

Agenda

Kaiapoi-Tuahiwī Community Board

Monday 16 March 2026

5pm

Kaikanui Room
Ruatanīwha Kaiapoi Civic Centre
176 Williams Street, Kaiapoi

Members:

Jackie Watson (Chairperson)

Russell Keetley (Deputy Chairperson)

Tim Bartle

Abbie Campbell

Henrietta Carroll

Philip Redmond

Sandra Stewart

AGENDA CONTENTS – KAIAPOI-TUAHIWI COMMUNITY BOARD MEETING

<u>Item Number</u>	<u>Item Topic</u>	<u>Page numbers</u>
3	Confirmation of Minutes	
3.1	Minutes of 17 February 2026	7-12
3.3	Workshop Notes of 17 February 2026	13-15
6	Staff Reports	
6.1	Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund	16-50
6.2	Approval of the Kaiapoi-Tuahiwi Community Board Plan 2025-28	51-92
8	Chairpersons Report	93
10	Members Information Exchange	
10.1	Brent Cairns	94-95
10.2	Shona Powell	96

AGENDA FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD TO BE HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 16 MARCH 2026 AT 5PM.

**RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL**

	<u>BUSINESS</u>	<i>PAGES</i>
1	<u>APOLOGIES</u>	
2	<u>CONFLICTS OF INTEREST</u>	
3	<u>CONFIRMATION OF MINUTES</u>	
3.1	<u>Minutes of the Kaiapoi-Tuahiwi Community Board – 16 February 2026</u>	7-12
	<i>RECOMMENDATION</i>	
	THAT the Kaiapoi-Tuahiwi Community Board:	
	(a) Confirms the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 16 February 2026, as a true and accurate record.	
3.2	<u>Matters Arising (From Minutes)</u>	
3.3	<u>Workshop Notes of the Kaiapoi-Tuahiwi Community Board – 16 February 2026</u>	13-15
	<i>RECOMMENDATION</i>	
	THAT the Kaiapoi-Tuahiwi Community Board:	
	(a) Receives the circulated Notes of the Kaiapoi-Tuahiwi Community Board workshop, held 16 February 2026.	
4	<u>DEPUTATIONS AND PRESENTATIONS</u>	
	Nil.	
5	<u>ADJOURNED BUSINESS</u>	
	Nil.	

6 REPORTS

6.1 Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund – Kay Rabe (Governance Advisor)

16-50

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 2609021755.
- (b) **Approves** a grant of \$..... to the Kaiapoi Community Toy Library Incorporated to purchase two LeapPad Academy Educational Tablets and a LeapFrog LeapMove.
- (c) **OR**
- (d) **Declines** a grant to the Kaiapoi Community Toy Library Incorporated.
- (e) **Approves** a grant of \$..... to the Rangiora Boxing Club towards the cost of medical care for athletes during the South Island Golden Glove tournament.
- (f) **OR**
- (g) **Declines** a grant to the Rangiora Boxing Club.

6.2 Approval of the Kaiapoi-Tuahiwi Community Board Plan 2025-28 – Kay Rabe (Governance Advisor)

51-92

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 260303067796.
- (b) **Approves** the Kaiapoi-Tuahiwi Community Board Plan 2025-28 (Trim: 260112003765).
- (c) **Authorises** the Chairperson to approve the final version of the updated Kaiapoi-Tuahiwi Community Plan 2025-28 if any further minor editorial corrections are required.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for February 2026

93

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (Trim: 260309072050).

9 MATTERS REFERRED FOR INFORMATION

9.1 Oxford-Ohoka Community Board Meeting Minutes 4 February 2026.

9.2 Woodend-Sefton Community Board Meeting Minutes 9 February 2026.

9.3 Rangiora-Ashley Community Board Meeting Minutes 11 February 2026.

9.4 Proposed Parking and Traffic Bylaw 2026 – Drat for Formal Public Consultation Request – Report to Council Meeting 3 February 2026 – Circulates to all Boards.

- 9.5 **Minor Amendment to the Alcohol Control Bylaw 2025 – Report to Council Meeting 3 February 2026 – Circulates to the Kaiapoi-Tuahiwi Community Board.**
- 9.6 **Bylaw Programme Update February 2026 – Report to Council Meeting 3 February 2026 – Circulates to all Boards.**
- 9.7 **Health, Safety and Wellbeing Report October 2025 to Current – Report to Council Meeting 3 February 2026 – Circulates to all Boards.**
- 9.8 **Approval to Consult on the Draft Youth Action Plan 2026-2029 – Report to Audit and Risk Committee Meeting 17 February 2026 – Circulates to all Boards**
- 9.9 **Aquatics December Update – Report to Community and Recreation Committee Meeting 17 February 2026 – Circulates to all Boards**
- 9.10 **Libraries Update to December 2025 – Report to Community and Recreation Committee Meeting 17 February 2026 – Circulates to all Boards**

RECOMMENDATION

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items 9.1 to 9.10.

Note:

- 1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

10 MEMBERS' INFORMATION EXCHANGE

- 10.1 **Brent Cairns** 94-95
(Trim: 260311073788).
- 10.2 **Shona Powell** 96
(Trim: 260311073787).

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Written information submitted by members is included in the agenda.

11 CONSULTATION PROJECTS

- 11.1 **Draft Youth Action Plan 2026-2029**
<https://letstalk.waimakariri.govt.nz/youth-action-plan>
Consultation closes Wednesday 18 March 2026.
- 11.2 **Woodend/Pegasus Area Strategy Review**
<https://letstalk.waimakariri.govt.nz/woodend-pegasus-area-strategy-review>

12 BOARD FUNDING UPDATE

- 12.1 **Board Discretionary Grant**
Balance as at 28 February 2026: \$5,279.
- 12.2 **General Landscaping Budget**
Balance as at 28 February 2026: \$46,580.

13 **MEDIA ITEMS**

14 **QUESTIONS UNDER STANDING ORDERS**

15 **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 5pm, Monday 20 April 2026 in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

Workshop

- *Norman Kirk Park Power Supply Options – Chris Brown (General Manager Community and Recreation) 15mins*
- *Members Forum*

MINUTES OF THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON MONDAY, 16 FEBRUARY 2026, AT 5PM.

PRESENT

J Watson (Chairperson), R Keetley (Deputy Chairperson), T Bartle, A Campbell, H Carroll, P Redmond (via audiovisual link), and S Stewart.

IN ATTENDANCE

B Cairns and S Powell (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), G Stephens (Design and Planning Team Leader), T Stableford (Landscape Architect), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

There was one member of the public present.

1 APOLOGIES

There were no apologies.

The Chair notified the Board that the report that was laid on the table “Kaiapoi Town Entrance Sign, Corten Steel Panel Artwork, Concept Plan” at the December meeting would be tabled for consideration after the workshop on the same topic.

Moved: R Keetley

Seconded: J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Accepts** the tabled report “Kaiapoi Town Entrance Sign, Corten Steel Panel Artwork, Concept Plan” to enable timely advice to artists on the outcome of their design submissions and to mitigate the further delay to this project.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 8 December 2025

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 8 December 2025, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

3.3 Workshop Notes of the Kaiapoi-Tuahwi Community Board – 8 December 2025

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Receives** the circulated Notes of the Kaiapoi-Tuahwi Community Board workshop, held 8 December 2025.

CARRIED

4 DEPUTATIONS AND PRESENTATIONS

4.1 Drucilla Kingi-Patterson – Removal of Parking Williams Street

D Kingi-Patterson attended the meeting to request the Board's support for the removal of a car park outside Studio 90. She advised that buses travelling to and from Christchurch had difficulty safely accessing the bus stop opposite McDonald's on Williams Street due to adjacent car parks, particularly when more than one bus was present. This sometimes caused the second bus to overhang the marked no-go areas near the railway line.

J Watson confirmed that Council staff were investigating the issue and that a report on the possible removal of the parking space was expected in the coming months.

The meeting adjourned at 5.09pm for a workshop on "Kaiapoi Town Entrance Sign, Corten Steel Panel Artwork Concept Approval" and reconvened at 5.50pm.

5 ADJOURNED BUSINESS

5.1 Kaiapoi Town Entrance Sign, Corten Steel Panel Artwork Concept Approval – T Stableford (Landscape Architect)

T Stableford took the report as read.

The Board discussed this matter in a workshop prior to considering the report (refer workshop notes Trim 260216027425).

The discussion covered the design of the wooden frame for the Corten Steel sign, the preferred location, the cost and the overall design.

The Board expressed concern about the cost of the proposed wooden wharf-style backing, which would have required significant expenditure. It agreed instead to reduce the structure to two supporting posts on each side of the sign rather than the proposed full wall. The Board also considered the Corten Steel design options to be overly busy, particularly the boat cut-outs, and resolved to remove these elements and retain only the wording: 'Haere mai – Welcome to Kaiapoi'.

The Board further discussed the existing river rock entrance sign at the southern end of the township, which the original brief proposed removing. It agreed that this sign would be retained for the time being, and that the new signage would be installed at the Smith Street entrance instead.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Receives** the tabled report (trim number: 251127225989).

- (b) **Approves** the artwork concept 1 'Shaped by the River, rooted in heritage' with the following amendments
 - (i) Add 'Haere Mai' before Welcome to.
 - (ii) The removal of the boat image.
- (c) **Notes** that a further report on costings for the amended design and the preferred two-post sign structure will be presented to the Board in the coming months.
- (d) **Notes** that the new signage would be used at the Smith Street entrance to the town and the river rock entrance sign on Main North Road would be retained until further notice.

CARRIED

P Redmond abstained

6 REPORTS

6.1 Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund – K Rabe (Governance Advisor)

K Rabe took the report as read and welcomed any questions.

A Campbell questioned if the radios would be compatible with emergency services. K Rabe would confirm with the Community Watch and report back to the Board.

Moved: P Redmond

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 251222244198.
- (b) **Approves** a grant of \$750 to the Community Watch Kaiapoi Incorporated to purchase four portable radios and to upgrade the radio in the patrol vehicle.

CARRIED

P Redmond commented that the application was worthwhile and acknowledged the valuable contribution Community Watch made to the community.

T Bartle agreed, noting that Community Watch worked diligently and that the funding would enhance the volunteers safety.

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for December 2025 and January 2026

J Watson noted the successful Waitangi Day celebration.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the report from the Kaiapoi-Tuahiwi Community Board Chairperson (Trim: 260209022058).

CARRIED

9 **MATTERS REFERRED FOR INFORMATION**

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 3 December 2025.
- 9.2 Woodend-Sefton Community Board Meeting Minutes 8 December 2025.
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 10 December 2025.
- 9.4 Council Submissions to Central Government Consultations for September and October 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards.
- 9.5 Adoption of Community Board Submissions on Resource Management Matters Policy – Report to Council Meeting 2 December 2025 – Circulates to all Boards.
- 9.6 Adoption of Elected Members Expenses Policy – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.7 Elected Member Pecuniary Interests Register – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.8 Oxford-Ohoka Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.9 Kaiapoi-Tuahiwi Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.10 Rangiora-Ashley Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.11 Woodend-Sefton Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.12 Health, Safety and Wellbeing Report October 2025 to Current – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.13 May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/25 and 2025/26 – Report to Utilities and Roading Committee Meeting 9 December 2025 – Circulates to all Boards
- 9.14 Update to Northern Pegasus Bay Advisory Group Terms of Reference – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards
- 9.15 Arohata te Awa Terms of Reference – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards
- 9.16 Aquatics December Update – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards
- 9.17 Libraries Update to December 2025 – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards

Public Excluded

- 9.18 Request to Bring Forward Budget for the Kaiapoi Bridge Balustrade Upgrade – Report to Council Meeting 2 December 2025 – Circulates to the Kaiapoi-Tuahiwi Community Board
- 9.19 Contract 25/67 – Kaiapoi to Pineacres Path Tender Evaluation and Contract Award Report – Report to Management Team Meeting 15 December 2026 – Circulates to the Kaiapoi-Tuahiwi Community Board

Moved: J Watson

Seconded: H Carroll

THAT the Kaiapoi-Tuahiwi Community Board

- (a) Receives the information in Items 9.1 to 9.17.
- (b) **Receives** the separately circulated public excluded information in Items 9.18 and 9.19.

CARRIED

10 **MEMBERS' INFORMATION EXCHANGE**

R Keetley

- Attended the Waimakariri Biodiversity Trust meeting.
- Attended the Kaiapoi District Historical Society meeting. The secretary was stepping down after 17 years of service.
- Attended the Kaiapoi RSA executives meeting. The main point of discussion was continuing with the Passchendaele walkway planting.

A Campbell

Nothing to report.

S Powell

- The Waimakariri Access Group annual training morning for staff and elected members would be held on Thursday 12 March. The purpose of the training was to raise awareness of disabilities and daily issues experienced by those with disabilities and mobility constraints.

B Cairns

- The popular Silverstream Duck Race was being held on Saturday 21 February 2026.
- The Kaiapoi River Carnival would be held on Saturday 14 March 2026 and would be mainly funded by local businesses.

S Stewart

- The Chair of the Waimakariri Biodiversity Trust had retired and therefor S Stewart had stepped into the role. The Trust was also advertising for a part time coordinator/field person.
- Attended the Arohata te Awa Working Group meeting where they received an update on numerous projects.

H Carroll

- The Darnley Club was updating its constitution due to the changes to the Charitable Trust legislation.

T Bartle

- Attended the Rangiora Community Networking Forum.

P Redmond

- The Annual Plan engagement process would run from 20 March to 20 April 2026 and focused on changes to Local Government, Local Water Done Well, the capital works programme, and the Rangiora Eastern Link.
- A dedicated Council webpage was established to publish all Council submissions on Government bills and consultations

11 **CONSULTATION PROJECTS**

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Balance as at 31 January 2026: \$6,029.

12.2 General Landscaping Budget

Balance as at 31 January 2026: \$46,580.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board is scheduled for 5pm, Monday 16 March 2026 in the Kaikanui Room, Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6.15PM.

CONFIRMED

Chairperson

Date

<p><u>Workshop (5.09pm to 5.5pm and 6.15pm to 6.40pm)</u></p> <p>Trim: 260216027425)</p> <ul style="list-style-type: none"> • <i>Town Entrance – Tori Stableford (Landscape Architect) 20mins</i> • <i>Members Forum</i> <ul style="list-style-type: none"> ○ <i>Kaiapoi-Tuahiwi Community Board Plan</i>
--

NOTES OF A WORKSHOP OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, ON MONDAY 16 FEBRUARY 2026 AT 5.09PM.

PRESENT

J Watson (Chairperson), R Keetley (Deputy Chairperson), T Bartle, A Campbell, H Carroll, P Redmond (via audiovisual link) and S Stewart.

IN ATTENDANCE

B Cairns and S Powell (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), T Stableford (Landscape Architect), G Stephens (Design and Planning Team Leader), K Rabe (Governance Advisor) and A Connor (Governance Support Officer).

1. Town Entrances – T Stableford (Landscape Architect) and G Stephens (Design and Planning Team Leader)

Trim: 260312074761.

Key Points:

- The Board had previously approved \$75,810 toward the Main North Road Town Entrance including avenue trees and planting.
- A contract had been entered with Atlas Group for \$49,803:
 - \$3,900 – Existing sign removal and preparation for a new sign.
 - \$32,903 – Cost of sign making and installation.
 - \$6,400 – Health and Safety and Traffic Management.
 - \$6,600 – Landscaping.
- Costs spent to date:
 - \$3,000 – Avenue trees supply and planting.
 - \$3,435 – Structural engineer design of entrance sign frame.
 - \$1,140 – Corten panel artwork design by Mel Eaton.
 - \$1,900 – Runanga consultation on entrance sign.
 - \$13,400 – Project costs already paid to Atlas Group – WDC own wharf timber.
 - \$900 – Costs charged by Atlas Group for time delays.
- Remaining project costs:
 - \$5,000 – planting at the front of the sign.
 - \$36,403 – Balance of entrance sign contract.
- The forecasted total project cost was \$65,178 leaving \$10,632 for re-allocation to other projects.
- Option One was to continue with the project as is.



- Option Two: New sign concept



- Entrance sign contract:
 - \$3,900 – Existing sign removal and preparation for a new sign.
 - \$10,000 – Cost of sign making and installation.
 - \$5,400 – Health and Safety and Traffic Management.
 - \$4,000 – Landscaping.
 - \$2,500 – Planting.
 - \$25,800 – total cost of new sign concept.
- Costs spent to date:
 - \$3,000 – Avenue trees supply and planting.
 - \$3,435 – Structural engineer design of entrance sign frame.
 - \$1,140 – Corten panel artwork design by Mel Eaton.
 - \$1,900 – Runanga consultation on entrance sign.
 - \$13,400 – Project costs already paid to Atlas Group – WDC own wharf timber.
 - \$900 – Costs charged by Atlas Group for time delays.
- Option Three: Do nothing

Questions/Issues/Feedback:

- *What was the Runanga Consultation costs for?*
The Council provided an opportunity for the Runanga to supply artwork for the entrance sign which they declined to do. The Council had a set rate they had to pay the Runanga on any query / request regardless of the outcome.
- *How would the Corten be braced in option two?*
It would be braced to the wharf panels and likely have a brace along the back as well. Staff would work with structural engineers to ensure the design was stable and secure and met road signage guidelines.
- *What would the cost of making and installing further signs based on the current design?*
There would be several savings when installing further entrance signs including no design costs or removal of existing signs.
- *Could the lettering from the existing sign be removed and the wall be retained?*
Yes, they could be.
- *Investigate other metal options for the sign.*
- *Relocate the design to a different location and leave current sign as is. This could save costs associated with removing the current sign and free up funds to create multiple signs.*
Smith Street would be staff recommended location for an entrance sign if the Board did not want to go ahead with the Main North Road location.

The workshop adjourned at 5.50pm and reconvened at 6.15pm.

2. General Landscaping Budget – T Stableford (Landscape Architect) and G Stephens (Design and Planning Team Leader)

Trim: 260312074761.

Key Points:

- Potential general landscaping budget projects:
- Darnley Square:
 - Mural on Kaiapoi community building - \$10,000
 - Plantings with colour - \$10,000
 - Native plantings with information boards - \$10,000.
- Historic Information Boards - \$10,000 each.
- Historic Photos - \$500 each.
- Plantings/Hanging baskets on Williams Street - \$30,000.
- Kaikanui Stream balustrades - \$50,000. This would be a high cost project with significant traffic management costs.
- Remove or relocate outdated signage at Main North Road town entrance. The All together Kaiapoi sign could be relocated to Patchina's Walkway.
- Fuller Street reserve upgrade. Plantings - \$5,000. Seating - \$6,000. Improved presentation - \$10,000.

