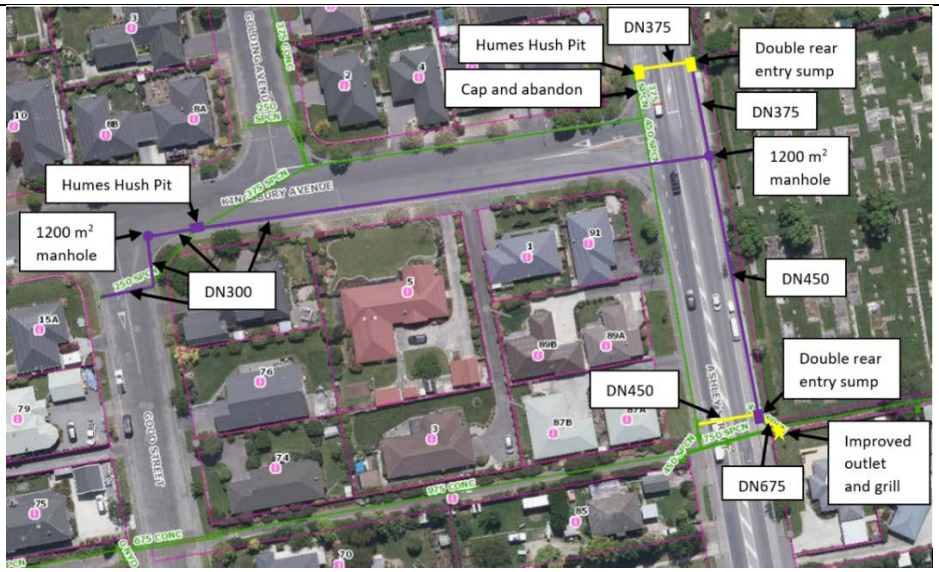
Due to a low point on northern Kingsbury Avenue near the Ashley Street corner, when stormwater sump SW007649 is at maximum capacity the excess flow from the upper Ashley Street catchment flows around the corner and contributes to the flooding experienced on Kingsbury Avenue, see Figure 2.

*Figure 2. Flow from upper Ashley Street to Kingsbury Avenue*

## 3. Options

In addition to the options already considered by the prior report, it has been suggested that the upper Ashley Street catchment be disconnected from the Kingsbury Avenue stormwater network by increasing the capacity of the sump and creating additional capacity and/or hydraulically separating the area of flooding from the adjacent piped network. The following table identifies the scope of four concept options which have been developed further and include staging options. Stage 1 works are identified in yellow or with yellow stars and the stage 2 works are identified in purple or with purple stars.

| | Construction Options | Cost |
|---|---|---|
| 1 | | **Stage 1. $92,600***<br><br>**Stage 2. $369,000***<br><br>**Total (GST exclusive) $461,600** |

| | | |
|---|---|---|
| | | |
| 2 |  | **Stage 1. $96,100***<br><br>**Stage 2. $357,400***<br><br>**Total (GST exclusive) $452,400** |
| 3 | | **Stage 1. $101,000***<br><br>**Stage 2. $336,600***<br><br>**Total (GST exclusive) $437,600** |

| | | |
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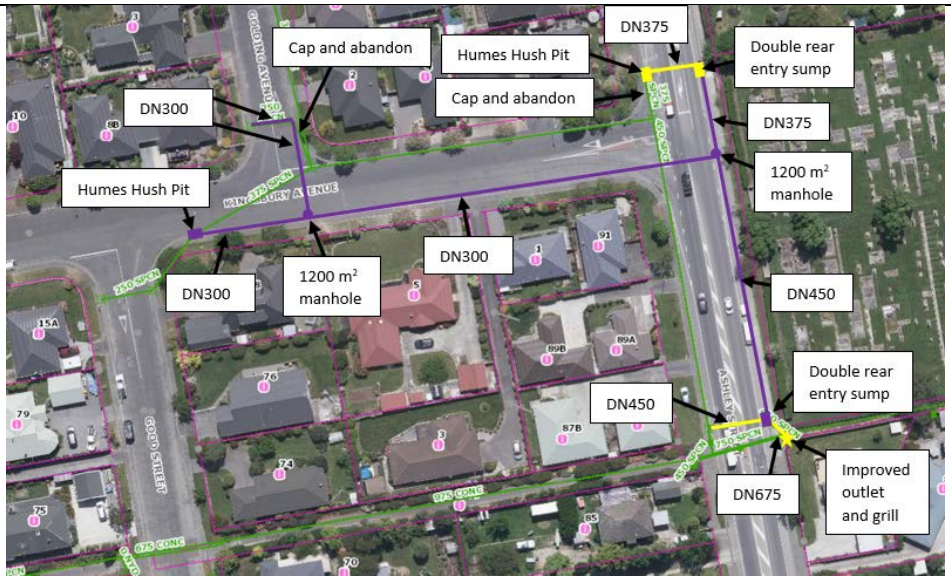
| | | |
| 4 |  | **Stage 1. $96,100***<br><br>**Stage 2. $364,000***<br><br>**Total (GST exclusive) $460,100** |

*Note. All prices listed above have assumed a 30% construction contingency and 10% professional fees estimate. Refer to Trim 201208167292.

## 4. Option Advantages and Limitations

| Option | Advantages | Limitations |
|---|---|---|
| 1 | Both drain outlets improved, meaning the health and safety during maintenance is improved and less gross pollutants will enter the drains.<br><br>Removing the high point downstream from the north drain outlet will improve hydraulics through the drain during storm events. | Only one new pipe across Ashley Street to disconnect upper Ashley Street north of Kingsbury Avenue, so reduced flow capacity in lower section.<br><br>Flooding still likely at Golding Avenue and Good Street sumps.<br><br>Most expensive upgrade. |
| 2 | Two new pipes across Ashley Street to help assist with flow conveyance.<br><br>Cemetery drain outlet improved, meaning the health and safety during maintenance is improved and less gross pollutants will enter the cemetery drain. | No improvements to north drain section.<br><br>Flooding still occurs at Golding Avenue, where there have been multiple service requests. |

| | | |
|---|---|---|
| 3 | Two new pipes across Ashley Street to help assist with flow conveyance.<br><br>Both drain outlets improved, meaning the health and safety during maintenance is improved and less gross pollutants will enter the drains.<br><br>Removing the high point downstream from the north drain outlet will improve hydraulics through the drain during storm events.<br><br>Most affordable option. | Flooding still likely at Good Street and Golding Avenue sumps. |
| 4 | Two new pipes across Ashley Street to help assist with flow conveyance.<br><br>Lower Golding Avenue catchment where flooding is problematic is separated from the existing infrastructure to improve flows from this area.<br><br>Pipe upgrades on Golding Avenue improve flood levels where there have been multiple service requests (see Appendix A). | No improvements to north drain section.<br><br>Minor flooding still occurs on Good Street and in Kingsbury Avenue low point.<br><br>Multiple utility crossings across Kingsbury Avenue. |

## 5. Option Assessment Modelling Results

All of the options developed utilise similar pipe sizes and connection points with a view to providing additional capacity by duplicating the pipe network between Kingsbury Avenue and the point of discharge, and intercepting flows north of Kingsbury Avenue from Ashley Street.

Options 1 and 3 were not modelled in detail since they either did not address the hydraulic deficiencies at the intersection of Good Street and Kingsbury Avenue or associated with the culvert crossing Ashely Street, identified in the prior report.

Modelling results of Option 2 and Option 4 during a 1 in 5 year one hour storm are shown in Figure 3 and Figure 4 below.

*Figure 3. Modelling of Option 2 configuration during 1 in 5 year one hour storm*

*Figure 4. Modelling of Option 4 configuration during 1 in 5 year one hour storm*

The modelling results for Options 2 and 4 show improvements to flooding on Kingsbury Avenue compared to the base model, but flood depths differ in Golding Avenue and Good Street. The model predicts that Option 2 resolves the flooding at sumps on Good Street and Kingsbury Avenue during a 1 in 5 year event but has higher flood levels on Golding Avenue. Option 4 has reduce ponding depths on Golding Avenue but some flooding remains on Good Street and Kingsbury Avenue.

The modelling identifies that although there are fewer locations of ponding in Option 2 the flood depth is likely to be similar to or exceed 150 mm above crown of road in Golding Avenue. The modelling suggests that Option 4 broadly meets the required level of service during a 1 in 5 year event (no more than 100 mm flood depth at crown of road).

## 6. Budget

The following table summarises the high level budget estimates for the two stages of Option 2 and 4:

| Stage | Option 2 | Option 4 | Budget |
|---|---|---|---|
| Stage 1. | $96,100 | $96,100 | $100,000 |
| Stage 2. | $357,400 | $364,000 | $360,000 |

Although Option 2 appears to be within budget the model predicts that if does not provide required level of service. The modelling predicts that Option 4 broadly provides the required level of service but the budget estimate is approximately $4,000 over budget, however this includes 30% contingency and 10% professional fees.

## 7. Recommendations

There is potential to further reduce the risk of flooding beyond the required level of service (by oversizing pipework), however this would increase the capital cost and would require further modelling to be undertaken.

Option 4 is the recommended solution as it achieves the required level of service and has a high level estimate similar to (but slightly higher than) the available budget.

## 8. Summary

There is a flooding issue on Kingsbury Avenue at the intersection with Golding Avenue and Good Street, due to a low point in the topography. Due to available budgets in separate financial years a two stage approach is required for the Ashley Street and Kingsbury Avenue upgrades.

Option 4 is recommended to be constructed in two stages:

- Stage 1 disconnects the upper Ashley Street catchment from Kingsbury Avenue and increases capacity across Ashley Street at the connection point to the Cemetery Drain, and
- Stage 2 provides the larger improvement to the level of service for the primary stormwater network by duplicating/increasing capacity of the stormwater network between Golding Avenue and the connection to the Stage 1 upgrades.

Option 4 provides the required level of service and is similar to the budget, so is the recommended solution.

