

Rangiora-Ashley Community Board

Agenda

Wednesday 14 September 2022

7.00pm

*Council Chamber
215 High Street
Rangiora*

Members:

Jim Gerard Q.S.O (Chairperson)
Duncan Lundy (Deputy Chairperson)
Kirstyn Barnett
Robbie Brine
Murray Clarke
Monique Fleming
Jason Goldsworthy
Morris Harris
Sarah Lewis
Joan Ward
Andrew Wells
Paul Williams

AGENDA FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 14 SEPTEMBER 2022 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

	<u>BUSINESS</u>	PAGES
1.	<u>APOLOGIES</u>	
2.	<u>CONFLICTS OF INTEREST</u>	
3.	<u>CONFIRMATION OF MINUTES</u>	
3.1.	<u>Minutes of the Rangiora-Ashley Community Board – 10 August 2022</u>	6-18
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Confirms , as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting, held on 10 August 2022.	
3.2.	<u>Matters Arising</u>	
	In reference to item 4.1 Medical Hub and Respite Care	
	Management would like to clarify that the condition on the consent to close at 10pm was not imposed by the Council but rather that it was requested within the consent by the applicant, and assurance from the applicant that patients requiring care prior to 10pm would still be attended and treated.	
4.	<u>DEPUTATIONS AND PRESENTATIONS</u>	
5.	<u>ADJOURNED BUSINESS</u>	
	Nil.	
6.	<u>REPORTS</u>	
6.1.	<u>Removal of Tree in Drainage Reserve – Grant MacLeod (Greenspace Manager)</u>	19-22
	<i>RECOMMENDATION</i>	
	THAT the Rangiora-Ashley Community Board:	
	(a) Receives Report No TRIM. 220902151886	

- (b) **Approves** the removal of the Alder tree adjacent to 18 Oxford Road.
- (c) **Approves** Greenspace staff to replace the Alder with a suitable, low-growing, native shrub planting along the boundary of the Drainage reserve and 18 Oxford Road.
- (d) **Notes** the cost will be covered through existing Greenspace budget. Removal of the Alder tree and replacement planting is estimated at up to \$1,500.00. A low planting would also remove the need for mowing and be in keeping with the aesthetic of the riparian plantings of the reserve.

6.2. **Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022 – Kay Rabe (Governance Advisor)**

RECOMMENDATION

23-26

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220628109514.
- (b) **Notes** that of the \$16,970, which was allocated to the Board for the 2021/22 financial year, \$9,061 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$7,909 was carried forward to the 2022/23 financial year and added to the 2022/23 allocation of \$10,160, bringing the current financial year's total to \$18,069.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

7. **CORRESPONDENCE**

7.1. **Letter from K Wheeler regarding Traffic Circles (Trim 220818142776)**

30

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the items in 7.1.

8. **CHAIRPERSON'S REPORT**

8.1. **Chair's Diary for August 2022**

31-32

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** report No. 220902152324.

9. **MATTERS FOR INFORMATION**

- 9.1. **Oxford-Ohoka Community Board Meeting Minutes 3 August 2022.**
- 9.2. **Woodend-Sefton Community Board Meeting Minutes 8 August 2022.**
- 9.3. **Kaiapoi-Tuahwi Community Board Meeting Minutes 15 August 2022.**
- 9.4. **Consultation; Conservation Reform Discussion Document & Exposure Drafts of Amendments to NPS Freshwater 2020 and NES Freshwater**

2020 – Report to Council Meeting 2 August 2022 – circulates to all Boards.

- 9.5. Health Safety and Wellbeing Report July 2022 – Report to Council meeting 2 August 2022 – Circulates to all Boards.
- 9.6. Annual Report on Dog Control 2021/22 – report to District Planning and Regulation Committee meeting 23 August 2022 – circulates to all Boards.
- 9.7. Library Update to 4 August 2022 – Report to Community and Recreation Committee Meeting 16 August 2022 – Circulates to all boards.
- 9.8. Waka Kotahi Procedural Audit Report May 2022 – Report to Utilities and Roading Committee Meeting 23 August 2022 – circulates to all boards.
- 9.9. 2021-2022 Flood Events – Service Requests and Further Investigations Update – Report to Utilities and Roading Committee Meeting 23 August 2022 – circulates to all boards.

Public Excluded

- 9.10. CWMS Zone Committee 2022 Membership Refresh Appointments – Report to Council Public Excluded Meeting 2 August 2022 – Circulates to all boards.

RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.10.

Note:

- 1. *The links for Matters for Information were circulated separately to members.*

10. MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE

12.1. **Board Discretionary Grant**

Balance as at 31 August 2022: \$18,069.

12.2. **General Landscaping Fund**

Carryover from 2020/21: \$1,580.

Allocation for 2021/22: \$25,430.

Balance as at 31 August 2022: \$27,010.

13. MEDIA ITEMS

14. QUESTIONS UNDER STANDING ORDERS

15. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

This is the final meeting of the Rangiora-Ashley Community Board for the 2019-2022 electoral term.

The new Rangiora-Ashley Community Board will be sworn into office late October 2022, with standard meetings resuming from mid-November 2022. Further Information will be advertised and listed on the Council's website.

Workshop

- *Workshop and Briefing Policy – S Nichols (Governance Manager) (See report attached) 33-45*
- *Members Forum*

**MINUTES FOR THE MEETING OF THE RANGIORA-ASHLEY COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON
WEDNESDAY 10 AUGUST 2022 AT 7PM.**

PRESENT

J Gerard (Chairperson), D Lundy (Deputy Chairperson), K Barnett, R Brine, M Clarke, M Fleming, J Goldsworthy, M Harris, S Lewis, J Ward and P Williams (Virtual).

IN ATTENDANCE

Mayor D Gordon

J Millward (Acting Chief Executive), D Young (Senior Engineering Advisor). T Stableford (Landscape Architect), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

1. APOLOGIES

Moved: J Gerard

Seconded: D Lundy

THAT an apology for absence be received and sustained from A Wells.

CARRIED

2. CONFLICTS OF INTEREST

There were no conflicts declared.

3. CONFIRMATION OF MINUTES

3.1. Minutes of the Rangiora-Ashley Community Board – 8 June 2022

Moved: J Goldsworthy

Seconded: M Fleming

THAT the Rangiora-Ashley Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Rangiora-Ashley Community Board meeting held on 8 June 2022.

CARRIED

3.2. Matters Arising

There were no matters arising.

4. DEPUTATIONS AND PRESENTATIONS

4.1. Update on the Medical Hub and Respite Care – Dr Ojala (Virtually)

Dr Ojala spoke to the Board, noting that he was the Executive Director of Facilities and Infrastructure for Waitaha Canterbury and the West Coast under the new Health New Zealand structure. He explained that they had completed the demolition of the old medical facility in Rangiora and were now developing an integrated Health Facility Hub under a lease agreement. However, the site's development was progressing slower than anticipated, and they had perhaps underestimated the timeframes of the resource consent process. Dr Ojala advised that Waitaha Canterbury had worked with the Council on the consenting process so that the affected neighbours would be suitably consulted about the proposed changes to the facility. It was his understanding that most of that consultation process had now been concluded and the

resource consent process was proceeding, although there were several concerns that the Council had raised, such as the driveway access.

Dr Ojala noted that the designs for the facility were complete, and Waitaha Canterbury was liaising with third parties about providing a radiology facility and a pharmacy. The construction costs of the facility were quite substantial, however, Waitaha Canterbury remained firmly committed to the development of the facility. Once the resource consent process had been completed, Waitaha Canterbury would issue a tender for the facility's construction. The on-site works were anticipated to commence in April 2023, and the conclusion of that facility would be relatively early in 2024. Dr Ojala confirmed that the Rangiora-Ashley Community Board be kept updated on the progress of the development of the Health Facility Hub.

M Fleming noted that originally Rangiora Hospital was built so that the community would have access to respite care after surgeries. She, therefore, questioned if community members would be allowed to use vacant rooms at the facility to recuperate after being hospitalised. Dr Ojala commented that Waitaha Canterbury was currently grappling with a lack of qualified nursing staff, which meant they carefully had to consider the deployment of their limited resources. Hence, the provision of respite care was not considered at the Health Facility Hub, as the service could be more effectively provided at other Waitaha Canterbury facilities.

M Fleming also asked if specialised care would be provided through the Health Facility Hub. Dr Ojala noted that outpatient activities were certainly possible, and Waitaha Canterbury was investigating the different ways of delivering this care. They would ideally wish to have some specialised care at the facility, however, it would be depended on the demand for such activities.

In response to a question by D Lundy, Dr Ojala agreed that Waitaha Canterbury needed to advise the public about their plans for the Health Facility Hub and the envisioned timeframes.