Questions/Issues/Feedback:

- *If anything was to be done with the barriers Old North Road at the Kaikanui Stream both sides of the bridge needed to match.*
- *Install more tables and seating in the shade around Darnley Square.*

3. Members Forum

- The District Licensing Committee approved an off license on Smith Street and were waiting to see if anyone would appeal.
- The speed warning signs on Skewbridge were cut down and the batteries stolen. The batteries had been stolen in the past and reinstalled at the top of the sign however this antitheft measure had not worked.

THERE BEING NO FURTHER BUSINESS THE WORKSHOP CONCLUDED AT 6.40PM.

WAIMAKARIRI DISTRICT COUNCIL**REPORT OR DECISION**

FILE NO and TRIM NO: GOV-26-08-06 / 260209021755

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 16 March 2026

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Applications to the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

General Manager


pp Chief Executive

1. SUMMARY

1.1 The purpose of this report is to consider two applications for funding received from:

Name of Organisation	Purpose	Amount requested (excluding GST)	Does the application comply with the Discretionary Grant Fund Criteria?
Kaipoi Community Toy Library Incorporated	To purchase LeapPad Academy Educational Tablets and a LeapFrog LeapMove	\$810	This application partially complies with the following Criteria: <ul style="list-style-type: none"> Grants are generally limited to \$750 per application, with a maximum of \$1,000 in any financial year.
Rangiora Boxing Club	Towards the cost of providing medical care for the athletes during the event	\$500	This application partially complies with the following Criteria: <ul style="list-style-type: none"> Only 40% of attendees are from the Woodend-Sefton Ward. The criteria require that grant funding be limited to projects primarily within the Board area or that benefit its residents.
Total:		\$1,310	

1.2 The current balance of the Kaiapoi-Tuahiwi Board's 2025/26 Discretionary Grant Fund is \$5,279.

1.3 The Rangiora Boxing Club has submitted applications to all four Community Boards seeking funding of \$500 from each Board.

Attachments:

- i. Application from the Kaiapoi Community Toy Library Incorporated (Trim Ref: 260209021609).
- ii. Application from the Rangiora Boxing Club (260216027022).
- iii. A spreadsheet showing the Discretionary Grant Grants for the previous two years.
- iv. Board Discretionary Grant Funding Criteria for the 2025/26 financial year. (Trim Ref: 210603089725).

2. **RECOMMENDATION**

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 2609021755.
- (b) **Approves** a grant of \$..... to the Kaiapoi Community Toy Library Incorporated to purchase two LeapPad Academy Educational Tablets and a LeapFrog LeapMove.
OR
- (c) **Declines** a grant to the Kaiapoi Community Toy Library Incorporated.
- (d) **Approves** a grant of \$..... to the Rangiora Boxing Club towards the cost of medical care for athletes during the South Island Golden Glove tournament.
OR
- (e) **Declines** a grant to the Rangiora Boxing Club.

3. **BACKGROUND**

- 3.1 The ***Community Toy Library Incorporated*** is seeking funding towards the purchase of two LeapPad Academy Educational Tablets and a LeapFrog LeapMove. This application does not meet the following Board Discretionary Grant Funding Criteria:
 - (a) Grants are generally limited to \$750 per application, with a maximum of \$1,000 in any financial year.
- 3.2 The ***Rangiora Boxing Club*** seeks funding towards the cost of medical care for athletes during the South Island Golden Gloves tournament. This application does not meet the following Board Discretionary Grant Funding Criteria:
 - (a) Only 40% of attendees are from the Kaiapoi-Tuahiwi area.
- 3.3 The current balance of the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant fund is \$5,279.

4. **ISSUES AND OPTIONS**

Kaiapoi Community Toy Library Incorporated (the Library)

- 4.1 Information provided by the Library:
 - 4.1.1 The Library operates as a family resource centre by lending and hiring out toys, puzzles, and games. It also provides play sessions for families and maintains a diverse collection of toys suited to children at various developmental stages. By offering access to new toys every week or every two weeks, the Library helps families reduce costs while keeping children engaged and stimulated. The service currently supports more than 100 member families, the majority of whom live in the Kaiapoi area.
 - 4.1.2 The Library is seeking funding to purchase two LeapPad Academy Educational Tablets and one LeapFrog LeapMove. These interactive learning tools promote literacy, problem-solving, creativity, and active play, supporting the developmental needs of young children. Adding these items to the Library's collection will ensure local whānau continue to have affordable access to high-quality, engaging toys that encourage learning through play, while also helping to keep the Library's inventory modern, relevant, and well-maintained.

- 4.1.3 The Library offers an affordable alternative to buying toys, helping families reduce household expenses while still accessing valuable educational resources. Introducing popular, developmentally beneficial toys also helps attract and retain members and enhances satisfaction with borrowing. In addition, the Library contributes to environmental sustainability by reducing consumption and waste, strengthening community engagement, and supporting early childhood development.
- 4.1.4 The total cost of the educational toys is \$810, and the Library is requesting the full amount to enable the purchase of these three resources. This investment will directly benefit approximately 30 people across the community, with a particular focus on preschool and school-aged children. Currently, 75% of members reside in the Kaiapoi–Tuahiwi area, 12.5% in the Rangiora–Ashley Ward, and 12.5% in the Woodend–Sefton area.
- 4.1.5 If this application is unsuccessful, the Library will be unable to proceed with the purchase at this time and will need to explore alternative funding options. This may limit the variety and quality of toys available to members and may increase wear and tear on existing items. It would also reduce access to modern learning tools for local children, potentially affecting member satisfaction and the Library’s ability to provide an affordable, sustainable service that supports early childhood development and community connection.

4.2 Council Evaluation:

- 4.2.1 The application complies with the Board’s Discretionary Grant Application Criteria, as it is from a local not-for-profit organisation, and the project will primarily benefit residents of the wider Kaiapoi-Tuahiwi community.
- 4.2.2 However, the Board’s Discretionary Grant Application Criteria also require that the grant amount be limited to \$750 per application. The requested \$810 exceeds the Board’s general limit.
- 4.2.3 The Library has previously received the following Board funding, and the required Accountability forms were submitted:

Date	Project	Amount:
August 2021	Towards the purchase of a bouncy castle	\$500
July 2022	Towards the purchase of cultural and sensory toys	\$500
Total		\$1,000

Rangiora Boxing Club (RBC)

4.3 Information provided by the RBC:

- 4.3.1 The purpose of RBC is to provide a safe, inclusive, and supportive environment where children and young people can build physical fitness, discipline, and respect through boxing. The gym is committed to safeguarding the wellbeing of all participants by promoting positive behaviour, ensuring appropriate supervision, maintaining clear safety standards, and fostering a culture of respect. Through structured training and strong role modelling, RBC aims to empower young people to reach their potential while ensuring their physical, emotional, and social safety.
- 4.3.2 RBC has been selected to host the South Island Golden Gloves tournament, the largest boxing event in the region. The two-day tournament will feature approximately 90 to 100 bouts and, although hosted by RBC, will be held at the Kaiapoi Boxing Club, which provides a more suitable venue. The event offers athletes the opportunity to compete in a high-quality tournament that supports skill development, performance progression, and advancement within amateur boxing pathways.

4.3.3 The funding requested will contribute to covering the cost of medical care for athletes throughout the event. The tournament is expected to benefit 48 young people, with participants coming from across the Waimakariri District. Approximately 40% of the participants would be from the Kaiapoi–Tuahiwi area, with 20% from the Rangiora–Ashley ward, 10% from the Woodend–Sefton area and 10% from the Oxford–Ohoka Ward. Hosting the tournament will strengthen RBC's capabilities, sustainability, and visibility, while also generating economic benefits for the Waimakariri District.

4.3.4 RBC is also pursuing sponsorship and has applied to the New Zealand Community Trust. The event is estimated to cost \$14,500, and RBC is seeking \$500 from each Community Board. This is the first funding request of its kind from a boxing club. Although RBC has not indicated whether the event would proceed without grant funding, its scale suggests it is likely to go ahead.

4.4 Council Evaluation:

4.4.1 The application partly complies with the Board's Discretionary Grant Application Criteria, as it is from a community-based group. The RBC's \$500 request is also within the specified \$1,000 limit per application.

4.4.2 The Board's Discretionary Grant Application Criteria also require that grant funding be limited to projects primarily within the Board area or benefiting the residents of the area. It should be taken into consideration that only approximately 40% of participants will be from the Kaiapoi-Tuahiwi area. Then again, the Board may wish to consider the significant economic benefit to the wider Waimakariri District from the anticipated number of visitors and competitors attending the event.

4.4.3 The Rangiora Boxing Club has submitted applications to all four Community Boards seeking funding of \$500 from each Board.

4.4.4 This is the RBC's first time applying to the Board for funding.

4.5 The Board may approve or decline grants in accordance with the grant guidelines.

4.6 **Implications for Community Wellbeing**

There are social and cultural implications as supporting recreational and educational initiatives encourages social interaction, reduces isolation, and improves physical activity, which in turn enhances mental and physical wellbeing.

4.7 The current balance of the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund is \$5,279. If both applications were granted, the Board would have \$3,969 remaining for the three months of the financial year ending on 30 June 2026.

4.8 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in, the subject matter of this report.

5.2 **Groups and Organisations**

No other groups or organisations are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community will likely be affected by or interested in the report's subject, as educational, community and sports activities provide opportunities for social interaction, improve mental wellbeing, and boost people's self-confidence.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

6.1.1 The 2025-26 Annual Plan includes a budget provision of \$8,790 for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups for the 2025/26 financial year (July 2025 to June 2026). A carryover of the 2024/25 financial year amounted to \$1,259, thereby bringing the 2025/26 Discretionary Grant Fund to a balance of \$10,049.

6.1.2 The current balance of the Kaiapoi-Tuahiwi Community Board's 2025/26 Discretionary Grant Fund is \$5,279. If both applications are granted, the Board will have \$3.969 remaining for the remaining three months of the financial year.

6.1.3 The application criteria specify that grants are customarily limited to \$750 per application, with a maximum of \$1,000 in any financial year (July to June). However, groups can apply twice a year, provided the applications are for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if the decided benefits exceed Board-resolved values.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks associated with adopting and implementing the recommendations in this report.

6.4 **Health and Safety**

All health and safety-related issues will fall under the auspices of the groups and organisations which apply for funding.

7. **CONTEXT**

7.1 **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District. There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

What happens now?

21

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Kaiapoi Community Toy Library Incorporated

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Vice President

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

The grant funding will be used to purchase two LeapPad Academy Educational Tablets and a LeapFrog LeapMove for the Kaiapoi Toy Library. These interactive learning toys promote literacy, problem-solving, creativity, and active play, supporting the developmental needs of young children in our community. Adding these high-quality educational resources to our collection ensures local whānau have affordable access to engaging toys that encourage learning through play while keeping our inventory modern and well-maintained.

What is the timeframe of the project/event date? No timeframe

Overall cost of project/event: \$809.99

Amount requested: \$809.99

How many people will directly benefit from this project? 30+

Who are the range of people benefiting from this project? (You can tick more than one box)

People with disabilities (mental or physical) Cultural/ethnic minorities District

Preschool School/youth Adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 0 % Rangiora-Ashley 12.5 % Woodend-Sefton 12.5 % Kaiapoi-Tuahiwi 75 %

Other (please specify): _____

What are the direct benefit(s) to the participants? 22

Participants will benefit from access to high-quality educational toys that support early learning, creativity, and physical activity without the financial burden of purchasing them. The LeapPad Academy Educational Tablet encourages literacy, problem-solving, and independent learning, while the LeapFrog LeapMove promotes active play and coordination. These resources provide variety and enrichment for local tamariki, helping support whānau.

What is the benefit(s) to your organisation?

The grant will enable the Kaiapoi Toy Library's goal of providing an affordable, sustainable service for local whānau, ensuring members have access to engaging, high-quality educational resources. Adding popular and developmentally beneficial toys helps attract and retain members, and increases borrowing satisfaction.

What are the benefits, economic or otherwise, to the Kaiapoi-Tuahiwi community or wider district?

The Kaiapoi Toy Library provides an affordable alternative to purchasing toys, helping families reduce household expenses while accessing high-quality educational resources. The library also supports environmental sustainability through reduced consumption and waste, strengthens community engagement, and supports early childhood

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

NIL

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

NIL

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Kaiapoi Toy Library may need to delay purchasing new educational resources, limiting the variety and quality of toys available to members. This could lead to increased wear on existing items and reduced access to modern learning tools for local tamariki. Over time, it may impact member satisfaction and the library’s ability to provide an affordable, sustainable service that supports early childhood development and community connection.

- Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
- Bank Statement (*Bank Statements will remain confidential*)
- Supporting costs, quotes or event budgets
- Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed:  _____ Date: 07/02/2026 _____



Save 20%

LeapFrog LeapMove

\$119.99 \$149.99

Tax included.

Brand: LeapFrog SKU: 3417766187369

- 1 + Add To Cart

CLICK & COLLECT

No store selected. [Select store](#)

Find in Store

Buy with shop

[More payment options](#)

Toys / Pre-School Toys / Learning Toys / Electronic Learning



Leapfrog: Leapmove

LeapFrog

PRIMATE member price

\$145

Non-member \$149.99

Add to Trolley

FREE shipping with PRIMATE membership

Save with PRIMATE

- Save \$5.95 with Free Shipping*
- Discounted Jungle Express Shipping
- Save \$4.99 on non-member price

Search for keyword, product ID or category...

BRAND BEAUTY WOMEN MEN CHILDREN TOYS HOME ELECTRICAL GIFTING GIFT CARDS CLEARANCE PROMOTIONS

HOME > TOYS > INFANTS & PRESCHOOL > LEAP FROG LEAPMOVE

SPECIAL OFFER



LEAP FROG LEAPMOVE

LEAP FROG

Now \$119.99 \$149.99 OFFER ENDS 11 Feb 2026

or 4 payments of \$30.00 interest free with afterpay

Sorry, out of stock online, currently available in-store

CHECK STOCK IN STORE

DELIVERED TO YOU in 7 working days, \$7 [View Details](#)

COLLECT IN STORE in 7 working days, \$3 [View Details](#)

PRODUCT DESCRIPTION:

Learning with motion. Next gen console for motion based learning. No remote - your body is the controller. Explore 10 educational pre-school games ...[Read More](#)

Product #: 6995123

RETURNS INFO:





LeapFrog LeapPad Academy Pink

\$271.99 ~~\$339.99~~

Tax included.

Brand: [LeapFrog](#) SKU: 3417766022301

- 1 + [Add To Cart](#)

[CLICK & COLLECT](#)
No store selected. [Select store](#)

[Find in Store](#)

[Buy with shop](#)

[More payment options](#)

Pay 4 interest-free payments of \$68.00 with [afterpay](#)



[Shopping Cart](#) 0 ITEMS

BRAND BEAUTY WOMEN MEN CHILDREN TOYS HOME ELECTRICAL GIFTING GIFT CARDS CLEARANCE PROMOTIONS

HOME > TOYS > INFANTS & PRESCHOOL > LEAP FROG LEAPPAD ULTIMATE GET READY FOR SCHOOL BUNDLE



SPECIAL OFFER

LEAP FROG LEAPPAD ULTIMATE GET READY FOR SCHOOL BUNDLE

LEAP FROG

Now \$239.99 ~~\$299.99~~ **OFFER ENDS 11 Feb 2026**

or 4 payments of \$60.00 interest free with [afterpay](#)

Sorry, out of stock online, currently available in-store

[CHECK STOCK IN STORE](#)

[DELIVERED TO YOU](#) in 7 working days, \$7 [View Details](#)

[COLLECT IN STORE](#) in 7 working days, \$3 [View Details](#)

PRODUCT DESCRIPTION: +

Perfect for preparing preschool and kindergarteners for school, LeapPad Ultimate Ready for School Tablet includes \$150 worth of top-selling e...[Read More](#)

Product #: 6355221

RETURNS INFO: +

DELIVERY INFO: +

MIGHTYape Departments

Deliver to **Auckland Central 1010**

[Sign in](#)

[Trolley](#)

Health & Beauty / Skincare



LeapFrog LeapPad Academy Kids Tablet Pink

\$248.99

Seller Don't Pay \$339.97

[Add to Trolley](#)

Save with **PRIMATE**

[Earn \\$2.49 Points Credit*](#)

[Exclusive Deals](#)

[Mighty Ape Travel discount](#)

[+ Try Primate for Free^](#)

*FREE 14 day trial. Primate will be charged \$89 / 365 days after free trial, cancel anytime. Delivery benefits available in selected postcodes only. **T&Cs apply. [click for details](#)



Internet Banking for Business

Statement Report from 05 Jan 2026 to 04 Feb 2026

KTL Toys - [REDACTED]							OPENING BALANCE	0.00
Name of Other Party	Type	Particulars	Code	Reference	Debit	Credit	Date	Balance
THE KAIAPOI TOY	DC					2,376.41	30/01/2026	2,376.41 CR
Laurette ward	DC	Mighty ape			-748.14		31/01/2026	1,628.27 CR
Rachael Brokenshire	BP	road signs			-8.00		04/02/2026	1,620.27 CR
Rachael Brokenshire	BP	Cars			-40.58		04/02/2026	1,579.69 CR
							CLOSING BALANCE	1,579.69 CR

Total Debits: -796.72 NZD Num Debits: 3
 Total Credits: 2,376.41 NZD Num Credits: 1

Cleaning / Health & Safety (408)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consulting & Accounting (409)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Depreciation (416)	\$13.97	\$13.96	\$13.97	\$0.00	\$0.00	\$0.00
Insurance (433)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Equipment (453)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Payment Processing Fees (Stripe, B	\$15.84	\$4.43	\$14.91	\$12.00	\$12.00	\$12.00
Rent (469)	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00
Software Expenses (setls fees etc) (\$23.45	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00
Telephone & Internet (489)	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00
Toy Library Federation Subscription	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00
Wages & PAYE (477)	\$190.75	\$776.10	\$484.10	\$300.00	\$300.00	\$300.00
Total Overheads	\$244.01	\$794.49	\$612.98	\$1,057.00	\$312.00	\$312.00
Total Expenses	\$779.48	\$1,128.93	\$1,942.07	\$1,292.00	\$547.00	\$547.00
Net Profit	-\$541.48	\$225.67	\$769.93	-\$682.00	-\$237.00	-\$237.00

\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$25.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$25.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
\$337.00	\$312.00	\$312.00	\$337.00	\$312.00	\$312.00	\$337.00	\$312.00
<hr/>							
\$572.00	\$647.00	\$547.00	\$572.00	\$547.00	\$647.00	\$572.00	\$547.00
<hr/>							
\$38.00	\$663.00	-\$237.00	-\$262.00	\$363.00	\$263.00	-\$262.00	-\$237.00
<hr/>							

