MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 18 MARCH 2019 AT 4PM.

PRESENT

J Watson (Chairperson), R Blair, C Greengrass, M Pinkham, P Redmond and S Stewart.

IN ATTENDANCE

G Cleary (Manager Utilities and Roading), Simon Markham (Manager Strategy and Engagement), Simon Hart (Business and Centres Manager), Grant McLeod (Green Space Manager), Kay Rabe (Governance Adviser) and Courtney Fowler-Jenkins (Governance Support Officer)

Councillors A Blackie and J Meyer

The Chairperson called for a minute's silence to show respect for the families and victims of the terror attack on Friday.

1 APOLOGIES

Moved J Watson seconded C Greengrass

Apologies were received from N Atkinson for absence and for lateness from A Blackie.

CARRIED

2 CONFLICTS OF INTEREST

J Watson declared an interest for item 7.1 “Application to the Board's Discretionary Grant Fund 2018-19” regarding funding for the Kaiapoi Art Expo.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapo-Tuahiwi Community Board – 18 February 2019

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Confirms the circulated minutes of the Kaiapo-Tuahiwi Community Board meeting, held 18 February 2019, as a true and accurate record subject to the inclusion to item 11. 'Members Information Exchange – R Blair' of the item “Attended the Pines Gala and the Kaiapoi River Carnival”.

CARRIED

4 MATTERS ARISING

No matters arising

5 DEPUTATIONS AND PRESENTATIONS

5.1 Inspector Peter Cooper and Senior Sergeant Reeves (NZ Police) were unable to attend the meeting and will reschedule their update.
6 **ADJOURNED BUSINESS**

There was no adjourned business.

7 **REPORTS**

C Greengrass took the Chair for this item and J Watson sat back from the table.

7.1 **Application to the Kaiapoi-Tuahiwi Community Board’s Discretionary Grant Fund 2018/2019 - Kay Rabe (Governance Advisor)**

Moved P Redmond seconded R Blair

**THAT** the Kaiapoi-Tuahiwi Community Board:

(a) **Receives** report No. 190213016248

(b) **Approves** a grant of $500 to Waimakariri Arts Trust Kaiapoi Art Expo towards the running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, in particular promotional advertising in the Kaiapoi Advocate, venue hire and set up costs for the Kaiapoi Club.

CARRIED

J Watson resumed the Chair.

A Blackie arrived at 16.20pm

7.2 **Activity on the Kaiapoi River – Simon Hart (Business and Centres Manager)**

S Hart spoke to the report explaining the desire for the Council to be customer focused and provide clear guidance to developers interested in projects utilising the Kaiapoi River and/or the Marine Precinct. He emphasised that the Approval Guide and Process Guide was not in itself approval for projects but just a check list for developers as Kaiapoi River has several stakeholders involved in the process such as Environment Canterbury (ECan), Land Information New Zealand (LINZ), Department of Conservation and Ngai Tuahuriri.

M Pinkham asked staff to clarify service linkups in regards to river boats and floating housing and what those costs would be and who would be responsible for the costs. Staff replied that it would depend on the stakeholders involved but essentially the developer for the buyer would bear the cost. M Pinkham was concerned about raising expectations and then making the cost prohibitive for projects to continue.

S Stewart raised her concerns regarding the proposed double storey housing options and whether the normal planning and zoning regulations would still apply for this sort of dwelling. Staff advised that all building regulations would still apply and emphasised that the forms being brought to the Board for approval would not automatically grant approval but would merely make navigating who should be contacted for which approval easier and make the process and more user friendly.

P Redmond stated that he had reservations and concerns regarding permanent structure as indicated in the third option and that the river should be a public reserve and should not be in private ownership.

M Pinkham asked if there would be a special zone for this kind of development and whether that would require a change in the District Plan. Staff informed members that the District Plan was currently under review and that work on this sort of development had been done in the North Island and could be used as a template. The National Standards for District Plans were also being updated to include this sort of activity.
R Blair asked if there were any restrictions on the proposed River Queen’s desire to be moored at the floating pontoons near the Port and Eagle. Staff were unaware of any problems with that proposal at present.

J Meyer asked what was the expected timeframe for the National Standards for District Plans outcomes to be published and was told there was expectation of these in April/May 2019.

J Watson stated that in her opinion house boats should look like boats and not like permanent structures.

Moved J Watson seconded S Stewart

THAT the Kaiapoi-Tuahiwi Community Board:

(a) Receives report No. 190306027166.

(b) Notes the information contained within this report relating to the work and conversations undertaken on Project Seven (Canal Boats/House Boats on the Kaiapoi River) of the Kaiapoi Town Centre Plan – 2028 and Beyond.

(c) Endorse staff finalising the content, format and design of the attached Approvals and Process Guides for public release.

(d) Circulates a copy of this report to the Council and other Community Boards for their information.

CARRIED

8 CORRESPONDENCE

There was no correspondence.

9 CHAIRPERSON’S REPORT

9.1 Chair’s Diary for February/March 2019

Moved J Watson seconded P Redmond

THAT the Kaiapoi-Tuahiwi Community Board:

(e) Receives report No. 190311030267.

