MINUTES OF THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD
HELD IN THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON
MONDAY 12 MARCH 2018 AT 7.00PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), A Allen, J Archer, A Blackie, R Mather and J Meyer.

IN ATTENDANCE
C Sargison (Community and Recreation Manager), Grant Stephens (Greenspace Community Engagement Officer) and E Stubbs (Minutes Secretary).

Two members of the public were in attendance.

The meeting adjourned for a workshop from 7.32pm to 8.05pm.

1 APOLOGIES
Nil.

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – February 2018
Moved J Archer seconded R Mather
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 12 February 2018, as a true and accurate record.
(b) Confirms the circulated minutes of the Woodend-Sefton Extraordinary Community Board meeting, held 26 February 2018, as a true and accurate record.
CARRIED

S Powell thanked A Thompson for chairing the Extraordinary meeting in her absence.

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
5.1 C Sargison introduced Michael Sharpe and Rosie Oliver from the North Canterbury Sport and Recreation Trust (NCSRT) who spoke to the Board about the Trust and the proposed Multi Use Sports Facility. They showed a video presentation that highlighted the benefits of the stadium and types of activities that could happen in the building including; netball, basketball, futsal, badminton, volleyball, archery tag, indoor bowls, roller derby, table tennis, korfball, dodgeball, handball, gymnastics and tumbling, group fitness, fitness centre, community use, cultural events, corporate events and civil defence. R
Oliver noted that the activities available were greater as the community became more diversified.

It was highlighted that the building was designed for future expansion. It would be facilitated by NCSRT.

R Oliver commented that there were different perceptions of the NCSRT in the community. She explained that the Trust was an umbrella organisation to deliver sport in the area, which included from grass roots to elite athletes. They were in schools every day delivering programmes to all 29 schools in the Waimakariri District. They provided school holiday programmes and swimming lessons. There were four gyms in the area, which were the main source of revenue for the Trust. They provided ten scholarships per year for athletes who had made it to the elite level but were not being funded; four previous recipients were competing at this year’s Commonwealth Games.

R Oliver explained that they were constantly being asked for indoor space and she noted that the Community Centre in Woodend was highly used. The stadium would provide a venue to host and deliver more to the growing community. She noted that many in the community, particularly the elderly did not want to drive to Christchurch for activities.

A Thompson thought the stadium was a very good idea and was supportive. He noted the establishment of Saxton Fields in Nelson and what a fantastic asset it was to Nelson, Stoke and Richmond. He believed the co-location would prove most beneficial, it would cost more and not be as well utilised if spread across the district.

J Archer asked whom the facility was for? Residents of Woodend, Pegasus and Kaiapoi would have to travel quite a distance to the facility. He asked how they would train to be fit and suggested there needed to be satellite-training areas. He could not see young people going from Woodend to train in Rangiora. He believed only the elite could afford to go, and as such, it did not service the youth of satellite towns.

C Sargison commented they were good points raised. Council had spent time looking at the options and could only afford one stadium. An Indoor Court working party had been set up at the time to analyse many different locations across the district and ranked as to preferred site. He noted the success of Dudley Park pool where the same concerns had been raised. Working with NCSRT, and Mainpower as sponsor had enabled schools across North Canterbury to receive lessons for $1.50 per student. He noted that the students across North Canterbury travelled to Dudley for ‘learn to swim’ lessons also. Currently parents of children playing basketball were required to travel to 8 different venues.

R Oliver advised that following the earthquakes parents did not like children to travel into Christchurch for school sport. In response to that, the Trust had set up a primary school sports programme which initially had 37 teams and had grown to 196 teams. Currently those children could only play outdoor sports. She noted that the programme had been driven by the schools; it had not been instigated by the Trust.

J Archer asked if they expected elderly to drive from Woodend for an exercise class. M Sharpe commented that there were two aspects. Firstly fitness – they had fitness centres in Kaiapoi, Amberley and Oxford for those residents. However for competition sport, large spaces were required. A big hub was required as well as the small facilities. He took the example of hockey where previously all teams had had to travel to Christchurch each week, now they had the opportunity for both home and away games.