M Harris thought that the community frustration came from the fact that the population in the Waimakariri District had grown substantially over time. Yet, no health care facilities were developed to meet the community's needs. Dr Ojala noted that Waitaha Canterbury aimed to make every dollar count in the health space and to ensure that communities were provided with the best health care possible.

J Ward noted that the Waimakariri District looked forward to progressing the Health Facility Hub, as it was much needed. People, particularly the ageing population, were frustrated by having to travel to Christchurch to access after-hours emergency services. She commented that many people who were unable to drive to Christchurch at night currently called St. Johns Ambulance. In contrast, they could easily drive to a Health Facility Hub in Rangiora. She, therefore, believed that having such a facility in the district would greatly assist in alleviating the pressure from St. Johns Ambulance Services. Dr Ojala advised that Waitaha Canterbury had a close working relationship with St. Johns Ambulance Services and depended on them to ensure that the community received fast and good care. However, providing after-hours emergency services at the Health Facility Hub would not be possible as the resource consent restricted the facility's operating hours to 10pm.

P Williams thanked Dr Ojala for his presentation, commenting that many people in the Waimakariri District were waiting for Health Facility Hub to be developed. He asked if Mobile Surgical Unit would still be operating after the development of the facility. Dr Ojala noted that the Mobile Surgical Unit was a much-specialised unit designed and built to be used for a wide range of day surgery, which was deployed in areas with the most need.

K Barnett sought clarity around the proposed operating hours of the Health Facility Hub Dr Ojala noted that he understood that in terms of the resource consent, the Council required the facility to be closed by 10pm.

5. **ADJOURNED BUSINESS**

Nil.

6. **REPORTS**

6.1. **Adoption of the Waimakariri District Walking and Cycling Network Plan and Infrastructure Prioritisation Programme – D Young (Senior Engineering Advisor) and A Mace-Cochrane (Graduate Engineer)**

D Young took the report as read and provided the Board with an overview of the recommendation. He noted that Council staff wanted to show both the Community Board and the broader community that the public feedback had been taken into account and was reflected in recommendations. He noted that the Council had set up a Walking and Cycling Reference Group to assist with this project, which was now essentially completed. However, Council staff believed there was merit in reinstating this Group, with a change in their Terms of Reference to assist in a number of other activities currently underway in relation to cycle ways. In conclusion, D Young gave a brief overview of possible funding sources being investigated to achieve outcomes in the future.

J Gerard enquired if the Walking and Cycling Reference Group would be reinstated after the upcoming Local Government elections. D Young noted that Council staff had not yet considered how the Reference Group would operate after the elections.

M Harris asked if the footpath to be constructed in Tuahiwi, at the cost of \$450,000, would be located in the village. D Young explained that the path would run from the five crossroads to Revells Road.

D Lundy expressed a concern that the Council were raising the community's expectation by adopting the Waimakariri District Walking and Cycling Network Plan. He requested clarity on the standard that the paths would be built to and if they would be built to such a high standard that only a limited number of kilometres per year would be built. D Young noted the Council was leaning towards staging some of the paths by putting down hard-packed gravel to be surfaced later with either chip or hot mix. However, during public consultation, several cyclists commented that the gravel surfaces may not be sufficiently attractive for cyclists.

K Barnett found the report very complicated, and she questioned if Council staff was confident the report's information was sufficient for the Board to adopt the prioritisation list. D Young acknowledged the complexity of the matter, however, he noted that the Board could make recommendations if they disagreed with the prioritisation list.

K Barnett enquired why priority one mainly focused on the area in and around Rangiora when the Council's Walking and Cycling Strategies had always highlighted the need to link Woodend and Kaiapoi to date. D Young explained that Council staff ranked the priorities by scoring them against a multi-criteria analysis. The Rangiora links scored particular high because of the challenges with Southbrook Road. Council staff did not believe that a Woodend and Kaiapoi link held the same urgent need for intervention.

S Lewis agreed with K Barnett that the matter was quite complex. She noted that Board members lived in different areas, so it was difficult for them to comment on the Network Plan as a whole. D Young believed that it was important that if the Board recommended the approval of the Walking and Cycling Network Plan, they list the amendments from what the Board had previously adopted.

D Lundy asked if the Council had considered intergenerational funding for this project. D Young commented that intergenerational equity was always tricky regarding which group of ratepayers were best placed to pay for a particular improvement. However, he noted that the vast majority of the paths on the map would not be funded for many years.

M Fleming questioned if a higher priority would be placed on developing paths around rural schools because children were the most vulnerable. D Young stated that the Board needed to recommend that these pathways be moved up the priority list.

M Clarke enquired if these cycleways would be used as shared paths. D Young noted that there were grade one, two and three paths. The grade one paths would be shared paths, whereas the grade three would just be painted lines along the road, which would not be shared.

P Williams sought clarity on why the Council was planning to install cycleways down Southbrook Road, which was the busiest road in Rangiora. He questioned if it would not be safer to encourage cyclists to use an alternative route. D Young explained that there was a difference between a cycle path intended to attract a wide range of users and allowing a safe space on the road for cyclists. The Council chose to do the latter down Southbrook Road because not allowing room for cyclists would be hazardous. However, the Council was also looking at installing a safer cycling path as an alternative to Southbrook Road.

P Williams noted that by painting the lines down Southbrook Road, the Council condoned people cycling along the busiest road in the Waimakariri District. D Young commented that the Council did not have a safer option yet, and likely some cyclists would always need to use Southbrook Road because of the location of some schools.

J Ward noted that the Rangiora to Fernside to Oxford link was under Option three. She asked if the Council intended to develop the cycleway to Oxford in the old railway reserve. D Young clarified that this link was under Option three to allow the Council to explore various options, which may include the old railway reserve.

D Lundy enquired if there were any challenges with existing infrastructure, such as culverts and bridges being unable to accommodate the proposed cycleways. D Young advised this was why the Council needed such an extensive plan because once the plan was approved, any future infrastructure built would be designed to cater for the approved cycleways.

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220628109399.
- (b) **Notes** that formal submissions from the Oxford-Ohoka and Woodend-Sefton Community Boards had been taken into account with the recommendations below.
- (c) **Notes** that any further feedback from the Board from this meeting would be included for the Council's consideration.

RECOMMENDS THAT the Council:

- (d) **Receives** Report No. 220628109399 (v2).
- (e) **Adopts** the recommended Walking and Cycling Network Plan (refer to Attachment i).
- (f) **Adopts** in principle the amended Walking and Cycling Network Plan prioritisation programme (refer to Attachment ii).
- (g) **Notes** the following additions were recommended to the draft Walking and Cycling Plan based on community and Community Board submissions:
 - a. **North Eyre Road** (between No. 10 Road and Earlys Road).
 - b. **North Eyre Road** (between Poyntzs Road and Tram Road).
 - c. **Two Chain Road** (between Pattersons Road and North Eyre Road).
 - d. **Pattersons Road** (between Two Chain Road and Wards Road).
 - e. **Wards Road** (between Makybe Drive and Pattersons Road).
 - f. **Whites Road** (between Mill Road, Ohoka, and Tram Road).
 - g. **Tram Road** (upgrade of level of service between Whites Road and Mandeville Town).
 - h. **Easterbrook Road** (from Cust River – bridge from Bradleys Road to Fernside Road).
 - i. **Fernside Road** (between Easterbrook Road and Townsend Road).
 - j. **Townsend Road** (upgrade of level of service between Fernside Road and the South Brook).
 - k. **Mill Road, Ohoka** (between Threlkelds Road and Christmas Road).
 - l. **Christmas Road** (between Mill Road, Ohoka, and Butchers Road).
 - m. **Butchers Road** (between Christmas Road and Ohoka Road).
 - n. **Bramleys Road** (between Tuahiwi Road and Lineside Road).
 - o. **Greens Road** (between Tuahiwi Road and Church Bush Road).
 - p. **Church Bush Road** (between Greens Road and Tuahiwi Road).
 - q. **Te Pouapatuki Road** (between Greens Road and Rangiora Woodend Road).
 - r. **State Highway One** (between Gressons Road and Pegasus Boulevard).
 - s. **Bridge Street** (between Reserve Road and the beach access).
 - t. **Domain Terrace** (between Park Terrace and the campground access).

