

# Agenda

## Kaiapoi-Tuahiwī Community Board

Monday 15 June 2026

5pm

Kaikanui Room  
Ruatanīwha Kaiapoi Civic Centre  
176 Williams Street, Kaiapoi

**Members:**

Jackie Watson (Chairperson)

Russell Keetley (Deputy Chairperson)

Tim Bartle

Abbie Campbell

Henrietta Carroll

Philip Redmond

Sandra Stewart

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**AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 15 JUNE 2026 AT 5PM.**

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**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS  
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

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	<b><u>BUSINESS</u></b>	<i>PAGES</i>
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3.1	<b><u>Minutes of the Kaiapoi-Tuahiwi Community Board – 18 May 2026</u></b>	7-19
	<i>RECOMMENDATION</i>	
	<b>THAT</b> the Kaiapoi-Tuahiwi Community Board:	
	(a) <b>Confirms</b> the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 18 May 2026, as a true and accurate record.	
3.2	<b><u>Matters Arising (From Minutes)</u></b>	
<b>4</b>	<b><u>DEPUTATIONS AND PRESENTATIONS</u></b>	
	Nil.	
<b>5</b>	<b><u>ADJOURNED BUSINESS</u></b>	
	Nil.	
<b>6</b>	<b><u>REPORTS</u></b>	
6.1	<b><u>Proposed Roothing Capital Works Programme for 2026 / 27 and Indicative Three-year Programme – Kieran Straw (Civil Projects Team Leader) and Joanne McBride (Roothing and Transport Manager)</u></b>	20-33
	<i>RECOMMENDATION</i>	
	<b>THAT</b> the Kaiapoi-Tuahiwi Community Board:	
	(a) <b>Receives</b> Report No. 260508111829.	
	(b) <b>Endorses</b> the 2026/27 DRAFT Proposed Roothing Capital Works Programme (Trim: 260508111836).	
	(c) <b>Endorses</b> the indictive Roothing Capital Works Programme for the 2027/28, 2028/29 and 2029/30 financial years.	
	(d) <b>Notes</b> that any feedback on the programme included with this report will be taken by staff at the Board meeting and incorporated into the final report which is proposed to be taken to the Utilities and Roothing Committee in July 2026 for approval.	

6.2 **Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund – Kay Rabe (Governance Advisor)**

34-63

*RECOMMENDATION*

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 260521120983.
- (b) **Approves** a grant of \$..... to the Kaiapoi Pony Club towards the provision of St John Ambulance services at its annual one-day event to be held in June 2026.

**OR**

- (c) **Declines** a grant to the Kaiapoi Pony Club.
- (d) **Approves** a grant of \$..... to the Menz Shed of Kaiapoi Inc towards the purchase of a BBQ.

**OR**

- (e) **Declines** a grant to the Menz Shed of Kaiapoi Inc.

**7 CORRESPONDENCE**

Nil.

**8 CHAIRPERSON'S REPORT**

**8.1 Chairperson's Report for May 2026**

There Chairperson will provide a verbal update.

*RECOMMENDATION*

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson.

**9 MATTERS REFERRED FOR INFORMATION**

- 9.1 **Oxford-Ohoka Community Board Meeting Minutes 6 May 2026.**
- 9.2 **Woodend-Sefton Community Board Meeting Minutes 11 May 2026.**
- 9.3 **Rangiora-Ashley Community Board Meeting Minutes 13 May 2026.**
- 9.4 **Health, Safety and Wellbeing Report 17 Match to 21 April 2026 – Report to Council Meeting 5 May 2026 – Circulates to all Boards.**
- 9.5 **Zone Implementation Programme Addendum (ZIPA) Budget Reallocation in 2025/26 – Report to Utilities and Roading Committee Meeting 12 May 2026 – Circulates to all Boards.**
- 9.6 **Draft Annual Plan 2026-2027 Special Consultative Procedure – Report to Council Meeting 26 May 2026 – Circulates to all Boards.**
- 9.7 **Drainage – Utilities and Roading Department Staff Submission to the Draft 2026/27 Annual Plan – Report to Council Meeting 26 May 2026 – Circulates to all Boards.**
- 9.8 **Water Supply - Utilities and Roading Department Staff Submission to the Draft 2026/27 Annual Plan – Report to Council Meeting 26 May 2026 – Circulates to all Boards.**
- 9.9 **Wastewater – Utilities and Roading Department Staff Submission to the Draft 2026/27 Annual Plan – Report to Council Meeting 26 May 2026 – Circulates to all Boards.**

- 9.10 **Staff Submission to the Annual Plan 2026/27 – Roading Budgets – Report to Council Meeting 26 May 2026 – Circulates to all Boards.**
- 9.11 **Solid Waste– Utilities and Roading Department Staff Submission to the Draft 2026/27 Annual Plan – Report to Council Meeting 26 May 2026 – Circulates to all Boards.**
- 9.12 **Rangiora Airfield Governance Review 2026 – Report to Council Meeting 26 May 2026 – Circulates to all Boards.**

*RECOMMENDATION*

**THAT** the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items 9.1 to 9.12.

**Note:**

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

**10 MEMBERS' INFORMATION EXCHANGE**

- |      |                         |       |
|------|-------------------------|-------|
| 10.1 | <b><u>T Bartle</u></b>  | 64    |
|      | (Trim: 260610133825).   |       |
| 10.2 | <b><u>S Powell</u></b>  | 65-66 |
|      | (Trim: 260609133162).   |       |
| 10.3 | <b><u>B Cairns</u></b>  | 67-68 |
|      | (Trim: 260610133831).   |       |
| 10.4 | <b><u>P Redmond</u></b> | 69    |
|      | (Trim: 260602127978).   |       |

*The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*

*Written information submitted by members is included in the agenda.*

**11 CONSULTATION PROJECTS**

- 11.1 **Head Start Pathway/Amalgamation**  
<https://letstalk.waimakariri.govt.nz/head-start-pathway>  
 Consultation closes Sunday 5 July 2026.

**12 BOARD FUNDING UPDATE**

- 12.1 **Board Discretionary Grant**  
 Balance as at 31 May 2026: \$4,089.
- 12.2 **General Landscaping Budget**  
 Balance as at 31 May 2026: \$0.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 5pm, Monday 20 July 2026 in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

**Workshop**

- *Speed Limits – Shane Binder (Senior Transportation Engineer) 30mins*
- *Discretionary Grant Funding Criteria Review – Kay Rabe (Governance Advisor) 10mins*
- *Members Forum*

**MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 18 MAY 2026, AT 5PM.**

**PRESENT**

J Watson (Chairperson), R Keetley (Deputy Chairperson), T Bartle, H Carroll, P Redmond and S Stewart.

**IN ATTENDANCE**

B Cairns (arrived at 6.19pm) and S Powell (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), J Recker (Stormwater and Waterways Manager), J McBride (Roading and Transport Manager), D Young (Senior Engineering Advisor), T Stableford (Landscape Architect), G Stephens (Design and Planning Team Leader), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There were 11 members of the public present.

**1 APOLOGIES**

Moved: J Watson

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahwi Community Board:

- (a) **Receives and sustains** an apology for absence from A Campbell and an apology for lateness from B Cairns who arrived at 6.19pm.

**CARRIED**

**2 CONFLICTS OF INTEREST**

T Bartle and P Redmond declared conflicts of interest in relation to Item 6.3, noting their roles as Waimakariri District Councillors.

**3 TABELING OF LATE REPORT**

J Watson indicated that a late report had been submitted via a supplementary agenda, which needed to be formally received.

Moved: R Keetley

Seconded: T Bartle

**That** the Kaiapoi-Tuahwi Community Board:

- (a) **Resolves** to receive the late report, "*Request to Approve a Change of Intersection Controls on Heywards Road and Baynons Road*".

**CARRIED**

**4 CONFIRMATION OF MINUTES**

**4.1 Minutes of the Kaiapoi-Tuahwi Community Board – 20 April 2026**

Moved: J Watson

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahwi Community Board meeting, held 20 April 2026, as a true and accurate record.

**CARRIED**

#### 4.2 **Matters Arising (From Minutes)**

P Redmond queried whether any information had been obtained regarding lateral capping on Featherstone Avenue. K Rabe confirmed that she would follow up with staff and report back.

#### 4.3 **Workshop Notes of the Kaiapoi-Tuahiwi Community Board – 20 April 2026**

Moved: J Watson

Seconded: S Stewart

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the circulated Notes of the Kaiapoi-Tuahiwi Community Board workshop, held 20 April 2026.

**CARRIED**

### 5 **DEPUTATIONS AND PRESENTATIONS**

#### 5.1 **Kaipuke Kaiapoi Maritime Heritage Centre – Graham Robertson (Chairperson) and Martin Morrissey (Administration Manager)**

G Robertson explained that the Kaipuke Kaiapoi Maritime Heritage Trust had been restoring the scow *Success* on the bank of the Kaiapoi River. The original intention had been to fully restore the vessel and return it to the river for sailing; however, the project had reached a stage where the vessel required protective covering. After investigating the cost of a temporary structure, the Trust began exploring the option of constructing a permanent structure.

Following further analysis of the long-term maintenance costs associated with a wooden vessel over a period of 50 to 100 years, the Trust indicated that a permanent structure could also function as a heritage centre to house the vessel. The Trust subsequently approached Calder Stewart on a design-and-build basis, and a preliminary design concept was provided. In establishing a maritime heritage centre, an opportunity was identified to incorporate the early Māori use of the Kaiapoi River and to present a broader narrative of water-based transport.

M Morrissey noted that the overarching aim was to preserve local history and provide educational opportunities. Interest had also been expressed by local iwi regarding potential collaboration.

T Bartle queried the project budget and the Trust's proposed funding approach. G Robertson advised that the Trust was confident in its ability to deliver the project. The building had been budgeted at approximately \$2 million, with additional costs yet to be determined, particularly in relation to piling requirements.

T Bartle further queried how the site had been selected. G Robertson responded that while the Trust remained open to considering alternative locations, it preferred to remain close to the centre of Kaiapoi and the river to maximise accessibility and visitor engagement.

H Carroll asked how long the Trust had been operating. G Robertson explained that the Trust had developed organically from the Trust that owned the *Tuhoe*. The current Trust comprised five trustees and was supported by a number of volunteers who assisted with working bees.

In response to a further question from H Carroll, G Robertson advised that the Trust's purpose was to protect and preserve Kaiapoi's maritime heritage. The Trust had engaged with the New Zealand Maritime Museum in Auckland and volunteers associated with the Warkworth scow. Maritime New Zealand regulations, which required fully qualified personnel on board when vessels were operating, had also influenced the decision to further investigate a heritage centre.

R Keetley asked whether the Trust had considered constructing the facility on the opposite side of the road. G Robertson clarified that this level of detail had not yet been considered. The current site was regarded as highly visible and well integrated with the river environment.

T Bartle enquired about lease options. C Brown advised that, under the Reserves Act, the maximum lease term was 33 years, although renewals could be pursued thereafter.

### 5.2 **Kaiapoi River Parkrun – Sheryl Johnson and Charlotte Johnson – Paris for the Weekend**

S Johnson indicated that the proposed Parkrun would likely benefit her business by attracting new visitors to Kaiapoi. It was common practice for participants at other Parkrun events to visit local cafés afterwards, which was expected to positively impact hospitality businesses across the town.

S Johnson also highlighted that the event would encourage people to come into the town centre earlier than was typically experienced on weekends.

P Redmond asked what time local businesses generally opened. C Johnson advised that *Paris for the Weekend* opened at 8:00 am, with most other cafés and businesses opening around the same time, although some opened as early as 7:00 am

### 5.3 **Kaiapoi River Parkrun – Kirsten Soper**

K Soper advised that she had recently moved to North Canterbury and, as a regular Parkrun participant, was enthusiastic about the potential establishment of a Parkrun in Kaiapoi. She noted that her participation had resulted in several health benefits, including improved sleep, reduced bursitis, and a lower heart rate.

Based on her experience attending multiple events, K Soper observed that the sense of community and encouragement was a key motivator for participants. Parkrun also provided opportunities for non-runners to be involved, particularly as marshals, a role often undertaken by retirees who valued the social interaction. She described Parkrun as a free, accessible, and inclusive local activity

### 5.4 **Kaiapoi River Parkrun – Callum Templeton**

C Templeton introduced himself as a Parkrun event organiser, noting that the proposed Kaiapoi Parkrun would be his third event. He sought landowner approval from the Board, having already obtained consent from Environment Canterbury.

He advised that typically 75–80 percent of participants were drawn from the local community. He also noted that Parkrun events tended to have a higher proportion of female participants, as they provided a safe and supportive environment in which to run. Parkrun was not intended to be a competitive race, but rather an inclusive participation event. He emphasised that he was not seeking exclusive use of the space, but rather an opportunity to deliver a community-focused initiative that would generate both economic and health benefits.

C Templeton noted that the primary challenge related to maintaining access for whitebait fishers. Parkrun guidelines required that courses not cross roadways or driveways for insurance reasons. It had been suggested that the event not operate during the 16-week whitebaiting season; however, Parkrun Australia had indicated that suspending the event for that duration would be inconsistent with the aim of providing a weekly community activity.

P Redmond queried how the start of the event would be managed on a narrow stopbank. C Templeton responded that the starting area at the Scarborough Parkrun was of a similar size and operated effectively with a staggered start, without incident. It was anticipated that the Kaiapoi event would begin with fewer than 100 participants per week and grow over time.

P Redmond also asked whether the starting point could be moved further along the stopbank, past the rowing club. C Templeton stated that the proposed location provided better visibility and accessibility, particularly for visitors unfamiliar with the area.

J Watson asked why the opposite side of the river had not been considered suitable. C Templeton explained that he aimed to replicate the Scarborough Parkrun model, which started and finished near a café. This enabled early finishers to remain engaged with the event atmosphere. He noted that the alternative location would only be viable if the boat ramp were closed each weekend. Additionally, he sought a location that could support the event's future growth

## 6 **ADJOURNED BUSINESS**

Nil.

## 7 **REPORTS**

### 7.1 **Proposal for a Kaiapoi River Parkrun – J Borland (Strategy and Partnerships Team Leader) and H Leslie (Greenspace Coordinator)**

G MacLeod presented the report noting there were many positive benefits to Parkrun. The key contention point was the proposed closeout during the white baiting season. Parkrun Australia were not supportive of that as an option and wanted to see the event as ongoing and consistent for users. It was believed hightide would only affect minimal events during the year. There would be a review period after 12 months where white baiters and other users could convey how the event was operating to the Board.

P Redmond questioned how staff were proposing to deal with whitebaiters access. G MacLeod stated consideration would have to be given to not holding the Parkrun when it would coincide with hightide during the whitebaiting season. Whilst Parkrun had indicated they could not have any interaction with live roads the Council could not restrict access to parking for whitebaiters. Also the Council could not guarantee year round access as there were other events which may take priority such as the Kaiapoi River Carnival.