Mar-2026	Total
\$0.00	\$0.00
\$0.00	\$1,353.60
\$0.00	\$4.00
\$0.00	\$2,481.00
\$0.00	\$1,320.00
\$0.00	\$1,000.00
\$0.00	\$0.00
\$160.00	\$2,390.00
\$0.00	\$0.00
\$0.00	\$0.00
\$200.00	\$3,731.00
\$0.00	\$0.00
\$360.00	\$12,279.60
<hr/>	
\$50.00	\$1,455.00
\$50.00	\$1,455.00
<hr/>	
\$310.00	\$10,824.60
<hr/> <hr/>	
\$0.00	\$20.03
\$0.00	\$0.00
\$0.00	\$626.01
\$25.00	\$352.00
\$10.00	\$299.66
\$200.00	\$3,921.30
\$235.00	\$5,219.00
<hr/>	
\$0.00	\$0.00

\$0.00	\$0.00
\$0.00	\$0.00
\$0.00	\$41.90
\$0.00	\$0.00
\$0.00	\$0.00
\$12.00	\$179.18
\$0.00	\$600.00
\$0.00	\$123.45
\$0.00	\$100.00
\$0.00	\$120.00
\$300.00	\$5,050.95
\$312.00	\$6,215.48
<hr/>	
\$547.00	\$11,434.48
<hr/>	
-\$237.00	-\$609.88
<hr/>	

Balance Sheet

The Kaiapoi Community Toy Library Incorporated As at 31 March 2025

	31 MAR 2025	31 MAR 2024
Assets		
Bank		
Stripe NZD	-	419.58
Stripe NZD 2	563.31	-
Westpac Admin Account	2,013.73	4,179.97
Westpac Toy Account	2,592.52	2,568.09
Total Bank	5,169.56	7,167.64
Fixed Assets		
Computer Equipment	1,001.80	1,001.80
Fixed Assets - Toys	4,668.00	4,668.00
Less Accumulated Depreciation on Computer Equipment	(1,295.10)	(927.14)
Less Accumulated Depreciation on Toys	(4,668.00)	(4,554.40)
Total Fixed Assets	(293.30)	188.26
Total Assets	4,876.26	7,355.90
Net Assets	4,876.26	7,355.90
Equity		
Current Year Earnings	(2,479.64)	(1,487.21)
Retained Earnings	7,355.90	8,843.11
Total Equity	4,876.26	7,355.90

Profit and Loss

The Kaiapoi Community Toy Library Incorporated
For the year ended 31 March 2025

Account	2025	2024
Trading Income		
Bouncy Castle Hire	1,946.00	3,585.00
Donations	1,353.60	150.00
Fines	20.06	252.50
Fundraising	3,517.67	1,085.61
Fundraising - Raffles	1,364.10	818.10
Grants	1,449.90	5,845.24
Interest Income	0.00	16.67
Member Subscriptions	2,015.00	2,355.00
Party Equipment Hire	150.00	32.00
Party Hire Income	3,127.00	0.00
Toy Sales	71.94	333.72
Total Trading Income	15,015.27	14,473.84
Cost of Sales		
Party Hire Bond Refunds	2,755.30	1,515.00
Total Cost of Sales	2,755.30	1,515.00
Gross Profit	12,259.97	12,958.84
Operating Expenses		
Cleaning / Health & Safety	0.00	42.49
Computer Expenses	43.03	0.00
Consulting & Accounting	220.80	352.10
Depreciation	481.56	2,113.62
Fundraising Expenses	1,580.79	1,025.07
General Expenses	381.76	91.22
Gifts	0.00	165.00
Insurance	494.72	461.32
Office Consumables (postage, printing, stationery etc)	382.50	71.99
Office Equipment	0.00	475.63
Payment Processing Fees (Stripe, Bank, Wise etc)	156.21	158.87
Rent	598.00	598.00
Software Expenses (setls fees etc)	94.96	269.83
Telephone & Internet	110.00	113.00
Toy Library Federation Subscription	104.45	112.01
Toys & Packaging	6,222.08	3,744.47
Wages & PAYE	3,868.75	4,651.43
Total Operating Expenses	14,739.61	14,446.05
Net Profit	(2,479.64)	(1,487.21)

What happens now?

35

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) by posting to Private Bag 1005, Rangiora 7440, New Zealand, or hand delivering to your local Service Centre, or emailing to: IM@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested. This information is required within 10 days of the Board decision.
- On receipt of this information payment will be processed to your organisation's bank account.

Groups applying for Board Discretionary Grants 2025/2026

Name of group: Rangiora Boxing Club

Address: [REDACTED]

Contact person within organisation: [REDACTED]

Position within organisation: Manager

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe your project or event and what the grant funding will specifically be used for. (Use additional pages if needed)

The South Island Golden Gloves is the largest amateur boxing tournament in the South Island, with both novice and open divisions, there's something for all levels - from those stepping into the ring for the first time to more experienced fighters chasing a title.

The tournament spans two action-packed days and three sessions, featuring approximately 90-100 bouts. It's an exciting spectacle open to the public, offering an up-close look at some of the South Island's most promising amateur talent.

What is the timeframe of the project/event date? 30/31 May 2026

Overall cost of project/event: \$14,500 Amount requested: \$500

How many people will directly benefit from this project? 48

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20% Rangiora-Ashley 20% Woodend-Sefton 20% Kaiapoi-Tuahiwi 40%

Other (please specify): _____

What are the direct benefit(s) to the participants? 36

Participation in the South Island Golden Gloves provides competitors with a range of direct sporting, personal, and developmental benefits.

Firstly, the event offers athletes the opportunity to compete in a high-quality tournament against matched opponents from across the South Island. This level of competition supports skill development, performance improvement, and

What is the benefit(s) to your organisation?

Hosting the Golden Gloves provides significant benefits to Rangiora Boxing Club and supporting partner clubs, contributing to organisational sustainability, capability development, and regional profile.

The event will be a major annual fundraiser for Rangiora Boxing Club, generating essential income to support ongoing club operations, equipment upgrades, coaching development, and youth participation programmes. This financial

What are the benefits, economic or otherwise, to the Kaiapoi-Tuahiwi community or wider district?

The event will attract competitors, officials, supporters, and spectators from outside the district, generating increased demand for local accommodation, hospitality, retail, transport, and services. Hosting a recognised sporting event also strengthens Waimakariri's reputation as a capable and attractive destination for future events.

The Golden Gloves event will act as a focal point for community engagement, bringing together residents, visitors,

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered)? Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied to, or intend to apply to for funding this project and the amount applied for.

Sponsorship is being attracted

Funding applied for from NZCT

What other Council funding sources have you applied to, or intend to apply to for funding this project and the amount applied for i.e other Community Boards, Annual or Long Term Plan, Community Grants and Enterprise North Canterbury.

funding application to Enterprise North Canterbury and other community boards

Have you applied to the Kaiapoi-Tuahiwi Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

If this application is declined, will this event/project still occur? ³⁷ Yes No

If No, what are the consequences to the community/organisation?

- Enclosed Financial Information (*compulsory – your application cannot be processed without financial statements*)
 Bank Statement (*Bank Statements will remain confidential*)
 Supporting costs, quotes or event budgets
 Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
 I declare that all details contained in this application form are true and correct to the best of my knowledge.
 I accept that successful applicants will be required to report back to the Community Board by completing an Accountability Report.
 I accept that information provided in this application may be used in an official Council report available to the public.

PLEASE NOTE: A signature is not required if you submit this form electronically. By entering your name in the signature box you are giving your authority to this application.

Signed: [REDACTED] _____

Date: 10/02/2026 _____

Describe your project:

The South Island Golden Gloves is the largest amateur boxing tournament in the South Island, with both novice and open divisions, there's something for all levels – from those stepping into the ring for the first time to more experienced fighters chasing a title.

The tournament spans two action-packed days and three sessions, featuring approximately 90-100 bouts. It's an exciting spectacle open to the public, offering an up-close look at some of the South Island's most promising amateur talent.

Each year, a different club is chosen to host this prestigious event, and in 2026, the honour goes to Rangiora Boxing Club.

Direct Benefits

Participation in the South Island Golden Gloves provides competitors with a range of direct sporting, personal, and developmental benefits.

Firstly, the event offers athletes the opportunity to compete in a high-quality tournament against matched opponents from across the South Island. This level of competition supports skill development, performance improvement, and progression within the amateur boxing pathway.

Organizational Benefits

Hosting the Golden Gloves provides significant benefits to Rangiora Boxing Club and supporting partner clubs, contributing to organisational sustainability, capability development, and regional profile.

The event will be a major annual fundraiser for Rangiora Boxing Club, generating essential income to support ongoing club operations, equipment upgrades, coaching development, and youth participation programmes. This financial contribution is critical to the club's ability to remain accessible and sustainable.

Other Benefits

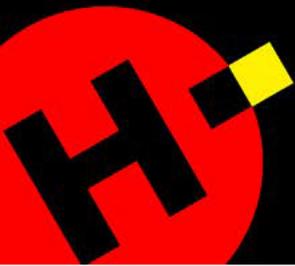
In addition, the tournament will highlight the Kaiapoi Boxing Club and its venue as a suitable and capable host location for regional sporting events. Successfully delivering the event at this venue will strengthen its reputation, support future event opportunities, and encourage greater use of local facilities.

The event will attract competitors, officials, supporters, and spectators from outside the district, generating increased demand for local accommodation, hospitality, retail, transport, and services. Hosting a recognised sporting event also strengthens Waimakariri's reputation as a capable and attractive destination for future events.

The Golden Gloves event will act as a focal point for community engagement, bringing together residents, visitors, sports clubs, volunteers, and local organisations. Sporting events provide shared experiences that foster social connection, inclusiveness, and community pride, helping to strengthen relationships across diverse groups within the district.

Boxing has strong appeal for rangatahi (young people) and provides positive role models, discipline, and pathways for personal development. Hosting this event locally will inspire increased participation in sport and physical activity, supporting positive lifestyle choices and helping to engage youth in constructive, community-based activities.

Hosting a prestigious amateur boxing event will reinforce Waimakariri's identity as a vibrant, active, and supportive community. Successfully delivering the event will generate local pride, celebrate community achievement, and showcase the district's facilities and organisational capability.



Wednesday, 11 February 2026

Quote Ref # 51798-1

Rangiora Boxing Club

Hi [REDACTED]

We have put together a quotation to produce and supply corflute signs as requested.

Corflute Sign (x1, 1830x1220mm)

Digitally print and supply a 5mm thick sponsors sign as discussed (x1, 1830x1220mm).

Your Investment: 150.00

Corflute Signs (x20, 900x600mm)

Digitally print and supply 3mm thick advertising signs as discussed (x20, 900x600mm).

Your Investment: 350.00

***Your Total Investment:* \$500.00**

All pricing excludes GST & freight/delivery. Prices quoted are valid for 30 days from date of quotation.

Jess, our team of trade's people are NZQA qualified and perform this kind of project to the highest possible industry and safety standards.

- Note 1 :** Expected turnaround time from acceptance of quotation, payment terms and receipt of artwork would be approx. 9-12 working days. This could be negotiated to meet a required timeframe.
- Note 2 :** Included in this quotation is the allowance for the provision of an initial design concept and one round of revisions. Any further revisions may require an additional charge.
- Note 3 :** Upon acceptance of quotation we will require a 50% deposit to be paid with the balance on completion, unless credit terms have been agreed upon prior.

If you have any questions or want to discuss this proposal further feel free to get in contact at any time.

continued on next page...

HortonSIGNS.

85 Ivory Street, Rangiora ■ P 03 377 2000 or 03 313 5846 ■ F 03 313 3161

www.hortonsigns.co.nz

Horton Signs is a division of Gerald Horton Signs Limited.

Members of:



CANTERBURY BOXING ASSOCIATION
INCORPORATED



MAKING CHAMPIONS SINCE 1905

Canterbury Boxing
C/O Holly Sullivan
174 Huxley St
Sydenham
CHRISTCHURCH

QUOTE # 00002

15th October 2025

ATTN: [REDACTED], Rangiora Boxing Club

Find below quote for The South Island Golden Gloves 2026. 30th and 31st May 2026.

Ring Hire for affiliated clubs Includes use of: Gloves, Head Gear + Scales	\$400	
Permit	\$80	
	Payment to Canterbury Boxing	\$480
Trailer delivery and Removal Fee	\$65	Cash Payment Made Direct
Total cost:		\$545

Any questions please do not hesitate to contact me.

Yours sincerely,

Holly Sullivan
Secretary
Canterbury Boxing
canterburyboxingassociation@gmail.com



The Riverstone ⁴¹

18 Southbrook Road
Rangiora New Zealand
Tel: 03 313 1863
Reservations: 03 313 1863

Quotation

GST No. 126-660-413

Quote No.: 1424

Date: 30 Jan 2026

██████████
C/- Rangiora Boxing Club
Rangiora
New Zealand

Ref : Rangiora Boxing Club

Site	Description	Date In	Nights	Site Rate	Based On	Extras Rate	Guests	Total
17 2-	2-Bedroom Suite (Room No.	28 May 26	2	295.00	2		2	590.00
18	4-Bedroom Apartment	28 May 26	2	650.00	6		4	1,300.00

Payment Terms: On Arrival GST Content 246.52 Subtotal 1,890.00

Total Guests 6 Total Unit Nights 4 Grand Total 1,890.00

per Night per Head per Head/Night
Cost 472.50 315.00 157.50

Deposit required 50% or 945.00 Bond and Deposit Payment 945.00
Bond per guest Balance Payment 945.00

Thank you for your inquiry, we appreciate you choosing to select us for your accommodation.

Acceptance

Quote No.: 1424 

I accept the above costings and agree to pay the non refundable booking deposit.

Signed (on behalf of Jess Kerr)

Signed

Organiser Signature

For The Riverstone

Proposed Budget – Golden Gloves Boxing Tournament

Expenditure

Expense Category	Description	Amount (NZD)
Venue Hire	Hall, ring space, setup/pack down	0.00
Ring Hire & Equipment	Ring, gloves, headgear, scales	\$500
Officials & Referees	Referees, judges, timekeepers	\$4,000
Medical Services	Ringside doctor, medics, first aid	\$2,500
Affiliation & Sanctioning	Boxing NZ / Canterbury Boxing Association fees	\$ 200
Travel & Accommodation	Officials / medical support	\$1,800
Event Operations	Security, cleaners, stewards	\$ 500
Marketing & Promotion	Posters, flyers, digital promotion	\$1,800
Trophies & Awards	Medals, trophies, certificates	\$1,000
Administration	Printing, stationery, registrations	\$500
Contingency	Unforeseen costs	\$1,500
Total Expenditure		\$14,300

Budget Summary

- **Total Expenditure:** \$14,300
- **Net Position:** \$0 (balanced budget)

Notes for Funders

- Rangiora Boxing Club operates on a **not-for-profit basis**, with significant volunteer contribution reducing overall costs.
- Any surplus generated will be reinvested into **club development, youth participation, and future community events**.

Andrew Bell Medical Ltd
2/565 Manchester Street
Christchurch 8014
New Zealand

To: Rangiora Boxing Club

Attn: [REDACTED]

Invoice 0162
12 October 2025

Description	Quantity	Unit Price	GST	Amount NZD
Medical Cover - South Island Golden Gloves	1.0	2608.70	391.30	3000.00
Total NZD				\$ 3,000.00

Please pay to:
Andrew Bell Medical Limited
2/565 Manchester Street
Christchurch 8014

GST Number: [REDACTED]

Internet Banking
Please quote your invoice number when paying by Internet Banking

Bank: ANZ
Account Name: Andrew Bell Medical Ltd.
Account Number: [REDACTED]

Statement of Financial Performance

Rangiora Boxing Club Incorporated For the year ended 31 December 2025

'How was it funded?' and 'What did it cost?'

