

**MINUTES OF THE MEETING OF THE WAIMAKARIRI DISTRICT COUNCIL HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI, ON TUESDAY, 6 MAY 2025, WHICH COMMENCED AT 9AM.**

**PRESENT**

Mayor D Gordon (Chairperson), Deputy Mayor N Atkinson, Councillors A Blackie, R Brine, B Cairns, J Goldsworthy, T Fulton, N Mealings, P Redmond, J Ward, and P Williams.

**IN ATTENDANCE**

J Millward (Chief Executive), C Brown (General Manager Community and Recreation), K LaValley (General Manager(Planning, Regulation and Environment), S Hart (General Manager Strategy Engagement and Economic Development), M Bacon (Development Planning Manager), W Harris (Planning Manager), S Docherty (Policy and Corporate Planning Team Leader), L Mealings (Graduate Policy Analyst), M Kwant (Senior Ranger Biodiversity) and C Fowler-Jenkins (Governance Support Officer).

**1. APOLOGIES**

There were no apologies.

**2. CONFLICTS OF INTEREST**

Deputy Mayor Atkinson and Councillor Mealings declared conflicts of interest in Items 6.1 and 6.2 as they were Commissioners for the District Plan.

**3. ACKNOWLEDGEMENTS**

The Mayor commended the excellent work done by staff during the severe weather on 30 April and 1 May 2025.

**4. CONFIRMATION OF MINUTES**

**4.1 Minutes of a meeting of the Waimakariri District Council held on Tuesday, 1 April 2025**

Moved: Councillor Goldsworthy

Seconded: Councillor Williams

**THAT** the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 1 April 2025.

**CARRIED**

**4.2 Minutes of a meeting of the Waimakariri District Council held on Tuesday, 22 April 2025**

Moved: Councillor Redmond

Seconded: Councillor Fulton

**THAT** the Council:

- (a) **Confirms**, as a true and correct record, the circulated Minutes of the Waimakariri District Council meeting held on Tuesday, 22 April 2025.

**CARRIED**

**MATTERS ARISING (from Minutes)**

Nil.

## 5. DEPUTATIONS AND PRESENTATIONS

Nil.

## 6. ADJOURNED BUSINESS

### 6.1 Delegations Under the Fast-track Approvals Act 2024 – W Harris (Planning Manager)

W Harris spoke to the report, noting it followed on from the previous report and workshop to the Council about the Fast Track Approvals Act, which came into force in December 2024. The proposed new delegations aligned with existing delegations established for the Resource Management Act 1991 and with the previous discussions with the Council.

Councillor Redmond asked what opportunity elected members would have to be involved in decision-making. W Harris explained that staff would liaise with the Mayor, the Chief Executive and Chairperson of the District Planning and Regulation Committee prior to making any decisions.

Councillor Fulton noted the recommendation, which required consultation, and queried whether this meant conveying the Councillors' wishes. Mayor Gordon saw it as ensuring that the Council's positions aligned with those of elected members.

Moved: Councillor Fulton

Seconded: Councillor Goldsworthy

**THAT** the Council:

- (a) **Receives** Report No. 250310038643.
- (b) **Notes** that the Delegations Manual enables the Chief Executive “to act on any matter in respect of which Council is empowered or directed by law”.
- (c) **Approves** an amendment to the Delegations Manual to include reference to the Fast-track Approvals Act 2024, as follows:

**Delegation to the Chief Executive**  
*For the purposes of performing his or her duties, Council delegates to the Chief Executive all powers and authority to act on any matter in respect of which Council is empowered or directed by law and Council policy to exercise or undertake, including (without limitation) under or pursuant to the Acts referred to below, except those powers or authorities in respect of which delegation is prohibited by the Act, or by other statute or regulation, or expressly excluded from this delegation.*

*This delegation includes (but is not limited to) the Council's powers, duties and responsibilities under or pursuant to the Local Government Act 2002, the Local Government Act 1974, the Health Act 1956, the Local Government Official Information and Meetings Act 1987, the Local Government (Rating) Act 2002, the Land Transport Act 1998, the Bylaws Act 1910, the Utilities Access Act 2010, the Dog Control Act 1996, the Litter Act 1979, the Privacy Act 2020, the Fast-track Approvals Act 2024 and the Reserves Act 1977.*
- (d) **Requires** staff to consult with the Mayor, District Planning and Regulation Committee Chair, and Chief Executive for the Council's position prior to responding to a Fast-track application.
- (e) **Approves** the amended delegations in S-DM 1048.
- (f) **Notes** that the Chief Executive may sub-delegate in accordance with the Delegations Manual, if desired and considered appropriate.

