

MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD HELD IN MEETING ROOM 1 (UPSTAIRS), RUATANIWHA KAIAPOI CIVIC CENTRE, 176 WILLIAMS STREET, KAIAPOI ON MONDAY 19 SEPTEMBER 2022 AT 5PM.

PRESENT

J Watson (Chairperson), J Meyer (Deputy Chairperson), N Atkinson, A Blackie and B Cairns.

IN ATTENDANCE

Councillors P Redmond and S Stewart (Kaiapoi-Woodend Ward Councillors).

C Brown (General Manager Community and Recreation), G Stephens (Greenspace Design and Planning Team Leader), T Stableford (Landscape Architect), S Nichols (Governance Manager), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

There were 10 members of the public present.

The Board observed a moment's silence to acknowledge the death of Her Majesty Queen Elizabeth II.

1 APOLOGIES

There were no apologies.

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board – 15 August 2022

Moved: J Watson Seconded: J Meyer

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 15 August 2022, as a true and accurate record.

CARRIED

3.2 Matters Arising

There were no matters arising.

PUBLIC EXCLUDED MINUTES *(Refer to public excluded agenda)*

3.3 Minutes of the public excluded portion of the Kaiapoi-Tuahiwi Community Board meeting held on 15 August 2022

Refer to Public Excluded minutes.

4 DEPUTATIONS AND PRESENTATIONS

4.1 Restoration of Boat by the Alwin G Heritage Trust on Regeneration Land

G Robertson spoke to the Board regarding the Alwin G Heritage Trust's proposal to preserve a scow, the Success, that once traded with the port at Kaiapoi. The scow in question was in relatively good order and was currently being stored in Nelson and fundraising was being undertaken to bring the boat to Kaiapoi. These vessels were becoming relatively rare so it would be an attraction for Kaiapoi River with the marina area turning into a magnificent feature for the town. The Trust were working with the Waimakariri District Council to lease land near the Coastguard premises to house the vessel while it was being restored. If done correctly this too could be an attraction for the town.

N Atkinson noted that since the article in the Kaiapoi Advocate had been published, the boats connection to Kaiapoi had become more apparent. A man by the name of Jack Hall used to own the boat and his grandson, Tony Hall, who lived near Kaiapoi was eager to talk to the Trust about the history of the boat.

J Watson asked if it was intended to use the Success, a sister ship of one that traded on the Kaiapoi River, to provide trips on the Kaiapoi River. G Robertson noted that the vessel would have historical and education benefits, and the intention was to have the boat operational.

4.2 Ben Croll and Ryan Molata – Disc Golf in Kaiapoi Domain

R Molata spoke to the Board noting that they proposed to install a nine hole disc golf course with baskets and tee pads accessible for anyone to play for free. He explained that disc golf entailed using a flying disc similar to a frisbee. Players threw the disc at targets using rules similar to golf. This was a growing sport in New Zealand and Kaiapoi Domain would be the first course in North Canterbury. There were currently fifty courses on New Zealand with four located in Canterbury which supported more than 2,000 active players. Jelly Park in Christchurch was the most popular disc golf course in Australasia. Due to its casual nature disc golf players could play whenever they wished and was suitable for all ages and demographics. Kaiapoi High School's PE teacher was keen to get students involved.

J Watson asked if the low trees were a problem. R Molata explained that the trees were actually what made the course more fun and challenging.

A Blackie asked who would be funding the project. R Molata confirmed that they were planning to do the majority of fundraising themselves.

N Atkinson enquired about the proposed timeline. R Molata explained that it depended on the Board's support, if they got the go ahead from the Board they were ready to start fundraising and purchasing the baskets and installing them.

J Meyer asked what happened when the discs got caught up in the trees. R Molata noted that it was possible that the discs could get caught up in the trees but the trees at the Domain were all well maintained. Disc golf players also had special tools that they could use to retrieve the discs without damage to the trees.

P Redmond asked what effect, if any, would this have on other recreational users of the Domain. R Molata noted that the way they had designed the course was so it would little impact on other users of the park. However if, at a later stage, there was a conflict with other users they were able to move the baskets and pads to other areas that were less used.