	NOTES	2025	2024
Revenue			
Donations, koha, bequest and other fundraising	1	9,528	2,858
Grants received	1	29,500	38,500
Membership fees and subscriptions	1	24,006	18,051
Sale of goods or services	1	9,935	1,243
Other cash received	1	765	-
Total Revenue		73,734	60,652
Expenses			
Employee and volunteer related costs	2	10,719	25,251
Rental and utility costs	2	23,523	24,062
Costs related to sale goods or services	2	26,106	18,780
Other cash paid	2	21	36
Total Expenses		60,369	68,129
Surplus/(Deficit) for the Year		13,365	(7,478)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Rangiora Boxing Club Incorporated As at 31 December 2025

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 DEC 2025	31 DEC 2024
Assets			
Cash or cash equivalents	3	11,703	4,964
Other current assets	3	1,099	1,099
Property Plant Equipment	5	28,452	24,126
Total Assets		41,254	30,188
Liabilities			
Employee Costs Payable	4	-	2,300
Total Liabilities		-	2,300
Total Assets less Total Liabilities (Net Assets)		41,254	27,889
Accumulated Funds			
Accumulated surpluses or (deficits)	6	41,254	27,889
Total Accumulated Funds		41,254	27,889

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Cash Flows

Rangiora Boxing Club Incorporated For the year ended 31 December 2025

	2025	2024
Cash Flows from Operating Activities		
Operating receipts		
Donations, koha, bequests and other general fundraising activities	9,528	2,858
General grants	29,500	38,500
Membership fees and subscriptions	24,006	18,051
Other cash received	10,700	1,243
Total Operating receipts	73,734	60,652
Operating payments		
Employee remuneration and other related payments	(25,423)	(31,915)
Payments related to commercial activities	(40,988)	(33,748)
Other payments	(584)	(488)
Total Operating payments	(66,995)	(66,151)
Total Cash Flows from Operating Activities	6,740	(5,499)
Net Increase/(Decrease) in Cash	6,740	(5,499)
Bank Accounts and Cash		
Opening cash	4,964	10,463
Net change in cash for period	6,740	(5,499)
Closing cash	11,703	4,964

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant
for the 2025/26 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
	Carried forward 2024/25 = 1,259	2025/26= \$8,790				\$ 10,049.00
21-Jul	Kaiapoi Community Garden	Towards entertainment @ Jazz and Blues Festival		\$500	\$500	\$9,549
21-Jul	Silverstream Residents Volunteer Group	Purchase of Bench		\$740	\$740	\$8,809
21-Jul	Allstars Marching Teams	Hall hire for training/practice sessions for the year	6-Mar-26	\$750	\$750	\$8,059
18-Aug	Kaiapoi Pony Club	towards attending the Springston Trophy in Blenheim	Declined	\$1,000	\$0	\$8,059
18-Aug	Kaiapoi Garden Club	Towards hosting the Kaiapoi Garden Competition	9-Mar-26	\$600	\$250	\$7,809
15-Sep	Menzshed of Kaiapoi Inc	towardshosting a Teddy Bear hunt	9-Mar-26	\$650	\$195	\$7,614
15-Sep	The Chris Ruth Centre	Instalation of blinds	Declined	\$735		\$7,614
17-Nov	Noaia Charitable Trust	Community market for equipment and promotion		\$1,000	\$500	\$7,114
17-Nov	Mahi Matatoa Trust	Towards first aid training		\$585	\$585	\$6,529
17-Nov	Community Colleges New Zealand - Comcol North Canterbury	Towards materials and labour to install a mounting block		\$1,056	\$500	\$6,029
16-Feb	Community Watch Kaiapoi Incorporated	Toeards an upgrade of the vehicle radio and purchase of four portable radios		\$750	\$750	\$5,279
16-Feb	McCullough Guards Leisure Marching	Towards hosting the National Leisure Marching Event	Withdrawn	\$750 -\$1,000		
16-Mar	Kaiapoi Toy Library	LeapPad Academy Educational Tablet and Leap Frog LeapMove		\$810		
16-Mar	Rangiora Boxing Club	towards medical care		\$500		

Spreadsheet Showing Kaiapoi-Tuahiwi Community Board Discretionary Grant
for the 2024/2025 Financial Year

Meeting considered	Group	Project	Accountability Received	Amount Requested	Amount Granted	Running Balance
		2024/25= \$8,600				\$ 8,600.00
15-Jul	Waimakariri United Football Club	Towards Bibs for Mainland competition teams	28-Jul-25	\$856	\$500	\$8,100
15-Jul	R13 Youth Development Trust	Towards Art Therapy supplies	30-Jan-25	\$600	\$600	\$7,500
15-Jul	Community Wellbeing North Canterbury Trust	Digital media screen for Karanga Mai Early Learning Centre		\$600	Declined	\$7,000
19-Aug	Allstars U18	Towards training camp	7-Apr-25	\$750	\$500	\$7,000
19-Aug	Oxford Community Trust	towards catering costs for Day Out event		\$750	Declined	\$7,000
19-Aug	Kaipoi Garden Club	towards costs of running Kaipoi Garden Competition	31-Jan-25	\$560	\$500	\$6,500
19-Sept	North Canterbury Inclusive Sports Festival	Host the festival at Mainpower	Funds not claimed	\$750	\$500	\$6,000
19-Sept	YDOT	Towards Funday & Adventure Race	1-Apr-25	\$918	\$517	\$5,483
21-Oct	Kaipoi Community Garden	Floor Covering	2-Jul-25	\$550	\$550	\$4,933
21-Oct	Pines Kairaki Beaches Association	Christmas Event	11-Apr-25	\$732	\$732	\$4,201
17-Feb	Waimakariri Outrigger Canoe Club	Purchase of paddles and lifejackets	31-Jul-25	\$1,000	\$500	\$3,701
17-Feb	Silverstream Reserve Volunteer Group and Down by the River	Donation for Musicians	9-Jul-25	\$750	\$500	\$3,201
17-Mar	The Chris Ruth Centre	Shade sail	1-Jul-25	\$1,000	\$500	\$2,701
17-Mar	Rely for Life North Canterbury	Relay for life event	28-Apr-25	\$500	\$500	\$2,201
14-Apr	Combined Probus Club of Kaipoi	Identification banners	2-Jul-25	\$442	\$442	\$1,759
14-Apr	Clarkville Playcentre	First Aid Courses	23-May-25	\$750	\$500	\$1,259
14-Apr	Big Brothers Big Sisters	New Office computer	15-Jul-25	\$1,000	\$ 500.00	\$759
						\$759
	Inclusive sports				\$ 500.00	\$1,259

Kaipoi-Tuahiwi
Community
Board
10.136.100.2410

GOVERNANCE

Kaiapoi-Tuahiwi Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to community-based project groups, non-profit community organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive a project summary that includes costs, and shows the areas where funds will be spent, fund raising the group has undertaken towards the project, and other sources of funding that have been accessed. Please note that your application will not be processed if the required financial information is not provided. The Board reserve the right to request additional information.

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
✗ Wages	✓ New equipment/materials
✗ Debt servicing	✓ Toys/educational aids
✗ Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
✗ Stock or capital market investment	✓ Safety equipment
✗ Gambling or prize money	✓ Costs associated with events
✗ Funding of individuals (only non-profit organisations)	✓ Community training
✗ Payment of any legal expenditure or associated costs	
✗ Purchase of land and buildings	
✗ Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
✗ Payment of fines, court costs or mediation costs, IRD penalties	

- The Board supports a wide range of community activities. However, an application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- The Board will consider grant applications every month. Applications must be received at least four weeks before Board meeting dates to be processed on time.
- Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted.
- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided it is for different projects. The Board will only consider granting more than \$750 in exceptional circumstances and will provide detailed reasons for exceeding the present limit.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominately funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- The applicant should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.
- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.
- Where possible, Boards request permission to use these photos on their Facebook page, the Council website, or other social media to encourage other community groups' participation.
- No new application will be accepted until the Board receives the Accountability Form and relevant documentation for previous funding granted.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-11-06/ 260303067796

REPORT TO: KAIAPOI-TUAHIWI COMMUNITY BOARD

DATE OF MEETING: 11 March 2026

FROM: Kay Rabe, Governance Adviser

SUBJECT: Approval of the Kaiapoi-Tuahwi Community Board Plan 2025-28

SIGNED BY:
(for Reports to Council,
Committees or Boards)

General Manager


pp Chief Executive

1 SUMMARY

This report seeks the Kaiapoi-Tuahwi Community Board's (the Board) approval of the Kaiapoi-Tuahwi Community Board Plan 2025-28.

Attachments:

- i. Kaiapoi-Tuahwi Community Board Plan 2025-28 (Trim: 260112003765).

2 RECOMMENDATION

THAT the Kaiapoi-Tuahwi Community Board:

- (a) **Receives** report No. 260303067796.
- (b) **Approves** the Kaiapoi-Tuahwi Community Board Plan 2025-28 (Trim: 260112003765).
- (c) **Authorises** the Chairperson to approve the final version of the updated Kaiapoi-Tuahwi Community Plan 2025-28 if any further minor editorial corrections are required.

3 BACKGROUND

- 3.1 As required by the Council, the Community Board must prepare a Community Plan (the Plan) each term and review it annually. This process enables the Board to assess progress toward its objectives, reflect on its current activities, and incorporate community feedback.
- 3.2 The plans have been developed with input from Community Board members, who maintain regular engagement with residents, community leaders, and local organisations, and should therefore be well placed to advocate on behalf of their communities. Workshops were held with the Boards in December 2025 to outline the process and obtain members' contributions.

4 ISSUES AND OPTIONS

- 4.1 The plans reflect the Board's key achievements and the progress of their projects in 2025 and highlight upcoming Board initiatives. Information on the various projects has been sourced from the relevant service departments.
- 4.2 The Plan also contains information regarding the Kaiapoi-Tuahwi community, the role of the Community Board, Discretionary Grant Funding, its Landscaping projects, and information on the Board's meetings for 2026. It is intended to help the community understand how their concerns are being acknowledged and to reinforce that they have a voice in local government decision-making.

- 4.3 The Board has the prerogative not to approve the Community Board Plan 2025-28. However, the Plan is important, as it provides a key mechanism for the Board to communicate its purpose and performance expectations to the community. It also ensures that community needs are presented to the Council in a consistent and strategic manner, informing both Annual and Long Term Plans. It is therefore recommended that the Board endorse the plan.
- 4.4 If the plan is approved, it will also serve as a promotional document for the Community Board and will be published on the Council's website.
- 4.5 Staff request that the Chairperson be authorised to approve the final version of the updated Plan if any further minor editorial corrections are required.
- 4.6 **Implications for Community Wellbeing**
The issues and options that are the subject of this report have implications for community wellbeing, as the Plan is a tool to inform the community about the work and progress made on issues being addressed by the Board during the term.
- 4.7 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana Whenua**

Te Ngāi Tūāhuriri hapū may have an interest in the subject matter of this report, due to the extensive cultural history of the Kaiapoi-Tuahiwi area.

5.2 **Groups and Organisations**

Community groups and organisations benefit from the projects and funding delivered by the Community Board. Many may apply for funding or seek the Board's support for local initiatives. The Plan includes important information for Community groups and organisations.

5.3 **Wider Community**

The wider community is not likely to be affected by or have an interest in the subject matter of this report. However, the Plan was developed with input from Board members who communicate regularly with local residents, community leaders, and community organisations.

6 **IMPLICATIONS AND RISKS**

6.1 **Financial Implications**

The decisions sought by this report have no financial implications, as the servicing of Community Boards is met within the Council's existing Governance Budgets. There is a small cost associated with printing the documents (in-house) for the Service Centres and members.

6.2 **Sustainability and Climate Change Impacts**

The Plan includes information on several projects underway in the Kaiapoi-Tuahiwi area that could impact sustainability and climate change, such as alternative transport, tree planting, and food security.

6.3 **Risk Management**

There are no risks arising from the adoption of the recommendations in this report.

6.4 **Health and Safety**

There are no health and safety matters arising from the adoption of the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Local Government Act 2002 Clause 52.
Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as at 25 October 2016.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Board is required by the Council to prepare and adopt a Community Board Plan annually that highlights the key issues, priorities, and actions that the Board proposes to advance during the year.



Kaiapoi-Tuahiwī Community Board Community Plan 2025–2028

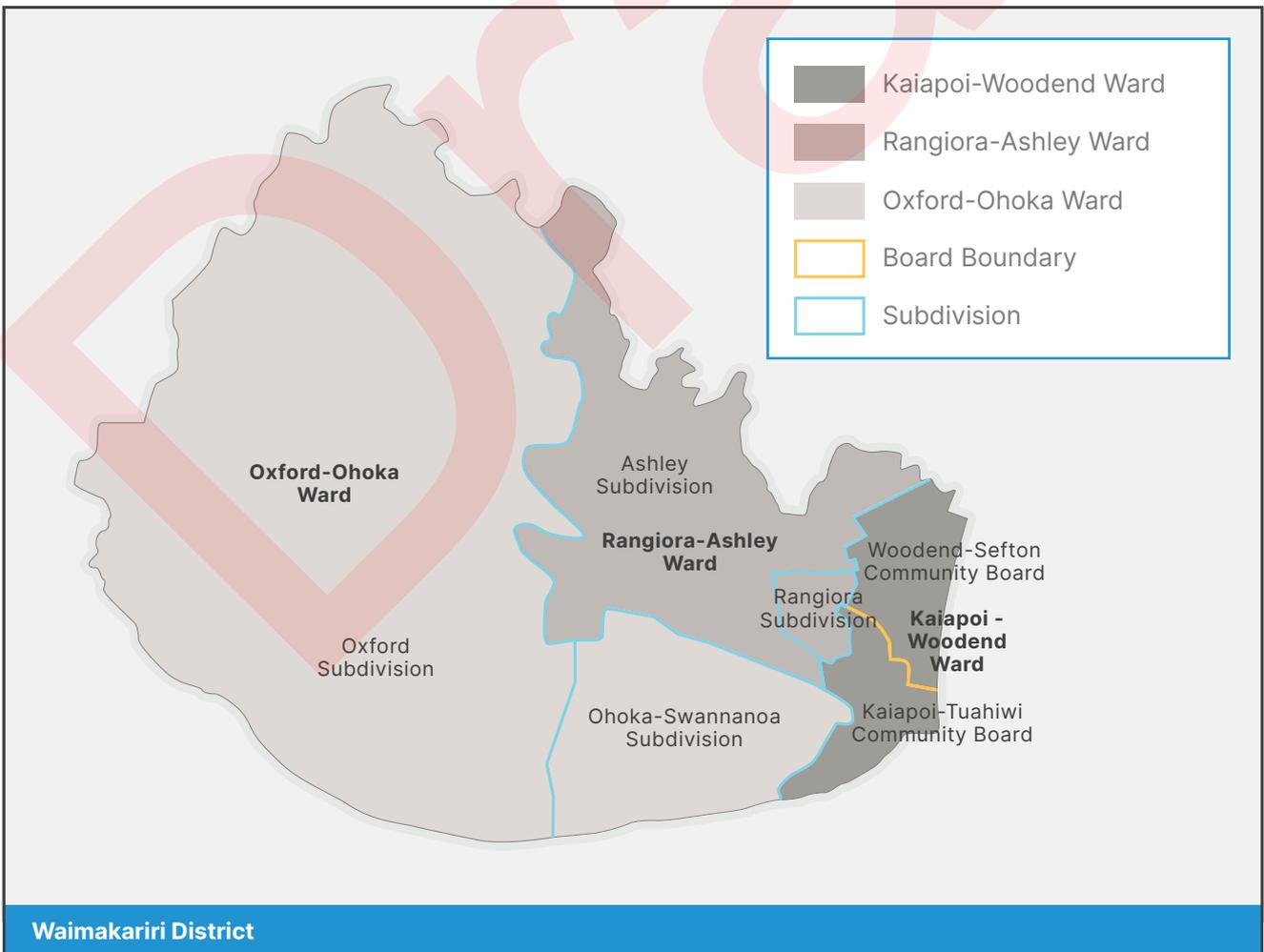




Ward	Population
Rangiora-Ashley Ward	29,126
Oxford-Ohoka Ward	14,865
Kaiapoi-Woodend Ward	30,082
Total	74,073

Kaiapoi-Woodend Ward	Population
Woodend-Sefton Community	12,390
Kaiapoi-Tuahiwi Community	17,592
Total	30,082

*Estimated resident population as at December 2023



Chairperson's Message

Dear Residents

The Kaiapoi-Tuahiwi Community Board covers not only the town of Kaiapoi and the village of Tuahiwi, but also the Kaiapoi district from the Waimakariri River in the south to the rural areas close to Rangiora and Woodend in the north, and includes the Clarkville district.

Kaiapoi town has grown along with the rest of the District, with large subdivisions still under development. Retail and light commercial are increasing, and the recent uptake in empty retail premises is a very positive sign for Kaiapoi's future.

The town centre redevelopment, undertaken since the quakes, is almost complete, and plans for the remaining projects in the former red zone are well underway. The Board is mindful of the need to ensure that the infrastructure keeps pace with this growth. Recent Council work to update parking restrictions and improve/implement footpaths was supported by the Board.

The Board has strongly advocated for the growth of tourism and the expansion of cycle and walking trails, which, along with the very popular motor home park, have contributed to the lifeblood of the town. Kaiapoi is now a destination for many cyclists and walkers from out of the district, filling shops and cafés on weekends.

As a Board, we have supported Council's efforts to ensure the town centre is attractive and functional with plantings and design that cater for both traffic flow and pedestrians. Work is underway to improve the Charles Street roundabout plantings.

Another project that will increase the attractiveness of our river town is the opportunity to revamp the Kaiapoi river bridge. The generous bequest by long term resident Harry Harper has been used to commission an artist to design decorative panels depicting the town's history and work on this is due to start mid-year. The new railings will allow a clearer unobstructed view of the river.

The Board supports Enterprise North Canterbury and Visit Waimakariri in their initiatives to boost economic growth through tourism, economic development and public events. Funding to support events in the district is becoming increasingly difficult to source and the Board will

be advocating for more funding to be available for local events.

With the forthcoming construction of the Woodend Bypass the Board is concerned about the impact it may have on traffic flows in Kaiapoi and is advocating strongly to New Zealand Transport Agency (NZTA) that steps be taken to avoid the negative impact it may have on daily commuters.

The river is an important feature of the town and the saline intrusion that affects it has been investigated to help determine if any response is possible.

The Board welcomed the building of social housing units on Courtenay Drive, former red zone land that is becoming a popular reserve, with the Community Hub housing the Croquet Club, and the Menzshed will be joining them this year. The popular planting days in Huria Park have transformed the area.

Community Board members represent and advocate for a wide variety of community interests and are always available to listen to other areas of concern the public may have. The Board values the many community groups run by volunteers that add enjoyment to the lives of our residents. A discretionary fund is available for small projects to community groups in an effort to support their valuable work in our community.

Kind regards

Jackie Watson KSM
Chairperson

Kaiapoi-Tuahiwi Community Board




(For the Chair's report to Council on the Board's work for 2025 please see Appendix 1)

The Kaiapoi Tuahiwi Community Board has resolved to alternate the Chair and Deputy Chair roles over the 2025–2028 term. Jackie Watson KSM will serve as Chairperson until 30 April 2027, after which Russell Keetley will assume the role. Russell Keetley will serve as Deputy Chairperson until 30 April 2027, with Heneretta Carroll taking on the Deputy Chair role from that date until the end of the term.

About the Kaiapoi-Tuahiwī Community Board

The Kaiapoi-Tuahiwī community area has a great mix of properties and people, ranging from urban settlements to lifestyle blocks to beaches in the east. The population of the Board's community area is estimated to be 17,592.

The focus of economic activities within the community area are residential accommodation, commercial businesses, light industry and to an increasing degree, tourism.

What is a Community Board?

The Waimakariri District is divided into three wards with the Kaiapoi-Tuahiwī Community Board representing the southern end of the Kaiapoi-Woodend ward, including the communities of Kaiapoi, Clarkville, Tuahiwī, the Pines and Kairaki Beaches.

The Board works closely with residents and local community groups to understand your priorities and concerns and to seek the best outcomes for communities. The Board proactively engages with the local community, including consulting and sharing information to enable the Board to represent and advocate for your interests on a local level, which is then fed back to the Council.

The Community Board is not the Council, nor is it a Council committee. The Board collaborates with the Council at the local level to achieve community goals. The Board is also responsible for any areas delegated to it by the Council.

The Local Government Act (2002), states that the role of a Community Board is to represent and advocate for the interests of its community. The Kaiapoi-Tuahiwī Community Board provides feedback, leadership and support to residents within the southern part of the Kaiapoi-Woodend Ward.

The Kaiapoi-Tuahiwī Community Board comprises five elected members and two appointed Councillors of the Waimakariri District Council, for a total of seven members. The Board has invited the other two Ward Councillors to participate in Board meetings during the discussions on topics within the agenda; however, they do not have voting rights.