**CARRIED**

Councillor Fulton supported the motion as it seemed to be the best practical solution to the matter. He trusted the Mayor, the Chairperson of the District Planning and Regulation Committee, and the Chief Executive to ensure elected members' views were considered.

Councillor Goldsworthy noted that the matter was extensively discussed at the previous Council workshop, hence he was pleased to support the motion.

Councillor Redmond agreed with the previous speakers and also supported the motion.

Mayor Gordon believed that the delegation needed to rest with the Chief Executive; it would be his prerogative to subdelegate. However, it was essential that the Chief Executive exercised the delegation on the Council's behalf and ensured that elected members' views were sought before finalising the Council's position. He, therefore, supported the amended motion.

6.2 **Delegation to Make Decisions on Behalf of Council as Requiring Authority – K LaValley (General Manager Planning, Regulation and Environment)**

M Bacon spoke to the report, noting that the Council, as a territorial authority, was finalising its Proposed District Plan (PDP) and would shortly be making decisions on the PDP. Due to the conflict of interest that occurred with the Council having dual roles as both territorial authority and requiring authority for designations in the PDP, it was deemed appropriate to delegate the decision-making on behalf of the Council, requiring authority to the Chief Executive.

Councillor Redmond enquired how other authorities addressed this matter. M Bacon confirmed that other councils were taking a similar approach to the staff proposal.

Moved: Councillor Fulton

Seconded: Councillor Blackie

**THAT** the Council:

- (a) **Receives** Report No. 250321048476.
- (b) **Delegates** decision-making on behalf of the Council as a Requiring Authority on the Council designations in the Proposed District Plan to the Chief Executive.

**CARRIED**

6. **REPORTS**

6.1 **Northern Pegasus Bay Bylaw 2024 Implementation Plan and Advisory Group Terms of Reference** – L Mealings (Graduate Policy Analyst) and M Kwant (Senior Ranger Biodiversity)

L Mealings requested Council adoption of Northern Pegasus Bay Bylaw 2024 Implementation Plan (the plan) and to approve the updated terms of reference for the Northern Pegasus Bay Advisory Group.

The plan would give effect to the Northern Pegasus Bay Bylaw 2024, which the Council adopted in October 2024. It was split into eleven topics, each covering an essential aspect of the Bylaw to ensure effectiveness. The plan was deemed an example of good practice for bylaw development to ensure that the Council achieved the objectives set in bylaws. The plan was developed based on community feedback received during the bylaw review, changes made from the bylaw, and input from the Northern Pegasus Bay Advisory Group.

M Kwant noted that a key concern raised by the community was protecting the birdlife in the Ashley/Rakahuri Estuary. There was extensive discussion around how to control dogs in this area, which was considered a disturbance to the birdlife. The Council finally compromised, and dogs would be permitted on a lead in this area, which staff would promote through public awareness, education, and enforcement. Staff would also be looking at installing new signage in the 2025/26 financial year to reflect the changes.

M Kwant noted that staff supported the Ashley/Rakahuri Rivercare Group with the viewing platform that the Group were installing. Enforcement was ongoing, and staff would continue investigating how to target resources best to ensure effective enforcement.

L Mealings advised that the Northern Pegasus Bay Advisory Group was essential to successfully implementing the bylaw's objectives. The purpose and objectives remained the same; however, most of the changes proposed to the Group's Terms of Reference addressed transitioning from establishing the Group to a more permanent function that would sit alongside the bylaw.

Councillor Blackie believed the Northern Pegasus Bay Bylaw 2024 was as extensive as it could be considering current circumstances. However, the effective enforcement of the bylaw would hinge on the funds that the Council and Environment Canterbury (ECan) could allocate to the employment of Rangers. He thanked staff for their work on developing the Northern Pegasus Bay Bylaw 2024 Implementation Plan.

Responding to Councillor Fulton's question, M Kwant explained that the global consent from ECan would allow work to be done in the Coastal Hazardous Zone. Although the consenting process involved extensive work, it was worthwhile because staff did much work in this zone, which may trigger resource consents. The global consent was valid for the next 15 to 20 years.