## APPENDIX A. Drainage service requests from TRIM 180817093320

| Service Request | Location | Date | Issue | Resolution |
|---|---|---|---|---|
| DR1700194 | 9 Golding Ave | 21/04/2017 | *Caller has been unblocking drains of leaves and would like the sweeper truck to come out to clear up leaves in this area before the wind/rain shifts them again.* | Completed |
| DR1800113 | 9 Golding Ave | 16/02/2018 | *Tree branches and leaves need to be cleared form channels -come down in wind from council street trees* | Sweeper truck to sweep both streets in next run. Not that bad just little stick |
| DR1800142 | Golding/Kingsbury intersection | 20/02/2018 | *The Kingsbury Avenue end of Golding Avenue is flooded across the road* | Drainage cannot keep up Caller not advised |
| DR1800149 | Golding/Kingsbury intersection | 21/02/2018 | *I had a call from Paul Williams, please get Sicon to clear a blocked drain in Kingsbury Ave between Golding Ave and Ashley Street. Another caller advised water is right out on both sides of the road, causing hazard to drivers.* | Drained cleared |
| DR1800156 | Golding/Kingsbury intersection | 20/02/2018 | *Flooding Road right across the road - drains on both sides of the road* | |
| DR1800173 | Golding/Kingsbury intersection | 20/02/2018 | *Drainage Corner of Golding Ave and Kingsbury Ave Police have requested assistance due to flooding across road.* | Warning signs placed |

# Ashley Street Stormwater Improvements – Rain event investigation 3pm 29 January 2021

Map of image locations:

210222029620

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**WAIMAKARIRI DISTRICT COUNCIL**

**REPORT FOR DECISION**

| | |
|---|---|
| **FILE NO and TRIM NO:** | GOV-26-11-06 / 210322047698 |
| **REPORT TO:** | Rangiora-Ashley Community Board |
| **DATE OF MEETING:** | 14 April 2021 |
| **FROM:** | Kay Rabe (Governance Advisor) |
| **SUBJECT:** | ANZAC Day Services 2021 |
| **SIGNED BY:** **(for Reports to Council, Committees or Boards)** | Department Manager / Chief Executive (pp) |

## 1 SUMMARY

The purpose of this report is to appoint the Rangiora-Ashley Community Board (the Board) representation at the 2021 Anzac Day services around the Board's area, and for the representative(s) to lay the wreath on behalf of the Board.

## 2 RECOMMENDATION

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210322047698.

(b) **Appoints** Board member(s) ……..to attend the ANZAC Day service at Rangiora High School at 9.00am on Sunday 25 April 2021 and to lay a wreath on behalf of the community, in conjunction with the Council representative.

(c) **Appoints** Board Member(s)…… to attend the Rangiora Anzac Day Service at the Rangiora Cenotaph to be held at 11.30am on Sunday 25 April 2021 and to lay a wreath on behalf of the community.

(d) **Appoints** Board Member(s)…… to attend the Cust Anzac Day service at 10.00am on Sunday 25 April 2021 and to lay a wreath at the Cust Cenotaph on behalf of the community.

(e) **Appoints** Board Member(s) ……to attend the Fernside Anzac Day Service at 2.00pm on Sunday 25 April 2021, to lay a wreath on behalf of the community, in conjunction with the Council representative.

## 3 BACKGROUND

3.1 Anzac Day is on Sunday 25 April 2021 and it is normal for a representative of the Council to be in attendance at each service to lay the wreath on behalf of the district. Wreaths are also laid at Rangiora and Kaiapoi on behalf of the people of Zonnebeke, Belgium to support the twinning relationship between the two districts. A reciprocal arrangement is made with the District of Zonnebeke.

3.2 Wreaths will be laid by the Community Boards at Kaiapoi, Rangiora, Oxford, West Eyreton, Cust, Sefton and Tuahiwi. The Boards will also be represented at Ohoka, Fernside, Rangiora High School and Woodend services in conjunction with the Council representatives and wreath laying.

## 4 ISSUES AND OPTIONS

4.1 The times of the services are:

| | | |
|---|---|---|
| **24 April 2021** | Ohoka Hall | 11am |
| | Woodend Cenotaph Service | 6pm |
| | Sefton Cenotaph | 6.30pm |
| **25 April 2021** | Kaiapoi Cenotaph Dawn Service | 6.30am |
| | Rangiora High School | 9am |
| | Oxford Town Hall | 9.30am |
| | Rangiora Veteran's Cemetery | 9.45am |
| | Kaiapoi Cenotaph (Trousselot Park) | 10am |
| | Cust Cenotaph | 10am |
| | West Eyreton | 11am |
| | Rangiora Cenotaph | 11.30am |
| | Tuahiwi (Urupa) | 2pm |
| | Fernside | 2pm |

4.2 The Rangiora service will be held at the Cenotaph. The Rangiora RSA will also lay wreaths at the Rangiora High School.

4.3 The Kaiapoi service will be held in Trousselot Park at 10am. Members are also invited to the dawn service being held at the war memorial at Raven Quay at 6.30am. Community participation at this service will be welcomed. A breakfast for 100 people will follow the dawn service at the Kaiapoi Club. This is a pre-ticketed event.

4.4 The Oxford service will be held at the Oxford Town Hall, and the Cust/West Eyreton service will be held at the Cust Cenotaph at 10am.

4.5 Three services will be held in the district on Saturday 24 April 2021, with one being at the Ohoka Hall (Mill Road), one at the Sefton Cenotaph and also one at the Woodend Community Centre. Members of the Woodend-Sefton Community Board will support both the Sefton and Woodend services.

4.6 The Ashley School commemorate ANZAC Day during the school term with a short ceremony on Friday 15 April in the Ashley School Hall. ANZAC Day falls during the school holidays in 2021 and therefore the Rangiora-Ashley Community Board will not be laying a wreath at the Ashley War Memorial ANZAC Day.

4.7 The Management Team have reviewed this report and support the recommendations.

## 5 COMMUNITY VIEWS

5.1 **Groups and Organisations**

Staff assist the local RSA representatives with traffic management plans, advertising of services and service sheets. There is public expectation of ANZAC Services occurring.

5.2 **Wider Community**

Advertising will be made prior to the day outlining the time and place of ceremonies in the district and inviting all members of the community to attend one or more service.

The community anticipates that ANZAC services will be held in the District.

## 6 IMPLICATIONS AND RISKS

### 6.1 Financial Implications

The costs for wreaths, advertising and incidental costs are met from the Governance budget. Advertising will be made prior to the day outlining the time and place of ceremonies in the district and inviting all members of the community to attend one or more service. Service sheets are also produced in-house for several of the smaller community services.

### 6.2 Community Implications

Not applicable.

### 6.3 Risk Management

Not applicable.

### 6.4 Health and Safety

Local RSAs host the services and are responsible for traffic management plans and all associated organisation.

## *7* CONTEXT

### 7.1 Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2 Legislation

Not applicable.

### 7.3 Community Outcomes

People are friendly and caring, creating a strong sense of community in our district.

### 7.4 Delegations

Not applicable.

Kay Rabe
Governance Advisor

***WAIMAKARIRI DISTRICT COUNCIL**

**REPORT FOR DECISION**

| | |
|---|---|
| **FILE NO and TRIM NO:** | GOV-26-09-06 / 210312042012 |
| **REPORT TO:** | Rangiora-Ashley Community Board |
| **DATE OF MEETING:** | 14 April 2021 |
| **FROM:** | Kay Rabe – Governance Adviser |
| **SUBJECT:** | Applications to the Rangiora-Ashley Community Board's Discretionary Grant Fund 2020/21. |

**SIGNED BY:**
**(for Reports to Council, Committees or Boards)**

Department Manager

pp
Chief Executive

## 1. SUMMARY

1.1 The purpose of this report is to consider an application for funding received from:

| Name of Organisation | Purpose | Amount Requested |
|---|---|---|
| Rangiora Menz Shed | Towards the purchasing of a bench top router | $500 |
| **Total** | | $500 |

Attachments:
i. Application from the Rangiora Menz Shed (Trim 210311041377).
ii. A spreadsheet showing previous two years' grants.
iii. Board funding criteria 2020/21 (Trim Ref: 201118155226).

## 2. RECOMMENDATION

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210312042012.

(b) **Approves** a grant of $_____ to the Rangiora Menz Shed towards the purchase of a bench top router.

**OR**

(c) **Declines** the application from the Rangiora Menz Shed.

## 3. BACKGROUND

3.1 The ***Rangiora Menz Shed*** is seeking funds towards the purchasing of a bench top router (new Scheppach hf−50 Router) to assist in the making of handles for coffins which are offered to the community for sale.

3.2 The current balance of the Rangiora Community Board's Discretionary Grant Fund 2020/21 is $9,372.

## 4. ISSUES AND OPTIONS

***Rangiora Menz Shed*** *(the Shed)*

4.1 The purpose of the Shed is for men of all ages to be able to meet socially and possibly work together on tasks for the benefit of the community, with the added potential opportunity to learn new skills.

4.2 The Shed tackles community and individual projects, such as items for pre-school centres, repairing toy library stock, building planter boxes, chicken coups, etc. One of the Sheds new projects is the building of coffins made from New Zealand pine.

4.3 Currently the handles for the coffins are produced on a "cobbled together machine" which is not designed for this function and the Shed therefore wishes to purchase a new Scheppach hf−50 Router which is built specifically for this type of work. The Scheppach hf−50 Router has all the modern safety features to ensure safe use.

4.4 The Menz Shed's current profits from the coffin project were used for other machinery and to build-up a stock of wood for the making of the coffins. It is expected that purchasing the router will allow more members to be trained to use it, and will therefore dramatically increase production capacity of the Shed. It is anticipated that the router will cost approximately $570.40. If the application is declined the Shed will still purchase the router, however, funds earmarked for other projects will have to be used. This is the first application for funding received from the Shed

4.1 The Board may approve or decline grants in accordance with the grant guidelines.

4.2 The Management Team have reviewed this report.

## 5. COMMUNITY VIEWS

### 5.1 Groups and Organisations

No community views have been sought, however, the Rangiora Menz Shed interacts with members of the community.

### 5.2 Wider Community

No consultation has been undertaken with the broader community regarding this application.

## 6. IMPLICATIONS AND RISKS

### 6.1. Financial Implications

The Annual Plan for 2020/21 includes budget provision for the Rangiora-Ashley Community Board to approve grants to community groups up to a total of $10,630. An amount of $5,000 was carried forward from the 2019/20 financial year, thereby bringing the Discretionary Grant Fund to a total of $15,630 for this financial year.

