

**MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT THE WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND ON MONDAY 9 FEBRUARY 2026 AT 5.30PM.**

**PRESENT**

M Paterson (Chairperson), A Thompson (Deputy Chairperson), B Cairns, J McLachlan, M Potter, S Powell and P Stone.

**IN ATTENDANCE**

Councillor T Bartle and Deputy Mayor Redmond (Virtual)

K LaValley (General Manager Planning, Regulation and Environment), J McBride (Roading and Transport Manager), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

One member of the public was present.

**1 APOLOGIES**

Nil.

**2 CONFLICTS OF INTEREST**

There were no conflicts declared.

**3 CONFIRMATION MINUTES**

**3.1 Minutes of the Woodend-Sefton Community Board Meeting – 8 December 2025**

Moved: P Stone

Seconded: M Potter

**THAT** the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated minutes of the Woodend-Sefton Community Board meeting held on 8 December 2025.

**CARRIED**

**3.2 Matters Arising (from minutes)**

There were no matters arising.

**3.3 Notes of the Woodend-Sefton Community Board Workshop – 8 December 2025**

Moved: S Powell

Seconded: P Stone

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the circulated notes of the Woodend-Sefton Community Board workshop held on 8 December 2025.

**CARRIED**

**4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY**

Nil.

## 5 ADJOURNED BUSINESS

Nil.

## 6 REPORTS

### 6.1 Request Approval of No Stopping Restrictions on Lacy Gate Place – N Puthupparambil (Transportation Engineer) and S Binder (Senior Transportation Engineer)

J McBride spoke to the report, noting that it sought a recommendation to the Utilities and Roading Committee regarding a request for a no-stopping restriction on Lacy Gate Place in Woodend. The request originated from a service request, and staff subsequently undertook consultation by sending letters to properties with access to the cul-de-sac. Of the five letters issued, four responses were received, all in support of the proposed no-stopping area.

B Cairns asked whose vehicles were parking in the area. J McBride advised that it was typically residents parking on the street, which had led to complaints from neighbouring properties. He noted that there remained ample on-street parking elsewhere in the vicinity.

Moved: S Powell

Seconded: B Cairns

**THAT** the Woodend-Sefton Community Board:

(a) **Receives** Report No. 250827158126.

*AND*

**THAT** the Woodend-Sefton Community Board recommends:

**THAT** the Utilities and Roading Committee:

(b) **Approves** installation of the following no-stopping restriction:

- Lacy Gate Place, from the western end of access to no. 12 to the eastern end of the access to no. 15, being a total length of 19.5m.

(c) **Notes** that consultation was undertaken with the properties adjoining the proposed no-stopping restriction, and four of the five responses received supported the proposal.

**CARRIED**

S Powell expressed support for the motion, noting that the installation of no-stopping restrictions from the western side of the access to No. 12 Lacy Gate Place through to the eastern side of the access to No. 15 was appropriate, given the configuration of the Lacy Gate Place cul-de-sac.

B Cairns agreed with S Powell and also supported the motion. He commended the staff for taking the service request on board and doing the investigation work they had done.

## 7 CORRESPONDENCE

### 7.1 Waikuku Pond Update

S Powell noted that the pollinator patches were not located where she expected, as discussed at a previous Board meeting. She requested feedback on why they had been located where they had.

Moved: P Stone

Seconded: A Thompson

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the Waikuku Pond Update memo (Trim: 251212238007).

**CARRIED**

## **8** **CHAIRPERSON'S REPORT**

### **8.1** **Chairperson's Report for December 2025 and January 2026**

The Chairperson highlighted the following:

- He received an email regarding electric motorbikes ramping at Gladstone Park.
- Concern over retention pond and drains near Petrie's Road and Copper Beach. Did a Snap, Send, Solve and found a bucket stuck in the pipe.
- An email was received regarding dust issues along Criglingtons Road in Sefton. Residents reported a significant and ongoing problem with dust generated by road traffic, noting that the issue has persisted for many years. Previous attempts to have the matter addressed were unsuccessful, and residents eventually ceased pursuing it. The dust levels were described as severe, requiring windows to remain closed at all times and resulting in patios and outdoor areas becoming covered in dirt within one to two days. Residents indicated that the situation was creating considerable work, distress, and health concerns.
- New Zealand Post proposed changes ceasing services.
- Attended Woodend Pegasus Area Strategy Planning Meeting.

Moved: M Paterson

Seconded: J McLachlan

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the verbal report from the Woodend-Sefton Community Board Chairperson.