T Bartle asked what the impact would be if the Parkrun event was very successful attracting 300 runners every week and how that would be managed. G MacLeod noted it would have to be discussed with the Parkrun team however the review after 12 months would give the opportunity to address anything that needed changing.

H Carroll queried if the Council was involved with the Pegasus parkrun. G MacLeod stated he was not as it was a long-standing park booking and was all off-road. He further noted the new Mandeville Parkrun was set up through the Mandeville Sports Committee who manage the park. The road they had to close was also a park road. C Brown highlighted Greenspace were only involved in the park booking aspect of the Pegasus Parkrun however the with proposed Kaiapoi Parkrun there were already existing users of the stopbank and therefore the conflict had to be managed. Where conflicts did not exist permission could be granted quickly. The Parkrun also had to be delayed due to Environment Canterbury completing work on the flood gate which allowed more time to investigate all concerns.

Moved: J Watson

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 260217028703.
- (b) **Notes** that Parkrun directors have spoken to the Cure Boating Club and Environment Canterbury representatives in relation to this Parkrun operating along the stop banks.

- (c) **Notes** that the Parkrun directors will be asked to continue to work and liaise with the Cure Boating Club to alleviate concerns raised around parking along Raven Quay.
- (d) **Approves** as the landowner representative for the Council, that Parkrun can operate along the proposed route as shown in 1.7 of this report with the following conditions:
- i. There shall be an event closeout during the annual white baiting season at times.
  - ii. The event will have non-exclusive use of the route and must not restrict casual recreational use.
  - iii. The stairs to the river on Raven Quay shall not be blocked by any part of the event set up.
  - iv. The event organiser shall widely promote the event dates, timing and route to minimise disruption to other users.
  - v. The event organiser shall work with the Cure Boating Club to address their concerns and prevent any disruption to their activities by providing parking wardens or a coned off area to manage parking concerns.
  - vi. The event organiser shall ensure volunteers are aware of the value of and the event's requirement to ensure protection of the health of the awa / river and mahinga kai/customary food gathering areas along the route.
  - vii. The organisers of the event are required to remove all temporary signs, material or structures that are installed during the event following each event.
  - viii. Similar to all park bookings an event health and safety plan that identifies the hazards and how these will be managed is to be supplied to the Greenspace Team for approval prior to the first event commencing.
  - ix. That approval shall be for an initial period of 12 months, at which time a review shall be carried out.
  - x. Staff will advise Parkrun organisers that Council reserves the right to refuse any booking dates that clash with special events planned to take place within the Parkrun route area outlined or nearby, such as the Kaiapoi River Carnival.
- (e) **Notes** that staff will report back to the Kaiapoi Tuahiwi Community Board after 12 months of the Kaiapoi Parkrun operating.
- (f) **Notes** Kaiapoi River parkrun will be the first "K" parkrun for the South Island and that will provide interest for keen parkrunners who are working on their alphabet challenge.

J Watson highlighted the Parkrun app could be used to notify attendees of any closures / cancellations as the Board had to be cognisant of current users.

T Bartle stated this would be great for the community and local businesses. He understood there were issues to be worked through and if they could be worked through with minimal effect on white baiters, he would be supportive.

Amendment:

P Redmond noted that he believed it important that the Council retain the right to cancel the Parkrun if required due to a local event or if whitebaiters needed to gain access to the river. He therefore moved an amendment to the recommendation (d) i.

Moved: P Redmond

Seconded: H Carroll

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 260217028703.
- (b) **Notes** that Parkrun directors have spoken to the Cure Boating Club and Environment Canterbury representatives in relation to this Parkrun operating along the stop banks.
- (c) **Notes** that the Parkrun directors will be asked to continue to work and liaise with the Cure Boating Club to alleviate concerns raised around parking along Raven Quay.
- (d) **Approves** as the landowner representative for the Council, that Parkrun can operate along the proposed route as shown in 1.7 of this report with the following conditions:
  - i. The Council may cancel access during the White Bait season to avoid a user conflict.
  - ii. The event will have non-exclusive use of the route and must not restrict casual recreational use.
  - iii. The stairs to the river on Raven Quay shall not be blocked by any part of the event set up.
  - iv. The event organiser shall widely promote the event dates, timing and route to minimise disruption to other users.
  - v. The event organiser shall work with the Cure Boating Club to address their concerns and prevent any disruption to their activities by providing parking wardens or a coned off area to manage parking concerns.
  - vi. The event organiser shall ensure volunteers are aware of the value of and the event's requirement to ensure protection of the health of the awa / river and mahinga kai/customary food gathering areas along the route.
  - vii. The organisers of the event are required to remove all temporary signs, material or structures that are installed during the event following each event.
  - viii. Similar to all park bookings an event health and safety plan that identifies the hazards and how these will be managed is to be supplied to the Greenspace Team for approval prior to the first event commencing.
  - ix. That approval shall be for an initial period of 12 months, at which time a review shall be carried out.
  - x. Staff will advise Parkrun organisers that Council reserves the right to refuse any booking dates that clash with special events planned to take place within the Parkrun route area outlined or nearby, such as the Kaiapoi River Carnival.
- (e) **Notes** that staff will report back to the Kaiapoi Tuahiwi Community Board after 12 months of the Kaiapoi Parkrun operating.
- (f) **Notes** Kaiapoi River parkrun will be the first "K" parkrun for the South Island and that will provide interest for keen parkrunners who are working on their alphabet challenge.

**CARRIED**

P Redmond was supportive of the Parkrun as exercise was beneficial to health and would be great for both users and local businesses. They did however need to avoid conflict in shared spaces, and this motion allowed this to happen. The Council had the right to refuse a booking date when it clashed with other events.

H Carroll concurred stating this gave clarity to who was in charge.

7.2 **Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe presented the report stating the application was not for the main jamboree but was for a pre-jamboree camp to be held in Oxford. This was the second pre-jamboree camp being run. They had applied to the Rangiora-Ashley Community Board for a camp in March 2026 and the Woodend-Sefton Community Board for the same camp to be held in October 2026.

P Redmond sought clarity on the criteria and groups applying multiple times in the same financial year. K Rabe clarified the group had only applied to the Rangiora-Ashley Community Board in the current financial year and therefore the application complied. There was potential that the Group would apply to the Kaiapoi-Tuahiwi Community Board for the jamboree however it would likely be in the next financial year.

S Stewart highlighted they had 33 outstanding invoices and asked if they were related to the pre-jamboree camp. K Rabe believed they related to the jamboree not the pre-camp.

Moved: J Watson

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Declines** a grant to the North Canterbury Scout Jamboree Troop.

**CARRIED**

J Watson felt this was a large amount of money to ask for preliminary event.

R Keetley concurred with J Watson.

P Redmond would be supporting the motion as the event was being held in Oxford which was outside the Boards area. Although some members were from within the Boards area he did not feel there was sufficient community benefit from funding this event.

*P Redmond and T Bartle stepped back from the table due to the previously identified conflict of interest.*

7.3 **Ratification of the Kaiapoi-Tuahiwi Community Board's submission to the Waimakariri District Council and Environment Canterbury's draft 2026-27 Annual Plans – K Rabe (Governance Advisor)**

K Rabe presented the report and there were no questions from members.

Moved: J Watson

Seconded: H Carroll

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 260415096169.
- (b) **Ratifies** its submission to the Waimakariri District Council's draft 2026-27 Annual Plan (Trim Ref: 260407090422).
- (c) **Ratifies** its submission to Environment Canterbury's draft 2026-26 Annual Plan (Trim Ref: 260415096188).
- (d) **Notes** that the Board Chairperson and/or Deputy Chairperson spoke at the Waimakariri District Council Submission Hearings to convey the Board's view in person on Thursday, 7 May 2026.

**CARRIED**

J Watson noted she presented the submission to the Council and highlighted Skewbridge.

*P Redmond and T Bartle rejoined the table.*

**7.4 Request to Approve a Change of Intersection Controls on Heywards Road and Baynons Road – N Puthuppambil (Transportation Engineer) and S Binder (Senior Transportation Engineer)**

D Young thanked the Board for accepting this urgent report as it was a topical issue regarding gravel haulage. Staff sought a safety review which raised concern regarding these two intersections. Staff's recommendation was that these intersections should have stop controls. There was also sound engineering evidence showing this would be the appropriate control. It was also hoped that these changes would assist in alleviating some concerns from local residents.

J Watson questioned what the normal process was when changing intersection controls. D Young stated over the last 50 years all intersections had been given some type of control. They could be identified by staff, board members, the public or through annual road audits completed by engineers.

S Powell sought clarity on the speed limits on these roads. D Young stated there was a 60km/h temporary speed limit on South Eyre Road and 40k/h on Baynons Road as part of the temporary traffic management plan. Regularly these roads were 100km/h. Staff were currently investigating linking all the temporary speed limits in the area for have consistency.

Moved: P Redmond

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahivi Community Board:

- (a) **Receives** Report No. 260514116450.
- (b) **Approves** the following intersection control changes pursuant to section 2 of the Land Transport Rule: Traffic Control Devices 2004, with effect from the date of installation of appropriate signage:

Item	Road to be Controlled	Road to Remain Uncontrolled	Type of Control to be Imposed	Type of Control to be Revoked
1	Baynons Road	Heywards Road	Stop	Give Way
2	Heywards Road	South Eyre Road	Stop	Give Way

- (c) **Circulates** this report to the Oxford-Ohoka Community Board and the Utilities and Roothing Committee for information.

**CARRIED**

P Redmond supported the motion as the report was clear and they did have to be cognisant of safety. He was pleased to hear further investigation was being given to speed reduction in the area. This was another small aspect that could help in alleviating residents' concerns.

T Bartle concurred with P Redmond's comments.

**8 CORRESPONDENCE**

**8.1 Kaipoi District Historical Society Annual General Meeting Invite**

Moved: J Watson

Seconded: S Stewart

**THAT** the Kaiapoi-Tuahivi Community Board:

- (a) **Receives** the invite from the Kaipoi District Historical Society (Trim: 260428103506).

**CARRIED**

## 9 **CHAIRPERSON'S REPORT**

### 9.1 **Chairperson's Report for March 2026**

J Watson report the following:

- Works for the Kaiapoi bridge balustrade were planned to take 12 weeks with each side taking six weeks to complete. Hazeldine Construction were pricing bird proofing and irrigation.
- The toilets that were accidentally painted over had been repainted.
- The Waimakariri Public Arts Trust were seeking more Trustees.
- The opening of the Kaiapoi Elderly Housing units would be held on 5 June 2026.

S Stewart questioned if there was an update on the Mixed-Use Business Area (MUBA) for Kaiapoi. J Watson noted the remaining areas around the town were discussed as to future projects/use. No discussion was on the site Jedd Pearce hopes to develop next to the Kaiapoi library.

Moved: J Watson

Seconded: T Bartle

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (Trim: 260511112723).

**CARRIED**

## 10 **MATTERS REFERRED FOR INFORMATION**

10.1 Oxford-Ohoka Community Board Meeting Minutes 8 April 2026.

10.2 Woodend-Sefton Community Board Meeting Minutes 13 April 2026.

10.3 Rangiora-Ashley Community Board Meeting Minutes 8 April 2026.

10.4 Approval of the Transportation Procurement Strategy 2026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.

10.5 New Zealand Transport Agency Procedural Audit Report March 2026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.

10.6 Annual Stormwater Compliance and Monitoring Reports for 2024-25 for Oxford, Woodend and Kaiapoi – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to the Oxford-Ohoka, Kaiapoi-Tuahiwi and Woodend-Sefton Community Boards.

10.7 May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/2025 and 2025/026 – Report to Utilities and Rooding Committee Meeting 14 April 2026 – Circulates to all Boards.

10.8 Aquatics April Update – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

10.9 Libraries Update to April 2026 – Report to Community and Recreation Committee Meeting 21 April 2026 – Circulates to all Boards

Moved: J Watson

Seconded: R Keetley

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) Receives the information in Items 9.1 to 9.9.

**CARRIED**

## 11 **MEMBERS' INFORMATION EXCHANGE**

### **P Redmond:**

- Rangiora Eastern Link drop-in session with McPhail Avenue residents. There was general support.
- Attended Pegasus Community Cuppa Annual Plan session.
- Baynons Road – attended various meetings with staff and concerned residents. Speed reduction on South Eyre Road at intersection of Heywards Road was implemented.
- The North Canterbury Sport and Recreation Trust was performing well.
- Attended the Garden City Helicopter Rescue Trust open day. Paramedic and emergency response demonstrations and air rescue helicopters and fixed wing aircraft on display.
- LGNZ Zoom with Brad Olsen – was informative.
- ANZAC Day – attended four services, spoke at Woodend and laid wreaths for Zonnebeke and the Waimakariri Passchendaele Advisory Group.
- LGNZ Conference in Rotorua was postponed until October 2026.
- Attended Road Safety Working Group meeting.
- Rangiora Airfield Advisory Group – change was yet to be implemented. There was concern regarding Environment Canterbury's secondary stopbank option.
- ENC Webinar where Brad Olsen spoke on the fuel crisis.
- Attended LGNZ Zone 5 and 6 conference in Christchurch.
- District Licencing Committee – appeal on committee decision to grant on licence at Waimak Junction was to be heard by ARLA.
- Spoke to Thai exchange students at Oxford Area School.
- Attended the Draft Annual Plan hearing submissions.
- Spoke at the Rangiora Volunteer Fire Brigade Annual General Meeting.
- Attended Big Brother Big Sister fundraiser breakfast with Kieran Read as the guest speaker.
- Emerging issues included Pegasus Golf Course sale to Wolfbrook and Simplifying Local Government.
- Attended LGNZ Rural and Provincial conference. Would be hearing about the Head Start and Back Stop simplifying local government. The DIA said they were surprised Councils were focusing on getting a proposal together in three months as it was designed for Councils who were wanting to do it now. However, Chris Bishop said the opposite and encouraged all Councils to start talking and submit high level proposals. A new government agency had been set up to deal with local government alongside other things.

### **T Bartle:**

- Attended Parking and Traffic Bylaw Hearing.
- Gravel extraction was now underway from the Waimakariri River. Several residents were not happy about this. Still ongoing issues with dust.
- Attended Waimakariri Health Advisory Group meeting.
- LGNZ Zoon from Infometrics' Brad Olsen on the fuel crisis. There were concerns that the ripple effects of the fuel price increase had yet to fully materialise.
- Attended four ANZAC Day services.
- LGNZ Conference – LGNZ seemed to be back on track working for all the council's interest.
- Annual Plan submissions hearings, most submitters were happy with the direction the Council was moving.
- Central Government had told all Councils to organise who they want to amalgamate with or it would choose. There were three months to decided which did not provide sufficient time for public consultation.

### **H Carroll:**

- Attended Waimakariri Access Group meeting. They were looking at how they could increase their presence with the Council.

**S Stewart:**

- Attended Kaiapoi Promotions Association meeting. They had just concluded their Shop Kaiapoi Promotion which received 1,350 views online. She was pleased to see they were working with Karl Howarth on upcoming events. The Annual General Meeting was planned for 17 June 2026.
- The Chairperson and Deputy Chairperson of Greypower had resigned.
- Waimakariri Biodiversity Trust – one topic for winter series was an update on that state of the Ashley/Rakahuri River. The Trust was on an advertising campaign of what the Trust does. They have had 22 landowner requests in last two months.

