

MINUTES FOR THE MEETING OF THE WOODEND-SEFTON COMMUNITY BOARD HELD AT WOODEND COMMUNITY CENTRE, SCHOOL ROAD, WOODEND, ON MONDAY 11 JULY 2022 AT 6.00PM.

PRESENT

S Powell (Chairperson), A Thompson (Deputy Chairperson), M Paterson, P Redmond and S Stewart.

IN ATTENDANCE

S Markham (Manager Strategic Projects), S Morrow (Rates Officer – Property Specialist), K Rabe (Governance Advisor) and C Fowler-Jenkins (Governance Support Officer).

1 APOLOGIES

Moved: A Thompson Seconded: P Redmond

THAT apologies for absence be received and sustained from A Allen and J Archer.

CARRIED

2 CONFLICTS OF INTEREST

There were no conflicts declared.

3 CONFIRMATION MINUTES

3.1 Minutes of the Woodend-Sefton Community Board – 13 June 2022

Moved: A Thompson Seconded: S Stewart

THAT the Woodend-Sefton Community Board:

- (a) **Confirms**, as a true and accurate record, the circulated Minutes of the Woodend-Sefton Community Board meeting held on 13 June 2022.

CARRIED

3.2 Matters Arising

There were no matters arising.

4 DEPUTATIONS AND PRESENTATIONS FROM THE COMMUNITY

Nil.

5 ADJOURNED BUSINESS

Nil.

6 REPORTS

6.1 Road Naming – Pegasus Town Stage R13-R14 – S Morrow (Rates Officer – Property Specialist)

S Morrow spoke to the report noting it was seeking a decision from the Board to approve new road names for Pegasus stages R13 and R14. The land being developed by Mike Greer Homes was currently known as 124 Infinity Drive, Pegasus. S Morrow noted that the developer had selected the names from the Board's Pre-approved Road Naming List and submitted the proposed names to the land owner, the Templeton Group, before requesting the names.

S Powell commented that the Board's Pre-approved List included the name 'Brockenhurst', and Mr Brockenhurst had requested that the name be used on the eastern side of State Highway One, around the Pegasus area. However, Mr Brockenhurst had since passed away, and S Powell queried how many more streets on the eastern side were likely to be requiring names. S Morrow was unsure, however, he advised that the streets created in the new subdivision in Woodend would have to be named.

P Redmond asked if there would be other road names required in Pegasus. S Morrow responded that some land near Pegasus Lake had not yet been developed and may need street names in the future.

A Thompson questioned if the Board should be concerned that there may not be another opportunity of using the name Brockenhurst in Pegasus. S Powell noted that the name was on the Board's pre-approved list for future use.

Moved: P Redmond

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220627108776.
- (b) **Approves** the following proposed road names for the development of 124 Infinity Drive, Pegasus, as shown as Roads 1 to 4 on the subdivision plan (Trim 220627108786).
 1. Te Pakiaka Road
 2. Awarua Road (Continuation)
 3. Gossett Lane (Pvt)
 4. Edlin Lane (Pvt).
- (c) **Notes** the Woodend-Sefton Community Board may replace any proposed road name with a name of its choice.

CARRIED

P Redmond noted that he was conscious that there had been consultation between the developer and the Templeton Group. These names were also selected from the Board's Pre-approved Road Naming List. He thought if developers went to the trouble of following the process the Board should be supportive.

6.2 **Woodend-Sefton Community Board's 2022/23 Discretionary Grant Fund and 2022/23 General Landscaping Fund – K Rabe (Governance Advisor)**

K Rabe noted that the information was submitted to the Board annually at the start of each financial year to highlight the Board's allocation for its General Landscaping Budget and Discretionary Grant Fund.

S Powell asked if there were any changes to the Funding Application or Accountability Forms, which the Board reviewed in 2021. K Rabe confirmed that there were no changes to the forms, however, they may be reviewed by the new Community Boards after the Local Government elections.

Moved: S Powell

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** Report No. 220622106770.
- (b) **Notes** that the Board's General Landscaping Budget allocated by the Council for the 2022/23 financial year was \$13,090, with a carry forward for 2021/22 still to be determined due to outstanding invoices, being processed.
- (c) **Notes** that the Board's Discretionary Grant Funding allocated by the Council for 2022/23 financial year was \$4,300 and that an amount of \$2,325 was carried forward from the 2021/22 budget, thereby bringing the total of the 2022/23 Discretionary Grant fund to a total of \$6,625.
- (d) **Approves** the Board's 2022/23 Discretionary Grant Fund Application Criteria and Application Form (Trim No. 2106030898921).
- (e) **Approves** the Board's 2022/23 Discretionary Grant Accountability Form (Trim No. 210603089895).
- (f) **Approves** that Discretionary Grant Fund applications be considered at each meeting during the 2022/23 financial year (July 2022 to June 2023).