S Powell asked in regard to the balance of usage through the day as there would be high demand on weekends and evening. M Sharpe noted there could be multiple activities during the day including indoor bowls and toddler groups.
A Allen thought the stadium was a wonderful idea, however she acknowledged the transport concerns and questioned if there had been discussions around how children could travel to the venue. C Sargison advised that there had been initial discussions however if approved the venue would not open until late 2020. ECan bus routes were constantly under review. Discussions could also be held with regard to Mainpower sponsorship to run buses for school teams, and with the North Canterbury Minibus Trust.

C Sargison commented that the stadium was designed to be complementary to existing facilities – he did not see those classes vanishing.

S Powell asked about the expense of running/operating costs and C Sargison advised that the model would be for Council to build the stadium and the NCSRT would operate on behalf of the community and also pay rent to the Council for the building. The concept was currently being worked through, however rates would not pay for operating costs.

A Blackie referred to the tabled Frequently Asked Questions booklet and asked why the $91 a year figure on rates was not included. C Sargison advised that the publication was complementary to other LTP publicity (which included the $91 figure) and had answers to supplementary questions.

6 ADJOURNED BUSINESS

Nil.

The meeting adjourned for a workshop from 7.32pm to 8.05pm.

7 REPORTS

7.1 Adoption of Community Board Standing Orders – Edwina Cordwell (Governance Adviser)

C Sargison spoke to the report. Council had adopted a revised set of Standing Orders. Community Boards were now being asked to consider an equivalent set for adoption. Technically boards could have different Standing Orders to those of the Council however any changes would need to be assessed against legislation.

J Archer asked how close the proposed Standing Orders were to the Local Government New Zealand version and C Sargison replied that these had been the basis for the proposed Standing Orders.

Moved A Blackie seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 180130008516.

(b) Adopts the Draft Waimakariri District Council Community Boards’ Standing Orders (Trim 180124006310) effective from 20 March 2018.

CARRIED

A Blackie was happy to see the Standing Orders adopted.

R Mather liked that they were written in plain English and S Powell agreed.

7.2 Northern Pegasus Bay Advisory Group Membership – Chris Brown (Greenspace Manager)

S Powell commented that the group was important to the community that it represented and requested that the Board appointed representative provide regular updates to the Board on the work of the Advisory Group. C Sargison
commented that was the intention. A Blackie noted he was the Chair and J Archer was the Woodend Residents Association representative so the Board would have good coverage.

Moved R Mather  seconded A Blackie

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 180223019193.

(b) **Approves** Board member A Thompson to represent the Woodend - Sefton Community Board on the Northern Pegasus Bay Advisory Group.

CARRIED

7.3 **Application to the Woodend-Sefton Community Board Discretionary Grants 2017-2018 – Edwina Cordwell (Governance Adviser)**

Moved J Archer  seconded A Blackie

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 180222019062.

(b) **Approves** a grant of $500 to Waimakariri Arts Trust-Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, particularly advertising in the North Canterbury News and the provision of music.

J Archer commented that he attended the event every year and was amazed by the number of people who attended from all over North Canterbury.

A Blackie commented that it was a great project every year and he believed it was a ‘no brainer’.

Amendment

Moved R Mather  seconded A Allen

THAT the Woodend-Sefton Community Board:

(a) **Receives** report No. 180222019062.

(b) **Approves** a grant of $300 to Waimakariri Arts Trust-Kaiapoi Art Expo towards running costs associated with the Kaiapoi Art Expo and Schools’ Art Expo, particularly advertising in the North Canterbury News and the provision of music.

CARRIED

R Mather commented on the 15% attendance from the Woodend Sefton Ward and suggested on that basis there be a $300 grant approved. She noted that $300 had also been approved for the previous year.

A Allen provided feedback to the applicant commenting it was obviously a generic application to all the Community Boards and suggested effort be made to make applications to individual boards more relevant and unique.

S Powell commented that she believed $500 would be of more assistance to a local community group than the Kaiapoi Art Expo and she would not like the Arts Trust to see it as an annual contribution.

