

Agenda

Oxford-Ohoka Community Board

Wednesday 3 May 2023

7pm

Council Chamber
Rangiora Service Centre
215 High Street
Rangiora

Members:

Thomas Robson (Chairperson)

Sarah Barkle (Deputy Chairperson)

Mark Brown

Tim Fulton

Ray Harpur

Niki Mealings

Pete Merrifield

Michelle Wilson



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AGENDA FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD TO BE HELD IN THE COUNCIL CHAMBER, RANGIORA SERVICE CENTRE, 215 HIGH STREET, RANGIORA ON WEDNESDAY 3 MAY 2023 AT 7PM.

RECOMMENDATIONS IN REPORTS ARE NOT TO BE CONSTRUED AS
COUNCIL POLICY UNTIL ADOPTED BY THE COUNCIL

BUSINESS

PAGES

1. **APOLOGIES**
2. **PUBLIC FORUM**
3. **CONFLICTS OF INTEREST**
4. **CONFIRMATION OF MINUTES**
 - 4.1. **Minutes of the Oxford-Ohoka Community Board – 6 April 2023** 7 - 15
RECOMMENDATION
THAT the Oxford-Ohoka Community Board:
 - (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 6 April 2023, as a true and accurate record.
 - 4.2. **Matters Arising**
5. **DEPUTATIONS AND PRESENTATIONS**
Nil.
6. **ADJOURNED BUSINESS**
Nil.
7. **REPORTS**
 - 7.1. **Application to the Board’s Discretionary Grant Fund 2022/23 – Kay Rabe (Governance Advisor)** 16-56
RECOMMENDATION
THAT the Oxford-Ohoka Community Board:
 - (a) **Receives** report No. 230417053235.

- (b) **Approves** a grant of \$..... to the North Canterbury Adventure Club towards the purchase of sporting equipment.
OR
- (c) **Declines** the application from the North Canterbury Adventure Club.
- (d) **Approves** a grant of \$..... to the Oxford Promotions Action Committee towards advertising its Matariki Winter Lights Festival.
OR
- (e) **Declines** the application from the Oxford Promotions Action Committee.
- (f) **Approves** a grant of \$..... to the West Eyreton School towards the purchase of literacy kits.
OR
- (g) **Declines** the application from the West Eyreton School.
- (h) **Approves** a grant of \$..... to the Oxford Football Club for the purchase of new footballs.
OR
- (i) **Declines** the application from the Oxford Football Club.
- (j) **Approves** a grant of \$..... to the Oxford Community Garden for the purchase of gravel for between its raised beds.
OR
- (k) **Declines** the application from the Oxford Community Garden.

7.2. **Ratification of the Oxford-Ohoka Community Board's submission to the Waimakariri District Council and Environmental Canterbury's Draft 2023/24 Annual Plans – Thea Kunkel (Governance Team Leader)**

57-67

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230418053465.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft 2023/24 Annual Plan (Trim Ref: 230323040267).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's Draft 2023/24 Annual Plan (Trim Ref: 230316036707).
- (d) **Notes** that the Chairperson will speak to both submissions at the respective Council hearings.

8. **CORRESPONDENCE**

Nil.

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for April 2023

RECOMMENDATION

68

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report (Trim. 230424057110) from the Oxford-Ohoka Community Board Chairperson.

10. MATTERS FOR INFORMATION

- 10.1. **Rangiora-Ashley Community Board Meeting Minutes 12 April 2023.**
10.2. **Woodend-Sefton Community Board Meeting Minutes 11 April 2023.**
10.3. **Kaiapoi-Tuahiwi Community Board Meeting Minutes 17 April 2023.**
10.4. **Waimakariri District Council Growth Projections for LTP 2024/34 – Report to Council meeting 4 April 2023 – Circulates to all Boards.**
10.5. **ANZAC Day Services 2023 – Report to Council meeting 4 April 2023 – Circulates to all Boards.**
10.6. **Health, Safety and Wellbeing Report March 2023 – Report to Council meeting 4 April 2023 – Circulates to all Boards.**

RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the information in Items.10.1 to 10.6.

Note:

1. *The links for Matters for Information were previously circulated to members as part of the relevant meeting agendas.*

11. MEMBERS' INFORMATION EXCHANGE

69-73

- 11.1. **Sarah Barkle (Trim Ref: 230424057318)**
11.2. **Tim Fulton (Trim Ref: 230424057268)**
11.3. **Pete Merrifield (Trim Ref: 230424057011)**
11.4. **Michelle Wilson (Trim Ref: 230424056945)**

The purpose of this exchange is to provide a short update to other members in relation to activities/meetings that have been attended or to provide general Board related information.

Any written information submitted by members will be circulated via email prior to the meeting.

12. CONSULTATION PROJECTS

There are no current consultation projects.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 30 April 2023: \$1,539.

13.2. General Landscaping Fund

Balance as at 30 April 2023: \$13,090.

14. MEDIA ITEMS

15. QUESTIONS UNDER STANDING ORDERS

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board is scheduled for 7pm, Wednesday 7 June 2023 at the Oxford Hall.

Workshop

- *Members Forum*

MINUTES FOR THE MEETING OF THE OXFORD-OHOKA COMMUNITY BOARD HELD IN THE COUNCIL CHAMBER, 215 HIGH STREET, RANGIORA ON WEDNESDAY 5 APRIL 2023 AT 7PM PRESENT

T Robson (Chairperson), S Barkle (Deputy Chairperson), M Brown, R Harpur, N Mealings, P Merrifield and M Wilson.

IN ATTENDANCE

G Cleary (General Manager Utilities and Roothing), J McBride (Roothing and Transport Manager), T Kunkel (Governance Team Leader) and C Fowler-Jenkins (Governance Support Officer).

There was one member of the public present.

1. APOLOGIES

Moved: N Mealings Seconded: P Merrifield

THAT an apology for absence be received and sustained from T Fulton.

CARRIED

2. PUBLIC FORUM

2.1. Tash Hinds

T Hinds advised that she was a resident in McJarrows Road on the corner of Victoria Street in Oxford. She raised safety concerns about the intersection which currently had a give way sign with poor visibility due to hedges. McJarrows Road and Victoria Street were also had very narrow carriageways in a 100km/h zone and motorists travelling down the road therefore had to use the shoulder of the road when passing which was risky at the intersection.

On 7 March 2023 there was an accident, when a car did not stop at the intersection and collided with the back of stationary vehicle. The driver stated that they had not seen any signage leading up to the intersection. T Hinds also pointed out that there were several creeks and culverts in the vicinity of the intersection which distracted drivers. Since the accident road markings had been renewed which T Hinds acknowledged was an improvement, however, there were still motorists driving straight through the intersection.

T Hinds noted that the attending police at the accident also expressed their concerns about the safety of the intersection and had subsequently lodged a report that the intersection required further attention. Residents were requesting an increase in signage prior to the intersection, the give way to be changed to a stop sign and for consideration to be given to reducing the speed limit on McJarrows Road.

T Robson thanked T Hinds for speaking to the Board. He noted that the Board were considering the installation of a stop sign at the intersection later during the meeting.

3. CONFLICTS OF INTEREST

There were no conflicts declared.

4. **CONFIRMATION OF MINUTES**

4.1. **Minutes of the Oxford-Ohoka Community Board – 7 March 2023**

Moved: N Mealings Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Confirms** the circulated Minutes of the Oxford-Ohoka Community Board meeting, held on 7 March 2023, as a true and accurate record.

CARRIED

4.2. **Matters Arising**

Nil.

4.3. **Notes of the Oxford-Ohoka Community Board Workshop – 7 March and 22 March 2023**

Moved: M Wilson Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the notes of the Oxford-Ohoka Community Board Workshop held on 7 March and 22 March 2023.

CARRIED

5. **DEPUTATIONS AND PRESENTATIONS**

Nil.

6. **ADJOURNED BUSINESS**

Nil.

7. **REPORTS**

7.1. **Request approval for Stop Controls on Powells Road at McJarrows Road / Victoria Street – S Biner (Senior Transportation Engineer)**

J McBride spoke to the report which sought the Board's approval to change the intersection control at the Powells Road / Victoria Street / McJarrows Road intersection. The intersection had been assessed for sight distance and had not complied with the requirements of a give way control. To maintain the give way control and achieve the sight distance required the Council would be required to do remedial work which would likely remove the hedge currently at the intersection.

S Barkle enquired what extra visuals would be fitted if a stop sign was installed at the intersection. J McBride replied that there would be no change to the sightlines, however, advanced warning signage would be installed. If a stop sign replaced the existing give way sign, the stop markings would be painted on the road. She noted that the limit lines had been refreshed, however, they had not been permanently marked because the Council anticipated changes to the intersection in the near future.

M Brown enquire if there were any other intersections in the Board's area that would qualify for similar treatment. J McBride noted that she was not aware of any, and identifying other intersections would require the further assessment intersections. However, staff were currently working through a number of rural intersections to assess what could be done to make them more visible.

In response to a question from S Barkle, J McBride explained that the previous speed limit review had focused more on the town fringes and speed limits of several roads around Oxford township had therefore been reduced. She believed that these particular roads had not been included. The Council was currently working to develop its Speed Management Plan and there would be an opportunity to include these roads.

N Mealings queried what the trigger had been for assessing this intersection. J McBride replied that the assessment was generated from a service request from a resident.

Moved: M Brown

Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** Report No. 230109001491.
- (b) **Approves** the following intersection control changes pursuant to Section 2 of the Land Transport Rule: Traffic Control Devices 2004, with effect from the date of installation of the appropriate signage:

Item	Road to be Controlled	Road to Remain Uncontrolled	Type of Control to be Imposed	Type of Control to be Revoked
1	Powells Road (south leg of intersection)	Victoria Street & McJarrows Road	Stop	Give Way
2	Powells Road (north leg of intersection)	Victoria Street & McJarrows Road	Stop	Give Way

- (c) **Circulates** this report to Utilities and Roading Committee for information.
- (d) **Notes** that staff would work with the landowner at 479 McJarrows Road to trim the hedge on the southwest corner of the intersection to improve visibility.

CARRIED

7.2. Application to the Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23 – K Rabe (Governance Adviser)

T Kunkel took the report as read.

R Harpur asked if the Waimakariri Kennel Association were painting the new building. T Kunkel confirmed that it was the building that they shared with the North Canterbury Kennel Association.

N Mealings commented that she visited the building, which was the old building that was located near the squash courts, and which was not in good condition.

Moved: N Mealings

Seconded: R Harpur

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230310033042.
- (b) **Approves** a grant of \$500 to the Waimakariri Kennel Association Inc towards the cost of repainting its Clubrooms.

CARRIED

N Mealings commented that the building needed maintenance. She noted that the Waimakariri Kennel Association brought in people from all over the South Island to dog shows and recently at the Champ Show they had received praise over social media. Dog shows brought people to Mandeville and the Oxford-Ohoka Ward area which was good for the district's economy and the Club. She believed the funds would be put to good use.

7.3. **ANZAC Day Services – K Rabe (Governance Advisor)**

T Kunkel spoke to the report which requested the appointment of Board representatives to attend the three ANZAC Services that would be held in the Oxford-Ohoka Ward area. She noted changes had been made to the normal format with wreaths being laid at the Ohoka and West Eyreton Services in conjunction with the Council representatives. The Board would lay its own individual wreath at the Oxford Service.

T Robson asked if there would be a parade in Oxford this year or if they were doing the trimmed down version. T Kunkel replied that the service would be held at the Oxford Cenotaph.

Moved: P Merrifield

Seconded: M Brown

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230310033207.
- (b) **Appoints** Board members R Harpur and S Barkle to attend the Ohoka Anzac Day service to be held at 11am on Monday, 24 April 2023, at the Ohoka Hall, Mill Road and to lay a wreath on behalf of the community, noting that the wreath will be laid in conjunction with the Council representative.
- (c) **Appoints** Board member P Merrifield to attend the Oxford Anzac Day service to be held at 9am on Tuesday, 25 April 2023, and to lay a wreath on behalf of the community.
- (d) **Appoints** Board members M Brown and M Wilson to attend the West Eyreton Anzac Day service to be held at 12noon on Tuesday, 25 April 2023, and lay a wreath on behalf of the community at West Eyreton, noting that the wreath will be laid in conjunction with the Council representative.

CARRIED

7.4. **Amendments to Standing Orders for the Oxford-Ohoka Community Board – T Kunkel (Governance Team Leader)**

T Kunkel spoke to the report which included the amendments highlighted at the all Boards' Briefing in March 2023. There was a minor amendment relating to definition, pecuniary interests, and members attending meeting via an audio-visual link.

Moved: R Harpur Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230322039604.
- (b) **Adopts** the updated Community Boards Standing Orders 2023 (Trim 230314034912), effective from 7 April 2023.

CARRIED

8. CORRESPONDENCE

8.1. **Letter from Tash Hinds regarding road safety concerns in the Oxford area**

(Trim 230308031570)

T Robson tabled a petition submitted by T Hinds from residents in the area of McJarrows Road and Victoria Street intersection regarding the installation of a stop sign at the intersection and the potential lowering of the speed limit along McJarrows Road.

8.2. **Letter from Ed Sard about Oxford Town signage**

(Trim 230329043514)

T Robson stated that this issue had been raised at a meeting of the Oxford Promotions Action Committee which requested that the Oxford town entrance sign required maintenance. He noted the sign referred to in E Sard's letter was not the one that required work. The 'Experience Oxford' signs were the ones that needed further attention. T Kunkel undertook to follow up on this matter

Memo from Heike Downie regarding the Waimakariri Integrated Transport Strategy Project (Trim Ref: 230321039242)

Moved: N Mealings Seconded: S Barkle

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** the correspondence from Tash Hinds (Trim 230308031570).
- (b) **Receives** the correspondence from Ed Sard about Oxford Town Signage (Trim 230329043514)
- (c) **Receives** the correspondence from Heike Downie reading the Waimakariri Integrated Transport Strategy Project (Trim 230321039242).

CARRIED

9. CHAIRPERSON'S REPORT

9.1. Chairperson's Report for March 2023

- Ashley Gorge Advisory Group Meeting:
 - Vegetation clearance on Ashley Gorge Road as well as the road works being carried out.
 - Held a working bee on 5 April 2023 to clear undergrowth from the Reynolds Heritage Pavilion. This went well and a significant area had been cleared. There were plans for another working bee in the future.
 - The tracks and trapping programme had been ramped up as had the fundraising efforts so there was money to winterise their tracks. Working on two new tracks as well as a community engagement plan with the Department of Conservation.
- Oxford A & P Show – well attended, received lots of good feedback.
- Youth Development Grant Committee Meeting considered an application, for a breakfast club at Rangiora High School. This would entail providing breakfast meals once a week for any student that may need it. The applicant worked as a youth worker at the school and therefore had a fair idea of the need in the school community. The project would start off as a trial one day a week and if it went well, there may be an opportunity to extending the trial.

