Woodend-Sefton Community Board

Monday 13 November 2017

7.00pm

Woodend Community Centre
School Road
Woodend

Members:
Shona Powell (Chair)
Andrew Thompson (Deputy Chair)
Andrea Allen
John Archer
Al Blackie
Rhonda Mather
John Meyer
WOODEND-SEFTON COMMUNITY BOARD

AGENDA FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD TO BE HELD IN MEETING ROOM A, WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 13 NOVEMBER 2017 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

1 APOLOGIES

2 CONFLICTS OF INTEREST

3 CONFIRMATION MINUTES
   3.1 Minutes of the Woodend-Sefton Community Board – 9 October 2017

   RECOMMENDATION
   THAT the Woodend-Sefton Community Board:
   (a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 9 October 2017, as a true and accurate record.

4 MATTERS ARISING

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

6 ADJOURNED BUSINESS
7 REPORTS

7.1 Park-run Route Markers – Pegasus Lake, Pegasus Town – M Kwant (Community Projects Officer) and C Brown (Community and Greenspace Manager)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171101118288
(b) Notes that there is currently $18,198.70 available within the Woodend Sefton General Landscaping Budget to be spent on landscaping projects within the Woodend Sefton ward.
(c) Approves the allocation of $2,395 to be funded from the Woodend Sefton General Landscaping Budget, to implement the installation of permanent track markers on Pegasus Lake, Pegasus Town Park Run Route.

7.2 Board Meeting Dates and Venues for 2018 – S Nichols (Governance Manager)

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171103119323.
(b) Resolves to hold Board meetings on the second Monday of the month, commencing at 7.00pm, and alternating venues between the Pegasus Community Centre and the Woodend Community Centre on the following dates:

- Monday 12 February 2018 - Pegasus
- Monday 12 March 2018 - Woodend
- Monday 9 April 2018 - Pegasus
- Monday 14 May 2018 - Woodend
- Monday 11 June 2018 - Pegasus
- Monday 9 July 2018 - Woodend
- Monday 13 August 2018 - Pegasus
- Monday 10 September 2018 - Woodend
- Monday 8 October 2018 - Pegasus
- Monday 12 November 2018 - Woodend
- Monday 10 December 2018 – Pegasus

7.3 Ratification of the Woodend-Sefton Community Board’s Submission regarding the District Plan Review ‘Comments and Issues’ Phase – E Cordwell (Governance Adviser).

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171009108812.
(b) Ratifies the Board’s Submission regarding the Waimakariri District Council’s District Plan Review ‘Comments and Issues’ Phase (Trim 171003106646).
8 CORRESPONDENCE

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives the letter regarding Draft Waste Management and Minimisation Plan and Kerbside Options (Trim 171030116729).

(b) Receives the request from the Waimakariri Access Group to appoint a representative to the group from the Woodend-Sefton Community Board. (Trim 171107120715).

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for October-November 2017

RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171106119920.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 5 October 2017 (Trim No. 171018112694)

10.2 Rangiora-Ashley Community Board meeting minutes – 11 October 2017 (Trim No. 171018112700).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 16 October 2017 (Trim No. 171016111634)


10.5 Battle of Passchendaele Commemoration 2017 – Report to Council 3 October 2017 (Trim No. 170922102546).

10.6 Road Safety Action Plan – Report to Council 24 October (Trim No. 171004107285)

10.7 Stormwater Drainage Bylaw Review 2017/18 – Report to Council 24 October 2017 (Trim No. 170907097266)

10.8 CAREX Report on Glyphosate - Report to Council 24 October 2017 (Trim No. 171012110892)

10.9 Cam River Enhancement Allocation of Funding – Report to Council 24 October 2017 (Trim No. 170925103162)

RECOMMENDATION

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.9.

Note: Matters for Information were circulated to members separately.
11 MEMBERS’ INFORMATION EXCHANGE

11.1 October-November Diary for R Mather, A Allen and J Archer
(Trim No. 171106119946)

12 CONSULTATION PROJECTS

12.1 Dudley Park Shelter Belt Removal
Consultation closes 5pm, 16 November 2017.

12.2 Stormwater Drainage Bylaw
http://www.waimakariri.govt.nz/have-a-say/letstalk/consultations/stormwater-drainage-bylaw

12.3 Williams Street Beach Road Intersection
Consultation closes 5pm, 13 November 2017.

12.4 Ohoka Domain
Consultation closes 5pm, 21 November 2017.
http://www.waimakariri.govt.nz/have-a-say/letstalk/consultations/ohoka-domain

13 FOSTERING COMMUNITIES

14 REGENERATION PROJECTS

14.1 Town Centres, Woodend-Pegasus
Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:

14.2 New Arterial Road, Kaiapoi
Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:

15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant
Balance as at 9 October 2017: $1,935.97.

16 MEDIA ITEMS
17 QUESTIONS UNDER STANDING ORDERS

18 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 11 December 2017 at the Pegasus Community Centre.

Workshop

1. Members’ Forum.
   Opportunity for members to share potential new ideas and initiatives.
MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD IN THE PEGASUS COMMUNITY CENTRE, MAIN STREET, PEGASUS ON MONDAY 9 OCTOBER 2017 AT 7PM.

PRESENT
S Powell (Chairperson), A Thompson (Deputy Chair), J Archer, A Blackie, R Mather and J Meyer.

IN ATTENDANCE
C Brown (Community Green Space Manager), S Nichols (Governance Manager) and E Stubbs (Minutes Secretary).

1 APOLOGIES
Moved J Archer Seconded R Mather
An apology was received and sustained from A Allen for absence. CARRIED

2 CONFLICTS OF INTEREST
Nil.

3 CONFIRMATION MINUTES
3.1 Minutes of the Woodend-Sefton Community Board – 11 September 2017
Moved J Meyer seconded R Mather
THAT the Woodend-Sefton Community Board:
(a) Confirms the circulated minutes of the Woodend-Sefton Community Board meeting, held 11 September 2017, as a true and accurate record. CARRIED

4 MATTERS ARISING
Nil.

5 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY
5.1 Jenny Lake, Sales Manager of Ravenswood, spoke to agenda item 7.1 (Road Naming for Ravenswood Developments). J Lake tabled a stage map and advised that construction of Stage 1 would start at the end of the month.

The Clegg farm had been purchased for the development and the sales and purchase agreement had included the provision that a road would be named ‘Clegg’. Inadvertently this had not been included when road names were formed and J Lake requested the change from Lilburne to Clegg to honour that agreement. J Lake noted that the Clegg family had been in Woodend for over 50 years.

A Blackie noted that the proposed change from Shipton to Shrimpton was the result of a typing error.

