MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE WAIMAKARIRI DISTRICT COUNCIL CHAMBERS, RANGIORA SERVICE
CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 13 JUNE 2018 AT 7PM.

PRESENT
J Gerard QSO (Chair), D Lundy (Deputy Chair), K Barnett, M Clarke, D Gordon, J Hoult, S
Lewis, G Miller, C Prickett and P Williams.

IN ATTENDANCE
J Millward (Manager Finance and Business Support), G Wilson (Building Inspector), E
Cordwell (Governance Adviser) and E Stubbs (Minute Secretary).

1 APOLOGIES
Moved C Prickett seconded P Williams
Apologies were received and sustained from K Galloway and R Brine.

CARRIED

2 CONFLICTS OF INTEREST
Item 7.2 h, 7.3 b and c J Gerard and D Gordon

3 CONFIRMATION OF MINUTES
3.1 Minutes of the Rangiora-Ashley Community Board – 16 May 2018
Moved M Clarke seconded P Williams
THAT the Rangiora-Ashley Community Board:
(a) Confirms the circulated minutes of the Rangiora-Ashley Community
Board meeting, held on 16 May 2018, as a true and accurate record.

CARRIED

4 MATTERS ARISING
D Gordon requested on update on the Crayfish (Koura) Creek Pedestrian
Footbridge. E Cordwell advised that staff were currently obtaining costs and that it
was anticipated that a report would be presented to the Board in July. She would
advise the Board if this was not to be the case.

5 DEPUTATIONS AND PRESENTATIONS
Nil.

6 ADJOURNED BUSINESS
Nil.

7 REPORTS
7.1 Building (Earthquake Prone Buildings) Amendment Act 2016 – Greig
Wilson (Building Inspector) and Lynley Beckingsale (Policy Analyst)
G Wilson spoke to a PowerPoint presentation (Trim No 180620068323) and
provided an update on Earthquake prone buildings in the District. The
Earthquake Prone Buildings Amendment Act 2016 was new legislation that
changed the way Councils were required to look at earthquake prone buildings
and specific legislative requirements.
G Wilson advised that Waimakariri had a ‘Z’ hazard factor >3 so was categorised as ‘high risk’. The seismic risk zones provided timelines in which Councils needed to identify earthquake prone buildings and ensure remediation. It also changed the way buildings were assessed so that individual elements below threshold were identified rather than the buildings as a whole classed as earthquake prone. As part of these new requirements the Council was required to supply a report to the Ministry of Business, Innovation and Employment annually regarding earthquake prone buildings.

Councils were required to identify Priority Buildings and Priority Routes and engage with the community on those. In Waimakariri these were related to unreinforced masonry brick (URM) buildings. G Miller referred to the three plans provided in the report of Priority Routes and noted consultation would be undertaken in August to see if the community agreed with the priority pedestrian areas and/or suggested additional areas. The three areas identified were: Kaiapoi BNZ, Kaiapoi Mill and eight URM buildings along High Street/Kippenberger Avenue in Rangiora.

C Prickett asked if the road corridor was a risk as indicated by the red hatching in the priority route plans. G Wilson advised that there were alternative routes available. The barriers on Williams Street, Kaiapoi were a CERA compromise.

C Prickett asked about the definition of URM buildings was it only brick or solid concrete? G Wilson advised that under the legislation there were different categories.

P Williams referred to the High Street/Kippenberger Avenue Priority Route and asked if all business owners within that strip would be contacted whether or not their buildings were earthquake prone. Some building owners may not know if their buildings were earthquake prone and may be confused by the plan but unwilling to contact the Council. D Gordon reiterated P Williams concerns and the need to be proactive. G Wilson advised that he had undertaken extensive work with affected property owners over recent years and that he would also be very comfortable to speaking to all remaining building owners as part of the on-going process.

K Barnett asked if there were concerns in any other parts of the Ward. G Wilson noted the Church Bell in Cust. It was URM and had been assessed by an engineer who advised that the top was separated. Staff would actively engage with the Church regarding effective barriers to encapsulate until it could be remediated.

K Barnett referred to communications around the business areas needing to outline the steps taken and highlighting public safety was being addressed. G Wilson commented that Invercargill was a good example. The community were invited to public meetings with general information and there was the opportunity to provide reassurance and answer questions.

M Clarke referred to examples of internal building issues and G Wilson advised the whole building design was looked at.

Moved D Gordon  seconded C Prickett

THAT the Rangiora–Ashley Community Board:

(a) Receives report No: 180530059673.
(b) Notes consultation with affected property owners is being undertaken.

CARRIED

D Gordon commented that G Wilson had great engagement with earthquake prone building owners who liked his proactive approach and pragmatism. It
was also important to communicate the issues via the consultation effectively and that this was part of an ongoing, extensive and well managed process.

7.2 **Applications to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2017/2018 – Edwina Cordwell (Governance Adviser)**

J Gerard advised that items 7.2 and 7.3 would be taken together.

D Gordon asked what funds were available. E Cordwell advised there was currently $6,264 and if all applications were approved there would be $1917 remaining.