The role of the Community Board includes:

- Taking an overview of the Council's services and projects affecting the community area, including water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities, as well as roading and traffic management projects
- Engaging with residents, community organisations and groups in developing local solutions and keeping you informed by using a variety of means, including a Community Board Facebook page, articles in community newsletters, and being visible and accessible
- Encouraging community participation in local Board and Council decision-making
- Advocating to the Council on key issues and priorities for the community area, especially through the Annual and Long Term Plan processes
- Providing grants to community groups and organisations
- Granting of leases or licences on reserves
- Acting as a link for residents to access Council services
- Maintaining positive working relationships with key Council staff and management
- Actively participating in Council business, including the annual budget, to ensure equitable spending across the district while being mindful of rates affordability; and
- Working collaboratively with other Community Boards to promote an understanding that they do not work in isolation but as a team in conjunction with the Council.

If you are a resident or part of a local community group who wishes to raise any concerns or issues, please do not hesitate to contact a member of the Board for advice and help.

Community Board Objectives 2025–2028

The Kaiapoi-Tuahiwi Community Board aims to meet the needs of our diverse community through:

- Supporting the Council's Local Economic Development Strategy to encourage business growth across the Woodend-Sefton Board area and the Waimakariri District as a whole
- Developing closer links and relationships with key settlements and groups in the Woodend-Sefton Board area, as well as with significant District-wide organisations
- Developing strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings
- Developing strategies for the Board to become an effective, cohesive voice in representing the community viewpoint at meetings and policy hearings
- Engaging with individuals, groups, other Boards, and the Council to provide the best outcome for the Woodend-Sefton community and the district as a whole
- Engaging and interacting with younger generations by seeking their views and feedback on important issues in the Board area
- Engaging with local schools, community and advisory groups and offering encouragement for their projects and providing assistance where practical
- Advocating for balanced growth that enhances and protects the character of the communities' recreational, opportunities, liveability and employment
- Advocating for the continued protection and enhancement of waterways and wetlands for recreational purposes
- Actively develop and promote the Community Board as a vehicle for residents to seek assistance and advocacy in accessing Council services and consultation processes
- Actively maintaining positive working relationships with the Council and Council staff
- Actively participating in Council business and the annual budget process to ensure equitable spending across the district whilst being mindful of rates affordability.



'Wind Swept Tree' by Raymond Herber in Silverstream Terrace Reserve

What's Happening Now and Looking Forward?

There are a number of projects underway in the Kaiapoi-Tuahiwi Community area, this section outlines those projects.

Working with the community to achieve great outcomes

Clarkville School Road safety improvement

The project addressed safety concerns around school pick-up and drop-off at Clarkville School, where traffic flow from parents and other commuter traffic posed risks for children crossing the road. The affected area included both sides of the road and the private carpark adjacent to the Clarkville Community Hall.

Following extensive discussions among council staff, the school, and the hall committee, the Project Development Unit developed a proposal, which was approved by the Kaiapoi-Tuahiwi Community Board and the Council. Infrastructure improvements were implemented during the break between Term 3 and Term 4, 2025, creating a more structured and safer layout for parents.

Initial feedback has been positive, although adjustments take time. While change can be challenging, these measures were essential to enhance safety for the school community.

Volleyball and disc golf initiatives

In February 2023, the Board approved a request by community members to install a disc golf course at the Kaiapoi Domain. This followed a deputation by community representatives, who asked the Board to consider their request. This initiative was fully funded by the community and therefore took a bit longer to install than was first anticipated. However, the course has now been established and is attracting many to the reserve to enjoy playing or watching this intriguing sport.

Staff approached the Board with a request from a community representative to install a volleyball net at Kaiapoi Domain. The Board requested that staff review other reserves in the area to ensure that the Kaiapoi Domain was the best location for

such an activity. Staff confirmed that this was the best option; however, they noted that the group were unable to fund the purchase of the net and the installation costs. In November 2025, the Board approved the installation of a volleyball net at Kaiapoi Domain and allocated \$5,000 from its General Landscaping Budget to fund this initiative on behalf of the community.

Speed hump removal in Silverstream Boulevard

A Silverstream resident petitioned the Board for support in removing the speed humps outside her home. She detailed the actions she had taken over the past months to have the speed humps removed and the detrimental effects she and her neighbours were experiencing due to traffic travelling past their houses. The Board requested that staff reinvestigate this matter and canvas other residents in the street regarding the effect the speed humps were having on the community. In July 2025, a report was presented to the Board on this matter. Consideration was given to various options on lowering the speed humps to mitigate the noise and vibration effects, additional costs for the removal or changing the profile of the humps, the safety implications for pedestrians crossing the road to the reserve on the other side of Silverstream Boulevard and the impact of noise and vibration on the residents in the vicinity of the speed humps.

In the end, the Board agreed with the residents that the negative impact of the speed humps on their lives outweighed other factors and supported the removal of the speed humps.



Core boards in local parks

In September 2025, the Manager of Chris Ruth Centre spoke to the Board on the Centre's support of Core Boards being installed in public places to assist those in the community who are unable to communicate easily and use handheld core boards. In a park situation, this is sometimes more difficult for those not familiar with this type of resource. Therefore, those who work with this sector of the community have requested that council staff consider erecting large core boards relevant to the environment to assist communication with people in the park surrounds and as an educational tool for members of the public.

The Board was very supportive of this initiative and agreed to the installation of a core board at Trousselot Park.

Working with community groups and organisations

Many community groups and organisations have a long association with the Council and Community Boards. Board members appointed to these groups and organisations are expected to act as liaisons between the organisations and the Board. Board members are therefore expected to attend meetings and other functions of these organisations and to regularly report relevant feedback or information to the Board on the groups' activities and concerns. This allows Board members to convey matters that may interest the groups, such as the Council's Annual and Long Term Plan consultations and possible Discretionary Grant funding. It should be noted that Board representatives are not considered executive members of the groups/organisations and generally do not hold voting rights at their meetings.

Looking back at 2025

Huria Reserve

The Huria Reserve – Heritage and Mahinga Kai Development cover nearly 8ha of land within the Huria Reserve in Kaiapoi. The reserve recognises the significant cultural values for Te Ngāi Tūāhuriri Rūnanga. Mahinga Kai describes the food and natural resources that mana whenua gathers in their takiwā (area), and the practices they use. The area will provide social and cultural activities, include walking historic trails, native forest planting and a cultural and education centre. Pathways have been established and

recently an entry way has been established. Numerous planting days have resulted in establishing the start of the required plants, the beginnings of the environmental and biodiversity ecosystems. This will become a significant attraction to Kaiapoi in coming years especially once the education area has been completed.

Silverstream Reserve

This reserve is located in a rural setting near the settlement of Clarkville. It is a 52ha reserve spanning two sites and has been replanted with more than 50,000 native plants by enthusiastic volunteers. The east end site is 28ha in size and contains a mixture of wetland and dry land plants and is the home of the rare *Gratiola Sextendata* wetland plant and *Muehlenbeckia Axillaris* which is host to the native Boulder Copper butterfly.

The west end site is 23ha and hosts a more mature mixture of wetland and dryland plants with majority of plantings being wetland plants that follow the stream. The reserve is known for fishing and is significant to local Maori for Mahinga Kai.

The reserve hosts the annual Boulder Copper Sounds Music event which assists in educating the public on the existence of this iconic reserve and its importance for the native Boulder Copper Butterfly.

Two new Kaiapoi reserves

Two priority Greenspace projects the Board intends to progress over the coming years are the Courtenay Stream Wetland Reserve and the Ohoka Stream Loop Trail.

Work is currently underway on the Concept Plan for 46 Main North Road (Upper Courtenay). The draft plan previously reviewed by the Board requires revision, as the entire site has now been classified as a wetland. This designation affects the scale and type of development permitted, including paths, car parking, and other amenities. Staff are engaging with the Water Services team to ensure proposed works do not affect stream capacity or exacerbate flooding, and with adjacent landowners to align project elements and explore potential funding opportunities. Environment Canterbury is also being consulted to ensure compliance with all wetland-related consent requirements. A report will be presented to the Board once all matters have been worked through.

Ongoing maintenance is also occurring in the area outside the wetland boundary, focusing on willow removal and native planting along the stream corridor. These works are funded through the Arohatia te Awa project and will continue for the duration of the programme.

The Ohoka Stream Loop Trail is located on the western side of the Silverstream subdivision, adjacent to Ohoka Road. The route follows the arterial road to the Ohoka Stream, then continues along the stream before looping back to a small carpark planned near the Butchers Road corner. The trail is approximately 2km long and ranges from 10–20m in width.

A 1ha former Department of Conservation site at the Mill Road corner will be incorporated into the trail, with proposed uses including native butterfly habitat plantings.

The Ohoka Esplanade Reserve Concept Plan has been completed and will be presented to the Oxford–Ohoka Community Board for approval in March 2026, before being circulated to the Kaiapoi–Tuahiwi Community Board. The project is funded through the Arohatia te Awa programme, with major works scheduled for 2026–2029 and maintenance continuing thereafter.

Playground replacements

Currie Park/Norman Kirk playgrounds.

Following the Board's approval of the plan, staff completed the procurement process for the new play spaces at Norman Kirk Park and Currie Park. Construction is now finished at both sites, and the facilities are open to the community.

At Currie Park, the Natural Play Space has been designed as an evolving environment. As planting becomes established, the space will continue to develop, offering children new experiences over time. Wayfinding signage with an interactive activity to identify local wildlife will be installed shortly. Staff are also preparing a Natural Play Workshop for late February to support residents and visitors in understanding how the space is intended to be used and maintained.

The new play space at Norman Kirk Park has also opened with strong community support. Minor post installation issues have been identified, and staff are working with contractors to address these. Overall community feedback has been highly positive.

The combined budget for both play spaces was \$300,000, and the project was completed within budget.

Kaiapoi and Cam River Rehabilitation

A report on the ecological dieback of the Kaiapoi and Cam Ruataniwha Rivers was presented at the Board's October 2024 meeting and the Board's concerns and request for further monitoring resulted in the report being presented to the Council in November 2024 and a letter written to the Chief Executive of Environment Canterbury (ECan).

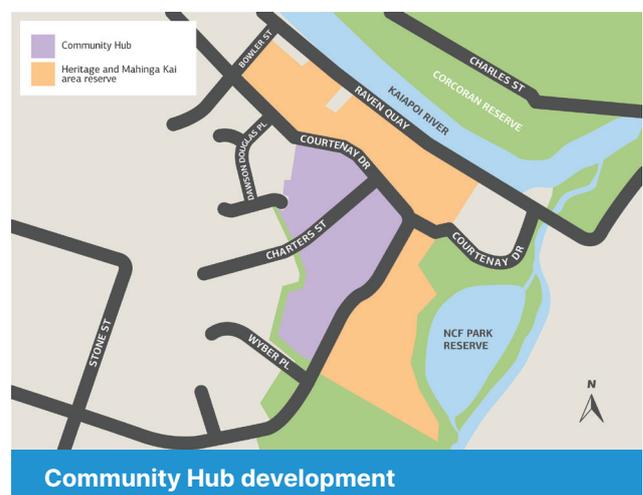
A joint meeting of Environment Canterbury and Waimakariri District Council's elected members resulted in a request for a report on past governance/management of the Kaiapoi and Cam Ruataniwha Rivers and should include a proposal for a future management structure.

The Board has had two workshops with Ecan staff on this and other river related projects being carried out in the ward.

Kaiapoi Community Hub

The Kaiapoi Hub project is making progress, with services and civil work now completed. The Kaiapoi Croquet Club has completed work on its greens and was officially opened in October 2025 with membership numbers continuing to grow.

The Kaiapoi Menz Shed is also preparing to relocate to its new home at the Hub early in 2026. Their buildings will be stored temporarily until consents are approved and foundation work begins with work expected to commence by the end of April 2026. Once the foundations are complete, the buildings will be positioned permanently on-



site, and exterior work will commence to ensure compliance with design guidelines.

Staff continue to work with YDOT and Satisfy Food Rescue; however, both groups are unable to move to the site until additional funding is secured and building designs are completed.

As referred earlier in this document the work on the play area is scheduled to start in May 2026 with a completion date of May 2026. Following this, further landscaping will be completed along with bollard fencing.

Kaipuke Kaiapoi Heritage Trust

Following approval from the Board to temporarily store the historic scow 'Success' at the Corcoran Reserve at 73 Charles Street, the vessel is now on location and the Trust hopes to begin restoration once funding has been sourced.

The Trust anticipates that work the scow will be able to be floated within five years although full restoration may take longer. There are plans that other vessels may also be renovated in the future.



The Scow 'Success' in progress

Charles Street Dump Station

The Board, in partnership with the New Zealand Motor Caravan Association, has upgraded the Charles Street Caravan dump station. The improved facility accommodates multiple vehicles simultaneously and offers a clean, user-friendly experience.

The New Zealand Motor Caravan camp site has become much sought after for members and the increase in visitor numbers to the town has boosted the towns economy significantly.

Advocating on behalf of the Community - Community Board Submissions for 2025

The Board worked collectively with the Council to achieve community goals. Hence, the Board made detailed submissions on Environment Canterbury (appendix 2) and the Council's 2025/26 Annual (appendix 3) Plans, as well as the Proposed Waimakariri District Plan. In addition, the Board made submissions on the following matters before a public submission process and in 2025:

- **Regional Consultation under the New Speed Rule**—The Board made a submission on the proposal to increase the speed from 80km/h to 100km/h from south of Rangiora Woodend Road to south of the Cam River Bridge, a copy of this submission is attached as Appendix 4.
- **Belfast to Pegasus Motorway and Woodend Bypass Tolling Consultation**—The Board made a submission on the possible tolling of the proposed Woodend Bypass in September 2025, a copy is attached as Appendix 5.

Upcoming Projects

Community Hub playground

The final plan, incorporating community and stakeholder feedback, was approved by the Board in 2025. Playground equipment has been ordered and is currently in manufacture, with on site construction scheduled to begin in March 2026 and be completed by June 2026. Additional landscaping, including bollard fencing, will follow.

The project has a budget of \$400,000 and, based on the successful tender, is expected to be delivered slightly under budget.

Town entrances

The Board has been working with Greenspace staff on redesigning the entrances to Kaiapoi, with particular focus on upgrading the southern entrance on Main North Road. The previous Board approved the replacement of the "Welcome to Kaiapoi" sign and associated tree planting intended to create an avenue effect. Planting has already been completed on the left side of Williams Street when approaching from the south, with additional planting to follow.

At its December 2025 meeting, the current Board deferred finalising the sign design and project costs, requesting a workshop to provide new members with the necessary background before making a decision.

In February 2026, the Board reviewed the signage project and considered several options, including proceeding with the original design, developing a lower cost alternative, or discontinuing the project. The Board expressed a preference for a more cost effective redesign and asked staff to provide alternative design concepts with estimated costs. This review will also assess whether the project should begin at a different entry point than the southern Main North Road entrance.

The original budget for the full town entrance project—covering signage, landscaping, and tree planting—was \$75,810. The Board has indicated a preference for a solution that is significantly under this original allocation.

Williams Street Bridge refurbishment

The Williams Street Bridge in Kaiapoi is scheduled for an upgrade. While the work was originally budgeted for completion in 2027/28 under the 2024–34 Long Term Plan, a bequest from the late Mr Harry Harper has enabled the project to proceed earlier than planned.

The Harper family has approved the use of the bequest for the bridge's restoration and enhancement. The upgrade will feature laser cut stainless steel handrails and infill panels with bespoke design motifs. These panels provide increased durability, minimal maintenance requirements, and greater flexibility in design. The project will also include the refurbishment of the existing concrete pillars and lamp posts.

Council staff will work alongside the Kaiapoi Tuahiwi Community Board, the Waimakariri Public Arts Trust, and the project Community Advisory Group to finalise the panel designs, which will reflect Kaiapoi's unique history and cultural narrative. A design brief has been prepared by

the Advisory Group for the Public Arts Trust, with final approval resting with the Kaiapoi Tuahiwi Community Board. Construction is expected to begin in June 2026.

Murphy Park and rowing precinct

The Board has explored several options to progress this project; however, it has been delayed due to funding constraints.

Parents of the St Margaret's College rowing team raised health and safety concerns regarding river access at Kaiapoi. In response, a parent provided additional funding to supplement the existing budget, enabling the installation of a new pontoon. This facility now improves access for college rowers as well as other rowing and kayaking users. The pontoon was completed in December 2025.

In November 2025, the Board approved a ground lease of 845m² to St Margaret's College for water equipment storage, including changing rooms and toilet facilities. A further 506m² lease was granted to the Aoraki Dragon Boat Association and the Waimakariri Outrigger Canoe Club to extend their existing compound and provide additional water equipment storage.

The remaining project components—including carpark development and demolition of the croquet buildings—are in the final consenting and detailed design stages. Once updated cost estimates are confirmed and procurement is completed, construction is expected to proceed. St Margaret's College is also progressing through its own consenting process and anticipates commencing building works in the coming months.

Estimated cost: \$848,800 with the completion expected to be the end of 2026.



Kaikanui Diversion/Stormwater Management Area (SMA) upgrade

This project is planned over the next three years to allow time to explore options and develop the most appropriate long term solution before moving into design and construction. It brings together the Kaikanui Diversion and the Kaikanui Stormwater Management Area upgrade projects, as the two projects are located close to one another and decisions made for one may influence outcomes for the other.

The project focuses on reducing local flooding risk, particularly around Kiln Place and Holland Park, where stormwater can pond during heavy rainfall and impact nearby properties. It will also consider opportunities to improve stormwater treatment by expanding the existing Kaikanui Stormwater Management Area to better manage runoff from surrounding urban areas.

Estimated cost: \$3m and expected completion in June 2028.

Cridland Street West drainage upgrades

This project is spread over three years, with construction planned for the 2027/28 financial year. It aims to address ongoing stormwater flooding and wastewater service issues in the Cridland Street West area of Kaiapoi.

The area is located in a low-lying part of the catchment and experiences surface flooding during heavy rainfall, particularly when high river levels limit stormwater discharge to the Cam River. A stormwater pumping station is proposed to improve drainage and reduce flooding.

The project also includes development of a wastewater solution to address service disruptions during wet weather, which are caused by excess stormwater entering the wastewater network. These improvements will increase network resilience and reduce impacts on residents during significant rain events.

Estimated cost: \$1.9m and expected completion in June 2029.

Mixed Use Business Areas (MUBA)

East and West MUBA land activation—recommendations from the Councillor Working Group and implementation; South MUBA project—currently in resource consenting stage.

Parking Management Plan

Investigations into short-term Parking Management Plan implementation actions (to inform LTP), including refining parking time restrictions, improving wayfinding, improving enforcement, extending time restrictions, investigating opportunities to convert on-street parallel to angle parking, and reviewing parking for special uses. Staff will workshop/engage with Kaiapoi-Tuahiwi Community Board.

