

DELEGATIONS

Part 4

Delegation to Staff

Property Manager

The Chief Executive delegates to the Property Manager the following powers and duties:

1. Authority to allocate pensioner units and rental houses and sign tenancy agreements.
2. Authority to grant leases of Council property (land or buildings) in accordance with existing Council policy or practice.
3. Authority to give Council consent as lessor to matters such as subleasing, building extensions or alterations and signs where such consent is required by the terms of an existing lease.
4. Authority to negotiate the sale of property in accordance with statutory requirements and/or Council policy, with final approval required from Council or Management Team.
5. Authority to grant Licences to Occupy over reserves or Council land after clearance from the appropriate manager.
6. Authority to approve the transfer of any existing lease on condition that the lease terms remain unchanged and that the lessee transferring has complied fully with conditions at the time of transfer.
7. Approval of recreation reserve leases following consultation and approval of Manager: Community and Recreation, or his delegate.
8. Approval sign-off to survey and title action on land adjacent to Council property where parcels are needed to be surveyed to remove limitations, such as titles limited as to parcels or limited as to title.

Note: The Council has not delegated power to initiate appeals against other organisations or agencies.