D Gordon asked with respect to the McAlpines Pipe Band, given that the flashes on the uniforms cost over $500 he queried if the Board could approve more. J Gerard advised that in principle they could, however in the past they had not exceeded that $500 limit nor had the band sought a higher amount.

Moved P Williams seconded G Miller

**THAT** the Rangiora–Ashley Community Board:

(a) Receives report No. 180521055776.

(b) Approves a grant of $500 to Rangiora and Districts Early Records Society Inc. towards the cost of a replacement photographic scanner to ensure historical records can be maintained.

(c) Approves a grant of $500 to Ashley Playcentre towards the cost of ink cartridges to support the printing of individual children’s profile books.

(d) Approves a grant of $500 to Okuku Pony Club Inc. towards the cost of training for two new club coaches.

(e) Approves a grant of $500 to McAlpines North Canterbury Pipe Band Inc. towards the cost of new ‘flashes’ for the band’s uniform.

(f) Approves a grant of $426.50 to North Canterbury Athletics Club towards the cost of club singlets for children aged 7 to 14 years.

(g) Approves a grant of $500 to Rangiora Playcentre towards the cost of sensory and touch based play materials

(h) Approves a grant of $500 to The North Canterbury Academy of Music towards the costs of an end of year Concert, in particular the hiring of the Rangiora Town Hall Auditorium for both rehearsals and concert.

CARRIED

Note: D Gordon and J Gerard declared an interest in 7.2h.

7.3 **Further Applications to the Rangiora-Ashley Community Board’s Discretionary Grant Fund 2017/2018 – Edwina Cordwell (Governance Adviser)**

This item was taken with item 7.2.

Moved P Williams seconded G Miller

**THAT** the Rangiora–Ashley Community Board:

(a) Receives report No. 180605061843.

(b) Approves a grant of $500 to The Friends of Rangiora Town Hall towards the cost of Auditorium CCTV and backstage screen to assist fly, props and run crew as well as performers waiting to go on stage.

(c) Approves a grant of $420 to The North Canterbury Academy of Music
towards the cost of replacement of damaged drum kit items.

CARRIED

Note: D Gordon and J Gerard declared an interest in 7.3b and c.

7.4 Allocation of the balance of the Rangiora-Ashley Community Board's 2017/18 Discretionary Grant Fund – Edwina Cordwell (Governance Adviser)

E Cordwell spoke to the report noting that it was a report for information and that Council had approved to carry forward any unallocated funds to the 2018/19 year. She commented that it was good to get the nine applications through in the last month.

Moved J Hoult seconded S Lewis

THAT the Rangiora–Ashley Community Board:

(a) Receives report No. 180529059409.

(b) Notes that as of 12 June 2018 there is currently $6,264 remaining in the Board's Discretionary Grant Fund.

(c) Notes there are nine applications for Discretionary Grant Funding totalling $4,347 to be considered at the 13 June 2018 Board meeting.

(d) Notes there will be a minimum balance of at least $1,917 remaining in the fund should these applications be approved.

(e) Notes the Council has approved to carry forward any unallocated funds to the Rangiora-Ashley Community Board’s 2018/19 Discretionary Grant.

CARRIED

8 CORRESPONDENCE

Nil.

9 CHAIRPERSON'S REPORT

9.1 Chair’s Diary for May 2018

Moved J Gerard seconded D Lundy

THAT the Rangiora-Ashley Community Board:

(a) Receives report No. 180605061766.

CARRIED

J Gerard commented that he wanted to commend Councillor Brine’s effort to attend the LTP meeting and put his vote for the multi-use stadium, despite being extremely unwell.

D Lundy queried the context for the “17 May 2018 debrief” and J Gerard explained that prior to, and following Board meetings he had regular meetings with E Cordwell and additionally with N Hunt (Communications Coordinator) after meetings to discuss possible media items.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 3 May 2018 (Trim No. 180426045233).
10.2 Woodend-Sefton Community Board meeting minutes – 14 May 2018 (Trim No. 180510051232).

10.3 Kaiapoi Tuahiwi Community Board meeting minutes – 16 April 2018 (Trim No. 180410038481).

10.4 Youth Council meeting minutes – 1 May 2018 (Trim No. 180612065288).

10.5 Capital Projects Report for the period ended 31 March 2018 Report to Audit and Risk Committee 22 May 2018 (Trim No. 180424044711).

10.6 Libraries Update Report to Community and Recreation Committee 22 May 2018 (Trim No. 180511051846).

10.7 Fees and Charges for Community Facilities Report to Council 29 May 2018 (Trim No. 180514052641).

10.8 Funding and Budget Options Kaiapoi River Dredging Proposals Report to Council 29 May 2018 (Trim No. 180514052211).


Moved D Lundy seconded D Gordon

THAT the Rangiora-Ashley Community Board receives the information in items 10.1-10.10.

CARRIED

D Lundy recommended reading item 10.9 regarding the multi-use stadium. He asked with reference to the $91 per year was that for 25 years? J Millward replied that the $91 paid for the loan repayments. After 25 years it could continue to provide for depreciation and half fund cost of the next stadium and reduce payment on future facility, but that this would be a decision for the Council at that time.