The application criteria specify that grants are customarily limited to a maximum of $500 in any one financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups, if decided benefits exceed Board resolved values.

### 6.2. Community Implications

The purpose of the Shed is for men of all ages to be able to meet socially and possibly work together and the coffins are available to anyone in community at an affordable price.

### 6.3. Risk Management

There are no risks to the Council.

6.4. **Health and Safety**

All health and safety issues will fall under the auspice of Rangiora Menz Shed.

## *7.* CONTEXT

7.1 **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

*7.2* **Legislation**

Not applicable.

*7.3* **Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages, abilities and cultures to participate in community life and recreational activities.

7.4 **Delegations**

Community Boards have delegated authority to approve such grants.

Kay Rabe
Governance Advisor

*Groups applying for Board Discretionary Grants 2020/2021*

Name of Group: Rangiora MENZ Shed, Showgrounds Ashley Rd, Rangiora

Address: c/o 349 Coldstream Rd Rangiora 7400

Contact Person within Organisation: Chris Knowles

Position within Organisation: Committee member

Contact phone number: 03 3108335 021398764 Email: vivchris@xtra.co.nz

***Describe what the project is and what the grant funding be used specifically for?*** *(Use additional pages if needed)*

The MENZ Shed is manufacturing coffins. The handles for the coffins are produced on a "cobbled together machine" which is not designed for the function it is being used for. The project is to replace this machine with a new Scheppach hf-50 Router which is built specifically for the type of work intended to be done and has all the modern safety features to ensure safe use.

What is the timeframe of the project/event date? As soon as possible

Overall Cost of Project: $570.40 Amount Requesting: $500

How many people will directly benefit from this project? 40+

Who are the range of people benefiting from this project? *(You can tick more than one box)*

☑ People with disabilities (mental or physical) ☑ Cultural/ethnic minorities ☑ District

☐ Preschool ☐ School/youth ☑ Older adults ☑ Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka _____% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): Any person in our wider community can purchase a coffin

If this application is declined will this event/project still occur? ☑ Yes ☐ No

WAIMAKARIRI DISTRICT COUNCIL
RECEIVED: 11 MAR 2021
To: Thea

If No – what are the consequences to the community/organisation?

Funding from other areas will be diverted to this project

What are the direct benefit(s) to the participants?

New machine appropriate for job with all appropriate safety features, allowing more to be trained to use it, and dramatically increase production capacity

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What is the benefit(s) to your organisation?

The volume of coffin sales and production is increasing rapidly,14 in first two months of 2021. New machine will be safer and quicker to produce coffin handles to keep up with demand

What are the benefit(s) to the Rangiora-Ashley community or wider district?

The coffins are available to anyone in community/district. They are sold with plain finish to allow buyer to decorate. They are sold for circa $500. (undertaker sell same for circa $1500 to $2000

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) ☐ Yes ☑ No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

Current profits from coffin project are applied to other machinery and to build up a stock of wood and made up coffins. Currently operating on hand to mouth basis which taxes Shed Members

Have you applied to the Rangiora-Ashley Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? ☐ Yes ☑ No

If yes, please supply details:

Enclosed
- ☑ Financial Balance Sheet and Income & Expenditure Statement *(compulsory – your application cannot be processed without financial statements)*
- ☑ Supporting costs/quotes
- ☐ Other supporting information

☑ I am authorised to sign on behalf of the group/organisation making this application.

☑ I declare that all details contained in this application form are true and correct to the best of my knowledge.

☑ I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

☑ I accept that information provided in this application may be used in an official Council report available to the public.

**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: _____ Date: _____

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349 Coldstream Rd,

Rangiora 7400

10 March 2021

The Chair,

Waimakariri Community Board

Wamakariri District Council,

Rangiora

Re Rangiora MENZ Shed Application for Funding Grant

Please find attached an application for funding to purchase a Bench Top Router, to be used principally in the production of coffins which are sold at reasonable prices to anyone who wishes to purchase one.

The Rangiora MENZ Shed Inc. (an incorporated society and registered charity) was established in July 2012. It, like all the other MENZ Sheds in New Zealand is a community based, non-profit, non-commercial organization that is accessible to all men and whose primary activity is the provision of a safe and friendly environment where men are able to work on meaningful projects at their own pace in their own time in the company of other men. A major objective is to advance the well-being and health of their members.

Last year the Shed established a project team to manufacture and sell at reasonable cost plain, bare wood coffins which comply with all regulation.

The coffins are made from high quality pine with a "paint grade" finish. The concept is that if desired the family of the deceased can decorate the coffin in their own manner, painting it, drawing on it, covering it in messages etc.

The coffins sell from $500 to $550 depending on size requirements. Larger coffins need more material to construct and require extra handles. A similar coffin from an undertaker costs circa $1500 to $2000.

An essential part of the mantra of the Shed is that people work on projects in their own time and at their own pace.

The popularity of our coffins is growing rapidly (15 sales in the 10 weeks the Shed has been open since Christmas) and we need to make the construction of

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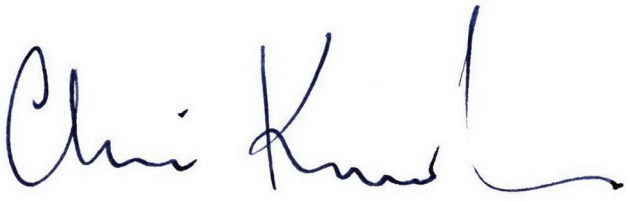
them as easy as possible to avoid burning out our membership. The handles are made on a cobbled together system that can only be operated by two of our very skilled members.

The proposed purchase is a made for purpose machine with all the safety features required for operation by less skilled members increasing the pool of members who can work on coffin production.

If there is any further information you require to allow the request to proceed to grant consideration please advise the writer.

Yours faithfully



Chris Knowles

vivchris@xtra.co.nz

021 398764

03 3108335

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# RANGIORA MENZ SHED INCORPORATED

## Financial Statements

## for the period ended 31 December 2020

TRIM: 210311041377 / GOV-26-11-05



# Preparation of these Financial Accounts

The Rangiora MENZ Shed was established in July 2012 as a community based, non-profit non-commercial organisation that is accessible to all men with a primary activity of the provision of a safe and friendly environment where men can work on a meaning full projects at their own pace in their own time in the company of other men.

A major objective is to advance the well being and health of its members.

Over the intervening years the "Shed" has operated principally on a "cash" basis with limited simple financial reporting to its membership.

The membership of the Shed has been happy with this limited financial reporting.

The Rangiora MENZ Shed have entered into a partnership agreement with The Northern Agricultural and Pastoral Association (A&P Assoc) to raise sufficient funding to replace the current building the MENZ Shed occupy on the A&P Assoc land with a new purpose-built building.

The increased cashflows and need to approach funding organisations for funding grants has made it obvious the MENZ Shed needs to adopt more sophisticated financial reporting.

The attached accounts have been prepared from incomplete records.

The opening Accumulated Funds Balance is the sum of:

Cash on hand as at 1/01/2020

Westpac account Balance 1/01/2020

Conservative Valuation of plant and machinery as per schedule

Estimated value of wood stocks as at 1/01/2020

These accounts have been prepared to inform a financially unsophisticated membership. No attempt has been made to follow International Accounting standards.

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The Following Notes Form Part of the attached accounts:

Basis of Preparation:

These accounts are prepared on the basis the Rangiora MENZ Shed will continue to operate in the foreseeable future. From 1/01/2020 all trans actions are recorded on an accrual accounting basis.

Goods and Services Tax:

These accounts have been prepared on a GST inclusive basis

Income Tax:

The Rangiora MENZ Shed is in the process of seeking registration under the Charities Act. No provision for Taxation has been made in these accounts.

Bank Accounts and Cash:

The MENZ shed conducts approximately half its activity on a cash basis. Cash receipts and Payments are recorded in a daily journal. Transactions in this journal are reviewed by membership monthly.

Plant and Equipment:

Plant and equipment have been acquired at little or no cost from many sources. Every year the Shed receives large quantities of tools and equipment from deceased estates, parties leaving the district or items surplus to the original owners' requirements. Equipment of use to the Shed is retained, the balance is sold on. The estimated value of the retained or purchased assets at the start of the year is recorded in the schedule to the accounts. Major purchases during the year are recorded.

Due to the "fluid" nature of these assets no provision has been made for depreciation

Lease on Premises:

The MENZ Shed has a standard lease (10 Years with two rights of renewal for further 10 years periods) on the premises which it currently occupies, and any replacement building built on the site. The rental is peppercorn.

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Project Materials:

The MENZ Shed receives large quantities of donated construction materials each year. Over the previous years and during the current financial year no formal record of the approximate value of these donations has been kept. In the last financial year an estimate of the value of these donations has been made at $3650

Events after balance date:

There are no events that have occurred post balance date which would have any impact on the performance reports

Audit:

These Financial Accounts have not been audited.