Item 7.1 was taken at this time.
5.2 C Brown, Green Space Manager spoke to the Parks and Playground Management Plan. The purpose of the presentation was:

- to provide the Boards with information about Levels of Service (LoS) for Green Space and how those levels of service impacted the Long Term Plan (LTP)
- to seek the Boards feedback on the projects and timing of those projects which have been identified by staff to fill gaps in levels of service
- to seek the Boards feedback regarding any projects for consideration as part of the LTP 2018/2028

As background C Brown explained that staff, as part of the preparation for LTP 2018/28, prepared a number of strategies which related to the key asset types of play spaces, toilets, sports facilities and community facilities. The strategies identified current LoS relating to the asset types, as well as some proposed new service levels. These LoS then inform the Activity Management Plan which, in turn, informs the LTP. C Brown explained that there are many LoS which relate to the provision and development of reserves. These LoS vary depending on the park type and the catchment area of the park. He advised that there are a number of LoS changes which are being proposed in relation to the strategies which have been prepared.

For playgrounds the proposed changes in LoS include:

- An emphasis on the assessment of play value and a specified age and ability provision linked with park catchment type
- Shade provision and UV protection: Shade sails or structures will be installed at key play spaces. High-use, long stay sites will be prioritised, particularly junior play areas with no natural shade
- Premium supplementary play assets (skate parks etc): Provision of skate parks in an even distribution across the District’s key activity centres. Size and scale will reflect the population catchment
- More emphasis on integrating opportunities for inclusive play into play space general design, rather than specific equipment provision

C Brown explained that the implications of the proposed LoS meant there were several new playground developments required to meet the LoS:

- Millton Memorial Reserve
- Elm Green / Kippenburger linkage
- Hurunui Reserve, Pegasus
- East Eyreton Domain
- Skate Park in Woodend/Pegasus Area

C Brown showed a list of playgrounds in order of replacement priority. The priority was based on the age of the playground, the play value that it provides171018112702 Page 2 of 10(1,4),(996,992) and public expectations. There was an aim to complete one or two per year. Woodend Sefton Community Board had six in the list of fifteen:

- Owen Stalker Reserve
- Waikuku Beach North Oval
- Woodend Beach Domain
- Allin Drive Reserve
- Pegasus View Park
- Pankhurst Reserve

S Powell asked if youth had been consulted and if a skatepark was what they wanted as a skatepark was just one possibility. C Brown advised that consultation had not yet been undertaken in the area but was likely in the future.
future. Currently youth were also using scooters in skateparks. If there was approval, the first action would be to go to the community. At a high level the LoS indicated there needed to be something like that in the Board’s community area, however there were many issues to consider; for example, considering the position of SH1 or would there need to be two smaller skate parks. Also to be considered was land availability.

S Powell inquired about developer contributions to playgrounds in Ravenswood. C Brown replied that developers could offset against reserve development contributions. There would be other requirements; for example, contributions to Gladstone Park. The developer could build something which exceeded the LoS as long as it was maintainable and replaceable within operational budgets. It was commented there was not a huge amount of reserve land identified on the Ravenswood map and C Brown advised that in Stage 6 there was proposed to be a half basketball court. In addition, need for a skate asset had been identified.

A Blackie raised the removal of tractors from playgrounds for safety reasons. There was some discussion around safety requirements in playground with some board members expressing concern that favourite pieces of play equipment were being removed. C Brown noted staff would do their best to retain the train in Owen Stalker Park. It was asked if kids were being ‘cotton-woolled’ and C Brown commented that Council had to adhere to safety standards.

C Brown advised that proposed changes to LoS for toilets included:
- Provision of toilets in Neighbourhood Parks with large catchment areas
- Unisex and accessible cubicles in new toilets
- Trend towards having toilets closed at night
- Development of a LOS for town centre toilets
- Development of LOS for toilets on or servicing land owned by others; for example, Department of Conservation (DOC) and Environment Canterbury (ECan) land at Saltwater Creek

A Thompson queried why Council toilets did not have soap and C Brown replied it was due to vandalism. A Thompson asked why there could not be a robust mechanism and C Brown replied that any attachments such as hand driers or soap got kicked off. They were replaced until it had happened too often. Toilet vandalism was high and there was always a toilet in the district getting repaired. At least two toilets a week had graffiti.

J Archer asked if hidden cameras could be placed on toilet blocks and C Brown advised that there were privacy laws and it was uneconomical unless they were high use locations. Police have prosecuted a number of offenders after investigating graffiti cases.

C Brown explained that the implications of the proposed new LoS meant there were new toilets are required in some locations to meet the revised standards of provision. These were:
- Mandeville Sports Ground Equestrian,
- Rangiora Town Centre,
- Millton Memorial Reserve
- West Oxford Reserve

The proposed toilet replacement schedule is:
- Victoria Park Upgrade
- Kairaki Reserve
- Ashley Picnic Ground
• Woodend Beach Domain
• Maria Andrews

To complete these projects would take around 10 years, however the Woodend Beach Domain toilets would have some remediation this year.

An assessment had been undertaken to determine what sports facilities would be required over the next 30 years. The assessment included consideration of:

• sport and recreation trends
• carrying capacity of current fields
• population and demographic projections
• participation trends

Implications of the assessment was that with regard to sports facilities there was nothing required in the Woodend-Sefton community area for the next 30 years.

Over the entire district conclusions were:

• No new land was required to cater for projected numbers of sports field users. Even with district growth participation numbers for games were remaining relatively static
• A Four Court indoor venue was a high priority
  o There was a trend to playing weeknight games, particularly basketball, rather than weekend sport.
• Council should consider a programme of sports field upgrades to increase the usability of fields rather than invest in a further artificial turf
  o Upgrades include increased drainage and sand carpet fields, Currently some fields only had a carrying capacity of 4 hours per week which could be improved to over 14 hours
  o Money for an artificial turf would be better spent on improving a number of fields around the district.
• Development of a softball facility in Kaiapoi

C Brown advised there had been other key service enhancements that had been identified by staff or members of the public. This list includes:

• Millton Memorial Park concept plan implementation
• old Kaiapoi dump site development
• sealing of the Kairaki Beach car park (half share with ECan)
• development of old pit land at Kaiapoi Lakes
• installation of fully accessible beach viewing platform at Waikuku and Pegasus
• installation of a new surf lifesaving tower at Pegasus Beach

C Brown advised that the installation of a fully accessible beach viewing platform at Pegasus should be straightforward, however it would be difficult at Waikuku due to the nature of the beaches and current access. R Mather requested that the fully accessible beach viewing platform at Pegasus Beach be pushed up the list of priorities, as it was relatively easy to complete and Pegasus was already well utilised by those with accessibility issues.