11 MEMBERS’ INFORMATION EXCHANGE

11.1 D Lundy

- Represented the Board at ANZAC day services and noted the large turnout.
- Attended Civil Defence training in hazardous waste.
- Attended well-attended joint Drainage Advisory Groups’ meeting. Discussion around use of drones to measure waterways, depth etc. Asked if Council used that technology now and how public could be protected from inappropriate information collection.
  - J Millward advised that an aerial flyover policy was currently being developed. There was money in the budget for drone purchase. There were also health and safety requirements around such operations. A drone could collect valuable flooding data however the issue of protection was a good question. In other areas there had been legal challenges to Councils. There was a meeting next month to discuss issues around permissions and information collection as well as information available through service requests. J Millward noted that the Council collected contact details and that these could only be used for purposes intended for example to advise of road closures or boil water notices.

11.2 D Gordon
• Commented that the Communications team had disseminated the main decision points of the LTP decision well. The average rate increase was 4.5%. Some areas including Cust were higher due to water related matters. In the past there had been discussion around joining Cust/West Eyreton/Summerhill and it may be timely to revisit that discussion due to the steep rate rises.
• Police Inspector Peter Cooper had attended the Youth Council meeting. Tangible items were discussed and there may be initiatives to come out of that.
• Continued concern with roading issues.
• Rymans intersection – concerns around the number of traffic movements and pedestrians and access for a significant body of individuals. In addition there was a preschool planned for the corner which would increase traffic movements.
• Attended Rangiora Promotions Association AGM. Ross Ditmer was re-elected as Chair. The association was in a strong position and now ran seven events in town. They applied for funding outside of Council and were not purely reliant on Council funds.
• Was now chair of District Planning and Regulation Committee.

11.3  K Barnett
• Noted the Youth Council online survey was currently out, it was aimed at people between 12 and 24
• Noted vesting of land at Ashley/High Street corner to a Local Purpose Reserve.
• Noted upcoming debrief meeting following her China/Enshi visit. Opportunities in education would be progressed.

11.4  P Williams
• Attended Te Kōhaka o Tūhaitara Trust ‘drive around’ and commented positively on the vision for the community.
• Attended Hurunui water meeting.
• Attended meeting with Swannanoa Fire Service.
• Commented that the LTP deliberations were well organised.
• Attended Rangiora Airfield meeting, they were progressing an open day for the public. Commented that the airport had the right designation and issues had settled down.

11.5  C Prickett
• Attended Hurunui water meeting – they were progressing backflow prevention, as far as Waimakariri ratepayers, there were no real concerns in terms of the financial situation.
• Attended Milton Dog Park meeting and there had been an agreement on shelter placement.

11.6  S Lewis
• Learner Driver mentor programme – in week three of a five week course held at Tuahiwi Marae with nine students from young to mature age.
• Talking to K Graham (Journey Planner) regarding reflectors for Passchendaele Memorial Path.
• Attended opening of Biota Node at Woodend Beach in memory of the late Councillor Peter Allen.

11.7  J Hoult
• Timebank – had nearly completed constitution and were looking to make an application to become an incorporated society which required fifteen signatories.
• Encouraged groups to apply for Discretionary Funding.
• Attended retirement function for Ken Stevenson. Wanted to acknowledge his role in introducing her to the Council many years ago. J Hoult particularly noted the way in which he engaged and treated people and was prepared to listen and how these qualities had impressed her.

11.8 **M Clarke**

• Raised concerns regarding a development work site operating late at night and also causing footpath debris issues which were resolved by staff.
• Attended joint Drainage Advisory Groups’ meeting, staff discussed what was happening to alleviate issues.
• Moving of extra building for Health Hub was being slowed by work on Oxford Terrace and would more likely be November. Hospital staff were looking at running patient clinics at the Health Hub.

12 **CONSULTATION PROJECTS**


• To establish and operate a pre-school and café.
• Circulated to Board Members for information 21 May 2018.

13 **REGENERATION PROJECTS**

Updates on the Rangiora Town Centre projects are emailed regularly to Board members. These updates can be located using the link below:


14 **BOARD FUNDING UPDATE**

14.1 **Board Discretionary Grant**
Balance as at 6 June 2018: $6,264.04.

14.2 **General Landscaping Fund**
Balance as at 6 June 2018: $1,840.

E Cordwell advised that the balance of the General Landscaping had been confirmed to be carried forward to next year.

15 **MEDIA ITEMS**

16 **QUESTIONS UNDER STANDING ORDERS**
Nil.

17 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**
Nil.
NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 11 July 2018 in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.57pm

CONFIRMED

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Chairperson

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Date

Workshop held from 8pm – 8.30pm.

1. Community Board Plan (8pm to 8.15pm).
   Members reviewed the updated plan and agreed to send any further comments to the Governance Adviser. A formal report and final draft will be presented to the July Board meeting.

2. Community Board Discretionary Grant Fund (8.15pm to 8.30pm).
   Member reviewed the current criteria and application form and agreed that applications should be considered at each meeting (monthly), rather than at every other meeting as at present. A formal report will be presented to the July Board meeting.

3. Members Forum