8 **CORRESPONDENCE**

S Powell tabled correspondence from V Spittal (Senior Policy Advisor) regarding the summary outcome from the submission process for the draft Northern Pegasus Bay Bylaw Implementation Plan (Trim 180309025187).
Moved J Meyer  seconded Archer

THAT the Woodend-Sefton Community Board:

(a) Notes the letter to Safe Roads, NZTA regarding the proposed Ashley to Belfast Safety Improvements (Trim 180226019900).

CARRIED

9  CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for February-March 2018

- Attended Waimakariri Access Group meeting and noted it was a very proactive group with good support from staff. J Meyer concurred with observations.
- Advised she was following up on resident’s issues.

10  MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 8 February 2018 (Trim No. 180201009687).
10.2 Rangiora-Ashley Community Board meeting minutes – 14 February 2018 (Trim No. 180208012097).
10.3 Youth Council meeting minutes – 28 November 2017 (Trim No. 180115002480).
10.6 Herbicide, Glyphosate use for Waimakariri District Council weed control operations Report to Council 30 January 2018 (Trim No. 180111001840).
10.9 China Sister City Visit to Enshi & Establishment of an Advisory Group Report to Council 7 February 2018 (Trim No. 180117003619).
10.10 Capital Projects Report for the period ended 31 December 2017 Report to Audit and Risk Committee 13 February 2018 (Trim No. 180117003619).
10.11 Library Update Report to Community and Recreation Committee 13 February 2018 (Trim No. 180201010087).

Moved A Blackie  seconded J Meyer

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.11.

CARRIED

11  MEMBERS’ INFORMATION EXCHANGE

February/March Diary for R Mather, J Archer and A Thompson (Trim No. 180305022812)

11.1 J Archer
• Ongoing process to put information together regarding molluscs on beach.

11.2 **R Mather**
• Noted Easter Extravaganza for LTP and commented she would like to see an event in Woodend.
• Had contacted Council regarding painting yellow lines – the answer had been no.

11.3 **J Meyer**
• Attended opening of Passchendaele Walkway and noted it was already busy.
• Council was very busy with LTP and District Plan.

11.4 **A Blackie**
• Council had named the Rangiora-Woodend Cycleway the Rangiora-Woodend Path.
• Advised B Rice (Senior Transport Engineer) had had a workshop with Kaiapoi-Tuahiwi Community Board (KTCB) regarding speed limit issues and generally, that the KTCB was supportive of the discussions of the Woodend-Sefton Community Board. They were happy for this board to take the lead on speed limit consultation. A report would come back.

11.5 **A Thompson**
• Attended All Boards Briefing and was interested in the NZTA presentation highlighting the NZTA speed limit assessment and national trends.
• Noted that a group from Waikuku Beach was meeting on Thursday night to discuss water and drainage issues. They had contacted a number of people including Matt Doocey (MP). C Sargison advised that the Council had become aware of the meeting that morning and were trying to arrange for staff to attend, however, there were already a number of meetings scheduled for that evening.

11.6 **A Allen**
• Attended North Canterbury Neighbourhood Support meeting. People joining were not getting the attention they need and so an administration person would be hired. A job description was currently being put together.

12 **CONSULTATION PROJECTS**
The upcoming events for LTP consultation were noted. C Sargison advised that it was difficult to get a suitable booking in the Woodend Community Centre to use it as a venue.

13 **FOSTERING COMMUNITIES**

14 **REGENERATION PROJECTS**

14.1 **Town Centres, Woodend-Pegasus**
Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


15 **BOARD FUNDING UPDATE**

15.1 **Board Discretionary Grant**
Balance as at 8 March 2018: $1,935.97.

15.2 **General Landscaping Fund**

Balance as at 8 March 2018 $10,533.

16 **MEDIA ITEMS**

17 **QUESTIONS UNDER STANDING ORDERS**

18 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Woodend-Seton Community Board is scheduled for 7pm, Monday 9 April 2018 at the Pegasus Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 8.42pm

CONFIRMED

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Chairperson

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Date

**Workshop – 7.06pm – 7.54pm.**

1. **General Landscaping Fund Workshop: Grant Stephens (Greenspace Community Engagement Officer)**
   - A number of potential General Landscaping projects raised.
   - Report requested on General Landscaping projects for Sefton and strategy for welcome signs.
   - General Community and Greenspace update and questions