C Brown requested feedback on the priority for the installation of a new surf lifesaving tower at Pegasus Beach. S Powell commented that feedback from people was that they valued the lifesaving service.
Ongoing funding of $2000 annually for the Taranaki Stream Development (similar to what occurred at Silverstream) was discussed. C Brown commented that it was easily justifiable in terms of LoS. A Thompson commented that arrangements needed to be made to allow the group to step up. A level of certainty in funding would be helpful. C Brown advised Taranaki Stream development would be added to the list of priorities.

R Mather asked if community centres and halls were included within the Plan. C Brown advised that C Sargison (Community & Recreation Manager), was completing a community facility strategy. LoS around community facilities and meeting space would be included in that work.

Improving the acoustics at Waikuku Hall was queried. It was noted it had been included in the Board’s Annual Plan submission. C Brown advised that he would ask staff to investigate options for acoustic panelling at the hall and add that to the LoS list of priorities.

A Thompson noted the walkability issues around SH1, especially with regard to community facilities, and asked about a safe pedestrian passage across the road. J Meyer noted the presence of a pedestrian underpass in the North Island. S Powell raised another barrier to community connectivity, being the lack of public transport to and from Rangiora.

J Archer raised the possibility of future need for swimming pools and a library in Ravenswood, and the need to set aside land for them before it was too late. C Brown advised that in terms of aquatics there was no plan for another aquatic facility in the Board’s community area. Pools were very expensive to build and run. The existing Kaiapoi Library serviced the entire Kaiapoi-Woodend ward. It was suggested that C Sargison could speak to the Board regarding community facilities.

A Thompson congratulated staff on the speed of installation of the Alison Swain memorial seat.

6 ADJOURNED BUSINESS

Nil.

7 REPORTS

7.1 Road Naming – Ravenswood Developments Limited, Woodend – S Morrow (Land Information Officer).

S Morrow spoke briefly to the report noting that its purpose was to reconsider renaming two roads.

S Powell asked if ‘Drive’ fitted the type of road proposed as Clegg Drive. S Morrow commented that a ‘Drive’ was more of a long road, it did not really suit a shorter road. There was already a long Drive in the subdivision. S Morrow’s recommendation was for ‘Street’

A Blackie sought clarification whether ‘Avenue’ was a suitable descriptor for road number b (Shrimpton), as he questioned if an ‘avenue’ normally went in a curve. S Nichols advised that an ‘avenue’ was a broad roadway usually planted each side with trees.

Moved R Mather seconded A Blackie

THAT the Woodend-Sefton Community Board:

(a) Receives report No 170926103729.
(b) Approves the alteration to the existing road name number 6 from Shipton Avenue to Shrimpton Avenue.
(c) Approves the alteration of existing road name number 3 to Clegg Street.

CARRIED

Item 5.2 was taken at this time.

7.2 Draft Public Domain Policy Reference Group – G Meadows (Policy Manager)

C Brown advised the Reference Group would develop policy around permitted activities in Business 1 and Business 2 public domain areas; for example, hawkers, buskers, café seating, sandwich boards.

S Nichols advised that A Allen had expressed interest. Timeframes for the meetings would be determined once the group had been formed. Oxford-Ohoka Community Board had appointed J Lynn.

Moved A Blackie seconded R Mather

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 170926103974.

(b) Approves Board member Andrea Allen to represent the Woodend-Sefton Community Board on the Draft Public Domain Policy Review Reference Group.

CARRIED

8 CORRESPONDENCE

The timing of the response to the Draft Annual Plan was initially queried, with S Nichols advising that the document had been sent to the Board Chair’s only.

Moved A Thompson seconded J Archer

THAT the Woodend-Sefton Community Board:


(b) Receives the invitation from the Kaiapoi RSA to attend the Memorial Service to commemorate the centennial of the Battle of Passchendaele (Trim 170922102696).

CARRIED

It was noted that A Blackie and S Powell would be attending the Memorial Service. One wreath would be laid on behalf of the Waimakariri District, and another on behalf of the people of Belgium.

S Nichols advised that there were two key events the Waimakariri District Council’s representatives to Belgium would be attending.

9 CHAIRPERSON’S REPORT

9.1 Chairperson’s Report for September-October 2017

Moved S Powell seconded A Blackie

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171002106157.

CARRIED

A Thompson commented on the suggestion from the Chair of the Woodend-Sefton Community Board at the recent All Boards meeting, to initiate a web link to keep people up to date on the forestry operation at the
beach and to allow people to view the latest programme of work. A Thompson commented that he did not believe that the simple message of why the logging was occurring was as comprehensive as required; that was what people would get agitated about. S Powell noted the forestry would be replanted in a manner better than the existing forestry planting, and a coastal native strip would be retained. A Thompson suggested there could be lots of questions and concerns from the community.

10 MATTERS FOR INFORMATION

10.1 Oxford-Ohoka Community Board meeting minutes – 7 September 2017 (Trim No. 170926103789).

10.2 Rangiora-Ashley Community Board meeting minutes – 13 September 2017 (Trim No. 170919101095).

10.3 Kaiapoi-Tuahiwi Community Board meeting minutes – 18 September 2017 (Trim No. 170918100755).

10.4 Capital Projects Report for the period ended 30 June 2017 – Report to Audit and Risk Committee 19 September 2017 (Trim No. 17090609337).

Moved R Mather seconded J Archer

THAT the Woodend-Sefton Community Board receives the information in items 10.1-10.4.

CARRIED

11 MEMBERS’ INFORMATION EXCHANGE

11.1 September-October Diary for A Allen and R Mather (Trim No. 171002105935)

R Mather added that the Pegasus Residents Group were currently looking to purchase a seat to place outside the Pegasus Community Centre. It would be paid for out of income from the facility.

11.2 J Archer

- Attended Woodend School Fair with Woodend Community Association.
- Attended All Boards briefing.
- Attended Woodend Community Association meeting.
- Completed landscape plan for Pines Beach Pavilion.
- Developed planting program for Woodend Walkway; commented on the effect of the high water table.

11.3 J Meyer

- Attended All Boards briefing.
- In terms of his Councillor portfolio of Roading, noted that the majority of road deaths over the last 12 months were the result of people not wearing seatbelts.

11.4 A Blackie

- The Food Forest project was going very well and had been great for public relations in the area. 280 had attended planting day including people from outside the district.

12 CONSULTATION PROJECTS

12.1 District Plan Review

Consultation closes 5pm, 27 October 2017.
Moved S Powell  seconded J Archer

THAT the Woodend Sefton Community Board:

(a) Resolves that they wish to submit on the District Plan Review Consultation.

CARRIED

It was noted that a workshop to discuss this would be held after the meeting.