**B Cairns:**

- Met with all Promotions Associations to provide an update about the Events Plan review.
- Parking and Traffic Bylaw hearing – reviewing parking zones, residents' exemptions zones and overnight parking etc. Forty-eight formal submissions were received with the new bylaw to come into force in July 2026.
- Gravel Haulage – work had started to transport gravel from the Waimakariri and Ashley Rivers to fill the lakes of Smith Street for the Woodend Bypass.
- Community and Recreation Update – welcoming communities plan was looking to become accredited, libraries pop up mobile service trial was completed, pools were looking at offering family focused offers during school holidays, offers to encourage new people to sign up to be pool users, libraries had around 400,000 visitors per year with around 500,000 books loaned out. Recent survey had 250 people asking about the opening hours being extended, stash swaps, seed swapping area, musical instrument loans, this meant more people were using the libraries for not only books.
- Road Safety Update – variable speed signs were being installed outside schools. Kickstart motorcycle event in Kaiapoi in September 2026. AA would start their cycle light program where they gave children lights for their bikes. Sixty homes and buildings were transported to the Westcoast in the last two months, wind farm blades land into Timaru port and would be transported to Waipara.
- Rangiora Town Hall Centenary – collecting images and stories from people. These would be used for pictorial display during a weekend of tours and shows.
- Waimakariri Public Arts Trust update – Interviewing possible trustees to fill vacant spaces. Sculpture was to be created for Mainpower Stadium and a sculpture to celebrate Kippenburgers life. The Trust was updating its website and looking at additional projects i.e. decorating power boxes.
- Rating Review Working Party – reviewing how we rate on a fair, transparent basis, how rates were distributed across the district.
- Annual Plan Submissions Hearing.
- Kaiapoi RSA were holding their Annual General meeting on 12 May 2026.
- ANZAC Day services – impressive turnout across five services attended.
- LGNZ Conference – was able to visit Parekouri which had swimming pools, hydrosleds along with courts for basketball, circus training etc.. This was a government infrastructure project costing taxpayers over \$330million, plus the land. Te Kaha used \$300million of taxpayers funds plus the land combined with the Christchurch Convention Centre. These three earthquake projects received over 1.1billion in taxpayer funding for earthquake recovery. Waimakariri received earthquake project funding of a total of \$40.9million.
- NCF playground was being constructed and members encouraged to look at it.
- Norman Kirk Park planting was completed at playground. The first football goals had also been installed where the senior women's team would play from Waimak United Football.

**S Powell:**

- Pegasus Community Centre – site visit to acknowledge the roof going on. Since then windows had been installed and fully closed in. Electrical first fix was underway.
- Rangiora After Hours Health Hub – site visit to show Health NZ Managers progress. On schedule for completion later this year. This was an important facility for North Canterbury to save locals from having to travel into Christchurch for afterhours healthcare.
- Sefton Hall Committee meeting – attended alongside Greenspace staff member where they spoke about next steps and how the Council could assist.

- Chaired the Creative Communities Assessment Committee meeting – this was the first round of applications for 2026. The Creative Communities Scheme in partnership with the Council supported local artists with funding for their creative projects.
- Attended ANZAC Day services at Sefton, Pegasus Dawn and Kaiapoi Dawn. All were very moving and well attended.
- Attended the LGNZ Zone 5 and 6 conference in Christchurch.
- Attended meeting with Banyons Road and surrounding residents – listened to their issues with the route gravel trucks would be transporting gravel from Waimakariri River for the Woodend Bypass. Early work and fill for quarry lakes. Issues were speed, number of trucks, noise, vibration and safety. Gravel would also be extracted from the Ashley/Rakahuri River.
- Annual plan Submissions Hearing - Council heard 24 submissions including Kaiapoi-Tuahiwi Community Board.
- Environment Canterbury – Greater Christchurch Public Transport Review – were seeking feedback on what would make metro buses and ferries work better. Need to encourage everyone to complete the survey.
- Shad been appointed to the Te Kōhaka o Tūhaitara Trust as a Council representative.

#### **A Campbell:**

- Waimakariri Health Advisory Group – heard a talk from TEND who offer free mental wellness support services for rural communities. An update from the Councils Community Team was given, they were developing an advisory group on homelessness. The Mayors Taskforce for Jobs had placed 31 young people in full time employment.

#### **R Keetley:**

- The Waimakariri Biodiversity Trust were in the process of appointing a coordinator.
- Attended Kaiapoi ANZAC Day Services.
- Attended the Kaiapoi RSA Annual General Meeting and regular monthly meeting – they would like to run a competition leading up to ANZAC Day 2027 where residents and businesses could decorate their buildings for ANZAC day.
- The Historical Society Annual General Meeting would be held on 23 May 2026.
- Murphy Park was finishing construction two weeks ahead of schedule.
- Investigating how to rejuvenate the Landmarks Committee.

## **12 CONSULTATION PROJECTS**

### **12.1 Stock Movement Bylaw 2026**

<https://letstalk.waimakariri.govt.nz/stock-movement-bylaw-2026>

Consultation closes Thursday 28 May 2026.

### **12.2 Woodend/Pegasus Area Strategy Review**

<https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review>

## **13 BOARD FUNDING UPDATE**

### **13.1 Board Discretionary Grant**

Balance as at 30 April 2026: \$4,089.

### **13.2 General Landscaping Budget**

Balance as at 30 April 2026: \$0.

## **14 MEDIA ITEMS**

Nil.

**15 QUESTIONS UNDER STANDING ORDERS**

Nil.

**16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**NEXT MEETING**

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 5pm, Monday 22 June 2026 in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.50PM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

- |  |
|--|
| <b><u>Workshop</u></b>   |
| <ul style="list-style-type: none"> <li>• <i>Members Forum</i></li> </ul> |

**WAIMAKARIRI DISTRICT COUNCIL****REPORT FOR DECISION**

**FILE NO and TRIM NO:** RDG-08-09-01 / 260508111829

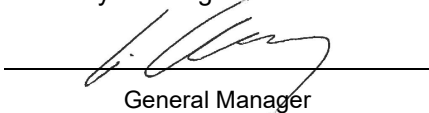
**REPORT TO:** KAIAPOI-TUAHIWI COMMUNITY BOARD


**DATE OF MEETING:** 15<sup>th</sup> June 2026

**AUTHOR(S):** Kieran Straw – Civil Projects Team Leader  
Joanne McBride – Roading and Transportation Manager

**SUBJECT:** Proposed Roading Capital Works Programme for 2026 / 27 and Indicative Three-year Programme

**ENDORSED BY:**  
(for Reports to Council, Committees or Boards)

  
 General Manager

  
 Chief Executive

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**1. SUMMARY**

- 1.1. This report seeks endorsement from the Community Board of the proposed 2026/27 Roading Capital Works Programme and notes the indicative three-year programme from 2027/28 to 2029/30.
- 1.2. The Roading Capital Works Programme being considered are the categories where a general allocation is provided for in the Council's Long Term Plan (LTP), where community input is beneficial to achieving the required outcomes.
- 1.3. Renewal programmes are determined following a condition assessment of assets which have reached the end of life and are due for replacement, or where infrastructure is failing to provide an adequate level of service. While part of the prioritisation process considers asset life other factors including co-ordination with other projects, asset owners, road hierarchy, high demand areas (e.g., schools or town centre areas) are also considered.
- 1.4. All major improvement projects which are specifically listed in the Long Term Plan (LTP) are not considered within this report, as these have separate funding allocated and are consulted on through the LTP process.
- 1.5. Minor safety improvements, the new footpath programme and public transport infrastructure are also included in the proposed programme.

**Attachments:**

- i. Proposed Roading Capital Works Programme 2026/27 (including draft 3-year programme) – Trim No. 260508111836

**2. RECOMMENDATION**

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 260508111829.
- (b) **Endorses** the 2026/27 DRAFT Proposed Roading Capital Works Programme (Trim: 260508111836).
- (c) **Endorses** the indicative Roading Capital Works Programme for the 2027/28, 2028/29 and 2029/30 financial years.

- (d) **Notes** that any feedback on the programme included with this report will be taken by staff at the Board meeting and incorporated into the final report which is proposed to be taken to the Utilities and Rooding Committee in July 2026 for approval.

### 3. **BACKGROUND**

- 3.1 The Rooding programmes being considered are for those categories where a general allocation only is provided in the Council's Long Term Plan (LTP). These categories have some flexibility and as such community input is beneficial to achieving the required outcomes.
- 3.2 Major Rooding Improvement projects are not included in this report as they are specifically listed in the LTP and consulted on through the LTP.
- 3.3 Categories considered within this programme are:
- Kerb and Channel Renewal
  - Footpath Renewal
  - Minor Safety Improvements
  - New Footpath Programme
  - Public Transport Infrastructure (New bus shelters & seats)
- 3.4 Other general categories such as road rehabilitation, road resealing, unsealed road re-metalling, signs renewal and street light renewal are not included as these programmes are developed purely on technical grounds and for asset condition reasons.
- 3.5 Feedback on the proposed programme will be taken with the report and provided in a report to the Utilities and Rooding Committee in July for decision.
- 3.6 The rooding network is managed as a total network across the whole district and as such projects are prioritised district wide. Also, as the majority of expenditure on the network is subsidised by New Zealand Transport Agency, their requirements must be met to secure co-funding. Asset condition and safety are the key drivers for the programme and the aim is to minimise lifecycle costs.
- 3.7 Projects are identified in terms of the Rooding Activity Management Plan and are being done to ensure the levels of service identified in the LTP are met. Asset renewal projects are identified and programmed based on asset condition to ensure that lifecycle costs, and hence the cost to the community, are minimised.
- 3.8 In developing the programmes, a range of factors are taken into account. Asset condition is the main driver for renewal projects, however other key factors are community feedback, and the coordination of the work with other programmes (such as water main renewal, drainage improvements and Utility Provider undergrounding) especially when deciding which year, a particular project should be done. As asset deterioration is gradual there is some flexibility to bring forward or delay specific projects where required.
- 3.9 Inputs used to develop the programmes are condition rating and inspections, AWM (formerly RAMM) reports, reports from the maintenance contractor, crash records, network safety inspections, reviews of maintenance costs, feedback from the public via service requests etc. All identified deficiencies are entered into a database, reviewed and then prioritised to fit within budget levels and to ensure they address a defined level of service issue.
- 3.10 Utility Providers (external), the Water Services Team, the Waimakariri Water Services Unit and the Greenspaces Teams are consulted to minimise the risk of conflicts with their programmes and to identify where there may be possible synergies in the programmes and work can be coordinated.

### 3.11 Condition Assessment

To better understand the condition of the kerb and channel and footpath assets a condition rating is carried out every three years on these assets. The most recent rating was completed in 2025.

### 3.12 Kerb and Channel Replacement

Kerb and channel replacement is primarily focussed on the replacement of old-style dished channels which are in a poor or very poor condition. This is subject to the kerb and channel warranting replacement and meeting NZTA requirements. In many cases the footpath is replaced at the same time as the kerb and channel, however this only occurs where the footpath condition also warrants the renewal. Some old kerb and flat channels are in poor condition, and these will be included in the programme as required.

The kerb and channel replacement are prioritised district-wide, and the condition of the channel must be such that replacing it is the lowest maintenance cost treatment. NZTA has reasonably strict requirements that have to be met in order for the work to qualify for financial assistance, such that the poor condition of the channel is resulting in damage to the carriageway due to water ingress. Replacement for aesthetic reasons only will not be approved by NZTA.

Condition of the existing kerb & channel within the Kaiapoi-Tuahiwi ward area has triggered the need for several renewals within the proposed programme, as follows:

- Gray Crescent (in conjunction with footpath renewal)
- Kanuka Place (in conjunction with footpath renewal)
- Akaroa Street (in conjunction with footpath renewal, and to extend the renewals currently underway)

### 3.13 Footpath Renewals

This category is for the resurfacing and reconstruction of footpaths. The programme is determined by the footpath surface condition, and the purpose is to provide safe and comfortable footpaths and to minimise lifecycle costs.

As mentioned above all footpaths were condition rated in 2025. From this rating the worst condition streets were identified and inspected. Following that inspection, staff take into account any community feedback and other programmes (including the previous approved programme), and from there the draft renewal programme is developed.

The footpath renewal programme is coordinated with the kerb and channel programme to ensure the end of the footpath life coincides with the end of the kerb and channel life wherever possible, so replacement can be done at the same time. This offers more options to design a comprehensive street upgrade when the renewal takes place. Where there is a grass berm between the kerb & channel and the path, and the path is in good condition or better, the footpath may be retained.

Condition of the existing footpaths within the Kaiapoi-Tuahiwi ward area has triggered the need for several renewals within the proposed programme.

### 3.14 Minor Safety Improvements Programme

For the minor safety improvement programme, safety is the main factor considered.

This programme focuses on lower cost, high benefit safety improvements and has some flexibility with the opportunity to carry out a range of safety related improvement works. The proposed programme includes a number of safety issues and concerns that have been raised through various avenues and feedback from the Community Board(s) is an important input in confirming this programme.

There is a number of minor works projects identified within the Kaiapoi-Tuahiwi ward area included within the proposed programme.

### 3.15 New Footpath Programme

This programme considers and prioritises new footpaths in urban areas where there currently are none. A programme has been developed, and this was approved by Utilities and Roading Committee in March 2026.

The approved programme does not include any new footpaths in the Kaiapoi-Tuahiwi ward area.

### 3.16 Public Transport Infrastructure

New passenger transport infrastructure primarily focuses on the installation of new seating, and bus shelters at bus stop locations, with the list being developed based on ECan boarding numbers, with higher use stops siting higher in the programme. Some flexibility is exercised where stops are near retirement villages, or where a large number of service requests are received.

The proposed indicative programme includes several new bus shelters in Kaiapoi, along the Main North Road / Williams Street route.

## 4. ISSUES AND OPTIONS

4.1. The draft programme is presented to the Community Board and feedback will be recorded, and consideration will be given as to whether it can be incorporated into the programme, where possible. All feedback will be included within the report to the Utilities and Roading Committee when they consider approval of the programme in July 2026.

4.2. The indicative three-year programme for the following three years is more flexible and is reviewed annually to allow consideration of programme delays, any emerging issues and to provide an opportunity to make changes to this programme.

4.3. The following options are available to the Community Board:

#### 4.3.1. Option One – Endorse the Proposed Programme as Recommended:

Feedback presented from this meeting will be incorporated into a revised programme, which will be presented to Utilities and Roading Committee for approval.

This is the recommended option as it allows the draft programme to be taken to Utilities & Roading Committee and for work to begin on planning / design for projects early in the next financial year.

#### 4.3.2. Option Two – Decline the Recommendation and ask Staff to make further changes:

This is not the recommended option as the programme of works and has been developed from condition rating information, service requests and Community feedback, and as such represents the greatest needs within the district.