Moved: S Barkle

Seconded: P Merrifield

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report (Trim. 230327042305) from the Oxford-Ohoka Community Board Chairperson.

CARRIED

10. MATTERS FOR INFORMATION

- 10.1. Rangiora-Ashley Community Board Meeting Minutes 8 March 2023.
- 10.2. Woodend-Sefton Community Board Meeting Minutes 13 March 2023.
- 10.3. Kaiapoi-Tuahiwi Community Board Meeting Minutes 20 March 2023.
- 10.4. Drainage and Stockwater Alternative Rating Structure – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 10.5. Submission on Proposals for the Smoked Tobacco Regulatory Regime – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 10.6. Pecuniary Interests Register – Report to Council Meeting 7 March 2023 – Circulates to all Boards.
- 10.7. Amendments to Standing Orders for Council, Committee, Sub-Committees and Hearing Panels – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 10.8. Health, Safety and Wellbeing Report February 2023 – Report to Council meeting 7 March 2023 – Circulates to all Boards.
- 10.9. Enterprise North Canterbury's Six-Month progress and financial report to 31 December 2022, six month progress report on the promotion of the Waimakariri District to 31 December 2022 and Draft Statement of Intent for the Financial year beginning 1 July 2023 – Report to Audit and Risk Committee 14 March 2023 – Circulates to all Boards.
- 10.10. Waimakariri District Council Spraying and Chemical Usage – Waterways and Roding Spraying Information – Report to CWMS Waimakariri Water Zone Committee meeting 6 March 2023 – Circulates to all Boards.

10.11. Library Update to 9 March 2023 – Report to Community and Recreation Committee meeting 21 March 2023 – Circulates to all Boards.

10.12. July 2022 Flood Response Update – Report to Utilities and Roading Committee 21 March 2023 – Circulates to all Boards.

Moved: P Merrifield

Seconded: M Wilson

THAT the Oxford-Ohoka Community Board:

(a) **Receives** the information in Items.10.1 to 10.12.

CARRIED

11. MEMBERS' INFORMATION EXCHANGE

M Brown:

- Attended the Oxford Promotions Action Committee Annual General Meeting – all four officers had stood down. They were fortunate to elect a Chairperson and the current officers were staying on for thirty days until officers could be appointed.
- Had contact from a resident about the Cust Domain and not being allowed to run equine lessons there because Council had stopped that practice. He contacted the Council via T Fulton and had received a response from the Council stating that users were not to run profit generating businesses on Council land. The lessons being held however were not part of the club that runs the group at the Domain and no funds were going back into the club. He gave the local the name and contact details of the Rangiora-Ashley Community Board Chair if they wished to talk with their community board as the Domain is not in the Boards area.
- Provided T Robson with ideas for the Boards Facebook page.
- Contacted the Council about the weed problem at the West Eyreton number two well site.

R Harpur:

- Attended a meeting of Millfield residents, and Councillor Williams was also in attendance. The topic of discussion was the drainage network going through Millfield. There was around thirty five people in attendance and there was a good discussion on the flooding issues around Mandeville. They would be holding a further meeting.
- Attended the Oxford A&P Show. Very impressed with the quality of the activities.

P Merrifield:

- Attended the Oxford Museum Meeting and made some suggestions regarding how they could promote themselves for free and suggested that they apply to the Board for funding for new lights.
- Attended a working bee.
- Started sending out the S42A to people for the Woodstock Quarry.

M Wilson:

- Attended several education meetings across the cluster and had been able to have discussions around the sharing of information of things that were happening at Council such as the next steps, the Waimakariri Access Group and plugging into the principal network.
- Attended a meeting with W Howe and another with E Wood around alcohol and drug harm prevention. Looking at refocusing around what kind of data was available, what was happening in Waimakariri and the agencies that were involved. They knew the gaps and what support was needed and where time and resources would be best spent.
- Attended the next steps launch which was an excellent resource. It was a simple easy to access website which linked to services and agencies. They had thought carefully about how to reach people in the community. She encouraged Board Members to spread the message in their networks.

- Waimakariri Health Advisory Group.
 - Working Group around the terms of reference which was similar to what was happening in the alcohol and drug harm prevention group and looking at a clearer direction, evidence based and advocacy for the best health outcomes for Waimakariri. The criteria of the membership and who needed to be at the table.
 - Meeting of the full group and feedback from some who had attended the rural health hui. There was no decision yet on the localities for Te Whatu Ora which was holding up a few things, but the time taken to develop those localities was worth spending the time. There was a lot unknown but seemed to be a positive feel to what was going on particularly rural health.
 - The Working Group around the data met but realized they were not sure of which data and the purpose of that data.
- Ohoka Residents Association Meeting – discussed Plan Change 31. There was some frustration that the flying fox was still not able to be used but understanding that the process towards that had come about because of a complaint.
- Public Meeting on vape stores on 13 April 2023 at the Pegasus Community Centre.

S Barkle

- Integrated Transport Strategy Stakeholder Group Workshop One – Met with people over various sectors in the community to discuss transport, gaps, levels of importance and future planning.
- Woodstock Quarry Update Meeting – Section 42 report was released by ECan. There were a lot of information that did not meet criteria and lot more detail/mitigating factors that would need to be solved for any further action. Next step is to wait and see how the applicant responds to this report.
- Water Race Meeting – First meeting of the year. Questions were asked about planting along stock races and the needs to access for maintenance. A brochure should have been received by all stock race rated properties to inform them of their responsibility and good practices. Also, good to note that if overflows of stock races are occurring you can send in a service request which will go to Waimakariri Irrigation Limited's to look into. They may need to restrict flow. The final Waimakariri Irrigation Limited's shareholder's vote.
- Submission Workshop – Worked with other Board Members on preparing submissions for Environment Canterbury and Waimakariri District Council Annual Plans.
- Ohoka Stream Site Visit – Site visit with key staff and Ohoka drainage advisory group. Saw some recent works off Christmas Rd. This has lowered the stream level and will allow it to hold more capacity when needed. Looked at another site at the end of Silverstream as an area that may need some works completed also.

N Mealings

- Integrated Transport Strategy Workshop – Stakeholders workshop to identify gaps and opportunities in District.
- Waimakariri Access Group Accessibility Training – Waimakariri Access Group training event chiefly attended by Waimakariri District Council staff and a few elected members. Heard from three speakers and accessibility issues for them, and then went out and experienced life from a disabled persons perspective using wheelchairs, goggles, and other mobility aids.
- Oxford Community Networking meeting – monthly meeting of community service providers.
- All Boards meeting.
- Transwaste Kate Valley site visit – toured Kate Valley landfill and Tiramoana Bush.
- Extraordinary Council meeting.
- Council Briefing and Workshop session.
- Attended Huihui Mai Workshop – Greater Christchurch Partnership engagement event to gather district thinking from the public about future growth.
- Natural Environment Strategy PCG meeting.
- Relay For Life Quiz Night - Waimakariri District Council fundraiser for the Cancer Society.

- Greater Christchurch Partnership Briefing.
- HMNZS Manawanui event – Attended fundraising event for Canterbury Coastguard aboard the Manawanui.
- Utilities and Roading Committee meeting – Butchers Road bridge reinstatement almost complete; Waimakariri District Council is a top five performer in least waste per capita; Cust Community recycling bins will be emptied pre easter to ensure capacity over Easter period.
- District Planning and Regulation Committee meeting.
- Community and Recreation Committee meeting – New 'Recollect' page under Heritage Collections on Waimakariri Libraries website where people can contribute accounts of local history launching within the next month.
- Council Briefing.
- Mandeville Sports Centre Board meeting – Woman's changing rooms now painted and new lights installed. Men's changing room and hall next for painting.
- Property Portfolio Working Group meeting – First meeting of newly created group amalgamating the previous Housing Working Group and the Property Acquisitions and Disposals Working Group.
- Ohoka Stream Site visit – The Ohoka-Mandeville Rural Drainage Advisory Group and pertinent staff undertook a site visit to the Ohoka Stream loop and Three Streams to view work done and to better understand river capacity issues.
- Community Wellbeing North Canterbury Trust Board meeting.
- Waimakariri Youth Council meeting – nine new members inducted.
- Next Steps official website launch – After two years in development through Covid-19 local welfare group, a 'one stop shop' website that enables people to discreetly seek any help they think they might need has been brought to fruition.
- Climate Change Action Planning Reference Group meeting – Canterbury Mayoral Forum group comprised of representatives from all ten Canterbury Councils to work together and share resources to further work on climate change related workstreams.
- Natural Environment Strategy PCG meeting.
- Portfolio catch up.
- Oxford A&P show – Oxford-Ohoka Community Board stall present at show.
- Mandeville Sports Centre catchup with Greenspace Manager.
- Continuation of Long Term Plan Roading Capital and maintenance programmes workshop.
- Sutton Tools thankyou morning tea – Formal thankyou from the Community Wellbeing North Canterbury Trust to Sutton Tools for their generous support of the Trust.
- Drainage and Stockwater Alternative rating Structure meeting – first meeting of newly convened group.

12. **CONSULTATION PROJECTS**

12.1. **Draft Annual Plan 2023/24**

<https://letstalk.waimakariri.govt.nz/draft-annual-plan-2023-24>

Consultation closes 17 April 2023.

12.2. **Wolffs Road Suspension Bridge**

T Robson noted that he posted information about the Wolffs Road Bridge on the Board's Facebook page and had been overwhelmed with feedback. People seemed to be very passionate about the bridge and 1,338 people had clicked on the link since his post on 29 March 2023. He had also shared it on some community pages and there had been a number of comments which were mostly positive.

The Board noted the consultation projects.

13. BOARD FUNDING UPDATE

13.1. Board Discretionary Grant

Balance as at 31 March 2023: \$2,039.

13.2. General Landscaping Fund

Balance as at 31 March 2023: \$13,090.

The Board noted the funding update.

14. MEDIA ITEMS

Nil

15. QUESTIONS UNDER STANDING ORDERS

Nil.

16. URGENT GENERAL BUSINESS UNDER STANDING ORDERS

Nil.

NEXT MEETING

The next meeting of the Oxford-Ohoka Community Board was scheduled for 7pm, Wednesday 3 May 2023 at the Oxford Town Hall.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.01pm.

CONFIRMED

Chairperson

Date

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06 / 230417053235

REPORT TO: OXFORD-OHOKA COMMUNITY BOARD

DATE OF MEETING: 3 May 2023

AUTHOR(S): Kay Rabe, Governance Advisor

SUBJECT: Application to the Board's Discretionary Grant Fund 2022/23

ENDORSED BY:
(for Reports to Council,
Committees or Boards)



General Manager

Chief Executive

1. SUMMARY

The purpose of this report is to consider five applications for funding received from:

Name of Organisation	Purpose	Amount requested
North Canterbury Adventure Club	Towards the purchase of sporting equipment	\$900
Oxford Promotions Action Committee	Towards Advertising for the Oxford Matariki Winter Lights Festival	\$500
West Eyreton School	Towards the purchase of literacy kits	\$500
Oxford Football Club	Towards the purchase of new footballs	\$500
Oxford Community Garden	Towards the purchase of gravel	\$500
Total		\$2,900

Attachments:

- i. An application from North Canterbury Adventure Club (Home-school Group) (Trim Ref: 230331045359).
- ii. An application from Oxford Promotions Action Committee (Trim Ref: 230328042546).
- iii. An application from West Eyreton School (Trim Ref: 230330044757).
- iv. An application from Oxford Football Club (230411049351).
- v. An application from Oxford Community Garden (Trim Ref: 230329044202).
- vi. Spreadsheet showing the previous two years' grants.
- vii. Board funding criteria 2022/23 (Trim: 210603089866).

2. RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230417053235.
- (b) **Approves** a grant of \$..... to the North Canterbury Adventure Club towards the purchase of sporting equipment.
OR
- (c) **Declines** the application from the North Canterbury Adventure Club.

- (d) **Approves** a grant of \$..... to the Oxford Promotions Action Committee towards advertising its Matariki Winter Lights Festival.
OR
- (e) **Declines** the application from the Oxford Promotions Action Committee.
- (f) **Approves** a grant of \$..... to the West Eyreton School towards the purchase of literacy kits.
OR
- (g) **Declines** the application from the West Eyreton School.
- (h) **Approves** a grant of \$..... to the Oxford Football Club for the purchase of new footballs.
OR
- (i) **Declines** the application from the Oxford Football Club.
- (j) **Approves** a grant of \$..... to the Oxford Community Garden for the purchase of gravel for between its raised beds.
OR
- (k) **Declines** the application from the Oxford Community Garden.

3. **BACKGROUND**

- 3.1 The **North Canterbury Adventure Club (Home-school Group)** is seeking funding towards the purchase of sporting equipment for students.
- 3.2 The **Oxford Promotions Action Committee** is seeking funding towards advertising its Matariki Winter Lights Festival.
- 3.3 The **West Eyreton School** is seeking funding towards the purchase of literacy kits as a parental resource.
- 3.4 The **Oxford Football Club** is seeking funding for the purchasing of new footballs due to the increase in its members.
- 3.5 The **Oxford Community Garden** is seeking funding for the purchase of gravel for between its raised beds.
- 3.6 The current balance of the Oxford-Ohoka Community Board's Discretionary Grant Fund for 2022/23 is \$1,539.

4. **ISSUES AND OPTIONS**

North Canterbury Adventure Club (the Club)

- 4.1 The Club was established by a group of home-schooling families in 2018 and meets primarily outdoors, around North Canterbury, for students to explore and have free play. The Club allows families to organise outings and activities and share knowledge, skills, and talents to grow and learn together. The Club is open to all ages, from pre-schoolers to teenagers.
- 4.2 The Club meets weekly at different outdoor locations around the Waimakariri District to do outdoor learning or other outdoor activities. The Club has requested a grant of \$900 to purchase sport equipment, including Spikeball Rookie Kit, Rippa Match set, a trolley to easily transport kit, and \$150 to be spent on the Gaga Ball pit and balls. The Club estimates that approximately 1,000 people from all sectors of society will benefit from the equipment. While it is true that direct benefit would be to students, their families who would assist with the outdoor activities would also benefit.