B Cairns asked if this would be a competition course. R Molata noted this was a nine hole course which would require players to complete it twice. They were hoping if the sport proved popular enough then a competition course could be looked at in the future.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Approval to Consult on Disc Golf Proposal for Kaiapoi Domain – G Stephens (Greenspace Design and Planning Team Leader)**

G Stephens took the report as read. He noted that when the Council encouraged increased activity in a domain or green area, it had a positive impact on the other users of the space, lowering vandalism and stranger danger.

J Watson noted that this was a request for approval to consult and asked how staff would target users of the Domain and its surrounds. G Stephens explained that there would be some temporary signs in the park with a link to the ' Lets Talk ' page. The easiest way to engage on a project like this would be through social media and the Council website.

J Watson also asked what the proposed timeframe was. G Stephens replied that once staff had the Board's approval consultation would start fairly quickly and it was hoped that a report would come to the incoming Board's first decision making meeting after the elections.

Moved: N Atkinson

Seconded: B Cairns

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. TRIM 220908155973.
- (b) **Approves** public consultation be carried out to seek feedback on the proposal to put a disc golf course in Kaiapoi Domain.
- (c) **Notes** following consultation staff would bring a summary of the feedback and recommendations for the Board's consideration and potential approval.
- (d) **Notes** the supporters of this proposal were seeking external funding from fundraising and sponsorships to cover the capital costs of the installation of the tees, cages and associated signage. They were keen to provide this asset at no cost to the Council by working with local businesses and funders.
- (e) **Notes** the recommendations within this report support Greenspace to achieve community outcomes within the following areas of wellbeing; Social Wellbeing, Economic Wellbeing, Environmental Wellbeing and Cultural Wellbeing

CARRIED

N Atkinson commented that this was a great concept, the Board would have to wait and see what the community thought and the best way to do that was to go out for consultation. He understood J Meyers concerns about the possible damage to the trees, as this was the only arboretum of old English trees in the district. There was plenty of parking at the Domain and it was very easy to get to so it was pretty well set up to be a successful initiative.

B Cairns thought that the key factor of this was that all ages would be accommodated as there was no age barrier. He imagined that this would activate the park and bring people to Kaiapoi which was a benefit for the town.

A Blackie thought this was an excellent proposal. He suggested that the incoming Board might consider helping the project by allocating some of its general landscaping fund towards the initiative.

6.2 **Memorial Seat: Chris Greengrass – G MacLeod (Greenspace Manager) and G Stephens (Design and Planning Team Leader)**

G Stephens spoke to the report which requested staff to investigate the possibility of erecting a memorial bench for Chris Greengrass. In summary staff were proposing a park bench in keeping with the ones along the Kaiapoi Marine Precinct to be located on the stopbank just past the Coastguard building looking back towards the library with the mountains as a backdrop. J Watson had worked with the Greengrass family who were supportive of the proposed location.

A Blackie asked about the quoted cost of the proposed bench, stating that the heavy Macrocarpa seating that the Council had installed in other coastal areas used to be around \$1,000. B Cairns noted that the benches in the food forest cost approximately \$1,600, therefore why was this bench going to cost \$6,000. G Stephens noted the type of seats A Blackie was talking about had recently been installed in Rangiora and had cost around \$3,500. The \$6,000 was based on the supply of the matching the seats in the area and included installation costs.

B Cairns asked if the seat had to be consistent with the other seating in the marine. G Stephens noted that this was a memorial done by the Board, and whilst staff would recommend that the furniture be consistent, it was certainly the Boards choice.

J Watson suggested letting the report lie on the table to enable the family members to be consulted on their preference for bench design. J Meyer agreed and suggested that he would be happy to move the motion. C Brown suggested the Board may like to adopt the recommendation with a slight amendment to the wording of recommendation (e) to read that the Board: "Agrees that J Watson consults the Greengrass family on their preferred design of the bench to be installed". J Meyer agreed to move the amended motion instead of leaving the report to lie on the table so as not to delay the project any further.

Moved: J Meyer

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report Trim No. 220907155458.
- (b) **Approves** the installation of a seat to be located on the bank of the Kaiapoi River on the on the northern stop bank to the east of the Coast Guard (refer image 1, Section 4.1 in this report).