Community Groups/Organisations' projects supported by the Board

- ENC wayfinding signage – It was brought to the attention of ENC that walkers and cyclists were getting lost when using the trails in the district. To combat this, ENC has been working on installing wayfinding signage on walking and cycle tracks within the District. This is an ongoing project as more cycleways and walkways are progressed.
- Waimakariri Public Arts Projects and Sculpture trail—The Waimakariri Public Arts Trust installed a Raymond Herber sculpture on the banks of Silverstream during the year, continuing their work in providing more artworks in the district. The sculpture trail will be an attraction for art lovers and tourists to further investigate the historic and artistic aspects to be found in Waimakariri. Kaiapoi will be a strong feature as it has the highest number of artworks in the District.
- Art on the Quay—Art on the Quay is located in the Ruataniwha Kaiapoi Service Centre which also houses the Council service desk, Kaiapoi Library and Kaiapoi Museum. Art on the Quay operates under the Waimakariri Community Arts Council and is managed by Jackie Watson and a team of helpers, all volunteers.
- Repair of the Courtenay Stream—Environment Canterbury are carrying out works on Courtenay Stream flood gates which are in bad repair after the earthquakes. This work is supported by the Board and it is hoped that work will start in 2025. This is the start of work on other flood gates in the surrounding area.
- Various community events such as Teddy Bear Hunt, Kaiapoi Community Garden Competition, Santa Parade etc.

Community Engagement

Supporting Community Groups

The Board will continue to support and advocate for community groups within the Board's area.

The Board is also interested in hearing from its residents and has had several groups or individuals who came to speak (Deputations) to the Board during the previous year on numerous subjects.

Group / Individuals	Subject	Outcome
Mikaele Drulidruli	Volleyball Court	Volleyball net installed at Kaiapoi Domain
Drucilla Kingi-Paterson	Centennial Celebrations of the first four ships	For information
Marianne Bud	Safety Platforms on Silverstream Boulevard	Board supported the request and the safety platforms will be removed
Environment Canterbury Staff	Cam River Planting Plan	For information and feedback.
Dale Blackridge, Andrew Hofenk and Maria Zaini	Management of Rapo growth in Kaiapoi Lakes	Requested staff to investigate further. Board held a workshop with staff and a report was presented in September 2025 with the decision for a rapo cut near walkways.
Mel Eaton	Kaiapoi Bridge Design	For information
Caroline Spollen	Core Boards	Board agreed to install a Core Board at Trousselot Park

Kaiapoi-Tuahiwī Community Board Members

Member and contact details		Other responsibilities
 <p>Jackie Watson Chairperson Mobile: 022 350 9547 Email: jackie.watson@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Arts Trust • Waimakariri Public Arts Trust • Pines-Kairaki Beach Association • Northern Pegasus Bay Advisory Group 	
 <p>Russell Keetley Deputy Chairperson Mobile: 0210 894 9646 Email: russell.keetley@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Kaiapoi and Districts Historical Society • Kaiapoi Landmarks Team • Northern Bulldogs Rugby League Club 	
 <p>Abbie Campbell Mobile: 027 406 4849 Email: abbie.campbell@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Health Advisory Group 	
 <p>Henrietta Carroll Mobile: 021 714 655 Email: henrietta.carroll@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Access Group • Darnley Club • Heritage and Mahinga Kai Joint Working Group 	
 <p>Sandra Stewart Mobile: 027 668 8583 Email: sandra.stewart@wmk.govt.nz</p>	<ul style="list-style-type: none"> • GreyPower North Canterbury • Kaiapoi Promotions Association • Clarkville Rural Drainage Advisory Group • Central Rural Drainage Advisory Group • Coastal Rural Drainage Advisory Group 	

Other Kaiapoi-Woodend Ward Councillors

The Kaiapoi-Woodend Ward has a total of four Councillors elected to represent it on the Council. Two Councillors, P Redmond and T Bartle, have been appointed by the Council to the Kaiapoi-Tuahiwi Community Board. Councillors B Cairns and S Powell have been appointed to the Woodend-Sefton Community Board.

The Kaiapoi-Tuahiwi Community Board has chosen to have all four Councillors sitting at the Board table to contribute to debate and discussion. However, only Councillors Redmond and Bartle (as the appointed Councillors) have voting rights at the Kaiapoi-Tuahiwi Community Board.

Kaiapoi-Tuahiwi Community Board Ward Councillors	
Member and contact details	Other responsibilities
 <p>Cr Philip Redmond QSM Deputy Mayor (Shared role) (from October 2025 to 30 April 2027) Mobile: 027 439 5515 Email: philip.redmond@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Greater Christchurch Partnership • Whakawhanake Kainga Committee, Urban Growth Partnership for Greater Christchurch • Waimakariri Passchendaele Advisory Group • Road Safety Working Group • Southbrook Road Improvements Working Group • Southbrook Road Reference Group • Rangiora Airfield Advisory Group • North Canterbury Sport and Recreation Trust • Facilities and Consents Fee Waiver Subcommittee • Solid and Hazardous Waste Working Party • Enshi Sister City Advisory Group
 <p>Cr Tim Bartle Mobile: 021 477 449 Email: tim.bartle@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Waimakariri Walking and Cycling Reference Group • Clarkville Rural Drainage Advisory Group • Coastal Rural Drainage Advisory Group • Solid and Hazardous Waste Working Party

Kaiapoi-Tuahiwi Community Board Ward Councillors	
Member and contact details	Other responsibilities
 <p>Cr Brent Cairns Mobile: 027 222 4767 Email: brent.cairns@wmk.govt.nz</p>	<ul style="list-style-type: none"> • Road Safety Working Group • Property Asset Working Group • Waimakariri Community Arts Council • Waimakariri Art Collection Trust • Waimakariri Public Arts Trust • Kaiapoi Promotions Association • Promotions Association Review Working Group • Arohatia Te Awa Working Group
 <p>Cr Shona Powell Mobile: 0210 231 6152 Email: shona.powell@wmk.govt.nz</p>	<ul style="list-style-type: none"> • North Canterbury Health Hub Project Steering Group • Waimakariri Access Group • Community Wellbeing North Canterbury Trust • Creative Communities NZ Assessment Committee • Promotions Association Review Working Group • Kaiapoi marine Precinct Bookings Advisory Group • Northern Pegasus Bay Advisory Group • Facilities and Consents Fee Waiver Subcommittee

Kaiapoi-Tuahiwi Community Board Discretionary Grant

Each financial year (July to June) the Kaiapoi-Tuahiwi Community Board is allocated funds to distribute, by application, to community-based organisations within their community area.

The Council's 2024/34 Long Term Plan included the following budget provision for the Kaiapoi-Tuahiwi Community Board to approve grants to community groups during the next three years:

2025/26 Financial year	2026/27 Financial year	2027/28 Financial year	2028/29 Financial year
\$8,790	\$8,990	\$9,200	\$9,400

The Board supports a wide range of community activities. Applications will only be accepted from community-based project groups, not-for-profit organisations, registered charities or incorporated societies. No application from an individual which benefits only one person will be accepted. The Board considers grant applications every month. However, applications must be received at least four weeks before Board meeting dates to be processed on time. The application form is available on the Council's website at waimakariri.govt.nz/council/funding-and-grants/board-grants-and-funding

Kaiapoi-Tuahiwi Community Board criteria for funding applications

- Applications from Funding Committees and/or similar community-based groups associated with schools will be considered only if a significant community benefit has been shown and proof is provided that the Ministry of Education does not fund the activity. However, schools themselves are not considered non-profit community-based organisations.
- Grants are generally limited to \$750 with a maximum of \$1,000 in any financial year (July to June). However, a group may apply twice a year, provided the applications are for different projects. The Board will consider granting more than \$750 only in exceptional circumstances and will provide detailed reasons for exceeding the current limit.
- Grant funding will not be allocated for events/projects that have already occurred, i.e. retrospectively.
- The grant funding is limited to projects primarily within the Board area or benefiting the residents of the ward.
- The application should clearly state the purpose for which the funds will be used. It should be noted that the board will not fund ongoing or annual operating expenditure associated with the administration or running of the applicant's club organisation or club.
- Organisations predominantly funded by the Central Government must provide supporting evidence that the requested grant will not be spent on projects that the Central Government should/do fund.
- Applicants should submit relevant financial information to prove they can deliver the project. Financial information should include a balance sheet/profit and loss and, at least, a bank statement to enable the Board to make an informed decision.
- Applicants must declare any other funding sources for the proposed project for which funding is being sought, especially Council community grants, other Community Boards grants, and Enterprise North Canterbury funding.
- If the group does not provide the information to enable the grant to be paid within three months of approval of the grant being notified, the application will be regarded as closed, and funds will be released for reallocation by the Board.
- If funds are not spent on the specific project applied for within six months of the date of the event/project, the recipient will be required to return the funding to the Council.

- The Council must receive an Accountability Form within 20 working days after the event, completion of the project, or when the funds were spent, outlining how the funds were applied. Relevant proof of purchase, such as receipts, bank statements, or invoices, must accompany the Accountability Form, and photos of the event or purchase are encouraged.

The completed application should be posted to:

Governance Team

Waimakariri District Council,
Private Bag 1005 Rangiora 7440

Or emailed to: com.board@wmk.govt.nz

Or dropped in to your local service centre
(see back page for details).

Process by Governance Team

Once the application has been received, the Governance Team will assess it, write a report, and present it to the next Community Board meeting for a decision.

The Governance Team will notify you following the meeting of the Board's decision.

Discretionary Fund Grant allocations from 1 July 2025 to 31 June 2026

Date	Group	Project	Amount
July	Kaiapoi Community Garden	Towards entertainment for Jazz and Blues Festival	\$500
July	Silverstream Residents Volunteer Group	Towards the purchase of a bench	\$740
August	Kaiapoi Garden Club	Towards hosting the Kaiapoi Garden Competition	\$250
September	MenzShed of Kaiapoi Inc	Towards hosting a Teddy Bear hunt	\$195
November	Noaia Charitable Trust	Towards equipment and advertising for its community market	\$500
November	Mahi Matatoa Trust	Towards first aid training	\$585
November	Community Colleges New Zealand (Comcol New Zealand)	Towards materials and labour to install a mounting block	\$550
February	Community Watch Kaiapoi Incorporated	Towards upgrading radio network	\$750

Greenspace/Landscaping Projects

Each financial year (July to June), the Woodend-Sefton Community Board is allocated funds to be used for projects which enhance and beautify the community, such as landscaping, public seating and signage.

Community Boards identify landscaping enhancement projects that may be funded through this budget, and local residents also frequently propose smaller improvements such as additional seating, paving, or signage. The Council's 2024–2034 Long Term

Plan provides the following budget allocation for the Kaiapoi–Tuahiwi Community Board's landscaping projects over the next three years. These figures are estimates, and any underspend will be used to offset overspend in other project areas.

2025/26 Financial year	2026/27 Financial year	2027/28 Financial year	2028/29 Financial year
\$43,910	\$44,970	\$46,000	\$47,020

If you have a suggestion for beautifying your community that you would like the Board to consider, please contact either the Board Chairperson (jackie.watson@wmk.govt.nz) or the Governance Adviser (com.board@wmk.govt.nz).

The following are projects currently being progressed from the Board's General Landscape Budget:

Current Projects		
Town entrance development (previous years)	In progress	\$75,810
Kaiapoi Volleyball Net (2025/26)	In progress	\$5,000
Budget Information		
Carry over from 2024/25 financial year		\$22,290
Remaining budget for 2025/26 financial year		\$38,910
Total allocation available for spending		\$61,200

Projects being considered are:

- Darnley Square Upgrade which could include murals on Kaiapoi Community Building, colourful plantings and native plantings with information boards
- Widen the Kaiapoi stop bank walkway path behind the war memorial area to be more accessible
- Photo board of historic scenes in Kaiapoi
- Lighting in reserve car parks
- Hanging baskets on William Street
- Balustrades over the Kaikanui Stream south entrance to Kaiapoi.

Where and when are Meetings Held?

The Kaiapoi-Tuahiwi Community Board meets at the Kāikanui Room, Ruataniwha Kaiapoi Civic Centre, commencing at 5pm on the third Monday of the month and anyone is welcome to attend:

Meeting agendas are available at Council Service Centres or on the Council website two working days before a meeting:

waimakariri.govt.nz/your-council/meetings

How do you raise a concern or issue?

Do not hesitate to contact a member of the Community Board for advice and help (see pages 11–13 for contact information). You are always welcome to contact members to discuss Council and community-related matters.

The Community is encouraged to raise concerns and speak to the Board at meetings. If you would like to avail yourself of this opportunity, please contact the Chairperson (jackie.watson@wmk.govt.nz) or the Governance Adviser (com.board@wmk.govt.nz) at least one week prior to the scheduled meeting.

As part of the consultation process, individuals or groups can make submissions on projects and plans. These are notified on the Council's website under 'Have a Say' and in the Northern Outlook and The North Canterbury News. There may also be public meetings and/or information sessions that you can attend.

The Governance Support Team manages the day-to-day running of the Community Boards

The Governance Team assists the Community Board with:

- Arranging deputations and workshops
- Accessing and administering Board funding
- Access to Community Board documentation
- Assisting with submissions to the Long Term Plan (LTP) and Annual Plan and any other community-based issues
- Assists as liaison between the community and the Board as well as between the Board and Council departments.

The 2026 meetings are scheduled for:

16 February
16 March
20 April
18 May
15 June
20 July
17 August
21 September
19 October
16 November
14 December

Governance Team contact details

- ☎ 0800 965 468
- ✉ com.board@wmk.govt.nz
- 📍 215 High Street, Private Bag 1005, Rangiora 7440

Board members often take part in the activities of community organisations within the community area.

If you would like to invite a Board member to a meeting or event, please contact the Chairperson (jackie.watson@wmk.govt.nz) or Governance Team on com.board@wmk.govt.nz

Council Facilities and Contact Details



Service Centres

waimakiriri.govt.nz

Ruataniwha Kaiapoi Civic Centre

176 Williams Street, Kaiapoi

☎ 03 375 5009

✉ kaiapoi@wmk.govt.nz

Opening hours

Monday to Friday: 9am–5pm

Rangiora Service Centre

215 High Street, Rangiora

☎ 0800 965 468

✉ office@wmk.govt.nz

Opening hours

Monday to Friday: 8.30am–5pm

Oxford Service Centre

34 Main Street, Oxford

☎ 03 311 9005

✉ oxford@wmk.govt.nz

Opening hours

Monday to Friday: 9am–5pm

Saturday: 10am–12 noon

(Limited services on Saturday)

Snap Send Solve

You can report an issue instantly from your mobile if you spot something like a damaged footpath, litter or pothole.

Report an issue via
waimakariri.govt.nz/snapendsolve.com



Libraries

waimakaririlibraries.com

Kaiapoi Library

176 Williams Street, Kaiapoi

☎ 0800 965 542

✉ library@wmk.govt.nz

Opening hours

Monday to Wednesday and Friday: 9am–5pm

Thursday: 9am–7pm

Saturday: 10am–2pm

Sunday: 1–4pm

Rangiora Library

Trevor Inch Memorial Library

141 Percival Street, Rangiora

☎ 0800 965 542

✉ library@wmk.govt.nz

Opening hours

Monday to Thursday: 9am–5pm

Friday: 9am–7pm

Saturday: 10am–2pm

Sunday: 1–4pm

Oxford Library

34 Main Street, Oxford

☎ 0800 965 542

✉ library@wmk.govt.nz

Opening hours

Monday to Friday: 9am–5pm

Saturday: 10am–12 noon



Aquatic Centres

waimakariri.govt.nz/aquatic-facility

Kaiapoi Aquatic Centre

9 Cass Street, Kaiapoi

☎ 03 375 5041

Opening hours

Monday to Friday: 6am–3.30pm and 6–9pm

Saturday and Sunday: 7.30am–7pm

Public Holidays: 10am–7pm

Christmas Day: Closed

Dudley Park Aquatic Centre

47 Church Street, Rangiora

☎ 03 311 8905

Opening hours

Monday to Friday: 6am–9pm

Saturday and Sunday: 7.30am–7pm

Public Holidays: 10am–7pm

Christmas Day: Closed

Oxford Community Aquatic Centre

9 Burnett Street, Oxford

☎ 03 311 8921

Opening hours

Summer only from late November

Monday to Friday: 8.30am–6.30pm

Saturday and Sunday: 10am–7pm

Public Holidays: 10am–7pm

Christmas Day: Closed

Transfer Stations

Southbrook Resource Recovery Park

284 Flaxton Road, Rangiora

☎ 03 313 5499

Resale Store: 03 313 5798

Opening hours

Monday to Sunday: 8.30am–4.30pm

Public Holidays: Closed

Oxford Transfer Station

46 High Street, Oxford

Opening hours

Friday: 12.30pm–4.30pm

Sunday: 12 noon–4.30pm

Public Holidays: Closed



Community Facilities

Kaiapoi Community Centre

24 Sewell Street, Kaiapoi

Ruataniwha Kaiapoi Civic Centre

176 Williams Street, Kaiapoi

Trousselot Park and Band Rotunda

33 Charles Street, Kaiapoi

Art and Culture

Art on the Quay

176 Williams Street, Kaiapoi

Opening hours

Monday to Wednesday and Friday: 9am–5pm

Thursday: 9am–7pm

Saturday: 10am–2pm

Sunday: 1–4pm

Chamber Gallery

141 Percival Street, Rangiora

Opening hours

Monday to Thursday: 9am–5pm

Friday: 9am–7pm

Saturday: 10am–2pm

Sunday: 1–4pm

Request a Service

The following service requests can be lodged online with the Council. The location of the request is required.

Please contact Council directly on 0800 965 468 regarding urgent requests such as excessive noise, flooding or public toilet issues.

Online Service requests

- Cemeteries
- Dog complaints
- Drains
- Footpaths
- Litter/rubbish
- Parks
- Public water supplies
- Roads and streets
- Rubbish/recycling collections
- Sewer
- Signs
- Trees
- Vandalism/graffiti
- Water races

Go to waimakariri.govt.nz/services/online-services

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR INFORMATION**

FILE NO and TRIM NO: GOV-26-08-06 / 250922179735

REPORT TO: COUNCIL

DATE OF MEETING: 2 December 2025

AUTHOR(S): Jackie Watson – Chairperson Kaiapoi-Tuahiwi Community Board

SUBJECT: Chairperson's Performance Report for the Kaiapoi-Tuahiwi Community Board, 1 January to 30 September 2025

ENDORSED BY:
(for Reports to Council, Committees or Boards)

General Manager	Chief Executive
-----------------	-----------------

1. SUMMARY

The purpose of this report is to inform the Council of the Kaiapoi-Tuahiwi Community Board's (the Board) activities for the period 1 January to 30 September 2025 in accordance with the Board's Terms of Reference.