Staff have also undertaken steps to confirm that this programme does not clash with other Council programmes, or known service provider works.

#### 4.4. Implications for Community Wellbeing

There are implications on community wellbeing by the issues and options that are the subject matter of this report.

The programmes contribute directly to public transport, walking projects, safety improvements and meeting levels of service, all of which have a positive impact of the Community.

#### 4.5. The Management Team has reviewed this report and support the recommendations.

### 5. **COMMUNITY VIEWS**

#### 5.1. **Mana whenua**

Te Ngāi Tūāhuriri hapū are likely to be affected by or have an interest in the subject matter of this report.

Staff will liaise with Te Ngāi Tūāhuriri in regard to specific projects within the programme as required.

#### 5.2. **Groups and Organisations**

There are groups and organisations likely to be affected by, or to have an interest in the subject matter of this report. Where individual projects are agreed upon, then the appropriate groups and residents will be consulted with.

#### 5.3. **Wider Community**

The wider community is likely to benefit from these safety improvements, improved infrastructure, and installation of shelters. Improved safety reduces the risk of harm to the public. Safety, Public transport and renewal of infrastructure supports the whole community.

Renewal of infrastructure results in meeting required levels of service for the community and reduces the risk of failure which could put the Community at risk. Providing shelter at bus stops increases the appeal of catching the bus and reduces congestion for other road users.

Staff will communicate impacts with directly affected residents as required.

### 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

#### 6.1. **Financial Implications**

There are financial implications of the decisions sought by this report. Programmes are set to meet budget allocations for each category.

This budget is included in the Long Term Plan.

#### 6.2. **Sustainability and Climate Change Impacts**

The recommendations in this report do have sustainability and/or climate change impacts.

Providing good quality assets such as footpaths encourages alternate modes such as walking. Increased Public Transport use has the impact of reducing carbon emissions.

#### 6.3

## Risk Management

There are risks arising from the adoption/implementation of the recommendations in this report.

There is a risk that the programme may not meet expectations. This is mitigated by ensuring public feedback is taken into consideration when developing the programme.

### 6.4 Health and Safety

There are health and safety risks arising from the adoption/implementation of the recommendations in this report.

Any contractors undertaking condition assessment or physical works contracts will be required to be SiteWise registered and meet minimum score requirements appropriate for the risk of the work being undertaken.

## 7. CONTEXT

### 7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2. Authorising Legislation

The Land Transport Act is relevant to this matter.

### 7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

#### Social

A place where everyone can have a sense of belonging...

- *Council commits to promoting health and wellbeing and minimizing the risk of social harm to its communities.*
- *Our community has equitable access to the essential infrastructure and services required to support community wellbeing.*

#### Environmental

...that values and restores our environment...

- *Our district is resilient and able to quickly respond to and recover from natural disasters and the effects of climate change.*
- *Our district transitions towards a reduced carbon and waste district.*
- *The natural and built environment in which people live is clean, healthy and safe.*
- *Our communities are able to access and enjoy natural areas and public spaces.*

#### Economic

...and is supported by a resilient and innovative economy.

- *Infrastructure and services are sustainable, resilient, and affordable.*

#### 7.4. **Authorising Delegations**

The Community Board has delegation to represent and acting as an advocate for the interests of its community.

The Utilities and Roding Committee is responsible for Roding and Transportation activities (including road safety, multimodal transportation and traffic control) and has authority to approve work programmes for works that the Council has budgeted a general level of expenditure for.

<b>Proposed Roding Capital Works Programme for Community Boards - 2025/26 and three indicative years</b>						
			<b>26/27</b>	<b>27/28</b>	<b>28/29</b>	<b>29/30</b>
	<b>Side</b>	<b>Town</b>	<b>DRAFT Programme</b>	<b>Indicative Programme</b>	<b>Indicative Programme</b>	<b>Indicative Programme</b>
<b>Kerb and Channel Renewal</b>						
Professional Fees			\$ 85,000	\$ 90,000	\$ 90,000	\$ 90,000
Thorne Pl (Ivory St - end) - with footpath	South	Rangiora	\$ 30,000	-	-	-
White St (Palmer St - opposite Wiltshire Pl) - with footpath	East	Rangiora	\$ 120,000	-	-	-
White St (Johns Rd - Palmer St) - with footpath	East	Rangiora	\$ 40,000	-	-	-
Johns Rd (Green St - Bush St) - with footpath	South	Rangiora	\$ 120,000	-	-	-
Johns Rd (Bush St - King St) - with footpath	South	Rangiora	\$ 60,000	-	-	-
Gray Crescent (Kalmia Pl to Kanuka Pl) - with footpath	North	Kaiapoi	\$ 35,000	-	-	-
Kanuka Pl (Gray Cres to No. 4) - with footpath	West	Kaiapoi	\$ 15,000	-	-	-
Akaroa Street (Ashley Place - No. 76)	East	Kaiapoi	\$ 55,000	-	-	-
Akaroa Street (Ashley Pl - Alpine Ln) - with footpath	West	Kaiapoi	\$ 35,000	-	-	-
Ashley Street (Jennings to Duke)	West	Rangiora	-	\$ 200,000	-	-
Bush St (South Belt - Bush St Reserve)	West	Rangiora	-	\$ 125,000	-	-
Aquila St (East Belt to end) - with footpath	North	Rangiora	-	\$ 30,000	-	-
Kinley St (Seddon St to end) - with footpath	East	Rangiora	-	\$ 130,000	-	-
Earnley Street (Ayres to Church) - with footpath	North	Rangiora	-	-	\$ 40,000	-
Denchs Rd (Southbrook Rd - New Life School)- with footpath	North	Rangiora	-	-	\$ 50,000	-
Kingsbury Ave (Windsor Crt - Regent Ave) - V Channel	South	Rangiora	-	-	\$ 50,000	-
Hills Street (Carew St to No. 15) - with footpath	West	Kaiapoi	-	-	\$ 40,000	-
Williams Street (Walkway to McIntosh Pl to Blueskies) - with footpath	East	Kaiapoi	-	-	\$ 55,000	-
Otaki St (Ohoka Rd - Broom St / no. 21) - with footpath	West	Kaiapoi	-	-	\$ 135,000	-
Otaki St (Ohoka Rd - Broom St / no. 21) - with footpath	East	Kaiapoi	-	-	\$ 70,000	-
Southbrook Road (No. 66 - Denches) with footpath	East	Rangiora	-	-	\$ 45,000	-
Cridland Street (Tunas to Bridge) - with footpath	North	Kaiapoi	-	-	-	\$ 115,000
Bridge Street (Cridland to No. 3) - with Cridland St & footpath	West	Kaiapoi	-	-	-	\$ 10,000
Cridland Street (Tunas to Bridge) - with footpath	South	Kaiapoi	-	-	-	\$ 110,000
Northbrook Road (Victoria to Newnham Street) - with Footpath & watermain	South	Rangiora	-	-	-	\$ 75,000
Northbrook Road (Newnham Street to Railway Line) - with Footpath & watermain	South	Rangiora	-	-	-	\$ 25,000
Ashgrove Street (No. 18 to Seddon St) - with footpath	East	Rangiora	-	-	-	\$ 140,000
Other Commitments			\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
To be Allocated			\$ 38,243	\$ 38,571	\$ 45,156	\$ 55,156
<b>Value of Work Programmed</b>			\$ 640,000	\$ 620,000	\$ 620,000	\$ 610,000
<b>Total Available Budget (including fees)</b>			<b>\$ 678,243</b>	<b>\$ 658,571</b>	<b>\$ 665,156</b>	<b>\$ 665,156</b>

			26/27	27/28	28/29	29/30
	Side	Town	DRAFT Programme	Indicative Programme	Indicative Programme	Indicative Programme
<b>Footpath Renewal</b>			26/27	27/28	28/29	29/30
Professional Fees			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Thorne Pl (Ivory St - end) - with kerb & channel	South	Rangiora	\$ 15,000	-	-	-
White St (Johns to Palmers) - with kerb & channel	East	Rangiora	\$ 20,000	-	-	-
White St (Palmer to opp Wiltshire ) - with kerb and channel	East	Rangiora	\$ 40,000	-	-	-
Johns Rd (Green St - Bush St) - with kerb & channel	South	Rangiora	\$ 40,000	-	-	-
Johns Rd (Bush St - King St) - with kerb and channel	South	Rangiora	\$ 30,000	-	-	-
Akaroa Street (Ashley Pl - Alpine) - with kerb & channel	West	Kaiapoi	\$ 30,000	-	-	-
Akaroa Street (Ashley Pl - No. 76) - with kerb & channel	East	Kaiapoi	\$ 30,000	-	-	-
Gray Crescent (Kalmia Place to Kanuka Place)	North	Kaiapoi	\$ 15,000	-	-	-
Kanuka Place (Gray Cres - end) - with K&C	West	Kaiapoi	\$ 12,500	-	-	-
Kanuka Place (Gray Cres - end)	East	Kaiapoi	\$ 12,500	-	-	-
Princess Pl (Smith St - end) - with water renewal	East	Kaiapoi	\$ 45,000	-	-	-
Main North Rd (SH1) (Rangiora Woodend Rd to School)	West	Woodend	\$ 65,000	-	-	-
Fuller St (Peraki St - No. 65)	South	Kaiapoi	-	\$ 75,000	-	-
Grove Pl ( walkway)	East	Rangiora	-	\$ 10,000	-	-
Grove Pl ( Kingsbury to End)	East	Rangiora	-	\$ 15,000	-	-
Upper Sefton Rd (no. 537- Railway St)	North	Sefton	-	\$ 30,000	-	-
Buckley Rd (No. 11 - No. Highfield Lane)	West	Rangiora	-	\$ 30,000	-	-

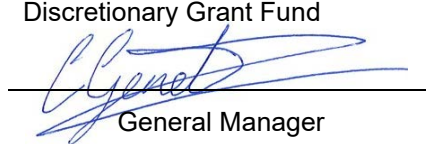
			26/27	27/28	28/29	29/30
	Side	Town	DRAFT Programme	Indicative Programme	Indicative Programme	Indicative Programme
Tyler St (Durhan to Good)	South	Rangiora	-	\$ 35,000	-	-
Strachan Pl (Bush St to No. 24)	West	Rangiora	-	\$ 40,000	-	-
Aquila St (East Belt to end) - with K&C	North	Rangiora	-	\$ 20,000	-	-
Hewitts Rd (Appleton Pl - No. 27/29)	South	Woodend	-	\$ 25,000	-	-
Hewitts Rd (Woodglenn Dr - Appleton Pl)	South	Woodend	-	\$ 30,000	-	-
Burt St (Albert - Ashley)	Both	Rangiora	-	\$ 20,000	-	-
Blackett Street (Durham St to Good St)	North	Rangiora	-	\$ 30,000	-	-
Douglas Street (Palmer St to end)	West	Rangiora	-	\$ 35,000	-	-
Buckleys Rd (Highfield Lane - No. 63)	West	Rangiora	-	\$ 35,000	-	-
Whitefield Street (Ohoka Rd to end)	West	Kaiapoi	-	\$ 120,000	-	-
Kinley St (Seddon St to end)	East	Rangiora	-	\$ 35,000	-	-
Earnley Street (Ayres St to Church St) - with K&C	North	Rangiora	-	-	\$ 20,000	-
Whitefield Street (Epworth to end)	East	Kaiapoi	-	-	\$ 15,000	-
Whitefield Street (Epworth to Aldersgate)	East	Kaiapoi	-	-	\$ 90,000	-
Martyn Street (No. 44 to Charles Street)	East	Rangiora	-	-	\$ 30,000	-
Albert Street (High St to Blackett St)	East	Rangiora	-	-	\$ 35,000	-
Denchs Rd (Southbrook Rd - New Life School) (Opp. Marshall Rd) - with kerb & channel	North	Rangiora	-	-	\$ 25,000	-
Hills Street (Carew St to No. 15) - with K&C	West	Kaiapoi	-	-	\$ 12,000	-
Williams Street (No. 2 to Blueskies) - with K&C	East	Kaiapoi	-	-	\$ 10,000	-
Otaki St (Ohoka Rd to Broom St / no. 21) - with kerb & channel	West	Kaiapoi	-	-	\$ 40,000	-
Otaki St (Ohoka Rd to Broom St / no. 21) - with kerb & channel	East	Kaiapoi	-	-	\$ 35,000	-
Wallace Place (Good Street to end)	North	Rangiora	-	-	\$ 25,000	-
Wallace Place (Good Street to end)	South	Rangiora	-	-	\$ 25,000	-
Albert St (High to Blackett) - with watermain	East	Rangiora	-	-	\$ 35,000	-
Wesley Street (Aldersgate St to Chapman Pl)	East	Kaiapoi	-	-	\$ 50,000	-
Wesley Street (Chapman Pl - Cressy Ave)	East	Kaiapoi	-	-	\$ 40,000	-
Dawson Douglas Place (Eastern cul-de-sac head)	East	Kaiapoi	-	-	\$ 10,000	-
Lindon Street (High St to Rata St)	East	Rangiora	-	-	\$ 35,000	-
Southbrook Road (Denches Road to No. 48)	East	Rangiora	-	-	\$ 15,000	-
Southbrook Rd (No. 66 to Denches Road)	East	Rangiora	-	-	\$ 20,000	-
Green St (Johns Rd - No. 22)	East	Rangiora	-	-	-	\$ 35,000
Cridland Street (Tunas to Bridge) - with kerb & channel	North	Kaiapoi	-	-	-	\$ 50,000
Bridge Street (Cridland to No. 3)	West	Kaiapoi	-	-	-	\$ 5,000
Cridland Street (Tunas to Bridge) - with footpath	South	Kaiapoi	-	-	-	\$ 45,000
Ayres Street (Walkway to Kingsbury)	Full	Rangiora	-	-	-	\$ 15,000
Queen Street (King St to Percival St)	North	Rangiora	-	-	-	\$ 40,000
Durham Street (cul-de-sac head)	North	Rangiora	-	-	-	\$ 5,000
Ohoka Road (Williams St to Stone St)	North	Kaiapoi	-	-	-	\$ 30,000
Ashgrove Street (No. 18 to Seddon St) - with K&C	East	Rangiora	-	-	-	\$ 40,000
Bush St (South Belt - Bush St Reserve) - with K&C	West	Rangiora	-	-	-	\$ 55,000
Northbrook Road (Victoria to Newnham)	South	Rangiora	-	-	-	\$ 30,000
Northbrook Road (Newnham to Railway Line)	South	Rangiora	-	-	-	\$ 10,000
West Belt (High to Blackett) - with water main	East	Rangiora	-	-	-	\$ 30,000
Main North Road (SH1) Waikuku	West	Waikuku	-	-	-	\$ 85,000
Main North Road (SH1) Waikuku	East	Waikuku	-	-	-	\$ 65,000