CARRIED

10 MATTERS REFERRED FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 7 February 2019 (Trim No. 190131010946).

10.2 Woodend Sefton Community Board meeting minutes – 11 February 2019 (Trim No 190207013695).

10.3 Rangiora-Ashley Community Board meeting minutes – 13 February 2019 (Trim No 190207013828).

10.4 Youth Council meeting minutes – November 2018.

10.5 Family Violence Prevention – report to Community and Recreation Committee 12 February 2019 (Trim No 190131010856)

10.6 Aquatic Facilities Update – Community and Recreation Committee 12 February 2019 (Trim No 190116003969).

10.7 Capital Projects Report for the period ended 31 December 2018 – report to Audit and Risk Committee 12 February 2019 (Trim No 190128008548).
10.8 **Community Facilities – User applications for exemption from fees – report to Community and Recreation Committee 12 February 2019** (Trim No 190129009698).

10.9 **Library Update to 31 January 2019 – report to Community and Recreation Committee 12 February 2019** (Trim No 190131011192).

10.10 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Rangiora Ashley Community Board 13 February 2019** (Trim No 190109001505).

10.11 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Rangiora Ashley Community Board 13 February 2019** (Trim No 190110001941).

10.12 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Woodend Sefton Community Board 11 February 2019** (Trim No 190109001833).

10.13 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Woodend Sefton Community Board 11 February 2019** (Trim No 190110001871).

10.14 **Summary of Discretionary Grant Accountability 1 July 2017 to 30 June 2018 – report to Oxford Ohoka Community Board 7 February 2019** (Trim No 190110001832).

10.15 **Summary of Discretionary Grant Accountability 1 July 2018 to 31 December 2018 – report to Oxford Ohoka Community Board 7 February 2019** (Trim No 190110001846).

10.16 **Report on Notice of Motions of 4 December 2018 and 5 February 2019 re Fireworks and Nuisance – Geoff Meadows (Policy Manager)** (TRIM No 190226022485)

10.17 **Murphy Park Reserve, Seasonal Alcohol Control Area – Lynley Beckingsale (Policy Analyst)** (TRIM No 190219019295)

10.18 **Elected Members Remuneration and Expenses Policy Review – Sarah Nichols (Governance Manager)** (TRIM No 190224021130)

Moved J Watson seconded C Greengrass

**THAT** the Kaiapoi-Tuahiwi Community Board receives the information in items 10.1-10.18.

**CARRIED**

11 **MEMBERS’ INFORMATION EXCHANGE**

S Stewart

- Update on Draft Annual Plan especially on water issues
- Concern that community stream/river projects stalled. ECan provides the funding but does not have resources for project management. Would like to see a partnership with Waimakariri District Council providing the expertise and helping community to achieve results.
- Cam River – work being done by ECan with raising the tree canopy but unsure if any planting happening.
- Kaiapoi River Rehabilitation Sub Committee to meet on Wednesday 20 March 2019.
- Concern regarding the build up of pigeon faeces under the bridge. High contamination of avian faeces when river water is monitored.
- Concern regarding delays in ECan reporting and information sharing with Waimakariri District Council
- Hamel Lane – berm beautification by residents
P Redmond

- Attended St Bartholomew’s fair – disappointing turn out in comparison to the Food Forest event.
- Attended the Fire Brigades Open Day
- Attended Swannanoa Fair
- Attended All Boards Briefing on 6 March 2019
- Attended both Kaiapoi Community Networking forums
- Attended community BBQ at Moorcroft Reserve – disappointing turn out and requested staff to investigate the possibility of formalising the ‘informal’ path to link with the existing path already there.
- Attended the new Community Garden Open Day – good facility
- Attended the Food Forest Wellbeing Day
- Attended the ENC function at Rangiora RSA
- Attended Port photo exhibition at Ruataniwha and commented on how blue the water of the Kaiapoi River was in the 1990’s.

M Pinkham

- Attended Greater Christchurch Public Transport Committee – concerns regarding lack of public transport options in the District
- Attended All Boards Briefing
- Attended Kaiapoi Fun Run – well attended and good feedback

J Meyer

- Busy roading schedule
- Skewbridge Project might be brought forward – in consultation with NZTA

C Greengrass

- Congratulations to Martin and team for successful Fun Run
- Open Day at Community Garden
- Pines Beach AGM
- Attended Museum meeting
- Attended the opening of the Port and Eagle
- All Boards Briefing for a short while
- Access Group meeting – took staff out and about
- Garden Competition

R Blair

- Darnley Club – reviewing lists and upgrading communications
- Drain between Raven Quay and Hilton Street - concern regarding overgrown weeds which is hindering flow of water.

J Watson

- Concern regarding dead trees in Kaiapoi River – ECan be requested to remove

12 CONSULTATION PROJECTS

About Rural Residential Development and About Draft Annual Plan 2019 – 2020

The Board agreed to amend its Draft Annual Plan workshop set for 3pm on Monday 1 April 2019 to a workshop to deal with both the Rural Residential Development Strategy and the draft Annual Plan and rescheduled the timing of the meeting from 3pm to 2.30pm.

13 REGENERATION PROJECTS

13.1 Town Centre, Kaiapoi
Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:


13.2 **Kaiapoi Regeneration Steering Group**

The next meeting of the Kaiapoi Regeneration Steering Group will be held in Meeting Room 1, Ruataniwha Kaiapoi Civic Centre, 4pm on Monday 1 April 2019. This meeting is open to the public.

14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**

Balance as at 12 March 2019: $3,798.

14.2 **General Landscaping Budget**

Balance as at 12 September 2018: $46,420 (including carry forward).

15 **MEDIA ITEMS**

Nil

16 **QUESTIONS UNDER STANDING ORDERS**

Nil

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 4pm, Monday 15 April 2019 at the Ruataniwha Kaiapoi Civic Centre.

There being no further business the meeting closed at 5.15pm.

CONFIRMED

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Chairperson

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Date