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** report No. 250922179735.
- (b) **Circulates** a copy of this report to all the Community Boards.

3. BACKGROUND

- 3.1 It is customary for Community Board Chairpersons to report their Board's progress and achievements to the Council. The report for the previous year was presented to the Council at its meeting held on 7 February 2025.
- 3.2 The Board comprises of seven members, five elected Board members and two appointed Ward Councillors. All members took their oath of office at the Board's inaugural meeting on 27 October 2022. While all four Kaiapoi-Woodend Ward Councillors actively participated in Board discussions, only the two Councillors formally appointed by the Council to the Board held voting rights.
- 3.3 Following the 2022 Local Body Elections, the Board developed a three-year Community Board Plan. This Plan outlined the Board's objectives, key achievements, and work programme, which is reviewed annually. Actions detailed in this report align directly with the performance expectations set out in the Community Board Plan.

4. ISSUES AND OPTIONS

- 4.1 Between 1 January and 30 September 2025, eight ordinary Board meetings were held, as no meeting was held in January 2025. The Ordinary meetings took place on the third Monday of each month at the Ruataniwha Kaiapoi Civic Centre. Attendance records show that two members attended all meetings, while five members tendered apologies for one or more meetings.

- 4.2 The Board also attended numerous workshops and considered a range of matters that included:
- Annual Plan discussions for both Environment Canterbury and Waimakariri District Council
 - Submission on the New Zealand Transport Agency (NZTA) speed review
 - Environment Canterbury's proposed river works
 - Historic walkway signage
 - Recreation Capital Works Programme
 - Silverstream Boulevard Traffic Calming
 - Kaiapoi Lakes Raupo Management
 - Variable speed limits outside schools
 - Kaiapoi entrance signage.
- 4.3 The Board also made submissions in relation to the Environment Canterbury and Waimakariri District Council's 2025/26 Annual Plans, the NZTA speed review and the Government's Woodend Bypass toll proposal.
- 4.4 The Board heard deputations on the following topics:
- Possible volleyball court in Kaiapoi
 - Rubbish collection
 - Centennial Celebrations
 - Safety platforms for Silverstream Boulevard
 - Cam River Planting Plan
 - Management of Raupo growth in Kaiapoi Lakes
 - Kaiapoi Bridge balustrade design
 - Core Boards.
- 4.5 There were several significant issues the Board considered, including:
- Charles Street Scheme Design and Mobility Parks
 - Norman Kirk Park and Currie Park Master Plans
 - Murphy Park Concept Plan
 - Volleyball net in Kaiapoi Domain
 - Kaiapoi to Woodend Walkway and Cycling connections
 - Clarkville School Road Safety Improvements
 - School Variable Speed Limits
 - Old North Road, Kaiapoi – Woodend cycleway
 - Lees Road footpath
 - Road Naming
 - Various Parking restrictions throughout the Kaiapoi-Tuahiwi area
 - Kaiapoi Community Hub play space
 - Kaiapoi Menz Shed Concept Plan
 - Core Boards at Trousselot Park
 - Kaiapoi Lakes enhancement opportunity and collaboration
 - Capital Works Programme for Roding and Recreation
 - Design brief and contestable process for town entrance
 - Kaiapoi entrance sign
 - ANZAC Day Services
 - Various Discretionary Grant fund applications
- 4.6 Board members attended public meetings and drop-in sessions, which included:
- 2025/26 Waimakariri District Council and Environment Canterbury's Annual Plan
 - Woodend Bypass Drop-in Session
 - National Council of Women
 - Biodiversity Networking Trust
 - The opening of Fairy Forest
 - Several AGMs such as Kaiapoi Museum, Kaiapoi Community Gardens, Citizen Advice Bureau, North Canterbury Neighbourhood Support, Pines Kairaki Beach Association, Kaiapoi Food Forest, GreyPower
 - Several of the RSA and ANZAC Day Services and parades
 - The Kaiapoi Art Expo and Blackwells Winter Festival.

- 4.7 The Board also approved a range of grants to community organisations. In summary, the Board received 14 applications for funding from 1 January 2025 to 30 September 2025, two of which were declined, and one organisation failed to uplift the funds.

Year	Amount Allocated	Approved	Declined	Balance Remaining	Balance Outcomes
2024/25	\$3,899 (As at 1 January 2025)	\$3,442	0	\$1,259 (as at 30 June 2025)	Funds were carried forward to the 2025/26 financial year
2025/26	\$10,049 (As at 1 July 2024)	\$2,440	2	\$7,609 (as at 30 September 2025)	Until June 2026

- 4.8 The Board received an allocation of \$29,290 from the Council for its 2025/26 Landscape budget. Currently, the following projects are being progressed:

- Town entrance development
- Planting beneath the Pines and Kairaki entrance sign – completed
- Entrance sign on Main North Road, tree planting, entrance signage design – in progress.

- 4.9 The Board's performance expectations link directly to the Council's Community Outcomes. The four key performance expectations are:

- (1) Develop and promote the Community Board as a vehicle for local residents to seek assistance and advocacy in accessing council services and consultation processes.
- (2) Develop closer links and relationships with key settlements and groups in the Kaiapoi-Woodend Ward and with significant district-wide organisations.
- (3) Develop strategies for the Board to become a compelling, cohesive voice in representing the community viewpoint at meetings and policy hearings.
- (4) To actively participate in council business and the annual budget process to ensure equitable spending across the district whilst being mindful of rates affordability.

- 4.10 By reviewing the 37 staff reports and decisions during the period of 1 January to 30 September 2025 against the above-listed community outcomes, we believe the following table represents the performance outcomes:

Performance Expectations	(1)	(2)	(3)	(4)
Number of Reports (37)	31	34	27	25

4.11 Chairperson's Comments

- 4.11.1 The Board continued to work on projects that encourage visitors to the Waimakariri District and create a pleasant environment for residents. This year saw the commencement of work on the town entrances, with trees planted and artists approached to create a suitable sign design. Other signage around Kaiapoi, showcasing its history, has now been completed and installed. Work has begun on the designs for the Kaiapoi Bridge refurbishment, funded by a generous donation from a long-term resident.
- 4.11.2 Community groups and individuals who have made presentations to the Board this year covered a wide range of topics. The Board assisted where possible. Requests were made for a volleyball court, core boards, better management of raupo in Kaiapoi Lakes, a Cam River Planting Plan and safety platforms for Silverstream Boulevard.
- 4.11.3 The Board was also able to assist groups that applied for funding from the discretionary grant fund after careful consideration.

- 4.11.4 Traffic safety matters were frequently dealt with, including the Charles Street roundabout, Clarkville School parking and drop off issues, Lees Road footpath, the Kaiapoi–Woodend cycleway and the temporary closure of Charles Street on Anzac Day, as well as school speed limits and review of parking restrictions.
- 4.11.5 Ensuring our reserves meet public needs, the Board approved Master Plans for Currie and Murphy Parks, a play space for the Kaiapoi Community Hub, and a concept plan for the Kaiapoi Menzshed.
- 4.11.6 The planned Woodend Bypass has created unwelcome issues such as the proposed tolling, and the Board has joined the Council in submitting in opposition to road tolls as the resulting impact will add to traffic difficulties as well as being unfair to residents.
- 4.11.7 Board members have attended many public meetings and have made solid connections to their community, listening to and responding to any concerns they might have. I want to thank my fellow Board members for their work in this regard and for their expertise around the Board table, as they debate issues of importance to the development and growth of our community and make decisions beneficial to residents.
- 4.11.8 The new Kaiapoi attracts visitors who are well served by the activities available and new residents who are happy to be a part of the friendly, welcoming and picturesque small river town, blessed with plenty of reserves and green spaces that highlight its geography.
- 4.11.9 With the final section of former red zone land about to be developed, the future looks very rosy for the Kaiapoi Tuahiwi ward.
- 4.11.10 Thanks must go to Board members for their continued work and commitment in supporting their community.

4.12 **Implications for Community Wellbeing**

There are no implications on community wellbeing by the issues and options that are the subject matter of this report, however, the report does highlight projects and initiatives that enhance community amenity and wellbeing.

- 4.13 The Management Team has reviewed this report.

5. **COMMUNITY VIEWS**

5.1 **Mana whenua**

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

There are no groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community is not likely to be affected by, or to have an interest in the subject matter of this report. However, the Board strives to build and maintain good relationships within the community and with Board members; therefore, they regularly attend community meetings and events and take every opportunity to gather feedback.

6. **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

There are no financial implications of the decisions sought by this report, as the servicing of Community Boards is met within the Council's existing Governance Budgets.

6.2 Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 Health and Safety

There are no health and safety issues arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT**7.1 Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2 Authorising Legislation

Local Government Act 2002 Schedule 7 clause 19 - A Local Authority must hold the meetings that are necessary for the good government of its region or district.

7.3 Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.
There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 Authorising Delegations

Delegation to Community Boards, Part 3, S-DM 1041, Issue 10, as at 25 October 2019.

April 2025

To: The Waimakariri District Council

Submission: 2025/26 Draft Annual Plan

From: Kaiapoi-Tuahiwi Community Board

Contacts: Kay Rabe – Governance Advisor com.board@wmk.govt.nz
Jackie Watson (Chairperson) jackie.watson@wmk.govt.nz

The Chairperson respectfully requests to be heard with regard to this submission.

The Kaiapoi-Tuahiwi Community Board (the Board) would sincerely like to thank the Waimakariri District Council for the opportunity to make a submission to its 2025/26 Draft Annual Plan.

PROJECTS IDENTIFIED IN THE DRAFT LONG TERM PLAN

1. **Three Waters Reform – Local Water Done Well**

The Board is supportive of the preferred option and agrees that the most cost-effective way of providing water services is through an internal business unit offering shared management and technical assistance with Hurunui and Kaikoura councils or their organisations.

The Board acknowledges that this is currently happening unofficially and believes that it would be sensible to formalise the agreement for the future protection of all concerned.

Review of Expansion of Services to Rural Areas

The requests that in conjunction with the Three Waters Reform – Local Water Done Well it would like to see the Council consider extending services such as water, sewerage and bins to the more rural areas of the district. Most of these residents are currently paying for these services even though they are not receiving them and believe there should be progressive expansion of services over time.

2. **Transport Funding**

The Board supports the projects listed in the consultation document however would request that the Woodend to Ravenswood Walking and Cycling connection be given priority and be completed as soon as possible rather than waiting to be completed in the 2026/27 financial year.

3. **Outside Factors Driving Cost Increases**

The Board understands the pressures put on current budgets given the increase in insurance, material and other outside influences and sees no way to mitigate that which is the price of doing business in the current financial climate. The Board supports the Council in their management of these factors to the best of its ability.

Trim Ref: 250327052964

Kaipoi-Tuahiwi Community Board
Submission to Draft Annual Plan 2025/26

4. **Rating Policy Changes**

While the Board prefers the current rating system which gives residents options in paying rates it understands the Council's reasoning in the current financial situation. The Board supports the proposed Remission Policy as an effective and efficient process.

5. **Development Contributions**

The Board is supportive of growth paying for growth and therefore supports the Council reviewing the Development Contributions.

6. **Other Issues**

Review of Drainage Rates

The Board is aware that a review of the current system of drainage rates has been considered in previous years and requests that this review be carried out during the 2025/26 financial year. The Board is concerned that many residents are being charged more than once with the current system and believe that this should be rectified sooner rather than later.

Environment and Greenspace Areas

The Board would request that staff be encouraged to work across departmental boundaries to ensure a consistent and holistic treatment of green/environment buffers are maintained such as the corridor from 46 Main North Road through to the Kaiapoi Lakes following the Courtney stream which could be used as a pollination corridor. Another corridor could be the implementation of the planting plan along the Passchendaele Path. These projects would be in keeping with the Council's Natural Environment Policy.

Town Entrances

The Board would like to encourage Greenspace staff to prioritise progress on work the town entrances during the next financial year so this work can be completed in a timely manner.

The Board would like to thank the Council for considering its submission to the Annual Plan and would like to commend the work done on managing to keep the rate rise as low as possible.

Kind regards



Jackie Watson
Chair
Kaiapoi-Tuahiwi Community Board

Kaiapoi-Tuahiwi Community Board
 Ruataniwha Kaiapoi Civic Centre
 176 Williams Street
 Kaiapoi
 7630

TRIM Ref: 250327053030

3 April 2025

The Chief Executive
 Environment Canterbury
 200 Tuam Street
CHRISTCHURCH, 8011

E-mail: mailroom@ecan.govt.nz

Dear Madam

SUBMISSION ON ENVIRONMENT CANTERBURY'S DRAFT 2025/26 ANNUAL PLAN

The Kaiapoi-Tuahiwi Community Board thanks Environment Canterbury (ECan) for the opportunity to submit on its Draft 2025/26 Annual Plan.

The Board acknowledges the drop-in rates from the proposed 15.5% in the Long Term Plan to 9.9%, however would like to note that as most of the matters referred to in the consultation document deals only with public transport which has little or no impact on the Waimakariri district and less so on the Woodend-Sefton Board area.

The Board notes that the District's public transport is not at an acceptable standard and does not go where people in the Waimakariri district need it to go. There is concern that a large portion of the district has no public transport at all. The Board would like to encourage the use of smaller busses that connects the districts communities, and routes that connect those communities to public places such as schools, business and retail on a regular basis in order to people to buy into using this service. This is vital for mainly the youth and elderly and would mitigate feeling of isolation and improve wellbeing.

The Board would also like to raise its concern on the lack of transparency in the consultation document of how previous large rates increases have been spent and the percentage of the spend on projects verses operating costs ie resourcing and restructures.

Thank you once again for the opportunity to comment.



J Watson
 Chairperson
 Kaiapoi-Tuahiwi Community Board

Contact: Kay Rabe, Governance Adviser com.board@wmk.govt.nz
 C/- Waimakariri District Council, Private Bag 1005, Rangiora
 7440.

Kaiapoi-Tuahiwi Community Board
 Ruataniwha Kaiapoi Civic Centre
 176 Williams Street
 Kaiapoi
 7630

Trim Reference: GOV/26-08-04 / 250227032285

27 February 2025

To: **New Zealand Transport Agency (NZTA)**

Subject: Regional Speed Review Consultation

From: **Kaiapoi-Tuahiwi Community Board**

Jackie Watson Chairperson (jackie.watson@wmk.govt.nz)

Contact: Kay Rabe, Governance Adviser com.board@wmk.govt.nz
 C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

SOUTH OF RANGIORA WOODEND ROAD TO SOUTH OF THE CAM RIVER BRIDGE SPEED CONSULTATION

The Kaiapoi-Woodend Community Board (the Board) appreciates the opportunity to provide feedback to the New Zealand Transport Agency (NZTA) on the speed limit south of Rangiora Woodend Road to south of the Cam River Bridge.

The Board would like to support Woodend-Sefton Community Board's submission attached (Trim Ref: 250226031382) in its entirety. As SH1 is the main conduit between Woodend-Sefton and Kaiapoi-Tuahiwi Community Boards, the Kaiapoi-Tuahiwi Community Board has the same concerns as expressed in the submission from the Woodend-Sefton Community Board.

Both communities will be adversely affected by an increase in speed on this stretch of road with the potential for more traffic accidents likely to occur with the increase to 100km/h.

Thank you once again for the opportunity to comment.



J Watson
 Chairperson
 Kaiapoi-Tuahiwi Community Board

Contact: Kay Rabe, Governance Adviser com.board@wmk.govt.nz
 C/- Waimakariri District Council, Private Bag 1005, Rangiora
 7440.

Kaiapoi-Tuahiwi Community Board

Williams Street, Kaiapoi
Private Bag 1005, Rangiora 7440

Gov-26-08-04 / 250909170999

3 September 2024

ATTN: Belfast to Pegasus Motorway and Woodend Bypass tolling consultation
NZ Transport Agency Waka Kotahi
PO Box 1479
Christchurch Mail Centre
Christchurch 8011

Email: bp2p@nzta.govt.nz

Dear Sir/ Madam

SUBMISSION ON THE TOLL PROPOSAL FOR BELFAST TO PEGASUS MOTORWAY AND WOODEND BYPASS

The Kaiapoi-Tuahiwi Community Board (the Board) thanks the NZ Transport Agency Waka Kotahi for the opportunity to provide a submission on the toll proposal for the Belfast to Pegasus Motorway and Woodend Bypass.

The Board has strongly supported the proposed Woodend Bypass and thus supports the project's objectives. However, the Board believes that the introduction of the proposed tolling will negate its original intent of reducing traffic to nearby communities. Hence, the Board endorses the attached Waimakariri District Council's submission on this matter.

The Board's concern is in relation to the requirement for a viable alternative route. The alternate route proposed by NZTA through Woodend and Kaiapoi using Williams Street and Smith Street is not feasible in this situation for the following reasons:

- safety aspects - with more vehicle accidents and risk to pedestrians and cyclists on local roads:
 - the alternate route goes past two primary schools, a preschool and on roads with a lot of businesses, residential properties and entries and exits from several subdivisions with people entering and exiting onto the road which means joining and crossing traffic flows
 - NZTA modelling predicts crash cost savings if motorists use the bypass, however crashes are more likely to occur when motorists are using the rural local roads.
 - concern around cyclist safety between Woodend and Kaiapoi with traffic levels on the road between Woodend and Williams Street (Pineacres). Students who live in Woodend, Pegasus, and Waikuku are in the Kaiapoi High School zone and having the option to cycle safely to school is a necessity.
- rat running to avoid the toll/s and the congestion on the alternate route – this will include rat running within Woodend, within Kaiapoi and through Tuahiwi. For example, for many Woodend and Ravenswood residents it will be difficult and much slower for them to travel on the Bypass section, and it would be faster and easier for them to travel through

Tuahiwi, with a primary school, preschool, marae and urupā, to Lineside Road and thus avoiding the tolls

- the increase in costs to ratepayers to maintain the local roads from traffic avoiding the toll road/s
- the alternate route for north bound traffic is to exit the existing motorway at the Lineside Road overpass and turn right into Smith Street. The right turning lane to Smith Street is relatively short which would back traffic up onto motorway as those wishing to turn left onto Lineside Road will be blocked by the right turning traffic waiting on a green light. Backing up traffic on the motorway will cause more accidents which affects us all
- there will be a new road for Pegasus residents to get to Woodend via Gladstone Road with a number of different exits onto the existing SH1. Many residents have said they will use this road rather than travel out to SH1 to travel on the bypass as it will be shorter and avoid the toll. This will affect the number of vehicles using the Bypass.

