

**MINUTES FOR THE MEETING OF THE KAIAPOI-TUAHIWI COMMUNITY BOARD
HELD IN THE KAIKANUI ROOM, RUATANIWHA KAIAPOI CIVIC CENTRE,
176 WILLIAMS STREET, KAIAPOI ON MONDAY, 15 MAY 2023 AT 4PM.**

PRESENT

J Watson (Chairperson), S Stewart (Deputy Chairperson), A Blackie, T Bartle, T Blair, and R Keetley.

IN ATTENDANCE

B Cairns (Kaiapoi-Woodend Ward Councillor) and P Redmond (Kaiapoi-Woodend Ward Councillor).

C Brown (Community and Recreation Manager), T Stableford (Landscape Architect), D Roxborough (Implementation Project Manager – District Regeneration), H Belworthy (Intermediate Landscape Architect – District Regeneration), G MacLeod (Greenspace Manager), K Rabe (Governance Advisor), and A Connor (Governance Support Officer).

There were no members of the public present.

1 APOLOGIES

Moved: J Watson

Seconded: A Blackie

THAT an apology for absence be received and sustained from N Atkinson.

CARRIED

2 CONFLICTS OF INTEREST

No conflicts of interest were recorded.

3 CONFIRMATION OF MINUTES

3.1 Minutes of the Kaiapoi-Tuahiwi Community Board –17 April 2023

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Confirms** the circulated Minutes of the Kaiapoi-Tuahiwi Community Board meeting, held 17 April 2023, as a true and accurate record.

CARRIED

3.2 Matters Arising (From Minutes)

There were no matters arising from the minutes.

3.3 **Notes of the Kaiapoi-Tuahiwi Community Board Workshop – 17 April 2023**

Moved: J Watson

Seconded: T Blair

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the notes of the Kaiapoi-Tuahiwi Community Board Workshop, held on 17 April 2023.

CARRIED

PUBLIC EXCLUDED MINUTES *(Refer to public excluded agenda)*

3.4 **Minutes of the public excluded portion of the Kaiapoi-Tuahiwi Community Board meeting held on 17 April 2023**

4 **DEPUTATIONS AND PRESENTATIONS**

Nil.

5 **ADJOURNED BUSINESS**

Nil.

6 **REPORTS**

6.1 **Patchina's Walkway Working Group – T Stableford (Landscape Architect)**

T Stableford stated this was an ongoing project that had made little progress. The original design had not met the budget of \$7,700 and the Board was not satisfied with the reduced scope. The proposed Working Group would ensure the project progressed in a timely fashion.

P Redmond sought clarity on whether the Working Group would be recommending a design back to the Board. C Brown stated that was not staff's intention as they could possibly end up in the same position as they were now with no way to move the project forward. The original request was that the Working Party would have delegated power to act and the budget already allocated would be utilised. However if further funding was required the Working Group would need to come back to the Board.

Moved: T Bartle

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Approves** forming a Patchina's Walkway Working Group.
- (b) **Appoints** Kaiapoi-Tuahiwi Community Board members; Jackie Watson, Sandra Stewart and Russel Keetley to the Patchina's Walkway Working Group.
- (c) **Approves** delegated authority to the Patchina's Walkway Working Group to make decisions and implement them utilising the approved budget of \$7,700 from the Board's General Landscaping budget.

- (d) **Notes** that any further requests for funding would be submitted to the Board in the first instance for further allocation from its General Landscape budget or that the Board submit to the Council's Long Term Plan in 2024 for the required funding.
- (e) **That** the Chairperson gives an update on the progress of the project in her monthly report on behalf of the Pachina's Walkway Working Group.

CARRIED

T Bartle noted this project had been dragging on for some time and it would be good to get it moving as soon as practicable.

6.2 **Member for Representation Review Working Party – S Nichols (Governance Manager)**

K Rabe spoke to the report and noted a representation review was completed in the previous term with a result that required minimal change. However, the previous terms Council recommended another review was completed during the current term to utilise census data. First a decision would be made on whether the review would take place prior to the 2025 term or the 2028 term.

S Stewart asked for clarification as if it was decided to wait for the 2028 term the current members may not necessarily still be members. K Rabe clarified that after the decision was made for which term would be reviewed, the Working Party would either come together or would be disbanded.

S Stewart stated she would like to be on the Working Party as she was interested in finding out how the process worked and how people were enrolled.

T Bartle also requested to be on the Working Party as he felt it would be a good way for him to learn more and understand the processes involved better and this was a good learning opportunity.

As only one member was required for the Working Party, the Board conducted a vote. The result was as follows:

Sandra Stewart – two votes
Tim Bartle – four votes

Therefore, Tim Bartle would be the Board's representative on the Working Party.