- u. **Waikuku Beach Domain** (between Domain Terrace and Reserve Road).
 - v. **Cones Road** (between Dixons Road and Carrs Road).
 - w. **Carrs Road** (between Cones Road and Station Road).
 - x. **Station Road** (between Carrs Road and Loburn Whiterock Road).
 - y. **Hodgsons Road** (between Swamp Road and 110 Hodgsons Road).
 - z. **Loburn Whiterock Road** (upgrade level of service between Loburn Domain and Dixons Road).
- (h) **Recommends** that staff re-instate the Walking and Cycling Reference Group under new Terms of Reference, to review and consider the priorities annually and refer back to the Community Board for consideration. Which staff would draft and bring back to Council in a separate report.
- (i) **Notes** that there was a budget of \$490,000 within PJ101229.000.5135 for the 2022/23 financial year, of which, \$40,000 was allocated towards the design of walking and cycling infrastructure within the priority one group, with the remainder contributing to wayfinding and other signage, addressing existing deficiencies in the network, and beginning the priority one projects.
- (j) **Notes** that there was a budget of \$660,000 within PJ101229.000.5135 for the construction of walking and cycling infrastructure in the 2023/24 financial year.
- (k) **Notes** that the prioritisation programme associate with the Walking and Cycling Network Plan would follow and be considered as part of the next Annual Plan.
- (l) **Notes** that the Walking and Cycling Network Plan set a strategic framework, and would require further costing and prioritisation through the Long Term Plan process.
- (m) **Notes** that consultation for the two options in Kaiapoi, completing the Kaiapoi to Woodend link, would be consulted on during the design phase of the Sandhill Road portion.
- (n) **Notes** that 82% of survey respondents supported an increase of funding to deliver the Network Plan, and that staff would take a separate submission to the Long Term Plan to seek additional funding.
- (o) **Notes** that consideration of funding opportunities to advance the implementation of the plan was also being explored through the 'Better Off' funding stream, as part of the Three Waters Reform.
- (p) **Notes** that staff were exploring the opportunity to apply for funding through the Climate Emergency Response Fund, which may be used to for additional modal change projects, or to fund cycle ways that qualify under this additional fund.
- (q) **Notes** that the plan and prioritisation of routes would be reviewed internally (in conjunction with Community Boards and the Council) every three years and publicly consulted upon every six years.

CARRIED

K Barnett commented that it was evident through the feedback received from the public consultation that people were keen on having a walking and cycling network in the Board's area. However, what was not clear was the correct ranking of the public's priorities and the most value for money in terms of what could be achieved in the proposed cycling network. In her view, which many rural residents shared, removing children from walking or cycling on dangerous high-speed roads should be a priority. Hence the need to link routes connecting towns such as Woodend and Kaiapoi.

K Barnett commented that while it was difficult to travel along Southbrook Road, it was still a 50km/h road, with a generally low-speed environment. Cyclists travelling through Southbrook were therefore at less risk than cyclists travelling along an 80km/h or 100km/h road. She thought it was important that the Walking and Cycling Reference Group had some power to amend some priorities. However, she did not favour the prioritisation as it stood without further discussion.

R Brine thanked staff for this very complex report, noting that the situation would have been different six years ago, and the circumstances would again have changed in six years' time. He, therefore, believed that the Council should focus on developing safer roads. He cycled down Southbrook Road daily as it was the fastest route, and the road would always be a significant route that should be made as safe as possible for all users.

P Williams noted that he was initially not going to support the motion, however, he endorsed safer roads and keeping children off the roads. He attended some Cycling and Walking Network Drop-in Sessions where the communities unanimously requested safer links between Woodend to Kaiapoi and the Woodend to Pegasus. However, he did have some reservations about the Council spending money on cycleways when the district's existing road infrastructure was not well maintained.

D Lundy supported the motion but believed there was still a lot of work to be done regarding priorities and safety. He noted that the Council needed to be honest with communities and explain that developing some of the paths in the Network Plan would be far in the future. D Lundy also thought the Council should be receptive if a school wish to install a cycleway using outside funding. He noted that schools may accept a slightly lower standard path as long as children were safely off the roads.

J Gerard also supported the motion, commenting that delivering this programme in a timeframe that suited many potential users would be difficult. It was going to take years rather than months to develop the network. He commented that he had cycled a lot in Canada, where many cycleways shingle or fine gravel, and he thought there was room outside of the urban area to look at that type of surfacing.

J Ward concurred with the previous speakers, particularly about the safety around the rural schools and roads. She noted that Sefton should be included in the network plan because children were walking to Sefton School.

In her right of reply, K Barnett commented that community initiatives may be an option to investigate to try and stretch this budget further.

6.2. **Townsend Road Reserve, Consultation summary and Master Plan – Tori Stableford (Landscape Architect)**

T Stableford took the report as read, highlighting that approval was sought for the Townsend Road Reserve Concept Plan. She explained that feedback received during the public consultation process was primarily positive. However, some residents on Goldie Drive, which was adjacent to the reserve, raised concerns about having public toilets within the reserve and also mentioned that they were unsure about the half basketball court. These concerns resulted in the amendment of the concept plan regarding the location and access of the public toilets, the access to the reserve as a whole, the creation of a small cycle path around the play space and the replacement of the half basketball court with a small pump track or BMX track. T Stableford confirmed that Council staff had since met with the small group of residents concerned about the toilets and were happy with the changes and the concept plan.

J Goldsworthy questioned if the Council had considered child-proof fencing around the playground in the reserve. T Stableford noted the Council had received several requests for fencing through the public consultation. It was in the Council's level of service agreement to install a fence on the edge of the reserve. However, due to its large size, it was not feasible to fence the whole reserve. Therefore, Council staff moved the playground back from Townsend Road to mitigate the risk of children running onto the road. The Council would also install a post and wire fence on the edge of the reserve near the playground.

J Goldsworthy sought more information on the proposed garden. T Stableford explained that it would be a sensory garden. Council staff had tried to cater for all ages, so there was an area with rambling paths and different types of planting and seasonal planting. In addition, council staff had attempted to create zones within areas that would be more textural and included a low wall where older people could relax. Central to the play area was a natural art table, and the idea was to enable children to go into the sensory garden, pick bits and pieces, and take them back to the table to create artwork.

In response to a question from K Barnett, T Stableford noted that it was agreed to replace the half basketball court as Te Matauru School had court facilities available day and night.

M Fleming noted that she had suggested a nest swing and was happy that it had been included. She asked what weight the swings took. T Stableford was unsure about the weight allowance but noted that three or four children could easily fit in a nest swing. In addition, they were quite good for children with disabilities.

Moved: J Gerard

Seconded: J Goldsworthy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220729129469.
- (b) **Notes** that there is currently \$450,000 allocated to the development of Townsend Road Reserve, from the Land Development – Neighbourhood budget.
- (c) **Notes** the implementation of the Townsend Road Reserve Development would be undertaken this financial year.
- (d) **Approves** the implementation of the Townsend Road Reserve Master Plan (Trim 220729129469).

CARRIED

J Gerard noted that he had attended both the meetings on site with G Stephens and T Stableford. He commended the Council staff for picking up all the issues raised and developing a solution that satisfied everyone.

D Lundy echoed the comments made by J Gerard. He commented that the consultation was very well thought about. There were people who disagreed, however, Council staff were able to develop an outcome that was acceptable to all parties.

6.3. **Rangiora-Ashley Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund – Kay Rabe (Governance Advisor)**

T Kunkel spoke to the report noting it was a report that was annually presented to the Board to advise them of the funding that had been allocated for the Board's General Landscaping Budget and the discretionary grant fund.

Moved: J Goldsworthy

Seconded: R Brine

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220622106325.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for 2022/23 was \$26,190 with a carry forward for 2021/22 still to be determined due to outstanding invoices, being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2022/23 is \$10,160 and that an amount of \$9,061 was carried forward from the 2021/22 budget, thereby bringing the Discretionary Grant Fund to a total of \$19,221 for current financial year.
- (d) **Approves** the Board's 2022/23 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 210603089776).
- (e) **Approves** the Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 21060308921).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2022/23 financial year (July 2022 to June 2023).

CARRIED

7. **CORRESPONDENCE**

7.1. **Annual Plan Response Letter (Trim 220114003526)**

7.2. **Letter from Daryl Fane regarding Shoplifting (Trim 220802131420)**

Moved: D Lundy

Seconded: K Barnett

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the Items 7.1 and 7.2.

CARRIED

8. CHAIRPERSON'S REPORT

8.1. Chair's Diary for June and July 2022

Moved: J Gerard

Seconded: D Lundy

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** reports No. 220701112202 and 220729129399.