13 FOSTERING COMMUNITIES

14 REGENERATION PROJECTS

14.1 Town Centres, Woodend-Pegasus

Updates on the Woodend-Pegasus area projects are emailed regularly to Board members. These updates can be located using the link below:


14.2 New Arterial Road, Kaiapoi

Regular updates on the progress of the new Arterial Road will be posted on the Council’s website. There are also links to intersection layout plans for each of the new intersections. The updates can be located using the link below:


15 BOARD FUNDING UPDATE

15.1 Board Discretionary Grant

Balance as at 9 October 2017: $1,935.97.

There was currently no update.

There was some discussion around changing the rating factor for the Discretionary Grant, in particular the process. A submission regarding changes could be put to Council in March 2018 as part of the LTP process. S Nichols would communicate with the other Community Boards, as there would be more weight on consideration of changing the rating if more than one Board made this request.

16 MEDIA ITEMS

J Archer commented that the article in the Woodpecker by R Mather, on behalf of the Board, was very good.

17 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987

Moved J Meyer  seconded A Blackie

THAT the public be excluded from the following parts of the proceedings of this meeting.
CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Minutes/Report of</th>
<th>General subject of each matter to be considered</th>
<th>Reason for passing this resolution in relation to each matter</th>
<th>Ground(s) under section 48(1) for the passing of this resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.1</td>
<td>Minutes of the public excluded portion of a meeting of the Woodend-Seton Community Board Meeting 11 September 2017</td>
<td>Confirmation of Minutes</td>
<td>Good reason to withhold exists under Section 7</td>
<td>Section 48(1)(a)</td>
</tr>
</tbody>
</table>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<table>
<thead>
<tr>
<th>Item No</th>
<th>Reason for protection of interests</th>
<th>Ref NZS 9202:2003 Appendix A</th>
</tr>
</thead>
<tbody>
<tr>
<td>17.1</td>
<td>Protection of privacy of natural persons</td>
<td>A2(a)</td>
</tr>
</tbody>
</table>

CLOSE MEETING 9.03PM

See Public Excluded Agenda (blue papers)

OPEN MEETING 9.04PM

18 QUESTIONS UNDER STANDING ORDERS

Nil.

19 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board is scheduled for 7pm, Monday 13 November 2017 at the Woodend Community Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 9.07pm

CONFIRMED
Workshop

1. **Members’ Forum.**
   Opportunity for members to share potential new ideas and initiatives.

2. **Workshop Discussion on District Plan Draft Submission (circulated separately).**
   Additional discussion on member’s first draft.
1. **SUMMARY**

1.1. The purpose of this report is to seek approval from the Woodend Sefton Community Board for the establishment of a Park Run around Pegasus Lake, Pegasus Town and to recommend that it approves funding for the installation of up to six permanent track markers on this route (See attached map).

1.2. Park-run are a non-profit international organisation which organise free, weekly, 5 km timed runs around the world. These weekly events are organised by local volunteers and are open to everyone to participate in. The events take place in pleasant parkland surroundings and people of all abilities are encouraged to take part.

1.3. Park-run events have already commenced in this location and are well supported. The installation of distance markers will eliminate the need to set up temporary markers required for each run. It will also provide runners a marked route to use informally outside of the organised events.

**Attachments:**

i. Image of Park Run route markers.
ii. Aerial photograph of Pegasus Park Run route.

2. **RECOMMENDATION**

THAT the Woodend Sefton Community Board:

(a) **Receives** report No. 171101118288

(b) **Notes** that there is currently $18,198.70 available within the Woodend Sefton General Landscaping Budget to be spent on landscaping projects within the Woodend Sefton ward.

(c) **Approves** the allocation of $2,395 to be funded from the Woodend Sefton General Landscaping Budget, to implement the installation of permanent track markers on Pegasus Lake, Pegasus Town Park Run Route.
3. **ISSUES AND OPTIONS**

3.1. A Park Run route around Pegasus Lake is currently being utilised and is managed and promoted on the Park Run website. The route is described on the site and events have commenced and proven to be popular.

**Background**

3.2. Over the past 11 years the number of residents living within the Pegasus Town development has significantly increased.

3.3. Council provides a number of parks and landscaped areas within Pegasus Town for community use and enjoyment, the largest of these being Lake Pegasus. This large open space area provides an attractive environment for both passive and more active recreational activities such as running.

3.4. Park Run is an international movement that exists to encourage participants of all abilities to participate in a park run event in their community.

3.5. The Park Run event is organised in a simple format with event locations listed on the Park Run website and participants registering on-line for a weekly run event held every Saturday at 8.00am. All events are organised and supervised by volunteers and sponsorship of NZ events is provided by NZ Home Loans.

3.6. On the 20th June 2016, 61 participants took part in the inaugural Pegasus Park Run and the event has continued to be a success with over 70 events since. Attachment i shows the location of this run and currently volunteers are spread along the route to mark each kilometre run and support the runners.

3.7. In many parks that offer a Park Run Route, marker posts are situated at 1km intervals along the track. Staff propose that these marker posts could be installed along the Pegasus route in order to support and encourage this activity within the area.

3.8. As visible in Attachment ii, the design and construction of the route markers from natural materials, and the low height ensures that they do not negatively impact on the visual values of the open space.

3.9. There are no existing plans for future development of this park which this signage and activity would adversely impact. Use of the park informally or through the Council parks booking system would not be adversely affected by installation of these route markers.

4. **COMMUNITY VIEWS**

4.1. Park Run events are well supported world-wide and have been underway at Pegasus Lake for a number of years without any negative community feedback.

4.2. It is the recommendation of staff that consultation on the installation of these signs is not required as it will have a positive impact on the local community without foreseeable negative issues for the surrounding community or environment.
5. **FINANCIAL IMPLICATIONS AND RISKS**

5.1. A quote has been received for the manufacture and installation of the route marker posts of $2,395. It is proposed that this expenditure will be from the existing Woodend Sefton General Landscaping Budget. This budget currently has $18,198.71 available to spend within this financial year. The route followed is mostly on existing pathways on the lake margin. There are no additional costs associated with the maintenance of these paths which are currently maintained within existing operational budgets.

5.2. Signs/posts will be depreciated as with any Greenspace asset to finance replacement at the end of their useful life.

6. **CONTEXT**

6.1. **Policy**

This is not a matter of significance in terms of the Council’s Significance Policy. The Park Run recreational activity facilitated by this signage is consistent with the desired outcomes as outlined in the Council’s Community Greenspace Activity Management Plan.