Moved: A Blackie Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 230504063759.
- (b) **Appoints** Board member T Bartle, (non-Councillor) to the Representation Review Working Party.
- (c) **Notes** that one member (non-Councillor) from each of the Rangiora-Ashley, Kaiapoi-Tuahiwi, Woodend-Sefton and Oxford-Ohoka Community Boards would be appointed by their respective Boards to be members of the Representation Review Working Party.

- (d) **Notes** Councillors Goldsworthy, Mealings and Redmond had been appointed by the Council, alongside the Mayor to the membership of the Representation Review Working Party.
- (e) **Notes** the initial work of the group was to determine with further clarity the need to undertake a full Representation Review prior to the 2025 Local Body elections, and report back to the Council prior to December 2023.
- (f) **Notes** the working party meetings would most likely be held on Thursday mornings, on a regular basis once membership was fully established.

CARRIED

6.3 **Ratification of the Kaiapoi-Tuahiwi Community Board's submission to the Waimakariri District Council and Environment Canterbury's Draft 2023/24 Annual Plans – K Rabe (Governance Advisor)**

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** report No. 230418053898.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft 2023/24 Annual Plan (Trim Ref: 230324041111).
- (c) **Retrospectively ratifies** its submission to Environment Canterbury's Draft 2023/24 Annual Plan (Trim Ref: 230324041079).

CARRIED

7 CORRESPONDENCE

7.1 **Kaiapoi District Museum Annual General Meeting**

Moved: J Watson

Seconded: T Bartle

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the invitation to the Kaiapoi District Museum Annual General Meeting (Trim: 230511067547).

CARRIED

8 CHAIRPERSON'S REPORT

8.1 **Chairperson's Report for May 2023**

- Attended Kaiapoi Community Garden Trustee meeting.
- Attended Waimakariri Public Arts Trust workshop.
- Attended Pines Beach Kairaki Association monthly committee meeting. They were concerned about the rubbish left after the Te Kohaka o Tuhaitara Trust removed trees after the fire event. The rubbish seemed to have been there for many years.
- Attended ANZAC Day services.
- Attended Waimakariri Arts Strategy workshop.
- Attended NZ Motor Home Caravan Park opening which was a great success.
- Spoke to the Board's submission on the Waimakariri District Council Draft Annual Plan.

- Attended the National Council of Women celebration of women elected in the recent election.
- Attended All Together Kaiapoi Trust planning meeting for the Matariki event.
- Met with staff regarding lack of parking behind the Ruataniwha Civic Centre. There was a need for a tidy up of the out of date parking layout.
- Attended Integrated Transport Strategy follow up to initial workshop.
- Attended Kaiapoi Networking Meet Up where a variety of people reported an increase of food parcels and stress felt regarding bills.
- Attended Bridge to Bridge and was invited by Cure to a trip on the River Queen during the race.

Moved: J Watson

Seconded: R Keetley

THAT the Kaiapoi-Tuahiwi Community Board:

- (a) **Receives** the verbal report from the Kaiapoi-Tuahiwi Community Board Chairperson.

CARRIED

9 MATTERS REFERRED FOR INFORMATION

- 9.1 Oxford-Ohoka Community Board Meeting Minutes 6 April 2023.
- 9.2 Rangiora-Ashley Community Board Meeting Minutes 12 April 2023.
- 9.3 Woodend-Sefton Community Board Meeting Minutes 11 April 2023.
- 9.4 Waimakariri District Council Growth Projections for LTP 2024/34 – Report to Council meeting 4 April 2023 – Circulates to all Boards.
- 9.5 ANZAC Day Services 2023 – Report to Council meeting 4 April 2023 – Circulates to all Boards.
- 9.6 Health, Safety and Wellbeing Report March 2023 – Report to Council meeting 4 April 2023 – Circulates to all Boards.
- 9.7 87 Dunns Avenue Bank Improvements – Report to Utilities and Roading Committee meeting 18 April 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board.
- 9.8 Patronage figures for Public Transport Boardings from Park and Ride Sites – Report to Utilities and Roading Committee meeting 18 April 2023 – Circulates to the Kaiapoi-Tuahiwi Community Board and Rangiora-Ashley Community Board.

Moved: J Watson

Seconded: A Blackie

THAT the Kaiapoi-Tuahiwi Community Board

- (a) **Receives** the information in Items 9.1 to 9.8.

CARRIED

10 MEMBERS' INFORMATION EXCHANGE

R Keetley

- Attended ANZAC Day services which were very well attended.
- Attended Historic Society monthly meeting.
- Attended Regional Museum get together. There was representation from nine local museums.

S Stewart

- Attended meeting regarding Draft Natural Environment Strategy which would become an internal document enhancing biodiversity.
- Presented the Board's submission to the Environment Canterbury Draft Annual Plan.
- Attended GreyPower meeting. There was confusion regarding information surrounding the Health Hub. Had spoken to Mayor Gordon about putting out a fact sheet to keep people informed.
- Attended Chlorine Drop-in session in Kaiapoi which was poorly attended.