			26/27	27/28	28/29	29/30
	Side	Town	DRAFT Programme	Indicative Programme	Indicative Programme	Indicative Programme
Parkhouse Dr (Treffers Ave-End)	West	Rangiora	-	-	-	\$ 50,000
To be Allocated			\$ 873	\$ 2,210	\$ 26,482	\$ 3,482
<b>Value of Work Programmed</b>			\$ 395,000	\$ 625,000	\$ 607,000	\$ 630,000
<b>Approved Un-subsidised Annual Budget</b>			\$ 216,298	-	-	-
<b>Carry Over Budget</b>			\$ 115,000			
<b>Approved Subsidised Annual Budget</b>			\$ 179,575	\$ 627,210	\$ 633,482	\$ 633,482
<b>Total Available Budget (including fees)</b>			<b>\$ 395,873</b>	<b>\$ 627,210</b>	<b>\$ 633,482</b>	<b>\$ 633,482</b>
<b>Minor Improvement Projects</b>						
<b>Minor Lighting</b>						
Minor Lighting Pole Spacing Corrections		Various	\$ 35,000	-	-	-
High St Pedestrian Crossing Light Improvements		Rangiora	\$ 30,000	-	-	-
Easterbrook / Fernside Rd	Easterbrook	Fernside	\$ 25,000	-	-	-
Harewood Rd / South Eyre Road		Oxford	-	\$ 25,000	-	-
Revells Rd / Church Bush Rd		Tuahiwi	-	-	\$ 25,000	-
Depot Road / South Eyre Road		Oxford	-	-	-	\$ 25,000
Other Lighting Projects (TBC)			-	-	-	-
<b>Value of Works Programmed</b>			<b>\$ 90,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Intersection Improvements</b>						
Swamp / Hodgsons / Stonyflat (CARRY OVER)		Loburn	\$ 100,000	-	-	-
Easterbrook Rd / Fernside Rd		Fernside	\$ 80,000	-	-	-
Ashley Gorge Road / Glentui Bush		Glentui	\$ 40,000	-	-	-
North Eyre Rd / Logan Road		Mandeville	-	\$ 100,000	-	-
Ashley Road / Summer Hill Road		Cust	-	-	\$ 50,000	-
Birch Hill Road / Bald Hills Road		Glentui	-	-	\$ 50,000	-
Revells Rd / Church Bush Rd		Tuahiwi	-	-	\$ 20,000	-
Toppings Road / Lower Sefton Road		Sefton	-	-	-	\$ 50,000
Amors Road / Upper Sefton Road		Sefton	-	-	-	\$ 50,000
Budget to be Allocated			-	\$ 20,000	-	\$ 7,000
<b>Value of Works Programmed</b>			<b>\$ 220,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>	<b>\$ 107,000</b>

			26/27	27/28	28/29	29/30
	Side	Town	DRAFT Programme	Indicative Programme	Indicative Programme	Indicative Programme
<b>School Safety Project</b>						
Ashley School (Fawcetts Road)		Ashley	\$ 40,000	-	-	-
Pegasus School (Solander Road)		Pegasus	-	\$ 40,000	-	-
Other School Projects (TBC)			\$ 10,000	\$ 10,000	\$ 50,000	\$ 50,000
Value of Works Programmed			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>Speed Treatments</b>						
Cosgrove Street Line Marking		Kaiapoi	\$ 5,000	-	-	-
SIDS Signs		Various	\$ 25,000	-	-	-
Oxford Speed Thresholds		Oxford	\$ 60,000	-	-	-
Waikuku Beach Road Traffic Calming at 30km/hr threshold		Waikuku	-	\$ 50,000	-	-
Other Speed Projects TBC			\$ 20,000	-	\$ 50,000	\$ 50,000
Value of Works Programmed			\$ 110,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>Minor Works</b>						
King Street / Charles Street		Rangiora	\$ 10,000	-	-	-
Ford Signage		Various	\$ 15,000	\$ 20,000	-	-
Ashley Street footpath through the Cemetery		Rangiora	\$ 25,000	-	-	-
One Lane Bridge Delineation Programme		Various	-	\$ 30,000	-	-
Blackett St Road Marking Improvements		Rangiora	-	-	\$ 25,000	-
Other Minor Works			-	-	\$ 25,000	\$ 50,000
Value of Works Programmed			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>Walking and Cycling Projects</b>						
Ashley Street Pedestrian Refuge Replacement (CARRY OVER)		Rangiora	\$ 20,000	-	-	-
Ashley Street / Wales Street Pedestrian Cut-Down		Rangiora	\$ 5,000	-	-	-
Kaiapoi Roundabout Pedestrian Improvements (Ohoka Rd)		Kaiapoi	\$ 50,000	-	-	-
Ivory St Cycle Lane Safety Improvements - Delineation		Rangiora	\$ 10,000	-	-	-
Mobility Parking Cut Downs		Rangiora	\$ 25,000	-	-	-
Oxford Town Centre TGSi Upgrade		Oxford	\$ 20,000	-	-	-
Ashley Street / Blackett Street TGSi Upgrade		Rangiora	\$ 10,000	-	-	-
Kingsbury Ave Cut-Downs at Good & Golding - Painted median at Golding		Rangiora	\$ 10,000	-	-	-
Southbrook Cycle Lane Safety Improvements - Delineation		Rangiora	-	\$ 20,000	-	-
Pegasus Cycle Lanes (inc roundabouts)		Pegasus	-	\$ 33,000	\$ 52,000	-
Pegasus Footpath Connections		Pegasus	-	\$ 40,000	\$ 20,000	-
Street to Street Walkway Access Barrier Improvements		Various	-	\$ 7,000	\$ 7,000	\$ 7,000
Kings Ave Waikuku - Path link from Waikuku Beach Intersection to existing path		Waikuku	-	-	\$ 15,000	-
Woodend Road - Pedestrian Refuge between Gibbs & Bowie inc line marking improvements		Woodend	-	-	-	\$ 40,000

			26/27	27/28	28/29	29/30
	Side	Town	DRAFT Programme	Indicative Programme	Indicative Programme	Indicative Programme
Value of Works Programmed			\$ 150,000	\$ 100,000	\$ 94,000	\$ 90,000
<b>Roadside Hazard Removal</b>						
Dixons Rd - (RP 1125)		Loburn	\$ 50,000	\$ 150,000	-	-
Carrs Road (RP 6740m)		Loburn	\$ 15,000	-	-	\$ 200,000
Cones Road (RP 1940m)		Ashley	\$ 150,000	-	-	-
Birch Hill Road (RP 840)		Glentui	\$ 15,000	-	\$ 200,000	-
Upper Sefton Road (RP 7699)		Sefton	-	\$ 50,000	-	-
Value of Works Programmed			\$ 230,000	\$ 200,000	\$ 200,000	\$ 200,000
<b>High Risk Intersection treatments</b>						
South Eyre Road / Pestors Road			\$ 20,000	-	-	-
Dixons Rd / Boundary Road			\$ 20,000	-	-	-
South Eyre Burnt Hill			\$ 20,000	-	-	-
No. 10 / McHughs			\$ 20,000	-	-	-
South Eyre Rd / Carlton			\$ 20,000	-	-	-
Tuahwi Rd / Waikoruru Rd / Okaihau Road			\$ 20,000	-	-	-
Oxford Rd - Carleton Rd			\$ 20,000	-	-	-
Oxford Rd - Lilly Rd			\$ 20,000	-	-	-
McJarrows / Powells			\$ 20,000	-	-	-
Upper Sefton Rd - Broad Rd			\$ 20,000	-	-	-
To be allocated			\$ 20,000	\$ 180,000	\$ 180,000	\$ 180,000
Value of Works Programmed			\$ 220,000	\$ 180,000	\$ 180,000	\$ 180,000
<b>Value of Work Programmed</b>						
			\$ 1,120,000	\$ 775,000	\$ 769,000	\$ 752,000
Total Carry Over Budget for Minor Safety Programme (estimated)			\$ 413,000	-	-	-
Approved Annual Budget			\$ 775,000	\$ 775,000	\$ 775,000	\$ 775,000
<b>Total Available Budget for Minor Safety Programme</b>			<b>\$ 1,188,000</b>	<b>\$ 775,000</b>	<b>\$ 775,000</b>	<b>\$ 775,000</b>

			26/27	27/28	28/29	29/30
	Side	Town	DRAFT Programme	Indicative Programme	Indicative Programme	Indicative Programme
<b>New Footpaths</b>						
Highfield Lane (Carryover)		Rangiora	\$ 30,000	-	-	-
Denches Road		Rangiora	\$ 45,000	-	-	-
Chinnerys Road (Reserve east entrance – Woodglen Dr) – west side (unsealed)		Woodend	\$ 105,000	-	-	-
Chinnerys Road (No. 49 – Reserve entrance) – south side		Woodend	-	\$ 100,000	-	-
Harewood Road (Burnt Hill to Park Ave)		Oxford	-	-	\$ 85,000	-
Matai Place (Start to end)		Oxford	-	-	\$ 15,000	-
Station Road (Pak n Save to Railway Road)		Rangiora	-	-	-	\$ 30,000
Redwood Place (Start to end)		Oxford	-	-	-	\$ 25,000
Knight Street (Start to end)		Oxford	-	-	-	\$ 45,000
Woodfield Place (Start to end)		Woodend	-	-	-	-
Queen Street (High St to Karadean Court)		Oxford	-	-	-	-
Church Street - Past Anglican Church		Rangiora	-	-	-	-
Smith Street (Ranfurlly to Princess)		Kaiapoi	-	-	-	-
To be allocated			-	-	-	-
<b>Value of Work Programmed</b>			\$ 180,000	\$ 100,000	\$ 100,000	\$ 100,000
Carry Over (estimated)			\$ 80,000			
Approved Annual Budget			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<b>Total Available Budget (including fees)</b>			<b>\$ 180,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Bus Shelter Programme</b>						
Professional Fees			\$ 10,000	\$ 10,000	\$ 12,000	\$ 12,000
Bush St near Stratchen - 44794 (Shelter pre-purchased)		Rangiora	\$ 10,000	-	-	-
Bush St (near Watson Pl) - 51306		Rangiora	\$ 26,000	-	-	-
Kingsbury Ave (near Regent Ave) - 44509		Rangiora	\$ 26,000	-	-	-
King St (near Seddon St) - 44623		Rangiora	\$ 26,000	-	-	-
Main North Road (Kaiapoi Lakes) - 15825		Kaiapoi	-	\$ 28,000	-	-
West Belt near Arlington Blvd - 54738		Rangiora	-	\$ 28,000	-	-
Main North Road (near Williams Street) - 42260		Kaiapoi	-	\$ 28,000	-	-
High St near King St (north) - 47320		Rangiora	-	\$ 28,000	-	-
Rangiora Woodend Road near Chinnery Road		Woodend	-	-	\$ 30,000	-
Williams St near Ohoka Rd - east - 15255		Kaiapoi	-	-	\$ 30,000	-
Williams St (near Carew St) 15792		Kaiapoi	-	-	\$ 30,000	-
Main North Road near Pa Rd 44699		Woodend	-	-	\$ 30,000	-
Main North Rd (near Wrights Rd) - 15217		Kaiapoi	-	-	\$ 30,000	-
Main North Rd (near Neeves Rd) - 15887		Kaiapoi	-	-	\$ 30,000	-
Woodend Rd near SH1 - 26087		Woodend	-	-	-	\$ 30,000
Southbrook (Lineside Road) - 44235		Rangiora	-	-	-	\$ 30,000
Woodend (Main North Road) - 15077		Woodend	-	-	-	\$ 30,000
Adderly Tce near Sneyd St - 54835		Kaiapoi	-	-	-	\$ 30,000
Fuller Street near Peraki Street - 54803		Kaiapoi	-	-	-	\$ 30,000
Southbrook near Denches Road - 44203		Rangiora	-	-	-	\$ 30,000
To be allocated			-	\$ 3,000	\$ 8,000	\$ 8,000
<b>Value of Work Programmed</b>			\$ 98,000	\$ 122,000	\$ 192,000	\$ 192,000
<b>Carry Over Budget</b>			-			
<b>Approved Annual Budget (including fees)</b>			<b>\$ 98,000</b>	<b>\$ 125,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Total Available Budget (including fees)</b>			<b>\$ 98,000</b>	<b>\$ 125,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>

**WAIMAKARIRI DISTRICT COUNCIL****REPORT OR DECISION****FILE NO and TRIM NO:** GOV-26-08-06 / 260521120983**REPORT TO:** KAIAPOI-TUAHIWI COMMUNITY BOARD**DATE OF MEETING:** 15 June 2026**AUTHOR(S):** Kay Rabe, Governance Advisor**SUBJECT:** Application to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund**ENDORSED BY:**  
(for Reports to Council,  
Committees or Boards)

  
General Manager


  
Chief Executive
**1. SUMMARY**

1.1 The purpose of this report is to consider two applications for funding received from:

<b>Name of Organisation</b>	<b>Purpose</b>	<b>Amount requested (excluding GST)</b>	<b>Does the application comply with the Discretionary Grant Fund Criteria?</b>
Kaipoi Pony Club	Towards the cost of St John Ambulance Services at its annual one-day event to be held in June 2026	\$750	This application partially complies with the Criteria: <ul style="list-style-type: none"> <li>Only 25% of attendees will be from the Kaiapoi-Tuahiwi area. The criteria require that grant funding be limited to projects primarily within the Board area or to those benefiting the area's residents.</li> </ul>
Menz Shed of Kaiapoi Inc	Towards the purchase of a BBQ	\$500	This application complies with the Criteria.
<b>Total:</b>		<b>\$1,250</b>	

1.2 The current balance of the Kaiapoi-Tuahiwi Board's 2025/26 Discretionary Grant Fund is \$4,089.

**Attachments:**

- i. Application from the Kaiapoi Pony Club (Trim Ref: 260518118201).
- ii. Application from the Menz Shed of Kaiapoi Inc (Trim 260519118447).
- iii. A spreadsheet showing the Discretionary Grants for the previous two years.
- iv. Board Discretionary Grant Funding Criteria for the 2025/26 financial year. (Trim Ref: 210603089725).

## 2. **RECOMMENDATION**

**THAT** the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 260521120983.
- (b) **Approves** a grant of \$..... to the Kaiapoi Pony Club towards the provision of St John Ambulance services at its annual one-day event to be held in June 2026.

**OR**

- (c) **Declines** a grant to the Kaiapoi Pony Club.
- (d) **Approves** a grant of \$..... to the Menz Shed of Kaiapoi Inc towards the purchase of a BBQ.

**OR**

- (e) **Declines** a grant to the Menz Shed of Kaiapoi Inc.

## 3. **BACKGROUND**

- 3.1 The **Kaiapoi Pony Club** seeks funding towards the cost of St John ambulance services at its one-day event in June 2026. This application does not meet the following Board Discretionary Grant Funding Criteria:
  - (a) Only 25% attendees are from the Kaiapoi-Tuahiwi area.
- 3.2 The **Menz Shed of Kaiapoi Inc** seeks funding towards purchasing a BBQ.
- 3.3 The current balance of the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant fund is \$4,089.