- 4.3 This project will only proceed if this application is successful. It is estimated that 20% of the students in the Club are from the Oxford-Ohoka area, and this is the first time the Club has applied for Board funding. However, the Club is also applying to:

Community Board	Request	Funding
Woodend-Sefton Community Board	Sporting equipment	\$855
Kaiapoi-Tuahiwi Community Board	Shade tent and electric pump <i>Declined on 17 April 2023</i>	\$825
Rangiora-Ashley Community Board	Training, first aid kit and supplies	\$1,000

- 4.4 It should be noted that the application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year.

Oxford Promotions Action Committee Inc. (OPAC)

- 4.5 OPAC is a volunteer group with a passion for promoting Oxford as a place to live, work, and relax. The group aims to encourage community and economic development, enhance employment and business, encourage tourists, and organise community events.

- 4.6 One of the community events that OPEC will be hosting is a Matariki Celebration from 1 to 16 July 2023. The event will include activities for the children and adults such as crafts, stick games, origami stars, Matariki stories, and poi making. Children and adults will be able to learn more about the significance of Matariki. OPAC aims to the Matariki Celebration into a major annual winter event which will increase Oxford's profile to the wider region, raise community spirits during the winter months and encourage business activity. As such OPAC is requesting funding to expand the advertising of the event.

- 4.7 Although Oxford Town will be the main beneficiary from the celebration, people from around the region could also benefit if they attended the event, hence the need to advertise more widely. Residents will be encouraged to light up their homes and businesses and there will be prizes awarded to encourage participation.

- 4.8 This event will still proceed if this application is not successful, however, advertising will have to be curtailed, meaning that less people are likely to attend the festivities which would impact on the businesses in the area and to the wider region's wellbeing. Fresh Choice, Bayphil Construction, Schnuurbart Design and Publishing and Stephanie Evans have committed to sponsoring the event.

- 4.9 OPAC received the following funding during the last five years and the required Accountability Forms have been received:

Date	Request	Funding
February 2109	Towards the signage for the Oxford Winter Lights Festival	\$500
June 2022	Towards the cost of collating Te Papa Matariki Activity Book	\$404

West Eyreton School (the School)

- 4.10 The School was established in 1872 and is a rural co-educational, full primary state school with 200 students. As well as the classrooms there is an administration block/staffroom, a library, a hall, a swimming pool, junior and senior adventure playground, a tennis/netball court, junior sandpit and a large creative play area and extensive playing fields.

- 4.11 The School values the involvement of its whanau as they work in partnership to support their pupils to achieve their potential and passions for learning. The School therefore wants to create a resource centre within its library for parents to further support their child's literacy development at home. One way to do this is to provide structured literacy kits which include a collection of materials and resources that are designed to support the development of foundational literacy skills such as phonics, vocabulary, comprehension and typically include age-appropriate books.
- 4.12 These kits will benefit all the students and their families in supporting their children's literacy development at home. As the resources will be available from the school library, it could bridge the achievement gap for families who may not have the means to purchase educational materials and could motivate children's academic progress. This initiative could also improve family engagement and involvement in their children's learning and education.
- 4.13 The School applied for funding in May 2022, however this application was declined.

Oxford Football Club Incorporated (the Club)

- 4.14 The Club was established in 2003 to provide opportunities for the communities of Oxford, Cust, West Eyreton, Sheffield, Springfield and Darfield to learn and participate in Football activities. The Club is run by volunteers (Coaches, Managers, Committee, and Fundraisers) and welcomes all who wish to join, regardless of age, skill, gender, or ethnicity.
- 4.15 The Club's teams play in local Saturday sporting fixtures as part of the Mainland Football League. The Club is based at Pearson Park in Oxford, where they use various pitches for all age groups, including two mini pitches for very young players. The Club is going through an exciting period of growth and intends to improve the facilities, benefits, and support for club members over the coming seasons.
- 4.16 The Club offers free football memberships and programmes to children under nine years of age and is intending to extend this initiative to include all children under 16 years this season. Since the launch of the free membership last season there has been an increase in young families joining the club for the first time, hence the decision to include all children under-16 years of age. An unexpected outcome has been the increase in young girls wishing to give football a go within mixed teams.
- 4.17 Pearson Park has a playing capacity of 300 children and the Club would therefore like to purchase 25 new footballs to ensure they have sufficient equipment for the season and into the future. The average lifespan of a football is approximately five years. By offering free membership the Club is encouraging young people to spend time outdoors doing physical exercise no matter what financial situation families are experiencing which will benefit not only the children themselves but also their families and could have a roll-on effect for businesses in the area.
- 4.18 This initiative will proceed if this application is declined, however it will require further fundraising to ensure that equipment needs are met timeously. The Board funded the Club \$500 in August 2022 for uniforms for its junior team and the relevant Accountability Form has been received.

Oxford Community Garden (the Group)

- 4.19 The Oxford Community Garden consist of raised beds built on what used to be the old Oxford public swimming pool. One of the priorities of the Group is to keep the beds neat and tidy which includes keeping the weeds under control, preferably without using toxic weed killer.
- 4.20 It is felt that the best way to deal with the weeds is to remove the existing gravel, eradicate the weeds and then cover the area with a good quality weed-mat, before returning the gravel. There may still be a need for a small amount of organic non-toxic spraying around the edges in future, but the area will be kept almost completely weed free. This exercise was funded by the Board originally in 2019, however, the current gravel needs replacement as much of the previous gravel has been walked out of the area and weeds are again appearing.

- 4.21 Keeping the Community Garden weed free would benefit the whole Oxford community as it would make it much easier to access the raised garden beds, thus making it easier to tend to the garden. The Community Garden is regularly visited by Oxford residents to collect produce, to work in the garden and even for hosting picnics. Keeping the Community Garden weed free would also enhance the overall aesthetics of Oxford.
- 4.22 The Oxford Community Garden falls under the auspice of the Oxford Men's Shed, in that the Men's Shed oversees the work being done on the garden and also administrates their funding. The Group do not have any financial records as when funding is required, they rely on grants to cover any expenses that arise. If the funding is therefore not grated the project will not be undertaken
- 4.11 The Group received the following funding during the last five years and the required Accountability Forms have been received:

Date	Request	Funding
October 2018	Towards the cost of potting mix and gardening necessities	\$343
November 2019	Towards the cost of removing weeds	\$300

- 4.23 The Board may approve or decline grants per the grant guidelines.
- 4.24 **Implications for Community Wellbeing:**
There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.25 The Management Team has reviewed this report.

4 **COMMUNITY VIEWS**

5.1 **Mana whenua**

Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū may be affected by or have an interest in the subject matter of this report.

5.2 **Groups and Organisations**

No other groups and organisations other than those which applied are likely to be affected by or to have an interest in the subject matter of this report.

5.3 **Wider Community**

The wider community will benefit from all of the projects presented to the Board in this report and cover all demographics of society.

5 **OTHER IMPLICATIONS AND RISK MANAGEMENT**

6.1 **Financial Implications**

The Annual Plan for 2022/23 includes budget provision for the Oxford-Ohoka Community Board to approve grants to community groups up to \$5,990. An amount of \$549 was carried forward from the 2021/22 financial year, bringing the Discretionary Grant Fund to a total of \$6,539 for this financial year.

The application criteria specify that grants are customarily limited to a maximum of \$500 in any financial year (July to June), even though a group can apply up to twice a year, providing it is for different projects. Where applicable, GST values are calculated and added to appropriately registered groups if decided benefits exceed Board resolved values.

The current available balance of the Oxford-Ohoka Community Board's Discretionary Grant Fund 2022/23 is \$1,539 with funding to be utilised by 30 June 2023. This months applications total \$2,900, which would be an overspend of the budget.

6.2 **Sustainability and Climate Change Impacts**

The recommendations in this report do not have sustainability and/or climate change impacts.

6.3 **Risk Management**

There are no risks arising from the adoption/implementation of the recommendations in this report.

6.4 **Health and Safety**

All health and safety related issues would fall under the auspices of the Groups, Clubs or Schools applying for funding.

6 **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

Not applicable.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

Community Boards have delegated authority to approve Discretionary Grant Funding.

WAIMAKARIRI
DISTRICT COUNCIL
RECEIVED: 31 MAR 2023
To: THEA

RECEIVED
31 MAR 2023
BY: _____



**Oxford/Ohoka Community Board
Discretionary Grant Application**

Groups applying for Board Discretionary Grants 2022/2023Name of Group: North Canterbury Adventure Club (Homeschool Group)Address: 11 Wairepo Close, Rangiora, 7400Contact Person within Organisation: Carly TataPosition within Organisation: President

Contact phone number: [REDACTED]

Email: [REDACTED]

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

We now have a youth group as part of our homeschool community and the kids love to play lots of sports as part of our weekly meet-ups. We are wanting to establish our own collection of sporting equipment that can be used throughout the week at our different community meet-ups and sports days. The funding will be used to purchase the equipment.

What is the timeframe of the project/event date? this will be equipment used in an ongoing capacityOverall Cost of Project: \$900 Amount Requested: \$900How many people will directly benefit from this project? 1000

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 20 % Rangiora-Ashley 40 % Woodend-Sefton 20 % Kaiapoi-Tuahiwi 20 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

The group will still continue to meet, we just wont be able to have the resources to use that provide for a range of experiences and fun for the group.

What are the direct benefit(s) to the participants?

We feel having a range of experiences and equipment for the children, their parents and youth group leaders to engage in creates a good energy and desire to keep attending. Its also fitness.

What is the benefit(s) to your organisation?

If the organisation is seen as being well resourced and so more people will be more inclined to participate and get involved.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

We are always visiting different parks, reserves and outdoor spaces around the community/district. Its good to have sporting equipment freely available for the community use.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We will be doing sausage sizzles and a community disco.

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

We are applying to the Woodend/Sefton board for more sports equipment. Rangiora/Ashley Board for first aid training & supplies. Kaiapoi/Tuahiwi for a sun shelter and electric pump.

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Carly Tata

Date: 28 March 2023



North Canterbury Adventure Club was established in 2018 by a group of home schooling mums who saw the need to create a community group that facilitated weekly interactive activities for the North Canterbury homeschooling community. Since 2018 the group has grown from just a few families to more than 400 in 2023. Group events and weekly gatherings are open to all to participate in and on average we have around 80-100 people attending on any given day.

Adventure Club is open to all ages, from preschoolers through to teenagers. We even encourage (and often have) grandparents come along and get involved in the action. As the group and the needs of our community have grown over the years, we have evolved to meet the needs of various ages and cater for different developmental needs. Over the past year we have established a youth group that meets once a week, and we offer additional activities as needed or instigated by the group. Another group specifically for primary aged children meets at a separate location at the same time the youth group meets.

We hold parent information and education evenings, as well as social evenings for parents to empower them in their roles as first teachers on their home schooling journey.

Below is an example of our typical weekly/monthly meet-up opportunities and activities:

Mondays (11-3pm) Outdoor free play at different parks, rivers, beaches, reserves and other local destinations around the North Canterbury region.

Tuesdays (6:30-7:30pm) Family circuit training for all ages.

Wednesdays (11:30-3pm) Extra-curricular activities to educational venues/classes, hikes, and overnight trips to DOC huts around North Canterbury and the wider Canterbury area. All ages are welcome.

Thursdays (6:30-7:30pm) Family circuit training for all ages.

Fridays (1-3:30pm) Homies Youth Group and Adventure Club Primary Group

We also offer a range of other activities and opportunities throughout the year. Some of these include:

- St John in Schools classes
- Ski/snowboard days with lessons
- Education programmes at the Christchurch Art Gallery, Air Force Museum and the Canterbury Museum
- Overnight hikes and outdoor survival skills
- Sports days (triathlons and race days etc)
- Camping trips, including Spring Camp at Mt Hutt Retreat
- Community fundraising disco
- Home school market and expo

We are always looking for ways to strengthen our community and educate them around safety as we do spend a lot of our time outdoors. With this in mind, we regularly promote and educate our children and parents about water safety and have annual first-aid classes through St John in Schools to refresh everyone's knowledge.

Our core aim as a community is to provide regular opportunities for parents to be involved in learning through play alongside their children, and to role model to their children that learning is an adventure that never ends.

Ohoka/Oxford Board



Shop Learn Play Schools Contact



Spikeball Rookie Kit - Beach Game, Backyard Game, Indoor & Outdoor Sport

\$189.90

Tax included. Shipping calculated at checkout.

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Torpedo7 Torpedo7 Beach Cart - Red

45% OFF
\$151.77



CLIP

Ends Midnight Tue, 22 Mar - All discounts apply to the original regular price. Not available with any other offers or club member discount. Excludes Clearance.

COLOUR: RED



QTY:

- 1 +

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Home / Training Equipment / Rippa Match Set (20 Belts / 40 Tags) - IMPAKT

RIPPA MATCH SET (20 BELTS / 40 TAGS) - IMPAKT

\$124.20

GST Inclusive

Impakt Rippa Match Set (20 Belts / 40 Tags)

This is a match set for two teams playing against each other.

Colours are Yellow and red tags which all come with belts.

1

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Tag Belt Game

\$12.00

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Description

The kids' tag belts with hook and loop tags are easy to take and off, even for young children - ideal for some outdoor fun.