CARRIED

9. MATTERS FOR INFORMATION

- 9.1. Oxford-Ohoka Community Board Meeting Minutes 8 June 2022
- 9.2. Woodend-Sefton Community Board Meeting Minutes 13 June 2022
- 9.3. Kaiapoi-Tuahivi Community Board Meeting Minutes 20 June 2022
- 9.4. Health Safety and Wellbeing Report June 2022 – Report to Council Meeting 7 June 2022 – Circulates to all Boards.
- 9.5. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roding Committee Meeting 21 June 2022 – Circulates to all Boards.
- 9.6. Avian Botulism Management 2021-22 – Report to Utilities and Roding Committee Meeting 21 June 2022 – Circulates to all Boards.
- 9.7. Draft Annual Plan Consultation Decisions – Report to Council 28 June 2022 – Circulates to all Boards.
- 9.8. Oxford-Ohoka Community Board Meeting Minutes 6 July 2022.
- 9.9. Woodend-Sefton Community Board Meeting Minutes 11 July 2022.
- 9.10. Kaiapoi-Tuahivi Community Board Meeting Minutes 18 July 2022.
- 9.11. Waimakariri District Climate Change Scenario Technical Report – Report to Council Meeting 5 July 2022 – circulates to all Boards.
- 9.12. Health, Safety and Wellbeing Report July 2022 – Report to Council Meeting 5 July 2022 – circulates to all Boards.
- 9.13. Elected Member Remuneration 2022/23 – report to Council Meeting 12 July 2022 – Circulates to all Boards.
- 9.14. Enterprise North Canterbury Approved Statement of Intent beginning 1 July 2022; Updated Enterprise North Canterbury Business Plan and Budget 2022/23; and Promotion of Waimakariri District Plan – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.15. Annual Report and audited accounts for Enterprise North Canterbury for the year end 30 June 2021 – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.16. Annual Report to Te Kohaka o Tuhaitara Trust for the year ended 30 June 2021 – Report to Audit and Risk Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.17. Proposed Roding Capital Works Programme for 2022/23 – Report to Utilities and Roding Committee Meeting 19 July 2022 – Circulates to all Boards.

- 9.18. Wastewater Treatment Plant Compliance Reporting – Report to Utilities and Roading Committee Meeting 19 July 2022 – Circulates to all Boards.
- 9.19. May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roading Committee Meeting 19 July 2022 – Circulates to all Boards.

Moved: D Lundy

Seconded: J Ward

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** the information in Items 9.1 to 9.19.

CARRIED

10. MEMBERS' INFORMATION EXCHANGE

P Williams

- Corde was going out trying to repair some of the pot holes which had been exaggerated by the recent flooding.
- Flooding – the sewer ponds around the district had breached its banks in Rangiora, it was treated.
- Canterbury Aero Club – they would like to move to the Rangiora Airfield, long term would be good for Waimakariri.

J Ward

- Airfield Advisory Group progressing plans for that – trip to the Canterbury Aero Club.
- Waimakariri Access Group Meetings.
- BNZ Divestment Group Meetings.
- Audit and Risk Committee Meeting.
- Three Waters Submission.
- Economic Strategy Workshop – Really productive.

D Lundy

- All Boards Briefing.
- Central Drainage Meeting – productive meeting.
- Water Liaison Committee – Biodiversity and the impacts on the district.

K Barnett

- Flooding – surprised there were areas we had seen that had not flooded before near Oxford Road and Fernside near the airport. Causing significant issues for farmers.
- Urban Intensification people could build up to three stories in all of Rangiora that was zoned residential – going to be a very difficult issue because it was not Council that was promoting it but they had to put it in the District Plan.
- Cust Community Network Meeting Annual General Meeting.

M Clarke

- Central Drainage Advisory Group Meeting.
- Abbyfields Meeting – going to build a communal living building which was suitable for people on low incomes.
- Ashley Flooding – three new houses being built that had been consented by the Council and were sitting in the middle of a huge lake, Council staff had been over there several times but they had not worked out how to get around it yet.

J Goldsworthy

- Storywalk in Northbrook Waters – good turnout.

M Fleming

- Storywalk Northbrook Waters,
- Matariki celebration at the Kaiapoi Food Forest.
- Time bank Waimakariri Annual General Meeting.
- Flooding Oxford Supermarket.

S Lewis

- Meeting with Heather Warrick, Chief Executive of Enterprise North Canterbury – Wheels to Waipara now going to be Pegasus Bay Cycle Trail.
- Stepping down at the end of the term.

M Harris

- Flooding issues on his property.
- Three story housing is going to be a disaster for Rangiora.
- Disgusted at the shoplifting letter.

R Brine

- Landfill Committee – equalization allowance which was first set in 2004. Ashburton pay more to Kate Valley than Waimakariri so we pay Ashburton to make sure it was all fair. They introduced a per capita basis.
- Waste – Covid and illness still causing issues. Had an issue with the weighbridge which had now been fixed.
- Pools and libraries under pressure due to illness.

11. CONSULTATION PROJECTS

Nil.

12. BOARD FUNDING UPDATE

12.1. Board Discretionary Grant

Balance as at 31 July 2022: \$9,047.

12.2. General Landscaping Fund

Carryover from 2020/21: \$1,580.

Allocation for 2021/22: \$25,430.

Balance as at 31 July 2022: \$27,010.

The Board noted the funding update.

13. MEDIA ITEMS

Nil.

14. QUESTIONS UNDER STANDING ORDERS

Nil.

15. **URGENT GENERAL BUSINESS UNDER STANDING ORDERS**

Nil.

NEXT MEETING

The next meeting of the Rangiora-Ashley Community Board is scheduled for 7pm, Wednesday 14 September 2022.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8:47pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: RES-08 / 220902151886

REPORT TO: RANGIORA ASHLEY COMMUNITY BOARD

DATE OF MEETING: 15th September 2022

AUTHOR(S): Grant MacLeod (Greenspace Manager)

SUBJECT: Removal of tree in Drainage Reserve

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



General Manager



acting Chief Executive

1. SUMMARY

- 1.1. This report is seeking to remove one Alder tree from the boundary of a Drainage Reserve adjacent to 18 Oxford Road. Greenspace staff are proposing to remove this tree and replace it with a more suitable, low-growing native planting along the boundary. The loss in tree canopy would be traded for the increase in lower habitat. Although this would not be like for like, the proposed planting would be more suitable for the wider setting, with swampy areas and trees nearby. The loss of amenity would, therefore, be negated.
- 1.2. Staff have been working with the adjacent resident since 2016 to find a suitable solution that would allow for the retention of the tree and reduce the negative impacts of the tree species and its location so close to their boundary. It was established that the removal of the tree did not meet Council's Operational Policy, under which only dead, diseased or dangerous trees are removed. Whilst the Alder tree is located closer to the boundary than would be recommended if planting today, this is not covered by the policy, and therefore requires a decision by the Community Board.
- 1.3. The resident has also met with the Chair of Rangiora Ashley Community Board to look at this issue and show first-hand what concerns continue with the tree in question if it is retained.

2. RECOMMENDATION

THAT the Rangiora Ashley Community Board:

- (a) **Receives** Report No TRIM:220902151886
- (b) **Approves** the removal of the Alder tree adjacent to 18 Oxford Road.
- (c) **Approves** Greenspace staff to replace the Alder with a suitable, low-growing, native shrub planting along the boundary of the Drainage reserve and 18 Oxford Road.
- (d) **Notes** the cost will be covered through existing Greenspace budget. Removal of the Alder tree and replacement planting is estimated at up to \$1,500.00. A low planting would also remove the need for mowing and be in keeping with the aesthetic of the riparian plantings of the reserve.

3. BACKGROUND

- 3.1. In approximately 2016, the owner of 18 Oxford Road, Rangiora, requested the removal of a tree on her western boundary. The tree, which is an Italian Alder, was and is currently in

good health and form, and, therefore, did not meet the criteria under the Operational Policy that only dead, diseased or dangerous trees are removed. The tree is identified as being on Drainage Reserve, however, it is a Greenspace asset as an amenity tree and is managed and maintained under the council's tree maintenance programme. Due to its removal not meeting policy requirements, and the request being in consequence declined, staff worked on alternative options, which included the installation of root guard and a crown reduction, as well as root blocks, and all avenues have been explored with the contractor in an attempt to improve the situation for the property owner.

- 3.2. It is worth noting that the main issue is the placement of the tree on a residential boundary, close to a house and garden (Appendix 1), and that, were planting to occur today, the developer would be required to look to place it further away from the boundary or be required to mitigate the issues that have arisen from the tree's proximity, and to also consider if a native specimen would be more appropriate.
- 3.3 The main concerns from the property owner relate to shade, debris that falls directly into her gutters, and the root system of the tree, which has pushed into her garden and property areas. Alder trees commonly have root systems that reach beyond their canopies and, in some instances, as is being experienced in this situation, can prevent growth in the garden next door. Staff would not consider such a species, with its height, suitable to be placed so close to a residential boundary, however, the tree was planted well before the construction of the adjacent dwelling. Further, three other Alders are planted nearby in the walkway and a further three approximately 30 meters away. It should be noted that shading, leaf fall and root intrusion are not usually considered sufficient reason for removing a healthy tree.
- 3.4 As noted, several attempts have been made to mitigate the situation without bringing resolution to the owner of 18 Oxford Road. Staff consider removing the tree and replacing it with a more suitable native planting would be a better outcome over the long term for both the property owner and the surrounding environment. The planting would support food sources for biodiversity and habitat year round, whilst also demonstrating sustainable practices.
- 3.5 The tree does provide a high amenity value, as do all large trees, in that it provides shade and therefore a reduction in reflected heat and ground temperatures in summer, produces oxygen and sequesters pollution from the air.