## 4. **ISSUES AND OPTIONS**

### ***Kaiapoi Pony Club (the Club)***

#### 4.1 Information provided by the Club:

- 4.1.1 Pony Clubs were established in New Zealand in 1946 to improve standards of horse care and riding, and to promote rallies, gymkhanas, and other competitions that develop riders' character and self-discipline. The Canterbury Area comprises three Clubs, with seven branches operating in North Canterbury, including the Kaiapoi Pony Club. Each branch is autonomous with its own Committee and Chief Instructor, while remaining accountable to the North Canterbury Pony Club.
- 4.1.2 The Kaiapoi Pony Club is a small, family-friendly club with 25 members situated at 93 South Eyre Road, with strong connections to its local community. The Club provides opportunities for participants of all ages. Rallies are held on the second and fourth Sundays of each month.
- 4.1.3 The Club will hold its primary fundraising event in June 2026 at an estimated cost of approximately \$6,500 and is seeking assistance to cover the cost of ambulance and paramedic services. The funds raised at the event pay for coaches to educate the riding members of the Club and to maintain the grounds by mowing and weed control, fixing fences and yards, and paying for insurance and power. Participants in the event will benefit from formal recognition at a well-organised and affordable competition, helping to develop their skills, confidence, and sportsmanship. The estimated cost of ambulance and paramedic services is around \$1,785, with the remaining expenses covered by entry fees.

- 4.1.4 The event is a qualifier for local riders who would like to submit their results to apply to represent their local clubs at the Springston Trophy, the pinnacle achievement of most pony club riders' journey. It is therefore expected to attract riders, families, and spectators to the Kaiapoi area. It is anticipated that riders from across the Waimakariri District will participate in the event, with 25% from the Kaiapoi-Tuahiwi area, 25% from the Rangiora-Ashley Ward, 25% from Oxford-Ohoka and 25% from the Woodend-Sefton area. Teams from outside these areas will also attend. The one-day event draws around 200 riders from across the South Island. It is regarded as a safe, professional and welcoming competition that benefits both its members and the wider equestrian community.
- 4.1.5 The club is requesting \$750 to go towards the cost of ambulance services and no specific fundraising has been carried out for this purpose. If the application is unsuccessful, the event will still proceed; however, it would not be as financially viable and of a lesser standard than expected. The high cost of ambulance services would reduce the funds earmarked for instructor costs, maintenance and new uniforms.

#### 4.2 Council Evaluation:

- 4.2.1 The application meets the Board's Discretionary Grant Criteria, as it is submitted by a community-based sports club and the requested funding is in line with the specified \$750 limit per application per year.
- 4.2.2 However, the Board's Discretionary Grant Application Criteria specify that funding is to be directed toward projects primarily located within the Board area or those that principally benefit residents of the area. It is noted that only approximately 25% of anticipated participants are expected to be from the Kaiapoi-Tuahiwi area. The Board may also wish to consider the potential economic benefits to local businesses, as well as the broader promotional value for the district that may result from hosting the event.
- 4.2.3 The One Day event is scheduled to be held on 7 June 2026, which falls prior to the June 2026 Board meeting. As a result, the Board will not have the opportunity to consider the application before the event takes place. While the Board's Discretionary Grant Application Criteria state that funding will not be allocated retrospectively for events or projects that have already occurred, it is relevant to note that the application was received on 18 May 2026, before the event date. Accordingly, the funding request is not considered retrospective.
- 4.2.4 The Club has received the following funding during the last six years, and all Accountability Forms have been received:

<b>Date</b>	<b>Project</b>	<b>Amount</b>
October 2020	Cost to cover ambulance services	\$500
May 2022	Cost to cover ambulance services	\$500
August 2025	Cost to attend the Springston Trophy	Declined
<b>Total</b>		<b>\$1,000</b>

- 4.2.5 It should be noted that this is the third year the Club has applied for funding for ambulance services, and the Board may wish to consider whether the associated costs could be regarded as ongoing or annual operating expenditure for the Club.

### ***Menzshed Kaiapoi Inc (the Shed)***

#### **4.3 Information provided by the Shed:**

- 4.3.1 Menz Sheds New Zealand was established in 2013, with Kaiapoi becoming a member in 2014. A Menz Shed is a group of men gathering in one community space to share their skills, socialise, and work on practical projects, either individually (personal projects) or as a group on community projects. The Kaiapoi Shed currently has 51 active members.
- 4.3.2 The Shed is seeking funding to purchase a new gas BBQ to support community events, working demonstrations and future fundraising initiatives. The new development at Courtenay Drive provides the Shed with the opportunity to engage with other community groups, families, local organisations and sponsors. The BBQ will also be regularly used during tea breaks, which are a time for members to socialise, reduce isolation, and improve wellbeing. Ninety percent of Shed members are from the Kaiapoi-Tuahiwi area and most of the organisations, businesses and visitors would be from the local community. The BBQ would also provide opportunities for future fundraising initiatives.
- 4.3.3 The BBQ is estimated to cost \$500, and no other fundraising has been carried out for this project, as most of the Shed's available funding is earmarked for building and establishing its new base at the Kaiapoi Community Hub. The project will therefore not proceed if the application is unsuccessful.

#### **4.4 Council Evaluation:**

- 4.4.1 The application meets the Board's Discretionary Grant Criteria, as it is submitted by a community-based organisation and the requested funding is in line with the specified \$750 limit per application per year. In addition, the majority of the beneficiaries are expected to be from the Kaiapoi-Tuahiwi area.
- 4.4.2 The Shed has successfully applied for \$195 towards its Teddy Bear Hunt in September 2025. However, an organisation may apply twice within a financial year, provided the applications are for different projects. Furthermore, the current \$500 application still falls within the \$1,000 limit per organisation per financial year.

4.5 The Board may approve or decline grants in accordance with the grant guidelines.

#### **4.6 Implications for Community Wellbeing**

The issues and options discussed in this report have social, cultural, economic, or environmental implications for community well-being. Supporting recreational and community initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

4.7 The current balance of the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund is \$4,089. If the applications are granted, the Board would have \$2,839 remaining for the last month of the financial year ending on 30 June 2026.

4.6 The Management Team has reviewed this report.

## **5. COMMUNITY VIEWS**

### **5.1 Mana Whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in, the subject matter of this report.

### **5.2 Groups and Organisations**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

### 5.3 **Wider Community**

The wider community will likely be affected by or interested in the report's subject, as recreational and community events provide opportunities for social interaction, improve mental wellbeing, and boost people's self-confidence.

## 6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

### 6.1 **Financial Implications**

6.1.1 The 2025-26 Annual Plan includes a budget provision of \$8,790 for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups for the 2025/26 financial year (July 2025 to June 2026). A carryover of the 2024/25 financial year amounted to \$1,259, thereby bringing the 2025/26 Discretionary Grant Fund to a balance of \$10,049.

6.1.2 The current balance of the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund is \$4,089. If both applications are granted, the Board will have \$2,839 remaining.

6.1.3 The application criteria specify that grants are customarily limited to \$750 per application, with a maximum of \$1,000 in any financial year (July to June). However, groups can apply twice a year, provided the applications are for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if the decided benefits exceed Board-resolved values.

### 6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

### 6.3 **Risk Management**

There are no risks associated with adopting and implementing the recommendations in this report.

### 6.4 **Health and Safety**

All health and safety-related issues will fall under the auspices of the groups and organisations which apply for funding.

## 7. **CONTEXT**

### 7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

### 7.2 **Authorising Legislation**

Not applicable.

### 7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

### 7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

## What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: [IM@wmk.govt.nz](mailto:IM@wmk.govt.nz)

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2025/2026

Name of group: Kaiapoi Pony Club

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Memberships and Event Organiser

Contact phone number: [REDACTED]

Email: kaiapoiponyclub@gmail.com

**Describe your project or event and what the grant funding will specifically be used for.** (Use additional pages if needed)

Kaiapoi Pony Club is seeking funding in full or part there of, of \$1,785.00 (+ GST) to cover the cost of ambulance and paramedic services required for our annual One Day Event. Our ODE is the club primary annual fundraiser, providing essential income to support coaching for our child riders and the maintenance of our grounds. We are a small rural club with only 25 members, but despite our size, the event attracts around 200 riders from across the South Island. It is well regarded as a safe, professional, and welcoming competition, benefiting both our members and the wider equestrian community. Your funding would help enable this event to go ahead, supporting youth sport, community participation, and rider safety. Thank you for considering our application and for your continued community support.

What is the timeframe of the project/event date? 07/06/2026

Overall cost of project/event: \$1,785.00 (+ GST) Amount requested: Any part there of :)

How many people will directly benefit from this project? 200

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical)     Cultural/ethnic minorities     District  
 Preschool     School/youth     Adults     Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 25%    Rangiora-Ashley 25%    Woodend-Sefton 25%    Kaiapoi-Tuahiwi 25%

Other (please specify): \_\_\_\_\_

What are the direct benefit(s) to the participants? 40

In accordance with ESNZ and NZPCA regulations, qualified paramedics and an ambulance must be onsite for the entire Cross Country phase, approximately eight hours. This is a legal requirement and, without meeting it, the event cannot proceed. So riders will benefit from the event being held, and held safely.

What is the benefit(s) to your organisation?

This is our main fundraiser of the year, where these funds raised will pay for instructors to educate our riding members, maintaining of the grounds including mowing our 10 acres of grounds, weed maintenance, fixing fencing and yards, paying power bills and insurance. We have also been saving for a number of years toward a riding arena one day.

What are the benefits, economic or otherwise, to the Kaiapoi-Tuahiwi community or wider district?

It allows us to host a professional, safe and very popular event that many in our local community look forward to each year. This event is also a qualifier for local riders that would like to submit their results to apply to represent their local club at Springston Trophy, a pinnacle achievement of most pony club riders journey.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Nil.

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

Nil.

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

If this application is declined, will this event/project still occur? <sup>41</sup>  Yes  No

If No, what are the consequences to the community/organisation?

Though not as financially viable, as so many look forward to it, and we are so proud of this event we will continue running it, but paying for the ambulance will significantly decrease our profit that is earmarked to go directly towards instructor costs, ground maintenance, new uniforms and jump building and will allow us to continue to grow our funds so that we can one day afford to install a sand riding arena which will allow us to ride on our grounds no matter the weather right through winter, as at times we have had to cancel our rallies or events due to wet ground conditions. The money in our bank account is earmarked for this big spend one day.

Enclosed  Financial Information (*compulsory – your application cannot be processed without financial statements*)

Bank Statement (*Bank Statements will remain confidential*)

Supporting costs, quotes or event budgets

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: \_\_\_\_\_



Date: 15/05/2026

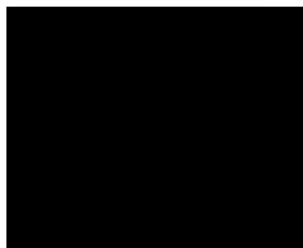
1 May 2026

To whom it may concern,

This letter is to confirm that the Kaiapoi Pony Club is affiliated to the New Zealand Pony Clubs Association.

As an affiliated club, Kaiapoi Pony Club is deemed to have subscribed to and be bound by the New Zealand Pony Club Association's Constitution and Rules.

Yours sincerely



*Chief Executive  
New Zealand Pony Clubs Association  
Email: [chiefexec@nzpca.org](mailto:chiefexec@nzpca.org)  
Mobile: 027 445 5401*

**NZPCA Supported by:**



**AOTEAROA  
GAMING  
TRUST**





# Quotation for event cover

Customer no: C102641    Quotation no: Q279569    Dated: 15/04/2026

[Redacted]

St John  
Private Bag 14902  
Panmure  
Auckland 1741  
New Zealand  
Telephone 0800 4 EVENTS  
GST Number 10-686-539

Dear [Redacted],

Thank you for contacting us about your event. Below is a summary of the event booking that is included in this quotation. This quotation is forwarded on the basis that the services will be provided in accordance with the terms set out in this quotation and subject to the Terms and Conditions attached and available at [stjohn.org.nz/ehsterms](http://stjohn.org.nz/ehsterms). The following pages provide a detailed description of what resources have been requested for your event.

**Important note: This quotation is valid for 10 working days from the day of issue and must be confirmed at least 40 working days prior to the event, otherwise we may not be able to organise cover for your event. Late notice bookings or last-minute changes may incur additional charges, and we may be unable to preconfirm our ability to attend in such cases. Please carefully check the dates, timings, venues, and resources listed and notify us as soon as possible if any details are incorrect.**

## Events included in this quotation

**E299807 - Kaiapoi Pony Club ODE**

**\$2,048.00 (excl. GST)**

Sunday, 7 June 2026

8:45 a.m. - 5:00 p.m.

Kaiapoi Pony Club Grounds, South Eyre Road, Clarkville RD2,, Kaipoi

## Quotation acceptance

Please sign and email back to us.

**Quotation No:** 279569

**Contact Person:** Amy Mathieson

As an authorised representative of Kaiapoi Pony Club I confirm that the terms set out in this quotation are correct and acknowledge that I have read and agree to the Terms and Conditions attached and available at [stjohn.org.nz/ehsterms](http://stjohn.org.nz/ehsterms) which will apply to the services contemplated by this quotation. I agree that we will pay the fees in accordance with the Terms and Conditions. I take full responsibility for payment once services have been delivered.

**Signed**

**Date**

\_\_\_\_\_

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## Risk assessment

The following information provided at the time of your booking request has been utilised to undertake an interim risk assessment to inform this quotation, pending a more detailed risk assessment following acceptance of this quotation. As the event organiser you are responsible for informing St John of any change in risk profile for the event, this includes but is not limited to, an increase in spectator numbers, an alteration of the timings of the event, and any intelligence that suggests a heightened risk to the health and safety of St John staff attending the event.

Spectators:	200
Participants:	200
Event type:	Horse events
Sub type:	Show jumping
Other:	

## Resource recommendation and fees

The following outlines the recommended resources for your event:

1 First Responder	
1 Paramedic	
<b>Total cost of resources</b>	<b>\$1,968.00</b>
Administration fee	\$80.00
<b>Total cost (excl. GST) for this event</b>	<b>\$2,048.00</b>

Additional fees may apply if:

- There is a requirement for attendance at pre/post event meetings that was not requested, and confirmed, at the time of booking
- The event exceeds the maximum event time 8 hours 0 minutes (refer to Terms and Conditions)

## Total

<b>Total Exclusive of GST</b>	<b>\$2,048.00</b>
<b>GST Total</b>	<b>\$307.20</b>
<b>Amount to pay (including GST) for your event(s)</b>	<b>\$2,355.20</b>

## Terms and Conditions

Please read the Terms and Conditions available at [stjohn.org.nz/ehsterms](http://stjohn.org.nz/ehsterms)

## Scope definition

### In scope

- Health risk assessment pre-event
- Collaboration in development of H&S documentation as it relates to St John
- Provision of pre-hospital medical care to participants and spectators at event
- Electronic debrief of event.