Councillor Redmond asked if there had been any engagement with the Hurunui District Council over implementing the plan. L Mealings noted that staff recognised that the coastal area shared a boundary with the Hurunui District Council. To negate the risks of different rules along the coastal area, a provision was made for a Hurunui District Council representative on the Northern Pegasus Bay Advisory Group. Also, staff regularly communicated with the Hurunui District Council when they reviewed the Bylaw.

Moved: Councillor Blackie

Seconded: Councillor Ward

**THAT** the Council:

- (a) **Receives** Report No. 250331054911.
- (b) **Adopts** the attached Northern Pegasus Bay Bylaw 2024 Implementation Plan (Trim 250417068374).
- (c) **Approves** the attached draft updated Northern Pegasus Bay Advisory Group Terms of Reference (Trim 250305036386).
- (d) **Notes** that once adopted, the Northern Pegasus Bay Bylaw 2024 Implementation Plan will be next reviewed in 2029 alongside the Northern Pegasus Bay Bylaw 2024, unless an issue arises and an earlier review is necessitated.
- (e) **Nominates** the General Manager, Strategy, Engagement and Economic Development to approve any minor edits to the Northern Pegasus Bay Bylaw 2024 Implementation Plan (attachment i 250417068374) and Northern Pegasus Bay Advisory Group Terms of Reference (attachment ii 250305036386) as required.
- (f) **Circulates** this report to Community Boards for their information.

**CARRIED**

Councillor Ward supported the motion and commended staff on their work, which had been very well received by the community.

Mayor Gordon also supported the motion and acknowledged the extensive work done during the bylaw review. He believed the Council correctly decided to control dogs in the Ashley/Rakahuri Estuary area. He appreciated that not everyone would be pleased with that decision, but it had always been about progressing over time to achieve compliance. The Ashley/Rakahuri Estuary area was beautiful, and the Council wanted to ensure its biodiversity was protected; however, it also wanted to ensure that people were able to enjoy activities in the area.

6.2 **Submission to Central Government Consultations April 2025** – S Docherty (Policy and Corporate Planning Team Leader)

S Docherty took the report as read.

Councillor Cairns enquired whether staff could use Artificial Intelligence (AI) due to the large number of submissions they had to draft. S Docherty noted that staff did use Copilot, which helped provide an introductory summary of some consultation documents and proposed Bills. However, staff did not use AI when preparing the submission points.

Councillor Fulton questioned whether the Council used AI trainers. S Hart explained that the Council used Copilot because it maintained the level of security the Council needed for the confidential information it stored. A Champions Group worked with the Council's Information and Technology Team to investigate how AI could be applied in the Council's various functions under strict guidelines.

Moved: Councillor Ward

Seconded: Councillor Goldsworthy

**THAT** the Council:

- (a) **Receives** Report No. 250422069184.
- (b) **Endorses** the submission made on 22 April 2025 to the Government's Transport and Infrastructure Committee regarding the Land Transport Management (Time of Use Charging) Amendment Bill (Trim 250401056354).
- (c) **Endorses** the submission made on 24 April 2025 to Local Government New Zealand regarding the Electoral Reform draft position paper (Trim 250411063775).
- (d) **Endorses** the submission made on 24 April 2025 to the Water Services Authority - Taumata Arowai regarding the proposed wastewater environmental performance standards (Trim 250326052688).
- (e) **Endorses** the submission made on 24 April 2025 to Environment Canterbury regarding the Canterbury Water Zone Committees Review (Trim 250414064980).
- (f) **Endorses** the submission made on 24 April 2025 to Canterbury Museum regarding their draft Annual Plan 2025/2026 (Trim 250411063941).
- (g) **Endorses** the submission made on 24 April 2025 to Environment Canterbury regarding the Draft Canterbury Regional River Gravel Management Strategy (Trim 250414064998).
- (h) **Circulates** the report to the Community Boards for their information.

**CARRIED**

Councillor Ward thanked the Policy and Corporate Planning Team for drafting the large number of the Council's submissions in short time frames.

Mayor Gordon also acknowledged the excellent work the staff did on the drafting and managing the Council submissions. He supported the general use of AI in the Council under strict guidelines.

Councillor Mealings also commended staff for their hard work in compiling the Council's submissions and ensuring that Councillors were able to provide feedback.