Product Details

\$150 to be spent on steel and sand paper for the Gaga Ball pit and remaining amount on balls

North Canterbury Adventure Club 3rd quarter reconciliation			
Opening balance		0	
Deposits		\$2,414.66	
Withdrawals		717.24	
Closing balance		\$1,697.42	
Date	Detail	Deposit	Withdrawal
18/7/22	Muir camp deposit		\$25
18/7/22	White camp deposit		\$25
18/7/22	Ford Disco tickets x2		\$10
19/7/22	Tata Fundraising prior to holding account		\$50
19/7/22	Tata Camp deposit		\$25
19/7/22	Johnson camp deposit		\$25
20/7/22	Slighting camp deposit		\$25
20/7/22	Abrahams camp deposit		\$25
22/7/22	Williams camp deposit		\$25
23/7/22	King camp deposit		\$25
25/7/22	Laird camp deposit		\$25
27/7/22	Keegan camp deposit		\$25
29/7/22	Jesson camp deposit		\$25
29/7/22	Fisher camp deposit		\$25
29/7/22	White disco tickets		\$15
29/7/22	Thompson disco tickets		\$20
29/7/22	Fisher disco tickets		\$15
29/7/22	Jaunay camp deposit		\$25
29/7/22	Smith camp deposit		\$25
30/7/22	Money collected from events prior to holding a bank	\$28.43	
30/7/22	King disco tickets	\$20	
30/7/22	Reimbursement for disco hall booking		\$43.60
31/7/22	Camp deposit paid to Mt Hutt		\$350
1/8/22	Muir disco tickets	\$30	
1/8/22	Tata disco tickets	\$30	
1/8/22	Bell disco tickets	\$20	
1/8/22	Harwood camp deposit	\$25	
2/8/22	Williams disco tickets	\$15	
3/8/22	Abrahams disco tickets	\$10	
3/8/22	Brass disco tickets	\$20	
4/8/22	Joss disco tickets	\$15	
5/8/22	Reid disco tickets	\$25	
8/8/22	Jesson disco tickets	\$20	
8/8/22	Jordan Reid disco tickets x2, accidentally transferrec	\$50	
8/8/22	White disco ticket	\$5.00	
9/8/22	Carly reimbursement disco decorations, sports balls		\$157.44
9/8/22	Carly reimbursement \$40 accidentally transferred into group account by Jord		\$40
10/8/22	Disco door takings	\$166	
10/8/22	Jo Reimbursement for spike ball		\$26
22/8/22	Josh Shaw ski trip payment for Ellie	\$50	

23/8/22	Carly Tata ski trip x3	\$150	
25/8/22	Renee Clayton camp deposit	\$25	
29/7/22	Ward Ski trip x3	\$150	
30/8/22	Fitzpatrick ski trip x3	\$150	
31/8/22	Interest	\$0.03	
1/9/22	White ski trip x2	\$100	
1/9/22	service fee		\$0.20
5/8/22	Muir ski trip x3	\$150	
5/8/22	Bosher ski trip x2	\$100	
7/9/22	Martin Zapata ski trip x3	\$150	
8/9/22	Jean Williams ski trip Rosie and Keiran	\$100	
10/9/22	Hunter Lovell ski trip	\$50	
12/8/22	Kirsty Abraham's ski trip x2	\$100	
13/9/22	Kirsty ski trip accidentally paid twice	\$100	
13/9/22	Reimbursed Kirsty for 2nd ski trip payment		\$100
14/9/22	Feary ski trip x2	\$100	
14/9/22	Bank reimbursement for fee	\$0.20	

North Canterbury Adventure Club 4th quarter reconciliation			
Opening balance		\$1,697.42	
Deposits		\$2,810.00	
Withdrawals		\$3,977.80	
Closing balance		\$529.62	
Date	Detail	Deposit	Withdrawal
15/9/22	Jesson ski trip x3	\$150.00	
15/9/22	Barrish ski trip x2	\$100.00	
21/9/22	King ski trip x3	\$150.00	
21/9/22	Tata extra 2 for ski trip	\$100.00	
21/9/22	Payment to Porter Heights ski trip		\$1,850.00
24/9/22	Forrester ski trip x1	\$50.00	
27/9/22	Keegan camp payment	\$60.00	
29/9/22	Johnson (Reuben) camp	\$170.00	
29/9/22	Fisher camp	\$80.00	
30/9/22	Abrahams camp	\$80.00	
30/9/22	Shaw Camp	\$50.00	
30/9/22	Bosher Camp	\$105.00	
30/9/22	Jaunay Camp	\$170.00	
30/9/22	Muir Camp	\$125.00	
30/9/22	White Camp	\$75.00	
3/10/2022	Harwood Camp	\$200.00	
3/10/2022	Jesson Camp	\$65.00	
3/10/2022	Holland Camp	\$77.00	
3/10/2022	Tata Camp	\$150.00	
3/10/2022	Williams Camp	\$83.00	
3/10/2022	Clayton Camp	\$125.00	
3/10/2022	Clayton camp payment for Alayna	\$85.00	
3/10/2022	Service Fee		\$0.20
5/10/2022	Keegan camp	\$36.00	
7/10/2022	Muir Camp	\$46.00	
7/10/2022	King Camp	\$42.00	
7/10/2022	Jaunay Camp	\$68.00	
7/10/2022	White Camp	\$46.00	
7/10/2022	Abrahams camp	\$16.00	
7/10/2022	Williams Camp	\$38.00	
8/10/2022	Fisher camp refund		\$59.00
8/10/2022	Keegan camp refund		\$35.00
9/10/2022	Mt Hutt Retreat payment		\$2,024.00
10/10/2022	Johnson (Reuben) camp	\$60.00	
11/10/2022	Tata Camp	\$76.00	
11/10/2022	Bosher Camp	\$29.00	
12/10/2022	Jesson camp	\$29.00	
12/10/2022	Clayton camp	\$55.00	
12/10/2022	Clayton camp (Alayna)	\$19.00	
13/10/22	Harwood Camp refund		\$9.00

1/11/22	Service Fee		\$0.60
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TRIM: 230328042546 / GOV-26-10-05

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: Oxford Promotions Action Committee (for Oxford Matariki Winter Lights Festival)

Address: PO Box 45, Oxford

Contact Person within Organisation: Stephanie Evans

Position within Organisation: OPAC Member

Contact phone number: [REDACTED] Email: [REDACTED]

Describe what the project is and what the grant funding be used for? *(Use additional pages if needed)*

We are working to grow this into a major annual winter event for Oxford. The grant will be used towards advertising the event. Our three goals are to: (1) increase Oxford's profile to the wider public, (2) raise community spirits during winter, (3) encourage business activity.

What is the timeframe of the project/event date? 1-16 July 2023

Overall Cost of Project: \$5000 Amount Requested: \$500

How many people will directly benefit from this project? 2,200

Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
- Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 100% Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Participants will feel connected to others that are also lighting up their homes and businesses. There will be a number of prizes awarded for the best entries to encourage participation.

What is the benefit(s) to your organisation?

We hope to attract more awareness around OPAC and the work we do in the community.

What are the benefit(s) to the Oxford-Ohoka community or wider district?

Our three goals are to: (1) increase Oxford's profile to the wider public, (2) raise community spirits during winter, (3) encourage business activity.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We have several business and individual sponsors. They are Fresh Choice, Bayphil Construction, Schnuurbart Design & Publishing and Stephanie Evans.

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(*compulsory – your application cannot be processed without financial statements*)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Stephanie Evans

Date: 28 March 2023

TRIM: 230328042546 / GOV-26-10-05

Matariki Winter Lights Festival

Actual Expenses	2022	2023
Bulletin & Observer Advertising - Registration invitation & Programme	\$574.03	
Bulletin Advertising - 2 x A5 Pages, Programme	\$170.00	
Movie	\$316.25	
Town Hall Movie	\$193.32	
Town Hall Matariki	\$254.35	
Reimbursement - Jan for Materials	\$490.00	
Reimbursement - Marina for Materials	\$42.00	
Reimbursement - Dani for Materials (The Warehouse)	\$132.33	
Reimbursement - Linda for 'Materials'	\$0.00	
Reimbursement - Shirley for 'Materials'	\$85.90	
Roller Disco	\$1,500.00	
Unspecified	\$2,073.48	
Town Hall Hire	\$397.67	
Schnurrbart Design - Design of Matariki Posters & Voting Forms	\$258.75	
VistaPrint - 1000 x A6 Leaflets for Letterbox Drop	-	\$121.88
Oxford Observer Advertising - Half Page Advert March		\$362.25
Projected Expenses		
Oxford Observer - Half Page Adverts April-July @ \$362.25 ea	-	\$1,449.00
VistaPrint - 15 x A2 Posters	-	\$300.00
Trophies/Plaques		
Road Signage x 2		\$400.00
Total	\$6,488.08	\$2,633.13
Income/Sponsorship	2022	2023
Grant - Fresh Choice Oxford	\$500.00	\$500.00
Grant - Waimakariri District Council (for printing booklets)	\$404.00	
Grant - Oxford/Ohoka Community		\$500.00
Mitre 10 Mega Rangiora Gift Voucher		\$250.00
Stephanie Evans (Trade Tested Voucher)		\$100.00
Stephanie Evans (Local Business Voucher)		\$300.00
BayPhil Construction		\$250.00
Total	\$904.00	\$1,900.00
Prizes	2022	2023
1st Place Residential	\$250.00	\$0.00
2nd Place Residential	\$150.00	\$0.00
3rd Place Residential	\$100.00	\$0.00
1st Place Residential Larger Display		\$600.00
2nd Place Residential Larger Display		\$500.00
3rd Place Residential Larger Display		\$400.00
1st Place Residential Smaller Display (Tree, Fence, Front Window, Letterbox)		\$300.00
2nd Place Residential Smaller Display (Tree, Fence, Front Window, Letterbox)		\$250.00
3rd Place Residential Smaller Display (Tree, Fence, Front Window, Letterbox)		\$200.00
Surprise Choice		\$100.00
Surprise Choice		\$100.00
People's Choice Residential	\$100.00	\$0.00
1st Place Business	\$250.00	\$550.00
2nd Place Business	\$150.00	\$300.00
3rd Place Business	\$100.00	\$0.00
People's Choice Business	\$100.00	\$0.00
Total Prize Money	\$1,200.00	\$3,300.00



Oxford Action Promotions Committee INC 2022

Financial Report for the year ended 31 December 2022

2021	INCOME	2022
\$ 1,800.00	Subscriptions 73 \$40	\$ 2,920.00
\$ 9,640.00	Capacity Grant - Waimakarriri District Council	\$ 10,140.00
\$ 1,064.10	Garage Sale Income - Stalls \$840.00 Map Sales \$361.10	\$ 1,201.10
\$ 5,770.00	Christmas Event Grant	\$ 6,070.00
	Donations	\$ 1,550.00
	Grants from Creative Communities & Fresh Choice Community Grant	\$ 904.00
	Incorrect payment from Oxford Fresh Choice	\$ 8,822.20
\$ 67.83	Interest Term Deposit Projection Account	\$ 195.80
\$ 15.25	Interest Term Deposit Contingency Fund	\$ 43.90
\$ 18,357.18	TOTAL INCOME	\$ 31,847.00
2021	EXPENDITURE	2021
\$ 239.00	Administration/Photocopying/Stationery/Auditing	\$ 403.60
	Refund of Incorrect Payments to Oxford Fresh Choice	\$ 8,822.20
\$ 4,000.00	Secretary/Treasurers Honorium	\$ 5,000.00
\$ -	Oxford Restrooms Mural Project	\$ 3,505.43
\$ 1,198.07	Garage Sale Expenses	\$ 1,193.37
\$ 322.00	Public Liability/Statutory Liability Insurance	\$ 327.75
\$ 615.25	Equipment	\$ 1,395.86
\$ 291.63	Website Expenses	\$ 451.54
\$ 136.50	Gym Membership (2021 membership paid in Feb 2022)	\$ 325.00
\$ 758.40	Christmas Carols	\$ 689.40
\$ 40.00	Travel Expenses - Committee members to meetings	\$ -
\$ 215.00	Post Office Box Rental	\$ 230.00
\$ 1,634.93	Oxford Winter Lights Festival/Matariki	\$ 6,030.19
\$ 2,100.00	Mix and Mingle Evenings	\$ 2,110.64
\$ 300.00	Grant Oxford Community Trust - Christmas Wonderland	\$ 400.00
	Oxford School Observatory Grant for Microscope	\$ 1,000.00
\$ -	Christmas Funding - Oxford Lions	\$ 6,070.00
\$ 100.00	Shop Local Vouchers for Mothers/Fathers Day	\$ 290.25
\$ -	Oxford School 125 year Jubilee (pens)	\$ 1,403.46
\$ 11,950.78	TOTAL EXPENSES	\$ 39,648.69
\$ 6,406.40	NET OPERATING SURPLUS (DEFICIT)	\$ (7,801.69)

STATEMENT OF CASHFLOWS

\$ 29,202.99	Balance brought forward Bank Accounts	\$ 35,609.39
\$ 6,323.32	plus Net income from Cheque Account	\$ (8,041.39)
\$ 67.83	plus Net Income from Project Account	\$ 195.80
\$ 15.25	Plus Net Income from Contingency Fund Account	\$ 43.90
<u>\$ 35,609.39</u>	Total Cash	<u>\$ 27,807.70</u>

Represented by:

\$ 18,051.56	Kiwibank Cheque Account	\$ 10,010.17
\$ 12,231.99	Kiwibank Term Deposit Project Account	\$ 12,427.79
\$ 5,325.84	Kiwibank Term Deposit Contingency Account	\$ 5,369.74
<u>\$ 35,609.39</u>		<u>\$ 27,807.70</u>

2021	Assets	2022
	Cash in Bank	
\$ 18,051.56	Kiwibank Cheque Account	\$ 10,010.17
\$ 12,231.99	Kiwibank Term Deposit Project Account	\$ 12,427.79
\$ 5,325.84	Kiwibank Term Deposit Contingency Account	\$ 5,369.74
<u>\$ 35,609.39</u>		<u>\$ 27,807.70</u>
	Equipment and Materials	
\$ 9,785.09	Opening Balance	\$ 10,400.34
\$ 615.25	Additions	\$ 1,395.86
\$ -	Disposal/Write Offs	\$ -
<u>\$ 10,400.34</u>	Total Equipment and Materials attached	<u>\$ 11,796.20</u>
<u>\$ 46,009.73</u>	Total Assets as at 31st December 2022	<u>\$ 51,400.10</u>

Liabilities/Unpaid Invoices as at 31st December 2021 (not included in operating statement)

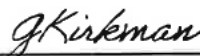
Schnurrbart design - Christmas Carols Advertising	\$ 230.00
WDC Hire of Pearson Park	\$ 27.86

Outstanding Income not received (not included in operating statement)

Creative Communities funding for Oxford Restrooms Mural Project	\$ 1,035.50
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Accountants statement

I have reviewed these figures for accuracy and I am satisfied that all transactions have been recorded. We have verified bank balances but have not audited individual expenses paid


 Gillian Kirkman, Bbus, PTBA
 Sprout Accountants Limited, Oxford

Groups applying for Board Discretionary Grants 2022/2023³⁷Name of Group: West Eyreton schoolAddress: 1651 North Eyre Road, RD5, Rangiora 7475Contact Person within Organisation: Carol BrotheridgePosition within Organisation: School BursarContact phone number: [REDACTED]Email: [REDACTED]**Describe what the project is and what the grant funding be used for?** (Use additional pages if needed)

We are wanting to invest further in our school library and create a resource area for parents to further support their child's literacy development at home. One resource we would like in this parent area is some structured literacy kits. A structured literacy kit is a collection of materials and resources that are designed to support the development of foundational literacy skills such as phonics, vocabulary, and comprehension. These kits typically include age-appropriate books,

What is the timeframe of the project/event date? _____

Overall Cost of Project: \$533.95Amount Requested: \$500

How many people will directly benefit from this project? _____

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 100 % Rangiora-Ashley _____% Woodend-Sefton _____% Kaiapoi-Tuahiwi _____%

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

What are the direct benefit(s) to the participants?