- (c) **Approves** up to \$6,000 being funded from the Kaiapoi-Tuahiwi General Landscape Budget to purchase and install both the memorial seat and plaque.
- (d) **Approves** J Watson to work with the Greengrass family to formulate the inscription of the plaque.
- (e) **Approves** J Watson to work with the Greengrass family on the preferred design of the seat, which should be a wooden bench with arm rests.
- (f) **Notes** that the ongoing maintenance and operational cost of the seat would revert to the Council along with renewal at time of replacement for the assets.
- (g) **Notes** staff would engage with Environment Canterbury for approval to situate the seat on the stop bank.

CARRIED

6.3 **Raymond Herber Sculpture Location – T Stableford (Landscape Architect)**

T Stableford took the report as read noting the purpose was to seek approval, on behalf of the Waimakariri Public Arts Trust, to place a Raymond Herber sculpture in Silverstream Esplanade Reserve. She reminded the Board that it had previously allocated \$10,000 towards the installation of the sculpture.

B Cairns clarified that the proposed location of the sculptor was not on the side of the reserve which would potentially be built up. C Brown noted that the proposed site was on a stormwater retention reserve.

Moved: A Blackie

Seconded: J Watson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. TRIM 220908156055.
- (b) **Notes** that the proposed location of the sculpture at Silverstream Esplanade Reserve had been agreed between the Waimakariri Public Arts Trust and Greenspace staff.
- (c) **Approves** the location as shown on the map on page 5 of the report for the installation of the Raymond Herber sculpture in Silverstream Esplanade Reserve.
- (d) **Notes** that Greenspace staff would undertake the installation of the sculpture, and Waimakariri Public Arts Trust would own and maintain the sculpture.
- (e) **Notes** that the Kaiapoi–Tuahiwi Community Board had previously allocated \$10,000 from the its General Landscaping Budget towards the installation of the sculpture.

CARRIED

A Blackie commented that the Waimakariri Public Arts Trust had discussed this in detail and this was the best location in terms of keeping it safe from vandalism and salt air damage.

J Watson believed this was a very good location. She noted that the Waimakariri Public Arts Trust had donated another \$5,000 towards the sculpture and its installation.

6.4 **Road Naming – Lime Developments Limited – S Morrow (Rates Officer – Property Specialist)**

Moved: N Atkinson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220908156122
- (b) **Rescinds** the decision made by the Kaiapoi Road and Reserve Naming Committee on 27 July 2015 to approve the following road names (Riseley, Endacott and Fox) for a residential development of Silverstream subdivision, as the names are no longer required.
- (c) **Approves** the road names, Riseley, Endacott and Fox, to be added to the list of Pre-approved Road Names in Kaiapoi.
- (d) **Notes** the Pre-approved Road Naming list of Kaiapoi will be updated to include these names accordingly.

CARREID

6.5 **Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – K Rabe (Governance Advisor)**

K Rabe spoke to the report noting this was an annual report the Board received at the end of each financial year detailing the projects the Board had funded through its Discretionary Grant fund. It was unfortunate with the impact of covid that the Board had not been able to spend the full fund.

Moved: J Watson

Seconded: J Meyer

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** Report No. 220706114610.
- (b) **Notes** that of the \$7,570, which was allocated to the Board for the 2021/22 financial year, \$4,943 was distributed for events and projects within the community.
- (c) **Notes** \$2,627 which was carried forward to the 2022/23 financial will be added to the 2022/23 allocation of \$5,270, bringing the current financial year's a total to \$7,897.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

CARRIED

7 CORRESPONDENCE

Nil.

8 CHAIRPERSON'S REPORT

8.1 Chairperson's Report for August 2022

- Attended Kaiapoi Community Garden Trustees meeting.
- Met with staff regarding Waimakariri Public Arts Trust siting of sculptures.

- Attended the Board Chairs and Mayor's discussion.
- Attended the All Boards Briefing.
- University of Otago Medical Students had interviewed her as the Board Chairperson.
- Attended the Biodiversity Lecture by Dr Colin Meurk.
- Attended the Kaiapoi Community Patrol 30th Birthday Celebrations.
- Attended the Waimakariri Public Arts Trust's debrief of the Kaiapoi Art Expo.
- Met with Paula Eskett regarding a possible Rangiora Library mural.
- Attended the Kaiapoi High School Reunion Committee meeting.
- Attended the Creative Communities funding allocation meeting.
- Attended the All Together Kaiapoi Committee meeting.
- Attended the Waimakariri District Council Community Service Awards.
- Attended the Waimakariri Public Arts Trust meeting.
- Attended the Pines Beach Kairaki Association meeting.

