

MINUTES OF THE INAUGURAL MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA, ON THURSDAY, 27 OCTOBER, AT 11AM.

PRESENT:

J Gerard (Chairperson) K Barnett (Deputy Chairperson), R Brine, I Campbell, M Clarke, L McClure, B McLaren, M Fleming, J Gerard, J Goldsworthy, J Ward, S Wilkinson, and P Williams.

IN ATTENDANCE

Mayor D Gordon, Deputy Mayor N Atkinson, and Councillor P Redmond.

J Millward (Acting Chief Executive), S Hart (General Manager, Strategy, Engagement and Economic Development), T Kunkel (Governance Team Leader) and E Stubbs (Governance Support Officer).

Seven members of the public were in attendance.

At the commencement of the meeting, the Acting Chief Executive, J Millward, took the Chair and welcomed the newly elected Board members and the members of the public to the inaugural meeting of the third term of the Rangiora-Ashley Community Board. A special word of welcome was extended to the Mayor, Dan Gordon.

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3 BOARD MEMBERS' DECLARATIONS

3.1 Local Government Act 2002 - Schedule 7 – Clause 14: Declaration by Member

The Chief Executive invited the Board members to read and sign declaration forms as required in terms of Clause 14 of Schedule 7 of the Local Government Act, 2002:

- Kirstyn Barnett
- Robbie Brine
- Ivan Campbell
- Murray Clarke
- Liz McClure
- Bruce McLaren
- Monique Fleming
- Jim Gerard Q.S.O
- Jason Goldsworthy
- Joan Ward
- Steve Wilkinson
- Paul Williams

4 REPORTS

4.1 Appointment of Chairperson and Deputy Chairperson – K Rabe (Governance Advisor)

J Millward introduced the report and explained the process for the Chair and Deputy Chair election process.

Moved: J Ward

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No: 220726126367.
- (b) **Resolves** to call for nominations of Chairperson and Deputy Chairperson and uses system (A) for voting in the event of more than one member being nominated.

CARRIED

Moved: J Ward

Seconded: K Barnett

- (c) **Appoints** Board Member Jim Gerard as Chairperson of the Rangiora-Ashley Community Board to take immediate effect from 27 October 2022 until the end of the 2022-25 triennial term in October 2025.
- (d) **Notes** Remuneration would be appropriately adjusted for the Chairperson from 28 October 2022.

CARRIED

The Acting Chief Executive then vacated the Chair in favour of the elected Chairperson, J Gerard.

J Gerard thanked the Board for electing him as Chairperson and looked forward to a term of cooperation for the betterment of the Rangiora-Ashley community.

J Gerard then called for nominations for the position of Deputy Chairperson.

Moved: P Williams

Seconded: S Wilkinson

THAT the Rangiora-Ashley Community Board:

- (e) **Appoints** Board Member Kirstyn Barnett as Deputy Chairperson of the Rangiora-Ashley Community Board to take immediate effect from 27 October 2022 until the end of the 2022-25 triennial term in October 2025.

CARRIED

4.2 **Local Government Act - First Meeting following the Triennial General Election Requirements – J Millward (Acting Chief Executive)**

S Hart took the report as read.

Moved: P Williams

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No 220726126459.
- (b) **Receives** legislative material that had been circulated.

CARRIED

4.3 **Elected Member Code of Conduct and Standing Orders – S Nichols (Governance Manager)**

T Kunkel spoke to the report, noting that the Standing Orders and Code of Conduct from the previous Board were still operative. The Code of Conduct and Standing Orders would be reviewed and brought to the Board for consideration in December 2022.

Moved: J Goldsworthy

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220727127524.
- (b) **Receives** the 2022 Elected Members Code of Conduct document (Trim 190625089193).
- (c) **Receives** the 2022 Community Board Standing Orders (Trim 201007134141).
- (d) **Notes** that both the Code of Conduct and Standing Orders would be reviewed by the Board at its December 2022 meeting.

CARRIED

4.4 **Rangiora-Ashley Community Board's meeting dates from October 2022 to December 2023 – Kay Rabe (Governance Advisor)**

Moved: K Barnett

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220726126479.
- (b) **Resolves** to hold Community Board meetings at the Council Chambers at the Rangiora Service Centre, 215 High Street, Rangiora, commencing at 7pm, on the following dates:
 - 9 November 2022
 - 14 December 2022
 - 15 February 2023*
 - 8 March 2023
 - 12 April 2023
 - 10 May 2023
 - 14 June 2023

- 12 July 2023
- 9 August 2023
- 13 September 2023
- 11 October 2023
- 8 November 2023
- 13 December 2023

* Noting the February 2023 meeting is the third Wednesday of the month due to the Council budget meeting scheduled.

CARRIED

5 QUESTIONS UNDER STANDING ORDERS

Nil.

6 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The first ordinary meeting of the Rangiora-Ashley Community Board was scheduled for 7pm, Wednesday, 9 November 2022, in the Council Chambers at the Rangiora Service Centre.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 11.20am.

CONFIRMED



Chairperson

9 November 2022

Date