6.2. **Legislation**

- Local Government Act 2002
- Reserves Act 1977

6.3. **Community Outcomes**

6.3.1. The provision of Park Run Route Markers is considered to meet the following Community Outcomes:

- Public spaces and facilities are plentiful, accessible and high quality
- There is a wide variety of public places and spaces to meet people’s needs.
- There are wide ranging opportunities for people to enjoy the outdoors.
- The range and accessibility of community and recreation facilities meets the changing needs of our community.
- The distinctive character of our towns, villages and rural areas is maintained
Attachment i – Aerial photo of Park Run route

Attachment ii – Example of signage design
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26/171103119323
REPORT TO: Woodend-Sefton Community Board
DATE OF MEETING: 13 November 2017
FROM: Sarah Nichols, Governance Manager
SUBJECT: Board Meeting Dates and Venues for 2018

1. SUMMARY

1.1. The purpose of this report is to adopt the meeting dates for the period from January 2018 to December 2018. The dates are based on meeting each month on the second Monday of the month.

1.2. The Board have alternated meeting venues through 2017 between the Pegasus Community Centre and the Woodend Community Centre, which is recommended continue during 2018; however this does not preclude other venues within the community if the need arises.

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171103119323.

(b) Resolves to hold Board meetings on the second Monday of the month, commencing at 7.00pm, and alternating venues between the Pegasus Community Centre and the Woodend Community Centre on the following dates:

- Monday 12 February 2018 - Pegasus
- Monday 12 March 2018 - Woodend
- Monday 9 April 2018 - Pegasus
- Monday 14 May 2018 - Woodend
- Monday 11 June 2018 - Pegasus
- Monday 9 July 2018 - Woodend
- Monday 13 August 2018 - Pegasus
- Monday 10 September 2018 - Woodend
- Monday 8 October 2018 - Pegasus
- Monday 12 November 2018 - Woodend
- Monday 10 December 2018 – Pegasus

3. ISSUES AND OPTIONS

3.1. All scheduled meetings are advertised and operate under the Local Government Official Information and Meetings Act 1987 (LGOIMA).

3.2. Since the start of the triennial term 2016-19 term the Community Board has met on the second Monday of the month at 7pm in either the Woodend or Pegasus Community Centres. It is recommended that this pattern continue for 2018 as it dovetails with other
Council, Committee and Community Board meetings. In past years, the Board has not met in January and this is recommended to continue.

3.3. Briefings and workshops are generally held after the Board meeting where possible, however if a significant timeframe is anticipated a separate meeting at a mutually agreed time will be scheduled.

3.4. The most appropriate facilities recommended for meetings to occur both the Pegasus and Woodend Community Centres. Nonetheless occasional meetings occurring in other areas of the community, should there be topical items of interest on the agenda, are feasible and can be conducive to greater accessibility for the public to observe democracy and transparency.

3.5. In the event of insufficient business for any one month, the Board may wish to hold a workshop on topical matters, in consultation with the Chairperson. It is the responsibility of the Chairperson to cancel any meeting, in consultation with Council staff.

3.6. The Management Team has reviewed this report and supports the recommendations.

4. COMMUNITY VIEWS

4.1. The established pattern of the Community Board meetings has generally worked well for members, taking into account other community commitments. Other Community Board meetings start either at 4.00pm or 7.00pm.

4.2. Community views were not sought. We are not aware of any adverse comments from the public on meeting times.

5. FINANCIAL IMPLICATIONS AND RISKS

5.1. All meetings are serviced from existing Council budgets. Meeting venues are generally Council owned assets and are not charged. The remuneration payable to the Community Board members is based on an annual sum set by the Remuneration Authority.

6. CONTEXT

6.1. Policy

This matter is not a matter of significance in terms of the Council’s Significance and Engagement Policy.

6.2. Legislation

Local Government Act 2002 schedule 7 clause 19.

6.3. Community Outcomes

There are wide ranging opportunities for people to contribute to the decision-making by local, regional and national organisations that affect our District.

Sarah Nichols
Governance Manager
1. SUMMARY

1.1. The purpose of this report is to seek the Board’s ratification of its submission regarding the Waimakariri District Council’s District Plan Review ‘Comments and Issues’ Phase.

Attachments:
1. The Woodend-Sefton Community Board’s Submission to the Waimakariri District Council (Trim 171003106646).

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171009108812.

(b) Ratifies the Board’s Submission regarding the Waimakariri District Council’s District Plan Review ‘Comments and Issues’ Phase (Trim 171003106646).

3. ISSUES AND OPTIONS


3.2. Board members informally agreed to submit with a formal decision to this effect being made at the Board’s meeting of 9 October 2017.

3.3. A discussion session was held on 3 October 2017 which could not be attended by all members due to work and other commitments.

3.4. An initial draft submission was then circulated via email on 5 October 2017 to all Board members for comment.

3.5. A further workshop session was held after the Board meeting on 9 October 2017 to enable all members to further contribute.
3.6. A revised draft was then circulated on 10 October 2017 and final comments sought.

3.7. The submission was approved by the Board Chairperson in order to meet the deadline of 27 October.

3.8. The Management Team has reviewed this report.

4. COMMUNITY VIEWS


5. FINANCIAL IMPLICATIONS AND RISKS

5.1. Not applicable.

6. CONTEXT

6.1. Policy
   This matter is not a matter of significance in terms of the Council’s Significance Policy.

6.2. Legislation
   Not Applicable.

6.3. Community Outcomes
   There are wide ranging opportunities for people to contribute to the decision making that affects our District.

Edwina Cordwell
Governance Advisor
District Plan Comments and Issues Phase – October 2017

Woodend-Sefton Community Board

Water

The Board is aware that Plan Changes have been released for consultation in 2016 for both Flooding and Natural Hazards. These have been subject to separate consultation and thus are not incorporated within the 6 Topic Areas.

However the Board wishes to express its concern that Water (in all its forms) is being treated separately whereas it is a critical and vital element across all topic areas under consideration. The Board is concerned that it is therefore at a disadvantage in being able to comment on these vitally important and long-term water matters and to have an understanding of what is being proposed and which in turn is forming the basis of the future for water in the Waimakariri District.

Not only is water fundamental to life its sustainability, protection and quality will require considerable investment by WDC and its residents and as such should be open to wider public awareness, scrutiny and engagement.

Transport and Utilities

**Bus Services: connecting places and people to enhance community cohesion and well being**

Urgent pro-active and innovative action is needed to enable an effective public transport service between the major townships and newer large subdivisions. The Kaiapoi-Tuahiwi and Woodend-Sefton Boards have raised this formally on numerous occasions and also developed a possible ‘triangular’ route to incorporate all the settlements and with smaller appropriately sized vehicles. The repeated response from the regional Council is always to reinforce existing routes or to advise that current contracts with bus companies cannot be changed and that all must wait for a future planning and tendering round. This is not acceptable.