**CARRIED**

## **9** **MATTERS FOR INFORMATION**

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 3 December 2025.
- 9.2. Kaiapoi-Tuahiwi Community Board Meeting Minutes 8 December 2025.
- 9.3. Rangiora-Ashley Community Board Meeting Minutes 10 December 2025.
- 9.4. Woodend Box Drain Treatment Facility Upgrade Project – Report to Council Meeting 2 December 2025 – Circulates to the Woodend-Sefton Community Board
- 9.5. Council Submissions to Central Government Consultations for September and October 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards.
- 9.6. Adoption of Community Board Submissions on Resource Management Matters Policy – Report to Council Meeting 2 December 2025 – Circulates to all Boards.
- 9.7. Adoption of Elected Members Expenses Policy – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.8. Elected Member Pecuniary Interests Register – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.9. Oxford-Ohoka Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.10. Kaiapoi-Tuahiwi Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards

- 9.11. Rangiora-Ashley Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.12. Woodend-Sefton Community Board Chairpersons Report for Period 1 January 2025 to 30 September 2025 – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.13. Health, Safety and Wellbeing Report October 2025 to Current – Report to Council Meeting 2 December 2025 – Circulates to all Boards
- 9.14. Rural Recycling Facility Options – Report to Utilities and Roading Committee Meeting 9 December 2025 – Circulates to the Rangiora-Ashley and Woodend-Sefton Community Boards
- 9.15. May 2025 Flood Recovery Progress Update and Project Update on Infrastructure Resilience Fund for 2024/25 and 2025/26 – Report to Utilities and Roading Committee Meeting 9 December 2025 – Circulates to all Boards
- 9.16. Update to Northern Pegasus Bay Advisory Group Terms of Reference – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards
- 9.17. Arohata te Awa Terms of Reference – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards
- 9.18. Aquatics December Update – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards
- 9.19. Libraries Update to December 2025 – Report to Community and Recreation Committee Meeting 16 December 2025 – Circulates to all Boards

Moved: M Paterson

Seconded: J McLachlan

**THAT** the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.19.

**CARRIED**

## **10 MEMBERS' INFORMATION EXCHANGE**

### **B Cairns**

- Food Secure North Canterbury would be hosting open weekends at gardens around the Waimakariri District in March 2026. The gardens focused on edible planting and food production, aiming to increase the number of residents growing their own food.
- A new Pegasus Community Watch vehicle was introduced.
- Eco Educate held its first trade garage sale, which was expected to become a regular event. Funds raised supported the Hope Trust's work across the district.
- The Freedom Lifestyle Village opened its clubrooms during the month. Attendees included visitors from as far as Lincoln, many of whom were considering moving into the over-50s village. Several visitors noted that the secure lock-up area for campervans was a key factor in their interest.
- Kaiapoi Promotions, through contractor Sarah Broughton, delivered the 14th Kaiapoi Waitangi Day event, which attracted one of the largest crowds to date, with numerous stalls and entertainment options.
- Planning for the Kaiapoi River Carnival on 14 March 2026 was well advanced, with the event primarily funded by local businesses.
- Kaiapoi High School enrolled 257 new students for the year. With the Ministry of Education setting the school's maximum roll at 1,100, the school was expected to exceed this by approximately 25 students. Rising rolls across contributing primary schools indicated that decisions regarding additional classrooms would soon be required.
- PRGI held its family fun day on 22 February, featuring live music and various activities.

- The Waimakariri Public Arts Trust called for expressions of interest from artists to create a sculpture in memory of Sir Howard Kippenberger. The Trust also continued developing a public sculpture trail on its website, with plaques at sculpture sites linking to online information via QR codes.
- The Annual Plan indicated an average rates increase of approximately 4.91%.
- The Council created a dedicated webpage consolidating information on local government reforms, along with the Council's submissions.
- The Waimakariri Libraries trialled a mobile library service aimed at bringing a curated selection of books, magazines, and other resources to communities without easy access to the district's physical libraries.
- The Draft Parking Bylaw was prepared for public consultation, with a hearing panel to present recommended changes to Council.
- A new sculpture was scheduled for installation at MainPower Stadium.

### **A Thompson**

- The intersection of Waikuku Beach Road with the state highway was noted as carrying significantly higher traffic volumes. It was observed that the intersection was not well designed and that visibility was poor. The matter had been raised with staff; however, it was acknowledged that responsibility for the issue lay with the New Zealand Transport Agency.