### Out of scope

- Completion of customer paperwork requiring personal health information
- Concussion Testing (Concussion screening is available as an additional extra, which may incur an additional cost)

## Clinical qualifications

Details of our clinical qualifications and associated scope of practice is available at [www.stjohn.org.nz/EHSqualifications](http://www.stjohn.org.nz/EHSqualifications). St John is externally audited against Ambulance Standard NZS 8156:2019. The Ambulance Standard requires medical event providers to operate with clinical personnel appropriate to the level of risk as identified in the event risk analysis and have a current delegated scope of practice or be registered. St John caution using the resource recommendations within this quotation when comparing other event medical providers due to the high number that do not adhere to S8156 standards or provide the same level of clinical skills/medications/interventions.

# QUOTE

Kaiapoi Pony Club

**Date**  
23 Apr 2026  
Transitcare New Zealand Ltd  
1C Tony Street  
Henderson 0610  
Auckland  
NEW ZEALAND

**Expiry**  
20 May 2026

**Quote Number**  
QU-0680

**Reference**  
7th June event

**GST Number**  
108-693-843

## ODE 7/6/26

Paramedic ambulance for ODE event 7/6/26

Description	Quantity	Unit Price	Amount NZD
Paramedic Ambulance	8.00	195.00	1,560.00
Travel time	2.00	75.00	150.00
Fuel Surcharge based on travel time	1.00	75.00	75.00
		Subtotal	1,785.00
		TOTAL GST 15%	267.75
		<b>TOTAL NZD</b>	<b>2,052.75</b>

## Terms

### \*\*Terms and Conditions\*\*

- \*\*Acceptance of Quotes:\*\*** All quotes provided by TransitCare are valid for a period of 7 days from the date of issuance. Acceptance of a quote must be confirmed in writing within this timeframe to secure the services outlined in the quote.
- \*\*Cancellation Policy:\*\*** Once a quote is accepted, any cancellation initiated by the customer will incur reasonable costs that have already been incurred or arranged by TransitCare. These costs may include but are not limited to administrative fees, travel expenses, and any other pre-arranged expenses directly related to the event. The specific costs will be detailed in a cancellation invoice provided to the customer.
- \*\*Payment Terms:\*\*** An invoice for the services rendered will be provided to the customer shortly after the completion of the event. Payment of the invoice is required within 7 days from the date of the invoice. Failure to make payment within this timeframe may result in late payment charges and additional fees.
- \*\*Health and Safety Plan:\*\*** The customer is responsible for providing a comprehensive health and safety plan for the event. This plan should outline all necessary precautions and measures to ensure the safety of attendees, staff, and participants. TransitCare reserves the right to review

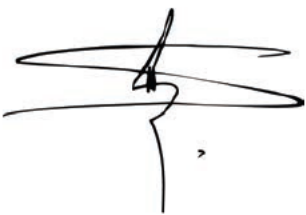
## Certificate of Incorporation

**KAIAPOI BRANCH NORTH CANTERBURY PONY CLUB INCORPORATED**

**2068079**

**NZBN: 9429043154272**

This is to certify that KAIAPOI BRANCH NORTH CANTERBURY PONY CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 5th day of December 2007 and was reregistered to become a society under the Incorporated Societies Act 2022 on 30th day of March 2026



Registrar of Incorporated Societies  
30th day of March 2026

**Kaiapoi Pony Club**  
**Full Year 2025 Financial report**

Presented 17<sup>th</sup> February 2026

## Transaction List

Cheque Account - 03-1585-0001758-000

<b>1/01/2025 Opening Balance:</b>		<b>\$6,309.66</b>
Annual Costs		\$32,984.30
Annual Credit		\$42,078.32
<b>19/12/2025 Closing Balance:</b>		<b>\$15,403.68</b>
Profit		<b>\$9,094.02</b>

## Transaction List

Online Saver - 03-1585-0001758-025

<b>1/01/2025 Opening Balance:</b>		<b>\$10,820.03 CR</b>
<b>31/12/2025 Closing Balance:</b>		<b>\$10,882.74 CR</b>
Profit		<b>\$62.71</b>

**Total Funds \$26,286.42**

**2025 Growth \$9,156.73**

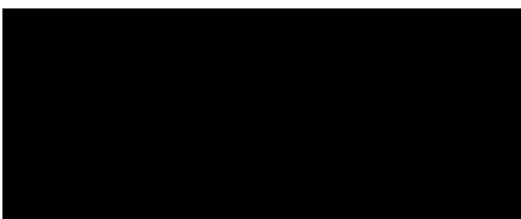
**Income Earners****Show Jump Day**

Costs	Credit	Profit
<b>\$1,433.39</b>	<b>\$5,187.90</b>	<b>\$3,754.51</b>

**ODE**

Kaipoi ODE	Income	Outgoings	Profit
Grants	\$1,560.00		
Sponsors	\$1,510.00		
Entry Fee	\$14,327.45		
BBQ	\$193.00		
ODE Costs		\$5,484.56	
Refunds		\$1,037.80	
<b>TOTAL</b>	<b>\$17,590.45</b>	<b>\$6,522.36</b>	<b>\$11,068.09</b>

**Round the Ring - Show Jump Day****\$240****Other significant Income earners****Memberships x12****\$1800****Jump Judging x2****\$1,300****Ground Hire****Camping SI Champs \$530****Other ground Hire \$1,735****Helmet Tagging****\$490****Profit from Events****\$15,062.60****Total income from other****\$5,855****Total****\$20,917.60**

**Major Outgoings****Cross Country Jumps****\$7,946.50****(Covered By Grant)****Ambulance ODE****\$1,794****(Covered By Grant)****Coaching****\$3,415****Katie Merideth, Sharon Rolands, JMW****Power****\$1665.50****(Decreased after water pump leak fixed)****Insurance****\$3,133****(Not accounted for in 2025)****Mowing****\$810.75****Signed****Treasurer**

## What happens now?

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Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: [IM@wmk.govt.nz](mailto:IM@wmk.govt.nz)

## What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

## Groups applying for Board Discretionary Grants 2025/2026

Name of group: Menz Shed of Kaiapoi Inc

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Secretary

Contact phone number: [REDACTED]

Email: [REDACTED]

**Describe your project or event and what the grant funding will specifically be used for.** (Use additional pages if needed)

The Menz Shed would like to purchase a new gas BBQ. Whilst this may be seen as a "nice to have" I have outlined the following justification and reasons.

We currently have an old gas BBQ which was not new when donated to us and now, even after maintenance work is barely working.

The BBQ is used regularly at tea breaks. An important time when members can gather, socialise and reduce isolation. Our practical projects are only one part of the shed ethos, friendship and wellbeing is just as important.

A reliable gas BBQ would support our fundraising events, potentially generating income for our ongoing relocation.

CONTINUED PLEASE SEE ATTACHED SHEET

What is the timeframe of the project/event date? Once purchased - ongoing

Overall cost of project/event: \$500 Amount requested: \$500

How many people will directly benefit from this project? 55minimum

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical)  Cultural/ethnic minorities  District

Preschool  School/youth  Adults  Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka \_\_\_\_\_% Rangiora-Ashley 5% Woodend-Sefton 5% Kaiapoi-Tuahiwi 90%

Other (please specify): \_\_\_\_\_

What are the direct benefit(s) to the participants? 52

Direct benefits to the men's shed members - encouraging social interaction and social isolation through shared events, strengthening communication, friendships and the health and well being of men.

What is the benefit(s) to your organisation?

A source of possible future fundraising and interaction with other community groups

What are the benefits, economic or otherwise, to the Kaiapoi-Tuahiwi community or wider district?

Encouraging intergenerational and community engagement through BBQ events and open days, workshop sessions for individuals, families and the wider community

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)?  Yes  No

If yes, name of parent group: \_\_\_\_\_

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

None

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

None

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months?  Yes  No

If yes, please supply details:

September 2026 - \$195 Awarded towards The Teddy Bear Hunt

If this application is declined, will this event/project still occur?  Yes  No

If No, what are the consequences to the community/organisation?

We do not have the funds available for this expenditure due to the cost of our relocation, outlined in the attached documents.  
Our profile within the community and our interaction with other community groups and the general public has a whole would be compromised.  
This could affect the well being of our members, our potential to recruit new members and our fund raising activities.

- Enclosed  Financial Information (*compulsory – your application cannot be processed without financial statements*)
- Bank Statement (*Bank Statements will remain confidential*)
- Supporting costs, quotes or event budgets
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

**PLEASE NOTE:** A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: [REDACTED] \_\_\_\_\_

Date: 19th May 2026

## **Menz Shed Funding Application – Continuation Sheet**

A reliable gas BBQ would support community open days, thank you events and Shed working demonstrations.

These events will help strengthen community engagement and attract new members to the shed.

Our new development at Courtenay Drive, and not on a private site as Sims Road was will mean that we have the potential to interact fully with a wide range of community groups, families, local organisations and sponsors.

These shared activities may encourage participation from people who may otherwise feel isolated or reluctant to join community activities.

This supports mental wellbeing and social inclusion.

We have a fund raising “sausage sizzle” planned for 20<sup>th</sup> June outside Woolworths on Hilton Street, agreed with the store manager.

For this event we will be using a BBQ which belongs to a member of the shed, so not ideal.

A new gas BBQ will help the Menz Shed continue building community connections, supporting volunteer wellbeing, and creating an inclusive space where people can gather, share skills, and support one another.

### **Additional Information**

- Bank Statements are as at 18/05/2026
- Financial Statements as at 30/04/2026
- Whilst our financial situation at first glance appears healthy, the relocation costs sheet details our real time situation and our true working balance and further anticipated costs on page 3.
- We are going to have to apply for further funding from other organisations before the relocation project reaches its conclusion.
- We have some project income from off-site jobs.
- We are not allowed to work on projects on our temporary site this is a council stipulation. Therefore, we cannot generate any income here.

Home > ... > 6 Burner Hooded BBQs



Lowest Price Policy^

+40,000 Products



1/9



Jump

Jumbuck

### Jumbuck 6 Burner Horizon Gas Trolley BBQ

☆☆☆☆☆ No reviews yet

I/N: 075

# \$499

#### How to purchase

Store: Shirley

[Change](#)

##### Click & Collect

Unavailable

##### In-store

📍 Aisle 35, Bay 2

📍 Aisle 35, Bay 4

[View in-store map](#)

✅ In stock



## Menz Shed of Kaiapoi Inc Monthly Financial Report Apr-26

### Opening Balances

000 Account - General Running Costs	\$36443.86
001 Account - Contingency Account	\$35153.48
002 Account - Donations	\$115120.76
<b>TOTAL FUNDS 31/03/2026</b>	<b>\$186718.10</b>

### 000 Account - General Running Costs 1st April 2026 - 30th April 2026

	Debit	Credit	
Payments Suppliers	\$1789.85		
Refunds Members Refreshment Costs	\$508.94		
Refunds Members Supplies	\$842.44		
Relocation Payments	\$15433.54		
Transfer to 002 Account			
Insurance - Containers			
Menz Shed National Membership			
Transfer to 002 Account			
Members Travel			
Members Jobs		\$171.67	
Projects		\$3527.60	
Shed Sales		\$26.50	
Subs 25/26		\$40.00	
Kiwi Gaming Grant			
Donations		\$8090.00	
<b>TOTAL</b>	<b>\$18574.77</b>	<b>\$11855.77</b>	<b>\$6719.00</b>

### 001 Account - Contingency Account 1st April 2026 - 30th April 2026

No Debits or Credits February 2026

### 002 Account - Donations Account 1st April 2026 - 30th April 2026

	Debit	Credit	
Payment Angela Breward Wages	\$1260.00		Payment Jan to March
Office Expenses			
Relocation Payments			
Donation			
Transfer from 000 Account			
<b>TOTAL</b>	<b>\$1260.00</b>		

### Closing Balances

		Acct Balances as at 09/05/2026
000 Account - General Running Costs	\$29724.86	\$33106.90
001 Account - Contingency Account	\$35153.48	\$35153.48
002 Account - Donations	\$113860.76	\$109336.84
<b>TOTAL FUNDS 30/04/2026</b>	<b>\$178739.10</b>	<b>\$177597.22</b>

**Financial Information – Update to 10<sup>th</sup> May 2026**

**Relocation Costs From August 2025 to date**

<b>DATE</b>	<b>COMPANY</b>	<b>AMOUNT</b>	<b>COMMENTS</b>
20/08/2025	NZ Containers Deposit	\$6,000.00	<b>Paid in Full – No Further Cost</b>
04/10/2025	Choice Architecture Deposit	\$402.50	
06/11/2025	Choice Architecture – Preliminary Design	\$3036.00	
28/11/2025	Waimak Council Pim Application Deposit	\$399.00	<b>Paid in Full – No Further Cost</b>
02/12/2025	Choice Architecture – Work to date on design	\$1794.00	
02/12/2025	Rangiora ITM / Waghorns. Deposit for working drawings and engineers	\$3721.18	
09/01/2026	NZ Containers – Final Payment	\$32019.00	<b>Paid in Full – No Further Cost</b>
28/01/2026	Waimak Council – Part payment for consent	\$3500.00	
28/01/2026	Waimak Council – Final PIM payment	\$630.00	<b>Paid in Full – No Further Cost</b>
04/02/2026	Constructure – progress payment, foundations shed & containers	\$2300.00	
04/03/2026	Revised Fee PS1 Documentation to Foundation stage	\$2875.00	
04/03/2026	Approval detailed design stage, lodgement of building consent	\$1495.00	
09/03/2026	Mainpower ICP Deposit	\$287.50	<b>Paid in Full – No Further Cost</b>
25/03/2026	Mainpower ICP Payment	\$400.00	<b>Paid in Full – No Further Cost</b>
03/04/2026	Waghorn Stage Payment	\$7450.85	
03/04/2026	PR Fence Hire	\$782.50	

03/04/2026	Constructure-Structural report for relocation of garage building to new site for council	58 \$603.75	
03/04/2026	Choice Architecture – Updated drawings and council questions	\$971.75	
03/04/2026	Mainpower ICP balance	\$485.49	<b>Paid in Full - No further Cost</b>
03/05/2026	Insight Electrical – Advance Payment for Copper Wire	\$4523.92	<b>Advance part payment to avoid price increases for copper wire</b>
13/04/2026	Waghorns / Lumen – Engineering Designs and Fire Report	\$5139.70	
07/05/2026	Choice Architecture – Review and Respond to Building consent RFI from council	\$1046.50	
30/04/2026	Constructure – Design and Detailing Veranda Support Posts, responding to council RFIs	\$400	
10/05/2026	Mico Plumbing – Accessible Toilet fittings	\$2382.54	<b>Paid in Full – No further cost. Funded by Christchurch Airport Grant</b>
04/05/2026	Waimakariri Council - Building Consent, Containers and Relocatable Building	\$5440.00	<b>Paid by Waimak Council as part of the \$7000 donation towards consent</b>
<b>TOTAL TO DATE</b>		<b>\$88145.68</b>	

### Explanation of “Real Time” Financial Information

<b>Total Funds available as at 30/04/2026</b>	<b>\$178739.10</b>
<b>Committed Payments to be made</b>	
Waghorns	\$126170.84
Insight Electrical	\$9600.99
Amount for admin grant remaining	\$6658.57
<b>True Working Balance</b>	<b>\$36308.70</b>

In addition we will have:

\$25,000 from the council towards foundations, we will certainly have to seek additional funding for the foundations.