4. ISSUES AND OPTIONS

- 4.1. Staff have been working on alternatives to find a solution that might meet the needs of the neighbouring property owner whilst retaining the Alder tree. To this point the restriction on the root system and removal of some of the limbs have not worked to mitigate the issues.

- **Option 1:** Retain the tree. This will not resolve the issue or meet the concerns of the neighbouring property. This is likely to result in increased administration time as staff continue to try to manage the issues arising from the tree's proximity.

Option 2: Remove the tree and replant a native tree of a more suitable species in a nearby location that still meets council requirements. Staff do not consider the impact on the wider community to be as great as removing a conventionally placed street tree due to the Alder's location and the presence of other plantings nearby. It is noted that the reserve will still have amenity value, due to other tall trees and planting. This option would negate the issues being faced by the neighbouring property.

The environment strategy that is under development will also look at how we approach native planting and will ensure we are adding to our urban forest canopy. Situations such as this should not occur under current practices.

Implications for Community Wellbeing

There are no significant implications on community wellbeing by the issues and options that are the subject matter of this report. The planting of a low-growing, native shrub garden would still provide some amenity and, as other larger trees remain nearby, the overall aesthetic of the reserve would not be altered.

4.2. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3 W Wider Community Implications.

Staff consider that the removal of the tree will not have any implications for the community outside the immediate users of the walkway and nearby residents, although there may be minor climate implications as note in section 6.2 of this report. The short-term effects on the community are considered to be limited to the short period following the removal of the tree, if approved, and the establishment of suitable replacement planting and, therefore, it was therefore not considered necessary to carry out wider community consultation.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are no financial implications of the decisions sought by this report. The removal and replanting will be done via the existing Tree contract.

This budget is included in the Annual Plan/Long Term Plan.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do have sustainability and/or climate change impacts. The new species will better reflect a waterway planting area and be native. Removal of the tree will have an effect on the immediate area as replacement with low-growing shrub planting will not sequester pollutants or reduce nearby ground and air temperature to the extent that a mature tree would.

6.3 Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. **CONTEXT**

7.1. **Consistency with Policy**

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. **Authorising Legislation**

Local Government Act

7.3. **Consistency with Community Outcomes**

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

7.4. **Authorising Delegations**

The Rangiora Ashley Community Board has the appropriate delegation to consider and instruct the removal and replacement of this tree.

Appendix 1.

Tree located at rear of 18 Oxford Road:



Picture of Alder tree in question:



WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR INFORMATION

FILE NO and TRIM NO: GOV-26-11-06 / 220628109514

REPORT TO: RANGIORA-ASHLEY COMMUNITY BOARD

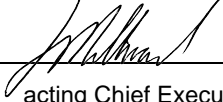
DATE OF MEETING: 14 September 2021

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Summary of Discretionary Grant Accountability 1 July 2021 to 30 June 2022

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

_____ Department Manager


_____ acting Chief Executive

1. SUMMARY

- 1.1 The purpose of this report is to update the Rangiora-Ashley Community Board on the Board's Discretionary Grant applications for the 2021/22 financial year, including Accountability Forms received to date.

Attachments:

- i. Accountability Form (210603089961).
- ii. All Accountability Forms received for the 2021/22 Financial Year (Trim Ref: 220901150815).

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) **Receives** Report No. 220628109514.
- (b) **Notes** that of the \$16,970, which was allocated to the Board for the 2021/22 financial year, \$9,061 was distributed for events and projects within the community.
- (c) **Notes** that the remaining \$7,909 was carried forward to the 2022/23 financial year and added to the 2022/23 allocation of \$10,160, bringing the current financial year's total to \$18,069.
- (d) **Circulates** a copy of this report to all other Community Boards for information.

3. BACKGROUND

- 3.1. The Council allocates the Rangiora-Ashley Community Board a set amount of funds to distribute, by application, to non-profit groups, registered charities and incorporated societies that have strong links to and benefit the communities of the Rangiora-Ashley Ward.
- 3.2. The allocation for the 2020/21 financial year was \$16,970. This amount was higher than the Council allocation due to previous carry-over funding and a reduced number of applications being received primarily related to the Covid-19 lockdown impacts on the community and social activity in the ward.
- 3.3 In keeping with the Council's Sustainability Policy, the attachments have been uploaded to the web and can be accessed through the Community Board page.

4. **ISSUES AND OPTIONS**

4.1. By 30 June 2022 the Board had considered 17 applications of which 16 were approved, one declined and one application withdrawn due to the event being cancelled due to Covid restrictions.

4.2. The applications were as follows:

Group	Project	Amount granted	Month funds granted	Comments
Southbrook School Board of Trustees	Whiteboard tables	\$500	July 2021	Invoice paid: 20 August 2021 Accountability received: 5 July 2022
Cust West Eyreton Playcentre	Hiring Birdlife presentation	\$250	July 2021	Invoice paid: 21 July 2021 Accountability received: 14 September 2021
Waimakariri Older Person's Expo Committee	Older Person's Expo	\$500	August 2021	Cancelled
Rangiora Playcentre	Installation of RCD unit	\$500	August 2021	Invoice paid: 20 March 2022 Accountability received 17 February 2022
Ashley Playcentre	Re-bark play area	\$500	August 2021	Invoice paid: 20 October 2021 Awaiting Accountability
McAlpines Pipe Band	Drum sticks and refurbish side drums	\$500	August 2021	Invoice paid: 22 November 2021 Awaiting Accountability
Life Education Trust	Delivery of Healthy Harold programme	\$500	October 2021	Invoice paid: 22 November 2021 Accountability received: 4 July 2022
North Canterbury Swim Club	Best time ribbons	\$500	October 2021	Awaiting invoice
Rangiora Community Patrol	Patrol car maintenance	\$500	December 2021	Invoice paid: 26 January 2022 Accountability received: 22 July 2022
Soroptimist of North Canterbury	Advertising	\$500	December 2021	Invoice paid: 4 February 2022 Accountability received: 4 February 2022
North Canterbury Pride	Picnic in Victoria Park	Nil	February 2022	Declined

Group	Project	Amount granted	Month funds granted	Comments
Southbrook Netball Club	Hall hire and storage costs	\$512	March 2022	Invoice paid: 16 March 2022 Accountability received: 6 July 2022
Rangiora Cricket Club	Cricket balls	\$496	April 2022	Invoice paid: 12 May 2022 Accountability received: 18 May 2022
Cust and Districts Historical Records Society	Scanning and printing booklet	\$665	April 2022	Awaiting invoice
Muscular Dystrophy Association	Hosting monthly support group meeting	\$500	May 2022	Invoice paid: 29 June 2022 Awaiting Accountability
Okuku Pony Club	St Johns Ambulance fees	\$500	May 2022	Invoice paid: 28 July 2022 Accountability received 8 August 2022
North Loburn School	Equipment for Garden to Table	\$486	June 2022	Awaiting invoice

- 4.1. As of 30 June 2020, nine Accountability Forms had been received. Reminder letters were regularly sent to the groups, with the last being sent in July 2022. Six Accountability Forms are still outstanding, however, North Loburn School only received funding in June 2022, and groups had six months to return their Accountability Forms from the date of the event/purchase occurring.
- 4.2. One application was declined, from North Canterbury Pride, as the event was likely to be cancelled due to a change to Covid restrictions in April 2022.
- 4.3. Southbrook School Board of Trustees requested funding to purchase whiteboard tables which were installed in two learning spaces for students learning in literacy. These tables will assist with interactive learning and have proved very successful.
- 4.4. Cust-West Eyreton Playcentre requested funding to hire a theatrical presentation of birdlife. This was a successful learning experience for the children who loved the puppet show and other interactive learning initiatives involved with the production. Not only did they have full attendance on the day, but the new entrant class from Cust School was also invited to attend the day's activities. Everyone participated in singing songs and was entranced by the stories.
- 4.5. Rangiora Playcentre requested funding to install a Residual Current Device (RCD) unit at the power board, a required safety measure. The RCD was installed to ensure the children, their parents, and staff were kept safe.
- 4.6. McAlpines Pipe Band requested funding for new drumsticks and to refurbish their side drums, however, they have been in contact to inform us that the work has had to be delayed due to supply problems and will submit their Accountability Form as soon as the work has been completed.