Structured literacy kits are essential resources that can help parents support their children's literacy development at home. These kits typically include age-appropriate books, activities, and materials that are designed to improve foundational literacy skills such as phonics, vocabulary,

What is the benefit(s) to your organisation?

Please see attached

What are the benefit(s) to the Oxford-Ohoka community or wider district?

Please see attached

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

Empty text box for relationship description.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

None

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Applied in May 2022 for grant to help towards the cost of playground bark. This application was declined.

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements)

Supporting costs/quotes

Other supporting information

I am authorised to sign on behalf of the group/organisation making this application.

I declare that all details contained in this application form are true and correct to the best of my knowledge.

I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.

I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: @Brotten

Date: 30/03/2023

Describe what the project is and what the grant funding will be used for?

We are wanting to invest further in our school library and create a resource area for parents to further support their child's literacy development at home. One resource we would like in this parent area is some structured literacy kits. A structured literacy kit is a collection of materials and resources that are designed to support the development of foundational literacy skills such as phonics, vocabulary, and comprehension. These kits typically include age-appropriate books, activities, and materials that are organised in a logical sequence to help children build their literacy skills in a structured and systematic way. Structured literacy kits are often used in schools and by parents at home to reinforce learning and promote literacy development.

What is the benefit(s) to your organisation?

Structured literacy kits are essential resources that can help parents support their children's literacy development at home. These kits typically include age-appropriate books, activities, and materials that are designed to improve foundational literacy skills such as phonics, vocabulary, and comprehension. By providing these kits in the school library, parents can easily access them and borrow them as needed, allowing them to engage in meaningful literacy activities with their children outside of school. This can help to reinforce learning, build confidence, and ultimately improve academic outcomes for students.

What are the benefits(s) to the Oxford-Ohoka community or wider district?

The availability of structured literacy kits in the school library can benefit the wider community in several ways. First, it can help to bridge the achievement gap by providing resources for families who may not have the means to purchase educational materials. By making these resources accessible, more families can engage in literacy-building activities at home, which can improve their children's academic outcomes.

Second, the availability of structured literacy kits can foster a culture of literacy and learning within the community. By promoting literacy as a priority and providing resources to support it, families are more likely to prioritize reading and other literacy activities, which can have long-term benefits for both the individual and the community as a whole.

Finally, the availability of structured literacy kits can help to promote a sense of community engagement and involvement. By providing resources that parents can use to support their children's learning, schools can encourage greater parental involvement in education, which has been shown to improve student outcomes. This can help to create stronger ties between the school and the wider community, promoting a sense of collaboration and shared responsibility for children's education.

Balance Sheet

West Eyreton School As at 28 February 2023

28 FEB 2023 31 DEC 2022

Assets

Working Capital

Current Assets

Cash and Bank

9231 ANZ Cheque Account	309,184	261,801
Total Cash and Bank	309,184	261,801

Trade and Other Receivables

9251 Accounts Receivable	16,508	3,327
9259 Sundry Debtors	-	99,751
9261 Prepayments	-	18,552
Total Trade and Other Receivables	16,508	121,630

Other Current Assets	4,749	4,749
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Total Current Assets	330,442	388,180
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Current Liabilities

Trade and Other Payables

9351 Accounts Payable	1,445	7,575
9356 Camp Income in Advance	-	8,860
9359 Sundry Creditors	-	99,732
9360 Income In Advance - MOE	26,310	-
9362 Accrued Creditors	8,172	6,960
93587 Annual Leave Liability	16,380	16,380
Total Trade and Other Payables	52,307	139,507

Ministry Projects

9375.1 MOE SN Property Modernisation	592	592
9375.2 MOE Admin Heating Upgrade	(2,000)	(2,000)
9375.3 MOE 1,2,3 Upgrade	127,158	139,338
Total Ministry Projects	125,750	137,930

GST Payable	9,269	3,061
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Total Current Liabilities	187,327	280,498
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Total Working Capital	143,115	107,683
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Non-Current Assets

Property, Plant and Equipment

Land	25,000	25,000
Buildings	311,482	313,240
Leased Assets	30,826	33,791
Electronic Equipment	15,441	16,725
Furniture & Fittings	29,419	27,473

	28 FEB 2023	31 DEC 2022
Library Books	5,027	5,134
Total Property, Plant and Equipment	417,195	421,363
Total Non-Current Assets	417,195	421,363
Total Assets	560,310	529,046
Liabilities		
Leases (Term)	31,841	33,627
Non-Current Liabilities		
Other Non-Current Liabilities		
9620 Cyclical Maintenance	89,701	88,331
Total Other Non-Current Liabilities	89,701	88,331
Total Non-Current Liabilities	89,701	88,331
Total Liabilities	121,542	121,958
Net Assets	438,768	407,088
Equity		
Retained Earnings		
9851 Accumulated Funds	405,213	451,851
9852 F&E Grant Received	1,875	1,875
Current Year Earnings	31,680	(46,638)
Total Retained Earnings	438,768	407,088
Total Equity	438,768	407,088



My cart

Search...



Milo's Alphabet Games

\$76.70



\$38.35

- 2 +



Read and Grab Word Game Pack (Boxes 1-4)

\$138.50



\$138.50

- 1 +



Milo's Flipbook Pack (6)

\$134.00



\$134.00

- 1 +



Milo's Read and Match Game

\$41.00



\$41.00

- 1 +



Read, Write, and Draw - Stages Plus 4, 5 and 6⁴³

\$128.75



\$128.75

- 1 +



Enter a promo code

Add a note

Subtotal

\$518.95

Shipping

\$15.00

New Zealand

Total

\$533.95

Checkout



Secure Checkout



TRIM: 230411049351 / GOV-26-10-05

Groups applying for Board Discretionary Grants 2022/2023Name of Group: Oxford Football ClubAddress: 437 Ashley Rd, Cust, 7471Contact Person within Organisation: Keith GilbyPosition within Organisation: PresidentContact phone number: [REDACTED]Email: [REDACTED]**Describe what the project is and what the grant funding be used for?** *(Use additional pages if needed)*

Oxford Football Club, offers completely free football memberships and programs to children under 9 years of age. It is intended that this will be extended to include all children under 16 later this season.

OFC would like to apply to the Ohoka Board to invest in 25 new footballs for our First Kicks program at Pearson Park. Please see attached letter for further details

What is the timeframe of the project/event date? Commencing 29th April through to Sept 2023Overall Cost of Project: \$577.50Amount Requested: \$500How many people will directly benefit from this project? 25Who are the range of people benefiting from this project? *(You can tick more than one box)*

- People with disabilities (mental or physical) Cultural/ethnic minorities District
 Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 95 % Rangiora-Ashley 3 % Woodend-Sefton 1 % Kaiapoi-Tuahiwi 1 %

Other (please specify): _____

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Oxford Football will need to progressively invest in new playing and training equipment as the club grows through the fee football philosophy. We estimate that our natural venue constraint capacity is approximately 300 children, so this will eventually be the amount of equipment that we will need to raise funding for.

What are the direct benefit(s) to the participants?

Enabling children to have equal access to the physical, social and mental health benefits of team sports, who currently would not be able to due to family financial constraints is critical for the health and wellbeing of our communities children and their parents

TRIM: 230411049351 / GOV-26-10-05

What is the benefit(s) to your organisation?

This will replace old and worn balls with new balls that will have a lifespan of over 5 years. It will also begin to accrue the equipment necessary for delivering football for 300 children in Oxford

What are the benefit(s) to the Oxford-Ohoka community or wider district?

Access for all families within Oxford-Ohoka to free child winter sports locally at Pearson Park.
Increased business throughput for local businesses in Oxford.

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes No

If yes, name of parent group: _____

What is the relationship between your group and the parent group?

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

We are commencing fundraising for the overall growth target of delivering free football to 300 children in Oxford. This is costed at approx \$27k in equipment over three years starting 2023.

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

The Ohoka Board were very kind in providing support to Oxford Football in 2022, for the purchase of 100 new playing shirts for under 9 year olds. This directly supported the greater program

Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory – your application cannot be processed without financial statements) Supporting costs/quotes Other supporting information

- I am authorised to sign on behalf of the group/organisation making this application.
- I declare that all details contained in this application form are true and correct to the best of my knowledge.
- I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report.
- I accept that information provided in this application may be used in an official Council report available to the public.

Please note: If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:

Signed: Keith Gilby Date: 7th April 2023



Dear Sirs,

Oxford Football Incorporated is an entirely voluntary, not for profit sports club established in 2003 to facilitate sport (in particular football), within the rural townships of South Waimakariri and North Selwyn. We are the smallest club in North Canterbury, with approximately 100 members annually, and with over 80% being children aged between 4 and 16, playing in local Saturday sporting fixtures as part of the Mainland Football League Competitions.

We have strong community engagement, with a full club committee of 12, and approximately 10 team coaches/managers. All of these positions are entirely voluntary, with over 1,500 volunteer hours donated last year to keep the club running.

We have always operated a model which has aimed to keep membership costs as low as practically possible, recognising that the rural community does not have the same population density as urban clubs, on which to allocate operating costs. This has meant that we have been typically around half, to a third of the cost of membership of the other football clubs in the region.

As a club, we have always believed that all children should have equal access to sports, without the individual family's financial circumstances being a barrier to participation. Through our good relationship with our community, we have become increasingly aware that, for many families, the cost of membership for children's sport is now becoming unaffordable. With child membership fees for other local and regional team sports clubs commencing at \$70 (Rugby) and \$133 (Football), many families within our communities cannot easily afford to register children and then pay for the necessary equipment, boots, shin pads, etc. This is especially true for larger families, or those on one income.

We have found that many families are reluctant to apply for hardship funding, preferring to seek payment plans, or choosing not to register their children at all. For some, particularly single parent families, payment plans simply defer the problem to a later date.

During 2022, the club invested in implementing the Sporty CRM platform and Xero to manage memberships and club finances. This was required due to the statutory financial and membership reporting changes that are now required due to the introduction of the Incorporated Society Act 2022, and our intention to register as a Charity organisation at the same time as Incorporation re-registration. The subscription cost of Sporty/Xero, alongside a 4.3% increase in Mainland and NZ Football fees for 2023, has resulted in an additional average operating cost of \$17 per member for the season.

The OFC Committee has therefore decided that we are at the point where further membership increases will place more families under financial burden and likely see memberships fall to unsustainable levels, resulting in the closure of the club and loss of a key winter sport for Oxford altogether. Rather than to follow alongside the other team sports clubs in the region in increasing membership registration costs, we have decided to fully fund children's football through community donations, sponsorship and grant funding.

In March 2023 OFC launched 'Free Football' for children aged 9 years and below. The response from the community has been overwhelming. So far, we have been able to offer over 75 fully funded places for children aged 9 years and below. In conjunction, we have recommenced offering First Kicks (4 to 6yrs), and Fun Football (7 to 8yrs) programs at Pearson Park in Oxford. For many years, these have been held on our behalf by Waimak Football Club, at Maria Andrews Park in Rangiora. Retuning First Kicks and Fun Football to Pearson Park, allows for young families within our community to have a free local winter sports option for the first time.

Since launch, we have had significant increase in young families joining the club for the first time. We have also had multi child families from Rangiora and Christchurch apply to join, as they have openly said that they could not afford the fees to join their local Football or Rugby clubs, but are willing to travel.

We have also seen an increase in youth (10-16) and senior memberships, with the feedback being that families could not afford for all children, and/or adults to play under the existing fee structure. Offering free child memberships, is therefore improving the health and fitness opportunities for multiple age groups within our communities.

One of the most unexpected outcomes, is an increase in young females wishing to join. Without the pressure of \$100 registration fees, girls appear to be more confident to sign up and have a go within mixed teams. We are working out how we can encourage and develop this through the option of joining either mixed or a dedicated female team at differing age groups.

We have also seen an increase in volunteers, as parents clearly feel more engaged to support an organisation which is providing a free service for their children, rather than a paid sports club.

These are just two of the many email responses that we have had back about the initiative:

"I cannot believe that you are offering this for free! I am actually in tears. I couldn't afford the fees but didn't want my son to miss out, so was going to put the amount on my credit card anyhow... This is such an amazing weight off me.. Thank you wholeheartedly from this very grateful sole parent".

"This is fantastic news, especially from a family with one low income. Thank you"

This year (2023), we are in a position to fully fund up to 100 children under the age of 16 and enable a free sports (football) option within Oxford, Rangiora and the rural villages. Our vision is, that with funding predominantly from the business community, sponsorship, donations and grants, we hope to extend the scheme to up to 300 children per year season, which would be the capacity of our current grounds at Pearson Park. This is calculated to be (at current costs) an annual operating cost of \$17,000 per season.

The Ohoka Board were very kind in providing support to Oxford Football in 2022, with a contribution towards the cost of 100 new playing shirts for under 9 year olds. With your help, we would like to begin to replace old and worn out balls, and to build the level of equipment that we will need to meet future requirements. We would therefore like to submit an application for funding for 25 new balls, which will be used by our first kicks teams this year.

The benefits of child sport participation are well documented. Enabling children to have equal access to the physical, social and mental health benefits of team sports, who currently would not be able to due to family financial constraints is critical for the health and wellbeing of our communities children and their parents.

This fully funded model has worked successfully in Ireland for many years, where Football (Soccer) is a poor cousin to Gaelic Football. We are the first Football Club in Canterbury to offer such a scheme, and to our knowledge, may be the first in New Zealand. We hope that successful demonstration of this approach, will lead other clubs to fully, or at least partially, fund child sport memberships in a similar way in the future.

Thank you for taking the time to read and assess this application.