We do not yet know the cost of foundations until we receive quotes.

\$1560.00 remaining from the council towards consent.

Kings are purchasing the old container unit for \$7000.

We have ongoing costs on a monthly basis from Choice Architecture, Lumens, Constructure.

A number of jobs have been invoiced and are awaiting payment, the “away team” have some ongoing fencing jobs.

We need to prioritise off site project work and fund raising wherever possible.

The Waghorns figure has some “give” in the total as we have made a couple of payments however, I have not changed the figure, just erring on the side of caution.

The financial situation is going to be extremely tight.

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant  
for the 2025/26 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
	Carried forward 2024/25 = 1,259	2025/26= \$8,790				\$ 10,049.00
21-Jul	Kaiapoi Community Garden	Towards entertainment @ Jazz and Blues Festival	18-Mar-26	\$500	\$500	\$9,549
21-Jul	Silverstream Residents Volunteer Group	Purchase of Bench		\$740	\$740	\$8,809
21-Jul	Allstars Marching Teams	Hall hire for training/practice sessions for the year	6-Mar-26	\$750	\$750	\$8,059
18-Aug	Kaiapoi Pony Club	towards attending the Springston Trophy in Blenheim	Declined	\$1,000	\$0	\$8,059
18-Aug	Kaiapoi Garden Club	Towards hosting the Kaiapoi Garden Competition	9-Mar-26	\$600	\$250	\$7,809
15-Sep	Menzshed of Kaiapoi Inc	towards hosting a Teddy Bear hunt	9-Mar-26	\$650	\$195	\$7,614
15-Sep	The Chris Ruth Centre	Instalation of blinds	Declined	\$735		\$7,614
17-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000	\$500	\$7,114
17-Nov	Mahi Matatoa Trust	Towards first aid training	27-Mar-26	\$585	\$585	\$6,529
17-Nov	Community Colleges New Zealand - Comcol North Canterbury	Towards materials and labour to install a mounting block	26-May-26	\$1,056	\$500	\$6,029
16-Feb	Community Watch Kaiapoi Incorporated	Toeards an upgrade of the vehicle radio and purchase of four portable radios	13-May-26	\$750	\$750	\$5,279
16-Feb	McCullough Guards Leisure Marching	Towards hosting the National Leisure Marching Event	Withdrawn	\$750 -\$1,000		\$5,279
16-Mar	Kaiapoi Toy Library	LeapPad Academy Educational Tablet and Leap Frog LeapMove		\$810	\$500	\$4,779
16-Mar	Rangiora Boxing Club	towards medical care		\$500	\$500	\$4,279
20-Apr	Chris Ruth Centre Trust	Towards a portable speaker		\$190	\$190	\$4,089
20-Apr	North Canterbury Jamboree Scout Troop	Towards Pre-Jamboree camp	Declined	\$1,000	\$ -	\$4,089
15-Jun	Kaiapoi Pony Club	St Johns Ambulance Services		\$750		
15-Jun	Menzshed	Purchase of a BBQ		\$500		

Kaiapoi-Tuahiwi  
Community  
Board  
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Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant  
for the 2024/2025 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2024/25= \$8,600				\$ 8,600.00
15-Jul	Waimakariri United Football Club	Towards Bibs for Mainland competition teams	28-Jul-25	\$856	\$500	\$8,100
15-Jul	R13 Youth Development Trust	Towards Art Therapy supplies	30-Jan-25	\$600	\$600	\$7,500
15-Jul	Community Wellbeing North Canterbury Trust	Digital media screen for Karanga Mai Early Learning Centre		\$600	Declined	\$7,000
19-Aug	Allstars U18	Towards training camp	7-Apr-25	\$750	\$500	\$7,000
19-Aug	Oxford Community Trust	towards catering costs for Day Out event		\$750	Declined	\$7,000
19-Aug	Kaiapoi Garden Club	towards costs of running Kaiapoi Garden Competition	31-Jan-25	\$560	\$500	\$6,500
19-Sept	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower	Funds not claimed	\$750	\$500	\$6,000
19-Sept	YDOT	Towards Funday & Adventure Race	1-Apr-25	\$918	\$517	\$5,483
21-Oct	Kaiapoi Community Garden	Floor Covering	2-Jul-25	\$550	\$550	\$4,933
21-Oct	Pines Kairaki Beaches Association	Christmas Event	11-Apr-25	\$732	\$732	\$4,201
17-Feb	Waimakariri Outrigger Canoe Club	Purchase of paddles and lifejackets	31-Jul-25	\$1,000	\$500	\$3,701
17-Feb	Silverstream Reserve Volunteer Group and Down by the River	Donation for Musicians	9-Jul-25	\$750	\$500	\$3,201
17-Mar	The Chris Ruth Centre	Shade sail	1-Jul-25	\$1,000	\$500	\$2,701
17-Mar	Rely for Life North Canterbury	Relay for life event	28-Apr-25	\$500	\$500	\$2,201
14-Apr	Combined Probus Club of Kaiapoi	Identification banners	2-Jul-25	\$442	\$442	\$1,759
14-Apr	Clarkville Playcentre	First Aid Courses	23-May-25	\$750	\$500	\$1,259
14-Apr	Big Brothers Big Sisters	New Office computer	15-Jul-25	\$1,000	\$ 500.00	\$759
						\$759
	Inclusive sports				\$ 500.00	\$1,259

Kaiapoi-Tuahiwi  
Community  
Board  
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## GOVERNANCE

## Kaiapoi-Tuahiwi Community Board

# Discretionary Grant Application

### Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

## KAIAPOI-TUAHIWI COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE FOR MAY 2026

Member's Name: Tim Bartle

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>Events, meetings, e-mails</i>	<i>Community Feedback and Concerns</i>	<i>Call for report, refer to Council, Service Request</i>
ALL BOARDS BRIEFING - Head Start Pathway - Simplifying Local Government	Significant changes are anticipated as a result of the upcoming councils' amalgamations. However, no additional funding has been allocated by the Central Government to offset costs expected to amount to several million dollars.	
DLC Hospitality Survey	The Central Government is looking at changes to the District Liquor Licensing rules.	
LGNZ Briefing: Infometrics' Brad Olsen on the Budget	There seems to be limited information available for Local Government	
The Council finalises its deliberation on the draft 2026/27 Annual Plan	There were no significant changes from the Long-Term Plan. Increases in fuel costs were among the more substantial adjustments. The average rates increase is 4.99%, including water charges.	
Pegasus Golf Club Public Meeting	Many of the residents at the meeting had major public concerns, but very little information about exactly what Wolfbrook Property has planned.	A general agreement to form a group of interested parties to try to purchase the golf course from Wolfbrook Property.

## KAIAPOI-TUAHIWI COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE FOR MAY 2026

**Member's Name: Shona Powell**

COMMUNITY INTERACTION	ISSUES RAISED OR INFORMATION	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Ravenswood Community Cuppa	Concerns around the Head Start process and possibility of amalgamation with other Councils	
Pegasus Community Cuppa – presentation on Ravenswood Central	Afterward a number of residents spoke to me about their concerns around amalgamation with other Councils	10 June - at next Cuppa ECan will be presenting on their public transport review
Waimakariri Access Group	<ul style="list-style-type: none"> <li>• Boccia balls and kit are now available at Mainpower Stadium for use on the marked courts. These were donated by Boccia NZ.</li> <li>• Two coreboards have been ordered for playgrounds in Kaiapoi and Rangiora as a communication aid. One is planned for the new Woodend Beach playground</li> <li>• Libraries are in the final stages of becoming Hapai accredited, with staff undergoing training to assist cardholders with their specific needs</li> <li>• Deputy Chair spoke at draft Annual Plan Hearings</li> </ul>	
Woodend Pegasus Area Strategy Review	Attended 2 <sup>nd</sup> workshop held with stakeholders. Next steps - staff will reflect on feedback from the community survey and the two stakeholder workshops then hold workshops with Council and Community Board. A draft plan will be prepared to go out for public consultation.	
Annual Plan 2026/2027	After deliberations, an average increase of 4.99% was approved by Councillors. This includes 3 waters, which some other Councils don't.	
Community Development & Wellbeing update	<ul style="list-style-type: none"> <li>• There will be a ceremony, probably in June, to celebrate Waimakariri's becoming an accredited Welcoming Community in NZ</li> <li>• Waimakariri's Stronger Communities Conference will be on 18-19 June at John Knox Church in Rangiora for anyone working or volunteering in the community service sector. Register through Humanitix.</li> </ul>	

Community Wellbeing North Canterbury Trust	<ul style="list-style-type: none"> <li>• Secured funding from Mental Health Foundation to support a North Canterbury Rural Suicide Prevention Project. There were 455 applications nationwide and only 18 organisations were funded as part of a \$1.5 million national investment in community-led suicide prevention and postvention</li> <li>• Winter Care Drive</li> </ul>	You can donate food, essential items, or support financially. There are drop in centres across North Canterbury. Check out their social media for details.
Northern Pegasus Bay Advisory Group	<ul style="list-style-type: none"> <li>• New member invited to represent recreational horse riding</li> <li>• Results from the Beach User Survey held over our inclement summer are still being analysed</li> <li>• Sand trap fencing will be extended at Waikuku and Pegasus Beaches</li> <li>• Sign identifying birdlife will be put on or near the accessible viewing platform at Ashely Rakahuri Estuary</li> <li>• Issue with motorbikes, including electric ones, accessing Tūhaitara Coastal Park trails.</li> </ul>	Are there other areas that this is an issue e.g. including on roads and Gladstone Park?
Suggestion from the Woodend Community Association that they would like to plant daffodils at either end of Woodend which would flower to coincide the Spring Flower Show	This has been raised as part of the Woodend-Pegasus Area Strategy Review.	Be interested to hear views about this.
Head Start Pathway	<p>Concerns raised by locals around what amalgamation could mean for local representation and rates and the timeframe set in place by Government. The feedback I have received so far is they value that they know their local elected members.</p> <p>Attended All Boards Briefing to hear questions and feedback from Community Board members.</p>	This is ongoing, and public consultation will happen later this month.
Pegasus Golf Course purchase by property developer, Wolfbrook	Everybody that has approached me to discuss this and emails I have received have all been against the golf course being turned into housing for many reasons. I will be attending the public meeting on 2 <sup>nd</sup> June.	Planning staff from Council will be attending the public meeting to answer questions about the process that may be taken by Wolfbrook – Private Plan Change or Fast Track application. Mayor issued a statement which I support.

## KAIAPOI-TUAHIWI COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE FOR MAY 2026

**Member's Name: Brent Cairns**

COMMUNITY INTERACTION	ISSUES RAISED OR INFORMATION	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Pegasus Public Meeting	Was well attended with a lot of feeling in the room	
Arranged for the replanting then attended the planting of a tree to celebrate the 100 <sup>th</sup> birthday of Myrtle Sheppard		
Attended Kaiapoi RSA AGM	Appointed to the executive, to help with lifting profile of the club	
Met on site with Woodend Lions President and a member of the public to discuss the Lions to assist/take over the management of the Food Forest at Gladstone park.	Staff are assisting with mulch	
Attended pre meeting discussions and then attended Waimakariri Events Plan workshop	This was with stake holders to discuss how as a council can better support event providers. The Purpose of the Events plan is to set out a 10-year vision to encourage and sustain events in our district. Agree wider outcomes that events could/should contribute towards. Clarify the roles of Council, Enterprise North Canterbury, Promotion Associations and, potentially, other entities in commissioning / supporting / delivering events.	
Attended ENC business summit	A number of really good speakers, motivational and educational – found the use of IT the most fascinating.	
Have attended multiple meetings to discuss and organise the Rangiora Townhalls 100 years celebration in September	This will be a weekend of events, tours and 2 concerts from multiple entertainers.	
Visited Oxford gallery to offer assistance re marketing and to have the gallery less reliant upon funders		
Met with High Street retailers who are organising a Mid July 2 week long event to increase people coming to High St Rangiora		
Visited new Art Gallery in Kaiapoi, to again offer ideas re promoting		

Attended Woodend Pegasus Strategy meeting		
Attended Art on the Quay latest art opening	Always a good exhibition space to visit	
Celebrated with Neville Atkinson who was announced in the Kings Birthday Honour list		
The Mayor and I were invited to attend an event at The Sterling which is building a strong welcoming retirement facility		
Attended Waimakariri Public Arts Trust meeting	Heard a deputation from a descendant of Thomas Pashby, wants a sculpture created to celebrate Thomas's life in the district.	
Attended author talk from Rachael King	She has publishers in USA, UK and NZ, in 9 languages... she was a contestant on the TV program the Traitors and talk of her experiences there.	
Attended the opening of the 20 Elder persons units on Courtney Drive, Kaiapoi		
Donated many trees and attended the first planting day at a new food forest in Amberley		
Attended Rating Review meeting	The group will go to Council with recommendations	
Attended Property Assets Working Group meeting		
Seven Sharp featured the Sparks family, their museum and the work being done to preserve historic buildings – with the idea of having an art and craft centre		
Attended PAR's project steering group	One of the outcomes will be presenting the spaces and places plan. We have ageing sports facilities which will need to be addressed over time.	
Attended Arohata te Awa Working Group meeting	They were ensuring the health of the various rivers/wetlands is well maintained	
Peg and Pint are hosting a craft Market on the 26 <sup>th</sup> July		

## KAIAPOI-TUAHIWI COMMUNITY BOARD

### MEMBERS INFORMATION EXCHANGE

*For the month of May*

**Member' Name: Philip Redmond**

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
Gravel Haulage Routes – Baynons road	Reference Group to be established to consider long term options	
Annual Plan Hearings	A small number of good submissions received, heard at Rangiora only this year.	
Acting Mayor whilst Mayor overseas	Some speaking engagements at Oxford Area School and Rangiora Fire Brigade	
Various meetings with Mayor and staff	Regarding District Plan appeals and mediation options	
Big Brothers Big Sisters Big Breakfast	Keiran Read guest speaker – sold out	
LGNZ	Rural and Provincial meeting – Headstart and backstop focus. Ministers and staff misalignment	
Abbeyfield	Fundraising auction postponed	
Attended Les Miserables	Sold out	
LGNZ webinars	Have been very helpful in explaining unitary council structure	
Kaiapoi District Historical Society AGM	Well attended. Jean Turvey has retired as Secretary but will remain on the Committee	
SPCA webinar	19 councils have a bylaw and actual cat numbers at urban residents. Benefits for biodiversity	
Canterbury Mayoral Forum	Amalgamation discussions will be meeting regularly and also with neighbouring councils pending community engagement.	

- \* *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*
- \* *Members are urges to submit written information exchange in time for inclusion in the Community Board Agenda for the community's benefit.*