CARRIED

6.3 **Application to the Woodend-Sefton Community Board's 2022/23 Discretionary Grant Fund – K Rabe (Governance Advisor)**

K Rabe advised that North Canterbury Federation Woman's Institute hosts an annual craft fair at the Sefton Public Hall to enable its members to learn new skills and to pass on their knowledge to other women. The Woman's Institute had received funding for their 2021 Craft Day from the Rangiora-Ashley Community Board. In addition, an application was received from the Woodend School for funding for students to attend a camp at Glentui. She noted that the Board had the discretion to grant funding based on the merits of the applications received.

Moved: A Thompson

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 220620104640.
- (b) **Approves** a grant of \$200 to the North Canterbury Federation Women's Institute towards the cost of hall hire and the purchase of crafting supplies.

CARRIED

A Thompson commented that the Woman's Institute was based in the Board's area, and the Craft Fair would be held in Sefton. He noted it sounded like an interesting and positive community event that he would be happy to support.

S Powell concurred that the Woman's Institute was a well-established community organisation, and most of its members were from the Board's area. She, therefore also supported the motion. P Redmond was similarly in support of the motion.

M Paterson advised that he was the Chair of the Woodend School's Board of Trustees, and noted this was an annual camp. He, on behalf of the Trustees had previously approached business and community leaders to subsidise families that could not afford the costs of attending the school camp.

A Thompson reminded the Board of the School's previous application for funding to start a Lego Club, which the Board had declined. The general consensus was that Community Boards would not fund school activities which the Ministry of Education should be funding. He suggested it may be better to offer a subsidy for one student.

P Redmond advised that the Discretionary Grant Funding Guidelines required evidence from schools that projects were not funded by the Ministry of Education and noted that no evidence had been provided. He doubted that the Board would be allowed to sponsor individual students and suggested that the Board may be creating a precedent if they approved the grant.

S Powell noted that school camps were not funded by the Ministry of Education but were usually funded by parents or fundraising.

Moved: A Thompson

Seconded: S Stewart

THAT the Woodend-Sefton Community Board:

(c) **Declines** the application from the Woodend School.

CARRIED

A Thompson noted that granting funding to schools was a tricky issue and felt that a school camp was similar to the Lego Club, which fell into a grey area. He regretted that the Board could not assist the School in securing funding.

S Stewart noted her agreement with the motion as activities associated with schools should be funded by the Ministry of Education. The Board's Discretionary Funding was funded by ratepayers and should not be used to support activities taxpayers should fund. She accepted there may be grey areas, such as school camps, however, she did not doubt that granting the application would create a precedent.

6.4 **Ratification of the Woodend-Sefton Community Board's submission to the Council's Walking and Cycling Network Plan – K Rabe (Governance Advisor)**

S Powell noted that the Board was requested to ratify its submission to the Council's Walking and Cycling Network Plan. She explained that the only amendment from the final draft was the inclusion of a request for Council staff who worked with the Te Kohaka Trust to ensure paths in the park were way signed appropriately.

Moved: S Powell

Seconded: A Thompson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** report No. 220629110004.
- (b) **Retrospectively ratifies** its submission to the Council's Walking and Cycling Network Plan (Trim Ref: 220630110753).

CARRIED

7 CORRESPONDENCE

7.1 **Letter of response regarding the Waimakariri District Council Annual Plan**

Moved: A Thompson

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the letter from the Waimakariri District Council regarding Annual Plan Response (Trim 220114003526).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 **Chairperson's Report for June 2022**

Moved: S Powell

Seconded: P Redmond

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the report (Trim: 220704112822) from the Woodend-Sefton Community Board Chairperson.

CARRIED

9 MATTERS FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 8 June 2022
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 8 June 2022
- 9.3 Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 June 2022
- 9.4 Health Safety and Wellbeing Report June 2022 – Report to Council Meeting 7 June 2022 – Circulates to all Boards.
- 9.5 May 2021, December 2021 and February 2022 Flood Events – Service Requests Update – Report to Utilities and Roading Committee Meeting 21 June 2022 – Circulates to all Boards.

- 9.6 Avian Botulism management 2021-22 – Report to Utilities and Roading Committee Meeting 21 June 2022 – Circulates to all Boards.
- 9.7 Draft Annual Plan Consultation Decisions – Report to Council 28 June 2022 – Circulates to all Boards.