Kind regards


Keith Gilby

President Oxford Football Club

North Canterbury

027 414 1629

The screenshot shows the Ultra Football website's shopping cart page. At the top, there is a navigation bar with the Ultra Football logo and menu items: APPAREL, GOALKEEPING, BALLS, EQUIPMENT, CLUBS, FUTSAL, CLEARANCE, and CONTACT. Below the navigation, there are three circular icons for 'My Cart', 'My details', and 'Payment'. The main content area features a table with the following columns: PRODUCT IMAGE, QUANTITY, PRODUCT, PRICE, and SUBTOTAL. The table contains one row for a product with a quantity of 25, a price of \$22.50, and a subtotal of \$562.50. Below the table, there are input fields for 'ENTER A COUPON CODE' and 'APPLY COUPON'. To the right of the table, the shipping and grand total are displayed: 'Shipping: \$15.00' and 'Grand total: \$577.50'. A 'PROCEED TO CHECKOUT' button is located at the bottom right of the cart area. On the left side of the cart, there is a vertical image of a soccer player in a striped jersey. On the right side, there is a vertical image of a soccer ball.

PRODUCT IMAGE	QUANTITY	PRODUCT	PRICE	SUBTOTAL
	25 <input type="text"/> update	Pro Ball - White [3] White View	\$22.50	\$562.50

ENTER A COUPON CODE [APPLY COUPON](#)

Shipping: \$15.00
Grand total: \$577.50

[PROCEED TO CHECKOUT](#)

ORDERS ABOUT ULTRA FOOTBALL

Want to be the first to know about clubs and new product launches?

Groups applying for Board Discretionary Grants 2022/2023

Name of Group: OXFORD COMMUNITY GARDEN

Address: PEARSON PARK, OXFORD

Contact Person within Organisation: KEE LEONARD

Position within Organisation: ORGANISER (by default)

Contact phone number: [redacted] Email: [redacted]

Describe what the project is and what the grant funding be used for? (Use additional pages if needed)

Redoing the layer of gravel between + around the raised beds of the garden. The present gravel is wearing thin/been scattosed + another good layer will maintain/improve access + looks, + help keep the weeds down

What is the timeframe of the project/event date? As soon as gravel can be supplied + a working party organised

Overall Cost of Project: \$200 Amount Requested: \$200

How many people will directly benefit from this project? All of Oxford + any visitor we may have

Who are the range of people benefiting from this project? (You can tick more than one box)

- People with disabilities (mental or physical) Cultural/ethnic minorities District Preschool School/youth Older adults Whole community/ward

Provide estimated percentage of participants/people benefiting by community area:

Oxford-Ohoka 100% Rangiora-Ashley % Woodend-Sefton % Kaiapoi-Tuahiwi %

Other (please specify): Maybe overseas visitors - they do visit our gardens at times

If this application is declined, will this event/project still occur? Yes No

If No, what are the consequences to the community/organisation?

Access less easy, deterioration in the appearance of this area, more weeds.

What are the direct benefit(s) to the participants?

Tidier + less weeding!

What is the benefit(s) to your organisation?

51

Tidies + less weeding

What are the benefit(s) to the Oxford-Ohoka community or wider district?

Easier access + better appearance

Is your group applying under the umbrella of another organisation (that is Charity/Trust registered?) Yes NoIf yes, name of parent group: Oxford Men's shed

What is the relationship between your group and the parent group?

Umbrella organisation + handle any funding we might have. Will undoubtedly lend a hand in applying the grant.

What other fundraising has your group undertaken towards this project/event? List any other organisations you have applied or intend to apply to for funding this project and amount applied for this project:

None

Have you applied to the Oxford-Ohoka Community Board or any other Waimakariri Community Board for other project funding in the past 18 months? Yes No

If yes, please supply details:

Asked for + received funding for a load of veg mix to replenish the beds + buy seed for our 'bee friendly' project there

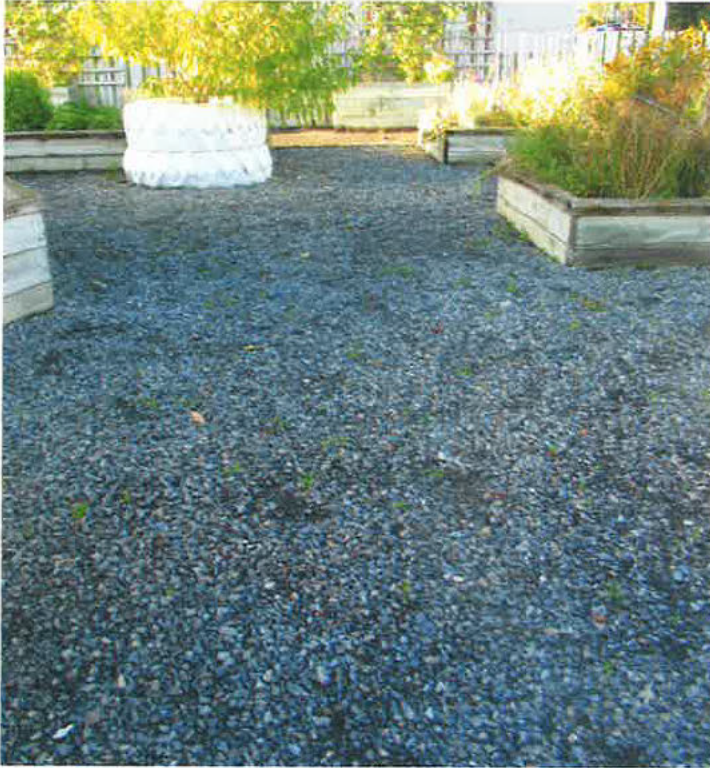
Enclosed Financial Balance Sheet and Income & Expenditure Statement
(compulsory - your application cannot be processed without financial statements) Supporting costs/quotes

MENS SHED ak

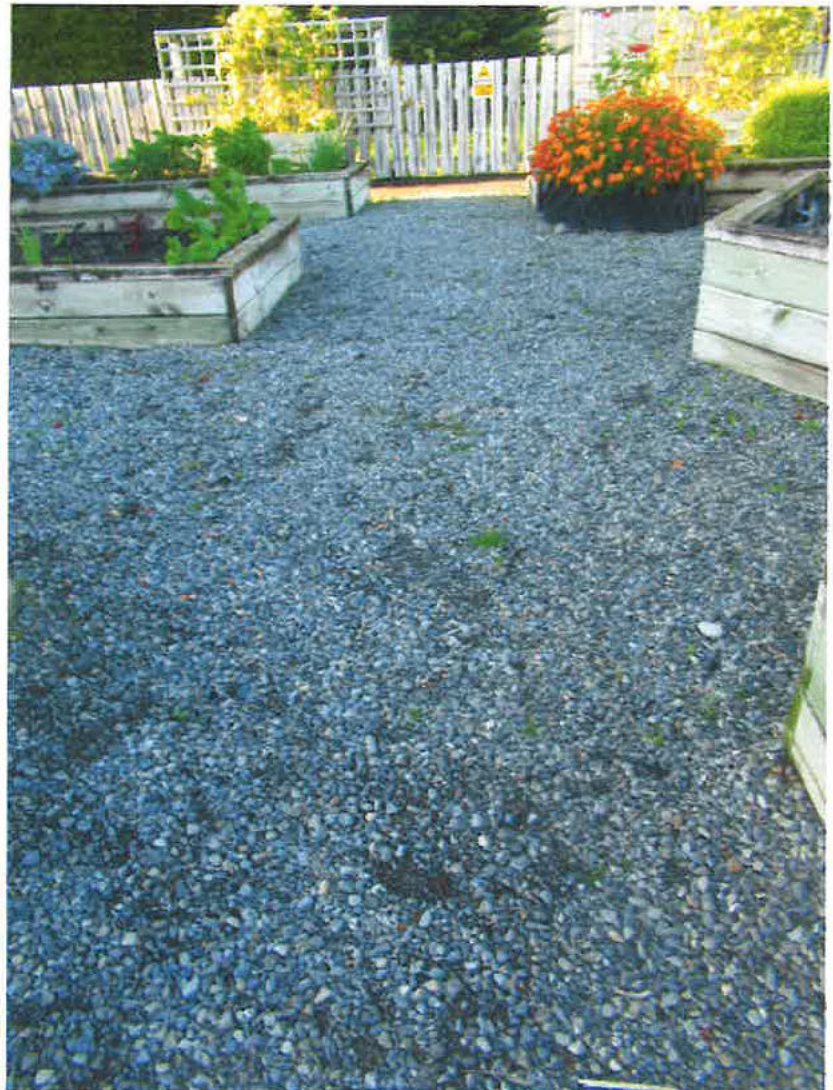
 Other supporting information

KIM BANK 38-9009-0392654-00

 I am authorised to sign on behalf of the group/organisation making this application. I declare that all details contained in this application form are true and correct to the best of my knowledge. I accept that successful applicants will be required to report back to the Community Board by completing a simple Accountability Report. I accept that information provided in this application may be used in an official Council report available to the public.**Please note:** If submitting your application electronically, entering your name in the signature box below will be accepted as your signature:Signed: Lee V. Leonard Date: 23-3-2021



Oxford Community
Garden gravel March
2023



Spreadsheet Showing Previous Years Discretionary Grants 2022/23 Financial Year

	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
			2022/23 \$5,990 + Carryover \$ = \$			\$5,990 + \$549 = 6539
	Jul	Swannanoa Volunteer fire brigade	Purchase a BBQ	\$999	\$500	\$ 6,039.00
	Jul	Waimakariri Dog Training Club Inc.	Towards the cost of purchasing a new BBQ.	\$500	\$500	\$ 5,539.00
	Jul	Oxford Senior Citizens Club	Towards the cost of hiring transport during the year.	\$500	\$500	\$ 5,039.00
	Jul	Declined Tasman Young Farmers Region	Towards the cost of hosting a Hauora Health and Wellbeing Event	\$500	Declined	
	Aug	Oxford Football Club	Towards the cost of uniforms for junior teams	\$500	\$500	\$ 4,539.00
	Sep	Oxford Arts Trust	Sensor Flood Lights for Oxford Gallery	\$500	\$500	\$ 4,039.00
	Sep	Oxford IFG Adventure	towards running ICONZ for girls programme	\$500	\$500	\$ 3,539.00
	Sep	Canterbury Endurance & Trail Riding Club	Towards hosting an edurance and trail riding event	\$500	\$500	\$ 3,039.00
	Dec	West Eyreton School	Towards purchase of bark for junior play area	\$500		

Oxford-Ohoka
Community Board
10.139.100.2410

Spreadsheet Showing Previous Years Discretionary Grants 2021/22 Financial Year

Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance	Meeting considered	Group	Project	Amount Requested	Amount Granted	Running Balance
		2021/22 \$5,820 + Carryover \$3,000 = \$8,820			\$ 8,820.00						
						2-Feb	Nil				
1-Jul	Oxford Arts Trust	Shelving, furniture	\$500	\$500	\$ 8,320.00						
						2-Mar	Oxford Arts Trust	Purchase an air purifier	\$500	\$500	\$ 4,387.00
1-Jul	West Eyreton Primary School	New books and lego	\$456	\$456	\$ 7,864.00						
						6-Apr	Clarkville Playcentre	Purchase bikes and scooters	\$376	\$376	\$ 4,011.00
1-Jul	Swannanoa Volunteer fire brigade	Junior crew uniforms	\$722	\$500	\$ 7,364.00						
						1-Jun	Standardbred Stable to Stirrup Charitable Trust	Ground membership renewal	\$400	\$ 400.00	\$ 3,611.00
1-Jul	Swannanoa Volunteer fire brigade	Cost of holding open day	\$539	\$500	\$ 6,864.00						
						1-Jun	Cancelled Tasman Young Farmers	Community Ball	\$500		
4-Aug	Nil										
9-Sep	Meeting Cancelled										
						1-Jun	Standardbred Stable to Stirrup	uniforms	\$500	\$ 500.00	\$ 3,111.00
6-Oct	Nil										
						1-Jun	Swannanoa Home and School	kappa haka uniforms	\$500	\$ 500.00	\$ 2,611.00
3-Nov	Life Education Trust	Delivery of the Healthy Harold Programme	\$500	\$500	\$ 6,364.00						
						1-Jun	Swannanoa Home and School	football tshirts	\$500	\$ 500.00	\$ 2,111.00
3-Nov	Mandeville Sports Club	Purchase of a Life Members Board	\$477	\$477	\$ 5,887.00						
						1-Jun	Oxford Historical Records Society	securing medal display cabinets	\$697	\$ 697.00	\$ 1,414.00
3-Nov	Eyreton Pony Club	Towards the building of horse yards	\$500	\$500	\$ 5,387.00						
						1-Jun	Oxford Promotions Action Co	Te Papa Matariki Activity Book	\$404	\$ 404.00	\$ 1,010.00
9-Dec	Oxford Community Trust	Purchase gazebos for Christmas Wonderland	\$600	\$500	\$ 4,887.00						
						1-Jun	Swannanoa Preschool	storage for nursery	\$ 461.00	\$ 461.00	\$ 549.00

GOVERNANCE

Oxford-Ohoka Community Board

Discretionary Grant Application

Information to assist groups with their application

The purpose of the Board discretionary grants is to assist projects that enhance community group capacity and/or increase participation in activities.

When assessing grant applications the Board considers a number of factors in its decision making. These include, but are not limited to; type of project, time frame, benefits to the community and costs being contributed. The more information you as a group can provide on the project and benefits to participants the better informed the Board is. You are welcome to include a cover letter as part of your application. The decision to grant funds is the sole discretion of the Board.

The Board cannot accept applications from individuals. All funding is paid to non-profit community based organisations, registered charities or incorporated societies. Council funding is publicly accountable therefore the Board needs to demonstrate to the community where funding is going and what it is being spent on. This is one of the reasons the Board requires a copy of your financial profit/loss statements and balance sheet for the previous/current financial year. Staff cannot process your application without financial records.

The Board encourages applicants, where practically possible, to consider using local businesses or suppliers for any services or goods they require in their application. The Board acknowledges that this may result in a higher quote.

It would be helpful to the Board to receive an expense summary for projects that cost more than the grant being requested to show the areas where funds are being spent and a paragraph on what fund raising the group has undertaken towards the project, or other sources considered (ie voluntary labour, businesses for supplies).