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**STATEMENT OF FINANCIAL PERFOMANCE**
**for the Year ended 31 December 2020**

| | | |
|---|---|---|
| **Income** | | |
| Subscription | | 1,140.00 |
| Grants | | 500.00 |
| Donations | | 207.94 |
| Interest | | 0.87 |
| | | 1,848.81 |
| Project Income | 9,803.88 | |
| Coffin Income | 1,854.93 | |
| Garage Sale Income | 6,446.15 | |
| | | 18,104.96 |
| | | 19,953.77 |
| **Expenses** | | |
| Morning Tea | 480.38 | |
| Printing & Stationary | 291.00 | |
| Repairs and Maintenance | 1,456.37 | |
| Transport | 140.00 | |
| Sundry Tools | 80.00 | |
| Sundry Shed Costs | 71.00 | |
| MENZ SHED NZ subscription | 25.00 | |
| | | 2,543.75 |
| Operating Profit | | 17,410.02 |
| Revaluation of Bench Saw and Dust Extraction System | | 3,300.00 |
| **Surplus for Year** | | **20,710.02** |

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## GARAGE SALE PROJECT

| | | | |
|---|---|---|---|
| Income | | | |
| Consolidated receipts from raffle, pre and post sales and bankings on the day of Garage Sale | | | 6,742.90 |
| Expenses | | | |
| Printing Raffle tickets | | 281.75 | |
| Sundry items | | 15.00 | |
| | | | 296.75 |
| **Profit on Garage Sale** | | | **6,446.15** |

## SUNDRY SHED PROJECTS

| | | | |
|---|---|---|---|
| Income | | | |
| Total income from Shed projects under taken during the past year | | | 9,891.37 |
| Donated Materials | | | 3,650.00 |
| | | | 13,541.37 |
| Expenses | | | |
| Stock of wood on hand 1/01/2020 | | 400.00 | |
| Materials purchased for projects | | 6,737.49 | |
| Less estimated cost of items used for Dust Extractor | | 1,500.00 | |
| | | | 3,737.49 |
| **Profit on Projects** | | | **9,803.88** |

## Coffin Project

| | | | | |
|---|---|---|---|---|
| Income | | | | |
| Sales and deposit income for year | | | | 5,945.00 |
| Expenditure | | | | |
| Materials purchased | | | 6,776.58 | |
| Less Work in progress: | Finished | 625.78 | | |
| | Pre cut wood to size | 2,060.73 | | |
| | | | 2,686.51 | |
| | | | | 4,090.07 |
| **Profit on coffin project** | | | | **1,854.93** |

TRIM: 210311041377 / GOV-26-11-05



## ACCUMULATED FUNDS ACCOUNT

| | |
|---|---|
| Opening Balance Westpac no1 Acc 1/01/2020 | 3,364.79 |
| Opening Balance Cash on Hand 1/01/2020 | 430.00 |
| Opening Balance of Wood on Hand 1/01/2020 | 400.00 |
| Asset as per Schedule (not purchased in current year) | 13,450.00 |
| | **17,644.79** |
| Surplus for year ended 31/12/2020 | 20,710.02 |
| **Closing Balance 31/12/2020** | **38,354.81** |

## SOURCE & APPLICATION OF FUNDS
## or where has the profit gone!!

| | |
|---|---|
| **A source of funds, Profit from Trading** | **17,410.02** |
| Profit from revaluation of Bench Saw and Dust extractor (no cash effect) | **3,300.00** |
| | **20,710.02** |

**The Cash funds were spent on**

| Bank Account movement | No 1 Acc | No 2 acc | Cash | |
|---|---|---|---|---|
| Opening | 3,364.79 | - | 430.00 | |
| Closing | 8,410.55 | 188.25 | 599.50 | |
| Movement | 5,045.76 | 188.25 | 599.50 | 5,403.51 |
| Sundry Debtor | | | | 270.00 |
| New Machinery | | | | |
| Bench Saw | | | 5200.00 | |
| Dust Extractor | | | 1500.00 | |
| Compressor | | | 850.00 | |
| | | | | 7,550.00 |
| Stock, Increased stock of | | | | |
| Coffins Finished | | | 625.78 | |
| Coffins W.I.P. | | | 2060.73 | |
| Sundry wood stock increase in value from 1/1/20 | | | 1500.00 | |
| | | | | 4,186.51 |
| | | | | **17,410.02** |
| Profit from revaluation of Bench Saw and Dust extractor (no cash effect) | | | | **3,300.00** |
| | | | | **20,710.02** |

TRIM: 210311041377 / GOV-26-11-05



## STATEMENT of FINANCIAL POSITION
## As at 31 December 2020

| | | |
|---|---|---|
| **Accumulated Funds** | | |
| Balance as at 31 December 2020 | | **38,354.81** |
| | | |
| **Represented By:** | | |
| | | |
| **Current Assets** | | |
| Westpac Account no 1 | 8,410.55 | |
| Westpac Account no 2 | 188.25 | |
| Cash on Hand | 599.50 | |
| | | 9,198.30 |
| Stock on hand | | |
| Coffins Finished | 625.78 | |
| Coffins W.I.P. | 2,060.73 | |
| Wood stocks | 1,900.00 | |
| | | 4,586.51 |
| | | |
| Sundry Debtor | | 270.00 |
| | | |
| **Fixed Assets** | | |
| Plant and Machinery as per schedule | | 24,300.00 |
| | | **38,354.81** |

_____ Chairperson

_____ Treasurer

TRIM: 210311041377 / GOV-26-11-05



**Schedule of Assets- Rangiora MENZ Shed**

As Valued 1 January 2020 plus additions during year

| | |
|---|---|
| Frig | 100 |
| Urn | 40 |
| Tables (foldaway) plus chairs | 250 |
| BBQ | 50 |
| Portable tables | 150 |
| Security system | 1000 |
| Fire extinquishers | 150 |
| | |
| Milling machine | 1000 |
| Lathe - metal | 800 |
| Saw - metal cut off | 100 |
| Grinders - bench | 60 |
| Power tools - jig saws, sanders, skill saws, drills, roulters, chain saws (2) | 2,000 |
| Metal tools | 500 |
| Hand tools - miscellaneous | 1500 |
| Drill bits | 300 |
| Drill presses - 2x | 650 |
| Sander | 400 |
| Dowling machine | 300 |
| Bandsaw | 400 |
| Lathe - wood | 300 |
| Dropsaw | 1100 |
| Thickener | 400 |
| Ripsaw | 200 |
| Buzzer | 300 |
| Ladders | 200 |
| Work tables | 1200 |
| As at 1 January 2020 | 13450 |
| | |
| Purchased During year | |
| Dust extractor + saw (includes revaluation of $3300) | 10000 |
| Compressor | 850 |
| | 10850 |
| | |
| As at 7th January 2021 | 24300 |

TRIM: 210311041377 / GOV-26-11-05

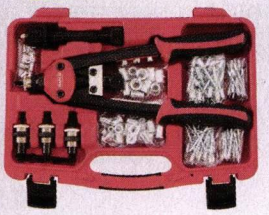


# MACHINERYHOUSE

## EVERYTHING IS ON SALE ONLINE & IN-STORE!

**EDBD-13**
**Drill Sharpener**
Order Code: D070
**$89**
SAVE $23.70

**RNB40**
**Nut & Blind Riveter Set**
*Refer page 25*
Order Code: N001
**$89**
SAVE $37.50



**WT200MP - Inverter Multi-Function Welder - MIG-MMA Package Deal**
Order Code: K1100
**$1,045**
SAVE $291.30 off RRP
*(W1102+W241 +Z00894AA+W100)*

**SHST-2.0HD - Foot Operated Shrinker Stretcher**
- *2mm mild steel*
- *204mm throat depth*
- *Shrinking dies*
- *Stretching dies*

NEW

Order Code: S2268
**$999**
SAVE $208.50

## DON'T MISS OUT! SALE ENDS 31ST OF MARCH

# END OF FINANCIAL YEAR
# SALE

## EVERYTHING IS ON SALE - ONLINE AND IN-STORE!

**HD12**
**Dust Collector**
*Refer page 30*

Order Code: W886
**$245**
SAVE $70.10

**BS-7L Band Saw**
*Refer page 16*
Order Code: B006
**$1,495**
SAVE $207

**T-13B - Bench Mount Thicknesser**
Order Code: W812
**$480**
SAVE $118

**X8-PLUS**
**Industrial Bench Grinder with Linisher & Mitre Table**
Package Deal
*Refer page 3*

Order Code: G1590
**$459**
SAVE $90.70 off RRP

**RAIN CHECKS TAKEN DURING THE SALE PERIOD ONLY***

*Due to shipping delays, we may experience delays in stock arriving in time for the sale period. Rain checks will be taken ONLY during the sale.

RAIN CHECKS TAKEN

**UNIQUE PROMO CODE**
**NZEFY21**
**ONLINE OR INSTORE!**

**www.machineryhouse.co.nz**

**AUCKLAND**
2 Waiouru Rd, East Tamaki
Ph: (09) 2717 234

**CHRISTCHURCH**
85 Falsgrave St, Waltham
Ph: (03) 741 6241

Specifications & Prices are subject to change without notification. All prices include GST and valid until 31.03.2

TRIM: 210311041377 / GOV-26-11-05



# PRESSES & LINISHERS



## MGP-6R GEAR PULLER SET
- 2 & 3 jaw system
- Ratchet action jaw lock
- Reversible jaws (int. or ext.)
- 3x100mm & 3x175mm legs

VIDEO ONLINE

$129 (P005)

## MGP-17 WITH SLIDE HAMMER
- 15-30mm internal dia. cap.
- 15-80mm external dia. cap.
- 3 sets of 100mm legs

$126.50 (P013)

## HYDRAULIC GEAR PULLER KIT
- 100, 150 & 200mm pulling legs
- 10 tonne hyd. ram
- 35-115mm bearing separator
- 2 & 3 jaw yoke assembly & cross beam
- Extension rods
- Centring adaptors

$430 (P011)

## PBK-10H HYDRAULIC PANEL BEATING KIT
- Hydraulic pump with hose
- 10 tonne long ram
- 0.5 tonne spreader ram
- Includes 11 various attachments
- Complete in carry case

NEW

$279 (A366)

## PBR-10H HYDRAULIC PANEL BEATING RAM KIT
- 2 x 10T rams, 1 x 5T ram, 2 x 4T rams, 2 x 2T rams & 4 x pulling hooks

NEW

$299 (A365)

## HYDRAULIC CHASSIS PUNCH SET
- 1.6mm sheet capacity
- Includes 22.5, 28.3, 34.6, 43.2, 49.6, & 61.5mm dies

$287.50 (P020)

## PSW-100 ADJUSTABLE PIN SPANNER WRENCH SET
- 8 x drive pins sizes: Ø2.5, Ø3, Ø4, Ø5, Ø6, Ø7, Ø8 & Ø9mm
- Adjustable pin centres 20mm - 100mm
- Chrome vanadium forged steel
- Includes spanner

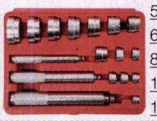
$99 (P001)

## BEARING RACE & SEAL DRIVER SET
- Discs sizes 39.5, 44.5, 50, 59, 63, 65, 72, 76, 81mm
- Manufactured from aluminium

$70 (P031)

## BUSH DRIVER SET
- Remove/install bushes 10-42mm
- Handles: 115, 140 & 160mm
- Manufactured from aluminium

$54 (P030)



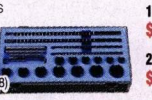
## KEYWAY BROACHES INDIVIDUAL
- HSS consisting of a broach & packing shim