- 4.1. The Life Education Trust requested funding assistance in delivering the Healthy Harold Programme in Waimakariri. While Covid heavily impacted the Trust's onsite visits over the past 12 months, the Trust was still able to reach approximately 1,500 primary and intermediate school children within Waimakariri.
- 4.2. The Community Patrol requested funding to assist with the maintenance of their patrol vehicle with the purchase of new tyres, servicing and registration. However, the funds spent included the rental of a cell phone, tablet and links for the secretary and vetting officer. The service of the vehicle was donated to the Group, and therefore only the registration was paid for with the grant. Council staff have contacted the Group to enquire why the funds were not spent as specified and was advised there had been a misunderstanding and that they believed the funds could be spent on any maintenance-related project. Community Patrol has supplied a letter (refer to Correspondence in the agenda) to explain the situation.
- 4.3. The Soroptimist of North Canterbury requested funding for advertising costs for the Christmas Tree Festival held in the Civic building foyer. Approximately 2,500 attended the festival, which was enjoyed by all.
- 4.4. Southbrook Netball Club requested funding to hire a hall, storage costs and replace the 'Player of the Day' trophies. Prize giving is scheduled for 1 September 2022, and the Club were able to replace the old football trophies with new netball trophies.
- 4.5. The Rangiora Cricket Club purchased 16 new cricket balls for its junior teams, making up approximately a third of the season's spending on balls for the year. It is crucial to have new cricket balls for club games while older balls are utilised during training.
- 4.6. Okuku Pony Club requested funding to assist with providing St John Ambulance coverage at its one-day event on 19 June 2022. The Club wish to thank the Board for assisting them with providing this essential service and received good feedback from those who attended the event.
- 4.7. There are implications on community wellbeing by the issues and options that are the subject matter of this report as the funding allocated to community groups and for community events increased the general feeling of wellbeing within various communities.
- 4.8. The Management Team has reviewed this report and supports the recommendations.

5. COMMUNITY VIEWS

- 5.1. **Mana whenua**
Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.
- 5.2. **Groups and Organisations**
No groups and organisations are likely to be affected by or have an interest in the subject matter of this report. However, it should be noted that the Board's Discretionary Grant fund assisted community groups and organisations in achieving community-based programmes.
- 5.3. **Wider Community**
The wider community is not likely to be affected by or be interested in this report's subject matter. However, the funding allocated to community groups and for community events increased the general feeling of wellbeing within the Board's community.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

The 2021/31 Long Term Plan includes budgetary provision for the Rangiora-Ashley Community Board to approve grants to community groups up to \$9,870 in the 2021/22 financial year. An unspent amount of \$7,100 was carried forward from the 2020/21 financial year, thereby bringing the Discretionary Grant Fund to 16,970 for the 2021/22 financial year.

The Board allocated \$9,061 of this funding to community groups and organisations during the 2021/22 financial year, with the remaining \$7,909 being carried forward to the 2022/23 financial year and added to the 2022/23 allocation of \$10,160 bringing the current financial year's total to \$18,069.

Groups must complete and return an Accountability Form to be eligible for future funding.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3. Risk Management

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4. Health and Safety

There are no health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Not applicable.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report.

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4. Authorising Delegations

It is a delegation of the Board to distribute this fund as per clause 12 of the delegations to Community Boards, S-DM 1041.

GOVERNANCE

Rangiora-Ashley Community Board

**Accountability Form for 2022/2023
Discretionary Grant Recipients**

For funding provided during the period July 2022 – June 2023

This form is to tell the Board what you spent the money on.

The purpose of the accountability form is to provide transparency in relation to public funds granted to community groups to provide the Board with feedback on the event/project and its impact in the community.

Please complete when the project is completed and return within three months after the event or completion of the project. You must return this form in order to be eligible for future funding. The Board would also appreciate any photos, where practically possible, of the event/project. The information provided will be used in a report to the Board that will be publicly available.

Name of group: _____

Date: _____ Amount allocated: \$ _____

Purpose for grant: _____

Please give details of how money was spent:

_____ \$ _____
_____ \$ _____
_____ \$ _____

Describe the activities undertaken and benefits that have been achieved with these funds. Please include, where possible, photographs and the number of people who attended or were assisted:

(Use additional pages if necessary)

Continued over page

Two authorised signatories to complete the details below:

Date: _____

Date: _____

First contact name: _____

Second contact: _____

Signature: _____

Signature: _____

Position: _____

Position: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Address: _____

Address: _____

Return to:

Governance Team

OR

com.board@wmk.govt.nz

Waimakariri District Council

Private Bag 1005 Rangiora 7440

Dear Sir/Madam

I would like to put forward a suggestion for your consideration at your next meeting.

My experience is that while driving at night in Central Rangiora some roundabouts are clearly marked whilst others are not. I think a strip of white reflective paint around the vertical outer perimeter of all traffic islands in your area of responsibility would reduce misjudging distances etc. i find whilst driving at night I am concentrating on my approach to the intersection , not realising that I miss the lip of the traffic island.

I am certain my suggestion would enhance public safety should my suggestion be implemented.

YOURS

KEN Wheeler

PS Please could you also give consideration to painting a feeder lane from the south of Victoria street , right, into Northbrook road (Victoria Street extension). Traffic sometimes has to wait quite lengthy periods to ensure sufficient clearance on both lanes to make a safe turning

C Wheeler

WAIMAKARIRI DISTRICT COUNCIL

REPORT

FILE NO and TRIM NO: GOV-26-11-06 / 220902152324

REPORT TO: Rangiora-Ashley Community Board

DATE OF MEETING: 14 September 2022

FROM: Jim Gerard, Chairperson Rangiora-Ashley Community Board

SUBJECT: Chair's Diary for August 2022

1. SUMMARY

DATE	EVENT / MEETING
Thursday 4 July	<ul style="list-style-type: none">• District Licencing Committee• Island/Ohoka Road Zoom Briefing
Tuesday 9 August	<ul style="list-style-type: none">• BNZ Evaluation Panel• Pre Board Meeting
Wednesday 10 August	<ul style="list-style-type: none">• Rangiora-Ashley Community Board
Wednesday 17 August	<ul style="list-style-type: none">• Spoke at Kaiapoi Probus
Monday 22 August	<ul style="list-style-type: none">• Community Board Chairs/Mayor Meeting• All Boards Briefing
Wednesday 24 August	<ul style="list-style-type: none">• District Licencing Committee Hearing• Southbrook Road Improvements Reference Group meeting
Friday 26 August	<ul style="list-style-type: none">• Rangiora Reach Committee Site Visit• District Licencing Committee Training
Tuesday 30 August	<ul style="list-style-type: none">• BNZ Evaluation Committee
Thursday 1 September	<ul style="list-style-type: none">• Southbrook Road Working Party
Wednesday 7 September	<ul style="list-style-type: none">• Rangiora-Ashley Community Board meeting

2. RECOMMENDATION

THAT the Rangiora-Ashley Community Board:

- (a) Receives report No. 220902152324.

WAIMAKARIRI DISTRICT COUNCIL

REPORT FOR DECISION

FILE NO and TRIM NO: GOV-01-11 / 220826147285

REPORT TO: COUNCIL

DATE OF MEETING: 6 September 2022

AUTHOR(S): Sarah Nichols, Governance Manager

SUBJECT: Adoption of Policy – Briefings and Workshops

ENDORSED BY:
(for Reports to Council,
Committees or Boards)

General Manager



acting Chief Executive

1. SUMMARY

1.1. This report seeks the approval of the Council to adopt the Policy in relation to Briefings and Workshops.

Attachments:

i. Briefings and Workshops to Elected Members (Trim 220603094363).

2. RECOMMENDATION

THAT the Council:

- (a) **Receives** Report No. 220826147285.
- (b) **Adopts** the Policy on Briefings and workshops (Trim 220603094363), effective immediately.
- (c) **Circulates** a copy of this report and Policy to the Community Boards for reference.
- (d) **Notes** this Policy will be conveyed to the new term elected members through the induction process.

3. BACKGROUND

3.1. As part of ongoing best practices, a review of how briefings and workshops are conducted occurred in June 2022. Consideration of seeking improvements of efficiency of delivery and public transparency were key factors in the review.

4. ISSUES AND OPTIONS

- 4.1. The proposed Policy provides clearer guidance for both elected members and staff on the process, expectations and transparency of briefings and workshops.
- 4.2. The Policy is aimed at non-decision making meetings that occur with elected members at Council, Committee or Community Board level.
- 4.3. The Policy is consistent with the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.
- 4.4. It is recommended that this policy be reviewed by August 2023 and every two years thereafter.

Implications for Community Wellbeing

There are not implications on community wellbeing by the issues and options that are the subject matter of this report.

- 4.5. The Management Team has reviewed this report and support the recommendations.