6.3 **Council Submissions Process and Delegation** – S Docherty (Policy and Corporate Planning Team Leader)

S Docherty noted that staff had been drafting numerous submissions on behalf of the Council over the last few months. So, reviewing the consultation assessment and submission development process had been timely. Significant effort was made across the organisation to assist in preparing submissions, and staff reported weekly to the Management Team on the consultations that were underway. Staff had introduced a new process where consultations were rated on the risk and impact to the Council and the wider community. Staff was conscious of the tight time constraints when drafting submissions. Although staff would ideally like to table draft submissions at Council meetings to receive elected members' approval formally, it was simply not always possible. Hence, the Council was requested to delegate authority to the Mayor and the Chief Executive for final sign-off and approval of the Council submissions.

Councillor Redmond enquired how the assessment and submission development process addressed topics elected members may wish the Council to submit. S Docherty noted that staff intended to provide the Council with a weekly summary of consultations, and there may be an opportunity for the Council to provide feedback through that system.

Councillor Fulton queried if the weekly summary of consultations would include a risk evaluation. S Hart noted that staff provided a risk score and an explanation of the score to the Management Team, which could be included in the summary.

Moved: Councillor Redmond

Seconded: Councillor Fulton

**THAT** the Council:

- (a) **Receives** Report No. 250422069911.
- (b) **Approves** delegation of final review and signing of submissions on behalf of Waimakariri District Council to the Mayor and Chief Executive, where circumstances and/or timeframes do not allow approval by way of formal council resolution at a scheduled Council meeting in advance of the submission deadline.
- (c) **Notes** that where sign-off by the Mayor and Chief Executive is required as identified in recommendation (b), staff will provide draft submissions to the Council for review and feedback before final review and signing.
- (d) **Notes** that when time allows staff will arrange a Council workshop on the consultation topic to provide summary information and recommendations to inform a Council submission.
- (e) **Endorses** the introduction of a scoring approach to assess proposals in consultation topics to identify suitability of a Council or staff submission.
- (f) **Notes** a review of the process for preparing Council and staff submissions has introduced a new scoring approach to identify consultation topics that consider both the impact and risk to the Council and District.

- (g) **Notes** staff will introduce new steps to improve communication on submissions including a weekly summary of current consultations to Council and publicly sharing Council submissions once they have been reported to Council.
- (h) **Circulates** the report to the Community Boards for their information.

**CARRIED**

In supporting the motion Councillor Redmond noted his observation that the Council was inundated with requests for submissions and could not submit on everything. The assessment and submission development process seemed to be a good system for prioritising resources. If elected members had a topic that they were particularly interested in and had the Council's support, it could be prioritised.

Councillor Fulton also supported the motion and noted the merits of providing elected members with the consultation summary weekly.

## **7. HEALTH, SAFETY AND WELLBEING**

### **7.1 Health, Safety and Wellbeing Report March 2025 to Current - J Millward (Chief Executive)**

J Millward spoke to the report, noting that one of the adverse incidents was reported to the New Zealand Police because of its threatening nature.

Moved: Councillor Goldsworthy      Seconded: Councillor Cairns

**THAT** the Council:

- (a) **Receives** Report No 250415066993.
- (b) **Notes** that there were no notifiable incidents this month. The organisation is, so far as is reasonably practicable, compliant with the duties of a person conducting a business or undertaking (PCBU) as required by the Health and Safety at Work Act 2015.
- (c) **Circulates** this report to the Community Boards for their information.

**CARRIED**

Councillor Goldsworthy thanked J Millward for keeping Councillors informed.

## **8. REPORT FOR INFORMATION FROM COMMUNITY BOARDS**

### **8.1 Kowai Street Reserve Lighting – K Howat (Parks and Facilities Team Leader) and J Rae (Senior Advisor, Assets and Capital)**

### **8.2 Approval of Concept Plans for Ashley Picnic Grounds and Milton Memorial Community Reserve Toilets – G Stephens (Greenspace Design and Planning Team Leader) and J Rae (Senior Advisor, Assets and Capital)**

Moved: Councillor Goldsworthy      Seconded: Councillor Fulton

**THAT** the Council:

- (a) **Receive** Items 8.1 and 8.2 for information.