**METRIC**

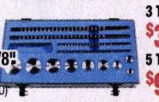
| SIZE | | IMPERIAL SIZE | |
|---|---|---|---|
| 3mm | $69.00 (M4982) | 1/8" | $78.20 (M5002) |
| 4mm | $80.50 (M4983) | 3/16" | $80.50 (M5003) |
| 5mm | $89.70 (M4984) | 1/4" | $113.00 (M5004) |
| 6mm | $103.50 (M4985) | 5/16" | $113.00 (M5005) |
| 8mm | $112.70 (M4986) | 3/8" | $113.00 (M5006) |
| 10mm | $184.00 (M4987) | 1/2" | $191.00 (M5008) |
| 12mm | $184.00 (M4988) | | |

## KEYWAY BROACH SETS
- Supplied in wooden case
- High-speed steel broach set consisting of broaches, bushes & packing shims

**METRIC**
4, 5, 6, 8mm
$471.50 (M498)

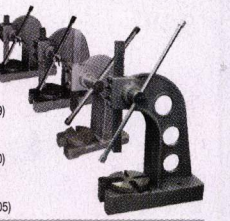


**IMPERIAL**
1/8, 3/16, 1/4, 3/8"
$471.50 (M500)



## ARBOR PRESSES
- Heavy-duty construction
- Cast iron frame
- Four-position anvil
- Square ram

1 TONNE
$89 (P118)
2 TONNE
$195 (P119)
3 TONNE
$359 (P120)
5 TONNE
$950 (P1205)

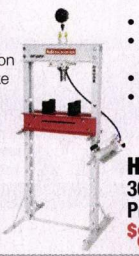


## HYDRAULIC PRESSES

- Spring return ram
- Adjustable horizontal ram position
- 180mm ram stroke
- Complete with bending plates

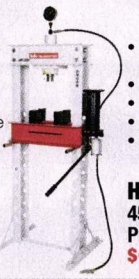
**PP-10HD Bench Model**
10 TONNE Hydraulic
$345 (P141)

- Heavy C channel steel
- Adjust. ram position
- 185mm ram stroke
- Includes pressure gauge & bending plates



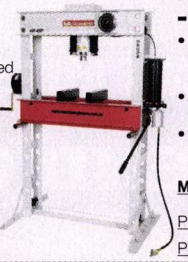
**HP-20PP**
20 TONNE Hydraulic
$570 (P142)

- Adjust. ram position
- C-channel steel table & head section
- 165mm ram stroke
- Includes pressure gauge and bending plates



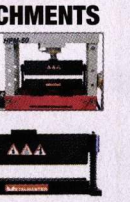
**HP-30P**
30 TONNE Pneumatic/Hydraulic
$810 (P145)

- C-channel steel table & head section
- Pneumatic or hand operated
- Spring return ram
- 190mm ram stroke
- Includes pressure gauge & blocks



**HP-45P**
45 TONNE Pneumatic/Hydraulic
$1,590 (P147)

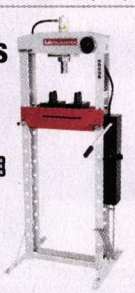
## PRESSBRAKE ATTACHMENTS - Suits Presses
- Designed to suit hydraulic garage presses for bending sheet metal or plate
- Guide rods with return springs on top die
- Made from steel



| MODEL | BENDING CAP. | VEE OPENING | |
|---|---|---|---|
| PBA-45 | 300 x 6mm or 450 x 4mm | 40mm | $195 (P450) |
| PBA-60 | 600 x 10mm | 80mm | $480 (P455) |

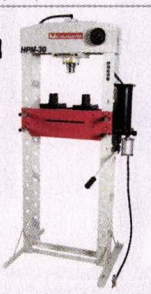
## HEAVY DUTY WORKSHOP PRESSES
- CNC welded steel frame
- Hand or foot operated
- 2 speed hydraulic ram
- 150mm ram stroke

20 TONNE



**HPF-20**
20 TONNE Hydraulic
$868.70 ex GST
$999 inc GST (P150)

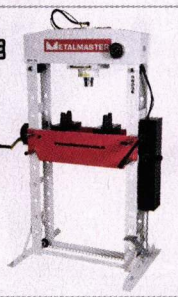
30 TONNE
- Sliding cylinder ram
- Adjustable horizontal ram position
- 155mm ram stroke



**HPM-30**
30 TONNE Pneumatic/Hydraulic
$1,000 ex GST
$1,150 inc GST (P130M)

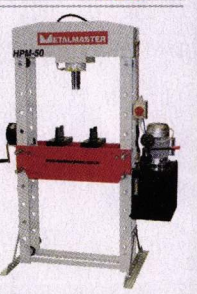
50 TONNE
- CNC welded steel frame
- Hand or foot operated
- 200mm ram stroke

SAVE $368



**HPF-50**
50 TONNE Hydraulic
$2,200 ex GST
$2,530 inc GST (P152)

50 TONNE
- Sliding cylinder ram
- Adjustable horizontal ram position
- 200mm ram stroke
- 240V



**HPM-50**
50 TONNE Motorised/Hydraulic
$3,700 ex GST
$4,255 inc GST (P131M)

## HDP-35 WORKSHOP HYDRAULIC PRESSES
- Sliding cylinder ram
- Heavy duty winch on table rise & fall
- Adjustable horizontal ram position
- Spring return on ram
- Includes V blocks

SAVE $425

**HDP-35**
35 TONNE
$3,800 ex GST
$4,370 inc GST (P129)

## INDUSTRIAL HYDRAULIC PRESSES

EVERYTHING'S ON SALE

WITH SLIDING RAM

| MODEL | CAP. (T) | SLIDING RAM | ex GST | inc GST | CODE |
|---|---|---|---|---|---|
| HP-63T | 63T | No | $4,500 | $5,175 | (P400) |
| HPM-63T | 63T | Yes | $4,900 | $5,635 | (P400M) |
| HP-100T | 100T | No | $6,900 | $7,935 | (P402) |
| HPM-100T | 100T | Yes | $7,200 | $8,280 | (P402M) |
| HPM-150T | 150T | Yes | $10,200 | $11,730 | (P404M) |
| HPM-200T | 200T | Yes | $11,800 | $13,570 | (P406M) |
| HPM-300T | 300T | Yes | $17,900 | $20,585 | (P408M) |

(P404)

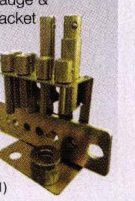
## AFC1 PNEUMATIC FOOT CONTROL
- Suits Pneumatic-Hydraulic Workshop Presses
- Suits Models HPT-30P, HPM-30 & HP-45P

NEW

$69 (P1400)

## PPK-20 STEEL PRESS PIN DRIVER SET
- 8 steel press pins, Ø10 - Ø30mm
- 2 tonne to 20 tonne capacity
- Includes pin adaptor, capacity gauge & storage bracket

NEW



$99 (P1401)

## INDUSTRIAL BENCH GRINDER
- Ø150mm or Ø200mm Grinder
- Optional: Chisel Sharpening Jig, Multitool Linishing Attachment, Tilting Table & Mitre Guide

*Chisel Sharpening Jig*
$207 (L083)

*Multitool Belt & Disc Grinding Attachment*
$379 (L085)

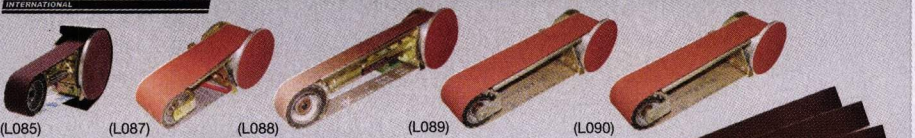
(G160 shown)

Ø200mm GRINDER (240V)
$299 (G160)

*Tilting Table & Mitre Guide*
$139 (L086)

Abbott & Ashby

## Multitool INTERNATIONAL THE ULTIMATE LINISHING TOOL



(L085) (L087) (L088) (L089) (L090)

### BELT & DISC LINISHING ATTACHMENTS

| | |
|---|---|
| 50 x 915mm | $379.00 (L085) |
| 100 x 915mm | $540.00 (L087) |
| 50 x 1220mm | $610.00 (L088) |
| 100 x 1220mm | $625.00 (L089) |
| 100 x 1220mm - to Suit 1" Shaft | $669.00 (L090) |

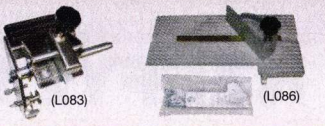
BONUS

PROMO CODE NZEFY21

PACK OF ALUMINIUM OXIDE LINISHING BELTS
60 GRIT with any MULTITOOL Belt & Disc Attachment

### Multitool ACCESSORIES TO SUIT

| | |
|---|---|
| Chisel Sharpening Jig | $207.00 (L083) |
| Tilting Table & Mitre Guide | $139.00 (L086) |



(L083) (L086)

TRIM: 210311041377 / GOV-26-11-05



INITIAL HERE

# Bench Top Router

scheppach
German design & technology

## hf-50

- Cast iron table size 610 x 360mm (1030 x 360mm with extension tables)
- Powerful 1500W brush type 240V motor
- Variable speed 11,500 - 24,000rpm
- Adjustable spindle height 0 - 40mm
- Spindle lock for quick cutter change
- Fine adjustment aluminium fence
- Magnetic switch with overload reset button
- Includes 1/4" & 1/2" collets, mitre guide, spindle guard, Ø100mm dust chute & 2 x push blocks

### Optional Accessories:

p231

p232

p228

| MODEL | | hf-50 |
|---|---|---|
| ORDER CODE | | W846 |
| Table Size | mm | 610 x 360 |
| Table with Extensions | mm | 1030 x 360 |
| Variable Speed | rpm | 11,500 ~ 24,000 |
| Spindle Height | mm | 0 - 40 |
| Motor Power | kW/hp/V | 1.5 / 2 / 240V |
| Shipping Dim. (LxWxH) | cm | 53 x 66 x 37 |
| Weight | kg | 32 |
| PRICE | ex GST | $496 |
| PRICE | inc GST | $570.40 |