New ways of contracting for services must be found to enable services to be provided where people live. Without a definite and responsive service that takes account of the myriad of new and substantial developments in the District there is a real danger that even more homes become merely ‘a place to sleep’ and even more cars have to be accommodated and that town centre small businesses fail through reduced patronage. Social isolation for those without cars will increase together with the consequences of this. There is a real cost to a range of support and other services for ‘unhealthy communities’ and where ‘well-being’ is not flourishing as it might. Connections to people, service, and community activities is needed by all of us all the time.

Young people need to be able to travel safely to the cinema or sports field in Rangiora or get to the beach at Woodend. To travel easily to and from friends and not to rely on mum’s or dad’s taxi. This is impossible at present with long term potential social consequences.

Urgent services are needed between Rangiora, Kaiapoi, Woodend, Pegasus, Waikuku, Ravenswood and Silverstream. It is all achievable but the standard response of ‘wait a few years’ is not appropriate in a modern 21st century economic environment. Everyone has waited and nothing has changed.
Road infrastructure and Parking

The District is inherently rural and currently (as above) has little public transport. It is inevitable that cars will be needed for many, many years to come and that most multi occupancy households will have more than one car. Although electric vehicles may change the sustainability of the fuel source for the vehicle it will not change the volume of cars to be accommodated on our roads and highways.

Parking for these cars at places of work, recreation, shopping and town centres is an increasing requirement and cannot be reduced by any practical means.

These issues must be borne in mind for all aspects of housing, retail and business development.

Heritage and Open Spaces

Zoning of recreation/sports facilities, parks and coastal areas

Supportive of ensuring appropriate controls and protections are in place specific to the use of the various ‘areas’ and that these should be distinct new zones. Not residential or business as at present as this does not safeguard the area nor identify its purpose sufficiently.

Residents need to be clear about the areas around their properties and how they are used now and into the future. Clear expectations that living near to a sports area will mean that sport is undertaken and the area may be busy at weekends and with extensive public access and traffic at times.

Other areas might be urban park or reserve where games and sports are restricted and again residents have appropriate expectations of this amenity.

Rural Zone

Rural Landscape

Current rural section rules often lead to house being central rather than to the side. Central position can lead to surrounding the section with shelter belt rather than on 2 or 3 sides. Road side shelter belts reduce rural amenity value, can obscure landscape views, and make roads unsafe with shading in winter. The ability to ensure the visual open landscape is retained needs to be considered and perhaps some means of ‘visual permeability’ of any such structure.

Urbanising the rural landscape via subdivision of larger sections needs to be creative to ensure retention of this landscape.

Rural developments – new ideas

The Board explored the possibility of ‘cluster housing’ and the retention of larger lifestyle blocks. Currently most 4Ha lifestyles have the house in the centre. Often the land immediately around the house is landscaped and the rest then made over to grass for grazing or other use. The land could be fertile and able to be productive but not if it is subdivided and broken up.

Perhaps there could be some form of join/cluster ownership whereby a 20Ha block which offers good productive farming potential could be populated by up to 5 dwellings which are located ‘together’ with appropriate surrounding land – maybe 0.5 or 1 Ha each but clustered in a way that enables the remainder of the land 15 ha or more, to be utilised more productively for all concerned.
The overall landowner/farmer maximising potential with rural living also available within the ‘same overall acreage’.

**Clusters of ‘Tiny Houses’**

The Board also suggests that the concept of ‘tiny houses’ may appeal and be appropriate for the ‘cluster’ model on 0.5 Ha blocks. Living space within a shared ‘green space’.

**Rural Activities and Businesses**

Whilst it is recognised that there will be significant discussion and consultation with regard to rural section sizes and also the nature of the activity that may or may not be permitted to take place, it was noted that there appear to be little if any restrictions on the development of new dairy farms. Whilst intensive farming is regulated there appears to be very little restriction on either the water take or the effluent discharge that would otherwise require a resource consent for a different activity.

It is understood that much of the current ‘regulation’ is the responsibility of the Regional Council the Board urges fresh thinking and a departure from traditional processes to really address and assure sustainability and fresh water resources for the long term.

**Natural Environments**

**Cross boundary**

Extensive work has been undertaken by WDC on the development of the Northern Pegasus Bay Bylaw. This includes some restrictions on access to protect this precious coastal environment. However the Hurunui District Council does not make the same provision for restriction and the area can physically be accessed from the HDC. This needs to be addressed.

Access and protection need to be balanced particularly for the sand dunes and both WDC and HDC need to develop robust join arrangements for the protection and management of the river mouth.

**Coastal Issues**

As for Cross Boundary regarding the protection of the Pegasus Bay area.

Tūhaitara Coastal Park does not seem to have adequate protection at present. It is unclear what protection exists.

Designating the boundary of the coastal zone should be addressed. More robust methods of active engagement and proactive enforcement jointly by all the relevant territorial authorities including the regional Council should be put in place to eliminate non adherence to bylaws and other restrictions. Concerns that enforcement can slip between agencies. Resident might contact WDC but if the enforcement action is ECAN who passes it on and ensures that it is conducted etc.

**‘Helpful’ natural flooding – consequences of prevention and loss of habitat**

There is a relationship between the historic and cyclical flooding of areas of wetland and the nutrients that then abound in the soil.

In a number of areas of the District water storm water management has been introduced to enable land to be drained for other uses including housing. Water is then needed and irrigation systems
installed. This provides fresh water to the soil but does not contain any nutrients and in turn depletes the nutrients and the ability of the soil to support agriculture. Nutrients then need to be applied to the soil at significant cost.

It is suggested that this ‘natural’ lifecycle of flooding and natural nutrient replenishment needs to be recognised, supported and sustained rather than replaced with alternatives that are not sustainable and detract from an environmentally friendly society.

If developments are permitted as above then actions to minimise natural flooding and eradicate storm water can lead to the dredging of streams and all the natural habitats and plants that exists in those eco systems to naturally purify and clean the water. The streams ‘die’ as there are few oxygenating plants left after dredging and a habitat for flora and fauna is lost as a consequence.

Riparian planting is designed to off-set flooding not eradicate or remove contaminates.

**Residential Zones**

**Pegasus and the lessons for other subdivisions and high density locations**

Unique area and still developing.

Covenants not being enforced by the developer so the township is losing its ‘look and feel’ in some areas. In particular large fencing and other barriers.

Council is asked to consider what can be done to establish ‘neighbourhood look and feel’ when subdivisions or other developments are proposed. Covenants are ineffective and non-enforceable by the council, yet the impact of non-compliance can affect the way in which the area is viewed and put off certain potential buyers and over time affect the whole ambience and locality in a negative manner.

High density residential is not working in a number of areas of Pegasus. Lessons need to be learned going forward. For example:

Gardens are too small for residents to plant much other than small plants and ground cover. Thus limiting the streetscape in those areas, sometimes there is no ability to plant trees or shrubs other than those on the road reserve areas. There is a need for ‘mixed landscapes’ in our subdivisions and for this to be universally applied.