Moved: A Thompson

Seconded: M Paterson

THAT the Woodend-Sefton Community Board:

- (a) **Receives** the information in Items 9.1 to 9.7

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

S Stewart

- Environment Canterbury (ECan) was doing an aerial flyover over the District to check on winter grazing practices. They were not taking any photos or recordings at this stage, however, they would be checking on adherence to best practices.
- ECan's Waitaha Action to Impact Fund was available to community groups, charitable trusts or incorporated societies who may wish to apply for funding to undertake environmental work. There was \$600,000 available, and applications would be open from 18 July to 12 September 2022.
- There had been two significant ECan reports, one on the state of groundwater which provided data going back 30 years, and one on the state of surface water. Both reports showed an increase in ground and surface water nitrate contamination. Council staff had been requested to provide a report on this information at the next Land and Water Committee meeting. ECan had monitored 337 wells for over thirty years, which showed that in 1992 there were 94 groundwater monitoring sites. 99% of those wells were under the maximum allowable value for nitrate. In 2021 they were monitoring 331 wells, and only 72% were under the allowable levels, which meant that 26% of those wells they had previously monitored were now over the mean for nitrate over 20 years.
- Update on the New Zealand Transport Agency (NZTA) drain running from Smiths Street to the Cam River on the east side of the motorway. NZTA owned a 20-meter strip along both sides of this stretch of the highway, which was in breach of Plan Change 7 stock exclusion regulations as their fence was up against the motorway and did not exclude the drain from the neighbouring properties. This matter was brought to their attention, and NZTA had committed to fencing the area.

M Paterson

- Woodend School had appointed a new principal.
- Attended a Woodend Community Association meeting.
- Woodend Rugby Club open day, which Mayor Dan also attended.
- Attended the meeting with the New Zealand Transport Agency and was encouraged that NZTA had indicated that the budget for Woodend Safety Improvements had been approved.

P Redmond

- Attended the Fee Waiver Sub Committee meeting, which granted \$18,000. He explained that community groups had a special rate and that the waiver was on top of that.
- The Water Services Bill – the Council had resolved to submit to the Select Committee and Local Government New Zealand, provided a legal opinion that no consultation was necessary if councils wished to submit.

- The Council's Building Unit was still under pressure, however, they were coping reasonably well compared to neighbouring Councils.
- Compliance – there had been some complaints regarding heat pump noise, however, it was found that most of the complaints did not breach the District Plan standards, and the odd faulty heat pump had been repaired.
- Civil Defence Team proposed to establish four Emergency Hubs in the District, possibly extending if required depending on the response. They were working closely with North Canterbury Neighbourhood Support. A Lander started in February 2022 as an Educator working with Primary Schools. The Civil Defence Cadets were up and running again, with sixteen remaining after Covid. The Council's new Civil Defence Officer was keen to oversee the Cadet Programme, and volunteers were required to replace two Council staff who previously volunteered to assist with the Cadet Programme.
- Attended Peter Fenwick's funeral.
- Attended the Economic Development Strategy Workshop to review the current policy. Agriculture was still one of the underpinning economic drivers within the district.
- Attended the Abbyfields Annual General Meeting.
- Attended a briefing with Associate Minister of Local Government, Kieran McAnulty.
- Council Librarian, J Clements, wrote a book of poems partly funded by Creative Communities Waimakariri.
- Attended the Big Splash.
- Council adopted the Annual Plan.
- Chief Executive Jim Harland had retired, and Jeff Millward would be stepping in as Acting Chief Executive.

A Thompson

- Attended the Economic Development Workshop
 - The Waimakariri was doing well by most measures, the question that needed to be considered was do we need to do more or change the focus to achieve better outcomes. If we wanted to achieve anything different than the path we were on, we needed to be adapted. In his view, the current focus was quite limited and risky, and the Council needed to be willing to see if there were other things it could focus on or look to facilitate.
 - There was a large number of trade people living in the District, and housing growth was a part of the reason, however, the Waimakariri was also a good place to live. A big chunk of the District's economy was focused on more than agriculture. He thought that the Council should consider the trade people side and commercial opportunities to provide jobs for locals.

11 CONSULTATION PROJECTS

Nil.

12 BOARD FUNDING UPDATE

12.1 Board Discretionary Grant

Carryover from 2021/22: \$2,325.
Allocation for 2022/23: \$4,300.
Balance as at 30 June 2022: \$6,625.

12.2 General Landscaping Fund

Carryover from 2021/22: To be determined.
Allocation for 2022/23: \$13,090.
Balance as at 30 June 2022: \$13,090 plus carryover.

The Board noted the funding update.

13 MEDIA ITEMS

Nil.

14 QUESTIONS UNDER STANDING ORDERS

Nil.

15 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Woodend-Sefton Community Board will be held at the Woodend Community Centre, School Road, Woodend, on Monday 8 August 2022 at 6pm.

THERE BEING NO FURTHER BUSINESS, THE MEETING WAS CLOSED AT 7.04pm.

CONFIRMED



Chairperson

8 August 2022
Date

Workshop (7.05pm to 7.20pm)

- *Members Forum*
 - *Discussion on Pegasus roundabout and safety issues.*
 - *Single lane and traffic back up and congestion.*
 - *Vehicle emissions from congestion and slowing traffic.*