# Router Table With Sliding Table

## RT-100

- Suitable for brand name routers
- Table dimensions 785 x 560mm
- Sliding aluminium table 730 x 310mm
- 240V-15amp female socket & 240V-15amp male plug
- Fully adjustable squaring guide & hold down clamp
- Lockable toggle switch
- 60mm dust chute
- Table tilts 45° for easy access to mount router
- Weight 57kg
- Floor space (LxWXH) 180 x 80 x 108cm

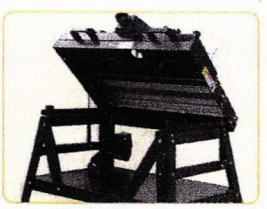
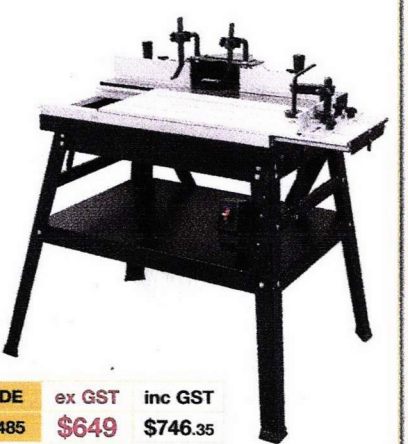


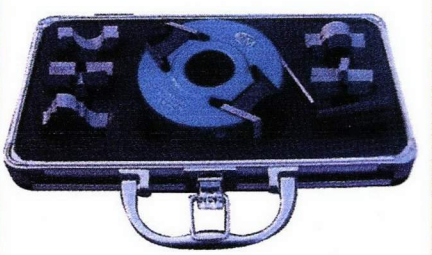
Table Tilts 45°



| CODE | ex GST | inc GST |
|---|---|---|
| W4485 | $649 | $746.35 |

# Cutter Head

- 28 Blades (7 profiles)
- Ø90mm cutter
- Suits Ø30mm spindles



| CODE | ex GST | inc GST |
|---|---|---|
| W647 | $200 | $230 |

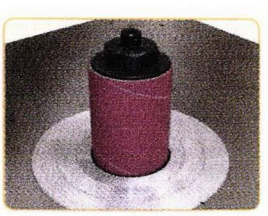
# Spindle Moulder

## SP-300

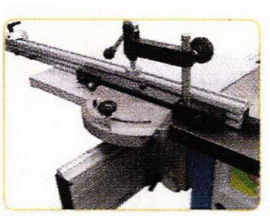
- Ø30mm spindle with 100mm spindle travel
- 200mm spindle length
- 900mm table height
- Aluminium fence and top clamp
- 2.2kW / 3hp 15Amp 240V motor
- Tilting arbor to -5° ~ +30° for various profiles
- Cast iron cutter guard with Ø100mm dust port
- Large ground, cast iron work table (710 x 640mm)
- 4 spindle speeds with Fwd/Rev 1800, 3000, 6000, 9000rpm
- Includes sliding table with mitre guide, 74mm drum sanding attachment, micro adjustment rise & fall spindle, lock on spindle for easy cutter change

| MODEL | | SP-300 |
|---|---|---|
| ORDER CODE | | W640 |
| Table Size | mm | 710 x 640 |
| Spindle Speeds | No./rpm | 4 (1800, 3000, 6000, 9000) |
| Motor Power | kW/hp | 2.8 / 3.75 |
| Voltage | V/Amp | 240 / 15 |
| Shipping Dim. (LxWxH) | cm | 121 x 70 x 113 |
| Weight | kg | 221 |
| PRICE | ex GST | $2,480 |
| PRICE | inc GST | $2,852 |

Tilting Arbor 30°



Drum Sanding Attachment



Sliding Table



All prices inc GST unless ex GST is specified • Specifications & Prices are subject to change without notification • Plug & lead not supplied on 415V machines

# Board Funding for the 2019/20 Financial Year

| | Meeting considered | Group | Project | Accountability Received | Amount Granted | Running Balance |
|---|---|---|---|---|---|---|
| Rangiora-Ashley Community Board 10.137.100.2410 | | | allocated 10,630 - previous year all spent | | | $ 10,630.00 |
| | Jul-19 | The Rangiora Festival Charitable Trust | Waimakariri Winter Festival | 27.01.2020 | $500 | $ 10,130.00 |
| | Jul-19 | R13 Youth Development Trust | Community Youth Programmes | 0/01/1900 | $500 | $ 9,630.00 |
| | Aug-19 | Reflections Community Trust | Advertising costs for the 2019 Light Party | 15/01/2020 | $184 | $9,446.00 |
| | Aug-19 | Fernside School | Books for the library | | 0 | 9446 |
| | Sep-19 | Southbrook School | Outdoor food garden | 27.05.2020 | $ 500.00 | $ 8,946.00 |
| | Sep-19 | NC Neighbourhood support | Promotional gazebo | 0/01/1900 | $ 500.00 | $ 8,446.00 |
| | Oct-19 | NIL | | | | 8446 |
| | Nov-19 | North Canterbury Scout Jamboree | Attendance Jamboree | 16/04/2020 | $500 | $ 7,946.00 |
| | Nov-19 | Trinity Methodist Mainly Music Group | Towards the cost of replacing their computer | 17.06.2020 | $500 | $ 7,446.00 |
| | Nov-19 | North Canterbury Baasketball | Purchasing of first aid kits | 18.08.2020 | $404 | $ 7,042.00 |
| | Dec-19 | NIL | | 0/01/1900 | | 7042 |
| | Jan-20 | NIL | | 0/01/1900 | | 7042 |
| | Feb-20 | Rangiora Playcentre | Additional equipment for fort and stain | 21/08/2020 | $500 | $ 6,542.00 |
| | Feb-20 | Citizens Advice Bureau | Purchase of a laptop computer | 0/01/1900 | $ 500.00 | $ 6,042.00 |
| | Mar-20 | Validus Charitable Trust | Seeding funding | | $0 | $ 6,042.00 |
| | Mar-20 | Presbyterian Support Upp | Withdrawn Cost of hosting Living Well in Waimakariri | 0/01/1900 | | $ 6,042.00 |
| | Mar-20 | North Canterbury Pride | Withdrawn Cost of hosting picnic | 0/01/1900 | | $ 6,042.00 |
| | Apr-20 | Waimakariri Arts Trust - H | Withdrawn Towards Advertising | 0/01/1900 | | $ 6,042.00 |
| | Apr-20 | NIL | | | | $ 6,042.00 |
| | May-20 | NIL | | | | $ 6,042.00 |
| | Jun-20 | Rangiora Croquet Club | Cost of Herbicides | 7/01/2021 | $500 | $ 5,542.00 |
| | Jun-20 | North Loburn Home and School Association | Towards maintenance of community swimming pool | 0/01/1900 | $500 | $ 5,042.00 |
| | | | | | | $ 5,042.00 |

# Board Funding for the 2020/21 Financial Year

| | Meeting considered | Group | Project | Accountability Received | Amount Granted | Running Balance |
|---|---|---|---|---|---|---|
| Rangiora-Ashley | | | Council Allocation 10,630 + Carry forwards $5,000 = $15,630 | | | $ 15,630.00 |
| | 9-Sep | Reflections Community Trust | Declined Advertising | 0/01/1900 | $0 | $ 15,630.00 |
| | 9-Sep | North Canterbury Indoor Bowls | Hall hire | 0/01/1900 | $500 | $ 15,130.00 |
| | 14-Oct | Ashley Playcentre | Sandpit toys | 0/01/1900 | $500 | $14,630.00 |
| | 14-Oct | North Loburn School | Equipment and compost | 0/01/1900 | $494 | $ 14,136.00 |
| | 14-Oct | Cust-West Eyreton Playcentre | Tablet and Artwork | 0/01/1900 | $500 | $ 13,636.00 |
| | 14-Oct | Waimakariri Combined Friendship Club | Declined Subsidise a day to Ashburton | 0/01/1900 | $0 | $ 13,636.00 |
| | 14-Oct | Community Wellbeing North Canterbury Trust | Dishwasher | 0/01/1900 | $500 | $ 13,136.00 |
| | 14-Oct | SeniorNet North Canterbury | Internet Banking Seminar | 18.02.2021 | $120 | $ 13,016.00 |
| | 11-Nov | Rangiora Toy Library | Pikler Triangle | 0/01/1900 | $494 | $ 12,522.00 |
| | 9-Dec | Southbrook Netball Club | Hall hire | 0/01/1900 | $300 | $ 12,222.00 |
| | 9-Dec | North Canterbury Athletic Club | Hall hire and storage | 18.12.2020 | $500 | $ 11,722.00 |
| | 12-Feb | Oxford Community Trust | costs for hosting a Wellbeing Networking | | 500 | $ 11,222.00 |
| | 12-Feb | North Canterbury Pride | Host LGBTIQ social event | 0/01/1900 | $250 | $ 10,972.00 |

# RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

## Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

| *Examples (but not limited to) of what the Board cannot fund:* | *Examples (but not limited to) of what the Board can fund:* |
|---|---|
| × Wages | ✓ New equipment |
| × Debt servicing | ✓ Toys/educational aids |
| × Payment for volunteers (including arrangements in kind eg petrol vouchers) | ✓ Sporting equipment |
| × Stock or capital market investment | ✓ Safety equipment |
| × Gambling or prize money | ✓ Costs associated with events |
| × Funding of individuals (only non-profit organisations) | ✓ Community training |
| × Payment of any legal expenditure or associated costs | |
| × Purchase of land and buildings | |
| × Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests | |
| × Payment of fines, court costs or mediation costs, IRD penalties | |

# RANGIORA-ASHLEY COMMUNITY BOARD DISCRETIONARY GRANT APPLICATION

## Criteria for application

- Grant applications will be considered every month by the Rangiora-Ashley Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Generally funding grants will be a maximum of $500 in any one financial year (July 2019 to June 2020) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- The group should have strong links with the Rangiora-Ashley community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Rangiora-Ashley Community Board.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An accountability form must be provided to the Council outlining how the funds were applied, within six months of the grant being allocated, when funds are spent, or prior to a new application. A new application will not be accepted until the previous accountability form has been completed and returned. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

### What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Email: records@wmk.govt.nz

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

### What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

**WAIMAKARIRI DISTRICT COUNCIL**

**REPORT FOR DECISION**

| | |
|---|---|
| **FILE NO and TRIM NO:** | GOV-26-11-06 /210324048895 |
| **REPORT TO:** | Rangiora-Ashley Community Board |
| **DATE OF MEETING:** | 14 April 2021 |
| **FROM:** | Kay Rabe, Governance Adviser |
| **SUBJECT:** | Ratification of the Rangiora-Ashley Community Board's Submission to the Waimakariri District Council 2021/31 Draft Long Term Plan |
| **SIGNED BY:** | Department Manager / pp Chief Executive |

## 1 SUMMARY

The purpose of this report is to retrospectively ratify the Rangiora-Ashley Community Board's (the Board) submission to Waimakariri District Council's 2021/31 Draft Long Term Plan (LTP).