5. COMMUNITY VIEWS

5.1. Mana whenua

Te Ngāi Tūāhuriri hapū are not likely to be affected by, or have an interest in the subject matter of this report.

5.2. Groups and Organisations

There are not groups and organisations likely to be affected by, or to have an interest in the subject matter of this report.

5.3. Wider Community

The wider community is likely to be affected by, or to have an interest in the subject matter of this report as the improvements to the business practices of the Council assist with greater transparency of information available to all.

6. OTHER IMPLICATIONS AND RISK MANAGEMENT

6.1. Financial Implications

There are not financial implications of the decisions sought by this report.

6.2. Sustainability and Climate Change Impacts

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 Risk Management

There are not risks arising from the adoption/implementation of the recommendations in this report.

6.3 Health and Safety

There are not health and safety risks arising from the adoption/implementation of the recommendations in this report.

7. CONTEXT

7.1. Consistency with Policy

This matter is not a matter of significance in terms of the Council's Significance and Engagement Policy.

7.2. Authorising Legislation

Local Government Official Information and Meetings Act 1987.

7.3. Consistency with Community Outcomes

The Council's community outcomes are relevant to the actions arising from recommendations in this report. People have opportunities for being informed.

7.4. Authorising Delegations

The Council has delegation of matters related to elected members and policy setting.

Briefing and Workshop Sessions to Elected Members

1. Purpose

This policy establishes clear guidelines for the conduct of elected member briefings and workshops.

This policy provides a framework for the orderly and proper conduct of elected member briefings and workshops and aims to increase transparency around the council decision making process in line with the principles of good governance. This policy is consistent with the Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA).

2. Scope

This policy applies to all elected members (Mayor, Councillors and Community Board Members) and Council employees that attend and participate in briefing sessions and workshops including staff that contribute towards the decision making process.

3. Statement

3.1. Background

This policy provides direction and leadership to elected members and council staff on the purpose, conduct and value of briefing sessions and workshops. The Council has an obligation to report, explain and be answerable for the consequences of decisions it makes on behalf of the community it represents. Transparent meeting procedures in the lead up to the council decision-making process ensure greater public confidence.

Briefings and workshops can occur at Council, Committee or Community Board meeting levels.

3.2. Briefing Sessions

Briefing sessions provide a valuable opportunity to enhance the understanding of matters and to sound out potential options that will assist with informing future staff reports that the Council will consider in their future decision making process. Briefing sessions will not be constrained by Standing Orders. The briefing sessions are a forum for the Chief Executive and council staff to address any elected member questions and provide additional background on matters of interest to the Council. No decision making or voting takes place at briefing meetings. Briefing sessions are public excluded meetings, whereby the discussion is restricted to the parties in the Chamber/room. Briefing sessions occur with consideration given to LGOIMA and reasons for excluding the public. Briefing sessions are not advertised in newspapers.

Specifically, briefing sessions provide a forum for:

- a) Elected members to be fully informed on complex matters that will allow for more effective discussion and debate during subsequent formal meetings;
- b) Presentations by an external party may occur where deemed appropriate by the Chief Executive and/or Mayor and where a decision is not required.

Bullet point type meeting notes of the general discussion will be taken by Governance staff during a briefing and recorded in Trim. It is possible that briefing notes could be released, upon requests under LGOIMA with any such request considered on a case by case basis and subject to LGOIMA.

Refer to Appendix A and B for LGOIMA reasons for excluding the public from a briefing session and reasons to withhold information.

3.3. Workshop Sessions

Workshop sessions are a process for elected members, staff and where required, external parties to collaborate and develop or advance proposals such as masterplans with the organisation on topics of strategic importance and collectively develop proposals prior to the formal decision-making process commencing. Workshop sessions are open to the public. Workshops will not be constrained by Standing Orders. Workshops will be advised via an agenda of a formal meeting (when time permits), and listed on the Council website under the meeting schedules, however will not be advertised in newspapers. Notification of a workshop may occur in an agenda if the workshop immediately follows the conclusion of a formal meeting.

Examples of workshops include:

- a) discussions to determine strategic priorities;
- b) the development of budget planning for the coming financial year;
- c) the initial development of a new Planning Scheme; and
- d) initial input into the development or review of a Council Policy

While workshops are not formal decision-making forums they may be used as the basis for staff to develop a more firm proposal which will be considered formally by the Council, Committees or Community Boards in the future.

Where a report is presented to the Council or Committee or Community Board that has been in part developed by collaborating in a workshop, it will be a requirement to note this in the 'Community Views' section of the report template.

Bullet point type meeting notes of the general discussion will be taken by Governance staff during a workshop and recorded in Trim. These notes will also be recorded in the next agenda of that meeting group.

3.4. Schedule

Regular elected member briefings and workshops shall be held in accordance with the Waimakariri District Council Meeting Schedule on a monthly basis with the Council. Notification and diary commitments will be provided to elected members with the agenda being provided five days prior to the meeting

The Mayor or Chief Executive may call additional briefing and workshop sessions for the Council as deemed necessary for the discussion of emerging matters, in consultation with the General Manager of the department with expertise. Scheduling of such additional meetings will be undertaken by the Governance team.

If a member of the Management Team believes it is necessary to schedule a briefing or workshop with the Council outside of the scheduled sessions, the relevant General Manager shall liaise with the Chief Executive who shall decide whether to call an additional briefing or workshop.

If a member of the Management Team believes it is necessary to schedule a briefing or workshop with a Committee or Community Board outside of the scheduled sessions (which is often held after the conclusion of a formal meeting), the General Manager shall liaise with the Portfolio holder/Committee Chair and/or Community Board Chair who shall decide whether to call an additional briefing or workshop.

3.5. Participants

Briefing sessions and workshops are not formal meetings of the Council. All workshops are open to the public. Briefing sessions are not open to the public unless otherwise specifically invited. There is no livestreaming of briefings or workshop meetings.

While no quorum is required, briefings and workshops of Council and Committees are open for attendance by the Mayor, all Councillors and all General Managers. For Community Board briefings or workshops, attendance is open to the Board, any Councillor, the Mayor or General Manager. In order to make the best use of time, resources and people, the Chief Executive shall determine what council staff are required to attend any given meeting. Only staff with a direct connection to the subject matter of a briefing shall be present at the time. A register of attendance will be recorded to support transparent and accountable processes. External persons may attend a briefing upon invitation from the Mayor, Chair or Chief Executive. If an external person (for example a consultant, contractor or guest) is to be present at a briefing the person's name, title and company shall be included on the agenda and notes. The external person shall only be present at the briefing during discussion of the item for which their name appears next to on the agenda and their participation/expertise is required.

3.6. Co-Ordination

The Governance Team shall coordinate the agenda of all briefings or workshops. Workshops and briefings may be facilitated by Council staff, elected members or external parties.

The Governance Team shall assume responsibility for the good governance and order of the meeting and is responsible for determining the order of business of the agenda, in conjunction with the Chair and General Manager of the meeting.

The relevant Chair or General Manager shall introduce each session, introducing the purpose for the briefing or workshop and the presenter/facilitator.

Requests for a briefing or workshop for the Council, Committees or Community Boards must be submitted on the appropriate request form (QD GOV Form 014 or 015) by staff and submitted to the Governance Team for processing. Before any form is submitted, consideration must be given to the most appropriate means of delivery of information to the elected members. ie a memo or report verse workshop or briefing session. If a briefing is requested, the submitter must stipulate on the form the reasons for a briefing in compliance of LGOIMA. All request forms must be signed/approved by the department General Manger before submission to the administrators of the Governance Team.

The Management Team/Chief Executive, in consultation with the Mayor, will consider and approve all briefings and workshops presented before the Council. The supporting General Manager of a Committee, in conjunction with the Committee or Community Board Chair will consider and approve all briefings and workshops considered before the particular Committee or Community Board prior to agenda finalisation.

3.7. Administration

The Management Team/Chief Executive, in consultation with the Mayor, will determine matters to be presented to briefings or workshops to the Council.

The types of matters deemed appropriate for consideration include matters that are:

- a) of particular strategic significance for Council;
- b) involve notable community engagement, impact or concern;
- c) involve complex procedural, legal or factual considerations; or
- d) the Chief Executive considers appropriate for an elected member Briefing or workshop.

A copy of the agenda and any briefing notes/attachments shall be circulated to elected members electronically a minimum of five (5) days prior to the meeting. In exceptional circumstances, where a meeting is convened at short notice outside of the regular schedule, briefing material is to be provided at the earliest opportunity. Where external presenters are providing material, best efforts are to be made to have briefing material in advance, in-line with the above provisions. For each agenda item, the agenda shall state the title of the item, the name of the person who will lead the discussion, the time allotted to each agenda item and whether the item is a Briefing Session or Workshop.