B Cairns

- The Motorhome Association Park official opening was well attended. Kaiapoi was not registered as a motorhome friendly town so was working to rectify that along with the other towns in the district.
- North Canterbury Neighbourhood Support were talking with police regarding the installation of CCTV cameras for the district.
- The Fire Emergency New Zealand building on Hilton Street had a four bay shed which they were proposing for boats to be used during flooding if required.
- All Together Kaiapoi were holding a Matariki event in Norman Kirk Park.
- Was working with Greenspace to have the templates altered to have event planners consider allocating space for disabled parking.
- Attended Arts Strategy event. The group was developing a district wide strategy which would encompass the arts and creativity would be championed.
- Kaiapoi Promotions Association was holding a large quiz event with the United Kingdoms Chaser Dark Destroyer as the special guest.

Philip Redmond

- Attended meeting regarding concerns with Waka Kotahi's planned safety improvements which included residents and James Caygill. Planned to send a letter from the Mayor and also signed by the Board Chair outlining the issues raised.
- Appointed Chair of the Road Safety Committee.
- Attended Community Networking in Pegasus.
- Attended public meeting regarding vaping.
- Attended Civil Aviation Authority meeting. Movements at Rangiora Airfield were approaching 50,000 per annum and was resulting in safety issues.
- Attended Zone 5 and 6 meeting in Queenstown. Minister of Local Government presented.
- Attended the Ohoka, Sefton, Kaiapoi, Rangiora and Tuahiwi ANZAC Services.
- Attended Mandeville Residents Association meeting. Flooding issues were affecting property access.
- Attended Kaiapoi Motorhome Association opening.
- Attended Hydrogen Futures meeting at the Christchurch art gallery. Green Hydrogen and Hydrogen-electric operation was seen as the future to low emission transport.
- Attended Rangiora Airfield site visit. Was a significant district asset with a proposed redevelopment. There was a need to future proof runways.
- Attended two chlorination drop-in sessions. Kaiapoi was poorly attended and Woodend had a small attendance.
- Had been busy with Annual Plan submissions and had over 30 people present.
- Attended Rachel Thorntons farewell.

T Blair

- Attended Darnley Club meeting. They had recruited five volunteers from the Volunteer Expo and were no longer looking for anyone else.
- Attended ANZAC Dawn Service.
- Attended Kaiapoi Motorhome Association opening.

A Blackie

- Attended Bridge to Bridge race. Was very successful with crews from across the South Island.
- The Huria Reserve had been signed over to the Te Kohaka o Tuhaitara Trust.
- The Te Kohaka Tuhaitara Trust sections at Kairaki beach were on hold as they had encountered many issues.

T Bartle

- Attended ANZAC Day services.
- Neighborhood Support North Canterbury were doing well and expanding with a positive feeling.
- Attended King Charles Street Party.
- Attended AF8 Roadshow. Was eye opening and scary. Needed to remember to stay on top of emergency supplies.

11 CONSULTATION PROJECTS

There are currently no consultations.

12 REGENERATION PROJECTS

12.1 Town Centre, Kaiapoi

Updates on the Kaiapoi Town Centre projects are emailed regularly to Board members. These updates can be accessed using the link below:

<http://www.waimakariri.govt.nz/your-council/district-development/kaiapoi-town-centre>.

13 BOARD FUNDING UPDATE

13.1 Board Discretionary Grant

Balance as at 30 April 2023: \$3,132.

13.2 General Landscaping Budget

Balance as at 30 April 2023: \$49,490.

14 MEDIA ITEMS

Nil.

15 MATTERS TO BE CONSIDERED WITH THE PUBLIC EXCLUDED

In accordance with section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act (or sections 6, 7 or 9 of the Official Information Act 1982, as the case may be), it is moved:

Moved: A Blackie

Seconded: R Keetley

1. That the public be excluded from the following parts of the proceedings of this meeting:

Item 15.1 Minutes of public excluded Kaiapoi-Tuahiwi Community Board meeting 17 April 2023

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Meeting Item No. and subject	Reason for excluding the public	Grounds for excluding the public-
15.1 Minutes of public excluded Kaiapoi-Tuahiwi Community Board meeting 17 April 2023	Good reason to withhold exists under section 7	To enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) (s 7(2)(i)).

CARRIED

16 QUESTIONS UNDER STANDING ORDERS

Nil.

17 URGENT GENERAL BUSINESS UNDER STANDING ORDERS

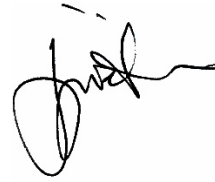
Nil.

NEXT MEETING

The next meeting of the Kaiapoi-Tuahiwi Community Board will be held at the Ruataniwha Kaiapoi Civic Centre on Monday 19 June 2023 at 4pm.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 4.36PM.

CONFIRMED



Chairperson

19 June 2023

Date

Workshop

- *Waimak Dragonboats at Murphy Park – Grant MacLeod (Greenspace Manager) – 20mins*
- *Members Forum*