**CARRIED**

## 9. **COMMITTEE MINUTES FOR INFORMATION**

### 9.1 Minutes of the Audit and Risk Committee meeting 11 March 2025

Moved: Councillor Ward

Seconded: Deputy Mayor Atkinson

**THAT** the Council:

- (a) **Receive** Item 9.1 for information.

**CARRIED**

## 10. **COMMUNITY BOARD MINUTES FOR INFORMATION**

### 10.1 Minutes of the Oxford-Ohoka Community Board meeting 2 April 2025

### 10.2 Minutes of the Rangiora-Ashley Community Board meeting of 9 April 2025

### 10.3 Minutes of the Kaiapoi-Tuahiwi Community Board meeting of 14 April 2025

### 10.4 Minutes of the Woodend-Sefton Community Board meeting of 15 April 2025

Moved: Deputy Mayor Atkinson

Seconded: Councillor Ward

- (a) **THAT** Items 10.1 to 10.4 be received for information.

**CARRIED**

## 11. **COUNCIL PORTFOLIO UPDATES**

### 11.1 **Iwi Relationships** – Mayor Dan Gordon

The Mayor attended the Runanga Liaison meeting, which went well. He and J Millward were invited to a meeting with the Kaiapoi Pa Trustees.

### 11.2 **Greater Christchurch Partnership Update** – Mayor Dan Gordon

The Greater Christchurch Partnership was being reviewed to determine whether it was still fit for purpose. He understood that the reviewer would meet with all the representatives on the partnership panel and discuss whether changes should be considered in the future. The independent review would then be presented to the Council for endorsement of the Council's position.

### 11.3 **Government Reforms – Mayor Dan Gordon**

Busy responding to all the various forms of submissions.

### 11.4 **Canterbury Water Management Strategy** – Councillor Tim Fulton

The last Canterbury Water Management Strategy Waimakariri Zone Committee (CWMSW) meeting was held on 5 May 2025, which was an opportunity to recognise the contributions of current and past Committee members. There was some concern from members of the public that this would be the end of collaboration on water zone matters.

A Mayoral Forum meeting would be held on 30 May 2025, at which recommendations on the proposed future structure of the Zone Committees would be made. He did not believe this would be the end of the CWMSW's work or the collaboration with ECan and the community.

### 11.5 **Climate Change and Sustainability** – Councillor Niki Mealings

Councillor Mealings highlighted the following:

- Canterbury Climate Ecosystem Risk and Vulnerability Assessment was Regional-wide. Some Council and ECan staff served on the panel for the tender, which had been awarded to Wildlands. That work was now underway.



- Canterbury Climate Partnership Programme – Council staff presented at the Waimakariri Biodiversity Forum in April 2025, which was well received. Waimakariri Irrigation Limited invited Council staff on a field trip they had organised to indigenous biodiversity restoration projects on private farms.
- The Resilience Explorer Programme would contain not only Council data, mapping, and modelling but also community information, such as food needs.  
Councillor Cairns asked if this was the first time the Resilience Explorer Programme had been used for mapping food security. Councillor Mealings explained that Canterbury University developed the programme, and Christchurch City Council was using it first. However, this was its first use in the Waimakariri District.
- Current Council and District Climate Risk Assessment Projects - The Council originally did risk assessments for its utilities and roading projects and needed to assess the rest of its assets. That assessment proposal had been approved and would be underway soon.
- The Council's Principal Policy Analyst for Climate Change and Sustainability, V Spittal, had prepared a Climate Scenarios 101 Paper to assist staff in incorporating climate change into their work and inform the Council's next Long Term Plan. There had been some debate in the climate sector about how climate scenarios could be applied to local government work.
- One of the three key areas of the Future Coasts Project was the Ashley/Rakahuri River, and they were investigating how rising groundwater impacted land use. The preliminary findings showed that increasing groundwater impacted pasture cover.
- The Council just had an energy audit done on its pools. Staff were advised that, depending on the energy savings identified, the Council could be subsidised by up to 40%. The initial report indicated that the savings were sufficient for that full subsidy.

Councillor Fulton inquired if there had been an interaction with the local schools regarding planting. Councillor Mealings noted that it was included in the Natural Environment Strategy.

11.6 **International Relationships** – Deputy Mayor Neville Atkinson

Deputy Mayor Atkinson thanked J Millward for sorting the sound systems for the Rangiora and Kaiapoi Anzac Day Services.