Moved: J Watson

Seconded: N Atkinson

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 3 August 2022.
- 9.2 Woodend-Sefton Community Board Meeting Minutes 8 August 2022.
- 9.3 Rangiora-Ashley Community Board Meeting Minutes 10 July 2022.
- 9.4 Huria Reserve Heritage and Mahinga Kai Area – Lease Agreement for Establishment of co-governance arrangements – Report to Council Meeting 2 August 2022 – circulates to Kaiapoi-Tuahiwi Community Board.
- 9.5 Consultation; Conservation Reform Discussion Document & Exposure Drafts of Amendments to NPS Freshwater 2020 and NES Freshwater 2020 – Report to Council Meeting 2 August 2022 – circulates to all Boards.
- 9.6 Health Safety and Wellbeing Report July 2022 – Report to Council meeting 2 August 2022 – Circulates to all Boards.
- 9.7 Annual Report on Dog Control 2021/22 – report to District Planning and Regulation Committee meeting 23 August 2022 – circulates to all Boards.
- 9.8 Library Update to 4 August 2022 – Report to Community and Recreation Committee Meeting 16 August 2022 – Circulates to all boards.
- 9.9 Waka Kotahi Procedural Audit Report May 2022 – Report to Utilities and Roothing Committee Meeting 23 August 2022 – circulates to all boards.
- 9.10 2021-2022 Flood Events – Service Requests and Further Investigations Update – Report to Utilities and Roothing Committee Meeting 23 August 2022 – circulates to all boards.

Public Excluded

9.11 CWMS Zone Committee 2022 Membership Refresh Appointments – Report to Council Public Excluded Meeting 2 August 2022 – Circulates to all boards.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board

- a) **Receives** the information in Items 9.1 to 9.11.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

S Stewart

- At the Waimakariri Water Zone Committee there was discussion and presentation on the nitrate testing of private wells at Mandeville – this was an initiative coordinated by the Waimakariri Water Zone Committee in conjunction with Dr. Tim Chambers of Otago University who had received \$1.2 million from the Health Research Council to study the link between nitrate laden drinking water of over 5mg/l with the incidents of pre-term birth. Because of the concerns locally with 18,000 people on private wells, the Mandeville Residents Association, the Water Zone Committee and Dr Chambers spent the afternoon at Mandeville. There were 300 samples submitted 233 of which were potable water supplies of private wells in the district, five of which were over the maximum for nitrate drinking water standards and 40 were over 8mg/l which was concerning territory. There were retiring members of the Water Zone Committee and to new members that had been appointed.
- A Thompson had been appointed the first coordinator of the Waimakariri Biodiversity Trust, his job was to get the Trust up and running and potentially secure long term funding for it. The Trust, in partnership with the Council, organised the series of biodiversity lectures over the winter.

P Redmond

- Had a tour of the Sterling Development in Silverstream.
- The Council's Community Team organised a number of educational seminars – attended one on the Incorporated Societies Act. There were changes to the Act coming that would affect a lot of community groups.
- Attended the Ravenswood Cuppa.
- Attended the Council submission against Three Waters proposals before the Select Committee in Christchurch.
- Heard Minister Parker speak on the RMA Reform. Proposing fourteen regional entities.
- Economic Strategy Development Workshop.
- Invited to tour Sutton Tools factory in Kaiapoi – the factory was being relocated to Southbrook and a new factory was being built.
- Highlights the drop in session on intensification in Pegasus well attended – 'Friend of the Submitter' had attended.
- Attended a Biodiversity Lecture.
- On the North Canterbury Sport and Recreation Trust – sports awards 14 October 2022.
- Creative Communities 14 applicants for funding.

J Meyer

- Waimakariri Access Group had asked him to go back as an independent.
- Darnley Club had moved into the scout den. The Club had lost three Committee members over the last few months.