Examples (but not limited to) of what the Board cannot fund:	Examples (but not limited to) of what the Board can fund:
× Wages	✓ New equipment
× Debt servicing	✓ Toys/educational aids
× Payment for volunteers (including arrangements in kind eg petrol vouchers)	✓ Sporting equipment
× Stock or capital market investment	✓ Safety equipment
× Gambling or prize money	✓ Costs associated with events
× Funding of individuals (only non-profit organisations)	✓ Community training
× Payment of any legal expenditure or associated costs	
× Purchase of land and buildings	
× Activities or initiatives where the primary purpose is to promote, commercial or profit-oriented interests	
× Payment of fines, court costs or mediation costs, IRD penalties	

Continued over page

Criteria for application

- Grant applications will be considered every month by the Oxford-Ohoka Community Board. Applications are recommended to be received three weeks prior to Board meeting dates for processing.
- Grant funding will not be allocated for events/projects that have already occurred.
- Generally funding grants will be a maximum of \$500 in any one financial year (July 2022 to June 2023) but the group can apply up to twice in that year, providing it is for different projects.
- The grant funding is limited to projects within the Board area or primarily benefiting the residents of the ward.
- Applications will only be accepted from non-profit community-based organisations, registered charities or incorporated societies.
- Priority is to be given to groups with strong links with the Oxford-Ohoka community.
- The application should clearly state the purpose for which the money is to be used.
- The applicant should submit a 1-2 page summary balance sheet and an income and expenditure statement which shows their current financial assets and liabilities. Applications cannot be processed until financial information is received.
- Where possible, or feasible, applicants must declare other sources from which funding has been applied for, or granted from, for the project being applied to the Oxford-Ohoka Community Board.
- Organisations that are predominately funded by Central Government must provide supporting evidence that the requested grant will not be spent on projects that should be funded by Central Government funding.
- The Board supports a wide range of community activities but the application will only be considered if it is deemed of the nature listed in the table of examples of what the Board can fund (see previous page).
- An Accountability Form must be provided to the Council outlining how the funds were applied, within three months after the event or completion of the project, when funds are spent. A new application will not be accepted until the Council receives the Accountability Forms for previous funding granted. The group should maintain accurate records around the grant including, but not limited to: receipts, banks statements and invoices. In the event that funds are not spent on the project or activity applied for, the recipient may be required to return the grant funding to the Council.
- If the activity/event for which funds have been granted does not take place **or** if the group does not provide the information to enable the grant to be paid within six months of approval of the grant being notified, then in both cases the application will be regarded as closed and funds released for reallocation by the Board.

What happens now?

Return your completed application form (with financial records and any supporting information which you believe is relevant to this application) to:

Post to:

Governance Team
Waimakariri District Council
Private Bag 1005
Rangiora 7440

Or hand deliver to:

- Oxford Library & Service Centre, 34 Main Street, Oxford
- Rangiora Service Centre, 215 High Street, Rangiora
- Ruataniwha Kaiapoi Civic Centre, 176 Williams Street, Kaiapoi

Email: records@wmk.govt.nz

What happens next?

- Your application will be processed and presented to the Board at the next appropriate meeting.
- Following the meeting a letter will be sent to notify you of the Board's decision and if successful an invoice and your organisation's bank account details will be requested.
- On receipt of this information payment will be processed to your organisation's bank account.

WAIMAKARIRI DISTRICT COUNCIL**REPORT FOR DECISION**

FILE NO and TRIM NO: GOV-26-10-06 / 230418053465


REPORT TO: OXFORD-OHOKA COMMUNITY BOARD

DATE OF MEETING: 3 May 2023

FROM: Thea Kunkel, Governance Team Leader

SUBJECT: Ratification of the Oxford-Ohoka Community Board's submission to the Waimakariri District Council and Environmental Canterbury's Draft 2023/24 Annual Plans

SIGNED BY:

<p>Department Manager</p>	 pp <p>Chief Executive</p>
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1 SUMMARY

The purpose of this report is to retrospectively ratify the Oxford-Ohoka Community Board's (the Board) submissions to the Waimakariri District Council's and Environmental Canterbury's (ECan) 2023/24 Draft Annual Plans.

Attachments:

- i. The Oxford-Ohoka Community Board Submission to the Waimakariri District Council Draft Annual Plan 2023/24 (Trim Ref: 230323040267).
- ii. The Oxford-Ohoka Community Board Submission to Environmental Canterbury's Draft Annual Plan 2023/24 (Trim Ref: 230316036707).

2 RECOMMENDATION

THAT the Oxford-Ohoka Community Board:

- (a) **Receives** report No. 230418053465.
- (b) **Retrospectively ratifies** its submission to the Waimakariri District Council Draft 2023/24 Annual Plan (Trim Ref: 230323040267).
- (c) **Retrospectively ratifies** its submission to Environmental Canterbury's Draft 2023/24 Annual Plan (Trim Ref: 230316036707).
- (d) **Notes** that the Chairperson will speak to both submissions at the respective Council hearings.

3 BACKGROUND

- 3.1 At the Board's meeting on 7 March 2023, ECan Councillor C McKay provided an overview of ECan's draft Annual Plan. In addition, the Acting Chief Executive provided an overview of the Council's draft Annual Plan at the All-Boards' Workshop on 9 March 2023.
- 3.2 Subsequently, the Board held a workshop to discuss the content of its submissions on Wednesday, 22 March 2023. After that, various drafts, based on members' views, were circulated to Board members for review and comment.

- 3.3 The finalised submission to ECan was approved by the Chairperson on Monday, 3 April 2023 and was lodged on the same day. The finalised submission to the Council was approved by the Chairperson on 17 April 2023 and lodged on the same day.

4 ISSUES AND OPTIONS

- 4.1 The Board's goal is to actively participate in ECan and the Council's Annual and Long Term budget processes to ensure equitable spending across the Waimakariri District whilst being mindful of rates affordability.
- 4.2 As part of the Annual Plan process, the Board also aims to advocate to ECan and the Council on key issues and priorities for the Oxford-Ohoka Ward area.
- 4.3 Although ECan did not formally consult on their Draft 203/24 Annual Plan, they did seek feedback from 27 February 2023 to 3 April 2023. Public consultation on the Council's Draft 2023/24 Annual Plan occurred from 17 March 2023 to 17 April 2023.
- 4.4 The Board is now requested to ratify the attached submissions retrospectively.
- 4.5 **Implications for Community Wellbeing:**
There are no social and cultural implications on community wellbeing by the issues and options that are the subject matter of this report.
- 4.6 The Management Team have reviewed this report.

5 COMMUNITY VIEWS

- 5.1 **Mana Whenua**
Taking into consideration the provisions of the Memorandum of Understanding between Te Ngāi Tūāhuriri Rūnanga and the Council, Te Ngāi Tūāhuriri hapū are not likely to be affected by or have an interest in the subject matter of this report.
- 5.2 **Groups and Organisations**
No other groups and organisations are likely to be affected by or have an interest in the subject matter of this report. However, Board members welcomed feedback from community groups at the various meetings they attended to gauge the community's feelings regarding rates and Council expenditure.
- 5.2 **Wider Community**
The wider community is likely to be affected by or have an interest in the subject matter of this report. Therefore, ECan and the Council launched significant publicity campaigns to request community feedback on their Draft 2023/24 Annual Plans.

6 IMPLICATIONS AND RISKS

- 6.1 **Financial Implications**
Should the Council decide to implement some of the Board submission points, there may be budget implications for the Council. The Board do not receive funding from sources other than the Council.
- 6.2 **Sustainability and Climate Change Impacts**
The recommendations in this report do not have sustainability or climate change impacts.
- 6.3 **Risk Management**
There are no risks arising from the adoption of the recommendations in this report.
- 6.4 **Health and Safety**
There are no health and safety-related issues from the adoption of the recommendations in this report.

7 **CONTEXT**

7.1 **Consistency with Policy**

These matters are not matters of significance in terms of the Council's Significance and Engagement Policy.

7.2 **Authorising Legislation**

The Local Government Act (2002) states that the role of a Community Board is to represent and advocate for the interests of its community.

7.3 **Consistency with Community Outcomes**

People are friendly and caring, creating a strong sense of community in our District.

There are wide-ranging opportunities for people of different ages and cultures to participate in community life and recreational activities.

7.4 **Authorising Delegations**

The Board is required to advocate on behalf of the Community to ECan and the Council on key issues and priorities for the community area, especially through the Annual and Long Term planning and budgeting process.

TRIM Ref: 230316036707

17 April 2023

The Chief Executive
The Waimakariri District Council

Dear Sir

SUBMISSION ON THE WAIMAKARIRI DISTRICT COUNCIL'S DRAFT 2023/24 ANNUAL PLAN

The Chairperson respectfully requests **to be heard** regarding this submission.

The Oxford-Ohoka Community Board (the Board) wishes to thank the Council for the opportunity to submit.

Key issues for Consultation

(a) *Investment needed to meet new Water Standards*

The Board supports the Council's work in this area, the Board also notes that this only relates to urban water supplies, as rural water supplies have long been chlorinated.

However, the Board would also like to see further detailed information available to the public. The Board would suggest that the Council provides a graph showing which water schemes receive treatment, what this treatment is, which schemes are awaiting this work and which schemes are not eligible for the Council intervention, i.e., private schemes. Also, consideration should be given to whether the Council or Environment Canterbury will assist private schemes if the contamination levels in their supply degrade due to land use.

The Board supports the Council's preferred option.

(b) *Stormwater Upgrades needed to respond to Extreme Weather Events*

The Board supports the Council's preferred option for urban areas. However, we believe it would be beneficial to have a flat rate across the district for stormwater/drainage and that serious attention should be given to the drainage issues facing the rural areas, particularly across the Oxford-Ohoka Ward. In addition, there are drainage issues outside the currently rated properties that need to be addressed.

The Board also suggests Council and Environment Canterbury work together collecting data on drainage and ground water issues across the district to monitor trends and build an accurate picture of where the critical issues are and how to solve them in the most effective way possible.

(c) *Inflation fuelling higher Roading Costs*

The Board is concerned about the standard of repairs on the district's road network. The repair level does not seem to be as robust as needed and often needs re-repairing. Hence, the Board is uncertain if the repairs are suitable to withstand the level of use. E.g., commonly seen shoulder damage caused by large truck and trailer movements over the same roads would need a higher level of repair than those used more frequently by lighter vehicles. This may assist in reducing the need for re-repairs.

The Board also wishes works to continue as much as possible rather than being deferred. Once the programme falls behind, it is challenging to regain the time lost and the cost of repair increases as inflation and supplies impact the budget.

The Board supports the Council's preferred option.

Other key issues for Discussion**(a) *Central Government-led Reforms***

The Board opposes the Three Waters Reform and supports the Council's stance on this matter.

(b) *Climate Change and Sustainability*

The Board supports the development of a strategy for native, riparian planting along waterways and Council drains in the Board area. In addition, it is recommended that the Council investigate the development of green pathways between towns and reserves.

The Board also requests that the Council urgently addresses the need for data collection and risk analysis on our groundwater aquifers, underground and resurgence flows. We need to be very clear about how these are interconnected with each other, land use, and the potential impacts of climate change. If we do not gain a sound understanding of these processes and plan appropriately, then we will face significant challenges in the near future. Our water, particularly our drinking water source, should be given the utmost importance to ensure steps are taken to protect these assets in the future.

(c) *Community Facilities*

The Board strongly requests that 'not for profit' and community groups be exempt from hiring fees at Council's facilities.

The Board would also like the Council to consider a purpose-built sporting and Community facility that would include indoor courts and a gym in Mandeville to future-proof an area where the population growth is steadily increasing.

(d) Rubbish and Recycling

The Board supports the upgrade of Southbrook Resource Recovery Park and the ongoing educational programme to ensure residents are aware of what can and cannot be recycled. In addition, the Board requests that this information include the environmental consequences and the cost to ratepayers if residents are not diligent with their recycling.

Board Priorities for Consideration (IN NO SPECIFIC ORDER)**(a) Roading**

The Board requests that the repairs to Tram Road be given a higher priority due to the high traffic volumes and the speed of the deterioration. In addition, the Board has had negative feedback from the community regarding the quality of the repairs done recently and, therefore, requests that the Council review these works and ensure that the repair work meets a high standard and will not be prone to failure.

The Board also wish to bring to the Council's attention the surface condition of Main Street in Oxford. The road surface has been damaged due to the number of heavy vehicles using the road daily. Therefore, the Board urges the Council to reconsider making budgetary provisions for the resealing of Main Street. Furthermore, the Board requests that a higher level of maintenance be carried out on rural shingle roads. There are several roads in the area, particularly Bush Road, Lees Valley Road, Carleton Road, Kiri Kiri Road, that have deteriorated badly over the last couple of years. Lees Valley Road, which carries heavy vehicles, has areas where there is a lack of metal running course. The board considers additional running course on this road will improve it safety.

The Board supports the initiative to reduce speed outside schools over the next three years. The Board again implores the Council to institute a 40km/h speed limit on Main Street, Oxford, as per the numerous residents' requests over the years. The Board has also received requests from the community for the installation of traffic calming measures at the exit and entrance to Oxford, similar to those installed at Cust.

The Board thanks the Council for the imminent construction of the multi-use path extending from No.10 to McHughs Rd on Tram Road and from the Mandeville Village Shops to the Mandeville Sports Centre. The Board would request that consideration be given to connecting peri-rural communities. This includes connecting homes, schools, and community facilities.

A multi-purpose track connecting the Passchendaele to Ohoka, through Mandeville, down North Eyre Road to Oxford and Ashley Gorge could be marketed as a tourist attraction. This would follow the old train route with points of interest showcasing the area's history along the way. It also provides a secondary benefit of providing connections within rural communities.

(b) Footpaths in Oxford

The Board requests the installation of footpaths on at least one side of the road in all the residential streets in Oxford. There are still a number of streets that are not connected by footpaths – Harewood Road from Burnt Hill Road to Park Avenue, Matai Place, Redwood Place, Knights Street, and Cheapside Street, among others. It is suggested that a condition assessment be undertaken on Park Avenue, as this footpath is in poor condition with multiple trip hazards.

(c) Skate Park in Oxford

The Board requests that the Council upgrade and extend the Oxford Skate Park. Board members have observed high usage by both locals and visitors to the area of this facility, so the demand to warrant an upgrade and extension is considered to be present. The Board has asked for this project to be included in the Council's Annual and Long Term Plans several times.

The skate park is a well-utilised Council facility in the area and greatly benefits the district's youth. Pearson Park is currently used by skateboarders, BMX, and scooter riders, which experiences considerable congestion. It is believed that adding a bowl similar to those at Rangiora and Kaiapoi would allow for safer use, with the older, more skilled children able to have an area in use simultaneously with the younger or less experienced children. Similarly, the addition of contoured sealed paths would provide the younger children with a safe place to scooter without the danger of running into pedestrians.