Proximity of the houses to each other has deterred ‘residential buyers’ and there is a majority of landlord owners and multi occupancy tenancies as the small, dense housing is not seen as attractive for ‘real living’ for other than a few older residents and as investment properties for renters. This has altered these areas significantly and detrimentally and is unlikely to change. This sees tenants take less interest in the properties than might otherwise be the case, particularly mowing and garden maintenance and there is a slide towards lack of maintenance that was not envisaged in the original concept designs.

Residents are erecting fences for privacy at the front of their properties as some find that due to the density and small section size and physical siting that only the front area is north facing for sun and BBQ. Privacy is sought and fencing erected, thus again losing the residential open nature of the development. This in turn puts off prospective buyers and leads to a reduction in value and more landlord/tenant arrangements.
The Board suggests that some form of Guidelines or Advice sheet be made available to residents and developers which outlines suitable plantings for the area and soils in question, together with ideas and suggestions for styles of fencing and other materials that can enable some element of boundary marking but retain an open ‘feel’. For example open fencing and suggestions for suitable heights, setbacks and why these are recommended to achieve a safer and more pleasant environment. Many residents would benefit from this guidance and information and perhaps modify their plans. Many will not realise that fence heights and construction impact adversely not only on community safety, visual appearance but also could potentially lead to a reduction in their own sales value for their property.

This ‘education’, guideline concept being also applied to rural areas and lifestyle blocks.

It is suggested that ‘ribbon’ developments be actively discouraged or even prohibited in the District Plan and that the Council develops a range of high density designs that facilitate access to north facing gardens for all, with potential mews areas for recreation and socialising. Innovation in location and siting of the properties to maximise social interaction and enjoyment and community living. Pounamu Place is identified as an exemplar at Pegasus in this regard.

Terraced style housing has also been shunned and led to vacant unsold properties or further rentals detracting again from the intended and much needed community spirit. Often short term renters and in danger of becoming a place to sleep not a home.

A number of 3 bed houses only have a single garage and are also on a small section limiting the ability for off road parking. Multi car household are a reality and will remain so. There is no public transport from Pegasus to Rangiora and a limited bus service to Christchurch. These houses should not have been designed to only enable a single car to be accommodated within the curtilage. Inevitably cars are then parked on the road or verges further detracting in many areas from the whole ambience and attractiveness of the Pegasus township.

There is an opportunity to learn from these lessons and to place stronger emphasis on good urban design to enable community living with privacy and enjoyment for the Ravenswood development.

**Other observations re ‘new developments’**

Sovereign Palms and Silverstream have a mix of smaller and larger properties across the developments which are more conducive to developing communities and attracting a range of residents who it is hoped will interact with each other and across the generational and socio-economic divide.

Northwood is also a potential model for consideration. It is a mature subdivision with a diverse range of housing on a mixed scale. Green spaces abound and a community spirit and ‘heart’ has developed.

Pre planning and consideration of soil types to ensure that they are suitable for building and also to ensure that they are suitable for planting of trees and plants. If the ultimate objective is to achieve a visually pleasing environment for our residents then this needs careful pre work to ensure that the soil lends itself to support a wide variety of tree, shrub and plant species. There are examples – BeachGrove where this has proved challenging for residents and resulted in a lack of greenery and in turn a degradation of the visual amenity with knock on effects for residents and in turn a potential devaluation of property values as compared with an ‘equivalent’ subdivision on more fertile soils. Prospective purchasers opting for a more visually pleasing environment.
Post EQ issues going forward for ‘new developments’

It is noted that post Canterbury earthquake one of the challenges was to achieve settlement on ‘terraced, semi-detached or otherwise ‘joined’ properties. This needs to be understood for this region and its susceptibility to natural hazards in order not to compound the real difficulties faced in negotiating with insurers after an event.

General

Sefton Community

The Sefton community is very well established with little change of ownership of land and property for very many years. However this is now changing with sales and changes to ownership of a number of properties and a new very different demographic is emerging. This may have an impact on the needs and aspirations of those in the Sefton township and surrounding area and it is recommended that the needs of this changing township need to be specifically understood to contribute to the District Plan considerations. There is a possibility of a move to subdivide and rural intensification. Perhaps a focussed engagement/consultation activity.

Reverse Sensitivity

Need to eradicate if possible if the original resource consent was approved and the use of the area is as designated in the resource consent and all activities are in compliance. Non-compliance should be dealt with by enforcement.

Allowing or being perceived to acquiesce to reverse sensitivity requests could reduce trust and confidence in the various consenting processes and plans and lead to uncertainty.

Accessing the content of the District Plan/Rules using technology

The District Plan is an extremely important document but is hard to navigate in its current form, unless one is already familiar with the plan or similar ones.

Although it may be possible to undertake a simple word search in its current WORD format by a few people it is suggested that new ways of ‘digitising’ the document should be explored. In the same way that a GIS facility enables layers of information to be stored and accessed for a particular location it must be possible to enable some form of ‘linked creation and searching’ of any future District Plan. This would enable a developer or individual to search for all the relevant aspects of the plan that affected, or were related, to the matter at hand. Whether that be boundary issues, quarrying, setbacks etc.

Currently these are located in multiple areas of the Plan and its associated Rules. In reality, this will always be the case as different issues require different parts of the DP/Rules. Everyone’s query is different.

Some form of IT platform enabling ‘intelligent search’ routines would improve visibility, improve efficiency and effectiveness, reduce queries and potentially spark interest in a Plan that is critical to our future but is invisible and unknown at the moment.

Shona Powell – Chairperson
Ref: SHW-13-05/171030116729

30 October 2017

Mrs Powell
Woodend-Seton Community Board
Private Bag 1005
Rangiora 7440

Dear Mrs Powell

Draft Waste Management and Minimisation Plan and Kerbside Options

On behalf of the Council I would like to thank you for your interest in, and time taken to prepare your submission on the draft Waste Management and Minimisation Plan. The Hearing Panel valued the opportunity to hear submissions from whose who presented their submission in person. The Panel also noted the widely divergent community opinions about rural recycling services, multiple bin collections and the collection and composting of organic waste.

The Hearing Panel has recommended to Council that Option C (four service choices for kerbside collections) be included in the draft Long Term Plan 2018-2028 for further consultation, and also recommended that residents have the choice to 'opt-in' to receive bin collection services. The Council will consider the Hearing Panel recommendation at their meeting on 7 November 2017.

The draft Waste Management and Minimisation Plan will be amended to reflect the Council's decision at their November meeting. The final Waste Management and Minimisation Plan will be presented to Council for adoption on 5 December 2017.