B Cairns

- Neighborhood Support North Canterbury was busy updating its database. Looking for more Committee members to join.
- Food Forest.
 - Saturday 17 September, large crowd attended the 5th birthday and gardening workshops, numbers were overwhelming.
 - Planning was underway for Rongoā course in November and Strawberry Fair in December.
 - Planted the first of the fruit trees at Clarkville Preschool. The students loved being involved and helped.
 - University of Otago medical students visited to understand the benefits of the food forest to the community.
 - Planting St Patrick's and North Kaiapoi Schools.
- All Boards Briefing.
- Biodiversity lecture – last lecture of the series.
- Residents calls and helped local business with entering national awards.
- Mandeville Three Waters – attended public meeting to learn the impact on Kaiapoi regarding flooding upstream.
- All Together Kaiapoi – Delivered welcome to Kaiapoi bags.
- GreyPower meeting – home care cuts were an issue, member numbers were falling.
- New Kaiapoi businesses – Golden Turmeric, 9Round Boxing, Eve Nails, and new craft market may start in October.
- NZRT12 Annual General Meeting.
- National Party Three Waters Public Meeting.
- Kairaki Residents meeting regarding flooding issues.
- Thanked J Meyer for his years of service and wished him luck in his retirement.

A Blackie

- Council Meeting
 - Extended the MOU for 12 months for the project on the south bank of the Kaiapoi River.
 - Approached by a project for some of the muba on the North Bank.
 - Presentation from the Beachgrove developers.
- Dewatering ponds down the river, staff had quotes coming in to pull them to pieces and be dewatered.
- Council signed off the new Mahinga Kai area.
- Woodend-Kaipoi cycleway had been lifted from priority 2 to priority 1.
- Motorhome delays July rains disclosed a soggy corner where the drainage was not adequate.

N Atkinson

- Blackwell's Department store was the recipient of the Business award at the Community Service Awards.
- Attended Wig Wednesday – fundraiser for child cancer.
- Opening of the Otautahi Christchurch social housing. Very impressive houses.
- Community Service Awards 21 September.
- 9Round gym opening.
- Sterling Village tour.
- District Plan. New RMA rules will be interesting.
- Meeting at Kairaki Beach regarding sewer issues.
- Greater Christchurch Partnership – spatial planning.
- Citizenship Ceremony.
- District Licensing Committee Hearing – Southern Grain. Decision had now been issued.
- Thanked J Watson for her leadership over the term.

11 CONSULTATION PROJECTS

Nil.

12 REGENERATION PROJECTS

12.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

The Board noted the regeneration projects.

13 BOARD FUNDING UPDATE

Board Discretionary Grant

Balance as at 31 August 2022: \$6,059.

General Landscaping Budget

Carryover from 2021/22: \$23,300

Allocation for 2022/23: \$26,190

Balance as at 31 August 2022: \$49,490.

The Board noted the funding update.

14 MEDIA ITEMS

Nil.

15 QUESTIONS UNDER STANDING ORDERS

There were no questions under standing orders.

16 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

There was no urgent general business.

17 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

Section 48, Local Government Official Information and Meetings Act 1987.

Moved: J Watson

Seconded: J Mayer

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution, are as follows:

Item N°	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
15.1	Minutes of the Public Excluded portion of the Kaiapoi-Tuahwi Community Board meeting 15 August 2022	Confirmation of Minutes	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1) (a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item N°	Reason for protection of interests	Ref NZS 9202:2003 Appendix A
15.1	To carry out commercial activities without prejudice	A2(b)ii

CARRIED

CLOSED MEETING

The Public Excluded section of the meeting occurred from 6.11pm to 6.20pm.

OPEN MEETING

NEXT MEETING

This is the final meeting of the Kaiapoi-Tuahwi Community Board for the 2019-2022 electoral term.

The new Kaiapoi-Tuahwi Community Board will be sworn into office late October 2022, with standard meetings resuming from mid-November 2022. Further Information will be advertised and listed on the Council's website.

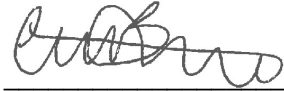
THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7:32pm.

<p><u>Workshop</u> (6.20pm to 6.35pm)</p> <ul style="list-style-type: none"> • <i>Workshop and Briefing Policy – S Nichols</i> <i>Board comfortable with one policy for both Council and Boards.</i>
--

CONFIRMED



Chairperson



Pp Chief Executive

1 November 2022

Date