In planning and conducting the briefing or workshop, presenters are able to take the material circulated to elected members with the agenda as read. Presenters are to clearly present the purpose, key points and summary of next steps and to ensure that at least half of the allotted time is set aside for discussion and questions from the elected members.

Presentations and background material presented as part of a briefing or workshop that is confidential in nature shall be clearly marked 'CONFIDENTIAL/PUBLIC EXCLUDED' by the staff preparing the material.

Matters arising from briefings or workshops will be recorded with a response regarding the outcome provided to elected members if required. Where the matter arising relates to the business of an upcoming Council meeting the response will be provided prior to the commencement of the Council meeting. All presentation material will be recorded in Trim, whether a briefing or workshop presentation.

To demonstrate and support a transparent decision making process, notes from briefing sessions and workshops are circulated to members as soon as practical.

Notes are required to include:

- a) the name of each elected member who attended the meeting;
- b) other persons (e.g. members of the public, council staff) who attended the meeting, other than elected members;
- c) the matters discussed at the meeting;
- d) any conflicts of interest declared;
- e) a copy of presentation material provided during the briefing (including slide decks, handouts etc. but not confidential documents); and
- f) any matters arising as a result of the discussion.

3.8. Roles and Responsibilities

Elected members are obliged to comply with the local government principles including 'transparent and effective processes, and decision-making in the public interest' and should refrain from preconceived views, consensus building or making formal or implied decisions during briefings and workshops.

Employees are obliged to provide sound and impartial advice during briefings and workshops consistent with their responsibilities outlined in the Local Government Act 2002.

4. Confidentiality

It is accepted that elected members will be in receipt of confidential information that may or may not be part of a formal Council meeting. Elected members must use Council information in such a way that promotes and maintains the public's trust and confidence in the integrity of the local government. The release of confidential information is prohibited by the Local Government Act 2002.

Elected members and Council staff have a responsibility to ensure that such information is treated confidentially, so as not to harm, prejudice or compromise the interests of Council or any individual or organisation, or enable any individual or organisation to gain a financial advantage.

5. Conflicts of interest

During a briefing session or workshop elected members should declare conflicts of interest on any matters being discussed in accordance with the relevant provisions of the Local Government Act 2002 and Standing Orders (Trim 200819107406).

An elected member who has a Conflict of Interest in a matter to be addressed in a briefing or workshop cannot attend the meeting for that agenda item unless approved by the Mayor or Chief Executive, ensuring no legal conflict.

This requirement recognises that discussion at briefings and workshops may influence elected members when deciding a matter at a Council meeting.

These declarations will be recorded in the notes to ensure that a transparent and effective process is maintained and the ethical and legal behaviour of elected members and staff is upheld.

6. Responsibilities

- 6.1. This Policy establishes a clear operating framework to ensure that the Council meets the requirements of accountability and transparency associated with conduct of briefing sessions and workshops.
- 6.2. The effectiveness of this Policy should be reviewed on each occasion where there is a significant change to the structure of the Council, Committee and Community Board meetings to ensure elected member Briefings and Workshops remain as the most effective forum.
- 6.3. This document would be reviewed by the Council and administered by the Governance Manager.

7. Definitions

Briefing – Public Excluded

Workshop – Open to the public

LGOIMA – Local Government Official Information and Meetings Act 1987.

8. Questions

Any questions/queries regarding this Policy should be directed to the Governance Manager in the first instance.

9. Relevant documents and legislation

- Local Government Official Information and Meetings Act 1987
- Local Government Act 2002 and Amendment Act 2014 (noting sections 76-81 good decision making)
- Privacy Act 2020
- WDC Charter (being developed in November 2022)
- Code of Conduct
- Standing Orders (Conflicts of Interest)
- Local Authorities Members' Interests Act 1968
- Local Government (Pecuniary Interests Register) Amendment Act 2022.

10. Effective date

7 September 2022.

11. Review date

1 August 2023 followed by 2025.

This Policy establishes a clear operating framework to ensure that Council meets the requirements of accountability and transparency associated with conduct of briefing sessions and workshops.

The effectiveness of this policy should be reviewed on each occasion where there is a significant change to the structure of the Council, Committee and Community Board meetings to ensure elected member Briefings and Workshops remain as the most effective forum.

12. Policy owned by

Governance Manager, Finance and Business Support.

13. Approval

Approved:

Once Approved Insert
Signature In Place Of This Text

Chief Executive
Waimakariri District Council

Date: 7 September 2022.

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APPENDIX A

To Request a Briefing before the Council, Committee or Community Board, it must meet the test of reasoning to exclude the public from the meeting, under the Local Government Official Information and Meetings Act 1987.

Right of local authorities to exclude public

- (1) Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds:
- (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist,—
 - (i) where the local authority is named or specified in Schedule 1, under section 6 or section 7 (except section 7(2)(f)(i));
 - (ii) where the local authority is named or specified in Schedule 2 of this Act, under section 6 or section 7 or section 9 (except section 9(2)(g)(i)) of the Official Information Act 1982;
 - (b) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information the public disclosure of which would—
 - (i) be contrary to the provisions of a specified enactment; or
 - (ii) constitute contempt of court or of the House of Representatives;
 - (c) that the purpose of the whole or the relevant part of the proceedings of the meeting is to consider a recommendation made to that local authority by an Ombudsman under section 30(1) or section 38(3) of this Act (in the case of a local authority named or specified in Schedule 1) or under section 30(1) or section 35(2) of the Official Information Act 1982 (in the case of a local authority named or specified in Schedule 2 of this Act);
 - (d) that the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.
- (2) Paragraph (d) of subsection (1) applies to—
- (a) any proceedings before a local authority where—
 - (i) a right of appeal lies to any court or tribunal against the final decision of the local authority in those proceedings; or
 - (ii) the local authority is required, by any enactment, to make a recommendation in respect of the matter that is the subject of those proceedings; and
 - (b) [Repealed]
 - (c) any proceedings of a local authority in relation to any application or objection under the Marine Farming Act 1971.
- (3) Every resolution excluding the public from any meeting shall be in the form set out in Schedule 2A and shall state—
- (a) the general subject of each matter to be considered while the public is excluded; and

- (b) the reason for the passing of that resolution in relation to that matter, including, where that resolution is passed in reliance on subsection Part 7 s48 Local Government Official Information and Meetings Act 1987 (1)(a), the particular interest or interests protected by section 6 or section 7 of this Act, or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings in public; and
 - (c) the grounds on which that resolution is based (being 1 or more of the grounds set out in subsection (1)).
- (4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof)—
- (a) shall be available to any member of the public who is present; and
 - (b) shall form part of the minutes of the local authority.
- (5) A resolution pursuant to subsection (1), may also provide for 1 or more specified persons to remain after the public has been excluded if that person, or persons, has or have, in the opinion of the local authority, knowledge that will assist the authority.
- (6) Where a local authority resolves that 1 or more persons may remain after the public has been excluded, the resolution must state the knowledge possessed by that person or those persons which will be of assistance in relation to the matter to be discussed and how it is relevant to that matter.

APPENDIX B

To Request a Briefing before the Council, Committee or Community Board, it must meet the test of reasoning to exclude the public from the meeting, under the Local Government Official Information and Meetings Act 1987.

6 Conclusive reasons for withholding official information

Good reason for withholding official information exists, for the purpose of section 5, if the making available of that information would be likely—

- (a) to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial; or
- (b) to endanger the safety of any person.

7 Other reasons for withholding official information

- (1) Where this section applies, good reason for withholding official information exists, for the purpose of section 5, unless, in the circumstances of the particular case, the withholding of that information is outweighed by other considerations which render it desirable, in the public interest, to make that information available.
- (2) Subject to sections 6, 8, and 17, this section applies if, and only if, the withholding of the information is necessary to—
 - (a) protect the privacy of natural persons, including that of deceased natural persons; or
 - (b) protect information where the making available of the information—
 - (i) would disclose a trade secret; or
 - (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; or
- (ba) in the case only of an application for a resource consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to tikanga Maori, or to avoid the disclosure of the location of waahi tapu; or
- (c) protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information—
 - (i) would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied; or
 - (ii) would be likely otherwise to damage the public interest; or
- (d) avoid prejudice to measures protecting the health or safety of members of the public; or
- (e) avoid prejudice to measures that prevent or mitigate material loss to members of the public; or

- (f) maintain the effective conduct of public affairs through—
 - (i) the free and frank expression of opinions by or between or to members or s or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty; or
 - (ii) the protection of such members, officers, employees, and persons from improper pressure or harassment; or
- (g) maintain legal professional privilege; or
- (h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or
- (i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); or
- (j) prevent the disclosure or use of official information for improper gain or improper advantage.

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