Other reasons for not tolling

The trip toll revenue from each light vehicle paying the \$1.25 toll is less than 29 cents. The only way it would make economic sense is if the toll level was higher and modelling shows the usage of the toll road would go down significantly if this was the case which would increase the effects on local roads. As the income provided from the toll will not pay for the road, unlike the Lyttelton Tunnel toll, there seems little point in collecting a sum that costs more to administer than is collected. Also, the new section of road bypassing Woodend is only 6km long and the remaining section which will be four-lanes is only just over 3.3 km. The cost of the toll is \$1.25 for each section one-way. This is out of proportion to the length of the roads and the time savings predicted.

Our request is that the Belfast to Pegasus Motorway and Woodend Bypass is toll free to allow the full benefits to be realised not only for the country but also for locals who face inequitable financial, social and safety costs if toll/s are imposed as the alternate route proposed is not viable.

The Board also believes the proposed pricing of the toll is unrealistic given the project is proposed to take five to eight years to complete. Given the rate of inflation and other increasing costs it is not likely that the proposed costs will in fact occur but be substantially increased. Therefore the Board believes that the timing of this consultation is completely inappropriate and should be carried out at a time when the project is close to completion.

The Board also was originally instigated to benefit the Woodend township but that should not be at the cost of other communities in the district.

The Board thanks you once again for the opportunity to comment.



Jackie Watson
Chairperson
Kaiapoi-Tuahiwi Community Board

Our Reference: EXT-39 / 250813149337

9 September 2025

ATTN: Belfast to Pegasus Motorway and Woodend Bypass tolling consultation
NZ Transport Agency Waka Kotahi
PO Box 1479
Christchurch Mail Centre
Christchurch 8011

Email: bp2p@nzta.govt.nz

Waimakariri District Council submission on the toll proposal for Belfast to Pegasus Motorway and Woodend Bypass

1. Introduction

- 1.1. The Waimakariri District Council (the Council) thanks the NZ Transport Agency Waka Kotahi for the opportunity to provide a submission on the toll proposal for Belfast to Pegasus Motorway and Woodend Bypass.
- 1.2. We note the NZ Transport Agency Waka Kotahi is consulting on the toll proposal for Belfast to Pegasus Motorway and Woodend Bypass until 9 September 2025.
- 1.3. The Waimakariri District Council has long advocated for and strongly supported the Belfast to Pegasus Motorway and Woodend Bypass. The Council considers this project to be critical for our community. The Council supports the project's objectives; however, the introduction of tolling as proposed will compromise its intent and effectiveness and disproportionately affect our local communities.
- 1.4. The Council does not support tolling of the Belfast to Pegasus Motorway and Woodend Bypass at the locations or at the levels suggested. The Council submits that the ineffectiveness of the proposed toll will negatively impact State Highway One users, North Canterbury and the Waimakariri District.

2. Background

- 2.1. Waimakariri District is located in the Canterbury Region, north of the Waimakariri River. The district is approximately 225,000 hectares in area and extends from Pegasus Bay in the east to the Puketeraki Ranges in the west. It lies within the takiwā of Ngāi Tūāhuriri, one of the primary hapū of Te Rūnanga o Ngāi Tahu. The district shares boundaries with Christchurch City to the south, Selwyn District to the south and west, and Hurunui District to the north.
- 2.2. The Waimakariri District is geographically diverse, ranging from provincial townships such as Rangiora and Kaiapoi, through to the remote high country farming area of Lees Valley. Eighty percent of the population is located in the east of the district and approximately 60 percent of residents live in the four main urban areas of Rangiora, Kaiapoi, Woodend/Pegasus and Oxford. The remainder live in smaller settlements or the district's rural area, including approximately 6000 on rural-residential or rural 'lifestyle' blocks.

- 2.3. Geographically, socio-culturally and economically, the Waimakariri District is primarily a peri-urban area. Residents are drawn to and identify with the outdoor lifestyle and recreation opportunities available in our district. However, due to its proximity to Christchurch City, the district has a significant and growing urban and peri-urban population. Consequently, primary production and construction are the two largest economic sectors in the district.
- 2.4. The district's population increased from 33,000 to 62,800 in the years 1996 - 2020 and is estimated in 2025 to be just over 74,000. The majority of Waimakariri's growth is on our Eastern (coastal) boundary, with a large proportion of growth being in the Pegasus/Ravenswood/Woodend area over the last decade. Our recently adopted District Plan further enables growth in this area, and the Council has anticipated infrastructure improvements, such as the Woodend Bypass, to enable this
- 2.5. This ongoing growth makes Waimakariri District the fourth largest territorial local authority of the South Island/ Te Wai Pounamu, with a population larger than Invercargill City, Nelson, Timaru, and the Queenstown-Lakes District. The ongoing increasing trend in the population has made it critical for our district to create and maintain efficient transport.
- 2.6. Outside of the main urban areas, the rural settlements that make up the balance of the district are sparsely populated, with these residents often needing to travel significant distances to access basic services. Although there are limited public transport options serving Rangiora, Kaiapoi, and Woodend/Pegasus, for much of the district, there are no public transport options available. This effectively means that for most of our district, there are no transport choices other than travel by private vehicles.

3. Key Submission Points

Supporting Growth and Efficiency in the Region

- 3.1. The Council has supported the Belfast to Pegasus project and has been an advocate for the Woodend Bypass project for over 25 years. We acknowledge that new infrastructure needs to be paid for. The Council is disappointed to have not been notified of the proposed tolls earlier, where this could have informed the spatial, district and other planning for the area. Additionally, there have been limited opportunities for meaningful engagement with our communities and residents.
- 3.2. The Council has protected the bypass corridor for decades, and the Woodend & Pegasus Strategy specifically considered how this asset will provide for and facilitate growth. Furthermore, the Council's role in recent years has included developing local road alignments to dovetail with future bypass interchanges and connections. Our strategic work in this space did not anticipate tolling as part of this project. Local connector roads have not been designed to cater for State Highway traffic negotiating the local network to avoid tolls.
- 3.3. The district's population increased from 33,000 to 62,800 in the years 1996-2020, and it is estimated in 2025 to be just over 74,000. The majority of Waimakariri's growth is on our Eastern (coastal) boundary, with a large proportion of growth being in the Pegasus/Ravenswood/Woodend area over the last decade. Our recently adopted District Plan further enables growth in this

area, and the Council has anticipated infrastructure improvements, such as the Woodend Bypass, to enable this.

- 3.4. The State Highway from Belfast to Pegasus is the key freight route north of Christchurch, and the growing population and increased traffic volumes are causing travel time and reliability issues along the corridor.
- 3.5. The Council is concerned that the introduction of a toll will increase the financial burden on local ratepayers, especially those in areas of deprivation, rural communities and others with a lack of alternative options or modes of transport. There are limited public transport options and with much of the district in rural areas this may leave residents with increasingly occurring “access to services” deprivation.
- 3.6. It is noted that other significant projects within the region, including the Ashburton Second Bridge and Brougham Street improvements, are not proposed to be tolled. A consistent approach across infrastructure projects should be considered.

Cost Efficiency of the Toll

- 3.7. The Council acknowledges that the Bypass requires funding for construction and long-term maintenance. However, the Council is concerned about the effectiveness of the tolling arrangements.
- 3.8. For a light vehicle toll of \$1.25, the administration costs of 80 cents will far exceed the residual revenue of 29 cents. The suggested toll, using the expected vehicle count, would only generate approximately \$5.3M revenue per year, whilst costing approximately \$13M to administer.
- 3.9. More than 21,000 vehicles use this section of State Highway 1 every day, with freight making up approximately 9% of all traffic. Although paying a higher toll for heavy vehicles, the North Canterbury residents of the Waimakariri and neighbouring Hurunui Districts will bear a large portion of the toll cost as they represent approximately 91% of the remaining users.
- 3.10. A single vehicle passing through the two proposed toll points twice a day would incur a \$5 per day toll for their commute; this could mean an annual cost to residents who commute to Christchurch daily of \$1,300 (260 days p.a.). This additional cost would have to be absorbed by household budgets that are already under pressure due to the cost of living.
- 3.11. Signalled changes to create universal Road User Charges should also be considered further by the Central Government. This is a significant change in how New Zealand’s roading infrastructure is funded and would, in effect, charge users twice when they use the toll roads, once for the distance driven and secondly through the tolls.

Availability and Safety of Alternative Routes

- 3.12. The Council submits that the suggested levels and locations of tolling will discourage usage and have the unintended consequence of creating behaviours of ‘rat running’ on local neighbouring roads. The roads where this may occur

have not been designed to carry these volumes of traffic and there are proposed speed limits changes to 30 km per hour around schools on these routes.

3.13. The road safety risks experienced in Woodend from State Highway 1 will therefore be diverted onto local roads, particularly impacting the following communities:

- Woodend: The proposal does not address the known safety and efficiency issues within Woodend, as significant traffic volumes would continue to utilise this route to avoid the toll.
- North Kaiapoi: Currently, the local road network is predominantly residential with businesses and a school along the corridor. The Council is particularly concerned about routing traffic through North Kaiapoi that potentially creates safety issues on Williams Street.
- Tuahiwi and the wider Māori Reserve 873: This area is of significant cultural significance and is already severely impacted by congestion on State Highway north of Lineside Road. Evening peak traffic shortcuts through Tuahiwi to avoid delays through the Woodend/Pineacres area. Tuahiwi is of cultural significance as it is the home of Ngāi Tūāhuriri and has played a vital role in Ngāi Tahu history. Within this settlement is the Tuahiwi Marae, Tuahiwi School and Pre-school.
- Southbrook/Lineside Road (SH71): Currently, a portion of traffic from North-East Rangiora and north of the Ashley River uses Woodend/Ravenswood to access State Highway 1 and travel South. With the introduction of a toll, it is likely drivers will re-route, resulting in increased traffic through Southbrook and travelling onto Lineside Road, impacting travel times further on an already severely congested route.

3.14. The Council has been in contact with the Principals of the local primary schools along the alternative routes. There are significant concerns around the safety and efficiency of these routes, which may be compounded by the additional traffic rat-running to avoid the tolls.

- Kaiapoi North School highlighted that on several occasions where the traffic was at a standstill outside the school and school buses were not able to drop off students in time for school to start. The potential for this to become an everyday occurrence poses a serious safety risk to children.
- Woodend School are concerned that the traffic using Woodend's SH1 as an alternative route undermines the entire rationale for the bypass, which is to remove heavy traffic and the volume of traffic from the township and create a safer environment for children, families, and pedestrians.
- Tuahiwi School hold concerns around the safety of their children and hold concerns about traffic that will now use our Pā as a thoroughfare.

- 3.15. The tolling assessment provided with this consultation, states there is a feasible free route available between Pineacres and Lineside Road. The Council submits that this is not the case and that it is unfair to North Kaiapoi residents to carry the burden of additional traffic travelling through their community when a viable alternative has not been proposed. The rat running traffic would cause substantial congestion, particularly through Kaiapoi. This would result in traffic volumes exceeding those experienced prior to the construction of the original motorway. The increased traffic would be at an additional time and cost to our community and is a lowered level of service.
- 3.16. The proposed alternative routes will impose significant cost on Council, and in some cases would not be feasible, either economically or in practice to upgrade. Increased maintenance costs on local roads designed to carry significantly less traffic would increase the financial burden on our district's ratepayers.

4. Summary of Position and Additional Recommendations

- 4.1. The Waimakariri District Council has strongly advocated for the Woodend Bypass and recognises its critical role in improving travel times, safety, connectivity and supporting growth. However, we ask that the following points be considered:
- The absence of viable, feasible alternative routes between Lineside Road and Pineacres makes tolling this section of road inequitable.
 - The proposal will increase traffic times for the public and negatively impact the traffic, condition and maintenance requirements of local roads.
 - The Council is also concerned about the deferring of safety risks from Woodend to North Kaiapoi, Tuahiwi and the wider Māori Reserve 873, Southbrook and other local roads.
 - The Council has concerns that the proposed tolling approach will undermine the project's intended benefits. The Council would support conducting further analysis of the traffic diversion impacts using a range of assumptions around driver behaviour and the capacity of alternative routes.
 - The Council asks that the design of the Bypass seek to maintain the natural waterways, flowpaths and protect the biological diversity of the area.
 - The Council also requests that consideration of the impacts of noise on adjacent properties be given as part of the project design process.

For the above reasons, the Council opposes the toll proposal of the Belfast to Pegasus Motorway and Woodend Bypass.

Our contact for service and questions is Sylvia Docherty – Policy & Corporate Planning Team Leader (03 266 9173 or sylvia.docherty@wmk.govt.nz).

Yours faithfully



Dan Gordon
Mayor
Waimakariri District Council



Jeff Millward
Chief Executive
Waimakariri District Council



Shona Powell
Chairperson,
Woodend-Sefton Community Board



Jackie Watson
Chairperson,
Kaiapoi-Tuahiwi Community Board



Jim Gerard
Chairperson,
Rangiora-Ashely Community Board



Sarah Barkle
Chairperson,
Oxford-Ohoka Community Board

Draft



215 High Street
Private Bag 1005
Rangiora 7440, New Zealand
Phone 0800 965 468
waimakariri.govt.nz

260112003765

KAIAPOI-TUAHIWI COMMUNITY BOARD

CHAIRPERSON'S REPORT

For the month of February 2026

Name: Jackie Watson

COMMUNITY INTERACTION	ISSUES RAISED	ACTION SUGGESTED
<i>i.e, Events, meetings, e-mails</i>	<i>i.e, Community Feedback and Concerns</i>	<i>i.e, Call for report, refer to Council, Service Request</i>
<i>All Boards Meeting</i>	<i>Annual Plan</i>	
<i>Humans of Waimakariri</i>	<i>Opening of Shelley Topp's project in Rangiora Library</i>	<i>Can be viewed online and will be added to</i>
<i>Opening of the Mel Eaton mural at the Chris Ruth Centre in Kaiapoi</i>	<i>Large number of physical and mentally challenged folk cared for in this impressive facility.</i>	
<i>Opening of The Stirling community centre and cafe</i>	<i>A huge turnout of seniors inspecting these impressive new facilities.</i>	
<i>Blackwell's Kaiapoi Fun Run</i>	<i>A big turnout of over 350 entrants in this year's event</i>	

- * *The purpose of the Chair's report is to provide a short update to Board members in relation to activities/meetings that you have attended or to provide general Board related information.*
- * *The Chair is urged to submit a written report in time for inclusion in the Community Board Agenda for the community's benefit.*

KAIAPOI-TUAHIWI COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of February

Member' Name: Brent Cairns

- Food Secure North Canterbury have organised 2 weeks of tours to visit edible/food forest gardens...tickets on sale on their website, along with videos of how to cook from Jo Seagar.
- Allin Drive reserve, consultation is complete, staff are working on design ideas based on feedback and budget.
- Woodend Beach Reserve – Greenspace Staff are working with PDU to finalise detailed design and tender documents before putting out a public tender for the civil works. This tender is planned to go out in April with work starting in the new financial year on site and the play space open to the public for Spring Summer 2026. Some work will be undertaken on site in preparation for the main contract work such as tree maintenance and staff will update the Board/TKOT once we have clearer dates for this work and how this will be managed. Staff are also working directly with a cultural artist for the artistic elements within this project such as the cladding on the toilet building.
- Waikuku - Pollinator patches and bird signs are installed in Waikuku Beach Pond area. There have been discussions around the amount of Japanese honeysuckle which is prevalent along the roadside leading to the pond. Works were undertaken in 2022 by roading (a trial which included smoothing the roots of the plants). Roading, with the help of Sophie, are looking into the maintenance of this area to try and find a long-term solution. Ashley Rakahuri Rivercare Group have completed the bird viewing platform and there will be an opening of this is on Friday 27 March, 4pm at the Waikuku Estuary.
- Kaiapoi River Carnival event to beheld on 14 March.
- NCF playground installation starts 23rd March.
- High Street retailer group are organising a two week promotion of Rangiora, that will have light shows and events planned for July.
- North Canterbury Neighbourhood Support Inc after consultation with members has changed to an incorporated charitable trust. This may mean that they will ask members from Com boards to join the committee as they have in the past.
- Welcome to Woodend Sign is with Larsen signs being manufactured.
- Pegasus residents Group fun day was well attended and well organised.
- Silverstream duck race, sold more ducks, raising more money for Kaiapoi Menzshed, helping their move to Courtney Drive.
- The Sterling opening, well worth visiting and have a cuppa in the open to public clubrooms, impressive facility.
- Concern about truck movements to build new Woodend Bypass.
- ENC will be hosting a Business Summit – a new flagship event – early bird tickets are on sale.

- Big Brothers Big Sisters event that will have Kieran Read speaking is in May.
 - Very well attended Volunteer expo was held at Rangiora library, resulted in one complaint from a user re so many people in the library.
 - Chamber Gallery hosted an international pianist Flavio Vallini, really good. Council helps fund some of these events, well worth attending.
-
- * *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*
 - * *Members are urged to submit written information exchange in time for inclusion in the Community Board Agenda for the community's benefit.*

KAIAPOI-TUAHIWI COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of February 2026

Member' Name: Shona Powell

- Waimakariri Access Group training for staff and elected members is on Thursday 12 March from 9am to noon at John Knox Church in Rangiora. The aim is to raise awareness of the issues disabled people face so that you can make good decisions around accessibility. Very close to capacity and only held once a year so please contact Martin Pugh martin.pugh@wmk.govt.nz to register.
 - Draft Youth Action Plan out for public consultation – closes 18th March.
 - Woodend Pegasus Area Strategy survey seeking community input open now, through 'Have Your Say' page on WDC website. One of the questions is if anyone has any ideas for a name for the new Plan (the current Strategy being reviewed is called the Woodend Pegasus Area Strategy).
 - Attended Hui with Ngai Tūāhuriri at Tuahiwi Marae along with the Mayor, Councillors and senior management.
 - Went along to the pop-up library in Pegasus. This is a three-month trial (Feb-April) and is going to areas around the District without a library. This provides an opportunity for locals to find out more about the service available, get books and get a library card if they don't have one. Well attended with a lot of parents and young children enjoying story time and a group from one of the childcare centres.
 - Ashley Rakahuri Rivercare Group are holding the official opening of the Annie Currie Viewing Platform at the estuary at Waikuku Beach on 27 March at 4pm. All welcome.
 - Drop-ins for draft Annual Plan consultation confirmed. This is a good opportunity to hear locals' thoughts.
 - Variety of 'Snap Send Solve' requests sent in and also followed up on a few for residents.
- * *The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.*
- * *Members are urged to submit written information exchange in time for inclusion in the Community Board Agenda for the community's benefit.*