Attachments:

i. The Rangiora-Ashley Community Board Submission to the Waimakariri District Council 2021/31 Draft Long Term Plan (Trim Ref: 210331053448).

## 2 RECOMMENDATION

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210324048895.

(b) **Retrospectively ratifies** its submission to the Waimakariri District Council 2021/31 Draft Long Term Plan (Trim Ref: 210331053448).

(c) **Notes t**he Board has also submitted to Environment Canterbury on their draft Long Term Plan.

## 3 BACKGROUND

3.1 The draft LTP sets out the Council's priorities for the next 10 years, including the work the Council intends to do, how much the work was anticipated to cost, and how the Council proposes to fund the work.

3.2 The LTP is reviewed every three years to ensure remains relevant and accurate. In the intervening years, an Annual Plan is developed to reflect any changes to the LTP that are required for the year ahead.

## 4 ISSUES AND OPTIONS

4.1 The Board's goal is to actively participating in the Council's annual and long term budget process to ensure equitable spending across the district whilst being mindful of rates affordability.

4.2 As part of the Long term process the Board also aims to advocate to the Council on key issues and priorities for the area, especially through the Annual and LTP process.

4.3 Public consultation on the LTP took place from 5 March 2021 to 12 April 2021, with submissions closing on 12 April 2021.

4.4 Board members met at a workshop on 31 March 2021 to discuss the content of their submission to the LTP. A first draft was circulated on 1 April 2021 for additional comment and feedback by 7 April 2021 which was incorporated into a final draft and recirculated.

4.5 The finalised submission was approved by the Chair and submitted to the Council on 9 April 2021. The Chair will be speaking to the Council regarding their submission at the LTP hearing on 6 May 2021. The outcome of the Councils decisions will be known in June when the LTP is confirmed.

4.6 The Board is now asked to retrospectively ratify the attached submission.

4.7 The Management Team have reviewed this report.

## 5 COMMUNITY VIEWS

5.1 **Groups and Organisations**

A major publicity campaign has been put in place by the Council including Drop-in sessions which Board members have also attended. Board members have been listening to the community at various events and meetings they attend to gauge the feelings of the community regarding the LTP.

5.2 **Wider Community**

As for 5.1.

## 6 IMPLICATIONS AND RISKS

6.1 **Financial Implications**

Not applicable.

6.2 **Community Implications**

The Draft Annual Plan 2020-21 had no public consultation and engagement.

6.3 **Risk Management**

Not applicable.

6.4 **Health and Safety**

Not applicable.

## *7* CONTEXT

7.1 **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Legislation**

Not applicable.

7.3 **Community Outcomes**

- Opportunities for people to contribute to decision making.
- People have wide ranging opportunities for being informed.
- Public spaces and facilities are plentiful, accessible and high quality.

7.4 **Delegations**

Not applicable.

+ April 2021

**To:** The Waimakariri District Council

**Submission:** 2021 - 2031 Draft Long Term Plan

**From:** **RANGIORA-ASHLEY COMMUNITY BOARD**

**Contacts:** Kay Rabe – Governance Advisor com.board@wmk.govt.nz
Jim Gerard (Chairperson) jim.gerard@wmk.govt.nz

The Chairperson respectfully requests to be heard with regard to this submission.

The Rangiora-Ashley Community Board (the Board) would sincerely like to thank the Waimakariri District Council for their work in preparing the draft Long Term Plan 2021-2031 and for the opportunity to make a submission.

**PROJECTS IDENTIFIED IN THE DRAFT LONG TERM PLAN**

1. **Providing Community Facilities at Pegasus and Ravenswood**
   The Board submits that, at present, there is no requirement for a further community facility in Ravenswood and indeed considers that two facilities could lead to isolation of communities as groups either identify with one or the other area. The Board is against any consideration of a further aquatic facility in the district.

   The Board supports the development of a community facility in Pegasus.

   *The Board therefore supports Option C as laid out in the consultation document which proposes a combined facility at Pegasus.*

2. **Expand and Upgrade the Trevor Inch Memorial Library and Rangiora Civic Building**
   The Board is in support of the upgrade and expansion of the Trevor Inch Memorial Library however understands the rationale of combining the projects to get a cohesive outcome for the civic precinct. The Board is in support of including the museum into the library complex.

   The Board considers it prudent to defer the expansion of the civic building at this time. Although the Board acknowledges the difficulties staff experience at present being spread over several different locations and the wellbeing impacts. The Board also considers that until there is better clarity and understanding of the impact the water infrastructure review will have on the district, it would be premature to expand the current building.

   *The Board therefore supports Option A as laid out in the consultation document which proposes combining the two projects and deferring them to the 2029/30 financial year, with the inclusion that the museum be incorporated into the Library complex.*



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3. **Build a Car Park Building to Service Rangiora Town Centre**
   The Board is aware that presently the land in Durham Street which is utilised for parking is leased by the Council. If this land was secured for the next several years the Board is comfortable with the deferment of the building of a car park building, however if is not the case the Board would not like this project deferred as it believes that the lack of parking in Rangiora central will have a detrimental effect.

   The Board would like to emphasise the importance of the design and location of the proposed car park building so as not to detract from the character of the town centre and would like to be involved from the start when the project is being scoped.

   *The Board supports Option A subject to the securement of the land in Durham Street to continue to provide parking until such time as a car park building is completed.*

4. **Covid-19 Economic Recovery**
   The Board would like to acknowledge the excellent work of the Council in managing the Covid-19 emergency and assisting in the economic recovery by keeping rates low and utilising local providers were possible.

5. **Responding to Climate Change and Sustainability**
   The Board is in support of the Park and Ride initiative and the encouragement of Council to support public transport and its commitment to cycle ways to encourage the use of other means of transport.

   The Board also would like to acknowledge the difference the new Northern Motorway has made to traffic flows within the greater Christchurch area.

6. **Water Infrastructure**
   The Board would like to acknowledge the successful management of water infrastructure and the good quality of fresh water in the district. The Board believes that the district is well served by the Council's good management and investment in all water matters.

   The Board is concern at the loss of local knowledge of maintenance and management of the water infrastructure which could lead to inefficiencies and cost increases.

7. **Infrastructure Policy**
   - **Elderly Housing**
     *The Board supports the retention of its housing portfolio and would encourage the Council when necessary to work in partnership with Government and the business*

*sector when adding to the Housing Portfolio.* The Board feels it is important for the Council to assist in supporting quality, affordable housing for the elderly.

- **Transport**
  The Board has grave concern regarding traffic congestion in Southbrook Road. The Board acknowledges the proposed traffic lights at Torlesse/Coronation Street intersection which will assist pedestrian safety but believes that this could increase traffic congestion in the area.

  *The Board submits that work on Southbrook Road be priority for the Council and funding set aside to cover any work required. The Board requests representation on the Working Party* which it understands has been set up to deal with this issue, and once solutions are identified, that the work be carried out without any further delay.

  *The Board would also request that priority be given to the development of a roundabout at the SH1 and Rangiora-Woodend Road intersection.* This would increase use of this road network and take pressure off the Southbrook Road. The Board understands that this work has already been investigated by NZTA and request that the Council work in partnership with NZTA to achieve a speedy outcome. The Board believes that this would be a better solution to the proposed Eastern Bypass in mitigating congestion.

- **Kaiapoi Community Hub**
  *The Board supports the development of the Kaiapoi Community Hub* and believes that this will be an important asset to the area.

- **Kaiapoi Art Expo – Waimakariri Arts Trust**
  The Board acknowledges that this is an iconic event for the district and is very supportive of continuing financial assistance. However the Board considers that this event would be better funded from another source within the Council.

  If that is not possible than the Board suggests that the required funding (i.e. $500 per ward) should be subtracted from the Discretionary Fund at the time of allocation so as to assist the Trust by not having to apply annually to four different Boards.

- **Aquatic Facilities**
  The Board acknowledges that importance of swimming pools in the district and is grateful for the facilities offered by Dudley Pool. However the Board notes that this facility is already almost at capacity.

  *The Board would like to request that consideration be given to expanding (on a user pays basis) the pool* to include children play features such as wave pools and hydro slides. It is the Board's belief that children learn water safety while playing in water as well as by traditional swimming lessons. The Board also believes this facility would

attract many more people to Rangiora which in turn could benefit other businesses in the area.

The Board would like to thank the Council for considering its submission to the Long Term Plan 2021-2031.

Kind regards

Jim Gerard
Chair
Rangiora-Ashley Community Board

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**WAIMAKARIRI DISTRICT COUNCIL**

**REPORT FOR DECISION**

| | |
|---|---|
| **FILE NO and TRIM NO:** | GOV-26-11-06 /210324049407 |
| **REPORT TO:** | Rangiora-Ashley Community Board |
| **DATE OF MEETING:** | 14 April 2020 |
| **FROM:** | Kay Rabe, Governance Adviser |
| **SUBJECT:** | Ratification of the Board's Submission to the Environment Canterbury's Draft Annual Plan 2020-21 |

**SIGNED BY:**

Department Manager

pp

Chief Executive

## 1 SUMMARY

The purpose of this report is to retrospectively ratify the Rangiora-Ashley Community Board's (the Board) submission to Environmental Canterbury's 2021/31 Draft Long Term Plan

Attachments:

i. The Rangiora-Ashley Community Board Submission to Environmental Canterbury's 2021/31 Draft Long Term Plan (Trim Ref: 210324049415).

## 2 RECOMMENDATION

**THAT** the Rangiora-Ashley Community Board:

(a) **Receives** report No. 210324049407.