### **P Stone**

- Woodend Community Association:
  - Fruit Forest dreams – William Edwards from Woodend Beach had appealed to the Climate Campus for funding for the proposed Fruit Forest's trees, plants and soil. He aims to rally Woodend Primary School, while the Woodend Community Association and Woodend Lions were both keen to support a planting day, if the appeal succeeds.
  - Xmas Party in December - Great whānau turn-out with Santa visit and Magician. Very child-centred.
  - First meeting of the year was on 2 February 2026- Some of the Woodend Community Association committee's project ambitions in 2026 include:
    - Security cameras for the Woodend Beach Community – there were continual robberies.
    - Anzac Day event and other community days needed an adequate Sound System.
    - In any roading plans for the area during and post the Woodend Bypass, the School and Pre-School community needed to be prioritised and more pedestrian crossings and friendliness throughout the area.
  - Woodend Community Website - Lyanne Edwards would be volunteering time in the coming months to update the Woodend Community Association's website. The hope was that this would become another well-frequented online hub for information, events, promotions, and community stories/projects in progress.
- Family and Sexual Violence Network for Children and Young People - Te Puna Aonui (Central Govt agency) would be hosting a workshop with the sector on 12 February 2026 to present its review of the current system findings. The National Board of Cross-Agency CEs would be in attendance to discuss recommendations on suitable punishments for sexual violence.
- Waimakariri Access Group – She was looking forward to attending the first meeting of the year on 12 February 2026.
- Hope Trust and Lion's Den vandalism - After successfully gaining funding for a Heat Pump for the Lions Den at Rangiora-Woodend Road, installations were done at both premises at once. Shortly after, both premises were vandalised with the Heat Pumps broken into, despite security caging.

### **J McLachlan**

- Attended the Pegasus Community Centre Steering Group.

### **M Potter**

- Pegasus Residents Meeting – concerned about the New Zealand Post facilities closing.

### **S Powell**

- Local Government Reforms – A page was now available on the Council website that had information and links on the Local Government reforms, including the Resource Management Act, 1991 changes to the role and shape of regional Councils, the Building Act, Emergency Management System, development levies, and regulation around rates capping and how this was applied. As Council submissions were finalised, these are also being added.
- Library trialling a mobile service for a period of three months with a selection of books, magazines, and other library resources for communities that may not have easy access to physical libraries. This included Woodend, Ravenswood Lifestyle Village, Pegasus, Waikuku Beach and Sefton.
- The Council's 2026/27 Annual Plan consultation period would be 20 March to 20 April 2026. Drop-in sessions were planned at the Pegasus Community Cuppa and in Woodend in April 2026. She had asked if the date could be changed for Woodend, as it is presently scheduled for the Thursday evening before the Easter weekend.
- Issues or questions raised by residents include:
  - Line marking on main roads in Pegasus. This had been programmed for last year but was not implemented. This has now been completed.
  - Progress on the installation of beach matting at Waikuku Beach
  - Many residents have expressed their concern that New Zealand Post had announced the closure of existing postal agencies in Woodend and Pegasus.
- Draft Parking and Traffic Bylaw public consultation open now until 6 March 2026. Details online on the Have a Say page.

### **P Redmond**

- He cut the ribbon at the Freedom Lifestyle Village in Ravenswood. It was a huge investment in the district.
- Chaired Council meeting.

## **11 CONSULTATION PROJECTS**

### **11.1 Beach Users Survey 2025/26**

<https://letstalk.waimakariri.govt.nz/beach-users-survey-2025>

### **11.2 Libraries Survey 2025**

<https://letstalk.waimakariri.govt.nz/libraries-survey-2025>

The Board noted the consultation projects.

**12 BOARD FUNDING UPDATE**

**12.1 Board Discretionary Grant**

Balance as at 31 January 2026: \$7,455.

**12.2 General Landscaping Budget**

Balance as at 31 January 2026: \$14,640.

The Board noted the funding update.

**13 MEDIA ITEMS**

Nil.

**14 QUESTIONS UNDER STANDING ORDERS**

Nil.

**15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

**16 NEXT MEETING**

The next meeting of the Woodend-Sefton Community Board was scheduled for 5.30 pm, on Tuesday 10 March 2026 in the Sefton Public Hall.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 6:04PM.

**Workshop 6:00pm to 6:04pm**

- *Members Forum*
  - *Woodend-Sefton Community Board Plan*

**CONFIRMED**

M Paterson

Chairperson

10 March 2026

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Date