The skate park has become a popular diversion for local youth, creating a meeting place where physical activity promotes social interaction and fitness. In addition, it is often a place where local families congregate in the evening in the summer. Despite the current Oxford Skate Park being very basic, it has also been used for several skateboarding competitions and youth group activities.

(d) Ashley Gorge Reserve

The Board wishes to thank the Council for its investment in providing a water supply at the Ashley Gorge Reserve.

The Board encourages the Council to support the Ashley Gorge Advisory Group's plan to create a wheelchair-accessible track within the reserve. This would be a great addition to the network of tracks the group has already created, enabling people of all ages and abilities to enjoy more of this wonderful reserve.

(e) West Eyreton Pit

The Board is aware that the Council has recommended that staff create a plan for both the Oaks Reserve and the West Eyreton Pit, given the proximity of the two land parcels. However, there seems to be uncertainty as to the timeframe of this project. Therefore, the Board again wishes to stress its concern about the health and safety risk of the pit in its current state and therefore wishes to urge the Council to make funding available as a matter of urgency.

(f) Environment Health Services

The Board supports the Council's advocating to the Central Government to improve legislation to limit the retail of vapes to R18 specialist stores and include proximity limits to prevent stores being near schools and recreation areas. The Board supports the Council's advocating to the Central Government to improve legislation in this area.

(g) Community Development and Health

The Board would like to suggest establishing specific locations/depots in rural areas so that lifestyle block and rural landowners can drop off excess fruit and vegetables too. This may be a seasonal operation. Organisations such as Food Secure could collect and redistribute the excess produce as needed.

The Board recognises the ageing GP population and the already at-capacity medical centres. The Board would encourage the Council to be creative and proactive in attracting medical practitioners. Such things could be actively promoting our district to medical schools or offering incentives to encourage the growth of more medical centres. Whilst we acknowledge this is a national issue, we believe that with a well-crafted plan, we may be able to be more attractive to such enterprises.

(h) Oxford sewer rates

In the draft Long Term Plan, the proposed Oxford Urban Sewer Rate is approximately double that of any other urban area in the district, which will substantially impact the Oxford Urban ratepayers. The Board is therefore requesting clarification on –

- (i) Why the scheme seems to be so expensive to run?
- (ii) What is proposed for the substantial depreciation fund that the Council accumulates from the scheme?
- (iii) Whether or not bringing forward some improvement works could result in a long-term cost-saving?

(i) Upgrades to Oxford's urban stormwater system

Considering the increase in the number of significant weather events and the resulting frequent flooding, it is essential to ensure that urban stormwater system function optimally.

The Board, therefore, requests the Council to consider upgrading Oxford's urban stormwater system, especially the regularly flooded areas such as Matai Place, Rata Street, Tui Street and Main Street.

(j) Property Management

The Board wishes to suggest that the Council be more diligent in utilising its property portfolio. A list of all properties should be collated with a description, what income it currently generates, and the potential market valuation for income. Any way to generate revenue would benefit ratepayers, and the Board is aware of properties that have been vacant for long periods that could have been rented. The Board feels that this is an opportunity for additional revenue and would make the best use of these assets.

The Board would also like to know what income the Rangiora Airfield generates and how this compares to other similar airfields across New Zealand. Perhaps this facility could be an opportunity to create more revenue for our ratepayers.

(k) *The Oaks Reserve, Oxford*

In response to community needs, the Board requested the Council to make The Oaks Reserve in Oxford more user-friendly for residents. Over the years, the Board considered multiple projects which could be undertaken in the reserve, including developing a rural dog exercise area on part of the reserve and upgrading the Oaks Walkway area.

Hence, in June 2021, the Board was successful in their submission to the Council's 2021/31 Long Term Plan in a bid to secure additional funding for the development of the rural dog exercise area. Accordingly, the Board wish to confirm that the development of the rural dog exercise area will proceed during the 2023/24 financial as previously indicated.



Thomas Robson
Chairperson of Oxford-Ohoka Community Board

Please contact: Kay Rabe– Governance Advisor
Email: com.board@wmk.govt.nz

TRIM Ref: 230323040267

3 April 2023

The Chairperson
Environmental Canterbury Council
200 Tuam Street
CHRISTCHURCH, 8011

E-mail: mailroom@ecan.govt.nz

Dear Sir

SUBMISSION ON ENVIRONMENTAL CANTERBURY'S DRAFT 2023/24 ANNUAL PLAN

The Oxford-Ohoka Community Board (the Board) respectfully **requests to be heard** regarding this submission.

The Oxford-Ohoka Community Board (the Board) thank you for the opportunity to comment on the Draft Annual Plan 2023/24. However, the Board would like to raise its concern regarding the lack of detailed information in the Environment Canterbury (ECan) Draft Annual Plan.

The Board supports the Waimakariri District Council's submission on ECan's draft Annual Plan 2023/24. The Board would, however, like to raise the following concerns:

- The Board would request that ECan consider the format of its Annual Plans. It does not include any detail on projects that have been completed or will be carried out in the current annual plans. Tables state the number of projects to be undertaken but do not provide specifics on these projects or the costings involved. Without such information, it is difficult for the Board to provide feedback on the plan.
- The Board would request that ECan urgently implement a plan to understand our unique groundwater systems better. It concerns the Board that funding is being cut for research and data collection. We need to have a much more robust and intimate knowledge of our water systems, the connectivity and impacts of land use, groundwater flows, and aquifers if we are to have any chance of maintaining this essential water source. ECan makes decisions on water allocations, discharge to land and various land use activities. The Board needs to be assured that ECan understands these unique systems so that you are making sustainable decisions when issuing consents. The Board is aware that over-allocation of our water resources has occurred, which should never have happened as allocation rates should have been quantified before allocation and/or when over-allocation was identified, then changes should be implemented to rectify it. Water is an essential of life and should be of utmost priority. By 2030 it is reported that fresh water will be over-allocated by 40% worldwide. We simply cannot survive without water, so why are we not doing more to protect it?

There is no indication in the plan that groundwater is a priority for ECan, and the Board is concerned that this valuable asset is being neglected with the intense land use and climate change implications.

A combined effort with the District Councils should be implemented to collect valuable and real-life data on all our water systems - groundwater/aquifers, surface water and drainage. Drainage, resurgence flows, and increased water tables are particular issues in the Swannanoa/Mandeville/Ohoka areas. What knowledge do we have of these, what levels of rain impact them, has irrigation had an effect, and what are we to expect with climate change? If we cannot answer these questions with certainty, how will we plan for the future?

- The Board is concerned that little shingle extraction is being done in the Oxford-Ohoka Ward. This is a danger for the communities during heavy weather when flooding is a real problem. This is of particular concern in the Eyre River, with shingle levels noticeably higher now than in previous years. Apart from allowing the shingle to be removed from quarry contractors, local farmers could be allocated particular portions and allowed to take it out for use on farm tracks. This would solve some of the issues for ECan and save farmers trucking in the shingle.
- The Board would like assurance that river maintenance is carried out to a high standard to ensure the community's and infrastructure's safety during heavy weather events. It was noted that after tree maintenance on the Ashley and Eyre Rivers banks was completed, the 'slash' (trees and branches removed) was left on the banks and riverbeds, which could be dangerous during flooding. There are also many dead and dying Willow trees and stumps in the middle of the Ashley Riverbed that are diverting the river path. If dislodged, these stumps and branches could cause damage to local infrastructure.

Water flow gauges should also be installed further downstream in the Eyre River so that river flows are monitored during high flows and data collection can be carried out. A suggested point would be slightly upstream of Swannanoa. The current gauges are located at the head of the river, which is significantly different topography to downstream.

More publicity should be given to the cost and environmental impact associated with people dumping rubbish in riverbeds, with realistic data provided to ratepayers, which may assist in educating and informing the extent of the problem.

- Rural community members continue to be frustrated that they subsidise public transport they cannot use. The reasoning given of there being fewer vehicles on the road due to public transport and is, therefore, a benefit to rural ratepayers is not realistic. On behalf of our ratepayers, the Board requests that only areas with access to public transport pay the public transport levy in their rates.
- The Board would like to request a closer working relationship with ECan. Therefore, we wish to invite ECan Councillors to attend our Board meetings regularly. The Board typically meet on the first Wednesday of every month. That way, the Board can be kept updated on what has been happening on a regional level, and ECan Councillors may better understand what is happening in the Oxford Ohoka Ward.

Thank you once again for the opportunity to comment.

Regards



Thomas Robson
Chairperson
Oxford-Ohoka Community Board

Contact: Kay Rabe, Governance Advisor com.board@wmk.govt.nz, C/- Waimakariri District Council, Private Bag 1005, Rangiora 7440.

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of April 2023

Members Name: Thomas Robson

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
14/4	Met with West Eyreton residents	Discussed concerns regarding the consultation around the Wolffs Road bridge and rifle range. The management of the Eyre river was also discussed with residents concerned over the lack of maintenance and the subsequent loss of their properties.
17/4	Met with Sarah to discuss Woodstock quarries hearing	Discussed which issues we will cover at the hearings.
13/4	Woodstock quarries update with Andrew	Andrew updated us on the evidence he was gathering and how the process works for submitting it.
20/4	Woodstock quarries update with Andrew	Again discussed the evidence and expert caucusing and where to from here. We also discussed who would say what at the hearings.
18/4	Oxford Community Trust meeting	Recent fundraising events and up coming projects were discussed.
20/4	West Eyreton small bore shooting club public meeting	The meeting was well attended with around 20 people there. There was lots of community interest and they held a working bee on 22 April.
27/4	ECAN submission hearings	
17/4	OPAC meeting	I gave the group an update on the Woodstock Quarries application.

OXFORD-OHOKA COMMUNITY BOARD

Members Information Exchange

For the month of April 2023

MEMBERS' DAIRY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
13 th April	Woodstock Quarries Discussion	Meeting with Thomas and Andrew to discuss progress, what we need to work on going forward.
17 th April	Meeting with Thomas	Talked about how we will split the evidence for Woodstock hearing and ECan deputation.
20 th April	Woodstock Quarries	Meeting with Thomas and Andrew to discuss how we are going to tackle hearing. Now need to write up specific points of interest that we will be talking to.
24 th April	Ohoka ANZAC Day Service	Was a lovely service held in the Ohoka hall. Great to see some youth there, heard some interesting stories and a great speech by Niki Mealings.
27 th April	Deputation to ECan	Thomas and I will be speaking to our submission to ECan at 11.45am
27 th April	Meeting with Millfield Residence	Meeting regarding the drainage issues.

- In general has been a very busy time working behind the scenes on finalising annual plan submissions and preparing for the Woodstock landfill hearing.
- Oxford Resident has asked if there could be some consideration into a collection point for unwanted items. A lady has started up a food exchange and is finding she is being exchanged for items rather than food. This seems to highlight a need for such a drop off service in Oxford.

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of April 2023

Members Name: Tim Fulton

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
6.04.2023	Swannanoa School 150 th celebration	Well done to the organisers. The kapa haka was exceptional.
11.04.2023	Promotions association meeting with Brent Cairns and WDC staff	Consideration of sustainability issues for promotions groups.
13.04.2023	Meyer Place Oxford social housing refurbishment	Visit to renovated unit, part of WDC upgrade programme for this group of units.
17.04.2023	Waimakariri Water Zone Committee Briefing	CWMS Action Plan Budget applications. Received Top Ten Tips for Lifestylers leaflet. Consideration of a Zone Committee visit to WDC's Lineside Road property 12 June. Discussion on environmental awards – format and entry criteria.
17.04.2023	OPAC AGM	A new treasurer and vice president have been found; appointment of a secretary pending.
18.04.2023	Utilities and Roothing Committee Confirmation of GCP Approved	As minuted
18.04.2023	Pathway for the Urban Growth Programme of Work – briefing	
18.04.2023	Civil Aviation Authority director visit to Waimakariri	An overview of incoming changes to the regulation and management of airfields like Rangiora.
21.4.23	.	
21.04.2023	Met Gerard Cleary and Chris Brown to plan a possible CWMZ visit to Lineside Road property, 12 June.	Discussion of key points for reporting to Waimakariri Zone Committee and Council.

24.04.2023	Ohoka ANZAC commemoration	
25.04.2023	ANZAC breakfast Kaiapoi ANZAC commemoration – Cust and West Eyreton	

Other:

Attended Oxford Workingmen's Club AGM (as a member)

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of April 2022

Members Name: Pete Merrifield

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
31/03	Oxford Museum working bee.	Helping get vehicles going for A & P Show
1/04	Oxford A & P Show stand	
5/04	O-OCB meeting at Rangiora	
7/04	Ohoka Farmers Market	Large crowd
15/04	Back to Basics	Talked to Liz McClure Rangiora-Ashley C B Talked to Brent Cairns Councillor Talked to Paul Cull Civil Defence

Other:

Went and walked the loop track at Ashley Gorge – interesting steps and drops

OXFORD-OHOKA COMMUNITY BOARD

MEMBERS INFORMATION EXCHANGE

For the month of April/May 2022

Members Name: Michelle Wilson

MEMBER'S DIARY		DISCUSSION POINTS
<i>Date</i>	<i>Events members have attended</i>	<i>Community Feedback/Issues Raised</i>
6/4/23	Swannanoa School 150th	A wonderful day of celebration, an amazing kapa haka group, and hearing stories from past and present pupils.
13/4/23	Oxford Pensioners Unit Refurbishment Morning Tea	Units are being gradually refurbished and looking great. Met a very happy new tenant who was about to move into the latest unit.
13/4/23	Vape Stores Meeting – Dan Rosewarne	Good overview of the issue as it stands. Need for legislation to change. Voiced community concerns.
19/4/23	Alcohol & Drug Harm Prevention Steering Group meeting	As minuted. Some new faces in the group and a lot of enthusiasm. Focus on getting a deeper understanding of what is happening in Waimakariri and using that information to develop goals for action.
22/4/23	Walking Festival – The Kaiapoi River Wellbeing Walk	Brent Cairns shared the story of the Kaiapoi Food Forest. Good turnout of walkers. Showcasing what is on offer in Waimakariri.

Other:

Planning to attend before next Board Meeting

25/4/23 Anzac Day – West Eyreton 12pm

27/4/23 Women's Institute Meeting

27/4/23 Public Meeting re After Hours Health Care Service

3/5/23 Social Services Expo