Thank you for your interest in, and contribution to, the development of our District's Waste Management and Minimisation Plan.

Yours sincerely

Kitty Waghorn
Solid Waste Asset Manager
Dear Ms Powell,

The Waimakariri Access Group is a voluntary group of people with a high level of expertise in the area of accessibility issues in the community.

The Waimakariri Access Group (WAG) is a group that advises the council on accessibility issues in the district.
The purpose of the Group is to:
Promote access to public places and facilities in the district and a barrier free environment for all people in the community by:

1) Identifying factors in the social and physical environments in the District which restrict people from carrying out normal activities.
2) Being a point of contact for people with concerns about mobility and/or access in public places in the district.
4) Provide appropriate training on disability and accessibility issues
5) Work collaboratively with the council providing expertise and experience with accessibility issues both environmental and attitudinal.

We would like to invite a person from your board to attend our meetings so we can work together towards a fully inclusive barrier free environment for all people in the community. Our meetings are held on the second Tuesday of the Month at 11 am at the Meeting Room at the Council. Our next meeting is on November 14th.

Yours sincerely

Jill Waldron
Chairperson
WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-09-06/171106119920

REPORT TO: Woodend-Sefton Community Board

DATE OF MEETING: 13 November 2017

FROM: Shona Powell, Chair, Woodend-Sefton Community Board

SUBJECT: Chair’s Report for 2 October 2017 to 5 November 2017

1. SUMMARY

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd October</td>
<td>WSCB District Plan Review staff workshop</td>
<td>Very helpful to have our questions answered and discuss the different areas of the plan</td>
</tr>
<tr>
<td>12th October</td>
<td>Memorial Service for Battle of Passchendaele Cenotaph, Kaiapoi</td>
<td>Touching service</td>
</tr>
<tr>
<td>12th October</td>
<td>Enterprise North Canterbury Function</td>
<td>Well attended and good opportunity to talk to business people</td>
</tr>
<tr>
<td>19th October</td>
<td>Chairs’ Meeting – District Plan Review</td>
<td>Interesting in how many areas the Boards had very similar views</td>
</tr>
<tr>
<td>30th October</td>
<td>Chairs’ Meeting – Youth Scholarships</td>
<td>Discussion around setting up a youth scholarship in each Community Board area.</td>
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</tbody>
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Planned events for coming month:

7th November – Grey Power monthly meeting

12th November – Tūhaitara Coastal Park Open Day 10am – 3 pm and official opening of the Jill Creamer Trail from Woodend to Woodend Beach at 10.30am

2. RECOMMENDATION

THAT the Woodend-Sefton Community Board:

(a) Receives report No. 171106119920.

Shona Powell
Chair
Woodend-Sefton Community Board
WAIMAKARIRI DISTRICT COUNCIL

MEMO

FILE NO AND TRIM NO: GOV-26-09-06 / 171106119946

DATE: 13 November 2017

MEMO TO: Woodend-Sefton Community Board

FROM: Board members Rhonda Mather, Andrea Allen and John Archer

SUBJECT: Members’ Information Exchange – Diary October/November 2017

Rhonda Mather

Pegasus Residents’ Group Inc (PRGI)

- Attended PRGI committee meeting 10 October
  - The committee decided to support the Karen Eastwood project by donating $200 and promoting the Givealittle page through PRGI media (FaceBook, website, email).
  - Organising of the Christmas on the Lake event continues. Sponsorship funding for the ice creams has yet to be found. If no alternative source of funding is found, this will be paid for out of PRGI funds.
  - PRGI will have a stall at the Tuhaitara Coastal Park open day on Sunday 12 November.
  - PRGI submitted feedback on the District Plan Review discussion documents.
  - Had a stall at the Golf Club open day on 15 October and signed up 7 new members.

- Residents’ concerns:
  - Residents’ concerns this month have centered around the lack of maintenance in Pegasus. Of particular concern has been the road verges from SH1 to Infinity Drive roundabout. These had previously been maintained by the golf club, but this stopped with the change of owner. It is understood that Council staff have discussed with the new owner what their obligations are. However, even then there was no action, so Council contractors finished up having to come in on a Saturday to do some work. At time of writing, this area is still in an unacceptable state with young trees surrounded by grass and weeds.

Other

9 & 16 October: 9.30 – 11.30am - Drop-in sessions at Pegasus Community Centre. No one dropped in. Not well promoted.

24 October: The Woodpecker Community Trust meeting. Will soon need to increase number of Woodpeckers printed due to an increase in houses in the area. Expect increased printing costs to be covered by GST registration and price increase (introduced October and November).

25 October: Meeting at Karen Eastwood Park with Karen’s friends, husband and a reporter from the Northern Outlook. Front page story resulted about the new park and the Givealittle project.

25 October: Behind the scenes at Canterbury Museum. An interesting eye-opener into the conditions behind the scenes at the museum in Christchurch. I look forward to seeing the new development in a few years’ time.

30 Oct – 3 Nov: Jury service.
4 November: Briefly attended Pines Beach Hall opening. I was keen to see inside to see if a similar design might work for Pegasus.

The Pegasus, Woodend & Waikuku Community Directory has been completed and I have been involved in getting these delivered to all homes in Pegasus and Woodend.

**Andrea Allen**

25 October North Canterbury Neighbourhood Support Monthly Meeting

25 October North Canterbury Neighbourhood Support Annual General Meeting

7 October Waimakariri Health Advisory Group Meeting

8 November Promotion and recruitment activity on behalf of North Canterbury Neighbourhood Support for Get Ready at Rangiora Pak and Save carpark

12 November Opening of the Woodend Cycle/Walk Trail

**John Archer**

- Collected a seat donated by the Woodend Lions for location on the Jill Creamer Trail to Woodend Beach and delivered it to Delta for installation.
- Attended Passchendaele centenary at Kaiapoi. It was a well organised event and it was nice to liaise with other Community Board members.
- Attended a behind the scenes tour at the Canterbury Museum. It was a most informative evening at the mind boggles at the work in front of Museum staff to pack up the displays, as well as items not on display, and move it all to a warehouse somewhere whilst earthquake repairs and alterations are carried out.
- Organised a plant delivery from Woodend Nurseries for Delta to plant. Placed some key plants to explain the layout desired and what a great job the team from Delta did. Was most impressed with the finished planting layout.
- Attended the Woodend Lions monthly meeting and will be helping out with a couple of events coming up.
- Attended the opening of the Pines Kairaki Beach Pavilion. What a wonderful asset to the Beach Communities. Most impressive building.
- Most exciting event coming up is the official opening of the Jill Creamer Trail from Woodend to Woodend Beach. From a comment at the AGM of the Woodend Community Association in November 2012, lots of fundraising and a lot of Community Support we now have a completed walkway to be opened.