11.7 **Property and Housing – Deputy Mayor Neville Atkinson**

The consultation on the Council's plans for the pensioner housing on Charles Street, Kaiapoi, was primarily positive.

12. **QUESTIONS**

Nil.

13. **URGENT GENERAL BUSINESS**

Nil.

14. **MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED**

*Section 48, Local Government Official Information and Meetings Act 1987.*

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it was moved:

Moved: Councillor Ward

Seconded: Councillor Goldsworthy

That the public be excluded from the following parts of the proceedings of this meeting.

- 14.1 Confirmation of Public Excluded Minutes of Council meeting of 1 April 2025
- 14.2 Partial Property Purchase – Southbrook Road
- 14.3 Contract 24/19 District Road Maintenance Contract – Update on Tender Process May 2025
- 14.4 Pegasus Community Centre – Consultation Feedback

The general subject of each matter considered while the public was excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution were as follows:

Item No.	Subject	Reason for excluding the public	Grounds for excluding the public-
<b>MINUTES</b>			
14.1	Confirmation of Public Excluded Minutes of Council meeting of 1 April 2025	Good reason to withhold exists under section 7	To protect the privacy of a natural person, including that of deceased natural persons, and to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). <b>LGOIMA Sections 7(2) (a) and (i).</b>
<b>REPORT</b>			
14.2	Partial Property Purchase – Southbrook Road	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiation and maintain legal privilege. <b>LGOIMA Section 7 (2)(a), (g), and (i).</b>
14.3	Contract 24/19 District Road Maintenance Contract – Update on Tender Process May 2025	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities". <b>LGOIMA Section 7(h)</b>
<b>MATTER REFERRED FROM THE WOODEND-SEFTON COMMUNITY BOARD</b>			
14.4	Pegasus Community Centre – Consultation Feedback	Good reason to withhold exists under section 7	To protect the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per <b>LGOIMA Section 7 (2)(a), (g) and (i)</b>

**CARRIED**

### **CLOSED MEETING**

*The public excluded portion of the meeting was held from 10:50am to 11:54am.*

### **Resolution to resume in Open Meeting**

Moved: Mayor Gordon

Seconded: Deputy Mayor Atkinson

**THAT** the Council

- (a) **Approved** the open meeting resuming, and the business discussed with the public excluded remains public excluded or as resolved in individual reports.

**CARRIED**

### **OPEN MEETING**

14.4 **Pegasus Community Centre – Consultation Feedback** – Isibea Clark (Project Manager)

Moved: Councillor Cairns

Seconded: Councillor Ward

**THAT** the Council:

- (a) **Receives** Report No. 250130015131.
- (b) **Approves** the Pegasus Community Centre developed design plan to progress to the detailed design phase and proceed to tender.
- (c) **Notes** \$5.296 million has been allocated for this project, with approximately \$1.1 million designated for land purchase and \$4.2 million for building construction, site works and fees.
- (d) **Notes** Staff will bring a tender approval report back to Council before any tender is awarded and will not award any provisional items unless budget allows.
- (e) **Notes** that staff have undertaken detailed consultation with the community regarding the preliminary design of the Pegasus Community Centre, and the majority of feedback was supportive of the current design.
- (f) **Notes** that the 'Developed Design' (~60% design stage) cost estimate for the Pegasus Community Centre building has been received and is over the current allocated budget. Staff will continue to value engineer the design to bring the overall costs down during subsequent design stages and a final pre-tender cost estimate will be produced.
- (g) **Notes** that staff will circulate a letter to submitters who provided contact information, informing them of the Council outcome.
- (h) **Resolves** that the recommendations in this report be made publicly available but that the contents of the report, attachments, discussion and minutes remain public excluded for reasons of protecting the privacy of natural persons and enabling the local authority to carry on without prejudice or disadvantage, negotiations (including commercial and industrial) negotiations and maintain legal professional privilege as per LGOIMA Section 7 (2)(a), (g) and (i).

**CARRIED**

15. **NEXT MEETING**

The next ordinary meeting of the Council was scheduled for Tuesday, 3 June 2025, commencing at 9am to be held in the Council Chamber, 215 High Street, Rangiora.

THERE BEING NO FURTHER BUSINESS, THE MEETING CONCLUDED AT 11:54AM.

**CONFIRMED**

\_\_\_\_\_  
Chairperson  
Mayor Dan Gordon

\_\_\_\_\_  
Date