(b) **Retrospectively ratifies** its submission to Environmental Canterbury's 2021/31 Draft Long Term Plan (Trim Ref: 210324049415).

## 3 BACKGROUND

3.1 The draft LTP sets out the Environmental Canterbury's (ECan) priorities for the next 10 years, including the work it intends to do, how much the work was anticipated to cost, and how the ECan proposes to fund the work.

3.2 ECan's LTP is reviewed every three years to ensure remains relevant and accurate. In the intervening years, an Annual Plan is developed to reflect any changes to the LTP that are required for the year ahead.

## 4 ISSUES AND OPTIONS

4.1 The Board aims to serve as a vehicle for local residents to seek assistance and advocacy in accessing the Regional Council services through its Annual and LTP process.

4.2 Board members therefore met at a workshop on 31 March 2021 to discuss the content of their submission to ECan's LTP. A first draft was circulated on 1 April 2021 for additional comment and feedback by 7 April 2021 which was incorporated into a final draft and recirculated.

4.3 Public consultation on the LTP took place from 8 March 2021 to 11 April 2021, with submissions closing on 11 April 2021.

4.4 The finalised submission was approved by the Chair and submitted to the ECan on 9 April 2019.

4.5 The Board is now asked to retrospectively ratify the attached submission.

4.6 The Management Team have reviewed this report.

## 5 COMMUNITY VIEWS

5.1 **Groups and Organisations**

A major publicity campaign has been put in place by ECan including briefing sessions which some Board members attended.

5.2 **Wider Community**

As for 5.1.

## 6 IMPLICATIONS AND RISKS

6.1 **Financial Implications**

Not applicable.

6.2 **Community Implications**

The Draft LTP is subject to formal and extensive public consultation and engagement.

6.3 **Risk Management**

Not applicable.

6.4 **Health and Safety**

Not applicable.

## *7* CONTEXT

7.1 **Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Legislation**

Not applicable.

7.3 **Community Outcomes**

- Opportunities for people to contribute to decision making.
- People have wide ranging opportunities for being informed.
- Public spaces and facilities are plentiful, accessible and high quality.

7.4 **Delegations**

Not applicable.

Kay Rabe
Governance Adviser

+ April 2021

To: Environment Canterbury (ECan)

Subject: **Draft Long Term Plan 2021/2011**

From: **Rangiora-Ashley Community Board**

Jim Gerard (QSO), Chairperson

Contact: Kay Rabe, Governance Advisor kay.rabe@wmk.govt.nz
C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

The Chairperson does not want to be heard in regard to this submission.

The Rangiora-Ashley Community Board (the Board) thank Environment Canterbury for the opportunity to comment on its Draft Long Term Plan 2021/2031.

The Board supports the Waimakariri District Council's submission on Environment Canterbury's Draft Long Term Plan 2021/2031.

The Board rejects both Option One and Two laid out in the Consultation Document.

The Board would like to express grave concerns regarding the proposed rate increase and the affordability for people with **fixed incomes** in the District. Those who are affected the most would be the elderly and people already struggling with day to day living expenses, especially in the aftermath of Covid-19. To this end the Waimakariri District Council has, by careful financial and project management, kept its rates as low as practically possible.

The Board has done research and note that the District is disproportionately affected by the proposed rates increase. Environment Canterbury's Chairperson has stated publically that the average rate increase in Christchurch is approximately 3%, however most Rangiora urban households will be experiencing a 33% raise in their rates and the rural areas even higher increases. In the case of the Board Chair the proposed increase would be $127.90 which is not an insignificant amount.

Environment Canterbury has also stated that further work on stop banks will need to be addressed, however the Board disputes this as the stop banks were all remediated and strengthened after the earthquakes and this work has been completed.

The Board also takes exception to the comment made that a change of mind set needs to be made and that rates are not a burden. To those on fixed incomes any increase in expenditure is a burden.

The Board would urge Environment Canterbury to review their funding options, considering longer debt funding periods so as to lower the immediate funding required by rates and make this a true intergenerational cost. The Board would also note that in the present financial climate the low lending rates makes debt funding a more attractive option.

The Board would also urge that the programme of work be reassessed and prioritised rather than attempting to achieve all objectives simultaneously. While the Board understands the changes required by the Government and climate change it cautions against haste as there are likely to be further legislation which could compromise work already started. Considered prioritisation of projects could spread the employment costs as staff could be redeployed when projects or work streams have been achieved rather than employing additional staff, or considering short term contracts for specific skills. The Board notes that the employment of staff does not add any specific value to the District to counterbalance the disproportional increase in rates.

Thank you once again for the opportunity to comment.

Jim Gerard QSO
Chairperson
Rangiora-Ashley Community Board

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**WAIMAKARIRI DISTRICT COUNCIL**

**MEMO**

| | |
|---|---|
| **FILE NO AND TRIM NO:** | WAT-03 / WAT-05-16-07-05 / 210331053064 |
| **DATE:** | 23 March 2021 |
| **MEMO TO:** | Rangiora-Ashley Community Board<br>Cust Water Supply Advisory Group |
| **FROM:** | Colin Roxburgh, Water Asset Manager |
| **SUBJECT:** | Update on Cust Headworks Renewal Project |

## 1. Summary

The purpose of this memo is to update the Rangiora-Ashley Community Board and Cust Water Supply Advisory Group on progress with the Cust Water Headworks Renewal and Storage Upgrade project.

There are two key updates to provide at this point:

- A contract has been awarded to On-Grade Excavation and Drainage to undertake the upgrade of the Cust water headworks. They are expected to commence on site in mid-April 2021.
- The Council has approved a recommendation to use some of its Stimulus funding to assist with the funding of these works. This is still subject to approval of central Government, and staff will report back with the outcome of this.

## 2. Background

In 2019, following site inspections, analysis of water quality data, and analysis of available storage capacity, it was deemed that a renewal of the Cust water supply headworks was required in order to:

- Address risk of contamination from the current site. It is noted that E. coli was detected at the site in late 2020, a boil water notice issued, and chlorination instigated from that time.
- Increase storage capacity to provide sufficient resilience and redundancy.
- Allow for future treatment requirements of chlorine disinfection, UV disinfection, or both.

The Cust community was consulted on the proposal in March 2020. Submissions were received, and the community generally supported the proposal (refer 200423048183[v2] for community consultation outcome and subsequent Council decision).

From this time, design works progressed and ultimately tender documents were released in late 2020 for pricing, for construction within 2021.

## 3. 2021 Update

There are two key points to provide an update on regarding this project:

### 3.1. Tender Process

Following the tender process, prices were received from three contractors for the contract works. Overall the projected expenditure is approximately equal to the budget allowance.

The contract for physical works has been awarded to On-Grade Excavation and Drainage.

Construction is planned to commence on site in mid-April 2021, for completion in early to mid-July.

Locally affected properties and businesses have been kept up to date throughout the process leading up to this point, with more updates to be provided by staff prior to construction commencing, and during the construction process.

There will be little disruption to the community, with the new headworks constructed with the existing headworks still online, and only a short changeover period is anticipated. There will be targeted communications closer to the time regarding any such minor disruptions.

### 3.2. Stimulus Funding Application

In mid to late 2020, Council became eligible for $8.03 million of Stimulus funding as part of the Government's Three Waters Reforms process. There were two key reasons for this:

- The Government was intending to stimulate the economy to mitigate the economic impacts of COVID-19;
- In accepting the funding, Councils agreed to participate in good faith with the first stage of the Three Waters Reforms, by providing the Government with data to help inform the discussions. This was non-binding in terms of future commitments.

Originally, the Cust Headworks project was not included in the top priority projects to receive the funding, however was included as a 'contingency project'. This meant that if not all the funding was to be utilised through the first core batch of projects, consideration could be given to the Cust project receiving some of the funding. The inclusion of this as a contingency project is in recognition of the high need to deliver this project, the forecast rating impact of the project without Stimulus funding, and as part of achieving equity across the district.

Following pricing being received for the majority of the primary projects, it has been identified that there is likely to be a surplus of approximately $220,900.

This forecast surplus led to Council authorising staff to apply to the Government for formal sign-off of utlilisation of $220,900 of the Stimulus grant to go towards the Cust Headworks project.

When the community was consulted on the project, it was indicated that the rates would increase from $974 per connection in 2019/20 to $1,303 in 2022/23 as a result of the upgrade. Should the Government accept the proposal to part-fund the project with Stimulus funds, staff will bring a submission to the Long Term Plan deliberations to reduce the scheme funded portion, which will reduce the rating impact of the project. The Board and Advisory Group will be updated on the outcome of this process, following the Government approval, staff submission, and Council deliberation process.

**WAIMAKARIRI DISTRICT COUNCIL**

**REPORT**

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|---|---|
| **FILE NO and TRIM NO:** | GOV-26-11-06 / 210407055760 |
| **REPORT TO:** | Rangiora-Ashley Community Board |
| **DATE OF MEETING:** | 14 April 2021 |
| **FROM:** | Jim Gerard, Chairperson Rangiora-Ashley Community Board |
| **SUBJECT:** | Chair's Diary for March 2021 |

## 1. SUMMARY

| DATE | EVENT / MEETING |
|---|---|
| Thursday 4 March | • Arlington Park Community BBQ<br>• All Boards Briefing |
| Monday 8 March | • Visitor Strategy Committee |
| Tuesday 9 March | • Agenda Meeting with Kay<br>• Council Briefing with ECan re LTP<br>• Rangiora Promotions Board |
| Wednesday 10 March | • Rangiora-Ashley Community Board Meeting |
| Thursday 11 March | • Debrief of Board Meeting with L Smith and K Rabe |
| Saturday 13 March | • Eats and Beats in Victoria Park |
| Monday 15 March | • Opening new pre School "The Oaks Montasori" |
| Friday 19 March | • Annual Plan Public Consultation outside New World |
| Monday 22 March | • District Licencing Committee site visit in Woodend |
| Tuesday 23 March | • Quarry Sub-committee meeting with Morris and Jason |
| 24 and 25 March | • District Licencing Hearing |
| Wednesday 31 March | • Annual Plan Submission Workshop |

## 2. RECOMMENDATION

**THAT** the Rangiora-Ashley Community Board:

(a) Receives report No. 210407055760.

Jim Gerard QSO
Chairperson